

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – February 26, 2014**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Dakin, Kerr, Price, Stamey and Umont.

Staff Present: Fire Chief Meyer, Financial Consultant Campo, District Counsel Ross, Fire Marshal Kiefer, Interim Assistant Chief Duggan, Technology Systems Manager Call, District Clerk Brooks.

1. **Call to Order**

President Umont called the meeting to order at 7:00 p.m.

2. **Pledge of Allegiance**

President Umont led the Pledge of Allegiance.

3. **Determination of Quorum and Confirmation of Agenda**

There was a quorum.

4. **Public Comment**

None.

5. **Consent Calendar**

Director Dakin moved approval of Consent Calendar items 5.1-5.6. Director Stamey seconded the motion. Motion carried.

6. **Special Announcements/Presentations/General Business**

None.

7. **Old Business**

7.1 Discussion and possible approval of Resolution No. 2014-01 nominating Director Gordon Dakin to fill one of two vacancies on LAFCO.

District Clerk Brooks stated that upon Board approval of this Resolution, she would then forward it to LAFCO. Director Dakin expressed his interest in running for the alternate LAFCO seat. Motion by Director Stamey, seconded by Director Kerr to approve Resolution No. 2014-01. Motion carried by roll call vote.

8. New Business

8.1 Presentation of 2013 District Comprehensive Annual Finance Report (CAFR) by Financial Consultant Campo.

Financial Consultant Campo provided a power point presentation of this item stating that the District met all of the reporting requirements and based on the audit procedures performed, the District received a “clean” audit. Motion by Director Stamey, seconded by Director Dakin to receive the 2013 CAFR. Motion carried.

8.2 Discussion and possible approval of Resolution No. 2014-02 for the 2014 Exterior Hazard Abatement Program.

Fire Marshal Kiefer provided the background of this item, and stated that maps were available at the back of the room which showed where properties were located in the Exterior Hazard Abatement Districts. Fire Marshal Kiefer stated that essentially the program is the same as last year, with postcards going in the mail on April 1, 2014. Discussion followed regarding the drought and hydrant testing. Motion by Director Price, seconded by Director Stamey to approve Resolution No. 2014-02. Motion carried by roll call vote.

9. Correspondence

Director Stamey commented on the nice letter from Monte Vista High School regarding Captain Jim Martin.

10. Monthly Activity Reports

10.1 Operations – Interim Assistant Chief Duggan

Assistant Chief Duggan discussed some of the items listed in his monthly report highlighting the facilitation of the yearly Girl Scout cookie distribution, helmet inspections and donations of property for training.

10.2 Support Services – Interim Assistant Chief Duggan

Assistant Chief Duggan discussed some of the items listed in his monthly report and Fire Marshal Kiefer discussed current Station 32 and some of the short term improvements to be done at that station.

10.3 Fire Prevention – Fire Marshal Kiefer

Fire Marshal Kiefer discussed some of the items in her monthly report highlighting the notable Heart Safe numbers, and that the SRA billing will be sent out soon. Director Stamey thanked the Heart Safe Committee for the recent CPR/AED training for the Danville Rotary Club.

10.4 Administrative Services – Financial Consultant Campo

Financial Consultant Campo discussed his monthly report stating that the CAFR has been submitted to the Government Finance Officers Association, and that the District has received reimbursements related to the Morgan Fire.

10.5 Fire Chief – Fire Chief Meyer

Chief Meyer stated that this past month he has attended an Alamo MAC meeting, spoke to the Danville/Sycamore Rotary Group, and met with the new Contra Costa Times reporter.

11. Good of the Order

Director Stamey referred to the recent correspondence received from CCCERA and had some questions regarding depooling. Financial Consultant Campo answered some of his questions.

12. Closed Session

- 12.1 Possible exposure to litigation (two matters).
[Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 Existing litigation [Pursuant to Government Code §54956.9(d)(1)]:
- 1). City of Brentwood, et al v. Robert Campbell, in his official capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
 - 2). “Contra Costa County Deputy Sheriffs Association v. Contra Costa County Employees’ Retirement Association, Contra Costa County Superior Court Case No. MSN12-1870.”

13. Return to Open Session

Staff suggested cancelling the regular July 23, 2014 Board meeting this summer, and would bring this item back again at the March board meeting.

Regular session ended: 8:27 p.m.
Closed session began: 8:40 p.m.
Closed session ended: 9:36 p.m.
Regular session reconvened: 9:37 p.m.

14. Report Upon Return from Closed Session (if applicable)

15. Adjournment

The meeting adjourned at 9:40 p.m.

Prepared by:



Susan F. Brooks
District Clerk

Approved by:



Glenn W. Umont
Board President