

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, September 24, 2014 – 7:00 p.m.

*Gordon Dakin, Director ~ H. Jay Kerr, Director ~ Jennifer Price, Director
Matthew J. Stamey, Director ~ Glenn Umont, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of July, 2014 in the amount of \$3,517,543.92, and August, 2014 in the amount of \$3,582,475.93.
- 5.2 Approve the demand register for the period July 4, 2014 through September 12, 2014, in the amount of \$21,977,141.93.
- 5.3 Approve the minutes from the July 21, 2014 regular Board meeting.
- 5.4 Receive the Quarterly Investment Report for the period April 1, 2014 – June 30, 2014.
- 5.5 Approval of payment in the amount of \$26,670.00 to Contra Costa County Department of Information Technology for microwave services.
- 5.6 Approval of payment in the amount of \$79,800.00 to EBRCSA Operating payment for fiscal year 2014/2015.
- 5.7 Approval of three term contract renewal with Innovative Claims Solutions (ICS) for workers' compensation claim administration services.
- 5.8 Approval of payment in the amount of \$31,255.39 to Diamond Bill Review, Inc., for worker's compensation claims.
- 5.9 Approval of Contract for Services with Financial Consultant, Ken Campo.
- 5.10 Disposition of District Surplus SCBA Equipment.

- 5.11 Approval of payment in the amount of \$40,793.00 to Cummins Pacific for repair and rebuild of E509.
- 5.12 **Personnel Actions:**
1. Approve staff's recommendation to hire Angela Calcagno, Fire Dispatcher, at Step 1, effective August 25, 2014, subject to an 18-month probationary period.
 2. Approve staff's recommendation to award a merit salary increase to Dispatcher Trisha Klink Step 5, effective September 30, 2014.
 3. Approve staff's recommendation to promote Battalion Chief Krause, Step 5 to Deputy Chief/EMS Logistics, Step 5, effective August 1, 2014.
 4. Approve staff's recommendation to promote Battalion Chief/Acting Assistant Chief Phares, Step 3 to Deputy Chief/Operations, Step 4, effective August 1, 2014.
 5. Approve staff's recommendation to promote Engineer Harder, Step 5 to Captain, Step 4, effective September 1, 2014.
 6. Approve staff's recommendation to reassign Training Captain Archuleta, Step 3, to Captain, Step 3, effective August 2, 2014, and to award a merit increase to Step 4, effective October 1, 2014.
 7. Approve staff's recommendation to reassign Training Captain Shaffer, Step 4, to Captain, Step 4, effective August 2, 2014.
 8. Approve staff's recommendation to award a merit salary increase to FF/PM's Alvarez, Bannister, Dwyer, Eynck, Garcia, Gendron, Hirst, Martin, Olson, Rivers, Smith to Step 5, effective October 1, 2014.
 9. Approve staff's recommendation to award a merit salary increase to Captain Thomas, Step 3, effective October 1, 2014.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Badge Pinning Ceremony – Captain Chris Harder.
- 6.2 Introduction of and Administration of Oath of Office, Badge Pinning - Dispatcher Angela Calcagno.
- 6.3 Recognition of retired District Chaplain William Meine.
- 6.4 Recognition of Eagle Scout Bobby Martinez.
- 6.5 Proclamation in Recognition of Fire Prevention Week October 5-11, 2014.
- 6.6 Certificate of Achievement from Government Finance Officers Association (GFOA) for Excellence in Financial Reporting.

7. OLD BUSINESS

8. NEW BUSINESS

- 8.1 Discussion and possible approval of amendments to the 2014 Biennial Conflict of Interest Code.
- 8.2 Consider adoption of Resolution No. 2014-12 establishing the appropriations limit for Fiscal Year 2014/2015.
- 8.3 Consider adoption of Resolution No. 2014-13 establishing with the Contra Costa County Recorder's Office the assessment of property taxes in the form of liens for properties abated by the District per Ordinance No. 23.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR JULY AND AUGUST, 2014

- 10.1 Operations Division-Deputy Chief Phares
Standards of Cover Policy Compliance Report.
- 10.2 EMS/Logistics – Deputy Chief Krause
EMS/Logistics Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Kiefer
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Financial Consultant Ken Campo
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Fire Chief Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Discussion and possible approval of rescheduling the November and December 2014 regular board meeting dates due to the Thanksgiving and Christmas holidays.

12. CLOSED SESSION

- 12.1 Possible exposure to litigation (one matter).
[Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 Personnel Action: Review of District Counsel, pursuant to Government Code Section 54957.

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED BOARD MEETING ON WEDNESDAY, OCTOBER 22, 2014, AT 7:00 P.M. IN THE BOARDROOM.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on September 18, 2014 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.

**CONSENT
ITEMS**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 24, 2014
To: Board of Directors
From: Ken Campo, Financial Consultant
Subject: Quarterly Investment Report – June 30, 2014

Background

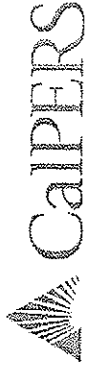
Pursuant to Section 5.3 of the District's Investment Policy, staff is required to present a quarterly report of investments to the Board of Directors. The investment report for the quarter ended June 30, 2014, is attached. The investments held on behalf of the District are in compliance with the District's investment policy.

Also attached is the quarterly statement for the District's California Employers' Retiree Benefit Trust account for the quarter ended June 30, 2014. The purpose of this trust fund is to set-aside funds to pay for health care benefits for retired employees. These investments are in a pooled fund managed by CalPERS. In July, the District made an additional deposit of \$1,900,000 into the OPEB Trust fund. This amount consisted of the \$1,000,000 OPEB prefunding amount budgeted for fiscal year 2014/2015, along with \$900,000 prefunding of retiree medical premiums for the July through December 2014. These amounts were paid early to take advantage of the higher earnings rate on OPEB assets.

Recommendation

Staff recommends that the Board review and receive the investment report for the quarter ended June 30, 2014, and review and receive the California Employers' Retiree Benefit Trust Statement for the quarter ended June 30, 2014.

San Ramon Valley Fire Protection District
 CERBT Strategy 1
 Entity #: SKB0-6056948863
 Quarter Ended June 30, 2014



Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$6,571,125.76	\$5,639,092.30
Contribution	163,496.00	357,669.45
Distribution	0.00	0.00
Transfer In	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	321,838.04	1,066,299.62
Admin Expense	(2,124.53)	(8,726.10)
Other	0.00	0.00
Ending Balance	\$7,054,335.27	\$7,054,335.27
YTD Accrual	162,800.00	162,800.00
Grand Total	\$7,217,135.27	\$7,217,135.27
	OPEB Prefunding 2014/15	\$1,000,000
	Retiree Medical Jul-Dec 2014	900,000

Current Balance \$9,117,135

Unit Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Units	520,993.178	503,075.017
Unit Purchases from Contributions	12,861.708	28,779.869
Unit Sales for Withdrawals	0.000	0.000
Unit Transfer In	0.000	0.000
Unit Transfer Out	0.000	0.000
Ending Units	533,854.886	533,854.886
Period Beginning Unit Value	12.612691	11.164861
Period Ending Unit Value	13.213957	13.213957

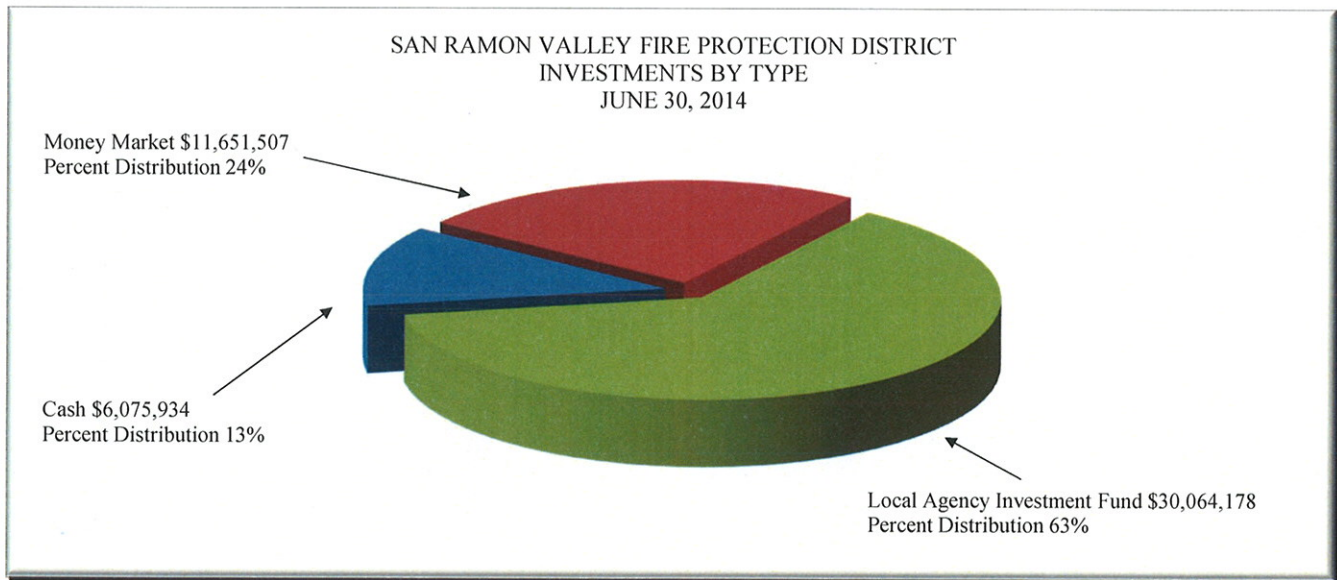
Please note that the Grand Total is your actual fund account balance at the end of the period, including all accrued Contributions and Distributions. Please review your statement promptly. All information contained in your statement will be considered true and accurate unless you contact us within 30 days of receipt of this statement. If you have questions about the validity of this information, please contact CERBP40@calpers.ca.gov

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
INVESTMENT REPORT
June 30, 2014**

Type of Investment	Financial Institution	Date of Maturity	Par Value/ Original	Market Value	Rate of Interest	Fiscal Year-to-Date Income
Cash	Bank of the West	N/A	6,025,329	6,025,329	0.00%	0
Cash	Bank of the West - CERT Funds	N/A	50,605	50,605	0.00%	0
Money Market	Bank of the West - Money Market	N/A	11,052,045	11,055,347	0.24%	18,387
Local Agency Investment Fund	Local Agency Investment Fund	N/A	30,060,791	30,069,771	0.22%	61,343
Local Agency Investment Fund	Local Agency Investment Fund CERT Funds	N/A	3,387	3,388	0.22%	9
Money Market	U.S. Bank Money Market Deposit Account	N/A	599,462	599,462	0.03%	346
Total			\$47,791,619	\$47,803,901		\$80,085

Average weighted yield 0.19%
Total return 0.22%

Market values obtained from monthly statements issued by Bank of the West and U.S. Bank.



The District has sufficient funds available to meet the next six months of financial obligations.

The June 30, 2014 investments are in accordance with the District adopted investment policy.

Kenneth R. Campo, CPA
Financial Consultant

July 18, 2014
Date



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 24, 2014

To: Board of Directors

From: Chief Krause, Deputy Chief – EMS/Logistics
Steve Call, Technology Systems Manager

Subject: Contra Costa County Microwave Services Agreement

Section 5.3 of District Ordinance 20 requires that purchases in excess of \$25,000 have specific approval by the Board of Directors. The following purchase requires such authorization.

Background

The District utilizes emergency communications microwave and radio equipment located at four hilltop sites owned or leased by Contra Costa County. The District has an agreement with Contra Costa County to lease space at each of the radio sites to house the District's emergency communications equipment. The agreement allows for ingress or egress and the rights to install equipment, antennas, cables, conduits and wires as necessary to support the needs of the District. Contra Costa County charges the District per rack unit to lease space at each of the hilltop sites and to utilize the county microwave system at each of the sites.

The microwave services and lease fees for FY 2014-2015 total \$26,670.00.

Recommendation

Staff recommends the District authorize a payment of \$26,670.00 to the Contra Costa County Department of Information Technology for microwave services.

Financial Impacts:

None. Budgeted expense for FY 2014-2015.



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Date: September 24, 2014

To: Board of Directors

From: Chief Krause, Deputy Chief – EMS/Logistics
Steve Call, Technology Systems Manager

Subject: East Bay Regional Communications System (EBRCS) Operating Payment

Background

The East Bay Regional Communications System Authority (EBRCSA) was officially created in 2007 with the formation of a Joint Powers Authority (JPA) to procure and maintain an Association of Public Safety Communications Officials (APCO) P25-compliant communications system. This communications system provides interoperable communications to public agencies serving the counties of Contra Costa and Alameda. EBRCS includes 43 member agencies serving a population of over 2.5 million citizens. The extensive infrastructure required for the communications system was funded through numerous federal and state grants along with debt proceeds.

Per the EBRCSA Project Operating Agreement, each year the District is required to make an operating payment to the EBRCSA that is calculated based on the total number of radios that agencies have committed to place in service on the system. The operating payment allows District personnel to utilize P25-compliant, trunked radios on the EBRCS system for a period of 12 months. For fiscal year 2014-2015, the annual operating cost per radio is \$300. The District will be utilizing 266 radios on the EBRCS for fiscal year 2014-2015 and is required to make an operating payment of \$79,800.

Recommended Board Action

Authorize staff to pay the EBRCSA operating payment in the amount of \$79,800.

Financial Impacts

None. Budgeted expense for FY 2014-2015.



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Date: September 24, 2014
 To: Board of Directors
 From: Ken Campo, Financial Consultant
 Subject: Innovative Claims Solutions Contract Renewal
 Workers' Compensation Claim Administration

Background:

Innovative Claims Solutions (ICS) provides workers' compensation claim administration services for the District.

	2009/10	2010/11	2011/12	2012/13	2013/14
Total # of New Claims	38	44	49	46	44
Total # of New Indemnity Claims	25	24	38	32	29
Open Indemnity Inventory	57	59	74	81	68
MMMSEA Reporting	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
ICS Annual Fee	\$71,558	\$71,558	\$76,427	\$79,404	\$81,726

The proposed contract renewal would establish fees for the next three years as listed below. The proposed fees are based on the current new indemnity claim submission rate. The contract provides for a fee adjustment (up or down) should the new indemnity claim submission rate increase or decrease by 10% or more.

	Base Fee	% Increase
9/1/2014 – 8/31/2015	\$82,118	0.5%
9/1/2015 – 8/31/2016	\$84,582	3.0%
9/1/2016 – 8/31/2017	\$87,119	3.0%

Attached for the Board's review are the program highlights for fiscal year 2013/14, along with a comparative analysis between fiscal year 2012/13 and 2013/14.

Fiscal Impact:

Workers' compensation claims administration is budgeted within the overall Workers' Compensation budget of \$850,000 for FY 2014/15.

Recommended Board Action:

Authorize renewal of the agreement with ICS for workers' compensation claim administration services.

Program Review

In reviewing the twelfth year of our partnership with San Ramon Valley Fire Protection District, we note foremost the tremendous efforts put forth by both the San Ramon Valley Fire Protection District and ICS team members. The efforts of this combined group of people are predominantly responsible for results that have substantially impacted the workers' compensation program at San Ramon Valley Fire Protection District.

ICS's focus has been to reduce the open existing inventory as much as possible while continuing our efforts to control costs in all arenas.

We expect that, barring any unforeseen changes in environment, the ICS and San Ramon Valley Fire Protection District team will continue to produce positive results.

Recent Accomplishments

We have continued to focus on the fundamental elements that make up the ICS philosophy of claims administration. The maintenance of this approach has allowed us to continue to have a positive impact on the current and prior year's claims. Some of these results can be gleaned from the graphs and charts included in this report.

The efforts by ICS that have contributed to a successful year are noted below:

- Continued early development and management of individual plans of action combined with reserving for ultimate value based on the facts evidenced in each file.
- Continued execution of our 72-hour strategy for claim control and cost containment.
- Closed 50% of new claims submitted this period.
- Increased the number of Closed Indemnity Claims on the entire program during this period by **45% (or 18 claims)**.
- Reduced the number of Open Indemnity Claims on the entire program during this period by **16% (or 13 claims)**.
- Reduced the Estimated Future Liability on the entire program during this period by **19% (or \$528,663)**.
- Successfully recovered **\$8,183.00** through subrogation/contribution efforts.
- Decreased the number of New Notices of Representation on the entire program by **13%, (or 1 notice)**, compared to the same period last year.
- Successful resolution of **ten** claims.

- Reduced the total amount paid for TD/4850 on the entire program during this period by **31%**, (or **\$209,861.87**).
- Reduced the total amount paid for All Benefits on the entire program during this period by **22%**, (or **\$315,567.25**).
- Oversaw activities of the bill review company that realized a net savings of **\$527,077** in this arena.

All of the above items were accomplished through the joint efforts of ICS and the Risk Management Department at San Ramon Valley Fire Protection District.

**Comparative Statistical Analysis for the San Ramon Valley Fire Protection District
7/1 to 6/30**

Twelve Months by Date Entered	7/1/12 to 6/30/13		7/1/13 to 6/30/14		Absolute Change	Percent Change
Total Claims	46		44		-2	-4%
Total Indemnity Claims	31		29		-2	-6%
Total Medical Only Claims	15		15		0	0%
Avg. Incurred Cost per Claim	\$10,250		\$18,153		\$7,903	77%
Indemnity / MO Ratio	67%	33 %	66%	34%	-1	-2%
Closed Ind. Claims (% of Total)	18	58 %	15	52%	-3	-17%
Closed MO Claims (% of Total)	10	67 %	7	47%	-3	-30%
Total Closed Claims (% of Total)	28	61 %	22	50%	-6	-21%
Total Paid	\$270,449		\$463,852		\$193,403	72%
Total Est. Future Liability	\$201,033		\$334,893		\$133,860	67%
Total # of Disability Days Paid on New Claims	642		1143		501	78%
Number of Lost Time Claims	21		25		4	19%
Avg. # of Disability Days per Lost Time Claim	30.57		45.72		15.15	50%
Overall						
Closed Indemnity Claims	40		58		18	45%
Closed MO Claims	12		13		1	8%
Total Closed Claims	52		71		19	37%
Open Claim Inventory	6/30/2013		6/30/2014		Absolute Change	Percent Change
Indemnity	81		68		-13	-16%
Medical Only	5		8		3	60%
Total Open Claims	86		76		-10	-12%

AMENDMENT NO. 4
TO
AGREEMENT FOR CONTRACTUAL SERVICES

This AMENDMENT NO. 4 to AGREEMENT is entered into this 24th day of September, 2014, between Innovative Claim Solutions, Inc ("TPA") and the SAN RAMON VALLEY FIRE PROTECTION DISTRICT ("DISTRICT"), an independent special district.

RECITALS

This AMENDMENT NO. 4 is predicated on the following facts:

1. DISTRICT and TPA entered into an AGREEMENT on September 1, 2005 for managing self-insured workers' compensation claims for the District and both parties wish to extend this AGREEMENT for three more consecutive years.
2. In accordance with paragraph 2.a of AGREEMENT and as described in Exhibit "A," entitled "Scope of Services," which is attached to the AGREEMENT and incorporated by this reference, TPA agrees to diligently perform these services in accordance with the standards of its profession and to the District's satisfaction.
3. CONSULTANT is qualified to provide these services and is willing to provide them according to the terms of this AMENDMENT NO. 4.

NOW THEREFORE, the parties agree as follows:

1. Exhibit B of AGREEMENT is modified as provided herein.
2. All other terms and conditions of AGREEMENT remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this AMENDMENT NO. 4 of AGREEMENT on the date above written.

SAN RAMON VALLEY FIRE PROTECTION DIST.

INNOVATIVE CLAIM SOLUTIONS, INC.

By: _____
Glenn Umont, Board President

By: _____
Cheryl Western, President, COO

Date: _____

Recommended for Approval:

Approved as to form:

Paige Meyer, Fire Chief

William D. Ross, District Counsel

Date: _____

Date: _____

EXHIBIT B

FOR AMENDMENT NO. 4

PAYMENT SCHEDULE

The San Ramon Valley Fire Protection District ("District") agrees to compensate Innovative Claim Solutions, Inc. ("TPA") for services rendered. The pricing option below is based upon the following assumptions:

Claims

Annual Management Fee	(First Year)	\$82,118
Annual Management Fee	(Second Year)	\$84,582
Annual Management Fee	(Third Year)	\$87,119

The fee agreement is based on the current annual indemnity claim submission rate and number of open indemnity claims. The above stated fees shall remain applicable as long as neither the estimated or actual annual submissions of indemnity claims, or number of open indemnity claims, increase or decrease by more than 10%. Should an increase, or decrease, of this magnitude take place, the annual fees should be re-evaluated and re-negotiated by all parties.

RMIS

Custom computer programming	\$150.00/Hr.
Index Bureau reporting	\$8.65/claim, but will reflect increases as imposed by the Index Bureau
MMSEA Reporting	This cost is now included in the fee above



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Date: September 24, 2014

To: Board of Directors

From: Ken Campo, Financial Consultant
Martin Koran, Controller

Subject: Diamond Bill Review, Inc. – Worker’s Compensation Bill Review Invoice

Background:

The San Ramon Valley Fire Protection District contracts with Innovative Claim Solutions, Inc. (ICS) for third-party worker’s compensation administration services. ICS sub-contracts with Diamond Bill Review, Inc. (Diamond) to review medical billing related to worker’s compensation claims. Since 2010, Diamond has saved the District a net total of \$3.6 million, or an average of 65% per year. Diamond’s May 2014 invoice totals \$31,255.39, which exceeds the \$25,000 threshold and therefore requires Board approval. Their invoice is based on approximately \$252,000 of medical billings in May 2014. As a result of this review, Diamond has saved the District a net amount of \$173,000, or 69%. The attached expense is within the approved budget for FY2013-14.

Recommended Board Action:

Authorize staff to pay \$31,255.39 to Diamond Bill Review, Inc. for medical billings related to worker’s compensation claims for May 2014.

Financial Impacts:

None. Budgeted expense in FY2013-14.



San Ramon VFFO
May 2014 Bill Detail

Bill Type	Bills Reviewed	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS	PS/US/CA/IL/IS										
CHI	4	\$ 819.30	\$ 286.04	\$ -	\$ 286.04	\$ 539.26	\$ 33.00	\$ -	\$ 33.00	\$ -	\$ 33.00	\$ 28,645.10	\$ -	\$ -	\$ 28,645.10	\$ -	\$ -	\$ 28,645.10	\$ 252.04	\$ 34.91%	\$ 252.04	\$ 252.04	\$ 33.00	\$ -	\$ 33.00	\$ 28,645.10	\$ -	\$ -	\$ 28,645.10	\$ 28,645.10	\$ 126,336.43	\$ 84.40%	\$ 126,336.43	\$ 84.40%	
HI	1	\$ 153,626.63	\$ 154,981.53	\$ -	\$ 154,981.53	\$ 28,645.10	\$ 28,645.10	\$ -	\$ 28,645.10	\$ -	\$ 28,645.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,645.10	\$ 28,645.10	\$ 84.40%	\$ 28,645.10	\$ 28,645.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,645.10	\$ 84.40%	\$ 28,645.10	\$ 84.40%
HO	8	\$ 32,807.11	\$ 30,912.51	\$ -	\$ 30,912.51	\$ 1953.38	\$ 2,009.78	\$ -	\$ 2,009.78	\$ -	\$ 2,009.78	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,009.78	\$ 2,009.78	\$ 94.06%	\$ 2,009.78	\$ 2,009.78	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,009.78	\$ 94.06%	\$ 2,009.78	\$ 94.06%
ML	1	\$ 937.50	\$ -	\$ -	\$ -	\$ 937.50	\$ 4.00	\$ -	\$ 4.00	\$ -	\$ 4.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4.00	\$ 4.00	\$ 0.00%	\$ 4.00	\$ 4.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4.00	\$ 0.00%	\$ 4.00	\$ 0.00%
OUT	50	\$ 27,139.65	\$ 16,056.01	\$ -	\$ 16,056.01	\$ 10,564.13	\$ 289.00	\$ -	\$ 289.00	\$ -	\$ 289.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 289.00	\$ 289.00	\$ 61.07%	\$ 289.00	\$ 289.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 289.00	\$ 61.07%	\$ 289.00	\$ 61.07%
PIA	48	\$ 6,180.48	\$ 1,740.07	\$ -	\$ 1,740.07	\$ 4,440.41	\$ 164.00	\$ -	\$ 164.00	\$ -	\$ 164.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 164.00	\$ 164.00	\$ 28.15%	\$ 164.00	\$ 164.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 164.00	\$ 28.15%	\$ 164.00	\$ 28.15%
Total	104	\$ 251,610.67	\$ 203,976.16	\$ -	\$ 203,976.16	\$ 47,073.78	\$ 31,154.88	\$ -	\$ 31,154.88	\$ -	\$ 31,154.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,154.88	\$ 31,154.88	\$ 81.29%	\$ 31,154.88	\$ 31,154.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,154.88	\$ 81.29%	\$ 31,154.88	\$ 81.29%



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 24, 2014
To: Board of Directors
From: Paige Meyer – Fire Chief
Subject: Contract for Services – Ken Campo

Background:

Given the District has not filled the Chief Financial Officer and Human Resources Manager positions, staff would like to continue the services of Ken Campo to provide ongoing administrative support to the Finance and Human Resources Divisions to include but would not be limited to:

- Oversight and management of the Human Resources and Finance Divisions;
- Perform month-end closing of accounts and prepare monthly financial reports for the Board of Directors;
- Coordinate the 2013/14 year-end financial audit and preparation of June 30, 2014 Comprehensive Annual Financial Report;
- Ensure timely and accurate filing of annual State and Federal financial reports and required information.

Other duties would include ongoing review of CCCERA retirement rates, provide ongoing assistance with labor negotiations, and other financial planning and operational activities as may be directed by me.

Recommended Board Action:

Staff recommends approval of a Contract for Services with Ken Campo for financial consulting services.

Services will be provided at an hourly rate of \$120.00 per hour.



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Date: September 24, 2014
To: Board of Directors
From: Lon Phares, Deputy Chief Operations
Subject: Disposition of Surplus SCBA Equipment

Background:

In April of 2014, the District received new SCBA equipment through the assistance of an AFG grant. In May of 2014, the new SCBA equipment was placed in service and all surplus SCBA equipment was inventoried and stored at Station 36 annex building.

Pursuant to District Policy local government agencies were notified and the District received a fair market value offer from Los Medanos College of \$40,000. This offer included 100 air packs, 200 SCBA bottles, and various adjunct equipment. The District accepted the offer and has turned over said equipment to the College.

The District has received requests from several local Community Colleges for donations of surplus SCBA equipment. In an effort to assist these local agencies the remaining equipment is to be distributed and donated to these local Community Colleges including Los Medanos College.

Recommended Board Action:

No Board action required

Financial Impacts:

Proceeds of \$40,000 to be returned to the General Fund budget.



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www.firedepartment.org | info@firedepartment.org

Date: September 24, 2014
To: Board of Directors
From: Derek Krause, Deputy Chief – EMS/Logistics
Subject: Repair of Engine #509

Background:

Engine #509 is a type I, 2003 Spartan, currently in a turn-key reserve status. It is used frequently as a replacement engine during repairs and testing of frontline apparatus and as a replacement for strike-team deployments and for training and special events. During normal inspections a problem with the engine was discovered, causing oil to leak into the exhaust system. Mechanic Nogueira determined that there were serious internal issues and the engine was towed to Cummins Pacific for engine teardown. Damage to two cylinders and the turbo charger caused by a broken fuel injector will require the repair and replacement of several parts of the engine to make it serviceable. Once repaired, the engine should be ready to perform for the remainder of the estimated service life of the apparatus. The engine estimated replacement cost is \$657,948 and is scheduled for replacement in 2022/23. Estimated repair costs are \$40,793, which will include a 5 year warranty and service of other engine parts as part of preventative maintenance.

Recommended Board Action:

Authorize staff to pay Cummins Pacific \$40,793 for the repair and rebuild of E509 engine.

Financial Impacts:

None. Budgeted expense for FY 2014-2015.

**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 24, 2014

To: Board of Directors

From: Christina Kiefer, Fire Marshal

Subject: Fire Prevention Week, October 5 - 11, 2014

Background:

Fire Prevention Week will be held October 5 - 11, 2014. This year's theme "Working Smoke Alarms Save Lives: Test Yours Every Month" effectively serves to remind us that we need working smoke alarms to give us the time to get out safely.

Residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire.

From October 5 - 11, fire safety advocates across the country will urge all people to install smoke alarms and alert devices that meet the needs of people who are deaf or hard of hearing in every sleeping room, outside each separate sleeping area, and on every level of the home during Fire Prevention Week 2014. The San Ramon Valley Fire Prevention Division would like to lend our support by declaring October 5 - 11 as Fire Prevention Week in the San Ramon Valley.

In addition to Fire Prevention Week, we would like to deem the entire month of October "Fire Prevention Month" and celebrate with the following activities:

- The District will partner with the San Ramon Valley Unified School District to put on a District wide coloring contest promoting the Fire Prevention Week theme. One student in each grade level will win a ride to school in a fire truck.
- A press release will be sent to local media on the importance of testing smoke alarms every month.
- Engine visits to all Kindergarten classes. These visits will consist of the "Hug-a-Firefighter" program, a lesson on getting out and staying out when the smoke alarm sounds, and a tour of the fire engine.
- Members of the Fire Prevention Division will participate in the Danville Fall Crafts Fair on October 25 and 26 to raise awareness and carry forward the theme.

We are looking forward to another great Fire Prevention Month and hope you will support our efforts.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
FIRE PREVENTION WEEK PROCLAMATION**

- WHEREAS The San Ramon Valley Fire Protection District is committed to ensuring the safety and security of all those living in and visiting our state; and*
- WHEREAS Fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and*
- WHEREAS Home fires killed more than 2,300 people in the United States in 2012, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 365,000 home fires; and*
- WHEREAS Working smoke alarms cut the risk of dying in reported home fires in half; and*
- WHEREAS Three out of five home fire deaths result from fires in properties without working smoke alarms; and*
- WHEREAS In one-fifth of all homes with smoke alarms, none were working; and*
- WHEREAS When smoke alarms should have operated but did not do so it was usually because batteries were missing, disconnected, or dead; and*
- WHEREAS Residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and*
- WHEREAS Residents should install smoke alarms and alert devices that meet the needs of people who are deaf or hard of hearing; and*
- WHEREAS Residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and*
- WHEREAS First responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and*
- WHEREAS Residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and*
- WHEREAS The 2014 Fire Prevention Week theme, "Working Smoke Alarms Save Lives: Test Yours Every Month!" effectively serves to remind us that we need working smoke alarms to give us the time to get out safely.*
- THEREFORE We, the Board of Directors of San Ramon Valley Fire Protection District, do hereby proclaim October 5-11, 2014, as Fire Prevention Week and proclaim the month of October 2014 as Fire Prevention Month. We urge all the people of San Ramon Valley to test their smoke alarms at least every month by pushing the test button, and to support the many public safety activities and efforts of the fire and emergency services during Fire Prevention Week 2014.*

In witness hereof, I hereunto set my hand this twenty-fourth day of September, the year of two-thousand-fourteen.

*Glenn W. Umont, Board President
San Ramon Valley Fire Protection District*

NEW BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 24, 2014
To: Board of Directors
From: Sue Brooks – District Clerk
Subject: Conflict of Interest Code-Biennial Review for 2014

Background:

The Political Reform Act requires every agency to review its Conflict of Interest Code biennially and to notify the code reviewing body (the Board of Supervisors) if our code is current, accurate or if there must be amendments.

Recommended Board Action:

Due to the addition and deletion of several positions here at the District, there is need for us to amend our conflict of interest code. The attached Exhibit A lists the current designated positions and their disclosure categories.

Staff recommends that the Board approve the amendments for 2014. Upon Board approval, I will forward the changes to the Board of Supervisors for their approval.

Financial Impacts:

None.

San Ramon Valley Fire Protection District

EXHIBIT "A"

<u>Designated Positions</u>	<u>Disclosure Category</u>
Member of the Board of Fire Directors	1 & 2
Chief Administrator, Fire Chief	1 & 2
Deputy Fire Chief	1 & 2
Assistant Fire Chief	1 & 2
Controller	1 & 2
Chief Financial Officer	1 & 2
Human Resources Manager	1 & 2
Human Resource Generalist	1 & 2
Communications Center Manager	1 & 2
Plans Examiner	1 & 2
Community Emergency Response Team Coordinator	1 & 2
Technology Systems Manager	1 & 2
Battalion Chief	1 & 2
Fire Marshal	1 & 2
Deputy Fire Marshal	1 & 2
Fire Inspector	3 (H) (I) (J) (K) (M) (N) (O)
Code Compliance Officer	3 (H) (I) (J) (K) (M) (N) (O)
Fire Prevention Specialist	3 (H) (I) (J) (K) (M) (N) (O)
Fleet Mechanic	3 (A) (F) (L)
EMS Division Chief	1 & 2

EMS Coordinator

1 & 2

Fire District Legal Counsel

1 & 2

GIS Analyst (Part-time, Contracted)

3 (B) (M)

(August 2014)

Brooks, Sue

From: Form700.CCCounty@SouthTechHosting.com on behalf of stephanie.mello@cob.cccounty.us
Sent: Thursday, August 07, 2014 8:27 AM
To: Brooks, Sue
Subject: 2014 Biennial Notice for Conflict of Interest Codes



Contra Costa County

Clerk-Recorder/Elections - Clerk of the Board

Subject: 2014 Biennial Notice for Conflict of Interest Codes

The Political Reform Act requires every agency to review its conflict of interest code biennially and to notify the code reviewing body if their current code is accurate, or alternatively, that their code must be amended. With the implementation of eDisclosure, Biennial Review of your agency's conflict of interest code is now processed in the eDisclosure System at <https://www.southtechhosting.com/contracostacounty/edisclosure/>. Once logged into the system, Filing Officials can obtain procedures for filing their Agency's Biennial Notice and/or submitting a code amendment (located under the Help Menu on the left side of the screen). Please review the procedures as well as videos prior to completing your Biennial Review.

The Board of Supervisors, as your agency's code reviewing body, must receive your Agency's Biennial Review as follows:

- ➔ If amendments to your Agency's conflict of interest code are not necessary, you must submit your biennial review in eDisclosure by October 1, 2014.
- ➔ If amendments to your Agency's conflict of interest code are necessary, you must submit your biennial review code changes in eDisclosure by December 30, 2014. Changes to an agency's code must be approved by the governing body before it is submitted to the Board of Supervisors for approval.

You must complete your Biennial Review in eDisclosure regardless of how recently your agency's designated filer's exhibits have been approved by the Board of Supervisors. An Agency's amended code is not effective until it has been approved by the Board of Supervisors.

County Departments/Agencies

If you have any questions regarding updates to your designated filers list, please contact County Counsel.

Local Authorities

If you have any questions regarding updates to your code and designated filers list, please contact your agency's counsel.

Please contact us if you have any questions regarding the Conflict of Interest process

Sincerely,
Stephanie Mello



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 24, 2014
To: Board of Directors
From: Martin Koran, Controller
Subject: Appropriations Limit for Fiscal Year 2014-15

Background:

Pursuant to Section 7910 of the Government Code, the Board of Directors is required to establish an annual appropriations limit for the District. In accordance with the calculation formula prescribed in the Government Code, the San Ramon Valley Fire Protection District appropriations limit for Fiscal Year 2014-15 is \$135,118,007. Prior appropriations limits are as follows:

Fiscal Year	Change Factor	Appropriations Limit
2010-11	1.03450%	\$97,679,488
2011-12	1.22950%	\$120,096,696
2012-13	1.05015%	\$126,119,834
2013-14	1.06266%	\$134,022,261
2014-15	1.00818%	\$135,118,007

Recommended Board Action:

Staff recommends adoption of Resolution No. 2014-12 establishing the appropriations limit for Fiscal Year 2014-15 at \$135,118,007.

Financial Impacts:

There are no financial impacts to adoption of the Appropriations Limit.

RESOLUTION NO. 2014-12

APPROPRIATIONS LIMIT FOR FISCAL YEAR 2014-15

WHEREAS, Section 7910 of the Government Code requires that each year the governing body of each local jurisdiction shall establish an appropriations limit for such jurisdiction pursuant to Article XIII-B; and

WHEREAS, the San Ramon Valley Fire Protection District Board of Directors on September 25, 2013, adopted by resolution an appropriations limit for fiscal year 2013/2014 of \$134,022,261; and

WHEREAS, the Department of Finance, State of California, has determined the San Ramon Valley Fire Protection District percentage change in population and per capita personal income for Fiscal Year 2014-15; and

WHEREAS, the San Ramon Valley Fire Protection District has calculated the Appropriations Limit using the change factors pursuant to Article XIII-B of the California Constitution;

THEREFORE, be it resolved by the San Ramon Valley Fire Protection District Board of Directors that the following percentage change over the prior year has been calculated and the following appropriations limit established for the San Ramon Valley Fire Protection District.

<u>Fiscal Year</u>	<u>Population/Per Capita Change</u>	<u>Appropriations Limit</u>
2014-15	1.00818%	\$135,118,007

I hereby certify that the foregoing is a true and correct copy of Resolution No. 2014-12 adopted by the Board of Directors of the San Ramon Valley Fire Protection District on September 24, 2014, with the following roll call vote:

Ayes:

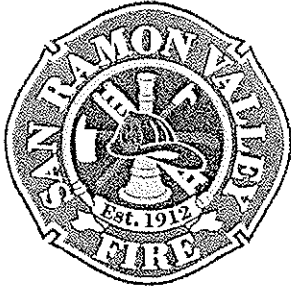
Noes:

Absent:

Abstain:

Dated: _____

Susan F. Brooks, District Clerk



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 24, 2014
To: Board of Directors
From: Christina Kiefer, Fire Marshal
Subject: Resolution of Confirmation No. 2014-13

Background:

The attached Resolution No. 2014-13 establishes, with the Contra Costa County Recorders Office, the assessment to property taxes (pursuant to Health & Safety Code, Article 2, Section 14910/12) in the form of liens.

This Resolution covers properties abated by the District for the period after June 1, 2014. During this period the District abated one property as evidenced in the attachment to Resolution 2014-13. This property, being duly noticed of the District Hazard Abatement Standards and subsequently inspected for compliance, was not in compliance with said standards.

A work order for the abatement of this property was issued after established procedural steps were taken to notify the property owner. Property owner is listed in the Contra Costa County Assessor's Property Owner Database, maintained and updated by Fire Prevention staff.

Recommended Board Action:

Staff is recommending the Board's approval of Resolution No. 2014-13.

WHEN RECORDED RETURN TO:

San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

BOARD OF FIRE DIRECTORS
SAN RAMON VALLEY FIRE PROTECTION DISTRICT

In the Matter of Receiving)	
and Considering the Abatement)	RESOLUTION OF CONFIRMATION
Report on Abatement Costs)	(Health & Safety Code §14912)
Incurred by the San Ramon Valley)	RESOLUTION NO. 2014-13
Fire Protection District)	

The Board of Fire Director(s) of the San Ramon Valley Fire Protection District RESOLVES THAT:

Pursuant to the Health & Safety Code, Article 2, Section §14910/12, the San Ramon Valley Fire Protection District has duly noticed and fixed 7:00 p.m. on September 24, 2014, as the time for this Board to receive and consider the report of costs incurred by the San Ramon Valley Fire Protection District for abating the nuisance in front of or on each separate parcel of land identified on Exhibit "A" (Abatement Report on Abatement Costs Incurred by the San Ramon Valley Fire Protection District on or before September 1, 2014 attached hereto and by this reference incorporated herein, and for hearing any objections of any of the property owners liable to be assessed for said work of abatement.)

Upon receiving the Abatement Report on abatement costs incurred by the San Ramon Valley Fire Protection District on or before September 1, 2014 and hearing all objections of property owners and

On Motion by Director _____, seconded by Director _____, this Board does hereby order said Abatement Report confirmed and further orders that said abatement costs as confirmed shall constitute special assessments against the respective parcels of land identified in said Abatement Report and are a lien on the property for the amount of respective assessments.

The Chief of the San Ramon Valley Fire Protection District is hereby directed to record a certified copy of this resolution with the County Recorder pursuant to Health & Safety Code §14912. After the posting as required by law, the adoption of the assessment will not be effective until September 30, 2014.

The foregoing order was passed by the following vote:

- Ayes:
- Noes:
- Abstain:
- Absent:

I hereby certify that the foregoing is a true and correct copy of an order entered on the minutes of the Board of Directors on the above date.

Dated: _____ By: _____
Paige Meyer, Chief, San Ramon Valley Fire Protection District



San Ramon Valley Fire Protection District

EXHIBIT A

925.838.6600 www.firedepartment.org

Tax Levy Report 09/01/14

APN	Owner	Site Address	Mailing Address	First Column	Levy Code	Fund	Revenue	Levy Amount
204-130-002	James V Morphis Amber Johnson	2800 Finley Road, Pleasanton, CA	2800 Finley Road, Pleasanton, CA	A	FP	3005	9891	\$ 2,492.50

TOTAL \$ 2,492.50

CORRESPONDENCE

Brooks, Sue

From: Meyer, Paige
Sent: Monday, July 14, 2014 12:33 PM
To: Brooks, Sue
Subject: FW: Thank you

Follow Up Flag: Follow up
Flag Status: Flagged

From: ~~Karen [REDACTED]~~
Sent: Thursday, July 10, 2014 11:59 AM
To: Meyer, Paige
Subject: Thank you

Hi Paige.

Thank you for your kind note. I was in distress the early morning of May 14, so I do not recall exactly how many emergency personnel assisted me, but I do know they did all they could to help me at the time. Unfortunately my AICD was firing, although inappropriately, and the responders were doing their best to keep me very calm. I truly appreciate the compassion, care, and professionalism of all those who were there to assist me and then eventually transport me to San Ramon Regional Hospital.

As far as my situation, I am prayerful that God will help me, my family, and the doctors to know the best course to take in regards to removing any defective equipment in my chest. I would appreciate your prayers as I will also pray for God's protection upon all the emergency responders. We, in this community, are blessed to have such a wonderful service. God bless all of you.

Sincerely,

Karen

~~[REDACTED]~~
~~[REDACTED]~~

7/15/14

Dear Eric, Chief Mayberry

Thank you for your
cooling note.

When I barely made
it to a phone with

extreme vertigo & called

911, your team was here

quickly. What a relief

when the front door opened

by well-trained men came

in & got me to the hospital.

Thank you & family &

with their help. So

much. Thanks so much

for this service.

Betty Road - 605 Monmouth

September 8, 2014

Chief Paige Meyer:

On September 7, 2014 your USAR team was paired with the team that I led from the Central County Fire Department to form a Task Force for the Urban Shield USAR operational readiness exercise at Moffett Field in Mountain View. I wanted to let you know, that over the course of a long day and four technical rescue exercises, your guys really stepped up. They demonstrated technical proficiency, maintained outstanding attitudes and worked hard to achieve the goals for each mission.

At the initial overall briefing we prepared our Task Force to deploy in either a two or three squad configuration based on needs. The personnel on the squads were blended and we received nothing but compliments all day long on how well we functioned as a unit.

During the course of the day, I worked the closest with Captain Jim Selover. At the command post he was poised and calm. Captain Selover worked to ensure operations were in line with our strategy and that safety of our personnel was the highest priority. Also, Captain Jonas Aguiar led a squad with confidence and resourcefulness to overcome all obstacles while achieving his objectives.

Please pass on my respect for the capabilities of all of your firefighters and their open-minded can do attitudes. I feel privileged to have worked along side them and look forward to any opportunity to do so again.

Thank you,

Tim Louis
Battalion Chief
Central County Fire Department

Brooks, Sue

From: Meyer, Paige
Sent: Thursday, September 11, 2014 12:36 PM
To: Brooks, Sue
Subject: FW: Urban Shield thank you from Central County FD
Attachments: 140908 Urban Shield thank you SRVFPD.docx

From: FD-Louis, Tim [<mailto:tlouis@centralcountyfd.org>]
Sent: Wednesday, September 10, 2014 6:34 PM
To: Meyer, Paige
Subject: Urban Shield thank you from Central County FD

Chief Meyer,

It was a pleasure working with your firefighters at the Urban Shield Exercise this past weekend.

Thank you,
Tim Louis
Battalion Chief

RAYMOND J. GUILIANO

September 13, 2014

Paige Meyer, Fire Chief
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

Chief Meyer:

Thank you so much for your quick response to my need for emergency transport to the hospital recently. Your team was efficient and calming during a time of stress and pain.

Your valuable services are very much appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Ray Guiliano". The signature is written in dark ink and is positioned above the printed name.

Raymond J. Guiliano

Brooks, Sue

From: Meyer, Paige
Sent: Friday, September 12, 2014 10:32 AM
To: Brooks, Sue
Subject: Fwd: 9-11 Remembrance

Sent from my iPhone

Begin forwarded message:

From: karen stepper <coachstepper@yahoo.com>
Date: September 12, 2014 at 9:20:32 AM PDT
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Fw: 9-11 Remembrance
Reply-To: karen stepper <coachstepper@yahoo.com>

On Friday, September 12, 2014 9:14 AM, karen stepper <coachstepper@yahoo.com> wrote:

Lukas:

We were so honored that you could represent the firefighters "on the ground" yesterday. I am so sorry that I was too busy to talk to everyone before the ceremony, but we appreciated your assistance on the wreath laying. The Pearl Harbor Survivors have some hearing deficiencies and need a little guidance, but they are breed apart and are amazing friends of ours.

There is a picture of you and Tom Rossberg and Shawn Naval in the paper this morning. Well done! Thank you for being part of our 9-11 Remembrance.

Karen Stepper
Councilmember, Danville
925-998-8865

Brooks, Sue

Subject: FW: Urban Shield 2014

From: Phares, Lon
Sent: Friday, September 12, 2014 2:31 PM
To: *CAPTAINS; *ENGINEERS; *FIREFIGHTERS
Cc: *Batt Chiefs; Krause, Derek; Meyer, Paige
Subject: Urban Shield 2014

Most of you are probably already aware that our USAR Team and Hazardous Material Team participated in the Urban Shield planned training exercise involving local, national and international first responder agencies. The 48-hour exercise began on Friday, September 5th and ended on Monday, September 8, 2014.

Urban Shield is a test of our capabilities and is a performance-based field tactical training and exercise program involving various law enforcement agencies, fire and emergency medical services, civilian volunteers, local, state, and federal agencies representing law enforcement, emergency first responders, tactical teams, and the United States Department of Homeland Security. Urban Shield supports organizations in achieving objective assessments of their capabilities so that strengths and areas for improvement can be identified.

Urban Shield is designed to strengthen each participating agency's preparedness to respond to threats or actual domestic terrorist attacks, major disasters, and other emergencies. Incorporating many multi-disciplines and first responder agencies, it is geared toward developing mechanisms for improved delivery of service to our communities. One of the critical goals is to bolster coordination efforts between local, state, and federal entities. This event is structured for first responders, both nationally and internationally, to work effectively together.

Our teams each competed against approximately 15 other teams, both locally and nationally. Both of our teams scored very high in their exercises and received lots of positive feedback. As a result both the USAR Team and the Hazardous Materials Team were ranked fourth out of all the teams they competed against. This is a huge accomplishment considering most participating agencies are much larger in size. I would like to thank all of the members who took the time out of their schedules to train and participate ultimately providing an increased level of service to our community. I would also like to thank the Training Captains and Battalion Chiefs for their efforts logistically and with scheduling.

Great job guys!

Lon Phares
Deputy Chief, Operations
San Ramon Valley Fire District
(925) 838-6603 office
(925) 570-4445 mobile
lphares@srvfire.ca.gov

Brooks, Sue

Subject: FW: Recognition for a Firefighter

Begin forwarded message:

From: [REDACTED]
Date: August 2, 2014 at 7:46:40 AM PDT
To: <pmeyer@srvfire.ca.gov>
Cc: <lphares@srvfire.ca.gov>
Subject: Recognition for a Firefighter

Dear Fire Chief Meyer and Staff,

Yesterday, Thursday July 31, 2014 (sometime between 2 and 4pm) the police and fire department were called to 8999 San Ramon Rd., Dublin, CA. My husband was having suicidal thoughts and they were called to make sure he was not going to hurt himself. My children were in the car with me and I was trying to make sure they were not having to see this very scary moment going on for our family.

I wanted to recognize a firefighter that took the time to talk to our children about good memories they were having this summer, and keep them focussed on the good things that are going on in their life, so they did not have to focus on and feel so scared during this difficult moment for their family. My family and I wanted to make sure the Fire Chief and staff know what an excellent job he did. We would like to thank the firefighter for recognizing the importance of our children in the car and taking the time to assess the situation and the effort he made to just make sure our children were ok. I think that was an outstanding thing for the firefighter to do and it showed strong character, compassion, and focus on what was important for our two young children. We hope he gets recognized for it. I was very worried about my husband and children, so I do not know the firefighter's name, but we would like for the Chief and staff to know what an outstanding firefighter he was yesterday, to make sure that the children were a top priority. We are very grateful to the San Ramon Valley Fire Protection District and this firefighter and think he should be recognized for doing a truly honorable and excellent job.

Sincerely,

[REDACTED]

Brooks, Sue

From: Meyer, Paige
Sent: Friday, September 05, 2014 6:37 PM
To: Brooks, Sue
Subject: Fwd: Thanks

Sent from my iPhone

Begin forwarded message:

From: Ted Perry <[REDACTED]>
Date: September 5, 2014 at 6:05:03 PM PDT
To: "pmeyer@srvfire.ca.gov" <pmeyer@srvfire.ca.gov>
Subject: Thanks

Chief Meyer,

I received your card and wanted to pass along that your employee's were indeed extremely professional and completely compassionate, I felt I was in extremely good hands the moment they arrived on the scene of the accident.

I recovering well with the most significant injury being a fractured arm in two places. I am eager to get back on my bike and intend on doing so in 6 weeks.

I sincerely want to thank you all!

Ted Perry



Oronite

Arthur Oller
Vice President, Finance

Chevron Oronite Company LLC
6001 Bollinger Canyon Road
San Ramon, CA 94583-2324
Tel 925 842 5697
ArtOller@chevron.com

September 4, 2014

Chief Paige Meyer
San Ramon Valley Fire Prevention District
1500 Bollinger Canyon Road
San Ramon, CA 94583

Dear Chief Meyer:

This morning four members of your team conducted hands-on presentations in emergency preparedness, CPR and use of fire extinguishers for our Chevron Oronite group and we wanted you to know that the training was a great success.

Our safety committee has been receiving comments that it was the best safety meeting we have had in the several years we have been conducting these sessions. Everyone was engaged in the activities.

Your team was very knowledgeable and personable. We hope to continue with their message of being prepared for emergencies and encouraging everyone to build emergency kits for their homes and cars.

Thanks again for allowing members of the San Ramon Valley Fire Prevention District to focus on community service, especially Kim French, Danielle Bell, Joyce Castro, and Cliff Buxton.

Sincerely

A handwritten signature in black ink, appearing to read "Art", with a horizontal line extending to the left.

Art

Brooks, Sue

From: Meyer, Paige
Sent: Tuesday, September 09, 2014 8:59 AM
To: Brooks, Sue
Subject: FW: your card mailed to Jose Flores

From: Karen Severud [mailto:[\[REDACTED\]](#)]
Sent: Tuesday, September 09, 2014 8:54 AM
To: Meyer, Paige
Subject: your card mailed to Jose Flores

We wanted to thank the Fire Department for helping Mr. Flores get to the hospital on May 8. He ended up staying overnight in the hospital and he is doing OK now. We greatly appreciate the services of the Fire Department.

Mr. Flores will be turning 80 years old next February and we thank the Fire Department for helping him survive to celebrate this milestone birthday.

Have a nice day.

Sincerely,

Jose Flores
Karen Severud

Brooks, Sue

From: Meyer, Paige
Sent: Tuesday, September 09, 2014 8:58 AM
To: Brooks, Sue
Subject: FW: Alamo Music Festival

From: Suter, Chris
Sent: Monday, September 08, 2014 4:53 PM
To: Meyer, Paige
Subject: Alamo Music Festival

Chief,

I wanted to thank you and the crew on Engine 32. The Engine 32 came to the Alamo Music Festival, last Saturday, as the 32 crews have numerous times in the past. They always show the District in a good light. However, this year, I think they were exceptionally good with the kids, they were very well received by the residents of Alamo. I think you can be proud of the way the District was represented by them. I was unable to thank them personally before they left. Please pass on my thanks for a job well done.

Chris Suter
San Ramon Valley Fire District
csuter@srvfire.ca.gov
(925) 567-6380

Brooks, Sue

From: Meyer, Paige
Sent: Tuesday, September 09, 2014 8:59 AM
To: Brooks, Sue
Subject: FW: Thank You !!

From: ken lawrence [mailto:~~kenl625@comcast.net~~]
Sent: Monday, September 08, 2014 8:55 PM
To: Meyer, Paige
Subject: Thank You !!

Chief, just a quick note to tell you how much we appreciate the service of your troops. Today, Sept.8, '14 at about 5:30 PM we summoned 911 for assistance with my 92 y/o mother. Both fire and ambulance responded to our home (~~████████████████████~~). All the guys were great, very gentle, comforting and professional with my mother. She was ultimately transported to San Ramon Regional to be treated. Once again, thanks so much and please pass on our sincere appreciation to your crew.

Ken Lawrence

OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 24, 2014
To: Board of Directors
From: Lon Phares, Deputy Chief Operations
Subject: Monthly Operations Report for August 2014

Operations

Strike Team Assignments - E31 and E332 were both deployed to the Lodge Fire in Mendocino County. Additionally, Captain Andersen was deployed as a Safety Officer to the July Complex in Klamath National Forest.

Napa Earthquake - RM31 and RM32 were deployed to Napa following the earthquake. Ten ambulances from Contra Costa County responded.

Firefighter Mirchandani is currently participating in the Richmond Firefighter Academy and is due to graduate in October.

Training Captains - Ten initial applications were received for Shift Training Captains. Paul Taylor, Bruno Spani, and Jim Selover were selected and transitioned to the new position effective August 1st.

Training

1. Participated in Active Shooter Drill at Monte Vista High School
2. Participating in Probationary Captain and Engineer Task Book sign-offs
3. Participating in Company Level Training and Multi-Company drills
4. Preparing for Hose Management training class
5. Preparing training for Driver Operator class
6. Preparing training for new Hose Loads
7. Preparing for company level Disaster Assessment drill
8. Preparing training for new County Passport Accountability System

Special Operations

Urban Shield Exercise - This is a full-scale regional preparedness exercise assessing overall Bay Area disaster response capabilities. Both the Hazardous Materials Team and USAR Team participated in the 2014 Urban Shield exercise. Each team participated in a 12-hour exercise challenging their skills and abilities.

Hazardous Materials Team

1. Quarter 3 Training – Interagency Training
2. Preparing for District wide First Responder Operations annual refresher
3. Continuing Challenge – Annual conference and live training

Rescue Team

1. Quarter 3 Training – Trench Rescue
2. Preparing for annual Confined Space Training

Meetings

County Operations

County Chiefs

County Training Officers

CATF-4 Executive Committee

Coastal Regional Hazardous Materials Response Organization

Standards of Cover Policy Compliance Report

August 1, 2014 - August 31, 2014

SOC Goal 1, 5, 6		SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6			
Urban (Count = 254)		Suburban (Count = 93)			Rural (Count = 4)			Wilderness (Count = 7)			
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
7:00	7:00	6:57	8:00	7:14	7:41	15:00	13:37	12:41	45:00	28:23	28:23
	100%	100%		100%	100%		100%	100%		100%	100%

First Unit Response

SOC Goal 4																	
Urban (Count = 0)				Suburban (Count = 0)				Rural (Count = 0)				Wilderness (Count = 0)					
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
11:00	0:00	14:50	12:00	0:00	18:07	21:00	0:00	0:00	45:00	0:00	0:00	45:00	0:00	0:00	0:00	0:00	0:00
	0%	20%		0%	0%		0%	0%		0%	0%		0%	0%		0%	0%

ERF Fire Response

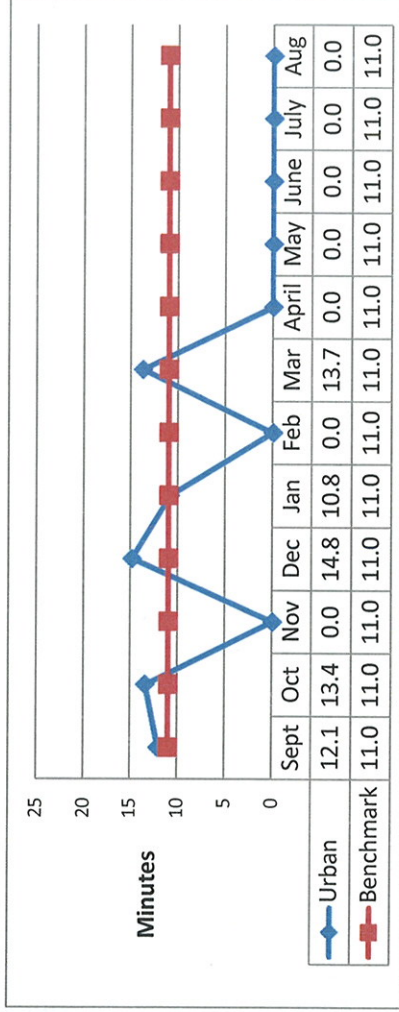
SOC Goal 8																	
Urban (Count = 89)				Suburban (Count = 36)				Rural (Count = 1)				Wilderness (Count = 3)					
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
9:00	9:03	8:50	10:00	9:31	9:26	21:00	08:50	16:47	45:00	28:36	35:34	45:00	28:36	35:34	45:00	28:36	35:34
	99%	100%		100%	100%		100%	100%		100%	100%		100%	100%		100%	100%

ERF Medical Response

SOC Goal 7					
Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	0:53	0:51	2:00	1:55	1:52
	100%	100%		100%	100%

ERF Fire Response

Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin, to stop wildfires less than 5 acres in size when noticed promptly, and to treat up to 5 medical patients at once, a multiple-unit response of at least 18 personnel should arrive within 11 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 8 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 12 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin, to care for medical patients upon arrival, and to initiate operations on serious wildland fires.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

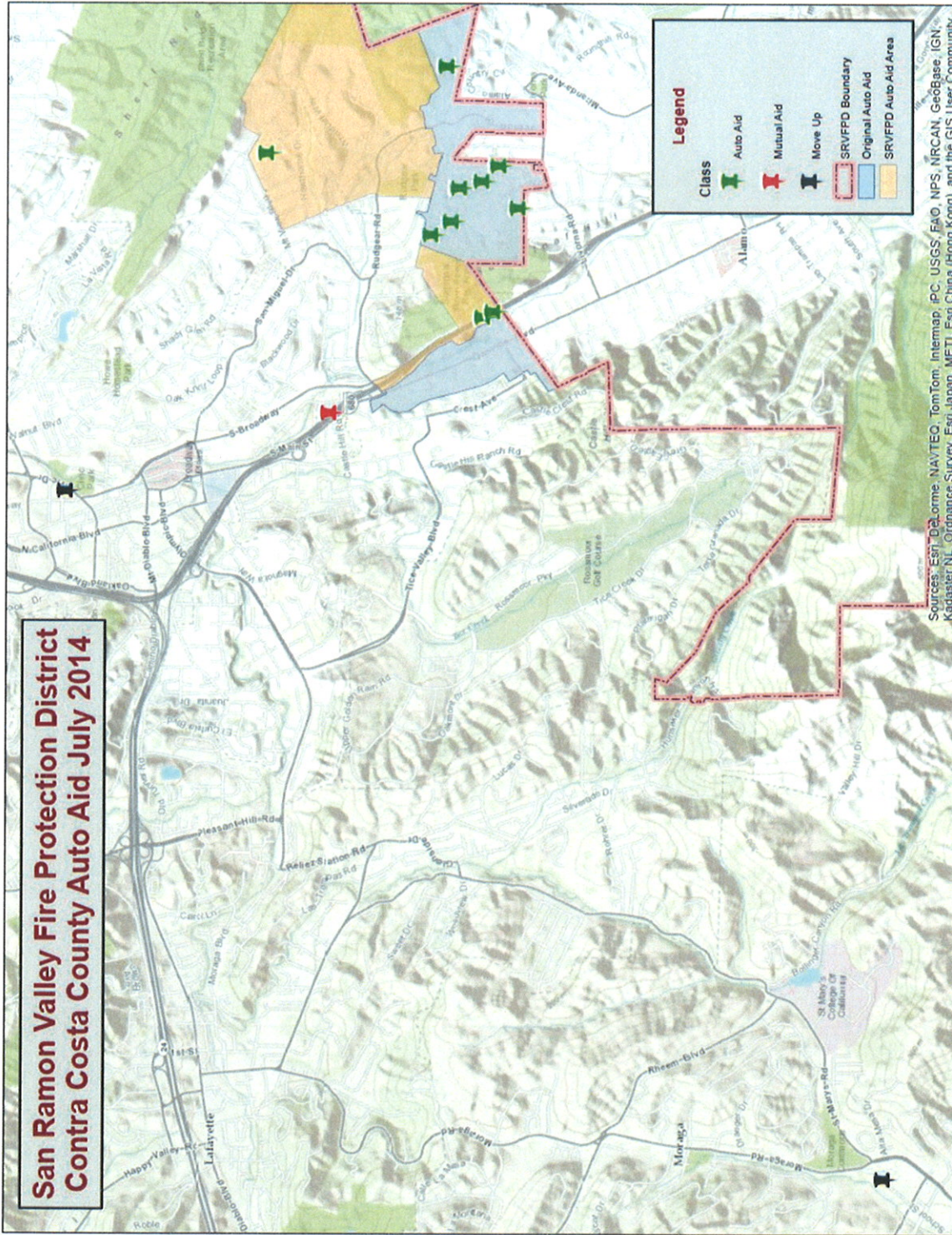
A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

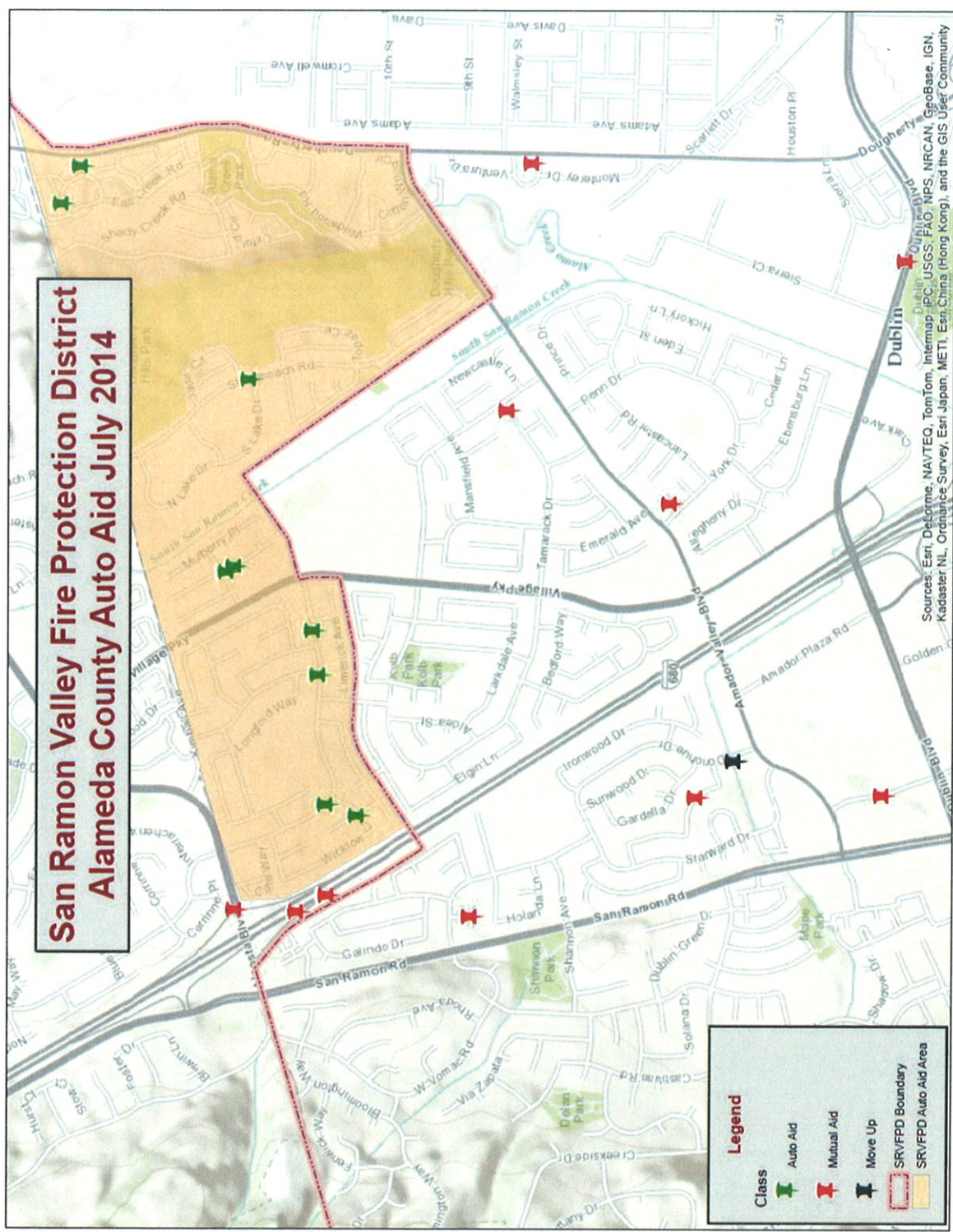
**San Ramon Valley Fire Protection District
Contra Costa County Auto Aid July 2014**



Sources: Esri, DeLorme, NAVTEO, TomTom, Intermap, iPC, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), and the GIS User Community.

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Auto Aid Given	4	2	7	7	5	5	3	5	3	4	2	10
Mutual Aid Given	2	1	2	2	3	5	2	1	0	3	7	1
Mutual Aid Received	0	3	2	1	0	0	0	2	3	0	1	0
Move-up	1	0	1	0	1	2	0	0	0	0	0	2

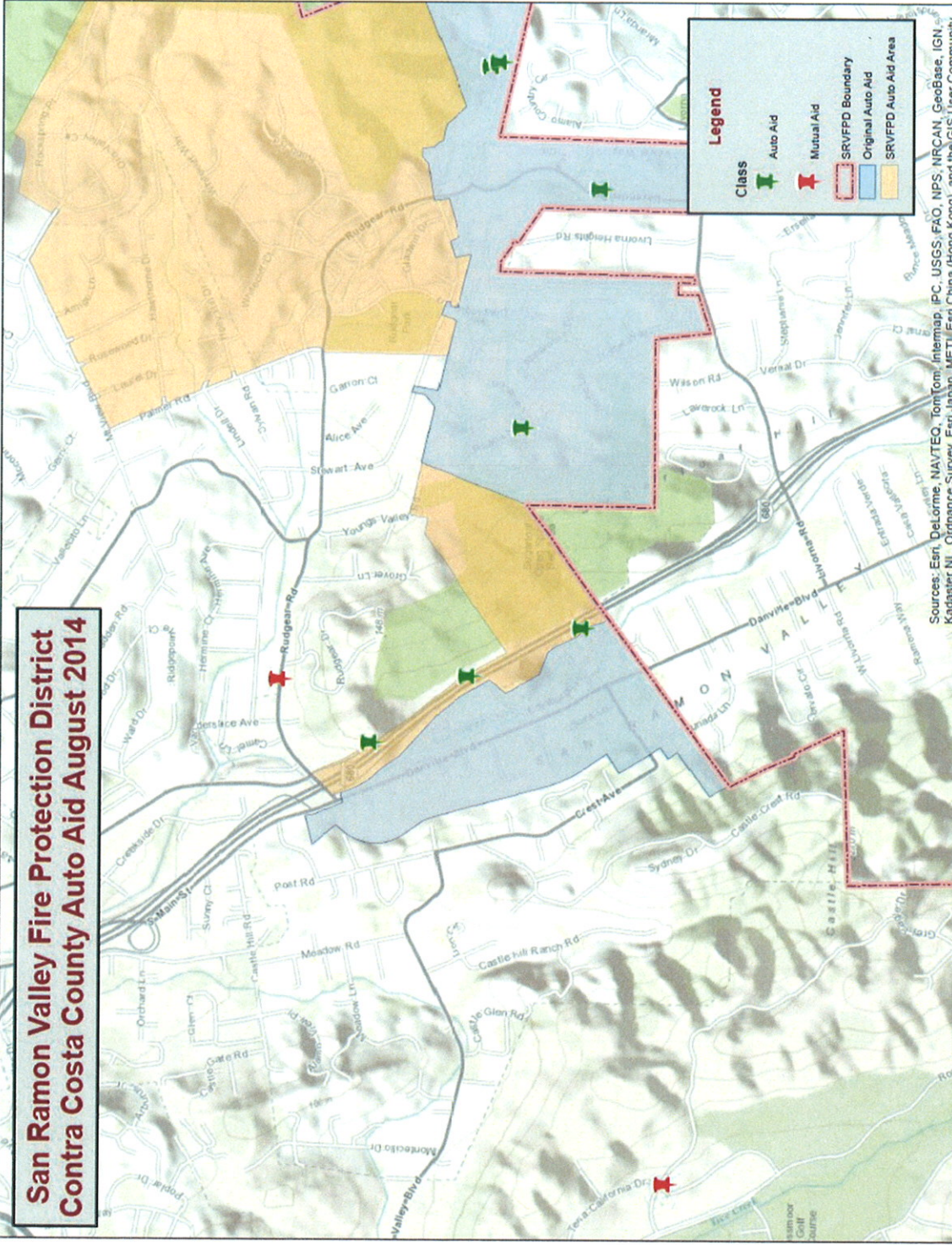
San Ramon Valley Fire Protection District Alameda County Auto Aid July 2014



Sources: Esri, DeLorme, NAVTEQ, TomTom, Intermap, iPC, USGS, FAO, NPS, NRCAN, EsriBee, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), and the GIS User Community

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Auto Aid Given	14	6	15	6	5	8	11	12	8	11	16	10
Mutual Aid Given	10	18	11	14	13	9	11	11	6	19	10	11
Mutual Aid Received	0	0	0	0	0	0	0	0	1	1	1	0
Move-up	0	2	0	0	2	0	0	0	0	0	0	3

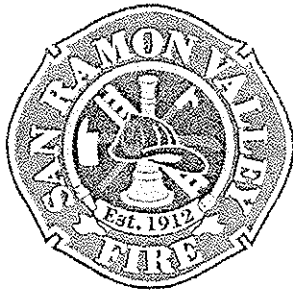
**San Ramon Valley Fire Protection District
Contra Costa County Auto Aid August 2014**



Sources: Esri, DeLorme, NAVTEC, TomTom, Intermap, iPC, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), and the GIS User Community

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
Auto Aid Given	2	7	7	5	5	3	5	3	4	2	10	7
Mutual Aid Given	1	2	2	3	5	2	1	0	3	7	1	2
Mutual Aid Received	3	2	1	0	0	0	2	3	0	1	0	0
Move-up	0	1	0	1	2	0	0	0	0	0	2	0

EMS/LOGISTICS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 24, 2014
To: Board of Directors
From: Derek Krause, Deputy Chief – EMS/Logistics
Subject: Monthly EMS/Logistics Report for July-August 2014

EMS

1. Conducted "High-Quality CPR" training for personnel
2. Initiated Annotated CPR Effectiveness feedback reports
3. Attended San Ramon Valley Prescription Drug Abuse Taskforce inaugural meeting
4. Concluded Provisional Assignment for final Academy 2013 Firefighter/Paramedic
5. Conducted Electronic Patient Care Report (E-PCR) Tablet study
6. Reduced average E-PCR completion time to 4 hours
7. Attended Emergency Medical Care Committee (EMCC) meeting
8. Attended EMS/Fire Training Consortium meeting
9. Participated in the Violent Incident Response drill
10. Participated in Deployment Committee meeting
11. Repaired/reprogrammed Knox Med-Vaults
12. Conducted EMS inventory efficiency improvement - ongoing
13. Conducted EMS Quality Improvement - ongoing
14. Audited personnel EMS qualifications – ongoing
15. Restocked ChemPac inventory

Facilities

1. Station 32 short term improvements completed
2. Conducted due diligence for the Station #30 exterior paint project. Contract awarded to C&J Painting. Project commenced September 10, 2014.
3. Repairs in progress at Station 31 due to vehicle accident that damaged bell monument, lighting, signage and landscape. Bell Monument and signage posts being restored in-house.
4. Quarterly maintenance of station generators completed

Fleet

1. (2) Command Vehicles – Fully Equipped and Delivered (3101, 3102)

2. Completing annual maintenance and pump testing on engines
3. Preparing for annual Hurst Tool maintenance and service

Technology Systems

1. Refreshed preplan maps for Fire Prevention in preparation for printing
2. Generated maps to coordinate hydrant upgrades with EBMUD
3. Updated Computer-Aided Dispatch (CAD) system for Station 39 staffing changes
4. Visited the Dell Solutions Center in Santa Clara in preparation for network upgrade
5. Prepared HazMat35 laptop and broadband connectivity for Urban Shield training exercise
6. Attended FirstNet Public Safety Broadband workshop in Rancho Cordova
7. Attended Regional Radio and District working group meetings

Communication Center

1. New Dispatcher attended International Academy of Emergency Medical Dispatch (EMD) and Emergency Fire Dispatch (EFD)
2. Attended Alert Notification Training
3. Dispatchers participated in the Violent Incident Working Group Training
4. Background checks completed for new Reserves
5. Facilitated Reserve Drill
6. Attended EBRCS TAC working group meetings

**FIRE PREVENTION
DIVISION**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 24, 2014
To: Board of Directors
From: Christina Kiefer, Fire Marshal
Subject: July and August Report of Fire Prevention Activities

Activities:

Fire Prevention Activity Reports

Attached are the Fire Prevention Activity Reports for the months of July and August.

Residential Care Facility Evacuation Video—Update

The California Emergency Services Association awarded the Gold Award to the video. Code Compliance Officer Vanek attended the annual business meeting to receive the award and presented the video as part of the conference.

Exterior Hazard Abatement

The compliance activities are complete.

Emergency Preparedness Fair

The 8th Annual San Ramon Valley Emergency Preparedness Fair took place on Saturday, September 13. It is estimated that over 5,000 residents attended the event. Over 150 volunteers made the day possible. Over 35 government agencies and preparedness vendors were on site with interactive displays all focused on the theme "Be Ready". Attendees were also treated to four classes; Stranger Danger, Family Preparedness, Pet Preparedness and Hands Only CPR and the use of an AED. The event was sponsored by the San Ramon Valley Emergency Preparedness Citizen Corps Council, the LDS Church, AT&T, Joyce Feldman Farmers Insurance Agency, Kinder's and Bishop Ranch Veterinary Center and Urgent Care. Staff has scheduled a following up debrief for early October.

Executive Fire Officer Program

FM Kiefer completed the Executive Fire Officer Program of the National Fire Academy.

State Responsibility Area- Designation and Regulatory Changes

Staff has been working with the California Board of Forestry in reviewing proposed changes to regulations applicable to development in SRA as well as completing a review of the District's SRA areas for possible redesignation to LRA. The review of designation is completed every 5 years.

Upcoming Public Education Classes and Events Scheduled

Event	Location	Date/Time
CERT Train the Trainer	Administration Building	October 10, 11, 12 8:00am - 5:00 pm
Danville Fall Fair	Downtown Danville	Saturday and Sunday October 25 and 26
CERT Class #63	Administration Building	Saturdays September 20 and 27 8:00am - 6:00 pm
CERT Class #64	Administration Building	Saturdays October 25 and November 1 8:00am - 6:00 pm

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
FIRE PREVENTION DIVISION
MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT FOR JULY AND AUGUST 2014**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CODE COMPLIANCE													
INSPECTIONS	114	174	82	103	92	26	144	147	0	0	0	0	882
REINSPECTIONS	68	84	167	95	106	37	95	62	0	0	0	0	714
TOTAL *	182	258	249	198	198	63	239	209	0	0	0	0	1596
OCCUPANCY PERMITS	25	90	73	57	45	14	80	95	0	0	0	0	479

ANNUAL INSPECTION PROGRAM													
TOTAL INSPECTABLE OCCS	1400	1400	1400	1400	1400	1400	1400	1400	1400	1400	1400	1400	1400
TOTAL STARTED YTD †	81	97	104	84	80	30	152	160	0	0	0	0	788
% STARTED YTD	5.79%	6.93%	7.43%	6.00%	5.71%	2.14%	10.86%	11.43%	0.00%	0.00%	0.00%	0.00%	56.29%
TOTAL COMPLETED YTD ‡	76	88	94	74	64	19	94	67	0	0	0	0	576
% COMPLETED YTD	5.43%	6.29%	6.71%	5.29%	4.57%	1.36%	6.71%	4.79%	0.00%	0.00%	0.00%	0.00%	41.14%

CONSTRUCTION													
NEW PROJECTS	55	40	68	62	75	73	112	91	0	0	0	0	576
PLAN REVIEWS SUBMITTED	91	74	111	104	109	89	195	133	0	0	0	0	906
PLAN REVIEWS COMPLETED	118	72	117	94	109	75	162	191	0	0	0	0	938
INSPECTIONS	104	90	99	87	120	145	93	91	0	0	0	0	829

* Includes all code compliance inspections; Annual inspection program inspections, temporary tents, fireworks display, etc.

† Includes occupancies within annual inspection program that have had the initial inspection completed.

‡ Includes occupancies within annual inspection program that are in compliance and have no outstanding corrections needed.

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE PREVENTION DIVISION

MONTHLY PLAN REVIEW INTAKE REPORT

July 2014

PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED
Las Trampas Shopping Center	Construction, alteration, or renovation of a building	07/01/2014 10:14:09	07/16/2014 13:05:48
Las Trampas Center TI	Construction, alteration, or renovation of a building	07/01/2014 10:14:34	07/16/2014 13:11:13
MS00-0003	Fire apparatus access, site improvements and related equipment	07/01/2014 10:33:51	07/16/2014 12:10:15
Suites M350 A-D	Fire alarm and detection systems and related equipment	07/01/2014 10:51:04	07/11/2014 13:59:52
Suites M350 A-D	Automatic fire-extinguishing systems	07/01/2014 10:51:13	07/11/2014 14:33:58
Suites M350 A-D	Construction, alteration, or renovation of a building	07/01/2014 10:51:21	07/11/2014 13:56:30
Plan 3 - Elworthy West SD9009	Construction, alteration, or renovation of a building	07/01/2014 15:54:25	07/29/2014 15:51:55
Plan 3 - Elworthy West SD9009	Automatic fire-extinguishing systems	07/01/2014 15:54:25	07/29/2014 15:53:49
Plan 2 Elworthy West SD 9009	Construction, alteration, or renovation of a building	07/01/2014 15:57:18	07/29/2014 15:49:17
Plan 2 Elworthy West SD 9009	Automatic fire-extinguishing systems	07/01/2014 15:57:18	07/30/2014 07:29:03
Plan 2 Elworthy West SD 9009	Construction, alteration, or renovation of a building	07/01/2014 16:02:49	07/22/2014 09:46:02
Plan 2 Elworthy West SD 9009	Automatic fire-extinguishing systems	07/01/2014 16:02:49	07/22/2014 10:01:59
Plan 3 - Elworthy West SD9009	Automatic fire-extinguishing systems	07/01/2014 16:04:19	07/29/2014 16:08:34
Plan 3 - Elworthy West SD9009	Construction, alteration, or renovation of a building	07/01/2014 16:04:19	07/02/2014 08:02:28
Plan 2 Elworthy West SD 9099	Construction, alteration, or renovation of a building	07/01/2014 16:05:50	07/22/2014 10:01:12
Plan 2 Elworthy West SD 9099	Automatic fire-extinguishing systems	07/01/2014 16:05:50	07/22/2014 10:01:22
Plan 1 - Elworthy West SD9009	Automatic fire-extinguishing systems	07/01/2014 16:06:36	07/29/2014 16:11:40
Plan 1 - Elworthy West SD9009	Construction, alteration, or renovation of a building	07/01/2014 16:06:36	07/02/2014 08:04:50
Plan 2 Elworthy West SD 9099	Construction, alteration, or renovation of a building	07/01/2014 16:08:30	07/22/2014 10:04:38
Plan 2 Elworthy West SD 9099	Automatic fire-extinguishing systems	07/01/2014 16:08:30	07/22/2014 10:04:47
Plan 4 - Elworthy West SD9009	Automatic fire-extinguishing systems	07/01/2014 16:10:39	07/29/2014 16:47:50
Plan 4 - Elworthy West SD9009	Construction, alteration, or renovation of a building	07/01/2014 16:10:39	07/02/2014 08:07:09
Plan 4 Elworthy West SD 9099	Construction, alteration, or renovation of a building	07/01/2014 16:10:58	07/22/2014 10:06:49
Plan 4 Elworthy West SD 9099	Automatic fire-extinguishing systems	07/01/2014 16:10:58	07/22/2014 10:07:02
Plan 1 Elworthy West SD 9099	Automatic fire-extinguishing systems	07/01/2014 16:13:36	07/22/2014 10:09:00
Plan 1 Elworthy West SD 9099	Construction, alteration, or renovation of a building	07/01/2014 16:13:36	07/22/2014 10:08:51
Plan 2 Elworthy West SD 9099	Construction, alteration, or renovation of a building	07/01/2014 16:16:43	07/22/2014 10:11:03
Plan 2 Elworthy West SD 9099	Automatic fire-extinguishing systems	07/01/2014 16:16:43	07/22/2014 10:11:14

Plan 2 - Elworthy West SD9009	Automatic fire-extinguishing systems	07/01/2014 16:16:54	07/29/2014 16:51:33
Plan 2 - Elworthy West SD9009	Construction, alteration, or renovation of a building	07/01/2014 16:16:54	07/02/2014 08:24:01
Plan 2 Elworthy West SD 9099	Construction, alteration, or renovation of a building	07/01/2014 16:20:20	07/29/2014 15:03:10
Plan 2 Elworthy West SD 9099	Automatic fire-extinguishing systems	07/01/2014 16:20:20	08/29/2014 15:11:54
Plan 2 - Elworthy West SD9009	Automatic fire-extinguishing systems	07/01/2014 16:20:43	07/29/2014 16:55:21
Plan 2 - Elworthy West SD9009	Construction, alteration, or renovation of a building	07/01/2014 16:20:43	07/02/2014 08:26:20
Plan 1 Elworthy West SD 9099	Construction, alteration, or renovation of a building	07/01/2014 16:23:06	07/29/2014 15:33:30
Plan 1 Elworthy West SD 9099	Automatic fire-extinguishing systems	07/01/2014 16:23:06	07/29/2014 15:33:41
Plan 1 - Elworth West SD9009	Automatic fire-extinguishing systems	07/01/2014 16:23:33	07/29/2014 16:59:19
Plan 1 - Elworth West SD9009	Construction, alteration, or renovation of a building	07/01/2014 16:23:33	07/02/2014 08:28:38
Plan 3 - Elworthy West SD9009	Construction, alteration, or renovation of a building	07/01/2014 16:26:28	07/02/2014 08:30:02
Plan 3 - Elworthy West SD9009	Automatic fire-extinguishing systems	07/01/2014 16:26:28	07/30/2014 07:12:15
Plan 2 - Elworthy West SD9009	Automatic fire-extinguishing systems	07/01/2014 16:29:53	07/30/2014 07:15:34
Plan 2 - Elworthy West SD9009	Construction, alteration, or renovation of a building	07/01/2014 16:29:53	07/02/2014 08:32:19
Plan 2 - Elworth West SD9009	Construction, alteration, or renovation of a building	07/01/2014 16:31:28	07/02/2014 08:33:23
Plan 2 - Elworth West SD9009	Automatic fire-extinguishing systems	07/01/2014 16:31:28	07/30/2014 07:20:00
Plan 3 - Elworthy West SD9009	Automatic fire-extinguishing systems	07/01/2014 16:34:25	07/30/2014 07:23:15
Plan 3 - Elworthy West SD9009	Construction, alteration, or renovation of a building	07/01/2014 16:34:25	07/02/2014 08:34:29
Plan 3 Elworthy West SD 9099	Construction, alteration, or renovation of a building	07/01/2014 16:38:39	07/29/2014 15:37:25
Plan 3 Elworthy West SD 9099	Automatic fire-extinguishing systems	07/01/2014 16:38:39	07/29/2014 15:40:25
The Studio	Construction, alteration, or renovation of a building	07/02/2014 10:23:22	07/02/2014 10:47:26
Norkus Residence	Fire apparatus access, site improvements and related equipment	07/02/2014 10:30:59	07/02/2014 11:53:44
ATT Chiller and Infrastructure Upgrade	Fire alarm and detection systems and related equipment	07/02/2014 14:28:00	
Craft Creamery	Construction, alteration, or renovation of a building	07/03/2014 09:38:25	07/03/2014 10:06:18
Xtreme Health Center	Construction, alteration, or renovation of a building	07/03/2014 10:26:49	07/03/2014 11:08:58
Panera Bread Bakery	Construction, alteration, or renovation of a building	07/07/2014 14:46:26	07/21/2014 17:08:40
Bishop Ranch Vet Accessory Bldg	Construction, alteration, or renovation of a building	07/07/2014 14:59:14	07/17/2014 15:10:57
Norris Canyon Lot 225 Santa Barbara	Automatic fire-extinguishing systems	07/07/2014 15:09:25	07/08/2014 15:28:27
2042 Lusitano St - Cimmaron Lot 105 Plan 3	Automatic fire-extinguishing systems	07/08/2014 13:47:42	07/08/2014 15:29:30
116 Angora Ct - Sagewood Lot 118 Plan 3	Automatic fire-extinguishing systems	07/08/2014 13:51:59	07/08/2014 15:30:35
4501 Butterfly Creek Rd - Iriana Lot 55 Plan 3	Automatic fire-extinguishing systems	07/08/2014 16:19:40	07/10/2014 09:08:29
4507 Butterfly Creek Rd - Iriana Lot 54 Plan 3	Automatic fire-extinguishing systems	07/08/2014 16:23:22	07/15/2014 12:35:34
Red Maple	Automatic fire-extinguishing systems	07/09/2014 10:47:25	07/22/2014 08:51:25
Riedel Residence	Automatic fire-extinguishing systems	07/09/2014 11:01:14	07/23/2014 08:52:54

St James Pl Commercial Shell	Private fire hydrants and fire protection water supplies	07/10/2014 10:11:58	07/23/2014 10:39:02
Danville Hotel Building 2	Automatic fire-extinguishing systems	07/10/2014 10:23:07	07/23/2014 10:54:19
Farrar Residence	Automatic fire-extinguishing systems	07/10/2014 10:23:46	07/23/2014 11:22:02
2441-1 San Ramon Valley Blvd - Hula Hula	Automatic fire-extinguishing systems	07/10/2014 11:05:29	07/10/2014 11:37:23
Haddad Residence	Private fire hydrants and fire protection water supplies	07/10/2014 11:33:10	07/25/2014 07:53:07
Terramar Retail Center AFES Monitor System	Fire alarm and detection systems and related equipment	07/10/2014 13:12:27	07/30/2014 07:56:45
Wolf Residence	Construction, alteration, or renovation of a building	07/11/2014 10:20:55	07/11/2014 10:44:47
Gross Remodel	Construction, alteration, or renovation of a building	07/11/2014 14:10:46	07/30/2014 07:58:08
2441-1 San Ramon Valley Blvd - Hula Hula	Automatic fire-extinguishing systems	07/15/2014 09:43:19	07/15/2014 10:44:05
Sienna Hills HOA	Automatic fire-extinguishing systems	07/15/2014 10:48:00	07/15/2014 10:54:42
Danville Hotel Building 1	Private fire hydrants and fire protection water supplies	07/15/2014 10:57:38	07/25/2014 13:38:21
Danville Hotel Building 2	Private fire hydrants and fire protection water supplies	07/15/2014 11:00:16	07/25/2014 13:43:20
Baugun Tea Company Bldg 8	Automatic fire-extinguishing systems	07/16/2014 10:38:42	07/16/2014 12:32:00
Aggarwal Residence - 130 Wittenham Ct	Automatic fire-extinguishing systems	07/16/2014 13:35:44	07/30/2014 08:00:48
4513 Butterfly Creek Rd Iriana Lot 53 Plan 1	Automatic fire-extinguishing systems	07/16/2014 14:41:33	07/21/2014 13:26:43
4519 Butterfly Creek Rd Iriana Lot 52 Plan 1	Automatic fire-extinguishing systems	07/16/2014 14:44:40	07/21/2014 13:27:49
156 Angora Ct Sagewood Lot 113 Plan 3	Automatic fire-extinguishing systems	07/16/2014 14:48:16	07/21/2014 13:28:56
157 Angora Ct Sagewood Lot 112 Plan 2	Automatic fire-extinguishing systems	07/16/2014 14:52:13	07/21/2014 13:30:42
Las Trampas Center TI	Automatic fire-extinguishing systems	07/17/2014 10:56:30	07/30/2014 08:03:57
Pizza Hut - Suite C	Automatic fire-extinguishing systems	07/18/2014 10:21:29	07/18/2014 10:36:33
Cheri Dang Dental Office TI	Construction, alteration, or renovation of a building	07/18/2014 11:19:34	07/18/2014 11:33:38
Ryan Court Building 16	Construction, alteration, or renovation of a building	07/18/2014 15:26:45	
Coed Dorm Room Bldg	Fire alarm and detection systems and related equipment	07/21/2014 11:05:01	07/30/2014 14:19:33
KB Home St James Place Bldg 1	Automatic fire-extinguishing systems	07/21/2014 12:31:35	
Sprint PCS Upgrade - MUP - 14-501-015	Planning and site development review	07/21/2014 15:08:28	07/21/2014 15:24:33
Sprint PCS Upgrade - MUP 14-501-016	Planning and site development review	07/21/2014 15:32:45	07/21/2014 15:35:08
Sprint Wireless Telecom Upgrade - MUP 14-500-003	Planning and site development review	07/21/2014 15:39:14	07/21/2014 15:45:09
Gracie's Place Preschool - LUP 14-500-003	Planning and site development review	07/21/2014 16:06:24	07/21/2014 16:15:36
Church of the Valley Elementary School - LUP 14-500-003	Planning and site development review	07/21/2014 16:49:23	07/21/2014 16:59:24
Verizon Wireless Telecom Upgrade - MUP 14-500-003	Planning and site development review	07/21/2014 17:08:52	07/21/2014 17:12:46
805 & 813 La Gonda - SD 9382 - Major Sur	Planning and site development review	07/21/2014 17:19:07	07/21/2014 17:26:02
New Second Unit - LP14-2038	Planning and site development review	07/21/2014 17:31:08	07/21/2014 17:36:11
City Center Plaza District Revisions - DPA 14-500-003	Planning and site development review	07/22/2014 07:51:57	07/22/2014 08:07:18
Pickett Residence - LUP13-2106 Tennis Co	Automatic fire-extinguishing systems	07/22/2014 10:11:00	07/31/2014 11:47:57

2441-1 San Ramon Valley Blvd - Hula Hula	Automatic fire-extinguishing systems	07/22/2014 10:30:39	07/22/2014 13:42:33
Ryan Court Building 1	Construction, alteration, or renovation of a building	07/22/2014 12:56:00	
Ryan Court Building 1	Automatic fire-extinguishing systems	07/22/2014 12:56:23	
Ryan Court Building 2	Construction, alteration, or renovation of a building	07/22/2014 13:03:02	
Ryan Court Building 2	Automatic fire-extinguishing systems	07/22/2014 13:03:09	
Ryan Court Building 3	Automatic fire-extinguishing systems	07/22/2014 13:12:29	
Ryan Court Building 3	Construction, alteration, or renovation of a building	07/22/2014 13:13:07	
Ryan Court Building 4	Automatic fire-extinguishing systems	07/22/2014 13:17:46	
Ryan Court Building 5	Construction, alteration, or renovation of a building	07/22/2014 13:21:39	
Ryan Court Building 5	Automatic fire-extinguishing systems	07/22/2014 13:21:44	
Ryan Court Building 6	Construction, alteration, or renovation of a building	07/22/2014 13:24:59	
Ryan Court Building 6	Automatic fire-extinguishing systems	07/22/2014 13:25:04	
Ryan Court Building 7	Construction, alteration, or renovation of a building	07/22/2014 13:27:50	
Ryan Court Building 7	Automatic fire-extinguishing systems	07/22/2014 13:28:00	
Ryan Court Building 8	Construction, alteration, or renovation of a building	07/22/2014 13:36:35	
Ryan Court Building 8	Automatic fire-extinguishing systems	07/22/2014 13:36:41	
Ryan Court Building 9	Construction, alteration, or renovation of a building	07/22/2014 13:41:29	
Ryan Court Building 9	Automatic fire-extinguishing systems	07/22/2014 13:41:35	
Ryan Court Building 10	Automatic fire-extinguishing systems	07/22/2014 14:59:40	
Ryan Court Building 10	Construction, alteration, or renovation of a building	07/22/2014 14:59:45	
Ryan Court Building 11	Construction, alteration, or renovation of a building	07/22/2014 15:16:54	
Ryan Court Building 11	Automatic fire-extinguishing systems	07/22/2014 15:17:00	
Ryan Court Building 12	Construction, alteration, or renovation of a building	07/22/2014 15:20:31	
Ryan Court Building 12	Automatic fire-extinguishing systems	07/22/2014 15:20:35	
Ryan Court Building 13	Construction, alteration, or renovation of a building	07/22/2014 15:23:11	
Ryan Court Building 13	Automatic fire-extinguishing systems	07/22/2014 15:23:16	
Ryan Court Building 14	Construction, alteration, or renovation of a building	07/22/2014 15:25:59	
Ryan Court Building 14	Automatic fire-extinguishing systems	07/22/2014 15:26:05	
Ryan Court Building 15	Construction, alteration, or renovation of a building	07/22/2014 15:39:08	
Ryan Court Building 15	Automatic fire-extinguishing systems	07/22/2014 15:40:06	
Setback variance for an addition - VR14-14	Planning and site development review	07/22/2014 16:03:46	07/22/2014 16:12:50
New Single family and second unit DEV14	Planning and site development review	07/22/2014 16:17:19	07/22/2014 16:18:59
Alamo Farmer's Market	After hours plan review and inspection	07/24/2014 08:20:29	07/31/2014 12:08:53
Church of the Valley Heritage Academy	Construction, alteration, or renovation of a building	07/24/2014 11:03:39	

Sports Authority Store #059	Construction, alteration, or renovation of a building	07/24/2014 11:32:10	07/31/2014 16:12:23
Bishop Ranch 6 Bldg L	Fire alarm and detection systems and related equipment	07/24/2014 15:30:50	
Nelson Residence	Construction, alteration, or renovation of a building	07/24/2014 16:29:07	
South Wing Parking Structure	Construction, alteration, or renovation of a building	07/25/2014 11:03:45	
Red Maple	Automatic fire-extinguishing systems	07/25/2014 12:38:05	
Demolition for Sunset Development New	Fire alarm and detection systems and related equipment	07/25/2014 13:36:43	
Nelson Residence	Automatic fire-extinguishing systems	07/28/2014 11:25:48	
3105 Ashbourne Circle Norris Canyon Lot	Automatic fire-extinguishing systems	07/28/2014 11:41:16	07/29/2014 07:14:52
4525 Butterfly Creek Rd Iriana Lot 51 Plan	Automatic fire-extinguishing systems	07/28/2014 11:45:24	07/29/2014 07:15:30
4531 Butterfly Creek Rd Iriana Lot 50 Plan	Automatic fire-extinguishing systems	07/28/2014 11:50:38	07/29/2014 07:17:24
Sienna Tile	Automatic fire-extinguishing systems	07/28/2014 12:01:18	
Amador Rancho Center	Automatic fire-extinguishing systems	07/29/2014 09:54:53	
Toyota PDC in rack sprinklers	Automatic fire-extinguishing systems	07/29/2014 10:55:06	
Blackhawk Grill Hood & Duct	Fire pumps and related equipment	07/29/2014 11:39:40	07/29/2014 12:34:21
Blackhawk Grill Hood & Duct	Fire alarm and detection systems and related equipment	07/29/2014 11:39:40	
EDU Express Learning Center	Fire alarm and detection systems and related equipment	07/29/2014 14:37:48	
Church of the Valley Heritage Academy	Construction, alteration, or renovation of a building	07/29/2014 15:54:35	
Vaculin	Automatic fire-extinguishing systems	07/29/2014 16:02:11	
Charming Charlie	Construction, alteration, or renovation of a building	07/30/2014 10:14:12	07/18/2014 10:15:28
Welcome Home Senior Residence Garage	Construction, alteration, or renovation of a building	07/30/2014 11:25:55	
City of San Ramon City Hall	Construction, alteration, or renovation of a building	07/30/2014 11:43:58	
Nekter Juice Bar	Fire alarm and detection systems and related equipment	07/30/2014 12:02:49	
308 Elworthy Ranch Cir Lot 69	Automatic fire-extinguishing systems	07/30/2014 15:30:07	07/31/2014 12:11:40
300 Elworthy Ranch Cir Lot 70	Automatic fire-extinguishing systems	07/30/2014 15:34:27	07/31/2014 12:12:57
111 Elworthy Ranch Dr Lot 1	Automatic fire-extinguishing systems	07/30/2014 16:02:15	07/31/2014 12:14:04
107 Elworthy Ranch Dr Lot 2	Automatic fire-extinguishing systems	07/30/2014 16:04:40	07/31/2014 12:16:19
137 Elworthy Ranch Dr Lot 72	Automatic fire-extinguishing systems	07/30/2014 16:07:45	07/31/2014 12:17:41
101 Elworthy Ranch Dr	Automatic fire-extinguishing systems	07/30/2014 16:10:18	07/31/2014 12:18:43
603 Elworthy Ranch Ln	Automatic fire-extinguishing systems	07/30/2014 16:12:10	07/31/2014 12:19:57
601 Elworthy Ranch Ln	Automatic fire-extinguishing systems	07/30/2014 16:19:43	07/31/2014 12:21:46
Res PV	Miscellaneous construction permit	07/30/2014 16:57:56	07/30/2014 17:00:30
602 Elworthy Ranch Ln Lot 7	Automatic fire-extinguishing systems	07/31/2014 09:17:43	07/31/2014 12:28:53
606 Elworthy Ranch Ln Lot 8	Automatic fire-extinguishing systems	07/31/2014 09:43:45	07/31/2014 12:29:55
608 Elworthy Ranch Ln Lot 9	Automatic fire-extinguishing systems	07/31/2014 09:46:34	07/31/2014 12:31:07

610 Elworthy Ranch Ln Lot 10	Automatic fire-extinguishing systems	07/31/2014 09:48:52	07/31/2014 12:32:12
120 Elworthy Ranch Dr Lot 17	Automatic fire-extinguishing systems	07/31/2014 09:51:02	07/31/2014 12:33:15
122 Elworthy Ranch Dr	Automatic fire-extinguishing systems	07/31/2014 09:55:14	07/31/2014 12:34:19
126 Elworthy Ranch Dr	Automatic fire-extinguishing systems	07/31/2014 10:11:02	07/31/2014 12:35:37
128 Elworthy Ranch Dr	Automatic fire-extinguishing systems	07/31/2014 10:17:46	07/31/2014 12:37:41
130 Elworthy Ranch Dr Lot 21	Automatic fire-extinguishing systems	07/31/2014 10:25:36	07/31/2014 16:02:01
132 Elworthy Ranch Dr	Automatic fire-extinguishing systems	07/31/2014 10:31:12	07/31/2014 16:03:10
135 Elworthy Ranch Dr Lot 71	Automatic fire-extinguishing systems	07/31/2014 10:33:55	07/31/2014 16:04:13
165 Elworthy Ranch Dr Lot 76	Automatic fire-extinguishing systems	07/31/2014 10:37:08	07/31/2014 16:05:30
173 Elworthy Ranch Dr Lot 79	Automatic fire-extinguishing systems	07/31/2014 10:41:23	07/31/2014 16:06:48
183 Elworthy Ranch Dr Lot 84	Automatic fire-extinguishing systems	07/31/2014 10:43:47	07/31/2014 16:08:03
105 Elworthy Ranch Dr Lot 3	Automatic fire-extinguishing systems	07/31/2014 11:03:53	07/31/2014 16:09:27
4543 Butterfly Creek Rd Iriana Lot 48 Plan	Automatic fire-extinguishing systems	07/31/2014 14:20:09	07/31/2014 16:10:31
Wachismo	Construction, alteration, or renovation of a building	07/31/2014 15:12:40	07/31/2014 16:11:22
Iriana Lot 49 Plan 3 4537 Butterfly Creek	Automatic fire-extinguishing systems	07/31/2014 15:34:58	07/31/2014 16:10:53
Danville Hotel Building 2	Automatic fire-extinguishing systems	07/31/2014 15:47:13	

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE PREVENTION DIVISION

MONTHLY PLAN REVIEW INTAKE REPORT

August 2014

PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED
Gitas Residence	Construction, alteration, or renovation of a building	08/04/2014 10:06:50	08/15/2014 14:44:22
Hula Wok BBQ - Diablo Plaza 2441-1 San	Fire alarm and detection systems and related equipment	08/04/2014 13:06:29	08/15/2014 14:07:56
Ryan Court Building 16, Unit 1	Automatic fire-extinguishing systems	08/05/2014 12:36:36	08/21/2014 11:27:36
DP14-3029 Development Plan for North	Planning and site development review	08/05/2014 15:41:37	08/05/2014 16:30:59
Chevron Corp Building B HR room B1380	Construction, alteration, or renovation of a building	08/06/2014 13:34:43	08/15/2014 14:48:32
Legacy	Construction, alteration, or renovation of a building	08/07/2014 10:00:52	08/18/2014 14:34:57
GVS Medical Offices TI	Construction, alteration, or renovation of a building	08/07/2014 14:59:04	08/18/2014 14:43:33
McCurley's Flooring Center Inc - DEMO 3	Construction, alteration, or renovation of a building	08/07/2014 15:47:50	08/07/2014 15:53:58
VR14-1032 - Variance for 1-foot side yard	Planning and site development review	08/07/2014 16:11:29	08/07/2014 16:15:30
RZ14-3227 - PNB zoning is obsolete and u	Planning and site development review	08/07/2014 16:22:33	08/07/2014 16:26:59
Sunset Development (access control inter	Fire alarm and detection systems and related equipment	08/08/2014 14:04:45	08/19/2014 07:30:46
Gomez Residence 3250 Bollinger Canyon	Construction, alteration, or renovation of a building	08/11/2014 09:02:45	08/19/2014 07:45:51
Bay City Church Tenant Improvment	Construction, alteration, or renovation of a building	08/11/2014 09:23:27	08/19/2014 09:03:23
Crow Canyon Country Club Renovation	Construction, alteration, or renovation of a building	08/11/2014 11:33:13	08/21/2014 09:23:08
Simply Beautiful	Construction, alteration, or renovation of a building	08/12/2014 09:13:07	08/12/2014 09:16:55
2441-1 San Ramon Valley Blvd - Hula Hula	Automatic fire-extinguishing systems	08/12/2014 10:26:25	08/12/2014 10:37:23
Children's Hospital	After hours plan review and inspection	08/12/2014 10:29:28	08/15/2014 06:26:39
ATT Chiller and Infrastructure Upgrade	Fire alarm and detection systems and related equipment	08/13/2014 10:04:44	08/14/2014 08:08:10
ATT Chiller and Infrastructure Upgrade	After hours plan review and inspection	08/13/2014 10:08:34	08/14/2014 08:07:41
St James Pl Commercial Shell	Automatic fire-extinguishing systems	08/13/2014 10:16:50	08/20/2014 08:48:17
New 2nd floor electrical room - 100 park	Construction, alteration, or renovation of a building	08/13/2014 13:13:17	08/13/2014 13:17:57
100 Park Place	Fire alarm and detection systems and related equipment	08/14/2014 10:44:32	08/21/2014 09:26:28
Suites M350 A-D	After hours plan review and inspection	08/14/2014 11:02:24	08/14/2014 16:26:59
Liberty Mutual	Construction, alteration, or renovation of a building	08/14/2014 11:29:14	08/21/2014 09:27:41
Liberty Mutual	Automatic fire-extinguishing systems	08/14/2014 11:31:57	08/21/2014 09:29:12
Liberty Mutual	Fire alarm and detection systems and related equipment	08/14/2014 11:33:59	08/21/2014 09:31:09
Grupe Homes AFES	Automatic fire-extinguishing systems	08/14/2014 13:19:53	08/21/2014 09:32:12
GE 2nd Floor	After hours plan review and inspection	08/15/2014 06:31:14	08/18/2014 06:42:01

On Fire Pizza Company	Automatic fire-extinguishing systems	08/15/2014 08:06:47	08/18/2014 06:44:17
Danville Hotel Building 1	Fire alarm and detection systems and related equipment	08/15/2014 14:11:35	08/21/2014 17:00:25
Danville Hotel Building 2	Fire alarm and detection systems and related equipment	08/15/2014 14:17:30	08/21/2014 17:02:49
Danville Hotel Building 2	Fire alarm and detection systems and related equipment	08/15/2014 14:17:30	
Charming Charlie	Fire alarm and detection systems and related equipment	08/15/2014 14:23:16	08/15/2014 14:27:24
Charming Charlie	Automatic fire-extinguishing systems	08/15/2014 14:23:17	08/15/2014 14:29:22
GE 2nd Floor	After hours plan review and inspection	08/15/2014 15:09:29	08/18/2014 06:42:30
DPA 14-13-005 Bishop Ranch Vet. Parking	Planning and site development review	08/15/2014 16:26:27	08/15/2014 16:30:21
DP13-3036 Single family home on Lot 10	Planning and site development review	08/15/2014 16:48:06	08/15/2014 16:52:10
LP14-2047 New AT&T Wireless Facility an	Planning and site development review	08/15/2014 16:57:36	08/15/2014 17:00:28
DP 14-300-005/MSP14-700-001 - New re	Planning and site development review	08/15/2014 17:04:59	08/15/2014 17:08:37
EDU Express Learning Center	Automatic fire-extinguishing systems	08/18/2014 11:52:51	08/26/2014 09:27:29
VR14-1035 - Addition to existing structure	Planning and site development review	08/18/2014 12:36:45	08/18/2014 13:07:19
Richard Sandra Ingwers	Fire alarm and detection systems and related equipment	08/18/2014 13:07:42	08/26/2014 15:34:12
ONB Assoc 3211 Fostoria Way	Fire alarm and detection systems and related equipment	08/18/2014 13:12:13	08/26/2014 15:34:35
Chipotle Mexican grill 2421 San Ramon V	Automatic fire-extinguishing systems	08/18/2014 13:31:44	08/26/2014 15:49:31
Coliseum Tile	Automatic fire-extinguishing systems	08/18/2014 14:34:06	08/28/2014 15:30:15
Automatic Fire Sprinklers Exterior Canopy	Automatic fire-extinguishing systems	08/18/2014 15:11:20	08/28/2014 15:31:57
Emergency fire main repair	Private fire hydrants and fire protection water supplies	08/19/2014 08:53:21	08/19/2014 08:52:21
Bay City Church Tenant Improvement	Automatic fire-extinguishing systems	08/19/2014 09:04:18	08/19/2014 09:05:04
Cleveland Residence	Construction, alteration, or renovation of a building	08/19/2014 10:14:35	08/19/2014 10:29:20
Sports Authority Store #059	Automatic fire-extinguishing systems	08/19/2014 11:08:19	08/29/2014 11:00:37
Sports Authority Store #059	Automatic fire-extinguishing systems	08/19/2014 11:08:19	08/29/2014 10:09:21
120 Town and Country fire alarm replace	Fire alarm and detection systems and related equipment	08/19/2014 13:04:42	08/29/2014 10:39:35
Chris & Sharon Eidler	Automatic fire-extinguishing systems	08/19/2014 13:34:49	08/29/2014 10:42:41
Angelani Addition	Construction, alteration, or renovation of a building	08/20/2014 14:45:06	08/29/2014 10:42:58
Ryan Court Building 1, Unit 2	Automatic fire-extinguishing systems	08/21/2014 07:26:12	08/21/2014 11:28:34
Ryan Court Building 1, Unit 3	Automatic fire-extinguishing systems	08/21/2014 07:38:14	08/21/2014 11:29:44
Ryan Court Building 2, Unit 2	Automatic fire-extinguishing systems	08/21/2014 07:40:10	08/21/2014 11:30:42
Ryan Court Building 2, Unit 3	Automatic fire-extinguishing systems	08/21/2014 07:43:19	08/21/2014 11:31:42
Ryan Court Building 3, Unit 2	Automatic fire-extinguishing systems	08/21/2014 07:45:32	08/21/2014 11:32:42
Ryan Court Building 3, Unit 3	Automatic fire-extinguishing systems	08/21/2014 07:47:31	08/21/2014 11:54:16
Ryan Court Building 4, Unit 2	Automatic fire-extinguishing systems	08/21/2014 07:50:11	08/21/2014 11:55:28
Ryan Court Building 4, Unit 3	Automatic fire-extinguishing systems	08/21/2014 07:51:55	08/21/2014 11:56:23

Ryan Court Building 5, Unit 2	Automatic fire-extinguishing systems	08/21/2014 08:01:09	08/21/2014 12:03:04
Ryan Court Building 5, Unit 3	Automatic fire-extinguishing systems	08/21/2014 08:03:09	08/21/2014 12:14:59
Ryan Court Building 6, Unit 2	Automatic fire-extinguishing systems	08/21/2014 08:04:36	08/21/2014 12:16:26
Ryan Court building 6, Unit 3	Automatic fire-extinguishing systems	08/21/2014 08:06:21	08/21/2014 12:18:06
Ryan Court Building 7, Unit 2	Automatic fire-extinguishing systems	08/21/2014 08:07:36	08/21/2014 12:20:59
Ryan Court Building 7, Unit 3	Automatic fire-extinguishing systems	08/21/2014 08:10:09	08/21/2014 12:22:08
Ryan Court Building 8, Unit 2	Automatic fire-extinguishing systems	08/21/2014 08:11:20	08/21/2014 12:25:31
Ryan Court Building 8, Unit 3	Automatic fire-extinguishing systems	08/21/2014 08:14:36	08/21/2014 12:26:29
Ryan Court Building 9, Unit 2	Automatic fire-extinguishing systems	08/21/2014 08:16:03	08/21/2014 12:28:20
Ryan court Building 9, Unit 3	Automatic fire-extinguishing systems	08/21/2014 08:17:52	08/21/2014 12:29:22
Ryan Court Building 10, Unit 2	Automatic fire-extinguishing systems	08/21/2014 08:18:56	08/21/2014 12:31:07
Norris Tech Demo & TI	Automatic fire-extinguishing systems	08/21/2014 08:20:29	08/29/2014 10:54:30
Norris Tech Demo & TI	Automatic fire-extinguishing systems	08/21/2014 08:20:29	08/29/2014 10:51:59
Ryan court Building 10, Unit 3	Automatic fire-extinguishing systems	08/21/2014 08:20:32	08/21/2014 12:32:14
Ryan court Building 11, Unit 2	Automatic fire-extinguishing systems	08/21/2014 08:21:41	08/21/2014 14:14:29
Ryan Court Building 11, Unit 3	Automatic fire-extinguishing systems	08/21/2014 08:25:01	08/21/2014 14:15:28
Ryan Court Building 12, Unit 2	Automatic fire-extinguishing systems	08/21/2014 08:26:23	08/21/2014 14:18:26
Ryan Court Building 12, Unit 3	Automatic fire-extinguishing systems	08/21/2014 08:28:05	08/21/2014 14:22:08
Ryan Court Building 13, Unit 2	Automatic fire-extinguishing systems	08/21/2014 08:29:12	08/21/2014 14:23:04
Ryan Court Building 13, Unit 3	Automatic fire-extinguishing systems	08/21/2014 08:31:26	08/21/2014 14:24:11
Ryan Court Building 14, Unit 2	Automatic fire-extinguishing systems	08/21/2014 08:32:43	08/21/2014 14:25:13
Ryan Court Building 14, Unit 3	Automatic fire-extinguishing systems	08/21/2014 08:35:01	08/21/2014 14:30:28
Ryan Court Building 15, Unit 2	Automatic fire-extinguishing systems	08/21/2014 08:36:19	08/21/2014 14:31:29
Ryan Court Building 15, Unit 3	Automatic fire-extinguishing systems	08/21/2014 08:38:27	08/21/2014 14:32:29
Ryan Court Building 16, Unit 2	Automatic fire-extinguishing systems	08/21/2014 08:39:40	08/21/2014 14:33:39
Ryan Court Building 16, Unit 3	Automatic fire-extinguishing systems	08/21/2014 08:41:07	08/21/2014 14:36:54
Lot 6	Automatic fire-extinguishing systems	08/21/2014 09:54:46	08/29/2014 11:01:18
Cleveland Residence	Automatic fire-extinguishing systems	08/21/2014 09:57:29	08/29/2014 11:15:57
Ryan Court Building 4, Unit 1	Construction, alteration, or renovation of a building	08/21/2014 10:22:58	09/21/2014 14:39:58
The Hopeyard	Automatic fire-extinguishing systems	08/21/2014 13:38:08	08/29/2014 12:10:14
Norris Tech Demo & TI	Fire alarm and detection systems and related equipment	08/22/2014 11:16:46	08/29/2014 14:56:19
Norris Tech Demo & TI	Fire alarm and detection systems and related equipment	08/22/2014 11:22:16	08/29/2014 14:58:22
Sports Authority Store #059	Fire alarm and detection systems and related equipment	08/22/2014 16:20:28	08/29/2014 15:02:28
3038 Blackberry Ave Fiorella @ Gale Rand	Automatic fire-extinguishing systems	08/25/2014 12:17:55	08/26/2014 08:14:22

3040 Blackberry Ave Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 12:21:46	08/26/2014 08:14:51
3042 Blackberry Ave Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 12:24:50	08/26/2014 08:15:12
3044 Blackberry Ave Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 12:26:58	08/26/2014 08:15:34
3046 Blackberry Ave Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 12:29:13	08/26/2014 15:22:30
3048 Blackberry Ave Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 12:31:32	08/26/2014 15:22:56
3050 Blackberry Ave Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 12:38:53	08/26/2014 15:23:16
3052 Blackberry Ave Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 12:58:07	08/26/2014 15:23:42
5050 Barrenstar Way Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 13:00:15	08/26/2014 15:24:26
1161 Hawkshead Cir Norris Canyon Lot 32	Automatic fire-extinguishing systems	08/25/2014 13:51:20	08/26/2014 08:13:30
1155 Hawkshead Cir Norris Canyon Lot 32	Automatic fire-extinguishing systems	08/25/2014 13:54:34	08/26/2014 08:14:01
2046 Tarragon Rose Ct Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 14:14:45	08/26/2014 15:25:37
2048 Tarragon Rose Ct Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 14:23:32	08/26/2014 15:26:13
5054 Barrenstar Way Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 14:23:36	08/26/2014 15:27:09
3058 Blackberry Ave Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 14:25:59	08/26/2014 15:27:28
2050 Tarragon Rose Ct Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 14:32:01	08/26/2014 15:27:57
2506 Goldenbay Ave Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 14:38:15	08/26/2014 15:28:19
2049 Tarragon Rose Ct Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 14:43:04	08/26/2014 15:28:48
2051 Tarragon Rose Ct Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 14:46:26	08/26/2014 15:29:10
Withington Residence	Automatic fire-extinguishing systems	08/25/2014 14:51:56	08/29/2014 14:59:45
Radell Residence	Automatic fire-extinguishing systems	08/25/2014 14:52:54	
2051 Tarragon Rose Ct Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 14:57:38	08/26/2014 15:29:59
2053 Tarragon Rose Ct Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 15:06:26	08/26/2014 15:30:23
2055 Tarragon Rose Ct Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 15:12:35	08/26/2014 15:30:51
2057 Tarragon Rose Ct Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 15:15:41	08/26/2014 15:31:14
2059 Tarragon Rose Ct Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 15:19:47	08/26/2014 15:31:48
3036 Blackberry Ave Fiorella @ Gale Ranch	Automatic fire-extinguishing systems	08/25/2014 15:22:44	08/26/2014 15:32:10
All Fur Love Grooming Salon 714 SRV Blvd	Construction, alteration, or renovation of a building	08/26/2014 08:30:42	08/26/2014 08:38:25
Tenant Improvement Demo	Construction, alteration, or renovation of a building	08/26/2014 08:51:05	08/26/2014 08:54:55
Sunset New Office TI	Construction, alteration, or renovation of a building	08/26/2014 15:05:21	
GVS Medical Offices TI	Automatic fire-extinguishing systems	08/27/2014 08:56:40	
EDU Express Learning Center	Automatic fire-extinguishing systems	08/27/2014 10:27:27	08/27/2014 17:04:04
EDU Express Learning Center	After hours plan review and inspection	08/27/2014 10:27:44	08/27/2014 17:34:31
New garage	Construction, alteration, or renovation of a building	08/28/2014 08:06:23	08/28/2014 08:07:35
VR14-1033 - Variance for setbacks and ne	Planning and site development review	08/28/2014 09:44:55	08/28/2014 09:54:20

EDU Express Learning Center	Additional Plan Review	08/28/2014 10:41:23	08/29/2014 14:53:46
Change Guest Cottage	Automatic fire-extinguishing systems	08/29/2014 12:59:12	
New garage	Automatic fire-extinguishing systems	08/29/2014 13:00:13	

ADMINISTRATIVE SERVICES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 24, 2014
To: Board of Directors
From: Ken Campo – Financial Consultant
Subject: Monthly Administrative Services Report for July-August 2014

Financials:

Please note that the financial information presented is for the two month period July through August, 2014.

- Balance Sheet
- Revenues: Budget v. Actual (All Funds)
- General Fund Expenditures: Budget v. Actual (2011-2014)
- Monthly General Fund Revenue/Expense History (2009-2014)
- Capital, Debt Service, SRVF Community Fund Expenditures: Budget v. Actual (2011/12-2014/15)
- Employee Illness/Injury Report
- Monthly Overtime Analysis

Meetings/Activities:

Finance:

- July: prepaid CCCERA contributions for FY 2014/15 in the amount of \$15.4 million. The prefunding contribution amount was based on the District's budgeted salaries for the year, and is net of a 3.14% discount for early payment. The discount represents a savings of \$572,000 from the budgeted retirement contributions for the year. There will be "true up" calculation next July based on actual salaries.
- July: prepaid retiree premiums for the period July-December 2014 in the amount of \$900,000. The amount was deposited into the OPEB trust fund and is being drawn down monthly to reimburse the District. The prefunding of retiree premiums is being done to take advantage of the higher investment yield from the OPEB trust fund investments.
- July: payment of \$1 million to the OPEB trust fund. This was the amount budgeted for FY 2014/15; payment was made up front to take advantage of higher investment yield.

- Closed federal grants for EBRCS radio system and SCBA replacements.

Human Resources:

- Processed two 2 Volunteer Chaplains hiring's.
- Announced promotional opportunity for the position of Deputy Chief. Coordinated assessment center.
- Processed two Deputy Chief promotions.
- Announced transfer opportunities for the position of Shift Training Captains. Coordinated interviews.
- Processed three Shift Training Captain transfers and published Shift Training Captain Eligibility List.
- Processed one retirement.
- Announced recruitment for the position of District Clerk.
- Announced recruitment for the position of Human Resources Manager (second attempt).
- Closed CalPERS Dependent Eligibility Verification Project for active employees.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
COMBINED BALANCE SHEET OF ALL FUND TYPES**

August 31, 2014

	GOVERNMENTAL FUND TYPES						AGENCY		ACCOUNT		GROUPS	
	General Fund - 100	Budget Stabilization - 110	Debt Service Fund - 200	Capital Projects Fund - 300	Federal Grant Capital Projects Fund - 310	Special Revenue Fund - 400	CERT PROGRAM Fund - 700	General Fixed Assets Fund - 800	General Long-Term Debt Fund - 900	Totals		
										(Memo Only)	(Memo Only)	
ASSETS												
Cash - Bank of the West	\$ (2,428,622)	\$ -	\$ -	\$ 3,515,573	\$ 5,168	\$ 456	\$ 44,906	\$ -	\$ -	\$ -	\$ 1,137,481	\$ -
Cash - Bank of the West Money Market @ 0.29%	7,156,058										7,156,058	
Cash - Bank of the West Workers' Compensation	(11,113)										(11,113)	
Cash - Comerica Flexible Spending	10,714										10,714	
Petty Cash	1,250										1,250	
Investments - LAIF @ 0.26%	2,551,343	12,100,190					3,388				14,654,921	
Investments - LAIF Market Value Adjustment	8,981		599,493								8,982	
Cash with Fiscal Agent (Note #1)											599,493	
Accounts Receivable	23,625										23,625	
Interest Receivable												
Prepaid Expenses/Deposits	13,843,012			238,000							14,081,012	
Land											7,105,802	
Buildings & Improvements/Construction											28,076,383	
Equipment											26,828,971	
Accumulated Depreciation											(29,103,569)	
Amount to be Provided for General												
Long Term Debt												
Total Assets	\$ 21,155,247	\$ 12,100,190	\$ 599,493	\$ 3,753,573	\$ 5,168	\$ 456	\$ 48,295	\$ 32,907,587	\$ 17,840,089	\$ 17,840,089	\$ 17,840,089	\$ 88,410,097
LIABILITIES												
Accounts Payable	\$ 373,833											\$ 373,833
Accrued Expenses	2,144,632											2,144,632
Deposits Payable	5,784											5,784
Long Term Debt:												
(1) Certificates of Participation					5,000							
(2) Vehicle Lease												
Claims Payable	10,714											10,601,000
Compensated Absences												2,017,197
Total Liabilities	2,534,963				5,000						1,579,892	20,380,052
FUND EQUITY												
Investment in General Fixed Assets												32,907,587
Non-Spendable Fund Balance				238,000								238,000
Restricted Fund Balance												599,493
Committed Fund Balance:												
Dry Period Funding	18,539,064											18,539,064
Budget Stabilization		11,100,190										11,100,190
Workers' Compensation Claims		1,000,000										1,000,000
Budget Stabilization												
Capital Projects				3,504,409								3,504,409
Assigned Fund Balance:												
Other Assigned Fund Balance	81,219			11,164	168	456	48,295					93,007
Unassigned Fund Balance												48,295
Total Fund Balance	18,620,284	12,100,190	599,493	3,753,573	168	456	48,295	32,907,587	-	-	68,030,045	
Total Liabilities and Fund Equity	\$ 21,155,247	\$ 12,100,190	\$ 599,493	\$ 3,753,573	\$ 5,168	\$ 456	\$ 48,295	\$ 32,907,587	\$ 17,840,089	\$ 17,840,089	\$ 88,410,097	

Note 1 - US Bank:

Reserve Fund (COP 2003) Market Value \$29; Interest Rate 0.04% (Money Market Fund)
 Lease Fund (COP 2003) Market Value \$8; Interest Rate 0.00% (Money Market Fund)
 Reserve Fund (COP 2006) Market Value \$599,455; Interest Rate 0.04% (Money Market Fund)
 Lease Fund (COP 2006) Market Value \$1; Interest Rate 0.00% (Money Market Fund)

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
REVENUE (ALL FUNDS)
FISCAL YEAR 2014-2015
July 1, 2014 - August 31, 2014**

GL CODE	FISCAL YEAR COMPLETED: 16.67% DESCRIPTION	2011/2012	2012/2013	2013/2014	2014/2015	2014/2015
		ACTUAL REVENUE	ACTUAL REVENUE	ACTUAL REVENUE	ESTIMATED REVENUE	REALIZED REVENUE
4100	TAXES					
4110	PROPERTY TAXES - CURRENT SECURED	\$47,933,548	\$47,131,813	\$49,002,743	\$51,142,662	\$0
4120	PROPERTY TAXES - SUPPLEMENTAL	489,994	653,870	1,118,173	-	-
4130	PROPERTY TAXES - UTILITIES (Unitary)	959,401	937,596	978,438	998,007	-
4140	PROPERTY TAXES - CURRENT UNSECURED	1,841,275	1,867,991	1,988,210	1,973,494	-
4145	HOMEOWNERS PROPERTY TAX RELIEF	526,371	506,644	502,858	509,177	-
4150	LESS TAXES RETURNED TO COUNTY	(1,251,584)	(1,290,812)	630,673	193,532	-
4160	LESS COUNTY TAX ADMINISTRATION	(496,473)	(494,146)	(511,904)	(521,885)	-
4170	PROPERTY TAXES - PRIOR SECURED	(449,320)	(564,431)	(423,621)	-	-
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(187,054)	(126,731)	(132,498)	-	-
4190	PROPERTY TAXES - PRIOR UNSECURED	(37,026)	(114,527)	(13,349)	-	-
		49,329,132	48,507,267	53,139,723	54,294,987	-
4200	INTERGOVERNMENTAL REVENUE					
4220	MEASURE "H"	112,184	33,000	33,000	33,000	-
4230	SB-90 MANDATED COSTS	13,323	(92,152)	(14,248)	-	-
4240	MISCELLANEOUS STATE AID/GRANTS	91,609	172,140	284,555	-	24,538
4245	FEDERAL GRANT REVENUE	-	1,627,579	1,060,830	-	-
4250	OTHER INTERGOVERNMENTAL REVENUE	245,151	74,070	62,335	-	-
		462,267	1,814,637	1,426,472	33,000	24,538
4300	CHARGES FOR SERVICE					
4310	INSPECTION FEES	60,324	63,974	110,954	120,900	13,732
4315	PLAN REVIEW	248,626	355,214	524,155	562,600	157,248
4320	WEED ABATEMENT CHARGES	2,984	26,031	5,762	4,000	-
4325	ADMINISTRATIVE CITATION CHARGES	35,321	58,485	61,775	60,000	15,800
4330	AMBULANCE SERVICES	2,439,773	2,743,005	2,937,305	3,200,000	507,077
4340	CPR CLASSES	2,555	735	800	1,000	40
4350	REPORTS/PHOTOCOPIES	5,464	6,214	21,555	7,500	(87)
		2,795,047	3,253,658	3,662,306	3,956,000	693,811
4400	USE OF MONEY & PROPERTY					
4410	INVESTMENT EARNINGS	98,835	58,257	80,076	80,964	4,013
		98,835	58,257	\$80,076	80,964	4,013
4500	RENTS, ROYALTIES AND COMMISSIONS					
4510	RENT ON REAL ESTATE	189,978	322,020	242,098	203,448	9,095
		189,978	322,020	\$242,098	203,448	9,095
4600	OTHER REVENUE					
4610	DONATIONS/CONTRIBUTIONS	7,355	575	974	500	-
4620	SALE OF PROPERTY	7,960	367,722	27,400	29,800	-
4640	MISCELLANEOUS REVENUE	45,769	50,818	97,560	80,000	58,801
		61,084	419,115	125,934	110,300	58,801
4900	OTHER FINANCING SOURCES					
4920	Debt proceeds	-	-	3,227,000	-	-
		-	-	3,227,000	-	-
	REVENUE TOTAL	\$52,936,343	\$54,374,954	\$61,903,609	\$58,678,699	\$790,258

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

GENERAL FUND EXPENDITURES

FISCAL YEAR 2014-2015

July 1, 2014 - August 31, 2014

FISCAL YEAR COMPLETED - 16.67%								
DESCRIPTION	GL CODE	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
PERMANENT SALARIES	5110	\$21,231,690	\$20,138,426	\$18,998,580	\$20,187,110	\$3,137,054	\$17,050,056	15.54%
TEMPORARY SALARIES	5115	170,887	209,966	225,349	243,600	58,435	185,165	23.99%
PERMANENT OVERTIME	5120	5,943,633	6,533,121	5,926,335	4,976,844	1,351,951	3,624,893	27.16%
FICA/MEDICARE	5140	385,010	380,153	357,070	387,733	66,428	321,305	17.13%
RETIREMENT CONTRIBUTIONS	5150	11,131,763	11,797,439	11,282,351	15,995,698	2,492,937	13,502,761	15.59%
EMPLOYEE GROUP INSURANCE	5160	3,678,610	3,430,654	3,126,726	3,141,124	555,290	2,585,834	17.68%
RETIREE HEALTH INSURANCE	5170	1,571,813	1,816,302	1,818,859	2,076,046	326,733	1,749,313	15.74%
OPEB CONTRIBUTION	5175	-	-	520,469	1,000,000	1,000,000	-	100.00%
UNEMPLOYMENT INSURANCE	5180	118	8,351	15,600	20,000	821	19,179	4.11%
WORKERS' COMPENSATION INS.	5190	671,135	905,118	807,044	850,000	224,272	625,728	26.38%
TOTAL SALARIES AND BENEFITS	5100	44,784,659	45,219,530	43,078,384	48,878,155	9,213,921	39,664,234	18.85%
OFFICE SUPPLIES	5202	30,218	27,951	21,051	33,600	3,427	30,173	10.20%
POSTAGE	5204	17,385	11,142	15,305	17,450	1,463	15,987	8.38%
TELECOMMUNICATIONS	5206	183,636	184,732	166,049	184,300	17,176	167,124	9.32%
UTILITIES	5208	322,361	327,386	344,009	339,700	64,855	274,845	19.09%
SMALL TOOLS/EQUIPMENT	5210	84,094	62,521	62,256	110,850	18,983	91,867	17.12%
MISCELLANEOUS SUPPLIES	5212	126,724	107,157	125,845	135,170	10,818	124,352	8.00%
MEDICAL SUPPLIES	5213	120,175	115,735	107,396	111,000	13,209	97,791	11.90%
FIREFIGHTING SUPPLIES	5214	71,452	68,903	61,937	110,750	25,496	85,254	23.02%
PHARMACEUTICAL SUPPLIES	5216	36,286	34,955	24,849	30,000	2,559	27,441	8.53%
COMPUTER SUPPLIES	5218	11,859	33,330	33,962	7,500	2,768	4,732	36.91%
RADIO EQUIPMENT & SUPPLIES	5219	72,432	58,493	19,547	25,000	1,965	23,035	7.86%
FILM PROCESSING/SUPPLIES	5220	-	660	-	-	-	-	-
FOOD SUPPLIES	5222	18,748	27,387	16,473	25,150	1,914	23,236	7.61%
PPE INSPECTION & REPAIRS	5223	29,267	27,417	19,584	36,000	440	35,560	1.22%
SAFETY CLOTHING/SUPPLIES	5224	231,465	139,645	94,323	161,500	46,191	115,309	28.60%
CLASS A UNIFORMS & SUPPLIES	5225	720	3,763	3,775	6,000	1,701	4,299	28.36%
NON-SAFETY CLOTHING/SUPPLIES	5226	24,689	8,137	9,756	21,000	1,655	19,345	7.88%
CLASS B UNIFORMS & SUPPLIES	5227	2,161	21,686	25,044	28,000	4,924	23,076	17.58%
HOUSEHOLD SUPPLIES	5228	40,553	42,006	36,886	40,000	8,092	31,908	20.23%
CENTRAL GARAGE - REPAIRS	5230	121,634	78,235	89,512	100,000	16,598	83,402	16.60%
CENTRAL GARAGE - MAINTENANCE	5231	6,784	10,050	11,818	18,000	3,250	14,750	18.06%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	174,886	171,440	202,299	216,750	31,380	185,370	14.48%
CENTRAL GARAGE - TIRES	5234	58,875	42,139	34,419	45,000	1,690	43,310	3.75%
CENTRAL GARAGE - MANDATED INSP.	5235	9,330	5,281	7,315	9,500	-	9,500	0.00%
MAINT./REPAIRS - EQUIPMENT	5236	107,632	169,846	116,530	144,150	20,699	123,451	14.36%
MAINT./REPAIRS - RADIO & ELECTRONICS	5238	331,986	267,874	316,272	328,650	66,963	261,687	20.38%
MAINT./REPAIRS - BUILDINGS	5240	132,488	124,859	127,738	212,385	24,614	187,771	11.59%
MAINT./REPAIRS - GROUNDS	5242	33,700	31,834	37,647	38,500	14,836	23,664	38.54%
RENTS & LEASES-EQUIP./PROPERTY	5246	48,938	58,090	36,466	63,000	790	62,210	1.25%
PROFESSIONAL/SPECIALIZED SERVICES	5250	653,019	618,566	733,356	945,905	96,645	849,260	10.22%
RECRUITING COSTS	5251	101,946	78,347	44,598	87,800	10,567	77,233	12.03%
LEGAL SERVICES	5252	391,532	289,481	186,452	200,000	9,972	190,028	4.99%
INFO TECHNOLOGY SURCHARGE	5253	-	-	5,000	-	-	-	0.00%
MEDICAL SERVICES	5254	95,857	80,761	68,483	106,100	8,977	97,123	8.46%
COMMUNICATIONS SERVICES	5258	-	-	78,600	79,500	-	79,500	0.00%
ELECTION SERVICES	5262	-	105,565	-	110,000	-	110,000	-
INSURANCE SERVICES	5264	497,815	388,379	432,616	466,000	392,617	73,383	84.25%
PUBLICATION OF LEGAL NOTICES	5270	1,578	(73)	1,353	500	-	500	0.00%
SPECIALIZED PRINTING	5272	18,454	14,813	18,661	23,825	1,083	22,742	4.54%
MEMBERSHIPS	5274	48,575	57,710	54,704	65,425	30,775	34,650	47.04%
EDUCATIONAL COURSES/SUPPLIES	5276	52,091	39,463	33,911	61,500	6,185	55,315	10.06%
EDUCATIONAL ASSISTANCE	5277	22,051	24,037	15,982	15,000	-	15,000	0.00%
PUBLIC EDUCATIONAL SUPPLIES	5278	13,219	8,412	8,465	11,000	131	10,869	1.19%
BOOKS & PERIODICALS	5280	10,216	11,345	5,739	20,030	2,848	17,182	14.22%
RECOGNITION SUPPLIES	5282	3,364	2,909	1,163	4,000	431	3,569	10.77%
MEETINGS/TRAVEL EXPENSES	5284	39,734	23,885	19,687	29,900	2,644	27,256	8.84%
OTHER - CLAIMS EXPENSE	5286	-	-	9,182	-	-	-	-
TOTAL SERVICES AND SUPPLIES	5200	4,399,929	4,006,252	3,886,016	4,825,390	971,332	3,854,058	20.13%
TOTAL G/F OPERATING EXPENDITURES		\$49,184,588	\$49,225,782	\$46,964,400	\$53,703,545	\$10,185,253	\$43,518,292	18.97%

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

GENERAL FUND

REVENUE/EXPENDITURE HISTORY

Month	2010-11		2011-12		2012-13		2013-14		2014-15	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$166,735	\$4,749,257	\$186,793	\$4,351,134	\$327,098	\$4,374,370	\$303,039	\$4,253,760	\$399,328	\$5,808,943
August	\$215,809	\$4,025,589	\$265,453	\$4,513,204	\$319,178	\$4,123,666	\$393,566	\$4,035,499	\$390,930	\$4,376,310
September	\$204,485	\$3,953,342	\$312,278	\$3,893,321	\$309,945	\$3,903,613	\$230,997	\$4,049,136		
October	\$1,892,126	\$3,970,955	\$2,046,255	\$3,735,522	\$2,331,797	\$4,132,784	\$2,205,383	\$3,879,765		
November	\$220,473	\$4,450,015	\$188,594	\$4,535,275	\$360,982	\$4,246,986	\$343,280	\$4,023,813		
December	\$25,691,372	\$4,182,987	\$25,787,719	\$4,424,050	\$25,961,035	\$4,181,747	\$27,720,683	\$3,843,098		
January	\$213,894	\$4,015,505	\$265,253	\$3,990,074	\$628,896	\$4,061,102	\$529,393	\$3,767,912		
February	\$176,960	\$3,997,461	\$508,340	\$4,000,893	\$301,646	\$3,889,221	\$427,492	\$3,570,860		
March	\$266,513	\$4,225,922	\$268,932	\$4,016,648	\$184,995	\$4,115,245	\$360,312	\$3,799,189		
April	\$19,064,857	\$4,162,409	\$18,036,297	\$3,746,578	\$18,080,208	\$4,184,939	\$20,027,067	\$3,850,555		
May	\$270,777	\$4,149,354	\$344,774	\$3,770,965	\$332,777	\$3,999,974	\$324,465	\$3,752,225		
June	\$3,611,512	\$3,874,346	\$4,472,525	\$4,206,925	\$3,533,633	\$3,949,737	\$4,738,990	\$4,138,587		

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
 CAPITAL PROJECTS, EQUIP/VEHICLES, DEBT SERVICE, SAN RAMON VALLEY FIRE COMMUNITY FUND
 FISCAL YEAR 2014-2015
 July 1, 2014 - August 31, 2014

FISCAL YEAR COMPLETED -16.67%								
DESCRIPTION	GL CODE	2011/2012 ACTUAL	2012/2013 ACTUAL	2013/2014 ACTUAL	2014/2015 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
RENTS & LEASES - PROPERTY	5246	\$12,500	\$12,500	\$0	\$12,500	\$0	\$12,500	
DESIGN/CONSTRUCTION	6105/6110	297,355	842,185	49,759	100,000	0	100,000	0%
VARIOUS IMPROVEMENTS	6120	46,018	70,000	61,583	225,000	61,583	163,417	27%
RADIO/ELECTRONIC EQUIPMENT	6230	0	0	0	0	11,285	-11,285	
TOTAL CAPITAL PROJECTS (FUND 300)		355,873	924,685	111,342	337,500	61,583	275,917	18%
PROFESSIONAL SERVICES	5250		0	0	0	0	0	
RADIO/ELECTRONIC EQUIPMENT	6230	0	2,021,167	347,510	0	0	0	
TOOLS & SUNDRY EQUIPMENT (SCBA's)	6240	0	0	1,267,374	0	0	0	
TOTAL FEDERAL GRANT CAPITAL PROJECTS (FUND 310)		0	2,021,167	1,614,884	0	0	0	0%
BOND REDEMPTION - 2003/2006/2013 COP	5310	1,328,630	1,324,708	5,289,519	1,263,393	1,054,105	209,288	83%
VEHICLE LEASE #2	5310	329,497	0	0	0	0	0	
VEHICLE LEASE #3	5310	756,033	0	0	0	0	0	
VEHICLE LEASE #4	5310	534,010	534,011	534,012	534,012	0	534,012	0%
TOTAL DEBT SERVICE (FUND 200)		2,948,170	1,858,719	5,823,531	1,797,405	1,054,105	743,300	59%
OTHER SPECIAL DISTRICT EXPENDITURES	5286	858	7,000	1,000	500	0	500	0%
TOTAL SRVF COMMUNITY FUND (FUND 400)		858	7,000	1,000	500	0	500	0%
TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, SRVF COMMUNITY & FEDERAL GRANT FUND		\$3,304,901	\$4,811,571	\$7,550,756	\$2,135,405	\$1,115,688	\$1,019,717	52%

Employee Illness/Injury Report (July 2014)

Reportable Injuries – July 2014:

Indemnity (Lost Time)

- July 01, 2014 An Engineer fell while exiting engine at the station, rolling left ankle and striking shoulder and hip on curb. Missed 2 shifts.
Status: Returned to full duty 7/7/14.

- July 11, 2014 A Firefighter/Paramedic strained shoulder and arm cutting lock on gate when responding to wildland fire.
Status: Remains out at month-end.

- July 14, 2014 An Engineer experienced dizziness/weakness during medical call. Missed remainder of shift.
Status: Returned to full duty 7/15/14.

- July 15, 2014 A Captain experienced neck pain and numbness in left arm while moving a disabled patient during medical call.
Status: Remains out at month-end.

Medical Only (No Lost Time)

- July 2, 2014 An Administrative Assistant has been experiencing pain in both hands while typing.
Status: Medical only - no lost time

- July 23, 2014 An Engineer was bitten by a spider during an equipment check at station.
Status: Medical only - no lost time

As of July 31, 2014, there were five (5) employees absent from their regular work assignment. July lost time due to injuries equaled 139 days.

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Employee Illness/Injury Report (August 2014)

Reportable Injuries – August 2014:

Indemnity (Lost Time)

- August 15, 2014 A Captain cut knee on ambulance while transferring gear into the ambulance at station.
Status: Remains out at month-end.
- August 17, 2014 An Engineer developed severe blistering on feet after hiking long distance in hills to respond to a medical call.
Status: Remains out at month-end.

Medical Only (No Lost Time)

- August 15, 2014 A Firefighter/Paramedic experienced “pop” in left elbow while exercising in station.
Status: Medical only - no lost time

As of August 31, 2014, there were four (4) employees absent from their regular work assignment. August lost time due to injuries equaled 131 days.

San Ramon Valley Fire Protection District - O/T and Comp Time Reporting System

7/1/2014 Through 7/31/2014

WORK CODE: 1 STAFFING

ASSIGNMENT	Time Worked	Time Paid
101 HOLD OVER FOR CALL	5.08	7.00
103 MISC. STAFFING COVE	10271.76	10272.75
107 LATE/STA. MOVE COVE	9.83	15.50
199 MID SHIFT RECALL	29.50	29.50
Total All Assignments This Work Type:	10,316.17	10,324.75

WORK CODE: 2 TRAINING

ASSIGNMENT	Time Worked	Time Paid
209 RESCUE TRAINING	35.50	35.50
210 HAZ-MAT TRAINING	18.50	18.50
214 PARAMEDIC - CONT ED	17.00	17.00
Total All Assignments This Work Type:	71.00	71.00

WORK CODE: 3 ASSIGNMENTS

ASSIGNMENT	Time Worked	Time Paid
301 MEETINGS/PROJECT DE	26.50	26.50
308 STRIKE TEAM/OES ASSI	185.50	185.50
310 MISC. MAINTENANCE	1.25	1.25
314 RED FLAG DAY	168.00	168.00
315 RECRUITMENT INTERN	14.00	14.00
321 FP REIMBURSED OVER	1.50	1.50
340 PROJECT WORK	62.23	62.25
399 MID-SHIFT STRIKE TEA	20.00	20.00
Total All Assignments This Work Type:	478.98	479.00

San Ramon Valley Fire Protection District - O/T and Comp Time Reporting System

7/1/2014 Through 7/31/2014

Report Grand Total:	10,866.15	10,874.75
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San Ramon Valley Fire Protection District - O/T and Comp Time Reporting System

7/1/2014 Through 7/31/2014

WORK CODE:		Time Paid
1	STAFFING	10,324.75
2	TRAINING	71.00
3	ASSIGNMENTS	479.00
	Report Grand Total:	10,874.75

San Ramon Valley Fire Protection District - O/T and Comp Time Reporting System

8/1/2014 Through 8/31/2014

WORK CODE: 1 STAFFING

ASSIGNMENT	Time Worked	Time Paid
101 HOLD OVER FOR CALL	9.10	12.00
103 MISC. STAFFING COVE	10266.98	10267.25
107 LATE/STA. MOVE COVE	13.60	19.25
199 MID SHIFT RECALL	39.50	39.50
Total All Assignments This Work Type:	10,329.18	10,338.00

WORK CODE: 2 TRAINING

ASSIGNMENT	Time Worked	Time Paid
201 OPERATIONS TRAINING	5.50	5.50
202 ADMIN SKILLS TRAINI	8.50	8.50
209 RESCUE TRAINING	55.50	55.50
210 HAZ-MAT TRAINING	17.50	17.50
214 PARAMEDIC - CONT ED	16.00	16.00
Total All Assignments This Work Type:	103.00	103.00

WORK CODE: 3 ASSIGNMENTS

ASSIGNMENT	Time Worked	Time Paid
301 MEETINGS/PROJECT DE	11.00	11.00
308 STRIKE TEAM/OES ASSI	1552.50	1552.50
310 MISC. MAINTENANCE	1.00	1.00
317 RECRUITMENT EXTER	14.00	14.00
321 FP REIMBURSED OVER	7.08	7.75
340 PROJECT WORK	5.50	5.50
Total All Assignments This Work Type:	1,591.08	1,591.75

San Ramon Valley Fire Protection District - O/T and Comp Time Reporting System

8/1/2014 Through 8/31/2014

Report Grand Total:

12,023.26

12,032.75

San Ramon Valley Fire Protection District - O/T and Comp Time Reporting System

8/1/2014 Through 8/31/2014

WORK CODE:		Time Paid
1	STAFFING	10,338.00
2	TRAINING	103.00
3	ASSIGNMENTS	1,591.75
	Report Grand Total:	<u>12,032.75</u>

GOOD OF THE ORDER



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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Date: September 24, 2014
To: Board of Directors
From: Susan F. Brooks – District Clerk
Subject: November and December 2014 Board Meetings

Background:

Due to the Thanksgiving holiday on Thursday, November 27, 2014 and the regular Board meeting scheduled for Wednesday, November 26, 2014, staff would like to suggest rescheduling the November Board meeting to either:

- Tuesday, November 18th or
- Wednesday, November 19th

Due to the Christmas Eve holiday on Wednesday, December 24, 2014 and the regular December Board meeting scheduled that same day, staff would like to suggest rescheduling the December Board meeting to either:

- Tuesday, December 16th or
- Wednesday, December 17th

Recommended Board Action:

Staff recommends rescheduling the November and December regular board meeting dates.