

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Wednesday, June 24, 2015– 7:00 p.m.

*Chris Campbell, Director ~ Gordon Dakin, Director ~ H. Jay Kerr, Director ~
Donald Parker, Director ~ Matthew J. Stamey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of May 2015, in the amount of \$3,505,436.40.

- 5.2 Approve the demand register for the period May 16, 2015 through June 12, 2015, in the amount of \$1,219,049.80.
- 5.3 Approval of Board minutes from the June 3, 2015 Board Budget Workshop Meeting. For more information about the FY 15/16 Annual Operating Budget refer to: http://www.firedepartment.org/about/key_documents.asp
- 5.4 Approval of Board minutes from the May 27, 2015 Regular Board meeting.
- 5.5 Authorize staff to pay \$72,357.00 to the Fire Agencies Insurance Risk Authority for property and liability insurance for FY 2015-16. The premium amount is below the \$80,000 budgeted for FY 2015-16.
- 5.6 Authorize approval of Excess Workers' Compensation Insurance FY 2015-16.
- 5.7 Personnel Actions:
 - 1. Approve staff's recommendation to promote Step 5 Shift Training Captain Selover to Battalion Chief, Step 1, Shift A; effective July 1, 2015.
 - 2. Approve staff's recommendation to promote Step 5 Fire Captain Leonard to Shift Training Captain, Step 5, Shift A; effective July 1, 2015.
 - 3. Approve staff's recommendation to promote Step 5 Office Assistant II Marge Reed to Senior Office Assistant, Step 5; effective July 1, 2015.
 - 4. Approve staff's recommendation for Salary Adjustments per approved LOU's for Union Local 3546 and Local 3546-A; effective July 1, 2015.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

None

7. OLD BUSINESS

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement program for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.
- 7.2 Special District Vacancy on LAFCO, respond to request for nominations, election scheduled for Monday, July 20, 2015.

8. NEW BUSINESS

- 8.1 Discussion and possible approval of Resolution No. 2015-06, approving Dispatch Services Agreement with the City of San Ramon.
- 8.2 Discussion and possible adoption of 2015-16 Annual Operating Budget and Capital Improvement Program.
- 8.3 Discussion and possible selection of a CA Special Districts Association 2015 Board Election candidate; mail in ballot due by August 7, 2015.
- 8.4 Discussion and possible approval of Resolution No. 2015-04, increasing fees and charges for various services contained within Ordinance No. 28; refer Resolution No. 2014-04.
- 8.5 Discussion and possible approval of Resolution No. 2015-05, increasing the First Responder Assessment without Transport Fee and the Ambulance Transport fees and charges contained within Ordinance No. 30.
- 8.6 Schedule a date/time for a Fire Prevention Subcommittee meeting; Chair, Director Dakin and Director Campbell.
- 8.7 Schedule a date/time for a Facilities Subcommittee meeting; Chair Director Stamey and Director Campbell; Fire Station 32 construction options.
- 8.8 Discussion of the 2015 Annual California Special Districts Association Leadership Conference taking place September 21st – 24th, 2015.
- 8.9 Selection of Regular Board meeting date in lieu of September 23, 2015, as it conflicts with the CSDA Annual Conference. Optional dates include: September 16th or September 30th; decided on 2:00 p.m. or 7:00 p.m. meeting time.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR MAY 2015

- 10.1 Operations Division-Deputy Chief Phares
Operations Report of monthly activities.
- 10.2 EMS/Logistics – Deputy Chief Krause
EMS/Logistics Report of monthly activities.
- 10.3 Fire Prevention – Division Chief, Fire Marshal Kiefer
Fire Prevention Report of monthly activities.

- 10.4 Administrative Services – Financial Consultant Ken Campo
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Fire Chief Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Possible exposure to litigation (one matter) pursuant to Government Code §54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. BOARD ON SUMMER RECESS FOR JULY, 2015. ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED BOARD MEETING ON WEDNESDAY, AUGUST 26, 2015 AT 7:00 P.M. IN THE BOARDROOM.

Prepared by:



Donna Maxwell, District Clerk

Agenda posted on June 18, 2015 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.

**CONSENT
ITEMS**

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: May 2015

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120)	(5140)	(5150)		
Board of Directors	5	623.03	55.08	-	678.11	0.02%
Fire Chief	2	28,385.46	404.69	21,306.05	50,096.20	1.43%
Personnel	2	13,873.49	237.55	5,452.41	19,563.45	0.56%
Finance	3	25,217.10	359.64	10,530.95	36,107.69	1.03%
Fire Prevention	11	105,906.42	1,512.01	65,526.08	172,944.51	4.93%
Technology	2	26,016.94	658.87	8,407.80	35,083.61	1.00%
Facilities	1	7,690.41	199.39	2,572.98	10,462.78	0.30%
Fire Suppression	117	1,800,527.11	25,157.60	1,096,317.33	2,922,002.04	83.36%
Communication Center	10	104,553.33	1,640.09	45,256.62	151,450.04	4.32%
Fleet	2	15,260.57	219.48	6,231.33	21,711.38	0.62%
Training	1	6,143.87	87.29	2,535.21	8,766.37	0.25%
EMS	2	22,414.76	322.47	19,647.88	42,385.11	1.21%
Rescue		15,532.74	-	7,608.54	23,141.28	0.66%
HazMat		6,192.95	-	4,850.88	11,043.83	0.32%
TOTALS	158	2,178,338.18	30,854.16	1,296,244.06	3,505,436.40	100.00%

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 5/16/2015 Through 6/12/2015

Check...	Check D...	Payee	Check Amount	Transaction Description
212787	6/12/2015	ABACUS PRODUCTS INC	3,166.20	Postcards for Drought/Wildfire Season
212619	5/22/2015	ACE AUTO REPAIR AND TIRE CE...	99.95	Front Alignment-Unit 707
	5/22/2015	ACE AUTO REPAIR AND TIRE CE...	333.31	Replace Window Regulator-Unit 394
212788	6/12/2015	ACTIVE911 INC	141.93	Active911 Subscription (12 Users)
212684	5/29/2015	AETNA LIFE INSURANCE COMP...	1,084.38	Ambulance Refund
212685	5/29/2015	AIR EXCHANGE INC	1,789.84	Repair Plymovent Hose/Install Heat Shield Ambulan
212789	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	267.40	Oxygen Tank Cylinder Rental-May 2015
	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	93.49	Oxygen Tank Cylinders (10) - 5/12/15
	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	94.70	Oxygen Tank Cylinders (11) - 4/28/15
	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	57.70	Oxygen Tank Cylinders (2) - 5/26/15
	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	54.99	Oxygen Tank Cylinders (3) - 5/27/15
	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	110.74	Oxygen Tank Cylinders (5) - 6/2/15
	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	73.04	Oxygen Tank Cylinders (6) - 5/19/15
	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	75.81	Oxygen Tank Cylinders (6) - 5/5/15
	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	80.53	Oxygen Tank Cylinders (7) - 4/14/15
	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	85.25	Oxygen Tank Cylinders (8) - 4/21/15
	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	85.25	Oxygen Tank Cylinders (8) - 4/7/15
212620	5/22/2015	ALAMO ACE HARDWARE	34.17	Deep-Root Watering Wand for Trees Stn. 32
212790	6/12/2015	ALAMO ACE HARDWARE	24.94	Grinder-Reimb From Stn 35 Food Fund
	6/12/2015	ALAMO ACE HARDWARE	29.26	Halogen Bulbs (3)-Stn 31
	6/12/2015	ALAMO ACE HARDWARE	19.52	Replacement Cartridge for Shower-Stn 32
	6/12/2015	ALAMO ACE HARDWARE	62.41	Replacement Supplies for HazMat IC Training
	6/12/2015	ALAMO ACE HARDWARE	24.27	Texture Spray/Wire/Picture Hangers/Fasteners-Stn 3
212791	6/12/2015	ALL SAFE INDUSTRIES	1,412.92	Disposable Decon Pool (4)
212686	5/29/2015	AMAZON COM CREDIT SERVICES	95.22	E-Flare Strobe Flashlight-Unit T34
	5/29/2015	AMAZON COM CREDIT SERVICES	29.68	Fluorescent Ballast for Comm Support Unit 856
	5/29/2015	AMAZON COM CREDIT SERVICES	84.60	Sanford Sharpie Peel-Off China Makers (12)
	5/29/2015	AMAZON COM CREDIT SERVICES	63.78	Tarifold Desktop Reference Folder
212741	6/5/2015	AMERICAN MESSAGING	1,058.29	Paging Service-6/15
212687	5/29/2015	AMERIGAS SAN JOSE	254.98	Annual Tank Rental 4/1/15-3/31/16 Stn 30
	5/29/2015	AMERIGAS SAN JOSE	110.93	Annual Tank Rental 4/1/15-3/31/16 Stn 37
212792	6/12/2015	AMERIGAS SAN JOSE	585.67	Propane (162.8 Gal)-Stn 37
	6/12/2015	AMERIGAS SAN JOSE	1,012.47	Propane (285.1 Gal)-Stn 37
212621	5/22/2015	AMS NET	5,000.00	Network Support
212688	5/29/2015	ARKTOS INCORPORATED	360.00	Cleaned Operator/Loop Detectors at Gate-Stn 30
	5/29/2015	ARKTOS INCORPORATED	10,950.00	Replace Gate Operators/New Cement Pad-Stn 36
212793	6/12/2015	ARKTOS INCORPORATED	440.00	Repair Damaged Wires/Cables-Main Gate Stn, 36
212794	6/12/2015	ARROW INTERNATIONAL INC	687.18	25mm EZ-IO Needles/EZ Stabilizer-Stock
212622	5/22/2015	ASCOT STAFFING	1,178.00	Temporary Staffing-Reception (40.0 Hrs) 5/4-5/10/1
212742	6/5/2015	ASCOT STAFFING	692.08	Temporary Staffing-Reception (23.5 Hrs) 5/11-5/17/
212795	6/12/2015	ASCOT STAFFING	1,178.00	Temporary Staffing-Reception (40.0 Hrs) 5/18-5/24/
212743	6/5/2015	ATT	17.32	Phone Service 4/19/15-5/18/15
212744	6/5/2015	ATT	4,175.94	Phones/Data/Radio Circuit/Long Distance 4/20/15-5
212745	6/5/2015	ATT	104.76	Phone Service 4/20/15-5/19/15
212746	6/5/2015	ATT	925.00	Move 911 Phone System ANI/ALI Router-Server Ro
212623	5/22/2015	B AND C TRUCK PARTS INC	574.22	Oil Filters (24)/Caps (3)-Shop
212624	5/22/2015	BAILEY FENCE COMPANY INC	2,339.00	Replaced Wood Fence/Damaged Cap Rail/Braces St
AS 4/15	5/21/2015	BANKCARD CENTER	217.20	Palm Pro Trimmers (15)
CK 4/15	5/21/2015	BANKCARD CENTER	16.26	Thumb Drive
DK 4/...	5/21/2015	BANKCARD CENTER	132.57	Replacement Grate for Wolf Range-Stn 34
DK 4/...	5/21/2015	BANKCARD CENTER	524.80	Lodging-CFMA Academy 3/22-3/27/15 Nogueira
DK 4/...	5/21/2015	BANKCARD CENTER	4.87	Pen/Stylus Keeper for EMS Tablet
DK 4/...	5/21/2015	BANKCARD CENTER	116.67	Reflective Letters for Fire Hydrants (8)
DK 4/...	5/21/2015	BANKCARD CENTER	40.36	Lunch Meeting-Labor/Board 4/15/15
DK 4/...	5/21/2015	BANKCARD CENTER	41.03	Lunch Meeting-Chief Meyer/Director Parker 4/14/15
JD 4/1...	5/21/2015	BANKCARD CENTER	41.75	Lunch Meeting-Color Guard/Care Grp-Chief Lee's Iv

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Check...	Check D...	Payee	Check Amount	Transaction Description
JD 4/1...	5/21/2015	BANKCARD CENTER	48.60	Lunch-CCCFPD Personnel-Chief Lee's Memorial
LP 4/15	5/21/2015	BANKCARD CENTER	294.75	Accountability Boards (12)-Personnel Accountability
PM 4/...	5/21/2015	BANKCARD CENTER	54.25	Memorial Flowers-O'Brien Family
PM 4/...	5/21/2015	BANKCARD CENTER	62.39	Memorial Flowers-Vleisides Family
PM 4/...	5/21/2015	BANKCARD CENTER	105.00	Town of Danville Awards Luncheon-Meyer/Phares/F
PM 4/...	5/21/2015	BANKCARD CENTER	69.00	Registration-Best Practice in Agenda Prep/Minutes-I
PM 4/...	5/21/2015	BANKCARD CENTER	762.00	IAFC Annual Membership-Meyer/Phares/Krause/Kir
PM 4/...	5/21/2015	BANKCARD CENTER	54.25	Sympathy Arrangement-Lee Family
PM 4/...	5/21/2015	BANKCARD CENTER	38.06	Dispatcher Appreciation Lunch
PM 4/...	5/21/2015	BANKCARD CENTER	15.30	Dispatcher Appreciation Lunch
PM 4/...	5/21/2015	BANKCARD CENTER	44.68	Dispatcher Appreciation Lunch
PM 4/...	5/21/2015	BANKCARD CENTER	17.18	Dispatcher Appreciation Lunch
PM 4/...	5/21/2015	BANKCARD CENTER	20.67	Dispatcher Appreciation Lunch
PM 4/...	5/21/2015	BANKCARD CENTER	48.83	Sympathy Arrangement-Probert Family
PM 4/...	5/21/2015	BANKCARD CENTER	73.24	Sympathy Arrangement-Ellis Family
PM 4/...	5/21/2015	BANKCARD CENTER	712.75	Administrative Professional Day Lunch (Mgrs Reiml
PM-M...	5/21/2015	BANKCARD CENTER	30.00	2015 Credit Card Annual Membership Fee-Meyer
SC 4/1...	5/21/2015	BANKCARD CENTER	19.99	CFO Adobe Software-3/15
SC 4/1...	5/21/2015	BANKCARD CENTER	271.25	Software-Wildland Topo Mapping on Extended Inci
SC 4/1...	5/21/2015	BANKCARD CENTER	245.90	iPhone Battery Case-Meyer/Krause
SC 4/1...	5/21/2015	BANKCARD CENTER	167.99	Telephone Accessory-Amplify 911 System Stn 31
SC 4/1...	5/21/2015	BANKCARD CENTER	77.00	Cisco Phone Repair-K. Pong
SC 4/1...	5/21/2015	BANKCARD CENTER	49.95	Hostgator-4/15
SC 4/1...	5/21/2015	BANKCARD CENTER	710.00	Cell Phone BDA-Amplify ATT Signal Stn 32
212625	5/22/2015	BAUER COMPRESSORS	1,015.08	Semi-Annual PM Service Unit 805
212689	5/29/2015	BENEFIT ADMINISTRATION CORP	174.00	Section 125 Plan Admin Fees-4/15
212796	6/12/2015	BENEFIT ADMINISTRATION CORP	174.00	Section 125 Plan Admin Fees-5/15
212690	5/29/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 31
	5/29/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 32
	5/29/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 33
	5/29/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 34
	5/29/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 35
	5/29/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 39
212797	6/12/2015	BISHOP RANCH	193.00	Refund Plan Review Overpayment
212747	6/5/2015	BIZINFO SOLUTIONS INC	500.00	OT Application Support-Apr 2015
212626	5/22/2015	BOUNDTREE MEDICAL LLC	3,304.27	Medical Supplies
	5/22/2015	BOUNDTREE MEDICAL LLC	517.70	Pharmaceutical Supplies
212748	6/5/2015	BOUNDTREE MEDICAL LLC	3,425.29	Medical Supplies
212798	6/12/2015	BOUNDTREE MEDICAL LLC	916.55	Medical Equipment
	6/12/2015	BOUNDTREE MEDICAL LLC	4,853.46	Pharmaceutical Supplies
212627	5/22/2015	BUCHANAN AUTO ELECTRIC INC	(67.50)	Credit-Battery Cores (3)
	5/22/2015	BUCHANAN AUTO ELECTRIC INC	98.00	MIV Motor Repair
	5/22/2015	BUCHANAN AUTO ELECTRIC INC	1,074.67	Repair Alternator
212691	5/29/2015	BUCHANAN AUTO ELECTRIC INC	318.31	Hurst Motor Battery
212692	5/29/2015	CAL OES	500.00	FRO Refresher Certificates CSTI-Course #140563
212749	6/5/2015	CALIFORNIA UST SERVICES	2,710.45	Install New Fuel Monitoring Console/Sensor-Stn 32
	6/5/2015	CALIFORNIA UST SERVICES	1,962.76	Replace Gasoline Pump Dispensing Unit-Stn 31
Wire 0...	6/5/2015	CALPERS	418,278.09	Health Insurance-6/15
212628	5/22/2015	CAPITOL CLUTCH AND BRAKE I...	371.82	Calipers (2)/Disc Rotors (2) - Shop
	5/22/2015	CAPITOL CLUTCH AND BRAKE I...	(54.25)	Return AD-IP Air Dryers
	5/22/2015	CAPITOL CLUTCH AND BRAKE I...	(108.50)	Returned Calipers (2) - Shop
212799	6/12/2015	CARPENTER ROBBINS	1,622.50	Consulting Fee-Cell Towers, New Farm
212629	5/22/2015	CARPET ONE SAN RAMON	2,571.60	Supply/Install Carpet/Baseboard-Stn 31 Dayroom
212693	5/29/2015	CASCADE FIRE EQUIPMENT	59.00	Tank Collar Gaskets (20)
212630	5/22/2015	CCC DEPT OF INFO TECH	3,321.83	Telecommunication Services/Radio Services/Parts-4.
212800	6/12/2015	CCC EMPLOYEES RETIREMENT ...	393,397.38	Employee Retirement Contributions-5/15

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Check/Voucher Register

From 5/16/2015 Through 6/12/2015

Check...	Check D...	Payee	Check Amount	Transaction Description
212631	5/22/2015	CCC HEALTH SRVCS/EMS AGEN...	97.00	EMT Recertification-M. Zboyovsky
212632	5/22/2015	CDW GOVERNMENT INC	80.57	HP Z6100 Maintenance Cartridge
212801	6/12/2015	CDW GOVERNMENT INC	80.57	HP Maintenance Cartridge
212694	5/29/2015	CHRISTOPHER CUNNINGHAM	6.79	Reimb Station to Station Mileage 5/21/15
212633	5/22/2015	CINTAS CORPORATION	78.64	Carpet Runners/Mechanics Coverall Cleaning Fee-5/
212695	5/29/2015	CINTAS CORPORATION	35.32	Carpet Runners/Mechanics Coverall Cleaning Fee-5/
	5/29/2015	CINTAS CORPORATION	78.64	Carpet Runners/Mechanics Coverall Cleaning Fee-5/
212802	6/12/2015	CIVICA SOFTWARE PIXELPUSH...	2,085.00	Annual Maintenance-inct.firedepartment.org (7/1/15
212696	5/29/2015	CLIFFORD SCOTT BUXTON	1,305.00	CERT Instructor (43.5 hours) 4/28/15-5/21/15
212634	5/22/2015	CLINTON D PRUETT	4.66	Reimb. Station to Station Mileage-5/17/15
	5/22/2015	CLINTON D PRUETT	8.86	Reimb. Station to Station Mileage-5/19/15
212697	5/29/2015	CLUB CARE INC	34.45	Pedal Strap for Lifefitness Life Cycle-Stn 31
212803	6/12/2015	CLUB CARE INC	880.00	4-Mth Maintenance on Work Out Equipment (May-
212635	5/22/2015	COMCAST	148.95	High-Speed Internet 5/23/15-6/22/15
212636	5/22/2015	COMCAST	305.06	Cable Service/High-Speed Internet 5/17/15-6/16/15
212698	5/29/2015	COMCAST	170.35	Cable Service 6/1/15-6/30/15 Stn 32
	5/29/2015	COMCAST	166.54	Cable Service 6/1/15-6/30/15 Stn 33
	5/29/2015	COMCAST	176.64	Cable Service 6/1/15-6/30/15 Stn 39
212750	6/5/2015	COMCAST	193.20	Cable Service-Stn 31 5/26/15-6/25/15
212751	6/5/2015	COMCAST	103.95	High Speed Internet-Alamo Webcam 5/27/15-6/26/15
212752	6/5/2015	COMCAST	202.29	Cable Service-Stn 35 5/27/15-6/26/15
	6/5/2015	COMCAST	183.61	Cable Service-Stn 36 5/26/15-6/25/15
212753	6/5/2015	COMCAST	100.81	High Speed Internet/Cable Svc-Training Site 5/26/15
212754	6/5/2015	COMCAST	280.37	Cable Service-Stn 34 5/27/15-6/26/15
	6/5/2015	COMCAST	200.75	Cable Service-Stn 38 5/27/15-6/26/15
212804	6/12/2015	COMCAST	180.91	Stn 30 Cable Service 6/13/15-7/12/15
212755	6/5/2015	CONCORD UNIFORMS	68.29	Class A Coat Update-Corrie
212637	5/22/2015	CUMMINS PACIFIC LLC	172.66	Engine Dipstick-Shop
	5/22/2015	CUMMINS PACIFIC LLC	2,875.46	Engine Repairs-Unit 508
212805	6/12/2015	DA PAGE LLC	375.00	Paging Software-6/15
212638	5/22/2015	DARYL CASE	245.00	Reimb PHTLS Recertification
212639	5/22/2015	DAVID L STEVENS	48.95	Reimb LED Halogen Studio Bulb-Plans Examiner T:
212699	5/29/2015	DAVID L STEVENS	131.20	Reimb Food for Crew/FP Staff-Art & Wind Festival
212640	5/22/2015	DE LAGE LANDEN PUBLIC FINA...	867.00	Admin Copier Lease 4/30/15-5/29/15
212806	6/12/2015	DEBBIE VANEK	80.97	Reimb Lunches for Staff/Crew-Art & Wind Festival
	6/12/2015	DEBBIE VANEK	140.00	Reimb Meals-Fire/Life Safety Educators Conf 4/20-
212641	5/22/2015	DELL MARKETING LP	312.72	Microsoft Visio-C. Kiefer
212807	6/12/2015	DELL MARKETING LP	60.50	Snagit Screen Capture Software Maintenance
212808	6/12/2015	DEMIAN BANNISTER	295.00	Reimb Education Asst-CSFM Fire Command 1B
212642	5/22/2015	DENALECT ALARM COMPANY L...	75.00	FOB White Cards-Admin Security System
212809	6/12/2015	DENALECT ALARM COMPANY L...	92.00	Service Call-Annunciator Panel Reported Alarm Mo
212700	5/29/2015	DIAMOND BILL REVIEW INC	1,621.91	Workers' Compensation Bill Review-April 2015
212643	5/22/2015	DIRECTV	50.99	Cable Service 5/12/15-6/11/15
212701	5/29/2015	DON HOMAN	25.00	Water Tank Lease-6/15
212702	5/29/2015	EBMUD	77.77	Water Service 3/16/15-5/14/15 Stn 36-1
	5/29/2015	EBMUD	152.30	Water Service 3/16/15-5/14/15 Stn 36-1.5
	5/29/2015	EBMUD	478.66	Water Service 3/16/15-5/14/15 Stn 36-6
	5/29/2015	EBMUD	968.07	Water Service 3/17/15-5/14/15 Admin 1.5
	5/29/2015	EBMUD	478.10	Water Service 3/17/15-5/14/15 Admin-6
212756	6/5/2015	EBMUD	180.88	Water Service-Stn 32 3/24/15-5/22/15
212810	6/12/2015	EBMUD	494.14	Stn 34-Water Service 4/3-6/2/15
212757	6/5/2015	ECMS INC	194.19	Structure Coat Alteration/Cleaning
212703	5/29/2015	ED JONES COMPANY INC	243.11	Badges (2)-Captain Costa
212811	6/12/2015	EFAX CORPORATE	119.40	eFax Usage-5/15
212644	5/22/2015	ELITE AUTO GLASS INC	518.79	Replace Windshield-Unit 508
212758	6/5/2015	EMBLEM ENTERPRISES INC	323.20	SRVFPD Patch (100)-Stock

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

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Check...	Check D...	Payee	Check Amount	Transaction Description
212645	5/22/2015	EMERGENCY ACCESS CONTROLS	354.79	Repair Outside Speaker-Stn 33
	5/22/2015	EMERGENCY ACCESS CONTROLS	307.88	Trouble Shoot-Air Horn Causing Issue with Mobile-1
212704	5/29/2015	EMERGENCY BOOKS TRG MAT...	2,256.36	Pumping Apparatus/Aerial Apparatus Driver/Operat
212812	6/12/2015	EMERSON NETWORK POWER	4,868.85	UPS Maintenance-Nfinity/Sealed Battery
212705	5/29/2015	ERIC KENG	497.00	Refund-Plan Review Fees
212759	6/5/2015	ETHER WEB NETWORK LLC	75.00	Wireless Internet Service-Feb 2015-May 2015
212760	6/5/2015	EXTRATEAM INC	1,758.95	Cisco Unified Communications Licenses
212813	6/12/2015	EXTRATEAM INC	8,250.00	Professional Services-Extra Team Statement of Work
212814	6/12/2015	FASTRAK VIOLATION PROCESSI...	30.00	FasTrack Toll Evasion-Vehicle 335
212761	6/5/2015	FIREFIGHTER INSPIRATION REA...	3,336.32	Command & Control Training-Command Staff
212646	5/22/2015	GALAXY PRESS	133.44	Generic District Business Cards-Front Office (500)
212706	5/29/2015	GARY MARCIEL EXCAVATING	20,230.00	Annual Fire Trail Maintenance-2015
212762	6/5/2015	GLOBALSTAR USA	297.22	Satellite Phone Service (6)-5/15
	6/5/2015	GLOBALSTAR USA	44.00	Satellite Phone Service-Dispatch 5/15
	6/5/2015	GLOBALSTAR USA	43.91	Satellite Phone Service-EOC 5/15
212763	6/5/2015	GOOGLE INC	192.22	Google Apps Usage 3/1/15-3/31/15
	6/5/2015	GOOGLE INC	190.44	Google Apps Usage 5/1/15-5/31/15
212707	5/29/2015	GRACE ZAMORA	459.00	Ambulance Refund
212708	5/29/2015	GRAINGER INC	123.53	Foamer Injector Bottle
212764	6/5/2015	GRAINGER INC	133.72	Pressure Washer Wand-Fleet
212647	5/22/2015	HAVE AIR WILL TRAVEL INC	107.50	Service Call/Flat Repair-Unit 701
	5/22/2015	HAVE AIR WILL TRAVEL INC	132.50	Service Call/Flat Repair-Unit 708
	5/22/2015	HAVE AIR WILL TRAVEL INC	195.00	Service Call/Mounts/Dismounts-Unit 521
	5/22/2015	HAVE AIR WILL TRAVEL INC	2,954.10	Service Call/Mounts/Dismounts-Unit 545
	5/22/2015	HAVE AIR WILL TRAVEL INC	404.55	Service Call/Mounts/Dismounts-Unit 706
	5/22/2015	HAVE AIR WILL TRAVEL INC	404.55	Service Call/Mounts/Dismounts-Unit 707
212709	5/29/2015	HAVE AIR WILL TRAVEL INC	105.00	Service Call/Flat Repair-Unit 337
	5/29/2015	HAVE AIR WILL TRAVEL INC	165.00	Service Call/Mounts/Dismounts-Unit 521
212765	6/5/2015	HEATHS WELDING SUPPLY INC	588.00	Annual Cylinder Rental Fees (7)
212648	5/22/2015	HI TECH EMERGENCY VEHICLE...	1,247.35	Accident Damage-Unit 529
	5/22/2015	HI TECH EMERGENCY VEHICLE...	101.52	Coolant Level Switch-Unit 520
	5/22/2015	HI TECH EMERGENCY VEHICLE...	225.13	Oil Dipstick-Unit 508
	5/22/2015	HI TECH EMERGENCY VEHICLE...	1,839.91	Valve/Valve Kit/Turn Switch/Throttle Head & Interf
212710	5/29/2015	HI TECH EMERGENCY VEHICLE...	481.38	Repair Ground Ladders
212766	6/5/2015	HI TECH EMERGENCY VEHICLE...	815.93	3-in-1 Gauge (4)-Unit 500
212711	5/29/2015	HODGE PRODUCTS INC	258.99	Padlocks (12)
212767	6/5/2015	HUNT AND SONS INC	1,438.26	Delo 400 Engine Oil (100-Gal)-Fleet Shop
212712	5/29/2015	INNOVATIVE CLAIM SOLUTIONS	6,843.17	Workers' Compensation Claim Admin Fees-June 201
212649	5/22/2015	INNOVATIVE CONTROLS, INC.	117.31	Glycerine /Fill Plugs (20)-Shop
212768	6/5/2015	ISG INFRASYS	584.34	Thermal Imaging Camera Repairs-S/N K1K-5310XF
212769	6/5/2015	ISINGS CULLIGAN	89.86	Drinking Water Service-Stn 30 5/15
	6/5/2015	ISINGS CULLIGAN	57.62	Drinking Water Service-Stn 31 5/15
212815	6/12/2015	JAMES SELOVER	175.00	Reimb PALS Recertification
212650	5/22/2015	JEAN GAUTHIER	75.00	Service Call-Spark Module on Rangetops Stn 38
212713	5/29/2015	JEAN GAUTHIER	110.00	Repair Broken Plug-Vacuum Cord Stn. 31 Dispatch
212651	5/22/2015	JEFFREY HO	9.44	Reimb Station to Station Mileage 5/19/15
212652	5/22/2015	JERMAIN BUILT CONSTRUCTION	1,995.00	Install (1) New Post/Fence Repairs/Painting-Stn 35
212653	5/22/2015	JOAN RICKARD	132.15	Reimb Uniform Pants (3)
212654	5/22/2015	JOHN BAHORSKI	55.00	Reimb Lunches (3)-District Project
212714	5/29/2015	JOHN E VIERA	67.28	Reimb Mileage-Assessment Center Sac Metro FD
212816	6/12/2015	JOHN E VIERA	304.01	Reimb Education Asst-English 1A
212715	5/29/2015	KAISER PERMANENTE INSURA...	1,595.66	Ambulance Refund
212716	5/29/2015	KEN SCHWARTZ	11.25	Reimb Station to Station Mileage 5/19-5/20/15
212770	6/5/2015	KENNETH R CAMPO CPA	8,700.00	Finance Consulting Services (72.5 Hours)-May 2015
212655	5/22/2015	KJ HART ELECTRIC AND SON INC	182.50	Repair Wire/Electrical Conduit-Fuel Tank Stn 38
212817	6/12/2015	KJ HART ELECTRIC AND SON INC	825.30	Repair/Replace Lights at Flag Pole/App Bay Door #1

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212656	5/22/2015	L N CURTIS AND SONS	412.30	Gloves (5)
	5/22/2015	L N CURTIS AND SONS	112.05	Uniform Pants/Uniform Shirt
212717	5/29/2015	L N CURTIS AND SONS	1,101.22	Belt Cutters (15)/McLeod Tool (5)/Rescue Goggles (
	5/29/2015	L N CURTIS AND SONS	948.29	Hurst Motor-Unit 526
212771	6/5/2015	L N CURTIS AND SONS	106.64	Uniform Pants
212818	6/12/2015	L N CURTIS AND SONS	1,960.05	Rebar Cutter
212657	5/22/2015	LIFTOFF LLC	17,280.00	Office 365 ProPlus 2013 License Renewal (160)
212772	6/5/2015	LIFTOFF LLC	1,800.00	Office 365 Subscription (100 Licenses)
212718	5/29/2015	LINCOLN NATIONAL LIFE INS CO	31,481.22	Dental Insurance-6/15
	5/29/2015	LINCOLN NATIONAL LIFE INS CO	18,346.26	Dental Insurance-Retirees 6/15
212658	5/22/2015	LIVERMORE AUTO GROUP	66.83	Hose
212719	5/29/2015	LIVERMORE DUBLIN DISPOSAL	229.65	Garbage Service-5/15 Stn 30
	5/29/2015	LIVERMORE DUBLIN DISPOSAL	388.47	Garbage Service-5/15 Stn 34
	5/29/2015	LIVERMORE DUBLIN DISPOSAL	459.30	Garbage Service-5/15 Stn 38
	5/29/2015	LIVERMORE DUBLIN DISPOSAL	229.65	Garbage Service-5/15 Stn 39
212659	5/22/2015	LIVERMORE SAW AND MOWER ...	56.98	Repair STIHL Chain Saw/Decompression Valve & C
	5/22/2015	LIVERMORE SAW AND MOWER ...	339.17	Repair STIHL Chain Saw/Replace Fuel Tank Assem
212819	6/12/2015	M AND L OVERHEAD DOORS	150.00	Stn 30 App Bay Door 2- Disabled Photo Cells
	6/12/2015	M AND L OVERHEAD DOORS	2,410.76	Stn 31 App Bay Door 4-New Motor/Photo Cells/Gat
	6/12/2015	M AND L OVERHEAD DOORS	2,410.76	Stn 32 App Bay Door 3-New Motor/Photo Cells/Gat
212720	5/29/2015	MANAGED HEALTH NETWORK L...	2,405.40	Employee Assistance Premium-6/15
212820	6/12/2015	MARGERY REED	159.83	Reimb Uniform Shoes/Pants
212721	5/29/2015	MARK A TRILEVSKY	327.00	Reimb Lunch-SOHM II
	5/29/2015	MARK A TRILEVSKY	31.05	Reimb Mileage-Emergency Planning Commission M
212660	5/22/2015	MARK ANDERSON	18.40	Reimb Station to Station Mileage 5/19-5/20/15
212661	5/22/2015	MAXIM SERVICES	1,782.31	Cleaning Service-Admin 5/15
212821	6/12/2015	MAXIM SERVICES	1,200.00	Steam and Deep Clean Carpets-Admin Bldg
212822	6/12/2015	MEGAN OCONNOR	175.00	Reimb PALS Recertification
212662	5/22/2015	MICKEY BENKO	368.42	Create Padlock Keys for District Fuel Tanks-Stn 31
212773	6/5/2015	MICKEY BENKO	45.00	Service Call-Door Not Locking-Stn 39 Office Buildi
212823	6/12/2015	MR ROOTER PLUMBING	1,577.65	Plumbing Service for Ice Maker-Stn 35
212824	6/12/2015	MUIR ORTHOPAEDIC SPECIALIS...	500.00	Fitness For Duty Exam-B. Shafer
212663	5/22/2015	NOB HILL CLEANERS INC	8.00	Patch on Uniform Sleeve
212774	6/5/2015	NOB HILL CLEANERS INC	24.00	Patch on Uniform Sleeve
212825	6/12/2015	NORTHERN SAFETY CO., INC	541.20	Tingley-Mens Hazproof Hazmat Boot w/ Steel Toe
	6/12/2015	NORTHERN SAFETY CO., INC	3,939.96	Tychem Thermo Pro Nomex/Mapa Prof StanSolv/H
212664	5/22/2015	OFFICE MAX INCORPORATED	34.00	Architect Scale
	5/22/2015	OFFICE MAX INCORPORATED	225.41	Office Supplies
212722	5/29/2015	OFFICE MAX INCORPORATED	141.29	Office Supplies
212775	6/5/2015	OFFICE MAX INCORPORATED	375.43	Office Supplies
212826	6/12/2015	OFFICE MAX INCORPORATED	297.57	Office Supplies
212665	5/22/2015	OREILLY AUTOMOTIVE INC	8.83	Fuel Filter
212666	5/22/2015	ORKIN EXTERMINATING INC	92.83	Pest Control Service Stn 31-5/6/15
	5/22/2015	ORKIN EXTERMINATING INC	79.50	Pest Control Service-Training Site 4/27/15
212827	6/12/2015	ORKIN EXTERMINATING INC	94.22	Stn 31 Pest Control Service-6/3/15
212828	6/12/2015	OSBORN SPRAY SERVICE INC	75.00	Admin-Pest Control Service 5/31/15
	6/12/2015	OSBORN SPRAY SERVICE INC	55.00	Stn 30-Pest Control Service 5/28/15
	6/12/2015	OSBORN SPRAY SERVICE INC	67.00	Stn 32-Pest Control Service 5/15/15
	6/12/2015	OSBORN SPRAY SERVICE INC	55.00	Stn 33-Pest Control Service 5/15/15
	6/12/2015	OSBORN SPRAY SERVICE INC	55.00	Stn 35-Pest Control Service 5/8/15
	6/12/2015	OSBORN SPRAY SERVICE INC	55.00	Stn 36-Pest Control Service 5/8/15
	6/12/2015	OSBORN SPRAY SERVICE INC	55.00	Stn 39-Pest Control Service 5/15/15
212723	5/29/2015	OVERPAYMENT RECOVERY SE...	942.40	Ambulance Refund
212776	6/5/2015	OWEN DOYLE	13.56	Reimb-Station to Station Mileage
212667	5/22/2015	PACHECO BROTHERS GARDENI...	1,540.00	Landscape Maintenance-5/15
212724	5/29/2015	PAUL TURNER	90.00	CERT Instructor (3.0 hours) 3/6/15

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212668	5/22/2015	PGE	929.73	Gas/Electric Service-Stn 36
212777	6/5/2015	PGE	15,922.71	Gas/Electric Service-5/15
212829	6/12/2015	PGE	48.21	Stn 34 Signal Light-5/15
212830	6/12/2015	QUESTYS SOLUTIONS	800.00	Advanced Web Portal Configuration
	6/12/2015	QUESTYS SOLUTIONS	2,000.00	CMX Server Installation
	6/12/2015	QUESTYS SOLUTIONS	1,650.00	User and Sysadmin Traing
212831	6/12/2015	RAYMOND RIORDAN	1,125.00	Emergency Services (15 Hrs) 5/1-5/15/15
	6/12/2015	RAYMOND RIORDAN	2,100.00	Emergency Services (28 Hrs) 5/16-5/31/15
212832	6/12/2015	REPUBLIC SERVICES 210	583.51	Stn 31-Garbage Service 6/15
	6/12/2015	REPUBLIC SERVICES 210	277.65	Stn 32-Garbage Service 6/15
	6/12/2015	REPUBLIC SERVICES 210	291.73	Stn 33-Garbage Service 6/15
	6/12/2015	REPUBLIC SERVICES 210	277.65	Stn 35-Garbage Service 6/15
	6/12/2015	REPUBLIC SERVICES 210	583.51	Stn 36-Garbage Service 6/15
	6/12/2015	REPUBLIC SERVICES 210	65.68	Stn 420-Garbage Service 6/15
212725	5/29/2015	ROBERT FOUTS	250.00	Reimb Paramedic Recertification
212669	5/22/2015	SAN RAMON VALLEY UNIFIED S...	500.00	PCR Forms (2000)
212833	6/12/2015	SAN RAMON VALLEY UNIFIED S...	500.00	Patient Care Forms (2000)
212670	5/22/2015	SCOTT A BALCH	9.44	Reimb Station to Station Mileage 5/19/15
212778	6/5/2015	SCOTTS PPE RECON INC	3,086.13	PPE Inspection/Turnout Gear Repairs-May 2015
212726	5/29/2015	SEAN MEDINA	90.00	CERT Instructor (3.0 hours) 3/7/15-5/2/15
212671	5/22/2015	SEEVER AND SONS TIRE	2,274.20	New Tires-Unit 521
212727	5/29/2015	SEEVER AND SONS TIRE	1,816.82	New Front Tires (2)-Unit 512
212728	5/29/2015	SERTA MATTRESS COMPANY	5,316.50	Mattresses/Base Box for Stn 31-19 sets/Stn 36-1 set
212729	5/29/2015	SHIELDS HARPER AND COMPA...	1,163.12	Relay Pump Board for Fuel Station-Stn 38
212834	6/12/2015	SMILE BUSINESS PRODUCTS INC	259.54	Sharp Copier-Annual Service, Maintenance, Parts, S
212835	6/12/2015	SPALDING FLY PREDATORS	31.90	Stn 32-Fly Predators Delivery 6/8/15
212672	5/22/2015	SPRINT	2,225.90	Mobile Data Wireless Access Fee 3/26/15-4/25/15
212730	5/29/2015	SPRINT	691.23	T1 Port AccessBundle-5/18/15
212779	6/5/2015	SPRINT	2,208.61	Mobile Data Wireless Access Fee 4/26/15-5/25/15
212731	5/29/2015	STAPLES CREDIT PLAN	86.24	Office Supplies
	5/29/2015	STAPLES CREDIT PLAN	77.00	Sharpie China Pencils/Cardstock/Labels-Training C
212732	5/29/2015	STATE CONTROLLERS OFFICE	18.34	Fee for Collection Service
212673	5/22/2015	STEVE AVERY	5.40	Reimb Station to Station Mileage 5/19/15
212674	5/22/2015	STEVE CALL	240.00	Reimb Uniform Pants (6)
212780	6/5/2015	STEVE CALL	177.97	Reimb-Self Funded Vision Plan
212781	6/5/2015	STEVEN A HARMAN ASSOCIATE...	9,775.00	HR Consulting Services (115.0 Hours)-May 2015
212675	5/22/2015	STRYKER SALES CORP	532.54	Repair Gurney-Stn 35
212676	5/22/2015	SUPERIOR AUTO PARTS WAREH...	15.56	Pigtail & Sockets/Polish-Unit 705
	5/22/2015	SUPERIOR AUTO PARTS WAREH...	5.18	Pigtail and Socket-Unit 705
	5/22/2015	SUPERIOR AUTO PARTS WAREH...	64.45	Wiper Blades (20)-Shop
212733	5/29/2015	SUPPLYWORKS	238.70	Rinse Aid Solution for Dishwasher-Stn 31
212836	6/12/2015	SUPPLYWORKS	6,136.43	Household Supplies-Stock
212677	5/22/2015	TIFCO INDUSTRIES INC	229.87	Ratchet Tap Wrench (2)/Mounted Point Kit-Shop
	5/22/2015	TIFCO INDUSTRIES INC	481.59	Retreading Die (4)/Saw Kit-Shop
	5/22/2015	TIFCO INDUSTRIES INC	582.72	Screw Extractor Set/Bolt Grip/Drill/Index/Jobber Dri
212678	5/22/2015	TRILLIUM CNG	18.29	CNG Fuel-Apr 2015
212679	5/22/2015	UNITED PARCEL SERVICE	44.20	Delivery Charges - 5/16/15
212734	5/29/2015	UNITED PARCEL SERVICE	170.37	Delivery Charges-5/23/15
212782	6/5/2015	UNITED PARCEL SERVICE	120.49	Delivery Charges-5/30/15
212837	6/12/2015	UNITED PARCEL SERVICE	68.16	Delivery Charges-6/6/15
212680	5/22/2015	US BANK	780.00	Abila-Character Extension for Payee-Positive Pay
	5/22/2015	US BANK	20.00	CA Secretary of State-eFiling SRVFPD Financing C
	5/22/2015	US BANK	26.00	CMTA/CSMFO East Bay Chapter Meeting
	5/22/2015	US BANK	40.00	Constant Contact-CERT Renewal Email System
	5/22/2015	US BANK	119.79	District Coffee Supplies
	5/22/2015	US BANK	118.62	Meals-Heartsafe Meeting 3/31/15

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	5/22/2015	US BANK	128.11	Meals-Heartsafe Meeting 4/20/15
	5/22/2015	US BANK	100.61	Repair Tablet Docking Station
	5/22/2015	US BANK	26.28	Supplies for Stn 33-Mule Part
212783	6/5/2015	UTILITY TELEPHONE INC	1,184.09	Internet Access/Ethernet Transport-6/15
212838	6/12/2015	VALLEJO FIRE EXTINGUISHER 1...	1,260.80	AP Invoices
212681	5/22/2015	VALLEY OIL COMPANY	4,462.72	Diesel Fuel
	5/22/2015	VALLEY OIL COMPANY	2,357.31	Unleaded Fuel
	5/22/2015	VALLEY OIL COMPANY	4,746.34	Unleaded/Diesel Fuel
212735	5/29/2015	VALLEY OIL COMPANY	1,989.08	Unleaded Fuel-Stn 38
	5/29/2015	VALLEY OIL COMPANY	668.42	Unleaded/Diesel Fuel-Stn 30
	5/29/2015	VALLEY OIL COMPANY	854.58	Unleaded/Diesel Fuel-Stn 31
	5/29/2015	VALLEY OIL COMPANY	1,833.17	Unleaded/Diesel Fuel-Stn 34
	5/29/2015	VALLEY OIL COMPANY	925.57	Unleaded/Diesel Fuel-Stn 36
212839	6/12/2015	VALLEY OIL COMPANY	631.87	Diesel Fuel-Stn 35
	6/12/2015	VALLEY OIL COMPANY	391.36	Diesel Fuel-Stn 36
	6/12/2015	VALLEY OIL COMPANY	683.84	Diesel Fuel-Stn 39
	6/12/2015	VALLEY OIL COMPANY	291.75	Unleaded Fuel-Stn 30
	6/12/2015	VALLEY OIL COMPANY	802.31	Unleaded Fuel-Stn 34
	6/12/2015	VALLEY OIL COMPANY	2,956.37	Unleaded Fuel-Stn 38
	6/12/2015	VALLEY OIL COMPANY	586.67	Unleaded/Diesel Fuel-Stn 31
	6/12/2015	VALLEY OIL COMPANY	1,087.15	Unleaded/Diesel Fuel-Stn 38
212784	6/5/2015	VERIZON WIRELESS	519.31	Cell Phone Charges 4/4/15-5/3/15
212785	6/5/2015	VERIZON WIRELESS	110.29	Physio-Control Heart Monitor Modems 4/24/15-5/2:
212786	6/5/2015	VICKIE CALLAHAN	370.50	Fleece Jackets (10)-Admin
	6/5/2015	VICKIE CALLAHAN	1,140.00	Navy Pullovers (13)
212736	5/29/2015	VISION SERVICE PLAN	4,675.44	Vision Insurance-6/15
	5/29/2015	VISION SERVICE PLAN	3,430.68	Vision Insurance-Retirees 6/15
212737	5/29/2015	WASTE MANAGEMENT OF ALA...	191.83	Garbage Recycling Service-5/15 Stn 30
	5/29/2015	WASTE MANAGEMENT OF ALA...	76.76	Garbage Recycling Service-5/15 Stn 34
	5/29/2015	WASTE MANAGEMENT OF ALA...	159.51	Garbage Recycling Service-5/15 Stn 38
	5/29/2015	WASTE MANAGEMENT OF ALA...	76.76	Garbage Recycling Service-5/15 Stn 39
212682	5/22/2015	WATTCO	3,726.00	Emergency Lights-Unit 339
	5/22/2015	WATTCO	127.29	Halogen Bulbs (6)-Shop
	5/22/2015	WATTCO	195.30	Light Filter-Unit 302
212738	5/29/2015	WATTCO	644.49	Emergency Light Repair-Unit 397
212739	5/29/2015	WILLIAM D ROSS ESQ	6,392.30	Legal Services-General 4/15
	5/29/2015	WILLIAM D ROSS ESQ	1,646.75	Legal Services-Personnel Matters 4/15
	5/29/2015	WILLIAM D ROSS ESQ	1,012.50	Legal Services-Subsequent Billing for EMS Services
212683	5/22/2015	WITTMAN ENTERPRISES LLC	17,569.65	Ambulance Collection Fees-4/15
212740	5/29/2015	WORLDPOINT ECC INC	55.95	BLS Instructor Course Cards
Report Total			1,219,049.80	

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Check...	Check D...	Payee	Check Amount	Transaction Description
Wire 0...	6/5/2015	CALPERS	418,278.09	Health Insurance-6/15
212800	6/12/2015	CCC EMPLOYEES RETIREMENT ...	393,397.38	Employee Retirement Contributions-5/15
212718	5/29/2015	LINCOLN NATIONAL LIFE INS CO	31,481.22	Dental Insurance-6/15
212706	5/29/2015	GARY MARCIEL EXCAVATING	20,230.00	Annual Fire Trail Maintenance-2015
212718	5/29/2015	LINCOLN NATIONAL LIFE INS CO	18,346.26	Dental Insurance-Retirees 6/15
212683	5/22/2015	WITTMAN ENTERPRISES LLC	17,569.65	Ambulance Collection Fees-4/15
212657	5/22/2015	LIFTOFF LLC	17,280.00	Office 365 ProPlus 2013 License Renewal (160)
212777	6/5/2015	PGE	15,922.71	Gas/Electric Service-5/15
212688	5/29/2015	ARKTOS INCORPORATED	10,950.00	Replace Gate Operators/New Cement Pad-Stn 36
212781	6/5/2015	STEVEN A HARMAN ASSOCIATE...	9,775.00	HR Consulting Services (115.0 Hours)-May 2015
212770	6/5/2015	KENNETH R CAMPO CPA	8,700.00	Finance Consulting Services (72.5 Hours)-May 2015
212813	6/12/2015	EXTRATEAM INC	8,250.00	Professional Services-Extra Team Statement of Work
212712	5/29/2015	INNOVATIVE CLAIM SOLUTIONS	6,843.17	Workers' Compensation Claim Admin Fees-June 201
212739	5/29/2015	WILLIAM D ROSS ESQ	6,392.30	Legal Services-General 4/15
212836	6/12/2015	SUPPLYWORKS	6,136.43	Household Supplies-Stock
212728	5/29/2015	SERTA MATTRESS COMPANY	5,316.50	Mattresses/Base Box for Stn 31-19 sets/Stn 36-1 set
212621	5/22/2015	AMS NET	5,000.00	Network Support
212812	6/12/2015	EMERSON NETWORK POWER	4,868.85	UPS Maintenance-Nfinity/Sealed Battery
212798	6/12/2015	BOUNDTREE MEDICAL LLC	4,853.46	Pharmaceutical Supplies
212681	5/22/2015	VALLEY OIL COMPANY	4,746.34	Unleaded/Diesel Fuel
212736	5/29/2015	VISION SERVICE PLAN	4,675.44	Vision Insurance-6/15
212681	5/22/2015	VALLEY OIL COMPANY	4,462.72	Diesel Fuel
212744	6/5/2015	ATT	4,175.94	Phones/Data/Radio Circuit/Long Distance 4/20/15-5
212825	6/12/2015	NORTHERN SAFETY CO., INC	3,939.96	Tychem Thermo Pro Nomex/Mapa Prof StanSolv/Ha
212682	5/22/2015	WATTCO	3,726.00	Emergency Lights-Unit 339
212736	5/29/2015	VISION SERVICE PLAN	3,430.68	Vision Insurance-Retirees 6/15
212748	6/5/2015	BOUNDTREE MEDICAL LLC	3,425.29	Medical Supplies
212761	6/5/2015	FIREFIGHTER INSPIRATION REA...	3,336.32	Command & Control Training-Command Staff
212630	5/22/2015	CCC DEPT OF INFO TECH	3,321.83	Telecommunication Services/Radio Services/Parts-4.
212626	5/22/2015	BOUNDTREE MEDICAL LLC	3,304.27	Medical Supplies
212787	6/12/2015	ABACUS PRODUCTS INC	3,166.20	Postcards for Drought/Wildfire Season
212778	6/5/2015	SCOTTS PPE RECON INC	3,086.13	PPE Inspection/Turnout Gear Repairs-May 2015
212839	6/12/2015	VALLEY OIL COMPANY	2,956.37	Unleaded Fuel-Stn 38
212647	5/22/2015	HAVE AIR WILL TRAVEL INC	2,954.10	Service Call/Mounts/Dismounts-Unit 545
212637	5/22/2015	CUMMINS PACIFIC LLC	2,875.46	Engine Repairs-Unit 508
212749	6/5/2015	CALIFORNIA UST SERVICES	2,710.45	Install New Fuel Monitoring Console/Sensor-Stn 32
212629	5/22/2015	CARPET ONE SAN RAMON	2,571.60	Supply/Install Carpet/Baseboard-Stn 31 Dayroom
212819	6/12/2015	M AND L OVERHEAD DOORS	2,410.76	Stn 31 App Bay Door 4-New Motor/Photo Cells/Gat
	6/12/2015	M AND L OVERHEAD DOORS	2,410.76	Stn 32 App Bay Door 3-New Motor/Photo Cells/Gat
212720	5/29/2015	MANAGED HEALTH NETWORK I...	2,405.40	Employee Assistance Premium-6/15
212681	5/22/2015	VALLEY OIL COMPANY	2,357.31	Unleaded Fuel
212624	5/22/2015	BAILEY FENCE COMPANY INC	2,339.00	Replaced Wood Fence/Damaged Cap Rail/Braces St
212671	5/22/2015	SEEVER AND SONS TIRE	2,274.20	New Tires-Unit 521
212704	5/29/2015	EMERGENCY BOOKS TRG MAT...	2,256.36	Pumping Apparatus/Aerial Apparatus Driver/Operati
212672	5/22/2015	SPRINT	2,225.90	Mobile Data Wireless Access Fee 3/26/15-4/25/15
212779	6/5/2015	SPRINT	2,208.61	Mobile Data Wireless Access Fee 4/26/15-5/25/15
212831	6/12/2015	RAYMOND RIORDAN	2,100.00	Emergency Services (28 Hrs) 5/16-5/31/15
212802	6/12/2015	CIVICA SOFTWARE PIXELPUSH...	2,085.00	Annual Maintenance-inet.firedepartment.org (7/1/15
212830	6/12/2015	QUESTYS SOLUTIONS	2,000.00	CMX Server Installation
212652	5/22/2015	JERMAIN BUILT CONSTRUCTION	1,995.00	Install (1) New Post/Fence Repairs/Painting-Stn 35
212735	5/29/2015	VALLEY OIL COMPANY	1,989.08	Unleaded Fuel-Stn 38
212749	6/5/2015	CALIFORNIA UST SERVICES	1,962.76	Replace Gasoline Pump Dispensing Unit-Stn 31
212818	6/12/2015	L N CURTIS AND SONS	1,960.05	Rebar Cutter
212648	5/22/2015	HI TECH EMERGENCY VEHICLE...	1,839.91	Valve/Valve Kit/Turn Switch/Throttle Head & Interf
212735	5/29/2015	VALLEY OIL COMPANY	1,833.17	Unleaded/Diesel Fuel-Stn 34
212727	5/29/2015	SEEVER AND SONS TIRE	1,816.82	New Front Tires (2)-Unit 512

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Check...	Check D...	Payee	Check Amount	Transaction Description
212772	6/5/2015	LIFTOFF LLC	1,800.00	Office 365 Subscription (100 Licenses)
212685	5/29/2015	AIR EXCHANGE INC	1,789.84	Repair Plymovent Hose/Install Heat Shield Ambulan
212661	5/22/2015	MAXIM SERVICES	1,782.31	Cleaning Service-Admin 5/15
212760	6/5/2015	EXTRATEAM INC	1,758.95	Cisco Unified Communications Licenses
212830	6/12/2015	QUESTYS SOLUTIONS	1,650.00	User and Sysadmin Traing
212739	5/29/2015	WILLIAM D ROSS ESQ	1,646.75	Legal Services-Personnel Matters 4/15
212799	6/12/2015	CARPENTER ROBBINS	1,622.50	Consulting Fee-Cell Towers, New Farm
212700	5/29/2015	DIAMOND BILL REVIEW INC	1,621.91	Workers' Compensation Bill Review-April 2015
212715	5/29/2015	KAISER PERMANENTE INSURA...	1,595.66	Ambulance Refund
212823	6/12/2015	MR ROOTER PLUMBING	1,577.65	Plumbing Service for Ice Maker-Stn 35
212667	5/22/2015	PACHECO BROTHERS GARDENL...	1,540.00	Landscape Maintenance-5/15
212767	6/5/2015	HUNT AND SONS INC	1,438.26	Delo 400 Engine Oil (100-Gal)-Fleet Shop
212791	6/12/2015	ALL SAFE INDUSTRIES	1,412.92	Disposable Decon Pool (4)
212696	5/29/2015	CLIFFORD SCOTT BUXTON	1,305.00	CERT Instructor (43.5 hours) 4/28/15-5/21/15
212838	6/12/2015	VALLEJO FIRE EXTINGUISHER I...	1,260.80	AP Invoices
212648	5/22/2015	HI TECH EMERGENCY VEHICLE...	1,247.35	Accident Damage-Unit 529
212821	6/12/2015	MAXIM SERVICES	1,200.00	Steam and Deep Clean Carpets-Admin Bldg
212783	6/5/2015	UTILITY TELEPHONE INC	1,184.09	Internet Access/Ethernet Transport-6/15
212795	6/12/2015	ASCOT STAFFING	1,178.00	Temporary Staffing-Reception (40.0 Hrs) 5/18-5/24/
212622	5/22/2015	ASCOT STAFFING	1,178.00	Temporary Staffing-Reception (40.0 Hrs) 5/4-5/10/1
212729	5/29/2015	SHIELDS HARPER AND COMPA...	1,163.12	Relay Pump Board for Fuel Station-Stn 38
212786	6/5/2015	VICKIE CALLAHAN	1,140.00	Navy Pullovers (13)
212831	6/12/2015	RAYMOND RIORDAN	1,125.00	Emergency Services (15 Hrs) 5/1-5/15/15
212717	5/29/2015	L N CURTIS AND SONS	1,101.22	Belt Cutters (15)/McLeod Tool (5)/Rescue Goggles (
212839	6/12/2015	VALLEY OIL COMPANY	1,087.15	Unleaded/Diesel Fuel-Stn 38
212684	5/29/2015	AETNA LIFE INSURANCE COMP...	1,084.38	Ambulance Refund
212627	5/22/2015	BUCHANAN AUTO ELECTRIC INC	1,074.67	Repair Alternator
212741	6/5/2015	AMERICAN MESSAGING	1,058.29	Paging Service-6/15
212625	5/22/2015	BAUER COMPRESSORS	1,015.08	Semi-Annual PM Service Unit 805
212739	5/29/2015	WILLIAM D ROSS ESQ	1,012.50	Legal Services-Subsequent Billing for EMS Services
212792	6/12/2015	AMERIGAS SAN JOSE	1,012.47	Propane (285.1 Gal)-Stn 37
212702	5/29/2015	EBMUD	968.07	Water Service 3/17/15-5/14/15 Admin 1.5
212717	5/29/2015	L N CURTIS AND SONS	948.29	Hurst Motor-Unit 526
212723	5/29/2015	OVERPAYMENT RECOVERY SE...	942.40	Ambulance Refund
212668	5/22/2015	PGE	929.73	Gas/Electric Service-Stn 36
212735	5/29/2015	VALLEY OIL COMPANY	925.57	Unleaded/Diesel Fuel-Stn 36
212746	6/5/2015	ATT	925.00	Move 911 Phone System AN/ALI Router-Server Ro
212798	6/12/2015	BOUNDTREE MEDICAL LLC	916.55	Medical Equipment
212803	6/12/2015	CLUB CARE INC	880.00	4-Mth Maintenance on Work Out Equipment (May-)
212640	5/22/2015	DE LAGE LANDEN PUBLIC FINA...	867.00	Admin Copier Lease 4/30/15-5/29/15
212735	5/29/2015	VALLEY OIL COMPANY	854.58	Unleaded/Diesel Fuel-Stn 31
212817	6/12/2015	KJ HART ELECTRIC AND SON INC	825.30	Repair/Replace Lights at Flag Pole/App Bay Door #:
212766	6/5/2015	HI TECH EMERGENCY VEHICLE...	815.93	3-in-1 Gauge (4)-Unit 500
212839	6/12/2015	VALLEY OIL COMPANY	802.31	Unleaded Fuel-Stn 34
212830	6/12/2015	QUESTYS SOLUTIONS	800.00	Advanced Web Portal Configuration
212680	5/22/2015	US BANK	780.00	Abila-Character Extension for Payee-Positive Pay
PM 4/...	5/21/2015	BANKCARD CENTER	762.00	IAFC Annual Membership-Meyer/Phares/Krause/Ki
PM 4/...	5/21/2015	BANKCARD CENTER	712.75	Administrative Professional Day Lunch (Mgrs Reim)
SC 4/1...	5/21/2015	BANKCARD CENTER	710.00	Cell Phone BDA-Amplify ATT Signal Stn 32
212742	6/5/2015	ASCOT STAFFING	692.08	Temporary Staffing-Reception (23.5 Hrs) 5/11-5/17/
212730	5/29/2015	SPRINT	691.23	T1 Port AccessBundle-5/18/15
212794	6/12/2015	ARROW INTERNATIONAL INC	687.18	25mm EZ-IO Needles/EZ Stabilizer-Stock
212839	6/12/2015	VALLEY OIL COMPANY	683.84	Diesel Fuel-Stn 39
212735	5/29/2015	VALLEY OIL COMPANY	668.42	Unleaded/Diesel Fuel-Stn 30
212738	5/29/2015	WATTCO	644.49	Emergency Light Repair-Unit 397
212839	6/12/2015	VALLEY OIL COMPANY	631.87	Diesel Fuel-Stn 35

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212765	6/5/2015	HEATHS WELDING SUPPLY INC	588.00	Annual Cylinder Rental Fees (7)
212839	6/12/2015	VALLEY OIL COMPANY	586.67	Unleaded/Diesel Fuel-Stn 31
212792	6/12/2015	AMERIGAS SAN JOSE	585.67	Propane (162.8 Gal)-Stn 37
212768	6/5/2015	ISG INFRASYS	584.34	Thermal Imaging Camera Repairs-S/N K1K-5310XF
212832	6/12/2015	REPUBLIC SERVICES 210	583.51	Stn 36-Garbage Service 6/15
	6/12/2015	REPUBLIC SERVICES 210	583.51	Stn 31-Garbage Service 6/15
212677	5/22/2015	TIFCO INDUSTRIES INC	582.72	Screw Extractor Set/Bolt Grip/Drill/Index/Jobber Dri
212623	5/22/2015	B AND C TRUCK PARTS INC	574.22	Oil Filters (24)/Caps (3)-Shop
212825	6/12/2015	NORTHERN SAFETY CO., INC	541.20	Tingley-Mens Hazproof Hazmat Boot w/ Steel Toe
212675	5/22/2015	STRYKER SALES CORP	532.54	Repair Gurney-Stn 35
DK 4/...	5/21/2015	BANKCARD CENTER	524.80	Lodging-CFMA Academy 3/22-3/27/15 Nogueira
212784	6/5/2015	VERIZON WIRELESS	519.31	Cell Phone Charges 4/4/15-5/3/15
212644	5/22/2015	ELITE AUTO GLASS INC	518.79	Replace Windshield-Unit 508
212626	5/22/2015	BOUNDTREE MEDICAL LLC	517.70	Pharmaceutical Supplies
212669	5/22/2015	SAN RAMON VALLEY UNIFIED S...	500.00	PCR Forms (2000)
212692	5/29/2015	CAL OES	500.00	FRO Refresher Certificates CSTI-Course #140563
212747	6/5/2015	BIZINFO SOLUTIONS INC	500.00	OT Application Support-Apr 2015
212833	6/12/2015	SAN RAMON VALLEY UNIFIED S...	500.00	Patient Care Forms (2000)
212824	6/12/2015	MUIR ORTHOPAEDIC SPECIALIS...	500.00	Fitness For Duty Exam-B. Shafer
212705	5/29/2015	ERIC KENG	497.00	Refund-Plan Review Fees
212810	6/12/2015	EBMUD	494.14	Stn 34-Water Service 4/3-6/2/15
212677	5/22/2015	TIFCO INDUSTRIES INC	481.59	Retreading Die (4)/Saw Kit-Shop
212710	5/29/2015	HI TECH EMERGENCY VEHICLE...	481.38	Repair Ground Ladders
212702	5/29/2015	EBMUD	478.66	Water Service 3/16/15-5/14/15 Stn 36-6
	5/29/2015	EBMUD	478.10	Water Service 3/17/15-5/14/15 Admin-6
212719	5/29/2015	LIVERMORE DUBLIN DISPOSAL	459.30	Garbage Service-5/15 Stn 38
212707	5/29/2015	GRACE ZAMORA	459.00	Ambulance Refund
212793	6/12/2015	ARKTOS INCORPORATED	440.00	Repair Damaged Wires/Cables-Main Gate Stn. 36
212656	5/22/2015	L N CURTIS AND SONS	412.30	Gloves (5)
212647	5/22/2015	HAVE AIR WILL TRAVEL INC	404.55	Service Call/Mounts/Dismounts-Unit 706
	5/22/2015	HAVE AIR WILL TRAVEL INC	404.55	Service Call/Mounts/Dismounts-Unit 707
212839	6/12/2015	VALLEY OIL COMPANY	391.36	Diesel Fuel-Stn 36
212719	5/29/2015	LIVERMORE DUBLIN DISPOSAL	388.47	Garbage Service-5/15 Stn 34
212775	6/5/2015	OFFICE MAX INCORPORATED	375.43	Office Supplies
212805	6/12/2015	DA PAGE LLC	375.00	Paging Software-6/15
212628	5/22/2015	CAPITOL CLUTCH AND BRAKE L...	371.82	Calipers (2)/Disc Rotors (2) - Shop
212786	6/5/2015	VICKIE CALLAHAN	370.50	Fleece Jackets (10)-Admin
212662	5/22/2015	MICKEY BENKO	368.42	Create Padlock Keys for District Fuel Tanks-Stn 31
212688	5/29/2015	ARKTOS INCORPORATED	360.00	Cleaned Operator/Loop Detectors at Gate-Stn 30
212645	5/22/2015	EMERGENCY ACCESS CONTROLS	354.79	Repair Outside Speaker-Stn 33
212659	5/22/2015	LIVERMORE SAW AND MOWER ...	339.17	Repair STIHL Chain Saw/Replace Fuel Tank Assem
212619	5/22/2015	ACE AUTO REPAIR AND TIRE CE...	333.31	Replace Window Regulator-Unit 394
212721	5/29/2015	MARK A TRILEVSKY	327.00	Reimb Lunch-SOHM II
212758	6/5/2015	EMBLEM ENTERPRISES INC	323.20	SRVFPD Patch (100)-Stock
212691	5/29/2015	BUCHANAN AUTO ELECTRIC INC	318.31	Hurst Motor Battery
212641	5/22/2015	DELL MARKETING LP	312.72	Microsoft Visio-C. Kiefer
212645	5/22/2015	EMERGENCY ACCESS CONTROLS	307.88	Trouble Shoot-Air Horn Causing Issue with Mobile-I
212636	5/22/2015	COMCAST	305.06	Cable Service/High-Speed Internet 5/17/15-6/16/15
212816	6/12/2015	JOHN E VIERA	304.01	Reimb Education Asst-English 1A
212826	6/12/2015	OFFICE MAX INCORPORATED	297.57	Office Supplies
212762	6/5/2015	GLOBALSTAR USA	297.22	Satellite Phone Service (6)-5/15
212808	6/12/2015	DEMIAN BANNISTER	295.00	Reimb Education Asst-CSFM Fire Command 1B
LP 4/15	5/21/2015	BANKCARD CENTER	294.75	Accountability Boards (12)-Personnel Accountability
212839	6/12/2015	VALLEY OIL COMPANY	291.75	Unleaded Fuel-Stn 30
212832	6/12/2015	REPUBLIC SERVICES 210	291.73	Stn 33-Garbage Service 6/15
212754	6/5/2015	COMCAST	280.37	Cable Service-Stn 34 5/27/15-6/26/15

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212832	6/12/2015	REPUBLIC SERVICES 210	277.65	Stn 35-Garbage Service 6/15
	6/12/2015	REPUBLIC SERVICES 210	277.65	Stn 32-Garbage Service 6/15
SC 4/1...	5/21/2015	BANKCARD CENTER	271.25	Software-Wildland Topo Mapping on Extended Inci
212789	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	267.40	Oxygen Tank Cylinder Rental-May 2015
212834	6/12/2015	SMILE BUSINESS PRODUCTS INC	259.54	Sharp Copier-Annual Service, Maintenance, Parts, S
212711	5/29/2015	HODGE PRODUCTS INC	258.99	Padlocks (12)
212687	5/29/2015	AMERIGAS SAN JOSE	254.98	Annual Tank Rental 4/1/15-3/31/16 Stn 30
212725	5/29/2015	ROBERT FOUTS	250.00	Reimb Paramedic Recertification
SC 4/1...	5/21/2015	BANKCARD CENTER	245.90	iPhone Battery Case-Meyer/Krause
212638	5/22/2015	DARYL CASE	245.00	Reimb PHTLS Recertification
212703	5/29/2015	ED JONES COMPANY INC	243.11	Badges (2)-Captain Costa
212674	5/22/2015	STEVE CALL	240.00	Reimb Uniform Pants (6)
212733	5/29/2015	SUPPLYWORKS	238.70	Rinse Aid Solution for Dishwasher-Stn 31
212677	5/22/2015	TIFCO INDUSTRIES INC	229.87	Ratchet Tap Wrench (2)/Mounted Point Kit-Shop
212719	5/29/2015	LIVERMORE DUBLIN DISPOSAL	229.65	Garbage Service-5/15 Stn 39
	5/29/2015	LIVERMORE DUBLIN DISPOSAL	229.65	Garbage Service-5/15 Stn 30
212664	5/22/2015	OFFICE MAX INCORPORATED	225.41	Office Supplies
212648	5/22/2015	HI TECH EMERGENCY VEHICLE...	225.13	Oil Dipstick-Unit 508
AS 4/15	5/21/2015	BANKCARD CENTER	217.20	Palm Pro Trimmers (15)
212752	6/5/2015	COMCAST	202.29	Cable Service-Stn 35 5/27/15-6/26/15
212754	6/5/2015	COMCAST	200.75	Cable Service-Stn 38 5/27/15-6/26/15
212682	5/22/2015	WATTCO	195.30	Light Filter-Unit 302
212647	5/22/2015	HAVE AIR WILL TRAVEL INC	195.00	Service Call/Mounts/Dismounts-Unit 521
212757	6/5/2015	ECMS INC	194.19	Structure Coat Alteration/Cleaning
212750	6/5/2015	COMCAST	193.20	Cable Service-Stn 31 5/26/15-6/25/15
212797	6/12/2015	BISHOP RANCH	193.00	Refund Plan Review Overpayment
212763	6/5/2015	GOOGLE INC	192.22	Google Apps Usage 3/1/15-3/31/15
212737	5/29/2015	WASTE MANAGEMENT OF ALA...	191.83	Garbage Recycling Service-5/15 Stn 30
212763	6/5/2015	GOOGLE INC	190.44	Google Apps Usage 5/1/15-5/31/15
212752	6/5/2015	COMCAST	183.61	Cable Service-Stn 36 5/26/15-6/25/15
212655	5/22/2015	KJ HART ELECTRIC AND SON INC	182.50	Repair Wire/Electrical Conduit-Fuel Tank Stn 38
212804	6/12/2015	COMCAST	180.91	Stn 30 Cable Service 6/13/15-7/12/15
212756	6/5/2015	EBMUD	180.88	Water Service-Stn 32 3/24/15-5/22/15
212780	6/5/2015	STEVE CALL	177.97	Reimb-Self Funded Vision Plan
212698	5/29/2015	COMCAST	176.64	Cable Service 6/1/15-6/30/15 Stn 39
212815	6/12/2015	JAMES SELOVER	175.00	Reimb PALS Recertification
212822	6/12/2015	MEGAN OCONNOR	175.00	Reimb PALS Recertification
212689	5/29/2015	BENEFIT ADMINISTRATION CORP	174.00	Section 125 Plan Admin Fees-4/15
212796	6/12/2015	BENEFIT ADMINISTRATION CORP	174.00	Section 125 Plan Admin Fees-5/15
212637	5/22/2015	CUMMINS PACIFIC LLC	172.66	Engine Dipstick-Shop
212734	5/29/2015	UNITED PARCEL SERVICE	170.37	Delivery Charges-5/23/15
212698	5/29/2015	COMCAST	170.35	Cable Service 6/1/15-6/30/15 Stn 32
SC 4/1...	5/21/2015	BANKCARD CENTER	167.99	Telephone Accessory-Amplify 911 System Stn 31
212698	5/29/2015	COMCAST	166.54	Cable Service 6/1/15-6/30/15 Stn 33
212709	5/29/2015	HAVE AIR WILL TRAVEL INC	165.00	Service Call/Mounts/Dismounts-Unit 521
212820	6/12/2015	MARGERIE REED	159.83	Reimb Uniform Shoes/Pants
212737	5/29/2015	WASTE MANAGEMENT OF ALA...	159.51	Garbage Recycling Service-5/15 Stn 38
212702	5/29/2015	EBMUD	152.30	Water Service 3/16/15-5/14/15 Stn 36-1.5
212819	6/12/2015	M AND L OVERHEAD DOORS	150.00	Stn 30 App Bay Door 2- Disabled Photo Cells
212635	5/22/2015	COMCAST	148.95	High-Speed Internet 5/23/15-6/22/15
212788	6/12/2015	ACTIVE911 INC	141.93	Active911 Subscription (12 Users)
212722	5/29/2015	OFFICE MAX INCORPORATED	141.29	Office Supplies
212806	6/12/2015	DEBBIE VANEK	140.00	Reimb Meals-Fire/Life Safety Educators Conf 4/20-4
212764	6/5/2015	GRAINGER INC	133.72	Pressure Washer Wand-Fleet
212646	5/22/2015	GALAXY PRESS	133.44	Generic District Business Cards-Front Office (500)
DK 4/...	5/21/2015	BANKCARD CENTER	132.57	Replacement Grate for Wolf Range-Stn 34

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212647	5/22/2015	HAVE AIR WILL TRAVEL INC	132.50	Service Call/Flat Repair-Unit 708
212653	5/22/2015	JOAN RICKARD	132.15	Reimb Uniform Pants (3)
212699	5/29/2015	DAVID L STEVENS	131.20	Reimb Food for Crew/FP Staff-Art & Wind Festival
212680	5/22/2015	US BANK	128.11	Meals-Heartsafe Meeting 4/20/15
212682	5/22/2015	WATTCO	127.29	Halogen Bulbs (6)-Shop
212708	5/29/2015	GRAINGER INC	123.53	Foamer Injector Bottle
212782	6/5/2015	UNITED PARCEL SERVICE	120.49	Delivery Charges-5/30/15
212680	5/22/2015	US BANK	119.79	District Coffee Supplies
212811	6/12/2015	EFAX CORPORATE	119.40	eFax Usage-5/15
212680	5/22/2015	US BANK	118.62	Meals-Heartsafe Meeting 3/31/15
212649	5/22/2015	INNOVATIVE CONTROLS, INC.	117.31	Glycerine /Fill Plugs (20)-Shop
DK 4/...	5/21/2015	BANKCARD CENTER	116.67	Reflective Letters for Fire Hydrants (8)
212656	5/22/2015	L N CURTIS AND SONS	112.05	Uniform Pants/Uniform Shirt
212687	5/29/2015	AMERIGAS SAN JOSE	110.93	Annual Tank Rental 4/1/15-3/31/16 Stn 37
212789	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	110.74	Oxygen Tank Cylinders (5) - 6/2/15
212785	6/5/2015	VERIZON WIRELESS	110.29	Physio-Control Heart Monitor Modems 4/24/15-5/2/15
212713	5/29/2015	JEAN GAUTHIER	110.00	Repair Broken Plug-Vacuum Cord Stn. 31 Dispatch
212647	5/22/2015	HAVE AIR WILL TRAVEL INC	107.50	Service Call/Flat Repair-Unit 701
212771	6/5/2015	L N CURTIS AND SONS	106.64	Uniform Pants
212709	5/29/2015	HAVE AIR WILL TRAVEL INC	105.00	Service Call/Flat Repair-Unit 337
PM 4/...	5/21/2015	BANKCARD CENTER	105.00	Town of Danville Awards Luncheon-Meyer/Phares/f
212745	6/5/2015	ATT	104.76	Phone Service 4/20/15-5/19/15
212751	6/5/2015	COMCAST	103.95	High Speed Internet-Alamo Webcam 5/27/15-6/26/15
212648	5/22/2015	HI TECH EMERGENCY VEHICLE...	101.52	Coolant Level Switch-Unit 520
212753	6/5/2015	COMCAST	100.81	High Speed Internet/Cable Svc-Training Site 5/26/15
212680	5/22/2015	US BANK	100.61	Repair Tablet Docking Station
212619	5/22/2015	ACE AUTO REPAIR AND TIRE CE...	99.95	Front Alignment-Unit 707
212627	5/22/2015	BUCHANAN AUTO ELECTRIC INC	98.00	MIV Motor Repair
212631	5/22/2015	CCC HEALTH SRVCS/EMS AGEN...	97.00	EMT Recertification-M. Zboyovsky
212686	5/29/2015	AMAZON COM CREDIT SERVICES	95.22	E-Flare Strobe Flashlight-Unit T34
212789	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	94.70	Oxygen Tank Cylinders (11) - 4/28/15
212827	6/12/2015	ORKIN EXTERMINATING INC	94.22	Stn 31 Pest Control Service-6/3/15
212789	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	93.49	Oxygen Tank Cylinders (10) - 5/12/15
212666	5/22/2015	ORKIN EXTERMINATING INC	92.83	Pest Control Service Stn 31-5/6/15
212809	6/12/2015	DENALECT ALARM COMPANY I...	92.00	Service Call-Annunciator Panel Reported Alarm Mo
212724	5/29/2015	PAUL TURNER	90.00	CERT Instructor (3.0 hours) 3/6/15
212726	5/29/2015	SEAN MEDINA	90.00	CERT Instructor (3.0 hours) 3/7/15-5/2/15
212769	6/5/2015	ISINGS CULLIGAN	89.86	Drinking Water Service-Stn 30 5/15
212690	5/29/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 31
	5/29/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 32
	5/29/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 33
	5/29/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 34
	5/29/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 35
	5/29/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 39
212731	5/29/2015	STAPLES CREDIT PLAN	86.24	Office Supplies
212789	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	85.25	Oxygen Tank Cylinders (8) - 4/21/15
	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	85.25	Oxygen Tank Cylinders (8) - 4/7/15
212686	5/29/2015	AMAZON COM CREDIT SERVICES	84.60	Sanford Sharpie Peel-Off China Makers (12)
212806	6/12/2015	DEBBIE VANEK	80.97	Reimb Lunches for Staff/Crew-Art & Wind Festival
212801	6/12/2015	CDW GOVERNMENT INC	80.57	HP Maintenance Cartridge
212632	5/22/2015	CDW GOVERNMENT INC	80.57	HP Z6100 Maintenance Cartridge
212789	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	80.53	Oxygen Tank Cylinders (7) - 4/14/15
212666	5/22/2015	ORKIN EXTERMINATING INC	79.50	Pest Control Service-Training Site 4/27/15
212633	5/22/2015	CINTAS CORPORATION	78.64	Carpet Runners/Mechanics Coverall Cleaning Fee-5/15
212695	5/29/2015	CINTAS CORPORATION	78.64	Carpet Runners/Mechanics Coverall Cleaning Fee-5/15
212702	5/29/2015	EBMUD	77.77	Water Service 3/16/15-5/14/15 Stn 36-1

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 5/16/2015 Through 6/12/2015

Check...	Check D...	Payee	Check Amount	Transaction Description
212731	5/29/2015	STAPLES CREDIT PLAN	77.00	Sharpie China Pencils/Cardstock/Labels-Training C
SC 4/1...	5/21/2015	BANKCARD CENTER	77.00	Cisco Phone Repair-K. Pong
212737	5/29/2015	WASTE MANAGEMENT OF ALA...	76.76	Garbage Recycling Service-5/15 Stn 39
	5/29/2015	WASTE MANAGEMENT OF ALA...	76.76	Garbage Recycling Service-5/15 Stn 34
212789	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	75.81	Oxygen Tank Cylinders (6) - 5/5/15
212759	6/5/2015	ETHER WEB NETWORK LLC	75.00	Wireless Internet Service-Feb 2015-May 2015
212642	5/22/2015	DENALECT ALARM COMPANY L...	75.00	FOB White Cards-Admin Security System
212650	5/22/2015	JEAN GAUTHIER	75.00	Service Call-Spark Module on Rangetops Stn 38
212828	6/12/2015	OSBORN SPRAY SERVICE INC	75.00	Admin-Pest Control Service 5/31/15
PM 4/...	5/21/2015	BANKCARD CENTER	73.24	Sympathy Arrangement-Ellis Family
212789	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	73.04	Oxygen Tank Cylinders (6) - 5/19/15
PM 4/...	5/21/2015	BANKCARD CENTER	69.00	Registration-Best Practice in Agenda Prep/Minutes-1
212755	6/5/2015	CONCORD UNIFORMS	68.29	Class A Coat Update-Corrie
212837	6/12/2015	UNITED PARCEL SERVICE	68.16	Delivery Charges-6/6/15
212714	5/29/2015	JOHN E VIERA	67.28	Reimb Mileage-Assessment Center Sac Metro FD
212828	6/12/2015	OSBORN SPRAY SERVICE INC	67.00	Stn 32-Pest Control Service 5/15/15
212658	5/22/2015	LIVERMORE AUTO GROUP	66.83	Hose
212832	6/12/2015	REPUBLIC SERVICES 210	65.68	Stn 420-Garbage Service 6/15
212676	5/22/2015	SUPERIOR AUTO PARTS WAREH...	64.45	Wiper Blades (20)-Shop
212686	5/29/2015	AMAZON COM CREDIT SERVICES	63.78	Tarifold Desktop Reference Folder
212790	6/12/2015	ALAMO ACE HARDWARE	62.41	Replacement Supplies for HazMat IC Training
PM 4/...	5/21/2015	BANKCARD CENTER	62.39	Memorial Flowers-Vleisides Family
212807	6/12/2015	DELL MARKETING LP	60.50	Snagit Screen Capture Software Maintenance
212693	5/29/2015	CASCADE FIRE EQUIPMENT	59.00	Tank Collar Gaskets (20)
212789	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	57.70	Oxygen Tank Cylinders (2) - 5/26/15
212769	6/5/2015	ISINGS CULLIGAN	57.62	Drinking Water Service-Stn 31 5/15
212659	5/22/2015	LIVERMORE SAW AND MOWER ...	56.98	Repair STIHL Chain Saw/Decompression Valve & C
212740	5/29/2015	WORLDPOINT ECC INC	55.95	BLS Instructor Course Cards
212654	5/22/2015	JOHN BAHORSKI	55.00	Reimb Lunches (3)-District Project
212828	6/12/2015	OSBORN SPRAY SERVICE INC	55.00	Stn 33-Pest Control Service 5/15/15
	6/12/2015	OSBORN SPRAY SERVICE INC	55.00	Stn 35-Pest Control Service 5/8/15
	6/12/2015	OSBORN SPRAY SERVICE INC	55.00	Stn 36-Pest Control Service 5/8/15
	6/12/2015	OSBORN SPRAY SERVICE INC	55.00	Stn 39-Pest Control Service 5/15/15
	6/12/2015	OSBORN SPRAY SERVICE INC	55.00	Stn 30-Pest Control Service 5/28/15
212789	6/12/2015	AIR LIQUIDE HEALTHCARE AM...	54.99	Oxygen Tank Cylinders (3) - 5/27/15
PM 4/...	5/21/2015	BANKCARD CENTER	54.25	Memorial Flowers-O'Brien Family
PM 4/...	5/21/2015	BANKCARD CENTER	54.25	Sympathy Arrangement-Lee Family
212643	5/22/2015	DIRECTV	50.99	Cable Service 5/12/15-6/11/15
SC 4/1...	5/21/2015	BANKCARD CENTER	49.95	Hostgator-4/15
212639	5/22/2015	DAVID L STEVENS	48.95	Reimb LED Halogen Studio Bulb-Plans Examiner T
PM 4/...	5/21/2015	BANKCARD CENTER	48.83	Sympathy Arrangement-Probert Family
JD 4/1...	5/21/2015	BANKCARD CENTER	48.60	Lunch-CCCFPD Personnel-Chief Lee's Memorial
212829	6/12/2015	PGE	48.21	Stn 34 Signal Light-5/15
212773	6/5/2015	MICKEY BENKO	45.00	Service Call-Door Not Locking-Stn 39 Office Buildi
PM 4/...	5/21/2015	BANKCARD CENTER	44.68	Dispatcher Appreciation Lunch
212679	5/22/2015	UNITED PARCEL SERVICE	44.20	Delivery Charges - 5/16/15
212762	6/5/2015	GLOBALSTAR USA	44.00	Satellite Phone Service-Dispatch 5/15
	6/5/2015	GLOBALSTAR USA	43.91	Satellite Phone Service-EOC 5/15
JD 4/1...	5/21/2015	BANKCARD CENTER	41.75	Lunch Meeting-Color Guard/Care Grp-Chief Lee's M
DK 4/...	5/21/2015	BANKCARD CENTER	41.03	Lunch Meeting-Chief Meyer/Director Parker 4/14/15
DK 4/...	5/21/2015	BANKCARD CENTER	40.36	Lunch Meeting-Labor/Board 4/15/15
212680	5/22/2015	US BANK	40.00	Constant Contact-CERT Renewal Email System
PM 4/...	5/21/2015	BANKCARD CENTER	38.06	Dispatcher Appreciation Lunch
212695	5/29/2015	CINTAS CORPORATION	35.32	Carpet Runners/Mechanics Coverall Cleaning Fee-5/
212697	5/29/2015	CLUB CARE INC	34.45	Pedal Strap for Lifefitness Life Cycle-Stn 31
212620	5/22/2015	ALAMO ACE HARDWARE	34.17	Deep-Root Watering Wand for Trees Stn. 32

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 5/16/2015 Through 6/12/2015

Check...	Check D...	Payee	Check Amount	Transaction Description
212664	5/22/2015	OFFICE MAX INCORPORATED	34.00	Architect Scale
212835	6/12/2015	SPALDING FLY PREDATORS	31.90	Stn 32-Fly Predators Delivery 6/8/15
212721	5/29/2015	MARK A TRILEVSKY	31.05	Reimb Mileage-Emergency Planning Commission N
212814	6/12/2015	FASTRAK VIOLATION PROCESSI...	30.00	FasTrack Toll Evasion-Vehicle 335
PM-M...	5/21/2015	BANKCARD CENTER	30.00	2015 Credit Card Annual Membership Fee-Meyer
212686	5/29/2015	AMAZON COM CREDIT SERVICES	29.68	Fluorescent Ballast for Comm Support Unit 856
212790	6/12/2015	ALAMO ACE HARDWARE	29.26	Halogen Bulbs (3)-Stn 31
212680	5/22/2015	US BANK	26.28	Supplies for Stn 33-Mule Part
	5/22/2015	US BANK	26.00	CMTA/CSMFO East Bay Chapter Meeting
212701	5/29/2015	DON HOMAN	25.00	Water Tank Lease-6/15
212790	6/12/2015	ALAMO ACE HARDWARE	24.94	Grinder-Reimb From Stn 35 Food Fund
	6/12/2015	ALAMO ACE HARDWARE	24.27	Texture Spray/Wire/Picture Hangers/Fasteners-Stn 3
212774	6/5/2015	NOB HILL CLEANERS INC	24.00	Patch on Uniform Sleeve
PM 4/...	5/21/2015	BANKCARD CENTER	20.67	Dispatcher Appreciation Lunch
212680	5/22/2015	US BANK	20.00	CA Secretary of State-eFiling SRVFPD Financing C
SC 4/1...	5/21/2015	BANKCARD CENTER	19.99	CFO Adobe Software-3/15
212790	6/12/2015	ALAMO ACE HARDWARE	19.52	Replacement Cartridge for Shower-Stn 32
212660	5/22/2015	MARK ANDERSON	18.40	Reimb Station to Station Mileage 5/19-5/20/15
212732	5/29/2015	STATE CONTROLLERS OFFICE	18.34	Fee for Collection Service
212678	5/22/2015	TRILLIUM CNG	18.29	CNG Fuel-Apr 2015
212743	6/5/2015	ATT	17.32	Phone Service 4/19/15-5/18/15
PM 4/...	5/21/2015	BANKCARD CENTER	17.18	Dispatcher Appreciation Lunch
CK 4/15	5/21/2015	BANKCARD CENTER	16.26	Thumb Drive
212676	5/22/2015	SUPERIOR AUTO PARTS WAREH...	15.56	Pigtail & Sockets/Polish-Unit 705
PM 4/...	5/21/2015	BANKCARD CENTER	15.30	Dispatcher Appreciation Lunch
212776	6/5/2015	OWEN DOYLE	13.56	Reimb-Station to Station Mileage
212716	5/29/2015	KEN SCHWARTZ	11.25	Reimb Station to Station Mileage 5/19-5/20/15
212670	5/22/2015	SCOTT A BALCH	9.44	Reimb Station to Station Mileage 5/19/15
212651	5/22/2015	JEFFREY HO	9.44	Reimb Station to Station Mileage 5/19/15
212634	5/22/2015	CLINTON D PRUETT	8.86	Reimb. Station to Station Mileage-5/19/15
212665	5/22/2015	OREILLY AUTOMOTIVE INC	8.83	Fuel Filter
212663	5/22/2015	NOB HILL CLEANERS INC	8.00	Patch on Uniform Sleeve
212694	5/29/2015	CHRISTOPHER CUNNINGHAM	6.79	Reimb Station to Station Mileage 5/21/15
212673	5/22/2015	STEVE AVERY	5.40	Reimb Station to Station Mileage 5/19/15
212676	5/22/2015	SUPERIOR AUTO PARTS WAREH...	5.18	Pigtail and Socket-Unit 705
DK 4/...	5/21/2015	BANKCARD CENTER	4.87	Pen/Stylus Keeper for EMS Tablet
212634	5/22/2015	CLINTON D PRUETT	4.66	Reimb. Station to Station Mileage-5/17/15
212628	5/22/2015	CAPITOL CLUTCH AND BRAKE I...	(54.25)	Return AD-IP Air Dryers
212627	5/22/2015	BUCHANAN AUTO ELECTRIC INC	(67.50)	Credit-Battery Cores (3)
212628	5/22/2015	CAPITOL CLUTCH AND BRAKE I...	(108.50)	Returned Calipers (2) - Shop
Report Total			1,219,049.80	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS BUDGET WORKSHOP MEETING
Minutes – JUNE 3, 2015**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Kerr, Dakin, Campbell, Stamey and Parker.

Staff Present: Fire Chief Meyer, Financial Consultant Campo, Fire Marshal Kiefer, Deputy Chief Phares, Deputy Chief Krause, Controller Koran, Technology Systems Manager Call, Financial Consultant Campo and District Clerk Maxwell.

1. **Call to Order**

Director Kerr called the meeting to order at 2:00 p.m.

2. **Public Comment**

There were no public present.

3. **New Business**

3.1 Review and discussion of proposed Annual Budget for Fiscal Year 2015/2016. For finalized Annual Budget information for Fiscal Year 2015/2016, please refer to the San Ramon Valley Fire Protection District website at:

http://www.firedepartment.org/about/key_documents.asp

4. **Closed Session**

None

5. **Return to Open Session**

Regular session break:	3:30 p.m.
Regular session reconvened:	3:40 p.m.
Regular session ended:	5:30 p.m.

6. **Report Upon Return from Closed Session (if applicable)**

Prepared by: 
Donna Maxwell, District Clerk

Approved by: _____
H. Jay Kerr, Board President

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – May 27, 2015**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Campbell, Dakin, Kerr, Stamey and Parker

Staff Present: Fire Chief Meyer, Financial Consultant Campo, Fire Marshal Kiefer, Deputy Chief Phares, Deputy Chief Krause, Controller Koran, Technology Systems Manager Call, HR Consultant Harman and District Clerk Maxwell.

1. **Call to Order**

President Kerr called the meeting to order at 7:01 p.m.

2. **Pledge of Allegiance**

Fire Marshal Kiefer led the Pledge of Allegiance.

3. **Determination of Quorum and Confirmation of Agenda**

There was a quorum and no changes were made to the agenda.

4. **Public Comment**

None

5. **Consent Calendar**

Motion to approve items 5.1 – 5.8 by Director Stamey, second motion to approve made by Director Parker. Motion carries, 5/0.

6. Special Announcements/Presentations/General Business

- 6.1 Recognition of retired District Clerk Sue Brooks for her dedicated service to the District.

Chief Meyer thanked Sue Brooks for her support over the past two years and relayed that she was very instrumental in helping him address the challenges faced during that time period.

A five minute recess was taken and the Board meeting resumed at 7:22 p.m.

7. Old Business

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed on April 1, 2015, stipulating May 27, 2015 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why exterior hazard abatement standards are not applicable to the property.

Public comment made by Mr. Smith with appreciation toward Fire Prevention's "kinder approach" with their hazard abatement notifications, under Fire Marshal Kiefer's direction.

8. New Business

- 8.1 Amendment #1 to the Employment Agreement between the San Ramon Valley Fire Protection District and Fire Chief Paige Meyer.

Human Resources Consultant Harman relayed the details of the amendment to Chief Meyer's employment agreement which involved an extension of his contract until March 18, 2022 and adjustments in his compensation and benefits package. Per Mr. Harman, this amendment has been reviewed by District Counsel and is in compliance. Motion to accept Amendment #1 to the Employment Agreement between Chief Meyer and the SRVFPD made by Director Dakin, with a second made by Director Stamey. A roll call vote was taken, with Directors Parker, Campbell and Kerr also concurring with the motion.

- 8.2 Approval of changes to Non-Represented Employees Compensation Package.

Both HR Consultant Harman and Chief Meyer spoke briefly about these changes which included a 5% across-the-board wage increase for non-represented employees, effective January 1, 2016. Noted was the fact that the wage adjustment does not apply to Chief Meyer. It also added two exempt Deputy Chiefs to the list of classifications eligible to receive Management Incentive Pay and rolled Standby Pay into the base salary of the Deputy Chief position; effective June 1, 2015. Changes also eliminated a car allowance and rolled \$500 per month into the salary for one employee who currently receives it. Motion to accept the changes to the Non-Represented Employees Compensation Package was made by

Director Stamey, followed with a second motion provided by Director Park. A roll call vote was taken, with Directors Kerr, Campbell and Dakin also concurring with the motion.

- 8.3 Approval of Letter of Understanding Between San Ramon Valley Fire Protection District and IAFF Local 3546-A.

IAFF Local 3546-A is made up of the Battalion Chief, Battalion Chief Special Operations, Division Chief Training and Communications Center Manager positions. Chief Meyer discussed the LOU briefly highlighting the requirement that suppression employees possess and maintain EMT 1 certification and that Battalion Chiefs provide standby coverage for the District on weekends and holidays (when Deputy Chiefs and Chief are typically off-duty); involves rolling existing BC Standby Pay into salary and eliminates Standby Pay as a separate incentive pay. Motion to approve the Letter of Understanding between the SRVFPD and IAFF Local 3546-A made by Director Dakin, with second motion to approve made by Director Stamey. Roll call vote taken with Directors Campbell, Kerr and Parker concurring with the motion.

- 8.4 Authorization to enter into a Purchase Agreement with ADP to implement enhanced/upgraded HR/Payroll related software systems.

HR Consultant Harman relayed the benefits of implementing this new system; would improve and streamline HR data management; offer an employee self-service portal; monitor policy development; links to directly to the existing payroll system and is more safe and secure with cloud-based storage. Motion to authorize entering into a Purchase Agreement with ADP to implement enhanced/upgraded HR/Payroll related software systems made by Director Campbell with second made by Director Parker. Ayes: 5 Noes: 0 Motion carries.

- 8.5 Discussion and possible approval to permanently fill the position of Fire Prevention Office Assistant II.

Chief Meyer and Fire Marshal Kiefer spoke briefly about this. Presently, the position of Fire Prevention Office Assistant II is filled utilizing a temporary employment service; Ascot Staffing. Kimberly Pong has filled this position as a temporary for Ascot Staffing for a period of time and staff would like to hire Ms. Pong as a Temporary Employee, directly under SRVFPD. Chief Meyer relayed that Ms. Pong would fill this position temporarily, directly under SRVFPD and that staff will start the recruitment process to permanently fill this essential position. Motion to approve staff's recommendation to hire Kimberly Pong as a Temporary Employee, directly under the SRVFPD, was made by Director Parker, with a supporting motion made by Director Dakin. Ayes: 5 Noes: 0 Motion carries.

9. **Correspondence**

10. **Monthly Activity Reports**

10.1 **Operations Division-Deputy Chief Phares**

Operations Report of monthly activities.

Deputy Chief Phares reported that the Closest Unit Dispatch Workshop has been completed and that they plan to go live on June 22nd; more details to come in the June Board report. April trainings included the annual Wildland Refresher, High Angle Rescue (conducted on Mt. Diablo), a Strike Team Leader Refresher and Forcible Entry (Train the Trainer). Contra Costa County held a pre-season Wildland meeting and crews are currently maintaining our fire trails, as required annually.

10.2 **EMS/Logistics – Deputy Chief Krause**

EMS/Logistics Report of monthly activities.

Deputy Chief Krause reported that Steve Call and Denise Pangelinan were very instrumental in training suppression personnel on the Automated Vehicle Location system (AVL) and 911 phone system administration and configuration training.

Deputy Chief Krause shared that although two patients were resuscitated in the field, they expired at the hospital, citing renal failure and removal from life support by family member. On May 24th crews were dispatched to the report of a 1-year-old victim of a fall. While on their way, the dispatcher advised that the child was in full arrest. Upon arrival, the child was discovered in a lethal arrhythmia. He was shocked twice and breathing was restored prior to their arrival at the closest hospital. The child was subsequently transferred to UCSF Benioff Children's Hospital, located in Oakland, where it was determined that the cardiac arrest was probably caused by a congenital problem and not the result of a fall. The child is expected to make a full recovery. Deputy Chief Krause, Chief Meyer and the Board commended Captain B. Shafer, Engineer S. Avery, Firefighter/Paramedic J. Martin, Captain J. Aguiar, Engineer C. Parsons, Firefighter/Paramedic D. Garcia, Dispatchers R. Herron and B. Duclos for their team life-saving efforts.

“The call was a true testament of the process working,” said Krause, “from pre-arrivals to the parents, great radio updates and the continuation of patient care on an infant.”

10.3 **Fire Prevention – Fire Marshal Kiefer**

Fire Prevention Report of monthly activities.

Fire Marshal reported that Fire Specialist Joyce Castro was recognized by the Rotary of San Ramon for her dedication and assistance to the success of their smoke alarm program. The 7th Grade CPR Program has been completed for the

year. This year 2,588 students were taught hands only CPR and how to use an AED. Twenty-one elementary schools, specifically 11,981, students participated in the District's fire safety, life safety and emergency preparedness program. SRVFPD has been invited by neighboring agencies to participate in the San Ramon Valley Street Smarts Program. Current partners involve the Town of Danville, City of San Ramon, Contra Costa County, the SRV Unified School District, the SRV Council of PTA's and partners from the community. Each participating agency contributes \$10,000 per year to fund the program. The Street Smarts program is designed to educate drivers, pedestrians and cyclists about traffic and roadway safety. Design drawings for Fire Station 32 are almost complete, with final design plans going before the Alamo Municipal Advisory Council on June 2, 2015, for comments. Last month Governor Brown issued an Executive Order proclaiming a State of Emergency throughout California, due to severe drought conditions. The SRVFPD has agreed to "Pledge to Partner in Saving Water" with the East Bay Municipal Utility District (EBMUD) by working together to reduce current water use by 20%; compared to 2013.

10.4 **Administrative Services – Financial Consultant Ken Campo**

- a). Monthly Finance Activities/Reports
- b). Monthly Human Resources Activities/Reports

Financial Consultant Campo reported submitting a new salary survey to the Governor's Office of Emergency Service, reflecting the recent 3% salary increase for all employees; with the exception of Chief Meyer. The survey is the basis of cost recovery for Strike Team Deployments. Additionally, the Administrative Rate was increased 2%, to 20%. Controller Koran organized and held the first Fire Finance Officers' Quarterly meeting. Participating agencies included Alameda County Fire Department, Contra Costa County Fire Protection District and the Moraga-Orinda Fire District.

Controller Koran provided an overview of the monthly financial report; ending April 30, 2015. With regard to the District's 2014/2015 Combined General Fund Reserves, Koran stated we are right on target and ended up where initially projected. The current cash balance, which includes all funds, has the District at \$55,404,000; last year's balance at this time was \$49,264,000. Salaries and benefits are at \$40,545,000, on track for the year-end amended budget of \$49,817,460. Ambulance revenues are performing better than the previous year and are expected to reach \$2,986,000 by June. General Fund Expenditures through the end of April are \$43,805,000 and are tracking approximately \$1 million under-budget. With an increase in property values and Prop 8 recapture monies, total General Fund Revenues should reach \$61,075,000.

HR Consultant Steve Harman reported that he and staff recently attended a demonstration of the new Human Resources/ Payroll System, currently being utilized by another fire district. In keeping in compliance with new state law, he recommended adjusting the District's Anti-Harassment policy requiring employers to adopt anti-bullying policies. HR is well into the process of

promotional examinations for the positions of Fire Engineer and Fire Captain. Plans are in the works for the recruitment of new firefighters.

10.5 **Fire Chief – Fire Chief Meyer**

Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

Chief Meyer spoke about the Knights of Columbus event, where Firefighter/Paramedic Ben Wylie was recently honored. He said it was a “great event” and that he was very appreciative of the Knights for recognizing one our own firefighters. He spoke briefly about the Alameda County Mechanic’s Garage and its accessibility and location in comparison to traveling to Oakdale for major repairs on the engines. The New Farm property details are being finalized; initially 5 acres; but, now 7 acres have been deeded to the District, with a reduced price. Board members were reminded that LAFCO has an opening for a special district alternate (due to the recent passing of George Schmidt). The term for this seat will end on May 7 2018. The election is scheduled for July 20th.

11. **Good of the Order**

12. **Closed Session**

12.1 Possible exposure to litigation (three matters) pursuant to Government Code §54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

13. **Return to Open Session**

Regular session ended: 9:28 p.m.
Closed session began: 9:41 p.m.
Closed session ended: 9:49 p.m.
Regular session reconvened: 9:49 p.m.

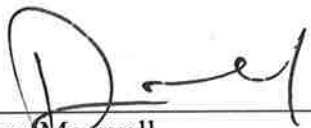
14. **Report Upon Return from Closed Session (if applicable)**

No reportable actions taken, per District Counsel Ross.

15. **Adjournment**

The meeting adjourned at 9:49 p.m.

Prepared by: _____


Donna Maxwell
District Clerk

Approved by: _____

H. Jay Kerr
Board President



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 15, 2015
To: Board of Directors
From: Ken Campo, Financial Consultant
Subject: Property and Liability Insurance – FY 2015-16

Background:

The San Ramon Valley Fire Protection District participates in the Fire Agencies Insurance Risk Authority for liability and property insurance. This JPA is comprised of over one hundred fire districts in California and Nevada.

The FY 2015-16 charges represent a 3.5% decrease in property and liability insurance costs (\$2,553) from the prior fiscal year. The proposed total property and liability insurance expense is within the approved budget for FY 2015-16.

Recommended Board Action:

Authorize staff to pay \$72,357.00 to the Fire Agencies Insurance Risk Authority for property and liability insurance for FY 2015-16.

Financial Impacts:

The premium amount is below the \$80,000 budgeted for FY 2015-16.



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Date: June 16, 2015
To: Board of Directors
From: Steven A. Harman, Human Resources Consultant
Subject: Excess Workers' Compensation Insurance FY 2015 - 16

Background:

The District is self-insured for workers' compensation insurance. Routine claims are budgeted in the annual operating budget and paid as claims occur. To mitigate the loss exposure associated with an extraordinary claim, the District purchases excess workers' compensation insurance for claims exceeding \$1,000,000. The District maintains a reserve of \$1,000,000 for the self-insured retention amount. The term of the current excess workers compensation policy is from July 1, 2014 through July 1, 2015.

The District's insurance broker, Morris & Associates, sought quotes from a number of different carriers, several of which declined to quote on a fire special district because of the additional risk.

After discussing the quotes with our broker, staff is recommending the District continue the same excess workers' compensation policy, with a self-insured retention of \$1,000,000, through the current excess carrier, Safety National Casualty Corporation. Based on the project payroll for FY 2015-16, the annual premium will be \$388,240 (\$1.5040 per \$100 of payroll). This is the same rate paid in FY 2014-2015.

Recommended Board Action:

Staff recommends the Board approve the renewal of excess workers' compensation Insurance with Safety National Casualty Corporation.

Financial Impacts:

The budget for FY 2015-16 provides funding for excess workers' compensation insurance.

June 16, 2015

Ms. Sonia Martyn, Human Resources
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, California 94583

Renewal of the Excess Workers Compensation

Dear Sonia,

The renewal specifications were sent to five potential underwriters. Three of the underwriters declined to offer a quote. The declinations were do to the concern of the burn and multi-person loss exposures associated with fire districts. Your current underwriter, Safety National Casualty Corporation has offered two quotes. The **first** quote is based on a **statutory limit**. The self-insured retention is **\$1,000,000.00** which is the same as the expiring coverage. The estimated annual premium is \$388,240.00. with a minimum premium of \$349,416.00. The rate is 1.5040 per \$100.00 of payroll. The underwriter is using an estimated payroll of \$25,813.808.00. The **second** quote is also based on a **statutory limit**. The difference is the self-insured retention. Based on a retention of **\$1,500,000.00** the estimated annual premium is \$321,898.00 with a minimum premium of \$289,708.00.00. The rate is 1.2470 per \$100.00 of payroll. Increasing the self-insured retention to **\$1,500,000.00** would provide an estimated savings of \$66,342.00

In the past we have discussed the advantage of the **statutory limit**. The statutory limit is a **very important benefit for all fire districts**. The **statutory limit** can best be described as Excess Workers Compensation **without a specified limit**. The primary concern for fire districts is the potential for a multi-employee burn injury and/or death. If you purchased coverage with a **specified limit** of \$10,000,000.00 the multi-employee injury and/or death could exhaust the **specified limit** leaving the **fire district responsible for all losses above the specified limit**. With statutory limit the fire district will have coverage for multi-employee claims without a coverage limit, subject to the self-insured retention,

Regarding the estimated payroll used for estimating the annual premium. Your accounting department provided estimated payrolls for straight time and overtime. In California there is a regulation in the guidelines for Workers Compensation regarding overtime. The regulation permits the underwriter to reduce the overtime payroll by one third. Overtime is estimated to be \$6,166,974.00 for code 7706. Two thirds of this figure is \$4,131,872.00. Overtime for code 8810 is estimated to be \$50,050.00. Two thirds of this figure is \$33,533.00.

MORRIS & ASSOCIATES

INSURANCE SERVICES INC.

For code 7706 the underwriter used straight time of \$17,441,451.00 plus \$4,131,872.00 for overtime for a total of \$21,573,323.00. For code 8810 the underwriter used straight time of \$4,206,952.00 plus \$33,533.00 overtime for a total of \$4,240,485.00. The total estimated payroll used for calculating the premium is **\$25,813,808.00** (\$21,753,323.00 + \$4,240,485.00).

We are expecting a quote from New York Marine & General Insurance Company. This company quoted last year however, there were certain endorsements attached to the quote. The endorsements allowed for a slightly lower quote however, by using the endorsements the underwriter would be transferring significant risks on to the District.

Once you have had a chance to review please let me know if you have any questions.

Thank you for the opportunity to present the renewal for the Excess Workers Compensation.

Sincerely,

Morris & Associates Insurance Services, Inc.



Michael Morris
c/c Ken Campo
c/c Steve Harman

**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**

OLD BUSINESS



May 11, 2015

TO: Each Board Member and General Manager of Each Independent Special District in Contra Costa County

FROM: Lou Ann Texeira, LAFCO Executive Officer

SUBJECT: **Announcement of Special District Vacancy on LAFCO, Call for Nominations and for Names of Voting Delegates – Election July 20, 2015**

This is to advise all independent special districts of the vacant special district alternate seat on the Contra Costa Local Agency Formation Commission (LAFCO) created by the recent passing of George Schmidt. We are seeking nominations to fill the unexpired term on LAFCO ending May 7, 2018.

Pursuant to Government Code Section 56332 and the Procedures for the Special District Selection Committee, both of which are enclosed, I am announcing the election and calling for nominations for the vacancy to be submitted to the LAFCO office by **June 26, 2015** in conjunction with an election scheduled for **July 20, 2015** (see attached Election Schedule).

The following summarizes the process.

Selection Committee: The Independent Special District Selection Committee (ISDSC) consists of the presiding officer (or designee) of the legislative body of each independent special district. This group appoints the special district members of LAFCO. *The ISDSC is encouraged to make selections that fairly represent the diversity of the independent special districts in the county.*

Attached please find the current roster of the ISDSC, which was used in conjunction with the July 2014 election. Please review and provide us with the name of your voting delegate (must be a board/trustee member) for the July 2015 election by **June 26, 2015**. Even if this is the same person who voted in July 2014, we must receive confirmation that your delegate will be in attendance on July 20 to assure that we will have a quorum. We encourage each district to also designate one or more alternate voting delegates (board/trustee members only).

Nominations: Each candidate must be nominated by a Special District Board resolution and must be a board member/trustee of an independent special district. The nomination should include the name of the nominee and the district they serve. The nominating resolution must be submitted to LAFCO by the deadline of **June 26, 2015**. Each independent special district is entitled to nominate a maximum of one board member.

In accordance with established Procedures for the Special District Selection Committee, nominations (by Board resolution) may be made from the floor during the Selection Committee meeting, *but only if no prior nominations by resolution were submitted by any of the independent special districts.*

Election Procedures: A publicly noticed meeting of the Independent Special District Selection Committee is scheduled for **Monday, July 20, 2015 at 10:00 a.m.** in conjunction with the quarterly meeting of the Contra Costa Special Districts Association, to be held at the Central Contra Costa Sanitary District Multipurpose Room, located at 5019 Imhoff Place in Martinez.

Prior to the meeting, a list of candidates will be sent to each special district.

Official ballots will be distributed at the meeting on July 20. Please ensure that the presiding officer/designated alternate for your district will attend this meeting. ***Without a quorum of Independent Special Districts no action can be taken at the meeting to fill the vacancy.*** Only the presiding officer, or his/her Board designee can vote; staff members/counsel are not authorized to vote.

Prior to or at the election meeting, eligible nominated candidates may circulate a statement of qualifications. At the Selection Committee meeting, each candidate will be given an opportunity to make a brief presentation to the Selection Committee.

Majority Vote: For the Selection Committee to transact business on July 20, a quorum (50% plus one) of independent special districts must be present. We encourage presiding officers to attend; but if they cannot, please authorize another member of the governing board to attend the meeting.

Obligations of Service on LAFCO: The Commission typically meets monthly on the second Wednesday. Meetings start at 1:30 p.m. and are generally over before 5:00 p.m. Most meetings are held in the County Administration Building in Martinez. A packet of materials to review for each meeting is distributed to Commissioners approximately one week prior to the meeting.

The Commission consists of two city members, two county members, two special district members and one public member, and an alternate member in each category. Alternates generally attend Commission meetings, participate in the deliberations and vote when a regular member in their category is absent or excused from voting. *Commissioners are expected to represent the interests of the public as a whole, and not solely the interests of the appointing authority.*

Please contact the LAFCO office if you have any questions or need additional information.

c: Each Member of the Commission

Attachments

1. Government Code Section 56332
2. Procedures for the Special District Selection Committee
3. July 2015 Election Schedule
4. July 2014 ISDSC Voting Delegates

Independent special district selection committee

56332. (a) The independent special district selection committee shall consist of the presiding officer of the legislative body of each independent special district. However, if the presiding officer of an independent special district is unable to participate in a meeting or election of the independent special district selection committee, the legislative body of the district may appoint one of its members as an alternate to participate in the selection committee in the presiding officer's place. Those districts shall include districts located wholly within the county and those containing territory within the county representing 50 percent or more of the assessed value of taxable property of the district, as shown on the last equalized county assessment roll. Each member of the committee shall be entitled to one vote for each independent special district of which he or she is the presiding officer or his or her alternate as designated by the governing body. Members representing a majority of the eligible districts shall constitute a quorum.

Principal county

Meetings

(b) The executive officer shall call and give written notice of all meetings of the members of the selection committee. A meeting shall be called and held under one of the following circumstances:

Anticipated vacancy

(1) Whenever the executive officer anticipates that a vacancy will occur within the next 90 days among the members or alternate member representing independent special districts on the commission.

(2) Whenever a vacancy exists among the members or alternate member representing independent special districts upon the commission.

(3) Upon receipt of a written request by one or more members of the selection committee representing districts having 10 percent or more of the assessed value of taxable property within the county, as shown on the last equalized county assessment roll.

Appointment of special district members

(c) The selection committee shall appoint two regular members and one alternate member to the commission. The members so appointed shall be elected or appointed members of the legislative body of an independent special district residing within the county but shall not be members of the legislative body of a city or county. If one of the regular district members is absent from a commission meeting or disqualifies himself or herself from participating in a meeting, the alternate district member may serve and vote in place of the regular district member for that meeting. Service on the commission by a regular district member shall not disqualify, or be cause for disqualification of, the member from acting on proposals affecting the special district on whose legislative body the member serves.

District member disqualification

The special district selection committee may, at the time it appoints a member or alternate, provide that the member or alternate is disqualified from voting on proposals affecting the district on whose legislative body the member serves.

(d) If the office of a regular district member becomes vacant, the alternate member may serve and vote in place of the former regular district member until the appointment and qualification of a regular district member to fill the vacancy.

Elections by mailed ballot

(e) A majority of the independent special district selection committee may determine to conduct the committee's business by mail, including holding all elections by mailed ballot, pursuant to subdivision (f).

(f) If the independent special district selection committee has determined to conduct the committee's business by mail or if the executive officer determines that a meeting of the special district selection committee, for the purpose of selecting the special district members or filing vacancies, is not feasible, the executive officer shall conduct the business of the committee by mail. Elections by mail shall be conducted as provided in this subdivision.

Call for nominations

(1) The executive officer shall prepare and deliver a call for nominations to each eligible district. The presiding officer, or his or her alternate as designated by the governing body, may respond in writing by the date specified in the call for nominations, which date shall be at least 30 days from the date on which the executive officer mailed the call for nominations to the eligible district.

(2) At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed selected. If two or more candidates are nominated, the executive officer shall prepare and deliver one ballot and voting instructions to each eligible district. The ballot shall include the names of all nominees and the office for which each was nominated. Each presiding officer, or his or her alternate as designated by the governing body, shall return the ballot to the executive officer by the date specified in the voting instructions, which date shall be at least 30 days from the date on which the executive officer mailed the ballot to the eligible district.

Ballot and voting instructions

(3) The call for nominations, ballot, and voting instructions shall be delivered by certified mail to each eligible district. As an alternative to the delivery by certified mail, the executive officer, with prior concurrence of the presiding officer or his or her alternate as designated by the governing body, may transmit materials by electronic mail.

(4) If the executive officer has transmitted the call for nominations or ballot by electronic mail, the presiding officer, or his or her alternate as designated by the governing body, may respond to the executive officer by electronic mail.

(5) Each returned nomination and ballot shall be signed by the presiding officer or his or her alternate as designated by the governing body of the eligible district.

Quorum

(6) For an election to be valid, at least a quorum of the special districts must submit valid ballots. The candidate receiving the most votes shall be elected, unless another procedure has been adopted by the selection committee. Any nomination and ballot received by the executive officer after the date specified is invalid, provided, however, that if a quorum of ballots is not received by that date, the executive officer shall extend the date to submit ballots by 60 days and notify all districts of the extension. The executive officer shall announce the results of the election within seven days of the date specified.

(7) All election materials shall be retained by the executive officer for a period of at least six months after the announcement of the election results.

"Executive officer"

(g) For purposes of this section, "executive officer" means the executive officer or designee as authorized by the commission.

(Amended 2014)

CONTRA COSTA COUNTY SPECIAL DISTRICTS
Procedures for the Special District Selection Committee
(Revised January 2010)

The California Government Code, specifically Section 56332, sets forth requirements for the Independent Special Districts Selection Committee ("Selection Committee"). The procedures contained herein are intended to supplement the code and provide local rules relating to the selection of special district members to the Contra Costa Local Agency Formation Commission (LAFCO).

Selection Committee Purpose

The purpose of the Selection Committee shall be to appoint the regular and/or alternate special district members to the Contra Costa LAFCO whenever a term expires or a vacancy exists for the regular or alternate special district member seats. The term of office of each LAFCO member shall be four years and until the appointment and qualification of his or her successor (Gov. Code §56334).

Selection Committee Membership

The Selection Committee shall be comprised of the presiding officer of the legislative body of each independent special district. If the presiding officer is unable to attend a Committee meeting, the district may appoint one of its other members to attend the meeting (Gov. Code §56332).

Selection Committee Meetings

The LAFCO Executive Officer shall notify all independent special districts of a vacancy or impending vacancy in the position of regular or alternate special district member and shall schedule a meeting of the Selection Committee.

To the extent possible, Selection Committee meetings shall be scheduled in conjunction with meetings of the Contra Costa Special Districts Association as a convenience to members and for efficiency.

The Executive Officer shall provide a schedule to submit nominations to all independent special districts prior to the Selection Committee meeting.

All meetings of the Selection Committee shall be open meetings and comply with all applicable provisions of the Ralph M. Brown Act.

Quorum

Each presiding officer (or appointed alternate board member) attending the Selection Committee meeting shall be required to register their attendance. Members representing a majority of the eligible districts shall constitute a quorum for the conduct of the Selection Committee business. No meeting shall be convened prior to establishing a quorum. The Committee shall act by majority vote of the quorum, or if more than a quorum is present at the meeting, by majority vote of those members present.

Nomination Procedures

Members of governing boards of independent special districts may be nominated to serve as a regular or alternate special district member of the Contra Costa LAFCO (Gov. Code §56332).

Each independent special district shall be entitled to nominate a maximum of one board member per vacancy (i.e., for each regular and each alternate seat) from any district. Districts are required to make nominations by adoption of a Board resolution.

Upon selection of a nominee, the presiding officer of the district shall provide written notification of the nomination, including a copy of the Board resolution, to the LAFCO Executive Officer.

All nominations received in sufficient time prior to a Selection Committee meeting will be copied and distributed to the presiding officer of each independent special district.

Nominations may be made from the floor at the Selection Committee meeting, but only if no prior nominations by resolution were submitted by any of the independent special districts.

Balloting Process

Each nominee will be afforded an opportunity to make a brief statement (maximum of five minutes) at the Selection Committee meeting. Following these presentations, members of the Selection Committee may discuss the appointment prior to the vote being taken.

Nominees shall be selected based on the following process:

- A ballot listing all known nominees shall be prepared and copied for the meeting. Each ballot shall have opposite the nominee's name a box to record the vote. In the event that no prior nominations by resolution are submitted, a ballot containing blank lines to vote for nominees who are put forth from the floor at the Selection Committee meeting shall be distributed at the meeting.
- Each ballot shall have a line for the name of the special district that is casting the vote and a line for the name of the voting delegate. The ballot will not be counted if the name of the special district and voting delegate are not included.
- After votes are tallied, each delegate's vote will be announced during the meeting.

Selection of LAFCO Members

The person selected to serve shall have received a majority of the votes cast in the election.

If there are more than two nominees for a single seat and no individual receives the majority of the total votes cast in the first ballot there shall be a run-off election between the two nominees who received the greatest number of votes.

If there are only two nominees for a single seat and each receives an equal number of votes, the selection to serve on LAFCO shall be done by a "straw draw" unless one of the two candidates chooses to relinquish the position.

If, as a result of an election, the Alternate Special District member on LAFCO is chosen as a Regular Special District Member, another election shall be held at a subsequent Selection Committee meeting to fill the new vacancy in the Alternate Member position.

Alternate Nominating and Balloting Process

In the event that the LAFCO Executive Officer determines that securing a quorum of Selection Committee members for a meeting is not feasible, the Executive Officer may conduct the business of the Selection Committee in writing (Gov. Code §56332).

NEW BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 24, 2015
To: Board of Directors
From: Paige Meyer, Fire Chief
Subject: Resolution Approving Dispatch Services Agreement with the City of San Ramon

BACKGROUND/DISCUSSION

The Board initially discussed the concept of providing dispatch services for the San Ramon Police Department at its March 16, 2015, strategic planning retreat, and provided direction to staff further explore the financial and operational feasibility of entering into such an arrangement with the City of San Ramon.

Subsequently, on April 28, 2015, police and fire staff presented the following findings at a joint study session of the City Council and the San Ramon Valley Fire Protection District Board. The Council and Board unanimously voted to direct the District and Police Department to develop a Dispatch Services Agreement (DSA) between the agencies.

The coordinated dispatch analysis was conducted to determine if the DSA was cost effective for each agency and served the overall public safety goals of the community. Several community service improvements were identified as mutually beneficial and supported the coordinated public safety strategy.

Primary Public Safety Service Improvements:

- The District Communications Center (DCC) would become a primary Public Safety Answering Point (PSAP) for the City of San Ramon eliminating the need for fire/ems calls to be transferred from the Contra Costa County Sheriff's Office (CCCSO) dispatch center. This could reduce response times for medical calls and enhance lifesaving capabilities.
- Mobile phone 911 calls would be received directly at the DCC, eliminating the need for transfer.
- The DCC would be the first and only point of contact for the public for emergency services.
- Improved call processing would result from the consolidation.
- Enhanced communication and coordination between police and fire agencies.
- Local communication center provides local services with dispatchers familiar with geography and city landmarks.

- Access to Mobile Dispatch Center.
- Automated vehicle location capabilities.
- Enhanced Geographic Information System (GIS) accuracy for the Police Department.
- Upgraded technology capabilities – state-of-the-art Police Records Management System.
- 24 hour dispatch with full service capability for the Police Dept. not currently offered through the CCCSO contract:
 - 24 hour non-urgent, urgent and emergency data entry into local, state and federal law enforcement data systems. (CLETS, Teletypes)
 - 24 hour Call Outs
 - SWAT
 - Disaster Response
 - Major traffic accident investigation.

Dispatch Services Agreement (ATTACHMENT A) - Basic Terms and Provisions:

- The initial term of the agreement will be 15 years with 3 five year extensions by mutual agreement.
- The District or City can terminate the Dispatch Services Agreement by a written notice in a mutually agreed time frame (via DSA) and the District is made whole on the startup costs if termination occurs prior to the end of the fourth year.
- The DCC will adapt its capabilities in terms of infrastructure and personnel to handle both police and fire calls.
- The District will advance the startup costs for this transition, to include a police Records Management System, and will recoup the startup costs through the savings it will realize in the DCC budget during the first four years. (See attachment B for Communications Center Consolidation - Feasibility Analysis).
- The City will pay a graduated fixed price on a quarterly basis for dispatch services to the District for the first four years of the Agreement. This will keep costs stable for both the District and City during the first four years. (See Fiscal Analysis)
- During the fifth year of the Agreement the City and District will reconcile any unforeseen savings or costs through a fifth year invoice credit or charge depending on the results of the reconciliation. The City will then share 50% of the costs after reconciliation.
- District and City will share costs of a Public Safety IT Technician in addition to the DCC Capital Replacement budget.
- District will maintain and ensure a fully technologically upgraded computer aided dispatch system for the duration of the agreement.
- The District will provide the full scope of dispatch services as identified in Attachment C.

Negotiating an agreement with the San Ramon Police Department for consolidated dispatch services was made a priority by the Board and correspondingly incorporated into the Fire Chief's FY 15/16 goals and objectives.

FISCAL ANALYSIS

Included as ATTACHMENT B is a feasibility analysis prepared by staff which identifies the amount

of DCC budget savings expected to accrue to the District throughout the term of the DSA. The City will pay a graduated fixed price as indicated below on a quarterly basis for dispatch services to the District for the first four years of the DSA. This will keep costs stable for both the District and City during the first four years and will ensure startup costs have been recovered. During the fifth year of the Agreement the City and District will reconcile any unforeseen savings or costs through a fifth year invoice credit or charge depending on the reconciliation.

Payment Schedule:

- Year 1 - July 1, 2016 - June 30, 2017 \$1,250,000
- Year 2 - July 1, 2017 - June 30, 2018 \$1,300,000
- Year 3 - July 1, 2018 - June 30, 2019 \$1,350,000
- Year 4 - July 1, 2019 - June 30, 2020 \$1,400,000
- Year 5 - July 1, 2020 - June 30, 2021 50/50 DCC cost share w/ reconciliation
- Year 6 - July 1, 2021 - Contract Expiration 50/50 DCC cost share

RECOMMENDED BOARD ACTION

Staff recommends the Board adopt the attached resolution approving the Dispatch Services Agreement with the City of San Ramon and further authorizing the Fire the Fire Chief to execute the Agreement on behalf of the District.

ATTACHMENTS

Resolution of the San Ramon Valley Fire Protection District Authorizing the Execution and Delivery of a Dispatch Service

Agreement with the City Of San Ramon

Attachment A: Dispatch Services Agreement

Attachment B: Feasibility Analysis

RESOLUTION 2015-06

RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT
AUTHORIZING THE EXECUTION AND DELIVERY OF A
DISPATCH SERVICE AGREEMENT WITH THE CITY OF SAN RAMON

WHEREAS, the San Ramon Valley Fire Protection District ("District") is a Special District organized and existing under the Fire Protection District Act of 1987 (the "Act"); and,

WHEREAS, the District desires to provide dispatch services for the Police Department of the City of San Ramon ("City"), a charter City; and,

WHEREAS, on April 28, 2015, District Staff and Police Department Staff presented findings at a joint study session of the City Council and the District Board and the Council and Board unanimously voted to direct the District and Police Department to develop a Dispatch Services Agreement ("DSA") between the agencies; and,

WHEREAS, a coordinated dispatch analysis was conducted to determine if the DSA was cost effective for each agency and served the overall public safety goals of the community and the findings supported the cost-effectiveness and benefit to the community of the DSA; and,

WHEREAS, the District now wishes to enter into the proposed DSA with the City to provide dispatch services detailed in the DSA.

NOW THEREFORE BE IT RESOLVED, the District declares as follows:

SECTION 1. Dispatch Service Agreement. The Fire Chief is authorized to enter into and administer the enclosed DSA with the City.

SECTION 2. Other Actions. The Fire Chief and other individuals of the District also are hereby authorized and directed, jointly and severally, to take any and all actions and to execute and deliver any and all documents, agreements and certificates which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms of this Resolution and the DSA. Such actions are hereby ratified, confirmed and approved.

PASSED, APPROVED and ADOPTED this 24th day of June, 2015 at a regular meeting of the District Board of Directors at San Ramon, California on motion made by Director _____ seconded by Director _____ and duly carried with the following roll call vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: June 24, 2015

H. Jay Kerr, Board President

ATTEST:

Donna Maxwell, Clerk to the Board

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Paige Meyer, Fire Chief

William D. Ross, District Counsel

DISPATCH SERVICE AGREEMENT

This Dispatch Service Agreement (hereinafter "Agreement") is made and entered into by and between the SAN RAMON VALLEY FIRE PROTECTION DISTRICT, a California Fire Protection District (hereinafter "District"), and the CITY OF SAN RAMON, a municipal corporation (hereinafter "City"). District and City may be collectively referred to herein as the "parties."

RECITALS

- A. WHEREAS, District wishes to provide dispatching services to the City of San Ramon Police Department in order to provide better service to the residents of the City, utilizing additional capacity available in the District's dispatching operations; and
- B. WHEREAS, City wishes to enter into a contract for dispatching services with District to take advantage of economies of scale that would also result in increased efficiencies and public safety for City; and
- C. WHEREAS, this Agreement will enhance deployment and communication during critical incidents; and
- D. WHEREAS, updated and compatible technology will improve the interoperability of public safety services; and
- E. WHEREAS, the parties wish to enter into a long term Agreement to provide continuity of services and to take advantage of economies of scale, and to enhance the level of public safety services provided to the residents of City.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND CONDITIONS IDENTIFIED HEREIN, THE PARTIES HEREBY AGREE AS FOLLOWS:

1. **SCOPE OF DISPATCHING SERVICES.** District shall perform the services ("Dispatch Services") described in more detail in paragraph 30, in accordance with the terms and conditions contained in this Agreement. Priority of Dispatch Services shall be allocated equally between the parties and according to District's standard operating procedures as mutually developed by the parties pursuant to this Agreement.

2. **DEFINITIONS**

- 2(A) "**Start-Up Costs**" means the costs incurred by District to establish a consolidated fire, EMS and police emergency communications center, and includes the cost to purchase the records management system described below in Section 8.

SAN RAMON VALLEY FIRE DISTRICT – DISPATCH SERVICE AGREEMENT

- 2(B) “Dispatch Services Costs”** means those costs more particularly described in Section 5, herein, which include, but are not limited to personnel costs, annual technology maintenance costs, capital replacement costs and all other costs necessary to provide dispatch services.
- 2(C) “Base Budget”** means the projected District Communications Center budget for fire dispatch only, without consideration for the additional costs to provide consolidated police and fire dispatch services, as set forth in Section 1 of Exhibit “A” Feasibility Analysis, attached hereto and incorporated herein by reference.
- 2(D) “Budget Savings”** means the difference between the Base Budget as defined in 2(C) and District’s 50% share of actual Dispatch Services Costs as defined in 2(B) incurred in providing consolidated police and fire dispatch services, determined on a fiscal year basis.
- 2(E) “Dispatch Capital Budget”** means the District Communications Center annual capital replacement amount (i.e., Capital Improvement Plan contribution) included in the annual District Communications Center budget as approved by the District Board.

- 3. TERM.** This Agreement shall become effective on the date the Agreement is fully executed. Upon execution of this Agreement, District will begin implementation of acquiring and building the technology and infrastructure to provide the Dispatch Services to City. The Dispatch Services provided by this Agreement shall be for a period of fifteen (15) years commencing once District has all the technology and infrastructure in place and begins providing the Dispatch Services, which the parties estimate will be July 1, 2016, and, thus, ending on June 30, 2031 (“Termination Date”).

Parties may mutually agree to exercise three (3) five-year options to extend this Agreement, which may be exercised by providing written notice set forth in Section 24 at least one (1) year prior to exercising an option. If an option is not exercised by District, this Agreement will terminate on the Termination Date, unless mutually extended by a written amendment of this Agreement.

- 4. TERMINATION WITHOUT CAUSE.** Either party may terminate this Agreement before the Termination Date by delivering a two (2) year written notice to the other party of its intent to terminate.
- 5. DISPATCH SERVICES COSTS.** In consideration of District’s performance of the services described in paragraph 1 and paragraph 30, City shall pay, pursuant to paragraph 6 below, for the services rendered under this

SAN RAMON VALLEY FIRE DISTRICT – DISPATCH SERVICE AGREEMENT

Agreement.

5(A) District shall pay for all Start-Up Costs. District anticipates it will recoup the Start-Up Costs through Budget Savings by the end of the fourth year following initiation of Dispatch Services to City, which is currently projected to be June 30, 2020. If the Budget Savings after the fourth year exceed Start-Up Costs, District shall credit such excess Budget Savings amount against the next payment (or payments) due from City under this Agreement. If Start-Up Costs exceed Budget Savings after the fourth year, City shall pay the excess amount to District with the next payment owed to District under this Agreement.

Prior to commencement of Dispatch Services by District to City (anticipated to be July 1, 2016), the parties shall meet and mutually agree on the Start-Up Cost and Base Budget amounts to be used for determining Budget Savings.

5(B) In the fifth year following initiation of Dispatch Services by District to City, the parties agree to share the Dispatch Services Costs equally on a 50/50 basis. Additionally, the parties shall agree to meet and confer to true-up Dispatch Services Budget with costs for City's employment of a dedicated public safety IT technician.

6. PAYMENT. During the initial four years under this Agreement, for all services hereunder City agrees to pay and District agrees to accept as total compensation the following:

Year 1—July 1, 2016—June 30, 2017	\$1,250,000
Year 2—July 1, 2017—June 30, 2018	\$1,300,000
Year 3—July 1, 2018—June 30, 2019	\$1,350,000
Year 4—July 1, 2019—June 30, 2020	\$1,400,000

For each fiscal year thereafter the parties agree to share the Dispatch Services Costs equally on a 50/50 basis.

For each of the first four years, District shall send quarterly invoices to City equal to one fourth (1/4) of the annual payment indicated above. For subsequent years the quarterly payment will be an estimate of 1/4 of City's annual obligation based on District's adopted Communications Center budget. Within ninety (90) days following close of the fiscal year the estimated amount of Dispatch Services Costs will be reconciled with actual costs for that fiscal year. Based on this reconciliation, any overpayment or underpayment will be credited or charged, as appropriate, on the next quarterly invoice to City.

SAN RAMON VALLEY FIRE DISTRICT – DISPATCH SERVICE AGREEMENT

City shall pay the quarterly invoices within thirty (30) calendar days of the date of the invoice. After thirty (30) calendar days, payment shall be considered late and a default under Paragraph 19 of this Agreement.

7. **COMPUTER-AIDED DISPATCHING.** District will purchase the upgrade of the Computer-Aided Dispatch (CAD) for combined dispatch operations, including licensed ancillary modules, to the CAD multi-agency versions of the software and pay all implementation costs related to the software system upgrade, including hardware, to enable the software and District staff to provide police dispatching services to City.

District will operate, maintain and upgrade its CAD system and will continue to pay all costs related to CAD, including, but not limited to, software system upgrade, licenses, maintenance contracts, hardware and training.

8. **RECORDS MANAGEMENT SYSTEMS.** District will purchase on behalf of City a separate records management system (RMS) for City, including licensed ancillary modules and pay all implementation costs related to the software system upgrade. Upon completion of the purchase and repayment of District Startup Costs discussed under Section 5 of this Agreement, District shall transfer RMS software licenses and ownership of the RMS software and ancillary modules to City.

City will operate, maintain and upgrade the RMS and will continue to pay all costs related to RMS, including, but not limited to, software system upgrade, licenses, maintenance contracts, hardware and training.

9. **LIAISONS OF THE PARTIES.** District's Fire Chief and City's Police Chief are the authorized representatives of District and City respectively for purposes of administration of this Agreement. The representatives, or their designees, may meet quarterly or as needed to discuss issues pertaining to:

- District Communications Center Budget to include a "Review and Comment" opportunity prior to submitting to the Board for annual budget approval;
- Operational issues, Communication Center policy, including changes to service delivery;
- Technical issues related to information technology and system components;
- Dispatch operational issues related to field unit reporting and system status management;
- Personnel complaint issues to resolve complaints/disputes between operational staff;
- Hiring of new dispatchers; and

SAN RAMON VALLEY FIRE DISTRICT – DISPATCH SERVICE AGREEMENT

- Reviewing Dispatcher background investigations for compliance with Commission on Peace Officers Standards and Training (POST).
10. **ADDITIONAL USER OF THE DISPATCH CENTER.** Both parties acknowledge and agree that this Agreement shall not prohibit District from providing Dispatch Services, or similar such services, to other agencies. However, before initiating Dispatch Services or similar such services to another agency, the parties shall meet and discuss the impact on City Dispatch Services and how costs of the Dispatch Center will be allocated.
11. **NONDISCRIMINATION.** The parties shall comply with all applicable federal, state, and local laws regarding nondiscriminatory employment practices, whether or not said laws are expressly stated in this Agreement. The parties shall not discriminate against any employee or applicant because of race, color, religious creed, national origin, physical disability, mental disability, medical condition, marital status, sexual orientation, or sex.
12. **COMPLIANCE WITH LAW.** The parties shall comply with all applicable legal requirements including all federal, state, and local laws (including ordinances and resolutions), whether or not said laws are expressly stated in this Agreement.
13. **CONFIDENTIAL INFORMATION.**
- 13(A) The term “Confidential Information” shall mean any and all information which is disclosed by either party (“Owner”) to the other (“Recipient”) verbally, electronically, visually, or in a written or other tangible form which is either identified or should be reasonably understood to be confidential or proprietary.
- Both parties acknowledge that they are governmental agencies and may be required to release certain information under requests made according to provisions of the Public Records Act.
- 13(B) Recipient shall protect the deliverables resulting from Services with at least the same degree of care and confidentiality, but not less than a reasonable standard of care, which Recipient utilizes for Recipient’s Confidential Information.
- 13(C) The terms of this Section 13 shall survive termination of this Agreement.
14. **INDEMNIFICATION.** Each party shall indemnify, hold harmless, and defend the other party (including its elected officials, officers, agents and employees) from and against any and all claims (including all litigation, demands,

SAN RAMON VALLEY FIRE DISTRICT – DISPATCH SERVICE AGREEMENT

damages, liabilities, costs, and expenses, and including court costs and attorney's fees) resulting or arising from that party's performance, or failure to perform, under this Agreement.

15. **FORCE MAJEURE.** If by reason of *force majeure* District is unable in whole or in part to perform the services under this Agreement, District shall not be in default during the continuance of such inability. The term "*force majeure*" as used herein shall mean the following: acts of God; strikes, lockouts or other industrial disturbances; acts of public enemies; acts of terrorism; orders or restraints of any kind of the government of the United States or of the State or any of their departments, agencies or officials, or any civil or military authority; insurrections, riots, landslides, earthquakes, fires, storms, droughts, floods, explosions, breakage or accident to machinery, transmission pipes or canals; or any other cause or event not reasonably within the control of District.
16. **RELATIONSHIP OF THE PARTIES.** District is providing contracted services to City. It is expressly understood that this is an agreement between two independent contractors and that no agency, employee, partnership, joint venture, joint powers authority or other relations is established by the Agreement. Nothing contained in this Agreement is intended to, nor shall it be construed in any way, to be a joint powers agreement of any kind.
17. **ADDITIONAL DOCUMENTS AND AGREEMENTS.** The parties agree to cooperate in the execution of any additional policies and procedures, which may be required to carry out the terms of this Agreement.
18. **DEFAULT.** If either party ("demanding party") has a good faith belief that the other party ("defaulting party") is not complying with the terms of this Agreement, the demanding party shall give written notice of the default (with reasonable specificity) to the defaulting party, and demand the default to be cured within ten days of the notice. If: (a) the defaulting party fails to cure the default within ten days of the notice, or, (b) if more than ten days are reasonably required to cure the default and the defaulting party fails to give adequate written assurance of due performance within ten days of the notice, then (c) the demanding party may terminate this Agreement upon written notice to the defaulting party. In the event of a default under this Agreement, the parties shall meet and mutually agree on the amount of any remaining Start-Up Costs and Dispatch Service Costs, if any, to be paid by the City to the District pursuant to this Agreement.
19. **CONTINUOUS SERVICE DELIVERY.** District agrees that there is a public health and safety obligation to assist City in every effort to ensure uninterrupted and continuous service delivery in the event of a material breach, even if District disagrees with the alleged determination of material

SAN RAMON VALLEY FIRE DISTRICT – DISPATCH SERVICE AGREEMENT

breach. Accordingly, District will continue to provide services under this Agreement during any dispute resolution process. Additionally, in the event the Agreement is terminated for any reason, District shall cooperate with City in its transition to a new service provider.

20. WARRANTY. District provides the hardware, software, and ancillary systems without any warranty or condition, expressed or implied. District specifically disclaims any implied warranties of title, merchantability, fitness for a particular purpose, and non-infringement. City acknowledges that the systems may not operate totally without interruption. District makes no representations, warranties, or guarantees regarding uptime for the systems. Except as set forth in Section 8, District agrees to pursue remedies through the vendor for the systems to all software problems arising from software provided by the vendor. Remedies for problems arising that are caused by circumstances outside of the vendor's control (network connection issues, user errors, hardware failures, etc.) shall be pursued by District until a resolution is achieved. If a total or partial failure should occur, District shall continue to dispatch for City using whatever manual methods may be necessary and provide the same level of service they would for District Fire operations.

21. DISPUTE RESOLUTION.

21(A) In the event that either party disputes any provision or interpretation of or performance under this Agreement, including cost of service or billing, or contends there has been a material breach of the Agreement, the parties shall meet to attempt to resolve the dispute. Disputes not resolved at the Fire Chief and City Manager (or his/her designee) level may be escalated by giving written notice to the other party of the need to proceed with mediation through a mutually appointed third party service. It is the Parties' intention to avoid the cost of litigation and to resolve any issues that may arise amicably if possible.

21(B) Within ten (10) business days from the effective date, pursuant to Section 22, of written notice from one party to the other indicating that a dispute is to be mediated, the parties shall mutually select one person who shall mediate the dispute. The parties should select a qualified professional with expertise in the subject matter of the dispute at the nearest JAMS office in Contra Costa County.

21(C) The mediator shall mediate the dispute. The mediation shall be completed within thirty (30) business days of the appointment of the mediator. The mediation shall be conducted in accordance with the discretion of the mediator. However, if the mediator is unable to resolve the dispute within thirty (30) business days and the parties do not

SAN RAMON VALLEY FIRE DISTRICT – DISPATCH SERVICE AGREEMENT

agree to an extension of time, the mediator shall submit specific and written recommendations for full resolution of the dispute within ten (10) business days thereafter. The parties shall consider the written recommendations of the mediator.

21(D) The fees and expenses of the one selected mediator shall be divided equally between the Parties. The above deadlines shall be enforced unless extensions are mutually agreed upon or granted to either party by the mediator for good cause shown.

22. NOTICES. All notices required or contemplated by this Agreement shall be in writing and shall be delivered to the respective party as set forth in this section. Communications shall be deemed to be effective upon the first to occur of: (a) actual receipt by a party's Authorized Representative, or (b) actual receipt at the address designated below, or (c) three (3) working days following deposit in the United States Mail of registered or certified mail sent to the address designated below. The Authorized Representative of either party may modify their respective contact information identified in this section by providing notice to the other party.

TO: District

Attn: Fire Chief
1500 Bollinger Canyon Road
San Ramon, CA 94583

TO: City

Attn: Police Chief
2401 Crow Canyon Road
San Ramon, CA 94583

With a Copy To:

District Counsel

With a Copy To:

City Attorney

23. HEADINGS. The heading titles for each paragraph of this Agreement are included only as a guide to the contents and are not to be considered as controlling, enlarging, or restricting the interpretation of the Agreement.

24. SEVERABILITY. If any term of this Agreement (including any phrase, provision, covenant, or condition) is held by a court of competent jurisdiction to be invalid or unenforceable, the Agreement shall be construed as not containing that term, and the remainder of this Agreement shall remain in full force and effect; provided, however, this paragraph shall not be applied to the extent that it would result in a frustration of the parties' intent under this Agreement.

25. GOVERNING LAW, JURISDICTION, AND VENUE. The interpretation, validity, and enforcement of this Agreement shall be governed by and interpreted in accordance with the laws of the State of California. Any suit, claim, or legal proceeding of any kind related to this Agreement shall be filed and heard in a court of competent jurisdiction in the County of Contra Costa.

SAN RAMON VALLEY FIRE DISTRICT – DISPATCH SERVICE AGREEMENT

26. **ASSIGNMENT AND DELEGATION.** This Agreement, and any portion thereof, shall not be assigned or transferred, nor shall any of the parties' duties be delegated, without the written consent of the other party. Any attempt to assign or delegate this Agreement without the written consent of the other party shall be void and of no force or effect. Consent by a party to one assignment shall not be deemed to be consent to any subsequent assignment.
27. **SUCCESSORS.** This Agreement shall bind and inure to the benefit of all successors and assigns of the parties and any associates in interest, and their respective directors, officers, agents, servants, and employees, and the successors and assigns of each of them, separately and collectively.
28. **MODIFICATIONS.** This Agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties.
29. **WAIVERS.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver or a waiver of a subsequent breach of the same or any other provision of this Agreement.
30. **SCOPE OF SERVICES.**

30(A) During the term of this Agreement, District shall provide to City and be responsible for the following Dispatch Services:

(1) Police General Dispatch Service

- a) Provide all dispatch services identified in Scope of Services to all City officers.
- b) Receive and respond to all 911 calls for police services twenty-four (24) hours a day, 365 days per year.
- c) Monitor and reply to all emergency radio traffic from City police officers twenty-four (24) hours a day, 365 days per year.
- d) Provide call-out notifications as directed by City for incidents requiring response from City's Police Department personnel or mutual aid resources and after-hour notification for City public works.
- e) Monitor and reply to all non-emergency radio traffic from City twenty-four (24) hours a day, 365 days per year.
- f) Handle dispatch responsibilities for City call-out activations.
- g) Utilize radio, (CAD), Records Management System and Department of Justice (DOJ) systems for dispatching services.
- h) Ensure supervisory awareness of major incidents.
- i) Maintain appropriate staffing levels at all times.
- j) Utilize local, county and state resources. Make telephone calls for police officers as requested.

SAN RAMON VALLEY FIRE DISTRICT – DISPATCH SERVICE AGREEMENT

- k)** Use City response requirements for dispatching calls for service to City police officers.
- l)** Prioritize responses according to City Lexipol Policy.
- m)** Use tone alerts for emergency activations according to City protocols.
- n)** Maintain a secure facility in accordance with and compliance with the Department of Justice standards.
- o)** Meet California Police Officers Standards and Training (POST) and Department of Justice (DOJ) Compliance.
- p)** Conduct Dispatcher Background Checks:
 - i.** Conduct all dispatcher personnel backgrounds in a manner that fully meets POST compliance;
 - ii.** Provide Police Department a copy of all dispatcher background investigations to comply with POST requirements to be maintained solely by Police Chief for the purpose of DOJ compliance;
 - iii.** Consent to allow a POST audit on all provided backgrounds to maintain POST compliance.
- q)** Training:
 - i.** Meet or exceed the minimum POST training requirements for public safety dispatchers;
 - ii.** Meet or exceed training requirements of the DOJ in security awareness and Criminal Record information; and any other DOJ required training.

(2) Police Dispatch Technology Criteria and Guidelines

- a)** Operate and maintain a (CAD) system that is capable of:
 - i.** Tracking the status of City's on-duty police units' activity and availability;
 - ii.** Assigning report numbers for incidents;
 - iii.** Ensuring that all systems and electronic interfaces are maintained and working;
 - iv.** Paging personnel and resources.
- b)** Utilize the East Bay Regional Communications System Authority (EBRCSA) radio system for dispatch communications.
- c)** Operate a dedicated City radio channel for police operations.
- d)** Dispatch City police units based on a call priority of 1, 2, and 3 for urgent and non-emergency calls for service.
- e)** Transfer all emergency and non-emergency telephone calls to appropriate public safety answering point when necessary.

SAN RAMON VALLEY FIRE DISTRICT – DISPATCH SERVICE AGREEMENT

(3) **Computer-Aided Dispatch**

- a) District will host and maintain the CAD applications, database, and backups and provide twenty-four (24) hours, seven (7) days a week of operational support of the servers and applications.
- b) Provide the CAD servers, along with ancillary applications, databases, systems administration, and necessary interfaces for the systems.
- c) Maintain and support servers and hardware necessary for the operation of the systems.
- d) Monitor new technology to maintain current systems.
- e) Be solely responsible for determining the hardware and software that will maximize benefits to both District and City.
- f) Provide the ability for City Mobile Data Computers (MDC) to perform CLETS queries.
- g) Assist City to resolve any issues with the operation of the mobile software as a result of issues with the mobile server interface to the CAD application.
- h) Create accounts for City to access mobile and reporting applications within five (5) days of the date that request is received from City.
- i) Be responsible for all CAD file maintenance, including user accounts, terminals, and quarterly GIS updates.
- j) Provide access to CAD database views for reporting calls for service activity.
- k) Report and track issues with CAD vendor, as well as test fixes in the test environment before installing fixes in the production environment.

(4) **Ancillary Services**

- a) May conduct inquiries for officers into federal, state, and local databases through CLETS (California Law Enforcement Telecommunications System) and AWS (Alameda Warrant System).
- b) Complete after-hours entries into federal and state databases (MUPS, DVROS, AFS, SVS).
- c) Be the Custodian of Record of all telephone and radio audio recordings.
- d) Process audio recording requests for criminal, civil, and internal cases that are actually recorded by District after full consolidation and provide copies of records to City following District's request procedure.
- e) City's Records Administrator will be responsible for CJIS audits, yearly training and sign-offs for District only.

SAN RAMON VALLEY FIRE DISTRICT – DISPATCH SERVICE AGREEMENT

(5) Geographic Information System (GIS)

- a) Update and maintain the CAD Geofile on a quarterly or ad hoc basis. The changes will be based upon GIS shapefiles provided by City or agreed upon documentation for District to input directly.
- b) Update and maintain the mobile map utilized by City resources for emergency response.

30(B) During the term of this Agreement, City shall provide to District and be responsible for the following actions:

(1) Police General Dispatch Service

- a) Provide daily rosters for all patrol shifts to District at the beginning of each shift.
- b) Notify District prior to conducting any operations with an OPS plan, including personnel involved and location
- c) Conform to City response protocols.
- d) Provide the District with City call types and dispositions.
- e) Follow established complaint procedures to address personnel and dispatching issues.
 - i. In the event of a dispute between a District dispatcher and City field personnel, the dispute shall be referred to the employee's direct supervisor. That supervisor shall, in turn, contact the involved employee's direct supervisor in the other agency for resolution.
 - ii. Issues unrelated to personnel complaints should be addressed at the line supervisor level initially. If resolution is not achieved for any type of issue, it shall be forwarded to the appointed liaisons for each agency for resolution.
 - iii. Proposed operational or procedural changes should be directed to the District Communication Manager and City liaison.

(2) Records Management System

- a) Host and maintain RMS applications, database, and backups.
- b) Maintain the licensing and maintenance agreement with City's RMS vendor.
- c) Maintain and support servers and hardware necessary for the operation of the systems.
- d) Process all paperwork related to the records function including, but not limited to, records data entry, citation entry, or miscellaneous paperwork not related to the basic dispatch function and respond to Public Records Act requests or similar

SAN RAMON VALLEY FIRE DISTRICT – DISPATCH SERVICE AGREEMENT

requests and subpoenas for incidents and/or addresses located in City.

- e) Submit a request to District to create a network account and accounts for mobile and reporting applications for a new hire.
- f) Notify District immediately of any separated employee so that the respective mobile and reporting accounts can be deleted.
- g) Manage RMS user accounts, all agency specific code table maintenance, UCR, and ad hoc reporting.
- h) Install RMS and CAD web viewer on City's workstations.
- i) Install, maintain and support RMS software utilized on the City's workstations.
- j) Provide all ad hoc police calls for service activity reporting (using Crystal Reports or other tools) from the CAD and RMS database. City will be provided view access to the reporting server database to create the necessary reports.

(3) **Network Connectivity**

- a) Provide and maintain a point-to-point, dedicated connection from the City's network to the District's Communications Center.

(4) **Ancillary Services**

- a) City Records Administrator will be responsible for CJIS audits, yearly training and sign-offs for City.
- b) City Records Administrator will maintain and manage the ORI (Originating Agency Identifier) and mnemonics for both District and City with the (DOJ).

(5) **Mobile Data Computer (MDC) System**

- a) Maintain a City mobile VPN server and provide the connectivity for the MDC's to connect to the District CAD system along with related costs for compliance with DOJ requirements for two-factor authentication (2FA) and encryption.
- b) Provide software and hardware support for City's MDC's or issues related to network connectivity between the two agencies. District will assist City as necessary to resolve any issues; however, City is responsible for any costs associated with the resolution of an issue if it is not related to the mobile server interface to the CAD application.
- c) Install and maintain the current version of mobile software, including services packs and patches.

SAN RAMON VALLEY FIRE DISTRICT – DISPATCH SERVICE AGREEMENT

(6) Geographic Information System (GIS)

- a) Provide GIS shapefiles or agreed upon documentation for Geofile maintenance and additions or changes on an ad hoc basis.
- b) Provide District with updated GIS shapefiles required for dispatch of City resources.

(7) Public Safety IT Technician

- a) Hire and retain a non-sworn public safety IT technician for all RMS and Dispatch Communication Center technical support.

31. ENTIRE AGREEMENT. This Agreement, including all documents incorporated herein by reference, comprises the entire integrated understanding between the parties concerning the services described herein. This Agreement supersedes all prior negotiations, agreements, and understandings regarding this matter, whether written or oral. The documents incorporated by reference into this Agreement are complementary; what is called for in one is binding as if called for in all.

32. SIGNATURES. The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Agreement on behalf of District and City. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF, District and City do hereby agree to the full performance of the terms set forth herein.

SAN RAMON VALLEY FIRE DISTRICT

CITY OF SAN RAMON

By: _____
Paige Meyer

Title: Fire Chief

Date: _____

By: _____
Bill Clarkson

Title: Mayor

Date: _____

ATTEST:

ATTEST:

By: _____
Donna Maxwell
District Clerk

By: _____
Renee Beck
City Clerk

SAN RAMON VALLEY FIRE DISTRICT – DISPATCH SERVICE AGREEMENT

APPROVED AS TO FORM:

By: William Ross
Title: District Counsel

APPROVED AS TO FORM:

By: Robert Saxe
Title: City Attorney

EXHIBIT A

Communications Center Consolidation - Feasibility Analysis

	Year end	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
1	Current Dispatch Operating Budget	\$2,027,753	\$2,076,131	\$2,082,207	\$2,104,910	\$2,129,783	\$2,157,042	\$2,158,469	\$2,159,932	\$2,203,131	\$2,247,193	\$2,292,137
	IT Support Budget	119,976	122,376	122,376	122,376	122,376	122,376	122,376	122,376	122,376	122,376	122,376
	Dispatch Capital Budget	<u>121,061</u>	<u>121,061</u>	<u>121,061</u>	<u>121,061</u>	<u>121,061</u>	<u>121,061</u>	<u>121,061</u>	<u>121,061</u>	<u>121,061</u>	<u>121,061</u>	<u>121,061</u>
	(1) Fire Dispatch	\$2,268,790	\$2,319,568	\$2,325,644	\$2,348,347	\$2,373,220	\$2,400,479	\$2,401,906	\$2,403,369	\$2,446,567	\$2,490,630	\$2,535,574
2	Combined Dispatch Operating Budget		\$2,785,620	\$2,841,332	\$2,898,159	\$2,956,122	\$3,015,245	\$3,075,550	\$3,137,061	\$3,199,802	\$3,263,798	\$3,329,074
	IT Support Budget		225,201	229,705	234,299	238,985	243,764	248,640	253,613	258,685	263,859	269,136
	Dispatch Capital Budget		<u>146,055</u>	<u>146,055</u>	<u>146,055</u>	<u>146,055</u>	<u>146,055</u>	<u>146,055</u>	<u>146,055</u>	<u>146,055</u>	<u>146,055</u>	<u>146,055</u>
	(2) Combined Fire/Police Dispatch		\$3,156,876	\$3,217,092	\$3,278,513	\$3,341,162	\$3,405,064	\$3,470,244	\$3,536,728	\$3,604,542	\$3,673,711	\$3,744,264
3	(2-1) Increase in Dispatch Budget		\$837,308	\$891,449	\$930,166	\$967,942	\$1,004,586	\$1,068,339	\$1,133,360	\$1,157,974	\$1,183,082	\$1,208,691
4	Budget Contributions:											
	(3) SRV Fire		\$1,906,876	\$1,917,092	\$1,928,513	\$1,941,162	\$1,702,532	\$1,735,122	\$1,768,364	\$1,802,271	\$1,836,856	\$1,872,132
	SRV Police		1,250,000	1,300,000	1,350,000	1,400,000	1,702,532	1,735,122	1,768,364	1,802,271	1,836,856	1,872,132
	Combined Budget Contributions		\$3,156,876	\$3,217,092	\$3,278,513	\$3,341,162	\$3,405,064	\$3,470,244	\$3,536,728	\$3,604,542	\$3,673,711	\$3,744,264
5	(1-3) Dispatch Budget Savings		\$412,692	\$408,551	\$419,834	\$432,058	\$697,946	\$666,783	\$635,004	\$644,296	\$653,774	\$663,441
6	SRV Fire Capital (Investment)/Payback	(\$1,400,000)	\$812,692	\$821,243	\$1,241,077	\$1,673,134						



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 24, 2015

To: Board of Directors

From: Paige Meyer

Subject: Adoption of Annual Operating Budget for Fiscal Year 2015-16 and Capital Improvement Plan

Background:

The proposed Fiscal Year (FY) 2015-16 Annual Operating Budget is balanced and sustainable for the long-term. It provides for improvement in core services while paying down long-term liabilities. The FY2015-16 Budget package includes long range financial planning tools such as a two-year operating budget and a 12-Year Capital Improvement Plan (CIP). The proposed budget was reviewed with District employees on May 28th and with the Board at the Budget Workshop on June 3, 2015. It is also available on the District's website: http://www.firedepartment.org/about/key_documents.asp.

Overall, General Fund revenues are projected to increase by approximately \$2.3 million (M) for a total of \$63.6M, mainly due to increases in property tax as a result of the improving housing market. General Fund expenses are projected to increase by approximately \$7.1 M for a total of \$62.8M, mainly due to salary and benefit increases of \$2.0M, increases of \$2.4M in the Annual Required Contribution for retiree medical benefits (Other Post-Employment Benefits), and transfer to the CIP of \$2.0M.

The 12-Year CIP is funded through an annual transfer from the General Fund. In FY2015-16, the transfer is \$2.0M, growing at 3.5% each year thereafter over the plan duration. The CIP is used to anticipate replacement/maintenance needs of apparatus/fleet, equipment, technology, and facilities.

Recommended Board Action:

Staff recommends the Board adopt the proposed:

1. Annual Operating Budget for FY2015-16
2. 12-Year Capital Improvement Plan

Financial Impacts:

Adoption of the proposed Annual Operating Budget is projected to increase General Fund balance by approximately \$0.7M from FY2014-15 of \$46.8M to FY2014-15 of \$47.5M.



**California Special
Districts Association**
Districts Stronger Together

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

2015 BOARD ELECTIONS

MAIL BALLOT INFORMATION

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in your Network for Seat A. Each of CSDA's six (6) networks has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its network.

We have enclosed the candidate information for each candidate who submitted one. Please vote for **only one** candidate to represent your network in Seat A and be sure to sign, date and fill in your member district information. If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Friday, August 7, 2015**.

If you do not use the enclosed envelope, please mail in your ballot to:
California Special Districts Association
Attn: 2015 Board Elections
1112 I Street, Suite 200
Sacramento, CA 95814

Please contact Charlotte Lowe toll-free at 877.924.CSDA or charlottel@csda.net with any questions.

Candidate Statement

Shane McAfee – General Manager, Greater Vallejo Recreation District
smcafee@gvrd.org 707-648-4603

I am excited about the potential of serving the Special Districts of the State of California. I have managed special districts for over 20 years and feel that I have the back ground, interest, and desire to help make a difference.

Having recently been appointed to serve on the CSDA Board, I hope to be able to continue that service and serve the constituency for a full term. If elected I do my very best to provide the leadership that makes CSDA successful. I will apply my experience, commitment and leadership to be effective, efficient, and responsive to special district needs. Together, through continued advocacy, education, and the value-added services that CSDA provides, we can positively affect all special districts, their operations and service to constituents.

I have the Special District Administrator Certification and I have also completed the CSDA Special District Leadership Academy in Governance Foundations, Setting Direction and Community Leadership, Board's Role in Finance and Fiscal Accountability and Board's Role in Human Resources.

I am very experienced in budgeting, project management, report preparation, public speaking. I believe my dedication to Special Districts makes me an excellent choice to represent local government agencies' interests at CSDA, thanks for considering me to represent you.

Candidate Statement: Call for Nominations Seat A**Date: June 1, 2015****To: California Special Districts Association
CSDA Elections and Bylaws Committee****From: Bobbi Arleen Palmer, MBA, MSW****Chief Executive Officer****Los Medanos Community Healthcare District**

I currently serve on the Legislative Committee for CSDA and have advocated for all Special Districts for the last 4 years by participating at meetings and actively going to the Capitol and meeting with our legislators. The issues facing special districts are of common interest across the many districts CSDA represents. Whether water, park, sanitary or health, "Districts are Stronger Together."

I also currently serve on the Fiscal Committee for CSDA and have provided financial oversight while advocating for the membership.

I have taken the time to become informed about the issues facing all Districts and voted accordingly. I have established strong relationships with Legislators and have visited them at both their home offices as well as the State Capitol. I thoroughly understand the need for both local and state engagement.

I was asked to moderate last year's Workforce Panel discussion at Legislative Days and enjoyed the positive comments associated with participating with my colleagues. I have attended both Legislative Days since becoming a member as well as the Annual conferences. In 2013 and 2014 Los Medanos Community Healthcare won the "Exceptional Advocacy Award and the "Innovation Award of Excellence." We look forward to applying for 2015.

If selected as CSDA Board of Directors representing the Bay Area Network (Seat A) I will continue to participate in policy development of legislative issues and all policy decisions affecting CSDA's member services. I am asking for your vote of confidence.

I would be honored to serve as a CSDA Board of Director as a governing member responsible for serving your interests.

Thank You,

Bobbi Palmer

CANDIDATE STATEMENT

I retired from the U.S. Postal Service as a Senior Executive in 1999.

My wife and I live on a small ranch in Solano County and raise sheep and chickens. My involvement with the Solano Resource Conservation District (SRCD) has encompassed 18 years of volunteer commitment. I served as Chairman of the long-standing Solano County Wildlife Committee and as Vice Chair of the SRCD. The SRCD is very successful and leads the way in conservation services in the county.

If elected to the CSDA board, I would work with other board directors, and promote conservation efforts and actions throughout California. The CSDA can be helpful in making all Districts successful.

Terry Riddle
3479 Pleasants Trail
Vacaville, CA 95688-9793
(707) 448-3311

CSDA BOARD OF DIRECTORS 2015 ELECTION

OFFICIAL BALLOT



**BAY AREA
NETWORK**

SEAT A
term ends 2018

Please vote for only one.

- Shane McAfee, SDA***
Greater Vallejo Recreation District
- Bobbi Palmer**
Los Medanos Community Healthcare District
- Terry Riddle**
Solano Resource Conservation District
- Richard Snyder**
Sanitary District #5 of Marin County

All fields must be completed for ballot to be counted.

** incumbent running for re-election*

SIGNATURE:	DATE:
MEMBER DISTRICT:	

Must be received by **5pm, August 7, 2015**. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 24, 2015

To: Board of Directors

From: Christina Kiefer, Fire Marshal

Subject: The adoption of San Ramon Valley Fire Protection District Resolution No. 2015-04 to consider increasing fees and charges for various services contained within Resolution 2014-04

Background:

Resolution 2014-04 was adopted on April 23, 2014 and increased fees contained in Ordinance No. 28 by the February 2014 CPI for Fiscal Year 14/15. Resolution No. 2015-04 is consistent with the policy set forth by the Board of Directors to establish fees at 100 percent cost recovery as adopted in Ordinance No. 28 and maintain a Consumer Price Index (CPI) adjustment each year thereafter. The CPI adjustment is based on the CPI Urban Wage Earners, San Francisco-Oakland-San Jose, CA region measured as of February each year. The February 2015 annual adjustment was determined to be 1.9 percent and the adjustment was made to fees contained in Resolution 2014-04.

In accordance with California Health and Safety Code Section 13916 *et seq.* the District Clerk published notice of the proposed action in the San Ramon Valley Times and made Resolution No. 2015-04 along with supporting documentation available for public examination at the District Administrative Building and the District website.

Furthermore, it is noted that for the purposes of this regulatory action; the applicability of the California Environmental Quality Act (CEQA) to public agency projects is determined to be statutorily exempt from environmental review because the activity will not cause direct or indirect physical change to the environment.

Recommended Board Action:

1. Adopt by a majority roll call vote, the attached Resolution 2015-04.

RESOLUTION NO. 2015-04

A RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT INCREASING FEES AND CHARGES FOR VARIOUS SERVICES CONTAINED WITHIN ORDINANCE NO. 28 AND REPEALING RESOLUTION 2014-04.

WHEREAS, it is necessary from time to time to revise the fees and charges that assist in defraying the costs of specific services provided by the San Ramon Valley Fire Protection District (“District”); and,

WHEREAS, pursuant to Health and Safety Code Section §13916, and Government Code Section §6066, the District adopted Ordinance No. 28 on July 24, 2013 setting forth District fees and costs which are subject to reimbursement; and,

WHEREAS, the District has determined, based on the services provided, that it may increase fees and charges each July 1 based on the annual change in the Consumer Price Index (CPI) Urban Wage Earners, San Francisco-Oakland-San Jose, CA region, measured as of February of each year; and,

WHEREAS, the District has modified fees on April 23, 2014 by adopting Resolution 2014-04, that it may increase such fees and repeal Resolution 2014-04,

WHEREAS, The District has given notice of its intent to increase such fees and charges established in Ordinance No. 28 as may be adopted by Resolution and noticed in accordance with Health and Safety Code Section §13916 *et seq.*, and Government Code Section §6066; and,

WHEREAS, Health and Safety Code Section §13916 (d) provides that the schedule of fees established by Ordinance No. 28 and modified by Resolution 2014-04 must indicate an amount to be charged which is based on the estimated cost to provide the service; and,

WHEREAS, the annual change in the Consumer Price Index (CPI) Urban Wage Earners, San Francisco-Oakland-San Jose, CA region, measured as of February 2015 was determined to be 1.9 percent; and,

WHEREAS, the fees and charges set forth in Exhibit A, attached hereto and made a part hereof, have been increased by a maximum of 1.9 percent rounded to the nearest whole number and found to be based upon the actual costs of performing such District services and are reasonable,

NOW THEREFORE BE IT RESOLVED by the District Board of Directors that:

1. Each of the recitals of this Resolution are found to be determinations of fact which are true and correct;
2. The fees and charges set forth in Exhibit A attached and incorporated by this reference shall be effective July 1, 2015;
3. The Board of Directors delegates its authority to the Fire Chief or his/her designee to administer the fees and charges as set forth in Exhibit A;
4. Resolution No. 2014-04 is hereby repealed effective July 1, 2015;

5. The fees and charges authorized by this Resolution are statutorily exempt from review under the California Environmental Quality Act ("CEQA") as confirmed in CEQA Guidelines Section 15273.

PASSED, APPROVED AND ADOPTED on this 24th day of June, 2015 at a regular meeting of the District Board of Directors at San Ramon, State of California on a motion made by Director _____, seconded by Director _____ and duly carried with the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: _____

H. Jay Kerr
President, Board of Directors

ATTEST:

Donna Maxwell
District Clerk

APPROVED AS TO FORM:

APPROVED TO CONTENT:

William D. Ross, District Counsel

Paige Meyer, District Fire Chief

Exhibit A
Resolution 2015-04 Schedule of Fees

All plan check, construction inspections and/or fire inspections, and permits required by the California Fire Code, San Ramon Valley Fire Protection District (“District”) Ordinance, or California Office of the State Fire Marshal shall be subject to the following adopted user fees.

Fees for plan check shall be tabulated and collected upon submittal of the initial plan for review and be in accordance with Part 1.

Fees for fire inspections, as part of the District’s code enforcement program shall be in accordance with Part 2.

Fees for permits, as part of the District’s code enforcement program shall be in accordance with Part 3.

Fees for miscellaneous reports, copying, standby personnel, safety officer or other listed general services for which the District has adopted user fees shall be in accordance with Part 4.

Part 1. PLAN REVIEW AND CONSTRUCTION PERMIT FEES

Fees shall be collected upon submittal of plans for review as set forth in Table 1. Fees are based on the type of construction permit that plans are submitted for review.

Operational permits required for new systems, processes, or uses necessitating a plan review shall have the initial Fire Code permit issued with the plan review in accordance with Part 1, Table 1.

Table 1

REF.	TYPE OF REVIEW	FEE
	Planning and Site Development	
	Pre-application design review <i>To meet to discuss potential requirements, design criteria, hardships, proposed mitigation of requirements, etc</i>	\$300 per hour <i>First hour no charge.</i>
	Planning and site development review <i>Includes review and comments for planning applications and associated community development process requirements</i>	\$300
	Emergency response pre-plan <i>A emergency response pre-plan is required if determined necessary by the fire code official due to size, use, or special hazard exist</i>	Actual Cost to District
105.7	Plan Check and Construction Permits	
105.7.1.	Automatic fire-extinguishing systems (a) NFPA 13 & 13R wet, dry, pre-action 1. new system	\$712 first 20 heads + \$79 each addtl 20 heads

	2. modification to an existing system	\$562 first 20 heads + \$79 each addtl 20 heads
	(b) clean agent, commercial cooking, wet & dry chemical, CO ₂	\$506
	(c) NFPA 13D new and modifications	\$546
105.7.2	Battery systems	\$437
105.7.3	Compressed gases.	
	(a) storage, use, or handling	\$437
	(b) medical gas systems	\$764
	(c) refrigeration systems	\$655
105.7.4	Cryogenic fluids	\$550
105.7.5	Fire alarm and detection systems and related equipment	
	(a) fire alarm system	\$610 first 20 devices + \$218 each addtl 20 devices
	1. new system	
	2. modification to an existing system	\$562 first 20 devices + \$218 each add 20 devices
	(b) fire sprinkler monitoring system	\$437
	(c) smoke control system	\$1037
	(d) smoke and heat vent systems	\$713
105.7.6	Fire pumps and related equipment	
	(a) new installation	\$1091
	(b) modifications or repairs to	\$437
105.7.7	Flammable and combustible liquids	
	(a) aboveground and underground storage tanks, including equipment	\$437
	(b) underground tank removal	\$487
	(c) vapor recovery	\$437
105.7.8	Hazardous materials	\$713
105.7.9	Industrial ovens	\$367
105.7.10	LP-gas	
	(a) new installation	\$562
	(b) modifications or repairs to	\$481
105.7.11	Private fire hydrants and fire protection water supplies	
	(a) private fire hydrant systems	\$873 per system
	(b) fire protection system water supply	\$655 per system
	(c) rural water supply systems	\$673 per system
	(d) temporary water supply systems	\$437 per system
105.7.12	Spraying or dipping	

	(a) new installation	\$393
	(b) modifications or repairs to	\$288
105.7.13	Standpipe systems	
	(a) new installation	\$719
	(b) modifications or repairs to	\$337
105.7.14	Temporary membrane structures and tents	\$280
105.7.15	Construction, alteration, or renovation of a building for which a building permit is required	
	(a) commercial: new or addition	
	1. 0 – 5,000 SQFT	\$764
	2. 5,001 – 10,000 SQFT	\$1280
	3. 10,001 – 20,000 SQFT	\$1649
	4. each additional 10,000 SQFT	\$287
	(b) commercial: alteration or renovation	
	1. 0 – 5,000 SQFT	\$568
	2. 5,001 – 10,000 SQFT	\$684
	3. 10,001 – 20,000 SQFT	\$868
	4. each additional 10,000 SQFT	\$144
	(c) residential: new, addition, alteration or renovation	\$327
105.7.16	Fire apparatus access, site improvements and related equipment	
	(a) roadway design	\$367
	(b) obstructions	
	gates	\$324
	traffic calming devices, and other manipulated barriers	\$273
	(c) temporary fire apparatus access roadways	\$327
	Miscellaneous system plans	\$562
	Miscellaneous construction permit	\$298 per hour
	Fuel modification	\$849
	Additional plan reviews	\$232 each
	Plan reviews or specialized consultation	\$313 + review
	<i>The use of an independent specialized consultant with expertise to conduct the review is sometimes necessary. Projects subject to this provision shall be so advised and provide to the District a document addressed to the District recognizing the advisory and accepting responsibility for resulting charges.</i>	type from Table 1 + consultant fees
	Additional field inspections	\$247 each
	Field inspections or tests after regular business hours	\$713 per hour 2 hour minimum
	<i>Fees assessed under this provision shall be due and payable prior to the action of the District. This provision is not a mandate on the District to normally provide this service. This service is subject to staff availability and does not mandate performance.</i>	
	Alternate materials and methods of construction review	\$300
	<i>*Plus any costs the District incurs should the use of an independent specialized consultant be necessary to evaluate the</i>	

	<i>submittal.</i>	
	Permit renewal or extension	Assessed at one half of the original fee

Part 2. OCCUPANCY INSPECTION FEES

The fees for state mandated occupancy inspections and state license care facility "Fire Clearance" services not part of a construction or operational permit shall be in accordance with Part 2, Table 2.

Table 2

REF.		FEE
	State Mandated Inspections	
1.	Public and private schools	\$0 annually
2.	Hotel, motel, lodging house, apartment house and dwelling, buildings, or similar (i.e. Group R, Division 1 & 2 occupancies) and structures accessory thereto (a) <15 dwelling units annually (b) 16-75 dwelling units annually (c) >76 dwelling units annually	\$262 \$404 \$749
3.	Jail or place of detention for persons charged with or convicted of a crime	\$822 bi-annually
4.	Additional field inspections	\$247 each
	State Licensed Facilities - Fire Clearance (850 Form)	
5.	Pre-inspection consultation	\$202
6.	Facilities with a capacity to serve not more than 6 clients	\$202
7.	Facilities with a capacity to serve more 6-25 clients	\$251
8.	Facilities with a capacity to serve 26 or more clients	\$327

Part 3. FIRE CODE OPERATIONAL PERMIT FEES

All Operational permits required by the California Fire Code and/or San Ramon Valley Fire Protection District ("District") Ordinance are renewable on the basis of inspection frequency. Operational permit fees are due and payable via invoice following the inspection as set forth in Part 3.

Operational permits required for new systems, processes, or uses necessitating a plan review shall have the initial fire code permit issued with the plan review in accordance with Part 1, Table 1.

Table 3

REF.	TYPE OF REVIEW	FEE
	Operational Permits	
105.6.1	Aerosol products	\$91
105.6.2	Amusement buildings	\$218
105.6.3	Aviation facilities	\$201
105.6.4	Carnivals and fairs	\$300
105.6.5	Cellulose nitrate film	\$201
105.6.6	Combustible dust-producing operations	\$138
105.6.7	Combustible fibers	\$205
105.6.8	Compressed gases	\$205
105.6.9	Covered mall buildings	\$251
105.6.10	Cryogenic fluids	\$138
105.6.11	Cutting and welding	\$201
105.6.12	Dry cleaning plants	\$138
105.6.13	Exhibits and trade shows	\$247
105.6.14	Explosives	\$46
105.6.15	Fire hydrants and valves	\$114
105.6.16	Flammable and combustible liquids	\$138
105.6.17	Floor finishing	\$201
105.6.18	Fruit and crop ripening	\$138
105.6.19	Fumigation and thermal insecticidal fogging	\$36
105.6.20	Hazardous materials	\$274
105.6.21	Hazardous production materials	\$274
105.6.22	High-piled storage	\$205
105.6.23	Hot work operations	\$69
105.6.24	Industrial ovens	\$227
105.6.25	Lumber yards and woodworking plants	\$69
105.6.26	Liquid or gas-fueled vehicles	\$69
105.6.27	LP-gas	\$47
105.6.28	Magnesium	\$69
105.6.29	Miscellaneous combustible storage	\$46
105.6.30	Open burning	\$116
105.6.31	Open flames and torches	\$100
105.6.32	Open flames and candles	\$100
105.6.33	Organic coatings	\$201
105.6.34	Places of assembly	\$205
105.6.35	Private fire hydrants	\$201
105.6.36	Pyrotechnic special effects material	\$327
105.6.37	Pyroxylin plastics	\$138
105.6.38	Refrigeration equipment	\$69
105.6.39	Repair garages and motor fuel-dispensing facilities	\$69
105.6.40	Rooftop heliports	\$201
105.6.41	Spraying or dipping	\$69

105.6.42	Storage of scrap tires and tire byproducts	\$201
105.6.43	Temporary membrane structures and tents	\$227
105.6.44	Tire-rebuilding plants	\$227
105.6.45	Waste products	\$227
105.6.46	Wood Products	\$227
105.6.47	Additional operational permits	\$227
105.6.48	Christmas tree sales	\$227
105.6.49	Model rocket	\$196

Part 4. GENERAL FEES

Miscellaneous reports, copying fees, standby personnel, safety officer or other listed general services for which the District has adopted user fees shall be in accordance with Part 4, Table 4.

Table 4

REF.	GENERAL FEES	FEE
	All reports, (Incident, Inspection, Investigation, Budget, CAFR, Board Packet)	Cost of reproduction, plus 10%
	Copy Charges	\$.10 per page; duplexed pages are charged as two pages
	GIS Maps (Digital Transfer)	Cost of reproduction, plus 10%
	Copies of photographs, discs, tapes or any other outsourced processed records	Cost of reproduction plus 10%
	Documentation Certification	\$5.00 or maximum allowable by law
	Returned Check Charge	\$25/check
	Late Payment Fee	10% of fee or \$10 (whichever is greater)
	CPR Training	\$40 per person
	Fire House Dinner	\$150
	Paramedic Field Internship	\$1,897
	Subpoenas A deposit of \$150.00 for each day that the specified employee is required to remain in attendance pursuant to the subpoena. The District shall then be reimbursed for traveling expenses and the full cost to the District of paying the employee, tabulated pursuant to the Service Rate below. If the actual expenses should later prove to be less than \$150.00 per day tendered, the excess of the amount shall be refunded. If the actual expenses should later prove to be more than the amount	

	deposited, the District may collect the balance from the party at whose request the subpoena is issued	
	Weed Abatement Program Administrative Fee	\$1,148
	Applicant Charges for Processing Address or Street Name Changes	\$80

"SERVICE RATE SCHEDULE". Unless waived by the District pursuant to Section 3 of the Fee Ordinance, a service rate shall be applied for the services rendered. This service rate shall be based upon the hourly rate, or overtime rate for the specific position or rank for the employee providing the services. In addition, this rate shall include an average benefit cost for safety employees and an average benefit cost for non-safety employees dependent on which classification of the specified employee. When determining whether the rate to be charged is the "overtime rate" or the "hourly rate," the overtime rate shall be used if the District is required to pay overtime to the specified employee. If the District is not required to pay overtime to the specific employee, then all hours shall be charged at the "hourly rate."

"EQUIPMENT RATE SCHEDULE". Apparatus and equipment rates shall be the current rate in effect under the California Fire Assistance Agreement or the Federal Emergency Management Agency equipment rate schedule, whichever applies.

Part 5. Information Technology Surcharge Fee

The schedule of fees included in Section 9, Part 1 through Part 3 is inclusive of a 5 percent surcharge for Information Technology to assist in ongoing technology needs to support the general operations of the Fire Prevention Division for which these fees are charged.



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 24, 2015

To: Board of Directors

From: Derek Krause, Deputy Chief, EMS/Logistics

Subject: The adoption of San Ramon Valley Fire Protection District Resolution No. 2015-05 to consider increasing the First Responder Assessment without Transport Fee and the Ambulance Transport fees and charges contained within Ordinance No. 30.

Background:

Resolution No. 2015-05 is consistent with the policy set forth by the Board of Directors for fiscal year 2014/2015 to establish fees at 100 percent cost recovery as adopted in Ordinance No. 30 and maintain a Consumer Price Index (CPI) adjustment for Fiscal Year 2015/2016. The CPI adjustment is based on the CPI Urban Wage Earners, San Francisco-Oakland-San Jose, CA region measured as of February 2015. The February 2015 annual adjustment was determined to be 1.9 percent.

In accordance with California Health and Safety Code Section 13916 *et seq.* the District Clerk published notice of the proposed action and public hearing in the San Ramon Valley Times and made Resolution No. 2015-05 along with supporting documentation available for public review at the District Administrative Building and on the District website.

Furthermore, it is noted that for the purposes of this regulatory action; the applicability of the California Environmental Quality Act (CEQA) to public agency projects is determined to be categorically exempt from environmental review because the involved action involves fees used to meet operating expenses.

Recommended Board Action:

Adopt by a majority roll call vote, the attached Resolution 2015-05.

Exhibit A
Resolution 2015-05 Schedule of Fees

Fees for services related to Ambulance Transport shall be charged as set forth in Table 1-A.

Part 1. Ambulance Transport Fees - Bundle Rates

Fees for services related to Ambulance Transport shall be charged as set forth in Table 1-A.

Table 1-A	
BUNDLED RATES FOR:	FEE
BLS	\$1075
ALS 1	\$1518
ALS 2	\$1609
Oxygen	\$107
Mileage	\$29.94 per mile

Part 2. First Responder Assessment Without Transport Fee

The First Responder Assessment Without Transport Fee shall be charged at \$468 per patient assessment.

RESOLUTION NO. 2015-05

A RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT INCREASING THE FIRST RESPONDER ASSESSMENT WITHOUT TRANSPORT FEE AND THE AMBULANCE TRANSPORT FEES AND CHARGES CONTAINED WITHIN ORDINANCE NO. 30

WHEREAS, it is necessary from time to time to revise the fees and charges that assist in defraying the costs of specific services provided by the San Ramon Valley Fire Protection District ("District"); and,

WHEREAS, pursuant to Health and Safety Code Section §13916 *et seq.*, and Government Code Section §6066, the District adopted Ordinance No. 30 on November 21, 2013 setting forth District fees and costs which are subject to reimbursement; and,

WHEREAS, The District has given notice of its intent to increase such fees and charges contained in Ordinance No. 30 as may be adopted by Resolution and noticed in accordance with Health and Safety Code Section §13916 *et seq.*, and Government Code Section §6066; and,

WHEREAS, Health and Safety Code Section §13916 (d) provides that the schedule of fees and charges established by Ordinance No. 30 must indicate an amount to be charged which is based on the estimated cost to provide the service; and,

WHEREAS, the District has determined, based on the services provided, that it may increase fees and charges based on an annual adjustment each July 1 based on the annual change in the Consumer Price Index (CPI) Urban Wage Earners, San Francisco-Oakland-San Jose, CA region, measured as of February of each year; and,

WHEREAS, the annual change in the Consumer Price Index (CPI) Urban Wage Earners, San Francisco-Oakland-San Jose, CA region, measured as of February 2015 was determined to be 1.9 percent; and,

WHEREAS, the fees and charges set forth in Exhibit A, attached hereto and made a part hereof, have been increased by a maximum of 2 percent rounded to the nearest whole number and found to be based upon the actual costs of performing such District services and are reasonable;

NOW THEREFORE BE IT RESOLVED by the District Board of Directors that:

1. Each of the recitals of this Resolution are found to be determinations of fact which are true and correct;
2. The fees and charges set forth in Exhibit A attached and incorporated by this reference shall be effective July 1, 2015;
3. The Board of Directors delegates its authority to the Fire Chief or his/her designee to administer the fees and charges as set forth in Exhibit A;
4. The fees and charges authorized by this Resolution are categorically exempt from review under the California Environmental Quality Act ("CEQA") as confirmed in CEQA Guidelines Section 15273.

PASSED, APPROVED AND ADOPTED on this 24th day of June, 2015 at a regular meeting of the District Board of Directors at San Ramon, State of California on a motion made by Director _____, seconded by Director _____ and duly carried with the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: _____

Jay Kerr
President, Board of Directors

ATTEST:

Donna Maxwell
Secretary, Board of Directors

APPROVED AS TO FORM:

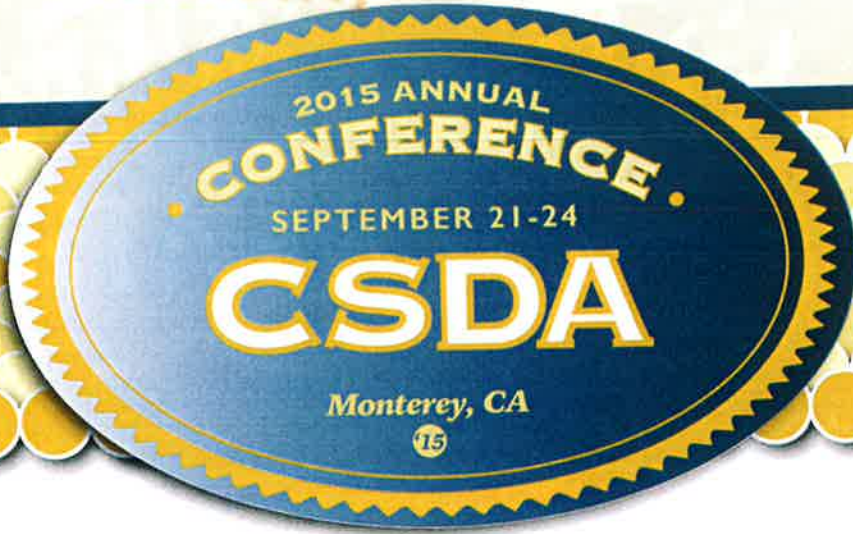
APPROVED TO CONTENT:

William D. Ross, District Counsel

Paige Meyer, District Fire Chief



[fresh content]



**California Special
Districts Association**
Districts Stronger Together

Ingredients: 100% California Special Districts Association Annual Conference, keynote speakers, breakout sessions, networking, large exhibit hall, receptions, beautiful location, many learning opportunities, no preservatives

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CORRESPONDENCE



Thank You

DEAR Chief PAIGE MEYER,

We want to Thank you and the Department for all the support we received while Jim Lee was ill and after his passing.

Thank you for the Flowers & YOUR support, The whole Department was Amazing, the Care group, the color guard, the pipe players, the OFFICE STAFF. YOUR Kindness will NEVER BE FORGOTTEN. THE LEE FAMILY.

Unit: RM31

Narrative

At 10:07 hours on Monday, April 6, 2015 (B-Shift), we responded to an EMS call. RM31, the first unit to arrive, was on scene at 10:15 hours (Code 2). The last unit cleared the scene at 11:03 hours.

The incident occurred at [REDACTED] in District 31004. This location can be referenced on map (TB) 652H3. The primary station for this address is 31 (800 San Ramon Valley Blvd Danville).

RM31 provided care and transport for one Pt. RM31 transported to SRRMC. See FPPM Mirchandani PCR for Pt. info.

Personnel (3) - Unit: RM31

Personnel

144 - Curtis Daniel Engineer

Personnel

334 - Mirchandani Mark Firefighter/Paramedic

Personnel

182 - Archuleta John Captain

Dear Fire Chief
We were so
pleased to get
such excellent help.
assistance was
needed and the
men were strong,
polite and friendly.
Thank you
very much for
all your help.
Betty [REDACTED]
Paul [REDACTED]



BOARD OF DIRECTORS

Newell Arnerich
Town of Danville Mayor

David E. Behring
The Wheelchair Foundation

Lisa Bobadilla
City of San Ramon

Kathy Chiverton
Discovery Counseling Center

Bill Clarkson
City of San Ramon Mayor

Robert Combs
J.Rockcliff Realtors

Vicki Harris
Chevron Corporation

Rachel Hurd
SRVUSD School Board

Marge Jensen
TouchStone Marketing

Henry Perezalonso
Town of Danville

Richard Price
PulsePoint Foundation

Gary Sloan
San Ramon Regional
Medical Center

Steve Wilcox
Summit Financial

Dominique Yancey
District Attorney's Office
Contra Costa County

April 15, 2015

Derek Krause
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

Dear Derek,

Many thanks for participating in Leadership's Regional Planning Day on Thursday, April 2nd. Your unique perspective and experience in the Fire Department were instrumental to our class members' overall understanding of the myriad issues facing our communities, and your contribution was very well received.

The success of Leadership San Ramon Valley depends on committed community members such as you who are willing to donate their time to help educate and enlighten our participants. We very much appreciate your commitment to our goals.

Yours truly,

Elaine Cortez Schroth
Executive Director

Elaine Cortez Schroth
Executive Director

Maxwell, Donna

From: Maxwell, Donna
Sent: Friday, May 22, 2015 8:57 AM
To: BCMail
Cc: Meyer, Paige; Martyn, Sonia
Subject: Thank you from a citizen

Good morning BC's,

Last night we received a call from Joann P [REDACTED]... She was calling from a rehab facility, having recently fractured her hip. She said it was the most pain she had ever been in, *in her lifetime*. She called to relay to the Chief that the crews that responded, listed below, "went above and beyond" for her. They were "gracious and calm and took care of everything." She said she wasn't the easiest patient to deal with at the time, because she was in so much pain. She has a PhD in Nursing, so she can relate to their job and was so impressed. She said after transport, they checked on her status. They then went back to her home and "fixed the rocks" that they had to move while providing assistance to her.

Please thank Captain Sauve, Engineer Sparkes, Firefighter/Paramedic Bakalar, Captain Terry, Engineer Walker and Firefighter/Paramedic Mirchandani for their outstanding service to Ms. P [REDACTED] on behalf of Chief Meyer. I've copied our HR Department to ensure this is noted in their personnel files.

Thank you,

Donna

Donna Maxwell, District Clerk
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583
Main (925) 838-6600
Direct (925) 838-6661
E-fax (925) 406-0807
dmaxwell@srvfire.ca.gov
www.firedepartment.org

Maxwell, Donna

From: Meyer, Paige
Sent: Friday, May 22, 2015 10:06 AM
To: Maxwell, Donna
Subject: FW: File Review

From: Ron Stevens [<mailto:ron@fireprotectionmgmt.com>]
Sent: Wednesday, April 08, 2015 5:04 PM
To: Pong, Kimmy
Cc: Kiefer, Christina; coster@betahg.com
Subject: RE: File Review

Kimmy: Thank you very much for providing the information I requested today. It is so nice to deal with a person who is responsive and pleasant! I appreciate the quick turn-around. I have to deal with many fire departments in the Bay Area, and sometimes I get so discouraged with the responses (or lack thereof) and attitudes. By providing the information to me I do not need to charge the client to completely redesign the fire sprinkler system to provide the information for the data plate. Thanks again, Ron



Ron Stevens
President
Fire Protection Management Inc.
4440 Grays Ct.
Concord, CA 94518
Phone (925) 602-1790
ron@fireprotectionmgmt.com

From: Pong, Kimmy [<mailto:kpong@srvfire.ca.gov>]
Sent: Wednesday, April 08, 2015 12:59 PM
To: 'ron@fireprotectionmgmt.com'
Subject: File Review

Hello,

Attached is a file regarding [REDACTED]

Please let me know if you have any other questions.

Thank you,
Kimmy Pong
925-838-6600

OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 24, 2015
To: Board of Directors
From: Lon Phares, Deputy Chief Operations
Subject: Monthly Operations Report for May 2015

Operations & Training

- Interviews held for Battalion Chief, Training Captain, Suppression Captain & Academy Coordinator Vacancies
- Conducted Quarterly Officer Meetings
- Command and Control Training for Command Staff
- State Fire Training Certification Track Updates Workshop
- Automatic Vehicle Locator Training
- Annual Fire Trail Maintenance Completed
- Battalion Chief Position Task Book Completed
- Annual Wildland Refresher Training in Progress
- Engineers Test Preparation
- 2015/2016 Budget Presentations
- High Angle Rescue Training on Mount Diablo – Stations 33, 34 & 35
- Multi-Company Drills & Company Performance Standards in Progress
- Probationary Captain & Firefighter Sign-offs in Progress

Special Teams

Hazardous Materials Team

- Quarter 2 Training – Shell Refinery

Technical Rescue Team

- Quarter 2 Training – Heavy Lifting Obstacle Course

Meetings

County Operations Coastal Regional Hazardous Materials Response Organization
County Chiefs CATF-4 Executive Committee County Training Officers

Standards of Cover Policy Compliance Report May 1, 2015 - May 31, 2015

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 269)			Suburban (Count = 98)			Rural (Count = 1)			Wilderness (Count = 5)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	6:48	6:55	8:00	8:04	7:40	15:00	6:12	11:40	45:00	36:08	33:33
		100%	100%		98%	100%		100%	100%		100%	100%

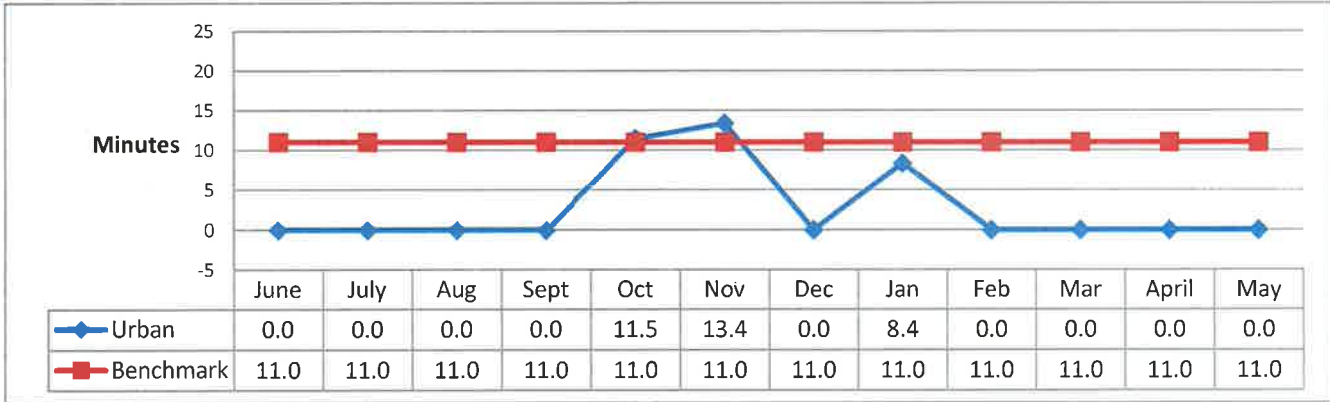
	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 1)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	11:00	0:00	13:25	12:00	12:00	18:07	21:00	0:00	0:00	45:00	0:00	0:00
		0%	25%		100%	25%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 118)			Suburban (Count = 45)			Rural (Count = 0)			Wilderness (Count = 2)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	9:08	8:59	10:00	9:36	9:20	21:00	0:00	13:40	45:00	33:42	35:34
		96%	100%		100%	100%		0%	100%		100%	100%

SOC Goal 7					
Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	0:43	0:49	2:00	1:57	1:56
	100%	100%		100%	100%

ERF Fire Response

Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4***Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile***

To confine fires near the room of origin, to stop wildfires less than 5 acres in size when noticed promptly, and to treat up to 5 medical patients at once, a multiple-unit response of at least 18 personnel should arrive within 11 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 8 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 12 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin, to care for medical patients upon arrival, and to initiate operations on serious wildland fires.

Goal 5***Hazardous Materials Response***

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6***Technical Rescue***

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

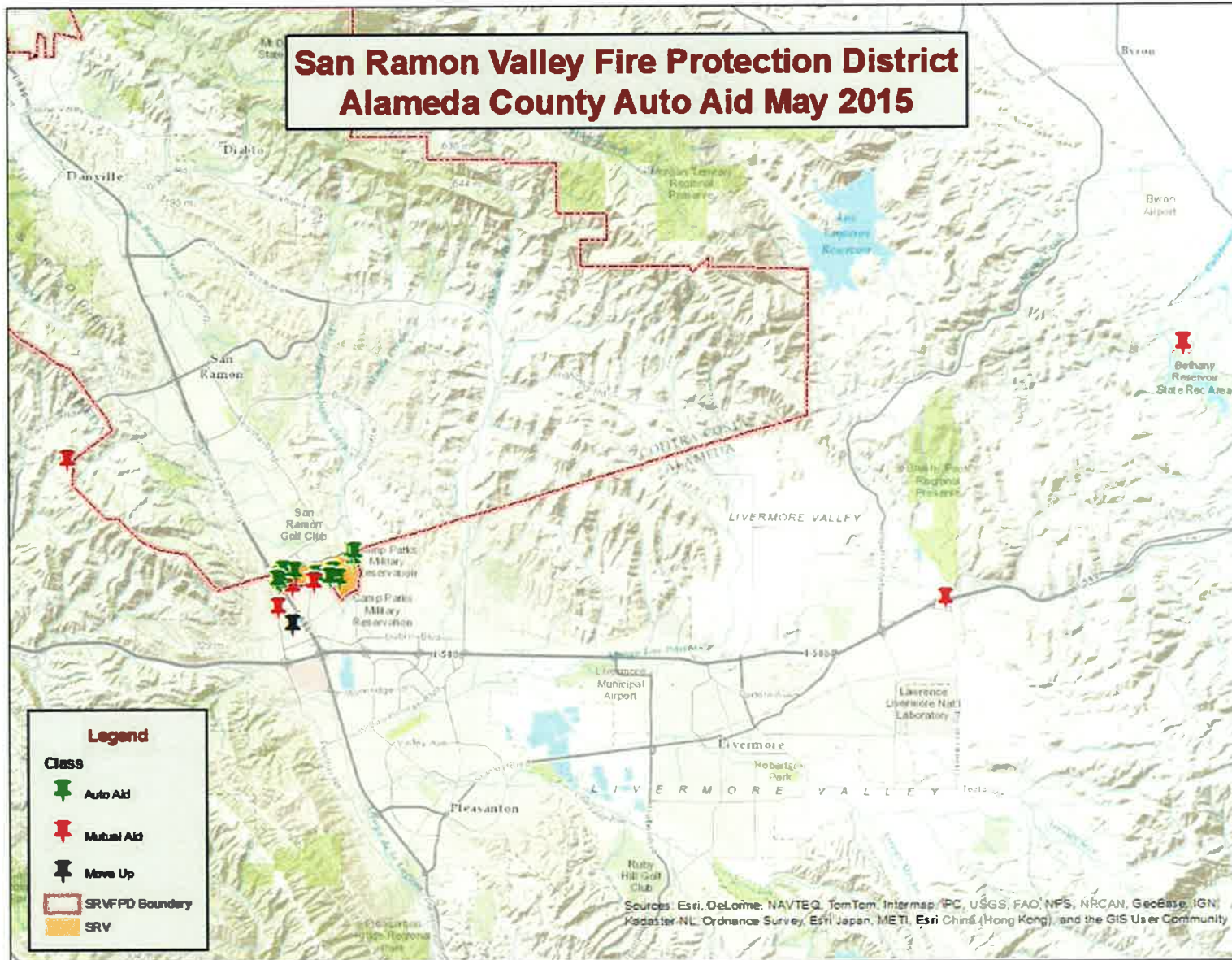
Goal 7***Call processing and turnout times***

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8***Effective Response Force for Advanced Life Support (ALS) Medical Emergencies***

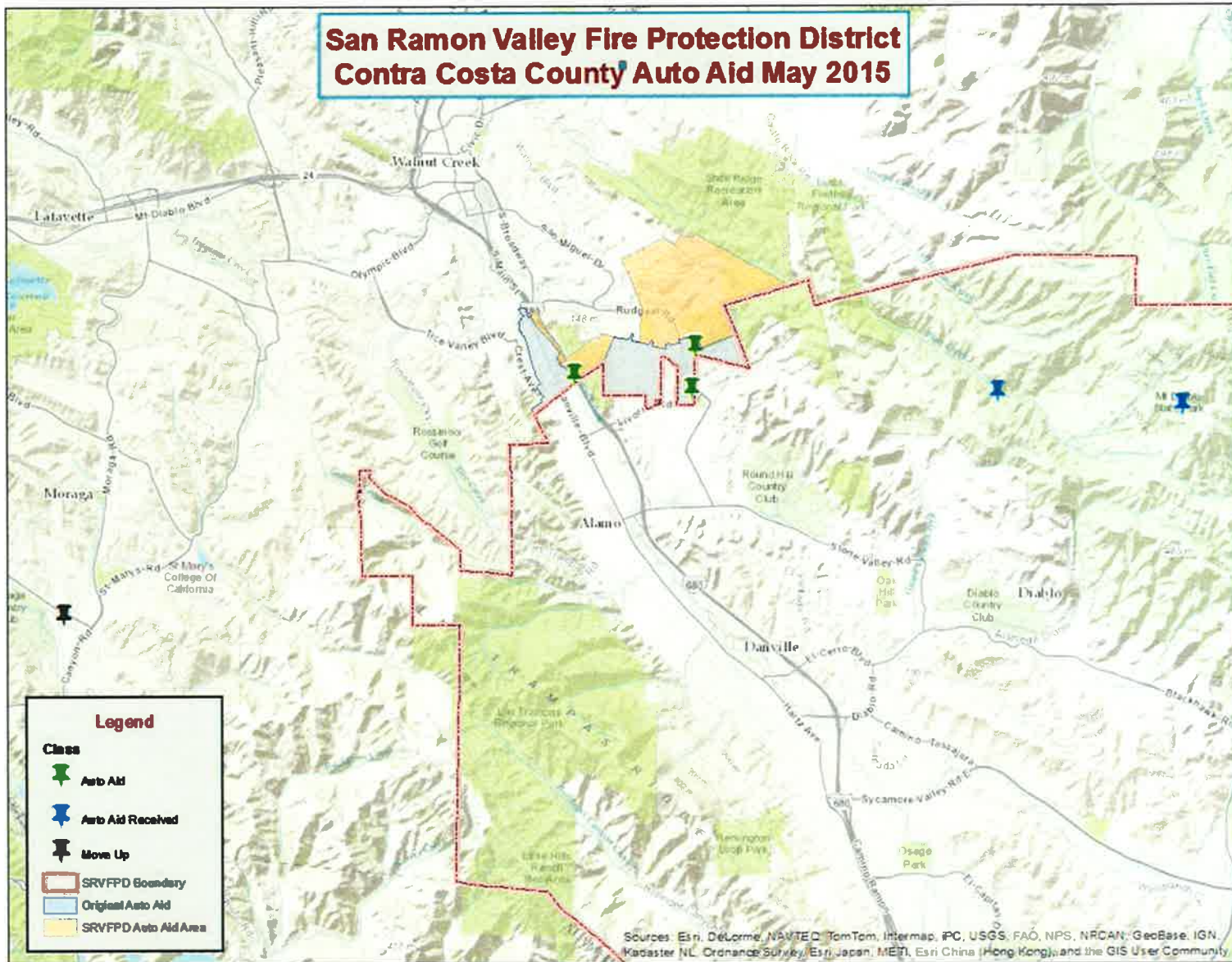
To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

San Ramon Valley Fire Protection District Alameda County Auto Aid May 2015



	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
Auto Aid Given	16	10	15	13	4	10	9	13	10	4	5	14
Mutual Aid Given	10	11	22	24	20	6	17	6	1	5	9	6
Mutual Aid Received	1	0	0	0	0	0	0	0	0	0	0	0
Move-up	0	3	2	0	3	0	1	0	0	3	0	2

San Ramon Valley Fire Protection District Contra Costa County Auto Aid May 2015



	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
Auto Aid Given	2	10	7	6	8	11	10	7	5	5	8	3
Mutual Aid Given	7	1	2	1	7	1	0	6	0	1	2	0
AA/MA Received	1	0	0	0	0	0	0	0	2	1	3	2
Move-up	0	2	0	0	2	0	0	4	0	0	1	1

EMS/LOGISTICS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 24, 2015
To: Board of Directors
From: Derek Krause, Deputy Chief – EMS/Logistics
Subject: Monthly EMS/Logistics Report for May 2015

EMS

1. EMS Field Saves Follow Up:
 - a. On June 4th the family of the infant visited the crews at Station #31 who were part of the team who saved their child – child is doing well
2. Windemere Ranch Middle School- 7th grade hands only CPR and AED use
3. EMS division did stand-by at AAA Teen Auto Mechanics Challenge
4. Helped serve breakfast with engine crews at SRRMC for Nurses week
5. Attended EMS Administrators Association of California in San Diego
6. Attended POST class to observe and provide technical advice for medical training for police officers at Alameda County Sheriffs Regional Training Center
7. Prepared FY 2015-2016 Employee and Board Budget Workshop presentations
8. Equipment
 - a. Ordered 2 mobile LIFEPAK 15 chargers for reserve ambulances
 - b. Distributed all Emerging Viral Disease Personal Protective Equipment to all stations
 - c. Rotated CHEMPAK medications with Centers of Disease Control resupply
9. Meeting Participation:
 - a. Attended Dealing with Dementia Class
 - b. Second meeting with Central County SWAT Team regarding development of a Tactical EMS Program
 - c. California Fire Chiefs Association EMS section meeting
 - d. Attended Residential Care Facility Workshop
 - e. County Medical Advisory Committee meeting
10. Ongoing:
 - a. EMS Quarter 2 completed on June 30th, Quarter 3 training being developed

Facilities

1. Ongoing:

Conducted preventive maintenance and repairs to effectively manage costs and maintain service
2. RFP prepared to go out in June: Exercise Equipment
3. Annual Inspection on District Fire Alarm System – completed
4. Annual Inspection on District Fire Sprinkler Alarm System – completed
5. Installation and implementation of new Fuel Management System (software, keys) – completed
6. Commenced drought-resistant landscape design, survey of Stations
7. Prepared FY 2015-2016 Employee and Board Budget Workshop presentations

Fleet

1. Annual inspections on all apparatus in progress
2. Apparatus pump testing and annual maintenance in progress
3. Prepared FY 2015-2016 Employee and Board Budget Workshop presentations
4. Conducted meetings and comparative analysis of fleet maintenance option to staff vehicle purchases
5. Ongoing:
 - a. Conducted preventive maintenance and repairs to effectively manage costs and maintain safety

Technology Systems

6. Participated in final setup and go-live of Communications Center 911 phone system
7. Completed migration of Administration servers to virtualization environment
8. Provided Automated Vehicle Location (AVL) training for Communications Center personnel
9. Revised and streamlined Communications Center radio console configuration
10. Prepared FY 2015-2016 Employee and Board Budget Workshop presentations
11. Broadcast Employee Budget Workshop to allow participation of all District personnel
12. Refreshed CAD map with updated Contra Costa County parcel data
13. Attended Regional Radio and District working group meetings

Communications Center

1. Implementation of the new 911 phone system in the Communications Center completed
2. Participated in a county wide Multi Casualty Incident (MCI) table top exercise
3. Participated in Automated Vehicle Location (AVL) training for Communications Center personnel
4. Facilitated Communications Center Division Meeting
5. Facilitated Reserve drill
6. Prepared FY 2015-2016 Employee and Board Budget Workshop presentations
7. Attended Project Management training seminar
8. Reserves assisted Town of Danville with the Devil Mountain Run

**FIRE PREVENTION
DIVISION**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 24, 2015
To: Board of Directors
From: Christina Kiefer, Fire Marshal
Subject: Report of Division Activities

Activities

Fire Prevention Activity Reports

Attached are the Fire Prevention Activity Reports for the month of May.

Residential Care Facility Fire and Life Safety Workshop

The 6th Annual Residential Care Facility Fire and Life Safety Workshop was held on May 12. In attendance were 60 administrators and 43 caregivers. The workshop was a great success due to the members of the Residential Care Facility Working Group led by Code Compliance Officer Debbie Vanek and Fire Inspector Natalie Probert. The workshop objectives are attached on the event flyer.

Exterior Hazard Abatement Program – Update

Initial inspections began on June 1, all first inspections were completed by June 9. Property owners have done an excellent job meeting the abatement standards. There were 311 "First Notice's" issued, this is approximately 200 less than last year. All Fire Prevention staff members have been involved in the compliance activities both in the field and at the office, it has been a great team effort. Fire Specialist Joyce Castro and Deputy Fire Marshal David Stevens completed much of the pre-event work to ensure inspection activities would be as efficient as possible.

Fourth of July Activities

Fire Prevention staff will be visiting neighborhoods educating residents that any type of firework is illegal in Contra Costa County. Fireworks will be confiscated if found. A private fireworks display will be held at Blackhawk Country Club on July 3.

New Fire Station 32 Update

Staff attended the Alamo MAC meeting on June 2. The Alamo MAC supported the design of the fire station. Final design documents were sent to Contra Costa County Planning Division for compliance review.

Business Partnerships

The HeartSafe Committee attended the Bishop Ranch Health Fair and trained 92 people in Hands Only CPR and the use of an AED. Staff members Debbie Vanek and Danielle Bell have also been working with PG&E to improve their emergency preparedness efforts for each of their facilities within the District.

Upcoming Public Education Classes and Events Scheduled

Event	Location	Date/Time
Danville Fine Arts Faire	Downtown Danville	June 20 and 21 (9:00am-6:00pm)
CERT CEC- PG&E Presentation	Administration Building	June 25(6:30-9:30pm)



6th Annual Residential Care Facility (RCF) Fire and Life Safety Workshop

**Creekside Community Church
1350 Danville Blvd, Alamo, CA 94507
Tuesday, May 12, 2015**

11:45 AM - 12:30 PM -	Registration
12:45 - 1:00 PM -	Opening Comments
1:00 - 2:30 PM -	Ask The Experts
2:30 - 4:00 PM -	Break Out Sessions
4:00 - 4:15 PM -	Evaluations and Certificates

Featured Topics:

Ask The Experts Panel

**Featuring Community Care Licensing, Contra Costa County Ombudsman,
City of San Ramon Crime Prevention, San Ramon Regional Hospital Stroke Coordinator,
San Ramon Valley Fire, and Hospice of the East Bay**

Hands on Skills - Fire Extinguisher Training

Presented by San Ramon Valley Fire

How to Conduct a Comprehensive and Safe Fire Drill

**Presented by Meryl McCormack, Geriatric Clinical Specialist
Professional Home Care Associates, and San Ramon Valley Fire**

Stroke - Signs and Recognition

Presented by Vicki Wynn, San Ramon Regional Hospital

POLST Form - Parts A and B

Presented by Andy Swartzell, San Ramon Valley Fire

**RCFE CEU Provider: VENDOR #2000313-740-2 Course Approval Pending for 3 Contact
Hours. Participants must be present for the entire workshop to receive contact hours.**

Registration information on page 2



6th Annual Residential Care Facility (RCF) Fire and Life Safety Workshop

Workshop Objectives:

- Define the role of Community Care Licensing and of the Contra Costa County Ombudsman
- Describe Crime Prevention strategies for a vulnerable population
- Describe when it's appropriate to call 9-1-1 for lift assist
- Describe when to contact 9-1-1 when hospice is providing care for a resident
- Describe services offered by hospice for the grieving caregiver
- Describe how to conduct a safe and effective emergency evacuation drill at a 6 bed facility
- Demonstrate proper completion of Part A and B of the updated POLST form
- Recognize signs and symptoms of a stroke using the F.A.S.T method
- Demonstrate proper use of a fire extinguisher

Registration:

Registration for this year's workshop will be done over the internet through "Constant Contact".

Each carehome can register 1 administrator and 2 caregivers.

Registration is limited to the first 150 participants. So administrators need to register early to make sure there are seats available.

It is really easy to register, just follow these simple steps:

- 1. Click [here](http://tinyurl.com/FireLifeSafety) or copy and paste the following link <http://tinyurl.com/FireLifeSafety> into your website browser.**
- 2. Scroll down to "Register Now" and click on the button.**
- 3. Administrator will need to fill out the form.**
- 4. You may add up to 2 caregivers.**
- 5. Then click on "Register" towards the bottom.**
- 6. You should receive a confirmation email shortly afterwards.**
- 7. For technical assistance, please call Lambda Clausen at Hospice of the East Bay at (925) 887-5678 or email her at lambda@hospiceeastbay.org.**

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
FIRE PREVENTION DIVISION
MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT - May 2015**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CODE COMPLIANCE													
INSPECTIONS	130	73	128	61	36	0	0	0	0	0	0	0	428
REINSPECTIONS	156	195	179	241	119	0	0	0	0	0	0	0	890
TOTAL *	286	268	307	302	155	0	0	0	0	0	0	0	1318

OCCUPANCY PERMITS	44	22	52	59	11	0	0	0	0	0	0	0	188
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ANNUAL INSPECTION PROGRAM													
TOTAL INSPECTABLE OCCS	1427	1427	1427	1427	1427	1427	1427	1427	1427	1427	1427	1427	1427
TOTAL STARTED YTD †	94	65	108	50	88	0	0	0	0	0	0	0	405
% STARTED YTD	6.59%	4.56%	7.57%	3.50%	6.17%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	28.38%
TOTAL COMPLETED YTD ‡	88	57	93	47	47	0	0	0	0	0	0	0	332
% COMPLETED YTD	6.17%	3.99%	6.52%	3.29%	3.29%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	23.27%

CONSTRUCTION													
NEW PROJECTS	134	46	60	62	80	0	0	0	0	0	0	0	382
PLAN REVIEWS SUBMITTED	67	112	129	97	130	0	0	0	0	0	0	0	535
PLAN REVIEWS COMPLETED	95	115	113	117	113	0	0	0	0	0	0	0	553
INSPECTIONS	65	73	97	69	79	0	0	0	0	0	0	0	383

* Includes all code compliance inspections; Annual inspection program inspections, temporary tents, fireworks display, etc.
 † Includes occupancies within annual inspection program that have had the initial inspection completed.
 ‡ Includes occupancies within annual inspection program that are in compliance and have no outstanding corrections needed.

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE PREVENTION DIVISION

MONTHLY PLAN REVIEW INTAKE REPORT

May 2015

PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED
Union Bank	Fire alarm and detection systems and related equipment	05/01/2015 08:35:19	05/04/2015 14:28:33
South Wing Parking Structure	Automatic fire-extinguishing systems	05/01/2015 09:49:00	05/13/2015 13:55:04
Wisotsky Residence	Construction, alteration, or renovation of a building	05/01/2015 14:30:12	05/07/2015 11:38:22
Wisotsky Residence	Automatic fire-extinguishing systems	05/04/2015 08:13:50	05/11/2015 13:56:38
Gonser Residence	Construction, alteration, or renovation of a building	05/04/2015 08:52:35	05/04/2015 10:19:14
VR15-1018 Request for Variance for existing non-conforming garage	Planning and site development review	05/04/2015 09:06:02	05/04/2015 09:11:27
VR15-1019 - (3) Variances, (2) for new addition and extending roof line	Planning and site development review	05/04/2015 09:23:55	05/04/2015 09:28:57
DP 15-300-004 - Concept Review - Summit Senior Living	Planning and site development review	05/04/2015 09:38:11	05/04/2015 09:51:04
MS 15-910-002, RZ 15-600-001 and MX 15-350-002 - creation of (3) parcels	Planning and site development review	05/04/2015 10:19:56	05/04/2015 10:25:03
New Single-Family Dwelling	Planning and site development review	05/04/2015 11:01:57	05/04/2015 11:52:27
LP15-2015 - Upgrade wireless equipment	Planning and site development review	05/04/2015 12:29:28	05/04/2015 12:34:10
Kim Kulhmann	Construction, alteration, or renovation of a building	05/04/2015 13:04:52	05/05/2015 08:07:17
Schrader Family Home - 15 Alamo Oaks Lane	Construction, alteration, or renovation of a building	05/04/2015 13:59:06	05/08/2015 07:35:41
Gioffre Residence	Automatic fire-extinguishing systems	05/04/2015 14:19:35	05/11/2015 15:01:06
533 Crocus Hill Ct Iriana Lot 22 Plan 3 - VOID	Automatic fire-extinguishing systems	05/04/2015 14:25:49	05/05/2015 09:44:19
537 Crocus Hill Ct Iriana Lot 21 Plan 5 - VOID	Automatic fire-extinguishing systems	05/04/2015 14:30:25	05/05/2015 08:53:24
541 Crocus Hill Ct Iriana Lot 20 Plan 3 - VOID	Automatic fire-extinguishing systems	05/04/2015 14:35:32	05/05/2015 09:44:52
3415 Ironwood Dr Avanti Heights Lot 41 Plan 2	Automatic fire-extinguishing systems	05/04/2015 14:37:43	05/05/2015 09:51:53
3416 Ironwood Dr Avanti Heights Lot 51 Plan 3	Automatic fire-extinguishing systems	05/04/2015 14:40:53	05/05/2015 09:52:21
Podva-Redhawk SD 9309	Fire apparatus access, site improvements and related equipment	05/04/2015 15:22:47	05/11/2015 16:46:52
3399 Ironwood Dr Avanti Heights Lot 38 Plan 2	Automatic fire-extinguishing systems	05/04/2015 16:00:13	05/05/2015 09:52:46
DP 15-300-002 & AR 15-200-005 San Ramon Valley Apartments	Planning and site development review	05/05/2015 10:01:58	05/05/2015 12:23:29
Cesar Del Castillo	Construction, alteration, or renovation of a building	05/05/2015 10:17:56	05/05/2015 10:37:09
Reutlinger Community for Jewish Living	Construction, alteration, or renovation of a building	05/05/2015 10:33:16	05/12/2015 09:58:15
181 Lucy Ln	Miscellaneous System Plans	05/05/2015 13:24:28	05/12/2015 10:46:44
500 Crocus Hill Ct Iriana Lot 31 Plan 4	Automatic fire-extinguishing systems	05/05/2015 14:11:10	05/05/2015 14:22:01
504 Crocus Hill Ct Iriana Lot 32 Plan 3	Automatic fire-extinguishing systems	05/05/2015 15:10:52	05/05/2015 15:11:46
508 Crocus Hill Ct Iriana Lot 33 Plan 5	Automatic fire-extinguishing systems	05/05/2015 15:12:45	05/05/2015 15:13:22
VR 15-1021 Variance for 8 feet side yard for new pool and spa	Planning and site development review	05/05/2015 15:59:18	05/05/2015 16:03:31
MS851-2015 & DEV15-0023 (4) new single family dwellings	Planning and site development review	05/05/2015 16:20:52	05/05/2015 16:29:07
Best Brains Tutoring Center	Construction, alteration, or renovation of a building	05/06/2015 08:49:16	05/06/2015 09:30:28
Blue Gingko	Automatic fire-extinguishing systems	05/06/2015 10:10:10	05/06/2015 10:40:06
Panera Bread Bakery	Automatic fire-extinguishing systems	05/06/2015 11:36:08	05/06/2015 10:19:27
Panera Bread Bakery	After hours plan review and inspection	05/06/2015 11:37:37	05/08/2015 08:43:47
Schrader Family Home - 15 Alamo Oaks Lane	Automatic fire-extinguishing systems	05/06/2015 12:39:04	05/15/2015 16:16:41
New Residential Bldg #4 Danala Farms	Automatic fire-extinguishing systems	05/06/2015 14:18:20	05/14/2015 08:36:45
MUP 15-501-012 Donor Network West Lab	Planning and site development review	05/06/2015 15:34:13	05/07/2015 08:18:28
Yersen Gelato	Construction, alteration, or renovation of a building	05/07/2015 09:04:00	05/07/2015 09:05:15
2211 San Ramon Valley Blvd Nail Salon	Construction, alteration, or renovation of a building	05/07/2015 10:01:06	05/07/2015 10:41:40
Underground repair @ 150 Alamo Plaza	Private fire hydrants and fire protection water supplies	05/07/2015 10:10:18	05/07/2015 10:56:23

Panera Bread Bakery	Automatic fire-extinguishing systems	05/07/2015 10:20:18	05/08/2015 08:44:09
Tassajara Village Suite B and C	Construction, alteration, or renovation of a building	05/07/2015 11:02:01	05/14/2015 09:10:39
Reutlinger Community for Jewish Living	Automatic fire-extinguishing systems	05/07/2015 11:07:41	05/07/2015 11:08:09
Dorris-Eaton School	Fire alarm and detection systems and related equipment	05/07/2015 14:22:42	05/15/2015 16:28:28
3160 Crow Canyon Rd 150	Automatic fire-extinguishing systems	05/07/2015 14:27:09	05/14/2015 10:50:16
MUP 15-501-011 Brouwers Large Family Day Care	Planning and site development review	05/08/2015 10:07:22	05/08/2015 10:14:25
MUP 15-501-010 Gopala Large Family Day Care	Planning and site development review	05/08/2015 10:23:07	05/08/2015 10:26:22
Brazeel, Chris residence	Construction, alteration, or renovation of a building	05/08/2015 10:28:53	05/15/2015 16:23:18
MUP 15-501-007 Jue's Taekwon-Do martial arts studio	Planning and site development review	05/08/2015 10:34:10	05/08/2015 10:51:03
MUP 15-501-009 Kumon Learning Center	Planning and site development review	05/08/2015 12:03:29	05/08/2015 12:37:54
VR15-1008 Variance for 272 sq ft addition	Planning and site development review	05/08/2015 15:28:35	05/08/2015 15:31:51
DP15-03005 Lot Line Adjustment Gale Ranch	Planning and site development review	05/08/2015 15:36:22	05/08/2015 15:38:18
MUP 15-501-008 Rong Large Family Day Care	Planning and site development review	05/08/2015 15:47:33	05/08/2015 15:51:21
1457 Bayberry View Ln SD 8971 Plan 3 Lot 49	Automatic fire-extinguishing systems	05/11/2015 09:36:15	05/19/2015 12:33:27
1453 Bayberry View Lane SD 8971 Plan 2 Lot 50	Automatic fire-extinguishing systems	05/11/2015 09:39:47	05/19/2015 12:41:07
Bishop Ranch Vet Clinic	Automatic fire-extinguishing systems	05/11/2015 10:21:07	05/18/2015 10:52:40
1449 Bayberry View Lane SD 8971 Plan 1	Automatic fire-extinguishing systems	05/11/2015 16:51:44	05/19/2015 12:42:46
Panera Bread Bakery	Fire alarm and detection systems and related equipment	05/12/2015 14:30:17	05/19/2015 16:25:44
Gale Ranch Phase 4 SD 9297 Roadway Design	Fire apparatus access, site improvements and related equipment	05/12/2015 14:30:27	05/19/2015 16:51:41
MUP 15-501-013 San Ramon Urgent Care	Planning and site development review	05/12/2015 14:35:14	05/12/2015 14:37:42
Genius Kids	Construction, alteration, or renovation of a building	05/13/2015 10:49:12	05/20/2015 13:38:39
Tassajara Village Suite B and C	Automatic fire-extinguishing systems	05/14/2015 09:52:52	05/15/2015 14:59:57
Pinto Residence	Construction, alteration, or renovation of a building	05/14/2015 10:19:39	05/14/2015 10:22:49
San Ramon Urgent Care & Clinic	Automatic fire-extinguishing systems	05/14/2015 10:37:49	05/20/2015 15:40:06
School of Rock	Construction, alteration, or renovation of a building	05/15/2015 11:34:28	05/21/2015 14:07:02
VR15-1022 - 400 sq ft 3-story addition	Planning and site development review	05/15/2015 14:09:07	05/15/2015 14:52:24
Iriana Lot 34 Plan 3	Automatic fire-extinguishing systems	05/15/2015 14:21:01	05/18/2015 15:24:44
Iriana Lot 35 Plan 4	Automatic fire-extinguishing systems	05/15/2015 14:27:28	05/18/2015 15:23:53
Avery Lot 510 Plan 3	Automatic fire-extinguishing systems	05/15/2015 14:30:39	05/26/2015 11:15:16
Avery Lot 508 Plan 2	Automatic fire-extinguishing systems	05/15/2015 14:35:00	05/26/2015 11:17:30
Avery Lot 511 Plan 2	Automatic fire-extinguishing systems	05/15/2015 14:38:28	05/26/2015 11:17:47
Avery Lot 513 Plan 3	Automatic fire-extinguishing systems	05/15/2015 14:43:12	05/26/2015 11:18:09
Avery Lot 506 Plan 3	Automatic fire-extinguishing systems	05/15/2015 14:45:41	05/26/2015 11:18:30
Avery Lot 505 Plan 2	Automatic fire-extinguishing systems	05/15/2015 14:49:23	05/26/2015 11:18:52
Panera Bread Bakery	Construction, alteration, or renovation of a building	05/15/2015 14:58:09	05/26/2015 10:39:31
Avery @Alamo Creek Plan 1 Lot 509	Automatic fire-extinguishing systems	05/15/2015 16:10:31	05/22/2015 11:55:59
Residence - Figueira	Automatic fire-extinguishing systems	05/15/2015 16:16:57	05/22/2015 12:34:59
Libby Residence	Fire apparatus access, site improvements and related equipment	05/15/2015 16:32:13	05/21/2015 16:06:22
Share Tea	Construction, alteration, or renovation of a building	05/18/2015 10:47:14	05/22/2015 16:10:30
Whole Foods - Bathroom TI	Construction, alteration, or renovation of a building	05/19/2015 09:39:23	05/19/2015 09:41:57
Messing Residence Photovoltaic	Miscellaneous System Plans	05/19/2015 10:15:59	05/19/2015 10:30:37
Emergency Underground Repair	Private fire hydrants and fire protection water supplies	05/19/2015 10:23:26	05/27/2015 08:49:38
Hill Residence	Construction, alteration, or renovation of a building	05/19/2015 10:55:59	05/27/2015 08:52:53
Central Area Phase 1	Automatic fire-extinguishing systems	05/19/2015 11:29:10	05/19/2015 11:31:28
3160 Crow Canyon Rd 150	Automatic fire-extinguishing systems	05/19/2015 12:16:38	05/19/2015 12:16:03
Sprint FS16XC012	Miscellaneous System Plans	05/19/2015 14:11:49	05/26/2015 15:26:04

Sprint FS16XC012	Battery Systems	05/19/2015 14:16:05	05/26/2015 15:28:02
Singh Residence	Automatic fire-extinguishing systems	05/19/2015 14:51:28	05/28/2015 13:35:55
Residential SFD	Construction, alteration, or renovation of a building	05/20/2015 09:44:40	05/27/2015 15:17:39
Engeo Incorporated	Automatic fire-extinguishing systems	05/20/2015 10:09:02	05/27/2015 15:01:08
Palo Alto Medical Foundation Danville Care Center	Construction, alteration, or renovation of a building	05/20/2015 10:11:55	05/27/2015 16:17:46
Dorris-Eaton School	Fire alarm and detection systems and related equipment	05/20/2015 11:49:08	05/28/2015 08:52:41
Orchard Supply	Automatic fire-extinguishing systems	05/20/2015 11:52:58	
Steward New 2nd Dwelling Unit	Automatic fire-extinguishing systems	05/20/2015 13:02:53	
Severn Residence	Automatic fire-extinguishing systems	05/20/2015 13:05:50	
Panera Bread Bakery	Automatic fire-extinguishing systems	05/20/2015 13:34:16	
Building 600 Fire Alarm Replacement	Fire alarm and detection systems and related equipment	05/20/2015 15:38:59	
CTDN Donor Network	After hours plan review and inspection	05/21/2015 10:14:31	
Old Danville Hotel Historical Building	Fire alarm and detection systems and related equipment	05/21/2015 10:50:44	
Chevron SRCP - Bldg D & G	Construction, alteration, or renovation of a building	05/21/2015 12:30:31	05/21/2015 12:36:58
Tassajara Village Suite B and C	Automatic fire-extinguishing systems	05/21/2015 14:16:53	
Manju Yadav	Construction, alteration, or renovation of a building	05/21/2015 15:25:53	
Weymouth Residence	Automatic fire-extinguishing systems	05/22/2015 11:14:32	
San Ramon Library Renovation and Expansion	Construction, alteration, or renovation of a building	05/22/2015 11:18:32	
Dorris-Eaton School	Automatic fire-extinguishing systems	05/22/2015 11:30:00	
Renovation of AT&T Dining Facility (Twon Hall Phase II Roundhouse)	Construction, alteration, or renovation of a building	05/22/2015 11:38:48	
306 Urhart Ct Avanti Lot 36 Plan 3	Automatic fire-extinguishing systems	05/22/2015 12:43:27	05/22/2015 14:32:43
Schrader Family Home - 15 Alamo Oaks Lane	Automatic fire-extinguishing systems	05/22/2015 13:07:49	
Roadway Access	Fire apparatus access, site improvements and related equipment	05/22/2015 13:22:14	
312 Urhart Avanti Lot 35 Plan 1	Automatic fire-extinguishing systems	05/22/2015 14:33:37	05/22/2015 14:36:06
311 Urhart Ct Avanti Lot 34 Plan 3	Automatic fire-extinguishing systems	05/22/2015 14:37:03	05/22/2015 14:39:27
520 Crocus Hill Ct Iriana Lot 36 Plan 3	Automatic fire-extinguishing systems	05/22/2015 14:41:30	05/22/2015 14:43:28
524 Crocus Hill Ct Iriana Lot 37 Plan 5	Automatic fire-extinguishing systems	05/22/2015 14:44:12	05/22/2015 14:46:06
528 Crocus Hill Ct Iriana Lot 38 Plan 3	Automatic fire-extinguishing systems	05/22/2015 14:46:29	05/22/2015 14:49:56
Residential SFD	Automatic fire-extinguishing systems	05/22/2015 15:13:20	
Residential Photovoltaic	Miscellaneous System Plans	05/26/2015 11:40:38	05/26/2015 11:48:22
Residence	Construction, alteration, or renovation of a building	05/26/2015 13:02:14	
Starbucks	Construction, alteration, or renovation of a building	05/27/2015 10:12:09	05/27/2015 10:27:27
Piatti	Construction, alteration, or renovation of a building	05/27/2015 10:39:32	05/27/2015 10:44:02
120 Valle Vista Dr remodel	Construction, alteration, or renovation of a building	05/27/2015 11:40:17	
Ivy Residence	Construction, alteration, or renovation of a building	05/27/2015 12:59:52	
2 Tyler Ct Lot 1	Automatic fire-extinguishing systems	05/27/2015 13:17:58	
Temporary Kindergarten Portable	Construction, alteration, or renovation of a building	05/28/2015 11:33:38	
Blackhawk Montessori	Fire alarm and detection systems and related equipment	05/28/2015 13:03:40	
Blackhawk Montessori	After hours plan review and inspection	05/28/2015 13:06:10	
Maragita Lachica	After hours plan review and inspection	05/28/2015 16:05:07	
Chernomordikov Residence	Construction, alteration, or renovation of a building	05/28/2015 16:14:15	
Gill Residence	Construction, alteration, or renovation of a building	05/28/2015 16:37:10	
Starbucks	Automatic fire-extinguishing systems	05/29/2015 13:40:43	
Trash Enclosure	Construction, alteration, or renovation of a building	05/29/2015 14:48:44	

ADMINISTRATIVE SERVICES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 24, 2015
To: Board of Directors
From: Ken Campo, Financial Consultant
Re: Monthly Administrative Services Report for May 2015

Financials:

- Balance Sheet
- Revenues: Budget v. Actual (All Funds)
- General Fund Expenditures: Budget v. Actual (2011/12-2014/15)
- Monthly General Fund Revenue/Expense History (2010/11-2014/15)
- Capital, Debt Service, SRVF Community Fund Expenditures: Budget v. Actual (2011/12-2014/15)
- Employee Illness/Injury Report
- Monthly Overtime Analysis

Meetings/Activities:

Finance:

- Prepared and presented FY2015/16 Proposed Budget, 10-Year Financial Plan and 12-Year Capital Improvement Plan to Employees and the Board.
- Met with bank representatives to discuss feasibility of upgrading District payment systems such as online bill pay, electronic funds transfer and purchase cards which will streamline current business processes.
- Met with document management vendors to understand process for upgrading to electronic document management system which will streamline current business processes.
- In conjunction with Human Resources, reviewed current Worker's Compensation program and explored options for improvement of service delivery and efficiency.
- Finalized District's updated Purchasing Policy based on District Counsel input and distributed for internal review.

Human Resources:

- Prepared and distributed the promotional job announcement for Fire Engineer
- Collaborated with the Fire Marshal regarding the recruitment for the Office Assistant II

- Provided staff assistance for the selection interview for Fire Captain (Training)
- Continued the planning process for the upcoming Firefighter recruitment
- Assisted the Fire Chief in the planning for the contract for services with the City of San Ramon for Police Dispatch services
- Implemented the provisions for Amendment #1 for the Fire Chief's employment agreement with the District
- Distributed three policies for internal review preliminary to adoption

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
COMBINED BALANCE SHEET OF ALL FUND TYPES
May 31, 2015**

	GOVERNMENTAL FUND TYPES						AGENCY	ACCOUNT	GROUPS	Totals (Memo Only)
	General	Budget	Debt	Capital	Federal Grant	Special	CERT	General	General	
	Fund - 100	Stabilization - 110	Service Fund - 200	Projects Fund - 300	Capital Projects Fund - 310	Revenue Fund - 400	PROGRAM Fund - 700	Fixed Assets Fund - 800	Long-Term Debt Fund - 900	
ASSETS										
Cash - Bank of the West	\$ (1,629,185)	\$ 38,714	\$ -	\$ 3,070,025	\$ -	\$ 10	\$ 51,371	\$ -	\$ -	\$ 1,530,936
Cash - Bank of the West Money Market @ 0.09%	1,000,399									1,000,399
Cash - Bank of the West Workers' Compensation	(28,235)									(28,235)
Cash - Comerica Flexible Spending	10,714									10,714
Petty Cash	1,250									1,250
Investments - LAIF @ 0.25%	37,820,429	1,969,580					3,394			39,793,403
Investments - LAIF Market Value Adjustment	8,981									8,981
Investments - Bank of the West @ 1.28% avg		10,140,635								10,140,635
Cash with Fiscal Agent (Note #1)			7,923							7,923
Investments - US Bank @ 0.23% avg				5,000,000						5,000,000
Accounts Receivable	20,405									20,405
Interest Receivable										-
Prepaid Expenses/Deposits	1,835,603			238,000						2,073,603
Land								7,105,802		7,105,802
Buildings & Improvements/Construction								28,076,383		28,076,383
Equipment								26,828,971		26,828,971
Accumulated Depreciation								(29,103,569)		(29,103,569)
Amount to be Provided for General Long Term Debt										21,580,012
Total Assets	\$ 39,040,361	\$ 12,148,929	\$ 7,923	\$ 8,308,025	\$ -	\$ 10	\$ 54,765	\$ 32,907,587	\$ 21,580,012	\$ 114,047,612
LIABILITIES										
Accounts Payable	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Expenses	2,018,207									2,018,207
Deposits Payable	12,259									12,259
Long Term Debt:										
(1) Certificates of Participation									14,826,000	14,826,000
(2) Vehicle Lease									1,532,120	1,532,120
Claims Payable	10,714								3,642,000	3,652,714
Compensated Absences									1,579,892	1,579,892
Total Liabilities	2,041,180	-	-	-	-	-	-	-	21,580,012	23,621,192
FUND EQUITY										
Investment in General Fixed Assets								32,907,587		32,907,587
Non-Spendable Fund Balance				238,000						238,000
Restricted Fund Balance			7,923							7,923
Committed Fund Balance:										
Dry Period Funding	36,917,962									36,917,962
Budget Stabilization	-	11,100,190								11,100,190
Workers' Compensation Claims	-	1,000,000								1,000,000
Budget Stabilization	-									-
Capital Projects				8,058,861						8,058,861
Assigned Fund Balance:										
Other Assigned Fund Balance	81,219			11,164		10				92,393
Unassigned Fund Balance	-	48,739					54,765			103,504
Total Fund Balance	36,999,181	12,148,929	7,923	8,308,025	-	10	54,765	32,907,587	-	90,426,420
Total Liabilities and Fund Equity	\$ 39,040,361	\$ 12,148,929	\$ 7,923	\$ 8,308,025	\$ -	\$ 10	\$ 54,765	\$ 32,907,587	\$ 21,580,012	\$ 114,047,612

Note 1 - US Bank:

Reserve Fund (COP 2003) Market Value \$29; Interest Rate 0.03% (Money Market Fund)
Lease Fund (COP 2003) Market Value \$5; Interest Rate 0.00% (Money Market Fund)
Reserve Fund (COP 2006) Market Value \$7,885; Interest Rate 0.03% (Money Market Fund)
Lease Fund (COP 2006) Market Value \$2; Interest Rate 0.00% (Money Market Fund)
Reserve Fund (COP 2015) Market Value \$5,000,000. Interest Rate 0.23% (Commercial Paper)

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
REVENUE (ALL FUNDS)
FISCAL YEAR 2014-2015
July 1, 2014 - May 31, 2015**

GL CODE	FISCAL YEAR COMPLETED: 91.66% DESCRIPTION	2011/2012	2012/2013	2013/2014	2014/2015	2014/2015
		ACTUAL REVENUE	ACTUAL REVENUE	ACTUAL REVENUE	ESTIMATED REVENUE	REALIZED REVENUE
4100	TAXES					
4110	PROPERTY TAXES - CURRENT SECURED	\$47,933,548	\$47,131,813	\$49,002,743	\$53,661,662	\$50,573,578
4120	PROPERTY TAXES - SUPPLEMENTAL	489,994	653,870	1,118,173	-	203,220
4130	PROPERTY TAXES - UTILITIES (Unitary)	959,401	937,596	978,438	998,007	925,434
4140	PROPERTY TAXES - CURRENT UNSECURED	1,841,275	1,867,991	1,988,210	1,973,494	1,825,725
4145	HOMEOWNERS PROPERTY TAX RELIEF	526,371	506,644	502,858	509,177	241,287
4150	LESS TAXES RETURNED TO COUNTY	(1,251,584)	(1,290,812)	630,673	193,532	574,509
4160	LESS COUNTY TAX ADMINISTRATION	(496,473)	(494,146)	(511,904)	(521,885)	(499,089)
4170	PROPERTY TAXES - PRIOR SECURED	(449,320)	(564,431)	(423,621)	-	(156,204)
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(187,054)	(126,731)	(132,498)	-	(83,626)
4190	PROPERTY TAXES - PRIOR UNSECURED	(37,026)	(114,527)	(13,349)	-	(46,611)
		49,329,132	48,507,267	53,139,723	56,813,987	53,558,223
4200	INTERGOVERNMENTAL REVENUE					
4220	MEASURE "H"	112,184	33,000	33,000	33,000	33,000
4230	SB-90 MANDATED COSTS	13,323	(92,152)	(14,248)	33,000	33,659
4240	MISCELLANEOUS STATE AID/GRANTS	91,609	172,140	284,555	222,000	333,715
4245	FEDERAL GRANT REVENUE	-	1,627,579	1,060,830	-	-
4250	OTHER INTERGOVERNMENTAL REVENUE	245,151	74,070	62,335	-	-
		462,267	1,814,637	1,426,472	288,000	400,374
4300	CHARGES FOR SERVICE					
4310	INSPECTION FEES	60,324	63,974	110,954	120,900	108,285
4315	PLAN REVIEW	248,626	355,214	524,155	562,600	569,527
4320	WEED ABATEMENT CHARGES	2,984	26,031	5,762	4,000	3,180
4325	ADMINISTRATIVE CITATION CHARGES	35,321	58,485	61,775	60,000	47,800
4330	AMBULANCE SERVICES	2,439,773	2,743,005	2,937,305	2,986,000	2,820,715
4340	CPR CLASSES	2,555	735	800	1,000	330
4350	REPORTS/PHOTOCOPIES	5,464	6,214	21,555	7,500	5,403
		2,795,047	3,253,658	3,662,306	3,742,000	3,555,240
4400	USE OF MONEY & PROPERTY					
4410	INVESTMENT EARNINGS	98,835	58,257	80,076	80,964	82,517
		98,835	58,257	\$80,076	80,964	82,517
4500	RENTS, ROYALTIES AND COMMISSIONS					
4510	RENT ON REAL ESTATE	189,978	322,020	242,098	70,448	67,645
		189,978	322,020	\$242,098	70,448	67,645
4600	OTHER REVENUE					
4610	DONATIONS/CONTRIBUTIONS	7,355	575	974	500	10
4620	SALE OF PROPERTY	7,960	367,722	27,400	769,750	780,427
4640	MISCELLANEOUS REVENUE	45,769	50,818	97,560	80,000	132,507
		61,084	419,115	125,934	850,250	912,943
4900	OTHER FINANCING SOURCES					
4910	Debt proceeds	-	-	3,227,000	13,136,000	13,132,249
		-	-	3,227,000	13,136,000	13,132,249
	REVENUE TOTAL	\$52,936,343	\$54,374,954	\$61,903,609	\$74,981,649	\$71,709,191

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND EXPENDITURES
FISCAL YEAR 2014-2015
July 1, 2014 - May 31, 2015

FISCAL YEAR COMPLETED - 91.66%								
DESCRIPTION	GL CODE	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
PERMANENT SALARIES	5110	\$21,231,690	\$20,138,426	\$18,998,580	\$20,187,110	\$17,580,972	\$2,606,138	87.09%
TEMPORARY SALARIES	5115	170,887	209,966	225,349	243,600	246,892	(3,292)	101.35%
PERMANENT OVERTIME	5120	5,943,633	6,533,121	5,926,335	6,143,844	5,861,443	282,401	95.40%
FICA/MEDICARE	5140	385,010	380,153	357,070	387,733	341,381	46,352	88.05%
RETIREMENT CONTRIBUTIONS	5150	11,131,763	11,797,439	11,282,351	15,528,697	14,029,783	1,498,914	90.35%
EMPLOYEE GROUP INSURANCE	5160	3,678,610	3,430,654	3,126,726	3,281,124	2,965,212	315,912	90.37%
RETIREE HEALTH INSURANCE	5170	1,571,813	1,816,302	1,818,859	2,076,046	1,673,349	402,697	80.60%
OPEB CONTRIBUTION	5175	-	-	520,469	1,000,000	1,000,000	-	100.00%
UNEMPLOYMENT INSURANCE	5180	118	8,351	15,600	20,000	821	19,179	4.11%
WORKERS' COMPENSATION INS.	5190	671,135	905,118	807,044	850,000	852,286	(2,286)	100.27%
TOTAL SALARIES AND BENEFITS	5100	44,784,659	45,219,530	43,078,384	49,718,154	44,552,139	5,166,015	89.61%
OFFICE SUPPLIES	5202	30,218	27,951	21,051	33,600	24,968	8,632	74.31%
POSTAGE	5204	17,385	11,142	15,305	17,450	13,304	4,146	76.24%
TELECOMMUNICATIONS	5206	183,636	184,732	166,049	184,300	147,304	36,996	79.93%
UTILITIES	5208	322,361	327,386	344,009	339,700	293,075	46,625	86.27%
SMALL TOOLS/EQUIPMENT	5210	84,094	62,521	62,256	110,850	73,066	37,784	65.91%
MISCELLANEOUS SUPPLIES	5212	126,724	107,157	125,845	135,170	87,398	47,772	64.66%
MEDICAL SUPPLIES	5213	120,175	115,735	107,396	111,000	110,288	712	99.36%
FIREFIGHTING SUPPLIES	5214	71,452	68,903	61,937	110,750	64,904	45,846	58.60%
PHARMACEUTICAL SUPPLIES	5216	36,286	34,955	24,849	30,000	16,747	13,253	55.82%
COMPUTER SUPPLIES	5218	11,859	33,330	33,962	7,500	6,008	1,492	80.11%
RADIO EQUIPMENT & SUPPLIES	5219	72,432	58,493	19,547	25,000	19,459	5,541	77.83%
FILM PROCESSING/SUPPLIES	5220	-	660	-	-	-	-	-
FOOD SUPPLIES	5222	18,748	27,387	16,473	25,150	13,976	11,174	55.57%
PPE INSPECTION & REPAIRS	5223	29,267	27,417	19,584	36,000	18,224	17,776	50.62%
SAFETY CLOTHING/SUPPLIES	5224	231,465	139,645	94,323	161,500	78,220	83,280	48.43%
CLASS A UNIFORMS & SUPPLIES	5225	720	3,763	3,775	6,000	7,721	(1,721)	128.68%
NON-SAFETY CLOTHING/SUPPLIES	5226	24,689	8,137	9,756	21,000	9,128	11,872	43.47%
CLASS B UNIFORMS & SUPPLIES	5227	2,161	21,686	25,044	28,000	21,209	6,791	75.75%
HOUSEHOLD SUPPLIES	5228	40,553	42,006	36,886	40,000	37,024	2,976	92.56%
CENTRAL GARAGE - REPAIRS	5230	121,634	78,235	89,512	100,000	142,184	(42,184)	142.18%
CENTRAL GARAGE - MAINTENANCE	5231	6,784	10,050	11,818	18,000	11,316	6,684	62.87%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	174,886	171,440	202,299	216,750	145,085	71,665	66.94%
CENTRAL GARAGE - TIRES	5234	58,875	42,139	34,419	45,000	38,422	6,578	85.38%
CENTRAL GARAGE - MANDATED INSP.	5235	9,330	5,281	7,315	9,500	6,077	3,423	63.97%
MAINT./REPAIRS - EQUIPMENT	5236	107,632	169,846	116,530	144,150	126,615	17,535	87.84%
MAINT./REPAIRS - RADIO & ELECTRON	5238	331,986	267,874	316,272	328,650	255,791	72,859	77.83%
MAINT./REPAIRS - BUILDINGS	5240	132,488	124,859	127,738	212,385	125,908	86,477	59.28%
MAINT./REPAIRS - GROUNDS	5242	33,700	31,834	37,647	38,500	32,130	6,370	83.45%
RENTS & LEASES-EQUIP./PROPERTY	5246	48,938	58,090	36,466	63,000	44,195	18,806	70.15%
PROFESSIONAL/SPECIALIZED SERVICES	5250	653,019	618,566	733,356	945,905	599,848	346,057	63.42%
RECRUITING COSTS	5251	101,946	78,347	44,598	87,800	40,021	47,779	45.58%
LEGAL SERVICES	5252	391,532	289,481	186,452	200,000	86,203	113,797	43.10%
INFO TECHNOLOGY SURCHARGE	5253	-	-	5,000	-	-	-	0.00%
MEDICAL SERVICES	5254	95,857	80,761	68,483	106,100	62,403	43,697	58.82%
COMMUNICATIONS SERVICES	5258	-	-	78,600	79,500	79,800	(300)	100.38%
ELECTION SERVICES	5262	-	105,565	-	110,000	86,856	23,144	-
INSURANCE SERVICES	5264	497,815	388,379	432,616	466,000	435,810	30,190	93.52%
PUBLICATION OF LEGAL NOTICES	5270	1,578	(73)	1,353	500	231	269	46.28%
SPECIALIZED PRINTING	5272	18,454	14,813	18,661	23,825	10,915	12,910	45.81%
MEMBERSHIPS	5274	48,575	57,710	54,704	65,425	56,335	9,090	86.11%
EDUCATIONAL COURSES/SUPPLIES	5276	52,091	39,463	33,911	61,500	30,263	31,237	49.21%
EDUCATIONAL ASSISTANCE	5277	22,051	24,037	15,982	15,000	10,153	4,847	67.69%
PUBLIC EDUCATIONAL SUPPLIES	5278	13,219	8,412	8,465	11,000	9,225	1,775	83.86%
BOOKS & PERIODICALS	5280	10,216	11,345	5,739	20,030	10,926	9,104	54.55%
RECOGNITION SUPPLIES	5282	3,364	2,909	1,163	4,000	1,460	2,540	36.49%
MEETINGS/TRAVEL EXPENSES	5284	39,734	23,885	19,687	29,900	18,477	11,423	61.80%
OTHER - CLAIMS EXPENSE	5286	-	-	9,182	-	41	(41)	-
TOTAL SERVICES AND SUPPLIES	5200	4,399,929	4,006,252	3,886,016	4,825,390	3,508,715	1,316,675	72.71%
TOTAL G/F OPERATING EXPENDITURES		\$49,184,588	\$49,225,782	\$46,964,400	\$54,543,544	\$48,060,854	\$6,482,690	88.11%

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND
REVENUE/EXPENDITURE HISTORY**

Month	2010-11		2011-12		2012-13		2013-14		2014-15	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$166,735	\$4,749,257	\$186,793	\$4,351,134	\$327,098	\$4,374,370	\$303,039	\$4,253,760	\$399,328	\$5,808,943
August	\$215,809	\$4,025,589	\$265,453	\$4,513,204	\$319,178	\$4,123,666	\$393,566	\$4,035,499	\$390,930	\$4,376,310
September	\$204,485	\$3,953,342	\$312,278	\$3,893,321	\$309,945	\$3,903,613	\$230,997	\$4,049,136	\$317,832	\$4,176,216
October	\$1,892,126	\$3,970,955	\$2,046,255	\$3,735,522	\$2,331,797	\$4,132,784	\$2,205,383	\$3,879,765	\$2,247,021	\$4,157,975
November	\$220,473	\$4,450,015	\$188,594	\$4,535,275	\$360,982	\$4,246,986	\$343,280	\$4,023,813	\$295,306	\$4,381,969
December	\$25,691,372	\$4,182,987	\$25,787,719	\$4,424,050	\$25,961,035	\$4,181,747	\$27,720,683	\$3,843,098	\$30,041,174	\$4,307,582
January	\$213,894	\$4,015,505	\$265,253	\$3,990,074	\$628,896	\$4,061,102	\$529,393	\$3,767,912	\$1,149,378	\$4,230,080
February	\$176,960	\$3,997,461	\$508,340	\$4,000,893	\$301,646	\$3,889,221	\$427,492	\$3,570,860	\$291,209	\$4,005,149
March	\$266,513	\$4,225,922	\$268,932	\$4,016,648	\$184,995	\$4,115,245	\$360,312	\$3,799,189	\$472,966	\$4,084,004
April	\$19,064,857	\$4,162,409	\$18,036,297	\$3,746,578	\$18,080,208	\$4,184,939	\$20,027,067	\$3,850,555	\$21,844,911	\$4,276,998
May	\$270,777	\$4,149,354	\$344,774	\$3,770,965	\$332,777	\$3,999,974	\$324,465	\$3,752,225	\$338,057	\$4,255,627
June	\$3,611,512	\$3,874,346	\$4,472,525	\$4,206,925	\$3,533,633	\$3,949,737	\$4,738,990	\$4,138,587		

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
CAPITAL PROJECTS, EQUIP/VEHICLES, DEBT SERVICE, SAN RAMON VALLEY FIRE COMMUNITY FUND
FISCAL YEAR 2014-2015
July 1, 2014 - May 31, 2015

FISCAL YEAR COMPLETED - 91.66%								
DESCRIPTION	GL CODE	2011/2012 ACTUAL	2012/2013 ACTUAL	2013/2014 ACTUAL	2014/2015 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
RENTS & LEASES - PROPERTY	5246	\$12,500	\$12,500	\$0	\$0	\$0	\$0	
DESIGN/CONSTRUCTION	6105/6110	297,355	842,185	49,759	0	440	-440	
VARIOUS IMPROVEMENTS	6120	46,018	70,000	61,583	297,911	189,049	108,862	63%
RADIO/ELECTRONIC EQUIPMENT	6230	0	0	0	389,938	227,758	162,180	58%
TOOLS & SUNDRY EQUIPMENT	6240	0	0	0	68,310	15,008	53,302	22%
AUTOS & TRUCKS	6250	119,879	768	766,968	0	27,376	-27,376	
TOTAL CAPITAL PROJECTS (FUND 300)		475,752	925,453	878,310	756,159	459,630	296,529	61%
PROFESSIONAL SERVICES	5250		0	0	0	0	0	
RADIO/ELECTRONIC EQUIPMENT	6230	0	2,021,167	347,510	0	0	0	
TOOLS & SUNDRY EQUIPMENT (SCBA's)	6240	0	0	1,267,374	0	0	0	
TOTAL FEDERAL GRANT CAPITAL PROJECTS (FUND 310)		0	2,021,167	1,614,884	0	0	0	0%
BOND REDEMPTION - 2003/2006/2013/2015 COP	5310	1,328,630	1,324,708	5,289,519	9,999,393	9,987,291	12,102	100%
VEHICLE LEASE #2	5310	329,497	0	0	0	0	0	
VEHICLE LEASE #3	5310	756,033	0	0	0	0	0	
VEHICLE LEASE #4	5310	534,010	534,011	534,012	534,012	534,012	0	100%
TOTAL DEBT SERVICE (FUND 200)		2,948,170	1,858,719	5,823,531	10,533,405	10,521,303	12,102	100%
OTHER SPECIAL DISTRICT EXPENDITURES	5286	858	7,000	1,000	500	1,000	-500	200%
TOTAL SRVF COMMUNITY FUND (FUND 400)		858	7,000	1,000	500	1,000	-500	200%
TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, SRVF COMMUNITY & FEDERAL GRANT FUND		\$3,424,780	\$4,812,339	\$8,317,724	\$11,290,064	\$10,981,933	\$308,131	97%

Employee Illness/Injury Report (May 2015)

Reportable Injuries – May 2015:

Indemnity (Lost Time)

- May 7, 2015 DOI = 6/5/14 – An Engineer filed a stress claim. Missed 9 shifts.
Status: Remained out at month end.

- May 26, 2015 DOI = 3/23/15 – An Engineer was out due to scheduled surgery.
Missed 2 shifts.
Status: Remained out at month end.

- May 30, 2015 DOI = 5/29/15 – A Captain injured back removing medical bag
from vehicle at station. Missed 0 shifts.
Status: Remained out at month end.

Medical Only (No Lost Time)

- May 6, 2015 DOI = 5/6/15 – A Firefighter/Paramedic sustained a laceration
above the eye while transporting a patient to the hospital.
Status: Medical Only – No lost time.

- May 27, 2015 DOI = 10/6/14 – A Firefighter/Paramedic sought treatment for a
back strain sustained during physical fitness at station.
Status: Medical Only – No lost time.

As of May 31, 2015, there were six (6) employees absent from their regular work assignment. Total lost time due to injuries for the month of May equaled 170 calendar days/57 shifts.

Total Overtime Hours by Month January 2013-May 2015



Overtime Assignment Summary Report

5/1/2015 Through 5/31/2015

WORK CODE: 1 STAFFING

ASSIGNMENT	Time Worked	Time Paid
101 HOLD OVER FOR CALL	9.72	13.75
103 MISC. STAFFING COVE	8620.38	8622.00
107 LATE/STA. MOVE COVE	7.33	14.00
199 MID SHIFT RECALL	29.42	29.50
Total All Assignments This Work Type:	8,666.85	8,679.25

WORK CODE: 2 TRAINING

ASSIGNMENT	Time Worked	Time Paid
201 OPERATIONS TRAINING	80.42	80.50
209 RESCUE TRAINING	102.50	102.50
210 HAZ-MAT TRAINING	11.50	11.50
214 PARAMEDIC - CONT ED	6.00	6.00
Total All Assignments This Work Type:	200.42	200.50

Overtime Assignment Summary Report

5/1/2015 Through 5/31/2015

WORK CODE: 3		ASSIGNMENTS	
ASSIGNMENT		Time Worked	Time Paid
301	MEETINGS/PROJECT DE	12.00	12.00
302	OFC WORK/REPORT WR	2.00	2.00
306	WELLNESS PROGRAM	1.00	1.00
310	MISC. MAINTENANCE	10.00	10.00
315	RECRUITMENT INTERN	1.50	1.50
317	RECRUITMENT EXTER	54.50	54.50
320	PUBLIC EVENTS	70.17	70.25
321	FP REIMBURSED OVER	2.00	2.00
340	PROJECT WORK	178.48	178.50
Total All Assignments This Work Type:		331.65	331.75
WORK CODE: 7		EMERGENCY	
ASSIGNMENT		Time Worked	Time Paid
700	EMERGENCY RECALL	2.00	2.00
720	FIRE INVESTIGATION	1.00	3.00
Total All Assignments This Work Type:		3.00	5.00
Report Grand Total:		9,201.92	9,216.50

Overtime Summary Report

5/1/2015 Through 5/31/2015

WORK CODE:		Time Paid
1	STAFFING	8,679.25
2	TRAINING	200.50
3	ASSIGNMENTS	331.75
7	EMERGENCY	5.00
	Report Grand Total:	9,216.50

GOOD OF THE ORDER