

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Wednesday, November 15, 2017 – 1:00 p.m.

*Donald Parker ~ Board President
Chris Campbell, Board Vice-President ~ H. Jay Kerr, Director
Matthew J. Stamey, Director ~ Dominique Yancey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period October 16, 2017 through November 5, 2017 in the amount of \$661,332.54.
- 5.2 Approve the Board minutes from the Regular October 25, 2017 Regular Board Meeting and District Counsel’s Report Upon Return from Closed Session from October 25, 2017.
- 5.3 Approval of purchase of seven (7) FST A2000 Aerosolized Extinguisher Units in an amount not to exceed \$3,808.06.

- 5.4 Authorization to pay invoice from WATTCO for Upfitting two command vehicles in the amount of \$77,775.56.
- 5.5 Authorization for purchase of three (3) Thermal Imaging Cameras from L.N. Curtis in the amount of \$29,147.00.
- 5.6 Approval of lease payment in the amount of \$262,042.26 to Bank of the West for Vehicle Lease #4 (3 Type 1 Engines, 4 Type 3 Engines, 2 Ambulances).
- 5.7 **Personnel Actions:**
New Hires:
 1. Confirmation of Employment (Cynthia Jackson, Permit Technician). Approve staff's recommendation to hire Cynthia Jackson at Step 1, effective November 1, 2017.
 2. Confirmation of Employment (Juan Pedreno, temporary, part-time Geographic Information Systems (GIS) Analyst). Approve staff's recommendation to hire Juan Pedreno at \$45.00 per hour; effective November 6, 2017.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

7. OLD BUSINESS

- 7.1 Approval of purchase of twelve (12) Physio-Control LP-15 Monitor/Defibrillators in an amount not to exceed \$365,000.

8. NEW BUSINESS

- 8.1 Approval of reclassification of Human Resources Generalist from "Non-Exempt" to "Exempt" including 40 hours of paid administrative leave as part of the compensation package.
- 8.2 Approval of Resolution No.2017-11 authorizing the Initiation of Proceedings to Enter into a Financing Lease to Finance Equipment.
- 8.3 Approval of purchase of Ballistic Protective Equipment in an amount not to exceed \$45,000.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief John Duggan
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief, Derek Krause
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief, Derek Krause
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency
Communications Denise Pangelinan
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong
Human Resources Report of monthly activities.

- 10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 CSDA Update – Finance Controller Koran

12. UPCOMING CALENDAR OF EVENTS

Thursday and Friday, November 23 and 24, 2017 – Thanksgiving Holiday, District offices closed.

Thursday, December 7, 2017 – San Ramon Chamber of Commerce Business and Community Awards Dinner, 5:30 p.m., Bridges Golf Club.

Thursday, December 14, 2017 – Assemblywoman Catherine Baker Holiday Open House 6-8 p.m.

Wednesday, December 20, 2017 – Monthly Board Meeting, 1:00 p.m.

Tuesday and Wednesday, December 25 and 26, 2017 – Christmas Holiday, District offices closed.

13. CLOSED SESSION

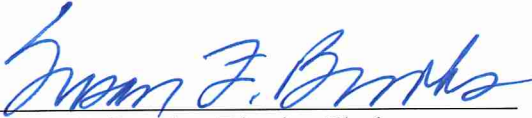
- 13.1 Possible exposure to litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2).
Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED BOARD MEETING AT 1:00 P.M. WEDNESDAY, DECEMBER 20, 2017 IN THE BOARDROOM.

Prepared by:


Susan F. Brooks, District Clerk

Agenda posted on November 9, 2017 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 and the San Ramon Valley Fire Protection District's website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.