

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
FACILITIES COMMITTEE MEETING
Minutes – April 18, 2016**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Large Conference Room
San Ramon, CA 94583

Board Members Present: Chair, Director Stamey and Director Parker

Staff Present: Chief Meyer, Fire Marshal Kiefer, Deputy Chief Krause, Deputy Chief Phares (partial meeting attendance), Financial Consultant Campo and District Clerk Maxwell.

1. Call to Order

Director Stamey called the meeting to order at 2:01 p.m.

2. Public Comment

Any person may address the Committee on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act, (Government Code §54950 et. seq.) and may be limited to three minutes for any person addressing the Committee.

None present.

3. Old Business

3.1 Update and status: new Fire Station 32.

Fire Marshal Kiefer discussed the necessity to make timely progress payments to Pacific-Mountain Contractors of California. The subcommittee authorized a one-time-expedited-payment to PMC, noting they will provide an update to the full Board at their next meeting on April 27th. A failure to provide engineering drawings between the contractor and architect caused a delay and a potential increase in expense. Fire Marshal Kiefer suggested the contractor may be looking to the District to cover the additional expenses. Directors Stamey and Parker advised that the District/tax payers will not be responsible for any additional expenses, due to any disconnect between the contractor and architect.

On April 7th the Central Contra Costa Sanitary District authorized refunding the capacity fee of \$11,409.50 to the District based on their District Code Section 6.12.060 (Relocated Business Credit)

Fire Marshal Kiefer also talked about pending items, relevant to Fire Station 32: Considering Solar Installation in the future; procuring the appropriate dedication plaque; the in-progress effort with the County with regard to the sidewalk over the creek, with Director Parker requesting staff to approach the County to propose that the County take on the sidewalk modification as a Public Works project; the foundation block-outs delays with the ordering process; hiring an arborist for trimming an Oak tree and possible removal of an Acacia tree; the substitution of a contractor for counter tops and cabinets, as the initial subcontractor filed for bankruptcy; the contract with PG&E and utility coordination;

two new sewer lines, in a different location than the previous line, "4" proposed but "6" sewage line required by Sanitation District and the requirement of an additional sample station. FM Kiefer advised that LCA was moving forward with polished concrete flooring, ceiling fans, door kick plates and cultured marble in lieu of tile in the station's showers. An additional service request was made by LCA for solar prep design modification, which is in line with future solar panel installation.

3.2 Update and status: new roof at Fire Station 35.

Deputy Chief Krause reported that the original pricing for the shingles expired and has increased by \$5,000. He relayed that if he could commit to the purchase of the shingles today (April 18, 2016), the supplier may drop the price to \$3,500. In light of the potential savings for an immediate decision, the subcommittee members approved an increase, not to exceed \$5,000, to secure the price, noting the full board would be updated at their next meeting on April 27, 2016.

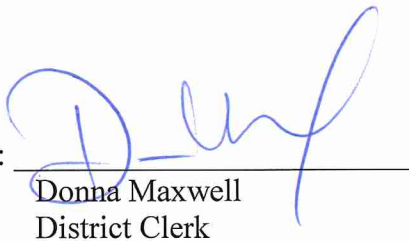
3.3 Update and status: Communications Center Remodel.

Deputy Chief Krause relayed concerns about the roof to the Communications Center and electrical issues that have surfaced upon further inspection of the existing data lines. Further examination of these issues are on-going, with preliminary numbers reflecting an additional \$13,000 for the roof and \$15,000 to cover the electrical expenses.

4. **Adjournment**


Meeting adjourned at 3:21 p.m.

Prepared by:



Donna Maxwell
District Clerk

Approved:



Director Matthew Stamey
Facilities Subcommittee Chair