

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

****AMENDED AGENDA**

Board of Directors Regular Board Meeting

***Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953**

January 27, 2016 – 7:00 p.m.

*Chris Campbell, Director ~ Gordon Dakin, Director ~ H. Jay Kerr, Director ~
Donald Parker, Director ~ Matthew J. Stamey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Standing Committees: Personnel/HR: Chair, Director Stamey and Director Parker; Finance: Chair, Director Kerr and Director Campbell; Facilities: Chair, Director Stamey and Director Parker; CERT/PAC: Director Kerr

***Telephonic participation by Director Parker – teleconference location: 114 Avenida Las Palmas Rancho Mirage, CA 92270 (925)389-6600. **Telephonic participation also by Director Dakin from Rua Sao Joaquim, SC, #554, Garopaba, Brazil 88495 calling in from 925-395-4939; both addresses publically accessible and noticed locations.**

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of December 2015, in the amount of \$3,676,444.06.
- 5.2 Approve the demand register for the period of December 5, 2015 through January 14, 2016, in the amount of \$1,760,912.11.
- 5.3 Approve the Board minutes from the December 16, 2015, Regular Board meeting.

- 5.4 Approve payment in the amount of \$25,683.18 to Diamond Bill Review, Inc. for Workers' Compensation claims. This is a budgeted expense for Fiscal Year 2015-16.
- 5.5 Receive and review the investment report for the quarter, ended December 31, 2015, and receive and review the California Employers' Retiree Benefit Trust Statement for the quarter ended December 31, 2015.
- 5.6 Authorize staff to purchase the required SQL Server licensing from Dell in an amount not to exceed \$59,274.94. Funds are allocated in the Annual Budget Fiscal Year 2015-2016.
- 5.7 Authorize staff to make a final payment to Motorola in an amount not to exceed \$26,331.36. Funds were allocated by the Board in October, 2015.
- 5.8 Personnel Actions: None

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

7. OLD BUSINESS

- 7.1 Update on Fire Station No. 32.
- 7.2 Adopt Resolution No. 2016-01, approving modifications to fees and charges for various services contained within Resolution No. 2015-04. There are no increases in fees proposed in Resolution No. 2016-01.
- 7.3 Monthly update on Communications Center Consolidation Project.

8. NEW BUSINESS

- 8.1 Presentation of 2015 District Comprehensive Annual Financial Report (CAFR) by independent auditors Vavrinek, Trine, Day & Company.
- 8.2 Open Public Hearing to introduce and conduct the first reading of Proposed Ordinance No. 33; an ordinance of the San Ramon Valley Fire Protection District setting forth the adherence to the standards for recruitment and training established by the Commission of Peace Officer Standards and Training (POST).
- 8.3 Authorize the Fire Chief to sign a Letter of Understanding between the San Ramon Valley Fire Protection District and IAFF Local 3546, with regard to the San Ramon Valley Fire Protection District Communications Center; and request approval of a revised salary range and job description for the position of Director of Emergency Communications.
- 8.4 Review and consider Letter of Intent to Participate with the Contra Costa County 2016 Hazard Mitigation Planning Partnership.

8.5 Authorize the Fire Chief to proceed with establishment and recruitment of a Human Resources Director position and retain the services of an outside professional to conduct the recruitment and assist with the selection of the Human Resources Director.

8.6 Select a date for the Annual Board Budget Workshop. Suggested dates:

Thursday June 2, 2016 Tuesday, June 7, 2016

Wednesday June 8, 2016 Thursday June 9, 2016

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR DECEMBER 2015

10.1 Operations Division-Deputy Chief Phares

Operations Report of monthly activities

10.2 EMS/Logistics – Deputy Chief Krause

EMS/Logistics Report of monthly activities.

10.3 Fire Prevention – Division Chief, Fire Marshal Kiefer

Fire Prevention Report of monthly activities.

10.4 Administrative Services – Financial Consultant Ken Campo

a). Monthly Finance Activities/Reports

b). Monthly Human Resources Activities/Reports

10.5 Fire Chief – Fire Chief Meyer

Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

11.1 Rescheduling of February Board meeting to Wednesday, February 17, 2016 at 7:00 p.m.

12. CLOSED SESSION

12.1 Labor Negotiations: Conference with Labor Negotiators Chief Paige Meyer and Ken Campo Employee Organization Local 3546 (two matters) [Pursuant to Government Code Section 54957.8]

12.2 Possible exposure to litigation (one matter) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT BOARD MEETING SCHEDULED FOR WEDNESDAY, FEBRUARY 17, 2016 7:00 P.M. IN THE BOARDROOM.

Prepared by:



Donna Maxwell, District Clerk

Agenda posted on January 22, 2016 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 and the San Ramon Valley Fire Protection District's website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.

**CONSENT
ITEMS**

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **December 2015**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	623.03	55.09	-	678.12	0.02%
Fire Chief	2	29,048.92	415.15	20,844.79	50,308.86	1.37%
Personnel	2	14,614.07	247.19	4,948.20	19,809.46	0.54%
Finance	3	30,578.70	437.12	10,970.90	41,986.72	1.14%
Fire Prevention	10	112,596.65	1,912.39	60,685.02	175,194.06	4.77%
Technology	2	31,954.84	819.31	9,386.36	42,160.51	1.15%
Facilities	1	6,730.41	125.95	2,237.12	9,093.48	0.25%
Fire Suppression	115	1,937,389.27	26,764.26	1,074,068.34	3,038,221.87	82.64%
Communication Center	10	119,983.50	2,526.43	34,780.08	157,290.01	4.28%
Fleet	2	15,101.12	217.16	5,417.92	20,736.20	0.56%
Training	1	6,143.87	87.29	2,204.27	8,435.43	0.23%
EMS	3	45,596.02	788.11	36,804.20	83,188.33	2.26%
Rescue		10,900.18	-	7,426.06	18,326.24	0.50%
HazMat		6,095.00	-	4,919.77	11,014.77	0.30%
TOTALS	156	2,367,355.58	34,395.45	1,274,693.03	3,676,444.06	100.00%

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 12/5/2015 Through 1/14/2016

Check Num	Check Date	Payee	Check Amount	Transaction Description
Wire 1/5/16	1/5/2016	CALPERS	466,173.94	Health Insurance-1/16
	12/10/2015	CCC EMPLOYEES RETIREM	446,570.62	Employee Retirement Contributions-11/15
214543	1/14/2016	CCC EMPLOYEES RETIREM	405,802.58	Employee Retirement Contributions-12/15
214489	1/8/2016	LCA ARCHITECTS INC	40,741.73	Professional Services Through 8/31/15-New Station 32
214438	12/23/2015	LINCOLN NATIONAL LIFE II	31,707.13	Dental Insurance-1/16
214425	12/23/2015	DEPT OF INDUSTRIAL RELA	31,200.99	CA Self Insurance Assessment-Workers Comp-FY 15/16
	12/23/2015	LINCOLN NATIONAL LIFE II	18,015.69	Dental Insurance-Retirees 1/16
214503	1/8/2016	PGE	13,528.38	Gas/Electric Service-12/15
214530	1/8/2016	WITTMAN ENTERPRISES LI	13,465.41	Ambulance Collection Fees-11/15
214382	12/17/2015	PETER C BENSON	10,920.00	EMS Medical Director-Consulting Services 10/15
	12/17/2015	PETER C BENSON	10,920.00	EMS Medical Director-Consulting Services 11/15
	12/17/2015	PETER C BENSON	10,920.00	EMS Medical Director-Consulting Services 9/15
	1/8/2016	US BANK	10,305.84	EMS Supplies (CD-15/16-012)
214486	1/8/2016	KENNETH R CAMPO CPA	10,200.00	Finance Consulting Services (85.0 Hours) Dec 2015
214369	12/17/2015	EBS MEDICAL LLC	9,975.00	Preventative Maintenance-Zoll Defibrillator/AED/Suction Devi
214513	1/8/2016	STEVEN A HARMAN ASSOC	9,753.75	HR Consulting Services (114.75 Hours)-December 2015
214475	1/8/2016	ELITE BACKGROUNDS INC	8,400.00	Background-FF/PM (7)
214460	1/8/2016	AP TRITON LLC	8,333.32	EMS Advocate Consulting Services-November/December 2015
	12/10/2015	US BANK	7,926.25	EMS Supplies (CD-15/16-011)
214409	12/17/2015	WILLIAM D ROSS ESQ	7,693.33	Legal Services-General 11/15
214478	1/8/2016	INNOVATIVE CLAIM SOLU1	7,048.50	Workers' Compensation Claim Admin Fees-Jan 2016
214304	12/10/2015	GRANICUS INC	6,096.00	SRVFPD Website/Intranet Hosting Fee-1/16-12/16
214344	12/10/2015	VAVRINEK TRINE DAY ANI	5,000.00	Audit Services-Oct 2015
214551	1/14/2016	DOMS OUTDOOR OUTFITTE	4,887.93	Rain Coats (53)
	12/17/2015	PREMIER COMP MEDICAL C	4,876.20	Physicals-New FF/PM Recruits (4)
214527	1/8/2016	VISION SERVICE PLAN	4,645.08	Vision Insurance-1/16
214350	12/17/2015	ALL STAR FIRE EQUIPMEN	4,517.94	Class A Foan (48 Pails)
	1/8/2016	TRITECH SOFTWARE SYSTI	4,427.74	Travel Expenses-November 2015
214516	1/8/2016	TRITECH SOFTWARE SYSTI	4,367.72	Travel Expenses-December 2015
	1/14/2016	AT T	4,333.02	Phones/Data/Radio Circuit/Long Distance 11/20/15-12/19/15
214525	1/8/2016	VAVRINEK TRINE DAY ANI	4,200.00	Audit Services FY 14/15-Nov 2015
214424	12/23/2015	DELL MARKETING LP	4,180.98	Computers-Comm Ctr CIP Scheduled Replacements
214571	1/14/2016	RAY A MORGAN COMPANY	4,096.77	Backup Software Maintenance
214490	1/8/2016	LIVERMORE AUTO GROUP	3,941.10	Major Repair for Oil Leak-Unit 702
	12/23/2015	HOME DEPOT CREDIT SERV	3,903.38	Supplies for Ventilation Instruction-Academy 2016
	1/8/2016	PREMIER COMP MEDICAL C	3,878.40	New Hire Physical (3)-FF Recruits
214312	12/10/2015	NBS	3,870.00	Prof Services-GEMT Claim Preparation 11/30/15
214573	1/14/2016	SKYHAWK PHOTOGRAPHY	3,463.32	Maps-Schools (35)/SRVUSD Admin Bldgs
	12/17/2015	L N CURTIS AND SONS	3,436.72	Uniform Pants-New Recruits
	1/8/2016	VISION SERVICE PLAN	3,430.68	Vision Insurance-Retirees 1/16
	12/17/2015	L N CURTIS AND SONS	3,114.49	Uniform Shirts-New Recruits
214562	1/14/2016	L N CURTIS AND SONS	3,100.72	Gloves/Hoods/Whistles/Straps/Headlamps/Flashlight-Academy
214550	1/14/2016	DIAMOND BILL REVIEW IN	2,749.20	Workers' Compensation Bill Review-November 2015
214529	1/8/2016	WESTERN MACHINERY ELI	2,650.00	Annual GenTracker Monitoring Fees (Dec 2015-Dec 2016)
214288	12/10/2015	CDW GOVERNMENT INC	2,590.07	Matrox Video Cards-Comm Ctr Computer Replacement
214452	1/8/2016	AIR EXCHANGE INC	2,564.41	Repair Plymovent Motor-Stn 31
214300	12/10/2015	FIRE PROTECTION PUBLIC/	2,548.00	Books-Structure FF: Initial Response/Fire/Emerg Services Co
	1/8/2016	VALLEY OIL COMPANY	2,525.13	Unleaded/Diesel Fuel-Stn 38
214493	1/8/2016	MANAGED HEALTH NETWC	2,515.50	Employee Assistance Premium-1/16
	12/10/2015	US BANK	2,508.29	Firefighter Books for Academy

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From 12/5/2015 Through 1/14/2016

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214325	12/10/2015	SCOTTS PPE RECON INC	2,384.33	Inspection/Repair of Turnout Gear 10/29-11/5/15
214458	1/8/2016	ANNE KOPP, PH.D.	2,275.00	Firefighter/Paramedic Recruitment-Psychological Exams (7)
	12/10/2015	US BANK	2,223.00	Electronic Plan Review Submittal Fles Share Software
	1/8/2016	L N CURTIS AND SONS	2,170.73	Uniform Pants/Shirts-McKenzie/Sparkes/Sciortino/Ybarra
214416	12/23/2015	CCC PUBLIC WORKS DEPAI	2,118.14	Permits CV1500027 10/31/15-New Stn 32
214327	12/10/2015	SPRINT	2,057.58	Mobile Data Wireless Access Fee 10/26/15-11/25/15
	1/8/2016	L N CURTIS AND SONS	2,051.86	Drager Tubes-Variou
214492	1/8/2016	M AND L OVERHEAD DOOF	2,045.27	Repair Springs/Replaced Tension Cables-App Bay Doors-Stn 31
214343	12/10/2015	VALLEY OIL COMPANY	2,034.73	Unleaded Fuel-Stn 38
214575	1/14/2016	SPRINT	2,026.08	Mobile Data Wireless Access Fee 11/26/15-12/25/15
214371	12/17/2015	EMERGENCY CONSTRUCTI	2,014.43	Replaced Water Heater/Gas Line-Stn 35
214413	12/23/2015	ATT MOBILITY	1,976.14	iPhone 6S (28)/Cell Phones/Mobile Data 10/27-11/26/15
214440	12/23/2015	MAXIM SERVICES	1,871.43	Cleaning Service-Admin 12/15
	12/17/2015	L N CURTIS AND SONS	1,860.66	Headlamps/Head Lites/Straps/Box Lites/Earplugs
214471	1/8/2016	D&M POLYGRAPH	1,855.00	Polygraphs (7)-FF/PM Recruitment
	1/14/2016	VALLEY OIL COMPANY	1,806.27	Unleaded/Diesel Fuel-Stn 38
	1/8/2016	US BANK	1,805.30	Lodging for Assessors-Recruiting Engineer Practical
	1/14/2016	VALLEY OIL COMPANY	1,802.40	Unleaded Fuel-Stn 38
214388	12/17/2015	SPENCER FLUID POWER	1,801.19	Rebuild Hydraulic Valve for Tiller Controls-Unit 526
214285	12/10/2015	CARPENTER ROBBINS	1,800.00	Consulting Services 9/29/15-11/12/15
	12/10/2015	SCOTTS PPE RECON INC	1,738.43	Inspection/Repair of Turnout Gear 11/12/15
214579	1/14/2016	US BANK	1,725.00	2013 COP Annual Trustee Fees 12/1/15-11/30/16
214306	12/10/2015	HUNT AND SONS INC	1,652.84	115 Gallons Engine Oil-Shop
214353	12/17/2015	BAY AREA NEWS GROUP D	1,646.10	Legal Notice-Contractors Stn 32/Repeal Ordinance 31
214446	12/23/2015	THE HARTFORD PRIORITY	1,645.80	Life/AD&D Insurance-1/16
	1/8/2016	ASCOT STAFFING	1,634.49	Temporary Staffing-Reception (55.5 Hrs) 11/23-12/6/15
	1/8/2016	US BANK	1,623.25	Yates Spec Pack w/Lifting Brd-Rescue Equipment
	12/17/2015	EMERGENCY CONSTRUCTI	1,623.00	Replaced Water Heater/New Gas Line-Stn 38
	1/8/2016	VALLEY OIL COMPANY	1,611.28	Unleaded Fuel-Stn 38
214502	1/8/2016	PACHECO BROTHERS GARI	1,540.00	Admin/Stn 38/Stn 30/Stn 35 Landscape Maintenance-12/15
	12/10/2015	US BANK	1,489.64	GIS Computer (Quan 1)-Rickard
214508	1/8/2016	SAN RAMON VALLEY UNIF	1,452.56	Printing EMS Signatue/Draft PCR Forms
214542	1/14/2016	CCC DEPT OF INFO TECH	1,422.35	Telecommunication Services/Radio Services/Parts-11/15
214497	1/8/2016	NBS	1,350.00	Prof Services-GEMT Claim Preparation 12/31/15
214360	12/17/2015	CLIFFORD SCOTT BUXTON	1,335.00	CERT Instructor (44.5 hours) 10/27/15-12/8/15
214404	12/17/2015	VALLEY OIL COMPANY	1,328.15	Unleaded Fuel-Stn 38
	12/10/2015	US BANK	1,327.75	Helmet Cams/Dash Cam for Training
	1/8/2016	ASCOT STAFFING	1,325.26	Temporary Staffing-Reception (27.5+17.5 Hrs) 11/16-11/22/15
	1/8/2016	ASCOT STAFFING	1,325.26	Temporary Staffing-Reception (45.0 Hrs) 12/7-12/13/15
214537	1/14/2016	BLUE SHIELD OF CALIFORN	1,307.34	Ambulance Refund
214417	12/23/2015	CHRISTIANSTEVEN SOFTW	1,303.17	Annual Maintenance-Crystal Reports Distribution Software
214296	12/10/2015	ED JONES COMPANY INC	1,287.96	Replenish Service Pins Stock
	1/8/2016	L N CURTIS AND SONS	1,283.58	Turnout Boots (7)-Academy
214408	12/17/2015	VALLEY OIL COMPANY	1,280.82	Unleaded/Diesel Fuel-Stn 34
	1/8/2016	ASCOT STAFFING	1,266.35	Temporary Staffing-Reception (43.0 Hrs) 12/14-12/20/15
214340	12/10/2015	UTILITY TELEPHONE INC	1,238.25	Internet Access/Ethernet Transport-12/15
214456	1/8/2016	ALL STAR FIRE EQUIPMEN	1,220.63	Station Boots (5)-Academy PPE
214445	12/23/2015	PGE	1,217.84	Gas/Electric Service-Stn 36
	12/10/2015	US BANK	1,197.00	CCC Sanitary District Permit Fee-New Stn 32
214393	12/17/2015	VALLEY OIL COMPANY	1,183.68	Unleaded Fuel-Stn 38
	1/14/2016	VALLEY OIL COMPANY	1,172.64	Unleaded/Diesel Fuel-Stn 341

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 12/5/2015 Through 1/14/2016

Check Num	Check Date	Payee	Check Amount	Transaction Description
214531	1/14/2016	ACC BUSINESS	1,171.00	Ethernet Access Cost
	12/23/2015	HOME DEPOT CREDIT SERV	1,145.43	Sand Bags (2,000)/Sand (3 Yds)-Stn 33/38
	1/14/2016	VALLEY OIL COMPANY	1,136.67	Unleaded/Diesel Fuel-Stn 31
214403	12/17/2015	VALLEY OIL COMPANY	1,126.22	Diesel Fuel-Stn 32
	1/14/2016	VALLEY OIL COMPANY	1,033.14	Unleaded/Diesel Fuel-Stn 34
214290	12/10/2015	DANIELLE BELL	1,031.05	Reimb Food/Gifts/Decorations-CERT/HeartSafe
214383	12/17/2015	PITNEY BOWES RESERVE A	1,000.00	Replenish Postage Reserve Account
	12/10/2015	US BANK	975.95	Food-Engineer Practical (31 People)
214451	1/8/2016	ABACUS PRODUCTS INC	959.88	Emergency Plan Worksheets-Special PEP Classes Oct/Nov 2015
	1/8/2016	WESTERN MACHINERY ELI	943.85	Repair Generator-Stn 35
	12/23/2015	CCC PUBLIC WORKS DEPAI	936.33	Permits EL1228489/ES1329743/LP0902026 10/31/15-New Stn
	1/14/2016	VALLEY OIL COMPANY	907.60	Unleaded/Diesel Fuel-Stn 30
	12/10/2015	US BANK	888.00	Registration-Adv Dispatcher Update-Calcagno/Nelson/Kellmann
	12/17/2015	L N CURTIS AND SONS	877.66	Uniform Pants/Shirts-Aguliar/Bradley
214398	12/17/2015	VALLEY OIL COMPANY	867.73	Unleaded Fuel-Stn 31
214423	12/23/2015	DE LAGE LANDEN PUBLIC I	867.00	Admin Copier Lease 11/30/15-12/29/15
214394	12/17/2015	VALLEY OIL COMPANY	864.95	Unleaded/Diesel Fuel-Stn 30
	12/10/2015	US BANK	864.28	Lodging for R. Evitt-Code Hearings 10/1-10/5/15
214533	1/14/2016	AMERICAN MESSAGING	853.10	Paging Service-1/16
214347	12/10/2015	VOLOGY	847.11	VolP Phone-Large Conference Room
214397	12/17/2015	VALLEY OIL COMPANY	789.12	Unleaded Fuel-Stn 34
214342	12/10/2015	VALLEY OIL COMPANY	754.46	Unleaded/Diesel Fuel-Stn 34
	1/8/2016	MOORE MECHANICAL INC	728.00	Replaced Control Box/Changed Filters-Stn 39 Heater
	1/8/2016	US BANK	716.07	Executive Office Chair-Fire Captain Stn 31
	1/8/2016	VALLEY OIL COMPANY	701.33	Unleaded Fuel-Stn 34
214511	1/8/2016	SPRINT	689.77	T1 Port AccessBundle-12/18/15
	12/17/2015	CALCHAMBER	684.00	Membership 1/26/16-1/26/17 S. Martyn
	1/8/2016	US BANK	672.81	Note Cards-Chief (800)/Business Card-Parker (250)
214480	1/8/2016	ISG INFRASYS	662.50	Repair Thermal Imaging Camera (K1K-5312EV)
214485	1/8/2016	JONAS AGUIAR	659.18	Reimb Equipment Rent/Lumber-Academy Supplies
214328	12/10/2015	TIFCO INDUSTRIES INC	651.82	Digital Tire Gauge/Pliers Set/Electrical Terminal-Shop
	1/8/2016	L N CURTIS AND SONS	642.36	Firefighter Gloves (8)
	1/8/2016	CCC PUBLIC WORKS DEPAI	641.79	Permits EL1228489/ES1329743/LP0902026 11/30/15-New Stn
	12/10/2015	HUNT AND SONS INC	640.15	Drum of Coolant-Shop
214432	12/23/2015	GRAINGER INC	639.07	Garden Cart-HazMat Supplies
	12/10/2015	US BANK	620.66	Lodging-Cal Chiefs Meeting 9/22-9/24 (D Krause)
	12/10/2015	VICKIE CALLAHAN	619.70	Tee Shirts (48)-HeartSafe Instructor
214356	12/17/2015	CALCHAMBER	617.38	2016 CA Law Employee Laminated Posters (11)
	1/8/2016	US BANK	610.00	Fire Investigation Lab Testing-W. Linda Mesa
214368	12/17/2015	EBMUD	598.70	Stn 31 Water Service (Meter 2.0) 10/1/15-12/2/15
	12/10/2015	US BANK	585.87	Wirelese Routers (Quan 3) FS34/FS38/Spare
214324	12/10/2015	REPUBLIC SERVICES 210	583.51	Stn 31-Garbage Service 12/1-12/31/15
	12/10/2015	REPUBLIC SERVICES 210	583.51	Stn 36-Garbage Service 12/1-12/31/15
214572	1/14/2016	REPUBLIC SERVICES 210	583.51	Stn 31-Garbage Service 1/1/16-1/31/16
	1/14/2016	REPUBLIC SERVICES 210	583.51	Stn 36-Garbage Service 1/1/16-1/31/16
214442	12/23/2015	MOTOROLA INC	581.56	Remote Speaker Mics for Portable Radios
	12/10/2015	US BANK	575.06	Lodging-CSDA Annual Conference 9/21-9/23/15
214568	1/14/2016	OVERPAYMENT RECOVER	559.52	Ambulance Refund
214488	1/8/2016	L N CURTIS AND SONS	558.78	Boots (2)-Viera
214352	12/17/2015	BAY AREA AIR QUALITY M	558.00	Annual Permit-Backup Generator-Admin
	12/17/2015	BAY AREA AIR QUALITY M	558.00	Annual Permit-Backup Generator-Stn 31

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 12/5/2015 Through 1/14/2016

Check Num	Check Date	Payee	Check Amount	Transaction Description
	1/8/2016	BUCHANAN AUTO ELECTR	554.95	Box Light Batteries (20)-Shop
214305	12/10/2015	HAVE AIR WILL TRAVEL IN	554.20	Service Call/Mounts/Dismounts/4 New Tires-Unit 326
214569	1/14/2016	RAWLINGS FINANCIAL SER	547.49	Ambulance Refund
	12/10/2015	INDUSTRIAL SAFETY SUPPI	544.15	Cyanide Sensor-SOHM Air Monitor Parts
	1/14/2016	VALLEY OIL COMPANY	542.90	Unleaded Fuel-Stn 34
214308	12/10/2015	JAMES C HARDER	531.48	Reimb Education Asst-FireShowsWest Training
	1/14/2016	EBMUD	521.70	Stn 39 Water Service (Meter 1.0) 10/26/15-12/29/15
214396	12/17/2015	VALLEY OIL COMPANY	520.90	Unleaded/Diesel Fuel-Stn 31
	1/8/2016	US BANK	519.30	MDC Repair-Spani
	12/23/2015	HOME DEPOT CREDIT SERV	517.29	CAT Battery Jump Boxes-(3) EMS Division Vehicles
	12/17/2015	OFFICE MAX INCORPORATI	514.47	Office Supplies
214407	12/17/2015	VALLEY OIL COMPANY	512.45	Unleaded/Diesel Fuel-Stn 31
	12/10/2015	EMERGENCY ACCESS CON	508.63	E34 Replacement Headset Cable with Labor
214560	1/14/2016	JONAS AGUIAR	489.61	Reimb Crushed Gravel-Training Tower
	12/10/2015	US BANK	486.90	High Speed Internet-Install and 2 Mths Services
214351	12/17/2015	ASCOT STAFFING	485.93	Temporary Staffing-Reception (16.5 Hrs) 11/23-11/29/15
214450	12/23/2015	VERIZON WIRELESS	481.34	Cell Phone Charges 11/4/15-12/3/15
	1/14/2016	B AND C TRUCK PARTS INC	468.84	Filters (10)
	12/10/2015	US BANK	468.69	GIS Computer Monitors (Quan 3)-Rickard
214295	12/10/2015	EBMUD	461.36	Stn 34 Water Service (Meter 1.0) 9/29/15-11/30/15
	1/8/2016	LIVERMORE DUBLIN DISPC	459.30	Garbage Service-12/15 Stn 38
214536	1/14/2016	B AND C TRUCK PARTS INC	442.84	A/C Compressor-Unit 508
214299	12/10/2015	FIRE DISTRICTS ASSOC OF	440.00	2015-2016 Membership Dues
214376	12/17/2015	L N CURTIS AND SONS	439.43	Boots-S. Dwyer
	1/8/2016	US BANK	434.00	Student Manuals-Captains Testing
214570	1/14/2016	RAWLINGS FINANCIAL SER	432.42	Ambulance Refund
214437	12/23/2015	LEADER EMERGENCY VEH	428.39	Outside Cabinet Door Handles (2) Unit 706/(1) Stock
214473	1/8/2016	EBMUD	423.00	Stn 35 Water Service (Meter 1.0)10/19/15-12/18/15
214385	12/17/2015	SAN MATEO REGIONAL NE	415.00	FireDispatch.com CAD Interface/Radio Audio Streaming
214364	12/17/2015	DEBBIE VANEK	402.86	Reimb Uniform Boots/Food-Citizen Corp Volunteers Dinner
	12/10/2015	US BANK	402.16	Lodging-Cal Chiefs Meeting 9/22-9/24 (P Meyer)
	12/10/2015	US BANK	398.55	Lodging-CSDA Conference 9/21-9/24/15
214367	12/17/2015	EBMUD	392.28	Stn 31 Water Service (Meter 6.0) 10/1/15-12/2/15
	12/23/2015	BUCHANAN AUTO ELECTR	392.15	Repair Alternator-Unit 327
	1/14/2016	B AND C TRUCK PARTS INC	388.68	Filters (12)
	1/8/2016	LIVERMORE DUBLIN DISPC	388.47	Garbage Service-12/15 Stn 34
	1/8/2016	OFFICE MAX INCORPORATI	382.94	Office Supplies
214461	1/8/2016	ASCOT STAFFING	382.85	Temporary Staffing-Reception (13.0 Hrs) 12/21-12/27/15
214395	12/17/2015	VALLEY OIL COMPANY	380.07	Diesel Fuel-Stn 35
214553	1/14/2016	EBMUD	379.78	Stn 35 Water Service (Meter 4.0) 10/19/15-12/21/15
214289	12/10/2015	DA PAGE LLC	375.00	Paging Software-12/15
214549	1/14/2016	DA PAGE LLC	375.00	Paging Software-1/16
214373	12/17/2015	GIVE SOMETHING BACK	374.30	Toner Cartridges (2)
	1/8/2016	US BANK	374.11	Helmet Shields-Academy (12)
214498	1/8/2016	NOB HILL CLEANERS INC	368.00	Patch on Uniform Sleeves-Academy (35)/Operations (11)
214526	1/8/2016	VICKIE CALLAHAN	367.54	Graphic Design-Comm Center Logo
214541	1/14/2016	CAPITOL CLUTCH AND BR/	367.06	Axle Seals (6)/Gaskets (25)-Shop
214463	1/8/2016	BUCHANAN AUTO ELECTR	364.50	Batteries-Engine (2)
214379	12/17/2015	MEYERS NAVE PROFESSIOI	363.00	General Labor and Employment Services-11/15
	1/14/2016	VALLEY OIL COMPANY	360.64	Diesel Fuel-Stn 35
214400	12/17/2015	VALLEY OIL COMPANY	360.43	Diesel Fuel-Stn 34

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	1/8/2016	US BANK	350.00	Security Certificate-srpdweb01
	1/14/2016	VALLEY OIL COMPANY	347.96	Diesel Fuel-Stn 39
214406	12/17/2015	VALLEY OIL COMPANY	346.85	Unleaded Fuel-Stn 30
214311	12/10/2015	NATHAN R SMITH	345.00	Reimb Education Asst-Training Instructor 1B
214565	1/14/2016	NATHAN R SMITH	345.00	Reimb Education Asst-Command 1C
214402	12/17/2015	VALLEY OIL COMPANY	342.42	Diesel Fuel-Stn 39
214564	1/14/2016	M AND L OVERHEAD DOOF	337.50	Repair App Bay Doors 1, 4, 5-Stn 35
214484	1/8/2016	JOHN ROBERTSON	330.00	CERT Instructor (11.0 hours) 9/26/15-10/24/15
214307	12/10/2015	INDUSTRIAL SAFETY SUPPI	326.10	Cyanide Gas-SOHM Air Monitor Parts
214494	1/8/2016	MARK A TRILEVSKY	325.00	Reimb HazMat Incident Commander
214297	12/10/2015	EMBLEM ENTERPRISES INC	323.18	SRVFPD Uniform Patches (100)
	12/10/2015	VICKIE CALLAHAN	319.75	Job Shirts (3)-Anderson/Klink/Ray
214499	1/8/2016	OFFICE MAX INCORPORATI	316.40	Headset/USB & Audio Processor-Vetter/Office Supplies
214293	12/10/2015	DUBLIN SAN RAMON SERV	310.07	Stn 30-Recycled Water Service 10/1-11/30/15
214298	12/10/2015	EMERGENCY ACCESS CON	309.28	3110-Command Vehicle Solenoid Replacement
214374	12/17/2015	JOHN W STUART	306.85	Reimburse Expenses 8/25/15-12/2/15
214420	12/23/2015	COMCAST	305.73	Admin Cable Service/High-Speed Internet 12/17/15-1/16/16
214301	12/10/2015	GLOBALSTAR USA	301.57	Satellite Phone Service (6)-11/15
214477	1/8/2016	GLOBALSTAR USA	301.57	Satellite Phone Service (6)-12/15
214292	12/10/2015	DAVID L STEVENS	300.00	Reimb Education Asst-Command 2D/Large Scale Disaster
214548	1/14/2016	CRESO EQUIPMENT RENT	299.58	Propane for Shop Heater
	12/10/2015	US BANK	299.42	Food-FireFighter Recruitment Interviews
214427	12/23/2015	DUBLIN SAN RAMON SERV	298.51	Stn 30-Recycled Water Service 10/15-12/14/15
	1/8/2016	US BANK	294.48	Samsung Galaxy Note 10.1-Stn 38
	12/10/2015	REPUBLIC SERVICES 210	291.73	Stn 33-Garbage Service 12/1-12/31/15
	1/14/2016	REPUBLIC SERVICES 210	291.73	Stn 33-Garbage Service 1/1/16-1/31/16
214410	12/17/2015	WILLIAM D ROSS ESQ	281.25	Legal Services-Subsequent Billing For EMS Services 11/15
	12/10/2015	REPUBLIC SERVICES 210	277.65	Stn 32-Garbage Service 12/1-12/31/15
	12/10/2015	REPUBLIC SERVICES 210	277.65	Stn 35-Garbage Service 12/1-12/31/15
	1/14/2016	REPUBLIC SERVICES 210	277.65	Stn 32-Garbage Service 1/1/16-1/31/16
	1/14/2016	REPUBLIC SERVICES 210	277.65	Stn 35-Garbage Service 1/1/16-1/31/16
	12/10/2015	US BANK	277.00	Admin VoIP Phone Repair (Quan 4)-Various
214464	1/8/2016	CA STATE DEPARTMENT O	277.00	FF/PM Recruitment-LiveScan
	1/8/2016	US BANK	274.46	Repair Mobile Communication Support Unit
	1/8/2016	US BANK	272.17	Ventilation Instruction Materials/Chalk-Academy
214281	12/10/2015	AMERICAN MESSAGING	271.46	Paging Service-12/15
	12/17/2015	AIR LIQUIDE HEALTHCARE	271.01	Oxygen Tank Cylinder Rental-Oct 2015
214401	12/17/2015	VALLEY OIL COMPANY	270.33	Diesel Fuel-Stn 36
214552	1/14/2016	EAST BAY CHAPTER OF TH	270.00	2016 ICC East Bay Chapter Membership-C.Kiefer
214435	12/23/2015	IRON MOUNTAIN	269.72	Off-Site Backup Media Storage Fee-11/15
	1/8/2016	US BANK	269.03	Toner Cartridge-Training Site/Thumbdrives (2)-Selover/Leonar
214504	1/8/2016	PITNEY BOWES INC	266.91	Postage Meter Rental 10/1/15-12/31/15
214286	12/10/2015	CCC DEPT OF INFO TECH	265.39	Telecommunication Services/Radio Services/Parts-10/15
214574	1/14/2016	SMILE BUSINESS PRODUCT	264.16	Annual Service/Maintenance Contract-Sharp Copier in Training
214341	12/10/2015	VALLEY OIL COMPANY	263.88	Diesel Fuel-Stn 31
	12/10/2015	US BANK	260.00	Membership-CA Emergency Service Assoc.
	12/10/2015	US BANK	253.12	Lodging-Board Clerk Conference 10/18-10/20/15
	1/8/2016	US BANK	251.93	Copying Board Packet for November Meeting
	12/23/2015	HOME DEPOT CREDIT SER	250.85	Space Heaters-Stn 39
214470	1/8/2016	COMCAST	250.74	Cable Service 1/01/16-1/31/16 Stn 32
214277	12/10/2015	2016 REORGANIZATION LU	250.00	2016 Luncheon CCC Board of Supervisors

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	1/14/2016	VALLEY OIL COMPANY	248.42	Diesel Fuel-Stn 36
	12/17/2015	AIR LIQUIDE HEALTHCARE	248.39	Oxygen Tank Cylinder Rental-Sept 2015
214332	12/10/2015	US BANK	246.20	Airfare for R. Evitt-Code Hearings 10/1-10/5/15
214454	1/8/2016	ALEX SIMI	245.00	Reimb-PHTLS Recertification
	1/8/2016	MARK A TRILEVSKY	245.00	Reimb-PHTLS Recertification
214495	1/8/2016	MATTHEW DAKIN	245.00	Reimb PHTLS Recertification
214348	12/17/2015	AIR LIQUIDE HEALTHCARE	244.58	Oxygen Tank Cylinder Rental-Nov 2015
214279	12/10/2015	ALL STAR FIRE EQUIPME	244.13	Boots-Rossen
214326	12/10/2015	SMILE BUSINESS PRODUCT	239.62	Annual Service/Maintenance Contract-Sharp Copier in Training
	1/8/2016	L N CURTIS AND SONS	234.62	Short Sleeve Uniform Shirts (Bell)
214559	1/14/2016	HIGHLY RELIABLE SYSTEM	233.00	Backup Drive For Data Retrieval
214538	1/14/2016	BOUNDTREE MEDICAL LLC	231.00	Medical Supplies
	1/8/2016	VALLEY OIL COMPANY	230.64	Diesel Fuel-Stn 39
214491	1/8/2016	LIVERMORE DUBLIN DISPC	229.65	Garbage Service-12/15 Stn 30
	1/8/2016	LIVERMORE DUBLIN DISPC	229.65	Garbage Service-12/15 Stn 39
214321	12/10/2015	OWEN DOYLE	228.99	Reimb Self-Funded Vision
	12/10/2015	US BANK	227.80	Fire Fury DVD for 5th Grade Curriculum
214411	12/23/2015	ALL PRO PROPERTY MAINI	225.00	Repair/Caulk/Seal Skylight-FP Admin
214476	1/8/2016	FIREHOUSE MAGAZINE INC	225.00	Firehouse Magazine Subscription (9) 02/16-02/17
	1/8/2016	UNITED PARCEL SERVICE	219.45	Delivery Charges-12/19/15
214430	12/23/2015	EBMUD	217.13	Stn 31 Water Service (Meter 5/8) 10/1/15-12/2/15
214496	1/8/2016	MOORE MECHANICAL INC	216.00	Clean Burners/Pilot Light-Stn 39
	1/14/2016	B AND C TRUCK PARTS INC	214.84	Filters (6)
214468	1/8/2016	COMCAST	209.17	Cable Service 12/27/15-1/26/16 Stn 35
	1/14/2016	B AND C TRUCK PARTS INC	208.89	Filters (17)
	1/8/2016	COMCAST	208.22	Cable Service 12/27/15-1/26/16 Stn 38
	1/8/2016	COMCAST	205.80	Cable Service 12/26/15-1/25/16 Stn 31
214294	12/10/2015	EBMUD	200.68	Stn 34 Water Service (Meter 4.0) 9/29/15-11/30/15
214366	12/17/2015	EBMUD	200.68	Stn 31 Water Service (Meter 4.0) 10/1/15-12/2/15
214429	12/23/2015	EBMUD	200.68	Stn 33 Water Service (Meter 4.0) 10/7/15-12/8/15
	1/14/2016	EBMUD	200.68	Stn 39 Water Service (Meter 4.0) 10/26/15-12/29/15
214283	12/10/2015	BENJAMIN A WYLIE	200.00	Reimb Paramedic Recertification
	12/10/2015	DAVID GARCIA	200.00	Reimb Paramedic Recertification
214375	12/17/2015	KEVIN RAWITZER	200.00	Reimb Paramedic Recertification
214459	1/8/2016	ANTHONY ROMERO	200.00	Reimb-Paramedic Recertification
214482	1/8/2016	JERALD TREAT	200.00	Reimb-Paramedic Recertification
214509	1/8/2016	SKYHAWK PHOTOGRAPHY	200.00	Update Pre-Plan 466 for Dublin High
214405	12/17/2015	VALLEY OIL COMPANY	198.97	Diesel Fuel-Stn 35
214399	12/17/2015	VALLEY OIL COMPANY	196.44	Diesel Fuel-Stn 31
214556	1/14/2016	GOOGLE INC	196.21	Google Apps Usage 12/1/15-12/31/15
	1/8/2016	COMCAST	195.86	Cable Service 12/26/15-1/25/16 Stn 36
214357	12/17/2015	CAMPWAYS TRUCK ACCES	195.24	Gas Props for Lids-Units 340/341/342
214563	1/14/2016	LARRY FONG	195.00	CERT Instructor (6,5 hours) 10/14/15
	1/8/2016	L N CURTIS AND SONS	194.65	Long Sleeve Uniform Shirt (Stevenson)
	1/8/2016	L N CURTIS AND SONS	194.65	Long Sleeve X-long Sleeve (Picard/Terras)
214545	1/14/2016	COMCAST	194.19	Stn 30 Cable Service 1/13/16-2/12/16
214361	12/17/2015	COMCAST	194.18	Stn 30 Cable Service 12/13/15-1/12/16
214428	12/23/2015	EBMUD	194.11	Stn 33 Water Service (Meter 5/8) 10/7/15-12/8/15
214523	1/8/2016	US BANK	193.95	Airfare-TriTech Conference 2/28-3/2/16 Call
	1/8/2016	US BANK	193.95	Airfare-TriTech Conference 2/28-3/2/16 Duncan
	1/8/2016	US BANK	193.95	Airfare-TriTech Conference 2/28-3/2/16 Rickard

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214302	12/10/2015	GOOGLE INC	193.00	Google Apps Usage 11/1/15-11/30/15
214524	1/8/2016	VALLEY OIL COMPANY	192.20	Diesel Fuel-Stn 31
214528	1/8/2016	WASTE MANAGEMENT OF	191.83	Garbage Recycling Service-12/15 Stn 30
214510	1/8/2016	SOCIETY FOR HUMAN RESC	190.00	Membership 4/1/16-3/31/17
	12/10/2015	US BANK	186.08	Air Bag-Unit 525
	1/8/2016	COMCAST	185.22	Cable Service 12/27/15-1/26/16 Stn 34
214466	1/8/2016	COMCAST	184.52	Cable Service 1/01/16-1/31/16 Stn 33
	12/10/2015	US BANK	184.45	Pinning/Promotion/Family Recognition-Board Mtg
	1/8/2016	COMCAST	184.37	Cable Service 1/01/16-1/31/16 Stn 39
	1/8/2016	US BANK	183.58	Essentials of FF/Fire and Emerg Service-Books
214457	1/8/2016	AMERICAN CAPITAL ENT IP	183.30	FP Collection Fees-November 2015
	1/14/2016	B AND C TRUCK PARTS INC	182.59	Filters (2)
214532	1/14/2016	AM PM LOCKSMITH	179.25	Replaced Deadbolt/Keys (4)-Stn 39 HR Storage
	1/8/2016	US BANK	178.29	Thank You Plaque-Alamo Improvement Assoc
214284	12/10/2015	BRIAN MEDLEY	175.00	Reimb ACLS Recertification
214291	12/10/2015	DAVID GARCIA	175.00	Reimb ACLS Recertification
214310	12/10/2015	LUCAS A HIRST	175.00	Reimb ACLS Recertification
	12/10/2015	US BANK	174.95	Food-Engineer Practical
214282	12/10/2015	BENEFIT ADMINISTRATION	174.00	Section 125 Plan Admin Fees-11/15
214309	12/10/2015	L N CURTIS AND SONS	168.18	Boots-Bannister
214436	12/23/2015	L N CURTIS AND SONS	168.18	Boots-Balch
	1/8/2016	US BANK	167.68	Computer KVM's/PC Upgrades-Duncan/Call
214346	12/10/2015	VICKIE CALLAHAN	165.48	Fleece Jackets (4)
214363	12/17/2015	COSTCO WHOLESALE MEM	165.00	Costco Membership Fee-2/1/16-1/31/17
	12/17/2015	ALAMO ACE HARDWARE	161.95	Tote Boxes for MCI Unit (15)
	1/8/2016	WASTE MANAGEMENT OF	159.51	Garbage Recycling Service-12/15 Stn 38
214582	1/14/2016	VALLEY OIL COMPANY	157.32	Diesel Fuel-Stn 31
214443	12/23/2015	OREILLY AUTOMOTIVE INC	155.46	Brake Cleaner (6)-Shop
	12/17/2015	ALAMO ACE HARDWARE	155.44	Pliers/Basting Brush/Duct Tape/Toaster-Stn 33
	12/17/2015	ALAMO ACE HARDWARE	155.38	Light Bulbs/Pliers/Steel Wool-Stn 35
214546	1/14/2016	COMCAST	152.11	Stn 38 High-Speed Internet 1/8/16-2/7/16
	12/10/2015	US BANK	152.00	Airfare-San Diego Training-Bain 2/28/16
	12/10/2015	US BANK	152.00	Airfare-San Diego Training-Herron 2/28/16
	12/10/2015	US BANK	151.19	Food-Firefighter Recruitment Chiefs Interviews
	1/8/2016	STAPLES CREDIT PLAN	151.13	Laminate ICS Forms/Masking Tape-HazMat
	12/10/2015	US BANK	150.38	Food-Firefighter Recruitment Outside Skills
214359	12/17/2015	CITY OF SAN RAMON	150.00	Mayor's Conference Mtg 1/7/16-DC Krause/DC Phares/FM Kieft
214453	1/8/2016	AIR LIQUIDE HEALTHCARE	149.55	Oxygen Tank Cylinders (23) - 12/18/15
	12/10/2015	US BANK	149.28	Lunches-HeartSafe at Gale Ranch CPR 10/19/15
214419	12/23/2015	COMCAST	148.95	High-Speed Internet 12/23/15-1/22/16
214448	12/23/2015	UNITED PARCEL SERVICE	148.61	Delivery Charges-12/12/15
214329	12/10/2015	UNITED PARCEL SERVICE	147.62	Delivery Charges-11/28/15
	1/14/2016	COMCAST	146.12	Stn 39 High-Speed Internet 1/9/16-2/8/16
214433	12/23/2015	HAVE AIR WILL TRAVEL IN	145.00	Service Call/Mounts/Dismounts/2 New Tires-Unit 523
	12/23/2015	HAVE AIR WILL TRAVEL IN	145.00	Service Call/Mounts/Dismounts/2 New Tires-Unit 524
	12/23/2015	HAVE AIR WILL TRAVEL IN	145.00	Service Call/Mounts/Dismounts/2 New Tires-Unit 527
214441	12/23/2015	MOORE MECHANICAL INC	145.00	HVAC Service Call-Stn 31
	1/8/2016	MOORE MECHANICAL INC	145.00	Diagnostic Service Call-Dorm Heater Stn 39
214362	12/17/2015	COMCAST	143.95	Stn 39 High-Speed Internet 12/9-1/8/16
214421	12/23/2015	COMCAST	143.95	Stn 34 High-Speed Internet 12/15/15-1/14/16
	1/8/2016	US BANK	139.97	Airport Extreme-Stn 39

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	12/10/2015	US BANK	139.35	Food for HeartSafe Instructors 9/21/15
214380	12/17/2015	MICHAEL A SCIORTINO	138.57	Reimb Housekeeping Supplies-Stn 35
	12/10/2015	US BANK	137.00	NENA Annual Membership-S. Call
	1/8/2016	US BANK	134.47	Lodging-Cal Chiefs EMS Section Mtg 11/18-11/19 Michaelson
	12/17/2015	CINTAS CORPORATION	132.27	Carpet Runners/Mechanics Coverall Cleaning Fee-11/18/15
214449	12/23/2015	VERIZON WIRELESS	130.52	Physio-Control Heart Monitor Modems10/24/15-11/23/15
	1/8/2016	US BANK	130.27	Comp Sleeves/Elbow/Union-Shop
214535	1/14/2016	AT T	129.61	Phone Service 11/20/15-12/19/15
	12/10/2015	US BANK	128.68	Radios (2) for CERT
	1/8/2016	US BANK	124.22	Labor/Management Lunch with Chief
214583	1/14/2016	VERIZON WIRELESS	123.01	Physio-Control Heart Monitor Modems11/24/15-12/23/15
214554	1/14/2016	EFAX CORPORATE	121.90	eFax Usage-12/15
	12/10/2015	US BANK	121.69	Valves (2)
214431	12/23/2015	EFAX CORPORATE	120.80	eFax Usage-11/15
	12/10/2015	US BANK	120.00	APCO Annual Membership-S. Call
214384	12/17/2015	PREMIER COMP MEDICAL C	120.00	Cancer Screens (2)
	12/10/2015	US BANK	119.95	Headset Base (Quan 1)-Peters
	12/10/2015	US BANK	119.90	District Coffee Supplies-Oct 2015
	1/8/2016	US BANK	119.60	District Coffee Supplies
	12/10/2015	US BANK	119.50	District Coffee Supplies-Sept 2015
	1/8/2016	UNITED PARCEL SERVICE	119.42	Delivery Charges-12/26/15
214577	1/14/2016	SUPERIOR AUTO PARTS W/	119.24	Starter-Unit 864
214439	12/23/2015	LIVERMORE SAW AND MO/	118.75	Supplies to Repair Honda Water Pump-Training Site
	12/10/2015	US BANK	117.12	Meal-Cal Chiefs Meeting 9/23-Krause/Meyer
214278	12/10/2015	ALL STAR FIRE EQUIPME/	116.83	Shields (49)-Battalion Chief
	1/14/2016	B AND C TRUCK PARTS INC	116.12	Filter (1)
214313	12/10/2015	NONPROFIT TECHNOLOGIE	112.50	Training for EFT Module
	12/10/2015	US BANK	110.67	30th Anniversary Family Recognition-Board Meeting
	12/17/2015	AIR LIQUIDE HEALTHCARE	110.47	Oxygen Tank Cylinders (4) - 11/17/15
214354	12/17/2015	BEVERLY BERMAN	110.00	HeartSafe 7th Grade CPR/AED Program-10/19/15
	12/17/2015	BEVERLY BERMAN	110.00	HeartSafe 7th Grade CPR/AED Program-12/7/15
	12/17/2015	BEVERLY BERMAN	110.00	HeartSafe 7th Grade CPR/AED Program-9/21/15
214370	12/17/2015	EDITH FARRELL	110.00	HeartSafe 7th Grade CPR/AED Program-10/19/15
214372	12/17/2015	FRANCES B ECHANG	110.00	HeartSafe 7th Grade CPR/AED Program-10/19/15
214377	12/17/2015	LARRY FONG	110.00	HeartSafe 7th Grade CPR/AED Program-12/7/15
	12/17/2015	LARRY FONG	110.00	HeartSafe 7th Grade CPR/AED Program-9/21/15
214378	12/17/2015	LAURA CARSON	110.00	HeartSafe 7th Grade CPR/AED Program-10/19/15
	12/17/2015	LAURA CARSON	110.00	HeartSafe 7th Grade CPR/AED Program-12/7/15
	12/17/2015	LAURA CARSON	110.00	HeartSafe 7th Grade CPR/AED Program-9/21/15
214386	12/17/2015	SHAWN RICHARDSON	110.00	HeartSafe 7th Grade CPR/AED Program-10/19/15
214387	12/17/2015	SHAWN RICHARDSON	110.00	HeartSafe 7th Grade CPR/AED Program-9/21/15
214389	12/17/2015	SUSAN SUTTER	110.00	HeartSafe 7th Grade CPR/AED Program-12/7/15
	12/17/2015	SUSAN SUTTER	110.00	HeartSafe 7th Grade CPR/AED Program-9/21/15
214390	12/17/2015	TAWAN UDTAMADILOK	110.00	HeartSafe 7th Grade CPR/AED Program-10/19/15
	12/17/2015	TAWAN UDTAMADILOK	110.00	HeartSafe 7th Grade CPR/AED Program-12/7/15
	12/17/2015	TAWAN UDTAMADILOK	110.00	HeartSafe 7th Grade CPR/AED Program-9/21/15
	1/8/2016	US BANK	110.00	CSMFO Annual Memebership Renewal 2016
214540	1/14/2016	CALIFORNIA PRINTER REP/	110.00	Repair/Preventative Maintenance-Dell Printer Stn 35
	12/10/2015	US BANK	109.00	Registration-Advance Dispatcher Update-DuClos
	12/10/2015	US BANK	107.42	Amazon Prime Membership-S. Call
	12/10/2015	US BANK	106.45	Meals for Crew (34)-Run for Education Race 10/11/15

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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From 12/5/2015 Through 1/14/2016

Check Num	Check Date	Payee	Check Amount	Transaction Description
214414	12/23/2015	BUCHANAN AUTO ELECTR	104.09	Battery-Shop
214467	1/8/2016	COMCAST	103.95	High Speed Internet-Alamo Webcam 12/27/15-1/26/16
	12/17/2015	AIR LIQUIDE HEALTHCARE	103.55	Oxygen Tank Cylinders (13) - 11/6/15
214566	1/14/2016	NOB HILL CLEANERS INC	102.85	Patch on Uniform Sleeves (11)
	1/8/2016	AIR LIQUIDE HEALTHCARE	102.43	Oxygen Tank Cylinders (6) - 12/11/15
214465	1/8/2016	CCC PUBLIC WORKS DEPAI	101.24	Permits CV1500027 11/30/15-New Stn 32
214303	12/10/2015	GRAINGER INC	101.07	Tarp/Bungee Straps-Hazmat Supplies
214469	1/8/2016	COMCAST	100.84	High Speed Internet/Cable Svc-Training Site 12/26-1/25/16
	12/10/2015	US BANK	100.00	Engineer Practical-Assessor Gift Cards (10)
	12/10/2015	US BANK	98.75	Anemometer/Wind Vane Kit
214576	1/14/2016	SUBURBAN PROPANE	95.00	Annual LPG Tank Rental Fee-Stn 36
214500	1/8/2016	ORKIN EXTERMINATING IN	94.22	Stn 31 Pest Control Service-12/2/15
	12/10/2015	US BANK	94.05	Shredding Service 10/19/15-Dispatch
	1/8/2016	US BANK	94.05	Shredding Console Services-Admin
	12/10/2015	US BANK	93.13	Oil Filters (2)/Head Lights (5)
	12/10/2015	US BANK	93.00	Becon Light-Unit 512
214418	12/23/2015	CINTAS CORPORATION	92.24	Carpet Runners/Mechanics Coverall Cleaning Fee-12/2/15
214544	1/14/2016	CINTAS CORPORATION	92.24	Carpet Runners/Mechanics Coverall Cleaning Fee-12/16/15
	1/14/2016	CINTAS CORPORATION	92.24	Carpet Runners/Mechanics Coverall Cleaning Fee-12/30/15
214447	12/23/2015	TRI VALLEY HOSE INC	91.98	Silicone Coolant Hose-Shop
214415	12/23/2015	CAL STEAM	91.24	Galvanized Pipe Fittings (2)-Shop
	1/8/2016	US BANK	91.14	Business Cards (500)-Bartusch
	12/10/2015	US BANK	89.88	Radios for CERT
	12/17/2015	AIR LIQUIDE HEALTHCARE	89.75	Oxygen Tank Cylinders (10) - 11/25/15
	12/10/2015	US BANK	89.35	Electronic Connectors/Brass Pipe Fittings
214355	12/17/2015	BIOMEDICAL WASTE DISPC	89.00	Bio-Hazard Waste Collection Service-Stn 34
214462	1/8/2016	BIOMEDICAL WASTE DISPC	89.00	Bio-Hazard Waste Collection Service-Stn 31
	1/8/2016	BIOMEDICAL WASTE DISPC	89.00	Bio-Hazard Waste Collection Service-Stn 32
	1/8/2016	BIOMEDICAL WASTE DISPC	89.00	Bio-Hazard Waste Collection Service-Stn 33
	1/8/2016	BIOMEDICAL WASTE DISPC	89.00	Bio-Hazard Waste Collection Service-Stn 34
	1/8/2016	BIOMEDICAL WASTE DISPC	89.00	Bio-Hazard Waste Collection Service-Stn 35
	1/8/2016	BIOMEDICAL WASTE DISPC	89.00	Bio-Hazard Waste Collection Service-Stn 39
214505	1/8/2016	PLANBAGS COM	86.79	Plan Bags (100)-FP
214481	1/8/2016	ISINGS CULLIGAN	86.73	Stn 30-Drinking Water Service 12/15
214392	12/17/2015	UNITED PARCEL SERVICE	85.21	Delivery Charges-12/5/15
	12/17/2015	CINTAS CORPORATION	84.75	Carpet Runners/Mechanics Coverall Cleaning Fee-11/4/15
214512	1/8/2016	STAPLES CREDIT PLAN	83.51	Fax Cartridge/USB Drive
214323	12/10/2015	PRIMO ESPRESSO COMPAN	83.43	Coffee Supplies
	12/10/2015	US BANK	81.38	Lug Nut Covers for Ambulances (25)
214444	12/23/2015	ORKIN EXTERMINATING IN	80.69	Training Site Pest Control Service-11/23/15
	1/8/2016	ORKIN EXTERMINATING IN	80.69	Training Site Pest Control Service-12/18/15
	1/8/2016	US BANK	77.46	Battery Charger Case
	1/8/2016	US BANK	77.43	Lunches-Danville Fall Crafts Fair
	1/8/2016	WASTE MANAGEMENT OF	76.76	Garbage Recycling Service-12/15 Stn 34
	1/8/2016	WASTE MANAGEMENT OF	76.76	Garbage Recycling Service-12/15 Stn 39
	12/17/2015	ALAMO ACE HARDWARE	76.54	Supplies for Tower Project
	1/8/2016	ISINGS CULLIGAN	76.34	Stn 31-Drinking Water Service 12/15
	12/10/2015	US BANK	75.87	Stop Watches (7)-Engineer Test
214315	12/10/2015	OSBORN SPRAY SERVICE II	75.00	Pest Control Service Admin-11/27/15
214501	1/8/2016	OSBORN SPRAY SERVICE II	75.00	Pest Control Service Admin-12/27/15
214567	1/14/2016	NONPROFIT TECHNOLOGIE	75.00	Training-EMS/Fleet Credit Card Entries in MIP

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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Check Num	Check Date	Payee	Check Amount	Transaction Description
	12/10/2015	US BANK	69.92	Reference Book Update-Training Library
214314	12/10/2015	OSBORN SPRAY SERVICE II	67.00	Pest Control Service Stn 32-11/20/15
	12/10/2015	REPUBLIC SERVICES 210	65.68	Training Site-Garbage Service 12/1-12/31/15
	1/14/2016	REPUBLIC SERVICES 210	65.68	Training Site-Garbage Service 1/1/16-1/31/16
	12/10/2015	US BANK	65.65	MDP to HDMI Cord-Training
214412	12/23/2015	ASBURY ENVIRONMENTAL	65.00	Remove Used Engine Oil-Shop
	12/10/2015	US BANK	63.71	Lunch Meeting-David Bowlby/Chief Meyer
214455	1/8/2016	ALL STAR FIRE EQUIPMEN	63.67	Helmet Shield-O'Dwyer
	1/8/2016	US BANK	63.57	HP 4200xw Power Supply-CS131
	12/10/2015	US BANK	62.86	Clip Boards/Markers-Engineer Test
	1/8/2016	US BANK	62.65	Flowers-Employee's Surgery
214422	12/23/2015	DANVILLE CHAMBER OF C	60.00	2016 Business Kick-Off Luncheon-Attendee: Directory Stamey
214557	1/14/2016	HAVE AIR WILL TRAVEL IN	60.00	Mounts/Dismounts/2 New Tires-Unit 806
	12/10/2015	US BANK	59.99	Saw Blade for Tower Project
	12/10/2015	US BANK	59.64	Meals-Crew at Fire 9/21/15
	12/10/2015	US BANK	58.57	Office Supplies
	1/8/2016	US BANK	57.77	Strob Light Bulbs (2)-Unit 512
	12/17/2015	AIR LIQUIDE HEALTHCARE	57.70	Oxygen Tank Cylinders (3) - 8/1/15
	12/23/2015	DUBLIN SAN RAMON SERV	57.04	Stn 30-Recycled Water Service 10/15-12/14/15
214426	12/23/2015	DIRECTV	55.99	Cable Service 12/12/15-1/11/16
214316	12/10/2015	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 36-11/30/15
214317	12/10/2015	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 35-11/30/15
214318	12/10/2015	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 33-11/30/15
214319	12/10/2015	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 39-11/27/15
214320	12/10/2015	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 30-11/27/15
	1/8/2016	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 30-12/23/15
	1/8/2016	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 33-12/21/15
	1/8/2016	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 35-12/21/15
	1/8/2016	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 36-12/21/15
	1/8/2016	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 39-12/21/15
	12/23/2015	OREILLY AUTOMOTIVE INC	54.35	Rear Axle Seal-Unit 806
	12/10/2015	US BANK	51.93	Parking-Cal Chiefs Meeting
	1/8/2016	US BANK	51.38	Tx-70z 100/70/25 Volt Input Interface-Stn 32 Workout Rm PA
	12/23/2015	HOME DEPOT CREDIT SERV	50.51	Grey Step Stones-Training Site
214322	12/10/2015	PGE	50.16	Stn 34 Signal Light-11/15
	12/10/2015	US BANK	50.00	EMD Recertification-B DuClos
214555	1/14/2016	ELECIA TYSON	50.00	Ambulance Refund
	12/10/2015	US BANK	49.95	Hostgator Web Hosting-Firedepartment.mobi 9/15
	1/8/2016	US BANK	49.95	Hostgator Web Hosting-Firedepartment.mobi 10/15
214558	1/14/2016	HEALTH NET	49.84	Ambulance Refund
214434	12/23/2015	HOME DEPOT CREDIT SERV	49.81	Angle Gauge-Training Site
214539	1/14/2016	CA STATE DEPARTMENT O	49.00	FF/PM Recruitment-LiveScan/Fingerprints
214578	1/14/2016	UNITED PARCEL SERVICE	48.49	Delivery Charges-1/9/16
	12/17/2015	CINTAS CORPORATION	47.96	Carpet Runners/Mechanics Coverall Cleaning Fee-11/25/15
	12/23/2015	CINTAS CORPORATION	47.96	Carpet Runners/Mechanics Coverall Cleaning Fee-12/9/15
	1/14/2016	CINTAS CORPORATION	47.96	Carpet Runners/Mechanics Coverall Cleaning Fee-12/23/15
	12/10/2015	US BANK	45.54	Caffer's Tape (2)
	1/8/2016	US BANK	45.48	Candy for Danville Fall Festival
	1/8/2016	US BANK	45.37	Sales Tax Adj for New AC Comm Support Unit
	12/10/2015	US BANK	45.13	Lunch Meeting-Class in San Jose 9/25/15
214517	1/8/2016	UNITED PARCEL SERVICE	44.94	Delivery Charges-1/2/16

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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	1/8/2016	US BANK	44.79	Lunch-Command Training at Training Site
	12/10/2015	GLOBALSTAR USA	44.63	Satellite Phone Service-Dispatch 11/15
	12/10/2015	GLOBALSTAR USA	44.63	Satellite Phone Service-EOC 11/15
	1/8/2016	GLOBALSTAR USA	44.63	Satellite Phone Service-Dispatch 12/15
	1/8/2016	GLOBALSTAR USA	44.63	Satellite Phone Service-EOC 12/15
	12/17/2015	ALAMO ACE HARDWARE	44.33	Liquid Plumber/Flood Lights-Stn 34
	1/8/2016	PGE	43.91	Stn 34 Signal Light-12/15
	1/8/2016	US BANK	43.26	Heavy Duty Ties/Cable Ties/Electric Tape-Shop
	1/8/2016	US BANK	42.27	Extension Power Cables (5)
	1/8/2016	US BANK	41.56	Lunch Meeting-Chief/DC Phares/DC Krause
214358	12/17/2015	CINTAS CORPORATION	40.47	Carpet Runners/Mechanics Coverall Cleaning Fee-10/28/15
	12/17/2015	CINTAS CORPORATION	40.47	Carpet Runners/Mechanics Coverall Cleaning Fee-11/11/15
214365	12/17/2015	DUBLIN CASH AND CARRY	40.45	Coffee Cups/Silverware-Stn 31
	12/10/2015	US BANK	40.00	Constant Contact-CERT Renewal Email System
214345	12/10/2015	VETERANS OF FOREIGN W/	40.00	Holiday/Awards Dinner-Firefighter of the Year-DC Krause
214506	1/8/2016	PREMIER COMP MEDICAL C	40.00	DMV Physical-R. Perty
	1/8/2016	US BANK	40.00	Constant Contact-CERT Renewal Email System
214474	1/8/2016	EBMUD	38.68	New Stn 32 Water Service (Meter 5/8) 10/22-12/28/15
214339	12/10/2015	US BANK	37.00	30th Anniversary Family Gifts-Board Meeting
214547	1/14/2016	CONCORD UNIFORMS	36.90	Alter Class A Uniform-Engineer Morales
	1/8/2016	US BANK	36.12	Snacks-Recruiting Engineer Practical
	1/8/2016	US BANK	35.58	Refreshments-Board Meeting
	12/10/2015	US BANK	35.43	Lunch-A Swartzell (Reimbursed District 11/20)
	12/10/2015	US BANK	32.81	Taxi for R. Evitt-Code Hearings 10/1-10/5/15
	12/10/2015	US BANK	31.76	VGA Cord-Training
	12/17/2015	ALAMO ACE HARDWARE	31.20	Light Bulbs-Stn 30
	1/8/2016	US BANK	31.00	Logitech M705 Mouse-Ong
	1/8/2016	US BANK	30.84	Smartphone Vehicle Chargers-Viera/McNamara/Leonard
	12/10/2015	US BANK	30.25	Meal-Cal Chiefs Meeting 9/22
	12/23/2015	OREILLY AUTOMOTIVE INC	30.23	Lower Radiator Hose-Unit 806
	12/10/2015	US BANK	30.00	Lodging-Command 1B 9/28-10/1/15
	12/10/2015	US BANK	29.90	Coffee-Officers Meeting 10/8/15
	1/8/2016	US BANK	29.00	Annual Retirement Luncheon for K. Campo
	12/10/2015	US BANK	28.76	Lunch Meeting- Chief Rocha/Chief Meyer
214333	12/10/2015	US BANK	28.49	Ball Stud/Safety Clip/End for Gas Spring
214280	12/10/2015	AM PM LOCKSMITH	27.79	Keys (2)-FP Safety House Trailer
	1/8/2016	ISINGS CULLIGAN	27.24	Stn 30-Water Softener Salt 12/15
	1/8/2016	US BANK	26.58	Glass Cover-New District iPhone
	1/8/2016	US BANK	25.20	Comp Adapters/Sleeves-Shop
214472	1/8/2016	DON HOMAN	25.00	Water Tank Lease-1/1/16
214479	1/8/2016	INTERNATIONAL ACADEMI	25.00	EMD Recertification Quizzes-Calcagno/Bain/Peters
214515	1/8/2016	SYCAMORE HOMES ASSOC	25.00	Rent Clubhouse for Volunteers Xmas Celebration-12/2/15
	12/10/2015	US BANK	24.90	Phone Holder for Vehicle
	12/10/2015	US BANK	24.62	Gas Spring
	1/8/2016	US BANK	24.31	Ergonomic Equip-Replacement Palm Pads-Gilman
	12/10/2015	US BANK	23.64	Food-FF Recruitment Reconvened Panels
	12/23/2015	HOME DEPOT CREDIT SER	22.58	Ceiling Light Plexi-glass Panel/Lights-J Duggan EMS Office
	12/10/2015	US BANK	21.00	Coffee-Officers Meeting 10/12/15
	12/10/2015	US BANK	20.99	Unit 395-Car Wash to Remove Smoke Oder
	12/10/2015	US BANK	19.99	CFO Adobe Software-10/15
	1/8/2016	US BANK	19.99	Creative Cloud Subscription-Campo

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214534	1/14/2016	AT T	19.64	Phone Service 11/19/15-12/18/15
	1/8/2016	US BANK	17.34	iPhone Case-Hughes
214483	1/8/2016	JOHN LEONARD	17.08	Reimburse-10.25 Gal Cans (2)-Training Site
	12/10/2015	US BANK	16.26	iPhone Case-Krause
214514	1/8/2016	SUPERIOR AUTO PARTS W/	16.20	Tire Gauge
	12/10/2015	US BANK	14.99	Breakfast-SME for Engineer Test
	12/10/2015	US BANK	14.20	Filament Tape
	12/10/2015	US BANK	14.00	Network Cable-ATT Internet-Admin
	12/10/2015	US BANK	13.96	Plantronics Ear Forms (4)
214507	1/8/2016	PRIMO ESPRESSO COMPAN	13.68	Coffee Supplies
214580	1/14/2016	US BANK VOYAGER FLEET	13.06	Fuel for Unit 395-Dec 2015
214561	1/14/2016	KEN SCHWARTZ	11.66	Reimb Station to Station Mileage 1/5-1/7/16
	12/10/2015	US BANK	10.85	Replacement Pull Strap for Awning-Comm Ctr
	1/14/2016	B AND C TRUCK PARTS INC	10.07	Bulbs (10)
	12/10/2015	US BANK	10.00	Parking-District Directed Class
	12/10/2015	US BANK	10.00	BART for R. Evitt-Code Hearings 10/1-10/5/15
	1/8/2016	US BANK	10.00	Assessor's Gift-Dispatch Supervisor Interview
214391	12/17/2015	TRILLIUM CNG	9.37	CNG Fuel-Nov 2015
	1/8/2016	US BANK	8.66	Brass Fittings-Unit 658
	1/8/2016	US BANK	8.15	Coffee-FF PM Interviews
	12/23/2015	HOME DEPOT CREDIT SERV	8.10	Ceiling Light Plexi-glass Panels-EMS Open Office
214487	1/8/2016	L ERICK HUBBARD	7.80	Reimb Station to Station Mileage 12/20-12/22/15
	12/10/2015	US BANK	4.00	Ear Phones-D. Krause
	12/23/2015	HOME DEPOT CREDIT SERV	3.22	Coat Hook for Closet Door
	12/23/2015	HOME DEPOT CREDIT SERV	3.22	Murphy Oil-Dispatch
	12/10/2015	US BANK	1.00	DirectPay-Test Transaction
2	12/16/2015	PACHECO BROTHERS GARI	0.01	EFT Test File 12/11/15
1			0.00	
214349	12/17/2015	ALAMO ACE HARDWARE	(7.60)	Credit-Toaster Stn 33
	12/10/2015	US BANK	(14.99)	Credit Food-Engineer Practical
	1/8/2016	OFFICE MAX INCORPORATI	(22.10)	Returned-Office Supplies
	12/10/2015	US BANK	(51.55)	Credit-Simulated Medications for EMS Hiring
	1/14/2016	CAPITOL CLUTCH AND BR/	(54.25)	Core Credit
	1/8/2016	BUCHANAN AUTO ELECTR	(60.00)	Return-Battery Core (4)
214381	12/17/2015	OFFICE MAX INCORPORATI	(101.79)	Annual Rebate
	1/14/2016	B AND C TRUCK PARTS INC	(103.67)	Returned Filters (12)
	1/14/2016	B AND C TRUCK PARTS INC	(1,472.44)	Returned Filters (27)
	12/10/2015	CCC EMPLOYEES RETIREM	(5,619.24)	Credit-D. Evanson 415 Limit
214287	12/10/2015	CCC EMPLOYEES RETIREM	(14,828.20)	Credit-B. Collins 415 Limit
	12/10/2015	CCC EMPLOYEES RETIREM	(23,493.55)	Credit-M. Sylvia 415 Limit
	12/10/2015	CCC EMPLOYEES RETIREM	(23,864.33)	Credit-R. Probert 415 Limit
	12/10/2015	CCC EMPLOYEES RETIREM	(24,974.71)	Credit-C. Suter 415 Limit
	12/10/2015	CCC EMPLOYEES RETIREM	(27,173.68)	Credit-C. Bowen 415 Limit
Report Total			<u>1,760,912.11</u>	

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214277	12/10/2015	2016 REORGANIZATION LU	250.00	2016 Luncheon CCC Board of Supervisors
214451	1/8/2016	ABACUS PRODUCTS INC	959.88	Emergency Plan Worksheets-Special PEP Classes Oct/Nov 2015
214531	1/14/2016	ACC BUSINESS	1,171.00	Ethernet Access Cost
214452	1/8/2016	AIR EXCHANGE INC	2,564.41	Repair Plymovent Motor-Stn 31
214348	12/17/2015	AIR LIQUIDE HEALTHCARE	244.58	Oxygen Tank Cylinder Rental-Nov 2015
	12/17/2015	AIR LIQUIDE HEALTHCARE	271.01	Oxygen Tank Cylinder Rental-Oct 2015
	12/17/2015	AIR LIQUIDE HEALTHCARE	248.39	Oxygen Tank Cylinder Rental-Sept 2015
	12/17/2015	AIR LIQUIDE HEALTHCARE	89.75	Oxygen Tank Cylinders (10) - 11/25/15
	12/17/2015	AIR LIQUIDE HEALTHCARE	103.55	Oxygen Tank Cylinders (13) - 11/6/15
	12/17/2015	AIR LIQUIDE HEALTHCARE	57.70	Oxygen Tank Cylinders (3) - 8/1/15
	12/17/2015	AIR LIQUIDE HEALTHCARE	110.47	Oxygen Tank Cylinders (4) - 11/17/15
214453	1/8/2016	AIR LIQUIDE HEALTHCARE	149.55	Oxygen Tank Cylinders (23) - 12/18/15
	1/8/2016	AIR LIQUIDE HEALTHCARE	102.43	Oxygen Tank Cylinders (6) - 12/11/15
214349	12/17/2015	ALAMO ACE HARDWARE	(7.60)	Credit-Toaster Stn 33
	12/17/2015	ALAMO ACE HARDWARE	31.20	Light Bulbs-Stn 30
	12/17/2015	ALAMO ACE HARDWARE	155.38	Light Bulbs/Pliers/Steel Wool-Stn 35
	12/17/2015	ALAMO ACE HARDWARE	44.33	Liquid Plumber/Flood Lights-Stn 34
	12/17/2015	ALAMO ACE HARDWARE	155.44	Pliers/Basting Brush/Duct Tape/Toaster-Stn 33
	12/17/2015	ALAMO ACE HARDWARE	76.54	Supplies for Tower Project
	12/17/2015	ALAMO ACE HARDWARE	161.95	Tote Boxes for MCI Unit (15)
214454	1/8/2016	ALEX SIMI	245.00	Reimb-PHTLS Recertification
214411	12/23/2015	ALL PRO PROPERTY MAINT	225.00	Repair/Caulk/Seal Skylight-FP Admin
214278	12/10/2015	ALL STAR FIRE EQUIPMEN	116.83	Shields (49)-Battalion Chief
214279	12/10/2015	ALL STAR FIRE EQUIPMEN	244.13	Boots-Rossen
214350	12/17/2015	ALL STAR FIRE EQUIPMEN	4,517.94	Class A Foan (48 Pails)
214455	1/8/2016	ALL STAR FIRE EQUIPMEN	63.67	Helmet Shield-O'Dwyer
214456	1/8/2016	ALL STAR FIRE EQUIPMEN	1,220.63	Station Boots (5)-Academy PPE
214280	12/10/2015	AM PM LOCKSMITH	27.79	Keys (2)-FP Safety House Trailer
214532	1/14/2016	AM PM LOCKSMITH	179.25	Replaced Deadbolt/Keys (4)-Stn 39 HR Storage
214457	1/8/2016	AMERICAN CAPITAL ENT II	183.30	FP Collection Fees-November 2015
214281	12/10/2015	AMERICAN MESSAGING	271.46	Paging Service-12/15
214533	1/14/2016	AMERICAN MESSAGING	853.10	Paging Service-1/16
214458	1/8/2016	ANNE KOPP, PH.D.	2,275.00	Firefighter/Paramedic Recruitment-Psychological Exams (7)
214459	1/8/2016	ANTHONY ROMERO	200.00	Reimb-Paramedic Recertification
214460	1/8/2016	AP TRITON LLC	8,333.32	EMS Advocate Consulting Services-November/December 2015
214412	12/23/2015	ASBURY ENVIRONMENTAL	65.00	Remove Used Engine Oil-Shop
214351	12/17/2015	ASCOT STAFFING	485.93	Temporary Staffing-Reception (16.5 Hrs) 11/23-11/29/15
214461	1/8/2016	ASCOT STAFFING	382.85	Temporary Staffing-Reception (13.0 Hrs) 12/21-12/27/15
	1/8/2016	ASCOT STAFFING	1,325.26	Temporary Staffing-Reception (27.5+17.5 Hrs) 11/16-11/22/15
	1/8/2016	ASCOT STAFFING	1,266.35	Temporary Staffing-Reception (43.0 Hrs) 12/14-12/20/15
	1/8/2016	ASCOT STAFFING	1,325.26	Temporary Staffing-Reception (45.0 Hrs) 12/7-12/13/15
	1/8/2016	ASCOT STAFFING	1,634.49	Temporary Staffing-Reception (55.5 Hrs) 11/23-12/6/15
214534	1/14/2016	AT T	19.64	Phone Service 11/19/15-12/18/15
	1/14/2016	AT T	4,333.02	Phones/Data/Radio Circuit/Long Distance 11/20/15-12/19/15
214535	1/14/2016	AT T	129.61	Phone Service 11/20/15-12/19/15
214413	12/23/2015	ATT MOBILITY	1,976.14	iPhone 6S (28)/Cell Phones/Mobile Data 10/27-11/26/15
214536	1/14/2016	B AND C TRUCK PARTS INC	442.84	A/C Compressor-Unit 508
	1/14/2016	B AND C TRUCK PARTS INC	10.07	Bulbs (10)
	1/14/2016	B AND C TRUCK PARTS INC	116.12	Filter (1)
	1/14/2016	B AND C TRUCK PARTS INC	468.84	Filters (10)

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	1/14/2016	B AND C TRUCK PARTS INC	388.68	Filters (12)
	1/14/2016	B AND C TRUCK PARTS INC	208.89	Filters (17)
	1/14/2016	B AND C TRUCK PARTS INC	182.59	Filters (2)
	1/14/2016	B AND C TRUCK PARTS INC	214.84	Filters (6)
	1/14/2016	B AND C TRUCK PARTS INC	(103.67)	Returned Filters (12)
	1/14/2016	B AND C TRUCK PARTS INC	(1,472.44)	Returned Filters (27)
214352	12/17/2015	BAY AREA AIR QUALITY M	558.00	Annual Permit-Backup Generator-Admin
	12/17/2015	BAY AREA AIR QUALITY M	558.00	Annual Permit-Backup Generator-Stn 31
214353	12/17/2015	BAY AREA NEWS GROUP D	1,646.10	Legal Notice-Contractors Stn 32/Repeal Ordinance 31
214282	12/10/2015	BENEFIT ADMINISTRATION	174.00	Section 125 Plan Admin Fees-11/15
214283	12/10/2015	BENJAMIN A WYLIE	200.00	Reimb Paramedic Recertification
214354	12/17/2015	BEVERLY BERMAN	110.00	HeartSafe 7th Grade CPR/AED Program-10/19/15
	12/17/2015	BEVERLY BERMAN	110.00	HeartSafe 7th Grade CPR/AED Program-12/7/15
	12/17/2015	BEVERLY BERMAN	110.00	HeartSafe 7th Grade CPR/AED Program-9/21/15
214355	12/17/2015	BIOMEDICAL WASTE DISPC	89.00	Bio-Hazard Waste Collection Service-Stn 34
214462	1/8/2016	BIOMEDICAL WASTE DISPC	89.00	Bio-Hazard Waste Collection Service-Stn 31
	1/8/2016	BIOMEDICAL WASTE DISPC	89.00	Bio-Hazard Waste Collection Service-Stn 32
	1/8/2016	BIOMEDICAL WASTE DISPC	89.00	Bio-Hazard Waste Collection Service-Stn 33
	1/8/2016	BIOMEDICAL WASTE DISPC	89.00	Bio-Hazard Waste Collection Service-Stn 34
	1/8/2016	BIOMEDICAL WASTE DISPC	89.00	Bio-Hazard Waste Collection Service-Stn 35
	1/8/2016	BIOMEDICAL WASTE DISPC	89.00	Bio-Hazard Waste Collection Service-Stn 39
214537	1/14/2016	BLUE SHIELD OF CALIFORN	1,307.34	Ambulance Refund
214538	1/14/2016	BOUNDTREE MEDICAL LLC	231.00	Medical Supplies
214284	12/10/2015	BRIAN MEDLEY	175.00	Reimb ACLS Recertification
214414	12/23/2015	BUCHANAN AUTO ELECTR	104.09	Battery-Shop
	12/23/2015	BUCHANAN AUTO ELECTR	392.15	Repair Alternator-Unit 327
214463	1/8/2016	BUCHANAN AUTO ELECTR	364.50	Batteries-Engine (2)
	1/8/2016	BUCHANAN AUTO ELECTR	554.95	Box Light Batteries (20)-Shop
	1/8/2016	BUCHANAN AUTO ELECTR	(60.00)	Return-Battery Core (4)
214464	1/8/2016	CA STATE DEPARTMENT O	277.00	FF/PM Recruitment-LiveScan
214539	1/14/2016	CA STATE DEPARTMENT O	49.00	FF/PM Recruitment-LiveScan/Fingerprints
214415	12/23/2015	CAL STEAM	91.24	Galvanized Pipe Fittings (2)-Shop
214356	12/17/2015	CALCHAMBER	617.38	2016 CA Law Employee Laminated Posters (11)
	12/17/2015	CALCHAMBER	684.00	Membership 1/26/16-1/26/17 S. Martyn
214540	1/14/2016	CALIFORNIA PRINTER REP/	110.00	Repair/Preventative Maintenance-Dell Printer Stn 35
Wire 1/5/16	1/5/2016	CALPERS	466,173.94	Health Insurance-1/16
214357	12/17/2015	CAMPWAYS TRUCK ACCES	195.24	Gas Props for Lids-Units 340/341/342
214541	1/14/2016	CAPITOL CLUTCH AND BR/	367.06	Axle Seals (6)/Gaskets (25)-Shop
	1/14/2016	CAPITOL CLUTCH AND BR/	(54.25)	Core Credit
214285	12/10/2015	CARPENTER ROBBINS	1,800.00	Consulting Services 9/29/15-11/12/15
214286	12/10/2015	CCC DEPT OF INFO TECH	265.39	Telecommunication Services/Radio Services/Parts-10/15
214542	1/14/2016	CCC DEPT OF INFO TECH	1,422.35	Telecommunication Services/Radio Services/Parts-11/15
214287	12/10/2015	CCC EMPLOYEES RETIREM	(14,828.20)	Credit-B. Collins 415 Limit
	12/10/2015	CCC EMPLOYEES RETIREM	(27,173.68)	Credit-C. Bowen 415 Limit
	12/10/2015	CCC EMPLOYEES RETIREM	(24,974.71)	Credit-C. Suter 415 Limit
	12/10/2015	CCC EMPLOYEES RETIREM	(5,619.24)	Credit-D. Evanson 415 Limit
	12/10/2015	CCC EMPLOYEES RETIREM	(23,493.55)	Credit-M. Sylvia 415 Limit
	12/10/2015	CCC EMPLOYEES RETIREM	(23,864.33)	Credit-R. Probert 415 Limit
	12/10/2015	CCC EMPLOYEES RETIREM	446,570.62	Employee Retirement Contributions-11/15
214543	1/14/2016	CCC EMPLOYEES RETIREM	405,802.58	Employee Retirement Contributions-12/15
214416	12/23/2015	CCC PUBLIC WORKS DEPAI	2,118.14	Permits CV1500027 10/31/15-New Stn 32

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	12/23/2015	CCC PUBLIC WORKS DEPAI	936.33	Permits EL1228489/ES1329743/LP0902026 10/31/15-New Stn :
214465	1/8/2016	CCC PUBLIC WORKS DEPAI	101.24	Permits CV1500027 11/30/15-New Stn 32
	1/8/2016	CCC PUBLIC WORKS DEPAI	641.79	Permits EL1228489/ES1329743/LP0902026 11/30/15-New Stn :
214288	12/10/2015	CDW GOVERNMENT INC	2,590.07	Matrox Video Cards-Comm Ctr Computer Replacement
214417	12/23/2015	CHRISTIANSTEVEN SOFTW	1,303.17	Annual Maintenance-Crystal Reports Distribution Software
214358	12/17/2015	CINTAS CORPORATION	40.47	Carpet Runners/Mechanics Coverall Cleaning Fee-10/28/15
	12/17/2015	CINTAS CORPORATION	40.47	Carpet Runners/Mechanics Coverall Cleaning Fee-11/11/15
	12/17/2015	CINTAS CORPORATION	132.27	Carpet Runners/Mechanics Coverall Cleaning Fee-11/18/15
	12/17/2015	CINTAS CORPORATION	47.96	Carpet Runners/Mechanics Coverall Cleaning Fee-11/25/15
	12/17/2015	CINTAS CORPORATION	84.75	Carpet Runners/Mechanics Coverall Cleaning Fee-11/4/15
214418	12/23/2015	CINTAS CORPORATION	92.24	Carpet Runners/Mechanics Coverall Cleaning Fee-12/2/15
	12/23/2015	CINTAS CORPORATION	47.96	Carpet Runners/Mechanics Coverall Cleaning Fee-12/9/15
214544	1/14/2016	CINTAS CORPORATION	92.24	Carpet Runners/Mechanics Coverall Cleaning Fee-12/16/15
	1/14/2016	CINTAS CORPORATION	47.96	Carpet Runners/Mechanics Coverall Cleaning Fee-12/23/15
	1/14/2016	CINTAS CORPORATION	92.24	Carpet Runners/Mechanics Coverall Cleaning Fee-12/30/15
214359	12/17/2015	CITY OF SAN RAMON	150.00	Mayor's Conference Mtg 1/7/16-DC Krause/DC Phares/FM Kief
214360	12/17/2015	CLIFFORD SCOTT BUXTON	1,335.00	CERT Instructor (44.5 hours) 10/27/15-12/8/15
214361	12/17/2015	COMCAST	194.18	Stn 30 Cable Service 12/13/15-1/12/16
214362	12/17/2015	COMCAST	143.95	Stn 39 High-Speed Internet 12/9-1/8/16
214419	12/23/2015	COMCAST	148.95	High-Speed Internet 12/23/15-1/22/16
214420	12/23/2015	COMCAST	305.73	Admin Cable Service/High-Speed Internet 12/17/15-1/16/16
214421	12/23/2015	COMCAST	143.95	Stn 34 High-Speed Internet 12/15/15-1/14/16
214466	1/8/2016	COMCAST	184.52	Cable Service 1/01/16-1/31/16 Stn 33
214467	1/8/2016	COMCAST	103.95	High Speed Internet-Alamo Webcam 12/27/15-1/26/16
214468	1/8/2016	COMCAST	209.17	Cable Service 12/27/15-1/26/16 Stn 35
214469	1/8/2016	COMCAST	100.84	High Speed Internet/Cable Svc-Training Site 12/26-1/25/16
214470	1/8/2016	COMCAST	250.74	Cable Service 1/01/16-1/31/16 Stn 32
	1/8/2016	COMCAST	184.37	Cable Service 1/01/16-1/31/16 Stn 39
	1/8/2016	COMCAST	205.80	Cable Service 12/26/15-1/25/16 Stn 31
	1/8/2016	COMCAST	195.86	Cable Service 12/26/15-1/25/16 Stn 36
	1/8/2016	COMCAST	185.22	Cable Service 12/27/15-1/26/16 Stn 34
	1/8/2016	COMCAST	208.22	Cable Service 12/27/15-1/26/16 Stn 38
214545	1/14/2016	COMCAST	194.19	Stn 30 Cable Service 1/13/16-2/12/16
214546	1/14/2016	COMCAST	152.11	Stn 38 High-Speed Internet 1/8/16-2/7/16
	1/14/2016	COMCAST	146.12	Stn 39 High-Speed Internet 1/9/16-2/8/16
214547	1/14/2016	CONCORD UNIFORMS	36.90	Alter Class A Uniform-Engineer Morales
214363	12/17/2015	COSTCO WHOLESAL MEM	165.00	Costco Membership Fee-2/1/16-1/31/17
214548	1/14/2016	CRESCO EQUIPMENT RENT	299.58	Propane for Shop Heater
214471	1/8/2016	D&M POLYGRAPH	1,855.00	Polygraphs (7)-FF/PM Recruitment
214289	12/10/2015	DA PAGE LLC	375.00	Paging Software-12/15
214549	1/14/2016	DA PAGE LLC	375.00	Paging Software-1/16
214290	12/10/2015	DANIELLE BELL	1,031.05	Reimb Food/Gifts/Decorations-CERT/HeartSafe
214422	12/23/2015	DANVILLE CHAMBER OF C	60.00	2016 Business Kick-Off Luncheon-Attendee: Directory Stamey
214291	12/10/2015	DAVID GARCIA	175.00	Reimb ACLS Recertification
	12/10/2015	DAVID GARCIA	200.00	Reimb Paramedic Recertification
214292	12/10/2015	DAVID L STEVENS	300.00	Reimb Education Asst-Command 2D/Large Scale Disaster
214423	12/23/2015	DE LAGE LANDEN PUBLIC I	867.00	Admin Copier Lease 11/30/15-12/29/15
214364	12/17/2015	DEBBIE VANEK	402.86	Reimb Uniform Boots/Food-Citizen Corp Volunteers Dinner
214424	12/23/2015	DELL MARKETING LP	4,180.98	Computers-Comm Ctr CIP Scheduled Replacements
214425	12/23/2015	DEPT OF INDUSTRIAL RELA	31,200.99	CA Self Insurance Assessment-Workers Comp-FY 15/16
214550	1/14/2016	DIAMOND BILL REVIEW IN	2,749.20	Workers' Compensation Bill Review-November 2015

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214426	12/23/2015	DIRECTV	55.99	Cable Service 12/12/15-1/11/16
214551	1/14/2016	DOMS OUTDOOR OUTFITTE	4,887.93	Rain Coats (53)
214472	1/8/2016	DON HOMAN	25.00	Water Tank Lease-1/1/16
214365	12/17/2015	DUBLIN CASH AND CARRY	40.45	Coffee Cups/Silverware-Stn 31
214293	12/10/2015	DUBLIN SAN RAMON SERV	310.07	Stn 30-Recycled Water Service 10/1-11/30/15
214427	12/23/2015	DUBLIN SAN RAMON SERV	298.51	Stn 30-Recycled Water Service 10/15-12/14/15
	12/23/2015	DUBLIN SAN RAMON SERV	57.04	Stn 30-Recycled Water Service 10/15-12/14/15
214552	1/14/2016	EAST BAY CHAPTER OF TH	270.00	2016 ICC East Bay Chapter Membership-C.Kiefer
214294	12/10/2015	EBMUD	200.68	Stn 34 Water Service (Meter 4.0) 9/29/15-11/30/15
214295	12/10/2015	EBMUD	461.36	Stn 34 Water Service (Meter 1.0) 9/29/15-11/30/15
214366	12/17/2015	EBMUD	200.68	Stn 31 Water Service (Meter 4.0) 10/1/15-12/2/15
214367	12/17/2015	EBMUD	392.28	Stn 31 Water Service (Meter 6.0) 10/1/15-12/2/15
214368	12/17/2015	EBMUD	598.70	Stn 31 Water Service (Meter 2.0) 10/1/15-12/2/15
214428	12/23/2015	EBMUD	194.11	Stn 33 Water Service (Meter 5/8) 10/7/15-12/8/15
214429	12/23/2015	EBMUD	200.68	Stn 33 Water Service (Meter 4.0) 10/7/15-12/8/15
214430	12/23/2015	EBMUD	217.13	Stn 31 Water Service (Meter 5/8) 10/1/15-12/2/15
214473	1/8/2016	EBMUD	423.00	Stn 35 Water Service (Meter 1.0) 10/19/15-12/18/15
214474	1/8/2016	EBMUD	38.68	New Stn 32 Water Service (Meter 5/8) 10/22-12/28/15
214553	1/14/2016	EBMUD	379.78	Stn 35 Water Service (Meter 4.0) 10/19/15-12/21/15
	1/14/2016	EBMUD	521.70	Stn 39 Water Service (Meter 1.0) 10/26/15-12/29/15
	1/14/2016	EBMUD	200.68	Stn 39 Water Service (Meter 4.0) 10/26/15-12/29/15
214369	12/17/2015	EBS MEDICAL LLC	9,975.00	Preventative Maintenance-Zoll Defibrillator/AED/Suction Devi
214296	12/10/2015	ED JONES COMPANY INC	1,287.96	Replenish Service Pins Stock
214370	12/17/2015	EDITH FARRELL	110.00	HeartSafe 7th Grade CPR/AED Program-10/19/15
214431	12/23/2015	EFAX CORPORATE	120.80	eFax Usage-11/15
214554	1/14/2016	EFAX CORPORATE	121.90	eFax Usage-12/15
214555	1/14/2016	ELECIA TYSON	50.00	Ambulance Refund
214475	1/8/2016	ELITE BACKGROUNDS INC	8,400.00	Background-FF/PM (7)
214297	12/10/2015	EMBLEM ENTERPRISES INC	323.18	SRVFPD Uniform Patches (100)
214298	12/10/2015	EMERGENCY ACCESS CON	309.28	3110-Command Vehicle Solenoid Replacement
	12/10/2015	EMERGENCY ACCESS CON	508.63	E34 Replacement Headset Cable with Labor
214371	12/17/2015	EMERGENCY CONSTRUCTI	2,014.43	Replaced Water Heater/Gas Line-Stn 35
	12/17/2015	EMERGENCY CONSTRUCTI	1,623.00	Replaced Water Heater/New Gas Line-Stn 38
214299	12/10/2015	FIRE DISTRICTS ASSOC OF	440.00	2015-2016 Membership Dues
214300	12/10/2015	FIRE PROTECTION PUBLICA	2,548.00	Books-Structure FF: Initial Response/Fire/Emerg Services Co
214476	1/8/2016	FIREHOUSE MAGAZINE INC	225.00	Firehouse Magazine Subscription (9) 02/16-02/17
214372	12/17/2015	FRANCES B ECHANG	110.00	HeartSafe 7th Grade CPR/AED Program-10/19/15
214373	12/17/2015	GIVE SOMETHING BACK	374.30	Toner Cartridges (2)
214301	12/10/2015	GLOBALSTAR USA	301.57	Satellite Phone Service (6)-11/15
	12/10/2015	GLOBALSTAR USA	44.63	Satellite Phone Service-Dispatch 11/15
	12/10/2015	GLOBALSTAR USA	44.63	Satellite Phone Service-EOC 11/15
214477	1/8/2016	GLOBALSTAR USA	301.57	Satellite Phone Service (6)-12/15
	1/8/2016	GLOBALSTAR USA	44.63	Satellite Phone Service-Dispatch 12/15
	1/8/2016	GLOBALSTAR USA	44.63	Satellite Phone Service-EOC 12/15
214302	12/10/2015	GOOGLE INC	193.00	Google Apps Usage 11/1/15-11/30/15
214556	1/14/2016	GOOGLE INC	196.21	Google Apps Usage 12/1/15-12/31/15
214303	12/10/2015	GRAINGER INC	101.07	Tarp/Bungee Straps-Hazmat Supplies
214432	12/23/2015	GRAINGER INC	639.07	Garden Cart-HazMat Supplies
214304	12/10/2015	GRANICUS INC	6,096.00	SRVFPD Website/Intranet Hosting Fee-1/16-12/16
214305	12/10/2015	HAVE AIR WILL TRAVEL IN	554.20	Service Call/Mounts/Dismounts/4 New Tires-Unit 326
214433	12/23/2015	HAVE AIR WILL TRAVEL IN	145.00	Service Call/Mounts/Dismounts/2 New Tires-Unit 523

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	12/23/2015	HAVE AIR WILL TRAVEL IN	145.00	Service Call/Mounts/Dismounts/2 New Tires-Unit 524
	12/23/2015	HAVE AIR WILL TRAVEL IN	145.00	Service Call/Mounts/Dismounts/2 New Tires-Unit 527
214557	1/14/2016	HAVE AIR WILL TRAVEL IN	60.00	Mounts/Dismounts/2 New Tires-Unit 806
214558	1/14/2016	HEALTH NET	49.84	Ambulance Refund
214559	1/14/2016	HIGHLY RELIABLE SYSTEM	233.00	Backup Drive For Data Retrieval
214434	12/23/2015	HOME DEPOT CREDIT SERV	49.81	Angle Gauge-Training Site
	12/23/2015	HOME DEPOT CREDIT SERV	517.29	CAT Battery Jump Boxes-(3) EMS Division Vehicles
	12/23/2015	HOME DEPOT CREDIT SERV	22.58	Ceiling Light Plexi-glass Panel/Lights-J Duggan EMS Office
	12/23/2015	HOME DEPOT CREDIT SERV	8.10	Ceiling Light Plexi-glass Panels-EMS Open Office
	12/23/2015	HOME DEPOT CREDIT SERV	3.22	Coat Hook for Closet Door
	12/23/2015	HOME DEPOT CREDIT SERV	50.51	Grey Step Stones-Training Site
	12/23/2015	HOME DEPOT CREDIT SERV	3.22	Murphy Oil-Dispatch
	12/23/2015	HOME DEPOT CREDIT SERV	1,145.43	Sand Bags (2,000)/Sand (3 Yds)-Stn 33/38
	12/23/2015	HOME DEPOT CREDIT SERV	250.85	Space Heaters-Stn 39
	12/23/2015	HOME DEPOT CREDIT SERV	3,903.38	Supplies for Ventilation Instruction-Academy 2016
214306	12/10/2015	HUNT AND SONS INC	1,652.84	115 Gallons Engine Oil-Shop
	12/10/2015	HUNT AND SONS INC	640.15	Drum of Coolant-Shop
214307	12/10/2015	INDUSTRIAL SAFETY SUPPI	326.10	Cyanide Gas-SOHM Air Monitor Parts
	12/10/2015	INDUSTRIAL SAFETY SUPPI	544.15	Cyanide Sensor-SOHM Air Monitor Parts
214478	1/8/2016	INNOVATIVE CLAIM SOLUJ	7,048.50	Workers' Compensation Claim Admin Fees-Jan 2016
214479	1/8/2016	INTERNATIONAL ACADEMI	25.00	EMD Recertification Quizzes-Calcagno/Bain/Peters
214435	12/23/2015	IRON MOUNTAIN	269.72	Off-Site Backup Media Storage Fee-11/15
214480	1/8/2016	ISG INFRASYS	662.50	Repair Thermal Imaging Camera (K1K-5312EV)
214481	1/8/2016	ISINGS CULLIGAN	86.73	Stn 30-Drinking Water Service 12/15
	1/8/2016	ISINGS CULLIGAN	27.24	Stn 30-Water Softener Salt 12/15
	1/8/2016	ISINGS CULLIGAN	76.34	Stn 31-Drinking Water Service 12/15
214308	12/10/2015	JAMES C HARDER	531.48	Reimb Education Asst-FireShowsWest Training
214482	1/8/2016	JERALD TREAT	200.00	Reimb-Paramedic Recertification
214483	1/8/2016	JOHN LEONARD	17.08	Reimburse-10.25 Gal Cans (2)-Training Site
214484	1/8/2016	JOHN ROBERTSON	330.00	CERT Instructor (11.0 hours) 9/26/15-10/24/15
214374	12/17/2015	JOHN W STUART	306.85	Reimburse Expenses 8/25/15-12/2/15
214485	1/8/2016	JONAS AGUIAR	659.18	Reimb Equipment Rent/Lumber-Academy Supplies
214560	1/14/2016	JONAS AGUIAR	489.61	Reimb Crushed Gravel-Training Tower
214561	1/14/2016	KEN SCHWARTZ	11.66	Reimb Station to Station Mileage 1/5-1/7/16
214486	1/8/2016	KENNETH R CAMPO CPA	10,200.00	Finance Consulting Services (85.0 Hours) Dec 2015
214375	12/17/2015	KEVIN RAWITZER	200.00	Reimb Paramedic Recertification
214487	1/8/2016	L ERICK HUBBARD	7.80	Reimb Station to Station Mileage 12/20-12/22/15
214309	12/10/2015	L N CURTIS AND SONS	168.18	Boots-Bannister
214376	12/17/2015	L N CURTIS AND SONS	439.43	Boots-S. Dwyer
	12/17/2015	L N CURTIS AND SONS	1,860.66	Headlamps/Head Lites/Straps/Box Lites/Earplugs
	12/17/2015	L N CURTIS AND SONS	3,436.72	Uniform Pants-New Recruits
	12/17/2015	L N CURTIS AND SONS	877.66	Uniform Pants/Shirts-Aguiar/Bradley
	12/17/2015	L N CURTIS AND SONS	3,114.49	Uniform Shirts-New Recruits
214436	12/23/2015	L N CURTIS AND SONS	168.18	Boots-Balch
214488	1/8/2016	L N CURTIS AND SONS	558.78	Boots (2)-Viera
	1/8/2016	L N CURTIS AND SONS	2,051.86	Drager Tubes-Variou
	1/8/2016	L N CURTIS AND SONS	642.36	Firefighter Gloves (8)
	1/8/2016	L N CURTIS AND SONS	194.65	Long Sleeve Uniform Shirt (Stevenson)
	1/8/2016	L N CURTIS AND SONS	194.65	Long Sleeve X-long Sleeve (Picard/Terras)
	1/8/2016	L N CURTIS AND SONS	234.62	Short Sleeve Uniform Shirts (Bell)
	1/8/2016	L N CURTIS AND SONS	1,283.58	Turnout Boots (7)-Academy

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Check Num	Check Date	Payee	Check Amount	Transaction Description
	1/8/2016	L N CURTIS AND SONS	2,170.73	Uniform Pants/Shirts-McKenzie/Sparkes/Sciortino/Ybarra
214562	1/14/2016	L N CURTIS AND SONS	3,100.72	Gloves/Hoods/Whistles/Straps/Headlamps/Flashlight-Academy
214377	12/17/2015	LARRY FONG	110.00	HeartSafe 7th Grade CPR/AED Program-12/7/15
	12/17/2015	LARRY FONG	110.00	HeartSafe 7th Grade CPR/AED Program-9/21/15
214563	1/14/2016	LARRY FONG	195.00	CERT Instructor (6.5 hours) 10/14/15
214378	12/17/2015	LAURA CARSON	110.00	HeartSafe 7th Grade CPR/AED Program-10/19/15
	12/17/2015	LAURA CARSON	110.00	HeartSafe 7th Grade CPR/AED Program-12/7/15
	12/17/2015	LAURA CARSON	110.00	HeartSafe 7th Grade CPR/AED Program-9/21/15
214489	1/8/2016	LCA ARCHITECTS INC	40,741.73	Professional Services Through 8/31/15-New Station 32
214437	12/23/2015	LEADER EMERGENCY VEH	428.39	Outside Cabinet Door Handles (2) Unit 706/(1) Stock
214438	12/23/2015	LINCOLN NATIONAL LIFE II	31,707.13	Dental Insurance-1/16
	12/23/2015	LINCOLN NATIONAL LIFE II	18,015.69	Dental Insurance-Retirees 1/16
214490	1/8/2016	LIVERMORE AUTO GROUP	3,941.10	Major Repair for Oil Leak-Unit 702
214491	1/8/2016	LIVERMORE DUBLIN DISPC	229.65	Garbage Service-12/15 Stn 30
	1/8/2016	LIVERMORE DUBLIN DISPC	388.47	Garbage Service-12/15 Stn 34
	1/8/2016	LIVERMORE DUBLIN DISPC	459.30	Garbage Service-12/15 Stn 38
	1/8/2016	LIVERMORE DUBLIN DISPC	229.65	Garbage Service-12/15 Stn 39
214439	12/23/2015	LIVERMORE SAW AND MO	118.75	Supplies to Repair Honda Water Pump-Training Site
214310	12/10/2015	LUCAS A HIRST	175.00	Reimb ACLS Recertification
214492	1/8/2016	M AND L OVERHEAD DOOF	2,045.27	Repair Springs/Replaced Tension Cables-App Bay Doors-Stn 31
214564	1/14/2016	M AND L OVERHEAD DOOF	337.50	Repair App Bay Doors 1, 4, 5-Stn 35
214493	1/8/2016	MANAGED HEALTH NETWC	2,515.50	Employee Assistance Premium-1/16
214494	1/8/2016	MARK A TRILEVSKY	325.00	Reimb HazMat Incident Commander
	1/8/2016	MARK A TRILEVSKY	245.00	Reimb-PHTLS Recertification
214495	1/8/2016	MATTHEW DAKIN	245.00	Reimb PHTLS Recertification
214440	12/23/2015	MAXIM SERVICES	1,871.43	Cleaning Service-Admin 12/15
214379	12/17/2015	MEYERS NAVE PROFESSIO	363.00	General Labor and Employment Services-11/15
214380	12/17/2015	MICHAEL A SCIORTINO	138.57	Reimb Housekeeping Supplies-Stn 35
214441	12/23/2015	MOORE MECHANICAL INC	145.00	HVAC Service Call-Stn 31
214496	1/8/2016	MOORE MECHANICAL INC	216.00	Clean Burners/Pilot Light-Stn 39
	1/8/2016	MOORE MECHANICAL INC	145.00	Diagnostic Service Call-Dorm Heater Stn 39
	1/8/2016	MOORE MECHANICAL INC	728.00	Replaced Control Box/Changed Filters-Stn 39 Heater
214442	12/23/2015	MOTOROLA INC	581.56	Remote Speaker Mics for Portable Radios
214311	12/10/2015	NATHAN R SMITH	345.00	Reimb Education Asst-Training Instructor 1B
214565	1/14/2016	NATHAN R SMITH	345.00	Reimb Education Asst-Command 1C
214312	12/10/2015	NBS	3,870.00	Prof Services-GEMT Claim Preparation 11/30/15
214497	1/8/2016	NBS	1,350.00	Prof Services-GEMT Claim Preparation 12/31/15
214498	1/8/2016	NOB HILL CLEANERS INC	368.00	Patch on Uniform Sleeves-Academy (35)/Operations (11)
214566	1/14/2016	NOB HILL CLEANERS INC	102.85	Patch on Uniform Sleeves (11)
214313	12/10/2015	NONPROFIT TECHNOLOGIE	112.50	Training for EFT Module
214567	1/14/2016	NONPROFIT TECHNOLOGIE	75.00	Training-EMS/Fleet Credit Card Entries in MIP
214381	12/17/2015	OFFICE MAX INCORPORATI	(101.79)	Annual Rebate
	12/17/2015	OFFICE MAX INCORPORATI	514.47	Office Supplies
214499	1/8/2016	OFFICE MAX INCORPORATI	316.40	Headset/USB & Audio Processor-Vetter/Office Supplies
	1/8/2016	OFFICE MAX INCORPORATI	382.94	Office Supplies
	1/8/2016	OFFICE MAX INCORPORATI	(22.10)	Returned-Office Supplies
214443	12/23/2015	OREILLY AUTOMOTIVE INC	155.46	Brake Cleaner (6)-Shop
	12/23/2015	OREILLY AUTOMOTIVE INC	30.23	Lower Radiator Hose-Unit 806
	12/23/2015	OREILLY AUTOMOTIVE INC	54.35	Rear Axle Seal-Unit 806
214444	12/23/2015	ORKIN EXTERMINATING IN	80.69	Training Site Pest Control Service-11/23/15
214500	1/8/2016	ORKIN EXTERMINATING IN	94.22	Stn 31 Pest Control Service-12/2/15

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	1/8/2016	ORKIN EXTERMINATING IN	80.69	Training Site Pest Control Service-12/18/15
214314	12/10/2015	OSBORN SPRAY SERVICE II	67.00	Pest Control Service Stn 32-11/20/15
214315	12/10/2015	OSBORN SPRAY SERVICE II	75.00	Pest Control Service Admin-11/27/15
214316	12/10/2015	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 36-11/30/15
214317	12/10/2015	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 35-11/30/15
214318	12/10/2015	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 33-11/30/15
214319	12/10/2015	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 39-11/27/15
214320	12/10/2015	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 30-11/27/15
214501	1/8/2016	OSBORN SPRAY SERVICE II	75.00	Pest Control Service Admin-12/27/15
	1/8/2016	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 30-12/23/15
	1/8/2016	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 33-12/21/15
	1/8/2016	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 35-12/21/15
	1/8/2016	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 36-12/21/15
	1/8/2016	OSBORN SPRAY SERVICE II	55.00	Pest Control Service Stn 39-12/21/15
214568	1/14/2016	OVERPAYMENT RECOVER	559.52	Ambulance Refund
214321	12/10/2015	OWEN DOYLE	228.99	Reimb Self-Funded Vision
2	12/16/2015	PACHECO BROTHERS GARI	0.01	EFT Test File 12/11/15
214502	1/8/2016	PACHECO BROTHERS GARI	1,540.00	Admin/Stn 38/Stn 30/Stn 35 Landscape Maintenance-12/15
214382	12/17/2015	PETER C BENSON	10,920.00	EMS Medical Director-Consulting Services 10/15
	12/17/2015	PETER C BENSON	10,920.00	EMS Medical Director-Consulting Services 11/15
	12/17/2015	PETER C BENSON	10,920.00	EMS Medical Director-Consulting Services 9/15
214322	12/10/2015	PGE	50.16	Stn 34 Signal Light-11/15
214445	12/23/2015	PGE	1,217.84	Gas/Electric Service-Stn 36
214503	1/8/2016	PGE	13,528.38	Gas/Electric Service-12/15
	1/8/2016	PGE	43.91	Stn 34 Signal Light-12/15
214504	1/8/2016	PITNEY BOWES INC	266.91	Postage Meter Rental 10/1/15-12/31/15
214383	12/17/2015	PITNEY BOWES RESERVE A	1,000.00	Replenish Postage Reserve Account
214505	1/8/2016	PLANBAGS COM	86.79	Plan Bags (100)-FP
214384	12/17/2015	PREMIER COMP MEDICAL C	120.00	Cancer Screens (2)
	12/17/2015	PREMIER COMP MEDICAL C	4,876.20	Physicals-New FF/PM Recruits (4)
214506	1/8/2016	PREMIER COMP MEDICAL C	40.00	DMV Physical-R. Perry
	1/8/2016	PREMIER COMP MEDICAL C	3,878.40	New Hire Physical (3)-FF Recruits
214323	12/10/2015	PRIMO ESPRESSO COMPAN	83.43	Coffee Supplies
214507	1/8/2016	PRIMO ESPRESSO COMPAN	13.68	Coffee Supplies
214569	1/14/2016	RAWLINGS FINANCIAL SER	547.49	Ambulance Refund
214570	1/14/2016	RAWLINGS FINANCIAL SER	432.42	Ambulance Refund
214571	1/14/2016	RAY A MORGAN COMPANY	4,096.77	Backup Software Maintenance
214324	12/10/2015	REPUBLIC SERVICES 210	583.51	Stn 31-Garbage Service 12/1-12/31/15
	12/10/2015	REPUBLIC SERVICES 210	277.65	Stn 32-Garbage Service 12/1-12/31/15
	12/10/2015	REPUBLIC SERVICES 210	291.73	Stn 33-Garbage Service 12/1-12/31/15
	12/10/2015	REPUBLIC SERVICES 210	277.65	Stn 35-Garbage Service 12/1-12/31/15
	12/10/2015	REPUBLIC SERVICES 210	583.51	Stn 36-Garbage Service 12/1-12/31/15
	12/10/2015	REPUBLIC SERVICES 210	65.68	Training Site-Garbage Service 12/1-12/31/15
214572	1/14/2016	REPUBLIC SERVICES 210	583.51	Stn 31-Garbage Service 1/1/16-1/31/16
	1/14/2016	REPUBLIC SERVICES 210	277.65	Stn 32-Garbage Service 1/1/16-1/31/16
	1/14/2016	REPUBLIC SERVICES 210	291.73	Stn 33-Garbage Service 1/1/16-1/31/16
	1/14/2016	REPUBLIC SERVICES 210	277.65	Stn 35-Garbage Service 1/1/16-1/31/16
	1/14/2016	REPUBLIC SERVICES 210	583.51	Stn 36-Garbage Service 1/1/16-1/31/16
	1/14/2016	REPUBLIC SERVICES 210	65.68	Training Site-Garbage Service 1/1/16-1/31/16
214385	12/17/2015	SAN MATEO REGIONAL NE	415.00	FireDispatch.com CAD Interface/Radio Audio Streaming
214508	1/8/2016	SAN RAMON VALLEY UNIF	1,452.56	Printing EMS Signatue/Draft PCR Forms

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214325	12/10/2015	SCOTT'S PPE RECON INC	2,384.33	Inspection/Repair of Turnout Gear 10/29-11/5/15
	12/10/2015	SCOTT'S PPE RECON INC	1,738.43	Inspection/Repair of Turnout Gear 11/12/15
214386	12/17/2015	SHAWN RICHARDSON	110.00	HeartSafe 7th Grade CPR/AED Program-10/19/15
214387	12/17/2015	SHAWN RICHARDSON	110.00	HeartSafe 7th Grade CPR/AED Program-9/21/15
214509	1/8/2016	SKYHAWK PHOTOGRAPHY	200.00	Update Pre-Plan 466 for Dublin High
214573	1/14/2016	SKYHAWK PHOTOGRAPHY	3,463.32	Maps-Schools (35)/SRVUSD Admin Bldgs
214326	12/10/2015	SMILE BUSINESS PRODUCT	239.62	Annual Service/Maintenance Contract-Sharp Copier in Training
214574	1/14/2016	SMILE BUSINESS PRODUCT	264.16	Annual Service/Maintenance Contract-Sharp Copier in Training
214510	1/8/2016	SOCIETY FOR HUMAN RESC	190.00	Membership 4/1/16-3/31/17
214388	12/17/2015	SPENCER FLUID POWER	1,801.19	Rebuild Hydraulic Valve for Tiller Controls-Unit 526
214327	12/10/2015	SPRINT	2,057.58	Mobile Data Wireless Access Fee 10/26/15-11/25/15
214511	1/8/2016	SPRINT	689.77	T1 Port AccessBundle-12/18/15
214575	1/14/2016	SPRINT	2,026.08	Mobile Data Wireless Access Fee 11/26/15-12/25/15
214512	1/8/2016	STAPLES CREDIT PLAN	83.51	Fax Cartridge/USB Drive
	1/8/2016	STAPLES CREDIT PLAN	151.13	Laminate ICS Forms/Masking Tape-HazMat
214513	1/8/2016	STEVEN A HARMAN ASSOC	9,753.75	HR Consulting Services (114.75 Hours)-December 2015
214576	1/14/2016	SUBURBAN PROPANE	95.00	Annual LPG Tank Rental Fee-Stn 36
214514	1/8/2016	SUPERIOR AUTO PARTS W/	16.20	Tire Gauge
214577	1/14/2016	SUPERIOR AUTO PARTS W/	119.24	Starter-Unit 864
214389	12/17/2015	SUSAN SUTTER	110.00	HeartSafe 7th Grade CPR/AED Program-12/7/15
	12/17/2015	SUSAN SUTTER	110.00	HeartSafe 7th Grade CPR/AED Program-9/21/15
214515	1/8/2016	SYCAMORE HOMES ASSOC	25.00	Rent Clubhouse for Volunteers Xmas Celebration-12/2/15
214390	12/17/2015	TAWAN UDTAMADILOK	110.00	HeartSafe 7th Grade CPR/AED Program-10/19/15
	12/17/2015	TAWAN UDTAMADILOK	110.00	HeartSafe 7th Grade CPR/AED Program-12/7/15
	12/17/2015	TAWAN UDTAMADILOK	110.00	HeartSafe 7th Grade CPR/AED Program-9/21/15
214446	12/23/2015	THE HARTFORD PRIORITY	1,645.80	Life/AD&D Insurance-1/16
214328	12/10/2015	TIFCO INDUSTRIES INC	651.82	Digital Tire Gauge/Pliers Set/Electrical Terminal-Shop
214447	12/23/2015	TRI VALLEY HOSE INC	91.98	Silicone Coolant Hose-Shop
214391	12/17/2015	TRILLIUM CNG	9.37	CNG Fuel-Nov 2015
214516	1/8/2016	TRITECH SOFTWARE SYSTI	4,367.72	Travel Expenses-December 2015
	1/8/2016	TRITECH SOFTWARE SYSTI	4,427.74	Travel Expenses-November 2015
214329	12/10/2015	UNITED PARCEL SERVICE	147.62	Delivery Charges-11/28/15
214392	12/17/2015	UNITED PARCEL SERVICE	85.21	Delivery Charges-12/5/15
214448	12/23/2015	UNITED PARCEL SERVICE	148.61	Delivery Charges-12/12/15
214517	1/8/2016	UNITED PARCEL SERVICE	44.94	Delivery Charges-1/2/16
	1/8/2016	UNITED PARCEL SERVICE	219.45	Delivery Charges-12/19/15
	1/8/2016	UNITED PARCEL SERVICE	119.42	Delivery Charges-12/26/15
214578	1/14/2016	UNITED PARCEL SERVICE	48.49	Delivery Charges-1/9/16
214332	12/10/2015	US BANK	246.20	Airfare for R. Evitt-Code Hearings 10/1-10/5/15
	12/10/2015	US BANK	152.00	Airfare-San Diego Training-Bain 2/28/16
	12/10/2015	US BANK	152.00	Airfare-San Diego Training-Herron 2/28/16
	12/10/2015	US BANK	98.75	Anemometer/Wind Vane Kit
	12/10/2015	US BANK	14.99	Breakfast-SME for Engineer Test
	12/10/2015	US BANK	45.54	Caffer's Tape (2)
	12/10/2015	US BANK	1,197.00	CCC Sanitary District Permit Fee-New Stn 32
	12/10/2015	US BANK	62.86	Clip Boards/Markers-Engineer Test
	12/10/2015	US BANK	29.90	Coffee-Officers Meeting 10/8/15
	12/10/2015	US BANK	40.00	Constant Contact-CERT Renewal Email System
	12/10/2015	US BANK	(14.99)	Credit Food-Engineer Practical
	12/10/2015	US BANK	(51.55)	Credit-Simulated Medications for EMS Hiring
	12/10/2015	US BANK	50.00	EMD Recertification-B DuClos

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	12/10/2015	US BANK	14.20	Filament Tape
	12/10/2015	US BANK	139.35	Food for HeartSafe Instructors 9/21/15
	12/10/2015	US BANK	24.62	Gas Spring
	12/10/2015	US BANK	35.43	Lunch-A Swartzell (Reimbursed District 11/20)
	12/10/2015	US BANK	149.28	Lunches-HeartSafe at Gale Ranch CPR 10/19/15
	12/10/2015	US BANK	106.45	Meals for Crew (34)-Run for Education Race 10/11/15
	12/10/2015	US BANK	59.64	Meals-Crew at Fire 9/21/15
	12/10/2015	US BANK	260.00	Membership-CA Emergency Service Assoc.
	12/10/2015	US BANK	10.00	Parking-District Directed Class
	12/10/2015	US BANK	24.90	Phone Holder for Vehicle
	12/10/2015	US BANK	13.96	Plantronics Ear Forms (4)
	12/10/2015	US BANK	128.68	Radios (2) for CERT
	12/10/2015	US BANK	89.88	Radios for CERT
	12/10/2015	US BANK	888.00	Registration-Adv Dispatcher Update-Calcagno/Nelson/Kellmann
	12/10/2015	US BANK	109.00	Registration-Advance Dispatcher Update-DuClos
	12/10/2015	US BANK	10.85	Replacement Pull Strap for Awning-Comm Ctr
	12/10/2015	US BANK	94.05	Shredding Service 10/19/15-Dispatch
	12/10/2015	US BANK	75.87	Stop Watches (7)-Engineer Test
	12/10/2015	US BANK	20.99	Unit 395-Car Wash to Remove Smoke Oder
214333	12/10/2015	US BANK	28.49	Ball Stud/Safety Clip/End for Gas Spring
214339	12/10/2015	US BANK	37.00	30th Anniversary Family Gifts-Board Meeting
	12/10/2015	US BANK	110.67	30th Anniversary Family Recognition-Board Meeting
	12/10/2015	US BANK	277.00	Admin VoIP Phone Repair (Quan 4)-Various
	12/10/2015	US BANK	186.08	Air Bag-Unit 525
	12/10/2015	US BANK	107.42	Amazon Prime Membership-S. Call
	12/10/2015	US BANK	120.00	APCO Annual Membership-S. Call
	12/10/2015	US BANK	10.00	BART for R. Evitt-Code Hearings 10/1-10/5/15
	12/10/2015	US BANK	93.00	Becon Light-Unit 512
	12/10/2015	US BANK	19.99	CFO Adobe Software-10/15
	12/10/2015	US BANK	21.00	Coffee-Officers Meeting 10/12/15
	12/10/2015	US BANK	1.00	DirectPay-Test Transaction
	12/10/2015	US BANK	119.90	District Coffee Supplies-Oct 2015
	12/10/2015	US BANK	119.50	District Coffee Supplies-Sept 2015
	12/10/2015	US BANK	4.00	Ear Phones-D. Krause
	12/10/2015	US BANK	89.35	Electronic Connectors/Brass Pipe Fittings
	12/10/2015	US BANK	2,223.00	Electronic Plan Review Submittal Fles Share Software
	12/10/2015	US BANK	7,926.25	EMS Supplies (CD-15/16-011)
	12/10/2015	US BANK	100.00	Engineer Practical-Assessor Gift Cards (10)
	12/10/2015	US BANK	227.80	Fire Fury DVD for 5th Grade Curriculum
	12/10/2015	US BANK	2,508.29	Firefighter Books for Academy
	12/10/2015	US BANK	174.95	Food-Engineer Practical
	12/10/2015	US BANK	975.95	Food-Engineer Practical (31 People)
	12/10/2015	US BANK	23.64	Food-FF Recruitment Reconvened Panels
	12/10/2015	US BANK	151.19	Food-Firefighter Recruitment Chiefs Interviews
	12/10/2015	US BANK	299.42	Food-FireFighter Recruitment Interviews
	12/10/2015	US BANK	150.38	Food-Firefighter Recruitment Outside Skills
	12/10/2015	US BANK	1,489.64	GIS Computer (Quan 1)-Rickard
	12/10/2015	US BANK	468.69	GIS Computer Monitors (Quan 3)-Rickard
	12/10/2015	US BANK	119.95	Headset Base (Quan 1)-Peters
	12/10/2015	US BANK	1,327.75	Helmet Cams/Dash Cam for Training
	12/10/2015	US BANK	486.90	High Speed Internet-Install and 2 Mths Services

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	12/10/2015	US BANK	49.95	Hostgator Web Hosting-Firedepartment.mobi 9/15
	12/10/2015	US BANK	16.26	iPhone Case-Krause
	12/10/2015	US BANK	864.28	Lodging for R. Evitt-Code Hearings 10/1-10/5/15
	12/10/2015	US BANK	253.12	Lodging-Board Clerk Conference 10/18-10/20/15
	12/10/2015	US BANK	620.66	Lodging-Cal Chiefs Meeting 9/22-9/24 (D Krause)
	12/10/2015	US BANK	402.16	Lodging-Cal Chiefs Meeting 9/22-9/24 (P Meyer)
	12/10/2015	US BANK	30.00	Lodging-Command 1B 9/28-10/1/15
	12/10/2015	US BANK	575.06	Lodging-CSDA Annual Conference 9/21-9/23/15
	12/10/2015	US BANK	398.55	Lodging-CSDA Conference 9/21-9/24/15
	12/10/2015	US BANK	81.38	Lug Nut Covers for Ambulances (25)
	12/10/2015	US BANK	28.76	Lunch Meeting- Chief Rocha/Chief Meyer
	12/10/2015	US BANK	45.13	Lunch Meeting-Class in San Jose 9/25/15
	12/10/2015	US BANK	63.71	Lunch Meeting-David Bowlby/Chief Meyer
	12/10/2015	US BANK	65.65	MDP to HDMI Cord-Training
	12/10/2015	US BANK	30.25	Meal-Cal Chiefs Meeting 9/22
	12/10/2015	US BANK	117.12	Meal-Cal Chiefs Meeting 9/23-Krause/Meyer
	12/10/2015	US BANK	137.00	NENA Annual Membership-S. Call
	12/10/2015	US BANK	14.00	Network Cable-ATT Internet-Admin
	12/10/2015	US BANK	58.57	Office Supplies
	12/10/2015	US BANK	93.13	Oil Filters (2)/Head Lights (5)
	12/10/2015	US BANK	51.93	Parking-Cal Chiefs Meeting
	12/10/2015	US BANK	184.45	Pinning/Promotion/Family Recognition-Board Mtg
	12/10/2015	US BANK	69.92	Reference Book Update-Training Library
	12/10/2015	US BANK	59.99	Saw Blade for Tower Project
	12/10/2015	US BANK	32.81	Taxi for R. Evitt-Code Hearings 10/1-10/5/15
	12/10/2015	US BANK	121.69	Valves (2)
	12/10/2015	US BANK	31.76	VGA Cord-Training
	12/10/2015	US BANK	585.87	Wirelese Routers (Quan 3) FS34/FS38/Spare
214523	1/8/2016	US BANK	193.95	Airfare-TriTech Conference 2/28-3/2/16 Call
	1/8/2016	US BANK	193.95	Airfare-TriTech Conference 2/28-3/2/16 Duncan
	1/8/2016	US BANK	193.95	Airfare-TriTech Conference 2/28-3/2/16 Rickard
	1/8/2016	US BANK	139.97	Airport Extreme-Stn 39
	1/8/2016	US BANK	29.00	Annual Retirement Luncheon for K. Campo
	1/8/2016	US BANK	10.00	Assessor's Gift-Dispatch Supervisor Interview
	1/8/2016	US BANK	77.46	Battery Charger Case
	1/8/2016	US BANK	8.66	Brass Fittings-Unit 658
	1/8/2016	US BANK	91.14	Business Cards (500)-Bartusch
	1/8/2016	US BANK	45.48	Candy for Danville Fall Festival
	1/8/2016	US BANK	8.15	Coffee-FF PM Interviews
	1/8/2016	US BANK	25.20	Comp Adapters/Sleeves-Shop
	1/8/2016	US BANK	130.27	Comp Sleeves/Elbow/Union-Shop
	1/8/2016	US BANK	167.68	Computer KVM's/PC Upgrades-Duncan/Call
	1/8/2016	US BANK	40.00	Constant Contact-CERT Renewal Email System
	1/8/2016	US BANK	251.93	Copying Board Packet for November Meeting
	1/8/2016	US BANK	19.99	Creative Cloud Subscription-Campo
	1/8/2016	US BANK	110.00	CSMFO Annual Memebership Renewal 2016
	1/8/2016	US BANK	119.60	District Coffee Supplies
	1/8/2016	US BANK	10,305.84	EMS Supplies (CD-15/16-012)
	1/8/2016	US BANK	24.31	Ergonomic Equip-Replacement Palm Pads-Gilman
	1/8/2016	US BANK	183.58	Essentials of FF/Fire and Emerg Service-Books
	1/8/2016	US BANK	716.07	Executive Office Chair-Fire Captain Stn 31

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 12/5/2015 Through 1/14/2016

Check Num	Check Date	Payee	Check Amount	Transaction Description
	1/8/2016	US BANK	42.27	Extension Power Cables (5)
	1/8/2016	US BANK	610.00	Fire Investigation Lab Testing-W. Linda Mesa
	1/8/2016	US BANK	62.65	Flowers-Employee's Surgery
	1/8/2016	US BANK	26.58	Glass Cover-New District iPhone
	1/8/2016	US BANK	43.26	Heavy Duty Ties/Cable Ties/Electric Tape-Shop
	1/8/2016	US BANK	374.11	Helmet Shields-Academy (12)
	1/8/2016	US BANK	49.95	Hostgator Web Hosting-Firedepartment.mobi 10/15
	1/8/2016	US BANK	63.57	HP 4200xw Power Supply-CS131
	1/8/2016	US BANK	17.34	iPhone Case-Hughes
	1/8/2016	US BANK	124.22	Labor/Management Lunch with Chief
	1/8/2016	US BANK	1,805.30	Lodging for Assessors-Recruiting Engineer Practical
	1/8/2016	US BANK	134.47	Lodging-Cal Chiefs EMS Section Mtg 11/18-11/19 Michaelson
	1/8/2016	US BANK	31.00	Logitech M705 Mouse-Ong
	1/8/2016	US BANK	41.56	Lunch Meeting-Chief/DC Phares/DC Krause
	1/8/2016	US BANK	44.79	Lunch-Command Training at Training Site
	1/8/2016	US BANK	77.43	Lunches-Danville Fall Crafts Fair
	1/8/2016	US BANK	519.30	MDC Repair-Spani
	1/8/2016	US BANK	672.81	Note Cards-Chief (800)/Business Card-Parker (250)
	1/8/2016	US BANK	35.58	Refreshments-Board Meeting
	1/8/2016	US BANK	274.46	Repair Mobile Communication Support Unit
	1/8/2016	US BANK	45.37	Sales Tax Adj for New AC Comm Support Unit
	1/8/2016	US BANK	294.48	Samsung Galaxy Note 10.1-Stn 38
	1/8/2016	US BANK	350.00	Security Certificate-srpdweb01
	1/8/2016	US BANK	94.05	Shredding Console Services-Admin
	1/8/2016	US BANK	30.84	Smartphone Vehicle Chargers-Viera/McNamara/Leonard
	1/8/2016	US BANK	36.12	Snacks-Recruiting Engineer Practical
	1/8/2016	US BANK	57.77	Strob Light Bulbs (2)-Unit 512
	1/8/2016	US BANK	434.00	Student Manuals-Captains Testing
	1/8/2016	US BANK	178.29	Thank You Plaque-Alamo Improvement Assoc
	1/8/2016	US BANK	269.03	Toner Cartridge-Training Site/Thumbdrives (2)-Selover/Leonar
	1/8/2016	US BANK	51.38	Tx-70z 100/70/25 Volt Input Interface-Stn 32 Workout Rm PA
	1/8/2016	US BANK	272.17	Ventilation Instruction Materials/Chalk-Academy
	1/8/2016	US BANK	1,623.25	Yates Spec Pack w/Lifting Brd-Rescue Equipment
214579	1/14/2016	US BANK	1,725.00	2013 COP Annual Trustee Fees 12/1/15-11/30/16
214580	1/14/2016	US BANK VOYAGER FLEET	13.06	Fuel for Unit 395-Dec 2015
214340	12/10/2015	UTILITY TELEPHONE INC	1,238.25	Internet Access/Ethernet Transport-12/15
214341	12/10/2015	VALLEY OIL COMPANY	263.88	Diesel Fuel-Stn 31
214342	12/10/2015	VALLEY OIL COMPANY	754.46	Unleaded/Diesel Fuel-Stn 34
214343	12/10/2015	VALLEY OIL COMPANY	2,034.73	Unleaded Fuel-Stn 38
214393	12/17/2015	VALLEY OIL COMPANY	1,183.68	Unleaded Fuel-Stn 38
214394	12/17/2015	VALLEY OIL COMPANY	864.95	Unleaded/Diesel Fuel-Stn 30
214395	12/17/2015	VALLEY OIL COMPANY	380.07	Diesel Fuel-Stn 35
214396	12/17/2015	VALLEY OIL COMPANY	520.90	Unleaded/Diesel Fuel-Stn 31
214397	12/17/2015	VALLEY OIL COMPANY	789.12	Unleaded Fuel-Stn 34
214398	12/17/2015	VALLEY OIL COMPANY	867.73	Unleaded Fuel-Stn 31
214399	12/17/2015	VALLEY OIL COMPANY	196.44	Diesel Fuel-Stn 31
214400	12/17/2015	VALLEY OIL COMPANY	360.43	Diesel Fuel-Stn 34
214401	12/17/2015	VALLEY OIL COMPANY	270.33	Diesel Fuel-Stn 36
214402	12/17/2015	VALLEY OIL COMPANY	342.42	Diesel Fuel-Stn 39
214403	12/17/2015	VALLEY OIL COMPANY	1,126.22	Diesel Fuel-Stn 32
214404	12/17/2015	VALLEY OIL COMPANY	1,328.15	Unleaded Fuel-Stn 38

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 12/5/2015 Through 1/14/2016

Check Num	Check Date	Payee	Check Amount	Transaction Description
214405	12/17/2015	VALLEY OIL COMPANY	198.97	Diesel Fuel-Stn 35
214406	12/17/2015	VALLEY OIL COMPANY	346.85	Unleaded Fuel-Stn 30
214407	12/17/2015	VALLEY OIL COMPANY	512.45	Unleaded/Diesel Fuel-Stn 31
214408	12/17/2015	VALLEY OIL COMPANY	1,280.82	Unleaded/Diesel Fuel-Stn 34
214524	1/8/2016	VALLEY OIL COMPANY	192.20	Diesel Fuel-Stn 31
	1/8/2016	VALLEY OIL COMPANY	230.64	Diesel Fuel-Stn 39
	1/8/2016	VALLEY OIL COMPANY	701.33	Unleaded Fuel-Stn 34
	1/8/2016	VALLEY OIL COMPANY	1,611.28	Unleaded Fuel-Stn 38
	1/8/2016	VALLEY OIL COMPANY	2,525.13	Unleaded/Diesel Fuel-Stn 38
214582	1/14/2016	VALLEY OIL COMPANY	157.32	Diesel Fuel-Stn 31
	1/14/2016	VALLEY OIL COMPANY	360.64	Diesel Fuel-Stn 35
	1/14/2016	VALLEY OIL COMPANY	248.42	Diesel Fuel-Stn 36
	1/14/2016	VALLEY OIL COMPANY	347.96	Diesel Fuel-Stn 39
	1/14/2016	VALLEY OIL COMPANY	542.90	Unleaded Fuel-Stn 34
	1/14/2016	VALLEY OIL COMPANY	1,802.40	Unleaded Fuel-Stn 38
	1/14/2016	VALLEY OIL COMPANY	907.60	Unleaded/Diesel Fuel-Stn 30
	1/14/2016	VALLEY OIL COMPANY	1,136.67	Unleaded/Diesel Fuel-Stn 31
	1/14/2016	VALLEY OIL COMPANY	1,033.14	Unleaded/Diesel Fuel-Stn 34
	1/14/2016	VALLEY OIL COMPANY	1,172.64	Unleaded/Diesel Fuel-Stn 341
	1/14/2016	VALLEY OIL COMPANY	1,806.27	Unleaded/Diesel Fuel-Stn 38
214344	12/10/2015	VAVRINEK TRINE DAY ANI	5,000.00	Audit Services-Oct 2015
214525	1/8/2016	VAVRINEK TRINE DAY ANI	4,200.00	Audit Services FY 14/15-Nov 2015
214449	12/23/2015	VERIZON WIRELESS	130.52	Physio-Control Heart Monitor Modems10/24/15-11/23/15
214450	12/23/2015	VERIZON WIRELESS	481.34	Cell Phone Charges 11/4/15-12/3/15
214583	1/14/2016	VERIZON WIRELESS	123.01	Physio-Control Heart Monitor Modems11/24/15-12/23/15
214345	12/10/2015	VETERANS OF FOREIGN W/	40.00	Holiday/Awards Dinner-Firefighter of the Year-DC Krause
214346	12/10/2015	VICKIE CALLAHAN	165.48	Fleece Jackets (4)
	12/10/2015	VICKIE CALLAHAN	319.75	Job Shirts (3)-Anderson/Klink/Ray
	12/10/2015	VICKIE CALLAHAN	619.70	Tee Shirts (48)-HeartSafe Instructor
214526	1/8/2016	VICKIE CALLAHAN	367.54	Graphic Design-Comm Center Logo
214527	1/8/2016	VISION SERVICE PLAN	4,645.08	Vision Insurance-1/16
	1/8/2016	VISION SERVICE PLAN	3,430.68	Vision Insurance-Retirees 1/16
214347	12/10/2015	VOLOGY	847.11	VoIP Phone-Large Conference Room
214528	1/8/2016	WASTE MANAGEMENT OF .	191.83	Garbage Recycling Service-12/15 Stn 30
	1/8/2016	WASTE MANAGEMENT OF .	76.76	Garbage Recycling Service-12/15 Stn 34
	1/8/2016	WASTE MANAGEMENT OF .	159.51	Garbage Recycling Service-12/15 Stn 38
	1/8/2016	WASTE MANAGEMENT OF .	76.76	Garbage Recycling Service-12/15 Stn 39
214529	1/8/2016	WESTERN MACHINERY ELI	2,650.00	Annual GenTracker Monitoring Fees (Dec 2015-Dec 2016)
	1/8/2016	WESTERN MACHINERY ELI	943.85	Repair Generator-Stn 35
214409	12/17/2015	WILLIAM D ROSS ESQ	7,693.33	Legal Services-General 11/15
214410	12/17/2015	WILLIAM D ROSS ESQ	281.25	Legal Services-Subsequent Billing For EMS Services 11/15
214530	1/8/2016	WITTMAN ENTERPRISES LI	13,465.41	Ambulance Collection Fees-11/15
1			<u>0.00</u>	
Report Total			<u>1,760,912.11</u>	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – December 16, 2015**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Kerr, Dakin, Campbell, Parker and Stamey

Staff Present: Fire Chief Meyer, Financial Consultant Campo, Fire Marshal Kiefer, Deputy Chief Phares, Deputy Chief Krause, Human Resources Consultant Harman, Controller Koran, District Counsel Ross and District Clerk Maxwell.

1. CALL TO ORDER

Board President Kerr called the meeting to order at 2:59 p.m.

2. PLEDGE OF ALLEGIANCE

Deputy Chief Krause led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and Agenda Item No. 5.5 was pulled from the Consent Calendar and relocated under Old Business. No additional changes were made to the agenda.

4. PUBLIC COMMENTS

Don Reed spoke about the perspective of a couple insurance companies he contacted with regard to the District's ISO Rating and the companies' position on 1st and 2nd rankings.

5. CONSENT CALENDAR

*Motion made by Director Dakin to approve consent items 5.1 – 5.6, minus *Agenda Item No. 5.5, with the changes to the November 19, 2015 minutes, specifically adding the following statement to Agenda Item No. 10.1:*

With regard to the November 19, 2015 Board minutes, under Operations, Director Dakin had voiced concern about ensuring that the District's Standards of Cover (SOC) are relevant and meet current industry standards, adding that we should make sure that the SOC changes occur when we install the new CAD system. The consensus of the Board was that staff review and make changes to the SOC.

Motion was seconded by Director Stamey. Motion passed with 5/0.

**Agenda Item No. 5.5 moved to Old Business, immediately following Agenda Item No. 7.3.*

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Recognition of the 2015 Firefighter of the Year, Brian Morales and the 2015 Employee of the Year, Rick Nogueira.

Chief Meyer introduced Employee of the Year, Rick Nogueira. Rick was hired by the SRVFPD as a Fleet Mechanic in 2008. He refereed basketball for 35 years for CYO (grades 4 through 8), high school and college. He raced cars and trucks from 1987 through 2002; acquiring two Rookie of the Year awards and two Championships at Altamont Raceway. Although he no longer races, he remains active as a NASCAR Official. Rick and his wife Waialani enjoy spending time with their grown children and grandchildren. Rick has shown dedication, excellent time management and strives to maintain the best service possible to our employees. Rick led the way in getting the mechanics certified to perform additional work on the District's fleet with the use of computer testing; eliminating payment to outside vendors for various required testing. Because of his knowledge and immediate availability, Rick is able to quickly repair App Bay doors, generators and/or appliances, saving the District time and money. He performs due diligence when pricing out repairs for vehicles and services and is an incredible asset to the District. Rick is the President of the Northern California Fire Mechanics Association. He was recently selected to participate in the State Fire Training Curriculum Development because he is recognized as a subject-matter expert in the most current techniques and industry standards. Rick represents the Fire District Pride, Honor and Compassion. Chief Meyer and Board President Kerr thanked Rick for his diligence and dedication to the District.

Chief Meyer introduced Firefighter of the Year, Brian Morales. Brian began his career as a volunteer Firefighter/EMT with the Alameda County Office of Emergency Services in 1994. He was hired as a full time firefighter by the Dougherty Regional Fire Authority in 1995. He was transferred to the San Ramon Valley Fire Protection District in 1997. In 2002, Brian was promoted to the rank of Engineer. Brian has been an active member of the San Ramon Valley Hazard Materials team since 1999. While on the team he has participated in Urban Shield, team training and was tasked with training San Ramon Valley Firefighters in First Responder Operations. Brian has been an active member of the San Ramon Valley Honor Guard since 2001 and was the coordinator for 9 years. Brian has been a lead instructor with the District's Tiller Driven Apparatus for the last 10 years. He has been a subject matter expert for the San Ramon Valley Engineers testing process for the last 6 years. Brian is also a member of the San Ramon Valley Fire Protection District's Critical Incident Support Response team. Brian and his wife Stephanie live in Dublin. They have two children; Andrew, who is serving in the United States Air Force and Ali, a pre-school teacher at Valley Christian. Chief Meyer and Board President Kerr thanked Engineer Brian Morales for his commitment and service to the District.

7. OLD BUSINESS

7.1 New Fire Station No. 32 – Award of Contract to Pacific Mountain Contractors of California, Inc.

The mandatory pre-proposal meeting was held on Tuesday, November 3rd. Out of six contractors, four presented their proposals to the Bid Evaluation Committee (BEC) on November 30th. The four contractors that went before the BEC were Roebbelen, Pacific Mountain Contractors of California (PMC), Inc., Alten Construction and W.E. Lyons Construction. PMC was selected as the most responsive bidder, with a proposal that offered the best value to the District overall. On December 1st the District issued a Notice of Intent to Award Contract for Station 32 to PMC, consistent with the RFQP. On December 9th staff met with PMC regarding a "best and final offer" for the construction of Station 32. Based on those discussions, a tentatively agreed upon price of 4.377 million was set. In addition, the District will maintain an allowance of \$400,000 for fees and permits and \$100,000 for furniture, fixtures and equipment. The District will be

utilizing the law firm of Meyers Nave to assist with the finalization to the contract with PMC. Chief Meyer introduced John Hogan, the Project Executive and Vice President of PMC. Chief Meyer spoke about Mr. Hogan's 30 years of construction experience, which involved overseeing operations from both a field management and project executive perspective. He has worked on projects ranging in value from \$1 million, to over \$100 million. Mr. Hogan spoke briefly and answered all questions by the Board. Director Campbell said that staff has reached out to the neighbors, working hard to ensure the public is "comfortable" going forward and suggested the Mr. Hogan introduce himself to the members of the Alamo Improvement Association and the Alamo MAC. Board members concurred with the recommendation of staff to award the construction contract of Fire Station 32 to Pacific-Mountain Contractors of California, Inc., consistent with the provision contained in the RFQP and that the Board authorize the Chief to execute the "attached contract drafted in substantial form," in an amount not to exceed \$4.4 million.

District Counsel Ross subsequently indicated that a formal Board motion would be needed to award the contract for Station 32 to Pacific Mountain Contractors of California consistent with the provisions contained in the RFQP and to authorize the Chief to execute the Agreement provided in the Staff Report in an amount not to exceed \$4.4 Million. It was so moved by Director Stamey consistent with the recommendation of District Counsel. Motion seconded by Director Dakin. Motion carried with (5) ayes (0) noes and (0) abstention.

7.2 Fire Prevention – Permit Fee Preliminary Study.

Director Kerr indicated that he would recuse himself because of the appearance of financial benefit if the fees were to be eliminated as he owns commercial property, within the District, which would be affected even though all commercial property would be similarly affected.

Fire Marshal Kiefer submitted her report, which in summary relayed that in July 2015, a contract for service was developed with NBS for a preliminary fee study/update of the Fire Prevention fees. The study was intended to evaluate whether current fees are commensurate with the current costs of providing the fee based services. At this time, the data related to Annual Operational Permits (AOP) is complete and it appears a modification in the fees associated with the AOP is warranted. Based on new data, combined with revised business practices and other efficiencies, the results of the study indicate that the AOP fees should be modified by approximately 45%. This would have the effect of reducing the AOP fee based revenue by approximately \$40,000; from an estimated \$90,000 to \$50,000.

The recommended action was to modify the AOP fees based on the current Fire Prevention Record Management System data or provide staff with an alternative policy direction for fee calculation. Additionally, subsequent to finalizing the Fire Prevention reorganization, conduct a comprehensive analysis to determine the cost of fee based services.

A discussion between the Board and staff ensued, over the data completed to date (resulting in the modification of fees) and pending data, with regard to construction plan review and inspection activity. Board members concluded it was in the best interest of the public, to affirm the modification of fees and continue the discussion at the Board Retreat, scheduled for March 10, 2016.

Motions by Director Stamey to affirm the modification of fees, per the recommendation made by staff, and defer the policy discussion to the Board Retreat. Motion seconded by Director Parker. Motion carried with (4) ayes, (0) noes and (1) abstention.

7.3 Monthly update on Communications Center Consolidation Project.

Chief Meyer provided the Communications Center Consolidation Project update. TriTech has installed CAD, RMS and Mobile on production and test servers. Chief praised staff and the IT Department for their efforts. Candidates for Dispatcher Supervisor will be interviewed in the immediate future. The Communications Center remodel RFP scope of work has been initiated. Director Stamey confirmed with Chief Meyer that EBRCSA purchased two consoles for the District. Meet and confer meetings between labor and management continue.

***Agenda Item No. 5.5 (from Consent Calendar)** Conduct the second reading of "Ordinance Number 30 amended, an ordinance of the San Ramon Valley Fire Protection District establishing a First Responder Assessment Without Transport Fee, Modifying Ambulance Transport Fees and Repealing Existing Ambulance Transport Fees Contained Within Ordinance No. 28" to permit cost reimbursement for Emergency Medical Services provided for Mutual Aid and Automatic Aid Responses and adopt by majority vote. Adoption would enhance the cost reimbursement for EMS services the District is already providing.

Motion by Director Campbell to Open the public hearing and conduct the second reading in title only, of Ordinance No. 30 as amended, an ordinance of the San Ramon Valley Fire Protection District establishing a First Responder Assessment Without Transport Fee, Modifying Ambulance Transport Fees and Repealing Existing Ambulance Transport Fees Contained Within Ordinance No. 28. Motion seconded by Director Stamey. Roll call vote taken with Directors Kerr, Parker, Dakin, Stamey and Campbell all in favor. Motion carries 5/0.

8. NEW BUSINESS

8.1 Nominations for Board President and Vice President for 2016.

Director Campbell nominated Director Dakin for 2016 Board President, seconded by Director Stamey. Director Dakin accepted nomination. Director Campbell nominated Director Parker for 2016 Board Vice President, which was seconded by Director Dakin. Director Parker accepted the nomination. Chief Meyer thanked current Board President Kerr for his leadership throughout 2015.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Correspondence included a heartfelt letter from the family of a 13-month-old patient. This was in response to an incident that took place on October 28th, when crews responded to the report of a drowning. Patient was found submerged in a cold pool by mother; estimated time in water, 5 minutes. Dispatch Jennifer Peters provided CPR instructions over the phone and the crew members could hear a weak cry from the patient upon their arrival. The baby was suctioned, warmed and provided oxygen and transported to a nearby landing-zone, with the assistance of Danville PD, where the patient was flown to a local children's hospital. The patient was awake and stable the following morning. The responding personnel included Captain/Paramedic Bahorski, Engineer/Paramedic Ho, Captain Costa, Captain/Paramedic Ray, Engineer Avery, Firefighter/Paramedic Medley, Captain Anderson, Engineer Sheppard, Firefighter/Paramedic Case, Captain Taylor, EMS Captain Michaelson and Battalion Chief McNamara. Board members were, in unison, pleased with the outcome and Director Campbell asked Deputy Chief Phares to relay "great job!" to all involved personnel.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations Division-Deputy Chief Phares Operations Report of monthly activities.

Deputy Chief Phares spoke about a structure fire that occurred off of Johnston Road and a successful high angle rescue that took place on Mount Diablo, at Sentinel Rock.

10.2 EMS/Logistics – Deputy Chief Krause EMS/Logistics Report of monthly activities.

Deputy Chief Krause told the Board about three cardiac save incidents. On November 22nd, a 50-year-old male went into cardiac arrest in the presence of his spouse. Brief return of spontaneous circulation occurred on scene, but resuscitation efforts continued while en-route to the local hospital. Return of spontaneous circulation occurred, for a second time, while inside the emergency room. The responding crew included Captain/Paramedic Bahorski, Engineer/Paramedic Ho, Captain/Paramedic Fouts, Captain/Paramedic Shafer, Engineer Avery and Firefighter/Paramedic Medley. On November 27th, a 66-year-old male went into cardiac arrest in the presence of his family. Prior to arrival, Dispatch provided instructions to family members. Upon arrival, Danville Police Officers and family members were performing effective CPR on the patient. Patient placed on the Autopulse Resuscitation System, with the assistance of PD. Patient found to be in Ventricular fibrillation, Patient received one shock from defibrillator and Advanced Life Support treatment was given by paramedics. The patient's condition improved while en-route to the hospital. Deputy Krause pointed out that this incident was a "perfect" example of the "Chain of Survival" promoted by the American Heart Association for sudden Cardiac Arrest. With family members, dispatchers, police, paramedics, ALS and hospital staff working together, this patient should experience a good outcome. The responding crew included Captain Avery, Engineer Curtis, Firefighter/Paramedic McKenzie, Captain Pruett and Engineer/Paramedic Rawitzer. On December 2nd, a 61-year-old male went into cardiac arrest at the ShBoom Nightclub in San Ramon. Upon arrival, the crew observed a doctor and RN performing CPR on the patient. He was defibrillated once with return of spontaneous circulation and spontaneous respirations and transported to the hospital. The responding crew included: Captain/Paramedic Ybarra, Engineer/Paramedic Halsey, Firefighter/Paramedic Smith, Captain/Paramedic Sinclear, Engineer/Paramedic Sparkes and Firefighter/Paramedic Eberle.

On November 17th, crews responded to the report of a burn victim. Crews learned that an e-cigarette had exploded, for unknown reasons, while in the patient's pants pocket, causing second and third degree burns to the leg. Patient was transported via air ambulance to a burn unit located in Santa Clara.

In response to recent news about hoverboards causing fires and/or explosions, Director Dakin inquired as to whether any incidents have occurred within District. To date, no known incidents involving hoverboards have been reported to the SRVFPD.

Director Kerr asked about Communications Center staff conducting a site visit at the City of Milpitas, Information Technology Division and Communications Center. Chief Meyer told the Board that it was to review TriTech software GIS and CAD functionality in a live setting, just before District Communications Center staff begin training on the same system.

10.3 Fire Prevention – Division Chief, Fire Marshal Kiefer
Fire Prevention Report of monthly activities.

Fire Marshal Kiefer reported that Annual Occupancy Inspections have been completed. Deputy Fire Marshal David Stevens and Code Compliance Officer Roy Wendel participated with the East Bay Incident Management Team on a coordinated 3-day exercise with the California National Guard, Utah National Guard and Oakland USAR Task Force at Camp Roberts, Paso Robles. District investigators were able to successfully garner restitution fees for fires that occurred at Morris Ranch Court, Danville and Plaza Circle, Danville; in the amount of \$75,421. Three-hundred and fourteen people, primarily SRV residents, recently participated in Personal Emergency Preparedness classes.

10.4 Administrative Services – Financial Consultant Ken Campo

- a). Monthly Finance Activities/Reports
- b). Monthly Human Resources Activities/Reports

Financial Consultant Ken Campo told the Board that Finance just wrapped up the June 30, 2015 Comprehensive Annual Financial Report and submitted paperwork for the District's anticipated 15th consecutive award. The auditor plans to be at the January 2016 Board meeting. Finance worked with NBS Government Finance Group to update the District's Cost Allocation Plan and submittal of the Ground Emergency Medical Transport (GEMT) cost reports, for the additional Medicare reimbursement of \$81,500. This represents an increase of 15% compared to the prior year. CCCERA has released the 2016/17 retirement rates. Employer rates for safety (legacy rates) declined approximately 4.5%, while non-safety (legacy rates) decreased by approximately 2.5%. These lower rates are offset by increases in the employer paid portion of the employee basic rates (approximately 0.3%), increases in payroll related to the 6% November 1, 2015 cost of living adjustment (COLA) for suppression, and 5% January 1, 2016 COLA for all personnel, resulting in a net increase in retirement costs of approximately \$500,000 beginning in FY 2016/17. The CCCERA rates for the employee paid COLA portion are also increasing slightly; approximately 0.13%. Finance implemented the updated Purchasing Policy, based on the Board's approval of Ordinance 32 on October 28, 2015. The new policy is useful, easy to read and includes flow charts that provide general overview of the purchasing process, detailed explanation of procedures, and fillable forms; all designed to streamline purchasing and provide accountability across the District.

Controller Koran provided the Monthly Financial Report for November 30, 2015. With regard to the 2015/16 Fiscal Year Combined General Fund Reserves, actual reserves are higher at \$26,245,202 than budgeted, at \$18,820,643, and continue to be above Board policy. Cash Balances – All Funds are better off at \$23,355,659, in comparison to \$16,669,948 last year. FC Campo interjected that \$32 million has been set aside to use during the dry period. Salaries and Benefits are right in line with the budget at \$21,635,243 and this includes the 6% COLA, effective November 1, 2015, for suppression personnel. General Fund Expenditures are slightly better than budgeted at \$23,602,524 (up 1 ½%) and this is attributed to savings throughout the District. General fund revenues are currently in line with the prior year at \$3,511,643. To date we have received the 1st property tax revenue payment of the anticipated \$32.2 million.

HR Consultant Harman told the Board that 21 Firefighter/Paramedic recruits participated in the Chief's interview process, with seven receiving conditional offer letters. Human Resource staff conducted the promotional assessment center for the position of Dispatch Supervisor and a new eligibility list for the position of Fire Engineer was created. Staff continue working on the census data necessary for the transition of Human Resources/Benefits system conversions and for compliance with ACA reporting requirements.

10.5 Fire Chief – Fire Chief Meyer

Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

Deputy Chief Phares accompanied Chief Meyer to the San Ramon Chamber of Commerce's 31st annual "Night of the Stars" award ceremony, in support of Roxanne Lindsay, who received the Citizen of the Year award for her decades of public service and volunteering across the San Ramon Valley. Deputy Chiefs Phares and Krause attended the annual Town of Danville Mayoral Installation and Community Service Awards on December 1, 2015. Chief Meyer was invited to speak to the Alamo Rotary on December 2, 2015. At that time, he met Mr. Campbell Sr. who told the Chief that he was very appreciative of the District and the work being done. Chief Meyer and Deputy Chief Phares attended the Town of Danville Council meeting on December 15, 2015 and Deputy Chief Phares will continue attending these meetings on a monthly basis.

11. GOOD OF THE ORDER

11.1 Discuss January or February 2016 date for annual Board Retreat.

After some discussion, Board members selected the date of March 10, 2016 at 10:00 a.m. for their annual Board Retreat.

12. CLOSED SESSION

12.1 Labor Negotiations: Conference with Labor Negotiators Chief Paige Meyer, Ken Campo and Steve Harman. Employee Organization Local 3546 (two matters) [Pursuant to Government Code Section 54957.8]

12.2 Possible exposure to litigation (three matters) pursuant to Government Code Section 54956.9(d)(2).
Facts and circumstances that might result in litigation need not be disclosed.

13. Return to Open Session

Regular session ended: 5:15 p.m.
Closed session began: 5:20 p.m.
Closed session ended: 5:49 p.m.
Regular session reconvened: 5:49 p.m.

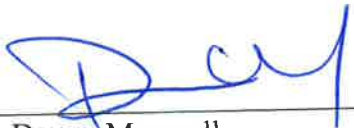
14. Report Upon Return from Closed Session (if applicable)

Upon return from Closed Session District Counsel indicated that a written report concerning reportable matters from Closed Session would be prepared consistent with the provisions of Government Code section 54957.1

15. Adjournment

The meeting adjourned at 5:49 p.m.

Prepared by: _____


Donna Maxwell
District Clerk

Approved by: _____

H. Jay Kerr
Board President



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2016
To: Board of Directors
From: Martin Koran, Controller
Subject: Diamond Bill Review, Inc. – Workers' Compensation Bill Review Invoice

Background:

The San Ramon Valley Fire Protection District contracts with Innovative Claim Solutions, Inc. (ICS) for third-party workers' compensation administration services. ICS sub-contracts with Diamond Bill Review, Inc. (Diamond) to review medical billing related to workers' compensation claims. Since 2010, Diamond has saved the District a net total of \$4.7 million, or an average of 64% per year. Diamond's November 2015 invoice totals \$25,683.18, which exceeds the \$25,000 threshold and therefore requires Board approval. Their invoice is based on approximately \$357,000 of medical billings in November 2015. As a result of this review, Diamond has saved the district a net amount of \$265,000, or 74%. The attached expense is within the approved budget for FY2015-16.

Recommended Board Action:

Authorize staff to pay \$25,683.18 to Diamond Bill Review, Inc. for medical billings related to workers' compensation claims for November 2015.

Financial Impacts:

None. Budgeted expense in FY2015-16.



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Date: January 27, 2016
To: Board of Directors
From: Martin Koran, Controller
Subject: Quarterly Investment Report – December 31, 2015

Background

Pursuant to Section 5.3 of the District's Investment Policy, staff is required to present a quarterly report of investments to the Board of Directors. The investment report for the quarter ended December 31, 2015, is attached. The investments held on behalf of the District are in compliance with the District's investment policy. Overall investment earnings for Fiscal Year 2015/16 are \$118,431 at an average weighted yield-to-maturity of 0.68%.

In December 2014, the District began investing Budget Stabilization Funds into a short-term laddered portfolio at Bank of the West maturing at intervals from 6 months to 5 years. As of December 2015, the District has approximately \$15 million of Budget Stabilization Funds under active management, including \$1 million in a 6-month certificate of deposit with Tri-Valley Bank. These funds have earned \$80,578 for the six months ended December 31, 2015, which represents an average weighted yield-to-maturity of 1.71%.

In March 2015, the District invested \$5,000,000 in debt proceeds (for the Station 32 Project Fund) into a short-term laddered portfolio at U.S. Bank maturing at intervals from 60 – 270 days. As investments mature, they are being reinvested in order to achieve the highest yield possible while retaining safety and liquidity. These funds earned \$4,883 fiscal year-to-date through December 31, 2015, at an average weighted yield-to-maturity of 0.38%.

Also attached is the quarterly statement for the District's California Employers' Retiree Benefit Trust account for the quarter ended December 31, 2015. As of December 31, 2015, the balance is \$10,494,978.79. The purpose of this trust fund is to set-aside funds to pay for health care benefits for retired employees. These investments are in a pooled fund managed by CalPERS. In July 2015, the District made a deposit of \$2,725,000 into the OPEB Trust fund. This amount was paid early to take advantage of the higher earnings potential on OPEB assets.

Recommendation

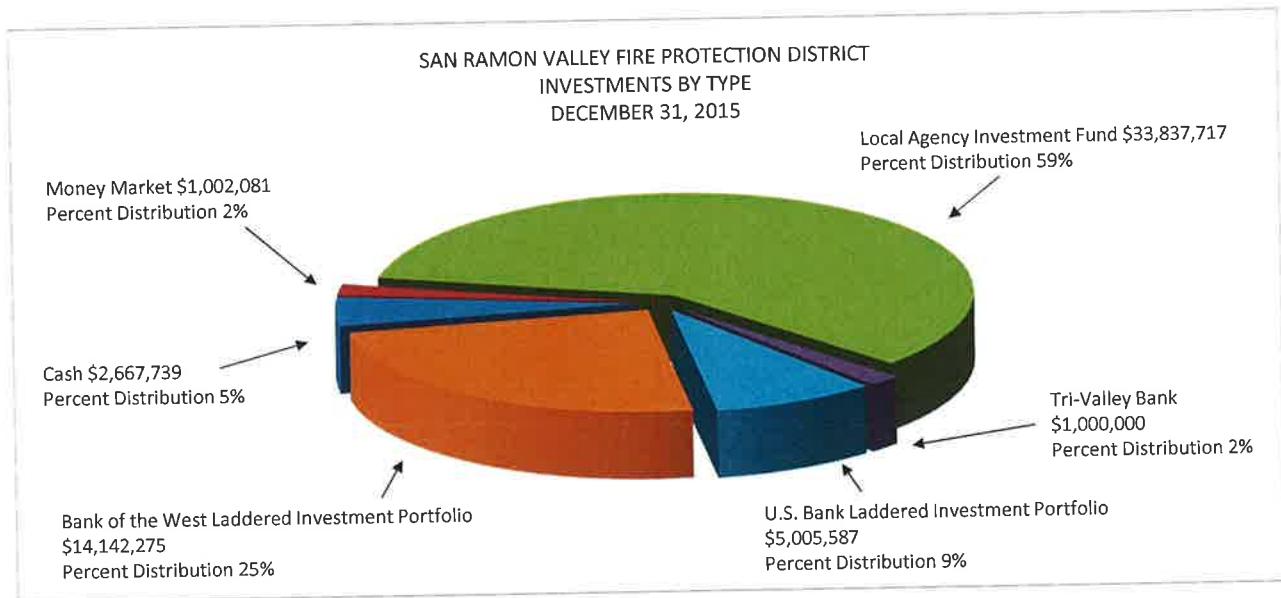
Staff recommends that the Board receive and review the investment report for the quarter ended December 31, 2015, and receive and review the California Employers' Retiree Benefit Trust Statement for the quarter ended December 31, 2015.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
INVESTMENT REPORT
December 31, 2015**

Type of Investment	Financial Institution	Date of Maturity	Par Value/ Original	Market Value	Rate of Interest	Fiscal Year-to-Date Income
Cash	Bank of the West	N/A	2,597,582	2,597,582	0.00%	0
Cash	Bank of the West - CERT Funds	N/A	70,158	70,158	0.00%	0
Money Market	Bank of the West - Money Market	N/A	1,000,869	1,000,869	0.08%	404
Laddered Portfolio	Bank of the West - Investments	Various	14,142,275	14,040,375	1.71%	80,578
Certificates of Deposit	Tri-Valley Bank - Investment	180 days	1,000,000	1,000,000	0.50%	125
Laddered Portfolio	U.S. Bank - Investments	Various	5,005,587	5,005,587	0.38%	4,883
Local Agency Investment Fund	Local Agency Investment Fund	N/A	33,851,137	33,823,615	0.37%	32,439
Money Market	U.S. Bank Money Market Deposit Account	N/A	1,212	1,212	0.03%	1
Total			\$57,668,819	\$57,539,396		\$118,431

Average weighted yield 0.68%
Total return 0.46%

Market values obtained from monthly statements issued by Bank of the West, Tri-Valley Bank and U.S. Bank.



The District has sufficient funds available to meet the next six months of financial obligations.

The December 31, 2015 investments are in compliance with the District adopted Investment Policy.

Bank of the West

Investment Portfolio - Budget Stabilization Fund as of December 31, 2015

Purch Date	Description	CUSIP	Mat Date	Face	Market Cost	Market	Cost	Mkt Adj	Days	Int Accrual	Yield to Maturity
07/01/15	Discover	254672QY7	01/01/16	250,000.00	99.1560	247,890.00	250,000.00	(2,110.00)	184	-	2.300
12/05/14	FHLMC	3137EADQ9	05/13/16	1,000,000.00	100.0090	1,000,090.00	1,004,308.18	(4,218.18)	525	(738.55)	0.500
12/12/14	Commerce State B	20070PGW1	12/12/16	250,000.00	99.9800	249,950.00	250,000.00	(50.00)	731	-	0.750
12/10/14	TCF National Bank	872278JQ0	12/12/16	250,000.00	99.9800	249,950.00	250,000.00	(50.00)	733	-	0.700
12/19/14	Luana Savings Bank	549103QU6	12/19/16	250,000.00	99.9630	249,907.50	250,000.00	(92.50)	731	-	0.700
12/26/14	Conestoga Bank	20701PBK9	12/27/16	250,000.00	99.9740	249,935.00	250,000.00	(65.00)	732	-	0.800
12/11/14	Ally Bank UT	02006LMS9	12/11/17	250,000.00	99.7010	249,252.50	250,000.00	(747.50)	1,096	-	1.550
12/11/14	Platinum Bank	72766HBL8	12/11/17	250,000.00	99.5470	248,867.50	250,000.00	(1,132.50)	1,096	-	1.100
12/12/14	Mauch CHNK Trust	577234CH8	12/12/17	250,000.00	99.5630	248,907.50	250,000.00	(1,092.50)	1,096	-	1.100
12/19/14	Versus Bank of Con	92535LBH6	12/19/17	250,000.00	99.5170	248,792.50	250,000.00	(1,207.50)	1,096	-	1.050
12/05/14	TVA	880591EC2	04/01/18	1,000,000.00	107.1290	1,071,290.00	1,110,000.00	(38,710.00)	1,213	(8,161.58)	4.500
10/10/14	Sallie Mae Bank	795450VN2	10/10/18	250,000.00	99.3590	248,397.50	250,000.00	(1,602.50)	1,461	-	2.000
12/10/14	Goldman Sachs Bar	38148JEG2	12/10/18	250,000.00	99.3860	248,465.00	250,000.00	(1,535.00)	1,461	-	1.900
12/11/14	American Express C	02587DWV6	12/11/18	250,000.00	99.3840	248,460.00	250,000.00	(1,540.00)	1,461	-	2.000
12/12/14	GE Capital Bank	36163FNU3	12/12/18	250,000.00	99.3510	248,377.50	250,000.00	(1,622.50)	1,461	-	1.950
12/05/14	FNMA	3135GOZE6	06/20/19	1,000,000.00	100.7660	1,007,660.00	1,010,000.00	(2,340.00)	1,658	(542.82)	1.750
12/30/14	FHLB (Callable)	3130A3MK7-2PB	12/30/19	3,000,000.00	100.0180	3,000,540.00	3,000,000.00	540.00	1,826	-	1.250
06/25/15	FHLB (Callable)	3130A5HM4	06/25/20	500,000.00	100.0430	500,215.00	499,750.00	465.00	1,827	12.32	1.250
07/01/15	Capital One Bank	140420SX9	07/01/20	250,000.00	99.1550	247,887.50	250,000.00	(2,112.50)	1,827	-	2.250
10/29/15	FHLMC (Callable)	3134G73S8	10/29/20	1,000,000.00	98.8440	988,440.00	1,000,000.00	(11,560.00)	1,827	-	1.000
12/30/15	FHLMC (Callable)	3134G8B40	12/30/20	3,000,000.00	99.5700	2,987,100.00	3,000,000.00	(12,900.00)	1,827	-	2.266
TOTAL				14,000,000.00		14,040,375.00	14,124,058.18	(83,683.18)		(9,430.64)	1.556
WEIGHTED AVERAGE											1.71

US Bank

2015 Certificates of Participation Capital Project Fund Investments as of December 31, 2015

Purch Date	Description	CUSIP	Mat Date	Face	Market	Cost	Mkt Adj	Days	Int Accrual	Yield to Maturity
12/01/15	U.S. Bank (0.3%)	0492229064	12/31/15	500,000.00	500,000.00	500,000.00	-	30	125.00	0.3000
07/30/15	Abbey Nat'l	00280NAR1	01/27/16	1,000,000.00	999,760.00	997,961.39	1,798.61	181	1,013.67	0.4200
06/01/15	Abbey Nat'l	0027A0BS9	02/26/16	501,000.00	500,639.28	499,158.83	1,480.45	270	613.72	0.5000
10/07/15	Abbey Nat'l	00280ND49	04/04/16	1,000,000.00	998,380.00	997,750.00	630.00	180	1,125.00	0.4597
10/07/15	Abbey Nat'l	00280NG12	07/01/16	1,000,000.00	996,120.00	995,533.33	586.67	268	1,500.00	0.6124
	U.S. Bank Mmkt			1,015,183.31	1,015,183.31	1,015,183.31	-		-	0.0200
	TOTAL			5,016,183.31	5,010,082.59	5,005,586.86	4,495.73		4,377.40	0.3854
	WEIGHTED AVERAGE									0.3813

San Ramon Valley Fire Protection District

CERBT Strategy 1

Entity #: SKB0-6056948863

Quarter Ended December 31, 2015



Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$10,253,722.45	\$8,180,817.46
Contribution	0.00	2,725,000.00
Distribution	0.00	(450,744.00)
Transfer In	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	243,519.73	(406,506.13)
Admin Expense	(1,307.45)	(2,502.71)
Investment Expense	(955.94)	(1,829.83)
Other	0.00	0.00
Ending Balance	<u>\$10,494,978.79</u>	<u>\$10,044,234.79</u>
YTD Accrual	0.00	450,744.00
Grand Total	<u>\$10,494,978.79</u>	<u>\$10,494,978.79</u>

Unit Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Units	826,100.058	654,615.543
Unit Purchases from Contributions	0.000	205,799.063
Unit Sales for Withdrawals	0.000	(34,314.548)
Unit Transfer In	0.000	0.000
Unit Transfer Out	0.000	0.000
Ending Units	<u>826,100.058</u>	<u>826,100.058</u>
Period Beginning Unit Value	12.412204	13.185696
Period Ending Unit Value	12.704246	12.704246

Please note that the Grand Total is your actual fund account balance at the end of the period, including all accrued Contributions and Distributions. Please review your statement promptly. All information contained in your statement will be considered true and accurate unless you contact us within 30 days of receipt of this statement. If you have questions about the validity of this information, please contact CERBT4U@calpers.ca.gov.



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Date: 1/27/2016

To: Board of Directors

From: Derek Krause, Deputy Chief EMS/Logistics
Steve Call, Technology Systems Manager

Subject: TriTech Database Management Software (DBMS)

Background:

In June of this year, the Board approved a Dispatch Services Agreement with the City of San Ramon to provide police dispatch services for San Ramon PD. As a result, the District will be upgrading the Computer-Aided Dispatch (CAD) system, mobile software, as well as implementing a new Records Management System (RMS) and Field-Based Reporting System (FBR) to meet the needs of combined fire and police dispatch operations. The new TriTech software utilizes database software to support the operations of the CAD and RMS applications.

Microsoft SQL Server

CAD, RMS and FBR utilize Microsoft SQL Server to store and retrieve data requested by TriTech software applications. To maintain full compliance with Microsoft's licensing requirements, SQL Server licenses must be purchased for the production and training environments.

For the two production CAD servers, TriTech software engineers and the CAD System Planning Guide strongly recommend SQL Server Enterprise. With SQL Server Enterprise, routine maintenance and database optimization can be performed with the CAD system online. The purchase of SQL Server Enterprise ensures minimal downtime for planned database maintenance.

For the test CAD and RMS environments, TriTech recommends the purchase of SQL Server Standard. The following SQL Server licenses will be required for the CAD, RMS and FBR installations:

- SQL Server Enterprise
 - CAD Production Servers - Licensing for 2 servers

- SQL Server Standard
 - CAD Test/Training Server – Licensing for 1 server
 - RMS Production and Training Servers – SQL Server Standard – 2 Servers
 - FBR Production and Training Servers – SQL Server Standard – 2 Servers

Dell provided a quote based on Western States Contracting Alliance (WSCA) pricing in the amount of \$62,426.98. Utilizing current pricing based on the County of Riverside Select Plus Agreement #7756479, Dell was able to reduce the price of the SQL Server licensing to \$59,274.94. As specified in Ordinance 32, Section 5(f), multiple bids are not required when a purchase is made via a master agreement, multiple award schedule or cooperative agreement with a federal, state or local agency where the original agreement was properly awarded via the appropriate public bid process.

Recommended Board Action:

Authorize staff to purchase the required SQL Server licensing from Dell in an amount not to exceed \$59,274.94.

Financial Impacts:

Funds are allocated in the Annual Budget Fiscal Year 2015-2016.



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Date: 1/27/2016

To: Board of Directors

From: Derek Krause, Deputy Chief EMS/Logistics
Steve Call, Technology Systems Manager

Subject: Mobile Communications Support Unit

Background:

The District's Communications Support Unit is a critical asset designed as a backup 911 Center, Mobile Command Post for District emergencies, and mobile communications platform for regional and mutual aid events. On-board hardware and software enable communications with nearly all public-safety radio frequencies throughout the state, with the exception of digital trunked radio systems.

In October, the Board approved funding in the amount of \$70,000 to refresh end-of-life hardware, software and components, as well as enhance the trunked radio communications capabilities of the Communications Support Unit. As part of the effort to enhance trunked radio communications, four Motorola dual-band mobile radios were purchased. The mobile radios have been received and a final payment of \$26,331.36 is now due.

Recommended Board Action:

Authorize staff to make a final payment to Motorola in an amount not to exceed \$26,331.36.

Financial Impact:

Funds allocated by the Board October, 2015.

**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**

OLD BUSINESS



San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

Date: January 26, 2015
To: Board of Directors
From: Christina Kiefer, Division Chief
Subject: Update - New Fire Station No. 32

Background

Staff has been working with LCA, our architect, on coordinating information and responses to regulatory agencies responsible for processing permit applications for Fire Station No. 32. At this time, all requested information has been furnished to the regulatory agencies based on their initial review and correspondence. We anticipate that all necessary permits will be issued prior to February 1, 2016.

The contract with Pacific Mountain Contractors of California, Inc. was executed on January 8, 2016. The CMAR contract was reviewed by legal counsel from Meyers Nave.

Based on the current schedule, construction preparation activities will begin January 28, 2016. A notice to residents within 500 feet of the property was mailed on January 12, 2016 providing project contact information and a copy of the Conditions of Approval.

Recommended Action

This report is a status update only, no action by the Board is required.



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Date: January 27, 2016

To: Board of Directors

From: Christina Kiefer, Fire Marshal

Subject: Resolution No. 2016-01-Approving modifications to fees and charges for various services contained within Resolution 2015-04

Background:

In July of 2015, a contract for service was developed with NBS for a preliminary fee study of the Fire Prevention fees. The fee study was intended to evaluate the current fees and determine if the fees were commensurate with current costs of providing the fee based services.

A staff report was provided to the Board on December 16, 2015 which outlined the findings in the preliminary fee study. Based on the discussion and direction by the Board, staff is recommending the fees related to Annual Operational Permits be modified to reflect only the estimated time spent completing the inspection for the permitted activity and exclude the time spent for activities related to the occupancy inspection. This was based on the philosophy that all businesses in the District, except state mandated residential occupancy inspections, should be afforded an annual inspection at no charge given the property taxes they contribute to the District.

The fire code operational permit inspection data analyzed in the preliminary fee study provided a solid set of data for the time required of inspectors to perform field inspection activities. The time was in close range among all permit activity studied. The modified fees are based on the average individual inspection time data.

As a result, staff is recommending the fee for Annual Operational Permits be modified to \$50 for each permit, inclusive of the IT surcharge. Annual Operational Permit fees that are currently less than \$50 were left unchanged. There are no fees proposed to be increased by Resolution 2016-01.

Recommended Action

1. Adopt by a majority roll call vote, the attached Resolution 2016-01.

RESOLUTION NO. 2016-01

A RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT MODIFYING FEES AND CHARGES FOR VARIOUS SERVICES CONTAINED WITHIN ORDINANCE NO. 28 AND REPEALING RESOLUTION 2015-04.

WHEREAS, it is necessary from time to time to revise the fees and charges that assist in defraying the costs of specific services provided by the San Ramon Valley Fire Protection District ("District"); and,

WHEREAS, pursuant to Health and Safety Code Section §13916, and Government Code Section §6066, the District adopted Ordinance No. 28 on July 24, 2013 setting forth District fees and costs which are subject to reimbursement; and,

WHEREAS, the District has determined, based on the services provided, that it may increase fees and charges each July 1 based on the annual change in the Consumer Price Index (CPI) Urban Wage Earners, San Francisco-Oakland-San Jose, CA region, measured as of February of each year; and,

WHEREAS, the District increased fees on April 23, 2014 by adopting Resolution 2014-04 and again on June 24, 2015 by adopting Resolution 2015-04,

WHEREAS, The District has determined that a modification to certain fees and charges established in Ordinance No. 28 and contained in Resolution 2015-04 is appropriate; and,

WHEREAS, Health and Safety Code Section §13916 (d) provides that the schedule of fees established by Ordinance No. 28 and modified by Resolution 2015-04 must indicate an amount to be charged which is based on District policy direction and reasoning; and,

WHEREAS, the fees and charges set forth in Resolution 2016-01 Exhibit A, attached hereto and made a part hereof, have been modified based on District business practices and found to be based upon the costs determined appropriate for performing such District services and are reasonable,

NOW THEREFORE BE IT RESOLVED by the District Board of Directors that:

1. Each of the recitals of this Resolution is found to be determinations of fact which are true and correct;
2. The fees and charges set forth in Exhibit A attached and incorporated by this reference shall be effective February 1, 2016;
3. The Board of Directors delegates its authority to the Fire Chief or his/her designee to administer the fees and charges as set forth in Exhibit A;
4. Resolution No. 2015-04 is hereby repealed effective February 1, 2016;

5. The fees and charges authorized by this Resolution are statutorily exempt from review under the California Environmental Quality Act ("CEQA") as confirmed in CEQA Guidelines Section 15273.

PASSED, APPROVED AND ADOPTED on this 27th day of January, 2016 at a regular meeting of the District Board of Directors at San Ramon, State of California on a motion made by Director _____, seconded by Director _____ and duly carried with the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: _____

Donald Parker
Vice President, Board of Directors

ATTEST:

Donna Maxwell, District Clerk

APPROVED AS TO FORM:

APPROVED TO CONTENT:

William D. Ross, District Counsel

Paige Meyer, District Fire Chief

Exhibit A
Resolution 2016-01 Schedule of Fees

All plan check, construction inspections and/or fire inspections, and permits required by the California Fire Code, San Ramon Valley Fire Protection District ("District") Ordinance, or California Office of the State Fire Marshal shall be subject to the following adopted user fees.

Fees for plan check shall be tabulated and collected upon submittal of the initial plan for review and be in accordance with Part 1.

Fees for fire inspections, as part of the District's code compliance program shall be in accordance with Part 2.

Fees for permits, as part of the District's code compliance program shall be in accordance with Part 3.

Fees for miscellaneous reports, copying, standby personnel, safety officer or other listed general services for which the District has adopted user fees shall be in accordance with Part 4.

Part 1. PLAN REVIEW AND CONSTRUCTION PERMIT FEES

Fees shall be collected upon submittal of plans for review as set forth in Table 1. Fees are based on the type of construction permit that plans are submitted for review.

Operational permits required for new systems, processes, or uses necessitating a plan review shall have the initial Fire Code permit issued with the plan review in accordance with Part 1, Table 1.

Table 1

REF.	TYPE OF REVIEW	FEE
	Planning and Site Development	
	Pre-application design review <i>To meet to discuss potential requirements, design criteria, hardships, proposed mitigation of requirements, etc</i>	\$300 per hour <i>First hour no charge.</i>
	Planning and site development review <i>Includes review and comments for planning applications and associated community development process requirements</i>	\$300
	Emergency response pre-plan <i>A emergency response pre-plan is required if determined necessary by the fire code official due to size, use, or special hazard exist</i>	Actual Cost to District
105.7	Plan Check and Construction Permits	
105.7.1.	Automatic fire-extinguishing systems (a) NFPA 13 & 13R wet, dry, pre-action 1. new system	\$712 first 20 heads + \$79 each addtl 20 heads

	2. modification to an existing system	\$562 first 20 heads + \$79 each addtl 20 heads
	(b) clean agent, commercial cooking, wet & dry chemical, CO ₂	\$506
	(c) NFPA 13D new and modifications	\$546
105.7.2	Battery systems	\$437
105.7.3	Compressed gases.	
	(a) storage, use, or handling	\$437
	(b) medical gas systems	\$764
	(c) refrigeration systems	\$655
105.7.4	Cryogenic fluids	\$550
105.7.5	Fire alarm and detection systems and related equipment	
	(a) fire alarm system	\$610 first 20 devices + \$218 each addtl 20 devices
	1. new system	
	2. modification to an existing system	\$562 first 20 devices + \$218 each add 20 devices
	(b) fire sprinkler monitoring system	\$437
	(c) smoke control system	\$1037
	(d) smoke and heat vent systems	\$713
105.7.6	Fire pumps and related equipment	\$1091
	(a) new installation	\$437
	(b) modifications or repairs to	
105.7.7	Flammable and combustible liquids	\$437
	(a) aboveground and underground storage tanks, including equipment	\$487
	(b) underground tank removal	\$437
	(c) vapor recovery	\$713
105.7.8	Hazardous materials	\$367
105.7.9	Industrial ovens	
105.7.10	LP-gas	\$562
	(a) new installation	\$481
	(b) modifications or repairs to	
105.7.11	Private fire hydrants and fire protection water supplies	\$873 per system
	(a) private fire hydrant systems	\$655 per system
	(b) fire protection system water supply	\$673 per system
	(c) rural water supply systems	\$437 per system
	(d) temporary water supply systems	
105.7.12	Spraying or dipping	

	(a) new installation	\$393
	(b) modifications or repairs to	\$288
105.7.13	Standpipe systems	\$719
	(a) new installation	\$337
	(b) modifications or repairs to	\$280
105.7.14	Temporary membrane structures and tents	
105.7.15	Construction, alteration, or renovation of a building for which a building permit is required	
	(a) commercial: new or addition	\$764
	1. 0 – 5,000 SQFT	\$1280
	2. 5,001 – 10,000 SQFT	\$1649
	3. 10,001 – 20,000 SQFT	\$287
	4. each additional 10,000 SQFT	
	(b) commercial: alteration or renovation	\$568
	1. 0 – 5,000 SQFT	\$684
	2. 5,001 – 10,000 SQFT	\$868
	3. 10,001 – 20,000 SQFT	\$144
	4. each additional 10,000 SQFT	\$327
	(c) residential: new, addition, alteration or renovation	
105.7.16	Fire apparatus access, site improvements and related equipment	\$367
	(a) roadway design	\$324
	(b) obstructions	\$273
	gates	\$327
	traffic calming devices, and other manipulated barriers	\$562
	(c) temporary fire apparatus access roadways	
	Miscellaneous system plans	
	Miscellaneous construction permit	\$298 per hour
	Fuel modification	\$849
	Additional plan reviews	\$232 each
	Plan reviews or specialized consultation	\$313 + review type from Table 1 + consultant fees
	<i>The use of an independent specialized consultant with expertise to conduct the review is sometimes necessary. Projects subject to this provision shall be so advised and provide to the District a document addressed to the District recognizing the advisory and accepting responsibility for resulting charges.</i>	
	Additional field inspections	\$247 each
	Field inspections or tests after regular business hours	\$713 per hour 2 hour minimum
	<i>Fees assessed under this provision shall be due and payable prior to the action of the District. This provision is not a mandate on the District to normally provide this service. This service is subject to staff availability and does not mandate performance.</i>	
	Alternate materials and methods of construction review	\$300
	<i>*Plus any costs the District incurs should the use of an independent specialized consultant be necessary to evaluate the</i>	

<i>submittal.</i>	
Permit renewal or extension	Assessed at one half of the original fee

Part 2. OCCUPANCY INSPECTION FEES

The fees for state mandated occupancy inspections and state license care facility "Fire Clearance" services not part of a construction or operational permit shall be in accordance with Part 2, Table 2.

Table 2

REF.		FEE
	State Mandated Inspections	
1.	Public and private schools	\$0 annually
2.	Hotel, motel, lodging house, apartment house and dwelling, buildings, or similar (i.e. Group R, Division 1 & 2 occupancies) and structures accessory thereto	
	(a) <15 dwelling units annually	\$262
	(b) 16-75 dwelling units annually	\$404
	(c) >76 dwelling units annually	\$749
3.	Jail or place of detention for persons charged with or convicted of a crime	\$822 bi-annually
4.	Additional field inspections	\$247 each
	State Licensed Facilities - Fire Clearance (850 Form)	
5.	Pre-inspection consultation	\$202
6.	Facilities with a capacity to serve not more than 6 clients	\$202
7.	Facilities with a capacity to serve more 6-25 clients	\$251
8.	Facilities with a capacity to serve 26 or more clients	\$327

Part 3. FIRE CODE OPERATIONAL PERMIT FEES

All Operational permits required by the California Fire Code and/or San Ramon Valley Fire Protection District ("District") Ordinance are renewable on the basis of inspection frequency with the exception for "on-demand" or "one-time" permits. Operational permit fees are due and payable via invoice following the inspection as set forth in Part 3.

Operational permits required for new systems, processes, or uses necessitating a plan review shall have the initial fire code permit issued with the plan review in accordance with Part 1, Table 1.

Table 3

REF.	TYPE OF REVIEW	FEE
	Operational Permits	
105.6.1	Aerosol products	\$50
105.6.2	Amusement buildings	\$218
105.6.3	Aviation facilities	\$50
105.6.4	Carnivals and fairs	\$300
105.6.5	Cellulose nitrate film	\$50
105.6.6	Combustible dust-producing operations	\$50
105.6.7	Combustible fibers	\$50
105.6.8	Compressed gases	\$50
105.6.9	Covered mall buildings	\$50
105.6.10	Cryogenic fluids	\$50
105.6.11	Cutting and welding	\$50
105.6.12	Dry cleaning plants	\$50
105.6.13	Exhibits and trade shows	\$247
105.6.14	Explosives	\$46
105.6.15	Fire hydrants and valves	\$50
105.6.16	Flammable and combustible liquids	\$50
105.6.17	Floor finishing	\$50
105.6.18	Fruit and crop ripening	\$50
105.6.19	Fumigation and thermal insecticidal fogging	\$36
105.6.20	Hazardous materials	\$50
105.6.21	Hazardous production materials	\$50
105.6.22	High-piled storage	\$50
105.6.23	Hot work operations	\$50
105.6.24	Industrial ovens	\$50
105.6.25	Lumber yards and woodworking plants	\$50
105.6.26	Liquid or gas-fueled vehicles	\$50
105.6.27	LP-gas	\$47
105.6.28	Magnesium	\$50
105.6.29	Miscellaneous combustible storage	\$50
105.6.30	Open burning	\$116
105.6.31	Open flames and torches	\$50
105.6.32	Open flames and candles	\$50
105.6.33	Organic coatings	\$50
105.6.34	Places of assembly	\$50
105.6.35	Private fire hydrants	\$50
105.6.36	Pyrotechnic special effects material	\$327
105.6.37	Pyroxylin plastics	\$50
105.6.38	Refrigeration equipment	\$50
105.6.39	Repair garages and motor fuel-dispensing facilities	\$50
105.6.40	Rooftop heliports	\$50
105.6.41	Spraying or dipping	\$50

105.6.42	Storage of scrap tires and tire byproducts	\$50
105.6.43	Temporary membrane structures and tents	\$227
105.6.44	Tire-rebuilding plants	\$50
105.6.45	Waste products	\$50
105.6.46	Wood Products	\$50
105.6.47	Additional operational permits	\$50
105.6.48	Christmas tree sales	\$227
105.6.49	Model rocket	\$196

Part 4. GENERAL FEES

Miscellaneous reports, copying fees, standby personnel, safety officer or other listed general services for which the District has adopted user fees shall be in accordance with Part 4, Table 4.

Table 4

REF.	GENERAL FEES	FEE
	All reports, (Incident, Inspection, Investigation, Budget, CAFR, Board Packet)	Cost of reproduction, plus 10%
	Copy Charges	\$.10 per page; duplexed pages are charged as two pages
	GIS Maps (Digital Transfer)	Cost of reproduction, plus 10%
	Copies of photographs, discs, tapes or any other outsourced processed records	Cost of reproduction plus 10%
	Documentation Certification	\$5.00 or maximum allowable by law
	Returned Check Charge	\$25/check
	Late Payment Fee	10% of fee or \$10 (whichever is greater)
	CPR Training	\$40 per person
	Fire House Dinner	\$150
	Paramedic Field Internship	\$1,897
	Subpoenas A deposit of \$150.00 for each day that the specified employee is required to remain in attendance pursuant to the subpoena. The District shall then be reimbursed for traveling expenses and the full cost to the District of paying the employee, tabulated pursuant to the Service Rate below. If the actual expenses should later prove to be less than \$150.00 per day tendered, the excess of the amount shall be refunded. If the actual expenses should later prove to be more than the amount	

	deposited, the District may collect the balance from the party at whose request the subpoena is issued	
	Weed Abatement Program Administrative Fee	\$1,148
	Applicant Charges for Processing Address or Street Name Changes	\$80

"SERVICE RATE SCHEDULE". Unless waived by the District pursuant to Section 3 of the Fee Ordinance, a service rate shall be applied for the services rendered. This service rate shall be based upon the hourly rate, or overtime rate for the specific position or rank for the employee providing the services. In addition, this rate shall include an average benefit cost for safety employees and an average benefit cost for non-safety employees dependent on which classification of the specified employee. When determining whether the rate to be charged is the "overtime rate" or the "hourly rate," the overtime rate shall be used if the District is required to pay overtime to the specified employee. If the District is not required to pay overtime to the specific employee, then all hours shall be charged at the "hourly rate."

"EQUIPMENT RATE SCHEDULE". Apparatus and equipment rates shall be the current rate in effect under the California Fire Assistance Agreement or the Federal Emergency Management Agency equipment rate schedule, whichever applies.

Part 5. Information Technology Surcharge Fee

The schedule of fees included in Section 9, Part 1 through Part 3 is inclusive of a 5 percent surcharge for Information Technology to assist in ongoing technology needs to support the general operations of the Fire Prevention Division for which these fees are charged.



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

DATE: December 16, 2015

TO: Board of Directors

FROM: Derek Krause, Deputy Chief EMS/Logistics
Denise Pangelinan, Communications Center Manager
Steve Call, Technology Systems Manager

RE: Communications Center Consolidation Project Update

In August 2015 the Board of Directors requested a monthly status update regarding our 9-1-1 Communications Center consolidation with the San Ramon Police Department.

Project status report for the month of November:

- TriTech installed CAD, RMS and Mobile on production and test servers.
- Virtualization server set-up; rack firewall; enable VPN access.
- Mobile workshop scheduled for December 8-10, 2015.
- GIS workshop scheduled December 8-10, 2015.
- CAD and RMS configuration workshop scheduled for December 14-18, 2015.
- Training site preparation set-up completed for CAD, RMS and Mobile workshops.
- TriTech installation team inspected server installation in preparation of training workshops.
- TelePacific fiber line from communications center to police department ordered.
- Dispatch Supervisor promotional assessment center conducted.
- Communications Center remodel RFP scope of work initiated.
- Two Dispatchers received P.O.S.T. Training.
- Meet and Confer meetings between labor and management continue.

Action Items Pending:

- Application submitted to the DOJ requesting access to their computer system. Additional documents were also submitted for security requirements.
- Request for additional 911 Trunk lines being reviewed by State 911 Office.

Financial Update

	Cost
TriTech - Payment due at contract signing	\$ 153,101.63
Communications Center - Microsoft Server Licensing	12,173.73
Communications Center - Firewall	6,753.28
Communications Center - Network Modules	1,991.00

Mobile Communications Unit Project Update

Project status update for the month of November:

- Met with vendors regarding quotes for radio console refresh
 - Obtaining quotes for purchase of hardware/software and installation
- Mobile radios
 - Researched configuration and installation costs for mobile radios
- Computers
 - Replacement computers purchased
 - Initial configuration completed

NEW BUSINESS



San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

Date: January 27, 2016

To: Board of Directors

From: Ken Campo, Interim CFO
Martin Koran, Controller

Subject: Annual Financial Audit/Comprehensive Annual Financial Report

Background

Annually, an independent certified public accounting firm is engaged to perform an audit of the District's financial statements for the fiscal year ending June 30th. The District's Finance Division has prepared the financial statements for the fiscal year ended June 30, 2015, and those statements have been audited by Vavrinek, Trine, Day & Company, LLP (VTD). In addition to the financial statement audit, VTD was engaged to prepare a required report on federal grant activities, a required report on the District's GANN spending limit calculation, and a letter to the Board required by professional accounting standards discussing their audit engagement and the procedures they performed. These reports have been reviewed by management and any recommendations have been implemented.

Based upon the audit procedures performed, VTD has rendered their opinion that the District's financial statements fairly present the District's financial position at June 30, 2015, and the results of its operations and budgetary comparison for the year then ended, in conformity with generally accepted accounting principles. (This is generally referred to as a "clean" or "unmodified" audit opinion.)

The District incorporates its basic financial statements into a Comprehensive Annual Financial Report (or CAFR) that is designed to meet the requirements of the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program (CAFR Program). The CAFR Program was established to encourage and assist state and local governments in going beyond the minimum requirements of generally accepted accounting principles, and to prepare a comprehensive annual financial report that evidences the spirit of transparency and full disclosure. The GFOA then recognizes individual governments that succeed in achieving this goal. The District began its participation in the CAFR Program in 2001 and has achieved certification each year thereafter.

The District's CAFR for the fiscal year ended June 30, 2015 has been submitted to the GFOA for consideration of a Certificate of Achievement for Excellence in Financial Reporting. The CAFR has also been posted on the District's website.

Recommended Action

No action required. Staff recommends the Board receive the CAFR, Required Communications, and report on Agreed Upon Procedures Applied to Appropriations Limit Schedule for the fiscal year ended June 30, 2015.

Enc.: CAFR for the Fiscal Year Ended June 30, 2015

Required Communications for the Year Ended June 30, 2015

Independent Accountants' Report on Agreed-Upon Procedures Applied to Appropriations Limit Schedule for the Year Ending June 30, 2015



To the Board of Directors
San Ramon Valley Fire Protection District

We have audited the financial statements of the San Ramon Valley Fire Protection District (the District) for the years ended June 30, 2015. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by San Ramon Valley Fire Protection District are described in Note 1 to the financial statements. As further described in Footnote 1, the District adopted Governmental Accounting Standards Board (GASB) Statement No. 68 *Accounting and Financial Reporting for Pensions* – an amendment of GASB Statement No. 27, and GASB Statement No. 71, *Pension Transition for Contributions made Subsequent to the Measurement Date* – an amendment of GASB 68, effective July 1, 2014. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in Note 14 of the financial statements. No other accounting policies were adopted and the application of existing policies was not changed during 2015. We noted no transactions entered into by San Ramon Valley Fire Protection District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates and disclosures are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates and disclosures affecting the District's financial statements were related to the net pension liability, related deferred inflows of resources and deferred outflows of resources, and Other Post Employment Benefits, based on actuarial valuations. We evaluated the key factors and assumptions used to develop these estimates in determining they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 15, 2015.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the San Ramon Valley Fire Protection District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as San Ramon Valley Fire Protection District' auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Management's Discussion and Analysis, the Schedule of Proportionate Share of the Net Pension Liability, the Schedule of Plan Contributions, and Schedule of Funding Progress for the Retiree Health Benefit Plan, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the supplementary information which accompany the financial statements but are not RSI. With respect to this supplementary information we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Board of Directors and management of San Ramon Valley Fire Protection District and is not intended to be and should not be used by anyone other than these specified parties.

Varrinek, Trine, Day & Co., LLP.

Pleasanton, California
November 23, 2015



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors
San Ramon Valley Fire Protection District

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of San Ramon Valley Fire Protection District, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise San Ramon Valley Fire Protection District's basic financial statements, and have issued our report thereon dated December 15, 2015. Our report included an emphasis of a matter paragraph regarding the District's adoption of Governmental Accounting Standards Board (GASB) Statement No. 68, *Accounting And Financial Reporting For Pensions—An Amendment of GASB Statement No. 27* and GASB 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date—an amendment of GASB Statement No. 68* as of July 1, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered San Ramon Valley Fire Protection District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of San Ramon Valley Fire Protection District's internal control. Accordingly, we do not express an opinion on the effectiveness of San Ramon Valley Fire Protection District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether San Ramon Valley Fire Protection District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Varrinet, Trine, Day & Co, LLP.

Pleasanton, California
December 15, 2015

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

**INDEPENDENT ACCOUNTANTS' REPORT ON
AGREED-UPON PROCEDURES APPLIED TO
APPROPRIATIONS LIMIT SCHEDULE**

FOR THE YEAR ENDED JUNE 30, 2015



**INDEPENDENT ACCOUNTANTS' REPORT ON AGREED-UPON PROCEDURES
APPLIED TO APPROPRIATIONS LIMIT CALCULATION**

Board of Directors
San Ramon Valley Fire Protection District
San Ramon, California

We have applied the procedures enumerated below to the Appropriations Limit calculation of the San Ramon Valley Fire Protection District (the District) for the year ended June 30, 2015. These procedures, which were agreed to by the District and the League of California Cities (as presented in the League publication entitled Agreed Upon Procedures Applied to the Appropriations Limitation Prescribed by Article XXII-B of the California Constitution), were performed solely to assist the District in meeting the requirements of Section 1.5 of Article XIII-B of the California Constitution. The District's management is responsible for the Appropriations Limit calculation.

This agreed upon procedures engagement was conducted in accordance with attestation standards established by the American Institution of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either of the purpose for which this report has been requested or for any other purpose.

The procedures performed and our findings were as follows:

1. We obtained completed worksheets No. 1 through No. 7 (or alternatives worksheets) for the year ending June 30, 2015, and compared the limit and annual adjustment factors included in those worksheets to the limit and annual adjustment factors that were adopted by resolution of the Board of Directors. We also compared the population and inflation options included in the aforementioned worksheets to those that were selected by a recorded vote of the Board of Directors.

Finding: No exceptions were noted as a result of our procedures.

2. We added last year's limit to the total adjustments and compared the resulting amount to this year's limit.

Finding: No exceptions were noted as a result of our procedures.

3. We compared the current year information to the prior year appropriations limit adopted by the Board of Directors for the prior year.

Finding: No exceptions were noted as a result of our procedures.

4. We compared the prior year appropriations limit to the prior year appropriations limit adopted by the Board of Directors for the prior year.

Finding: No exceptions were noted as a result of our procedures.

We were not engaged to, and did not perform an audit, the objective of which would be the expression of an opinion on the Appropriations Limit worksheet. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. No procedures have been performed with respect to the determination of the appropriation limit for the base year, as defined by Article XIII-B of the California Constitution.

This report is intended solely for the use of the Board of Directors and management of the District and is not intended to be and should not be used by anyone other than these specific parties.

Varrinet, Trine, Day & Co., LLP.

Pleasanton, California
December 15, 2015

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

**APPROPRIATIONS LIMIT SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2015**

	<u>Amount</u>
A. Appropriations limit for the year ended June 30, 2014	\$ 134,022,261
B. Calculation factors:	
1. Population increase %	1.0105
2. Inflation increase %	<u>0.9977</u>
3. Total adjustment factor %	1.00818
C. Annual adjustment increase	1,095,746
D. Other adjustments:	
Loss responsibility (-)	-
Transfers to private (-)	-
Transfers to fees (-)	-
Assumed responsibility (+)	-
E. Total adjustments	<u>1,095,746</u>
F. Appropriations limit for the year ended June 30, 2015	<u><u>\$ 135,118,007</u></u>

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

NOTES TO THE APPROPRIATIONS LIMIT SCHEDULE FOR THE YEAR ENDED JUNE 30, 2015

1. PURPOSE OF LIMITED PROCEDURES REVIEW

Under Article XIII-B of the California Constitution (the Gann Spending Limitations Initiative), California governmental agencies are restricted as to the amount of annual appropriations from proceeds of taxes. Effective for years beginning on or after July 1, 1990, under Section 1.5 of Article XIII-B, the annual calculation of the appropriation limit is subject to a limited procedures review in connection with the annual audit.

2. METHOD OF CALCULATION

Under Section 10.5 of Article XIII-B, for fiscal years beginning on or after July, 1990, the appropriations limit is required to be calculated based on the limit for the fiscal year 1986-87, adjusted for the inflation and population factors discussed in Notes 3 and 4 below.

3. INFLATION FACTORS

A California governmental agency may adjust its appropriations limit by either the annual percentage change in the 4th quarter per capita personal income (which percentage is supplied by the State Department of Finance) or the percentage change in the local assessment roll from the preceding year due to the change of local nonresidential construction. The factor adopted by the District for the year 2015 represents the annual percentage change per capita personal income.

4. POPULATION FACTORS

A California governmental agency may adjust its appropriations limit by either the annual percentage change of the jurisdiction's own population or the annual percentage change in population of the county where the jurisdiction is located. The factor adopted by the District for the year 2015 represents the annual percentage change in population for the County.

5. OTHER ADJUSTMENTS

A California government agency may be required to adjust its appropriations limit when certain events occur, such as the transfer of responsibility for municipal services to, or from, another government agency or private entity. The District had no such adjustment for the year ended June 30, 2015.



San Ramon Valley Fire Protection District

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Date: January 27, 2016

To: Board of Directors
Derek Krause, Deputy Chief EMS/Logistics

From: Denise Pangelinan, Communications Center Manager
Steve Call, Technology Systems Manager

Subject: Introduction of Ordinance No. 33 – Accepting the Requirements of the California Penal Code Relating to the Recruitment and Training of Public Safety Dispatchers.

Background:

The Peace Officer Standards and Training (POST) was established by California Legislature in 1959 to set minimum selection and training standards for California law enforcement staff, including Public Safety Dispatchers. POST training for Public Safety Dispatchers includes a 120 hour basic dispatcher course and recurring training standards. For the District to participate in the POST program, the State requires the Board to adopt an ordinance accepting the requirements of Sections 13510.1 and 13512 of the California Penal Code. A certified copy of the ordinance is a requirement of section 13522 of the Penal Code if the District is to receive reimbursement for courses attended by Public Safety Dispatchers, and must be on file with the Commission.

The purpose of participating in the POST program is to ensure the District's level of professionalism, training and recruitment procedures remain equal to those of other agencies throughout the State. POST has set minimum selection standards for Public Safety Dispatchers that includes a requirement to conduct a pre-employment skills assessment test, interview, background investigation, and probationary period of no less than one year. In addition, POST requires each dispatcher to complete 24 hours of certified training every two years. Participation also allows the District to recover a portion of costs involved in the training of dispatchers.

The proposed ordinance would stipulate that the Board accepts the requirements of Sections 13510.1 and 13522 of the California Penal Code relative to the recruitment and training standards of Public Safety Dispatchers. Section 13510.1 states the Board will adhere to the standards for recruitment and training established by POST for Public Safety Dispatchers. Section 13512 states the Commission and its representatives may make such inquiries as deemed appropriate by the Commission to ascertain the District's public safety dispatch personnel adhere to standards selection and training established by POST.

The proposed ordinance would allow the San Ramon Valley 911 Communications Center to apply to POST requesting participation in the POST Program for Public Safety Dispatchers.

Recommended Board Action:

Staff recommends that the Board introduce and conduct the first reading of Proposed Ordinance No. 33; an ordinance of the San Ramon Valley Fire Protection District setting forth the adherence to the standards for recruitment and training established by the Commission of Peace Officer Standards and Training (POST).

Financial Impacts:

None. There are no annual fees or recurring costs associated with membership.

ORDINANCE NO. 33

AN ORDINANCE OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT REQUIRING COMPLIANCE WITH THE STANDARDS OF THE CALIFORNIA COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING FOR PUBLIC SAFETY DISPATCHERS

The Board of Directors (the "Board") of the San Ramon Valley Fire Protection District (the "District") ordains as follows:

WHEREAS, the California Commission of Peace Officer Standards and Training (POST) establishes training mandates for Public Safety Dispatchers;

WHEREAS, the San Ramon Valley 9-1-1 Communications Center is a consolidated dispatch communications center;

WHEREAS, the primary responsibility of the San Ramon Valley 9-1-1 Public Safety Dispatchers will include providing police, fire and emergency medical dispatching services for the City of San Ramon and the areas covered by the jurisdiction of the San Ramon Valley Fire Protection District;

SECTION 1. ADMINISTRATION.

- 1.1 The Board of Directors of the San Ramon Valley Fire Protection District declares the desire to participate in the POST Public Safety Dispatcher Program to ensure the District's level of professionalism, training and recruitment procedures remain equal to those of other public agencies throughout the State.

SECTION 2. INSPECTIONS AND INQUIRIES.

- 2.1 POST and its representatives may conduct inspections and inquiries as deemed necessary to ascertain that the San Ramon Valley 9-1-1 Communications Center adheres to the standards for recruitment and training established by the Commission.

SECTION 3. STANDARDS AND TRAINING.

- 3.1 Pursuant to California Penal Code Section 13510.1 and 13522, the San Ramon Valley 9-1-1 Communications Center personnel will adhere to the selection and training standards of POST and other Commission requirements specified for Public Safety Dispatchers while participating in the POST Public Safety Dispatcher Program.

SECTION 4. TRAINING REIMBURSEMENT.

- 4.1 The Board declares that it desires the San Ramon Valley 9-1-1 Communications Center receive State aid from POST pursuant to their rules and regulations.

SECTION 5. SEVERABILITY

5.1 If any section, subsection, subdivision, paragraph, sentence, clause, phrase or word in this Ordinance is for any reason held to be unconstitutional or otherwise invalid, such holding shall not affect the validity of the remaining provisions of this Ordinance. The Board hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, phrase or word of this Ordinance regardless of the unconstitutionality or invalidity of any other section, subsection, subdivision, paragraph, sentence, clause, phrase or word herein.

SECTION 6. PUBLICATION AND EFFECTIVE DATE.

6.1 The Clerk of the Board shall cause a summary of this Ordinance to be published twice in a newspaper of general circulation within the District within (15) days after its adoption. The Ordinance shall become effective thirty (30) days after its adoption.

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: _____

Donald Parker, Vice President
SRVFPD Board of Directors

ATTEST:

Donna Maxwell, SRVFPD District Clerk

APPROVED AS TO CONTENT

Paige Meyer, SRVFD Fire Chief

APPROVED AS TO FORM

William D. Ross, SRVFPD District Counsel



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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www.firedepartment.org | info@firedepartment.org

Date: January 27, 2016

To: Board of Directors

From: Steven A. Harman, Human Resources Consultant

Subject: Authorize the Fire Chief to sign a Letter of Understanding between the San Ramon Valley Fire Protection District and IAFF Local 3546 Regarding the San Ramon Valley Fire Department Communications Center; and request approval of a revised salary range and job description for the position of Director of Emergency Communications

Background:

In June 2015, the San Ramon Valley Fire Protection District and the City of San Ramon entered into a "Dispatch Service Agreement" which, effective July 1, 2016, stated that the Fire District will provide dispatch and related communication services for the City of San Ramon Police Department. The City of San Ramon and the San Ramon Valley Fire Protection district jointly believe that the "Dispatch Services Agreement" will enhance police and related emergency communication services to the residents of the City of San Ramon, and will reduce the operating costs of the Fire District's Communications Center.

The District and representatives of the dispatch employees have met and conferred and reached a tentative agreement addressing the change in working conditions that will arise from assuming dispatching services for the San Ramon Police Department. The tentative agreement is presented for your consideration and action.

The key points of the tentative agreement include:

1. Amends the job descriptions for the Dispatcher and Dispatch Supervisor to include job tasks, required POST Certifications and title changes to reflect industry standards for combined Police and Fire Dispatch Centers.
2. Amends the current work schedule start and end times to reflect better alignment with the San Ramon Police Department's Patrol Division's work schedule; amends and clarifies the Dispatcher's rest period schedule; provides for periodic review of the work schedule to ensure its effectiveness.
3. Adjusts the base salaries of the Public Safety Dispatcher and Public Safety Dispatch Supervisor as follows: effective April 1, 2016 the base salary range for Public Safety Dispatch Supervisor will be adjusted by 5% in recognition of the additional call volume and an additional 5% to increase the pay differential between the Supervisor and Dispatcher positions reflecting the additional supervisory level responsibilities, and effective January 1, 2017, adjusts the pay level for Public

Safety Dispatch Supervisor by an additional 5% provided that performance standards are met. Effective April 1, 2016 the base salary range for Public Safety Dispatcher will be adjusted by 5% reflecting additional job duties; and effective January 1, 2017, adjusts the pay level by an additional 5% provided performance standards are met.

4. In the event the District and the City of San Ramon determine that their interest is better served by creating a "Joint Powers Authority" the Union will not object. The parties recognize their obligation to meet and confer over the impact of creating a Joint Powers Authority.
5. Future promotions to the position of Dispatch Supervisor may include external as well as internal applicants.
6. Effective July 1, 2016, the name of the Communications Center will be changed to the San Ramon Valley 911 Communications Center.

Additionally, it is requested that the District Board adopt the staff recommendation, effective April 1, 2016, to reclassify the position of Communications Center Manager to Director of Emergency Communications, designate the position as unrepresented and allocate the position to the following monthly salary range:

Effective April 1, 2016	Step 1	Step 2	Step 3	Step 4	Step 5
Director of Emergency Communication	\$10,733	\$11,270	\$11,833	\$12,425	\$13,046

The proposed salary range is within the market for comparable positions in the surrounding area and is commensurate with the added duties and responsibilities associated with the responsibilities to lead and manage the District's Emergency Communications Center.

Recommended Board Action:

It is recommended that the District Board consider and approve the Letter of Understanding and authorize the Fire Chief to sign the LOU; approve the position of Director of Emergency Communications with the above-recommended salary range and designate the position as non-represented.

Financial Impacts:

The cost for the above actions for the current fiscal year is \$33,018 and is included in the consolidated dispatch center budget. The on-going cost for the above actions will be included in the District's budget and consolidated dispatch budget in FY 2016-17.

Attachments:

- Letter of Understanding between the San Ramon Valley Fire Protection District and IAFF Local 3546
- Job Description for the position of Director of Emergency Communications

LETTER OF UNDERSTANDING
Between
SAN RAMON VALLEY FIRE PROTECTION DISTRICT
And
INTERNATIONAL ASSOCIATION OF FIREFIGHTERS
LOCAL 3546

The San Ramon Valley Fire Protection District (District) and the International Association of Firefighters Local 3546 (Union) entered into a Letter of Understanding on April 22, 2015 that in part provided for a "reorganization plan" including the "possible consolidation" of the District's Communication Center.

On June 24, 2015 the District and the City of San Ramon entered into a "Dispatch Services Agreement" in which the District, effective July 1, 2016 will provide dispatch services for the City of San Ramon's Police Department.

This Letter of Understanding amends the Memorandum of Understanding between the District and Union for the period August 1, 2009 through June 30, 2020 as described below.

Section 1.00 Job Descriptions and Job Titles

Effective July 1, 2016 the job title of the current Supervising Dispatcher shall be changed to Public Safety Dispatch Supervisor; the job title of Dispatcher shall be changed to Public Safety Dispatcher. The job descriptions are amended to reflect the additional police-related dispatch job duties and qualifications. The revised job descriptions are attached hereto and are incorporated into this Letter of Understanding.

Section 2.00 Work Schedule and Rest Periods

Section 6.1 of the Memorandum of Understanding is amended to reflect the starting and ending time for the Public Safety Dispatcher and Public Safety Dispatcher Supervisor classifications shall commence and end at 6:00 AM. There are no other changes to the current work schedule. The District and the Union will meet at three month intervals or sooner, during the first twelve months of the Dispatch Services Agreement for the purpose of reviewing the current work schedule and rest periods, and if mutually agreed, amend the work schedule and rest periods.

Rest periods shall be in accordance with the schedule attached hereto. It is understood and agreed that workload requirement will necessitate deviations resulting in an employee who is on a rest period to return to the Dispatch Center. An employee on a rest period who is requested to return to duty shall promptly report for duty.

3.00 Salary Adjustments

The monthly base salary range for the classification of Public Safety Dispatch Supervisor shall be adjusted according to the schedule below:

Effective Date	Step 1	Step 2	Step 3	Step 4	Step 5	Note:
4/1/2016	\$7,025	\$7,397	\$7,778	\$8,179	\$8,590	Includes 5% adjustment to increase the differential between the Supervisor and Dispatcher form approximately 10% to 15%; and 5% in recognition of the additional Police-related dispatch duties and responsibilities.
1/1/2017	\$7,376	\$7,766	\$8,167	\$8,587	\$9,019	5% adjustment assuming performance expectations are met.

The monthly base salary range for Public Safety Dispatcher shall be adjusted according to the schedule below:

Effective Date	Step 1	Step 2	Step 3	Step 4	Step 5	Note:
4/1/2016	\$6,069	\$6,389	\$6,724	\$7,070	\$7,436	5% adjustment in recognition of additional Police-related dispatch duties.
1/1/2017	\$6,373	\$6,708	\$7,060	\$7,424	\$7,808	5% adjustment

						assuming performance expectations are met.
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Effective April 1, 2016, employees in the respective classifications of Public Safety Dispatch Supervisor and Public Safety Dispatcher will be placed at the same step in the salary range as they occupied on March 31, 2016 (e.g. an employee at step 2 on March 31, 2016 will be placed at step two effective April 1, 2016).

3.10 Salary Adjustment and Performance Standards

The salary adjustment scheduled for January 1, 2017 is contingent upon performing the police-related dispatch tasks and performance standards as required by Section 30 of the Dispatch Service Agreement between the District and the City of San Ramon. In the event the Fire Chief determines that the performance standards have not been met, the Fire Chief shall notify the Union no later than November 1, 2016 of that determination. In the event the Fire Chief determines that performance standards have not been met, the Chief shall provide a thirty day period for the Dispatch employees to remedy the performance issues and to show measurable improvement in performance. In the event performance standards are not met, the 5% wage adjustment scheduled for January 1, 2017 shall not be paid; and the adjustment shall be 2%.

4.00 Joint Exercise of Powers Authority

In the event the District determines it is in their interest to create a Joint Powers Authority (JPA) for dispatch services, the Union shall not object to the creation of a JPA. The District recognizes the requirement to "meet and confer" with the Union on the impact on dispatch employees of that decision.

5.00 Promotion to Public Safety Dispatch Supervisor

The District may conduct future recruitments for the position of Public Safety Dispatch Supervisor both internally and externally. Applicants will be required to meet the stated job requirements.

6.00 Training and Certification

Current dispatch employees of the District are all in possession of the required POST Certificates and therefore eligible to perform police related dispatch functions. Further, the District will provide the necessary training to ensure that Dispatch employees are able to use the new CAD and other computer systems essential to providing police-related dispatch services.

7.00 Chain of Command

It is understood that dispatch employees will be required to observe the established chain of command. Any questions pertaining to the chain of command will be referred to the Communications Manager or designee.

8.00 Name of Communications Center

The name of the San Ramon Valley Fire District Communication Center shall, effective July 1, 2016 be changed to the San Ramon Valley 911 Communications Center.

FOR THE DISTRICT:



Paige Meyer
Fire Chief

DATED: 12/10/15

FOR LOCAL 3546



Mike Mohun
President

DATED: 12/10/15

#3 3 ON AT 0600, 1 ON AT 1000						PEOPLE IN COMM
DAY 1						
0600-0800						3
0800-1000						3
1000-1200	1100 SLEEP					4 THEN 3
1200-1400	SLEEP					3
1400-1600		SLEEP				3
1600-1800		SLEEP TO 1700	1700 SLEEP			3
1800-2000			SLEEP			3
2000-2200			SLEEP			3
2200-0000				SLEEP		3
0000-0200				SLEEP		3
0200-0400	SLEEP	SLEEP				2
0400-0600	SLEEP	SLEEP				2
DAY 2						
0600-0800	SLEEP	SLEEP				2
0800-1000			SLEEP			3
1000-1200			SLEEP TO 1100	1100 SLEEP		3
1200-1400				SLEEP		3
1400-1600				SLEEP		3
1600-1800				SLEEP		3
1800-2000			SLEEP			3
2000-2200			SLEEP			3
2200-0000			SLEEP			3
0000-0200	SLEEP	SLEEP				2
0200-0400	SLEEP	SLEEP				2
0400-0600	SLEEP	SLEEP				2
				SLEEP 06-10		
HOURS OF SLEEP	15	15	14	15		

PUBLIC SAFETY DISPATCHER

FLSA: NON-EXEMPT

DEFINITION

Under immediate supervision, the Public Safety Dispatcher processes and prioritizes emergency and non-emergency calls for service; dispatches fire, police, medical or other emergency equipment by telephone or radio, utilizing complex technical aids, such as computer aided dispatch systems (CAD); and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Public Safety Dispatch Supervisor or Communications Center Manager. No supervision of staff is exercised.

CLASS CHARACTERISTICS

This is a journey-level classification in the professional Public Safety Dispatch series performing a full range of Dispatcher duties including the receiving and processing of routine and emergency calls, the allocation of appropriate resources, the maintenance of related logs, and the generation of required reports. This class is distinguished from the Dispatch Supervisor in that the latter has supervisory responsibility for shift Communications Center functions.

EXAMPLES OF ESSENTIAL FUNCTIONS

- Answers the telephone and receives 9-1-1, emergency and non-emergency requests for assistance, evaluates the information provided and creates CAD system events; provides pre-arrival and post-dispatch instructions to the caller or relays information to other jurisdictions; processes and prioritizes incoming calls.
- Dispatches fire, police and medical personnel and equipment on both routine and emergency calls utilizing a computer aided dispatch system, multiple video display terminals, radio dispatching consoles and related equipment.
- Monitors and maintains status of public safety personnel and equipment; analyzes situations accurately and takes effective action to help ensure officer safety; handle the reassignment of fire equipment to ensure adequate district-wide fire protection.
- Provides operational support for police, fire, and medical operations; facilitation of outside agency assistance and mutual aid requests; as requested, enter, update, and retrieve information from teletype networks relating to wanted persons, stolen property, vehicle registration, stolen vehicles, handle tow requests and other information.
- Operates base radio console equipment, transmitting and receiving routine and emergency messages.
- Maintains familiarity with roads, streets, areas, and industrial and public facilities within the District limits.
- Maintains computer information of all calls received.

- Maintain contact with all units on assignment; maintain status and location of all fire, police and medical units at all times.
- Coordinates emergency operations between various departmental personnel and equipment.
- Performs other related duties as assigned; callouts for public works, animal control services, school district.

QUALIFICATIONS

In general, the Public Safety Dispatcher will need the following skills, knowledge, and attributes to be successful in fulfilling the responsibilities of the position:

Knowledge of:

- Techniques, procedures and methods used in the operation of a public safety Communications Center.
- Operation of telecommunications equipment and Computer Aided Dispatch system.
- Locations of streets, roads, highways, and subdivisions within the District.
- District protocols, policies, and procedures.

Ability to:

- Operate and accurately enter information into the computer-aided dispatch system with sufficient speed and accuracy to document field activity and create calls for dispatch within response criteria guidelines.
- Analyze situations quickly and accurately and take effective action to assure officer and citizen safety.
- Use emergency medical questioning techniques and provide medical instructions via telephone when required.
- Knowledge of functions related to fire, paramedical care, law enforcement and other emergency services.
- Extract information or data from multiple video terminal displays which dynamically update.
- Apply District telephone answering techniques, policies and procedures.
- Memorize street names and locations; type at a rate of 35 net words per minute.
- Work in a highly structured environment where all communications and work are recorded or documented as public record.
- Maintain composure and work effectively under pressure.
- Carry on multiple conversations while distinguishing background radio communication.
- Operate a computer using business software and other office equipment.
- Understand and follow written and oral instructions.
- Communicate effectively, both orally and writing.
- Establish and maintain and promote positive and effective working relationships with employees, members of the San Ramon Police Department, other agencies, and the public.
- Demonstrate initiative and exercise good judgment in the performance of duties.

- Work independently and as a team member, recognize and set priorities, and meet deadlines.
- Observe safety principles and work in a safe manner.
- Work continuously or uninterrupted as required, standing or sitting for extended periods of time.

REQUIRED EXPERIENCE

One year as a Public Safety Dispatcher. Demonstrated background in the operation of modern Computer Aided Dispatch (CAD) systems also preferred.

REQUIRED EDUCATION

Possession of a high school diploma, G.E.D. equivalency or a high school proficiency certificate.

REQUIRED SPECIALIZED CERTIFICATES

- P.O.S.T. Basic Dispatch certificate
- Medical Priorities Dispatching System (MPDS) certificate from the International Academy of Emergency Dispatch
- Healthcare Provider CPR certificate

REQUIRED LICENSE

Possession of a valid California Driver's License. Maintenance of a valid California driver's license is required as a condition of employment.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is frequently required to use hands and fingers to write, operate computer keyboards and complex radio computer equipment, handle or feel objects, tools or controls. The employee is occasionally required to stand, walk, sit or reach with hands and arms, balance, stoop, kneel, crouch, bend, or stretch.

The employee must occasionally lift and/or move up to 25 pounds. The employee must also have the stamina to work at a computer terminal for long periods of time, the manual dexterity to load and unload recording tapes, and the endurance to work long hours during an emergency.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

Visual: Normal color vision. Minimum corrected vision of 20/40, or ability to read correspondence and computer screen. See to read small print on maps and documents and detect subtle shades of color with no color deficiencies.

Hearing: Must be within normal ranges. Hear well enough to detect radio or telephone transmissions, sometimes with interference and static. Hear and speak well enough to communicate over the telephone, radio, and in person.

ENVIRONMENTAL ELEMENTS

Employees work in a call center/office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees regularly interact with upset citizens and function under a dynamic work environment.

WORKING CONDITIONS

Must be willing and have the ability to work such hours as are necessary to accomplish the job requirements; to work two consecutive 24-hour shifts, work weekends, work holidays, work over with little notice, attend meetings, seminars and conferences during or after work hours, travel out of town, work under adverse conditions such as those inherent in emergency fire fighting situations, consistently follow through with duties/assignments and work harmoniously with subordinates and superiors, wear approved uniform. Report for work on a regular, consistent basis and maintain an acceptable attendance record in accordance with District policy.

PUBLIC SAFETY DISPATCH SUPERVISOR

FLSA: NON-EXEMPT

DEFINITION

Under general direction, the Public Safety Dispatch Supervisor supervises the daily operations of the San Ramon Valley Emergency Communications Center and performs all dispatching tasks of the Public Safety Dispatcher position. Performs other duties as required.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Communications Center Manager. Responsible for supervising on-duty Communications Center shift staff.

CLASS CHARACTERISTICS

This is a first line supervisory classification within the Communications Center series that exercises judgment within established policies on diverse and specialized Communications Center activities and projects and has significant accountability and ongoing decision-making responsibilities associated with the work in the Communications Center. The Public Safety Dispatch Supervisor organizes, oversees, and actively participates in the day-to-day Communications Center activities and operations, ensuring operational readiness and adherence to all District and operational policies, procedures, and protocols. This classification is distinguished from the Communications Center Manager in that the latter has overall responsibility for all Communications Center functions, and for developing, implementing, and interpreting operating policies.

EXAMPLES OF ESSENTIAL FUNCTIONS

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

- Responsible for effective supervision, performance evaluation, and employee morale, as well as prioritization of work assignments and related activities. Facilitates a positive, interactive process to identify and address performance concerns.
- Supervises the day-to-day operations, activities, and personnel on an assigned shift to ensure overall operational readiness as well as compliance with established guidelines, procedures, protocols, and policies.
- Ensures appropriate staffing levels and personnel readiness are maintained at all times.
- Ensures operational readiness of equipment related to 911 emergency telephone system, user and affiliated agency radio systems, and the District's computer aided dispatch system (CAD). Makes minor, guided repairs to communication systems, analyzes problems, and makes referrals to appropriate sources of service.
- Dispatches and assists Public Safety Dispatchers with difficult and complex calls and operates telephone and radio consoles to respond to a variety of emergency and non-emergency services and requests as required.
- Refers matters of employee performance, issues, or concerns that are beyond coaching and counseling at the Supervisor level to the appropriate level in a timely fashion.

- Coordinates and assists in the development, updating, and quality control of Communications Center services, policies and procedures, and related policy/operational manuals.
- Ensures that Communications Center team members work together effectively to meet the needs of the community and the District and deliver high quality professional services through work behaviors.
- Leads Communications Center team in the delivery of excellent customer service to internal and external customers at all times.
- Conducts quality assurance reviews of assigned shift personnel.
- Attends meetings as a representative of the Communications Division staff and effectively communicates pertinent information to management, subordinates, and/or peers.
- Coordinates multiple emergency situations and major incidents and determine priorities on simultaneous emergency calls.
- Answers the telephone and receives 9-1-1, emergency and non-emergency requests for assistance, evaluates the information provided and creates CAD system events; provides pre-arrival and post-dispatch instructions to the caller or relays information to other jurisdictions; processes and prioritizes incoming calls.
- Dispatches fire, police and medical personnel and equipment on both routine and emergency calls utilizing a computer aided dispatch system, multiple video display terminals, radio dispatching consoles and related equipment.
- Monitors and maintains status of public safety personnel and equipment; analyzes situations accurately and takes effective action to help ensure officer safety; handle the reassignment of fire equipment to ensure adequate district-wide fire protection.
- Provides operational support for police, fire, and medical operations; facilitation of outside agency assistance and mutual aid requests; as requested, enter, update, and retrieve information from teletype networks relating to wanted persons, stolen property, vehicle registration, stolen vehicles, handle tow requests and other information.
- Maintains familiarity with major roads, streets, areas, and industrial and public facilities within the District limits.

QUALIFICATIONS

In general, the Public Safety Dispatch Supervisor will need the following skills, knowledge, and attributes to be successful in fulfilling the responsibilities of the position:

Knowledge of:

- **Emergency Communications Administration and Management** – Knowledge of a 24-hour emergency communication center, including familiarity with, public safety functions and concerns and of the public safety communications environment, demands, requirements, regulations, and systems; Fire, Police, Medical call processing protocols, dispatching and emergency procedures.
- **Supervision** – Knowledge of collaborative leadership techniques, principles and procedures to assign work, schedule, supervise, train, and evaluate the performance of assigned staff.
- **Customer Service** – Knowledge of principles and processes for providing high level of customer service, including meeting established quality standards.
- **Geography** – Knowledge of primary roads, streets, highways, major buildings, public facilities, jurisdictional boundaries, thoroughfares, landmarks, public buildings, waterways; knowledge of

resources available to determine the location of incidents in the District and surrounding jurisdictions.

- **Technology** - Knowledge of modern information technology, telecommunications equipment, Computer Aided Dispatch (CAD) systems, personal computer operating systems and software applications, particularly Windows.
- **General Knowledge** – Fire and Police codes, including California Penal Code, Vehicle Code and Municipal Code. District administrative and operational policies and procedures and protocol; Business English, including spelling, grammar, vocabulary, report writing standards, common local vernacular.

Ability to:

- **Judgment and Decision Making** – Use logic and reasoning to analyze, understand, and evaluate complex situations; identify strengths and weaknesses of alternate approaches or solutions to situations; exercise appropriate judgment in establishing priorities; consider relative costs and benefits of potential actions; make immediate and sound decisions, facilitating implementation, while under pressure or in stressful situations with fortitude to maintain diplomacy and situational clarity.
- **Interpersonal Relationships** – Lead and grow a team through dynamic leadership, mentorship, positive motivation, and employee development; develop and maintain cooperative and professional relationships with employees at all levels, representatives from various departments, and outside agencies; effectively responds to and resolves complex inquiries and disputes.
- **Communication** – Communicate complex ideas and proposals effectively so others can understand; prepare reports, agendas, and policies; listen to and understand information and ideas presented verbally and in writing; handle a variety of personnel issues with tact and diplomacy in a confidential and respectful manner.
- **Coordination of Work** – Establish and implement effective administrative programs and procedures; plan and organize daily work routine and establish priorities for the completion of work in accordance with sound time-management methodology; perform a broad range of supervisory responsibilities over others.
- **Computer/Telephone Skills** – Utilize a personal computer with word processing, spreadsheet, and related software with reasonable speed and accuracy for a variety of activities such as information retrieval and compilation, analysis and planning, records management, writing of reports and correspondence; answer and monitor multiple telephone lines, including 911 emergency telephone lines, and multi-channel two-way radio system concurrently.
- **Dispatching** - Receive calls for services, both emergency and non-emergency, determine nature and priority of calls received and dispatch appropriate providers to properly address need; accurately interpret maps and floor layouts.
- **Organizational Skills** - Organize and multi-task with ability to work well under pressure of deadlines and constantly changing priorities.

REQUIRED EXPERIENCE

Three years as a full-time Dispatcher with the San Ramon Valley Fire Protection District.

REQUIRED EDUCATION

Possession of a high school diploma, G.E.D. equivalency or a high school proficiency certificate.

REQUIRED CERTIFICATION

- P.O.S.T. Basic Dispatch certificate
- Medical Priorities Dispatching System (MPDS) certificate from the International Academy of Emergency Dispatch
- Healthcare Provider CPR certificate

REQUIRED LICENSE

Possession of a valid California Driver's License. Maintenance of a valid California driver's license is required as a condition of employment.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is frequently required to use hands and fingers to write, operate computer keyboards and complex radio computer equipment, handle or feel objects, tools or controls. The employee is occasionally required to stand, walk, sit or reach with hands and arms, balance, stoop, kneel, crouch, bend, or stretch.

The employee must occasionally lift and/or move up to 25 pounds. The employee must also have the stamina to work at a computer terminal for long periods of time, and the endurance to work long hours with little rest during an emergency.

Visual: Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

Minimum corrected vision of 20/40, or ability to read correspondence and computer screen. See to read small print on maps and documents and detect subtle shades of color with no color deficiencies.

Hearing: Must be within normal ranges. Hear well enough to detect radio or telephone transmissions, sometimes with interference and static. Hear and speak well enough to communicate over the telephone, radio, and in person.

ENVIRONMENTAL ELEMENTS

Employees work in a call center/office environment with moderate to high noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees regularly work with adverse situations and function under high levels of stress in a dynamic work environment.

WORKING CONDITIONS

Must be willing and have the ability to work such hours as are necessary to accomplish the job requirements; work two consecutive 24-hour shifts, weekends, holidays, overtime on short notice; attend meetings, seminars and conferences during or after work hours, travel out of town; work under adverse conditions; consistently follow through with duties/assignments and work harmoniously with subordinates and superiors; wear approved uniform and adhere to appearance standards as required; report for work on a regular, consistent basis and maintain an acceptable attendance record in accordance with District policy.

DIRECTOR OF EMERGENCY COMMUNICATIONS

FLSA: EXEMPT

DEFINITION

Under general direction of the Fire Chief, plans, organizes, administers, manages, and supervises through subordinate supervisors, the operations of the communications and emergency dispatch systems in the San Ramon Valley 911 Communications Center. Develops, implements and evaluates policies, practices and procedures for the effective and efficient operation of the Communications Center. Ensures the proper operation of the communication technology used in the Communication Center. , Ensures that the terms of the Dispatch Services Agreement with the City of San Ramon are properly implemented, record keeping and quality assurance; analyzes and corrects system problems; manages the effective use of the Communications Center resources to improve organizational productivity and customer service;; oversees the District's communications reserve program; represents the District at various meetings; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Fire Chief or designee. . Exercises general supervision over Communications Center staff.

CLASS CHARACTERISTICS

This is a division-level classification that is responsible for leading and managing the operation of the San Ramon Valley 911 Communications Center including the management and supervision of dispatch personnel and overseeing the installation, maintenance and repair of communications equipment. Responsibilities include performing diverse, specialized, and complex work involving significant accountability and decision-making responsibility. The incumbent organizes and oversees day-to-day activities, is responsible for providing complex support to the District and the San Ramon Police Department in a variety of areas, and is the point of contact for other departments and agencies. Successful performance of the work requires an extensive communications center background as well as skill in coordinating communication center work including police, fire and emergency medical dispatching. This class is distinguished from the Supervising Dispatchers by the overall responsibility for the District's communication and emergency dispatch systems.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

- Plans, manages, and organizes the operation and maintenance of the San Ramon Valley 911 Communication Center including providing direction to ensure quality performance and customer service, overseeing staff duties in various areas, supporting communications dispatch staff in dealing with difficult matters or people, providing training, motivation, and evaluation for staff, assigning and scheduling tasks, and preparing performance and statistical information to staff.
- Participates in the development and implementation of goals, objectives, policies, metrics and priorities for the San Ramon Valley 911 Communication Center; creates, recommends and administers policies and procedures to ensure effective and efficient police, fire and emergency medical dispatch services.

- Participates in the development and administration of the assigned department budget; forecasts needed funds; monitors and approves expenditures; recommends adjustments as necessary.
- Ensure the terms and conditions of the Dispatch Service Agreement with the City of San Ramon are correctly implemented and properly managed; consults with representatives of the City of San Ramon and the San Ramon Police Department to ensure effective and efficient dispatch and related tasks pursuant to the Agreement.
- Develops and standardizes procedures and methods to improve and continuously monitor the efficiency and effectiveness of assigned programs, service delivery methods, and procedures; assesses and monitors workload and administrative and support systems; identifies opportunities for improvement and recommends to the Fire Chief.
- Recommends and evaluates upgrades to computer software, purchases new equipment, coordinates computer downtime, performs scheduled back-up procedures, troubleshoots equipment, trains users, implements policy, procedure, protocol, and training, and coordinates with outside software and hardware vendors, as necessary.
- Maintains records of dispatch reports and audio recordings of police, fire and emergency medical telephone and radio calls; analyzes data to ensure compliance with community needs and standards.
- Manages and oversees the District's Communications Reserve program which supports District operations; responsible for recruiting, scheduling, training, and organizing assignments and duties of these volunteers; prepares program policies, procedures, program documentation, and provides and informal performance feedback to the volunteers.
- Participates in the development, evaluation, and testing of Communications section emergency and disaster operating procedures in conjunction with other divisions within the District, and surrounding municipalities disaster coordinators.
- Serves in the Emergency Operations Center, including ensuring all communications links are established and accounted for.
- Assists in the implementation of a quality control/quality assurance program according to regulatory requirements and participates in annual studies in order to maintain District certification under the applicable accreditation programs.
- Provides advisory support and acts as a liaison to management, committees, vendors, community partners, the public, and regulatory agencies; builds partnerships and coalitions.
- Represents the Fire District and/or Fire Chief before regulatory boards, other public agencies and community groups; attends and participates in professional group meetings and committees; stays abreast of new trends and innovations regarding communications center operations and dispatch services; researches emerging products and enhancements and their applicability to District needs.
- Monitors changes in regulations and technology that may affect operations; implements policy and procedural changes after approval.
- Plans, implements and exercises sound business continuance practices. Assures communications center has appropriate redundancy and failover capabilities.
- Works with District staff to coordinate FCC licensing activities and represents the Fire District in frequency allocation issues.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, supervision of staff, and program management.
- Principles and practices of budget administration and contract administration.

- Technology and equipment used in the design, installation, maintenance and operation of telecommunications systems used in police, fire and emergency medical dispatching.
- Basic electronics theory; electronic communications equipment including radio/telephone transmitters and receivers and microwave, data transmission and computer-aided dispatch equipment.
- Applicable Federal, State, and local laws, codes, ordinances, and departmental rules and regulations.
- Organization and management practices as applied to the development, analysis, and evaluation of programs and operational needs of assigned programs.
- Research and reporting methods, techniques, and procedures.
- Modern office practices, methods, computer equipment, and basic computer software related to work.
- Principles and procedures of record keeping and report preparation.
- English usage, grammar, spelling, vocabulary, and punctuation.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and District staff.

Ability to:

- Recommend and implement goals, objectives, and practices for providing effective and efficient services.
- Evaluate and develop improvements in operations, procedures, policies, or methods.
- Determine appropriate course of action to ensure that police, fire and emergency medical telecommunications equipment and networks remain in good working condition.
- Perform simple repair or direct the repair and routine maintenance on fire service electronic communications equipment.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Interpret, apply, and explain laws, regulations, codes, and departmental policies relating to communications programs and activities.
- Conduct complex research projects, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.
- Effectively represent the Fire District in meetings with governmental agencies, community groups, and various businesses, professional, and regulatory organizations, and in meetings with individuals.
- Establish and maintain a variety of filing, record keeping, and tracking systems including those specifically required by ISO and accreditation organizations or commissions.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Operate modern office equipment including computer equipment and specialized software applications programs.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy and legal guidelines in politically sensitive situations.
- Establish and maintain effective working relationships with those contacted in the course of work.

REQUIRED EXPERIENCE

Five (5) years of progressively responsible managerial, experience preferably in a combined police and fire communication center. Experience with EMD and police and fire agency accreditations also highly desirable.

REQUIRED EDUCATION

A Bachelors Degree from an accredited college with a major in computer science, information technology, data processing, telecommunications, electrical engineering, or closely related field.

The Fire District reserves the right to evaluate and consider, at its discretion, combinations of education and experience that tend to indicate an applicant possesses the skills, knowledge, and abilities listed herein.

REQUIRED CERTIFICATION

A current P.O.S.T. Supervisory Dispatch Certificate
Emergency Medical Dispatch Certificate from the International Academy of Emergency Dispatch

REQUIRED LICENSE

Possession of a valid California Class C driver's license. Maintenance of a valid California driver's license is required as a condition of employment.

PHYSICAL DEMANDS

Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects necessary to perform job functions.

Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard or calculator, and to operate standard office equipment. Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle and to visit various District sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required.

ENVIRONMENTAL ELEMENTS

Employees work primarily in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

WORKING CONDITIONS

Must be willing and have the ability to work such hours as are necessary to accomplish the job requirements; work evenings, weekends, and holidays, attend meetings, seminars and conferences during or after work hours, travel out of town. Participate in an after-hours emergency response program for on-call and callback assignments. Consistently follow through with duties/assignments, work harmoniously with subordinates and superiors and wear an approved uniform. Report for work on a regular, consistent basis and maintain an acceptable attendance record in accordance with District policy.



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583
Phone (925) 838-6600 | Fax (925) 838-6629
www.firedepartment.org | info@firedepartment.org

January 26, 2016

Contra Costa County Hazard Mitigation Planning Partnership
Marcelle Indelicato, Senior Emergency Planner
Contra Costa County - Office of the Sheriff
Emergency Services Division
50 Glacier Drive
Martinez, CA 94553

Contra Costa County Hazard Mitigation Planning Partnership,

Please be advised that the San Ramon Valley Fire Protection District is committed to participating in the update of the Contra Costa County Hazard Mitigation Plan. As a member of the Board of Directors for this jurisdiction, I certify that I will commit all necessary resources in order to meet Partnership expectations as outlined in the "Planning Partners expectations" document provided by the planning team, in order to obtain Disaster Mitigation Act (DMA) compliance for our jurisdiction.

Division Chief Christina Kiefer will be our jurisdiction's primary point of contact for this process and she can be reached at 1500 Bollinger Canyon Road, San Ramon 94583, 925-570-4444 or ckiefer@srvfire.ca.gov. Deputy Fire Marshal David Stevens will be our jurisdiction's secondary point of contact for this process and he can be reached at 925-838-6682 or dstevens@srvfire.ca.gov.

Sincerely,

H. Jay Kerr, Board Member
Board of Directors



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2016

To: Board of Directors

From: Christina Kiefer, Division Chief

Subject: Letter of Intent to Participate with the Contra Costa County 2016 Hazard Mitigation Planning Partnership

Background

On October 10, 2000, Congress approved the Federal Disaster Mitigation Act (DMA) of 2000, commonly known as the 2000 Stafford Act amendments. The act requires state and local governments to develop hazard mitigation plans as a condition for federal grant assistance. In 2004, the Association of Bay Area Governments (ABAG) led a regional effort to establish a framework for hazard mitigation planning that would strive to meet the planning requirements for jurisdictions within its planning area including Contra Costa County. This effort developed the 2004 ABAG Hazard Mitigation Plan (HMP).

In 2008, the Contra Costa County Department of Public Works pursued grant funding under Federal Emergency Management Agency's Pre-Disaster Mitigation Grant program to develop a countywide update to the 2004 ABAG HMP. The County Office of Emergency Services (OES) took the lead on assembling a planning partnership to bring other agencies in the County into the process. In an effort to develop more accurate risk assessment, a coalition of Contra Costa County municipalities and special districts embarked on the planning process. The 39 member planning partnership involved in the program included 12 Contra Costa County cities and 26 special districts, including the San Ramon Valley Fire Protection District. The partnership produced a FEMA-approved and Californian Office of Emergency Services-approved multi-agency, multi-hazard mitigation plan. As part of the DMA of 2000 process, on March 28, 2012 the District adopted Resolution No. 2012-01 authorizing the adoption of Volume 1 and the District's jurisdictional annex contained in Volume 2 of the Contra Costa County Hazard Mitigation Plan.

The County OES has begun efforts to develop the Contra Costa County 2016 Hazard Mitigation Plan. As with the previous effort, one of the goals of the multi-jurisdictional approach to hazard mitigation planning is to achieve compliance with the DMA for all participating members.

Attached is a letter of intent for the District to participate in the Contra Costa County 2016 Hazard Mitigation Planning Partnership. The duration of the project is expected to take 14 months to complete, and it must be documented in the plan that each planning partner “participated” in the process to the best of its capabilities.

Recommendation

Staff recommends approving the Letter of Intent to Participate with the Contra Costa County Hazard Mitigation Planning Partnership.



PLANNING PARTNER EXPECTATIONS

ACHIEVING DMA COMPLIANCE FOR ALL PLANNING PARTNERS

GROUPS INVOLVED IN THE PLANNING PROCESS

One of the goals of the multi-jurisdictional approach to hazard mitigation planning is to achieve compliance with the Disaster Mitigation Act (DMA) for all participating members in the planning effort. There are several different groups who will be involved in this process at different levels. In order to provide clarity, the following is a general breakdown of those groups:

- **The planning team**—the contractor team and CCC OES staff responsible for the facilitation of the planning process and the plan’s written development.
- **The steering committee**—representative members from the planning partnership that serve as the oversight body, assuming responsibility for many of the planning milestones decisions prescribed for this process to help reduce the burden of time required by each planning partner.
- **The planning partners**—those jurisdictions or special purpose districts that are actually developing an annex to the regional plan.
- **The planning stakeholders**—the individuals, groups, businesses, academia, etc., from which the planning team gains information to support the various elements of the plan. This group may also be referred to as coordinating stakeholders.

DEFINITION OF PARTICIPATION

DMA compliance requires that participation be defined in order to maintain eligibility with respect to meeting the requirements that allow a jurisdiction or special purpose district to develop an annex to the base plan. To achieve compliance for *all* planning partners, the plan must clearly document how each planning partner that is seeking linkage to the plan participated in the plan’s development. The best way to do this is to clearly define “participation.” For this planning process, “participation” is defined by the following criteria:

Estimated Level of Effort

It is estimated that the total time commitment to meet these “participation” requirements for a planning partner not participating on the steering committee would be approximately 36 to 46 hours over the 12 month period. Most of this time will be devoted to completing the jurisdictional annex template described below. This time may be reduced somewhat for special purpose districts.

Duration of the Planning Process

This process is expected to take 14 months to complete. It will be easy to become disconnected with the process objectives if you do not participate in some of these meetings to some degree.

Participate in the Process

As indicated, it must be documented in the plan that each planning partner “participated” in the process to the best of its capabilities. There is flexibility in defining “participation,” which can vary based on the type of planning partner involved (i.e.: city or county vs. a special purpose district). However, the level of

participation must be defined at the on-set of the planning process, and we must demonstrate the extent to which this level of participation has been met for each partner.

- **Complete administrative tasks.** Participation in this plan includes the following administrative tasks:
 - **Complete a letter of intent.** Provide a “Letter of Intent to participate” or a Resolution to participate to the planning team (see exhibit A).
 - **Designate points of contact.** Designate a primary and secondary point of contact for this effort. These designees will be listed as the hazard mitigation points of contact for your jurisdiction in the plan.
 - **Approve the steering committee.** The steering committee will be approved via an email vote.
- **Participate, as able, in additional opportunities.** Attendance or participation in the following opportunities will also be recorded. These records will be used to document participation for each planning partner. No thresholds will be established as minimum levels of participation for these events. However, each planning partner should attempt to attend all possible meetings and events:
 - **Attend steering committee meetings.**
 - **Attend or host public meetings or open houses.**
 - **Participate in and advertise the public review and comment period prior to adoption.**
- **Support the steering committee.** This planning process will utilize a steering committee that will assume responsibility for many of the planning milestones prescribed for this process to help reduce the burden of time required by each planning partner. This committee will be representative of the whole body. This committee will meet periodically (frequency to be determined by the committee, but likely to be monthly) throughout the process and provide direction and guidance to the planning team. Steering committee meetings are not mandatory meetings for all planning partners. If you are not on the committee, your attendance is not required; however, it is our hope that all planning partners will remain engaged with this process and attend meetings from time to time.
- **Support the public involvement strategy.** The planning team will also request support from the partnership during the implementation of the public involvement strategy developed by the steering committee. Support could be in the form of providing venues for public meetings, attending these meetings as meeting participants, providing technical support, providing access to mailing lists, providing existing public information materials, etc.
- **Participate in the critical facility update.** Each planning partner will be asked to update their facilities list for use during the risk assessment. If the list is not updated, Hazus default data will be utilized. Updating this list provides a much more detailed analysis.
- **Complete the jurisdictional annex template.*** Each planning partner must complete a jurisdictional annex template. This template will be distributed to the planning partnership in a phased approach to extend the level of effort over a series of months. Key components of the annex include the following:
 - **Attend the mandatory workshop.** There will be one *mandatory* workshop that all planning partners will be required to attend. This workshop will cover the proper completion of the jurisdictional annex template, which is the basis for each partner’s

jurisdictional chapter in the plan. Failure to have a representative at this workshop will disqualify the planning partner from participation in this effort. The schedule for this workshop will be such that all committed planning partners will be able to attend. After participation in the mandatory template workshop, each partner will be required to complete their template and provide it to the planning team in the time frame established by the steering committee and planning team. Technical assistance in the completion of these templates will be available from the planning team. Failure to complete the template in the required time frame *may* lead to disqualification from the partnership.

- **Perform a capability assessment.** All planning partners will conduct a capability assessment. This assessment will require a review of existing documents (plans, studies and ordinances) as well as technical and financial capabilities pertinent to each jurisdiction that can support hazard mitigation. It should be noted that it is a viable mitigation action to increase a jurisdiction's capability.
 - **Review the risk assessment.** Each partner will be asked to review the risk assessment and identify hazards and vulnerabilities specific to its jurisdiction. The planning team will provide the jurisdiction specific mapping and technical consultation to aid in this task, but the determination of risk and vulnerability will be up to each partner (through a facilitated process during the mandatory workshop).
 - **Review county-wide mitigation recommendations.** Each partner will be asked to review and determine if the mitigation recommendations chosen in the parent plan will meet the needs of its jurisdiction.
 - **Develop a mitigation action plan.** All planning partners will develop an action plan that identifies each project, who will oversee the task, how it will be financed and when it is estimated to occur. Projects within each jurisdiction consistent with the parent plan recommendations will need to be identified and prioritized, and reviewed to determine their benefits vs. costs.
- **Adopt the plan.**** The hazard mitigation plan must be formally adopted by each jurisdiction.

**Note: Templates and instructions to aid in the compilation and development of this information will be provided to all committed planning partners. Each partner will be asked to complete their templates in a timely manner and according to the timeline specified by the steering committee and the planning team.*

*** Note: Once this plan is completed, and FEMA approval has been received for each partner, maintaining that eligibility will be dependent upon each partner implementing the plan implementation-maintenance protocol identified in the plan.*



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2015

To: Board of Directors

From: Paige Meyer, Fire Chief

Subject: Approval of Human Resources Director Position

BACKGROUND

The District has been without a permanent Human Resources Manager/Director to lead the HR Division since the departure of its Administrative Services Director in 2013. As an interim solution, the District has utilized both the services of outside consultants to manage and oversee the day-to-day administration of the Human Resources Division. In the interim, I have worked in collaboration with the Board, staff and our consultants in developing the appropriate staffing model for the effective human resource administration of the District.

The recommendation to the Board at this time is to establish the position of Human Resources Director in order to provide strategic, long-range human resource leadership and planning for the organization. A competitive salary range for the position would be \$165,000 to \$175,000 depending on qualifications. Also, with the recent departure of our HR consultant, I recommend the position be filled as soon as practicable with the assistance of a recruiter that specializes in the recruitment and selection of human resource professionals, with emphasis on the fire service sector.

HUMAN RESOURCES DIRECTOR

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address the business needs and changing business practices of the District.

- In conjunction with the District management team, analyzes, researches, develops, and assists with implementation and support of short and long-range plans to help meet District-wide business needs and objectives.
- Works with the District management team and union to anticipate current and future organizational and development needs/impacts based on business and fire service realities, organizational shifts, new technologies, and government requirements.
- Defines, advocates, and actively manages a full range of Human Resources programs/ initiatives in support of compliance, strategic District goals and objectives, and organizational advancement.
- Develops, implements, and manages the salary administration program, including job evaluation, classification and compensation surveys and reviews.

- Assists District management team in establishing and managing an effective succession planning and mentorship strategy to ensure the development of future District leaders.
- Responds to a variety of employee relations issues and/or employee complaints and grievances in an objective, constructive, confidential and consistent manner, facilitating resolution.
- Provides direction to managers regarding counseling employees on job performance, professional conduct, co-worker interactions, and a variety of other employee-related items.
- Serves as the key contact for internal inquiries and investigations, consulting with outside legal counsel when appropriate.
- Conducts all phases of recruitment and promotional examinations.
- Oversees the administration of the District's workers' compensation and risk management programs.
- Administers the District's benefits programs.
- Manages the daily activities, performance, and development of Human Resources personnel.
- Oversees the District's HRIS program.
- Manages personnel record keeping.

FISCAL IMPACT

The salary range for the HR Director position as yet to be considered, but would need to be competitive with similar positions in the District's employment market area, and dependent upon the qualifications of the candidate, but the upper end of the range is expected to be \$165,000 to \$175,000 depending on qualifications. The cost for an outside recruitment for the HR Director position would be approximately \$15,000.

Funding for an HR Manager position was included in the current budget for a full twelve months. However, after several failed attempts to recruit an HR Manager, the District retained the services of an HR consultant as an interim solution. As a result, funding is available in the current budget for both the cost of the recruitment and the hiring of the Director should that happen before June 30.

RECOMMENDATION

Authorize the Fire Chief to (1) proceed with establishment and recruitment of a Human Resources Director position with a benefit structure commensurate with other District management positions and with a salary range to be determined based on current market data, but not to exceed \$175,000; and (2) retain the services of an outside professional to conduct the recruitment and assist with the selection of the Human Resources Director at a cost not to exceed \$15,000.

CORRESPONDENCE

Thank you very much for your wishes concerning my well being.

I do appreciate very much the professional attitude of your staff, their knowledge and compassion, the dedication to their work. Because of their great help, my health problem could be delimited very fast and my recovery accelerated.

Please give my thanks to your staff.
Wishing everyone a Happy New Year with lots of joy, success, and good health.
Thank you so much

Erwin 

Happy Holidays

Correspondence Details

Incident Number: 2015-7089
Date: October 11, 2015
Location: Alamo
Responders: Captain James Martin, Engineer Shane Bennett, Captain Clinton Pruett, Firefighter/Paramedic Michael Bakalar and Firefighter/Paramedic Megan O'Connor

Correspondence Details

Incident Number: 2015-7090
Date: October 11, 2015
Location: San Ramon
Responders: Captain Eric Stiner, Engineer Eric Sabye, Fire Fighter / Paramedic Chris Conley, Captain John Archuleta, Engineer Brian Morales, Firefighter/Paramedic Demian Bannister

~~From: Thomas,~~

Sent: Thursday, December 10, 2015 6:49 PM

To: Meyer, Paige

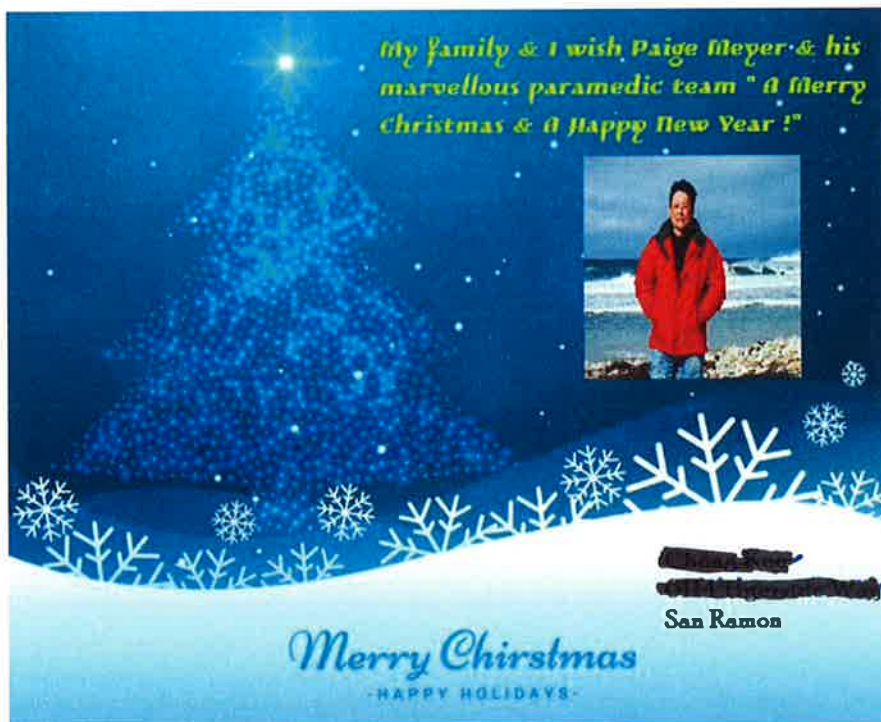
Subject: Greeting Card To Paige Meyer, Chief Of San Ramon Valley Fire Protection District

Dear Paige,

Thank you very much for your card which I received last week. I really appreciate your follow up and your concern.

I would like to show my appreciation and gratitude for your paramedic team performing their 911 duties when I had the heart attack. Watching them performed their duties made me proud as a resident of San Ramon. They were swift, professional, competent, compassionate and extremely helpful. Barely after 5 minutes, I knew I was in good hands.

Simply the best !!!



Please convey my sincere gratitude to them and to all of you, "
Happy Holidays & A Happy New Year ! "

DEAR CHIEF MEYER,

I WAS VERY PLEASED TO RECEIVE YOUR NOTE OF DEC 14, 2015. I CAN MOST ASSUREDLY SAY THAT YOUR FIRST RESPONDER TEAM WAS FABULOUS, EXHIBITING BOTH TECHNICAL SKILL AND EXCEPTIONAL SITUATIONAL CONTROL.

YOUR TEAM WAS VERY CALM AND SUPPORTIVE IN DEALING WITH MY FAMILY THAT EVENING, WHICH GAVE ME GREAT PEACE OF MIND. I ALSO FELT IN THEIR DEALINGS WITH ME, ESPECIALLY CLINTON PRUETT'S, THAT THEY EXHIBIT A CONFIDENT AND COMPASSIONATE CALM THAT SO EFFECTIVELY ADDRESSES THE TRAUMA + STRESS ASSOCIATED

WITH 911 TYPE CALLS. AND AS A US NAVY VETERAN WHO HAS BEEN FIRST ON SCENE DURING TRAGIC EVENTS, I CAN TELL YOU THAT I'D TAKE ANY AND ALL OF YOUR PEOPLE TO STAND WITH ME IN TIMES OF CRISES.

YOU SHOULD BE VERY PROUD!

VERY RESPECTFULLY,



JEFFREY [REDACTED]
LT, SC, USNR

Correspondence Details

Incident Number: 2015-7699
Date: November 9, 2015
Location: Alamo
Responders: Captain James Martin, Firefighter/Paramedic
Michael Bakalar, Engineer Bart Corrie, Captain
Clinton Pruett and Firefighter/ Paramedic Megan
O'Connor

Maxwell, Donna

From: Koran, Martin
Sent: Monday, December 21, 2015 9:05 AM
To: Maxwell, Donna
Subject: Troop 815 Den 11: Station Visit Thank You!
Attachments: IMG_2988.jpg; IMG_2989.jpg; IMG_2990.jpg; IMG_2992.jpg

Donna,

On behalf of Cub Scout Den 11, we would like to thank staff from Fire Prevention and Suppression for their informative tour and demonstrations on 12/4/2015.

Rian Evitt led a friendly and informative session on fire safety and conducted a tour of the Safety Trailer. She also reinforced the importance of calling 911 in an emergency and having a family emergency plan (including family meeting place). The Scouts were also warmly greeted at Station 38 by Firefighter Shane Smith, Engineer Tracy Tidd and Captain Tom Andersen. The Crew showed the Scouts the entire Station from the Hallway of Maps to the kitchen, dorms and workout room. But the most exciting was the apparatus bay, where Captain Andersen and Firefighter Smith patiently led a tour of the apparatus, explaining the use of the various tools, machinery and types of hose. Firefighter Smith also donned his PPE and demonstrated the use of the various types of equipment carried by firefighters, including the SCBA mask and Automatic Distress Signal.

We wish the staff of the San Ramon Valley Fire Protection District a Happy Holiday and Happy New Year!

Martin

Martin Koran
Controller
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Rd.
San Ramon, CA 94583
Office: 925-838-6668
mkoran@srvfire.ca.gov











Alameda County Fire Department

6363 Clark Avenue · Dublin, CA 94568

Tel (925) 833-3473 · (510) 632-3473 · Fax (925) 875-9387

www.acgov.org/fire

DAVID A. ROCHA
Fire Chief

SERVING:

City of Dublin

City of Emeryville

City of Newark

City of San Leandro

City of Union City

Lawrence Berkeley
National Laboratory

Lawrence Livermore
National Laboratory

Unincorporated Areas
of Alameda County

Alameda County
Regional Emergency
Communications Center
"Accredited Center
of Excellence"

December 9, 2015

Fire Chief Paige Meyer
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

Dear Chief Meyer:

On behalf of the Alameda County Fire Department, I want to thank you for permitting Deputy Chief Derek Krause to participate in our Battalion Chief examination process this week.

We realize this is a time commitment, and we appreciate your support of this process.

Please pass on my and the Department's appreciation to Deputy Chief Krause for his participation. If we can reciprocate, please let me know.

Sincerely,

David A. Rocha
Fire Chief

cc: Deputy Chief Derek Krause



Alameda County Fire Department

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DAVID A. ROCHA
Fire Chief

December 31, 2015

SERVING:

City of Dublin

City of Emeryville

City of Newark

City of San Leandro

City of Union City

Lawrence Berkeley
National Laboratory

Lawrence Livermore
National Laboratory

Unincorporated Areas
of Alameda County

Alameda County
Regional Emergency
Communications Center
"Accredited Center
of Excellence"

Fire Chief Paige Meyer
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

Dear Chief Meyer:

On behalf of the Alameda County Fire Department, I want to thank you for Battalion Chief Jim Selover's participation in our Captain examination process the week of December 14th.

This is an especially busy time of year for this week-long commitment, and we appreciate your support of this process.

Please pass on my and the Department's appreciation to Battalion Chief Selover for his participation. If we can reciprocate, please let me know.

Sincerely,

David A. Rocha
Fire Chief

cc: Battalion Chief Jim Selover



South Lake County Fire Protection District
in cooperation with
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

December 14, 2015

San Ramon Fire Department
1500 Bollinger Canyon Rd.
San Ramone, CA 94583

Chief Paige Meyer,

The Board of Directors of the South Lake County Fire Protection District humbly thanks your department for responding to the Valley Fire. About 200 fire departments helped to contain the fire that is now known to be the third worst fire in California, destroying more than 1,100 homes and consuming about one third of the Fire District.

The outpouring of donations has been overwhelming. This generosity will aid in helping our community as we rebuild.

We again thank you for your courageous efforts and offer the enclosed certificate as a token of our appreciation.

Respectfully,

SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT

Madelyn Martinelli
President, Board of Directors

/gf



South Lake County Fire Protection District

County of Lake, State of California



The community is genuinely grateful
to you for keeping them safe.

The Board of Directors wishes to thank

San Ramon Fire Department

for responding to the Valley Fire.

Madelyn Martinelli
President

Theresa Foster
Vice President

Jim Abell
Director

Rob Bostock
Director

Jim Comisky II
Director

December 14, 2015

Maxwell, Donna

Subject: FW: Thank You from Troop 30302

From: Tai Williams [<mailto:TWilliams@danville.ca.gov>]

Sent: Wednesday, December 16, 2015 3:52 PM

To: Meyer, Paige; Phares, Lon

Subject: Thank You from Troop 30302

Paige/Lon,

Thank you both for indulging the Girl Scouts last night with a photo op; and to Lon for his patience in answering innumerable questions from one particular Brownie.

The girls had a grand time giving their "speech" and meeting "important people."

I'd say it was great PR - thanks again,

Tai

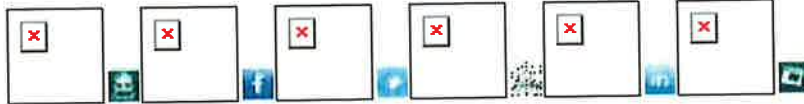
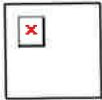
Tai J. Williams

Administrative Services Director

Town of Danville | 510 La Gonda Way | Danville, CA 94526

(925) 314-3313 | f (925) 838-0548

twilliams@danville.ca.gov





Maxwell, Donna

Subject: FW: Quick Note - Toy Deliveries from Stations

From: Jeremy Mann [<mailto:jmann@uscmc.com>]
Sent: Tuesday, December 29, 2015 1:35 PM
To: Phares, Lon <LPhares@srvfire.ca.gov>
Subject: Quick Note - Toy Deliveries from Stations

Lon,

I wanted to send you a quick note to let you know something that the chaplain team has been doing over the last week.

Every year the district participates in Toys for Tots with the US Marines. Each station is a collection point for these toys where the communities donate their items and the marines pick them up on a regular interval. The Toys for Tots program makes one final pickup of items from the stations on December 22nd however community members continue to drop gifts off right up until the 25th. These gifts that are dropped off after the 22nd are never retrieved by the Toys for Tots program and for the last couple years, we as chaplains, have picked them up including this year.

We began retrieving these additional gifts from the community on December 27th and made the final station pickup last night. At the same time we have been sorting these toys, games, bikes, clothes, etc. and contacting local agencies caring for children to discover their specific needs and demographics of children they are serving. Once sorted these toys have been packaged according to the specific needs of the organizations and delivered to them for their use in caring for kids.

Here is a list of the organizations that have received these items this year:

Oakland Children's Hospital – 292 items to be distributed to sick and injured children within the hospital throughout the year.

Contra Costa County Family Services – 62 items to be used in their visitation rooms and delivered to children in foster care throughout the county.

Shelter Inc. – 160 items delivered to be distributed to families served in the homeless shelters locally.

CARE – 80 items to be delivered to pediatric patients undergoing external beam radiation for cancer treatment.

Hosanna Boys Home – 24 items of sports equipment to be used in the group homes and foster families serving children from CC county.

Agape Villages – 80 items delivered to be distributed to children in foster homes throughout the county and provided as birthday gifts throughout the year.

Shepherd's Gate – 100 items delivered to be given to children within their programs serving families following domestic abuse and violence.

Oakland Leadership Center – 106 items delivered to be used in the development of young men and women and the care of their families.

Private Families – Approximately 30 items delivered to private families in need throughout the district.

As you can see there have been about 934 gifts received, sorted, packed, and delivered over the last 3 days and still more to be sent out. I think this would be something good for our folks in the district to be aware of and understand how the chaplains have been distributing these items to kids around and near the district. At each location the crews have helped put the gifts in bags and our vehicles to be taken for sorting and without exception everyone has been interested in where they are going. They have all been happy to hear that they were going to reach kids in need locally and maybe encouraging and comforting for them to know where they landed.

Let me know what you think Lon.

Have a great day.

Jeremy

Jeremy Mann

US Cancer Management Corporation

Chief Operations Officer

Office : (925)952-8700 x 114

Cell : (619)665-6379

Fax : (925)952-8704

jmann@uscmc.com



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Subject: FW: Fire Truck 34- THANK YOU

From: Lanelle [REDACTED]
Sent: Thursday, January 21, 2016 8:58 PM
To: Faria, Debbie <dfaria@srvfire.ca.gov>
Subject: Fire Truck 34- THANK YOU

Ms. Faria,
I was not sure who to email regarding this so if it is not you can you please pass it along to the appropriate person? Thank you.

Tuesday 01/19/2016:
We live on Santander Drive in San Ramon and our neighbor's backyard flooded last week. The water was coming into our house! We called the FD and truck 34 came to the rescue. They worked tirelessly to pump the water out and fix the drain. They also helped us with our carpet.

Throughout this time all three members of truck 34 were professional, friendly, and thorough. They were so meticulous and caring. Our two sons (ages 3 and 1) were mesmerized with the firemen and they were so sweet with our kids. I really can't say enough good things about truck 34 and how much care and respect they showed my family and my home.

Please pass on my high regards and deep gratitude!

thank you,
Lanelle [REDACTED]
(proud San Ramon resident)

Correspondence Details

Incident Number: 2016-460
Date: January 19, 2016
Location: San Ramon
Responders: Captain Adam Costa, Engineer Grant Sparkes
and Firefighter/Paramedic Chris Eberle

Maxwell, Donna

Subject: FW: Fire Truck 31- Thank you!

From: Lanelle [REDACTED]
Sent: Thursday, January 21, 2016 9:06 PM
To: Faria, Debbie <dfaria@srvfire.ca.gov>
Subject: Fire Truck 31- Thank you!

Ms. Faria,
I just sent you an email regarding Fire Truck 34 but I also have to thank truck 31 for a separate rescue (I have had a rough week!)

On Wednesday 01/20/16:

At preschool pick up I had given my keys to the baby as he was fussy. I put both kids in their car seats and closed the door to walk to the driver side door. As soon as I closed the door my baby locked the car with the remote and threw the keys. Both of my kids were locked in the car in their carseats! I was beside myself and panicked. The preschool called the FD and truck 31 came quickly to the rescue. They were all kind and understanding. They worked on my car in a very respectful and calm manner. It took a lot of patience but they got it! Truck 31 was very sweet to my boys and made sure they were safe and well. I was beyond thankful to them. They even invited my boys to the fire station sometime for a visit.

Please pass on my gratitude and respect to truck 34. I hope I will not need any more services this week or next
=)

Sincerely,
Lanelle [REDACTED]

Correspondence Details

Incident Number: 2016-482
Date: January 20, 2016
Location: Danville
Responders: Captain Sean O'Dwyer, Engineer Scott Balch and Firefighter/Paramedic Brian Olson

OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2016
To: Board of Directors
From: Lon Phares, Deputy Chief Operations
Subject: Monthly Operations Report for December 2015

Operations & Training

- Vent Enter Isolate Search (VEIS) Training Completed
- Firefighter Academy 2016-1 Final Preparation
- Multi-Company Drills & Company Performance Standards
- Probationary Captain Sign-offs in Progress
- Training Site Upgrades
- Tiller Truck Training in Progress
- Heavy Lifting Obstacle Course Training in Progress
- Hazardous Materials First Responder Operations Refresher Preparation

Public Events Attended by Suppression

- Dougherty High School Lifeguard Training, San Ramon
- Santa Claus Party, Danville
- Toys for Tots Christmas Party Pickup, Blackhawk
- Toy Donation Photo with Firefighters, Danville

Special Teams

Hazardous Materials Team

- Biological Weapons Training Completed
- Hazardous Materials Sampling Training Preparation

Technical Rescue Team

- Confined Space Training Completion
- USAR Equipment Training Preparation

Meetings

County Operations

County Chiefs

County Training Officers

CATF-4 Executive Committee

Coastal Regional Hazardous Materials Response Organization

Standards of Cover Policy Compliance Report December 1, 2015 - December 31, 2015

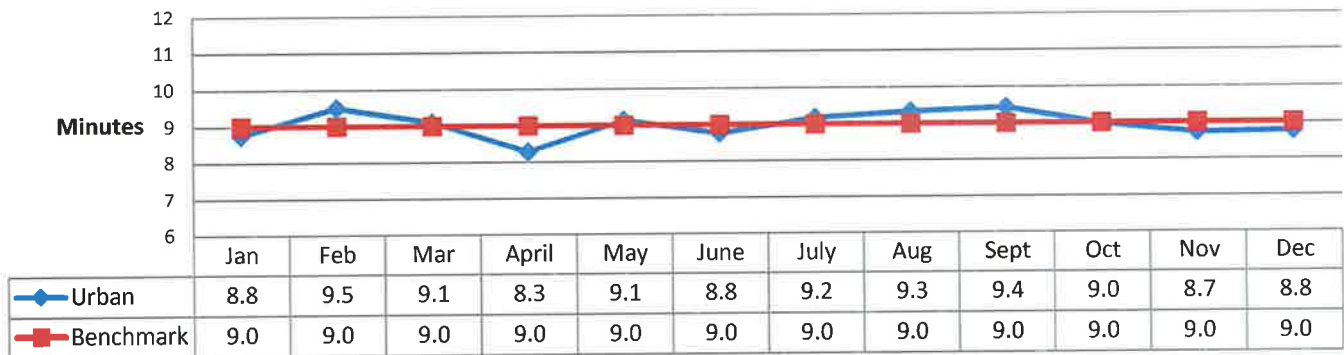
	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 287)			Suburban (Count = 105)			Rural (Count = 5)			Wilderness (Count = 2)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	6:58	6:53	8:00	7:03	7:46	15:00	26:17	10:33	45:00	16:24	34:46
		100%	100%		100%	100%		80%	100%		100%	100%

	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	11:00	0:00	19:23	12:00	0:00	14:24	21:00	0:00	15:33	45:00	0:00	0:00
		0%	33%		0%	50%		0%	100%		0%	0%

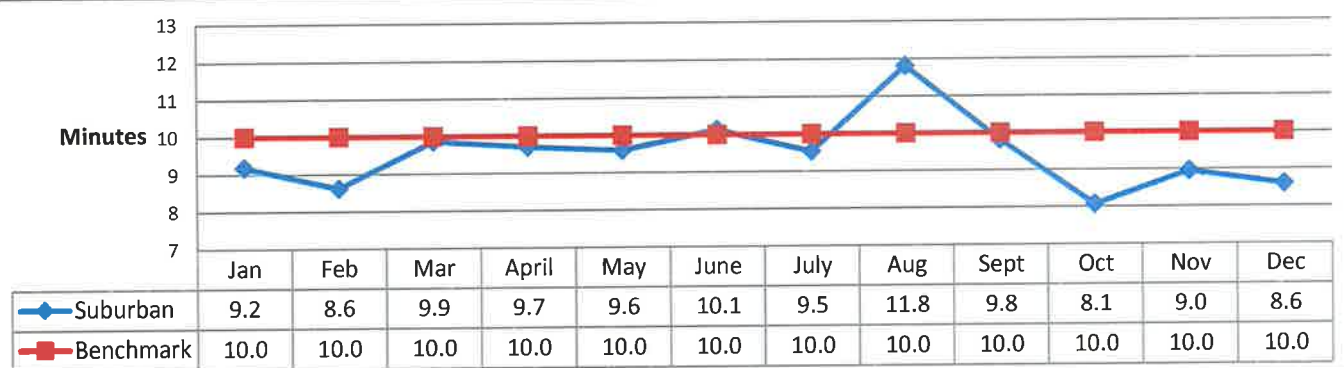
	SOC Goal 8											
	Urban (Count = 123)			Suburban (Count = 37)			Rural (Count = 1)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	8:46	9:05	10:00	8:36	9:26	21:00	26:29	26:29	45:00	0:00	35:25
		100%	99%		100%	100%		0%	89%		100%	100%

SOC Goal 7					
Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	0:40	0:44	2:00	2:02	1:57
	100%	100%		99%	100%

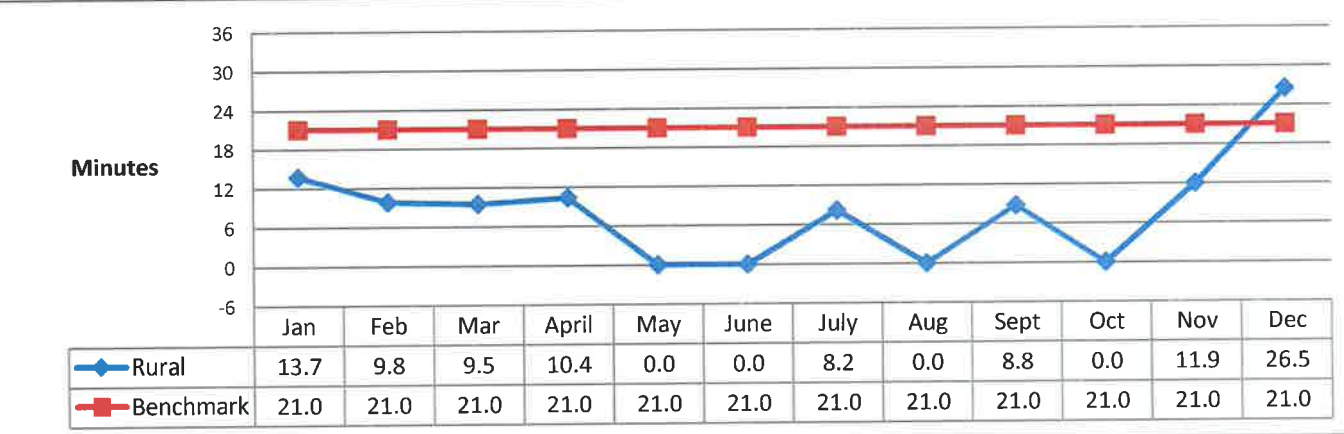
ERF Medical
Urban



Suburban

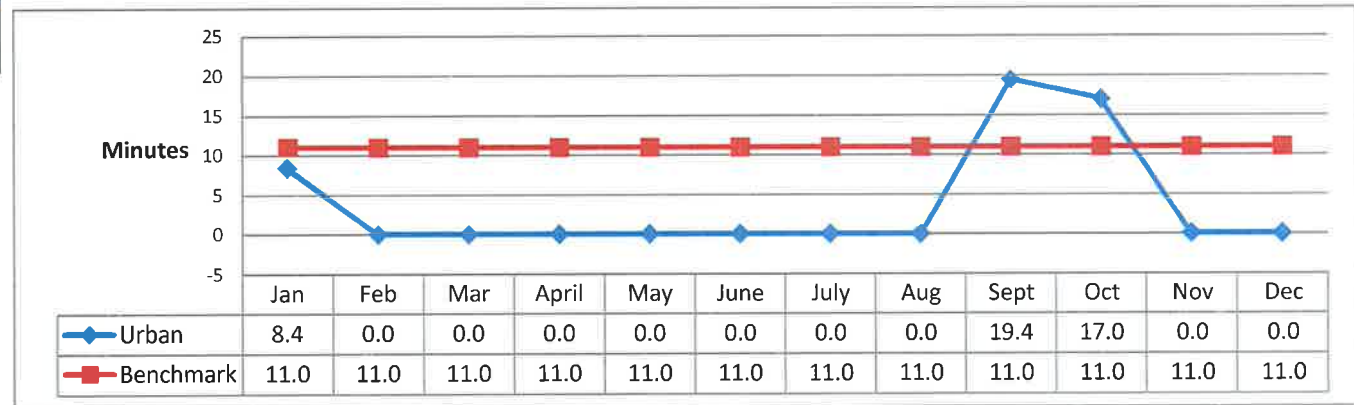


Rural



ERF Fire Response

Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4***Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile***

To confine fires near the room of origin, to stop wildfires less than 5 acres in size when noticed promptly, and to treat up to 5 medical patients at once, a multiple-unit response of at least 18 personnel should arrive within 11 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 8 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 12 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin, to care for medical patients upon arrival, and to initiate operations on serious wildland fires.

Goal 5***Hazardous Materials Response***

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6***Technical Rescue***

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

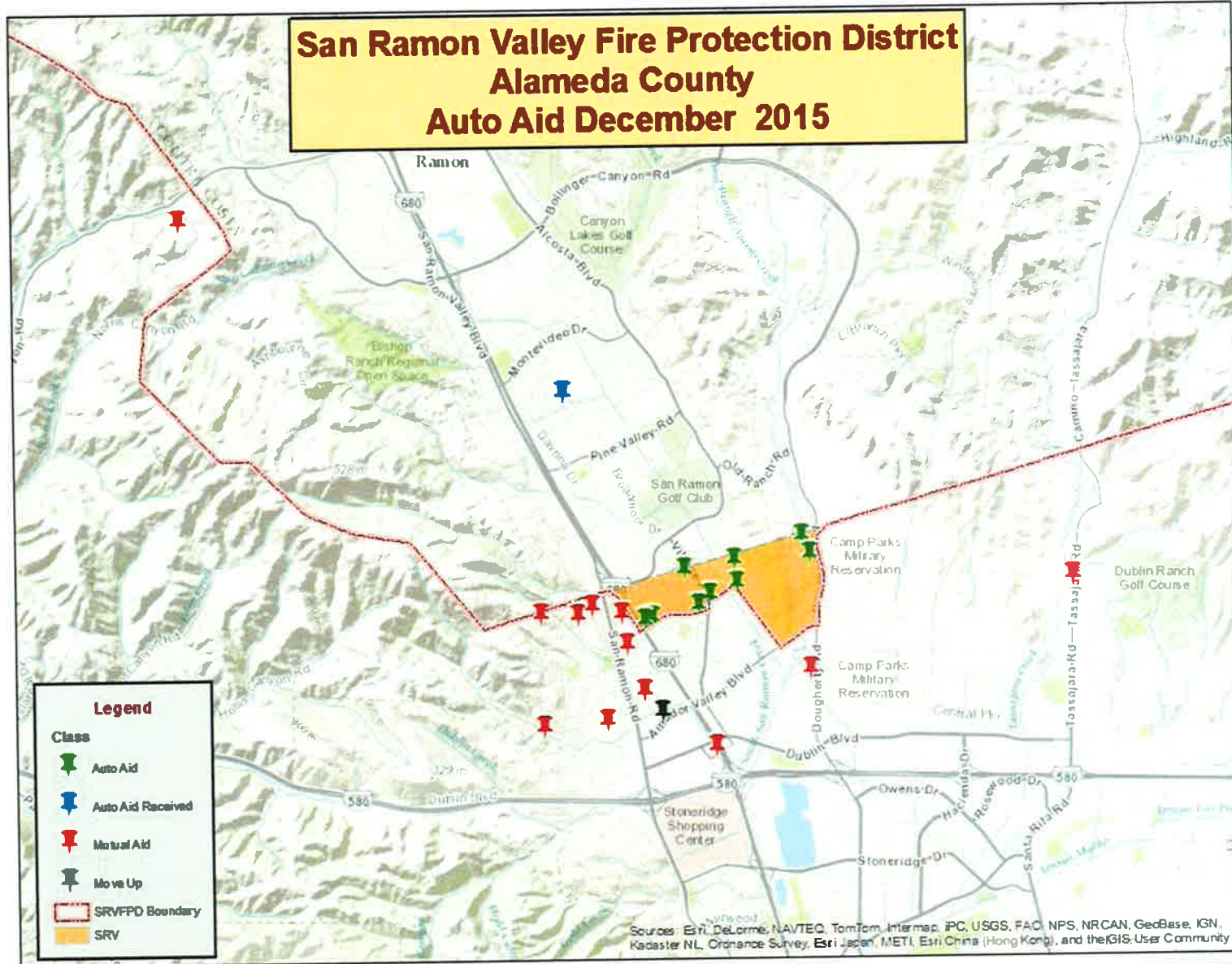
Goal 7***Call processing and turnout times***

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

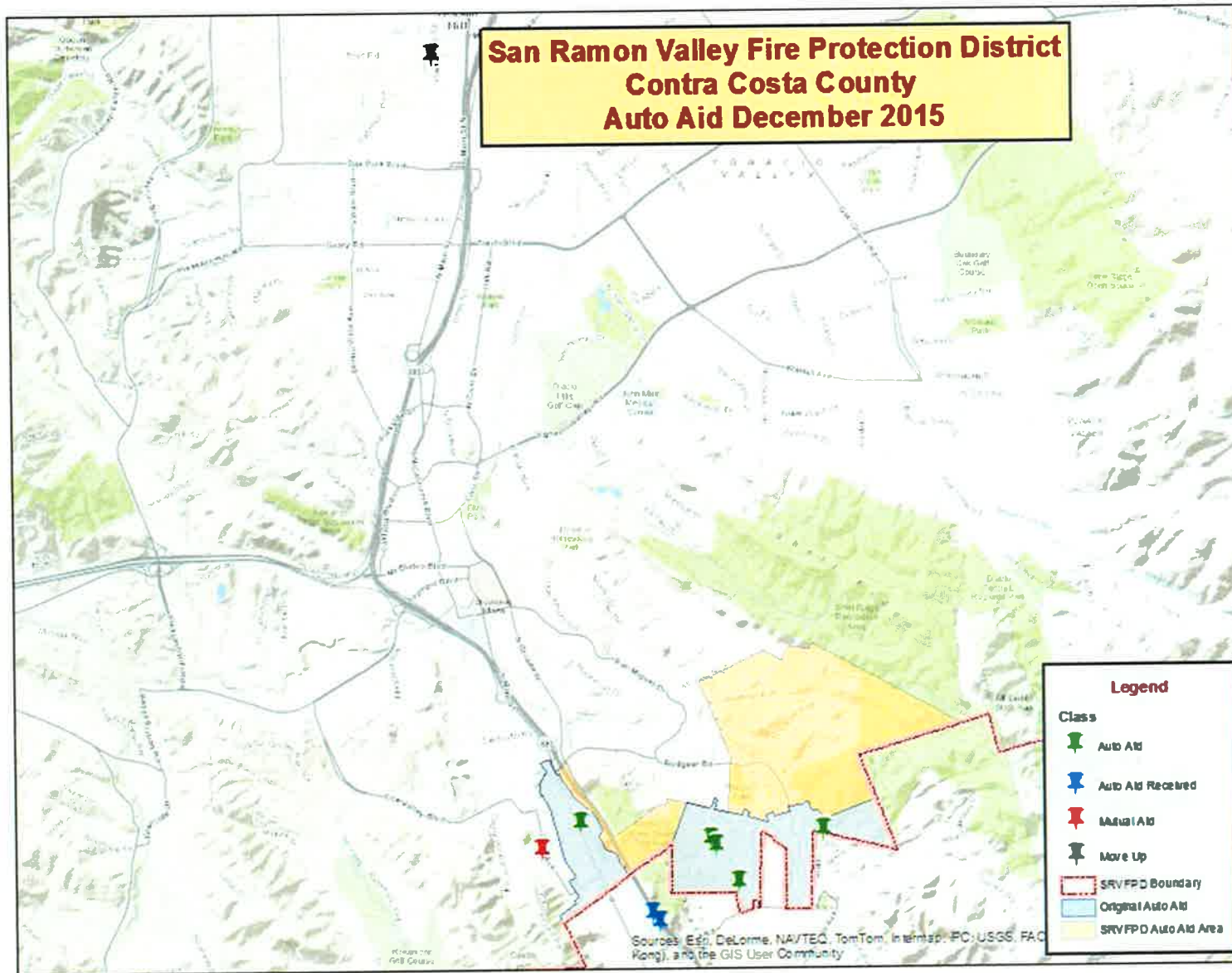
Goal 8***Effective Response Force for Advanced Life Support (ALS) Medical Emergencies***

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

San Ramon Valley Fire Protection District Alameda County Auto Aid December 2015



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Auto Aid Given	13	10	4	5	14	7	9	11	16	13	16	9
Mutual Aid Given	6	1	5	9	6	15	10	14	8	17	9	12
Mutual Aid Received	0	0	0	0	0	0	0	0	2	6	1	1
Move-up	0	0	3	0	2	2	4	1	0	0	0	1



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Auto Aid Given	7	5	5	8	3	5	3	5	3	5	6	6
Mutual Aid Given	6	0	1	2	0	3	5	1	2	1	5	1
AA/MA Received	0	2	1	3	2	2	2	3	0	2	4	2
Move-up	4	0	0	1	1	2	4	1	0	0	2	1

EMS/LOGISTICS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2016
To: Board of Directors
From: Derek Krause, Deputy Chief – EMS/Logistics
Subject: Monthly EMS/Logistics Report for December 2015

EMS

1. EMS Field Saves/Clinical Saves/Follow Ups:

a. Cardiac Arrest Incidents

- i. Nov 27: Witnessed cardiac arrest of a 66-year old male that was reported in the December Board Report. Patient outcome request to Kaiser Hospital pending
- ii. Dec 2: Reported as a witnessed cardiac arrest of a 61-year old male, with civilian CPR performed prior to arrival. Transported to San Ramon Regional Medical Center by RM34
- iii. Dec 10: Unwitnessed cardiac arrest of an 81-year old male. No civilian CPR performed prior to arrival. Transported to Kaiser Hospital by PM 32

b. Other

- i. Dec 12: Reported respiratory distress and abdominal pain of an 86-year old male. Transported to San Ramon Regional Medical Center by RM35.

2. Outreach Projects:

- a. EMS Administrators Association of California (EMSAAC) meeting
- b. San Ramon Valley Prescription Drug Abuse Awareness Committee
- c. Completed a review of new and revised CCC EMS administrative policies
- d. Completed draft of 2016 EMS Continuous Quality Improvement (CQI) program

3. Ongoing Projects:

- a. Medical Dispatch Review Committee
- b. EMS Committee Meeting
- c. Meeting with CCC EMS agency representatives
- d. 2016 First Quarter EMS curriculum development

4. Noteworthy Information:

- a. Annual inventory and preventative maintenance of all District EMS clinical equipment completed
- b. CCC EMS mass casualty workshop

Facilities

1. Communications Center Upgrade: Legal Notice published Dec 10 and 16. Mandatory Pre-Bid Meeting on-site Dec 21. RFPs due Jan 5, 2016
2. Toys For Tots: U.S. Marines picked up toys Dec 20th
3. Ongoing:
Conducted preventive maintenance and repairs to effectively manage costs and maintain service

Fleet

1. Rick Nogueira, District Mechanic, awarded "EMPLOYEE OF THE YEAR 2015"
2. Annual SMOG inspections passed/completed
3. Mechanic, R. Nogueira, attended the State Fire Marshal meetings in Sacramento
4. Ongoing:
 - a. Conducted preventive maintenance and repairs to effectively manage costs and maintain safety.

Technology Systems

1. Configured CAD/RMS workstations and training room in preparation for upcoming TriTech workshops
2. Attended TriTech mobile system orientation
3. Attended TriTech Demonstration of Licensed Functionality (DOLF)
4. Attended TriTech Geographic Information Systems (GIS) training
5. Updated Participated in 911 phone system update training
6. Attended weekly San Ramon PD dispatch services meetings

Communications Center

1. Internal interviews for Dispatch Supervisor promotion
2. Admin update training for the Vesta phone system
3. Facilitated Medical Dispatch Review Committee Meeting
4. Driver training for Reserves Mahoney and Egan for the Communications Support Unit
5. Attended RFP meeting regarding Communications Center remodel
6. Attended weekly Communications Center consolidation project meetings with San Ramon Police Department personnel
7. Attended Contra Costa County Managers Meeting

**FIRE PREVENTION
DIVISION**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2016
To: Board of Directors
From: Christina Kiefer, Division Chief
Subject: Fire Prevention Division Activities

Activities

Fire Prevention Activity Reports

Attached are the Fire Prevention Activity Reports for the month of December.

2016 Emergency Preparedness Fair

Planning efforts have begun for the San Ramon Valley Emergency Preparedness Citizen Corps Council 2016 Emergency Preparedness Fair to be held on Saturday, September 10, 2016 at the San Ramon Central Park and Community Center.

Electronic Plan Review

On Friday, January 8, 2016 the District received its first formal electronic plan review submittal. This effort has been initiated and completed primarily by Deputy Fire Marshal David Stevens, Acting Plans Examiner Rian Evitt and Office Assistant Kimmy Pong. Customer support and feedback has been very positive and encouraging. It is intended that this process will greatly improve plan review efficiency and provide cost savings for both the District and customers by improving tools to complete plan review and revising procedures to identify and communicate corrections and approvals. It will significantly reduce costs for printing and archiving plan submittals.

Bishop Ranch/Sunset Development

The City of San Ramon is anticipating moving into the new city hall building in March/April 2016. The demolition permit for the City Center project has been issued and is anticipated to begin within the next month. Code Compliance Officer Roy Wendel has been assigned to be the primary contact for tenant improvements to 2600 Bishop Ranch in an effort to provide a high level of customer service on project coordination.

Community Events

Event	Location	Time
7 th Grade CPR	Los Cerros Middle School	January 11
Street Smarts Video Awards	Danville Theatre	January 13, Wednesday, 5:30-6:30 pm
First Responder for Scouts	Admin Bldg	January 20
7 th Grade CPR	Charlotte Wood Middle School	February 8
First Responder for Scouts	Admin Bldg	February 24
PEP (30 min)	Cal High PTSA	December 14
PEP	Bridges HOA	January 5
PEP (20 min)	Realtors Marketing Group	January 14
PEP	San Ramon Senior Center	January 27
PEP	Tri Valley Kannada Sangha	TBA Jan/Feb
PEP	Dougherty Valley-San Ramon Rotary	TBA Feb/Mar
PEP	Alamo Senior Center	March 8
PEP	San Ramon Newcomers	March 17
2016 SRVEPCCC Emergency Preparedness Fair	Central Park, San Ramon	Saturday, September 10

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
FIRE PREVENTION DIVISION
MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT -December 2015**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CODE COMPLIANCE													
INSPECTIONS	130	73	128	62	37	3	34	150	159	444	207	91	1518
REINSPECTIONS	156	195	179	241	119	24	21	80	169	259	210	303	1956
TOTAL *	286	268	307	303	156	27	55	230	328	703	417	394	3474

OCCUPANCY PERMITS	44	22	49	40	11	11	29	80	139	273	167	85	950
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ANNUAL INSPECTION PROGRAM													
TOTAL INSPECTABLE OCCS	1420	1420	1420	1420	1420	1420	1420	1420	1420	1420	1420	1420	1420
TOTAL STARTED YTD †	93	65	106	50	58	10	15	103	113	333	226	263	1435
% STARTED YTD	6.55%	4.58%	7.46%	3.52%	4.08%	0.70%	1.06%	7.25%	7.96%	23.45%	15.92%	18.52%	101.06%
TOTAL COMPLETED YTD ‡	89	57	93	47	50	10	15	98	109	248	136	103	1055
% COMPLETED YTD	6.27%	4.01%	6.55%	3.31%	3.52%	0.70%	1.06%	6.90%	7.68%	17.46%	9.58%	7.25%	74.30%

CONSTRUCTION													
NEW PROJECTS	134	46	60	62	80	63	65	64	66	94	38	48	820
PLAN REVIEWS SUBMITTED	67	111	127	97	127	105	128	125	181	186	99	130	1483
PLAN REVIEWS COMPLETED	95	115	112	116	112	116	112	132	189	178	109	118	1504
INSPECTIONS	64	73	97	69	79	109	103	142	119	117	94	90	1156

* Includes all code compliance inspections; Annual inspection program inspections, temporary tents, fireworks display, etc.
† Includes occupancies within annual inspection program that have had the initial inspection completed.
‡ Includes occupancies within annual inspection program that are in compliance and have no outstanding corrections needed.

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE PREVENTION DIVISION

MONTHLY PLAN REVIEW INTAKE REPORT

December 2015

PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED
1377 Bayberry View Lane Andorra Plan 1 Lot 69	Automatic fire-extinguishing systems	12/01/2015 08:10:39	12/01/2015 08:14:42
Christine Houston Residence	Miscellaneous System Plans	12/01/2015 09:43:03	12/01/2015 10:01:27
Engeo, Inc	Fire alarm and detection systems and related equipment	12/01/2015 09:51:26	12/03/2015 15:29:02
2011 Trefoil Rd SD Plan 1	Additional Plan Review	12/01/2015 10:02:33	12/03/2015 16:31:30
Domino's Pizza	Automatic fire-extinguishing systems	12/01/2015 11:28:14	12/01/2015 11:53:16
Bill Godwin	Construction, alteration, or renovation of a building	12/01/2015 15:53:27	12/03/2015 16:10:25
2633 Camino Ramon Suite 400-425 Enterprise Rent A Car	After hours plan review and inspection	12/02/2015 08:48:31	
John Muir Urgent Care	Construction, alteration, or renovation of a building	12/02/2015 08:52:18	12/08/2015 15:00:47
John Muir Urgent Care	Automatic fire-extinguishing systems	12/02/2015 09:02:53	12/16/2015 16:33:55
John Muir Urgent Care	Fire alarm and detection systems and related equipment	12/02/2015 09:05:24	12/14/2015 10:43:12
Biryani	Automatic fire-extinguishing systems	12/02/2015 11:09:54	12/08/2015 09:56:25
Kiper Homes Office #200	Automatic fire-extinguishing systems	12/02/2015 14:02:52	08/31/2015 15:43:56
Adept Technology T1	Fire alarm and detection systems and related equipment	12/02/2015 15:25:24	12/16/2015 16:16:35
75 El Pintado Place Accessory Structure	Construction, alteration, or renovation of a building	12/03/2015 08:20:24	12/03/2015 12:07:08
Aladdin & Laura Anderson Eldeed Guest House	Construction, alteration, or renovation of a building	12/03/2015 09:15:27	12/08/2015 11:44:50
1012-1022 S Monarch Rd - Cantera Building 15(B)	Fire alarm and detection systems and related equipment	12/03/2015 10:51:46	12/17/2015 10:21:55
Domino's Pizza	Automatic fire-extinguishing systems	12/03/2015 11:00:17	12/03/2015 11:42:17
1024-1038 S Monarch Rd - Cantera Building 14(E)	Fire alarm and detection systems and related equipment	12/03/2015 11:03:23	12/17/2015 10:19:59
5037-5047 Barrenstar Way - Cantera Building 20(B)	Fire alarm and detection systems and related equipment	12/03/2015 11:07:11	12/17/2015 10:16:54
1040-1054 S Monarch Rd - Cantera Building 13(E)	Fire alarm and detection systems and related equipment	12/03/2015 11:10:33	12/17/2015 10:15:00
5025-5035 Barrenstar Way - Cantera Building 19(B)	Fire alarm and detection systems and related equipment	12/03/2015 11:13:18	12/17/2015 10:09:46
Pandya, Ritesh Solar Project	Miscellaneous System Plans	12/03/2015 11:18:06	12/03/2015 11:58:51
Adept Technology T1	Automatic fire-extinguishing systems	12/03/2015 12:12:06	12/22/2015 08:19:00
Adept Technology T1	Automatic fire-extinguishing systems	12/03/2015 12:42:37	12/22/2015 08:12:35
3088 Ashbourne Cir Lot 124 Plan Folsom	Automatic fire-extinguishing systems	12/03/2015 12:55:58	12/03/2015 13:20:09
201 Fonthill Ct Ashbury Lot 459 Plan 3D	Automatic fire-extinguishing systems	12/03/2015 13:07:01	12/03/2015 13:22:15
207 Fonthill Ct Lot 460 Plan 2B	Automatic fire-extinguishing systems	12/03/2015 13:10:44	12/03/2015 13:29:56
Avanti Lot 25 Plan 3	Automatic fire-extinguishing systems	12/03/2015 13:59:36	12/03/2015 15:55:59
Avanti Lot 24 Plan 1	Automatic fire-extinguishing systems	12/03/2015 14:05:05	12/03/2015 15:54:35
Worth Ranch Suite 150	Automatic fire-extinguishing systems	12/04/2015 09:26:23	12/04/2015 09:47:12
Remodel	Automatic fire-extinguishing systems	12/04/2015 10:14:56	12/04/2015 17:00:00
Remodel	After hours plan review and inspection	12/04/2015 10:18:21	12/04/2015 17:00:26
5001-5011 Barrenstar Way - Cantera Building 17(CR)	Automatic fire-extinguishing systems	12/04/2015 11:05:08	12/07/2015 15:51:53
2600 Central Dining Facilities Roundhouse Phase II 1561-10-0021	Additional Plan Review	12/04/2015 11:57:33	12/16/2015 14:37:15
Billi Celli - On Fire Pizza	Industrial Ovens	12/04/2015 13:40:59	12/15/2015 10:44:36
Robert Half	After hours plan review and inspection	12/04/2015 14:18:22	12/07/2015 08:40:28
26 Sky Terrace GU Addition	Automatic fire-extinguishing systems	12/04/2015 15:22:26	12/07/2015 19:00:29
26 Sky Terrace GU Addition	After hours plan review and inspection	12/04/2015 15:24:18	12/07/2015 19:00:35
2040 Drysdale St Lot 501 Plan 3A	Automatic fire-extinguishing systems	12/04/2015 16:04:35	12/04/2015 16:31:22

2048 Drysdale St Lot 499 Plan 3C	Automatic fire-extinguishing systems	12/04/2015 16:09:3C	12/08/2015 11:29:06
Worth Ranch Suite 150	Automatic fire-extinguishing systems	12/07/2015 08:13:4C	12/07/2015 08:42:52
Lunardi's Market Refrigeration Unit Install	Construction, alteration, or renovation of a building	12/07/2015 09:47:28	12/16/2015 14:58:20
Reutlinger Community for Jewish Living	Additional Plan Review	12/07/2015 12:36:25	12/07/2015 16:16:15
Reutlinger Community for Jewish Living	Additional Plan Review	12/07/2015 12:36:25	12/21/2015 12:41:35
Labs Relocation AT&T	Construction, alteration, or renovation of a building	12/07/2015 15:30:16	12/11/2015 07:56:27
AT&T 2WestA	Automatic fire-extinguishing systems	12/07/2015 16:42:11	12/11/2015 08:55:28
LP15-2048 Second Residence added to 80 acre parcel	Planning and site development review	12/08/2015 07:18:55	12/08/2015 07:55:11
Martin Residence	Miscellaneous System Plans	12/08/2015 08:55:34	12/08/2015 10:51:20
26 Sky Terrace GU Addition	Automatic fire-extinguishing systems	12/08/2015 09:00:0C	12/08/2015 13:50:39
Westley PV Solar	Miscellaneous System Plans	12/08/2015 09:39:01	12/08/2015 09:47:36
9140A - 9140B Alcosta Blvd Enchanted Forest & Gifts	Construction, alteration, or renovation of a building	12/08/2015 10:09:19	12/08/2015 10:31:26
Blackhawk Meadows - 33 Walnut Meadow Lane Plan 1	Additional Plan Review	12/08/2015 12:47:13	12/15/2015 14:36:51
Penny's Guest Home	Construction, alteration, or renovation of a building	12/08/2015 13:02:31	12/15/2015 11:57:12
Worth Ranch Suite 150	After hours plan review and inspection	12/08/2015 15:49:37	12/04/2015 10:20:43
Worth Ranch Suite 150	Construction, alteration, or renovation of a building	12/08/2015 15:49:4C	12/07/2015 08:45:11
Casa D'Onsori - Building B	Additional Plan Review	12/09/2015 08:40:21	12/11/2015 19:00:05
Casa D'Onsori - Building B	After hours plan review and inspection	12/09/2015 08:43:59	12/17/2015 15:33:02
2011 Trefoil Rd SD Plan 1	Additional Plan Review	12/09/2015 11:29:57	12/18/2015 20:12:17
Athenian Ridgeview Dorm	Fire alarm and detection systems and related equipment	12/09/2015 11:59:46	12/15/2015 19:00:20
Elevator Monitoring	Fire alarm and detection systems and related equipment	12/09/2015 16:22:35	12/18/2015 20:01:46
Shetty, Vasanth PV Solar	Miscellaneous System Plans	12/10/2015 11:11:07	12/11/2015 10:35:58
Braddock & Logan Office Building	Private fire hydrants and fire protection water supplies	12/10/2015 14:56:43	12/16/2015 15:46:06
1012-1022 S Monarch Rd - Cantera Building 15(B)	Private fire hydrants and fire protection water supplies	12/10/2015 15:03:07	12/16/2015 15:08:27
1000-1010 S Monarch Rd - Cantera Building 16(C)	Private fire hydrants and fire protection water supplies	12/10/2015 15:15:31	12/16/2015 15:42:07
1040-1054 S Monarch Rd - Cantera Building 13(E)	Private fire hydrants and fire protection water supplies	12/10/2015 15:21:56	12/16/2015 15:14:40
5037-5047 Barrenstar Way - Cantera Building 20(B)	Private fire hydrants and fire protection water supplies	12/10/2015 15:25:29	12/16/2015 13:58:42
1056-1070 S Monarch Rd - Cantera Building 12(E)	Private fire hydrants and fire protection water supplies	12/10/2015 15:28:54	12/16/2015 15:00:00
5025-5035 Barrenstar Way - Cantera Building 19(B)	Private fire hydrants and fire protection water supplies	12/10/2015 15:31:45	12/16/2015 15:34:43
Danville Commercial	Fire apparatus access, site improvements and related equipment	12/11/2015 11:02:44	12/16/2015 13:12:53
Sadaghiani Residence Office Space	Automatic fire-extinguishing systems	12/11/2015 16:04:24	12/16/2015 16:52:31
Remodel	Automatic fire-extinguishing systems	12/11/2015 18:59:46	07/07/2015 16:59:46
Dr Parag and Charity Kachalia	Construction, alteration, or renovation of a building	12/14/2015 11:40:06	12/15/2015 14:25:13
Bishop Ranch Hydrogen Fueling Station	Construction, alteration, or renovation of a building	12/14/2015 13:20:38	
Dr. Jafarnia's Dental Offices	Automatic fire-extinguishing systems	12/14/2015 13:56:26	12/19/2015 08:37:57
Home Depot Truck Rental MUP 14-501-029	Planning and site development review	12/14/2015 15:08:13	12/14/2015 15:15:13
DP15-3042 - (3) - New antennas plus electrical service	Planning and site development review	12/15/2015 09:29:33	12/15/2015 09:43:14
Athenian Ridgeview Dorm	After hours plan review and inspection	12/15/2015 09:51:36	12/15/2015 19:00:26
Homesite Services Demolition Project	Construction, alteration, or renovation of a building	12/15/2015 10:52:04	12/15/2015 11:08:46
MS 15-0009 - Create two parcel out of one parcel	Planning and site development review	12/15/2015 11:04:25	12/15/2015 11:19:15
LP15-2049 - Replace (4) - Existing and add (2) new	Planning and site development review	12/15/2015 11:35:23	12/15/2015 11:47:50
DP15-3034 - Add (3) Antennas to existing location	Planning and site development review	12/15/2015 11:52:35	12/15/2015 11:56:32
Don and Teresa Lau	Automatic fire-extinguishing systems	12/15/2015 14:23:15	12/19/2015 08:19:19
Donor Network West	Automatic fire-extinguishing systems	12/15/2015 16:07:31	12/22/2015 08:37:34
DP13-3036 Single family home on Lot 10 Tract 7744	Fire apparatus access, site improvements and related equipment	12/16/2015 10:05:3C	12/16/2015 10:19:24
1373 Bayberry View Ln Andorra Plan 2 Lot 72	Automatic fire-extinguishing systems	12/16/2015 12:46:21	12/16/2015 12:59:41

1369 Bayberry View Ln Andorra Plan 2 Lot 71	Automatic fire-extinguishing systems	12/16/2015 12:51:10	12/16/2015 12:57:04
2052 Drysdale St Lot 498 Avery Plan 1B	Automatic fire-extinguishing systems	12/16/2015 13:08:35	12/16/2015 13:15:49
307 Bluebell Ct Capella @ Gale Ranch Lot 61 Plan 1	Automatic fire-extinguishing systems	12/16/2015 14:35:14	12/16/2015 15:49:47
1018 Sky Jasmine Way Capella @ Gale Ranch Lot 62 Plan 2	Automatic fire-extinguishing systems	12/16/2015 14:40:44	12/16/2015 15:48:05
Reutlinger Community for Jewish Living	After hours plan review and inspection	12/17/2015 08:17:10	12/18/2015 20:22:04
Shetty, Vasanth PV Solar	Miscellaneous System Plans	12/17/2015 09:47:59	12/17/2015 10:06:45
Crow Canyon 6 Theater	Fire alarm and detection systems and related equipment	12/17/2015 10:51:34	12/18/2015 05:56:03
Danville Jiu Jitsu and Wrestling Club	Construction, alteration, or renovation of a building	12/17/2015 11:00:16	12/17/2015 11:17:46
Casa D'Onsori - Building B	Additional Plan Review	12/21/2015 12:21:35	12/22/2015 11:27:56
Hill Residence	Automatic fire-extinguishing systems	12/21/2015 12:35:09	12/21/2015 16:53:54
3036 Gritstone St Lot 436 Plan 1B	Automatic fire-extinguishing systems	12/21/2015 13:20:55	12/21/2015 15:58:21
3032 Gritstone St Lot 435 Plan 2D	Automatic fire-extinguishing systems	12/21/2015 13:25:09	12/21/2015 16:00:09
Avanti Lot 23 Plan 3	Automatic fire-extinguishing systems	12/21/2015 13:30:09	12/21/2015 15:52:44
Avanti Lot 22 Plan 1	Automatic fire-extinguishing systems	12/21/2015 13:33:21	12/21/2015 15:56:54
1365 Bayberry View Ln Andorra Lot 70 Plan 4	Automatic fire-extinguishing systems	12/21/2015 14:10:34	
1353 Bayberry View Ln Andorra Lot 75	Automatic fire-extinguishing systems	12/21/2015 14:12:47	
Harney Residence Gate	Fire apparatus access, site improvements and related equipment	12/22/2015 09:01:09	12/22/2015 09:13:17
Blackhawk Meadows - 33 Walnut Meadow Lane Plan 1	Automatic fire-extinguishing systems	12/22/2015 10:17:45	12/22/2015 12:15:56
DP13-3036 Single family home on Lot 10 Tract 7744	Automatic fire-extinguishing systems	12/22/2015 10:19:18	12/22/2015 15:06:02
Monza Residence	Automatic fire-extinguishing systems	12/22/2015 10:21:20	12/22/2015 15:02:40
Fernandez Residence	Construction, alteration, or renovation of a building	12/22/2015 10:39:17	12/22/2015 11:04:42
Reutlinger Community for Jewish Living	Automatic fire-extinguishing systems	12/22/2015 12:08:45	12/22/2015 12:09:33
Yo's on Hartz Deck	Construction, alteration, or renovation of a building	12/23/2015 10:38:04	12/28/2015 16:22:27
Archer Residence	Construction, alteration, or renovation of a building	12/23/2015 13:33:44	12/28/2015 16:33:44
John Muir Urgent Care	Fire alarm and detection systems and related equipment	12/28/2015 10:10:27	12/28/2015 16:53:08
Pat and Fred Boom	Miscellaneous System Plans	12/28/2015 10:12:54	12/28/2015 10:23:18
Gale Ranch Phase 4 - SD 9301 Roadway Design	Fire apparatus access, site improvements and related equipment	12/28/2015 11:55:59	
Outdoor Bar - Construct for Outdoor patio	Construction, alteration, or renovation of a building	12/28/2015 13:29:36	12/28/2015 13:39:12
Donor Network West	Fire alarm and detection systems and related equipment	12/28/2015 16:12:38	
Donor Network West	After hours plan review and inspection	12/28/2015 16:13:24	
Adept Technology TI	Additional Plan Review	12/28/2015 16:21:05	12/29/2015 11:03:12
2046 Poinsetta St SD 9325 Plan 1	Automatic fire-extinguishing systems	12/29/2015 11:23:28	
2044 Poinsetta St SD 9325 Plan 2	Automatic fire-extinguishing systems	12/29/2015 11:26:33	
2042 Poinsetta St SD 9325 Plan 3	Automatic fire-extinguishing systems	12/29/2015 11:28:03	
2040 Poinsetta St SD 9325 Plan 3	Automatic fire-extinguishing systems	12/29/2015 11:29:24	
2038 Poinsetta St SD 9325 Plan 1	Automatic fire-extinguishing systems	12/29/2015 11:31:12	
2036 Poinsetta St SD 9325 Plan 3	Automatic fire-extinguishing systems	12/29/2015 11:32:50	
2034 Poinsetta St SD 9325 Plan 2	Automatic fire-extinguishing systems	12/29/2015 11:35:25	
Danville Chinese Bible Church Offices	Construction, alteration, or renovation of a building	12/30/2015 10:24:24	12/30/2015 10:32:59
Reppas Residence Remodel	Automatic fire-extinguishing systems	12/30/2015 14:33:35	
Dr. Jafarnia's Dental Offices	Automatic fire-extinguishing systems	12/31/2015 09:05:32	
Adept Technology Storage Racks	Construction, alteration, or renovation of a building	12/31/2015 10:50:23	
Ivy Residence	Automatic fire-extinguishing systems	12/31/2015 11:55:37	
DP15-3039 - New Single Family Dwelling - Merge (3) lots modify conditions	Planning and site development review	12/31/2015 16:00:52	12/31/2015 16:05:35
LP15-2051 - Allow for Take-out Food & Outdoor Seating	Planning and site development review	12/31/2015 16:12:45	12/31/2015 16:27:17

ADMINISTRATIVE SERVICES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2016

To: Board of Directors

From: Ken Campo, Financial Consultant

Re: Monthly Administrative Services Report for December 2015

Financials:

- Balance Sheet
- Revenues: Budget v. Actual (All Funds)
- General Fund Expenditures: Budget v. Actual (2012/13-2015/16)
- Monthly General Fund Revenue/Expense History (2011/12-2015/16)
- Capital, Debt Service, SRVF Community Fund Expenditures: Budget v. Actual (2012/13-2015/16)
- Employee Illness/Injury Report – December 2015
- Monthly Overtime Analysis – December 2015

Meetings/Activities:

Finance:

- Completed the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2015 and submitted the report to the Government Finance Officers Association for consideration of the Certificate of Achievement for Excellence in Financial Reporting. (This would be the 15th consecutive year of receiving the award.)
- The District will receive \$1.5 million more in property tax revenue than budgeted due to increases in assessed values on properties within the District.

Human Resources:

- Conducted meet and confer with Union Local 3546 pertaining to the Fire Prevention Division reorganization.
- Participated in ADP system overview session with ADP representative for HR conversion from ABRA to ADP.
- Conducted Chief's interview for Dispatch Supervisor position.
- Established the new eligibility list for the position of Dispatch Supervisor.
- Extended final job offers to 5 FF/PM candidates.
- Closed open enrollment for the Flexible Spending (Section 125) plan.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
COMBINED BALANCE SHEET OF ALL FUND TYPES
DECEMBER 31, 2015**

	GOVERNMENTAL FUND TYPES					AGENCY	ACCOUNT	GROUPS	Totals (Memo Only)
	General Fund - 100	Budget Stabilization - 110	Debt Service Fund - 200	Capital Projects Fund - 300	Special Special Revenue Fund - 400	CERT PROGRAM Fund - 700	General Fixed Assets Fund - 800	General Long-Term Debt Fund - 900	
ASSETS									
Cash - Bank of the West	\$ 2,516,993	\$ 80,578	\$ -	\$ -	\$ 10	\$ 70,158	\$ -	\$ -	\$ 2,667,739
Cash - Bank of the West Money Market @ 0.08%	1,000,869								1,000,869
Cash - Bank of the West Workers' Compensation	(38,811)								(38,811)
Cash - Comerica Flexible Spending	9,817								9,817
Petty Cash	1,250								1,250
Investments - LAIF @ 0.32%	29,451,202	56,809		4,343,126					33,851,137
Investments - Market Value Adjustment	13,438	(34,615)		2,426					(18,752)
Investments - Bank of the West @ 1.57% avg		14,142,275							14,142,275
Investments - Tri-Valley Bank @ 0.5%		1,000,000							1,000,000
Cash with Fiscal Agent (Note #1)			1,212						1,212
Investments - US Bank @ 0.37% avg				5,005,587					5,005,587
Accounts Receivable	7,927								7,927
Interest Receivable									-
Prepaid Expenses/Deposits	8,033,449			238,000					8,271,449
Land							6,175,878		6,175,878
Buildings & Improvements/Construction							28,172,543		28,172,543
Equipment							27,117,353		27,117,353
Accumulated Depreciation							(30,618,547)		(30,618,547)
Amount to be Provided for General Long Term Debt								20,837,576	20,837,576
Total Assets	\$ 40,996,133	\$ 15,245,047	\$ 1,212	\$ 9,589,139	\$ 10	\$ 70,158	\$ 30,847,228	\$ 20,837,576	\$ 117,586,504
LIABILITIES									
Accounts Payable	\$ 166,373	\$ -	\$ -	\$ 50,630	\$ -	\$ 1,355	\$ -	\$ -	\$ 218,358
Accrued Expenses	2,199,318								2,199,318
Deposits Payable	26,743			64		220			27,027
Long Term Debt:									
(1) Certificates of Participation								13,826,000	13,826,000
(2) Vehicle Lease								1,273,363	1,273,363
Claims Payable	9,817							4,100,000	4,109,817
Compensated Absences								1,638,213	1,638,213
Total Liabilities	2,402,252	-	-	50,694	-	1,575	-	20,837,576	23,292,096
FUND EQUITY									
Investment in General Fixed Assets							30,847,228		30,847,228
Non-Spendable Fund Balance				238,000					238,000
Restricted Fund Balance			1,212	97,861					99,073
Committed Fund Balance:									
Dry Period Funding	38,507,001								38,507,001
Budget Stabilization		12,245,047							12,245,047
Workers' Compensation Claims		3,000,000							3,000,000
Capital Projects				9,202,584					9,202,584
Assigned Fund Balance:									
Other Assigned Fund Balance	86,881				10				86,891
Unassigned Fund Balance						68,583			68,583
Total Fund Balance	38,593,882	15,245,047	1,212	9,538,445	10	68,583	30,847,228	-	94,294,407
Total Liabilities and Fund Equity	\$ 40,996,133	\$ 15,245,047	\$ 1,212	\$ 9,589,139	\$ 10	\$ 70,158	\$ 30,847,228	\$ 20,837,576	\$ 117,586,504

Note 1 - US Bank:

Reserve Fund (COP 2003) Market Value \$29; Interest Rate 0.03% (Money Market Fund)
Lease Fund (COP 2003) Market Value \$5; Interest Rate 0.00% (Money Market Fund)
Lease Payment Fund (COP 2015) Market Value \$1,177; Interest Rate 0.03% (Money Market Fund)
Lease & Reserve Fund (COP 2006) Market Value \$1; Interest Rate 0.00% (Money Market Fund)
Project Fund (COP 2015) Market Value \$5,002,805. Interest Rate 0.37% (Commercial Paper)

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
REVENUE (ALL FUNDS)
FISCAL YEAR 2015-2016
JULY 1, 2015 - DECEMBER 31, 2015**

GL CODE	FISCAL YEAR COMPLETED: 50%	2012/2013 ACTUAL REVENUE	2013/2014 ACTUAL REVENUE	2014/2015 ACTUAL REVENUE	2015/2016 BUDGETED REVENUE	2015/2016 REALIZED REVENUE
	DESCRIPTION					
4100	TAXES					
4110	PROPERTY TAXES - CURRENT SECURED	\$47,131,813	\$49,002,743	\$53,279,121	\$55,578,014	\$31,672,620
4120	PROPERTY TAXES - SUPPLEMENTAL	653,870	1,118,173	1,187,562	\$0	169,933
4130	PROPERTY TAXES - UTILITIES (Unitary)	937,596	978,438	974,141	\$1,017,967	577,873
4140	PROPERTY TAXES - CURRENT UNSECURED	1,867,991	1,988,210	1,959,968	\$2,028,173	1,705,244
4145	HOMEOWNERS PROPERTY TAX RELIEF	506,644	502,858	487,153	\$507,899	-
4150	RDA PROPERTY TAX	(1,290,812)	630,673	648,506	\$676,775	-
4160	LESS COUNTY TAX ADMINISTRATION	(494,146)	(511,904)	(499,102)	(\$508,828)	(138)
4170	PROPERTY TAXES - PRIOR SECURED	(564,431)	(423,621)	(156,204)	\$0	(185,286)
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(126,731)	(132,498)	(83,626)	\$0	(76,721)
4190	PROPERTY TAXES - PRIOR UNSECURED	(114,527)	(13,349)	(26,010)	\$0	35,422
		48,507,267	53,139,723	57,771,510	59,300,000	33,898,947
4200	INTERGOVERNMENTAL REVENUE					
4220	MEASURE "H"	33,000	33,000	33,000	33,000	-
4230	SB-90 MANDATED COSTS	(92,152)	(14,248)	102,278	84,903	22,668
4240	MISCELLANEOUS STATE AID/GRANTS	172,140	284,555	334,609	-	44,230
4245	FEDERAL GRANT REVENUE	1,627,579	1,060,830	-	-	-
4250	OTHER INTERGOVERNMENTAL REVENUE	74,070	62,335	-	-	70,989
		1,814,637	1,426,472	469,887	117,903	137,887
4300	CHARGES FOR SERVICE					
4310	INSPECTION FEES	63,974	110,954	108,818	123,200	82,506
4315	PLAN REVIEW	355,214	524,155	596,692	573,300	335,958
4320	WEED ABATEMENT CHARGES	26,031	5,762	3,347	4,000	1,371
4325	ADMINISTRATIVE CITATION CHARGES	58,485	61,775	51,550	53,000	19,628
4330	AMBULANCE SERVICES	2,743,005	2,937,305	3,125,236	3,045,720	1,573,298
4340	CPR CLASSES	735	800	370	1,015	280
4350	REPORTS/PHOTOCOPIES	6,214	21,555	6,749	7,650	7,595
		3,253,658	3,662,306	3,892,762	3,807,885	2,020,635
4400	USE OF MONEY & PROPERTY					
4410	INVESTMENT EARNINGS	58,257	80,076	144,288	97,312	99,351
		58,257	\$80,076	144,288	97,312	99,351
4500	RENTS, ROYALTIES AND COMMISSIONS					
4510	RENT ON REAL ESTATE	322,020	242,098	75,059	71,400	22,945
		322,020	\$242,098	75,059	71,400	22,945
4600	OTHER REVENUE					
4610	DONATIONS/CONTRIBUTIONS	575	974	10	500	-
4620	SALE OF PROPERTY	367,722	27,400	780,427	-	-
4640	MISCELLANEOUS REVENUE	50,818	97,560	139,755	191,600	32,556
		419,115	125,934	920,192	192,100	32,556
4900	OTHER FINANCING SOURCES					
4910	Debt proceeds	-	3,227,000	13,132,249	-	-
		-	3,227,000	13,132,249	-	-
	REVENUE TOTAL	\$54,374,954	\$61,903,609	\$76,405,948	\$63,586,600	\$36,212,321

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND EXPENDITURES
FISCAL YEAR 2015-2016
July 1, 2015 - DECEMBER 31, 2015

FISCAL YEAR COMPLETED - 50%								
DESCRIPTION	GL CODE	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
PERMANENT SALARIES	5110	\$20,138,426	\$18,998,580	\$19,188,961	\$22,085,705	\$10,067,653	\$12,018,052	45.58%
TEMPORARY SALARIES	5115	209,966	225,349	267,725	\$218,032	133,420	\$84,612	61.19%
PERMANENT OVERTIME	5120	6,533,121	5,926,335	6,470,482	\$6,217,024	3,966,691	\$2,250,333	63.80%
FICA/MEDICARE	5140	380,153	357,070	373,313	\$420,227	204,275	\$215,952	48.61%
RETIREMENT CONTRIBUTIONS	5150,5151	11,797,439	11,282,351	14,723,941	\$16,069,296	7,438,854	\$8,630,442	46.29%
EMPLOYEE GROUP INSURANCE	5160	3,430,654	3,126,726	3,202,870	\$3,553,873	1,693,851	\$1,860,022	47.66%
RETIREE HEALTH INSURANCE	5170	1,816,302	1,818,859	1,788,158	\$2,194,309	951,786	\$1,242,523	43.38%
OPEB CONTRIBUTION	5175	-	520,469	1,000,000	\$3,255,911	1,627,956	\$1,627,956	50.00%
UNEMPLOYMENT INSURANCE	5180	8,351	15,600	821	-	-	\$20,000	0.00%
WORKERS' COMPENSATION	5190	905,118	807,044	899,816	\$875,000	582,271	\$292,729	66.55%
TOTAL SALARIES AND BENEFITS	5100	45,219,530	43,078,384	47,916,088	54,909,377	26,666,756	28,242,621	48.57%
OFFICE SUPPLIES	5202	27,951	21,051	28,059	33,108	10,118	\$22,990	30.56%
POSTAGE	5204	11,142	15,305	13,996	16,450	5,556	\$10,894	33.78%
TELECOMMUNICATIONS	5206	184,732	166,049	167,750	199,300	93,432	\$105,868	46.88%
UTILITIES	5208	327,386	344,009	342,771	348,193	187,359	\$160,834	53.81%
SMALL TOOLS/EQUIPMENT	5210	62,521	62,256	84,812	126,165	25,456	\$100,709	20.18%
MISCELLANEOUS SUPPLIES	5212	107,157	125,845	99,942	145,488	70,442	\$75,046	48.42%
MEDICAL SUPPLIES	5213	115,735	107,396	122,211	133,090	50,258	\$82,832	37.76%
FIREFIGHTING SUPPLIES	5214	68,903	61,937	66,976	105,800	18,202	\$87,598	17.20%
PHARMACEUTICAL SUPPLIES	5216	34,955	24,849	25,174	33,000	9,840	\$23,160	29.82%
COMPUTER SUPPLIES	5218	33,330	33,962	6,043	7,500	5,016	\$2,484	66.87%
RADIO EQUIPMENT & SUPPLIES	5219	58,493	19,547	19,459	25,000	2,784	\$22,216	11.13%
FILM PROCESSING/SUPPLIES	5220	660	-	-	-	-	\$0	
FOOD SUPPLIES	5222	27,387	16,473	14,910	27,331	11,916	\$15,415	43.60%
PPE INSPECTION & REPAIRS	5223	27,417	19,584	21,310	33,900	8,059	\$25,841	23.77%
SAFETY CLOTHING/SUPPLIES	5224	139,645	94,323	94,155	122,400	27,589	\$94,811	22.54%
CLASS A UNIFORMS & SUPPLIES	5225	3,763	3,775	7,789	12,500	1,808	\$10,692	14.47%
NON-SAFETY CLOTHING/SUPPLIES	5226	8,137	9,756	10,568	31,100	1,488	\$29,612	4.78%
CLASS B UNIFORMS & SUPPLIES	5227	21,686	25,044	29,619	39,000	29,420	\$9,580	75.44%
HOUSEHOLD SUPPLIES	5228	42,006	36,886	51,627	41,000	20,461	\$20,539	49.90%
CENTRAL GARAGE - REPAIRS	5230	78,235	89,512	161,352	102,500	76,703	\$25,797	74.83%
CENTRAL GARAGE - MAINTENANCE	5231	10,050	11,818	12,113	18,450	2,871	\$15,579	15.56%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	171,440	202,299	166,873	203,063	75,871	\$127,192	37.36%
CENTRAL GARAGE - TIRES	5234	42,139	34,419	39,284	46,125	16,011	\$30,114	34.71%
CENTRAL GARAGE - MANDATED INSP.	5235	5,281	7,315	6,077	9,738	317	\$9,421	3.25%
MAINT./REPAIRS - EQUIPMENT	5236	169,846	116,530	158,207	243,102	87,948	\$155,154	36.18%
MAINT./REPAIRS - RADIO & ELECTRON	5238	267,874	316,272	303,477	322,550	136,592	\$185,958	42.35%
MAINT./REPAIRS - BUILDINGS	5240	124,859	127,738	146,094	217,696	65,342	\$152,354	30.02%
MAINT./REPAIRS - GROUNDS	5242	31,834	37,647	35,350	54,463	22,124	\$32,339	40.62%
RENTS & LEASES-EQUIP./PROPERTY	5246	58,090	36,466	47,933	65,733	36,982	\$28,751	56.26%
PROFESSIONAL/SPECIALIZED SERVICES	5250	618,566	733,356	685,486	1,198,591	385,509	\$813,082	32.16%
RECRUITING COSTS	5251	78,347	44,598	40,120	88,515	40,706	\$47,809	45.99%
LEGAL SERVICES	5252	289,481	186,452	107,352	180,000	93,263	\$86,737	51.81%
INFO TECHNOLOGY SURCHARGE	5253	-	5,000	-	-	-	\$0	
MEDICAL SERVICES	5254	80,761	68,483	65,875	113,405	24,005	\$89,400	21.17%
COMMUNICATIONS SERVICES	5258	-	78,600	79,800	82,500	79,800	\$2,700	96.73%
ELECTION SERVICES	5262	105,565	-	86,856	-	-	\$0	
INSURANCE SERVICES	5264	388,379	432,616	435,810	597,539	559,787	\$37,752	93.68%
PUBLICATION OF LEGAL NOTICES	5270	(73)	1,353	1,633	500	404	\$96	80.82%
SPECIALIZED PRINTING	5272	14,813	18,661	14,833	25,333	4,400	\$20,933	17.37%
MEMBERSHIPS	5274	57,710	54,704	57,804	77,573	61,379	\$16,194	79.12%
EDUCATIONAL COURSES/SUPPLIES	5276	39,463	33,911	32,958	71,875	14,553	\$57,322	20.25%
EDUCATIONAL ASSISTANCE	5277	24,037	15,982	12,502	18,500	7,829	\$10,671	42.32%
PUBLIC EDUCATIONAL SUPPLIES	5278	8,412	8,465	9,255	12,000	8,147	\$3,853	67.89%
BOOKS & PERIODICALS	5280	11,345	5,739	11,178	23,046	2,415	\$20,631	10.48%
RECOGNITION SUPPLIES	5282	2,909	1,163	1,502	4,000	358	\$3,642	8.96%
MEETINGS/TRAVEL EXPENSES	5284	23,885	19,687	28,187	28,900	18,242	\$10,659	63.12%
OTHER - CLAIMS EXPENSE	5286	-	9,182	-	-	-	\$0	
TOTAL SERVICES AND SUPPLIES	5200	4,006,252	3,886,016	3,955,079	5,286,022	2,400,760	2,885,262	45.42%
TOTAL G/F OPERATING EXPENDITURES		\$49,225,782	\$46,964,400	\$51,871,166	\$60,195,399	\$29,067,515	\$31,127,884	48.29%

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND
REVENUE/EXPENDITURE HISTORY**

<i>Month</i>	<i>2011-12</i>		<i>2012-13</i>		<i>2013-14</i>		<i>2014-15</i>		<i>2015-16</i>	
	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>
July	\$186,793	\$4,351,134	\$327,098	\$4,374,370	\$303,039	\$4,253,760	\$399,328	\$5,808,943	\$354,684	\$4,771,243
August	\$265,453	\$4,513,204	\$319,178	\$4,123,666	\$393,566	\$4,035,499	\$390,930	\$4,376,310	\$426,922	\$5,260,304
September	\$312,278	\$3,893,321	\$309,945	\$3,903,613	\$230,997	\$4,049,136	\$317,832	\$4,176,216	\$354,095	\$4,581,188
October	\$2,046,255	\$3,735,522	\$2,331,797	\$4,132,784	\$2,205,383	\$3,879,765	\$2,247,021	\$4,157,975	\$2,040,889	\$4,262,202
November	\$188,594	\$4,535,275	\$360,982	\$4,246,986	\$343,280	\$4,023,813	\$295,306	\$4,381,969	\$335,053	\$4,727,586
December	\$25,787,719	\$4,424,050	\$25,961,035	\$4,181,747	\$27,720,683	\$3,843,098	\$30,041,174	\$4,307,582	\$32,619,418	\$5,464,991
January	\$265,253	\$3,990,074	\$628,896	\$4,061,102	\$529,393	\$3,767,912	\$1,149,378	\$4,230,080		
February	\$508,340	\$4,000,893	\$301,646	\$3,889,221	\$427,492	\$3,570,860	\$291,209	\$4,005,149		
March	\$268,932	\$4,016,648	\$184,995	\$4,115,245	\$360,312	\$3,799,189	\$472,966	\$4,084,004		
April	\$18,036,297	\$3,746,578	\$18,080,208	\$4,184,939	\$20,027,067	\$3,850,555	\$21,844,911	\$4,276,998		
May	\$344,774	\$3,770,965	\$332,777	\$3,999,974	\$324,465	\$3,752,225	\$338,057	\$4,255,627		
June	\$4,472,525	\$4,206,925	\$3,533,633	\$3,949,737	\$4,738,990	\$4,138,587	\$4,663,427	\$3,810,313		

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
CAPITAL PROJECTS, EQUIP/VEHICLES, DEBT SERVICE, SAN RAMON VALLEY FIRE COMMUNITY FUND
FISCAL YEAR 2015-2016
July 1, 2015 - DECEMBER 31, 2015

FISCAL YEAR COMPLETED - 50%								
DESCRIPTION	GL CODE	2012/2013 ACTUAL	2013/2014 ACTUAL	2014/2015 ACTUAL	2015/2016 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
RENTS & LEASES - PROPERTY	5246	\$12,500	\$0	\$0	\$0	\$0	\$0	
INFO TECH SURCHARGE EXPENDITURE	5253	\$0	\$0	\$0	\$0	\$6,055	(\$6,055)	100%
PUBLICATION OF LEGAL NOTICES	5270	\$0	\$0	\$0	\$0	\$1,548	(\$1,548)	100%
DESIGN/CONSTRUCTION	6105/6110	842,185	49,759	440	0		0	
VARIOUS IMPROVEMENTS	6120	70,000	61,583	250,133	6,078,546	144,904	5,933,642	2%
RADIO/ELECTRONIC EQUIPMENT	6230	0	0	302,557	503,770	494,370	9,400	98%
TOOLS & SUNDRY EQUIPMENT	6240	0	0	51,179	588,204	0	588,204	0%
AUTOS & TRUCKS	6250	768	766,968	27,376	289,752	0	289,752	0%
TOTAL CAPITAL PROJECTS (FUND 300)		925,453	878,310	631,685	7,460,272	646,877	6,813,395	9%
PROFESSIONAL SERVICES	5250	0	0	0	0	0	0	
RADIO/ELECTRONIC EQUIPMENT	6230	2,021,167	347,510	0	0	0	0	
TOOLS & SUNDRY EQUIPMENT (SCBA's)	6240	0	1,267,374	0	0	0	0	
TOTAL FEDERAL GRANT CAPITAL PROJECTS (FUND 310)		2,021,167	1,614,884	0	0	0	0	0%
BOND REDEMPTION - 2003/2006/2013/2015 COP	5310	1,324,708	5,289,519	9,987,291	1,271,981	1,031,444	240,537	81%
VEHICLE LEASE #4	5310	534,011	534,012	534,012	525,885	262,942	262,942	50%
TOTAL DEBT SERVICE (FUND 200)		1,858,719	5,823,531	10,521,303	1,797,866	1,294,386	503,479	72%
OTHER SPECIAL DISTRICT EXPENDITURES	5286	7,000	1,000	1,000	500	0	500	0%
TOTAL SRVF COMMUNITY FUND (FUND 400)		7,000	1,000	1,000	500	0	1,000	0%
TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, SRVF COMMUNITY & FEDERAL GRANT FUND		\$4,812,339	\$8,317,724	\$11,153,988	\$9,258,638	\$1,941,264	\$7,317,874	21%

Employee Illness/Injury Report (December 2015)

Reportable Injuries – December 2015:

Indemnity (Lost Time)

- December 3, 2015 DOI = 11/28/15 – An Engineer strained back during structure fire. Missed 7 shifts.
Status: Remained out at month end.
- December 4, 2015 DOI = 4/1/10 – A Captain underwent surgery for hernia. Missed 10 shifts.
Status: Remained out at month end.
- December 15, 2015 DOI = 12/8/15 – An Engineer was diagnosed with pneumonia. Missed 4 shifts.
Status: Returned to full-duty on 12/20/15.

Medical Only (No Lost Time)

- December 7, 2015 DOI = 12/1/15 – A Captain was diagnosed with basal cell carcinoma.
Status: Medical Only – No lost time.
- December 7, 2015 DOI = 12/3/15 – A Firefighter/Paramedic strained back during auto extrication on scene of vehicle accident.
Status: Medical Only – No lost time.
- December 7, 2015 DOI = 8/24/15 – A Fire Mechanic strained shoulder pulling hose off fire engine during maintenance.
Status: Medical Only – No lost time.
- December 14, 2015 DOI = 12/14/15 – A Captain experienced eye irritation after cutting metal and wood during training exercise.
Status: Medical Only – No lost time.

As of December 31, 2015, there were five (5) employees absent from their regular work assignment. Total lost time due to injuries for the month of December equaled 192 calendar days/64 shifts.

Total Overtime Hours by Month January 2013-December 2015



Overtime Assignment Summary Report

12/1/2015 Through 12/31/2015

WORK CODE: 1 STAFFING

ASSIGNMENT	Time Worked	Time Paid
101 HOLD OVER FOR CALL	2.75	5.00
103 MISC. STAFFING COVE	9070.42	9072.00
107 LATE/STA. MOVE COVE	10.54	17.00
Total All Assignments This Work Type:	9,083.71	9,094.00

WORK CODE: 2 TRAINING

ASSIGNMENT	Time Worked	Time Paid
201 OPERATIONS TRAINING	8.50	8.50
204 EMS TRNG/INSTRUCTIO	6.00	6.00
209 RESCUE TRAINING	24.50	24.50
214 PARAMEDIC - CONT ED	32.67	32.75
222 2016-1 ACADEMY	39.00	39.00
Total All Assignments This Work Type:	110.67	110.75

WORK CODE: 3 ASSIGNMENTS

ASSIGNMENT	Time Worked	Time Paid
301 MEETINGS/PROJECT DE	24.50	24.50
302 OFC WORK/REPORT WR	3.00	3.00
317 RECRUITMENT EXTER	26.00	26.00
321 FP REIMBURSED OVER	4.00	4.00
340 PROJECT WORK	95.25	95.25
Total All Assignments This Work Type:	152.75	152.75

Report Grand Total:	9,347.13	9,357.50
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Overtime Summary Report

12/1/2015 Through 12/31/2015

WORK CODE:		Time Paid
1	STAFFING	9,094.00
2	TRAINING	110.75
3	ASSIGNMENTS	152.75
	Report Grand Total:	9,357.50

GOOD OF THE ORDER