

# SAN RAMON VALLEY FIRE PROTECTION DISTRICT

## Board of Directors Regular Board Meeting

**\*\*Thursday\*\*, November 21, 2013 – 7:10 p.m.**

*Gordon Dakin, Director ~ H. Jay Kerr, Director ~ Jennifer Price, Director  
Matthew J. Stamey, Director ~ Glenn Umont, Director*

### **~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion*

**Meeting location:**    **S.R.V.F.P.D. Administrative Offices - Boardroom**  
**1500 Bollinger Canyon Road, San Ramon, CA 94583**

## **AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

## **5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1    Approve the salaries, payroll taxes and retirement contributions for the month of October, 2013 in the amount of \$3,047,732.93.
- 5.2    Approve the demand register for the period October 14, 2013 through November 11, 2013, in the amount of \$2,473,287.87.
- 5.3    Approve the minutes from the October 23, 2013 regular Board meeting, including District Counsel's closed session report.
- 5.4    Personnel Actions:
  1.    Approve staff's recommendation to award a merit salary increase to Battalion Chief Phares to Step 3, effective December 10, 2013.
  2.    Approve staff's recommendation to award a merit salary increase to Captains Aguiar and O'Dwyer to Step 4, effective December 1, 2013.
  3.    Approve staff's recommendation to award a merit salary increase to Captains Sauve, Sinclair and Mohun to Step 4, effective December 10, 2013.
  4.    Approve staff's recommendation to award a merit salary increase to Captain Pruett to Step 4, effective December 16, 2013.

5. Approve staff's recommendation to award a merit salary increase to Captain Bahorski to Step 4, effective December 24, 2013.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Recognition of Cardiac Arrest Survivor Mark Sessler
- 6.2 Recognition of Bystander/CPR Laura Garland (Cardiac Arrest Savior)
- 6.3 Recognition of Bystander Traci Coulson (Cardiac Arrest Savior)
- 6.4 Recognition of HeartSafe Committee Volunteer of the Year

**7. OLD BUSINESS**

- 7.1 Adoption of Ordinance No. 29 adopting by reference the 2012 edition of the International Fire Code with amendments.
- 7.2 Approval of payment in the amount of \$623,109.00 to Leader Industries for three Type III Modular Ambulances.

**8. NEW BUSINESS**

- 8.1 Consideration of Claim for Property Damage of Sheila Hofstetter (Re: agenda item 12.1)
- 8.2 Public Hearing and possible adoption of Ordinance No. 30 establishing fees for First Responder Assessment Without Transport Services and Modifying Ambulance Transport Fees.
- 8.3 Discussion and possible approval of Resolution No. 2013-10 modifying referenced code section numbers contained in the Administrative Citation Fine Schedule.
- 8.4 Discussion and possible approval of Resolution No. 2013-11 and 2013-12 fixing the Employer's Healthcare Contribution under the Public Employer's Medical and Hospital Care Act.
- 8.5 Discussion and possible approval of Resolution No., 2013-13 regarding 2013 Refunding of 2003 Certificates of Participations.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS FOR OCTOBER, 2013**

- 10.1 Operations/Training Division/Special Operations-Interim Assistant Chief Duggan  
Standards of Cover Policy Compliance Report.
- 10.2 Support Services-Interim Assistant Chief Duggan  
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Kiefer  
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Financial Consultant Ken Campo
  - a). Monthly Finance Activities/Reports
  - b). Monthly Human Resources Activities/Reports

- 10.5 Fire Chief – Fire Chief Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

**12. CLOSED SESSION**

- 12.1 Possible exposure to litigation (two matters).  
[Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 Personnel Matter: District Employee Consideration of Administrative Leave Compensation; Determination of Base Level [Pursuant to Government Code §54957]
- 12.3 Existing litigation [Pursuant to Government Code §54956.9(d)(1)]:
- 1). City of Brentwood, et al v. Robert Campbell, in his official capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
  - 2). “Contra Costa County Deputy Sheriffs Association v. Contra Costa County Employees’ Retirement Association, Contra Costa County Superior Court Case No. MSN12-1870.”

**13. RETURN TO OPEN SESSION**

**14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**15. ADJOURNMENT TO THE NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR THURSDAY, DECEMBER 19, 2013 AT 7:00 P.M. IN THE BOARDROOM.**

Prepared by:



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Susan F. Brooks, District Clerk

Agenda posted on November 14, 2013 at the District’s Administration Building and the San Ramon Valley Fire Protection District’s website at [www.firedepartment.org](http://www.firedepartment.org)

*The San Ramon Valley Fire Protection District (“District”), in complying with the Americans with Disabilities Act (“ADA”), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.*