

# SAN RAMON VALLEY FIRE PROTECTION DISTRICT

## Board of Directors Regular Board Meeting and Teleconference

*Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953*

**Wednesday, March 26, 2014 – 7:00 p.m.**

*Gordon Dakin, Director ~ H. Jay Kerr, Director ~ Jennifer Price, Director  
Matthew J. Stamey, Director ~ Glenn Umont, Director*

### **~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion*

**(Telephonic participation by Director Price – teleconference location: 4128 Whispering Oaks Lane, Danville (925-736-4789))**

**Meeting location:** S.R.V.F.P.D. Administrative Offices - **Boardroom**  
1500 Bollinger Canyon Road, San Ramon, CA 94583

### **AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

- 5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of February, 2014 in the amount of \$2,880,023.99.
- 5.2 Approve the demand register for the period February 15, 2014 through March 16, 2014, in the amount of \$2,092,043.54.
- 5.3 Approve the minutes from the February 26, 2014 regular Board meeting, including District Counsel’s closed session report.
- 5.4 Authorization for approval of payment in the amount of \$53,142.65 to Premier Comp Medical Group for wellness/fitness physical examinations.

- 5.5 Approve staff's recommendation to award a merit salary increase to Training Captain Archuleta to Step 3, effective April 1, 2014.
- 5.6 Approve staff's recommendation to award a merit salary increase to Captain Terry to Step 5, effective April 11, 2014.
- 5.7 Approve staff's recommendation to award a merit salary increase to FF/PM Eberle to Step 3, effective April 29, 2014.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Introduction of Part-Time GIS Analyst Joan Rickard.

**7. OLD BUSINESS**

**8. NEW BUSINESS**

- 8.1 Approval to cancel the regular July 23, 2014 Board Meeting.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS FOR FEBRUARY, 2014**

- 10.1 Operations/Training Division/Special Operations-Interim Assistant Chief Phares Standards of Cover Policy Compliance Report.
- 10.2 Support Services-Interim Assistant Chief Phares  
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Kiefer  
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Financial Consultant Ken Campo
  - a). Monthly Finance Activities/Reports
  - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Fire Chief Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

**12. CLOSED SESSION**

- 12.1 Possible exposure to litigation (two matters).  
[Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 Personnel Matter: Discussion and Review of Potential District Reorganization  
[Pursuant to Government Code §54957 and 54954(e)]
- 12.3 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].

- 12.4 Conference with Real Property Negotiator  
Negotiator: Chief Meyer  
Property Location: 1193 Danville Blvd., Alamo, CA 94507  
(APN 198-132-017-7) [Authorized under Government Code §54956.8 and 54954.5(e)].
- 12.5 Existing litigation [Pursuant to Government Code §54956.9(d)(1)]:
- 1). City of Brentwood, et al v. Robert Campbell, in his official capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
  - 2). “Contra Costa County Deputy Sheriffs Association v. Contra Costa County Employees’ Retirement Association, Contra Costa County Superior Court Case No. MSN12-1870.”

**13. RETURN TO OPEN SESSION**

**14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**15. ADJOURNMENT TO THE NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR WEDNESDAY, APRIL 23, 2014 AT 7:00 P.M. IN THE BOARDROOM.**

Prepared by:



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Susan F. Brooks, District Clerk

Agenda posted on March 20, 2014 at the District’s Administration Building and the San Ramon Valley Fire Protection District’s website at [www.firedepartment.org](http://www.firedepartment.org)

*The San Ramon Valley Fire Protection District (“District”), in complying with the Americans with Disabilities Act (“ADA”), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.*