

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
FACILITIES COMMITTEE MEETING
Minutes – August 5, 2016**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Large Conference Room
San Ramon, CA 94583

Board Members Present: Chair, Director Stamey and Director Parker

Staff Present: Chief Meyer, Deputy Chief Krause, Financial Consultant Campo and District Clerk Maxwell.

1. Call to Order

Director Stamey called the meeting to order at 9:59 a.m.

2. Public Comment

Any person may address the Committee on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act, (Government Code §54950 et. seq.) and may be limited to three minutes for any person addressing the Committee.

None present.

3. Old Business

- 3.1 Discussion of options to reduce energy costs associated with District facilities
- a. Energy Audit
 - b. Solar Options

Financial Consultant Ken Campo and Chief Meyer discussed the proposal recently received by Nextant; suggesting a District-wide energy audit. Scope of Nextant services and charges for the actual audit relayed to Directors Stamey and Parker, with recommendation by staff not to pursue this avenue for audit, because of the expense of the audit in relationship to the expected benefit. It was agreed that an energy audit is necessary, but that a more feasible option should be pursued. Director Parker recommended that staff follow-up with PG&E; as their audit process may be more cost suitable.

FC Campo and Chief Meyer also discussed the possibility of placing solar panels in the Administrative Building parking lot, the Training site off of Tassajara and on the roof top of the new Station 32. The efficiencies, possibility of implementing a net metering billing mechanism, tax credits and availability of low cost loans were considered by Directors Stamey and Parker. The committee members agreed that the subject should be further investigated and a comprehensive program be presented to the Board at a future date. Because of the San Ramon Valley School District's successful implementation of solar panels on their properties, the Directors' recommended staff reach out for assistance. (For more information about the SRVUSD solar panel installation program visit: <https://srvusd-ca.schoolloop.com/solarph2>).

3.2 Discussion of alternatives to better utilize space within the District's Administration building.

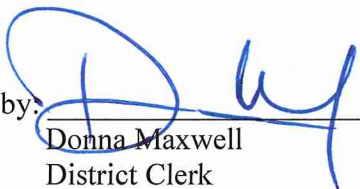
Chief Meyer described the need to evaluate the existing floor plan of the Administration building and determine a more feasible configuration that will better accommodate the existing and future needs of the Fire and Life Safety, Human Resources and EMS Divisions. The proposed remodel would not include knocking down existing walls; rather, a more efficient use of office and cubicle areas. Both Directors Stamey and Parker agreed and authorized staff to assess the situation.

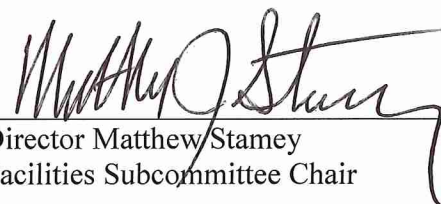
3. Good of the Order

Chief Meyer provided a brief update of the Station 32 project; informational item only.

4. Adjournment

Meeting adjourned at 10:39 a.m.

Prepared by: 
Donna Maxwell
District Clerk

Approved: 
Director Matthew Stamey
Facilities Subcommittee Chair