

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Thursday, December 15, 2016 – 2:00 p.m.

*Donald Parker ~ Board President ~ Chris Campbell, Board Vice President ~
H. Jay Kerr, Director ~ Matthew J. Stamey, Director ~ Shawn Stark, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Standing Committees: **Personnel/HR:** Chair, Director Stamey and Director Stark; **Finance:** Chair, Director Kerr and Director Stamey; **Facilities:** Chair, Director Stamey and Director *Campbell (*Parker for Station 32 discussions); **EMS:** Director Stark and Director Campbell; **CERT/PAC:** Director Kerr

Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of November 2016.
- 5.2 Approve the demand register for the period of November 5, 2016 through December 6, 2016 in the amount of \$1,927,347.81.

- 5.3 Approve the Board minutes from the November 16, 2016 Regular Board meeting.
- 5.4 Approve the purchase of three Thermal Imaging Cameras (TIC's), in compliance with NFPA 1801 standards, in the amount of \$31,248.00. This purchase is necessary to replace TIC's that have reached the end of their useful service life. Funds are allocated in the 2016/2017 Capital Improvement Plan.
- 5.5 Approve payment in the amount of \$27,435.47 to Diamond Bill Review, Inc. for Workers' Compensation claims. This is a budgeted expense for Fiscal Year 2016/2017.
- 5.6 Approve Lease Payment in the amount of \$262,942.26 to Bank of the West for Vehicle Lease #4 (3 Type 1 Engines, 4 Type 3 Engines, 2 Ambulances). Funds are allocated in the Annual Budget for Fiscal Year 2016/2017.
- 5.7 Personnel Actions:
 1. Approve staff's recommendation to award a merit salary increase to Timothy Eng, to Step 3; effective January 1, 2017.
 2. Approve staff's recommendation to award a merit salary increase to Jeffrey Griep, to Step 3; effective January 1, 2017.
 3. Approve staff's recommendation to award a merit salary increase to Ryan Pickard, to Step 3; effective January 1, 2017.
 4. Approve staff's recommendation to award a merit salary increase to Thomas Terrazas, to Step 3; effective January 1, 2017.
 5. Approve staff's recommendation to award a merit salary increase to Ryan Terres, to Step 3; effective January 1, 2017.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Official swearing in of Directors Kerr, Stamey and Stark.
- 6.2 Recognition of 2016 Firefighter of the Year, Brian Olson and 2016 Employee of the Year, Debbie Faria.

7. OLD BUSINESS

- 7.1 Update on Fire Station No. 32.
- 7.2 Consider approving the contract for minor repair and overall painting to Station 39, with A-Plus Painting, for an amount not to exceed \$16,350. The funds are available for this purchase in the Capital Improvement Plan and have been budgeted for FY 2016/17.
- 7.3 Authorize staff to purchase six (6) Zoll AutoPulse Cardiac Support Units, in an amount not to exceed \$75,000.00. This is a budgeted expense for FY 2016/17.
- 7.4 Discussion and approval of the Letter of Understanding between the SRVFPD and IAFF Local 3546, with regard to 5% salary adjustment, for all Dispatch employees, as approved on January 27, 2016; effective December 1, 2016. This is a budgeted expense for FY 2016-17.

- 7.5 Consideration of an amended Letter of Understanding (LOU) between the SRVFPD and IAFF Local 3546, with regard to the reorganization of the Fire Prevention Division and authorize the Fire Chief to sign the LOU.

8. NEW BUSINESS

- 8.1 Nixle presentation, Roy Wendel Acting Fire Prevention Manager.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities
- 10.2 EMS – Battalion Chief John Duggan
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief, Derek Krause
Logistics Report of monthly activities.
- 10.4 Fire Prevention – Acting Fire Prevention Manager - Roy Wendel
Fire Prevention Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communications Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran
Monthly Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Discuss January or February 2017 dates for annual Board Retreat.

12. CLOSED SESSION

- 12.1 Possible exposure to litigation (2 matters) pursuant to Government Code Section 54966.9(b)(2).
Facts and circumstances that might result in litigation need not be disclosed.

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT UNTIL THE NEXT REGULAR BOARD MEETING, SCHEDULED FOR JANUARY 25, 2017, AT 2:00 P.M., IN THE BOARDROOM.

Prepared by:



Donna Maxwell, District Clerk

Agenda posted on December 9, 2016 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 and the San Ramon Valley Fire Protection

District's website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.

CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 11/5/2016 Through 12/6/2016

Check Number	Check Date	Payee	Check Amount	Transaction Description
11/10/16-01	11/10/2016	ALL STAR FIRE EQUIPMENT INC	2,593.15	Phenix Wildland Helmets (10)-Academy
11/10/16-02	11/10/2016	ALL STAR FIRE EQUIPMENT INC	2,549.75	Haix Station/Wildland Boots (10)-Academy
11/10/16-03	11/10/2016	OSBORN SPRAY SERVICE INC	67.00	Stn 32 Pest Control Service-10/3/16
11/10/16-04	11/10/2016	OSBORN SPRAY SERVICE INC	75.00	Stn 15 Pest Control Service-10/25/16
11/10/16-05	11/10/2016	OSBORN SPRAY SERVICE INC	55.00	Stn 30 Pest Control Service-10/25/16
11/10/16-06	11/10/2016	OSBORN SPRAY SERVICE INC	55.00	Stn 39 Pest Control Service-10/25/16
11/10/16-07	11/10/2016	OSBORN SPRAY SERVICE INC	55.00	Stn 36 Pest Control Service-10/20/16
11/10/16-08	11/10/2016	OSBORN SPRAY SERVICE INC	55.00	Stn 33 Pest Control Service-10/19/16
11/10/16-09	11/10/2016	OSBORN SPRAY SERVICE INC	55.00	Stn 35 Pest Control Service-10/25/16
11/10/16-10	11/10/2016	OSBORN SPRAY SERVICE INC	150.00	Training Site Pest Control Service-10/19/16
11/10/16-11	11/10/2016	PACIFIC MOUNTAIN CONTRACT...	251,489.33	Progress Payment #10-Construction Fire Station 32
11/10/16-12	11/10/2016	REPUBLIC SERVICES 210	603.93	Stn 36 Garbage Service-11/1/16-11/30/16
11/10/16-13	11/10/2016	REPUBLIC SERVICES 210	301.94	Stn 33 Garbage Service-11/1/16-11/30/16
11/10/16-14	11/10/2016	REPUBLIC SERVICES 210	284.04	Stn 32 Garbage Service-11/1/16-11/30/16
11/10/16-15	11/10/2016	REPUBLIC SERVICES 210	603.93	Stn 31 Garbage Service-11/1/16-11/30/16
11/10/16-16	11/10/2016	REPUBLIC SERVICES 210	284.04	Stn 35 Garbage Service-11/1/16-11/30/16
11/10/16-17	11/10/2016	REPUBLIC SERVICES 210	635.24	Training Site Garbage Service-11/1/16-11/30/16
11/10/16-18	11/10/2016	VALLEY OIL COMPANY	1,038.28	Unleaded Fuel-Stn 38 10/18/16
11/10/16-19	11/10/2016	VALLEY OIL COMPANY	421.79	Unleaded/Diesel Fuel-Stn 30 10/18/16
11/10/16-20	11/10/2016	VALLEY OIL COMPANY	216.29	Diesel Fuel-Stn 31 10/18/16
11/10/16-21	11/10/2016	VALLEY OIL COMPANY	216.29	Diesel Fuel-Stn 35 10/18/16
11/10/16-22	11/10/2016	VALLEY OIL COMPANY	631.68	Unleaded/Diesel Fuel-Stn 30 10/25/16
11/10/16-23	11/10/2016	VALLEY OIL COMPANY	1,365.91	Unleaded/Diesel Fuel-Stn 34 10/25/16
11/10/16-24	11/10/2016	VALLEY OIL COMPANY	553.83	Diesel Fuel-Stn 39 10/25/16
11/10/16-25	11/10/2016	VALLEY OIL COMPANY	595.96	Diesel Fuel-Stn 30 10/13/16
11/10/16-26	11/10/2016	VALLEY OIL COMPANY	1,264.96	Unleaded/Diesel Fuel-Stn 38 10/13/16
11/10/16-27	11/10/2016	VALLEY OIL COMPANY	996.97	Unleaded/Diesel Fuel-Stn 31 10/13/16
11/10/16-28	11/10/2016	VALLEY OIL COMPANY	423.06	Unleaded Fuel-Stn 34 10/28/16
11/10/16-29	11/10/2016	VALLEY OIL COMPANY	1,015.24	Unleaded/Diesel Fuel-Stn 31 10/25/16
11/10/16-30	11/10/2016	VALLEY OIL COMPANY	537.28	Unleaded Fuel-Stn 38 10/28/16
11/10/16-31	11/10/2016	VALLEY OIL COMPANY	1,249.04	Unleaded Fuel-Stn 34 10/24/16
11/10/16-32	11/10/2016	VALLEY OIL COMPANY	882.54	Unleaded Fuel-Stn 38 10/21/16
11/10/16-33	11/10/2016	VALLEY OIL COMPANY	211.53	Unleaded/Diesel Fuel-Stn 31 10/28/16
11/10/16-34	11/10/2016	VALLEY OIL COMPANY	407.90	Unleaded/Diesel Fuel-Stn 38 11/01/16
11/17/16-01	11/17/2016	CCC EMPLOYEES RETIREMENT ...	(1,665.95)	Credit-B Collins 415 Limit-11/16
	11/17/2016	CCC EMPLOYEES RETIREMENT ...	(27,988.89)	Credit-C Bowen 415 Limit-11/16
	11/17/2016	CCC EMPLOYEES RETIREMENT ...	(25,723.95)	Credit-C Suter 415 Limit-11/16
	11/17/2016	CCC EMPLOYEES RETIREMENT ...	(24,198.35)	Credit-M Sylvia 415 Limit-11/16
	11/17/2016	CCC EMPLOYEES RETIREMENT ...	(24,580.26)	Credit-R Probert 415 Limit-11/16
	11/17/2016	CCC EMPLOYEES RETIREMENT ...	423,022.57	Employee Retirement Contributions-10/16
11/17/16-02	11/17/2016	DIAMOND BILL REVIEW INC	27,435.47	Workers' Compensation Bill Review-October 2016
11/17/16-03	11/17/2016	RAHUL MAHARAJ	1,980.00	EMD-Q Review Services (44.0 Hours)-10/16
11/17/16-04	11/17/2016	VALLEY OIL COMPANY	1,056.97	Unleaded/Diesel Fuel-Stn 38 11/7/16
11/17/16-05	11/17/2016	WILLIAM D ROSS ESQ	6,178.99	Legal Services-General 10/16
11/17/16-06	11/17/2016	WILLIAM D ROSS ESQ	2,127.50	Legal Services-Personnel Matters 10/16
11/17/16-07	11/17/2016	WITTMAN ENTERPRISES LLC	14,103.60	Ambulance Collection Fees-9/16
11/23/16-01	11/23/2016	EFAX CORPORATE	122.70	eFax Usage-10/16
11/23/16-02	11/23/2016	LINCOLN NATIONAL LIFE INSUR...	35,206.63	Dental Insurance-12/16
11/23/16-03	11/23/2016	LINCOLN NATIONAL LIFE INSUR...	18,377.99	Dental Insurance-Retirees 12/16
11/23/16-04	11/23/2016	MAXIM SERVICES	1,871.43	Admin Cleaning Service-11/16
11/23/16-05	11/23/2016	PACHECO BROTHERS GARDENL...	2,131.00	Admin/Stn 30/Stn 31/Stn 35/Stn 38 Landscape Maintenance-
11/23/16-06	11/23/2016	VALLEY OIL COMPANY	609.61	Unleaded/Diesel Fuel-Stn 30 11/15/16
11/23/16-07	11/23/2016	VALLEY OIL COMPANY	345.71	Diesel Fuel-Stn 35 11/15/16
11/23/16-08	11/23/2016	VALLEY OIL COMPANY	1,133.83	Unleaded/Diesel Fuel-Stn 38 11/3/16
11/23/16-09	11/23/2016	VALLEY OIL COMPANY	890.35	Unleaded/Diesel Fuel-Stn 30 11/2/16
11/23/16-10	11/23/2016	VALLEY OIL COMPANY	575.81	Diesel Fuel-Stn 31 11/2/16

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Check/Voucher Register
From 11/5/2016 Through 12/6/2016

Check Number	Check Date	Payee	Check Amount	Transaction Description
11/23/16-11	11/23/2016	VALLEY OIL COMPANY	341.21	Diesel Fuel-Stn 34 11/2/16
11/23/16-12	11/23/2016	VALLEY OIL COMPANY	373.19	Diesel Fuel-Stn 35 11/2/16
11/23/16-13	11/23/2016	VALLEY OIL COMPANY	1,139.78	Unleaded Fuel-Stn 38 11/15/16
11/23/16-14	11/23/2016	WITTMAN ENTERPRISES LLC	13,751.80	Ambulance Collection Fees-10/16
11/29/16-01	11/29/2016	BIOMEDICAL WASTE DISPOSAL I...	89.00	Stn 36 Bio-Hazard Waste Collection Service 11/21/16
11/29/16-02	11/29/2016	BIOMEDICAL WASTE DISPOSAL I...	89.00	Stn 39 Bio-Hazard Waste Collection Service 11/21/16
11/29/16-03	11/29/2016	BIOMEDICAL WASTE DISPOSAL I...	89.00	Stn 35 Bio-Hazard Waste Collection Service 11/21/16
11/29/16-04	11/29/2016	BIOMEDICAL WASTE DISPOSAL I...	89.00	Stn 34 Bio-Hazard Waste Collection Service 11/21/16
11/29/16-05	11/29/2016	BIOMEDICAL WASTE DISPOSAL I...	89.00	Stn 33 Bio-Hazard Waste Collection Service 11/21/16
11/29/16-06	11/29/2016	BIOMEDICAL WASTE DISPOSAL I...	89.00	Stn 32 Bio-Hazard Waste Collection Service 11/21/16
11/29/16-07	11/29/2016	BIOMEDICAL WASTE DISPOSAL I...	89.00	Stn 31 Bio-Hazard Waste Collection Service 11/21/16
11/29/16-08	11/29/2016	DON HOMAN	25.00	Water Tank Lease-12/1/16
12/01/16-01	12/1/2016	KENNETH R CAMPO CPA	12,125.00	Finance Consulting Services (97.0 Hrs)-November 2016
214846	11/8/2016	MICHAEL ELLIS	(148.75)	Reimb-ACLS Recertification
216128	11/10/2016	CCC DEPT CONSERVATION AND ...	(880.98)	Permit-Above Ground Diesel Fuel Tank-New Stn 32
	11/10/2016	CCC DEPT CONSERVATION AND ...	(1,686.37)	Permit-Diesel Generator-New Stn 32
	11/10/2016	CCC DEPT CONSERVATION AND ...	(934.78)	Permit-Fencing-New Stn 32
216504	11/7/2016	CCC DEPT CONSERVATION AND ...	1,909.93	Permit-Diesel Generator for New Stn 32 (11/7/16)
216505	11/7/2016	CCC DEPT CONSERVATION AND ...	210.00	Permit-Trash Enclosure for New Stn 32 (11/7/16)
216506	11/7/2016	CCC DEPT CONSERVATION AND ...	993.86	Permit-Above Ground Diesel Fuel Tank New Stn 32 (11/7/16)
216507	11/7/2016	CCC DEPT CONSERVATION AND ...	934.78	Permit-Fencing for New Stn 32 (11/7/16)
216508	11/10/2016	AIRGAS NORTHERN CA AND NEV..	283.53	Oxygen Tank Cylinder Rental-October 2016
216509	11/10/2016	AMERICAN MESSAGING	330.69	Paging Service-11/16
216510	11/10/2016	AP TRITON LLC	4,166.66	EMS Advocate Consulting Services-October 2016
216511	11/10/2016	ATT	19.80	Phone Service 9/19/16-10/18/16
216512	11/10/2016	ATT	4,909.74	Phones/Data/Radio Circuit/Long Distance 9/20/16-10/19/16
216513	11/10/2016	ATT	129.67	Phone Service 9/20/16-10/19/16
216514	11/10/2016	ATT MOBILITY	7,721.45	iPhone 7/Cell Phones/Mobile Data 9/27/16-10/26/16
216515	11/10/2016	BAY AREA NEWS GROUP EAST B...	162.90	Legal Notifications-Ordinance 34/Abatement
216516	11/10/2016	BENEFIT ADMINISTRATION CORP	138.00	Section 125 Plan Admin Fees-10/16
216517	11/10/2016	BETTER PRESENTATION SYSTEM...	7,910.63	ePlan Review Monitor/Cart
216518	11/10/2016	CA SPECIAL DISTRICTS ASSOCIA...	6,485.00	2017 CSDA Membership Dues
216519	11/10/2016	CCC DEPT OF INFO TECH	4,224.00	Telecommunication Services/Radio Services-9/16
216520	11/10/2016	CLIFFORD SCOTT BUXTON	249.24	Food-CERT Class/Drills 10/6-11/12/16
216521	11/10/2016	COMCAST	198.07	Training Site High Speed Internet/Cable Svc 10/26-11/25/16
216522	11/10/2016	COMCAST	206.12	Stn 30 Cable Service 11/13/16-12/12/16
216523	11/10/2016	COMCAST	146.12	Stn 35 High Speed Internet 11/8/16-12/7/16
	11/10/2016	COMCAST	229.30	Stn 38 High-Speed Internet/Cable Svc 11/8/16-12/7/16
	11/10/2016	COMCAST	146.12	Stn 39 High-Speed Internet 11/9/16-12/8/16
216524	11/10/2016	DA PAGE LLC	425.00	Paging Software-11/16
216525	11/10/2016	DELL MARKETING LP	1,709.18	ePlan Review Computer
216526	11/10/2016	EBS MEDICAL LLC	144.99	Repair-Zoll CCT M Monitor 0016165
	11/10/2016	EBS MEDICAL LLC	144.99	Repair-Zoll CCT M Monitor 0016466
	11/10/2016	EBS MEDICAL LLC	279.99	Repair-Zoll CCT M Monitor 0031541 Module
216527	11/10/2016	EMBLEM ENTERPRISES INC	323.70	District Uniform Patches (100)
216528	11/10/2016	ETHER WEB NETWORK LLC	75.00	Wireless Internet Service Sept. 2016
216529	11/10/2016	GALLS LLC	188.97	Uniform Shirts (2)-DFC Krause
216530	11/10/2016	GLOBALSTAR USA	318.86	Satellite Phone Service (6)-10/16
	11/10/2016	GLOBALSTAR USA	44.73	Satellite Phone Service-Dispatch 10/16
	11/10/2016	GLOBALSTAR USA	44.73	Satellite Phone Service-EOC 10/16
216531	11/10/2016	GOOGLE INC	223.00	Google Apps Usage 10/1/16-10/31/16
216532	11/10/2016	J THAYER COMPANY INC	29.24	Copy Paper (1-Box)-Admin
216533	11/10/2016	JAY A RESENDEZ ATTORNEY AT ...	1,925.00	Prof Svcs-Investigation 9/26/16-10/24/16
216534	11/10/2016	JOHN T MARTIN	900.51	Supplies-Station Table Handmade by Crew Stn 34
216535	11/10/2016	JON MICHAELSON	700.00	Reimb Education Asst-Ignition/Air Operation/Int Fire Behavi
216536	11/10/2016	L N CURTIS AND SONS	131.83	Parts for Hose Coupling Machine

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 11/5/2016 Through 12/6/2016

Check Number	Check Date	Payee	Check Amount	Transaction Description
	11/10/2016	L N CURTIS AND SONS	384.09	Uniform Pants (2)/Shirts (2)-Barragan
216537	11/10/2016	LUIS GUZMAN	200.00	Reimb Paramedic Recertification
216538	11/10/2016	MICHAEL ELLIS	148.75	Reimb-ACLS Recertification
216539	11/10/2016	OFFICE MAX INCORPORATED	258.71	Office Supplies
216540	11/10/2016	PGE	46.34	Stn 34 Signal Light-10/16
216541	11/10/2016	RICHARD WYLIE	179.98	Reimb Self-Funded Vision
216542	11/10/2016	SAFETY GLASSES USA INC	128.75	Safety Glasses (60)-Stn 33
216543	11/10/2016	SAN MATEO REGIONAL NETWORK...	415.00	FireDispatch.com CAD Interface/Radio Audio Streaming
216544	11/10/2016	SHAMROCK OFFICE SOLUTIONS ...	10.80	Shipping Fee-Black Print Cartridge-Admin Copier
216545	11/10/2016	STAPLES CREDIT PLAN	80.03	Office Supplies-Academy
	11/10/2016	STAPLES CREDIT PLAN	95.63	Office Supplies-Training Materials
	11/10/2016	STAPLES CREDIT PLAN	(59.84)	Returned Office Supplies-Training Materials
216546	11/10/2016	SUPPLYWORKS	2,299.06	Household Supplies
216547	11/10/2016	TM CONSULTING SERVICES LLC	140.00	Prof Svcs-ADP WorkForce Now Consultation-10/16
216548	11/10/2016	TODD THOMAS	108.43	Lights-Outside Building Stn 34
216549	11/10/2016	UNITED PARCEL SERVICE	66.89	Delivery Charges-11/05/16
216550	11/10/2016	VERIZON WIRELESS	141.19	Physio-Control Heart Monitor Modems 9/24/16-10/23/16
216551	11/10/2016	WORLDPOINT ECC INC	9.00	2015 AHA Guidelines In-Service Update
	11/10/2016	WORLDPOINT ECC INC	54.00	eBook-Heartsaver CPR AED Instructor 2015
216552	11/17/2016	ADAM COSTA	200.00	Reimb Paramedic Recertification
216553	11/17/2016	AMAZON COM CREDIT SERVICES	267.42	Post-It Self Stick Easel (3)-Training
216554	11/17/2016	ARLENE HARTONO	63.33	Reimb Mileage/Parking-CSMFO Annual Training 11/4-11/6/
216555	11/17/2016	CLIFFORD SCOTT BUXTON	1,680.00	CERT Instructor (56.0 hours) 10/10/16-11/10/16
216556	11/17/2016	COMCAST	146.12	Stn 34 High-Speed Internet 11/15/16-12/14/16
216557	11/17/2016	CONCORD UNIFORMS	877.01	PD Uniform Shirts for Dispatchers (14)
216558	11/17/2016	CONTRA COSTA P AND S	211.79	Stn 33 Car Wash Supplies-Multi Dressing
	11/17/2016	CONTRA COSTA P AND S	918.78	Stn 33 Car Wash Supplies-Multi Dressing/Soap/Brushes/Bufi
	11/17/2016	CONTRA COSTA P AND S	235.66	Stn 33 Car Wash Supplies-Truck Brush/Broom Combo
	11/17/2016	CONTRA COSTA P AND S	383.44	Stn 33 Car Wash Supplies-Wash/Wax Soap
216559	11/17/2016	DEBBIE VANEK	230.00	Reimb Self-Funded Vision
216560	11/17/2016	EAST BAY TIMES	211.20	Newspaper Subscription Renewal Fee 10/19/16-4/5/17
216561	11/17/2016	EBMUD	149.03	Stn 36 Water Service (Meter 1.0) 9/8/16-11/8/16
216562	11/17/2016	EMERGENCY MED PRODUCTS INC	468.30	Wildland PPE Bags (8)-Academy
216563	11/17/2016	ENTERPRISE FM TRUST	2,663.56	Monthly Fleet Lease Payment (5)-11/1-11/30/16
216564	11/17/2016	G RO SOLUTIONS LLC	60.00	CERT Instructor (2.0 hours) 11/2/16
216565	11/17/2016	GOT E WASTE	283.75	Removal/Recycling-Fluorescent Lamps/Lights
216566	11/17/2016	HDL COREN AND CONE	4,875.00	Property Tax Consulting Oct-Dec 2016
216567	11/17/2016	J THAYER COMPANY INC	29.24	Copy Paper (1-Box)-Admin
216568	11/17/2016	JOHN SAMBRAILO	70.00	Reimb Self-Funded Vision
216569	11/17/2016	L ERICK HUBBARD	23.54	Reimb Mileage-CISD Training 11/11/16
216570	11/17/2016	L N CURTIS AND SONS	577.22	NFPA Nomex Glove-SHELBY
	11/17/2016	L N CURTIS AND SONS	4,799.50	NMX USAR Shirt/BlueLite Dual Cert USAR Pants
	11/17/2016	L N CURTIS AND SONS	168.18	Uniform Boots for Bock-Wilmes
	11/17/2016	L N CURTIS AND SONS	295.83	Uniform Boots-Bartusch
	11/17/2016	L N CURTIS AND SONS	439.42	Uniform Boots-Curtis
	11/17/2016	L N CURTIS AND SONS	347.20	Uniform Boots-Trivelsky
216571	11/17/2016	LCA ARCHITECTS INC	15,784.90	Professional Services Through 10/31/16-New Station 32
216572	11/17/2016	MEYERS NAVE PROFESSIONAL L...	957.00	Prof Svcs-General Labor & Employment Services-10/16
216573	11/17/2016	MICHAEL SIMAO	130.00	HeartSafe-D. Vista Middle School-11/7/16
216574	11/17/2016	NOB HILL CLEANERS INC	40.00	Patch on Uniform Shirts (5)
216575	11/17/2016	OFFICE MAX INCORPORATED	246.15	Office Supplies
	11/17/2016	OFFICE MAX INCORPORATED	12.12	Rubber Stamp-Confidential
	11/17/2016	OFFICE MAX INCORPORATED	12.12	Rubber Stamp-Original
216576	11/17/2016	PGE	1,212.59	Stn 36 Gas/Electric Service-11/16
216577	11/17/2016	PITNEY BOWES RESERVE ACCO...	1,000.00	Replenish Postage Reserve Account
216578	11/17/2016	PREMIER COMP MEDICAL GROU...	110.00	Blood Screens (2)

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 11/5/2016 Through 12/6/2016

Check Number	Check Date	Payee	Check Amount	Transaction Description
216579	11/17/2016	RIAN G EVITT	424.85	Reimb Airfare/Shuttle/Meals-Public Comment Hearing 10/25
216580	11/17/2016	SEAN MEDINA	75.00	CERT Instructor (2.5 hours) 11/10/16
216581	11/17/2016	SHAMROCK OFFICE SOLUTIONS ...	10.80	Shipping Fee-Color Print Cartridge-Admin Copier
216582	11/17/2016	SHIELDS HARPER AND COMPAN...	474.85	Replaced Chip Key Reader-Stn 34
216583	11/17/2016	SMILE BUSINESS PRODUCTS INC	263.58	Training Copier Annual Contract-7/1/16-6/30/17
216584	11/17/2016	STRYKER SALES CORP	3,592.77	Replacement Batteries for Stryker Power Cots (3)
216585	11/17/2016	UNITED PARCEL SERVICE	81.43	Delivery Charges-11/12/16
216586	11/17/2016	US BANK EQUIPMENT FINANCE	1,050.11	Admin Ricoh Copiers Lease (2)-11/1/16-12/1/16
216587	11/17/2016	WALKERS HYDRAULICS INC	330.00	Inspect/Repair Air Compressors Stn 34 and 38
216588	11/17/2016	WORLDPOINT ECC INC	321.20	eCard Inventory-Heartsaver CPR/AED Public
216589	11/23/2016	AIRGAS NORTHERN CA AND NEV..	1,135.35	Oxygen Tank Cylinders (33)-11/12/16
	11/23/2016	AIRGAS NORTHERN CA AND NEV..	377.93	Oxygen Tank Cylinders (6)-11/4/16
216590	11/23/2016	ALAMO ACE HARDWARE	8.77	Adapter Socket/Miscellaneous Tool-Stn 31
	11/23/2016	ALAMO ACE HARDWARE	107.40	Cleaning Supplies/Compressor Parts-Training Site
	11/23/2016	ALAMO ACE HARDWARE	146.46	Extension Ladder-Training Site
	11/23/2016	ALAMO ACE HARDWARE	36.59	P-Trap/Washer/Waste Arm-Plumbing Repair Stn 35
216591	11/23/2016	CCC DEPT OF INFO TECH	2,394.31	Telecommunication Services/Radio Services-10/16
216592	11/23/2016	COMCAST	151.12	Stn 31 High-Speed Internet 11/23/16-12/22/16
216593	11/23/2016	COMCAST	307.34	Admin Cable Service/High-Speed Internet 11/17/16-12/16/16
216594	11/23/2016	COMCAST	146.12	Stn 32 High-Speed Internet 11/18/16-12/17/16
216595	11/23/2016	DIRECTV	52.99	Cable Service 11/12/16-12/11/16
216596	11/23/2016	EBMUD	1,375.14	Admin Water Service (Meter 1.5) 9/12/16-11/9/16
	11/23/2016	EBMUD	419.74	Admin Water Service (Meter 6.0) 9/12/16-11/9/16
	11/23/2016	EBMUD	236.47	Stn 36 Water Service (Meter 1.5) 9/8/16-11/8/16
	11/23/2016	EBMUD	419.74	Stn 36 Water Service (Meter 6.0) 9/8/16-11/8/16
216597	11/23/2016	EBRCSA	79,800.00	EBRCS Subscriber Fees 7/1/16-6/30/17
216598	11/23/2016	ED JONES COMPANY INC	115.55	Engineer Badge-Alvarez
	11/23/2016	ED JONES COMPANY INC	939.42	Firefighter Badges-New Recruits (8)
216599	11/23/2016	HDL COREN AND CONE	4,875.00	Property Tax Consulting Jul-Sept 2016
216601	11/23/2016	HOME DEPOT CREDIT SERVICES	161.67	ECHO Gas Leaf Blower-Stn 34
	11/23/2016	HOME DEPOT CREDIT SERVICES	22.98	Flex Tube/Clamps-Stn 31
	11/23/2016	HOME DEPOT CREDIT SERVICES	114.25	Force Entry Supplies-Academy
	11/23/2016	HOME DEPOT CREDIT SERVICES	70.26	Grill Brushes/Lightbulbs/Household Supplies-Stn 33
	11/23/2016	HOME DEPOT CREDIT SERVICES	81.14	LED Lightbulbs/Duct Tape-Stn 33 Supplies
	11/23/2016	HOME DEPOT CREDIT SERVICES	118.77	Light Bulbs-Stn 38
	11/23/2016	HOME DEPOT CREDIT SERVICES	84.40	Lightbulbs-Admin
	11/23/2016	HOME DEPOT CREDIT SERVICES	37.49	Lightbulbs/Wall Anchors-Stn 38
	11/23/2016	HOME DEPOT CREDIT SERVICES	62.11	Miscellaneous Household Supplies-Stn 30
	11/23/2016	HOME DEPOT CREDIT SERVICES	8.66	Picture Hanging Kit-Admin
	11/23/2016	HOME DEPOT CREDIT SERVICES	583.19	Prop Building Supplies-Academy
	11/23/2016	HOME DEPOT CREDIT SERVICES	(2.23)	Returned Washers-Admin
	11/23/2016	HOME DEPOT CREDIT SERVICES	7.00	Washers/Hanging Kit-Admin
	11/23/2016	HOME DEPOT CREDIT SERVICES	5.03	Wshers/Screws/Nut-Repair Tables at Admin
216602	11/23/2016	IRON MOUNTAIN	333.56	Off-Site Backup Media Storage Fee-10/16
216603	11/23/2016	J THAYER COMPANY INC	29.24	Copy Paper (1-Box)-Admin
216604	11/23/2016	JAMES MARTIN	214.00	Reimb Self-Funded Vision
216605	11/23/2016	JOHN D YOUNGBLOOD	6.48	Reimb Station to Station Mileage 11/21-11/22/16
216606	11/23/2016	L ERICK HUBBARD	4.86	Reimb Station to Station Mileage 11/21/16
216607	11/23/2016	L N CURTIS AND SONS	373.24	Expansion Rings/Gaskets-Supplies for Hose Coupling
	11/23/2016	L N CURTIS AND SONS	270.16	Uniform Boots-Harder
	11/23/2016	L N CURTIS AND SONS	270.16	Uniform Boots-Perez
216608	11/23/2016	MIKE AVERY	17.71	Reimb Station to Station Mileage 11/21-11/22/16
216609	11/23/2016	MOTOROLA INC	2,499.51	Motorola Remote Speaker Mic-EBRCS Portable
216610	11/23/2016	OFFICE MAX INCORPORATED	57.88	Office Supplies
216611	11/23/2016	ROBERT CAMERA	245.00	Reimburse PHTLS Recertification
216612	11/23/2016	THE DAILY DISPATCH	250.00	Advertisement-Dispatcher Recruitment 9/16

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 11/5/2016 Through 12/6/2016

Check Number	Check Date	Payee	Check Amount	Transaction Description
	11/23/2016	THE DAILY DISPATCH	250.00	Advertisement-Sr Office Assistant Recruitment 11/16
216613	11/23/2016	UNITED RENTALS INC	1,208.69	Forklift Rental-Academy Training
216614	11/23/2016	VERIZON WIRELESS	649.18	Cell Phone Charges 10/4/16-11/3/16
216615	11/23/2016	ZBATTERY COM INC	304.01	Batteries-Stn 33 Stock
216616	11/29/2016	ACC BUSINESS	1,185.00	Ethernet Access Cost 10/11/16-11/10/16
216617	11/29/2016	BRYAN COLLINS	19,294.62	415 Limit Replacement Benefits-12/1/16
216618	11/29/2016	CHRISTOPHER C SUTER	25,586.30	415 Limit Replacement Benefits-12/1/16
216619	11/29/2016	COMCAST	277.08	Stn 31 Cable Service 11/26/16-12/25/16
	11/29/2016	COMCAST	188.64	Stn 32 Cable Service 12/01/16-12/31/16
	11/29/2016	COMCAST	177.57	Stn 33 Cable Service 12/01/16-12/31/16
	11/29/2016	COMCAST	193.07	Stn 39 Cable Service 12/01/16-12/31/16
216620	11/29/2016	COMCAST	106.12	Alamo Webcam High-Speed Internet 11/27/16-12/26/16
216621	11/29/2016	COMCAST	209.50	Stn 35 Cable Service 11/27/16-12/26/16
216622	11/29/2016	COMCAST	151.41	Training Site High Speed Internet/Cable Svc 11/26-12/25/16
216623	11/29/2016	COMCAST	173.57	Stn 34 Cable Service 11/27/16-12/26/16
	11/29/2016	COMCAST	220.70	Stn 36 Cable Service 11/26/16-12/25/16
	11/29/2016	COMCAST	208.62	Stn 38 Cable Service 11/27/16-12/26/16
216624	11/29/2016	CONTRA COSTA P AND S	201.16	Stn 33 Car Wash Supplies-Wash/Wax Soap
216625	11/29/2016	CRAIG BOWEN	27,851.24	415 Limit Replacement Benefits-12/1/16
216626	11/29/2016	DENNIS EVANSON	12,048.02	415 Limit Replacement Benefits-12/1/16
216627	11/29/2016	JEAN GAUTHIER	150.42	Installed New Ice Maker-Stn 31 C-Shift Freezer
216628	11/29/2016	L N CURTIS AND SONS	(105.79)	Return- 1.5 Draw Bar
	11/29/2016	L N CURTIS AND SONS	(2,647.40)	Returned Uniform Boots-Academy
	11/29/2016	L N CURTIS AND SONS	3,511.06	Uniform Boots-Academy
216629	11/29/2016	LIVERMORE DUBLIN DISPOSAL	247.03	Stn 30 Garbage Service-11/16
	11/29/2016	LIVERMORE DUBLIN DISPOSAL	609.85	Stn 38 Garbage Service-11/16
	11/29/2016	LIVERMORE DUBLIN DISPOSAL	247.03	Stn 39 Garbage Service-11/16
216630	11/29/2016	MANAGED HEALTH NETWORK L...	2,616.12	Employee Assistance Premium-12/16
216631	11/29/2016	MARGERY REED	69.39	Reimb Uniform Pants
216632	11/29/2016	MICHAEL A SYLVIA	23,991.57	415 Limit Replacement Benefits-12/1/16
216633	11/29/2016	NORTH BAY AIR SYSTEMS INC	279.50	Repair HVAC in Server Room-Stn 31
216634	11/29/2016	OFFICE MAX INCORPORATED	(99.40)	Annual Rebate-Office Supplies
	11/29/2016	OFFICE MAX INCORPORATED	166.33	Office Supplies
216635	11/29/2016	PGE	14,718.78	Gas/Electric Service-11/16
216636	11/29/2016	RICHARD PROBERT	24,440.07	415 Limit Replacement Benefits-12/1/16
216637	11/29/2016	SPRINT	691.23	T1 Port Access Bundle-11/18/16
216638	11/29/2016	TMI CONSULTING INC	1,190.00	Ergo Evaluation-Korthamar/Kiefer/Reed/Koran/Martyn/Pong
216639	11/29/2016	UNITED PARCEL SERVICE	53.62	Delivery Charges-11/19/16
216640	11/29/2016	WASTE MANAGEMENT OF ALAM...	200.14	Stn 30 Garbage Recycling Service-11/16
	11/29/2016	WASTE MANAGEMENT OF ALAM...	82.28	Stn 34 Garbage Recycling Service-11/16
	11/29/2016	WASTE MANAGEMENT OF ALAM...	172.83	Stn 38 Garbage Recycling Service-11/16
	11/29/2016	WASTE MANAGEMENT OF ALAM...	82.28	Stn 39 Garbage Recycling Service-11/16
216641	12/1/2016	CCCFA	400.00	CCCFA Membership Dues (7)-2016/17
216642	12/1/2016	COMCAST	146.12	Stn 30 High Speed Internet 11/30/16-12/29/16
216643	12/1/2016	DEBBIE VANEK	70.00	Reimb-Emergency Prep Fair Thank You/Appreciation Gift C
216644	12/1/2016	FIREFIGHTER INSPIRATION REA...	20,033.87	Command/Control Training-C Shift-Nov 3,4,15,16,21,22
216645	12/1/2016	INDUSTRIAL SAFETY SUPPLY CO...	327.10	Cal Gas 1ppm PH3 Balance Nitrogen-SOHM
	12/1/2016	INDUSTRIAL SAFETY SUPPLY CO...	668.93	GasBadge Pro Phosphine-SOHM
216646	12/1/2016	INTERNATIONAL ACADEMIES OF...	5.00	EMD CDE Quiz-S.Rodwell
216647	12/1/2016	JACK CLANCY ASSOCIATES	13,500.00	Prof Svcs-2016 Battalion Chief Assessment Center
216648	12/1/2016	KHAE BOHAN	650.00	GIS Consulting Services (6.5-Hrs) 11/7/16-11/11/16
	12/1/2016	KHAE BOHAN	675.00	GIS Consulting Services (6.75-Hrs) 10/27/16-11/2/16
216649	12/1/2016	LIEBERT CASSIDY WHITMORE	105.00	Professional Services-Disability Advice 10/16
	12/1/2016	LIEBERT CASSIDY WHITMORE	105.00	Professional Services-Investigation 10/16
	12/1/2016	LIEBERT CASSIDY WHITMORE	9,620.80	Professional Services-Pre-Litigation 10/16
216650	12/1/2016	PETER C BENSON	10,480.00	EMS Medical Director-Consulting Services 10/16

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 11/5/2016 Through 12/6/2016

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
216651	12/1/2016	PRIORITY DISPATCH	48.82	MPDS Quality Assurance Guide V13
216652	12/1/2016	THE HARTFORD PRIORITY ACCO...	1,739.40	Life/AD&D Insurance-12/16
216653	12/1/2016	VETERANS OF FOREIGN WARS	120.00	Holiday/Awards Dinner-FFOY & EEOY-Phares/Krause/Moh
216654	12/1/2016	VISION SERVICE PLAN	5,586.24	Vision Insurance-12/16
	12/1/2016	VISION SERVICE PLAN	3,521.76	Vision Insurance-Retirees 12/16
Wire 11/30/16	11/30/2016	CalPERS CERBT (OPEB)	279,658.00	FY16/17 OPEB Contribution Prefunding-November 2016
Wire 12/06/16	12/6/2016	CALPERS	305,965.78	Health Insurance-12/16
	12/6/2016	CALPERS	1,512.00	Health Insurance-Admin Fees 12/16
	12/6/2016	CALPERS	2,526.80	Health Insurance-BOD 12/16
	12/6/2016	CALPERS	<u>179,250.90</u>	Health Insurance-Retirees 12/16
Report Total			<u>1,927,347.81</u>	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – November 16, 2016**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Parker, Campbell, Stamey, Kerr and Stark

Staff Present: Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Phares, Deputy Chief Krause, Acting Fire Prevention Manager Wendel, Controller Koran, Director of Emergency Communications Pangelinan, Technology Systems Manager Call and District Clerk Maxwell. District Counsel Ross was not present. Attorney Morin Jacobs handled the Closed Session portion of this meeting.

1. CALL TO ORDER

Board President Parker called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and no changes were made to the agenda.

4. PUBLIC COMMENTS

None.

5. CONSENT CALENDAR

Motion by Director Campbell to approve Consent Items No. 5.1 through 5.5, seconded by Director Kerr. Motion carried with (5) ayes and (0) noes.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

7. OLD BUSINESS

7.1 Update on Fire Station No. 32.

Update presented by Chief Meyer. PG&E contracts for gas, permanent power, and the pole relocation have been paid for, signed and submitted to PG&E. The gas tie has been rescheduled. PG&E has not been responsive to the scheduling for the pole relocation or permanent power and staff has been working aggressively in dealing with them, to move forward. Deputy Chief Krause and Chief Meyer attended the most recent Alamo Municipal Advisory Council (MAC) meeting and received positive feedback, with regard to the construction and development of Fire Station 32. Director Parker spoke briefly about the

addition of a Time Capsule, accompanied by "cornerstone ceremony" facilitated by the Masons of California; details to be discussed at a date, yet to be determined.

- 7.2 Authorize the progress payment to Pacific Mountain Contractors of California, in the amount of \$251,489.33. Funds are allocated in the Annual Budget for Fiscal Year 2016-2017.

Motion by Director Stamey to authorize a progress payment to Pacific Mountain Contractors of California, in the amount of \$251,489.33, with funds allocated in the Annual Budget for Fiscal Year 2016-2017, seconded by Director Stark. Motion carried with (5) ayes and (0) noes.

- 7.3 Authorize the operating payment to the East Bay Regional Communications System Authority (EBRCSA), in the amount of \$79,800. This is a budgeted expense for Fiscal Year 2016-2017.

Motion by Director Kerr to authorize an operating payment to the East Bay Regional Communications System Authority (EBRCSA), in the amount of \$79,800; noting that this is a budgeted expense for Fiscal Year 2016-2017. Motion seconded by Director Stamey. Motion carried with (5) ayes and (0) noes.

8. NEW BUSINESS

None.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS

- 10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities

Firefighter Paramedic Recruits toured the Tesla plant, located in Livermore, where they were given the opportunity to practice extrication techniques on Tesla vehicles. Battalion Chief testing will take place on Friday, November 18th, which will lead to a list for future promotions to the position. Command and Control training for each shift is underway; focusing primarily on aggressive and safe fire ground operations. Director Kerr inquired about the status of the volunteers at Station 37. District Reserves are being training to provide back-up support, as needed.

- 10.2 EMS – Battalion Chief John Duggan
EMS Report of monthly activities.

Battalion Chief Duggan reported that the District had responded to 360 medical calls since the previous Board meeting, which took place on October 27, 2016. By November 9th, crews had responded to two cardiac arrest incidents; with one patient expiring on scene. The second patient went into cardiac arrest in front of a co-worker. The co-worker initiated CPR prior to the arrival of the crew. Return of Spontaneous Circulation of the patient occurred prior to ambulance transportation to San Ramon Regional Medical Center. As of November 9th, it was expected that the patient would make a full recovery. BC Duggan said he was appreciative of

HR Director Korthamar Wong's and staff's facilitation of flu shots to all employees. Director Kerr asked about the Contra Costa EMS workshop, EMS staff recently attended. In cooperation with Contra Costa County EMS, staff worked on the 2017 Treatment Guidelines. The District is responsible to provide this updated training to crews before January 1, 2017.

10.3 Logistics – Deputy Chief, Derek Krause
Logistics Report of monthly activities.

On October 8th there was an Apparatus Committee Meeting to evaluate Fleet Management software options and discuss future ambulance purchases. On October 20th, District Aides and Fleet staff assisted with the preparation and logistics for the Retiree Breakfast. Also on October 20th, staff held a Fleet Needs Meeting to evaluate fleet needs and lease options and sought feedback from stakeholders in Prevention, Rounds and EMS. Vehicle #551, a 1983 Ford, was declared as surplus, went to auction and subsequently sold for \$12,100, plus tax; \$13,128.50 total. Director Kerr inquired about the October 11th meeting with a landscape architect. Staff met with a landscape architect to discuss the redesign of landscaping at all stations; taking into consideration the level of maintenance required, aesthetics and drought resistance features.

10.4 Fire Prevention – Acting Fire Prevention Manager - Roy Wendel
Fire Prevention Report of monthly activities.

Acting Fire Prevention Manager, Roy Wendel, presented this month's Fire Prevention report of monthly activities. An electronic-plan conversion chart was included in the Board report submitted by AFPM Wendel, which showed a 41% increase in electronic plans submittal between the months of May through October. Staff has found that this new process saves the customer and the District a significant amount of time and money. In an effort to encourage electronic submittals, e-Plan submittal notifications, with instructions, are being handed out when plans are returned to customers. The District website now also includes information and instructions on how to submit a plan electronically. Current fee schedules and fire sprinkler requirements have also been added to the website. [For more information visit: http://www.firedepartment.org/fire_prevention/submitting_plans.asp]. The initial inspection on all state mandated schools and multi-family occupancies have been completed. Inspectors are currently working on follow up items to close out open inspections items and this should be completed by the end of the year.

10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communications Report of monthly activities.

A conditional job offer was presented to one dispatch candidate; background underway. Staff is in the process of working on the EMD re-accreditation application, which should be completed by December. Enhancements to the CAD, Mobile and GIS systems continue. Staff enjoyed a recent visit by a couple who crew members provided assistance to in 1997. The couple wanted to thank the crew again, almost 20 years later, and said they were doing well.

10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong
Human Resources Report of monthly activities.

HR Director Korthamar Wong was not in attendance, so Chief Meyer provided the HR report of monthly activities. Staff conducted a survey of the newly recruited Firefighter/Paramedics, with regard to their experience during the hiring process. All eight gave an “excellent” rating. All questions were answered to their satisfaction. The interviews and practical assessments were relevant to the position and the job bulletin provided sufficient information. Staff also assisted with the new hires with the Open Enrollment process and Flexible Spending accounts.

10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran
Monthly Finance Report of monthly activities.

FC Campo reported that the audit is on track and should be completed in December. Staff is finishing up the annual application for the Certificate of Achievement for Excellence in Financial Reporting Program (CAFR Program). A meeting has been scheduled for December 15th to look into possible solar projects for the District.

Controller Koran provided the overview of the monthly Financial Report; dated October 31, 2016. General Fund reserves are at \$35,996,604 which is above Board policy. With regard to Cash Balances, after adjusting for the balance of bond proceeds and the Station 32 construction costs of \$650,000, the District is better off by \$150,000, in comparison to this time last year. Controller Koran stressed the importance of dry period funding. Salary and benefit expenses, currently at \$18,914,722, are in line with budget expectations. General Fund Expenditures for FY 2016/17 are right on target at \$20,755,467. Ambulance revenues for the current year are \$1,013,278 and are lagging behind the FY 2015/16 revenues; however, these revenues are inconsistent from month-to-month due to insurance company payment delays. According to the District’s 3rd party billing company, \$295,000 in payments are pending from insurance companies. The number of ambulance transports are up compared to last year. Director Stamey inquired about a way to track call volume. Staff will add a bar graph to the Ambulance Revenue chart that would depict the number of calls received. The General Fund revenues for FY 2016/17 of \$3,182,180 are in line with the prior year. On October 24th, the District received the current year unsecured property taxes in the amount of \$1.74 million. Based on this amount, the District should receive approximately \$1.86 million of unsecured property tax in FY 2016/17; which equates to \$128,000 of additional revenue compared to budget.

10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other
District related activities.

Chief Meyer welcomed Elaine Schroth, former Executive Director of the Leadership of San Ramon Valley program, as she was seated in the audience. Chief Meyer recently had the opportunity to assist with the “Government Day,” session of the 10-month program. Chief Meyer assisted Stockton Fire Department in their recruitment process for Deputy Chief. Chief Meyer and Deputy Chief Phares spoke about the 1st annual “Battle of the Axe,” a wrestling tournament created by a

Dougherty Valley High School Coach, that will include all four high schools, within the San Ramon Valley.

11. GOOD OF THE ORDER

The January 25, 2017 Board meeting, previously scheduled for 7:00 p.m., was rescheduled by the Board to 2:00 p.m. Director Campbell told the Board and staff that he was proud to be a part of the Board of Directors and the SRVPFD. He said he often receives compliments from people in the Alamo community about the response of District crews. Director Kerr spoke about an injury accident involving a former member, who reported that he too was happy with the response and care he received. Director Parker asked his fellow Board members to think about which subcommittees they would be interested in participating on for the 2017 calendar year and that he will be in contact with each of them.

12. CLOSED SESSION

- 12.1 Labor Negotiations: Conference with Labor Negotiators Natalie Korthamar Wong and Ken Campo Employee Organization Local 3546 (2 matters) [Pursuant to Government Code Section 54957.8].
- 12.2 Possible exposure to litigation (3 matters) pursuant to Government Code Section 54966.9(b)(2). Facts and circumstances that might result in litigation need not be disclosed.

No action taken on agenda items 12.1 and 12.2, per Attorney Jacob.

13. Return to Open Session

Regular session ended:	8:11 p.m.
Closed session ended:	9:20 p.m.
Adjourned:	9:20 p.m.

14. Report Upon Return from Closed Session (if applicable)

15. Adjournment

The meeting was adjourned by Board President Parker at 9:20 p.m.

Prepared by: 
Donna Maxwell, District Clerk

Approved by: _____
Don Parker, Board President



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: December 15, 2016
To: Board of Directors
From: Lon Phares, Deputy Chief Operations
Subject: Thermal Imaging Camera Purchase

Background:

Included in the District's Capital Improvement Plan (CIP) is the replacement of three Thermal Imaging Cameras per year for the next five years. This plan will replace the District's current fleet of TIC's which are reaching the end of their useful service life and require frequent repairs to keep operational. Additionally, this will bring our TIC's compliant with current NFPA 1801 standards.

The current Annual Operating Budget for 2016/2017 includes appropriations in the amount of \$36,957 to complete this project.

Recommended Action:

Authorize staff to purchase 3 Thermal Imaging Cameras from LN Curtis in the amount of \$31,248.

Fiscal Impact:

None. Funds are allocated in the Annual Budget CIP Fiscal Year 2016/2017.



San Ramon Valley Fire Protection District

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Date: December 15, 2016
To: Board of Directors
From: Natalie Korthamar Wong, Director of Human Resources
Subject: Diamond Bill Review, Inc. – Workers’ Compensation Bill Review Invoice

Background:

The San Ramon Valley Fire Protection District contracts with Innovative Claim Solutions, Inc. (ICS) for third-party workers’ compensation administration services. ICS sub-contracts with Diamond Bill Review, Inc. (Diamond) to review medical billing related to workers’ compensation claims. Since 2010, Diamond has saved the District a net total of \$5.7 million, or an average of 64% per year. Diamond’s October 2016 invoice totals \$27,435.47, which exceeds the \$25,000 threshold and therefore requires Board approval. Their invoice is based on approximately \$240,137 of medical billings in October 2015. As a result of this review, Diamond has saved the district a net amount of \$154,423, or 75%. The incurred expense is within the approved budget for FY2016-17.

Recommended Board Action:

Authorize staff to pay \$27,435.47 to Diamond Bill Review, Inc. for medical billings related to workers’ compensation claims for October 2016.

Financial Impacts:

None. Budgeted expense in FY2016-17.



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: December 15, 2016
To: Board of Directors
From: Martin Koran, Controller
Subject: Approve 11/15/16 Lease Payment

Background:

In May 2011, the San Ramon Valley Fire Protection District financed \$3,400,000 with JP Morgan Chase at an interest rate of 2.58% to purchase three Type 1 Engines, four Type 3 Engines and two Ambulances. Due to favorable market conditions, the outstanding lease was refinanced in September 2015 at 1.5% with Bank of the West, saving an estimated \$25,000 over the remaining term. There are two years remaining on the capital lease, with \$1,032,281 currently outstanding. This is the first of two payments per fiscal year. The attached expense is within the approved budget for FY2016/17.

Recommended Board Action:

Approve the lease payment in the amount of \$262,942.26 to Bank of the West for Vehicle Lease #4 (3 Type 1 Engines, 4 Type 3 Engines, 2 Ambulances)

Financial Impacts:

None. Funds are allocated in the Annual Budget for Fiscal Year 2016/17.

**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**

OLD BUSINESS



SAN RAMON VALLEY FIRE PROTECTION DISTRICT
ALAMO FIRE STATION 32

November 2016

Construction Progress:

Taping is complete. Texturing is nearly complete. Interior and exterior painting has begun. Casework is in fabrication. The North patio and sidewalk are complete. The overhead doors have been installed. The North redwood fence installation is complete. The West curbs, bioswales, and walkways along Miranda have begun.



10/20/2016

November Schedule:

The pre-cast wall permit was issued and we will begin the installation of it along the East side of the property. The site improvements along Miranda will continue. The PG&E Joint Trench work will begin. Casework installation will begin next week followed by countertops. Ceramic wall tile and shower enclosures will be installed followed by plumbing fixtures Electrical fixtures and trim will begin to be installed.

New Developments:

EBMUD:

The water and fire main have been tied in.



PACIFIC-MOUNTAIN CONTRACTORS
OF CALIFORNIA INC.
4001 Port Chicago Highway, Suite 10 • Concord, CA 94520
Telephone: 925.662.7622 • Fax: 925.667.6420
License No. 927620

11/10/2016



SAN RAMON VALLEY FIRE PROTECTION DISTRICT
ALAMO FIRE STATION 32

PG&E:

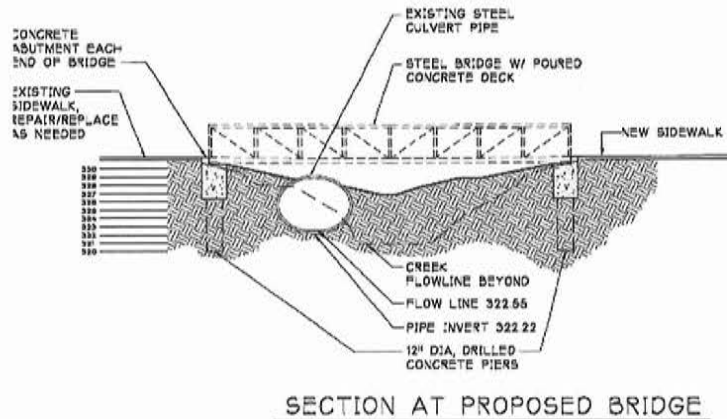
PG&E contracts for gas, permanent power, and the pole relocation have been paid for, signed, and submitted to PG&E. The gas tie has been rescheduled. PG&E has not been responsive on the schedule for the pole relocation or permanent power.

Current Issues:

The bridge/stream crossing Structural design is pending an updated soils report. The soils report is expected today and will be sent to LCA. There are potential delays on the completion of the bridge within the allotted Contract time.



Photo of similar bridge



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OF CALIFORNIA INC.
4001 Post Chicago Highway, Suite 11 • Concord, CA 94520
Telephone: 925.803.7162 • Fax: 925.817.6430
License No. 9219230



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: December 15, 2016
To: Board of Directors
From: Derek Krause, Deputy Chief EMS/Logistics
Subject: Approval of Bid for Painting Project, Station #39

Background:

The District routinely conducts periodic repairs to maintain District-owned facilities and protect District assets. As part of that process, the facades of District facilities are evaluated and scheduled for painting and sealing from the elements, and anticipated costs incorporated into the Capital Improvement Plan. Fire Station #39 is in need of minor façade repairs and painting overall, and is budgeted for repainting in the 16/17 Fiscal Year. For the painting and minor façade repair of Station #39, staff developed and disseminated a Request for Proposals, published a Legal Notice, and fielded various inquiries from prospective bidders. The Deputy Chief/Facilities conducted a mandatory on-site Pre-Bid Meeting that was attended by five (5) prospective bidders. The District received bid proposals from three (3) painting contractors: \$16,530, from A-Plus Painting; \$34,180, from G & G Painting, Inc.; and \$75,000, from Vera's Painting. The insurance documents and references were checked and prevailing wage requirements confirmed for the lowest bidder. All insurance documentation met District requirements; references were checked; and license searches led staff to the conclusion that the lowest bidder is a well-regarded, well-run, and reliable company.

Recommended Board Action:

Staff recommends the Board approve the contract for minor repair and overall painting of Station #39, with A-Plus Painting, for an amount not to exceed \$16,530.

Fiscal Impact:

The funds are available for this purchase in the Capital Improvement Plan and have been budgeted for FY16/17.



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www.firedepartment.org | info@firedepartment.org

Date: December 15, 2016

To: Board of Directors

From: John Duggan, Battalion Chief

Subject: Purchase of Zoll AutoPulse Cardiac Support Units

Background

In September 2015 the Board of Directors approved the purchase of five (5) Zoll AutoPulse Cardiac Support Units. The Board of Directors additionally directed staff to research the feasibility of deploying additional AutoPulse units on all District First Responder Advanced Life Support (FRALS) fire engines, as well as assigning one AutoPulse unit to Station 37.

Staff met with the District's EMS Committee and the District's Fire Service Medical Director, and explored what the potential impact would be as a result of this enhanced deployment plan. The consensus response to the inquiry was that this expanded deployment of the AutoPulse unit would greatly enhance the immediate capability of District personnel in the execution of their on-scene rapid lifesaving efforts, and in turn, improve the survivability potential of cardiac patients.

In October 2015 the Board of Directors accepted the staff recommendation to expand the purchase of the initially requested five (5) AutoPulse units, to a total of ten (10) units. The purpose of this expanded purchase was to allow for the initiation of a Districtwide deployment plan that would eventually place one AutoPulse unit on each District FRALS fire engine and ambulance. The Board of Directors subsequently approved \$99,785 in the Capital Projects Fund for FY 16-17, for the purchase of the six (6) additional AutoPulse units necessary to complete this Districtwide deployment plan.

Although the Zoll Corporation is the sole provider of the Zoll AutoPulse Cardiac Support Device, staff have been successful in negotiating an appreciable price reduction for this purchase since the initial price quote. With a current quoted price of \$75,000, the District would realize a substantial cost savings of \$24,785.

Recommendation

Authorize staff to purchase six (6) Zoll AutoPulse Cardiac Support Units in an amount not to exceed \$75,000.00.

Financial Impacts:

Budgeted expense for FY 2016-2017.



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Date: December 15, 2016

To: Board of Directors

From: Natalie Korthamar Wong, Director of Human Resources

Subject: Update on the Letter of Understanding between the San Ramon Valley Fire Protection District and IAFF Local 3546 Regarding the San Ramon Valley Fire District Communications Center, approved January 27, 2016

Summary:

The District has determined that the Communications Center is meeting all performance standards; therefore, per the LOU approved on January 27, 2016, a 5% salary adjustment will be provided to all Dispatch employees, effective December 1, 2016.

Discussion:

On January 27, 2016, the Board approved a Letter of Understanding that addressed the changes in working conditions that arose from assuming dispatching services for the San Ramon Police Department. The LOU included a provision that Dispatch employees would receive a 5% salary adjustment in January 2017 contingent upon performing the police-related dispatch tasks and performance standards as required by Section 30 of the Dispatch Service Agreement between the District and the City of San Ramon.

The District and representatives from IAFF Local 3546 met on November 29, 2016, and determined that the required standards are all being met and that the wage adjustment will be given, effective December 1, 2016. The consolidated Dispatch center has been a great success. All metrics indicate that an exceptional level of service is being provided to the community.

Since going live on June 1, 2016, the following has been accomplished:

1. All 911 calls including wireless carriers have been cutover for the City of San Ramon
2. Increase in emergency 911 calls from 500 to 1300 per month
3. All Emergency Medical Dispatching (EMD) accreditation requirements continue to be maintained at an exceptional level
4. Incoming 911 calls are being answered within an exemplary amount of time

5. Call processing times are within the appropriate and expected range

Financial Impacts:

None. Budgeted expense in FY2016-17.

Recommended Board Action:

Pursuant to the LOU, recommend approval of the 5% wage adjustment, effective 12/1/16

Last 12 Months Answer Time

San Ramon Valley Fire Protection District

1500 Bollinger Canyon Rd

San Ramon, 94583

County: Contra Costa

Years: 2015 - 2016

Agency Affiliation: Fire

PSAP Size: Medium

Report Date: 12/07/2016 12:42:45

Report Date From: 12/01/2015

Report Date To: 11/30/2016

Call Type: 911 Calls

Abandoned Filters: Include Abandoned

Agency Affiliation: All

PSAP Size: All

	PSAP			
	Total Calls	Percent Answered Within 10 Secs	Percent Answered Within 15 Secs	Percent Answered Within 40 Secs
December	530	98.87 %	99.81 %	100.00 %
January	493	98.17 %	99.39 %	100.00 %
February	480	98.54 %	99.58 %	100.00 %
March	517	98.65 %	99.42 %	100.00 %
April	501	98.00 %	99.40 %	100.00 %
May	512	95.12 %	98.83 %	99.80 %
June	1,199	93.16 %	97.83 %	99.92 %
July	1,372	95.70 %	98.62 %	99.93 %
August	1,336	94.99 %	98.95 %	100.00 %
September	1,347	95.17 %	99.55 %	100.00 %
October	1,408	96.31 %	99.36 %	100.00 %
November	1,182	95.26 %	99.15 %	100.00 %
Total	10,877	95.91 %	99.06 %	99.97 %

*Start of Police and Fire Services



San Ramon Valley Fire Protection District

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Date: December 15, 2016

To: Board of Directors

From: Natalie Korthamar Wong, Director of Human Resources

Subject: Amended Letter of Understanding between the San Ramon Valley Fire Protection District and IAFF Local 3546 Regarding the Reorganization of the Fire Prevention Division

Summary:

The amended Letter of Understanding (LOU) confirms the understandings that have been reached between the San Ramon Valley Fire Protection District and International Association of Firefighters Local 3546 (Union).

Discussion:

On February 23, 2016, the Board approved a Letter of Understanding that provided for the reorganization of the Fire Prevention Division. The purpose of the reorganization is to create and maintain a more flexible work force to better respond to the service needs of the District's clients. This is achieved by implementing a new series of job classifications and associated salary ranges that will replace the current job classifications as described below.

Following approval of the February 23, 2016, Letter of Understanding, the Union requested to re-open the LOU. The District agreed and met and conferred with the Union and Fire Prevention employee's multiple times over the past six-months. District and Union representatives reached a tentative agreement on November 28, 2016, which addresses new provisions and further changes in working conditions that will arise from the reorganization. The tentative agreement is presented for your consideration and action.

The key changes from the February 23, 2016, Letter of Understanding include:

1. Amends the name of the Fire Prevention Division to the Fire and Life Safety Division, effective upon Board of Director approval.

2. Renames the following new classifications which were approved with the prior February 23, 2016 LOU (with salaries pending further negotiation):
 - a. Fire and Life Safety Manager
 - b. Fire and Life Safety Inspector
3. Establishes that the two existing Fire Inspector positions currently classified as 'safety' for pension purposes, will remain available as promotional opportunities for current employees.
4. Adjusts the base salary of the Code Compliance Officers and Fire Prevention Specialists by 2.5%, effective the first day of the month following approval of this LOU by the Board of Directors.
5. States the salary ranges for newly hired Fire and Life Safety Inspector and Permit Technician classifications. The proposed salary is within the market for comparable positions in the surrounding area and is commensurate with the duties and responsibilities associated with the Fire and Life Safety Inspector and Permit Technician, respectively.
6. Provides that the Fire and Life Safety Manager may, in the District's sole discretion, perform all duties and responsibilities of the Fire and Life Safety Inspector, Permit Technician and all former classifications, as needed.
7. Provides that in order to ensure that the services provided by the Fire and Life Safety Division are responsive to the needs of customers, the District, in its sole discretion, may employ temporary employees or use the services of a qualified contractor(s).

Financial Impacts:

The cost for the above salary changes for the current fiscal year is \$6,000 and is absorbed into the current budget due to vacancies in the Fire Prevention Division. The on-going, annual cost of the salary changes is \$12,000.

Recommended Board Action:

It is recommended that the District Board consider and approve the Letter of Understanding and authorize the Fire Chief to sign the LOU.

Attachment:

Letter of Understanding between the San Ramon Valley Fire Protection District and IAFF Local 3546, dated December 15, 2016



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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LETTER OF UNDERSTANDING

Between

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

And

LOCAL 3546

December 15, 2016

The San Ramon Valley Fire Protection District (District) and the International Association of Firefighters Local 3546 (Union) are parties to a Memorandum of Understanding for the period August 1, 2009 through June 30, 2020. On April 22, 2015 the District and the Union entered into a Letter of Understanding that in part, provides for a "reorganization of the Fire Prevention Division."

Effective February 24, 2016, the District and Union entered into a Letter of Understanding that set forth the reorganization plan for the Fire Prevention Division. Following agreement, the Union notified the District of its interest to re-open the Letter of Understanding. The parties met and conferred and entered into this updated Letter of Understanding that provides for the reorganization of the Fire Prevention Division.

This Letter of Understanding replaces and supersedes the Letter of Understanding effective February 24, 2016, and the Memorandum of Understanding between the District and Union.

Section 1.00 Purpose

The purpose of the reorganization of the Fire Prevention Division is to create and maintain a flexible work force to better respond to the service needs of the District's clients; this is achieved by implementing a new series of job classifications and associated salary ranges which will replace the current job classifications as described below.

Section 2.00 Re-Naming of the Fire Prevention Division

Effective upon the Board of Directors approval of this LOU, the Fire Prevention Division shall be changed to the Fire and Life Safety Division.

Section 3.00 Transition Period

Effective upon the Board of Directors approval of this Letter of Understanding, represented employees in the classifications of Deputy Fire Marshal, Fire Inspector, Code Compliance Officer and Fire Prevention Specialist (“Incumbents”) will perform the duties and responsibilities as specified in the job description for the new position of Fire and Life Safety Inspector.

Should an Incumbent not meet the education, experience or training requirements specified in the Fire and Life Safety Inspector job classification, the District shall provide training to ensure that the employee meets the job requirements or is otherwise assigned meaningful work. Incumbents who meet the education and course requirements described in the Fire and Life Safety Inspector job description, will be considered qualified for the classification. For those incumbents who do not meet all of the course requirements or the education requirement, the District reserves the right to evaluate and consider, at its discretion, the combination of education and experience that tends to indicate that the incumbent possess the skills, knowledge and abilities described in the job description.

Notwithstanding the provision of Section 5.11 below, employees in the classification of Deputy Fire Marshal and Fire Inspector currently classified as "Safety" for pension purposes shall continue to be classified as "Safety" for pension purposes.

Section 4.00 Salary Increase for Code Compliance Officers and Fire Prevention Specialists

At the request of the Union, represented employees in the classifications of Code Compliance Officer and Fire Prevention Specialist, employed by the District on the effective date of this Letter of Understanding, will receive a 2.5% salary increase, effective the first day of the month following approval of this LOU by the Board of Directors. This salary increase is in recognition of the additional duties and training employees in these classifications will be required to obtain in order fulfil all job duties in the Fire and Life Safety Inspector classification.

The Salary Range for employees in these classifications will be:

Code Compliance Officer

Step	Step 1	Step 2	Step 3	Step 4	Step 5
Annual	\$90,951	\$95,499	\$100,274	\$105,288	\$110,552
Monthly	\$7,579	\$7,958	\$8,356	\$8,774	\$9,213

Fire Prevention Specialist

Step	Step 1	Step 2	Step 3	Step 4	Step 5
Annual	\$82,492	\$86,617	\$90,948	\$95,495	\$100,270
Monthly	\$6,874	\$7,218	\$7,579	\$7,958	\$8,356

Section 5.00 Job Classifications Created

Effective July 1, 2016 the following three classifications are created:

- Fire and Life Safety Inspector (formerly Community Risk Reduction Inspector)
- Fire and Life Safety Manager (formerly Community Risk Reduction Manager)
- Permit Technician

At the request of the Union, as of the date of this LOU, only Incumbent Local 3546 members, including Plans Examiner, will be given the opportunity to become a Fire and Life Safety Inspector and obtain "Safety" status when a current Fire Inspector position is vacated. The two current "Safety" status Fire Inspector positions are the only two positions available for promotion into a "Safety" status for retirement purposes. Current Fire Inspectors shall maintain their "Safety" status for pension purposes, and this LOU shall, in no way, affect their "Safety" status with CCCERA.

Section 5.10 Salary Ranges

The salary range for newly hired Fire and Life Inspectors will be as follows:

Step	Step 1	Step 2	Step 3	Step 4	Step 5
Annual	\$74,043	\$77,745	\$81,632	\$85,714	\$90,000
Monthly	\$6,170	\$6,479	\$6,803	\$7,143	\$7,500

The salary range for the Permit Technician will be as follows:

Step	Step 1	Step 2	Step 3	Step 4	Step 5
Annual	\$59,647	\$62,629	\$65,760	\$69,048	\$72,500
Monthly	\$4,971	\$5,219	\$5,480	\$5,754	\$6,042

Section 5.11 Non-Safety Status

Notwithstanding Section 3.00, the classifications of Permit Technician, Fire and Life Safety Inspector and Fire and Life Safety Manager shall, for pension purposes, be classified as "miscellaneous" since these job classifications will not require an employee to perform fire cause and origin investigations. As stated in Section 3.00 above, employees in the classification of Deputy Fire Marshal and Fire Inspector currently classified as "Safety" for pension purposes will continue to be classified as "Safety" for pension purposes.

Section 5.12 Bargaining Unit Status

The District recognizes Local 3546 as the bargaining representative of employees in the classification of Fire and Life Safety Inspector and Permit Technician. Due to the managerial responsibilities of the Fire and Life Safety Manager, the classification shall be placed in the District's non-represented employee group.

Section 6.00 Hiring – Fire and Life Safety Inspector

When an employee in the classifications of Deputy Fire Marshal, Fire Inspector, Code Compliance Officer or Fire Prevention Specialist vacates their position on a permanent basis, and when the District elects to hire for the position, the District will hire replacement employees using the classification of Fire and Life Safety Inspector.

Section 6.10 Hiring – Fire and Life Safety Manager

It is the District's intent to hire two Fire and Life Safety Managers. Such recruitment will be open to both incumbent Fire and Life Safety Division employees who meet the minimum qualifications for the position and external applicants.

Incumbent Fire and Life Safety Division employees shall be eligible to participate in the promotional process regardless of prior managerial experience. This exception is contrary to current District policy for recruitments.

In the event an internal candidate is selected for the position who is currently classified as "Safety" for pension purposes, the selected employee will continue to be classified as "Safety" for pension purposes.

Section 6.11 Function of the Fire and Life Safety Manager

The Fire and Life Safety Manager may, in the District's sole discretion, perform all duties and responsibilities of the Fire and Life Safety Inspector, Plans Examiner, Permit Technician and all former classifications, as needed.

Section 7.00 Permit Technician

It is the District's intention to create and hire a Permit Technician to enable the Fire and Life Safety Division to provide customers with an enhanced level of service. The District may, at its discretion, use the Office Assistant II candidate list for hiring purposes; provided the candidates meet the minimum qualifications stated in the Permit Technician job description. If there are no suitable applicants available from the Office Assistant II candidate list, the District may, at its discretion, conduct a recruitment. Nothing in this section precludes the District from hiring additional Permit Technicians should it be determined that it is in the District's interest to do so.

Section 8.00 Use of Temporary Employees and Contract Services

In order to ensure that the services provided by the Fire and Life Safety Division are responsive to the needs of customers, the District, in its sole discretion, may employ temporary employees or use the services of a qualified contractor(s).

Section 9.00 Alternative Work Week Schedule

In addition to the schedules described in MOU Section 6.2, the District will afford Fire and Life Safety Division employees the option of a "4/10" schedule which is a schedule of four (4) ten (10) hour workdays. Employees assigned to a "4/10" schedule shall have any time differential resulting from a holiday falling on a regularly scheduled ten (10) hour workday deducted from the employee's vacation or compensatory time accrual. Employees working a "4/10" schedule having a holiday fall on their regular day off (RDO) shall have Thursday off proceeding a Friday RDO and Tuesday off following a Monday RDO.

Various factors, such as work demands, customer needs, operation efficiency, and staffing needs may require variations in an employee's starting and ending times, and total hours worked each day or each week. Approval of alternative work schedules shall be made by Management. Requests will be evaluated based on operational need.

Notwithstanding the above, the District reserves the right to change work schedules and staffing levels to accommodate operational needs.

Section 10.00 Vacation Selection

Vacation selection shall be determined pursuant to Section 12.00, Policy Review. The District has discretion to determine the staffing levels that best meet the needs of the community.

Section 11.00 Fire Investigation Recall for Fire Investigators and Deputy Fire Marshal

Effective upon the Board of Directors approval of this Letter of Understanding, standby duties will become voluntary and will be considered overtime recall. A Fire Inspector/Investigator or Deputy Fire Marshal will no longer be responsible for standby coverage outside of that employees' regular work schedule and, as a result, will no longer receive the two and one-half percent (2.5%) Standby Pay that was previously rolled into their Base Pay.

However, effective the first day of the month following approval of this LOU by the Board of Directors, compensation in the amount of two and one-half percent (2.5%) per month of salary shall be provided to incumbent Fire Inspectors/Investigators, and Deputy Fire Marshal in recognition of Fire Investigation recall duties. Fire Inspectors and Deputy Fire Marshal will be notified via telephone, cell or pager, when there is a need for a Fire Investigator. When available, employees are expected to make a concerted effort to return to duty to perform fire investigations. Overtime compensation will be provided when responding to a call and begins upon confirmation of receipt of call by the responding Investigator via telephone, cell phone, or radio.

All overtime shall be on an hour-for-hour basis, with a minimum of two (2) hours for overtime recall. All overtime to be paid or compensatory time accrued at the rate of time and one-half (1-1/2X) PBMS plus required premiums. Compensatory time may be accumulated to a maximum of eighty-one (81) hours and shall be limited to a maximum annual accrual of one hundred twenty (120) hours.

Section 12.00 Policy Review

In order to ensure an effective and efficient operation, the District, in collaboration with employees in the Fire and Life Safety Division and Local 3546, shall, as soon as practicable, undertake review and development of operating policies and procedures that best meet the needs of the community.

Section 13.00 Dispute Resolution

Any disputes over the application or interpretation of this LOU shall be resolved through the grievance process of the MOU.

ON BEHALF OF THE DISTRICT:

ON BEHALF OF LOCAL 3546:

Paige Meyer, Fire Chief

Mike Mohun, President

Date: _____

Date: _____

NEW BUSINESS

CORRESPONDENCE

Maxwell, Donna

From: Meyer, Paige
Sent: Monday, November 21, 2016 4:04 PM
To: Maxwell, Donna
Subject: FW: DeAndre

From: Krause, Derek
Sent: Tuesday, November 08, 2016 5:35 PM
To: Bell, Danielle
Cc: Wendel, Roy; Faria, Debbie; Meyer, Paige; DeAndre Espinoza (deandre.espinoza1@gmail.com)
Subject: RE: DeAndre

Danielle,

I appreciate your taking the time to provide feedback of one of the Aides. While it is no surprise to us that he was such a competent and personable instructor, I'm glad DeAndre was of service to you and the HeartSafe program.

Thank you,
Derek Krause

Deputy Chief
EMS/Logistics
San Ramon Valley Fire Protection District
925.575.4396 (cel) 925.838.6602 (ofc)

From: Bell, Danielle
Sent: Tuesday, November 08, 2016 9:42 AM
To: Faria, Debbie <dfaria@srvfire.ca.gov>
Cc: Krause, Derek <DKrause@srvfire.ca.gov>; Wendel, Roy <rwendel@srvfire.ca.gov>
Subject: DeAndre

Good morning,

Just wanted to take the time to say how awesome DeAndre was at Heartsafe yesterday! He took the Heartsafe Ambulance bright and early and set up. He made himself available to help with any task. He jumped right in and took a mat and trained the kiddos. His enthusiasm and connection with the kids could be seen and felt. I did evaluations for the instructors yesterday and wish I could have videoed DeAndre. His positive attitude and warm personality allowed him to correct the kids and create an awesome learning environment 😊

Really appreciate the support with the District Aides!

Danielle



Alameda County Fire Department

6363 Clark Avenue · Dublin, CA 94568

Tel (925) 833-3473 · (510) 632-3473 · Fax (925) 875-9387

www.acgov.org/fire

DAVID A. ROCHA
Fire Chief

SERVING:

City of Dublin

City of Emeryville

City of Newark

City of San Leandro

City of Union City

Lawrence Berkeley
National Laboratory

Lawrence Livermore
National Laboratory

Unincorporated Areas
of Alameda County

Alameda County
Regional Emergency
Communications Center
"Accredited Center
of Excellence"

November 21, 2016

Fire Chief Paige Meyer
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

Dear Chief Meyer:

On behalf of the Alameda County Fire Department, I want to express my gratitude for the assistance provided to us by Engineer Eric Sabye. Engineer Sabye's participation and assessment of our candidates was crucial to the success of our Engineer Exam process.

We also appreciate the San Ramon Valley Fire Protection District's support of our process. Please let us know if we can be of assistance during your future promotional exams.

Sincerely,

David A. Rocha
Fire Chief

cc: Engineer Eric Sabye

Maxwell, Donna

From:
Sent: Wednesday, December 07, 2016 8:38 PM
To: Maxwell, Donna
Subject: Thank You

Dear Fire Chief Paige

On behalf of all of our military families and my son Desmond, I'd like to thank you and the entire fire department for supporting Families of Military Personnel Deployed Overseas during this holiday season. I'd like to especially thank you for sending Chief John Duggan to spend the day with the children of our active duty soldiers and airmen, who couldn't be home for the holidays. He was a big hit with all of the parents and the kids, but especially the children who felt a little uneasy mixing with the large groups at first. He made them all feel that they are important to the world and loved by everyone. Here is a photo of Desmond after Chief Duggan got him to smile before seeing Santa. I know that firefighters are always doing good deeds, but you guys really changed the day for a lot of children. Thank you so much.

LaDonna M

 IMG_0613.JPG





Dear San Ramon Valley Fire Department,

We would like to express our sincere gratitude for the thoughtful card in our time of grief. Thank you all so much for your kind words, thoughts, prayers, and most of all, your support. Your kindness and sympathy at this time are more appreciated than words can ever express.

Sincerely,

The Dispatchers & 911 Operators of the
Dallas Police Department Communications
Services

City of Dallas Police Department

OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: December 15, 2016
To: Board of Directors
From: Lon Phares, Deputy Chief Operations
Subject: Monthly Operations Report for November 2016

Operations & Training

- Battalion Chief Assessment Center Completed
- Command & Control Training Completed
- Assist Human Resources with Recruitment for Senior Office Assistant in Training
- Operational & Training Policy Updates
- Training Workshop for 2017 Completed
- Thermal Imaging Camera Grant Resubmitted
- Firefighter Paramedic Recruit Academy 2016-2 in Progress
- Multi-Company Drills & Company Performance Standards
- Probationary Task Book Sign-offs for Engineer & Firefighters
- Station 37 Volunteer Training
- iQuest Program – Dougherty Valley & San Ramon Valley High School Students
- Tiller Drawn Apparatus Training for Probationary Firefighters
- Attended County EMS Survivors Reunion Luncheon

Public Events Attended by Suppression

- Fire Prevention Month, All Stations
- Toys for Tots Pickup @ Live Oak Elementary School, San Ramon
- Auction Winner Birthday Party, San Ramon
- Old Oak Tree Lighting, Danville

Special Teams

Hazardous Materials Team

- Confidence Course – Class A Entry Suits

Technical Rescue Team

- 4th Quarter Confined Space Training

Meetings

County Chiefs

County Operations

County Training Officers

CATF-4 Executive Committee

County Peer Support Meeting

Danville Town Council Meeting

Coastal Regional Hazardous Materials Response Organization

Standards of Cover Policy Compliance Report November 1, 2016 - November 30, 2016

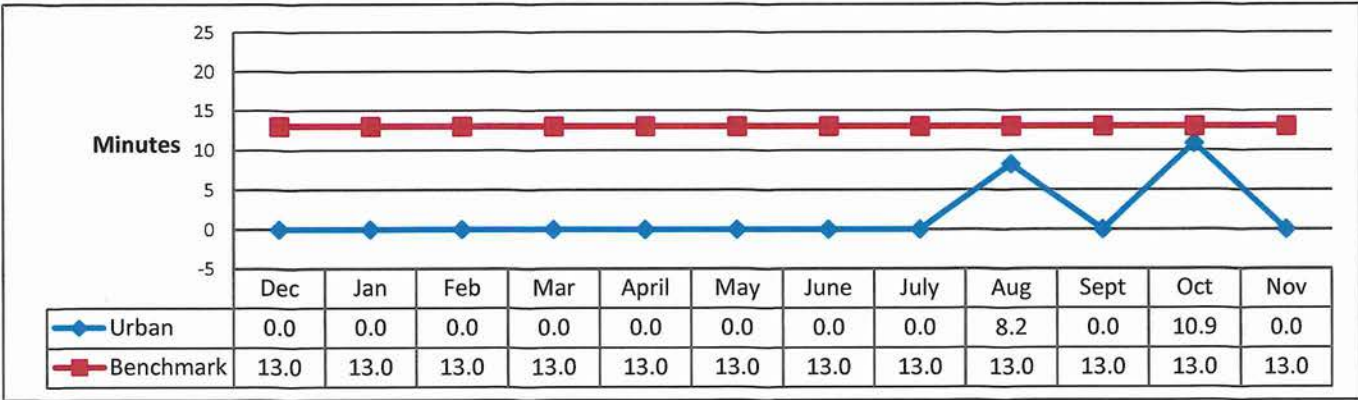
	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 263)			Suburban (Count = 82)			Rural (Count = 1)			Wilderness (Count = 3)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:04	7:08	8:00	7:49	7:42	15:00	15:36	12:55	45:00	20:12	35:27
		97%	99%		100%	100%		0%	100%		100%	100%

	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	0:00	10:53	14:00	0:00	0:00	21:00	0:00	0:00	45:00	0:00	0:00
		0%	100%		0%	0%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 105)			Suburban (Count = 32)			Rural (Count = 0)			Wilderness (Count = 1)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	9:35	9:09	10:00	8:34	9:30	21:00	0:00	14:34	45:00	23:24	36:26
		94%	98%		100%	100%		0%	100%		0%	100%

SOC Goal 7					
Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	1:16	1:08	2:00	1:53	1:55
	94%	97%		100%	100%

Urban ERF Fire Response



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

San Ramon Valley Fire Protection District

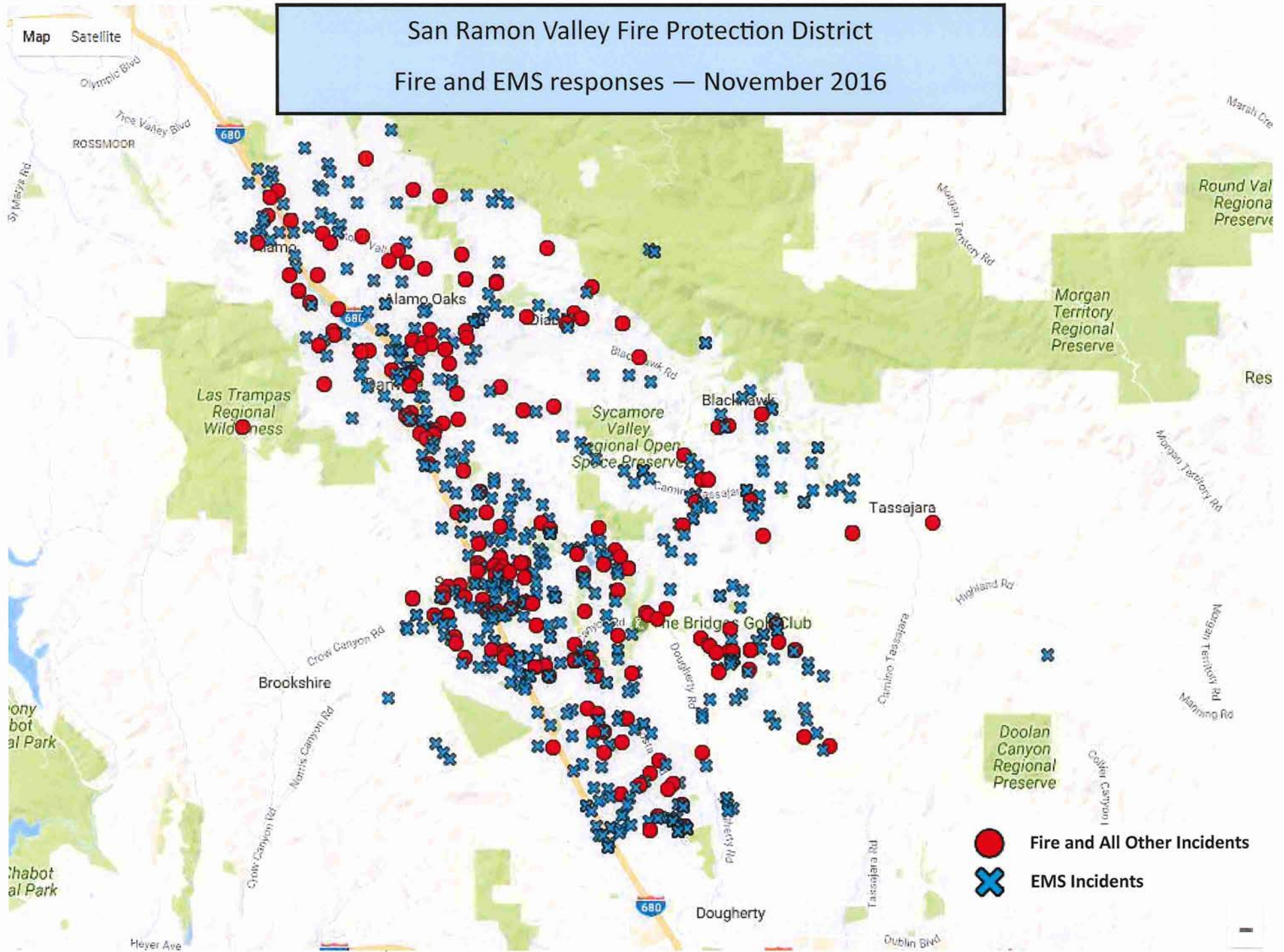
Auto Aid—Contra Costa County— November 2016



	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
Auto Aid Given	6	2	1	1	8	8	7	3	2	10	11	4
Mutual Aid Given	1	0	1	1	1	0	1	0	1	2	0	1
Auto Aid Received	2	2	2	2	1	2	4	0	1	0	1	0
Move-up	1	0	0	0	0	2	3	0	0	0	3	0

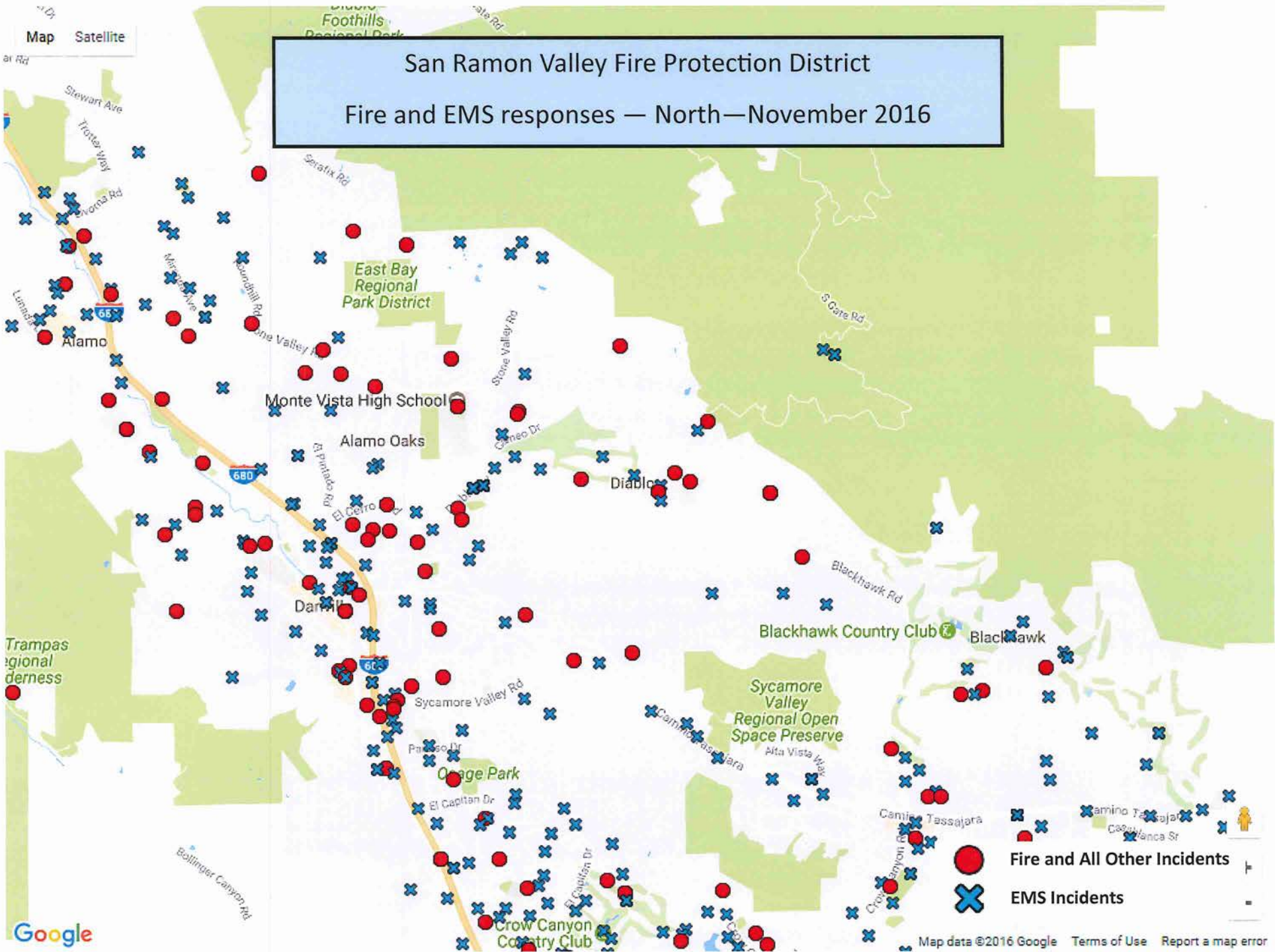
San Ramon Valley Fire Protection District

Fire and EMS responses — November 2016



San Ramon Valley Fire Protection District

Fire and EMS responses — North—November 2016

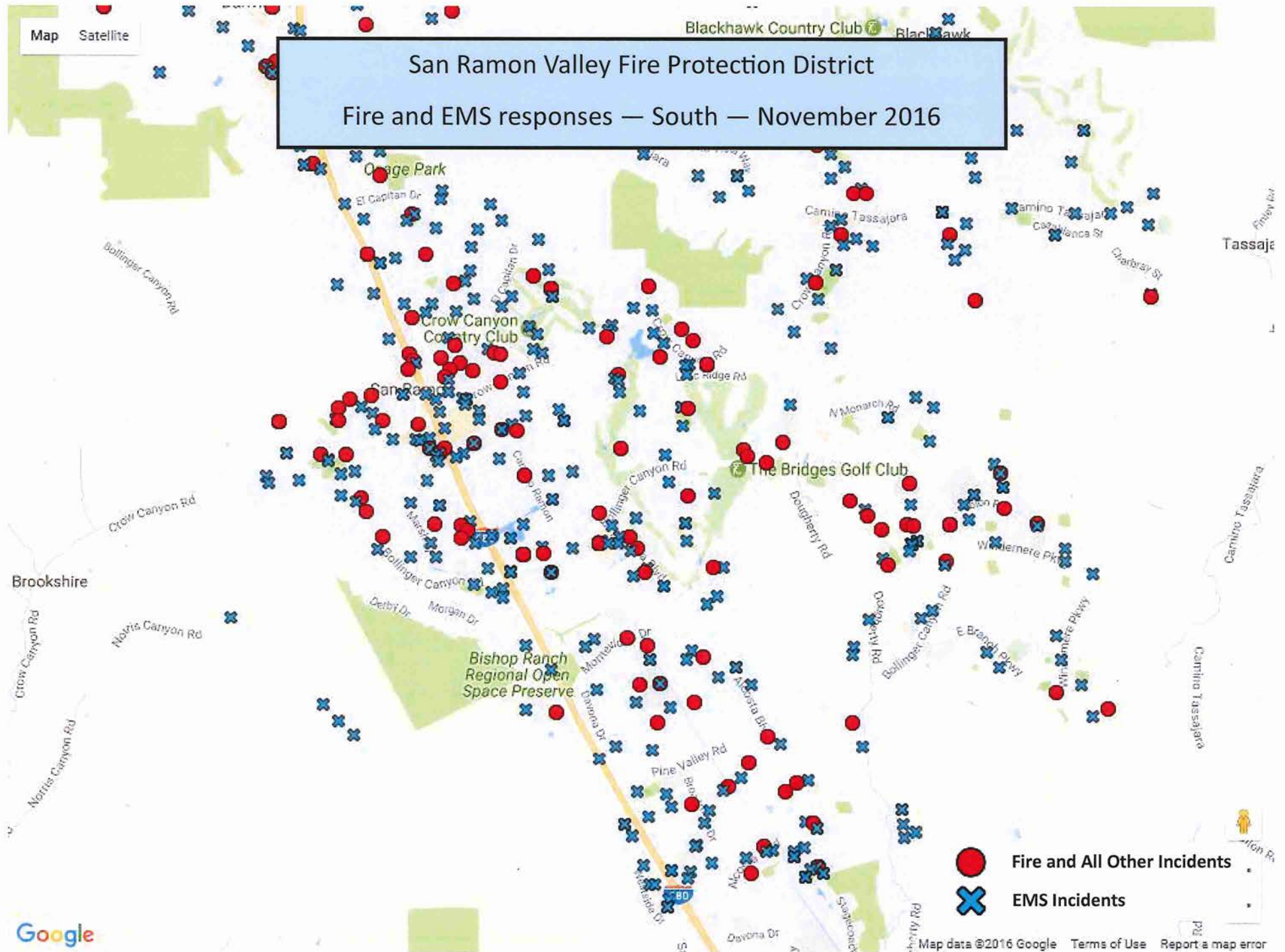


This report does not include Auto Aid responses.

Map Satellite

San Ramon Valley Fire Protection District

Fire and EMS responses — South — November 2016



● Fire and All Other Incidents

✕ EMS Incidents

Google

Map data ©2016 Google Terms of Use Report a map error

This report does not include Auto Aid responses.

EMS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: December 15, 2016

To: Board of Directors

From: John Duggan, Battalion Chief

Subject: Monthly EMS Division Communications

EMS

- The District responded to approximately 623 emergency medical incidents since the November 16th Board of Directors' Meeting. Nine (9) of these incidents were in response to cardiac arrest patients. Four of these patients were found to have expired prior to our arrival on-scene, and were reported as field deaths. One patient was transported to SRRMC, and later expired in the emergency room. Three patients were treated in the field and transported to an ICU with the return of spontaneous circulation (ROSC).

Ongoing Projects

- Completed quarterly EMS training for Station 37 personnel
- Completed all 2016 In-Service Quarterly EMS training
- Initiated the biennial CPR recertification testing of District personnel
- Met with representatives from American Medical Response regarding the development of a "pass-thru purchasing" agreement for future medical equipment purchases
- Attended preliminary meeting with representative from CCCEMS regarding the 2018 ambulance service contract RFP
- Met with representative of AP Triton regarding legislation potentially impacting EMS delivery and items relating to the upcoming ambulance service contract RFP
- Scheduled the annual inspection of all EMS clinical equipment as required by statute
- Participated in CQI presentations to Labor

LOGISTICS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: December 15, 2016
To: Board of Directors
From: Derek Krause, Deputy Chief – Logistics
Subject: Monthly Logistics-Fleet Report for November 2016

Facilities

1. Initiated comprehensive Facility Maintenance and Repair Inspections utilizing Emergency Construction Services. All stations to be inspected to develop a comprehensive assessment of the health of the facilities, ensure sustainability and preempt the service calls and repairs that interrupt operations.
2. 11/8/2016: Architect submitted Architectural Services Proposal for basic kitchen remodel for FS 31. Mark J. Woodburn, Architect.
3. 11/10-11/16/2016: Legal Notice posted for Exterior Paint Project for FS 39; 11/18: Mandatory Pre-RFP meeting; 11/21: RFPs due. Apparent low bidder A-Plus Painting. References checked and requested Current Certificate of Insurance.
4. 11/18/2016: Landscape Architect submitted Scope of Work for re-design of landscaping at all stations. W. Jeffrey Heid Landscape Architect.
5. District Aides completed Department of Justice security related on-line test, as required by Communications Center.
6. Ongoing:
Conducted preventive maintenance and repairs to effectively manage costs and maintain service.

Fleet

1. 11/5/2016: 3102 picked up driver at OAK and transported driver for purchaser of #551 (E-36A, 1983 Ford), to FS 30, provided orientation and paperwork. #551 was declared as surplus and went on auction site, Public Surplus, for 42 days. Auction ended October 27, 2016. Final sale \$12,100 plus sales tax \$1,028.50 = \$13,128.50.
2. Continued with vehicle inspections via Alameda County Fire Department Fleet Maintenance, 80% complete
3. Ongoing:
 - a. Conducted preventive maintenance and repairs to effectively manage costs and maintain safety.

Meetings

1. 11/1/2016: Alamo Municipal Advisory Committee Meeting
2. 11/2/2016: Safety Committee Meeting
3. 11/7/2016: 5150 Summit Planning Meeting

4. 11/8/2016: Demonstration of RTA Fleet Records Management System, Cosumnes Fire Department
5. 11/16-17/2016: The Sisters Training
6. 11/18/2016: Mandatory Pre-RFP Meeting for Paint Project FS 39
7. 11/21/2016: Alamo Community Liaison Meeting
8. 11/21/2016: Labor Management Meeting
9. Various station visits to address Fleet and Facility issues, interface with personnel

**FIRE PREVENTION
DIVISION**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: December 15, 2016

To: Board of Directors

From: Christina Kiefer, Division Chief

Subject: Fire Prevention Division Activities

Fire Prevention Activity Reports

Attached are the Fire Prevention Activity Reports for the month of November. The District has received 30 customer satisfaction responses for electronic plan review, to date all responses indicate the customer is satisfied. In November, 68% of the plans were submitted electronically.

Annual Fire and Life Safety Inspections

As part of the June report of activities, the following priorities were established;

1. State Mandated Annual Inspections
2. Licensed Care Facilities
3. Businesses with Fire Code Operational Permits
4. Other occupancies; generally, Business and Mercantile occupancies

Currently, the State Mandated Annual Inspections are complete and staff will be working toward completing inspections of Residential Care Facilities.

Street Smarts

On November 15, the CHP Start Smart program was held at Cal High. Approximately 300 students and parents attended the event which focused on driver safety education for new and future licensed teenage drivers and their parents/legal guardians. The Story Book contestants will be judged on December 8 with awards scheduled for January 25. The Street Smarts Video Contest for middle school students began accepting entries on November 16 and will close on December 20. This year's theme is "**Be Safe, Be Smart, Be Seen!**". More information on Street Smart is available at www.street-smarts.com.

New Parent Class

On November 22, approximately 60 Au Pairs attended the New Parent class taught by Fire Specialist Joyce Castro. The education focused on home fire safety information including smoke alarms, co alarms, kitchen safety and exiting out of the house when there is a fire.

CERT

In November, a module of CERT training was provided to Stone Valley Middle School staff members assigned to assist in an emergency. Personal Emergency Preparedness and a portion of CERT training

Staff Report

Page 2

was provided to members of the Community Presbyterian Church. Emergency response for persons with access and special needs was provided to staff of Contra Costa County Employment and Human Services Department.

Local Hazard Mitigation Plan Update

The Steering Committee for the update of the Contra Costa Local Hazard Mitigation Plan convened on November 10 to begin establishing the objectives for the work group

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE PREVENTION DIVISION

MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT

November 2016

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CODE COMPLIANCE													
INSPECTIONS	67	77	96	91	10	8	29	25	40	30	36	0	509
REINSPECTIONS	184	123	127	116	60	6	45	33	26	73	20	0	813
TOTAL *	251	200	223	207	70	14	74	58	66	103	56	0	1322

OCCUPANCY PERMITS	23	40	42	19	23	19	10	6	14	24	40	0	260
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ANNUAL INSPECTION PROGRAM													
TOTAL INSPECTABLE OCCS	1428	1428	1428	1428	1428	1428	1428	1428	1428	1428	1428	1428	1428
TOTAL STARTED YTD †	50	43	75	71	31	5	34	15	28	50	48	0	450
% STARTED YTD	3.50%	3.01%	5.25%	4.97%	2.17%	0.35%	2.38%	1.05%	1.96%	3.50%	3.36%	0.00%	31.51%
TOTAL COMPLETED YTD ‡	48	35	64	68	30	4	31	12	10	15	26	0	343
% COMPLETED YTD	3.36%	2.45%	4.48%	4.76%	2.10%	0.28%	2.17%	0.84%	0.70%	1.05%	1.82%	0.00%	24.02%

CONSTRUCTION													
NEW PROJECTS	75	86	102	61	85	90	76	90	67	67	63	0	862
PLAN REVIEWS SUBMITTED	151	155	177	146	183	168	148	168	132	125	125	0	1678
PLAN REVIEWS COMPLETED	150	161	190	149	165	182	135	172	118	127	149	0	1698
INSPECTIONS	73	60	85	83	81	122	96	132	71	94	66	0	963

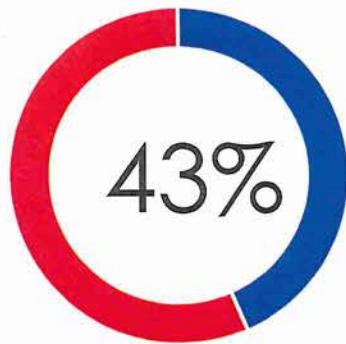
* Includes all code compliance inspections; Annual inspection program inspections, temporary tents, fireworks display, etc.

† Includes occupancies within annual inspection program that have had the initial inspection completed.

‡ Includes occupancies within annual inspection program that are in compliance and have no outstanding corrections needed.

Plan Reviews

Percentage of Digital Plans
May - November



■ Digital ■ Paper

Summary May - November

TOTAL REVIEWS SUBMITTED

1052

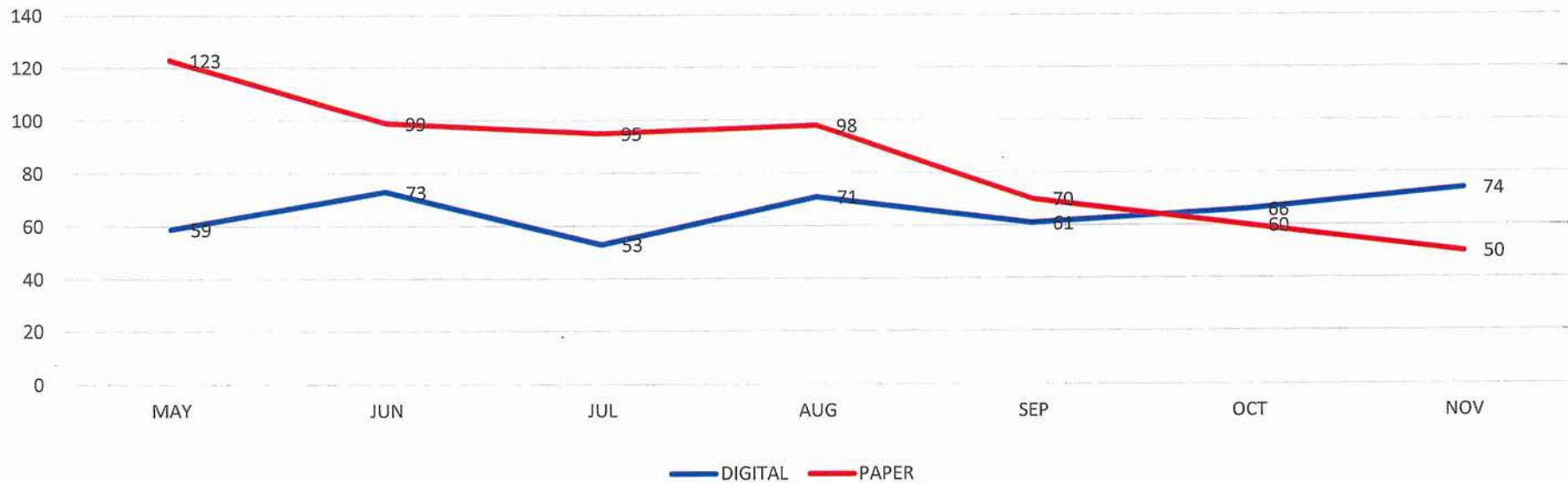
TOTAL DIGITAL SUBMITTED

457 43.4%

TOTAL PAPER SUBMITTED

595 56.6%

Plan Review Submittal Method



SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE PREVENTION DIVISION

MONTHLY PLAN REVIEW INTAKE REPORT

November 2016

PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED	FORMAT
2017 San Ramon Valley Boulevard	Miscellaneous System Plans	11/01/2016 09:24:18	11/02/2016 12:01:38	Digital
420 Silvercrown Way Cordova@Gale Ranch Lot 136 Plan 3	Automatic fire-extinguishing systems	11/01/2016 09:28:16	11/01/2016 09:30:49	Digital
422 Silvercrown Way Cordova@Gale Ranch Lot 137 Plan 3	Automatic fire-extinguishing systems	11/01/2016 09:33:10	11/01/2016 09:35:08	Digital
424 Silvercrown Way Cordova@Gale Ranch Lot 138 Plan 2	Automatic fire-extinguishing systems	11/01/2016 09:37:23	11/01/2016 09:39:42	Digital
426 Silvercrown Way Cordova@Gale Ranch Lot 139 Plan 1	Automatic fire-extinguishing systems	11/01/2016 09:42:31	11/01/2016 09:44:30	Digital
428 Silvercrown Way Cordova@Gale Ranch Lot 140 Plan 1	Automatic fire-extinguishing systems	11/01/2016 09:46:51	11/01/2016 09:48:27	Digital
414 Silvercrown Way Cordova@Gale Ranch Lot 133 Plan 1X	Automatic fire-extinguishing systems	11/01/2016 10:02:24	11/01/2016 10:05:04	Digital
D&S Body Shop Intallation of spray paint booth	Automatic fire-extinguishing systems	11/01/2016 10:21:03	11/15/2016 08:57:15	Paper
Ball Estates - SD13-9338	Miscellaneous System Plans	11/01/2016 10:23:43	11/03/2016 14:29:04	Paper
Marc Feder Residence Solar PV	Miscellaneous System Plans	11/01/2016 10:57:48	11/01/2016 11:10:05	Paper
Crow Canyon Country Club Dining & Lounge	Automatic fire-extinguishing systems	11/01/2016 11:17:51	11/01/2016 12:51:38	Paper
Deer Creek Building A North	Additional Plan Review	11/01/2016 14:21:11	11/18/2016 10:46:29	Digital
Deer Creek Building B North	Additional Plan Review	11/01/2016 14:27:25	11/18/2016 10:48:45	Digital
Bank of the West AA100, 110 and 120	Automatic fire-extinguishing systems	11/01/2016 16:11:47	11/15/2016 09:26:54	Digital
Verizon Wireless	Miscellaneous System Plans	11/02/2016 09:23:05	11/15/2016 09:45:42	Digital
Plaza San Ramon 1st Floor Lobby Remodel	Construction, alteration, or renovation of a building	11/02/2016 13:52:55	11/15/2016 10:14:19	Digital
Plaza San Ramon 1st Floor Lobby Remodel	Construction, alteration, or renovation of a building	11/02/2016 14:08:02	11/15/2016 10:55:26	Digital
Reutlinger Home for Jewish Parents - PV System	Miscellaneous System Plans	11/02/2016 14:34:30	11/15/2016 11:18:36	Digital
Marc Feder Residence Solar PV	Miscellaneous System Plans	11/02/2016 14:50:45	11/03/2016 11:44:51	Digital
Kiley Residence 522 Hemme Ave Lot C	Automatic fire-extinguishing systems	11/02/2016 17:06:23	11/17/2016 13:27:42	Digital
Planning VR16-1047	Planning and site development review	11/02/2016 17:17:15	11/15/2016 12:17:22	Paper
Brookfield TI	Fire alarm and detection systems and related equipment	11/03/2016 08:45:30	11/15/2016 16:29:40	Paper
Bank of America	Automatic fire-extinguishing systems	11/03/2016 09:19:13	11/09/2016 19:04:16	Digital
GH America Investment Group	Automatic fire-extinguishing systems	11/03/2016 11:07:56	11/17/2016 14:24:50	Digital
Norton & Melnik TI - Suite 295	Automatic fire-extinguishing systems	11/03/2016 11:27:30	11/16/2016 09:45:45	Paper
Del Arroz Residence	Planning and site development review	11/03/2016 14:49:16	11/15/2016 12:39:49	Paper
Gallo Residence New Single family and second unit DEV14-0063	Private fire hydrants and fire protection water supplies	11/04/2016 09:04:33	11/21/2016 14:33:46	Paper
PEL Learning Center MUP 16-501-011	Miscellaneous System Plans	11/04/2016 16:24:34	11/04/2016 16:27:40	Paper
Bank of America	After hours plan review and inspection	11/07/2016 09:10:01	11/09/2016 19:04:16	Digital
The Reutlinger Community Floors 1 & 2 Door Holder TI	Fire alarm and detection systems and related equipment	11/07/2016 11:57:41	11/21/2016 16:12:35	Paper
Ready Suite M220	Automatic fire-extinguishing systems	11/07/2016 13:05:03	11/17/2016 15:20:18	Digital
Blackhawk Meadows - 21 Walnut Meadow Ln Plan 3 Lot 5	Automatic fire-extinguishing systems	11/07/2016 13:09:01	11/21/2016 14:30:14	Digital
GH America Investment Group	Fire alarm and detection systems and related equipment	11/07/2016 13:11:55	11/17/2016 15:54:17	Digital
Phillips Residence	Construction, alteration, or renovation of a building	11/08/2016 07:43:17	11/17/2016 15:50:15	Digital
Color Bundles Art Studio TI - Suite 104	Construction, alteration, or renovation of a building	11/08/2016 10:05:07	11/08/2016 10:21:36	OTC Paper
2087 Drysdale St, Ashbury@Alamo Creek Plan 2 Lot 527	Automatic fire-extinguishing systems	11/08/2016 16:28:01	11/08/2016 16:45:15	Paper
Knapp Residence	Additional Plan Review	11/09/2016 12:28:10	11/17/2016 16:06:39	Digital
Tait Residence	Construction, alteration, or renovation of a building	11/09/2016 12:58:00	11/10/2016 10:08:05	Digital
PG&E SRTC Common Area Remodel Phase #2	Construction, alteration, or renovation of a building	11/09/2016 14:14:36	11/21/2016 10:53:25	Digital
Orangetheory Fitness @ 170 C Alamo Plaza	Construction, alteration, or renovation of a building	11/09/2016 16:35:00	11/10/2016 10:36:58	OTC Digital
Marc Feder Residence Solar PV	Miscellaneous System Plans	11/10/2016 09:36:33	11/10/2016 11:03:27	Digital
New Addition	Construction, alteration, or renovation of a building	11/10/2016 09:57:59	11/18/2016 14:23:39	Digital
New Addition	Automatic fire-extinguishing systems	11/10/2016 10:00:05	11/18/2016 14:29:52	Digital

Ready Suite M220	Fire alarm and detection systems and related equipment	11/10/2016 10:26:22	11/17/2016 15:00:54	Digital
GE Build-out East End 350 and 450 @ 2700 Camino Ramon	Construction, alteration, or renovation of a building	11/10/2016 14:47:29	11/18/2016 11:30:17	Digital
Ron Hanson	Construction, alteration, or renovation of a building	11/10/2016 14:57:17	11/18/2016 14:39:43	Digital
GE Build-out East End 350 and 450 @ 2700 Camino Ramon	Automatic fire-extinguishing systems	11/10/2016 16:00:19		Digital
GE Build-out East End 350 and 450 @ 2700 Camino Ramon	Fire alarm and detection systems and related equipment	11/10/2016 16:03:09		Digital
2091 Drysdale St Ashbury@Alamo Creek Plan 1 Lot 528	Automatic fire-extinguishing systems	11/11/2016 09:24:24	11/11/2016 09:26:49	Paper
2095 Drysdale St Ashbury@Alamo Creek Plan 2 Lot 529	Automatic fire-extinguishing systems	11/11/2016 09:29:09	11/11/2016 10:28:40	Paper
3566 Cinnamon Rdg Andorra Plan 1 Lot 40	Automatic fire-extinguishing systems	11/11/2016 12:15:50	11/11/2016 12:18:36	Paper
3570 Cinnamon Rdg Andorra Plan 2 Lot 41	Automatic fire-extinguishing systems	11/11/2016 12:21:26	11/11/2016 12:24:06	Paper
3574 Cinnamon Rdg Andorra Plan 3 Lot 42	Automatic fire-extinguishing systems	11/11/2016 12:25:49	11/11/2016 12:29:35	Paper
6254-6268 Main Branch Rd - Cantera Building 5(E)	Automatic fire-extinguishing systems	11/11/2016 12:34:55	11/11/2016 12:48:45	Paper
Fire Alarm System Replacement	After hours plan review and inspection	11/14/2016 08:29:07	11/18/2016 15:23:38	Digital
Fire Alarm System Replacement	Fire alarm and detection systems and related equipment	11/14/2016 08:35:15	11/15/2016 19:05:22	Digital
Planning DP16-3047 Annex Addition to Goddard School	Planning and site development review	11/14/2016 10:05:58	11/18/2016 17:06:02	Paper
TI - Erik's Deli Cafe remodel	Construction, alteration, or renovation of a building	11/14/2016 15:31:48	11/21/2016 08:55:15	Digital
Planning VR16-1049	Planning and site development review	11/14/2016 16:20:25	11/18/2016 16:51:12	Paper
Interior Demo	Construction, alteration, or renovation of a building	11/14/2016 16:21:47	11/21/2016 10:26:54	OTC Digital
Planning DP16-3045	Planning and site development review	11/14/2016 16:46:44	11/18/2016 17:18:41	Paper
Chevron Bldg H - Rm L4379	Miscellaneous System Plans	11/15/2016 09:19:29	11/15/2016 09:34:17	OTC Paper
Javaheri Residence	Construction, alteration, or renovation of a building	11/15/2016 14:08:56	11/21/2016 10:45:26	Digital
Singh kitchen remodel in 2nd unit	Construction, alteration, or renovation of a building	11/15/2016 14:48:54	11/21/2016 16:21:08	Digital
Alcosta Professional Plaza Doorways	Construction, alteration, or renovation of a building	11/15/2016 15:27:31	11/22/2016 07:55:53	Digital
New garage	Permit Renewal	11/16/2016 11:47:16	11/16/2016 11:54:52	Paper
Planning MS16-0014 & RZ16-3234	Planning and site development review	11/16/2016 16:46:11	11/22/2016 14:58:31	Paper
PG&E SRTC Rear Parking Lot	Construction, alteration, or renovation of a building	11/17/2016 08:45:06	11/22/2016 08:22:16	Digital
Fire Alarm System Replacement	Additional Plan Review	11/17/2016 09:22:33	11/17/2016 19:04:52	Digital
Mobile Vehicle Fueling at 2600 Camino Ramon	Flammable and combustible liquids	11/17/2016 11:59:54		Digital
Fire Alarm System Replacement	After hours plan review and inspection	11/17/2016 13:23:13	11/17/2016 19:04:52	Digital
SAP @ 2700 Camino Ramon	Construction, alteration, or renovation of a building	11/17/2016 14:34:46	11/17/2016 14:31:05	Digital
Brookfield TI	Fire alarm and detection systems and related equipment	11/17/2016 15:22:05	11/22/2016 08:59:13	Digital
Jay Headley	Miscellaneous System Plans	11/18/2016 07:41:10	11/21/2016 14:52:30	OTC Digital
Blackhawk Museum - African Art Gallery	Construction, alteration, or renovation of a building	11/18/2016 11:07:18	11/22/2016 09:11:50	Digital
Skyline Condominiums	Fire alarm and detection systems and related equipment	11/18/2016 13:19:08	11/22/2016 15:29:57	Paper
Skyline Condominiums Fire sprinkler monitoring system	Fire alarm and detection systems and related equipment	11/18/2016 13:58:17	11/22/2016 15:37:26	Paper
Miglet's	Construction, alteration, or renovation of a building	11/18/2016 14:16:46	11/21/2016 15:21:08	Paper
Skyline Condominiums	Fire alarm and detection systems and related equipment	11/18/2016 14:41:31	11/22/2016 15:45:53	Paper
Skyline Condominiums	Fire alarm and detection systems and related equipment	11/18/2016 14:49:02	11/22/2016 15:59:18	Paper
Skyline Condominiums	Fire alarm and detection systems and related equipment	11/18/2016 15:09:40	11/22/2016 16:02:09	Paper
5061 Rowan Dr. Posante@Gale Ranch Lot 108 Plan 1	Automatic fire-extinguishing systems	11/18/2016 16:39:59	11/18/2016 16:45:35	Digital
5059 Rowan Dr. Posante@Gale Ranch Lot 109 Plan 5	Automatic fire-extinguishing systems	11/18/2016 16:46:44	11/18/2016 16:49:50	Digital
5055 Rowan Dr. Posante@Gale Ranch Lot 119 Plan 3	Automatic fire-extinguishing systems	11/18/2016 16:52:08	11/18/2016 16:54:00	Digital
5057 Rowan Dr. Posante@Gale Ranch Lot 118 Plan 5	Automatic fire-extinguishing systems	11/18/2016 16:55:31	11/18/2016 16:57:20	Digital
Christopher Chinn	Construction, alteration, or renovation of a building	11/21/2016 08:21:34	11/22/2016 09:48:57	Digital
Bank of America	Automatic fire-extinguishing systems	11/21/2016 09:09:29	11/28/2016 15:53:48	Digital
Todd Nettleton Residence	Automatic fire-extinguishing systems	11/21/2016 14:18:51	11/29/2016 11:25:59	Paper
1245 Charbray St. Iron Oak Plan 4, Lot 612	Automatic fire-extinguishing systems	11/21/2016 15:48:51	11/21/2016 16:07:43	Digital
Norton & Melnik TI - Suite 295	Automatic fire-extinguishing systems	11/21/2016 15:52:50	11/28/2016 16:14:32	Digital
SD 9309 Red Hawk Plan 3X	Miscellaneous System Plans	11/21/2016 16:01:23	11/22/2016 09:02:53	Paper
SD 9309 Red Hawk Plan 2	Miscellaneous System Plans	11/21/2016 16:02:45	11/22/2016 09:06:06	Paper

Lalith Subramanian Solar PV	Miscellaneous System Plans	11/22/2016 09:15:50	11/22/2016 09:32:17	Paper
AT&T 2WestB 500 @ 5001 Executive Pkwy	After hours plan review and inspection	11/22/2016 10:09:41	11/30/2016 13:47:15	Digital
Pradeep Kotha Res Solar PV	Miscellaneous System Plans	11/22/2016 11:01:07	11/22/2016 11:06:27	Paper
Intelos Education Occupany without TI	Construction, alteration, or renovation of a building	11/22/2016 11:04:50	11/22/2016 11:10:20	Paper
Planning DEV16-0014 373-379 Diablo Rd.	Planning and site development review	11/22/2016 13:33:42	11/28/2016 13:48:38	Paper
Vacant Space Suite 120 @ 3001 Bishop Dr	Construction, alteration, or renovation of a building	11/22/2016 14:11:04	11/28/2016 13:07:48	Digital
Vacant Space Suite 120 @ 3001 Bishop Dr	Automatic fire-extinguishing systems	11/22/2016 14:13:29	11/28/2016 13:10:31	Digital
Vacant Space Suite 120 @ 3001 Bishop Dr	Fire alarm and detection systems and related equipmnet	11/22/2016 14:18:37	11/28/2016 13:12:03	Digital
John Muir Medical Group - Alamo Clinic Remodel	Fire alarm and detection systems and related equipment	11/23/2016 10:20:51	11/30/2016 10:55:05	Paper
Casa D'Onsori - Building B	Fire alarm and detection systems and related equipment	11/23/2016 11:02:47	11/30/2016 11:00:40	Paper
Casa D'Onsori - Building A	Fire alarm and detection systems and related equipment	11/23/2016 11:38:35	11/30/2016 11:23:12	Paper
Emergency Panel Replacement	Fire alarm and detection systems and related equipment	11/23/2016 14:38:43	11/29/2016 09:53:59	Digital
Patel Grocery	Additional Plan Review	11/28/2016 11:06:09	11/29/2016 19:00:45	Paper
Canyon Lakes Golf Course & Brewery	Construction, alteration, or renovation of a building	11/28/2016 13:10:15		Paper
Planning RZ16-3235	Planning and site development review	11/28/2016 14:16:44	11/28/2016 14:56:09	Paper
Patel Grocery	After hours plan review and inspection	11/28/2016 14:34:04	11/29/2016 19:00:45	Digital
Deer Creek Apartments South	Planning and site development review	11/28/2016 16:39:32		Paper
Omron Adept	Construction, alteration, or renovation of a building	11/29/2016 08:26:46	11/29/2016 10:06:10	Digital
Mike Kappus Residence Solar PV	Miscellaneous System Plans	11/29/2016 08:36:55	11/29/2016 08:44:37	Paper
California Dermatology Care Emergency Panel Replacement)	Fire alarm and detection systems and related equipment	11/29/2016 12:59:11	11/30/2016 11:24:55	Paper
Norton & Melnik TI - Suite 295	Automatic fire-extinguishing systems	11/29/2016 14:34:06	11/30/2016 12:03:22	Digital
Bank of America	Automatic fire-extinguishing systems	11/29/2016 15:35:19	11/30/2016 12:35:49	Digital
6096 Laurelspar Loop, Capella@Gale Ranch Lot 51 Plan 2A	Automatic fire-extinguishing systems	11/29/2016 15:57:47	11/29/2016 16:27:30	Paper
7001 Laurelspar Loop, Capella@Gale Ranch Lot 25 Plan 1E	Automatic fire-extinguishing systems	11/29/2016 16:31:14	11/29/2016 16:33:15	Paper
7005 Laurelspar Loop, Capella@Gale Ranch Lot 26 Plan 1D	Automatic fire-extinguishing systems	11/29/2016 16:35:45	11/29/2016 16:39:15	Paper
Pod 6 Recreation Center NH6	Fire alarm and detection systems and related equipment	11/29/2016 16:42:39		Digital
Church of the Valley Expansion & Memory Care Center DP16-300-007	Planning and site development review	11/30/2016 10:46:05		Digital
Rodan & Fields Dermatology @ 3001 Bishop Drive #450	Construction, alteration, or renovation of a building	11/30/2016 13:41:38		Digital
2088 Drysdale St. Ashbury@Alamo Creek Plan 2 Lot 581	Automatic fire-extinguishing systems	11/30/2016 14:05:12	11/30/2016 14:11:55	Paper
Wendy's San Ramon	Miscellaneous System Plans	11/30/2016 14:12:06	11/30/2016 14:12:44	Digital
2092 Drysdale St. Ashbury@Alamo Creek Plan 2 Lot 580	Automatic fire-extinguishing systems	11/30/2016 14:23:06	11/30/2016 14:25:35	Paper
Bank of the West AA100, 110 and 120	Fire alarm and detection systems and related equipmnet	11/30/2016 16:36:36		Digital
Bank of the West AA100, 110 and 120	After hours plan review and inspection	11/30/2016 17:51:33		Digital

COMMUNICATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: December 15, 2016
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications Division Report for November 2016

Communications Center

- Completed interviews for Public Safety Dispatcher Vacancy
- Conducted a 911 presentation and tour for the San Ramon Citizen Academy
- EMD Re-Accreditation application process in progress
- Meet and Confer with communications personnel finalized

Technology Systems

- Installed security updates on all SRV911 CAD and interface servers
- Upgraded CAD training environment to version 5.7.31
- Upgraded SRV911 storage area network operating system
- Provisioned new virus scan deployment server
- Upgraded Abila fund accounting software version 2017.1
- Updated backup Software on SRV911 CAD and interface servers

Training

- Command and Control Training for Dispatchers
- Active Shooter Training

Meetings

- San Ramon Police Department Dispatch Services Consolidation
- Medical Dispatch Review Committee
- Run for Education Debrief
- Contra Costa County Communications Managers Association

Communications Reserves

- Reserves trained with District Aides on Breathing Support Operation

HUMAN RESOURCES



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Date: December 15, 2016

To: Board of Directors

From: Natalie Korthamar Wong, Director of Human Resources

Re: Monthly Human Resources Report for November 2016

Meetings/Activities:

Human Resources:

- Recruitment:
 - Dispatcher recruitment update: Candidate currently in background check
 - Battalion Chief Promotional Assessment completed, eligibility list created
 - Senior Office Assistant – Training: Initiated recruitment
- Labor Relations:
 - Fire Prevention LOU: Reached a tentative agreement (see separate board report)
 - Dispatcher LOU: Met with IAFF Local 3546 and agreed performance standards are being met (see separate board report)
- Received quotes for the District provided benefits (Dental/Vision/Life/EAP) and made a determination that changing Dental and EAP providers will allow the District to provide greater benefits to our employees at a lower cost.
 - Dental: Changing from Lincoln Financial to Sun Life
 - Current cost of dental benefits: \$604,934.11
 - Percent increase to renew with current provider: 0%
 - Cost of dental benefits with new provider, Sun Life: \$492,638.40
 - Total savings year 1: \$112,296.12
 - Total savings years 1 and 2: \$224,592.24
 - Percent reduction in rate: 18.56%
 - Benefit enhancements: Employees can keep their current dentist; Annual maximum benefit increased from \$2,000 to \$3,000; Dental implants included in the plan; dependent eligibility up to age 26; and rate guaranteed for 2 years.
 - EAP: District will be changing from MHN to Concern EAP, a local EAP provider, headquartered in Redwood City. They are knowledgeable about local providers

in the bay area. By slightly changing the benefit, the District will be saving \$82.80 per year, an annual reduction of 0.27%.

- Vision: Staying with VSP; 3% rate increase
 - Life/AD&D: Staying with The Hartford; 0% rate increase
 - Total benefit savings Year 1: \$74,265.48
-
- Attended CALPELRA conference and presented a session on labor negotiations
 - Completed update to the Management and Non-Represented Personnel Handbook
 - Provided flu shots to all employees

Report:

- Employee Illness/Injury Report – November 2016

Employee Illness/Injury Report (November 2016)

Reportable Injuries – November 2016:

Indemnity (Lost Time)

- November 1, 2016 DOI = 11/2/16 – A Captain experienced elbow pain and swelling after striking oven during maintenance at station.
Status: Remained out at month end.
- November 2, 2016 DOI = 11/1/16 – A Firefighter strained lower back lifting patient on medical call.
Status: Returned to full-duty 11/7/16.
- November 3, 2016 DOI = 8/13/15 – A Captain had surgery for carpal tunnel.
Status: Remained out until retirement on 11/30/16.

Medical Only (No Lost Time)

- November 7, 2016 DOI = 3/4/16 – A Captain sought care for hearing loss/ringing in ears.
Status: Medical Only – No lost time.

As of November 30, 2016, there were thirteen (13) employees absent from their regular work assignment. Total lost time due to injuries for the month of November equaled 409 calendar days/136 shifts.

FINANCE

GOOD OF THE ORDER