

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

****AMENDED AGENDA (8-18-15)**

Board of Directors Regular Board Meeting

**** PLEASE NOTE DAY AND TIME CHANGE****

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Thursday, August 20, 2015– 2:00 p.m.

*Chris Campbell, Director ~ Gordon Dakin, Director ~ H. Jay Kerr, Director ~
Donald Parker, Director ~ Matthew J. Stamey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Telephonic participation by Director Campbell – teleconference location: 136 Gaywood Road, Alamo, CA 94507 (925)838-5700. **Telephonic participation also by Director Dakin from 554 Rua Sao Joaquim, Santa Canterina, Brazil, Day Quinta Ferta (a publically accessible and noticed location), calling in from 925-395-4939.

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of June 2015, in the amount of \$3,549,562.17.

- 5.2 Approve the salaries, payroll taxes and retirement contributions for the month of July 2015, in the amount of \$3,527,378.54.
- 5.3 Approve the demand register for the period of June 13, 2015 through August 6, 2015, in the amount of \$19,991,739.99
- 5.4 Approve of Board minutes from the June 24, 2015 Regular Board meeting.
- 5.5 Authorize payment to Contra Costa County Auditor Controller for LAFCO dues for F/Y 2015-16 in the amount of \$29,948.59. This is a budgeted item.
- 5.6 Authorize surplus of Engine #551, a 1983 Ford Type 1 Engine, as it no longer meets the operational needs of the District.
- 5.7 Authorize payment of \$32,004.00 to the Contra Costa County Department of Information Technology for microwave services. This is a budgeted expense for Fiscal Year 2015-2016.
- 5.8 Prepayment of Retirement Contributions and OPEB Retiree Health; the adopted FY2015/16 Budget provides funding for these contributions and OPEB. Information item only, no action required.
- 5.9 Receive and review the Investment Report for the quarter and the California Employers' Retiree Benefit Trust Statement for the quarter, both ended June 30, 2015.
- 5.10 Personnel Actions:
 1. Approve staff's recommendation to award a merit salary increase to Dispatcher Angela Calcagno, to Step 3; effective August 25, 2015.
 2. Approve staff's recommendation concluding the probationary period of Deputy Chief Lon Phares; effective August 1, 2015.
 3. Approve staff's recommendation concluding the probationary period of Deputy Derek Krause; effective August 1, 2015.
 4. Approve staff's recommendation to promote Engineer/Paramedic Christopher Parsons, Step 5, to Captain/Paramedic, Step 4; effective July 1, 2015 (Board Recess in July; retroactive).
 5. Approve staff's recommendation to award a merit salary increase to Captain Adam Costa, post six month evaluation, to Step Five; effective September 1, 2015.
 6. Approve staff's recommendation concluding the probationary period for Captain/ Paramedic James Harder; effective September 1, 2015.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Proclamation in Recognition of September 11, 2001, proclaiming September 11, 2015 as Patriot Day. The District owned United States Flags will be displayed at half-staff and a moment of silence observed, on Patriot Day, in memory of those who lost their lives as a result of the terrorist attacks against the United States on September 11, 2001.

7. OLD BUSINESS

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement program for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.
- 7.2 Consider recommendation from staff, based on feedback and direction from the Facilities Subcommittee, to utilize the Construction Management at Risk (CMAR) contract format for the construction of Fire Station 32.
- 7.3 Authorize staff to extend the term of the maintenance contract with First OnScene, LLC, to July 31, 2018 and pay First OnScene, LLC, for Fiscal Year 2015-2016 software maintenance in the amount of \$40,000. Funds are allocated in the Annual Budget Fiscal Year 2015-2016.
- 7.4 Authorize staff to pay Intergraph Corporation for FY 2015-2016 software maintenance and support. This is a budgeted expense for FY 2015-2016.

8. NEW BUSINESS

- 8.1 Consider the adoption of Resolution No. 2015-07 establishing with the Contra Costa County Recorder's Office the assessment of property taxes in the form of liens for properties abated by the District per Ordinance No. 29.
- 8.2 Authorize staff to enter into a contract with TriTech Software Systems to provide the required software and professional services in an amount not to exceed \$841,665.35, after conducting further negotiations with TriTech Software Systems concerning the standard terms and conditions of the proposed agreement.
- 8.3 Authorize staff to purchase virtualization hardware, network switches and backup servers from ExtraTeam, Vology and Dell. Funds are allocated in the Annual Budget for FY 2015-2016.

- 8.4 Authorize staff to enter into a contract with AP Triton, LLC for the provision of Fire-Service-Based EMS Advocacy services for a fee not to exceed \$50,000 annually. Funds are allocated in the Annual Budget Fiscal Year 2015-16.
- 8.5 Authorize staff to enter into a contract with the successful FSEMSMD candidate. The FSEMSMD will at times report to each participating agency (listed in report) for an equal portion of the work schedule, to be determined at a later date. The funds will be reimbursed by CCCEMS on a monthly/annual basis.
- 8.6 Authorize staff to enter into a contract with Definitive Networks Inc. to provide ePCR hosting and support services on behalf of multiple fire protection agencies (listed in report) in an amount not to exceed \$100,900 for setup and a 12-month service contract. These funds will be reimbursed by CCCEMS on a monthly/annual basis.
- 8.7 Authorize staff to refinance Vehicle Lease #4, which includes (3) Type 1 Engines, (4) Type 3 Engines and (2) Ambulances, for a savings of \$25,000 over the remainder of the term of the contract.
- 8.8 Consider the adoption of Resolution No. 2015-09 (non-represented employees) and Resolution No. 2015-10 (represented employees) to implement a Post-Retirement Vesting Requirement for Retiree Medical Insurance for Future San Ramon Valley Fire Protection District Employees.
- 8.9 Adopt Resolution No. 2015-08 establishing the appropriations limit for Fiscal Year 2015-16 at \$142,075,092. There are no financial impacts to adoption of the Appropriations Limit.
- 8.10 Discussion of Board dates and times for the months of September, October, November and December 2015.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR JUNE AND JULY 2015

- 10.1 Operations Division-Deputy Chief Phares
Operations Report of monthly activities.
- 10.2 EMS/Logistics – Deputy Chief Krause
EMS/Logistics Report of monthly activities.
- 10.3 Fire Prevention – Division Chief, Fire Marshal Kiefer
Fire Prevention Report of monthly activities.

- 10.4 Administrative Services – Financial Consultant Ken Campo
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Fire Chief Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

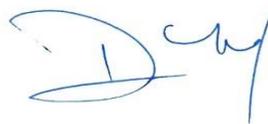
- 12.1 Possible exposure to litigation (three matters) pursuant to Government Code §54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT BOARD MEETING, PLEASE NOTE TIME CHANGE, WEDNESDAY, SEPTEMBER 30, 2015 AT 2:00 P.M. IN THE BOARDROOM.

Prepared by:



Donna Maxwell, District Clerk

Agenda posted on August 17, 2015 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org. **Amended agenda posted on August 18, 2015.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.