

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Wednesday, May 27, 2015– 7:00 p.m.

*Chris Campbell, Director ~ Gordon Dakin, Director ~ H. Jay Kerr, Director ~
Donald Parker, Director ~ Matthew J. Stamey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of April 2015, in the amount of \$3,473,015.35.

- 5.2 Approve the demand register for the period April 13, 2015 through May 15, 2015, in the amount of \$1,869,696.39.
- 5.3 Approval of Board minutes from the March 16, 2015 Board Retreat.
- 5.4 Approval of Board minutes from the April 22, 2015 meeting.
- 5.5 Approval of Cooperative Agreement for Loan of Federal Excess Personal Property (FEPP).
- 5.6 Extend Contract of Services for Steven A. Harman & Associates, LLC.
- 5.7 Authorize staff to enter into a 24-month contract with ACC Business for the replacement of the existing MIS in an amount not to exceed \$1,125 per month; excluding telecommunications taxes and fees. This new contract is cost neutral to the District.
- 5.8 Personnel Actions:
 1. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Mark Mirchandani to Step Four; retroactive from March 19, 2015.
 2. Approve staff's recommendation to award a merit salary increase to EMS Captain Jon Michaelson to Step Five; effective June 8, 2015.
 3. Approve staff's recommendation to award a merit salary increase to District Clerk Donna Maxwell to Step Two; effective June 1, 2015.
 4. Approve staff's recommendation to rehire Dispatcher Lisa Blackburn at Step 3 of the salary range; effective June 1, 2015.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Recognition of retired District Clerk Sue Brooks for her dedicated service to the District.

7. OLD BUSINESS

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed on April 1, 2015, stipulating May 27, 2015 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why exterior hazard abatement standards are not applicable to the property.

8. NEW BUSINESS

- 8.1 Amendment #1 to the Employment Agreement between the San Ramon Valley Fire Protection District and Fire Chief Paige Meyer.
- 8.2 Approval of changes to Non-Represented Employees Compensation Package.
- 8.3 Approval of Letter of Understanding Between San Ramon Valley Fire Protection District and IAFF Local 3546-A.
- 8.4 Authorization to enter into a Purchase Agreement with ADP to implement enhanced/upgraded HR/Payroll related software systems.
- 8.5 Discussion and possible approval to permanently fill the position of Fire Prevention Office Assistant II.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR APRIL, 2015

- 10.1 Operations Division-Deputy Chief Phares
Operations Report of monthly activities.
- 10.2 EMS/Logistics – Deputy Chief Krause
EMS/Logistics Report of monthly activities.
- 10.3 Fire Prevention – Division Chief – Fire Marshall Kiefer
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Financial Consultant Ken Campo
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Fire Chief Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Possible exposure to litigation (two matters) pursuant to Government Code §54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED BOARD MEETING ON WEDNESDAY, June 24, 2015 AT 7:00 P.M. IN THE BOARDROOM.

Prepared by:



Donna Maxwell, District Clerk

Agenda posted on May 21, 2015 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.

**CONSENT
ITEMS**

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: April 2015

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120)	(5140)	(5150)		
Board of Directors	5	1,043.04	87.22	-	1,130.26	0.03%
Fire Chief	2	28,385.46	404.69	21,306.05	50,096.20	1.44%
Personnel	2	13,813.49	232.96	5,452.41	19,498.86	0.56%
Finance	3	24,323.98	346.71	10,152.58	34,823.27	1.00%
Fire Prevention	11	109,552.79	1,564.10	64,779.60	175,896.49	5.06%
Technology	2	25,446.50	665.54	8,407.80	34,519.84	0.99%
Facilities	1	9,497.91	337.63	2,572.98	12,408.52	0.36%
Fire Suppression	117	1,767,067.92	24,631.80	1,098,440.29	2,890,140.01	83.22%
Communication Center	10	112,647.17	2,023.97	37,639.41	152,310.55	4.39%
Fleet	2	15,101.12	217.16	6,231.33	21,549.61	0.62%
Training	1	6,143.87	87.28	2,535.21	8,766.36	0.25%
EMS	2	22,414.76	322.45	19,647.88	42,385.09	1.22%
Rescue		9,672.40	-	7,608.54	17,280.94	0.50%
HazMat		7,358.47	-	4,850.88	12,209.35	0.35%
TOTALS	158	2,152,468.88	30,921.51	1,289,624.96	3,473,015.35	100.00%

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 4/13/2015 Through 5/15/2015

Check...	Check D...	Payee	Check Amount	Transaction Description
212389			0.00	
212476	5/1/2015	ACCUPRINT	268.56	Smoke Alarm Inspection Tags (500)
212477	5/1/2015	ACE AUTO REPAIR AND TIRE CE...	2,490.85	Repair Water Pump/Coolant/Timing Belts/AC-Unit :
212570	5/15/2015	ACE AUTO REPAIR AND TIRE CE...	99.95	Front Alignment-Unit 706
212390	4/17/2015	AIR LIQUIDE HEALTHCARE AM...	276.28	Oxygen Tank Cylinder Rental-Mar 2015
212528	5/8/2015	AIR LIQUIDE HEALTHCARE AM...	62.13	Oxygen Tank Cylinders (10)-3/31/15
	5/8/2015	AIR LIQUIDE HEALTHCARE AM...	118.72	Oxygen Tank Cylinders (6)-3/31/15
	5/8/2015	AIR LIQUIDE HEALTHCARE AM...	79.48	Oxygen Tank Cylinders (7)-3/24/15
212571	5/15/2015	AIR LIQUIDE HEALTHCARE AM...	279.72	Oxygen Tank Cylinder Rental-April 2015
212391	4/17/2015	ALAMO ACE HARDWARE	75.95	Digital Multimer/Miscellaneous
	4/17/2015	ALAMO ACE HARDWARE	42.88	Fasteners/Miscellaneous
212392	4/17/2015	ALL STAR FIRE EQUIPMENT INC	1,731.66	MYTIFLO Pencil Line Hose w/ Brass GHT Coupling
212393	4/17/2015	ALLIANCE STORAGE TECHNOL...	2,165.43	Document Imaging Maintenance 6/7/15-6/6/16
212572	5/15/2015	ALLIED WASTE SERVICES 210	2,079.73	Garbage Service-5/15
212529	5/8/2015	AMERICAN CAPITAL ENT INC	166.15	FP Collection Fees
212394	4/17/2015	AMERICAN MESSAGING	357.55	Paging Service-4/15
212530	5/8/2015	AMERICAN MESSAGING	530.10	Paging Service-5/15
212395	4/17/2015	AMERICAN SERVICES OF CA INC	433.00	Repair Roof Leak-Stn. 31
212396	4/17/2015	ARLENE HARTONO	177.94	Reimb Uniform Pants
212435	4/24/2015	ASCOT STAFFING	1,178.00	Temporary Staffing-Reception (40.0 Hrs) 3/30/15-4/
212478	5/1/2015	ASCOT STAFFING	706.80	Temporary Staffing-Reception (24.0 Hrs) 4/13/15-4/
	5/1/2015	ASCOT STAFFING	706.80	Temporary Staffing-Reception (24.0 Hrs) 4/6/15-4/1
212531	5/8/2015	ASCOT STAFFING	971.85	Temporary Staffing-Reception (33.0 Hrs)-4/20-4/26/
212573	5/15/2015	ASCOT STAFFING	1,178.00	Temporary Staffing-Reception (40.0 Hrs) 4/27-5/3/1
212397	4/17/2015	ATT	4,714.70	Phones/Data/Radio Circuit/Long Distance 2/20/15-3
212532	5/8/2015	ATT	17.33	Phone Service 3/19/15-4/18/15
212533	5/8/2015	ATT	4,705.75	Phones/Data/Radio Circuit/Long Distance 3/20/15-4
212534	5/8/2015	ATT	104.76	Phone Service 3/20/15-4/19/15
CK 3/...	4/20/2015	BANKCARD CENTER	150.71	Int'l Code Council-SIG Changes
CK 3/...	4/20/2015	BANKCARD CENTER	574.69	Int'l Code Council-SIG Changes (4)
CK 3/...	4/20/2015	BANKCARD CENTER	389.50	Airfare: ICC Grp A Action Hearings for R. Evitt 4/2/
DM 3/...	4/20/2015	BANKCARD CENTER	29.90	Coffee for CISR Meeting
DM 3/...	4/20/2015	BANKCARD CENTER	39.23	Food for CISR Meeting
LP 3/1...	4/20/2015	BANKCARD CENTER	359.50	Fitness Magazine-Annual Subscription (9 Stations +
lp 3/15b	4/20/2015	BANKCARD CENTER	393.45	Rescue Direct-Field Operations Guides (30)
LP 3/1...	4/20/2015	BANKCARD CENTER	242.80	Amazon-Vehicle Lock Boxes for Medco Keys (4)
PM 3/...	4/20/2015	BANKCARD CENTER	375.00	Membership: CCC Fire Officers Assoc. Chief Meyer
PM 3/...	4/20/2015	BANKCARD CENTER	20.00	Membership: CCC Fire Officers Assoc. Phares/3-Tr
PM 3/...	4/20/2015	BANKCARD CENTER	19.89	Recognition for New Captain's Family
PM 3/...	4/20/2015	BANKCARD CENTER	42.00	Coffee-Board Retreat
PM 3/...	4/20/2015	BANKCARD CENTER	205.05	Refreshments-Board Retreat
PM 3/...	4/20/2015	BANKCARD CENTER	41.56	Lunch Meeting-Chief
PM 3/...	4/20/2015	BANKCARD CENTER	84.63	Recognition for New Captain's Family
PM 3/...	4/20/2015	BANKCARD CENTER	3.33	Refreshments-Board Meeting
SC 3/1...	4/20/2015	BANKCARD CENTER	19.99	CFO Adobe Software-3/15
SC 3/1...	4/20/2015	BANKCARD CENTER	259.00	Wufoo-Online Forms Service
SC 3/1...	4/20/2015	BANKCARD CENTER	(12.00)	Credit-LastPass Password Keeper
SC 3/1...	4/20/2015	BANKCARD CENTER	3.91	Active911-Alerting App Subscription
SC 3/1...	4/20/2015	BANKCARD CENTER	179.40	Hostgator-Web Hosting srvfpd.com
SC 3/1...	4/20/2015	BANKCARD CENTER	49.95	Hostgator Web Hosting-Firedepartment.mobi 3/15
SC 3/1...	4/20/2015	BANKCARD CENTER	27.04	Amazon Network Switch-New 911 Phone System Tr
212479	5/1/2015	BENEFIT ADMINISTRATION CORP	174.00	Section 125 Plan Admin Fees-3/15
212535	5/8/2015	BETTS SPRING COMPANY	136.80	Spring Wear Pads (8)-Unit 520
212480	5/1/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 31
	5/1/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 32
	5/1/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 33

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From 4/13/2015 Through 5/15/2015

Check...	Check D...	Payee	Check Amount	Transaction Description
	5/1/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 34
	5/1/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 35
	5/1/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 39
212398	4/17/2015	BOUNDTREE MEDICAL LLC	2,274.54	Medical Supplies
	4/17/2015	BOUNDTREE MEDICAL LLC	1,079.05	Pharmaceutical Supplies
	4/17/2015	BOUNDTREE MEDICAL LLC	1,157.85	Respirator Masks-Annual Fit Testing Supplies
212481	5/1/2015	BOUNDTREE MEDICAL LLC	5,938.75	King Vision Video Laryngoscope/Channeled Dispos
	5/1/2015	BOUNDTREE MEDICAL LLC	1,418.30	Medical Equipment
	5/1/2015	BOUNDTREE MEDICAL LLC	4,305.96	Medical Supplies
	5/1/2015	BOUNDTREE MEDICAL LLC	602.26	Pharmaceutical Supplies
212436	4/24/2015	BRANDON J EYNCK	500.00	Reimb Education Asst-Knowing Your Apparatus
212399	4/17/2015	BRICKER MINCOLA ASR	38.10	Uniform Belt-Word
212437	4/24/2015	BRICKER MINCOLA ASR	34.95	Uniform Belt-Michaelson
	4/24/2015	BRICKER MINCOLA ASR	146.01	Uniform Pants-Vanek
212482	5/1/2015	BRYAN JANNISSE	1,735.00	Weed Clearing/Installed Tree/Repair Broken Sprinkl
212536	5/8/2015	BUCHANAN AUTO ELECTRIC INC	475.60	31XPD Batteries (3)
212400	4/17/2015	CA TECHNOLOGY AGENCY-PSCO	5,448.00	Mt. Diablo Radio Vault Lease-5/1/15-4/30/16
212483	5/1/2015	CAL COAST PLUMBING	135.00	Back Flow Test-Admin
	5/1/2015	CAL COAST PLUMBING	1,088.24	Installed ADA Toilet In Handicap Stall-Admin
212401	4/17/2015	CALIFORNIA UST SERVICES	112.50	Repaired Power to Unleaded Pump-Stn 34
	4/17/2015	CALIFORNIA UST SERVICES	75.00	Repaired Relay on Emergency Control Box-Stn 31
	4/17/2015	CALIFORNIA UST SERVICES	245.54	Replaced Faulty Diesel Fuel Nozzle-Stn 31
Wire 0...	5/5/2015	CALPERS	415,550.56	CalPERS May 2015
212537	5/8/2015	CAPITAL ONE COMMERCIAL	735.60	Water (120 Cases)
212438	4/24/2015	CASCADE FIRE EQUIPMENT	266.57	Station Boots-Word
212574	5/15/2015	CASCADE FIRE EQUIPMENT	264.79	Station Boots-Pellegrini
212484	5/1/2015	CCC DEPT OF INFO TECH	2,546.99	Telecommunication Services/Radio Services/Parts-3.
212402	4/17/2015	CCC EMPLOYEES RETIREMENT ...	375,621.49	Employee Retirement Contributions-3/15
212575	5/15/2015	CCC EMPLOYEES RETIREMENT ...	387,123.16	Employee Retirement Contributions-4/15
212485	5/1/2015	CCC PUBLIC WORKS DEPARTM...	295.86	Permits EL1228489/ES1329743/LP0902026 3/31/15
212538	5/8/2015	CHASE EQUIPMENT FINANCE	267,005.75	Debt Service Payment-Vehicle Lease Agreement-FY
212403	4/17/2015	CHRISTOPHER STEVENSON	170.00	Reimb PALS Recertification
212539	5/8/2015	CLIFFORD SCOTT BUXTON	1,110.00	CERT Instructor (37.0 hours) 3/14/15-4/22/15
212576	5/15/2015	CLINTON D PRUETT	13.57	Reimb Station to Station Mileage 5/3-5/4/15
212486	5/1/2015	CLUB CARE INC	1,183.45	Repair Treadmill-Deck/Running Belt/Drive Belt/Cat
212487	5/1/2015	COAST AIRBRUSH	450.56	Gold Leaf Book (4)/Supplies
212404	4/17/2015	COMCAST	180.91	Cable Service 4/13-5/12/15
212439	4/24/2015	COMCAST	513.53	Cable Service 5/1/15-5/31/15
	4/24/2015	COMCAST	305.06	Cable Service/High-Speed Internet 4/17/15-5/16/15
212488	5/1/2015	COMCAST	200.75	Cable Service 4/27/15-5/26/15
212489	5/1/2015	COMCAST	103.95	High Speed Internet-Alamo Webcam 4/27/15-5/26/15
212490	5/1/2015	COMCAST	155.43	High-Speed Internet 4/23/15-5/22/15
212491	5/1/2015	COMCAST	183.61	Cable Service 4/26/15-5/25/15
	5/1/2015	COMCAST	202.29	Cable Service 4/27/15-5/26/15
212492	5/1/2015	COMCAST	100.81	High Speed Internet/Cable Service 4/26/15-5/25/15
212493	5/1/2015	COMCAST	193.20	Cable Service 4/26/15-5/25/15
	5/1/2015	COMCAST	173.33	Cable Service 4/27/15-5/26/15
212577	5/15/2015	COMCAST	180.91	Cable Service 5/13-6/12/15
212440	4/24/2015	CONCORD UNIFORMS	856.14	Full Compliment Class A Uniform 2013 Academy-A
212494	5/1/2015	CONCORD UNIFORMS	862.68	Class A Uniform 2013 Academy-Stevenson
212578	5/15/2015	CONCORD UNIFORMS	874.62	Full Compliment Class A Uniform 2013 Academy-C
212495	5/1/2015	CYTOSPORT INC	557.02	Cytomax Hydration Supplement (48 cases)
212405	4/17/2015	DA PAGE LLC	375.00	Paging Software-4/15
212540	5/8/2015	DA PAGE LLC	375.00	Paging Software-5/15
212441	4/24/2015	DALE BAILEY	65.00	Reimb Self-Funded Vision Plan
212541	5/8/2015	DAMIEN A ALVAREZ	300.00	Reimb-PHTLS Recertification

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From 4/13/2015 Through 5/15/2015

Check...	Check D...	Payee	Check Amount	Transaction Description
212579	5/15/2015	DANIELLE BELL	315.45	Food for CERT Class/Drill/Meetings
212496	5/1/2015	DELL MARKETING LP	4,294.25	Dell SonicWALL NSA 3500 Subscription License (3
212580	5/15/2015	DELL MARKETING LP	9,310.32	SQL Server 2014
	5/15/2015	DELL MARKETING LP	542.68	VMWare Software Maintenance
212442	4/24/2015	DELTA TRUCK CENTER	59.19	Lamp Markers (2)
212443	4/24/2015	DEMIAN BANNISTER	195.00	Reimb Education Asst-I300 Intermediate ICS
212406	4/17/2015	DIAMOND BILL REVIEW INC	4,430.42	Workers' Compensation Bill Review-March 2015
212444	4/24/2015	DIRECTV	50.99	Cable Service 4/12/15-5/11/15
212497	5/1/2015	DON HOMAN	25.00	Water Tank Lease-5/15
212498	5/1/2015	DONALD ARMARIO	135.00	Reimb Self-Funded Vision
212542	5/8/2015	DONNA MAXWELL	65.31	Reimb-Uniform Pants (4)
	5/8/2015	DONNA MAXWELL	6.19	Reimb-Water (1 Case)-Chief/Board
212543	5/8/2015	DUBLIN CASH AND CARRY	261.73	Kitchen Supplies-Stn 31
212445	4/24/2015	DUBLIN CHEVROLET INC	229.47	Arm-Unit 705
	4/24/2015	DUBLIN CHEVROLET INC	120.99	Belt-Unit 704
	4/24/2015	DUBLIN CHEVROLET INC	241.54	Glow Plug-Unit 705
	4/24/2015	DUBLIN CHEVROLET INC	82.91	Lamp-Unit 398
	4/24/2015	DUBLIN CHEVROLET INC	1,120.00	Repair Heater Coolant-Unit 707
212446	4/24/2015	DUBLIN SAN RAMON SERVICES...	348.01	Fireline Water Service 2/15/15-4/14/15
212407	4/17/2015	EBMUD	476.53	Water Service 1/30/15-4/3/15
	4/17/2015	EBMUD	1,356.24	Water Service 2/3/15-4/6/15
212447	4/24/2015	EBMUD	887.45	Water Service 2/9/15-4/13/15
212499	5/1/2015	EBMUD	273.56	Water Service 2/20/15-4/22/15
	5/1/2015	EBMUD	358.96	Water Service 2/20/15-4/22/15
212544	5/8/2015	EBMUD	32.12	Water Service 2/25/15-4/27/15
	5/8/2015	EBMUD	953.70	Water Service 2/27/15-4/29/15
212581	5/15/2015	ECOLAB	176.48	Rinse Aid for Dishwasher-Stn 31
	5/15/2015	ECOLAB	315.58	Sanitizer/Detergent for Dishwasher-Stn 31
212545	5/8/2015	ED JONES COMPANY INC	51.60	Name Bar-D.Gery
212408	4/17/2015	EFAX CORPORATE	125.30	eFax Usage-3/15
212582	5/15/2015	EFAX CORPORATE	125.70	eFax Usage-4/15
212546	5/8/2015	ELITE AUTO GLASS INC	75.00	Front Windshield Repairs-Unit 708
	5/8/2015	ELITE AUTO GLASS INC	263.10	Front Windshield Replacement-Unit 395
212583	5/15/2015	ELITE BACKGROUNDS INC	95.00	Limited Background-Chaplain
209634	4/21/2015	EMI-ACCENTURE REFUNDS	(1,359.26)	Ambulance Refund
212409	4/17/2015	ENNIS PAINT INC	379.16	2-Way Hydrant Reflectors
212547	5/8/2015	ENVIRONMENTAL SYSTEMS RE...	100.00	ArcGIS Online Credits
212584	5/15/2015	ERIK KING	175.00	Reimb PALS Class
212410	4/17/2015	EXTRATEAM INC	666.00	5ft 10GB Twinax SFP+ Cable
212448	4/24/2015	FEDERAL REALTY INVESTMENT..	1,000.00	Refund Duplicate Payment-Citation
212548	5/8/2015	FORCIBLE ENTRY INC	1,250.00	Forcible Entry-Train the Trainer Instruction
212549	5/8/2015	FRANCHISE TAX BOARD	10.00	FY13/14 Filing Fee-SRVFPD Financing Corp.
212585	5/15/2015	G RO SOLUTIONS LLC	540.00	CERT Instructor (18.0 hours) 3/6/15-5/9/15
212449	4/24/2015	GALAXY PRESS	206.87	Windowed Envelopes (1000)
212586	5/15/2015	GALAXY PRESS	133.44	Business Cards-Rian Evitt (500)
212500	5/1/2015	GLOBALSTAR USA	297.22	Satellite Phone Service (6)-4/15
	5/1/2015	GLOBALSTAR USA	44.00	Satellite Phone Service-Dispatch 4/15
	5/1/2015	GLOBALSTAR USA	44.00	Satellite Phone Service-EOC 4/15
212587	5/15/2015	GOOGLE INC	192.00	Google Apps Usage 4/1/15-4/30/15
212450	4/24/2015	HAVE AIR WILL TRAVEL INC	235.00	Service Call/Mounts/Dismounts-Unit 339
212550	5/8/2015	HAVE AIR WILL TRAVEL INC	105.00	Service Call/Flat Repairs-Unit 704
	5/8/2015	HAVE AIR WILL TRAVEL INC	105.00	Service Call/Flat Repairs-Unit 705
	5/8/2015	HAVE AIR WILL TRAVEL INC	232.78	Service Call/Replace Tire (1)/Mounts/Dismounts-Ur
212551	5/8/2015	HDL COREN AND CONE	4,875.00	Contract Services-Property Taxes 4/15-6/15
212451	4/24/2015	HI TECH EMERGENCY VEHICLE...	152.76	Power Steering Reservoir-Unit 523
	4/24/2015	HI TECH EMERGENCY VEHICLE...	139.82	Window Regulator-Unit 520

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 4/13/2015 Through 5/15/2015

Check...	Check D...	Payee	Check Amount	Transaction Description
212552	5/8/2015	HI TECH EMERGENCY VEHICLE...	177.28	No Shock Gauges (2)
	5/8/2015	HI TECH EMERGENCY VEHICLE...	353.98	Turn Signal Switch (2)
212588	5/15/2015	HI TECH EMERGENCY VEHICLE...	2,197.99	Air Horn/MIV Motor
212411	4/17/2015	HOME DEPOT CREDIT SERVICES	16.24	Bathroom Ceiling Fan-Stn 39
	4/17/2015	HOME DEPOT CREDIT SERVICES	74.00	Brackets/Cables for EHA Signs
	4/17/2015	HOME DEPOT CREDIT SERVICES	12.34	District Madeco Key Program
	4/17/2015	HOME DEPOT CREDIT SERVICES	10.84	Duct For Clothes Dryer Vent-Stn 39
	4/17/2015	HOME DEPOT CREDIT SERVICES	347.47	Grill Brush/Outdoor Chair Pads/Battery/Brooms-Stn
	4/17/2015	HOME DEPOT CREDIT SERVICES	172.52	Microwave-Stn 33
	4/17/2015	HOME DEPOT CREDIT SERVICES	33.05	Public Education Signs
	4/17/2015	HOME DEPOT CREDIT SERVICES	(51.52)	Returned Bathroom Ceiling Fan-Stn 39
	4/17/2015	HOME DEPOT CREDIT SERVICES	11.69	Sales Tax-Sandbags (49)/Delivery Fee-Stn 35
	4/17/2015	HOME DEPOT CREDIT SERVICES	189.53	Torch Kit/Grill Brush/Hose Repair Kit/Pins/Ratche-
212589	5/15/2015	HOME DEPOT CREDIT SERVICES	63.53	Batteries-Admin
	5/15/2015	HOME DEPOT CREDIT SERVICES	114.78	Cord Reel/Lights/Air Compressor Kit/Case-Stn 35
	5/15/2015	HOME DEPOT CREDIT SERVICES	13.28	Fuel Pump Numbers
	5/15/2015	HOME DEPOT CREDIT SERVICES	86.46	Grill Brush/Cleaning Brush/Dryer Cord/Batteries-St
	5/15/2015	HOME DEPOT CREDIT SERVICES	5.65	Keys-Office Bldg Stn 36
	5/15/2015	HOME DEPOT CREDIT SERVICES	27.07	Latex/Gorilla Gloves-Rounds Van
	5/15/2015	HOME DEPOT CREDIT SERVICES	108.74	Lightbulbs/Hose/Batteries/Wires-Stn 30
	5/15/2015	HOME DEPOT CREDIT SERVICES	672.81	Maytag LG Front Load Electric Dryer-Stn 39
	5/15/2015	HOME DEPOT CREDIT SERVICES	76.23	Replace Wall Lamps in Dorm-Stn 38
	5/15/2015	HOME DEPOT CREDIT SERVICES	168.98	Screws for Door/Pushbroom/Bernzomatic Cylinders/
	5/15/2015	HOME DEPOT CREDIT SERVICES	5.72	Spray Paint-Barricade & Sign Stenciling
	5/15/2015	HOME DEPOT CREDIT SERVICES	90.11	Supplies-Hazardous Material Decontamination
212590	5/15/2015	HUNT AND SONS INC	640.15	Anti Freeze-Shop (55)
212501	5/1/2015	INNOVATIVE CLAIM SOLUTIONS	6,843.17	Workers' Compensation Claim Admin Fees-May 201
212502	5/1/2015	INNOVATIVE LAUNDRY SYSTEMS	54.25	Delivery Charge-Maytag Washing Machine Stn 30
212412	4/17/2015	IRON MOUNTAIN	245.09	Off-Site Backup Media Storage Fee-3/15
212591	5/15/2015	IRON MOUNTAIN	245.09	Off-Site Backup Media Storage Fee-4/15
212553	5/8/2015	ISINGS CULLIGAN	89.86	Drinking Water Service Stn 30 4/15
	5/8/2015	ISINGS CULLIGAN	57.62	Drinking Water Service-Stn 31 4/15
212452	4/24/2015	JEAN GAUTHIER	75.00	Trouble Shoot Washing Machine-Stn 34
212503	5/1/2015	JOAN RICKARD	73.60	Reimb Mileage-FME World Tour
212504	5/1/2015	JOHN BAHORSKI	230.00	Reimb PALS Recertification
212592	5/15/2015	JOHN ROBERTSON	390.00	CERT Instructor (13.0 hours) 3/14/15-5/9/15
212413	4/17/2015	JOHN T MARTIN	245.00	Reimb PHTLS Recertification
212505	5/1/2015	JON MICHAELSON	351.23	Reimb Car/Meals/Fuel-CAE ECS Training 4/20-4/2
212506	5/1/2015	JOYCE CASTRO	140.00	Reimb Meals-Fire & Life Safety Educators Conf 4/2
212453	4/24/2015	KAISER PERMANENTE INSURA...	1,359.26	Ambulance Refund
212554	5/8/2015	KENNETH R CAMPO CPA	11,700.00	Finance Consulting Services (97.5 Hours)-Apr 2015
212414	4/17/2015	KJ HART ELECTRIC AND SON INC	464.80	Install Receptacles for 911 Phone System
	4/17/2015	KJ HART ELECTRIC AND SON INC	177.75	Replaced Flag Pole Light/Station Sign Lights-Stn 35
212593	5/15/2015	KJ HART ELECTRIC AND SON INC	280.00	Remove Marquee Sign/Repair Ballast-Network Roo
212415	4/17/2015	L N CURTIS AND SONS	111.74	Engine Oil (48)
	4/17/2015	L N CURTIS AND SONS	748.65	Oil Absorbant (60)
	4/17/2015	L N CURTIS AND SONS	390.60	Structure Boots-Cochran
212454	4/24/2015	L N CURTIS AND SONS	735.09	Gloves (5)/MIC Keeper (10)/LED Headlamps (5)
	4/24/2015	L N CURTIS AND SONS	870.72	Uniform Shirts (3)-Cochran/Pants (3)-Doyle (3)-Boc
212507	5/1/2015	L N CURTIS AND SONS	149.19	Pelican Headlights (5)
	5/1/2015	L N CURTIS AND SONS	392.23	Structure Boots-Garcia
212594	5/15/2015	L N CURTIS AND SONS	368.90	Folding Spanners (10)
	5/15/2015	L N CURTIS AND SONS	401.02	Headgear Maintenance/Repair (7)
	5/15/2015	L N CURTIS AND SONS	60.00	Repair Smoke Machine
	5/15/2015	L N CURTIS AND SONS	589.16	Uniform Pants-Wylie/Mast/Shafer (6)
	5/15/2015	L N CURTIS AND SONS	199.64	Wildland Gloves (5)

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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212455	4/24/2015	LCA ARCHITECTS INC	27,772.62	Professional Services Through 3/31/15-New Station
212456	4/24/2015	LINCOLN NATIONAL LIFE INS CO	31,224.46	Dental Insurance-5/15
	4/24/2015	LINCOLN NATIONAL LIFE INS CO	17,900.98	Dental Insurance-Retirees 5/15
212508	5/1/2015	LIVERMORE DUBLIN DISPOSAL	1,275.31	Garbage Service-4/15
212457	4/24/2015	LIVERMORE PLEASANTON FIRE...	1,600.00	Training Tower Rental 1/19/15-4/17/15
212509	5/1/2015	LOGOBOSS LLC	167.21	Brass Tags-Fuel Management System Project (117)
212458	4/24/2015	LUCAS A HIRST	340.00	Reimb Education Asst-Knowing Your Aerial
212510	5/1/2015	M AND L OVERHEAD DOORS	2,345.76	Furnish/Install Liftmaster/Photo Cells App Bay Door
	5/1/2015	M AND L OVERHEAD DOORS	791.40	Repair Broken Spring App Bay Door-Stn 33
212511	5/1/2015	MANAGED HEALTH NETWORK I...	2,405.40	Employee Assistance Premium-5/15
212416	4/17/2015	MATTHEW DAKIN	250.00	Reimb Paramedic License Renewal
212459	4/24/2015	MAXIM SERVICES	1,782.31	Cleaning Service-Admin 4/15
212595	5/15/2015	MEYERS NAVE PROFESSIONAL ...	2,655.00	General Labor and Employment Services-4/15
212460	4/24/2015	MICHAEL ARMARIO-LYONS	470.00	Reimb ACLS/PALS Parts 1 and 2 Recertification
212596	5/15/2015	MICHAEL FORSTER	360.00	CERT Instructor (12.0 hours) 3/7/15-5/12/15
212512	5/1/2015	MOTOROLA INC	1,404.00	Radio Pager Accessories
	5/1/2015	MOTOROLA INC	8,136.00	Radio Pagers (15)
212597	5/15/2015	MOTOROLA INC	104.16	Antenna/UHF Charger Amplifier (12)
212598	5/15/2015	NATALIE PROBERT KURTZ	169.26	Lunch-RCFE Workshop 5/12/15
212417	4/17/2015	NATHAN R SMITH	295.00	Reimb Education Asst-CSFM Management 1
	4/17/2015	NATHAN R SMITH	175.00	Reimb PALS Recertification
212599	5/15/2015	NFPA	165.00	Annual Membership Renewal Through 3/31/16-Kief
212600	5/15/2015	NFPA INTERNATIONAL	1,255.50	NFPA Renew Subscription-National Fire Codes
212461	4/24/2015	NICHOLS CARPET CLEANING INC	325.00	Carpet Cleanining-Stn 34
212462	4/24/2015	NOB HILL CLEANERS INC	38.85	Hem Uniform Pants
	4/24/2015	NOB HILL CLEANERS INC	24.00	Patches On Uniform Shirts
212418	4/17/2015	OFFICE MAX INCORPORATED	110.82	Office Supplies
	4/17/2015	OFFICE MAX INCORPORATED	(26.24)	Return Office Supplies
	4/17/2015	OFFICE MAX INCORPORATED	23.04	Sales Tax-Office Supplies
	4/17/2015	OFFICE MAX INCORPORATED	21.08	Sales Tax-Office/Household Supplies
212463	4/24/2015	OFFICE MAX INCORPORATED	219.06	Office Supplies
212513	5/1/2015	OFFICE MAX INCORPORATED	314.17	Office Supplies
212555	5/8/2015	OFFICE MAX INCORPORATED	241.34	Office Supplies
	5/8/2015	OFFICE MAX INCORPORATED	(43.28)	Returned-Office Supplies
212601	5/15/2015	OFFICE MAX INCORPORATED	200.00	Office Supplies
212419	4/17/2015	OFFICE OF THE SHERIFF CONTR...	19.61	Awards-Heart Safe
	4/17/2015	OFFICE OF THE SHERIFF CONTR...	33.84	CERT Yearly Awards
212602	5/15/2015	OREILLY AUTOMOTIVE INC	108.50	Exhaust Fluid
	5/15/2015	OREILLY AUTOMOTIVE INC	8.83	Filter
212420	4/17/2015	ORKIN EXTERMINATING INC	79.50	Pest Control Service-3/23/15
212421	4/17/2015	OSBORN SPRAY SERVICE INC	122.00	Pest Control Service
212556	5/8/2015	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service-Admin 4/21/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 30 3/13/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 30 4/27/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 33 4/28/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 35 3/9/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 35 4/10/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 36 3/9/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 36 4/10/15
	5/8/2015	OSBORN SPRAY SERVICE INC	150.00	Pest Control Service-Stn 38 4/21/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 39 3/13/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 39 4/20/15
212464	4/24/2015	PACHECO BROTHERS GARDENI...	1,540.00	Landscape Maintenance-4/15
212465	4/24/2015	PAUL CONWAY SHIELDS	55.89	Structure Helmet Shields
212466	4/24/2015	PETERSON TRUCKS INC	1,030.18	Air Springs (4)-Mechanic Shop
	4/24/2015	PETERSON TRUCKS INC	185.53	Shock Absorbers (2) - Unit 520

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212467	4/24/2015	PGE	905.25	Gas/Electric Service-Stn 36
212514	5/1/2015	PGE	12,530.53	Gas/Electric Service-4/15
212557	5/8/2015	PGE	37.92	Stn 34 Signal Light-4/15
212515	5/1/2015	PITNEY BOWES RESERVE ACCO...	1,000.00	Replenish Postage Reserve Account
212516	5/1/2015	PREMIER COMP MEDICAL GRO...	1,196.04	Wellness Fitness Exams
212468	4/24/2015	PRIMO ESPRESSO COMPANY	29.17	Coffee Supplies
212603	5/15/2015	PRIMO ESPRESSO COMPANY	29.17	Coffee Supplies
212558	5/8/2015	QUESTYS SOLUTIONS	2,000.00	Questys CMX Upgrade
212559	5/8/2015	RAHUL MAHARAJ	1,665.00	EMD-Q Review Services (37.0 Hours)-3/15
212517	5/1/2015	RAYMOND RIORDAN	2,100.00	Emergency Svcs (24 Hrs)/Fire District (4 Hrs) 3/16-
212560	5/8/2015	RAYMOND RIORDAN	1,350.00	Emergency Services (18 Hrs) 4/16-4/30/15
	5/8/2015	RAYMOND RIORDAN	1,500.00	Emergency Services (20 Hrs) 4/1-4/15/15
212376	4/15/2015	RIAN G EVITT	(579.50)	Meals Advance-ICC Group A Committee Action He.
212422	4/17/2015	RIAN G EVITT	457.50	Meals-ICC 2015 Committee Action Hearing 4/22-4/
212604	5/15/2015	RICHARD HUETTIS	142.12	Reimb Mileage-Vallejo FD Engineer Exam Proctor 4
	5/15/2015	RICHARD HUETTIS	125.78	Reimb Mileage-Vallejo FD Engineer Exam Proctor 4
212605	5/15/2015	RICHARD L VEAL	480.00	CERT Instructor (16.0 hours) 3/14/15-5/9/15
212469	4/24/2015	SAFETY GLASSES USA INC	116.67	Safety Glasses (60)
212423	4/17/2015	SAM BROWN SHIELDS	44.00	Wildland Helmet Shields-Costa
212424	4/17/2015	SAN MATEO REGIONAL NETWO...	415.00	FireDispatch.com CAD Interface/Radio Audio Strea
212606	5/15/2015	SAN MATEO REGIONAL NETWO...	415.00	FireDispatch.com CAD Interface/Radio Audio Strea
212425	4/17/2015	SAUVE, SCOTT	245.00	Reimb PHTLS Recertification
212470	4/24/2015	SCHUCKS TRANSMISSION	3,823.80	Overhaul Transmission-Unit 810
212518	5/1/2015	SCOTT'S PPE RECON INC	3,859.90	PPE Inspection/Turnout Gear Repairs-Week of 4/2/1
212561	5/8/2015	SHIELDS HARPER AND COMPA...	28,883.78	Progress Payment #2-Fuel Management System Inst
212607	5/15/2015	SHIELDS HARPER AND COMPA...	184.45	Evaluate/Repair Fuel Nozzle Handle-Stn 34
	5/15/2015	SHIELDS HARPER AND COMPA...	6,402.83	Fuel Management System
	5/15/2015	SHIELDS HARPER AND COMPA...	307.29	Petro Vend Key Assembly/Fuel Terminal Keypad-St
212471	4/24/2015	SMILE BUSINESS PRODUCTS INC	603.25	Sharp Copier-Annual Service, Maintenance, Parts, S
212472	4/24/2015	SPALDING FLY PREDATORS	31.90	Fly Predators Delivery 4/27/15
212608	5/15/2015	SPALDING FLY PREDATORS	31.90	Fly Predators Delivery 5/18/15
212426	4/17/2015	SPRINT	2,172.02	Mobile Data Wireless Access Fee 2/26/15-3/25/15
212562	5/8/2015	SPRINT	691.23	T1 Port AccessBundle-4/18/15
212427	4/17/2015	STAPLES CREDIT PLAN	29.79	Binder/Tabs-Asphalt Report Copy
	4/17/2015	STAPLES CREDIT PLAN	5.69	Sales Tax-Easel Charts (2)-Ops
212609	5/15/2015	STAPLES CREDIT PLAN	36.40	Heavy Duty Staple Removers
	5/15/2015	STAPLES CREDIT PLAN	157.27	Logi Wave Wireless-BC Office
	5/15/2015	STAPLES CREDIT PLAN	17.29	Sharpie China Markers
E-Che...	5/12/2015	STATE BOARD OF EQUALIZATION	1,710.54	Sales Tax Return 1/1/14-12/31/14
212563	5/8/2015	STEVEN A HARMAN ASSOCIATE...	8,075.00	HR Consulting Services (95.0 Hours)-Apr 2015
212564	5/8/2015	SUPERIOR AUTO PARTS WAREH...	108.17	Shocks (2)-Unit 398
212565	5/8/2015	SUPPLYWORKS	288.83	Trash Bags (4 Cases)
212519	5/1/2015	THE HARTFORD PRIORITY ACC...	1,661.40	Life/AD&D Insurance-5/15
212610	5/15/2015	THE HARTFORD PRIORITY ACC...	1,653.60	Life/AD&D Insurance-6/15
212566	5/8/2015	THE IMPRINT WORKS	298.60	Embedment of Sue Brooks' Retirement Badge
212520	5/1/2015	THOMAS G MCKENZIE	175.00	Reimb ACLS Recertification
212428	4/17/2015	TSI INCORPORATED	705.41	Calibration of SCBA Mask Fit Test Machine
212521	5/1/2015	ULINE	52.08	Key Rings-Fuel Management System Project
212429	4/17/2015	UNITED PARCEL SERVICE	99.56	Delivery Charges-4/11/15
	4/17/2015	UNITED PARCEL SERVICE	87.54	Delivery Charges-4/4/15
212473	4/24/2015	UNITED PARCEL SERVICE	101.76	Delivery Charges - 4/18/15
212522	5/1/2015	UNITED PARCEL SERVICE	74.35	Delivery Charges - 4/25/15
212567	5/8/2015	UNITED PARCEL SERVICE	38.14	Delivery Charges-5/2/15
212611	5/15/2015	UNITED PARCEL SERVICE	115.16	Delivery Charges-5/9/15
212523	5/1/2015	UNITED RENTALS INC	1,082.28	Forklift Rental Fee-SORD-O Rescue Course
Wire 4...	4/13/2015	US BANK	880.00	2006 COP Annual Trustee Fees 3/1/15-2/29/16

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212569	5/14/2015	US POSTAL SERVICE	3,594.42	Bulk Mail Permit #243-Drought/Wildland Postcard
212430	4/17/2015	UTILITY TELEPHONE INC	1,255.60	Internet Access/Ethernet Transport-4/15
212612	5/15/2015	UTILITY TELEPHONE INC	1,240.58	Internet Access/Ethernet Transport-5/15
212431	4/17/2015	VALLEY OIL COMPANY	1,012.56	Diesel Fuel
	4/17/2015	VALLEY OIL COMPANY	2,254.43	Unleaded Fuel
212524	5/1/2015	VALLEY OIL COMPANY	1,450.19	Diesel Fuel
	5/1/2015	VALLEY OIL COMPANY	5,994.89	Unleaded Fuel
	5/1/2015	VALLEY OIL COMPANY	7,011.06	Unleaded/Diesel Fuel
212613	5/15/2015	VALLEY OIL COMPANY	490.89	Diesel Fuel
	5/15/2015	VALLEY OIL COMPANY	5,691.71	Unleaded Fuel
	5/15/2015	VALLEY OIL COMPANY	1,448.02	Unleaded/Diesel Fuel
212568	5/8/2015	VAVRINEK TRINE DAY AND CO ...	11,000.00	FY 14/15 Interim Audit
212432	4/17/2015	VERIZON WIRELESS	126.81	Physio-Control Heart Monitor Modems 2/24/15-3/2:
212433	4/17/2015	VERIZON WIRELESS	421.07	Cell Phone Charges 3/4/15-4/3/15
212614	5/15/2015	VERIZON WIRELESS	131.68	Physio-Control Heart Monitor Modems 3/24/15-4/2:
212434	4/17/2015	VICKIE CALLAHAN	517.00	Fleece Jackets (13) Volunteers
212525	5/1/2015	VISION SERVICE PLAN	4,766.52	Vision Insurance-5/15
	5/1/2015	VISION SERVICE PLAN	3,400.32	Vision Insurance-Retirees 5/15
212526	5/1/2015	WASTE MANAGEMENT OF ALA...	494.54	Garbage Recycling Service-4/15
212474	4/24/2015	WILLIAM D ROSS ESQ	6,277.88	Legal Services-General 3/15
	4/24/2015	WILLIAM D ROSS ESQ	675.00	Legal Services-General EMS Services 315
	4/24/2015	WILLIAM D ROSS ESQ	902.53	Legal Services-Interagency Agreement 3/15
212615	5/15/2015	WITMER PUBLIC SAFETY GROUP	390.92	Station Boots-Wylie
212475	4/24/2015	WITTMAN ENTERPRISES LLC	15,376.83	Ambulance Collection Fees-3/15
212616	5/15/2015	WORLDPOINT ECC, INC.	238.95	BLS for PHP Instructor Packet (3)
	5/15/2015	WORLDPOINT ECC, INC.	84.95	BLS PHP New Program Instructor Packet-Faculty/T
212617	5/15/2015	ZBATTERY COM INC	482.81	Batteries (7)
212527	5/1/2015	ZOLL MEDICAL CORPORATION ...	5,827.50	AutoPulse 1-Year Extended Warranty
	5/1/2015	ZOLL MEDICAL CORPORATION ...	359.25	Electrodes 12 Pairs
	5/1/2015	ZOLL MEDICAL CORPORATION ...	735.00	Lifepack Bands (3)
	5/1/2015	ZOLL MEDICAL CORPORATION ...	186.75	Pedi Electrodes 6 Pairs
212618	5/15/2015	ZOLL MEDICAL CORPORATION ...	255.00	Electrodes
Report Total			1,869,696.39	

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Wire 0...	5/5/2015	CALPERS	415,550.56	CalPERS May 2015
212575	5/15/2015	CCC EMPLOYEES RETIREMENT ...	387,123.16	Employee Retirement Contributions-4/15
212402	4/17/2015	CCC EMPLOYEES RETIREMENT ...	375,621.49	Employee Retirement Contributions-3/15
212538	5/8/2015	CHASE EQUIPMENT FINANCE	267,005.75	Debt Service Payment-Vehicle Lease Agreement-FY
212456	4/24/2015	LINCOLN NATIONAL LIFE INS CO	31,224.46	Dental Insurance-5/15
212561	5/8/2015	SHIELDS HARPER AND COMPA...	28,883.78	Progress Payment #2-Fuel Management System Inst
212455	4/24/2015	LCA ARCHITECTS INC	27,772.62	Professional Services Through 3/31/15-New Station
212456	4/24/2015	LINCOLN NATIONAL LIFE INS CO	17,900.98	Dental Insurance-Retirees 5/15
212475	4/24/2015	WITTMAN ENTERPRISES LLC	15,376.83	Ambulance Collection Fees-3/15
212514	5/1/2015	PGE	12,530.53	Gas/Electric Service-4/15
212554	5/8/2015	KENNETH R CAMPO CPA	11,700.00	Finance Consulting Services (97.5 Hours)-Apr 2015
212568	5/8/2015	VAVRINEK TRINE DAY AND CO ...	11,000.00	FY 14/15 Interim Audit
212580	5/15/2015	DELL MARKETING LP	9,310.32	SQL Server 2014
212512	5/1/2015	MOTOROLA INC	8,136.00	Radio Pagers (15)
212563	5/8/2015	STEVEN A HARMAN ASSOCIATE...	8,075.00	HR Consulting Services (95.0 Hours)-Apr 2015
212524	5/1/2015	VALLEY OIL COMPANY	7,011.06	Unleaded/Diesel Fuel
212501	5/1/2015	INNOVATIVE CLAIM SOLUTIONS	6,843.17	Workers' Compensation Claim Admin Fees-May 201
212607	5/15/2015	SHIELDS HARPER AND COMPA...	6,402.83	Fuel Management System
212474	4/24/2015	WILLIAM D ROSS ESQ	6,277.88	Legal Services-General 3/15
212524	5/1/2015	VALLEY OIL COMPANY	5,994.89	Unleaded Fuel
212481	5/1/2015	BOUNDTREE MEDICAL LLC	5,938.75	King Vision Video Laryngoscope/Channeled Dispos
212527	5/1/2015	ZOLL MEDICAL CORPORATION ...	5,827.50	AutoPulse 1-Year Extended Warranty
212613	5/15/2015	VALLEY OIL COMPANY	5,691.71	Unleaded Fuel
212400	4/17/2015	CA TECHNOLOGY AGENCY-PSCO	5,448.00	Mt. Diablo Radio Vault Lease-5/1/15-4/30/16
212551	5/8/2015	HDL COREN AND CONE	4,875.00	Contract Services-Property Taxes 4/15-6/15
212525	5/1/2015	VISION SERVICE PLAN	4,766.52	Vision Insurance-5/15
212397	4/17/2015	ATT	4,714.70	Phones/Data/Radio Circuit/Long Distance 2/20/15-3
212533	5/8/2015	ATT	4,705.75	Phones/Data/Radio Circuit/Long Distance 3/20/15-4
212406	4/17/2015	DIAMOND BILL REVIEW INC	4,430.42	Workers' Compensation Bill Review-March 2015
212481	5/1/2015	BOUNDTREE MEDICAL LLC	4,305.96	Medical Supplies
212496	5/1/2015	DELL MARKETING LP	4,294.25	Dell SonicWALL NSA 3500 Subscription License (3
212518	5/1/2015	SCOTT'S PPE RECON INC	3,859.90	PPE Inspection/Turnout Gear Repairs-Week of 4/2/1
212470	4/24/2015	SCHUCKS TRANSMISSION	3,823.80	Overhaul Transmission-Unit 810
212569	5/14/2015	US POSTAL SERVICE	3,594.42	Bulk Mail Permit #243-Drought/Wildland Postcard
212525	5/1/2015	VISION SERVICE PLAN	3,400.32	Vision Insurance-Retirees 5/15
212595	5/15/2015	MEYERS NAVE PROFESSIONAL ...	2,655.00	General Labor and Employment Services-4/15
212484	5/1/2015	CCC DEPT OF INFO TECH	2,546.99	Telecommunication Services/Radio Services/Parts-3.
212477	5/1/2015	ACE AUTO REPAIR AND TIRE CE...	2,490.85	Repair Water Pump/Coolant/Timing Belts/AC-Unit :
212511	5/1/2015	MANAGED HEALTH NETWORK I...	2,405.40	Employee Assistance Premium-5/15
212510	5/1/2015	M AND L OVERHEAD DOORS	2,345.76	Furnish/Install Liftmaster/Photo Cells App Bay Door
212398	4/17/2015	BOUNDTREE MEDICAL LLC	2,274.54	Medical Supplies
212431	4/17/2015	VALLEY OIL COMPANY	2,254.43	Unleaded Fuel
212588	5/15/2015	HI TECH EMERGENCY VEHICLE...	2,197.99	Air Horn/MIV Motor
212426	4/17/2015	SPRINT	2,172.02	Mobile Data Wireless Access Fee 2/26/15-3/25/15
212393	4/17/2015	ALLIANCE STORAGE TECHNOL...	2,165.43	Document Imaging Maintenance 6/7/15-6/6/16
212517	5/1/2015	RAYMOND RIORDAN	2,100.00	Emergency Svcs (24 Hrs)/Fire District (4 Hrs) 3/16-
212572	5/15/2015	ALLIED WASTE SERVICES 210	2,079.73	Garbage Service-5/15
212558	5/8/2015	QUESTYS SOLUTIONS	2,000.00	Questys CMX Upgrade
212459	4/24/2015	MAXIM SERVICES	1,782.31	Cleaning Service-Admin 4/15
212482	5/1/2015	BRYAN JANNISSE	1,735.00	Weed Clearing/Installed Tree/Repair Broken Sprinkl
212392	4/17/2015	ALL STAR FIRE EQUIPMENT INC	1,731.66	MYTIFLO Pencil Line Hose w/ Brass GHT Coupling
E-Che...	5/12/2015	STATE BOARD OF EQUALIZATION	1,710.54	Sales Tax Return 1/1/14-12/31/14
212559	5/8/2015	RAHUL MAHARAJ	1,665.00	EMD-Q Review Services (37.0 Hours)-3/15
212519	5/1/2015	THE HARTFORD PRIORITY ACC...	1,661.40	Life/AD&D Insurance-5/15
212610	5/15/2015	THE HARTFORD PRIORITY ACC...	1,653.60	Life/AD&D Insurance-6/15
212457	4/24/2015	LIVERMORE PLEASANTON FIRE...	1,600.00	Training Tower Rental 1/19/15-4/17/15

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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Check...	Check D...	Payee	Check Amount	Transaction Description
212464	4/24/2015	PACHECO BROTHERS GARDENI...	1,540.00	Landscape Maintenance-4/15
212560	5/8/2015	RAYMOND RIORDAN	1,500.00	Emergency Services (20 Hrs) 4/1-4/15/15
212524	5/1/2015	VALLEY OIL COMPANY	1,450.19	Diesel Fuel
212613	5/15/2015	VALLEY OIL COMPANY	1,448.02	Unleaded/Diesel Fuel
212481	5/1/2015	BOUNDTREE MEDICAL LLC	1,418.30	Medical Equipment
212512	5/1/2015	MOTOROLA INC	1,404.00	Radio Pager Accessories
212453	4/24/2015	KAISER PERMANENTE INSURA...	1,359.26	Ambulance Refund
212407	4/17/2015	EBMUD	1,356.24	Water Service 2/3/15-4/6/15
212560	5/8/2015	RAYMOND RIORDAN	1,350.00	Emergency Services (18 Hrs) 4/16-4/30/15
212508	5/1/2015	LIVERMORE DUBLIN DISPOSAL	1,275.31	Garbage Service-4/15
212430	4/17/2015	UTILITY TELEPHONE INC	1,255.60	Internet Access/Ethernet Transport-4/15
212600	5/15/2015	NFPA INTERNATIONAL	1,255.50	NFPA Renew Subscription-National Fire Codes
212548	5/8/2015	FORCIBLE ENTRY INC	1,250.00	Forcible Entry-Train the Trainer Instruction
212612	5/15/2015	UTILITY TELEPHONE INC	1,240.58	Internet Access/Ethernet Transport-5/15
212516	5/1/2015	PREMIER COMP MEDICAL GRO...	1,196.04	Wellness Fitness Exams
212486	5/1/2015	CLUB CARE INC	1,183.45	Repair Treadmill-Deck/Running Belt/Drive Belt/Cat
212573	5/15/2015	ASCOT STAFFING	1,178.00	Temporary Staffing-Reception (40.0 Hrs) 4/27-5/3/1
212435	4/24/2015	ASCOT STAFFING	1,178.00	Temporary Staffing-Reception (40.0 Hrs) 3/30/15-4/
212398	4/17/2015	BOUNDTREE MEDICAL LLC	1,157.85	Respirator Masks-Annual Fit Testing Supplies
212445	4/24/2015	DUBLIN CHEVROLET INC	1,120.00	Repair Heater Coolant-Unit 707
212539	5/8/2015	CLIFFORD SCOTT BUXTON	1,110.00	CERT Instructor (37.0 hours) 3/14/15-4/22/15
212483	5/1/2015	CAL COAST PLUMBING	1,088.24	Installed ADA Toilet In Handicap Stall-Admin
212523	5/1/2015	UNITED RENTALS INC	1,082.28	Forklift Rental Fee-SORD-O Rescue Course
212398	4/17/2015	BOUNDTREE MEDICAL LLC	1,079.05	Pharmaceutical Supplies
212466	4/24/2015	PETERSON TRUCKS INC	1,030.18	Air Springs (4)-Mechanic Shop
212431	4/17/2015	VALLEY OIL COMPANY	1,012.56	Diesel Fuel
212448	4/24/2015	FEDERAL REALTY INVESTMENT..	1,000.00	Refund Duplicate Payment-Citation
212515	5/1/2015	PITNEY BOWES RESERVE ACCO...	1,000.00	Replenish Postage Reserve Account
212531	5/8/2015	ASCOT STAFFING	971.85	Temporary Staffing-Reception (33.0 Hrs)-4/20-4/26/
212544	5/8/2015	EBMUD	953.70	Water Service 2/27/15-4/29/15
212467	4/24/2015	PGE	905.25	Gas/Electric Service-Stn 36
212474	4/24/2015	WILLIAM D ROSS ESQ	902.53	Legal Services-Interagency Agreement 3/15
212447	4/24/2015	EBMUD	887.45	Water Service 2/9/15-4/13/15
Wire 4...	4/13/2015	US BANK	880.00	2006 COP Annual Trustee Fees 3/1/15-2/29/16
212578	5/15/2015	CONCORD UNIFORMS	874.62	Full Compliment Class A Uniform 2013 Academy-C
212454	4/24/2015	L N CURTIS AND SONS	870.72	Uniform Shirts (3)-Cochran/Pants (3)-Doyle (3)-Boc
212494	5/1/2015	CONCORD UNIFORMS	862.68	Class A Uniform 2013 Academy-Stevenson
212440	4/24/2015	CONCORD UNIFORMS	856.14	Full Compliment Class A Uniform 2013 Academy-A
212510	5/1/2015	M AND L OVERHEAD DOORS	791.40	Repair Broken Spring App Bay Door-Stn 33
212415	4/17/2015	L N CURTIS AND SONS	748.65	Oil Absorbant (60)
212537	5/8/2015	CAPITAL ONE COMMERCIAL	735.60	Water (120 Cases)
212454	4/24/2015	L N CURTIS AND SONS	735.09	Gloves (5)/MIC Keeper (10)/LED Headlamps (5)
212527	5/1/2015	ZOLL MEDICAL CORPORATION ...	735.00	Lifepack Bands (3)
212478	5/1/2015	ASCOT STAFFING	706.80	Temporary Staffing-Reception (24.0 Hrs) 4/13/15-4/
	5/1/2015	ASCOT STAFFING	706.80	Temporary Staffing-Reception (24.0 Hrs) 4/6/15-4/1
212428	4/17/2015	TSI INCORPORATED	705.41	Calibration of SCBA Mask Fit Test Machine
212562	5/8/2015	SPRINT	691.23	T1 Port AccessBundle-4/18/15
212474	4/24/2015	WILLIAM D ROSS ESQ	675.00	Legal Services-General EMS Services 315
212589	5/15/2015	HOME DEPOT CREDIT SERVICES	672.81	Maytag LG Front Load Electric Dryer-Stn 39
212410	4/17/2015	EXTRATEAM INC	666.00	5ft 10GB Twinax SFP+ Cable
212590	5/15/2015	HUNT AND SONS INC	640.15	Anti Freeze-Shop (55)
212471	4/24/2015	SMILE BUSINESS PRODUCTS INC	603.25	Sharp Copier-Annual Service, Maintenance, Parts, S
212481	5/1/2015	BOUNDTREE MEDICAL LLC	602.26	Pharmaceutical Supplies
212594	5/15/2015	L N CURTIS AND SONS	589.16	Uniform Pants-Wylie/Mast/Shafaer (6)
CK 3/...	4/20/2015	BANKCARD CENTER	574.69	Int'l Code Council-SIG Changes (4)
212495	5/1/2015	CYTOSPORT INC	557.02	Cytomax Hydration Supplement (48 cases)

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212580	5/15/2015	DELL MARKETING LP	542.68	VMWare Software Maintenance
212585	5/15/2015	G RO SOLUTIONS LLC	540.00	CERT Instructor (18.0 hours) 3/6/15-5/9/15
212530	5/8/2015	AMERICAN MESSAGING	530.10	Paging Service-5/15
212434	4/17/2015	VICKIE CALLAHAN	517.00	Fleece Jackets (13) Volunteers
212439	4/24/2015	COMCAST	513.53	Cable Service 5/1/15-5/31/15
212436	4/24/2015	BRANDON J EYNCK	500.00	Reimb Education Asst-Knowing Your Apparatus
212526	5/1/2015	WASTE MANAGEMENT OF ALA...	494.54	Garbage Recycling Service-4/15
212613	5/15/2015	VALLEY OIL COMPANY	490.89	Diesel Fuel
212617	5/15/2015	ZBATTERY COM INC	482.81	Batteries (7)
212605	5/15/2015	RICHARD L VEAL	480.00	CERT Instructor (16.0 hours) 3/14/15-5/9/15
212407	4/17/2015	EBMUD	476.53	Water Service 1/30/15-4/3/15
212536	5/8/2015	BUCHANAN AUTO ELECTRIC INC	475.60	31XPD Batteries (3)
212460	4/24/2015	MICHAEL ARMARIO-LYONS	470.00	Reimb ACLS/PALS Parts 1 and 2 Recertification
212414	4/17/2015	KJ HART ELECTRIC AND SON INC	464.80	Install Receptacles for 911 Phone System
212422	4/17/2015	RIAN G EVITT	457.50	Meals-ICC 2015 Committee Action Hearing 4/22-4/24/15
212487	5/1/2015	COAST AIRBRUSH	450.56	Gold Leaf Book (4)/Supplies
212395	4/17/2015	AMERICAN SERVICES OF CA INC	433.00	Repair Roof Leak-Stn. 31
212433	4/17/2015	VERIZON WIRELESS	421.07	Cell Phone Charges 3/4/15-4/3/15
212424	4/17/2015	SAN MATEO REGIONAL NETWO...	415.00	FireDispatch.com CAD Interface/Radio Audio Streaming
212606	5/15/2015	SAN MATEO REGIONAL NETWO...	415.00	FireDispatch.com CAD Interface/Radio Audio Streaming
212594	5/15/2015	L N CURTIS AND SONS	401.02	Headgear Maintenance/Repair (7)
lp 3/15b	4/20/2015	BANKCARD CENTER	393.45	Rescue Direct-Field Operations Guides (30)
212507	5/1/2015	L N CURTIS AND SONS	392.23	Structure Boots-Garcia
212615	5/15/2015	WITMER PUBLIC SAFETY GROUP	390.92	Station Boots-Wylie
212415	4/17/2015	L N CURTIS AND SONS	390.60	Structure Boots-Cochran
212592	5/15/2015	JOHN ROBERTSON	390.00	CERT Instructor (13.0 hours) 3/14/15-5/9/15
CK 3/...	4/20/2015	BANKCARD CENTER	389.50	Airfare: ICC Grp A Action Hearings for R. Evitt 4/2/15
212409	4/17/2015	ENNIS PAINT INC	379.16	2-Way Hydrant Reflectors
212405	4/17/2015	DA PAGE LLC	375.00	Paging Software-4/15
212540	5/8/2015	DA PAGE LLC	375.00	Paging Software-5/15
PM 3/...	4/20/2015	BANKCARD CENTER	375.00	Membership: CCC Fire Officers Assoc. Chief Meyer
212594	5/15/2015	L N CURTIS AND SONS	368.90	Folding Spanners (10)
212596	5/15/2015	MICHAEL FORSTER	360.00	CERT Instructor (12.0 hours) 3/7/15-5/12/15
LP 3/1...	4/20/2015	BANKCARD CENTER	359.50	Fitness Magazine-Annual Subscription (9 Stations + 3 Months)
212527	5/1/2015	ZOLL MEDICAL CORPORATION ...	359.25	Electrodes 12 Pairs
212499	5/1/2015	EBMUD	358.96	Water Service 2/20/15-4/22/15
212394	4/17/2015	AMERICAN MESSAGING	357.55	Paging Service-4/15
212552	5/8/2015	HI TECH EMERGENCY VEHICLE...	353.98	Turn Signal Switch (2)
212505	5/1/2015	JON MICHAELSON	351.23	Reimb Car/Meals/Fuel-CAE ECS Training 4/20-4/24/15
212446	4/24/2015	DUBLIN SAN RAMON SERVICES...	348.01	Fireline Water Service 2/15/15-4/14/15
212411	4/17/2015	HOME DEPOT CREDIT SERVICES	347.47	Grill Brush/Outdoor Chair Pads/Battery/Brooms-Stn 31
212458	4/24/2015	LUCAS A HIRST	340.00	Reimb Education Asst-Knowing Your Aerial
212461	4/24/2015	NICHOLS CARPET CLEANING INC	325.00	Carpet Cleaninig-Stn 34
212581	5/15/2015	ECOLAB	315.58	Sanitizer/Detergent for Dishwasher-Stn 31
212579	5/15/2015	DANIELLE BELL	315.45	Food for CERT Class/Drill/Meetings
212513	5/1/2015	OFFICE MAX INCORPORATED	314.17	Office Supplies
212607	5/15/2015	SHIELDS HARPER AND COMPA...	307.29	Petro Vend Key Assembly/Fuel Terminal Keypad-Stn 31
212439	4/24/2015	COMCAST	305.06	Cable Service/High-Speed Internet 4/17/15-5/16/15
212541	5/8/2015	DAMIEN A ALVAREZ	300.00	Reimb-PHTLS Recertification
212566	5/8/2015	THE IMPRINT WORKS	298.60	Embedment of Sue Brooks' Retirement Badge
212500	5/1/2015	GLOBALSTAR USA	297.22	Satellite Phone Service (6)-4/15
212485	5/1/2015	CCC PUBLIC WORKS DEPARTM...	295.86	Permits EL1228489/ES1329743/LP0902026 3/31/15
212417	4/17/2015	NATHAN R SMITH	295.00	Reimb Education Asst-CSFM Management 1
212565	5/8/2015	SUPPLYWORKS	288.83	Trash Bags (4 Cases)
212593	5/15/2015	KJ HART ELECTRIC AND SON INC	280.00	Remove Marquee Sign/Repair Ballast-Network Room
212571	5/15/2015	AIR LIQUIDE HEALTHCARE AM...	279.72	Oxygen Tank Cylinder Rental-April 2015

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212390	4/17/2015	AIR LIQUIDE HEALTHCARE AM...	276.28	Oxygen Tank Cylinder Rental-Mar 2015
212499	5/1/2015	EBMUD	273.56	Water Service 2/20/15-4/22/15
212476	5/1/2015	ACCUPRINT	268.56	Smoke Alarm Inspection Tags (500)
212438	4/24/2015	CASCADE FIRE EQUIPMENT	266.57	Station Boots-Word
212574	5/15/2015	CASCADE FIRE EQUIPMENT	264.79	Station Boots-Pellegrini
212546	5/8/2015	ELITE AUTO GLASS INC	263.10	Front Windshield Replacement-Unit 395
212543	5/8/2015	DUBLIN CASH AND CARRY	261.73	Kitchen Supplies-Stn 31
SC 3/1...	4/20/2015	BANKCARD CENTER	259.00	Wufoo-Online Forms Service
212618	5/15/2015	ZOLL MEDICAL CORPORATION ...	255.00	Electrodes
212416	4/17/2015	MATTHEW DAKIN	250.00	Reimb Paramedic License Renewal
212401	4/17/2015	CALIFORNIA UST SERVICES	245.54	Replaced Faulty Diesel Fuel Nozzle-Stn 31
212412	4/17/2015	IRON MOUNTAIN	245.09	Off-Site Backup Media Storage Fee-3/15
212591	5/15/2015	IRON MOUNTAIN	245.09	Off-Site Backup Media Storage Fee-4/15
212413	4/17/2015	JOHN T MARTIN	245.00	Reimb PHTLS Recertification
212425	4/17/2015	SAUVE, SCOTT	245.00	Reimb PHTLS Recertification
LP 3/1...	4/20/2015	BANKCARD CENTER	242.80	Amazon-Vehicle Lock Boxes for Medco Keys (4)
212445	4/24/2015	DUBLIN CHEVROLET INC	241.54	Glow Plug-Unit 705
212555	5/8/2015	OFFICE MAX INCORPORATED	241.34	Office Supplies
212616	5/15/2015	WORLDPOINT ECC, INC.	238.95	BLS for PHP Instructor Packet (3)
212450	4/24/2015	HAVE AIR WILL TRAVEL INC	235.00	Service Call/Mounts/Dismounts-Unit 339
212550	5/8/2015	HAVE AIR WILL TRAVEL INC	232.78	Service Call/Replace Tire (1)/Mounts/Dismounts-Ur
212504	5/1/2015	JOHN BAHORSKI	230.00	Reimb PALS Recertification
212445	4/24/2015	DUBLIN CHEVROLET INC	229.47	Arm-Unit 705
212463	4/24/2015	OFFICE MAX INCORPORATED	219.06	Office Supplies
212449	4/24/2015	GALAXY PRESS	206.87	Windowed Envelopes (1000)
PM 3/...	4/20/2015	BANKCARD CENTER	205.05	Refreshments-Board Retreat
212491	5/1/2015	COMCAST	202.29	Cable Service 4/27/15-5/26/15
212488	5/1/2015	COMCAST	200.75	Cable Service 4/27/15-5/26/15
212601	5/15/2015	OFFICE MAX INCORPORATED	200.00	Office Supplies
212594	5/15/2015	L N CURTIS AND SONS	199.64	Wildland Gloves (5)
212443	4/24/2015	DEMIAN BANNISTER	195.00	Reimb Education Asst-I300 Intermediate ICS
212493	5/1/2015	COMCAST	193.20	Cable Service 4/26/15-5/25/15
212587	5/15/2015	GOOGLE INC	192.00	Google Apps Usage 4/1/15-4/30/15
212411	4/17/2015	HOME DEPOT CREDIT SERVICES	189.53	Torch Kit/Grill Brush/Hose Repair Kit/Pins/Ratche-€
212527	5/1/2015	ZOLL MEDICAL CORPORATION ...	186.75	Pedi Electrodes 6 Pairs
212466	4/24/2015	PETERSON TRUCKS INC	185.53	Shock Absorbers (2) - Unit 520
212607	5/15/2015	SHIELDS HARPER AND COMPA...	184.45	Evaluate/Repair Fuel Nozzle Handle-Stn 34
212491	5/1/2015	COMCAST	183.61	Cable Service 4/26/15-5/25/15
212577	5/15/2015	COMCAST	180.91	Cable Service 5/13-6/12/15
212404	4/17/2015	COMCAST	180.91	Cable Service 4/13-5/12/15
SC 3/1...	4/20/2015	BANKCARD CENTER	179.40	Hostgator-Web Hosting srvfpd.com
212396	4/17/2015	ARLENE HARTONO	177.94	Reimb Uniform Pants
212414	4/17/2015	KJ HART ELECTRIC AND SON INC	177.75	Replaced Flag Pole Light/Station Sign Lights-Stn 35
212552	5/8/2015	HI TECH EMERGENCY VEHICLE...	177.28	No Shock Gauges (2)
212581	5/15/2015	ECOLAB	176.48	Rinse Aid for Dishwasher-Stn 31
212520	5/1/2015	THOMAS G MCKENZIE	175.00	Reimb ACLS Recertification
212417	4/17/2015	NATHAN R SMITH	175.00	Reimb PALS Recertification
212584	5/15/2015	ERIK KING	175.00	Reimb PALS Class
212479	5/1/2015	BENEFIT ADMINISTRATION CORP	174.00	Section 125 Plan Admin Fees-3/15
212493	5/1/2015	COMCAST	173.33	Cable Service 4/27/15-5/26/15
212411	4/17/2015	HOME DEPOT CREDIT SERVICES	172.52	Microwave-Stn 33
212403	4/17/2015	CHRISTOPHER STEVENSON	170.00	Reimb PALS Recertification
212598	5/15/2015	NATALIE PROBERT KURTZ	169.26	Lunch-RCFE Workshop 5/12/15
212589	5/15/2015	HOME DEPOT CREDIT SERVICES	168.98	Screws for Door/Pushbroom/Bernzomatic Cylinders/
212509	5/1/2015	LOGOBOSS LLC	167.21	Brass Tags-Fuel Management System Project (117)
212529	5/8/2015	AMERICAN CAPITAL ENT INC	166.15	FP Collection Fees

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212599	5/15/2015	NFPA	165.00	Annual Membership Renewal Through 3/31/16-Kief
212609	5/15/2015	STAPLES CREDIT PLAN	157.27	Logi Wave Wireless-BC Office
212490	5/1/2015	COMCAST	155.43	High-Speed Internet 4/23/15-5/22/15
212451	4/24/2015	HI TECH EMERGENCY VEHICLE...	152.76	Power Steering Reservoir-Unit 523
CK 3/...	4/20/2015	BANKCARD CENTER	150.71	Int'l Code Council-SIG Changes
212556	5/8/2015	OSBORN SPRAY SERVICE INC	150.00	Pest Control Service-Stn 38 4/21/15
212507	5/1/2015	L N CURTIS AND SONS	149.19	Pelican Headlights (5)
212437	4/24/2015	BRICKER MINCOLA ASR	146.01	Uniform Pants-Vanek
212604	5/15/2015	RICHARD HUETTIS	142.12	Reimb Mileage-Vallejo FD Engineer Exam Proctor 4
212506	5/1/2015	JOYCE CASTRO	140.00	Reimb Meals-Fire & Life Safety Educators Conf 4/2
212451	4/24/2015	HI TECH EMERGENCY VEHICLE...	139.82	Window Regulator-Unit 520
212535	5/8/2015	BETTS SPRING COMPANY	136.80	Spring Wear Pads (8)-Unit 520
212498	5/1/2015	DONALD ARMARIO	135.00	Reimb Self-Funded Vision
212483	5/1/2015	CAL COAST PLUMBING	135.00	Back Flow Test-Admin
212586	5/15/2015	GALAXY PRESS	133.44	Business Cards-Rian Evitt (500)
212614	5/15/2015	VERIZON WIRELESS	131.68	Physio-Control Heart Monitor Modems 3/24/15-4/2
212432	4/17/2015	VERIZON WIRELESS	126.81	Physio-Control Heart Monitor Modems 2/24/15-3/2
212604	5/15/2015	RICHARD HUETTIS	125.78	Reimb Mileage-Vallejo FD Engineer Exam Proctor 4
212582	5/15/2015	EFAX CORPORATE	125.70	eFax Usage-4/15
212408	4/17/2015	EFAX CORPORATE	125.30	eFax Usage-3/15
212421	4/17/2015	OSBORN SPRAY SERVICE INC	122.00	Pest Control Service
212445	4/24/2015	DUBLIN CHEVROLET INC	120.99	Belt-Unit 704
212528	5/8/2015	AIR LIQUIDE HEALTHCARE AM...	118.72	Oxygen Tank Cylinders (6)-3/31/15
212469	4/24/2015	SAFETY GLASSES USA INC	116.67	Safety Glasses (60)
212611	5/15/2015	UNITED PARCEL SERVICE	115.16	Delivery Charges-5/9/15
212589	5/15/2015	HOME DEPOT CREDIT SERVICES	114.78	Cord Reel/Lights/Air Compressor Kit/Case-Stn 35
212401	4/17/2015	CALIFORNIA UST SERVICES	112.50	Repaired Power to Unleaded Pump-Stn 34
212415	4/17/2015	L N CURTIS AND SONS	111.74	Engine Oil (48)
212418	4/17/2015	OFFICE MAX INCORPORATED	110.82	Office Supplies
212589	5/15/2015	HOME DEPOT CREDIT SERVICES	108.74	Lightbulbs/Hose/Batteries/Wires-Stn 30
212602	5/15/2015	OREILLY AUTOMOTIVE INC	108.50	Exhaust Fluid
212564	5/8/2015	SUPERIOR AUTO PARTS WAREH...	108.17	Shocks (2)-Unit 398
212550	5/8/2015	HAVE AIR WILL TRAVEL INC	105.00	Service Call/Flat Repairs-Unit 704
	5/8/2015	HAVE AIR WILL TRAVEL INC	105.00	Service Call/Flat Repairs-Unit 705
212534	5/8/2015	ATT	104.76	Phone Service 3/20/15-4/19/15
212597	5/15/2015	MOTOROLA INC	104.16	Antenna/UHF Charger Amplifier (12)
212489	5/1/2015	COMCAST	103.95	High Speed Internet-Alamo Webcam 4/27/15-5/26/1
212473	4/24/2015	UNITED PARCEL SERVICE	101.76	Delivery Charges - 4/18/15
212492	5/1/2015	COMCAST	100.81	High Speed Internet/Cable Service 4/26/15-5/25/15
212547	5/8/2015	ENVIRONMENTAL SYSTEMS RE...	100.00	ArcGIS Online Credits
212570	5/15/2015	ACE AUTO REPAIR AND TIRE CE...	99.95	Front Alignment-Unit 706
212429	4/17/2015	UNITED PARCEL SERVICE	99.56	Delivery Charges-4/11/15
212583	5/15/2015	ELITE BACKGROUNDS INC	95.00	Limited Background-Chaplain
212589	5/15/2015	HOME DEPOT CREDIT SERVICES	90.11	Supplies-Hazardous Material Decontamination
212553	5/8/2015	ISINGS CULLIGAN	89.86	Drinking Water Service Stn 30 4/15
212480	5/1/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 31
	5/1/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 32
	5/1/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 33
	5/1/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 34
	5/1/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 35
	5/1/2015	BIOMEDICAL WASTE DISPOSAL ...	89.00	Bio-Hazard Waste Collection Service-Stn 39
212429	4/17/2015	UNITED PARCEL SERVICE	87.54	Delivery Charges-4/4/15
212589	5/15/2015	HOME DEPOT CREDIT SERVICES	86.46	Grill Brush/Cleaning Brush/Dryer Cord/Batteries-Stn
212616	5/15/2015	WORLDPOINT ECC, INC.	84.95	BLS PHP New Program Instructor Packet-Faculty/TI
PM 3/...	4/20/2015	BANKCARD CENTER	84.63	Recognition for New Captain's Family
212445	4/24/2015	DUBLIN CHEVROLET INC	82.91	Lamp-Unit 398

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 4/13/2015 Through 5/15/2015

Check...	Check D...	Payee	Check Amount	Transaction Description
212420	4/17/2015	ORKIN EXTERMINATING INC	79.50	Pest Control Service-3/23/15
212528	5/8/2015	AIR LIQUIDE HEALTHCARE AM...	79.48	Oxygen Tank Cylinders (7)-3/24/15
212589	5/15/2015	HOME DEPOT CREDIT SERVICES	76.23	Replace Wall Lamps in Dorm-Stn 38
212391	4/17/2015	ALAMO ACE HARDWARE	75.95	Digital Multimer/Miscellaneous
212401	4/17/2015	CALIFORNIA UST SERVICES	75.00	Repaired Relay on Emergency Control Box-Stn 31
212452	4/24/2015	JEAN GAUTHIER	75.00	Trouble Shoot Washing Machine-Stn 34
212546	5/8/2015	ELITE AUTO GLASS INC	75.00	Front Windshield Repairs-Unit 708
212556	5/8/2015	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service-Admin 4/21/15
212522	5/1/2015	UNITED PARCEL SERVICE	74.35	Delivery Charges - 4/25/15
212411	4/17/2015	HOME DEPOT CREDIT SERVICES	74.00	Brackets/Cables for EHA Signs
212503	5/1/2015	JOAN RICKARD	73.60	Reimb Mileage-FME World Tour
212542	5/8/2015	DONNA MAXWELL	65.31	Reimb-Uniform Pants (4)
212441	4/24/2015	DALE BAILEY	65.00	Reimb Self-Funded Vision Plan
212589	5/15/2015	HOME DEPOT CREDIT SERVICES	63.53	Batteries-Admin
212528	5/8/2015	AIR LIQUIDE HEALTHCARE AM...	62.13	Oxygen Tank Cylinders (10)-3/31/15
212594	5/15/2015	L N CURTIS AND SONS	60.00	Repair Smoke Machine
212442	4/24/2015	DELTA TRUCK CENTER	59.19	Lamp Markers (2)
212553	5/8/2015	ISINGS CULLIGAN	57.62	Drinking Water Service-Stn 31 4/15
212465	4/24/2015	PAUL CONWAY SHIELDS	55.89	Structure Helmet Shields
212556	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 39 3/13/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 39 4/20/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 30 3/13/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 30 4/27/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 33 4/28/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 35 3/9/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 35 4/10/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 36 3/9/15
	5/8/2015	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 36 4/10/15
212502	5/1/2015	INNOVATIVE LAUNDRY SYSTEMS	54.25	Delivery Charge-Maytag Washing Machine Stn 30
212521	5/1/2015	ULINE	52.08	Key Rings-Fuel Management System Project
212545	5/8/2015	ED JONES COMPANY INC	51.60	Name Bar-D.Gery
212444	4/24/2015	DIRECTV	50.99	Cable Service 4/12/15-5/11/15
SC 3/1...	4/20/2015	BANKCARD CENTER	49.95	Hostgator Web Hosting-Firedepartment.mobi 3/15
212423	4/17/2015	SAM BROWN SHIELDS	44.00	Wildland Helmet Shields-Costa
212500	5/1/2015	GLOBALSTAR USA	44.00	Satellite Phone Service-Dispatch 4/15
	5/1/2015	GLOBALSTAR USA	44.00	Satellite Phone Service-EOC 4/15
212391	4/17/2015	ALAMO ACE HARDWARE	42.88	Fasteners/Miscellaneous
PM 3/...	4/20/2015	BANKCARD CENTER	42.00	Coffee-Board Retreat
PM 3/...	4/20/2015	BANKCARD CENTER	41.56	Lunch Meeting-Chief
DM 3/...	4/20/2015	BANKCARD CENTER	39.23	Food for CISR Meeting
212462	4/24/2015	NOB HILL CLEANERS INC	38.85	Hem Uniform Pants
212567	5/8/2015	UNITED PARCEL SERVICE	38.14	Delivery Charges-5/2/15
212399	4/17/2015	BRICKER MINCOLA ASR	38.10	Uniform Belt-Word
212557	5/8/2015	PGE	37.92	Stn 34 Signal Light-4/15
212609	5/15/2015	STAPLES CREDIT PLAN	36.40	Heavy Duty Staple Removers
212437	4/24/2015	BRICKER MINCOLA ASR	34.95	Uniform Belt-Michaelson
212419	4/17/2015	OFFICE OF THE SHERIFF CONTR...	33.84	CERT Yearly Awards
212411	4/17/2015	HOME DEPOT CREDIT SERVICES	33.05	Public Education Signs
212544	5/8/2015	EBMUD	32.12	Water Service 2/25/15-4/27/15
212472	4/24/2015	SPALDING FLY PREDATORS	31.90	Fly Predators Delivery 4/27/15
212608	5/15/2015	SPALDING FLY PREDATORS	31.90	Fly Predators Delivery 5/18/15
DM 3/...	4/20/2015	BANKCARD CENTER	29.90	Coffee for CISR Meeting
212427	4/17/2015	STAPLES CREDIT PLAN	29.79	Binder/Tabs-Asphalt Report Copy
212468	4/24/2015	PRIMO ESPRESSO COMPANY	29.17	Coffee Supplies
212603	5/15/2015	PRIMO ESPRESSO COMPANY	29.17	Coffee Supplies
212589	5/15/2015	HOME DEPOT CREDIT SERVICES	27.07	Latex/Gorilla Gloves-Rounds Van

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 4/13/2015 Through 5/15/2015

Check...	Check D...	Payee	Check Amount	Transaction Description
SC 3/1...	4/20/2015	BANKCARD CENTER	27.04	Amazon Network Switch-New 911 Phone System Tr
212497	5/1/2015	DON HOMAN	25.00	Water Tank Lease-5/15
212462	4/24/2015	NOB HILL CLEANERS INC	24.00	Patches On Uniform Shirts
212418	4/17/2015	OFFICE MAX INCORPORATED	23.04	Sales Tax-Office Supplies
	4/17/2015	OFFICE MAX INCORPORATED	21.08	Sales Tax-Office/Household Supplies
PM 3/...	4/20/2015	BANKCARD CENTER	20.00	Membership: CCC Fire Officers Assoc. Phares/3-Tr
SC 3/1...	4/20/2015	BANKCARD CENTER	19.99	CFO Adobe Software-3/15
PM 3/...	4/20/2015	BANKCARD CENTER	19.89	Recognition for New Captain's Family
212419	4/17/2015	OFFICE OF THE SHERIFF CONTR...	19.61	Awards-Heart Safe
212532	5/8/2015	ATT	17.33	Phone Service 3/19/15-4/18/15
212609	5/15/2015	STAPLES CREDIT PLAN	17.29	Sharpie China Markers
212411	4/17/2015	HOME DEPOT CREDIT SERVICES	16.24	Bathroom Ceiling Fan-Stn 39
212576	5/15/2015	CLINTON D PRUETT	13.57	Reimb Station to Station Mileage 5/3-5/4/15
212589	5/15/2015	HOME DEPOT CREDIT SERVICES	13.28	Fuel Pump Numbers
212411	4/17/2015	HOME DEPOT CREDIT SERVICES	12.34	District Madeco Key Program
	4/17/2015	HOME DEPOT CREDIT SERVICES	11.69	Sales Tax-Sandbags (49)/Delivery Fee-Stn 35
	4/17/2015	HOME DEPOT CREDIT SERVICES	10.84	Duct For Clothes Dryer Vent-Stn 39
212549	5/8/2015	FRANCHISE TAX BOARD	10.00	FY13/14 Filing Fee-SRVFPD Financing Corp.
212602	5/15/2015	OREILLY AUTOMOTIVE INC	8.83	Filter
212542	5/8/2015	DONNA MAXWELL	6.19	Reimb-Water (1 Case)-Chief/Board
212589	5/15/2015	HOME DEPOT CREDIT SERVICES	5.72	Spray Paint-Barricade & Sign Stenciling
212427	4/17/2015	STAPLES CREDIT PLAN	5.69	Sales Tax-Easel Charts (2)-Ops
212589	5/15/2015	HOME DEPOT CREDIT SERVICES	5.65	Keys-Office Bldg Stn 36
SC 3/1...	4/20/2015	BANKCARD CENTER	3.91	Active911-Alerting App Subscription
PM 3/...	4/20/2015	BANKCARD CENTER	3.33	Refreshments-Board Meeting
212389			0.00	
SC 3/1...	4/20/2015	BANKCARD CENTER	(12.00)	Credit-LastPass Password Keeper
212418	4/17/2015	OFFICE MAX INCORPORATED	(26.24)	Return Office Supplies
212555	5/8/2015	OFFICE MAX INCORPORATED	(43.28)	Returned-Office Supplies
212411	4/17/2015	HOME DEPOT CREDIT SERVICES	(51.52)	Returned Bathroom Ceiling Fan-Stn 39
212376	4/15/2015	RIAN G EVITT	(579.50)	Meals Advance-ICC Group A Committee Action He.
209634	4/21/2015	EMI-ACCENTURE REFUNDS	<u>(1,359.26)</u>	Ambulance Refund
Report Total			<u>1,869,696.39</u>	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS BOARD RETREAT
Minutes – March 16, 2015**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 2603 Camino Ramon-Bishop Ranch 3, Room 287
San Ramon, CA 94583

Board Members Present: Directors Campbell, Dakin, Kerr, Parker and Stamey.

Staff Present: Fire Chief Meyer, Financial Consultant Campo, District Counsel Ross, Fire Marshal Kiefer, Deputy Chief Krause, Deputy Chief Phares, Technology Systems Manager Call, HR Consultant Steve Harman, Controller Koran, Communications Center Manager Pangelinan, and District Clerk Maxwell.

1. Call to Order

President Kerr called the meeting to order at 9:17 a.m.

2. Determination of Quorum and Confirmation of Agenda

There was a quorum and no changes were made to the agenda.

3. Public Comment

None present.

4. New Business

4.1 Update goals from 2014/2015

Chief Meyer and management staff provided updates from goals set in 2014. Included in the discussion, but not limited to, were Labor Concessions, a 3% raise for all current employees and how Deployment Committee recommendations were implemented. The subsequent reorganization resulted in a savings of over \$1.5 million per year, with the District continuing to realize a savings of over \$500,000 annually. Several long-term employee workers' compensation matters were resolved. Chief Meyer became an EBRC Board Member. Auto Aid and Mutual Aid agreements with Contra Costa County Fire and Alameda County Fire were modified, which led to a greater balance in terms of aid received and aid provided.

Finance Division accomplishments included the refinancing of two separate bonds, which led to the savings of \$1.3 million. Initiating the prepayment of CCCERA retirements contributions equated to \$500,000+ annual savings. The implementation of the medical insurance "opt-out" program, led to an annual savings of \$150,000. The Hemme Property was sold to Contra Costa County for \$740,000. Reported to the Board was a total savings

of over \$7.5 million, since March 2013. Ongoing current annual savings are over \$4 million.

4.2 Looking ahead, prioritizing 2015/2016

Human Resources Consultant Steve Harman spoke about taking the HR Department in a new direction that involved the improvement of existing policies, leveraging technology and enhanced communication between HR staff and District employees.

Chief Meyer and management staff continued to relay organizational goals for the 2014/2015 Fiscal Year. This included continuing to build strong labor-management relationships, to maintain transparency with all employees and to seek input from the Board, labor and employees before making decisions that impacted the District, with regard to Other Post Employee Benefits (OPEB), the existing deployment model, Station 32, Fire Prevention and Communications. Goals included continued fiscal stability with a long-range Capital Improvement Plan, a sustainable long-range financial plan, and to develop a strategy to address future retiree medical benefits and eliminate the unfunded liability. The discussion of a District succession plan ensued, which included an employee development and training plan, the review of an updated purchasing manual and protocols to identify proper vendors, products, services and piggyback opportunities with other public agencies. Strategies to address retirements and the recent CCCERA ruling and appeal were covered as well.

The discussion turned to EMS, with regard to Contra Costa County's service delivery model and the Chief's role as the President of the CCC Executive Chief's Association. The East Bay Regional Communications System (EBRCS) had come to fruition this past year, after four years in process. Consequently, District policies were updated and personnel received extensive training on this new system, which provides fully interoperable communications to all public agencies within Contra Costa and Alameda Counties.

In October 2014, suppression personnel participated in a Disaster and Damage Assessment exercise. In January, Operations and Staff personnel completed a course in EOC Management and Operations. The ICS/EOC Interface Workshop was also completed in January, by Operations and Staff personnel. Goals set for training included consistency of said training, to identify specific training needs of the organization and to continue to maintain full compliance, when it comes to mandated training requirements.

Over the past six years, the Fire Prevention Division (FPD) has not replenished the vacant positions of Deputy Fire Marshall, Fire Specialist, Code Compliance Officer and Office Assistant. Division responsibilities include code compliance, public education, emergency preparedness and fire investigation. Already existing residential, commercial and light industrial environments are the primary areas of focus. The FPD objective is to build and maintain safe communities within the San Ramon Valley. Future goals involve enhancing customer service by increasing the overall knowledge base of staff.

5. CLOSED SESSION

5.1 Conference with Labor Negotiators: Discussion between Agency Representative - Paige Meyer, District Chief and Employee Organization - San Ramon Valley Firefighters Association, IAFF Local 3546 [Authorized under Government Code §54957.6 and 54954.5(f)].

6. Return to Open Session


Regular session ended: 1:23 p.m.
Closed session began: 1:32 p.m.
Closed session ended: 2:21 p.m.

7. Report Upon Return from Closed Session (if applicable)

Per District Counsel, William Ross, there were no reportable actions.

9. ADJOURNMENT TO THE NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR WEDNESDAY, MARCH 25, 2015 AT 7:00 P.M. IN THE BOARDROOM.

Prepared by: _____


Donna Maxwell
District Clerk

Approved by: _____

Jay Kerr
Board President

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – April 22, 2015**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Campbell, Dakin, Kerr Stamey and Parker

Staff Present: Fire Chief Meyer, Financial Consultant Campo, Deputy Fire Marshal Stevens, Deputy Chief Phares, Deputy Chief Krause, Controller Koran, Communications Center Manager Pangelinan, Technology Systems Manager Call, HR Consultant Harman and District Clerk Maxwell.

1. Call to Order

President Kerr called the meeting to order at 7:02 p.m.

2. Pledge of Allegiance

President Kerr led the Pledge of Allegiance.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum and no changes were made to the agenda.

4. Public Comment

None

5. Consent Calendar

Motion to approve items 5.1 – 5.12 by Director Stamey, second motion to approve made by Director Dakin. Ayes: Kerr, Campbell, Dakin, Parker and Stamey. The April agenda included all agenda items from the cancelled March 25, 2015 meeting agenda; the agendas combined account for items 5.1 – 5.12.

6. Special Announcements/Presentations/General Business

- 6.1 Communications center update, with regard to combining SRVFPD/SRPD Dispatch, by Chief Meyer, Technology Systems Manager Call and Communications Manager Denise Pangelinan.

Chief Meyer, TSM Call and CM Pangelinan discussed improvements to existing service and how the SRVFPD will transition from a secondary PSAP (Primary Public Safety Answering Point) to a Primary PSAP (City of San Ramon). Mobile calls within the San Ramon Valley will be routed to the new communications center directly. This partnership will result in the first and only point of contact for citizens when they call for emergency assistance. Call processing times will be reduced, prompting the reduction of response times to the actual location of the emergency. The police department will have access to more current and detailed property information and maps throughout the city. The District's Automated Vehicle Location (AVL) system, which provides real-time location information on all MDC-equipped units, will be available for police use. It was relayed that a shared communications center will enhance public safety, reduce response times, increase the level of service to the community and reduce overall expenses for both agencies.

7. Old Business

- 7.1 Discussion and possible approval of amendment to LCA Architects Inc. contract for Professional Services for Fire Station 32, not to exceed \$305,000.

Motion by Director Stamey to enter into a contract with LCA Architects Inc., in an amount recommended by staff, not to exceed \$305,000. Director Dakin seconded the motion and the motion carried with a vote of 5/0.

8. New Business

- 8.1 Discussion and possible approval of Resolution No. 2015-01 for the 2015 Exterior Hazard Abatement Program.

Recommendation by staff, pursuant to Health and Safety Code sections 14900.5 and 14900.6 that Resolution No. 2015-01 be approved. All properties, within the program, are in the wildfire hazard severity zone as identified by the California Department of Forestry and Fire Protection and/or designated in accordance with the District Fire Code. Current drought conditions pose additional risks to these properties.

Director Dakin encouraged staff to improve their outreach/notification approach when encouraging compliance by property owners. Motion by Director Stamey to pass as recommended by staff, second motion made by Director

Parker. Roll call vote take. Ayes: Directors Kerr, Campbell, Dakin, Stamey and Parker. Noes: None Absent: None Abstentions: None

- 8.2 Subordination request relating to proposed bond issue for the Successor Agency to the San Ramon Community Redevelopment Project of the San Ramon Redevelopment Agency.

Recommendation by staff to approve the subordination of the Agency's obligation to pay statutory pass-through payments to the District in connection with the Agency's obligation to pay debt service on the 2015 refunding bonds, and authorize the Fire Chief to execute the formal acknowledgement provided by the Agency.

Motion by Director Dakin to approve staff's recommendation, second motion provided by Director Stamey. Motion carried with vote of 5/0.

- 8.3 Approval of Letter of Understanding between San Ramon Valley Fire Protection District and Local 3546 IAFF.

This Letter of Understanding addresses changes to the Memorandum of Understanding between the SRVFPD and the International Association of Firefighters, Local 3546; termed August 1, 2009 through June 30, 2018. Notable changes presented to the Board were as follows:

- A 5% across-the-board wage increase effective 1/1/2016 (except for the position of the Fire Chief);
- Defers the last 4% pension cost share on the part of Safety employees until July 1, 2017;
- Implements a retiree medical vesting requirement for employees hired after the effective date of the LOU;
- Extends the term of the MOU to June 30, 2020

Local 3546 President, Mike Mohun, was present during the meeting. Mohun brought to the Fire Chief's attention that there was a sentence on Page 4, of the LOU, which needed omission because Union members did not vote on this particular term; refer to sentence "9. A Captain acting as a Battalion Chief will receive 20% additional pay for all such hours while working as a Battalion Chief." Subsequently, staff recommended that the Board approve the changes to the MOU, as outlined in the Letter of Understanding, but modified by the removal of the sentence which read "9. A Captain acting as Battalion Chief will receive 20% additional pay for all such hours while working as a Battalion Chief."

Motion by Director Stamey to approve, as recommended by staff with the amendment, second motion made by Director Parker. Roll call vote taken.

Ayes: Kerr, Campbell, Dakin, Stamey and Parker. Noes: None Absences: None. Abstentions: None

- 8.4 Memorandum of Understanding between SRVFPD and International Association of Firefighters, Local 3546-A; June 1, 2013 – June 30, 2018.

Local 3546-A is comprised of the Battalion Chief, Battalion Chief of Special Operations, Division Chief Training and the Communications Center Manager positions. This Memorandum of Understanding is entered into pursuant to the Meyers-Milias-Brown Act; Government Code Section 3500 et. seq. and has been jointly prepared by Local 3546-A and Management Staff. This particular MOU addresses salary and employee benefit adjustments for the period from July 1, 2013 to June 30, 2018. The Board was advised that there is no financial impact to the District as a result of approving this MOU.

Motion by Director Stamey to approve as recommended by staff, second motion for approval made by Director Campbell. Roll call vote taken. Ayes: Kerr, Campbell, Dakin, Stamey and Parker. Noes: None Absences: None Abstentions: None

- 8.5 Discussion to rescind one regular Board meeting over the summer months. Possible dates include: June 24, 2015, July 22, 2015, August 26, 2015 or September 23, 2015.

July 22, 2015 was unanimously removed from 2015 Board of Directors calendar, for summer recess.

9. **Correspondence**

10. **Monthly Activity Reports**

- 10.1 **Operations Division-Deputy Chief Phares**
Operations Report of monthly activities.

Deputy Chief Phares relayed that the Pipeline Safety Training, offered with funding assistance from the Alamo Improvement Association's grant money, has been completed. Shift Training Captains are proving to be an asset as Suppression Personnel are receiving additional and more creative safety training.

- 10.2 **EMS/Logistics – Deputy Chief Krause**
EMS/Logistics Report of monthly activities.

Deputy Krause shared that in 2014, 40 non-traumatic resuscitation attempts were made; with two non-cardiac etiologies and one witnessed by EMS, 3 were excluded in the following calculations. For those witnessed by a bystander and found in shockable rhythm, the survival rate was 71.4%; with the national average

reported at 30.9%. For those witnessed by a bystander, found in shockable rhythm and received bystander CPR and/or AED, the survival rate was 80%; with the national average reported at 34.5%. Survival rates in the San Ramon Valley, since 2009 have been tracked accordingly:

2009	42.9%	2011	42.9%	2013	47.9%
2010	40.0%	2012	45.2%	2014	71.4%

10.3 **Fire Prevention – Deputy Fire Marshal Stevens**

Deputy Fire Marshal Stevens reported that (ISO) Insurance Services Office records identified 730 properties as “non-sprinklered.” Code Compliance Officer Rian Evitt coordinated efforts among staff members to inspect these properties. Consequently staff found 535 building in compliance, 64 (incorrectly identified by address) and 131 properties as “non-sprinklered.” Property owners were sent a letter recommending that they contact their insurance provider to update their building information.

Annual Fire Code Compliance Inspections have led Code Compliance staff to the conclusion that the staff of Residential Care Facilities, for the elderly and/or developmentally disabled, are unclear about how to test smoke alarms. Inspector Natalie Probert took the initiative to locate a tool that would better assist staff that provides care to this vulnerable population. With assistance from the San Ramon Valley Citizen Corps Council, smoke alarm testers were purchased and will be provided to these homes during their annual inspections. Each smoke alarm tester will come with simple instructions for use and a monthly testing log.

Fire Specialist Joyce Castro has been facilitating and distributing the new pre-plan booklets to all of the District’s in-service engines, ambulances and Chiefs. San Ramon and Danville Police Departments were also provided booklets. (Pre-plan booklets provide aerial photos, detailed plans and emergency contact information for the large buildings and schools located within the San Ramon Valley). Approximately 90% of the 484 pre-plans had changes submitted since the booklet’s last printing in 2010.

Deputy Fire Marshal Stevens concluded with a brief discussion about a preliminary fee study, led by Inspector Julie Bartusch, with regard to comparing current costs for services and staff time for permit activities. This study will provide a basis for evaluating whether the current fee schedule is commensurate with the District’s cost recovery policy.

10.4 **Administrative Services – Financial Consultant Ken Campo**

- a). Monthly Finance Activities/Reports
- b). Monthly Human Resources Activities/Reports

Financial Consultant Ken Campo told the Board that the District invested \$5,000,000 of bond proceeds (for Station 32) into a short term laddered portfolio at U.S. Bank, maturing in intervals from 60 – 270 days and an average weighted yield-to-maturity of 0.23%. With the assistance of Bank of the West, the District went live with Payee Positive Pay anti-fraud system, in an effort to greater protect the District from financial fraud.

Human Resources Consultant Steve Harman stated that he has been reviewing District policies pertaining to employee privacy. He discovered that the District uses 72 different forms to collect information from employees and he is working on a reduction of these forms. In an effort to protect employees, he is also examining what type of private information is being collected from employees and whether that information is necessary.

Finance Controller Martin Koran shared information about the District's Combined General Fund Reserves (FY2014 – 2015), Cash Balances (All Funds), Salaries and Benefits, Ambulance Revenue General Fund Expenditures and General Fund Revenues; providing graphs for each discussion. He concluded by telling the Board that the District's revenues and expenses are in fact meeting budget expectations.

10.5 **Fire Chief – Fire Chief Meyer**

Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

Chief Meyer shared that the Administrative staff was treated to lunch by Management Staff, in honor of Administrative Assistants' Day. He and Management Staff have been attending meetings held by Contra Costa Supervisor Candace Andersen, the Town of Danville and the City of San Ramon. He has assigned his Deputy Chiefs to continued attendance at these meetings. Chief Meyer and Director Parker recently visited the Mechanic Garage in Alameda County. Of late, Chief Meyer met with David Bowlby, with regard to the New Farm development to discuss how this will impact the District. Chief Meyer recently participated in a Public Service Announcement with Randy Hahn, on behalf of the Fallen Fire Fighters and Peace Officers scholarship awards.

Chief Meyer asked that the Board adjourn this meeting in memory of Retired Engineer Jim Ellis and in memory of Retired Chief Jim Lee (one of the first 10 firefighters hired in Danville), both men having very recently passed.

11. **Good of the Order**

On Wednesday, May 20, 2015 beginning at 7:30 a.m., the East Bay Municipal Utility District (EBMUD) will be holding a briefing to address the current and projected water supply situation. Location: Walnut Creek Library 1644 North Broadway, Walnut Creek. The Directors and Chief Meyer discussed probable attendance at this event.

12. **Closed Session**

12.1 Possible exposure to litigation (three matters) pursuant to Government Code §54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

12.2 Annual review and evaluation of Fire Chief, with update from Personnel/HR Subcommittee, pursuant to Government Code section §54957.

13. **Return to Open Session**

Regular session ended: 9:42 p.m.
Closed session began: 9:55 p.m.
Closed session ended: 10:49 p.m.
Regular session reconvened: 10:49 p.m.

14. **Report Upon Return from Closed Session (if applicable)**

No reportable actions taken, per Director Stamey.

15. **Adjournment**

The meeting adjourned at 10:49 p.m.

Prepared by: _____


Donna Maxwell
District Clerk

Approved by: _____

H. Jay Kerr
Board President



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: May 27, 2015

To: Board of Directors

From: Paige Meyer, Fire Chief
Ken Campo, Interim CFO

Subject: Approval of Cooperative Agreement for Loan of Federal Excess Personal Property (FEPP)

Summary:

The District, pursuant to an agreement with CAL FIRE, may acquire certain equipment and apparatus made available from the USDA Forest Service to be used in fire protection activities. All property would be *on loan* for as long as the District needs the equipment.

The District's current agreement with CAL FIRE needs to be renewed if the District wishes to maintain the option of acquiring property through the FEPP program. The District does not have any federal property on loan at the present time.

Fiscal Impact:

The only monetary cost to the District would be for normal repairs and maintenance, as well as registration and insurance for any rolling stock.

Recommended Action:

Staff recommends the Board adopt a resolution authorizing application for Federal Excess Personal Property in accordance with United States Forest Service Cooperative Forestry Act of 1978, and further authorize the Fire Chief to execute the attached Cooperative Agreement with the State of California Department of Forestry and Fire Protection (CAL FIRE) for the loan of Federal Excess Personal Property.

Attachments:

Resolution Authorizing Application for FEPP
Correspondence and FEPP Agreement with Cal FIRE
Information on FEPP

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO.

**RESOLUTION AUTHORIZING APPLICATION FOR FEDERAL EXCESS PERSONAL
PROPERTY IN ACCORDANCE WITH UNITED STATES FOREST SERVICE
COOPERATIVE FORESTRY ASSISTANCE ACT (CFAA) OF 1978**

WHEREAS, there is a need for Federal Excess Personal Property to help fight wildland, rural, structure and other fires in Contra Costa County; and

WHEREAS, the position of Board Clerk will become vacant as of close of business July 12, 2014; and

WHEREAS, Paige Meyer is the Fire Chief of the San Ramon Valley Fire Protection District;

Now, therefore, the Board of Directors of the San Ramon Valley Fire Protection District does hereby determine, find and resolve as follows:

The San Ramon Valley Fire Protection District accepts the attached COOPERATIVE AGREEMENT FOR THE LOAN OF FEDERAL EXCESS PERSONAL PROPERTY between the State of California, Department of Forestry and Fire Protection (CAL FIRE) and the San Ramon Valley Fire Protection District for the loan of federal Excess Personal Property, and hereby authorizes Fire Chief Paige Meyer to execute the agreement on behalf of the Board of Directors.

PASSED, APPROVED AND ADOPTED this 27st day of May, 2015.

AYES:

NOES:

ABSTAINED:

ABSENT:

H. Jay Kerr
President, Board of Directors

ATTEST:



Clerk to the Board of Directors

**DEPARTMENT OF FORESTRY & FIRE PROTECTION
BUSINESS SERVICES OFFICE**

Federal Property Unit
P. O. Box 94244
Sacramento, CA 94244-2460
(916) 445-0351
Website: www.fire.ca.gov



April 27, 2015

Paige Meyer, Fire Chief
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 994583

Subject: FEPP Agreement Number 991614

Dear Chief Meyer:

Enclosed is a renewal Cooperative Agreement for the loan of Federal Excess Personal Property (FEPP). Currently your district does not have any federal property as noted on Attachment A.

I have included a document that describes what the FEPP program is about and how it can benefit your fire district.

To continue in the FEPP Program, please review the agreement for accuracy and if everything is correct, complete the following:

1. Sign page three of the Cooperative Agreement
2. Have the Board of Directors complete the *resolution paperwork
* Example included (do not have to use)
3. Mail the original agreement and additional paperwork listed above to:

CAL FIRE Business Services
Federal Property Unit
P. O. Box 944246
Sacramento, CA 94244-2460
Attn: Alicia Hastings

I will obtain the CAL FIRE Unit Chief and Sacramento Headquarters Property Manager signatures. After the signature process, you will receive a copy of this completed agreement.

If you do not wish to participate in the FEPP Program, please contact and let me know so I can close your file.

Thank you for your assistance and please contact me if you have any questions.

Sincerely,

ALICIA HASTINGS
State FEPP Coordinator
Alicia.Hastings@fire.ca.gov
(916) 445-0351

cc: Suresh Sharma, Forestry Logistics Officer (FLO), SCU
File

STATE OF CALIFORNIA
THE RESOURCES AGENCY
DEPARTMENT OF FORESTRY AND FIRE PROTECTION

COOPERATIVE AGREEMENT FOR THE LOAN OF
FEDERAL EXCESS PERSONAL PROPERTY (FEPP)
Under the United States Forest Service Cooperative Forestry Assistance Act (CFAA) of 1978

This agreement is entered into by and between

THE STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION

AND

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

This agreement for the **LOAN** of Federal Excess Personal Property (FEPP) through the US Forest Service made and entered into this ____ day of _____, **2015**, by and between the State of California acting by and through the Director of the Department of Forestry and Fire Protection, hereinafter called the STATE, and the **San Ramon Valley Fire Protection District** hereinafter called the Local Fire Department, covenants as follows:

- A. WHEREAS, the State has been approved as an agent of the US Forest Service for the purpose of administering the Cooperative Forestry Assistance Act of 1978 (PL 95-313) Rural Fire Protection Program, hereinafter referred to as CFAA, and
- B. WHEREAS, the control of timber, grass and wild land fires in, and adjacent to, suburban areas is essential to an effective forest fire control program, and
- C. WHEREAS, the Local Fire Department is actively engaged in the prevention and suppression of all fires in and adjacent to suburban areas, and
- D. WHEREAS, the CFAA provides for the loan of FEPP available for use by the Local Fire Department to carry out this function if additional property is available, and
- E. WHEREAS, it has been determined to be advantageous to the STATE in the proper discharge of its responsibilities, to make certain FEPP available to the Local Fire Department.

NOW, THEREFORE, it is mutually agreed that, effective as the date shown above:

- 1. The STATE will **LOAN** to the Local Fire Department FEPP described in **Attachment A** under the following terms and conditions:
 - A. FEPP primary use must be 90% for fire. The Forest Service FEPP program is not intended for Urban Safety and Rescue (USAR), medical or hazardous material responses on a daily basis.
 - B. All such FEPP loaned shall be for an indefinite period of time, unless cooperator is negligent of program regulations. The agreement may be terminated by either party after giving notice 180 days in advance of such termination to the other party.
 - C. Ownership shall remain with the US Forest Service and vehicle must be registered within thirty (30) days of taking possession, with DMV. Registered Owner shall be the Local Fire Department and Lien Holder to all vehicles and rolling stock shall be USDA Forest Service, PO Box 944246, Sacramento, CA 94244-2460.
 - D. The Local Fire Department shall complete a resolution of incorporation or non-incorporation, or a statement from their governing board approving participation, **and** proof of insurance in the form of an insurance policy or a self-insured statement on Board of Supervisors letterhead. Drivers shall take the necessary equipment training and have a valid California operator license to operate the loaned vehicle(s).

- E. Ownership of all accessories, tools, light bars, sirens and equipment which is added to the loaned property remains with the Local Fire Department and **must** be removed **prior** to return of the property to the US Forest Service.
 - F. The Local Fire Department shall paint all rolling stock to match existing department equipment and apply their department logo.
 - G. The Local Fire Department shall identify the property with a National Finance Center (NFC) property tag, provided by your sponsoring unit, so as to identify and trace it as Federal owned property.
 - H. The Local Fire Department shall be responsible for the proper care, maintenance, security, and storage of the property.
 - I. Amendments to this agreement must be submitted to your sponsoring unit, listed below, within 30 days of acquisition or disposal of loaned property listed on Attachment A.
 - J. FEPP cannot be sold, loaned, traded, cannibalized, modified, transferred or disposed of in any manner without the State and US Forest Service Property Management Officer (PMO) approval.
 - K. The State and the Local Fire Department shall maintain formal accountability records for all FEPP on loan to the Local Fire Department; such property shall be made available at all times for a physical inventory by State and US Forest Service personnel.
 - L. When any FEPP is loaned to the Local Fire Department hereinafter, is lost, stolen, worn out, not needed, or involved in an accident, the sponsoring **CAL FIRE Santa Clara Unit**, located at **15670 Monterey Street, Morgan Hill, CA 95037** shall be contacted for proper documentation and handling.
2. In the event that all of, or any one or more pieces of FEPP; provided to the Local Fire Department hereunder assigned, is lost, stolen, sold, damaged, destroyed or unavailable for its purposes intended hereunder, and is clearly established that such assignment or loss occurred while or as a result of a use other than stated in the terms and conditions above, then the State shall have the right and the obligation to retake such FEPP and/or assess the Local Fire Department for damages; if gross negligence is declared, up to the current market value immediately prior to such assignment, loss or destruction, established by the US Forest Service, for each piece of FEPP.
3. In the event of any dispute over FEPP **loaned** equipment or any terms or conditions contained herein, the dispute shall be decided by the State and its decision shall be binding and final.
4. The parties hereto agree that the Local Fire Department, their officers, employees, agents, servants, contractors, volunteers, paid firefighters, and all others acting on behalf of the Local Fire Department, performing under the terms of this agreement, are not acting as officers, employees or agents of the State or the Federal Government.
5. The Local Fire Department agrees to defend, indemnify, save and hold harmless the State as defined herein, and the Department of Forestry and Fire Protection, their officers, agents and employees against any and all claims, demands, causes of action or liability of any kind whatsoever arising out of the acts of the Local Fire Department, its agents or employees in the performance of any function provided for under the terms of this agreement or the use of property furnished.
6. The period of this agreement is for five (5) years from the date of last signature on page three (3) and entered on page one (1), if no violations or signatory changes occur. The agreement shall be **reviewed** biennially (every two years) for compliance by a CAL FIRE Administrative Officer during the physical inventory process and automatically extended if no violations or changes have occurred, not to exceed the five (5) year term.

7. During the five (5) year term of this agreement, at the option of the State, it may be terminated for any material breach by the Local Fire Department for any terms herein.
8. The mailing address of the parties hereto, for all notices, payments, repayments or any other activity required or contemplated under the terms of this agreement, except for eventual disposition of property in Attachment A, Item No. 1 are:

LOCAL FIRE DEPARTMENT: San Ramon Valley Fire Protection District

Contact: Ken Campo
 Physical Address: 1500 Bollinger Canyon Road
 Mailing Address:
 City: San Ramon, CA Zip: 94583
 Telephone: (925) 838-6601 ext.
 Cell: () -
 Fax: () -
 Email Address: kcampo@srvfire.ca.gov

Department of Forestry and Fire Protection (CAL FIRE)

PO BOX 944246
 SACRAMENTO, CA 94244-2460
 Attn: Business Services Office – Federal Property Unit
 (916) 324-1177

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year of the last signature below.

LOCAL FIRE DEPARTMENT	
NAME OF FIRE DEPARTMENT: San Ramon Valley Fire Protection District	
BY (Authorized Signature): <i>[Signature]</i>	DATE SIGNED:
PRINTED NAME AND TITLE OF PERSON SIGNING: Paige Meyer, Fire Chief	

STATE OF CALIFORNIA Department of Forestry and Fire Protection	
BY (CAL FIRE Unit Chief): <i>[Signature]</i>	DATE SIGNED:
PRINTED NAME AND TITLE OF PERSON SIGNING: Derek Witmer, Unit Chief, Santa Clara Unit (SCU)	
BY (CAL FIRE HQ FEPP Property Manager): <i>[Signature]</i>	DATE SIGNED:
PRINTED NAME AND TITLE OF PERSON SIGNING: Marie Ramos, FEPP Property Manager	

STATE OF CALIFORNIA
THE RESOURCES AGENCY
DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)

COOPERATIVE AGREEMENT FOR THE LOAN OF
FEDERAL EXCESS PERSONAL PROPERTY (FEPP)
Under the United States Forest Service Cooperative Forestry Assistance Act (CFAA) of 1978

ATTACHMENT A

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

	ITEM:	SERIAL #:	PROPERTY #
1.	NO PROPERTY AT THIS TIME		
2.			
3.			
4.			
5.			
6.			
7.			



Federal Excess Personal Property (FEPP) Program Information for Local Fire Departments



CAL FIRE, sponsored by the USDA Forest Service, may acquire for loan through the Federal Excess Personal Property (FEPP) program for Local Fire Departments, items that are designed or can be modified for 90% use in fire protection activities.

There is no cost involved with the FEPP program. All the property is on a loan basis for as long as the fire department needs the equipment. The only monetary cost to the fire department is for repairs and maintenance of property, as well as registration and liability insurance costs for any type of rolling stock (e.g. fire vehicles, trailers, etc.).

Below is a list of FEPP items that can be acquired for your department, but are not limited to:

- ✓ Rolling Stock – Fire Trucks, Trailers, Pick ups, etc.
- ✓ Tactical Communications Systems
- ✓ Water Tanks
- ✓ Earth-moving equipment – Tractors, Graders, Dozers
- ✓ Fire Tools – Forcible Entry Tools, Extraction Equipment, etc.
- ✓ Fire Protective Clothing
- ✓ Breathing Apparatus
- ✓ Pumps
- ✓ Hoses/Nozzles
- ✓ Generators
- ✓ Winches
- ✓ Vehicle Parts – Tires, Sirens, Light Bars, etc.
- ✓ Air Compressors
- ✓ *Office Furniture, Devices and Supplies – **Use of FEPP is authorized only for items that are essential for the fire protection function at that location.*
- ✓ **Kitchen Supplies, Household Furniture, Cleaning Supplies, etc. - ***Authorized only for use in training facilities, deployment staging areas or are housed temporarily (24/7 stations).*
- ✓ Athletic Equipment
- ✓ Small Tools & Construction Material

To view available FEPP, go to GSAXcess website: www.gsaxcess.gov

ID: GOVUSE
Password: GOVUSE

If you are interested in any property items, contact me and I will go over the screening process with you.

If your department is interested in the FEPP program, we **must** have a completed FEPP Cooperative Agreement in place before any FEPP property can be allocated to your fire department.

Alicia Hastings, State FEPP Coordinator
916 445-0351
Alicia.Hastings@fire.ca.gov



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: May 27, 2015

To: Board of Directors

From: Paige Meyer, Fire Chief

Subject: Extended Contract for Human Resources Consulting Services – Steven A. Harman & Associates, LLC

Background:

In January 2015, the District retained the services of Steven A. Harman Associates, LLC to provide ongoing human resources administrative support to include, but not limited to the following:

- Review, analyze and recommend changes to the District's Human Resources Management program, including, but not limited to recruitment, hiring and promotions; classification and compensation, employee relations, workers compensation, leave of absence management, labor relations and other Human Resources Management program areas as directed by the District Fire Chief.
- Prepare reports, memoranda and other documents as may be required or directed by the District Fire Chief.
- Provide recommendations to the District Fire Chief regarding matters within the scope of representation.
- Provide oversight and advice regarding the District's employee benefit program.
- Provide technical supervision and support for the Human Resources Division's staff.
- Conduct a recruitment to identify a pool of qualified candidates for consideration of appointment to the position of Human Resources Manager.
- Contractor shall perform other related human resource management tasks as may be assigned by the District Fire Chief.

The existing contract is scheduled to terminate effective June 30, 2015, but may be extended by mutual agreement of the parties. Both parties have agreed to extend this contract for a period of twelve-months, with a new termination date of June 30, 2016 and an increase in the hourly rate of compensation from \$85 to \$90. All additional terms and conditions of this agreement remain the same.

Recommended Board Action:

Staff recommends extending the contract with Steven A. Harman and Associates, LLC, with the above modifications, effective July 1, 2015.



San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

Date: 5/27/2015

To: Board of Directors

From: Derek Krause, Deputy Chief EMS/Logistics
Steve Call, Technology Systems Manager

Subject: District Managed Internet Service

Background:

The District maintains an internet connection backed by a Service Level Agreement (SLA) to facilitate the network connectivity needs of the District. This internet connection allows for:

- E-mail access
- Remote access to Telestaff
- Remote (Citrix) connections
- Secure VPN tunneling (Netmotion) for fire apparatus MDC's
- Emergency paging - structure fire alarms and recall notifications
- General internet access

The District entered into a contract in 2008 for Managed Internet Services (MIS) provided by San Mateo Regional Networks (SMRN). In 2014, Utility Telephone purchased the contract from SMRN as part of an acquisition. Utility Telephone currently provides MIS to the District at a speed of 3 megabits (Mbps) and cost of approximately \$1,225/month. Newer technologies have been developed that allow the District to obtain MIS utilizing fiber optics with both higher speeds and the same robust reliability at a similar price point. Quotes for the replacement of the MIS were obtained from three vendors in compliance with District purchasing procedures. ACC Business provided the lowest bid for internet service, in the amount of \$1,125/month, excluding telecommunications taxes and fees. Staff requests authorization to enter into a 24-month contract to replace the existing MIS provider with ACC Business in an amount not to exceed \$1,125/month, excluding telecommunications taxes and fees.

Recommended Board Action:

Authorize staff to enter into a 24-month contract with ACC Business for the replacement of the existing MIS in an amount not to exceed \$1,125/month, excluding telecommunications taxes and fees.

Financial Impacts:

None. The new contract is cost neutral to the District.

**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**

OLD BUSINESS

NEW BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: May 6, 2015

To: San Ramon Valley Fire Protection District Board of Directors

From: Steven A. Harman, Human Resources Consultant *SH*

Subject: Amendments to the Employment Agreement between the San Ramon Valley Fire Protection District and Fire Chief Paige Meyer

Background:

Pursuant to the employment agreement between the San Ramon Valley Fire Protection District and Fire Chief Meyer, the Board conducted a comprehensive review of Chief Meyer's job performance for the period April 1, 2014 through March 31, 2015. Based on that review, the District Board determined that Chief Meyer has met and exceeded the Board's expectation in all performance areas.

Additionally, the District Board and the Fire Chief established performance goals for the period April 1, 2015 through March 31, 2016. A copy of the mutually agreed performance goals is attached to this report.

Based on the District Board's direction to staff, we have prepared Amendment number 1 to the employment agreement as follows:

1. Section 2 – Term of Agreement – The end of the initial term of the Agreement will be extended for a period of four (4) years from March 18, 2018 to March 18, 2022 subject to the District's right of termination or removal as provided in Sections 2 and 3 and the Employee's right to resign as set forth in Section 2.
2. Section 6 – Compensation and Benefits – Effective April 1, 2016 the salary for the Fire Chief shall be adjusted from \$240,000 to \$245,000 per year; effective upon approval of Amendment Number 1, the District shall contribute three percent of the Fire Chief's salary into a deferred compensation plan. The District's contributions shall be made monthly.

This amendment has been reviewed by Counsel and it has been determined that it complies with various pension rules pertaining to compensation adjustments. There are no other changes to Chief Meyer's employment agreement.

Recommended Board Action:

It is recommended that the District Board consider and approve Amendment Number 1 to the employment agreement between the San Ramon Valley Fire Protection District and Chief Meyer.

Financial Impacts:

The fiscal impact for the remainder of FY 2015-16 is \$1,800. The fiscal impact for FY 2016-17 is \$8,487.50. District contribution to the Chief's deferred compensation plan is not reportable compensation for retirement purposes.

**AMENDMENT TO EMPLOYMENT AGREEMENT
BETWEEN SAN RAMON VALLEY FIRE
PROTECTION DISTRICT AND
PAIGE MEYER**

THIS AMENDMENT TO EMPLOYMENT AGREEMENT BETWEEN SAN RAMON VALLEY FIRE PROTECTION DISTRICT AND PAIGE MEYER ("Amendment") is made as of _____, 2015 (the "Effective Date") by and between the SAN RAMON VALLEY FIRE PROTECTION DISTRICT, ("District"); and PAIGE MEYER ("Employee") who agree as follows:

WHEREAS, District and Employee entered into an Employment Agreement ("Agreement") effective March 18, 2013; and,

WHEREAS, the parties now desire to modify the Agreement following the Board of Director's annual review of the Employee; and,

WHEREAS, pursuant to Government Code Section 54956(b), this Amendment shall be approved at a Regular Meeting of the District Board of Directors.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Section 2 "Term" is amended as follows:

The end of the Initial Term of the Agreement shall be extended for a period of four (4) years from March 18, 2018 to March 18, 2022 subject to the District's right of termination or removal set forth in Agreement Sections 2 and 3 and the Employee's right to resign set forth in Section 2.

2. Section 6.1 "Salary" is amended as follows:

Commencing April 1, 2016, District agrees to pay Employee for Employee's services an annual base salary of \$245,000.00 per year.

3. Section 6 "Compensation and Benefits" is amended to add a new Section 6.7 "Deferred Compensation" as follows:

Upon the Effective Date of this Amendment, the Board of Directors shall make a three percent (3%) contribution into Employee's deferred compensation account.

4. Section 4.2 "Severance" is amended as follows:

In the event that after his termination, Employee is convicted of a crime of moral turpitude, or any crime which resulted in personal gain to the Employee, as a result of his employment with the District, including but not limited to a conviction involving an abuse of his office or position, Employee shall repay the District any severance benefit received from the District.

5. Terms of Agreement to Remain Effective. All terms and conditions of the Agreement shall remain in full force and effect except as modified in this Amendment.

6. Counterparts. This Amendment and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date first written above.

"District"

SAN RAMON VALLEY FIRE PROTECTION
DISTRICT

Dated: _____, 2015 By: _____
_____, President
Board of Directors

"Employee"

Dated: _____, 2015 By: _____
Paige Meyer

APPROVED AS TO FORM:

By: _____
William D. Ross
District Counsel



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: May 27, 2015
To: Board of Directors
From: Paige Meyer, Fire Chief
Subject: Approval of Changes to Non-Represented Employees Compensation Package

Summary:

This change in compensation provides for a 5% across-the-board wage increase for non-represented employees effective 1/1/2016, adds the two exempt Deputy Chiefs to the list of classifications eligible to receive Management Incentive Pay and rolls Standby Pay into base salary of the Deputy Chief position. The changes with respect to Management Incentive Pay and Standby Pay would be effective June 1, 2015. This action also eliminates car allowance and rolls \$500 per month into salary for one employee who currently receives it. The 5% wage adjustment does not apply to the Fire Chief.

Discussion:

The 5% increase is commensurate with the approved increase for employees represented by Local 3546 IAFF and with the recommendation for employees represented by Local 3546-A IAFF, while the Management Incentive Pay is in recognition of the additional time worked by the Deputy Chief's without benefit of overtime pay. Rolling Standby Pay into base pay for the Deputy Chief position is consistent with the recommendation for the Battalion Chief position represented by Local 3546-A. Additionally, eliminating the current car allowance and rolling it into salary is consistent with our previous recommendations for special pay.

In 2013, the Board approved changes to the Memorandum of Understanding between the District and Local 3546 IAFF that provided for (1) "Classic" employees (as that term is used in the California Public Employees' Pension Reform Act of 2013, or "PEPRA") to pick up a portion of the employer retirement cost; (2) capping the District's contribution toward active and retiree medical premiums; (3) prefunding retiree medical benefits; (4) reduce minimum shift staffing from 43 to 41 effective 7/1/2013, and from 41 to 39 effective 7/1/2015; (5) extending the duration of the MOU to June 30, 2018; and (6) re-opens on salary and health benefits in 2015 and 2016.

Non-represented employees were subject to the same retirement and medical cost-sharing provisions as the represented employees, and therefore contributed toward the overall cost savings of approximately \$2 million in 2013/14, to over \$4 million in 2015-16 when fully implemented.

Recommended Action

Staff recommends the Board approve the compensation change for non-represented employees.



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Date: May 27, 2015

To: Board of Directors

From: Paige Meyer, Fire Chief

Subject: Approval of Letter of Understanding Between San Ramon Valley Fire Protection District and IAFF Local 3546-A

Summary:

The attached Letter of Understanding (LOU) confirms the understandings that have been reached by the parties as those apply to the Memorandum of Understanding (MOU) between San Ramon Valley Fire Protection District and International Association of Firefighters ("IAFF") Local 3546-A for the term of July 1, 2013 through June 30, 2018.

Discussion:

IAFF Local 3546-A is comprised of the Battalion Chief, Battalion Chief Special Operations, Division Chief Training and Communications Center Manager positions. The existing MOU provides for wages, hours and other terms and conditions of employment of employees in the representation unit, including: (1) "Classic" employees (as that term is used in the California Public Employees' Pension Reform Act of 2013, or "PEPRA") shall pick up a portion of the employer retirement cost; (2) capping of the District's contribution toward active and retiree medical premiums; (3) prefunding retiree medical benefits; (4) re-opener on salary and health benefits in 2016.

The parties to the MOU have now reached a tentative agreement on the attached LoU. Significant elements of the LoU include:

- A 5% across-the-board wage increase effective 1/1/2016;
- Deferral of the last 4% pension cost share on the part of Safety employees until July 1, 2017;
- Elimination of Management Pay and Administrative Leave for non-exempt employees;

- Requirement that suppression employees possess and maintain EMT I certification; Basic Life Support (BLS) compensation equal to 5% of the premium base monthly salary (PBMS) for Fire Engineer Step 5 (same requirement and compensation as for all other suppression employees);
- Requirement that Battalion Chief's provide standby coverage for the District on weekends and holidays; roll existing BC Standby Pay into salary and eliminate Standby Pay as a separate incentive pay.
- Extend the term of the MoU to June 30, 2020 with reopeners on salary and health benefits in fiscal year 2017, 2018 and 2019;
- Affords the Fire Chief the opportunity, subject to meet and confer requirements, to introduce a sixty minute response time into the District requirement (i.e., "Living Boundary") for promotion to the Battalion Chief position.

Financial Implications:

The financial impact on the 2015/16 projected budget of the 5% wage increase, adding BLS Pay, eliminating Management Pay and deferring the additional 4% pension cost share on the part of Safety employees, is roughly \$82,000 of additional cost.

Given the strong rebound in property values, the District is well positioned to absorb the added cost. Staff has updated the 10-year cash flow model with the added costs, and the model indicates the District is able to cover ongoing operating expenses and debt service obligations, fund the Capital Improvement Program (CIP), maintain "Dry Period" and "Budget Stabilization" reserve funds pursuant to Board policy and continue to add to the General Fund ending balance throughout the ten year period of the forecast.

Recommended Action

Staff recommends the Board approve the changes to the LOU outlined above and authorize the Fire Chief to execute the Letter of Understanding documenting the changes.

LETTER OF UNDERSTANDING
between
San Ramon Valley Fire Protection District
and
San Ramon Valley Firefighters, IAFF Local 3546-A

The San Ramon Valley Fire Protection District (District) and the San Ramon Valley Firefighters, International Association of Fire Fighters Local 3546-A (Union) agree to modify the existing Memorandum of Agreement (MOU), as previously modified, effective July 1, 2013 through June 30, 2018. All terms and conditions of the existing MOU currently in effect will continue except as provided below.

1. Effective January 1, 2016, an across-the-board base salary increase of 5%. This meets the requirement for the July 2016 re-opener as noted in Section 30.

2. The following language shall be added to Section 9. of the MOU:

Effective June 1, 2015, the following changes apply to BC Standby:

- BC Standby compensation shall be added to, and incorporated into, the PBMS of the Battalion Chief classification in recognition that BC's will continue to be assigned to standby;
- BC's shall provide standby coverage on weekends and District holidays as designated by the Fire Chief;
- All BC's shall participate in the standby rotation on an equal basis, with the EMS BC having first choice in the rotation selection.

3. The following language shall be added to Section 7. of the MOU:

Effective June 1, 2015, all suppression employees covered by this Memorandum of Understanding shall, as a condition of employment, maintain EMT I certification and receive Basic Life Support (BLS) compensation equal to 5% of the premium base

monthly salary (PBMS) for Fire Engineer Step 5. The District shall provide the training and examination curriculum during on duty time. Should an employee fail to maintain EMT I certification through the District's program unless it is due to unique circumstances (e.g. a major illness or disability which does not allow an employee to attend classes required for certification) the employee will be responsible (during off-duty time and at no extra compensation from the District) to obtain the proper EMT 1 certification.

4. Section 9.1 shall be eliminated in its entirety.

5. Section 13.10 of the MOU is amended to include the following:

Positions designated as FLSA Overtime Exempt shall receive Annual Administrative Leave; positions designated as FLSA non-exempt (eligible to receive overtime) shall not be eligible to receive Annual Administrative Leave.

6. Section 15.2 (b) of the MOU is amended to read in full as follows:

Public Safety Classic Employees: Effective July 1, 2013, all public safety "classic" employees shall contribute 4.0% of pensionable compensation toward the employer retirement contribution rate. Effective July 1, 2014, all public safety "classic" employees shall contribute 8.0% of pensionable compensation toward the employer retirement contribution rate. Effective July 1, 2017, all public safety "classic" employees shall contribute 12.0% of pensionable compensation toward the employer retirement contribution rate. Classic employees shall continue to also pay the "Employee Cost of Living Adjustment" as determined annually and required by CCCERA.

7. The following language shall be added to Section 15.4 (k) of the MOU:

Effective June 1, 2015, only Exempt Mid-Level Managers already receiving Management Parity Pay will be eligible to continue receiving Management Parity

Pay.

8. The following language shall be added to Section 17. of the MOU:

Prior to enrolling in a class or course of study under this program, an employee must submit a written request to the Deputy Chief of Operations for authorization. The Deputy Chief of Operations shall notify the employee in writing as to their acceptance into the program.

9. Section 20 is amended as follows:

Subject to "meet and confer" requirements with other affected employee groups, it is the District's intent to implement a sixty (60) minute response time requirement for promotion to the Battalion Chief position. Current Battalion Chiefs and qualified Captains will not be affected by this change.

10. Section 30 is amended as follows:

In fiscal year 2017/18, 2018/19 and 2019/20, either the Union or the District may request and require a re-opener of negotiations on the subjects of salary (Section 16) and/or Medical, Dental and/or Life Insurance benefits (Section 17) by sending written notification prior to March 15, 2017, March 15, 2018 or March 15, 2019. Any future wage increases negotiated pursuant to the reopener provision above, shall not exceed wage increases negotiated between the District and Local 3546.

10. Section 32 is amended as follows:

The MOU shall be effective as of the first day of August 2009 and shall remain in full force and effect until June 30, 2020.

This Letter of Understanding shall be effective following the signatures indicated below and ratification by the membership of the Union and by the District's Board of Directors.

Paige Meyer, Fire Chief
San Ramon Valley Fire
Protection District

Mike Mohun, President
IAFF Local3546-A

Dated: _____

Dated: _____



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: May 19, 2015

To: Board of Directors

From: Martin Koran, Controller
Steven A. Harman, Human Resources Consultant

Subject: Authorization to Enter Into a Purchase Agreement with ADP to Implement Enhanced/Upgraded HR/Payroll Related Software Systems

Background:

At the 2015 Board Retreat, staff explained that Finance and Human Resources Department use multiple data base systems to perform mission critical tasks including accounting, payroll and human resources management. Staff told the Board that the current database systems are outdated, inefficient and in some cases, not compliant with current federal and state tax and payroll reporting including the Affordable Care Act. In many cases, in order to maintain current personnel records and reporting, staff has to update the same information in multiple data bases. Additionally, it was pointed out that in terms of employee recordkeeping, the District maintains paper personnel files (along with other mandated confidential personnel files such as medical files and workers compensation records) and there is a concern that the current system of paper record keeping is vulnerable to a security breach.

Simply stated, the current strategy of maintaining separate data systems for basic finance and human resources function no longer serves the interest of the District and need to be significantly upgraded.

Staff has been working with ADP, the District's current provider of the payroll system to assess the current data management systems and to come up with a single, integrated platform that takes the place of the current multiple, non-integrated systems we use.

After careful analysis, staff recommends that the Board authorize an agreement with ADP to upgrade to their "Workforce Now" platform. That platform consists of the following modules:

- Enhanced HR – provides a single, integrated Human Resources Information Management platform that enables sophisticated reporting, employee data management, an employee self-service portal; adding the human resources module will help remove many time-consuming administrative processes and enhance our ability to manage information. The human resources module will enable the District to track and

monitor new policy development online, facilitating our compliance efforts; providing an employee portal enables employees self-service for onboarding processes and open enrollment for health benefits.

- Enhanced Benefits – provides a single employee benefits platform that “communicates” with benefit provider databases so that managing the District’s employee benefit program is more efficient, improves bill reconciliation, open enrollment and is ACA compliant. Adding the human resources and benefits module allows ADP to handle all the required ACA filings for all District employees.
- Workforce Now Document Management – this module is a cloud based document storage system that will enable the District to move away from paper-based personnel files and provides a safe and secure cloud-based storage and retrieval system.
- Infolink – this will provide a critical link between the payroll system and the GL

Recommended Board Action:

Staff recommends the Board approve the agreement between the District and ADP for the purchase/lease of the above modules.

Financial Impacts:

The cost of the agreement between the District and ADP for FY 2015-2016 is \$41,935. Funding has been included in the District’s budget for FY 2015-2016. Ongoing cost for FY 2016-2017 is estimated at \$34,000. The purchase agreement is within the budget allocation and no additional funds are required.



San Ramon Valley Fire Protection District

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Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: May 27, 2015

To: Board of Directors

From: Paige Meyer, Fire Chief

Subject: Request to permanently fill the position of Fire Prevention – Office Assistant II

Background:

Since December 2012, the position of Fire Prevention – Office Assistant has been filled utilizing a temporary employment service, Ascot Staffing. Kimberly Pong has filled the position over this time period. This position is essential to supporting the Fire Prevention Division.

Recommended Board Action:

Staff recommends the Board approve hiring Kimberly Pong as a Temporary Employee in the position of Office Assistant II, Step 4 effective June 1, 2015.

Staff also recommends the Board direct staff to facilitate the recruitment of a full-time permanent Fire Prevention – Office Assistant II position.

Financial Impact:

The cost will be within the approved FY 14/15 Budget and will be included in the proposed FY 15/16 Budget.

CORRESPONDENCE

Maxwell, Donna

From: Meyer, Paige
Sent: Monday, April 20, 2015 8:27 AM
To: Maxwell, Donna
Subject: Fwd: Outstanding service

Sent from my iPhone

Begin forwarded message:

From: Stephanie [REDACTED]
Date: April 19, 2015 at 12:35:57 PM PDT
To: <Pmeyer@srvfire.ca.gov>
Cc: <keubanks@srvfire.ca.gov>
Subject: RE: Outstanding service

Hello,

I just realized that the first time I sent this, I accidentally used "Ms." Instead of "Mr." wrongly assuming gender because of name. My sincerest apologies! Copying Kathleen this time, to make sure it is received.

I have been to the San Ramon Regional Med Center several times since the last episode, and want to mention that at least two of the individuals I interacted with in two different departments have also commented on how professional, yet appropriately kind the emergency medical staff is. Again, I don't wish to require your services again, but it is very nice to know that we are all in good hands should we need help.

Thanks for your service to our community.

Stephanie [REDACTED]

From: Stephanie [REDACTED]
Sent: Thursday, March 26, 2015 11:33 PM
To: 'Pmeyer@srvfire.ca.gov'
Subject: Outstanding service

Dear Mr. Meyer,

This is a note of appreciation that is long overdue. On December 21, 2014, I experienced a sudden seizure at La Jolla Equestrian Center. My daughter, 15,

was there and witnessed me fainting and then convulsing. As I have never had anything like this happen to me before, it was quite terrifying for her. I did not come to until I was already en route to the hospital. Though I was sent home from the San Ramon Medical ER that day, the incident is still rather vague. I do remember being treated very well by the EMTs/paramedics, especially as I was piecing things together on the way to the hospital.

As a mother of three kids, I am not used to being the one who has people taking care of me. It is a strange and humbling position to find oneself in. But somehow it all felt like it was going to be okay. More importantly, I found out that the men who were on the scene were very helpful in assisting my daughter and helping to ease her fears.

Ironically, on the three month anniversary of that episode, March 21 – the day I could drive again – I was cleaning out the horse trailer at the same facility after we had come back from an all-day show. I felt light headed, and informed my daughter that I was going to sit down in the car. Then it happened again. Fortunately, the second seizure was not as long-lived, and not quite as traumatic for her (she followed me to the car, not trusting that I was just tired!) I woke up to yet more friendly SRVFPD folks. While once again my memory is foggy, I do remember the reassuring treatment on the way to the hospital. And of course more compassionate treatment toward my daughter.

It seems like an awful lot of folks had to get involved, but I would like to extend my gratitude to each of them for their exemplary service. I was informed that the first episode involved:

Engine 36:

Captain Mark Anderson, Engineer David Bonnie,
Firefighter/Paramedic Mark Trilevsky

Transporting Unit RM35:

Captain/Paramedic Ray Alex, Engineer/Paramedic Steve
Avery, Firefighter/Paramedic Brian Medley

And the second time I was privileged to be assisted by:

Engine 36:

Captain Jim Colon, Engineer Scott Fulwood,
Firefighter/Paramedic Shane Smith

Transporting Unit RM35:

Captain/Paramedic John Bahorski, Engineer/Paramedic
Jeff Ho, Captain/Paramedic Todd Thomas

Again, I was very foggy/confused (and from what I am told, really angry that it happened again!) and can't even say which individuals were in the ambulance attending to me (either time.) All I know is that while I have always had an enormous amount of respect for the people who choose public service as a career, as the recipient of those services, I will be forever grateful and humbled.

Additionally, I appreciated that you took the time to send a note inquiring about my experience. As you can tell, I am extremely impressed with all aspects of the SRVFPD. Thank you so very much!

Sincerely,

A blacked-out signature consisting of three horizontal lines of varying lengths, completely obscuring the name and any handwritten notes.



IN LOVING MEMORY

James N. Ellis

August 21, 1940 - April 18, 2015



Chief Meyer & San Ramon
Valley Fire District
Staff,

Thank you so much
for the beautiful flowers.
A big thank you for
everyone who came out
to his ceremony. The
whole day was very touching.
My dad loved being a
SRR Fire Fighter & I take
great pride growing up a
Fire Fighter's daughter. It
really is an amazing family
Thank you
Megan Ellis

Your Kind Expression
Of Sympathy Is
Deeply Appreciated And
Gratefully Acknowledged
By the Family of
James N. Ellis

Maxwell, Donna

From: Meyer, Paige
Sent: Thursday, May 07, 2015 10:31 AM
To: Maxwell, Donna
Subject: FW: Thank you from Norris Canyon Estates!

From: Manoj [REDACTED]
Sent: Monday, April 20, 2015 1:25 PM
To: Meyer, Paige
Cc: 1Poneyxpres; Rani Pabla
Subject: Thank you from Norris Canyon Estates!

Dear Chief Meyer,

I hope you are doing great. My name is Manoj [REDACTED], I'm the president of the Home Owners Association here at [REDACTED]

I would like to thank the Captain, Engineer and firefighter of Engine 34, who were gracious enough to stop by the Spring Fling event we had in our community yesterday. The residents appreciated their presence and the kids loved the opportunity to look at a real fire engine up close and interact with the firefighters.

Would you please convey our sincere gratitude to them?

Sincerely,

Manoj [REDACTED]
[REDACTED]

E38
CAPTAIN Tom Andersen
ENGINEER Tracy Kidd
F/F PM SHANE SMITH

←
and fielded questions well. It was an
Ms. Castro was energetic, knowledgeable
to meet the needs of all students. Bravo!
quite a bit of work on these materials
is clear that your department has done
differentiation from grade to grade. It
to parents. I was so impressed with the
opportunity to see the resources sent home
and 5th grader at Baldwin so I had the
teacher, I am also a parent of a 3rd
Not only am I a 2nd grade
kept kids engaged and interested.
you gave at John Baldwin. The pace
and age-appropriate fire safety presentation
Thank you for the detailed

Valley Fire Department,

Dear Mrs. Castro and the San Ramon

April 20, 2015

informational and fun presentation.

Thank you for providing such
a valuable service for our
community.

Warmly,


~~_____~~

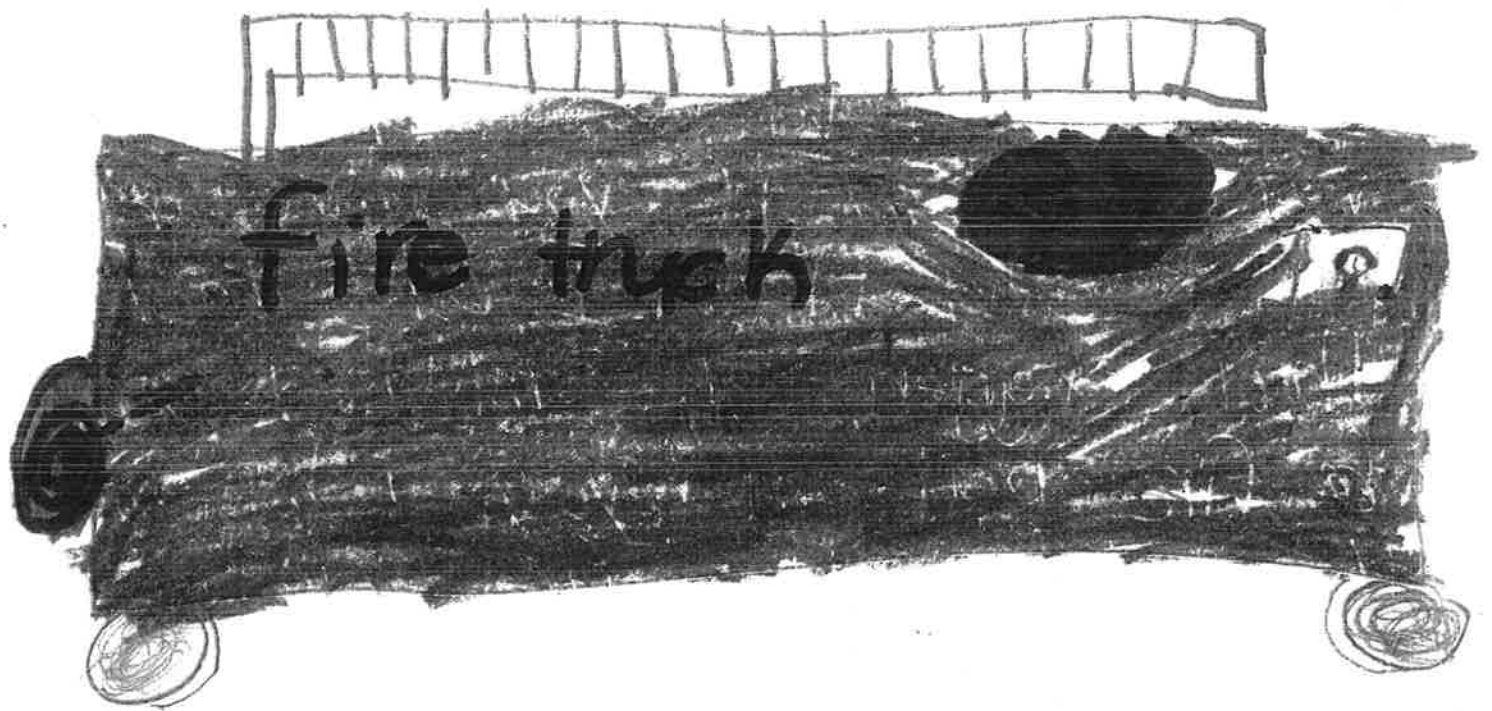
2nd grade teacher
John Baldwin

Dear Mrs. Castro,

My favorite part of the assembly was the video, I liked the video because it was funny and it taught me a lot about fire safety. I learned to keep your door shut when you are sleepy and that you should have a ladder in your bedroom if you live on the second floor. I also learned that oxygen, fuel, and heat make a fire but if you take one thing away the fire goes out. Thank you for your hard work!

Sincerely,

Kathleen 



Dear Mrs. Castro

Thank you for teaching

me about fire safety.

The first thing I

learned is you should

check smoke alarms

once a week. The

second thing I

learned is you need

to feel the door

for heat. The third

thing I learned

is you need two

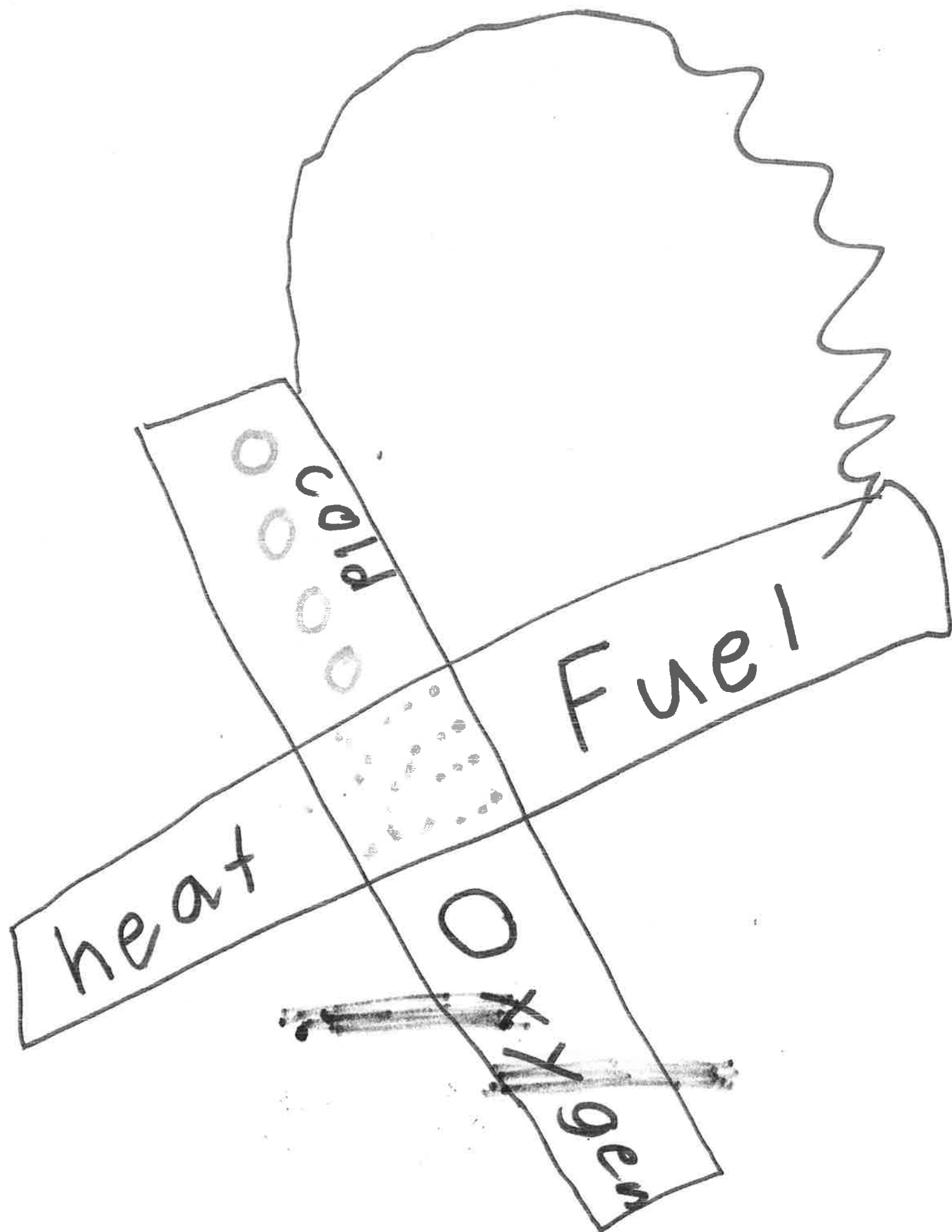
out more exits in

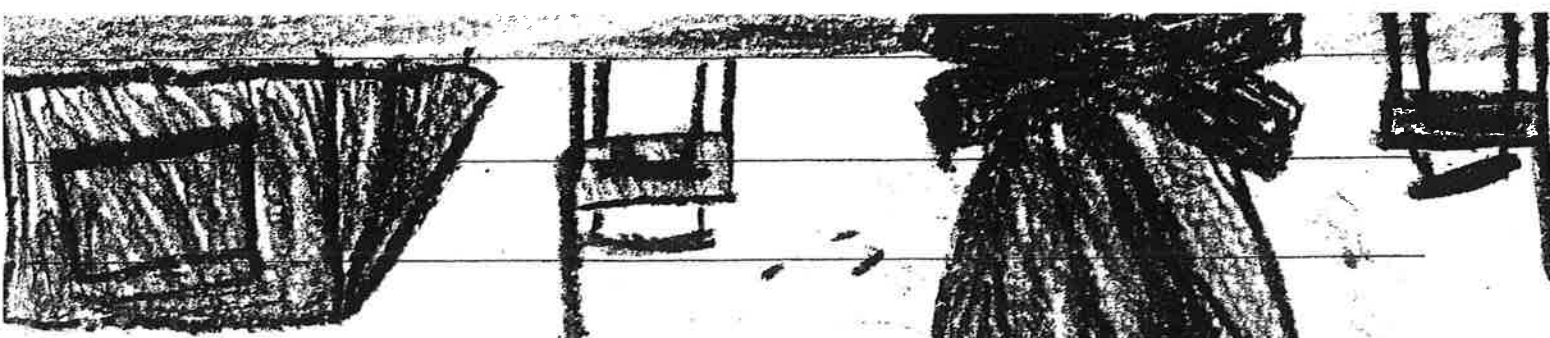
each room.

From

[Redacted]

[Redacted]





Sincerely,

Sincerely,

Dear Mrs. Caatoy,
Thank you for coming in and
teaching us about fire safety.
I learned that you have to get
a family escape plan to get
out of the house. I also
learned that you should
always have two ways
out of each room. And if
you have a up stairs room
there should always be a
ladder next to the
window. The last thing I
learned is you should always stay
with your door closed.

Dear Mrs. Caatoy,

Dear Mrs. Castro

Thank you for doing a fire safety presentation to help me learn about fire safety.

One thing I learned is that you should probably have a ladder cut a window. Another thing I learned is that you need to have a family meeting place outside your house.

The last thing I learned is that you have to check your smoke alarm very often.

Thank you for coming.

from, Zane

From
Madison

Dear Mrs. Castro,
Thank you for the fire
presentation, one thing
I learned is always
sleep with your door
closed. Another thing I
learned is check your
smoke alarm every week.
The last thing I
learned is oxygen, fuel
and heat can start a
fire. But if one of those
is removed the fire
is out. Thank you for
teaching us fire safety!

Maxwell, Donna

From: Meyer, Paige
Sent: Thursday, May 07, 2015 10:29 AM
To: Maxwell, Donna
Subject: FW: Safety Task

Correspondence

From: [REDACTED]
Sent: Wednesday, May 06, 2015 7:23 AM
To: Dauer, Dave
Subject: Safety Task

Chief,

I am contacting fellow metro, accredited departments to see how you handle safety at a working fire. We are having a media frenzy here in northwest Ohio. The NIOSH Fire Fighter Fatality Investigation Report concerning our two firefighters that we lost last year was released to the media. **It states that a "Contributing Factor" was no full-time safety officer.**

Toledo has trained all 120 plus officers to serve as safety officers. All officers are expected to fill the role of safety officer and have received appropriate recognized training.

We are polling larger metro departments to see if they have a dedicated, full-time safety officer on the line, 24/7/ 365? Do you assign safety duties to an officer, a chief, etc.?

If you could reply to this email and let us know how you assign safety, it would be greatly appreciated? Just a brief sentence or two will be fine.

Please feel free to contact me if you have any further questions!

[REDACTED]

[REDACTED]

Toledo Fire and Rescue Department
545 N. Huron St.
Toledo, Ohio 43604
Direct Line: (419) 245-1175
Fax: (419) 245-1297

[REDACTED]

TFRD Web: <http://www.toledofirerescue.com/>
City Web: <http://www.toledo.oh.gov/>

OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: May 27, 2015
To: Board of Directors
From: Lon Phares, Deputy Chief Operations
Subject: Monthly Operations Report for April 2015

Operations & Training

- Annual Hose Testing Completed
- Annual SCBA Mask Fit Testing Completed
- Probationary Firefighter Exam and Evaluation Completed
- Automatic Vehicle Locator Training in Progress
- Annual Fire Trail Maintenance in Progress
- Annual Wildland Refresher Training in Progress
- Engineers Test Preparation
- Station 37 Volunteer Drill – Fire Season Preparation
- 2015/2016 Budget Preparation
- High Angle Rescue Training on Mount Diablo – Stations 33, 34 & 35
- Strike Team Leader Refresher Training
- Contra Costa County Preseason Wildland Meeting
- Forcible Entry Training – Train-the-Trainer

Special Teams

Hazardous Materials Team

- Quarter 2 Training – Shell Refinery

Technical Rescue Team

- Quarter 2 Training – Heavy Lifting Obstacle Course

Meetings

County Operations

County Chiefs

County Training Officers

Coastal Regional Hazardous Materials Response Organization

CATF-4 Executive Committee

Standards of Cover Policy Compliance Report April 1, 2015 - April 30, 2015

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 301)			Suburban (Count = 110)			Rural (Count = 3)			Wilderness (Count = 2)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	6:41	6:57	8:00	7:58	7:40	15:00	9:42	11:44	45:00	21:32	30:43
		100%	100%		100%	100%		100%	100%		100%	100%

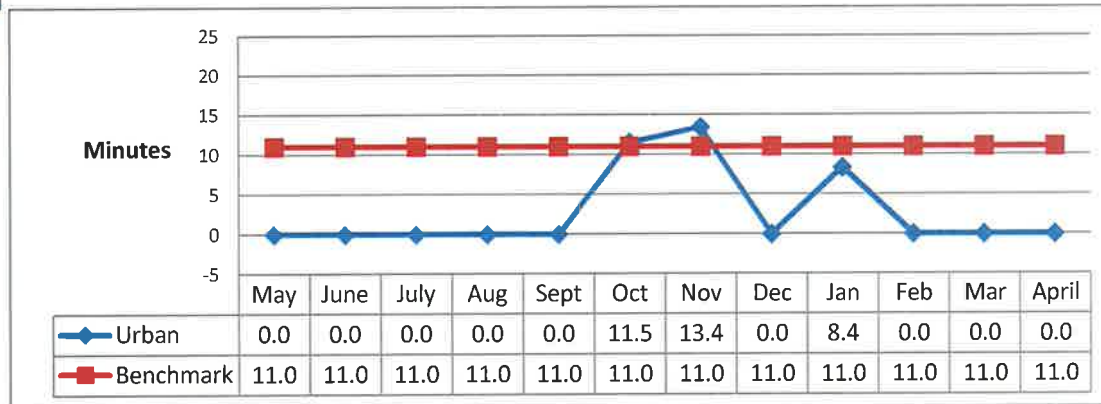
	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	11:00	0:00	13:25	12:00	0:00	18:07	21:00	0:00	0:00	45:00	0:00	0:00
		0%	25%		0%	0%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 125)			Suburban (Count = 49)			Rural (Count = 1)			Wilderness (Count = 1)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	8:17	8:59	10:00	9:42	9:26	21:00	10:21	13:40	45:00	26:41	34:15
		100%	100%		100%	100%		100%	100%		100%	100%

SOC Goal 7					
Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	0:44	0:50	2:00	1:54	1:56
	100%	100%		100%	100%

ERF Fire Response

Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4***Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile***

To confine fires near the room of origin, to stop wildfires less than 5 acres in size when noticed promptly, and to treat up to 5 medical patients at once, a multiple-unit response of at least 18 personnel should arrive within 11 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 8 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 12 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin, to care for medical patients upon arrival, and to initiate operations on serious wildland fires.

Goal 5***Hazardous Materials Response***

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6***Technical Rescue***

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

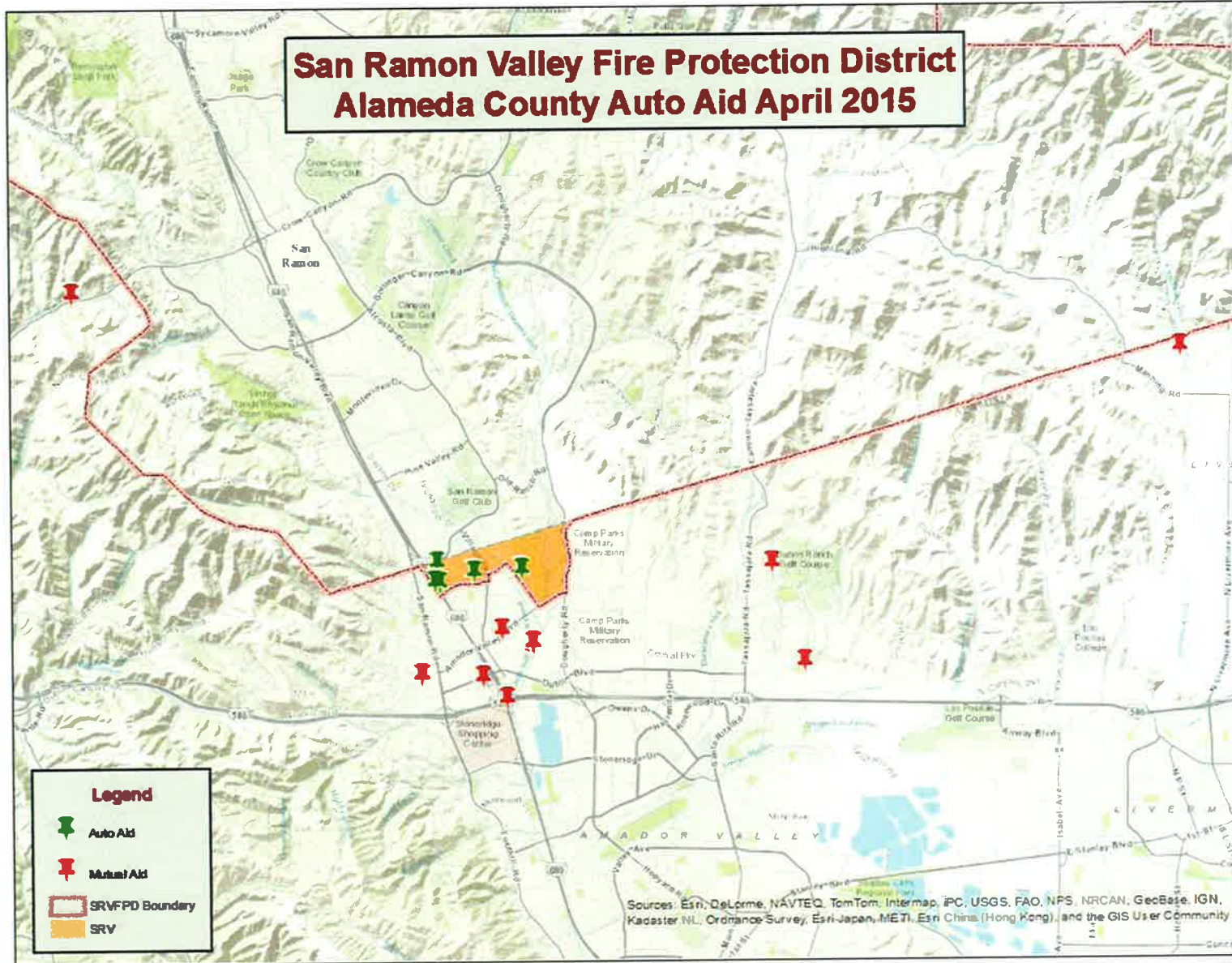
Goal 7***Call processing and turnout times***

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8***Effective Response Force for Advanced Life Support (ALS) Medical Emergencies***

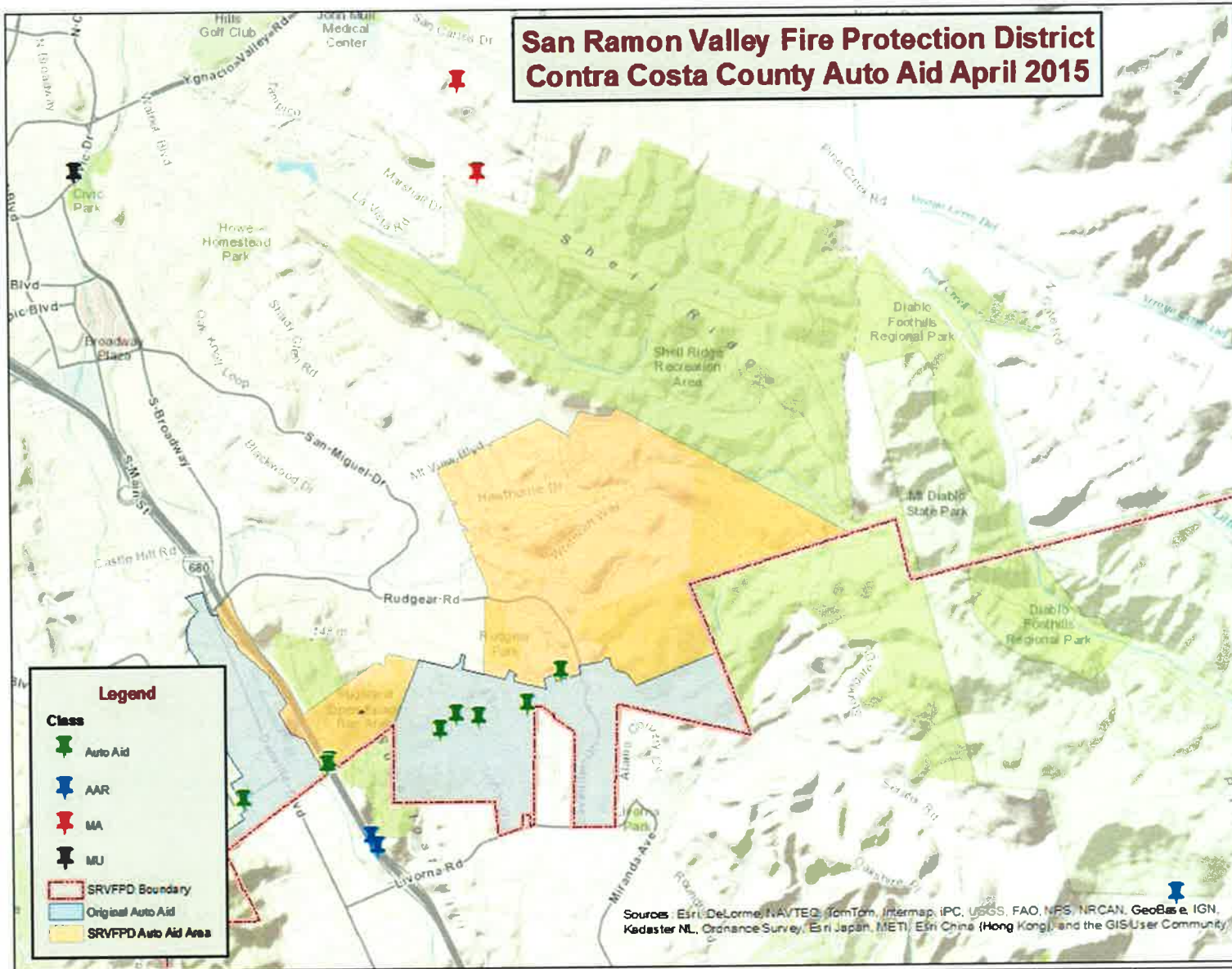
To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

San Ramon Valley Fire Protection District Alameda County Auto Aid April 2015



	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
Auto Aid Given	11	16	10	15	13	4	10	9	13	10	4	5
Mutual Aid Given	19	10	11	22	24	20	6	17	6	1	5	9
Mutual Aid Received	1	1	0	0	0	0	0	0	0	0	0	0
Move-up	0	0	3	2	0	3	0	1	0	0	3	0

San Ramon Valley Fire Protection District Contra Costa County Auto Aid April 2015



	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
Auto Aid Given	4	2	10	7	6	8	11	10	7	5	5	8
Mutual Aid Given	3	7	1	2	1	7	1	0	6	0	1	2
AA/MA Received	0	1	0	0	0	0	0	0	0	2	1	3
Move-up	0	0	2	0	0	2	0	0	4	0	0	1

EMS/LOGISTICS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: May 27, 2015
To: Board of Directors
From: Derek Krause, Deputy Chief – EMS/Logistics
Subject: Monthly EMS/Logistics Report for April 2015

EMS

1. EMS Field Saves:
 - a. April: Two patients were resuscitated but later expired in the hospital.
2. Generated and disseminated a press release regarding CARES report save rate for 2014
3. Iron Horse Middle School 7th graders trained in Hands Only CPR and AED use
4. Met with vendor representative regarding equipment evaluation
 - a. SMART Ambu bag to avoid hyperventilation of patients in cardiac arrest
 - b. Portable hand held carbon monoxide breath analyzer
5. Paramedic Field Internship Program continuing with one intern
6. Cardiac Arrest Registry for Enhanced Survival (CARES) report for 2014 shared with the Better Outcomes Practitioner Public Group
7. Assisted HeartSafe Committee in Hands Only CPR/AED training SRV Little League Baseball Opening Day Event
8. For a Norovirus outbreak at care facility
 - a. Reported to CCC Public Health
 - b. Information on reducing risk of contracting Norovirus disseminated
 - c. Zymek system used on ambulances involved in patient transports
9. Equipment
 - a. Battery operated trimmers for 12 lead ECG distributed
 - b. Warranties for AutoPulse devices purchased
10. Meeting Participation:
 - a. SRV RxSafe meeting
 - b. Met with CCC SWAT Commanders to discuss Tactical EMS response
 - c. EMS Committee meeting
 - d. EMCC By-laws subcommittee to amend by-laws
 - e. Met with Danville Sports and Facilities Coordinators to discuss training in transfer of care to Aquatic staff
11. Ongoing:
 - a. 2015 EMS Quarter 2 training in progress

Facilities

1. Implemented the purchasing specification for major replacement items to ensure competitive pricing and asset quality
2. District Aides assisted with Hose Testing, Apr 18-20
3. Ongoing:
Conducted preventive maintenance and repairs to effectively manage costs and maintain service

Fleet

1. Annual inspections on all apparatus have commenced
2. Apparatus pump testing and annual maintenance in progress
3. Ongoing:
 - a. Conducted preventive maintenance and repairs to effectively manage costs and maintain safety

Technology Systems

1. Provided Automated Vehicle Location (AVL) training for suppression personnel
2. Added building footprints in Exterior Hazard Abatement (EHA) zones
3. Participated in 911 phone system administration and configuration training
4. Participated in EBRCS subscriber alias update training
5. Attended APCO Western Regional Conference in Sacramento
6. Attended Regional Radio and District working group meetings

Communications Center

1. Communications Dispatchers were recognized for National Telecommunications Week
2. Attended system administration and configuration workshop training for the 911 phone system
3. Attended planning meeting for County MCI drill
4. Facilitated Reserve Drills
5. Reserves participated in a training drill with the National Guard at the Richmond Training Center
6. Reserves attended the Annual Command Van Rally with the Mobile Communications Support Unit
7. Assisted the Town of Danville with Annual Devil Mountain Run. The Reserves were responsible for the radio communication and the Communications Support Unit was the command post
8. Reserves assisted with the District's annual hose testing

**FIRE PREVENTION
DIVISION**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: May 27, 2015
To: Board of Directors
From: Christina Kiefer, Fire Marshal
Subject: Report of Division Activities

Activities

Fire Prevention Activity Reports

Attached are the Fire Prevention Activity Reports for the month of April.

Rotarians at Work Day

On Saturday, April 25 the San Ramon Rotary Club visited the homes of seniors in the Sunny Glen community to change batteries or replace smoke alarms and carbon monoxide detectors. Fire Specialist Joyce Castro assisted in planning activities for the event and was recognized by the Rotary of San Ramon on May 7 for her dedication and assistance to the success of the event. The Rotarians visited 103 homes and installed 55 new smoke alarms, replaced batteries in 256 smoke alarms, installed 17 new CO alarms and replaced batteries in 78 existing CO alarms.

7th Grade CPR Program

The 7th grade CPR program has been completed for the school year. This is the second year for completing all 7th grade classes. This school year 2,588 students were taught the skill of performing hands only CPR and how to use an AED. The program is supported by the HeartSafe Committee. Each program event requires 10-14 instructors for 7.5 hours. Instructors are both members of partner agencies and HeartSafe volunteers.

Exterior Hazard Abatement Program

As part of this year's outreach efforts, Prevention staff placed 17 roadway signs throughout the District advising "Vegetation Abatement Deadline May 31. Visit our website for more information at www.firedepartment.org". Fire Specialist Castro has received numerous calls stating that they saw the sign and were interested in obtaining additional information for their property. Several media outreach outlets were provided a press release regarding abatement standards and other program information.

San Ramon Art and Wind Festival

Crews and Prevention Staff will be staffing a booth at the festival. The Fire Safety House will be open to attendees. Crews will provide an extrication demo at 2pm on both Sunday, May 24 and Monday May 25.

2015 School Program—21 Elementary Schools, 11,981 students

Another successful year for the school program. This year Kindergarten through Fifth Grade classes were provided a curriculum that included lessons in fire safety, life safety and emergency preparedness. The program is designed as a continual develop program, each class reviews lessons taught the previous year and introduces new information that is age appropriate. At events, similar to the Art and Wind Festival children are quizzed on their knowledge and asked whether they attend school in the District in order to gauge the level on education retained.

San Ramon Valley Street Smarts Program

Neighboring agencies have reached out to the District requesting that we consider participating in the San Ramon Valley Street Smarts Program. The program is a collaborative partnership between the Town of Danville, City of San Ramon, County of Contra Costa, San Ramon Valley Unified School District, San Ramon Valley Council of PTA's and community partners. The program is designed to address traffic safety problems engaging in various programs and education efforts with drivers, pedestrians and cyclists. Each agency participant allocates \$10,000 per year to fund the program.

Fire Station 32 - Update

Design drawings for Fire Station 32 are nearly finalized. Final design plans will be submitted to the Alamo MAC on June 2 for comments and submitted to Contra Costa County for determination that the project meets the conditions of approval.

Drought Mitigation Efforts

On April 1, 2015 Governor Brown issued an Executive Order to protect California's dwindling water supplies. On April 16, The East Bay Municipal Utility District requested that we partner together in saving water. Fire Marshal Kiefer and Fire Inspector Probert will coordinate with EBMUD outreach efforts to help meet local and state water conservation mandates. See attached EBMUD "Pledge to Partner".

Fuel Management System

Code Compliance Officer Roy Wendel completed the transition to the new fuel management system. He has also developed a procedural manual to be transitioned to the Logistics Section for operation and management.

Office Assistant Position Manuals

Rebecca Gilman completed her assignment to develop position manuals for the office assistant positions that support training, EMS and support services. Polly Moniz provided a great deal of support at the reception desk to allow Rebecca to dedicate her time to the completion of the project.

Upcoming Public Education Classes and Events Scheduled

Event	Location	Date/Time
CERT CEC- USGS Presentation	Administration Building	May 19(6:30-9:30pm)
CERT Class #66	Administration Building	March 31-May 12 Tuesdays (6:30-9:00pm)
CERT Class #67	Administration Building	May 1, 2, and 9 Friday Evening and Two Saturdays
Art and Wind Festival	San Ramon Central Park	May 24 and May 25 (10:00-5:00pm)
CERT CEC- Lift and Carry Body Mechanics	Administration Building	May 19(6:30-9:30pm)
Danville Fine Arts Faire	Downtown Danville	June 20 and 21 (9:00am-6:00pm)
CERT CEC- PG&E Presentation	Administration Building	June 25 (6:30-9:30pm)

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
FIRE PREVENTION DIVISION
MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT - April 2015**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CODE COMPLIANCE													
INSPECTIONS	130	73	128	60	0	0	0	0	0	0	0	0	391
REINSPECTIONS	156	195	179	241	0	0	0	0	0	0	0	0	771
TOTAL *	286	268	307	301	0	0	0	0	0	0	0	0	1162

OCCUPANCY PERMITS	44	22	52	60	0	0	0	0	0	0	0	0	178
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ANNUAL INSPECTION PROGRAM													
TOTAL INSPECTABLE OCCS	1427	1427	1427	1427	1427	1427	1427	1427	1427	1427	1427	1427	1427
TOTAL STARTED YTD †	100	72	127	73	0	0	0	0	0	0	0	0	372
% STARTED YTD	7.01%	5.05%	8.90%	5.12%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	26.07%
TOTAL COMPLETED YTD ‡	88	57	92	47	0	0	0	0	0	0	0	0	284
% COMPLETED YTD	6.17%	3.99%	6.45%	3.29%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	19.90%

CONSTRUCTION													
NEW PROJECTS	134	46	60	62	0	0	0	0	0	0	0	0	302
PLAN REVIEWS SUBMITTED	67	112	129	100	0	0	0	0	0	0	0	0	408
PLAN REVIEWS COMPLETED	95	115	113	116	0	0	0	0	0	0	0	0	439
INSPECTIONS	65	73	97	69	0	0	0	0	0	0	0	0	304

* Includes all code compliance inspections; Annual inspection program inspections, temporary tents, fireworks display, etc.

† Includes occupancies within annual inspection program that have had the initial inspection completed.

‡ Includes occupancies within annual inspection program that are in compliance and have no outstanding corrections needed.

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE PREVENTION DIVISION

MONTHLY PLAN REVIEW INTAKE REPORT

April 2015

PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED
Norms Place	Automatic fire-extinguishing systems	04/01/2015 10:37:46	04/01/2015 11:01:08
Christian and Jill Pfeiffer	Construction, alteration, or renovation of a building	04/01/2015 15:48:29	04/02/2015 08:20:39
San Ramon Dental - Dr Fernandez	Construction, alteration, or renovation of a building	04/02/2015 10:59:07	04/02/2015 11:27:08
3419 Ironwood Dr Avanti Heights Lot 42 Plan 3	Automatic fire-extinguishing systems	04/02/2015 11:51:13	04/10/2015 08:24:05
M/N Ready Suites	Automatic fire-extinguishing systems	04/02/2015 13:32:31	04/02/2015 13:32:44
Linda Guma	Construction, alteration, or renovation of a building	04/02/2015 14:06:03	03/31/2015 07:57:32
Genius Kids	Construction, alteration, or renovation of a building	04/02/2015 16:27:39	04/13/2015 16:28:38
6 Tyler Ct Lot 3	Automatic fire-extinguishing systems	04/03/2015 14:10:19	04/10/2015 16:35:57
Obaid Vanjara/Karam Gerges	Construction, alteration, or renovation of a building	04/03/2015 16:03:57	04/13/2015 16:40:03
Whole Foods Project 1458.10	Construction, alteration, or renovation of a building	04/06/2015 11:43:06	04/16/2015 12:39:02
Blackhawk Plaza Demising Wall	Automatic fire-extinguishing systems	04/07/2015 08:33:32	04/16/2015 12:33:03
Norris Canyon Estates - Carmel Plan	Construction, alteration, or renovation of a building	04/07/2015 12:20:36	04/16/2015 12:35:18
525 Crocus Hill Ct Iriana Lot 24 Plan 3	Automatic fire-extinguishing systems	04/07/2015 14:35:01	04/10/2015 08:24:29
529 Crocus Hill Ct Iriana Lot 23 Plan 5	Automatic fire-extinguishing systems	04/07/2015 15:17:04	04/10/2015 08:24:57
3114 Ashbourne Cir Norris Canyon Lot 222 Plan El Dorado	Automatic fire-extinguishing systems	04/07/2015 15:19:37	04/10/2015 08:25:19
Fostoria	Automatic fire-extinguishing systems	04/08/2015 11:33:56	04/16/2015 12:36:36
3411 Ironwood Dr Avanti Heights Lot 40 Plan 1	Automatic fire-extinguishing systems	04/08/2015 11:46:26	04/13/2015 16:21:14
VOID - 215 Alamo Plaza	Automatic fire-extinguishing systems	04/08/2015 13:27:31	04/21/2015 17:26:56
Danville San Ramon Eye Medical Corp	Construction, alteration, or renovation of a building	04/08/2015 13:47:31	04/22/2015 13:17:41
Lewis Jepson Residence	Automatic fire-extinguishing systems	04/08/2015 13:51:41	04/16/2015 12:32:19
Old Danville Hotel Historical Building	Automatic fire-extinguishing systems	04/08/2015 17:00:35	04/21/2015 17:26:27
Ellis - Tinson Residence	Construction, alteration, or renovation of a building	04/10/2015 09:44:50	04/21/2015 17:36:08
Norms Place	Automatic fire-extinguishing systems	04/10/2015 10:02:01	04/10/2015 10:02:37
Cleveland Residence	Automatic fire-extinguishing systems	04/10/2015 11:17:13	04/10/2015 17:20:10
15-501-005 Verizon Wireless Facility	Planning and site development review	04/10/2015 11:52:59	04/10/2015 11:57:15
15-300-003, LUP 15-500-001 Wendy's Restaurant	Planning and site development review	04/10/2015 12:02:19	04/10/2015 12:04:44
Private exercise room suite 140	Automatic fire-extinguishing systems	04/10/2015 13:59:57	04/17/2015 07:51:23
Cleveland Residence	After hours plan review and inspection	04/10/2015 14:18:07	04/10/2015 17:25:32
2452 Alamo Glen Dr	Construction, alteration, or renovation of a building	04/13/2015 09:51:47	04/13/2015 16:25:07
3160 Crow Canyon Rd 150	Construction, alteration, or renovation of a building	04/13/2015 13:10:36	04/13/2015 16:22:20
3160 Crow Canyon 170	Construction, alteration, or renovation of a building	04/13/2015 13:14:05	04/13/2015 16:23:50
Deinger Residence	Construction, alteration, or renovation of a building	04/14/2015 10:14:30	04/22/2015 13:39:21
New Residential Single Family Dwelling	Automatic fire-extinguishing systems	04/14/2015 13:44:00	04/23/2015 10:22:04
Celo Investments LLC	Automatic fire-extinguishing systems	04/14/2015 14:24:45	04/23/2015 10:22:35
Quest Family Guidance Ctr TI	Automatic fire-extinguishing systems	04/14/2015 15:29:49	04/23/2015 10:47:20

Danville Hotel Building 2	Additional field inspection	04/24/2015 11:01:55	04/30/2015 14:05:37
5039 Rowan Dr SD 9325 Plan 1	Automatic fire-extinguishing systems	04/24/2015 11:56:20	04/28/2015 13:47:33
5035 Rowan Dr SD 9325 Plan 2	Automatic fire-extinguishing systems	04/24/2015 12:00:30	04/28/2015 13:48:00
5037 Rowan Dr SD 9325 Plan 3	Automatic fire-extinguishing systems	04/24/2015 12:02:22	04/28/2015 13:48:26
5041 Rowan Dr SD 9325 Plan 3	Automatic fire-extinguishing systems	04/24/2015 12:04:46	04/28/2015 13:48:53
Private exercise room suite 140	Automatic fire-extinguishing systems	04/24/2015 13:06:12	04/30/2015 13:19:29
Peace Lutheran Church Panel	Fire alarm and detection systems and related equipment	04/27/2015 12:06:32	04/30/2015 13:48:47
26 Sky Terrace GU Addition	Construction, alteration, or renovation of a building	04/28/2015 09:52:58	04/30/2015 13:40:37
Shi Mei Wang Salon	Construction, alteration, or renovation of a building	04/28/2015 10:32:32	04/28/2015 17:23:20
Bay Fog Vapor Company	Construction, alteration, or renovation of a building	04/28/2015 11:34:08	
Ptrick Charoenpong Remodel	Automatic fire-extinguishing systems	04/28/2015 13:25:02	04/30/2015 12:00:52
Deinger Residence	Automatic fire-extinguishing systems	04/28/2015 13:30:59	04/30/2015 13:52:09
John Lee	Construction, alteration, or renovation of a building	04/28/2015 14:06:17	04/30/2015 11:57:22
JEI	Construction, alteration, or renovation of a building	04/28/2015 14:10:50	
401 Hartz Ave Suite B - Papyrus	Construction, alteration, or renovation of a building	04/28/2015 16:04:01	
3160 Crow Canyon 170	Automatic fire-extinguishing systems	04/28/2015 16:41:01	04/28/2015 17:04:56
Sikander Cash & Carry Kitchen	Construction, alteration, or renovation of a building	04/28/2015 16:55:09	
Sikandar Cash & Carry Cooler	Construction, alteration, or renovation of a building	04/28/2015 16:59:43	
Underground repair @ 150 Alamo Plaza	Private fire hydrants and fire protection water supplies	04/29/2015 08:55:59	
Weymouth Residence	Automatic fire-extinguishing systems	04/29/2015 09:47:13	
John Lee	Automatic fire-extinguishing systems	04/29/2015 12:53:26	04/30/2015 11:58:47
Blackhawk Plaza Demising Wall	Automatic fire-extinguishing systems	04/29/2015 13:00:25	
Safeway	Automatic fire-extinguishing systems	04/30/2015 12:09:32	04/30/2015 12:18:40
Safeway	Automatic fire-extinguishing systems	04/30/2015 12:11:07	04/30/2015 12:19:34



Dear Colleague:

In 2015 we face a critical water supply shortage. I invite you to partner with EBMUD in achieving our common water conservation goals with this pledge. This pledge is intended to foster collaboration on saving water between EBMUD and the many business and service groups in its service area. I urge you to join me and become a water conservation partner. Please return your signed pledge to: Lynelle Lewis, Secretary of the District, 375 11th Street, Oakland, CA 94607

A handwritten signature in black ink that reads "Frank Mellon".

*Frank Mellon
President
EBMUD Board of Directors*

PLEDGE TO PARTNER IN SAVING WATER

I/We, representing _____, agree to partner with EBMUD and work together to reduce 2015 water use in the EBMUD service area by 20 percent compared to use in 2013. Together we can meet local and state water conservation mandates, and we will do our part by:

1. Abiding by regulations that prohibit outdoor irrigation from 9 am to 6 pm, limit watering of outdoor landscapes to two non-consecutive days per week and require that we prevent overspray and runoff when watering;
2. Using a hose with a shutoff valve when hand-washing motor vehicles;
3. Using a broom or air blower, not water, to clean driveways, sidewalks, patios and other hard surfaces;
4. Turning off any fountain or decorative water feature that uses potable water unless the water is recirculated;
5. Partnering with EBMUD to promote conservation; and
6. Alerting EBMUD to possible water waste for follow-up by conservation experts.

It is up to all of us to ensure there is enough water for our communities. We look forward to this partnership and hereby designate the following person as our contact for this partnership:

Name

Phone

Email

(Signature of official)

ADMINISTRATIVE SERVICES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: May 27, 2015
To: Board of Directors
From: Ken Campo, Financial Consultant
Re: Monthly Administrative Services Report for April 2015

Financials:

- Balance Sheet
- Revenues: Budget v. Actual (All Funds)
- General Fund Expenditures: Budget v. Actual (2011/12-2014/15)
- Monthly General Fund Revenue/Expense History (2010/11-2014/15)
- Capital, Debt Service, SRVF Community Fund Expenditures: Budget v. Actual (2011/12-2014/15)
- Employee Illness/Injury Report
- Monthly Overtime Analysis

Meetings/Activities:

Finance:

- Submitted new salary survey to Governor's Office of Emergency Services (CalOES) based on 3% salary increase effective April 1, 2015 (negotiated by the District and Local 3546 IAFF and approved by the Board June 30, 2014). The survey is the basis of cost recovery for Strike Team deployments. In addition, the Administrative Rate was recalculated from 18% to 20% (otherwise reimbursement would have occurred at the standard flat rate of 10%).
- Organized and managed first Fire Finance Officers' Quarterly Meeting (San Ramon Valley Fire Protection District, Alameda County Fire Department, Contra Costa County Fire Protection District, and Moraga-Orinda Fire District).
- Negotiated terms of agreement and financial terms of upgrade of Human Resources' Module which streamlines current business processes and is in compliance with Affordable Care Act (ACA) requirements.

Human Resources:

- In conjunction with Finance, attended demonstration of Human Resources/Payroll system. Hosted system demonstration from another fire district.

- Reviewed and recommended adjustment to the District's Anti-Harassment policy to include recent changes in California State law regarding requirement that employers adopt anti-bullying policies.
- Initiated the promotional examination process for the positions of Fire Engineer and Fire Captain.
- Began planning for the Firefighter recruitment.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
COMBINED BALANCE SHEET OF ALL FUND TYPES
April 30, 2015**

	GOVERNMENTAL FUND TYPES						AGENCY	ACCOUNT	GROUPS	Totals (Memo Only)
	General Fund - 100	Budget Stabilization - 110	Debt Service Fund - 200	Capital Projects Fund - 300	Federal Grant Capital Projects Fund - 310	Special Revenue Fund - 400	CERT PROGRAM Fund - 700	General Fixed Assets Fund - 800	General Long-Term Debt Fund - 900	
ASSETS										
Cash - Bank of the West	\$ (927,408)	\$ 35,228	\$ 267,006	\$ 3,117,150	\$ -	\$ 10	\$ 56,776	\$ -	\$ -	\$ 2,548,763
Cash - Bank of the West Money Market @ 0.09%	1,000,331									1,000,331
Cash - Bank of the West Workers' Compensation	(30,765)									(30,765)
Cash - Comerica Flexible Spending	10,714									10,714
Petty Cash	1,250									1,250
Investments - LAIF @ 0.25%	39,820,429	1,969,580					3,394			41,793,403
Investments - LAIF Market Value Adjustment	8,981									8,981
Investments - Bank of the West @ 1.28% avg		10,140,635								10,140,635
Cash with Fiscal Agent (Note #1)			7,921							7,921
Investments - US Bank @ 0.23% avg				5,000,000						5,000,000
Accounts Receivable	21,937									21,937
Interest Receivable										-
Prepaid Expenses/Deposits	3,131,847			238,000						3,369,847
Land								7,105,802		7,105,802
Buildings & Improvements/Construction								28,076,383		28,076,383
Equipment								26,828,971		26,828,971
Accumulated Depreciation								(29,103,569)		(29,103,569)
Amount to be Provided for General Long Term Debt										
									21,580,012	21,580,012
Total Assets	\$ 43,037,316	\$ 12,145,442	\$ 274,927	\$ 8,355,150	\$ -	\$ 10	\$ 60,170	\$ 32,907,587	\$ 21,580,012	\$ 118,360,615
LIABILITIES										
Accounts Payable	\$ -		\$ -	\$ 515	\$ -	\$ -	\$ 269	\$ -	\$ -	\$ 784
Accrued Expenses	2,095,596									2,095,596
Deposits Payable	14,256									14,256
Long Term Debt:										
(1) Certificates of Participation									14,826,000	14,826,000
(2) Vehicle Lease									1,532,120	1,532,120
Claims Payable	10,714								3,642,000	3,652,714
Compensated Absences									1,579,892	1,579,892
Total Liabilities	2,120,566	-	-	515	-	-	269	-	21,580,012	23,701,361
FUND EQUITY										
Investment in General Fixed Assets								32,907,587		32,907,587
Non-Spendable Fund Balance				238,000						238,000
Restricted Fund Balance			274,927							274,927
Committed Fund Balance:										
Dry Period Funding	40,835,531									40,835,531
Budget Stabilization	-	11,100,190								11,100,190
Workers' Compensation Claims	-	1,000,000								1,000,000
Budget Stabilization	-									-
Capital Projects				8,105,471						8,105,471
Assigned Fund Balance:										
Other Assigned Fund Balance	81,219			11,164		10				92,393
Unassigned Fund Balance	-	45,252					59,902			105,154
Total Fund Balance	40,916,751	12,145,442	274,927	8,354,635	-	10	59,902	32,907,587	-	94,659,254
Total Liabilities and Fund Equity	\$ 43,037,316	\$ 12,145,442	\$ 274,927	\$ 8,355,150	\$ -	\$ 10	\$ 60,170	\$ 32,907,587	\$ 21,580,012	\$ 118,360,615

Note 1 - US Bank:

Reserve Fund (COP 2003) Market Value \$29; Interest Rate 0.03% (Money Market Fund)

Lease Fund (COP 2003) Market Value \$5; Interest Rate 0.00% (Money Market Fund)

Reserve Fund (COP 2006) Market Value \$7,885; Interest Rate 0.03% (Money Market Fund)

Lease Fund (COP 2006) Market Value \$2; Interest Rate 0.00% (Money Market Fund)

Reserve Fund (COP 2015) Market Value \$5,000,000. Interest Rate 0.23% (Commercial Paper)

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
REVENUE (ALL FUNDS)
FISCAL YEAR 2014-2015
July 1, 2014 - April 30, 2015**

GL CODE	FISCAL YEAR COMPLETED: 83.33% DESCRIPTION	2011/2012	2012/2013	2013/2014	2014/2015	2014/2015
		ACTUAL REVENUE	ACTUAL REVENUE	ACTUAL REVENUE	ESTIMATED REVENUE	REALIZED REVENUE
4100	TAXES					
4110	PROPERTY TAXES - CURRENT SECURED	\$47,933,548	\$47,131,813	\$49,002,743	\$53,661,662	\$50,573,578
4120	PROPERTY TAXES - SUPPLEMENTAL	489,994	653,870	1,118,173	-	203,220
4130	PROPERTY TAXES - UTILITIES (Unitary)	959,401	937,596	978,438	998,007	925,434
4140	PROPERTY TAXES - CURRENT UNSECURED	1,841,275	1,867,991	1,988,210	1,973,494	1,825,725
4145	HOMEOWNERS PROPERTY TAX RELIEF	526,371	506,644	502,858	509,177	241,287
4150	LESS TAXES RETURNED TO COUNTY	(1,251,584)	(1,290,812)	630,673	193,532	574,509
4160	LESS COUNTY TAX ADMINISTRATION	(496,473)	(494,146)	(511,904)	(521,885)	(499,089)
4170	PROPERTY TAXES - PRIOR SECURED	(449,320)	(564,431)	(423,621)	-	(156,204)
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(187,054)	(126,731)	(132,498)	-	(83,626)
4190	PROPERTY TAXES - PRIOR UNSECURED	(37,026)	(114,527)	(13,349)	-	(46,611)
		49,329,132	48,507,267	53,139,723	56,813,987	53,558,223
4200	INTERGOVERNMENTAL REVENUE					
4220	MEASURE "H"	112,184	33,000	33,000	33,000	33,000
4230	SB-90 MANDATED COSTS	13,323	(92,152)	(14,248)	33,000	33,659
4240	MISCELLANEOUS STATE AID/GRANTS	91,609	172,140	284,555	222,000	308,926
4245	FEDERAL GRANT REVENUE	-	1,627,579	1,060,830	-	-
4250	OTHER INTERGOVERNMENTAL REVENUE	245,151	74,070	62,335	-	-
		462,267	1,814,637	1,426,472	288,000	375,585
4300	CHARGES FOR SERVICE					
4310	INSPECTION FEES	60,324	63,974	110,954	120,900	105,212
4315	PLAN REVIEW	248,626	355,214	524,155	562,600	518,157
4320	WEED ABATEMENT CHARGES	2,984	26,031	5,762	4,000	3,180
4325	ADMINISTRATIVE CITATION CHARGES	35,321	58,485	61,775	60,000	45,400
4330	AMBULANCE SERVICES	2,439,773	2,743,005	2,937,305	2,986,000	2,579,653
4340	CPR CLASSES	2,555	735	800	1,000	330
4350	REPORTS/PHOTOCOPIES	5,464	6,214	21,555	7,500	5,383
		2,795,047	3,253,658	3,662,306	3,742,000	3,257,314
4400	USE OF MONEY & PROPERTY					
4410	INVESTMENT EARNINGS	98,835	58,257	80,076	80,964	78,961
		98,835	58,257	\$80,076	80,964	78,961
4500	RENTS, ROYALTIES AND COMMISSIONS					
4510	RENT ON REAL ESTATE	189,978	322,020	242,098	70,448	64,723
		189,978	322,020	\$242,098	70,448	64,723
4600	OTHER REVENUE					
4610	DONATIONS/CONTRIBUTIONS	7,355	575	974	500	10
4620	SALE OF PROPERTY	7,960	367,722	27,400	769,750	780,427
4640	MISCELLANEOUS REVENUE	45,769	50,818	97,560	80,000	120,154
		61,084	419,115	125,934	850,250	900,591
4900	OTHER FINANCING SOURCES					
4920	Debt proceeds	-	-	3,227,000	13,136,000	13,132,249
		-	-	3,227,000	13,136,000	13,132,249
	REVENUE TOTAL	\$52,936,343	\$54,374,954	\$61,903,609	\$74,981,649	\$71,367,645

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND EXPENDITURES
FISCAL YEAR 2014-2015
July 1, 2014 - April 30, 2015

FISCAL YEAR COMPLETED - 83.33%								
DESCRIPTION	GL CODE	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
PERMANENT SALARIES	5110	\$21,231,690	\$20,138,426	\$18,998,580	\$20,187,110	\$15,960,031	\$4,227,079	79.06%
TEMPORARY SALARIES	5115	170,887	209,966	225,349	243,600	233,167	10,433	95.72%
PERMANENT OVERTIME	5120	5,943,633	6,533,121	5,926,335	6,143,844	5,293,060	850,784	86.15%
FICA/MEDICARE	5140	385,010	380,153	357,070	387,733	310,218	77,515	80.01%
RETIREMENT CONTRIBUTIONS	5150	11,131,763	11,797,439	11,282,351	15,528,697	12,733,539	2,795,158	82.00%
EMPLOYEE GROUP INSURANCE	5160	3,678,610	3,430,654	3,126,726	3,281,124	2,690,079	591,045	81.99%
RETIREE HEALTH INSURANCE	5170	1,571,813	1,816,302	1,818,859	2,076,046	1,526,926	549,120	73.55%
OPEB CONTRIBUTION	5175	-	-	520,469	1,000,000	1,000,000	-	100.00%
UNEMPLOYMENT INSURANCE	5180	118	8,351	15,600	20,000	821	19,179	4.11%
WORKERS' COMPENSATION INS.	5190	671,135	905,118	807,044	850,000	797,034	52,966	93.77%
TOTAL SALARIES AND BENEFITS	5100	44,784,659	45,219,530	43,078,384	49,718,154	40,544,874	9,173,280	81.55%
OFFICE SUPPLIES	5202	30,218	27,951	21,051	33,600	23,137	10,463	68.86%
POSTAGE	5204	17,385	11,142	15,305	17,450	9,349	8,101	53.57%
TELECOMMUNICATIONS	5206	183,636	184,732	166,049	184,300	130,680	53,620	70.91%
UTILITIES	5208	322,361	327,386	344,009	339,700	285,212	54,488	83.96%
SMALL TOOLS/EQUIPMENT	5210	84,094	62,521	62,256	110,850	66,052	44,798	59.59%
MISCELLANEOUS SUPPLIES	5212	126,724	107,157	125,845	135,170	80,582	54,588	59.62%
MEDICAL SUPPLIES	5213	120,175	115,735	107,396	111,000	105,886	5,114	95.39%
FIREFIGHTING SUPPLIES	5214	71,452	68,903	61,937	110,750	62,852	47,898	56.75%
PHARMACEUTICAL SUPPLIES	5216	36,286	34,955	24,849	30,000	16,229	13,771	54.10%
COMPUTER SUPPLIES	5218	11,859	33,330	33,962	7,500	5,846	1,654	77.95%
RADIO EQUIPMENT & SUPPLIES	5219	72,432	58,493	19,547	25,000	19,355	5,646	77.42%
FILM PROCESSING/SUPPLIES	5220	-	660	-	-	-	-	-
FOOD SUPPLIES	5222	18,748	27,387	16,473	25,150	12,543	12,607	49.87%
PPE INSPECTION & REPAIRS	5223	29,267	27,417	19,584	36,000	18,224	17,776	50.62%
SAFETY CLOTHING/SUPPLIES	5224	231,465	139,645	94,323	161,500	76,520	84,980	47.38%
CLASS A UNIFORMS & SUPPLIES	5225	720	3,763	3,775	6,000	7,721	(1,721)	128.68%
NON-SAFETY CLOTHING/SUPPLIES	5226	24,689	8,137	9,756	21,000	8,690	12,310	41.38%
CLASS B UNIFORMS & SUPPLIES	5227	2,161	21,686	25,044	28,000	20,500	7,500	73.21%
HOUSEHOLD SUPPLIES	5228	40,553	42,006	36,886	40,000	34,461	5,539	86.15%
CENTRAL GARAGE - REPAIRS	5230	121,634	78,235	89,512	100,000	132,110	(32,110)	132.11%
CENTRAL GARAGE - MAINTENANCE	5231	6,784	10,050	11,818	18,000	7,590	10,410	42.17%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	174,886	171,440	202,299	216,750	132,356	84,394	61.06%
CENTRAL GARAGE - TIRES	5234	58,875	42,139	34,419	45,000	29,690	15,310	65.98%
CENTRAL GARAGE - MANDATED INSP.	5235	9,330	5,281	7,315	9,500	5,596	3,904	58.90%
MAINT./REPAIRS - EQUIPMENT	5236	107,632	169,846	116,530	144,150	123,729	20,421	85.83%
MAINT./REPAIRS - RADIO & ELECTRON	5238	331,986	267,874	316,272	328,650	231,971	96,679	70.58%
MAINT./REPAIRS - BUILDINGS	5240	132,488	124,859	127,738	212,385	104,185	108,200	49.05%
MAINT./REPAIRS - GROUNDS	5242	33,700	31,834	37,647	38,500	30,590	7,910	79.45%
RENTS & LEASES-EQUIP./PROPERTY	5246	48,938	58,090	36,466	63,000	43,804	19,196	69.53%
PROFESSIONAL/SPECIALIZED SERVICES	5250	653,019	618,566	733,356	945,905	514,457	431,448	54.39%
RECRUITING COSTS	5251	101,946	78,347	44,598	87,800	37,670	50,130	42.90%
LEGAL SERVICES	5252	391,532	289,481	186,452	200,000	74,496	125,504	37.25%
INFO TECHNOLOGY SURCHARGE	5253	-	-	5,000	-	-	-	0.00%
MEDICAL SERVICES	5254	95,857	80,761	68,483	106,100	62,666	43,434	59.06%
COMMUNICATIONS SERVICES	5258	-	-	78,600	79,500	79,800	(300)	100.38%
ELECTION SERVICES	5262	-	105,565	-	110,000	86,856	23,144	-
INSURANCE SERVICES	5264	497,815	388,379	432,616	466,000	435,810	30,190	93.52%
PUBLICATION OF LEGAL NOTICES	5270	1,578	(73)	1,353	500	231	269	46.28%
SPECIALIZED PRINTING	5272	18,454	14,813	18,661	23,825	10,148	13,677	42.59%
MEMBERSHIPS	5274	48,575	57,710	54,704	65,425	54,153	11,272	82.77%
Lease Fund (COP 2006) Market Valu	5276	52,091	39,463	33,911	61,500	28,959	32,541	47.09%
EDUCATIONAL ASSISTANCE	5277	22,051	24,037	15,982	15,000	10,153	4,847	67.69%
PUBLIC EDUCATIONAL SUPPLIES	5278	13,219	8,412	8,465	11,000	9,225	1,775	83.86%
BOOKS & PERIODICALS	5280	10,216	11,345	5,739	20,030	10,926	9,104	54.55%
RECOGNITION SUPPLIES	5282	3,364	2,909	1,163	4,000	1,460	2,540	36.49%
MEETINGS/TRAVEL EXPENSES	5284	39,734	23,885	19,687	29,900	17,841	12,059	59.67%
OTHER - CLAIMS EXPENSE	5286	-	-	9,182	-	41	(41)	-
TOTAL SERVICES AND SUPPLIES	5200	4,399,929	4,006,252	3,886,016	4,825,390	3,260,353	1,565,037	67.57%
TOTAL G/F OPERATING EXPENDITURES		\$49,184,588	\$49,225,782	\$46,964,400	\$54,543,544	\$43,805,227	\$10,738,317	80.31%

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND
REVENUE/EXPENDITURE HISTORY**

Month	2010-11		2011-12		2012-13		2013-14		2014-15	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$166,735	\$4,749,257	\$186,793	\$4,351,134	\$327,098	\$4,374,370	\$303,039	\$4,253,760	\$399,328	\$5,808,943
August	\$215,809	\$4,025,589	\$265,453	\$4,513,204	\$319,178	\$4,123,666	\$393,566	\$4,035,499	\$390,930	\$4,376,310
September	\$204,485	\$3,953,342	\$312,278	\$3,893,321	\$309,945	\$3,903,613	\$230,997	\$4,049,136	\$317,832	\$4,176,216
October	\$1,892,126	\$3,970,955	\$2,046,255	\$3,735,522	\$2,331,797	\$4,132,784	\$2,205,383	\$3,879,765	\$2,247,021	\$4,157,975
November	\$220,473	\$4,450,015	\$188,594	\$4,535,275	\$360,982	\$4,246,986	\$343,280	\$4,023,813	\$295,306	\$4,381,969
December	\$25,691,372	\$4,182,987	\$25,787,719	\$4,424,050	\$25,961,035	\$4,181,747	\$27,720,683	\$3,843,098	\$30,041,174	\$4,307,582
January	\$213,894	\$4,015,505	\$265,253	\$3,990,074	\$628,896	\$4,061,102	\$529,393	\$3,767,912	\$1,149,378	\$4,230,080
February	\$176,960	\$3,997,461	\$508,340	\$4,000,893	\$301,646	\$3,889,221	\$427,492	\$3,570,860	\$291,209	\$4,005,149
March	\$266,513	\$4,225,922	\$268,932	\$4,016,648	\$184,995	\$4,115,245	\$360,312	\$3,799,189	\$472,966	\$4,084,004
April	\$19,064,857	\$4,162,409	\$18,036,297	\$3,746,578	\$18,080,208	\$4,184,939	\$20,027,067	\$3,850,555	\$21,844,911	\$4,276,998
May	\$270,777	\$4,149,354	\$344,774	\$3,770,965	\$332,777	\$3,999,974	\$324,465	\$3,752,225		
June	\$3,611,512	\$3,874,346	\$4,472,525	\$4,206,925	\$3,533,633	\$3,949,737	\$4,738,990	\$4,138,587		

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
CAPITAL PROJECTS, EQUIP/VEHICLES, DEBT SERVICE, SAN RAMON VALLEY FIRE COMMUNITY FUND
FISCAL YEAR 2014-2015
July 1, 2014 - April 30, 2015

FISCAL YEAR COMPLETED - 83.33%								
DESCRIPTION	GL CODE	2011/2012 ACTUAL	2012/2013 ACTUAL	2013/2014 ACTUAL	2014/2015 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
RENTS & LEASES - PROPERTY	5246	\$12,500	\$12,500	\$0	\$0	\$0	\$0	
DESIGN/CONSTRUCTION	6105/6110	297,355	842,185	49,759	0	440	-440	
VARIOUS IMPROVEMENTS	6120	46,018	70,000	61,583	297,911	153,749	144,162	52%
RADIO/ELECTRONIC EQUIPMENT	6230	0	0	0	389,938	216,448	173,490	56%
TOOLS & SUNDRY EQUIPMENT	6240	0	0	0	68,310	15,008	53,302	22%
AUTOS & TRUCKS	6250	119,879	768	766,968	0	27,376	-27,376	
TOTAL CAPITAL PROJECTS (FUND 300)		475,752	925,453	878,310	756,159	413,019	343,140	55%
PROFESSIONAL SERVICES	5250		0	0	0	0	0	
RADIO/ELECTRONIC EQUIPMENT	6230	0	2,021,167	347,510	0	0	0	
TOOLS & SUNDRY EQUIPMENT (SCBA's)	6240	0	0	1,267,374	0	0	0	
TOTAL FEDERAL GRANT CAPITAL PROJECTS (FUND 310)		0	2,021,167	1,614,884	0	0	0	0%
BOND REDEMPTION - 2003/2006/2013/2015 COP	5310	1,328,630	1,324,708	5,289,519	9,999,393	9,987,291	12,102	100%
VEHICLE LEASE #2	5310	329,497	0	0	0	0	0	
VEHICLE LEASE #3	5310	756,033	0	0	0	0	0	
VEHICLE LEASE #4	5310	534,010	534,011	534,012	534,012	267,006	267,006	50%
TOTAL DEBT SERVICE (FUND 200)		2,948,170	1,858,719	5,823,531	10,533,405	10,254,297	279,108	97%
OTHER SPECIAL DISTRICT EXPENDITURES	5286	858	7,000	1,000	500	1,000	-500	200%
TOTAL SRVF COMMUNITY FUND (FUND 400)		858	7,000	1,000	500	1,000	-500	200%
TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, SRVF COMMUNITY & FEDERAL GRANT FUND		\$3,424,780	\$4,812,339	\$8,317,724	\$11,290,064	\$10,668,317	\$621,747	94%

Employee Illness/Injury Report (April 2015)

Reportable Injuries – April 2015:

Indemnity (Lost Time)

- April 2, 2015 DOI = 3/30/15 – A Captain strained lower back lifting SCBA from mounting bracket during maintenance. Missed 2 shifts.
Status: Returned to full-duty on 4/10/15.
- April 9, 2015 DOI = 4/8/15 – A Captain strained lower back lifting a case of water while restocking District vehicle. Missed 3 shifts.
Status: Returned to full-duty on 4/20/15.
- April 24, 2015 DOI = 4/22/15 – A Firefighter contracted norovirus after responding to a medical call. Missed 2 shifts.
Status: Remained out at month end.
- April 27, 2015 DOI = 4/22/15 – A Captain contracted norovirus after responding to a medical call. Missed 2 shifts.
Status: Remained out at month end.
- April 27, 2015 DOI = 4/23/15 – A Firefighter contracted norovirus after responding to a medical call. Missed 2 shifts.
Status: Remained out at month end.
- April 30, 2015 DOI = 11/5/99 – A Captain experienced flare-up of existing lower back claim after hose testing. Missed 4 shifts.
Status: Remained out at month end.

Medical Only (No Lost Time)

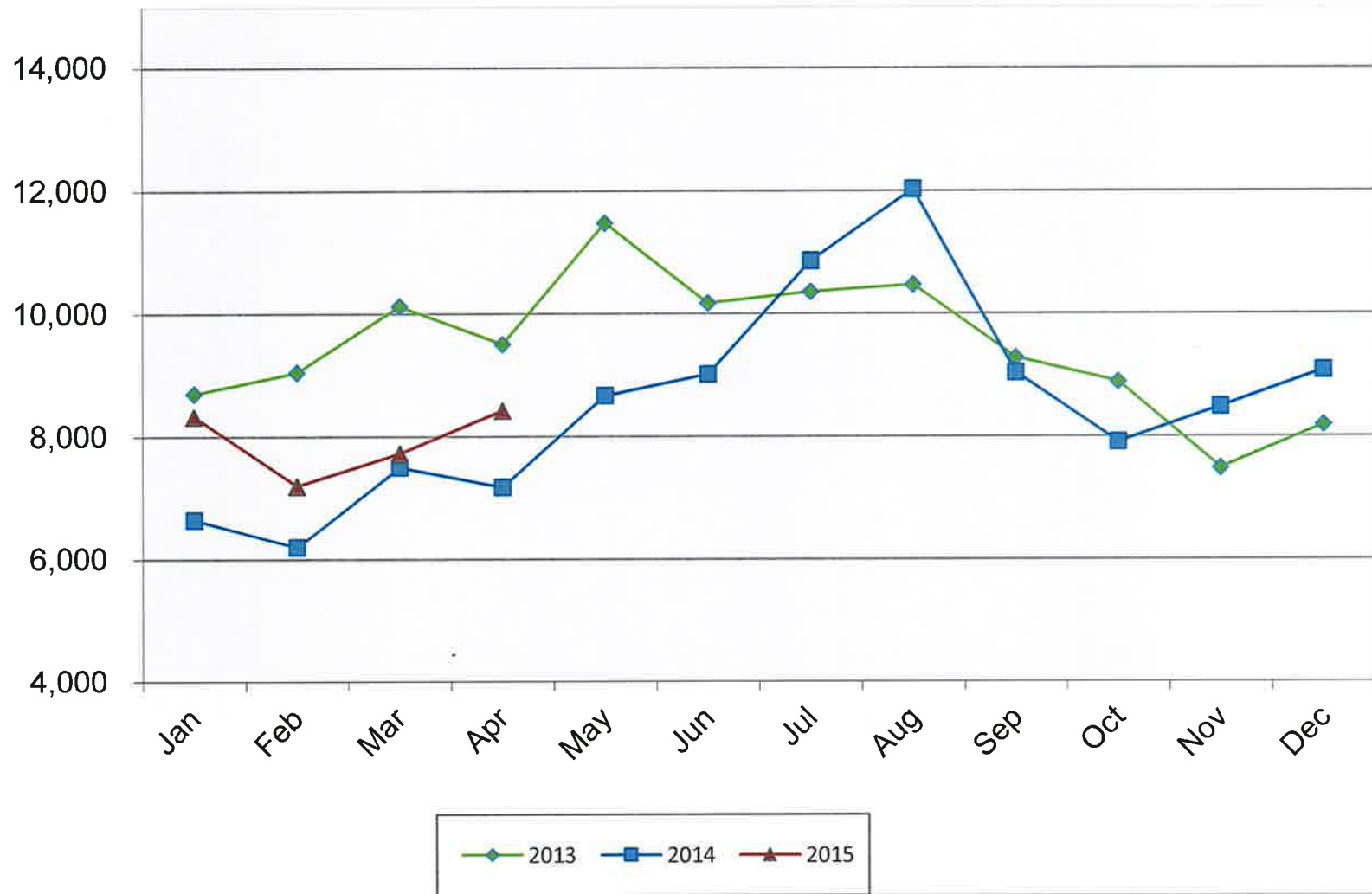
- April 14, 2015 DOI = 3/25/15 – A Captain experiencing hearing loss – cumulative and not presumptive under workers' compensation.
Status: Medical Only – No lost time.

As of April 30, 2015, there were eight (8) employees absent from their regular work assignment. Total lost time due to injuries for the month of April equaled 144 calendar days/48 shifts.

**Workers' Compensation Claim Totals
(January 1, 2015 – April 30, 2015)**

# of New Medical Claims Filed:	7	
# of New Indemnity (Lost Time) Claims Filed:	16	
# of Shifts Missed (Suppression):	168	
# of Work Days Missed (Admin):	5	
# of New Claims:	23	
# of Closed Claims:	25	
# of Open Claims:	78	(From 1997 to April 30, 2015)

Total Overtime Hours by Month January 2013-April 2015



Overtime Assignment Summary Report

4/1/2015 Through 4/30/2015

WORK CODE: 1 STAFFING

ASSIGNMENT	Time Worked	Time Paid
101 HOLD OVER FOR CALL	54.54	58.25
103 MISC. STAFFING COVE	7964.25	7964.75
107 LATE/STA. MOVE COVE	12.41	18.25
199 MID SHIFT RECALL	49.33	49.50
Total All Assignments This Work Type:	8,080.53	8,090.75

WORK CODE: 2 TRAINING

ASSIGNMENT	Time Worked	Time Paid
201 OPERATIONS TRAINING	35.50	35.50
202 ADMIN SKILLS TRAINI	2.75	2.75
204 EMS TRNG/INSTRUCTIO	12.50	12.50
209 RESCUE TRAINING	15.00	15.00
210 HAZ-MAT TRAINING	29.00	29.00
214 PARAMEDIC - CONT ED	34.50	34.50
Total All Assignments This Work Type:	129.25	129.25

Overtime Assignment Summary Report

4/1/2015 Through 4/30/2015

WORK CODE: 3 ASSIGNMENTS

ASSIGNMENT	Time Worked	Time Paid
301 MEETINGS/PROJECT DE	36.00	36.00
310 MISC. MAINTENANCE	17.25	17.25
317 RECRUITMENT EXTER	18.00	18.00
320 PUBLIC EVENTS	3.00	3.00
321 FP REIMBURSED OVER	9.00	9.00
340 PROJECT WORK	119.25	119.25
Total All Assignments This Work Type:	202.50	202.50

WORK CODE: 7 EMERGENCY

ASSIGNMENT	Time Worked	Time Paid
720 FIRE INVESTIGATION	.17	2.00
Total All Assignments This Work Type:	0.17	2.00

Report Grand Total:	8,412.45	8,424.50
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Overtime Summary Report

4/1/2015 Through 4/30/2015

WORK CODE:		Time Paid
1	STAFFING	8,090.75
2	TRAINING	129.25
3	ASSIGNMENTS	202.50
7	EMERGENCY	2.00
	Report Grand Total:	8,424.50

GOOD OF THE ORDER