

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953**

**Wednesday, June 28, 2017 – 1:00 p.m.**

*Donald Parker ~ Board President ~ Chris Campbell, Board Vice President ~  
H. Jay Kerr, Director ~ Matthew J. Stamey, Director ~ Shawn Stark, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Standing Committees:** **Personnel/HR:** Chair, Director Stamey and Director Stark; **Finance:** Chair, Director Kerr and Director Stamey; **Facilities:** Chair, Director Stamey and Director \*Campbell (\*Parker for Station 32 discussions); **EMS:** Director Stark and Director Campbell; **CERT/PAC:** Director Kerr

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

**5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of May, 2017 in the amount of \$4,113,801.43.
- 5.2 Approve the demand register for the period of May 16, 2017 through June 15, 2017 in the amount of \$2,358,525.45.

- 5.3 Approve the Board minutes from the May 24, 2017 Regular Board meeting, May 30<sup>th</sup> Board Budget Workshop and District Counsel's Report upon Return from Closed Session from April 26, 2017; Clarification and Correction of Closed Session Agenda, as well as District Counsel's Report upon Return from Closed Session from May 24, 2017.
- 5.4 Consider the adoption of Resolution No. 2017-06 establishing the appropriations limit for Fiscal Year 2017-2018 at \$158,876,699.
- 5.5 Approve the continued utilization of the existing Investment Policy which was approved on May 28, 2014 pursuant to Resolution No. 2014-07 without any changes.
- 5.6 Consider the adoption of Resolution No. 2017-07 Rescinding Resolution No. 2017-01, thereby revoking the prior designation of Old Station 32 as surplus property and terminating the process for potential sale.
- 5.7 Consider the adoption of Resolution No. 2017-08 Appointing a Deputy District Clerk.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Recognition of Dan Rich and Clayton Wiedemann for their Life Saving Efforts.
- 6.2 Recognition of 45 Years of Service – San Ramon Valley Fire Protection District Volunteer Roger Lake.

**7. OLD BUSINESS**

- 7.1 Update on Fire Station No. 32 presented by Chief Meyer.

**8. NEW BUSINESS**

- 8.1 Discussion and possible adoption of the 2017-18 Annual Operating Budget and Capital Improvement Program. The 2017-18 Proposed Budget can be found on the District's website at: [http://www.firedepartment.org/about/key\\_documents.asp](http://www.firedepartment.org/about/key_documents.asp) .”
- 8.2 Discussion and possible authorization to contract with ENGEO for underground tank subsurface assessment in an amount not to exceed \$37,800.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations Division-Deputy Chief, Lon Phares  
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief John Duggan  
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief, Derek Krause  
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief, Derek Krause  
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency  
Communications Denise Pangelinan  
Communication Report of monthly activities.

- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

**12. CLOSED SESSION**

- 12.1 Possible exposure to litigation (1 matter) pursuant to Government Code Section 54956.9(d)(2).  
Facts and circumstances that might result in litigation need not be disclosed.

**13. RETURN TO OPEN SESSION**

**14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**15. ADJOURNMENT UNTIL THE NEXT REGULARLY SCHEDULED BOARD MEETING OF AUGUST 23, 2017 AT 1:00 P.M., IN THE BOARDROOM – THERE IS NO JULY BOARD MEETING.**

Prepared by:



Natalie Korthamar Wong  
Human Resources Director/Deputy District Clerk

Agenda posted on June 22, 2017 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 and the San Ramon Valley Fire Protection District's website at [www.firedepartment.org](http://www.firedepartment.org).

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Human Resources Director/Deputy District Clerk at (925) 838-6625