

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, May 22, 2013 – 7:00 p.m.

*Gordon Dakin, Director ~ H. Jay Kerr, Director ~ Jennifer Price, Director
Matthew J. Stamey, Director ~ Glenn Umont, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

Meeting location: **S.R.V.F.P.D. Administrative Offices - Boardroom**
1500 Bollinger Canyon Road, San Ramon, CA 94583

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of April, 2013 in the amount of \$3,087,277.76.
- 5.2 Approve the demand register for the period April 13, 2013 through May 10, 2013, in the amount of \$1,194,805.71.
- 5.3 Approve the minutes from the April 24, 2013 regular Board meeting, including District Counsel’s closed session report.
- 5.4 Approve staff recommendation to declare 25 Zoll M-Series Cardiac Monitors as surplus.
- 5.5 Approve staff recommendation to declare 52 Narcotic Lock Boxes as surplus.
- 5.6 **Personnel Actions:**
 1. Approve staff’s recommendation to promote Erik Falkenstrom from Engineer/PM Step 5, to Captain/PM, Step 4 effective 4/25/13.
 2. Approve staff’s recommendation to award a merit salary increase to Captain/PM Jonas Aguiar, to Step 3, effective 6/1/13.
 3. Approve staff’s recommendation to award a merit salary increase to Captain/PM John Bahorski, to Step 3, effective 6/24/13.

4. Approve staff's recommendation to award a merit salary increase to Captain/PM Robert Fouts, to Step 5, effective 6/24/13.
5. Approve staff's recommendation to award a merit salary increase to Captain/PM Michael Mohun, to Step 3, effective 6/10/13.
6. Approve staff's recommendation to award a merit salary increase to Captain/PM Sean O'Dwyer, to Step 3, effective 6/1/13.
7. Approve staff's recommendation to award a merit salary increase to Battalion Chief Lon Phares, to Step 2, effective 6/10/13.
8. Approve staff's recommendation to award a merit salary increase to Captain/PM Clinton Pruett to Step 3, effective 6/16/13.
9. Approve staff's recommendation to award a merit salary increase to Captain/PM Martin Rossen to Step 5, effective 6/10/13.
10. Approve staff's recommendation to award a merit salary increase to Captain/PM Scott Sauve to Step 3, effective 6/10/13.
11. Approve staff's recommendation to award a merit salary increase to Captain/PM Jonathan Sinclear to Step 3, effective 6/10/13.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Badge Pinning Ceremony: Captain Erik Falkenstrom.
- 6.2 Recognition of Suzanne Lake for 40 years of volunteer service to the District.
- 6.3 Recognition of Emile Meylan for 10 years of volunteer service to the District.
- 6.4 Special Presentation: Meghan Dolle for her efforts in calling 911 to report a structure fire and safely evacuating two children.
- 6.5 Proclamation of the Board of Directors of the San Ramon Valley Fire Protection District Proclaiming June 1-7, 2013 as National Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) Awareness Week and Commitment to a HeartSafe Community.

at this time in the meeting, the Board will take a 10-minute break

7. OLD BUSINESS

- 7.1 Discussion regarding District 2012/13 Budget (monthly on-going and periodic review).

8. NEW BUSINESS

- 8.1 Approval of negotiations and agreement between the District and the San Ramon Valley Firefighters Association relating to Item 2.1 of the 6 p.m. Closed Session Agenda.
- 8.2 Approval of non-represented District employees rules, regulations and compensation relating to Item 2.2 of the 6 p.m. Closed Session Agenda.
- 8.3 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed on April 1, 2013 stipulating May 22, 2013 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why hazard abatement orders should not be enforced.

- 8.4 Discussion and possible adoption of Resolution No. 2013-05 approving the San Ramon Valley Fire Protection District's Investment Policy.
- 8.5 Discussion and possible approval for Fire Chief to execute documents related to an amendment to Assistance to Firefighters Grant for excess project funds.
- 8.6 Discussion and possible approval to purchase 12 Remote Screens and 4 Mobile Data Computers for District Type III Apparatus.
- 8.7 Discussion of and possible adoption of Resolution No. 2013-06 – regarding Fire Agencies Insurance Risk Authority (FAIRA) Election of Board Members.
- 8.8 Report from Ad Hoc Committee regarding AB 197.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR APRIL, 2013

- 10.1 Operations/Training Division/Special Operations-BC Viera
Standards of Cover Policy Compliance Report.
- 10.2 Support Services-BC Viera
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Kiefer
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Administrative Services Director Leete
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Fire Chief Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Approval of concluding negotiations and agreement with the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].
- 12.2 Approval of non-represented District employees rules, regulations, and compensation [Authorized under Government § 54954.4(f)].
- 12.3 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (one matter). [Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.
- 12.4 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV0800022, dated 11/5/07, Scott Fulwood vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].
- 12.5 Existing litigation [Pursuant to Government Code §54956.9(d)(1)]:
 - 1). City of Brentwood, et al v. Robert Campbell, in his Official Capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.

2). "Contra Costa County Deputy Sheriffs Association v. Contra Costa County Employees' Retirement Association, Contra Costa County Superior Court Case No. MSN12-1870."

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. **ADJOURNMENT TO THE ANNUAL BOARD BUDGET WORKSHOP SCHEDULED FOR WEDNESDAY, MAY 29, 2013 AT 9:30 A.M. IN THE BOARDROOM**

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on May16, 2013 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.