

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
Minutes – December 19, 2013**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Directors Dakin, Kerr, Price, Stamey and Umont.

**Staff Present:** Fire Chief Meyer, Financial Consultant Campo, District Counsel Ross, Fire Marshal Kiefer, Interim Assistant Chief Duggan, Technology Systems Manager Call, Union Representative Mohun, District Clerk Brooks.

**1. Call to Order**

President Stamey called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

President Stamey led the Pledge of Allegiance.

**3. Determination of Quorum and Confirmation of Agenda**

There was a quorum. Chief Meyer stated that Item 6.2 would be deferred to the January Board Meeting.

**4. Public Comment**

None.

**5. Consent Calendar**

Director Price moved approval of Consent Calendar items 5.1-5.5 (1-3). Director Kerr seconded the motion. Motion carried.

**6. Special Announcements/Presentations/General Business**

6.1 Badge Pinning Ceremony for Engineers: Avery, O'Connor, Rawitzer and Sciortino.

Chief Meyer introduced each of the newly promoted Engineers who had their family introduced and then pinned their badges on. The Board congratulated all of the newly promoted Engineers. On behalf of all of the new Engineers, Mike Sciortino stated how

he has worked here for a long time and was proud to work with all of the wonderful people here at this District.

- 6.2 Recognition of 2013 Firefighter of the Year Erik Falkenstrom and 2013 Employee of the Year Andrew Swartzell.

This item was deferred until the January 22, 2014 Board Meeting.

## 7. Old Business

- 7.1 Discussion and possible authorization of expenditure of \$348,880 for the purchase of additional Assistance to Firefighter grant items.

Interim Assistant Chief Duggan provided the background of this item asking that the Board authorize the expenditure of \$348,880 for the purchase of additional items on behalf of the nine grant partner Fire agencies, summarizing his staff report for those present.

Motion by Director Price to approve the expenditure of \$348,880. Motion was seconded by Director Kerr. Motion carried.

## 8. New Business

- 8.1 Nominations for Board President and Vice-President for 2014.

Director Dakin nominated Director Umont for Board President. There were no other nominations. Director Kerr seconded the motion. Motion carried.

Director Umont nominated Director Kerr for Board Vice-President. There were no other nominations. Director Dakin seconded the motion. Motion carried.

## 9. Correspondence

Chief Meyer spoke of the nice letter included in this month's packet from Livermore-Pleasanton Fire Chief Miguel.

## 10. Monthly Activity Reports

- 10.1 Operations – Interim Assistant Chief Duggan

Interim Assistant Chief Duggan provided his monthly report stating that response times are all within our parameters and that there were no fires this past month. Assistant Chief Duggan also stated that there is a new three acre site at 2500 Blackhawk Road that will soon be used for training and will alert the Board members when there is training at this site. Assistant Chief Duggan also stated that staff is working on a replacement for the Haz Mat team – replacing Captain Schwartz.

10.2 Support Services – Interim Assistant Chief Duggan

Interim Assistant Chief Duggan provided his monthly report highlighting the new ambulances that are being fitted with EMS and Communication equipment.

10.3 Fire Prevention – Fire Marshal Kiefer

Fire Marshal Kiefer provided her monthly report highlighting the Hazardous Abatement project in the District and thanked her staff along with Chaplain Jeremy Mann for their work on this project.

10.4 Administrative Services – Financial Consultant Campo

Financial Consultant Campo presented his monthly report highlighting the District property taxes and showing a power point presentation of our reserve funds. Consultant Campo and Chief Meyer also discussed some of the companies we have cell site leases with. Chief Meyer stated that regarding property taxes, he will look into having someone come to a future board meeting to explain in more detail the District property taxes.

10.5 Fire Chief – Fire Chief Meyer

Chief Meyer updated the Board on some of his activities this past month highlighting the retiree luncheon he attended last month where he updated the retirees on the organizations' financial stability. Chief Meyer also stated that our Employee of the Year for 2013 is Andy Swartzell, and our Firefighter of the Year for 2013 is Erik Falkenstrom and that both of the recipients would be recognized at the January board meeting. Chief Meyer also thanked Board President Stamey for serving as Board President this past year.

11. **Good of the Order**

Board President Stamey thanked the Board and staff for all of their support this past year in his role as Board President.

12. **Closed Session**

- 12.1 Possible exposure to litigation (two matters).  
[Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1200030, dated 11/5/11, SRV1000018, dated 12/20/09, SRV1300009, dated 11/9/11 Brian Parrish vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].

Board Minutes  
December 19, 2013

- 12.3 Existing litigation [Pursuant to Government Code §54956.9(d)(1)]:
- 1). City of Brentwood, et al v. Robert Campbell, in his official capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
  - 2). "Contra Costa County Deputy Sheriffs Association v. Contra Costa County Employees' Retirement Association, Contra Costa County Superior Court Case No. MSN12-1870."

**13. Return to Open Session**

Regular session ended: 8:10 p.m.  
Closed session began: 8:25 p.m.  
Closed session ended: 8:55 p.m.  
Regular session reconvened: 8:55 p.m.

**14. Report Upon Return from Closed Session (if applicable)**

**15. Adjournment**

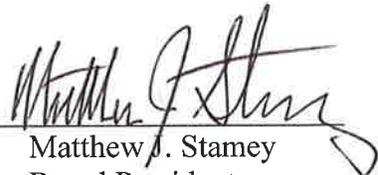
The meeting adjourned at 9:00 p.m.

Prepared by:



Susan F. Brooks  
District Clerk

Approved by:



Matthew J. Stamey  
Board President