

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

AGENDA

Board of Directors Regular Board Meeting

**** PLEASE NOTE DAY AND TIME CHANGE****

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Tuesday, September 29, 2015– 2:00 p.m.

*Chris Campbell, Director ~ Gordon Dakin, Director ~ H. Jay Kerr, Director ~
Donald Parker, Director ~ Matthew J. Stamey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Telephonic participation by Director Stamey – teleconference location: 2560 Kekaa Dr #E101, Lahaina Hi 96761. Phone number: 808-667-7242

Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of August 2015, in the amount of \$3,610,466.85.

- 5.2 Approve the demand register for the period of August 7, 2015 through September 18, 2015, in the amount of \$2,323,515.94.
- 5.3 Approve of Board minutes from the July 20, 2015 Regular Board meeting.
- 5.4 Approve payment in the amount of \$34,934.28 to Diamond Bill Review, Inc. for Worker's Compensation claims.
- 5.5 Personnel Actions:
 - 1. Approve staff's recommendation to award a merit salary increase to Captain Paramedic John Archuletta, to Step 5; effective October 1, 2015.
 - 2. Approve staff's recommendation concluding the probationary period of Firefighter/ Paramedic Mark Mirchandani; effective October 14, 2015.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Recognize Captain Mark Anderson for 30 years of dedicated service, effective October 1, 2015.
- 6.2 Recognize Captain David Atkin for 30 years of dedicated service, effective October 1, 2015.
- 6.3 Proclamation in Recognition of Fire Prevention Week October 4 - 10, 2015.

7. OLD BUSINESS

- 7.1 Authorize staff to purchase a Nimble SAN from ExtraTeam in an amount not to exceed \$43,176.43. Funds are allocated in the Annual Budget Fiscal Year 2015-2016.
- 7.2 Monthly update on Communications Center Consolidation Project.
- 7.3 Authorize staff to pay the East Bay Regional Communications System Authority (EBRCSA) operating payment in the amount of \$79,800. This is a budgeted expense for FY 2015-2016.
- 7.4 Update on new Fire Station 32.

8. NEW BUSINESS

- 8.1 Open Public Hearing to introduce and conduct the first reading of Proposed Ordinance No. 32; an Ordinance of the San Ramon Valley Fire Protection District Repealing Ordinance No. 31 and setting forth purchasing and contracting procedures and authorities.
- 8.2 Consider authorizing the District to enter into a Master Equity Lease Agreement with Enterprise Fleet Management.
- 8.3 Consider authorizing the District to enter into a contract with Zoll Medical Corporation for the purchase of five Zoll AutoPulse devices.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR AUGUST 2015

- 10.1 Operations Division-Deputy Chief Phares
Operations Report of monthly activities.
- 10.2 EMS/Logistics – Deputy Chief Krause
EMS/Logistics Report of monthly activities.
- 10.3 Fire Prevention – Division Chief, Fire Marshal Kiefer
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Financial Consultant Ken Campo
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Fire Chief Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Possible exposure to litigation (three matters) pursuant to Government Code §54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT BOARD MEETING SCHEDULED FOR WEDNESDAY, OCTOBER 28, 2015 AT 7:00 P.M. IN THE BOARDROOM.

Prepared by:



Donna Maxwell, District Clerk

Agenda posted on September 24, 2015 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 and the San Ramon Valley Fire Protection District's website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.