

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS SPECIAL BOARD MEETING  
Minutes – April 7, 2016**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 309 Diablo Road  
Danville, CA 94526

**Board Members Present:** Directors Parker, Kerr, Campbell and Stamey

**Staff Present:** District Counsel Ross and District Clerk Maxwell

**1. CALL TO ORDER**

*Vice President Parker called the meeting to order at 2:02 p.m.*

**2. PLEDGE OF ALLEGIANCE**

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

*There was a determination of a quorum of the Board, with neither Director Dakin nor Fire Chief Meyer present. No changes were made to the agenda.*

**4. PUBLIC COMMENTS**

None

**5. CLOSED SEESION**

5.1 Possible exposure to litigation (two matters) pursuant to Government Code Section 54956.9(d)(2).  
Facts and circumstances that might result in litigation need not be disclosed.

**6. RETURN TO OPEN SESSION**

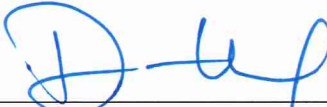
Regular session ended: 2:02 p.m.  
Closed session began: 2:03 p.m.  
Closed session ended: 3:07 p.m.  
Regular session reconvened: 3:07 p.m.

**7. REPORT UPON RETURN FROM CLOSED SESSION (attached)**

**8. ADJOURNMENT**

*The meeting adjourned at 3:07 p.m.*

Prepared by: \_\_\_\_\_

  
Donna Maxwell, District Clerk

Approved by: \_\_\_\_\_

  
Don Parker, Board Vice President

William D. Ross  
Karin A. Briggs  
David P. Schwarz  
  
Kypros G. Hostetter  
Of Counsel

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File No: 45/3

April 20, 2016

**VIA ELECTRONIC TRANSMISSION**  
[dmaxwell@srvfire.ca.gov](mailto:dmaxwell@srvfire.ca.gov)

The Honorable Gordon Dakin, President  
and Members of the District Board of Directors  
San Ramon Valley Fire Protection District  
1500 Bollinger Canyon Road  
San Ramon, California 94583

Re: Report Upon Return From Closed Session; District Board of Directors, Special Meeting, April 7, 2016

Dear President Dakin and Members of the District Board:

This communication sets forth reportable action, if any, of the Board of Directors ("Board") of the San Ramon Valley Fire Protection District ("District") consistent with provisions of the Ralph M. Brown Open Meeting Act (Government Code section 54950 *et seq.*), resulting from the Closed Session of the April 7, 2016 District Board Special Meeting.

Your Board convened in Open Session at 2:02 p.m. and convened in Closed Session at 2:03 p.m. Neither Director Gordon Dakin, nor Chief Paige Meyer participated in or were present in the Closed Session.

There was one item agendaized for Closed Session consideration:

4.1 Possible exposure to litigation (two matters) Pursuant to Government Code section §54956.9(d)(2). Facts and circumstances that might result in litigation need not disclosed.

With respect to Agenda Item No. 4.1, concerning the first matter considered, there was no reportable action under the common law attorney-client privilege and that provided by Government Code section 54956.9(d)(2).

With respect to the second item considered under Agenda Item No. 4.1, there was no reportable action consistent with the common law attorney-client privilege and that provided by Government Code section 54956.9(d)(2).

The Closed Session concluded at 3:07 p.m.

The Honorable Gordon Dakin, President  
and Members of the District Board of Directors  
San Ramon Valley Fire Protection District  
April 20, 2016  
Page 2

Upon returning to Open Session, it was indicated that a written report upon return from Closed Session would be prepared consistent with the provisions of Government Code section 54957.1 for the matters agendized for Closed Session consideration. Your Board then adjourned at 3:07 p.m.

This communication should be added to the Agenda for review under the Consent Calendar of your next Regular or Special Meeting.

If there are any questions concerning its content, it may be taken off the Consent Calendar at that time or our office may be contacted in the interim.

Very truly yours,

A handwritten signature in black ink, appearing to read "William D. Ross". The signature is fluid and cursive, with a long horizontal stroke at the end.

William D. Ross

WDR:bk

cc: Donna Maxwell, District Clerk