

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
Minutes – May 28, 2014**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Directors Dakin, Kerr, Stamey and Umont.

**Absent:** Director Price

**Staff Present:** Fire Chief Meyer, Financial Consultant Campo, District Counsel Ross, Fire Marshal Kiefer, Interim Assistant Chief Phares, Controller Koran, Technology Systems Manager Call, District Clerk Brooks, Battalion Chief Krause, Union President Mohun.

**1. Call to Order**

President Umont called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

President Umont led the Pledge of Allegiance.

**3. Determination of Quorum and Confirmation of Agenda**

There was a quorum and two changes to the agenda, deletion of badge pinning for Captain Ybarra, and addition of the LAFCO staff report and Resolution. Motion by Director Stamey to add to Old Business No. 7.3 the item regarding the LAFCO vacancy. Director Kerr seconded the motion. Motion carried.

**4. Public Comment**

None.

**5. Consent Calendar**

Director Dakin moved approval of Consent Calendar items 5.1-5.8. Director Stamey seconded the motion. Finance Consultant Campo stated that he would discuss in more detail the Bickmore Study, as well as the Moody Report in his monthly report later this evening. Motion carried.

**6. Special Announcements/Presentations/General Business**

6.1 The badge pinning of Captain Ybarra was deleted.

At this time in the meeting, Chief Meyer introduced our new Controller, Martin Koran, providing his background stating how happy he was that Martin has joined the District team. The Board welcomed Controller Koran.

**7. Old Business**

7.1 Open Public Hearing as set forth in the annual exterior hazard abatement program for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.

The Public Hearing was opened with no one coming forward. The Public Hearing was then closed.

7.2 Consideration of Purchase and Sale Agreement with County of Contra Costa, for real property; consideration of exemption from review of approval of agreement under CEQA (APN 198-132-017, 1193 Danville Blvd., Alamo, CA) relating to Closed Session Item 12.3.

District Legal Council Ross stated that his recommendation would be to consider this matter in closed session, and that the Board proceed now consistent with the staff report. Motion by Director Dakin to approve the proposed Notice of Exemption with respect to the proposed Purchase and Sale agreement, seconded by Director Kerr. Motion carried. Motion by Director Stamey to confirm the authority of the Chief to execute the proposed Purchase and Sale Agreement and grant Deed, subject to the modification and approval of District Counsel and confirmation by County Counsel. Director Dakin seconded the motion. Motion carried by roll call vote.

7.3 LAFCO Vacancy

Due to the recent passing of a member on the regular Special District LAFCO seat, there is this immediate need to fill the regular seat. Director Kerr volunteered to attend the July 21, 2014, 10 a.m. Contra Costa Special District Association quarterly meeting where voting will take place. Motion by Director Stamey to nominate Director Dakin for regular Special District LAFCO seat. Director Kerr seconded the motion. Motion carried by roll call vote.

**8. New Business**

8.1 Discussion and possible approval of Resolution No. 2014-05 ordering even-year Board of Directors election; consolidation of elections; and specifications of the election order.

District Clerk Brooks provided the background of this item, recommending that the Board adopt Resolution No. 2014-05. Motion by Director Dakin to approve Resolution No. 2014-05. Director Stamey seconded the motion. Motion carried by roll call vote.

8.2 Discussion and possible adoption of Resolution No. 2014-06 authorizing Investment of Monies in the Local Agency Investment Fund (LAIF).

Financial Consultant Campo provided the background stating that this Resolution was needed to add our new Controller to be able to conduct transactions with LAIF. Motion by Director Dakin to approve Resolution No. 2014-06. Director Stamey seconded the motion. Motion carried by roll call vote.

8.3 Discussion and possible adoption of Resolution No. 2014-07 updating the District's Investment Policy.

Financial Consultant Campo provided the background stating that this Resolution was needed pursuant to state code for annual review, and also to add our new Controller position, as well as the future Chief Financial Officer position. Motion by Director Kerr to approve resolution No. 2014-07. Director Dakin seconded the motion. Motion carried by roll call vote.

9. **Correspondence**

The Board commented on the nice letters included in this month's packet.

10. **Monthly Activity Reports**

10.1 Operations – Interim Assistant Chief Phares

Interim Chief Phares stated that the SCBA's are in service. Fire Chief Meyer thanked Interim Chief Phares for all of his work on this project.

10.2 Support Services – Interim Assistant Chief Phares

Interim Chief Phares stated that some of the short term improvements at Station 32 are complete; and that our mechanics have recently been certified for Hurst Tool repair.

10.3 Fire Prevention – Fire Marshal Kiefer

Fire Marshal Kiefer stated that her staff is busy with plan reviews; and there has been tremendous interest in the Residential Care Facility video. Fire Marshal Kiefer thanked Director Dakin for attending a recent CERT drill.

10.4 Administrative Services – Financial Consultant Campo

Financial Consultant Campo stated that he met with an analyst regarding our Moody's rating and complimented the District on such a high rating. Financial Consultant Campo also stated that HR has been busy with recruitment for a dispatcher and reserve volunteer.

10.5 Fire Chief – Fire Chief Meyer

Chief Meyer stated that the Captains Assessment Center was completed last week, and that he attended the Knights of Columbus dinner honoring our Firefighter of the Year.

11. **Good of the Order**

Director Stamey stated that he attended the recent Art and Wind Festival and was very pleased to see the District represented by our Station 34 crew.

12. **Closed Session**

- 12.1 Possible exposure to litigation (two matters).  
[Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].
- 12.3 Conference with Real Property Negotiators  
Negotiator: Chief Meyer  
Property Location: 1193 Danville Blvd., Alamo, CA 94507  
(APN 198-132-017-7)
- 12.4 Existing litigation [Pursuant to Government Code §54956.9(d)(1)]:  
1). “Contra Costa County Deputy Sheriffs Association v. Contra Costa County Employees’ Retirement Association, Contra Costa County Superior Court Case No. MSN12-1870.”
- 12.5 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1400033, dated 04/22/14, Richard Nogueira vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].
- 12.6 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV0800012, dated 7/17/07, John Sambrailo vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].
- 12.7 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1200019, dated 7/18/11, David Shorum vs. San Ramon Valley Fire Protection District; and Claim Number: SRV1100002, dated 6/4/10, David Shorum vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].
- 12.8 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1400020, dated 10/26/13 Jim Colon vs. San Ramon Valley Fire Protection District [Authorized under Government Code §54956.9(b)].
- 12.9 Personnel Matter: District Chief Annual Performance Review [Authorized under Government Code §54957].

13. **Return to Open Session**


Regular session ended: 8:20 p.m.  
Closed session began: 8:35 p.m.  
Closed session ended: 10:10 p.m.  
Regular session reconvened: 10:10 p.m.

14. **Report Upon Return from Closed Session (if applicable)**

15. **Adjournment**

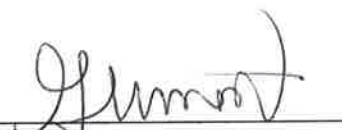
The meeting adjourned at 10:15 p.m.

Prepared by:



Susan F. Brooks  
District Clerk

Approved by:



Glenn W. Umont  
Board President