

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
Minutes – July 24, 2013**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Directors Dakin, Kerr, Price, Stamey and Umont.

**Staff Present:** Fire Chief Meyer, Administrative Services Director Leete, District Counsel Ross, Fire Marshal Kiefer, Interim Assistant Chief Krause, Finance Supervisor Sasser, Technology Systems Manager Call, Union Representative Atkin, District Clerk Brooks.

**1. Call to Order**

President Stamey called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

President Stamey led the Pledge of Allegiance.

**3. Determination of Quorum and Confirmation of Agenda**

There was a quorum.

**4. Public Comment**

Don Reid, 719 Graham Ct., Danville complimented Chief Meyer on his participation in riding in the ladder truck in the 4<sup>th</sup> of July parade. The Board thanked Mr. Reid for his comments.

**5. Consent Calendar**

Board members had several questions regarding items on the consent calendar, which staff answered.

Director Kerr moved approval of Consent Calendar items 5.1-5.8. Director Price seconded the motion. Motion carried.

6. **Special Announcements/Presentations/General Business**

6.1 Proclamation in recognition of Patriot Day, September 11, 2013

Board President Stamey read a summary of the proclamation stating that the entire proclamation could be found in the agenda packet on our website.

6.2 Certificate of Achievement from Government Finance Officers Association (GFOA) for Excellence in Financial Reporting.

Administrative Services Director Leete stated that this is the 12<sup>th</sup> year in a row that the District has received this award and only three other agencies in California receive the award. Director Leete thanked Finance Supervisor Sasser for all of her work putting this report together. Director Dakin suggested that a press release go out announcing the award. Staff will send out a press release.

7. **Old Business**

7.1 Open Public Hearing regarding possible final adoption of Ordinance No. 28, the District Fee Schedule.

Fire Marshal Kiefer provided the background of this item stating that a notice was published in the local paper, and only one comment was received - a positive letter from Sunset Development Company. Motion was made by Director Price for adoption of Ordinance No. 28. Director Umont seconded the motion. Motion carried by roll call vote, and passed 4-0 with Director Kerr abstaining.

7.2 Open Public Hearing for the purpose of receiving public comment to show cause why hazard abatement orders should not be enforced.

No one came forward regarding this item.

8. **New Business**

None.

9. **Correspondence**

Director Dakin complimented Chief Meyer on touching base with residents that we have transported to see how they are doing. This is part of our Get Well card program. Board President Stamey referred to the letter regarding the \$60,000 reimbursement check from Cal OES. Finance Supervisor Sasser stated that the check was received last Monday.

**10. Monthly Activity Reports**

10.1 Operations – Interim Assistant Chief Krause

At this time in the meeting, Chief Meyer introduced Chief Krause stating that he is on the first of the Interim Assistant Chief rotation until a permanent Assistant Chief is in place.

Interim Assistant Chief Krause stated that this past month, there were a few structure fires and a vegetation fire.

10.2 Support Services – Interim Assistant Chief Krause

Interim Assistant Chief Krause discussed EBRCs radios, stating that the radios have been distributed, but are not in use until training takes place with a deadline of October for the radios to be in use.

10.3 Fire Prevention – Fire Marshal Kiefer

Fire Marshal Kiefer stated that regarding the exterior hazard abatement program, 15 properties are still outstanding, and there was a lot of activity on the 4<sup>th</sup> of July with Blackhawk having a private fireworks display and Morgan Territory having a community barbecue. Director Kerr asked if fireworks were confiscated this year. Fire Marshal Kiefer concurred.

10.4 Administrative Services – Administrative Services Director Leete

Administrative Services Director Leete stated that his department has been busy getting ready for the next fiscal year and that Finance Supervisor Sasser took part in a webinar regard the Affordable Care Act.

10.5 Fire Chief – Fire Chief Meyer

Chief Meyer stated that this past month he attended an Alamo MAC meeting to discuss a new fence at new Station 32 stating that Alamo Ace Hardware offered to provide the labor at no cost for flowers/shrubs along the fence line. Chief Meyer stated that he has also held discussions regarding auto aid and mutual aid with the County Chiefs, and also provided information regarding background on Measure H to the Board.

**11. Good of the Order**

11.1 Discussion and possible approval of rescheduling the November and December 2013 regular board meeting dates due to the Thanksgiving and Christmas holidays.

The dates decided upon by the Board for the November and December Board meetings were: Thursday, November 21, 2013, and Thursday, December 19, 2013 at 7:00 p.m.

**12. Closed Session**

- 12.1 Possible exposure to litigation (one matter). [Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 Conference with Real Property Negotiators  
Negotiator: Chief Paige Meyer  
Property Location: A). APN# 198-132-017-7/Danville Boulevard, Alamo, CA  
[Authorized under Government Code §54956.8 and 54954.5(e).]
- 12.3 Existing litigation [Pursuant to Government Code §54956.9(d)(1)]:
  - 1). City of Brentwood, et al v. Robert Campbell, in his Official Capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
  - 2). "Contra Costa County Deputy Sheriffs Association v. Contra Costa County Employees' Retirement Association, Contra Costa County Superior Court Case No. MSN12-1870."

**13. Return to Open Session**

Regular session ended: 8:00 p.m.  
Closed session began: 8:10 p.m.  
Closed session ended: 8:40 p.m.  
Regular session reconvened: 8:40 p.m.

**14. Report Upon Return from Closed Session (if applicable)**

**15. Adjournment**

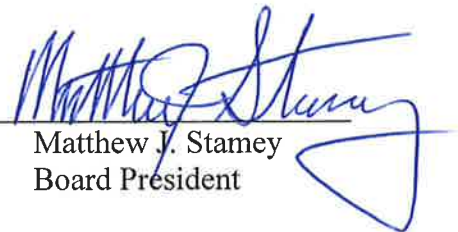
The meeting adjourned at 8:45 p.m.

Prepared by:



Susan F. Brooks  
District Clerk

Approved by:



Matthew J. Stamey  
Board President