

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

AGENDA

Board of Directors Regular Board Meeting

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Wednesday, October 28, 2015– 7:00 p.m.

*Chris Campbell, Director ~ Gordon Dakin, Director ~ H. Jay Kerr, Director ~
Donald Parker, Director ~ Matthew J. Stamey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Telephonic participation by Director Campbell – teleconference location: 136 Gaywood Road, Alamo, CA 94507 Phone number: (925)838-5700

Telephonic participation by Director Parker – teleconference location: 10609 Roundelay Circle Sun City, AZ 85351 Phone number: (925) 389-6600

Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of September 2015, in the amount of \$3,623,455.24.
- 5.2 Approve the demand register for the period of September 19, 2015 through October 18, 2015, in the amount of \$1,337,590.08.

- 5.3 Approve of Board minutes from the September 29, 2015 Regular Board meeting.
- 5.4 Approve the TriTech software and services progress payment of \$153,101.63.
- 5.5 Authorize staff to make a progress payment of \$82,577.57 to ExtraTeam for the first shipment of Communications Center virtualization hardware and software.
- 5.6 Authorize staff to declare 22 District printers and 5 fax machines as surplus equipment, list the equipment for sale at public auction; or, if not sold, recycle them through a state-certified e-recycler.
- 5.7 Receive and review the investment report for the quarter, ended September 30, 2015, and receive and review the California Employers' Retiree Benefit Trust Statement for the quarter ended September 30, 2015.
- 5.8 Conduct the second reading of Proposed Ordinance No. 32; an Ordinance of the San Ramon Valley Fire Protection District Repealing Ordinance No. 31 and setting forth purchasing and contracting procedures and authorities; requires a four-fifths vote for adoption. No fiscal impacts are expected by the adoption of this ordinance.
- 5.9 Personnel Actions: No applicable personnel actions for this period.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Beverly Lane, author of recently published, *San Ramon Chronicles, Stories of Bygone Days*.
- 6.2 Introduction of Dr. Peter Benson, ER Physician from John Muir Medical Center. Dr. Benson has been selected to serve as the new Fire Service EMS Medical Director.

7. OLD BUSINESS

- 7.1 Update for Fire Station 32.
- 7.2 Monthly update on Communications Center Consolidation Project.
- 7.3 Consider authorizing the District to enter into a contract with Zoll Medical Corporation for the purchase of an additional five Zoll AutoPulse devices to be placed on the FRALS engines in non-ambulance stations and Station 37; cost not to exceed \$73,000.

8. NEW BUSINESS

- 8.1 Consider approving the expenditure of funds to upgrade the Communications Support Unit and Software to enable communications capabilities with EBRCS (700 MHZ digital, trunked radio system).

- 8.2 Review and accept the San Ramon Valley Fire Department Worker's Compensation Program Review; 2014-2015. No action is required as this report is for information only.
- 8.3 Authorize the adoption of the Other Post-Employment Benefits (OPEB) Funding Policy and Revision of Fund Balance/ Reserve Policy. This action would further strengthen the long-term fiscal stability of the District without impacting current operations.
- 8.4 Consider the approval of the Letter of Understanding between the SRVFPD and Local 3546 IAFF.
- 8.5 Open Public Hearing and conduct the first reading of the proposed amendment to Ordinance Number 30, to permit cost reimbursement for Emergency Medical Services provided for Mutual Aid and Automatic Aid Responses.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR SEPTEMBER 2015

- 10.1 Operations Division-Deputy Chief Phares
Operations Report of monthly activities.
- 10.2 EMS/Logistics – Deputy Chief Krause
EMS/Logistics Report of monthly activities.
- 10.3 Fire Prevention – Division Chief, Fire Marshal Kiefer
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Financial Consultant Ken Campo
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Fire Chief Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Labor Negotiations: Conference with Labor Negotiators Chief Paige Meyer, Fire Marshal Christina Kiefer, Ken Campo and Steve Harman. Employee Organization Local 3546 [Pursuant to Government Code Section 54957.8]
- 12.2 Possible exposure to litigation (three matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. PLEASE NOTE DATE CHANGE: ADJOURNMENT TO THE NEXT BOARD MEETING SCHEDULED FOR THURSDAY, NOVEMBER 19, 2015 AT 7:00 P.M. IN THE BOARDROOM.

Prepared by:



Donna Maxwell, District Clerk

Agenda posted on October 22, 2015 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 and the San Ramon Valley Fire Protection District's website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.