

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
FINANCE COMMITTEE MEETING
Minutes – April 11, 2013**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Kerr, and Umont.

Staff Present: Chief Meyer, Fire Marshal Kiefer, Battalion Chief Viera, Finance Supervisor Sasser, District Clerk Brooks.

Rob Muir from O'Connor Construction Management Co., Norm Dyer from LCA Architects and Douglas Dove from Bartle Wells were present.

1. Call to Order

The Committee meeting was called to order at 10:00 a.m. by Director Kerr.

2. Public Comment

There was no public comment.

3. New Business

- 3.1 Discussion regarding new Fire Station 32 costs and related items (Norm Dyer-LCA Architects, Rob Muir-O'Connor Construction Management)

Directors Kerr and Umont proceeded to ask questions of both Mr. Muir and Mr. Dyer regarding costs of new Station 32. The Board and consultants discussed construction costs, building design and financing.

- 3.2 Discussion regarding Bartle Wells reserve Study (Douglas Dove-Bartle Wells Associates).

Douglas Dove from Bartle Wells showed a power point presentation to those present. Mr. Dove stated that regarding the current Station 32 site, there are major electrical problems, pavement issues and the building would have to be seismically upgraded if the new station was not built and we kept the current Station 32. All other District facilities are in pretty good shape. Discussion followed regarding the power point presentation.

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3.3 Discussion regarding 2013/2014 Budget changes.

Finance Supervisor Sasser discussed the upcoming budget and that staff will be meeting with all the employees to discuss the upcoming budget. Chief Meyer stated that he will be adding several changes to the final budget. Director Kerr stated that the District's April property tax check will be coming in next week and will be discussed at the April 24th Board meeting. Finance Supervisor Sasser reiterated that retirement, health insurance costs, and retiree health costs have increased. Upcoming meetings include a May 1 meeting with all employees regarding the budget, a Finance Committee meeting in mid-May with the annual budget workshop on May 29.

Director Kerr thanked everyone for attending the meeting.

4. **Adjournment**

The meeting adjourned at 11:10 a.m.

Prepared by:



Susan F. Brooks
District Clerk