

# SAN RAMON VALLEY FIRE PROTECTION DISTRICT

## Board of Directors Regular Board Meeting

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

**Wednesday, April 22, 2015– 7:00 p.m.**

*Chris Campbell, Director ~ Gordon Dakin, Director ~ H. Jay Kerr, Director ~  
Donald Parker, Director ~ Matthew J. Stamey, Director*

### **~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion*

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

## **AGENDA**

**\*\*Represents agenda items from the cancelled March 25, 2015 meeting.**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

**\*\*March:**

- \*\*5.1 Approve the salaries, payroll taxes and retirement contributions for the month of February 2015, in the amount of \$3,322,701.32.**

- \*\*5.2 Approve the demand register for the period February 14, 2015 through March 15, 2015, in the amount of \$1,274,433.42.
- \*\*5.3 Approval of Board minutes from the February 25, 2015 meeting, including District Counsel's closed session report.
- \*\*5.4 Authorize payment of \$26,611.24 to Premier Comp Medical Group for physical examinations performed in the month of January 2015, as part of the District's wellness/fitness program for safety employees; an annual occurrence.
- \*\*5.5 Approval of resolution authorizing overtime and portal pay for employees; Resolution Number 2015-02.
- \*\*5.6 Personnel Actions:
  - 1. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Christopher Eberle, to Step Four; effective April 29, 2015.
  - 2. Approve staff's recommendation to award a merit salary increase to Captain Paramedic Todd Thomas to Step Four; effective April 1, 2015.

**April:**

- 5.7 Approve the salaries, payroll taxes and retirement contributions for the month of March 2015, in the amount of \$3,322,510.44.
- 5.8 Approve the demand register for the period March 16, 2015 through April 12, 2015, in the amount of \$831,851.24.
- 5.9 Receive District Quarterly Investment Report January 1, 2015 to March 31, 2015.
- 5.10 Communications Center Audio Logging Recorder
- 5.11 Administration Phone System Upgrade
- 5.12 Personnel Actions:
  - 1. Approve staff's recommendation to award a merit salary increase to Finance Controller Martin Koran, to Step Five; effective May 1, 2015.
  - 2. Approve staff's recommendation to award a merit salary increase to Captain Paramedic Ybarra, to Step Four; effective May 23, 2015.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Communications center update, with regard to combining SRVFPD/SRPD Dispatch.

**7. OLD BUSINESS**

**\*\*March:**

- 7.1 Discussion and possible approval of amendment to LCA Architects Inc. contract for Professional Services for Fire Station 32, not to exceed \$305,000, by Fire Marshal Kiefer.

## **8. NEW BUSINESS**

### **\*\*March**

- \*\*8.1 Discussion and possible approval of Resolution No. 2015-01 for the 2015 Exterior Hazard Abatement Program.

### **April**

- 8.2 Subordination request relating to proposed bond issue for the Successor Agency to the San Ramon Community Redevelopment Project of the San Ramon Redevelopment Agency.
- 8.3 Approval of Letter of Understanding between San Ramon Valley Fire Protection District and Local 3546 IAFF.
- 8.4 Memorandum of Understanding between SRVFPD and International Association of Firefighters, Local 3546-A; June 1, 2013 – June 30, 2018.
- 8.5 Discussion to rescind one regular Board meeting over the summer months. Possible dates include: June 24, 2015, July 22, 2015, August 26, 2015 or September 23, 2015.

## **9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

## **10. MONTHLY ACTIVITY REPORTS FOR FEBRUARY AND MARCH, 2015**

- 10.1 Operations Division-Deputy Chief Phares  
Operations Report of monthly activities.
- 10.2 EMS/Logistics – Deputy Chief Krause  
EMS/Logistics Report of monthly activities.
- 10.3 Fire Prevention – Deputy Fire Marshal Stevens  
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Financial Consultant Ken Campo
  - a). Monthly Finance Activities/Reports
  - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Fire Chief Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

## **11. GOOD OF THE ORDER**

**12. CLOSED SESSION**

**\*\*March**

- \*\*12.1 Possible exposure to litigation (three matters) pursuant to Government Code §54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

**April**

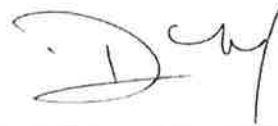
- 12.2 Annual review and evaluation of Fire Chief, with update from Personnel/HR Subcommittee, pursuant to Government Code section §54957.

**12 RETURN TO OPEN SESSION**

**13 REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**14 ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED BOARD MEETING ON WEDNESDAY, MAY 27, 2015 AT 7:00 P.M. IN THE BOARDROOM.**

Prepared by:



Donna Maxwell, District Clerk

Agenda posted on April 16, 2015 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at [www.firedepartment.org](http://www.firedepartment.org).

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.