

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953**

**Wednesday, January 25, 2017 – 1:00 p.m.**

*Donald Parker ~ Board President ~ Chris Campbell, Board Vice President ~  
H. Jay Kerr, Director ~ Matthew J. Stamey, Director ~ Shawn Stark, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Standing Committees:** **Personnel/HR:** Chair, Director Stamey and Director Stark; **Finance:** Chair, Director Kerr and Director Stamey; **Facilities:** Chair, Director Stamey and Director \*Campbell (\*Parker for Station 32 discussions); **EMS:** Director Stark and Director Campbell; **CERT/PAC:** Director Kerr

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

**AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of December 2016 in the amount of \$4,087,198.43.
- 5.2 Approve the demand register for the period of December 7, 2016 through January 15, 2017 in the amount of \$2,799,434.10.

- 5.3 Approve the Board minutes from the December 15, 2016 Regular Board meeting.
- 5.4 Approve the Board minutes from the January 13, 2017 Special Closed Session meeting.
- 5.5 Authorize staff to replace up to (33) standard 2.5-inch fire hydrants with a model 64 steamer hydrant with a 4.5-inch outlet connection. The 2016/2017 Operations Budget contains \$53,625 for this program, which is sufficient to cover this year's anticipated replacement cost.
- 5.6 Authorize payment to the State of California for the Workers' Compensation Insurance Self-Insurance Assessment for Fiscal Year 2016-2017, in the amount of \$36,187.83.
- 5.7 Receive and review the investment report for the quarter ended December 31, 2016 and receive and review the California Employers' Retiree Benefit Trust statement for the quarter ended December 31, 2016.
- 5.8 Personnel Actions:

Per amended Letter of Understanding (LOU) between the SRVFPD and IAFF Local 3546, approved by the Board on December 15, 2016:

1. Approve 2.5 % salary increase for Fire Life and Safety Division Code Compliance Officers Debbie Vanek, Rian Evitt and Roy Wendel and Fire Prevention Specialist Joyce Castro; effective January 1, 2017.
2. Approve Fire Inspector/Investigator and Deputy Fire Marshall will no longer be responsible for standby coverage outside of that employees' regular work schedule and, as a result, will no longer receive the two and one-half percent (2.5%) Standby Pay that was previously rolled into their Base Pay. However, an incentive pay compensation in the amount of two and one-half percent (2.5%) per month of salary shall be provided to incumbent Fire Inspectors/Investigators and Deputy Fire Marshal in recognition of Fire Investigation recall duties as described in the Letter of Understanding dated December 15, 2016.

## **6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Introduction of Academy Recruit Class 2016-2 to the Board of Directors.
- 6.2 Recognize Captain Paul Ivory for his 30-years of dedication and service.
- 6.3 Recognize Captain Paul Taylor for his 30-years of dedication and service.
- 6.4 Recognize Engineer Paul Jannissee for his 30-years of dedication and service.

## **7. OLD BUSINESS**

- 7.1 Update on Fire Station No. 32.
- 7.2 Consider approving an amendment to the contract for professional services with The Sisters, for an amount not to exceed \$50,000.

- 7.3 Authorize the progress payment to Pacific Mountain Contractors of California, in the amount of \$305,222.96. Funds are allocated in the Annual Budget for Fiscal Year 2016-2017.
- 7.4 Authorize the second payment to Motorola, in the amount of \$43,742.37, for the purchase of portable radios, approved by the Board in October 2016. This is a budgeted expense for FY 2016-2017.

## 8. NEW BUSINESS

- 8.1 Presentation of the 2016 District Comprehensive Annual Financial Report (CAFR) by independent auditors Vavrinek, Trine, Day & Company.
- 8.2 Three actions are required for this matter with regard to 1101 Stone Valley Road, Danville; APN 197-270-025-4; also known as the "Old Station 32."
  1. Adopt Resolution No. 2017-01 declaring the Old Station 32 property to be surplus District property.
  2. Authorize and direct staff to dispose of the Old Station 32 property, in accordance with State Law and District Policy.
  3. Direct staff to deposit proceeds from the sale of the Old Station 32 property, into the District's Capital Project Fund.
- 8.3 Authorize the reclassification of a Senior Office Assistant position to a Human Resources Generalist position. The ongoing additional cost is expected to be approximately \$23,185 annually.
- 8.4 Authorize staff to enter into a contract with Granicus, in an amount not to exceed \$25,000, to upgrade the District's public and intranet websites. This is a budget expense for FY 2016-2017.
- 8.5 Authorize the purchase of twelve (12) Physio-Control LP-15 Monitor/ Defibrillators in an amount not to exceed \$358,500. This FY 2016-2017 budgeted expense for this purchase is \$465,662.
- 8.6 Authorize staff to negotiate a contract with Leader Industries for the purchase and delivery of two (2) Horton ambulances per District specifications, including independent equipment purchases and installation into finished ambulances, for a cost not to exceed \$323,606 per ambulance, for a total of \$647,212. The funds are available for this purchase in the Capital Improvement Plan (CIP) FY2016/2017 annual budget.
- 8.7 Authorize the District to amend its' Master Equity Lease Agreement with Enterprise Fleet Management to include the acquisition of two (2) Command Staff vehicles, in an amount not to exceed \$14,914 per year for the term of the lease, and to contract with WATTCO for the purchase and installation of emergency equipment and radios, for a one-time amount not to exceed \$77,131,38. Budgeted in the CIP for FY2016/2017.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations Division-Deputy Chief, Lon Phares  
Operations Report of monthly activities
- 10.2 EMS – Battalion Chief John Duggan  
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief, Derek Krause  
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Fire Marshal Christina Kiefer  
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan  
Communications Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

- 11.1 Discuss amending the February 22<sup>nd</sup> Board meeting date and time.
- 11.2 Discuss potential dates for the for the Annual Board Retreat, with consideration to Wednesday March 1<sup>st</sup> or Thursday, March 2<sup>nd</sup>.

**12. CLOSED SESSION**

- 12.1 Possible exposure to litigation (2 matters) pursuant to Government Code Section 54966.9(b)(2). Facts and circumstances that might result in litigation need not be disclosed.

**13. RETURN TO OPEN SESSION**

**14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**15. ADJOURNMENT UNTIL THE NEXT REGULAR BOARD MEETING, SCHEDULED FOR FEBRUARY 22, 2017 IN THE BOARDROOM.**

Prepared by:



Donna Maxwell, District Clerk

Agenda posted on January 20, 2017 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 and the San Ramon Valley Fire Protection District's website at [www.firedepartment.org](http://www.firedepartment.org).

*The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.*

# CONSENT CALENDAR

**San Ramon Valley Fire Protection District  
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of:      December 2016

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
<b>GL Acct Number</b>		<b>(5110,5115,5120,5121)</b>	<b>(5140)</b>	<b>(5150,5151)</b>		
Board of Directors	5	1,455.00	111.32	-	1,566.32	0.04%
Fire Chief	2	30,305.35	433.18	20,332.06	51,070.59	1.25%
Personnel	3	29,768.68	470.45	9,841.53	40,080.66	0.98%
Finance	3	32,847.40	469.45	10,693.68	44,010.53	1.08%
Fire Prevention	10	110,359.93	1,783.84	54,550.71	166,694.48	4.08%
Technology	2	28,224.05	446.84	9,164.72	37,835.61	0.93%
Facilities	1	8,170.84	216.45	2,185.25	10,572.54	0.26%
Fire Suppression	126	2,229,005.78	30,190.18	1,124,221.46	3,383,417.42	82.78%
Communication Center	12	166,889.31	2,391.44	48,425.19	217,705.94	5.33%
Fleet	1	12,320.10	436.03	2,684.27	15,440.40	0.38%
Training	1	6,457.27	91.57	2,152.80	8,701.64	0.21%
EMS	3	51,895.32	880.21	28,614.49	81,390.02	1.99%
Rescue		10,458.12	-	7,379.03	17,837.15	0.44%
HazMat		6,171.00	-	4,704.13	10,875.13	0.27%
<b>TOTALS</b>	<b>169</b>	<b>2,724,328.15</b>	<b>37,920.96</b>	<b>1,324,949.32</b>	<b>4,087,198.43</b>	<b>100.00%</b>

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 12/7/2016 Through 1/15/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
216813	1/6/2017	ACC BUSINESS	1,185.00	Ethernet Access Cost 11/11/16-12/10/16
216655	12/9/2016	ACME SECURITY SYSTEMS INC	215.21	Medeco Keys (2)/Repair Boardroom Doors/Women's Locker Room
	12/9/2016	ACME SECURITY SYSTEMS INC	143.80	Repair Front Door Lobby-Admin
216656	12/9/2016	AIR EXCHANGE INC	443.99	Repair Plymovent Exhaust-Torn Grabber Stn 38
	12/9/2016	AIR EXCHANGE INC	644.49	Repair Plymovent-App Bay 2 & 3-Stn 34
216657	12/9/2016	AIRGAS NORTHERN CA AND NEVADA	245.70	Oxygen Tank Cylinders (6)-11/21/16
	12/9/2016	AIRGAS NORTHERN CA AND NEVADA	245.70	Oxygen Tank Cylinders (6)-11/28/16
216717	12/15/2016	AIRGAS NORTHERN CA AND NEVADA	274.99	Oxygen Tank Cylinder Rental-November 2016
	12/15/2016	AIRGAS NORTHERN CA AND NEVADA	311.60	Oxygen Tank Cylinders (8)-12/5/16
216814	1/6/2017	AIRGAS NORTHERN CA AND NEVADA	271.01	Oxygen Tank Cylinder Rental-December 2016
	1/6/2017	AIRGAS NORTHERN CA AND NEVADA	811.60	Oxygen Tank Cylinders (18)-12/12/16
	1/6/2017	AIRGAS NORTHERN CA AND NEVADA	311.60	Oxygen Tank Cylinders (8)-12/19/16
216892	1/13/2017	AIRGAS NORTHERN CA AND NEVADA	377.50	Oxygen Tank Cylinders (10)-1/2/17
216718	12/15/2016	ALAMO ACE HARDWARE	3.41	Aerator Insert-Faucet Repair Stn 35
	12/15/2016	ALAMO ACE HARDWARE	107.40	Weed Killer-Stn 35
216815	1/6/2017	ALEX RAY	221.00	Reimburse ACLS Recertification
216658	12/9/2016	ALL PRO PROPERTY MAINTENANCE	1,100.00	Repair/Replace Downspouts (13)-Comm Ctr
01/13/17-01	1/13/2017	ALL STAR FIRE EQUIPMENT INC	439.43	Gear Bags (9)-Academy
12/15/16-01	12/15/2016	ALL STAR FIRE EQUIPMENT INC	265.16	Uniform Boots-J Ho
216659	12/9/2016	AM PM LOCKSMITH	19.53	Duplicate Key Set for Training Site-Facilities
	12/9/2016	AM PM LOCKSMITH	35.79	Keys (2) Unit 351/Magnetic Hide-A-Key Holder-Facilities
216751	12/21/2016	AMERICAN MESSAGING	486.23	Paging Service-12/16
216660	12/9/2016	AMERIGAS SAN JOSE	110.16	Training Site-Annual Tank Rental Fee 10/1/16-9/30/17
216816	1/6/2017	ANTHEM BLUE CROSS	1,624.38	Ambulance Refund
216817	1/6/2017	ANTHEM BLUE CROSS	3.44	Ambulance Refund
216661	12/9/2016	AP TRITON LLC	4,166.66	EMS Advocate Consulting Services-November 2016
216818	1/6/2017	AP TRITON LLC	4,166.66	EMS Advocate Consulting Services-December 2016
216819	1/6/2017	ARROW INTERNATIONAL INC	4,411.00	EZ IO 25mm/15mm Needles-Stock
216820	1/6/2017	ASSURANT EMPLOYEE BENEFITS	26,933.09	Dental Insurance-1/17
	1/6/2017	ASSURANT EMPLOYEE BENEFITS	15,137.60	Dental Insurance-Retirees 1/17
216752	12/21/2016	ATT	19.71	Phone Service 10/19/16-11/18/16
216753	12/21/2016	ATT	4,842.17	Phones/Data/Radio Circuit/Long Distance 10/20/16-11/19/16
216754	12/21/2016	ATT	128.80	Phone Service 10/20/16-11/19/16
216755	12/21/2016	ATT MOBILITY	2,024.88	iPhone 7/Cell Phones/Mobile Data 10/27/16-11/26/16
216821	1/6/2017	B AND C TRUCK PARTS INC	194.47	LED Flashers (6)-Shop
216719	12/15/2016	B&S HACIENDA AUTO BODY	420.00	Repair Body Damage-Unit 706
216662	12/9/2016	BAUER COMPRESSORS	850.00	Annual Service/Air Test-Air Compressor Stn 31
216756	12/21/2016	BAUER COMPRESSORS	554.20	Breathing support Repairs- Unit 805
216663	12/9/2016	BAY AREA AIR QUALITY MGMT DIST	569.00	Stn 36 Annual Permit-Dispense Gas/Diesel 2/1/17-2/1/19
216720	12/15/2016	BAY AREA NEWS GROUP EAST BAY	405.00	Legal Notifications-Exterior Paint Stn 39

Agenda Item No. 5.2

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 12/7/2016 Through 1/15/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
	12/15/2016	BAY AREA NEWS GROUP EAST BAY	72.00	Legal Notifications-Ordinance 34 Second Posting
216822	1/6/2017	BAY AREA RECYCLE	170.00	Pick up Old Mattresses/Broken Recliner-Stn 33
	1/6/2017	BAY AREA RECYCLE	95.00	Pick up Old Washing Machine/Wood Cabinet-New Stn 32
216664	12/9/2016	BENEFIT ADMINISTRATION CORP	138.00	Section 125 Plan Admin Fees-11/16
01/06/17-01	1/6/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 36 Bio-Hazard Waste Collection Service 12/19/16
01/06/17-02	1/6/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 39 Bio-Hazard Waste Collection Service 12/19/16
01/06/17-03	1/6/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 35 Bio-Hazard Waste Collection Service 12/19/16
01/06/17-04	1/6/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 34 Bio-Hazard Waste Collection Service 12/19/16
01/06/17-05	1/6/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 33 Bio-Hazard Waste Collection Service 12/19/16
01/06/17-06	1/6/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 32 Bio-Hazard Waste Collection Service 12/19/16
01/06/17-07	1/6/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 31 Bio-Hazard Waste Collection Service 12/19/16
216823	1/6/2017	BLUE SHIELD OF CALIFORNIA	1,472.94	Ambulance Refund
216824	1/6/2017	BOARD REORGANIZATION LUNCH 2...	200.00	2017 CCC Board of Supervisors Lunch-Meyer/Parker/Stark/Kraus
216665	12/9/2016	BRIAN MEDLEY	200.00	Reimb Paramedic Recertification
216757	12/21/2016	BRYAN JANNISSE	7,455.00	Landscape Maintenance-Stn 36
216825	1/6/2017	BUCHANAN AUTO ELECTRIC INC	546.75	2 Group 31 Batteries-Shop
	1/6/2017	BUCHANAN AUTO ELECTRIC INC	1,079.92	Alternator-Unit 528
	1/6/2017	BUCHANAN AUTO ELECTRIC INC	488.80	Batteries (6)-Unit 700
	1/6/2017	BUCHANAN AUTO ELECTRIC INC	331.35	Batteries for Stream Lights (10)-Shop
	1/6/2017	BUCHANAN AUTO ELECTRIC INC	(180.00)	Credit-Battery Core (8)
	1/6/2017	BUCHANAN AUTO ELECTRIC INC	1,822.50	Group 31 Batteries (10)-Units 546/528/704
	1/6/2017	BUCHANAN AUTO ELECTRIC INC	615.07	New Station Battery Charger-Stn 32
	1/6/2017	BUCHANAN AUTO ELECTRIC INC	1,560.50	New Vanner Charger/Inverter-Unit 704
216666	12/9/2016	BW PRINTWORKS	88.75	Wall Shift Calendars (5)
216758	12/21/2016	CA CONFERENCE OF ARSON	65.00	Renew Annual Membership-J. Bartusch
	12/21/2016	CA CONFERENCE OF ARSON	65.00	Renew Annual Membership-N. Probert
216759	12/21/2016	CALIFORNIA UST SERVICES	2,514.06	Annual Air Quality Testing/Repairs As Required-Fuel Tanks
CalPERS 1/6...	1/6/2017	CALPERS	491,404.10	Health Insurance-1/17
Wire 1/6/17	1/6/2017	CalPERS CERBT (OPEB)	279,658.00	FY 16/17 OPEB Contribution Prefunding-December 2016
216721	12/15/2016	CAPITAL ONE COMMERCIAL	171.37	Food Supplies-Recruitment
	12/15/2016	CAPITAL ONE COMMERCIAL	(32.38)	Returned Food Supplies-Recruitment
216826	1/6/2017	CAPITAL ONE COMMERCIAL	834.58	Replaced TV in Day Room/Cardio Room-Stn 31
216667	12/9/2016	CAPITOL CLUTCH AND BRAKE INC	274.29	ABS Sensors (4)-Unit 546
	12/9/2016	CAPITOL CLUTCH AND BRAKE INC	265.67	New Brake Chambers (2)-Unit 509
216760	12/21/2016	CAPITOL CLUTCH AND BRAKE INC	1,822.08	Front Brakes Rotots/Springs/SlidesUnit 509
216827	1/6/2017	CAPITOL CLUTCH AND BRAKE INC	333.83	Brake Pin Kits (2)-Unit 509
	1/6/2017	CAPITOL CLUTCH AND BRAKE INC	2,116.42	Front Brakes/Rotors/Seals/Pin Kits-Unit 508
	1/6/2017	CAPITOL CLUTCH AND BRAKE INC	823.59	New Air Dryer-Unit 523
	1/6/2017	CAPITOL CLUTCH AND BRAKE INC	293.88	Reline Brake Shoes Special for Tillers-Unit 525
01/13/17-02	1/13/2017	CCC EMPLOYEES RETIREMENT ASS...	443,726.29	Employee Retirement Contributions-12/16



**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 12/7/2016 Through 1/15/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
12/15/16-02	12/15/2016	CCC EMPLOYEES RETIREMENT ASS...	(19,578.81)	Credit-Bryan Collins 415 Limit-12/16
	12/15/2016	CCC EMPLOYEES RETIREMENT ASS...	(25,723.95)	Credit-Christopher Suter 415 Limit-12/16
	12/15/2016	CCC EMPLOYEES RETIREMENT ASS...	(27,988.89)	Credit-Craig Bowen 415 Limit-12/16
	12/15/2016	CCC EMPLOYEES RETIREMENT ASS...	(12,048.02)	Credit-Dennis Evanson 415 Limit-12/16
	12/15/2016	CCC EMPLOYEES RETIREMENT ASS...	(24,198.35)	Credit-Michael Sylvia 415 Limit-12/16
	12/15/2016	CCC EMPLOYEES RETIREMENT ASS...	(24,580.26)	Credit-Richard Probert 415 Limit-12/16
	12/15/2016	CCC EMPLOYEES RETIREMENT ASS...	473,351.90	Employee Retirement Contributions-11/16
216893	1/13/2017	CCCFTSOA	425.00	Annual Membership County Training-Leonard/Spani/Taylor
216668	12/9/2016	CCITE	1,302.00	Executive High Back Swivel Chairs (6)-Stn 30
216761	12/21/2016	CDW GOVERNMENT INC	765.00	Dell LoJack Software for Portable Devices
216762	12/21/2016	CHRIS CONLEY	245.00	Reimb PHTLS Recertification
216722	12/15/2016	CHRISTOPHER CUNNINGHAM	170.00	Reimb ACLS Recertification
216828	1/6/2017	CHRISTOPHER STEVENSON	160.00	Reimburse ACLS Recertification
216763	12/21/2016	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Cleaning Fee-11/09/16
	12/21/2016	CINTAS CORPORATION	78.30	Carpet Runners/Mechanics Coverall Cleaning Fee-11/16/16
	12/21/2016	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Cleaning Fee-11/23/16/16
	12/21/2016	CINTAS CORPORATION	78.30	Carpet Runners/Mechanics Coverall Cleaning Fee-11/30/16
	12/21/2016	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Cleaning Fee-12/07/16
216829	1/6/2017	CINTAS CORPORATION	78.30	Carpet Runners/Mechanics Coverall Cleaning Fee-12/14/16
216669	12/9/2016	CITY OF SAN RAMON PARKS AND C...	375.00	Booking Fee-Academy Graduation 1/27/17
216830	1/6/2017	CLIFFORD SCOTT BUXTON	30.15	Reimb Refreshment-CERT Leadership Class
216670	12/9/2016	COMCAST	146.12	Stn 33 High Speed Internet 12/1/16-12/30/16
	12/9/2016	COMCAST	146.12	Stn 36 High Speed Internet 12/1/16-12/31/16
216723	12/15/2016	COMCAST	206.12	Stn 30 Cable Service 12/13/16-1/12/17
216724	12/15/2016	COMCAST	146.12	Stn 35 High Speed Internet 12/8/16-1/7/17
	12/15/2016	COMCAST	229.30	Stn 38 High-Speed Internet/Cable Svc 12/8/16-1/7/17
	12/15/2016	COMCAST	146.12	Stn 39 High-Speed Internet 12/9/16-1/8/17
216764	12/21/2016	COMCAST	151.12	Stn 31 High-Speed Internet 12/23/16-1/22/17
216765	12/21/2016	COMCAST	307.34	Admin Cable Service/High-Speed Internet 12/17/16-1/16/17
216766	12/21/2016	COMCAST	146.12	Stn 34 High-Speed Internet 12/15/16-1/14/17
216831	1/6/2017	COMCAST	230.56	Stn 31 Cable Service 12/26/16-1/25/17
	1/6/2017	COMCAST	182.31	Stn 32 Cable Service 1/1/17-1/31/17
	1/6/2017	COMCAST	177.57	Stn 33 Cable Service 1/1/17-1/31/17
	1/6/2017	COMCAST	193.07	Stn 39 Cable Service 1/01/17-1/31/17
216832	1/6/2017	COMCAST	106.12	Alamo Webcam High-Speed Internet 12/27/16-1/26/17
216833	1/6/2017	COMCAST	203.17	Stn 35 Cable Service 12/27/16-1/26/17
216834	1/6/2017	COMCAST	151.41	Training Site High Speed Internet/Cable Svc 12/26-1/25/17
216835	1/6/2017	COMCAST	220.70	Stn 36 Cable Service 12/26/16-1/25/17
216836	1/6/2017	COMCAST	146.12	Stn 30 High Speed Internet 12/30/16-1/29/17
	1/6/2017	COMCAST	146.12	Stn 32 High Speed Internet 12/18/16-1/17/17

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 12/7/2016 Through 1/15/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
	1/6/2017	COMCAST	146.12	Stn 33 High Speed Internet 12/31/16-1/30/17
	1/6/2017	COMCAST	146.12	Stn 36 High Speed Internet 1/01/17-1/31/17
216837	1/6/2017	COMCAST	179.98	Stn 34 Cable Service 12/27/16-1/26/17
	1/6/2017	COMCAST	208.62	Stn 38 Cable Service 12/27/16-1/26/17
216894	1/13/2017	COMCAST	206.09	Stn 30 Cable Service 1/13/17-2/12/17
216895	1/13/2017	COMCAST	146.08	Stn 35 High Speed Internet 12/8/16-1/7/17
	1/13/2017	COMCAST	233.40	Stn 38 High-Speed Internet/Cable Svc 1/8/17-2/7/17
	1/13/2017	COMCAST	146.08	Stn 39 High-Speed Internet 1/9/17-2/8/17
216725	12/15/2016	COSTCO WHOLESALE MEMBERSHIP	165.00	Membership 3/1/17-2/28/18
216896	1/13/2017	DARYL CASE	231.00	Reimb PALS Recertification
216726	12/15/2016	DEBBIE VANEK	491.80	Reimb Airfare/Shuttle/Lodging-CALBO Conf 11/8-11/10/16
216671	12/9/2016	DEFINITIVE NETWORKS INC	4,800.00	ePCR Data Review Service-December 2016
	12/9/2016	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-December 2016
216897	1/13/2017	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-January 2017
216672	12/9/2016	DELTA TRUCK CENTER	57.86	New Coolant Level Sensor-Unit 678
	12/9/2016	DELTA TRUCK CENTER	540.04	New Seat-Unit 658
216673	12/9/2016	DENALECT ALARM COMPANY INC	115.00	Repair Communication Failure on Fire Alarm-Training Site
216767	12/21/2016	DENTONIS WELDING WORKS INC	5,559.73	Suspension Upgrade-Alignment Unit 706
216838	1/6/2017	DENTONIS WELDING WORKS INC	550.00	Front End Alignment-Unit 546
	1/6/2017	DENTONIS WELDING WORKS INC	14,595.59	Rebuild Rear End/New Carrier/Gears Bearings-Unit 524
216768	12/21/2016	DEPT OF INDUSTRIAL RELATIONS	36,187.83	CA Self Insurance Assessment-Workers Comp-FY 16/17
01/06/17-08	1/6/2017	DIAMOND BILL REVIEW INC	2,812.96	Workers' Compensation Bill Review-November 2016
216769	12/21/2016	DIRECTV	52.99	Cable Service 12/12/16-1/11/17
01/06/17-09	1/6/2017	DON HOMAN	25.00	Water Tank Lease-1/1/17
216674	12/9/2016	DUBLIN CASH AND CARRY	368.54	Misc Kitchen Items: Pans/Can Opener/Measuring Cups/Utenils
216727	12/15/2016	DUBLIN CHEVROLET INC	162.74	Repair Fuel Valve/Steering Wheel Trim/General Maint-#346
216675	12/9/2016	DUBLIN SAN RAMON SERVICES DIST...	427.67	Stn 30-Recycled Water Service 10/1-11/30/16
216770	12/21/2016	DUBLIN SAN RAMON SERVICES DIST...	58.81	Stn 30 Fireline Water Service 10/15-12/14/16
	12/21/2016	DUBLIN SAN RAMON SERVICES DIST...	246.05	Stn 30 Water Service (Meter 1.0) 10/15-12/14/16
216898	1/13/2017	EAST BAY CHAPTER OF THE ICC	270.00	2017 ICC East Bay Chapter Membership-C.Kiefer
216676	12/9/2016	EBMUD	164.08	Stn 32 Water Service (Meter 1.0) 9/20/16-11/18/16
	12/9/2016	EBMUD	346.96	Stn 34 Water Service (Meter 1.0) 9/27/16-11/30/16
	12/9/2016	EBMUD	214.72	Stn 34 Water Service (Meter 4.0) 9/27/16-11/30/16
216728	12/15/2016	EBMUD	422.48	Stn 31 Water Service (Meter 2.0) 9/28/16-12/1/16
	12/15/2016	EBMUD	214.72	Stn 31 Water Service (Meter 4.0) 9/28/16-12/1/16
	12/15/2016	EBMUD	351.26	Stn 31 Water Service (Meter 5/8) 9/28/16-12/1/16
	12/15/2016	EBMUD	424.82	Stn 31 Water Service (Meter 6.0) 9/28/16-12/1/16
	12/15/2016	EBMUD	981.18	Stn 33 Water Service (Meter 5/8) 10/5/16-12/7/16
216771	12/21/2016	EBMUD	214.72	Stn 33 Water Service (Meter 4.0) 10/5/16-12/7/16
216839	1/6/2017	EBMUD	35.41	New Stn 32 Water Service (Base) 11/17/16-12/21/16

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

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	1/6/2017	EBMUD	766.42	Stn 35 Water Service (Meter 1.0) 10/16/16-12/19/16
	1/6/2017	EBMUD	220.49	Stn 35 Water Service (Meter 4.0) 10/17/16-12/17/16
216899	1/13/2017	EBMUD	433.55	Stn 39 Water Service (Meter 1.0) 10/24/16-12/27/16
	1/13/2017	EBMUD	214.72	Stn 39 Water Service (Meter 4.0) 10/24/16-12/27/16
216729	12/15/2016	EBS MEDICAL LLC	9,719.00	Annual Preventive Maintenance-AED/Zoll CCT/Suction/CO Oximtr
216840	1/6/2017	ECMS INC	303.84	EMS Jacket-P. Benson
216677	12/9/2016	EDDA STARK	130.00	HeartSafe-DiVista
216678	12/9/2016	EDITH FARRELL	130.00	HeartSafe-DiVista
12/21/16-01	12/21/2016	EFAX CORPORATE	126.10	eFax Usage-11/16
216772	12/21/2016	ELECTRONIC INNOVATIONS INC	278.00	Inspected/Tested Circuit for Automatic Gates for Damage
216841	1/6/2017	ELITE BACKGROUNDS INC	1,200.00	Background Investigation-Training Senior Office Asst
216773	12/21/2016	EMERGENCY ACCESS CONTROLS	253.75	Install Cellular/GPS Modem-Unit 704/RM32
	12/21/2016	EMERGENCY ACCESS CONTROLS	253.75	Install Cellular/GPS Modem-Unit 705/RM35
	12/21/2016	EMERGENCY ACCESS CONTROLS	253.75	Install Cellular/GPS Modem-Unit 706/RM39
	12/21/2016	EMERGENCY ACCESS CONTROLS	253.75	Install Cellular/GPS Modem-Unit 707/RM34
	12/21/2016	EMERGENCY ACCESS CONTROLS	253.75	Install Cellular/GPS Modem-Unit 708/RM31
	12/21/2016	EMERGENCY ACCESS CONTROLS	100.63	Remote Screen Repair-Truck 35
	12/21/2016	EMERGENCY ACCESS CONTROLS	235.00	Remove Kenwood and Motorola Mobile Radios-Unit 551
	12/21/2016	EMERGENCY ACCESS CONTROLS	140.00	Remove Kenwood Mobile Radio-Unit 810
	12/21/2016	EMERGENCY ACCESS CONTROLS	115.00	Remove Motorola Mogile Radio-Unit 322/3121
216679	12/9/2016	EMERGENCY CONSTRUCTION SERVI...	1,130.00	Inspect/Deliver Air Movers-Dry Carpet From Water Leak-Traini
216775	12/21/2016	EMERGENCY CONSTRUCTION SERVI...	500.00	Commercial Inspection-Interior/Exterior/Electrical-Admin
	12/21/2016	EMERGENCY CONSTRUCTION SERVI...	500.00	Commercial Inspection-Interior/Exterior/Electrical-Stn 30
	12/21/2016	EMERGENCY CONSTRUCTION SERVI...	500.00	Commercial Inspection-Interior/Exterior/Electrical-Stn 31
	12/21/2016	EMERGENCY CONSTRUCTION SERVI...	500.00	Commercial Inspection-Interior/Exterior/Electrical-Stn 32
	12/21/2016	EMERGENCY CONSTRUCTION SERVI...	500.00	Commercial Inspection-Interior/Exterior/Electrical-Stn 33
	12/21/2016	EMERGENCY CONSTRUCTION SERVI...	500.00	Commercial Inspection-Interior/Exterior/Electrical-Stn 34
	12/21/2016	EMERGENCY CONSTRUCTION SERVI...	500.00	Commercial Inspection-Interior/Exterior/Electrical-Stn 35
	12/21/2016	EMERGENCY CONSTRUCTION SERVI...	500.00	Commercial Inspection-Interior/Exterior/Electrical-Stn 36
	12/21/2016	EMERGENCY CONSTRUCTION SERVI...	500.00	Commercial Inspection-Interior/Exterior/Electrical-Stn 38
	12/21/2016	EMERGENCY CONSTRUCTION SERVI...	500.00	Commercial Inspection-Interior/Exterior/Electrical-Stn 39
	12/21/2016	EMERGENCY CONSTRUCTION SERVI...	500.00	Commercial Inspection-Interior/Exterior/Electrical-Training
	12/21/2016	EMERGENCY CONSTRUCTION SERVI...	580.00	General Clean Up/Fill Roden Holes-Training Site
	12/21/2016	EMERGENCY CONSTRUCTION SERVI...	834.00	Repair Water Leak-Training Site Classroom
	12/21/2016	EMERGENCY CONSTRUCTION SERVI...	3,084.24	Replaced Broken Portions of Barbed Wire,Modified/Repair Gate
	12/21/2016	EMERGENCY CONSTRUCTION SERVI...	8,652.87	Safety Repairs Including Electrical, Replaced Lights-Trainin
216842	1/6/2017	EMERGENCY CONSTRUCTION SERVI...	1,163.60	Modify Soil to Eliminate Water Erosion-Training Site
	1/6/2017	EMERGENCY CONSTRUCTION SERVI...	1,825.00	Repair Water Intrusion Spots Inside/Outside Bldg-Training
	1/6/2017	EMERGENCY CONSTRUCTION SERVI...	2,575.00	Returned to Complete Roof Repairs-Comm Ctr 12/13/16
	1/6/2017	EMERGENCY CONSTRUCTION SERVI...	1,370.00	Temporary Roof Patch Due to Leak-Comm Ctr 12/11/16

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216730	12/15/2016	ENTERPRISE FM TRUST	2,663.56	Monthly Fleet Lease Payment (5)-12/1-12/31/16
216843	1/6/2017	ERGOMETRICS	946.12	Written Exam-Dispatcher Recruitment
	1/6/2017	ERGOMETRICS	168.87	Written Exam-PT Dispatcher Recruitment
216680	12/9/2016	FEDERAL EXPRESS	29.31	Delivery Service 10/28/16
216681	12/9/2016	FIREHOUSE MAGAZINE INC	246.42	Firehouse Magazine Subscription (9) 02/17-02/18
216682	12/9/2016	FRANCES B ECHANG	130.00	HeartSafe-DiVista
216731	12/15/2016	G RO SOLUTIONS LLC	150.00	CERT Instructor (5.0 hours) 11/16/16-11/16/16
216776	12/21/2016	GALLS LLC	38.50	Uniform Belt-Gibney
216900	1/13/2017	GALLS LLC	74.44	Uniform Belts (2)
	1/13/2017	GALLS LLC	684.40	Uniform Pants (3)/Shirts (3)-Phares
216777	12/21/2016	GLOBALSTAR USA	353.28	Satellite Phone Service (6)-11/16
	12/21/2016	GLOBALSTAR USA	44.53	Satellite Phone Service-Dispatch 11/16
	12/21/2016	GLOBALSTAR USA	44.53	Satellite Phone Service-EOC 11/16
216683	12/9/2016	GOLDEN STATE FLEET SVCS INC	225.00	Brake Issue-Tow Unit 708
216844	1/6/2017	GOLDEN STATE FLEET SVCS INC	225.00	Move Antique Engine-Stn 36 To/From Admin
	1/6/2017	GOLDEN STATE FLEET SVCS INC	600.00	Tow Anique Engine to Oakdale
	1/6/2017	GOLDEN STATE FLEET SVCS INC	1,500.00	Tow to Dentonis for Rear End Repair-Unit 524
216778	12/21/2016	GOOGLE INC	221.92	Google Apps Usage 11/1/16-11/30/16
216845	1/6/2017	GOVERNMENTJOBS.COM INC	16,895.90	Insight Enterprise Software/Subscription/Implement/Training
216779	12/21/2016	GRANICUS INC	6,096.00	firedepartment.org/inet.firedepartment.org Hosting Fee
216684	12/9/2016	HAVE AIR WILL TRAVEL INC	479.35	Svc Call/Mounts/Dismounts New Tires (2)-Unit 707
216780	12/21/2016	HAVE AIR WILL TRAVEL INC	110.00	Svc Call/Flat Repair-Unit 551
	12/21/2016	HAVE AIR WILL TRAVEL INC	3,423.00	Svc Call/Mounts/Dismounts New Tires (8)-Unit 658
216846	1/6/2017	HAVE AIR WILL TRAVEL INC	918.76	New Tires-Fire Prevention Trailer Unit 885
	1/6/2017	HAVE AIR WILL TRAVEL INC	105.00	Svc Call/Flat Repair-Unit 346
	1/6/2017	HAVE AIR WILL TRAVEL INC	125.00	Svc Call/Flat Repair-Unit 526
	1/6/2017	HAVE AIR WILL TRAVEL INC	105.00	Svc Call/Flat Repair-Unit 706
	1/6/2017	HAVE AIR WILL TRAVEL INC	105.00	Svc Call/Flat Repair-Unit 708
	1/6/2017	HAVE AIR WILL TRAVEL INC	501.35	Svc Call/Mounts/Dismounts New Tires (2)-Unit 708
	1/6/2017	HAVE AIR WILL TRAVEL INC	2,507.46	Svc Call/Mounts/Dismounts New Tires (6)-Unit 679
	1/6/2017	HAVE AIR WILL TRAVEL INC	2,603.50	Svc Call/Mounts/Dismounts New Tires (8)-Unit 788
216781	12/21/2016	HEARTLAND SERVICES INC	458.61	MDC Repair-S/N 8AKYA99125
216901	1/13/2017	HODGE PRODUCTS INC	1,045.56	Padlocks (48)-Stn 33 Supplies
216733	12/15/2016	HOME DEPOT CREDIT SERVICES	79.09	125 Volt Connector/Lightbulbs/Retractable Cord Reel-Stn 34
	12/15/2016	HOME DEPOT CREDIT SERVICES	190.63	Auto Extraction Supplies for Training
	12/15/2016	HOME DEPOT CREDIT SERVICES	162.42	Drywall-15 Sheets for Academy
	12/15/2016	HOME DEPOT CREDIT SERVICES	72.53	Lightbulbs-Stn 31
	12/15/2016	HOME DEPOT CREDIT SERVICES	771.01	Lumber for Academy Training
	12/15/2016	HOME DEPOT CREDIT SERVICES	131.12	Metal Hand Truck/Filing Crates-Comm Ctr
	12/15/2016	HOME DEPOT CREDIT SERVICES	1,819.51	OSB for Ventilation Training

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

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	12/15/2016	HOME DEPOT CREDIT SERVICES	14.07	Ratchet Tie-Down for Unit 810
	12/15/2016	HOME DEPOT CREDIT SERVICES	(630.19)	Returned Lumber for Academy Training
	12/15/2016	HOME DEPOT CREDIT SERVICES	14.41	Steel Couplers/DeWalt 5pc Kit/Tape/Twist Locks-Stn 38
	12/15/2016	HOME DEPOT CREDIT SERVICES	21.49	Supplies for Training Site
	12/15/2016	HOME DEPOT CREDIT SERVICES	105.71	Supplies to Repair Box Truck
	12/15/2016	HOME DEPOT CREDIT SERVICES	182.90	Wood Protector/Lightbulbs-Stn 39
216685	12/9/2016	IAN McCULLOCH	200.00	Reimb Paramedic Recertification
216782	12/21/2016	INDUSTRIAL EMERGENCY COUNCIL	5,100.00	HazMat Specialist 1F/1G-Training
216783	12/21/2016	INNOVATIVE CLAIM SOLUTIONS	7,259.92	Workers' Compensation Claim Admin Fees-January 2017
216902	1/13/2017	INNOVATIVE CLAIM SOLUTIONS	7,259.92	Workers' Compensation Claim Admin Fees-December 2016
216784	12/21/2016	IRON MOUNTAIN	290.57	Off-Site Backup Media Storage Fee-11/16
216785	12/21/2016	ISG INFRASYS	270.00	Refurbished Batteries (5)-Thermal Image Camera
216686	12/9/2016	ISINGS CULLIGAN	149.85	Stn 30 Drinking Water Service-11/16
	12/9/2016	ISINGS CULLIGAN	27.34	Stn 30 Water Softener Salt-11/16
	12/9/2016	ISINGS CULLIGAN	123.26	Stn 31 Drinking Water Service-11/16
216847	1/6/2017	ISINGS CULLIGAN	158.49	Stn 30 Drinking Water Service-12/16
	1/6/2017	ISINGS CULLIGAN	84.64	Stn 31 Drinking Water Service-12/16
216687	12/9/2016	J THAYER COMPANY INC	58.48	Copy Paper (2-Box)-Admin
216734	12/15/2016	J THAYER COMPANY INC	58.48	Copy Paper (2-Box)-Admin
216786	12/21/2016	J THAYER COMPANY INC	29.24	Copy Paper (1-Box)-Admin
216848	1/6/2017	J THAYER COMPANY INC	58.48	Copy Paper (1-Box)-Admin
216903	1/13/2017	J THAYER COMPANY INC	29.24	Copy Paper (1-Box)-Admin
216849	1/6/2017	JEAN GAUTHIER	277.34	Repair Corroded Ice Maker/Cleared/Aligned Tube-Stn 35
	1/6/2017	JEAN GAUTHIER	165.00	Repair Stovetop Pilot Light/Tubing-Stn 38
216787	12/21/2016	JOHN T MARTIN	129.53	Reimb Education Asst-Lodging 11/17/16
	12/21/2016	JOHN T MARTIN	298.00	Reimb Education Asst-Regional Instructor/Ethical Leadership
216735	12/15/2016	JON MICHAELSON	300.00	Reimb Education Asst-S339AR
216736	12/15/2016	JOSEPH W BRADLEY	179.00	Reimb Education Asst-Regional Instructor Orientation
216850	1/6/2017	KAISER	1,627.58	Ambulance Refund
216851	1/6/2017	KAISER	733.28	Ambulance Refund
216852	1/6/2017	KAISER PERMANENTE	200.00	Ambulance Refund
01/06/17-10	1/6/2017	KENNETH R CAMPO CPA	10,000.00	Finance Consulting Services (80.0 Hrs)-December 2016
216737	12/15/2016	KEVIN RAWITZER	30.90	Reimb Hose Valve for Faucets-Stn 34
216788	12/21/2016	KEVIN RAWITZER	170.00	Reimb ACLS Recertification
216789	12/21/2016	KHAE BOHAN	750.00	GIS Consulting Services (7.5-Hrs) 11/15/16-11/30/16
216790	12/21/2016	KIMBERLY PONG	66.00	Reimb Education Asst-Laws of Arrest
216688	12/9/2016	KJ HART ELECTRIC AND SON INC	363.75	Installed Balasts/New Lights-Stn 38 Dorm Area
	12/9/2016	KJ HART ELECTRIC AND SON INC	301.50	Replaced Breaker for Pump-Training Site
216853	1/6/2017	KJ HART ELECTRIC AND SON INC	550.28	Install New Lights-Comm Ctr/Replace Drop Cord App Bay-Stn 31
	1/6/2017	KJ HART ELECTRIC AND SON INC	627.00	Relocate Breakers and Outlets-Comm Ctr

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216689	12/9/2016	KRISHNA PATEL	587.00	Refund Plan Review Fees
216690	12/9/2016	KRISTINE M FUHRIMAN	130.00	HeartSafe-DiVista
216854	1/6/2017	KUSSMAUL ELECTRONICS CO INC	612.86	Replaced Auto Charger-Unit 528
216791	12/21/2016	L ERICK HUBBARD	8.74	Reimb Station to Station Mileage 12/15/16
216855	1/6/2017	L ERICK HUBBARD	5.94	Reimb Station to Station Mileage 12/20/16
216738	12/15/2016	L N CURTIS AND SONS	273.42	Uniform Boots-C. Connelly
216792	12/21/2016	L N CURTIS AND SONS	369.44	1.5 Hose Coupling Draw Bar
	12/21/2016	L N CURTIS AND SONS	1,015.56	Rosco Smoke Fluid-Shadow Nightfall/Blkout
	12/21/2016	L N CURTIS AND SONS	379.70	Uniform Boots-J Ho
216904	1/13/2017	L N CURTIS AND SONS	676.16	14' Roof Ladders (2)
	1/13/2017	L N CURTIS AND SONS	548.47	HazMat PPE-Pants (3)
	1/13/2017	L N CURTIS AND SONS	1,279.76	HazMat PPE-Pants (7)
	1/13/2017	L N CURTIS AND SONS	4,845.61	HazMat PPE-Shirts (14)
	1/13/2017	L N CURTIS AND SONS	390.55	Uniform Boots-D. Curtis
	1/13/2017	L N CURTIS AND SONS	432.92	Uniform Boots-T Word
	1/13/2017	L N CURTIS AND SONS	281.56	Uniform Shirts (3)-Spani
216691	12/9/2016	LAURA CARSON	130.00	HeartSafe-DiVista
216793	12/21/2016	LCA ARCHITECTS INC	12,209.44	Professional Services Through 10/31/16-New Station 32
216856	1/6/2017	LEHR AUTO	605.05	New Dual Charge Kussmaul-Shop
216857	1/6/2017	LIEBERT CASSIDY WHITMORE	2,795.00	ERC Membership 1/1/17-12/31/17
	1/6/2017	LIEBERT CASSIDY WHITMORE	11,499.00	Professional Services-Pre-Litigation 11/16
216692	12/9/2016	LIVERMORE DUBLIN DISPOSAL	627.00	Stn 34 Garbage Service-11/16 & 4 Yard Dumpster
216858	1/6/2017	LIVERMORE DUBLIN DISPOSAL	247.03	Stn 30 Garbage Service-12/16
	1/6/2017	LIVERMORE DUBLIN DISPOSAL	773.30	Stn 34 Garbage Service-12/16
	1/6/2017	LIVERMORE DUBLIN DISPOSAL	609.85	Stn 38 Garbage Service-12/16
	1/6/2017	LIVERMORE DUBLIN DISPOSAL	247.03	Stn 39 Garbage Service-12/16
216693	12/9/2016	LIVERMORE SAW AND MOWER LLC	38.85	Repair Chainsaw-Chain Loop/Fuel
	12/9/2016	LIVERMORE SAW AND MOWER LLC	229.56	Repair Chainsaw-New Carburetor/Fuel Hose/Spark Plugs/Filter
	12/9/2016	LIVERMORE SAW AND MOWER LLC	178.04	Repair Chainsaw-New Carburetor/Tune up Kit/Throttle-Stn 30
	12/9/2016	LIVERMORE SAW AND MOWER LLC	318.91	Repair Chainsaw-New Chain/Fuel/Bar
216859	1/6/2017	LIVERMORE SAW AND MOWER LLC	95.81	Repair Chainsaw/Tune-up/Oil Leak-Stn 30
	1/6/2017	LIVERMORE SAW AND MOWER LLC	171.26	Repaired Chainsaw/Replaced Fuel Line/Rebuild Carburetor-30
216694	12/9/2016	M AND L OVERHEAD DOORS	834.01	Installed Spring Tension/New Torsion Springs-App Bay Stn 34
	12/9/2016	M AND L OVERHEAD DOORS	255.67	New Remotes/Transmitters (5)-App Bay Door
216860	1/6/2017	MAGDALENA HURTADO	150.00	Yoga Class (1.0 hr)-11/17/16
	1/6/2017	MAGDALENA HURTADO	150.00	Yoga Class (1.0 hr)-12/15/16
216905	1/13/2017	MAGDALENA HURTADO	150.00	Yoga Class (1.0 hr)-11/9/15 Academy
216861	1/6/2017	MARK ANDERSON	40.00	Reimburse CPR Class
216695	12/9/2016	MARY F GLOVER	130.00	HeartSafe-DiVista
01/06/17-11	1/6/2017	MAXIM SERVICES	225.14	Household Supplies-Multifold Towels (5)/Seat Covers (1)

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12/21/16-02	12/21/2016	MAXIM SERVICES	1,871.43	Admin Cleaning Service-12/16
216862	1/6/2017	MEYERS NAVE PROFESSIONAL LAW ...	33.00	Prof Svcs-General Labor & Employment Services
12/15/16-03	12/15/2016	MOORE MECHANICAL INC	307.00	Replaced Broken Thermostat in Work Out Room-Stn 34
216696	12/9/2016	MORRIS AND ASSOCIATES	10,741.00	Excess Workers' Compensation Ins-Final Audit Adjust FY 15/16
216794	12/21/2016	MOTOROLA INC	6,248.92	Motorola APX 7000 w/ Access/Warranty
216697	12/9/2016	NBS	7,030.00	Prof Services-GEMT Claim Preparation 11/16
216906	1/13/2017	NBS	2,360.00	Prof Services-GEMT Cost Recovery for FY15/16
216795	12/21/2016	NEDS AUTO BODY SUPPLY INC	348.78	Paint Supplies for Vintage Engine Restoration
216698	12/9/2016	NICHOLS CARPET CLEANING INC	800.00	Clean Kitchen Floor/Tile/Grout/Station Carpets-Stn 36
216863	1/6/2017	NORIDIAN MEDICARE JE PART B REF...	13.47	Ambulance Refund
216699	12/9/2016	NORTH BAY AIR SYSTEMS INC	95.00	Changed HVAC Filters-Stn 31 Dorms
216907	1/13/2017	NORTHERN CALIFORNIA RESCUE	12,220.00	Rescue Systems/Confied Space Tech/Trench Rescue-Academy
216739	12/15/2016	OFFICE DEPOT	63.91	Office Supplies
216796	12/21/2016	OFFICE DEPOT	104.83	Office Supplies
	12/21/2016	OFFICE DEPOT	24.96	Slim Heater-Front Desk
216864	1/6/2017	OFFICE DEPOT	245.29	Office Supplies
	1/6/2017	OFFICE DEPOT	(62.58)	Returned Office Supplies
	1/6/2017	OFFICE DEPOT	(17.19)	Returned-Office Supplies
216865	1/6/2017	OREILLY AUTOMOTIVE INC	67.44	Windshield Washer Fluid (4)-Shop
216700	12/9/2016	ORKIN	96.10	Stn 31 Pest Control Service-11/2/16
	12/9/2016	ORKIN	170.00	Stn 36 Pest Control Service-10/24/16
	12/9/2016	ORKIN	170.00	Stn 36 Pest Control Service-11/28/16
	12/9/2016	ORKIN	82.30	Training Site Pest Control Service-10/24/16
	12/9/2016	ORKIN	82.30	Training Site Pest Control Service-11/17/16
216740	12/15/2016	ORKIN	75.00	New Stn 32 Pest Control Service-11/30/16
216797	12/21/2016	ORKIN	288.00	Stn 31 Attic/BC Dorm Wall-Pest Control Service-11/16/16
	12/21/2016	ORKIN	96.10	Stn 31 Pest Control Service-12/10/16
	12/21/2016	ORKIN	300.00	Training Site-Remove Rodents From Traps/Reset Traps 11/23/16
216866	1/6/2017	ORKIN	75.00	New Stn 32 Pest Control Service-12/21/16
	1/6/2017	ORKIN	170.00	Stn 36 Pest Control Service-12/29/16
	1/6/2017	ORKIN	75.00	Training Site Pest Control Service-10/27/16
	1/6/2017	ORKIN	82.30	Training Site Pest Control Service-12/29/16
01/06/17-12	1/6/2017	OSBORN SPRAY SERVICE INC	67.00	Stn 32 Pest Control Service-12/5/16
01/06/17-13	1/6/2017	OSBORN SPRAY SERVICE INC	75.00	Admin Pest Control Service-12/23/16
01/06/17-14	1/6/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 30 Pest Control Service-12/23/16
01/06/17-15	1/6/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 36 Pest Control Service-12/23/16
01/06/17-16	1/6/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 33 Pest Control Service-12/23/16
01/06/17-17	1/6/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 39 Pest Control Service-12/23/16
01/06/17-18	1/6/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 35 Pest Control Service-12/23/16
12/09/16-01	12/9/2016	OSBORN SPRAY SERVICE INC	75.00	Admin Pest Control Service-11/25/16

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

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12/09/16-02	12/9/2016	OSBORN SPRAY SERVICE INC	55.00	Stn 30 Pest Control Service-11/25/16
12/09/16-03	12/9/2016	OSBORN SPRAY SERVICE INC	55.00	Stn 36 Pest Control Service-11/25/16
12/09/16-04	12/9/2016	OSBORN SPRAY SERVICE INC	55.00	Stn 33 Pest Control Service-11/15/16
12/09/16-05	12/9/2016	OSBORN SPRAY SERVICE INC	55.00	Stn 35 Pest Control Service-11/25/16
12/09/16-06	12/9/2016	OSBORN SPRAY SERVICE INC	55.00	Stn 39 Pest Control Service-11/25/16
216867	1/6/2017	OVERPAYMENT RECOVERY SERVICES	182.10	Ambulance Refund
12/09/16-07	12/9/2016	PACHECO BROTHERS GARDENING I...	962.50	Installed 3 Cubic Yards of Cobblestone-Stn 39
12/21/16-03	12/21/2016	PACHECO BROTHERS GARDENING I...	2,131.00	Admin/Stn 30/Stn 31/Stn 35/Stn 38 Landscape Maintenance-Dec
01/13/17-03	1/13/2017	PACIFIC MOUNTAIN CONTRACTORS ...	305,222.96	Progress Payment #12-Construction Fire Station 32
12/09/16-08	12/9/2016	PACIFIC MOUNTAIN CONTRACTORS ...	201,215.55	Progress Payment #11-Construction Fire Station 32
216741	12/15/2016	PAUL D TAYLOR	380.33	Reimb Food for Command/Control Class 11/21-11/22/16
216868	1/6/2017	PERRIN KRUMBUEGEL	1,167.62	Ambulance Refund
216798	12/21/2016	PETER C BENSON	10,720.00	EMS Medical Director-Consulting Services 11/16
216869	1/6/2017	PETERSON TRUCKS INC	3,714.82	Repair AC and Charging System-Unit 609
	1/6/2017	PETERSON TRUCKS INC	713.12	Repair Check Engine Light Concerns/AC-Unit 603
	1/6/2017	PETERSON TRUCKS INC	426.84	Replaced Batteries (3)-Unit 603
216701	12/9/2016	PGE	52.98	Stn 34 Signal Light-11/16
216799	12/21/2016	PGE	1,183.41	Stn 36 Gas/Electric Service-12/16
216870	1/6/2017	PGE	14,570.07	Gas/Electric Service-12/16
216908	1/13/2017	PGE	46.20	Stn 34 Signal Light-12/16
216871	1/6/2017	PITNEY BOWES INC	266.91	Postage Meter Rental 10/1/16-12/31/16
216742	12/15/2016	PREMIER COMP MEDICAL GROUP INC	60.00	Employee Blood Screen
	12/15/2016	PREMIER COMP MEDICAL GROUP INC	1,240.00	Influenza Vaccinations (62)
216702	12/9/2016	PRIMO ESPRESSO COMPANY	56.90	Admin Coffee Supplies
216703	12/9/2016	PUBLIC SURPLUS	850.23	Fees for Auction Site-Posted/Sold Unit 551
12/21/16-04	12/21/2016	RAHUL MAHARAJ	2,205.00	EMD-Q Review Services (49.0 Hours)-11/16
01/13/17-04	1/13/2017	REPUBLIC SERVICES 210	603.93	Stn 36 Garbage Service-1/1/17-1/31/17
01/13/17-05	1/13/2017	REPUBLIC SERVICES 210	301.94	Stn 33 Garbage Service-1/1/17-1/31/17
01/13/17-06	1/13/2017	REPUBLIC SERVICES 210	284.04	Stn 32 Garbage Service-1/1/17-1/31/17
01/13/17-07	1/13/2017	REPUBLIC SERVICES 210	603.93	Stn 31 Garbage Service-1/1/17-1/31/17
01/13/17-08	1/13/2017	REPUBLIC SERVICES 210	284.04	Stn 35 Garbage Service-1/1/17-1/31/17
01/13/17-09	1/13/2017	REPUBLIC SERVICES 210	635.24	Training Site Garbage Service-1/1/17-1/31/17
12/15/16-04	12/15/2016	REPUBLIC SERVICES 210	603.93	Stn 36 Garbage Service-12/1/16-12/31/16
12/15/16-05	12/15/2016	REPUBLIC SERVICES 210	301.94	Stn 33 Garbage Service-12/1/16-12/31/16
12/15/16-06	12/15/2016	REPUBLIC SERVICES 210	284.04	Stn 32 Garbage Service-12/1/16-12/31/16
12/15/16-07	12/15/2016	REPUBLIC SERVICES 210	603.93	Stn 31 Garbage Service-12/1/16-12/31/16
12/15/16-08	12/15/2016	REPUBLIC SERVICES 210	284.04	Stn 35 Garbage Service-12/1/16-12/31/16
12/15/16-09	12/15/2016	REPUBLIC SERVICES 210	635.24	Training Site Garbage Service-12/1/16-12/31/16
216872	1/6/2017	SAFETY GLASSES USA INC	116.87	Safety Glasses (60)-Stn 33
216909	1/13/2017	SALVATORE BAUTISTA	150.00	Reimb PHTLS Recertification



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216743	12/15/2016	SAN MATEO REGIONAL NETWORK I...	415.00	FireDispatch.com CAD Interface/Radio Audio Streaming
216873	1/6/2017	SANDE GILBERT ROBERTS	544.00	Personality Lingo Books (32)
216744	12/15/2016	SCOTT SAUVE	351.09	Reimb TV for Stn 35-Weight Room
216745	12/15/2016	SCOTTS PPE RECON INC	2,425.03	Inspection/Repair of Turnout Gear-November 2016
216800	12/21/2016	SHAMROCK OFFICE SOLUTIONS INC	10.80	Shipping Fee-Black Print Cartridge-Admin Copier
	12/21/2016	SHAMROCK OFFICE SOLUTIONS INC	110.60	Staple Refill
216910	1/13/2017	SHAMROCK OFFICE SOLUTIONS INC	322.02	Admin Copier Overage Charge 12/1-12/31/16
216801	12/21/2016	SHANE SMITH	200.00	Reimb Paramedic Recertification
216746	12/15/2016	SHAWN STARK	681.60	Reimb Airfare/Rental Car/Mileage-CSDA Conf 12/5-12/6/16
216874	1/6/2017	SHRED IT USA LLC	1.80	Shredding Services
216911	1/13/2017	SMILE BUSINESS PRODUCTS INC	263.58	Training Copier Annual Contract-7/1/16-6/30/17
216704	12/9/2016	SNAP ON INDUSTRIAL	272.44	Replace Ratchet Kit-Shop
216705	12/9/2016	STAPLES CREDIT PLAN	53.58	Rubber Stamps (2)-Confidentiality for Custodian of Records
216802	12/21/2016	STEVE AND SUE SPRINGER	2,300.00	Engine Storage Rent Fee-1/1/17-6/30/17
216803	12/21/2016	STRYKER SALES CORP	18,460.00	Stryker Power Load for Unit 700
216875	1/6/2017	SUMAN PRASAD	482.00	Ambulance Refund
216912	1/13/2017	SUNSET DEVELOPMENT COMPANY	5,528.00	Refund Plan Review Fees
216706	12/9/2016	SUPERIOR AUTO PARTS WAREHOUSE	12.30	Spark Plugs (6)-Shop
216876	1/6/2017	SUPERIOR AUTO PARTS WAREHOUSE	(133.65)	Credit-Battery Core
	1/6/2017	SUPERIOR AUTO PARTS WAREHOUSE	36.32	Door Strut-Unit 704
	1/6/2017	SUPERIOR AUTO PARTS WAREHOUSE	30.24	Jumper Cables-Shop
	1/6/2017	SUPERIOR AUTO PARTS WAREHOUSE	537.94	New 8D Battery-Unit 513
216707	12/9/2016	TAWAN UDTAMADILOK	130.00	HeartSafe-DiVista
216877	1/6/2017	THE HARTFORD PRIORITY ACCOUNTS	1,747.20	Life/AD&D Insurance-1/17
216708	12/9/2016	THOMAS G MCKENZIE	275.00	Reimb Education Asst-Command 1A
216878	1/6/2017	THOMAS GENDRON	300.00	Return Funds for Closed Account-PR Direct Deposit
216709	12/9/2016	TIFCO INDUSTRIES INC	327.16	Gloves/Sockets/Socket Bar Clips-Shop
	12/9/2016	TIFCO INDUSTRIES INC	105.15	Socket Set/VariouS Sizes-Shop
	12/9/2016	TIFCO INDUSTRIES INC	53.72	Wheel/Disc Mandrels-Shop
216879	1/6/2017	TIFCO INDUSTRIES INC	55.76	Brake Pin Kits-Shop
	1/6/2017	TIFCO INDUSTRIES INC	369.22	Flathead Screws/Drill Set/Combo Wrench-Shop
	1/6/2017	TIFCO INDUSTRIES INC	301.08	Pry Bar set/Safe End Wrench Set-Shop
	1/6/2017	TIFCO INDUSTRIES INC	156.45	Pry Bar-Shop
	1/6/2017	TIFCO INDUSTRIES INC	182.64	Replace Socket Sets/Ratchet/Socket Extensions-Shop
	1/6/2017	TIFCO INDUSTRIES INC	36.91	Replacement Filter Wrench-Shop
	1/6/2017	TIFCO INDUSTRIES INC	77.34	Tamper/Vibration Detection Kits-Shop
	1/6/2017	TIFCO INDUSTRIES INC	289.95	Updated Hose Clamp Kit-Shop
	1/6/2017	TIFCO INDUSTRIES INC	517.25	Wire Strippers/Ratchet/Gloves/Mallet/Band Clamp-Shop
216804	12/21/2016	TIMPAC INC	255.77	Maintenance-Folding Machine
216805	12/21/2016	TM CONSULTING SERVICES LLC	135.00	Prof Svcs-ADP WorkForce Now Consultation-HR 11/16

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	12/21/2016	TM CONSULTING SERVICES LLC	485.00	Prof Svcs-ADP WorkForce Now Consultation-PR 11/16
216880	1/6/2017	TM CONSULTING SERVICES LLC	35.00	Prof Svcs-ADP WorkForce Now Consultation-HR 12/16
	1/6/2017	TM CONSULTING SERVICES LLC	350.00	Prof Svcs-ADP WorkForce Now Consultation-PR 12/16
216881	1/6/2017	TREVOR OR RONA EBBERT	459.00	Ambulance Refund
12/09/16-09	12/9/2016	TRILLIUM TRANSPORTATION FUELS ...	9.56	CNG Fuel-October 2016
216882	1/6/2017	UNITED HEALTHCARE	413.10	Ambulance Refund
216883	1/6/2017	UNITED HEALTHCARE	1,182.53	Ambulance Refund
216710	12/9/2016	UNITED PARCEL SERVICE	246.55	Delivery Charges-11/26/16
	12/9/2016	UNITED PARCEL SERVICE	69.71	Delivery Charges-12/3/16
216747	12/15/2016	UNITED PARCEL SERVICE	24.60	Delivery Charges-12/10/16
216884	1/6/2017	UNITED PARCEL SERVICE	19.69	Delivery Charges-12/17/16
	1/6/2017	UNITED PARCEL SERVICE	90.51	Delivery Charges-12/24/16
216913	1/13/2017	UNITED PARCEL SERVICE	20.14	Delivery Charges-12/31/16
216711	12/9/2016	UNITED SITE SERVICES	308.80	Rental/Weekly Service for Porta-Pottys (2)-Training Site
216806	12/21/2016	UNITED SITE SERVICES	308.80	Rental/Weekly Service for Porta-Pottys (2)-Training Site
BCS 10/16-1	12/9/2016	US BANK	28.36	Transport Parsons Back to District.Took Injured Dwyer Home
BCS 10/16-2	12/9/2016	US BANK	75.26	Transport Parsons Back to District.Took Injured Dwyer Home
BCS 11/16-1	1/12/2017	US BANK	10.81	Duplicate Keys for Training Site
BCS 11/16-2	1/12/2017	US BANK	8.10	Duplicate Keys for Training Site
BCS 11/16-3	1/12/2017	US BANK	125.00	Cowl Lights for Autocar Engine
BCS 11/16-4	1/12/2017	US BANK	128.04	Distributor for Autocar Engine
BLS 10/16-1	12/9/2016	US BANK	413.39	Laundry Soap/Spoons/Forks/Knives-Stn 33 Supplies
	12/9/2016	US BANK	739.20	Water-Stn 33 Supplies
BLS 10/16-2	12/9/2016	US BANK	369.60	Water-Academy
BLS 11/16-1	1/12/2017	US BANK	663.29	Office Supplies-Stn 33
BLS 11/16-2	1/12/2017	US BANK	739.20	Water (192)-Academy
BSS 10/16-1	12/9/2016	US BANK	25.22	Space Saver Vacuum Bags
BSS 10/16-2	12/9/2016	US BANK	62.67	Space Saver Vacuum Bags
BSS 11/16-1	1/12/2017	US BANK	49.86	Medeco Key Supplies
BW 11/16-1	1/12/2017	US BANK	265.95	HazMat Doff-it Kit
CH 11/16-1	1/12/2017	US BANK	54.23	Kitchen/Household Supplies-Stn 31
CK 10/16-1	12/9/2016	US BANK	172.73	Food for Emergency Preparedness Fair Volunteers
CK 10/16-2	12/9/2016	US BANK	195.00	Food for Emergency Preparedness Fair Food/Coupons
CK 10/16-3	12/9/2016	US BANK	90.00	Food for Emergency Preparedness Fair Food/Coupons
CK 10/16-4	12/9/2016	US BANK	159.00	Food for Emergency Preparedness Fair Food/Coupons
CK 10/16-5	12/9/2016	US BANK	129.00	Food for Emergency Preparedness Fair Food/Coupons
CK 10/16-6	12/9/2016	US BANK	240.00	ICC Membership
CK 11/16-1	1/12/2017	US BANK	159.09	Uniform Pants-C Kiefer
DB 10/16	12/9/2016	US BANK	40.00	Constant Contact-CERT Renewal Email System
DB 11/16-1	1/12/2017	US BANK	40.00	Constant Contact-CERT Renewal Email System

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DB 11/16-2	1/12/2017	US BANK	68.30	Food-CERT Leadership Meeting
DK 10/16-1	12/9/2016	US BANK	(18.00)	Credit for On-Line Airline Service Fee
DK 10/16-10	12/9/2016	US BANK	147.45	Engrave Nameplates-Retiree/Memory Plaques
DK 10/16-2	12/9/2016	US BANK	96.75	On-Site Shredding Service 9/21/16-Admin
DK 10/16-3	12/9/2016	US BANK	96.75	On-Site Shredding Service 9/21/16-Stn 31
DK 10/16-4	12/9/2016	US BANK	96.30	On-Site Shredding Service 9/21/16-Admin
DK 10/16-5	12/9/2016	US BANK	96.30	On-Site Shredding Service 9/21/16-Stn 31
DK 10/16-6	12/9/2016	US BANK	391.10	Airfare-S. Hale to Pickup Unit 387 from Eureka (Wildfire)
DK 10/16-7	12/9/2016	US BANK	18.00	On-Line Airline Service Fee
DK 10/16-8	12/9/2016	US BANK	1,577.54	Repair Unit 387-Vehicle Deployed to Wildfire
DK 10/16-9	12/9/2016	US BANK	784.96	Floor Mats/Seat Covers-Units 350/352
DK 11/16-1	1/12/2017	US BANK	216.18	Lodging-Cal Chiefs Meeting 10/26/16
DM 10/16-1	12/9/2016	US BANK	177.52	Lodging-Morgan Hill Fire
DM 10/16-2	12/9/2016	US BANK	21.99	Car Wash
DM 10/16-3	12/9/2016	US BANK	59.66	Replace Cooler for Vehicle
DM 10/16-4	12/9/2016	US BANK	42.94	Storage Container for New Truck Rear Compartment
DM 10/16-5	12/9/2016	US BANK	79.36	Meals for Displace Crews for Primos
DM 10/16-6	12/9/2016	US BANK	1,395.00	Registration-Crucial Conversaton Class 10/16
DM 10/16-7	12/9/2016	US BANK	55.51	Food for Crews at All Day Event
DM 11/16-1	1/12/2017	US BANK	103.10	Meals-Crucial Conversation Class-Selover/McNamara 10/24-25
DM 11/16-2	1/12/2017	US BANK	246.31	Parking-Crucial Conversation Class-McNamara 10/24-10/25/16
DM 11/16-3	1/12/2017	US BANK	622.12	Lodging-Crucial Conversation Class-Selover/McNamara 10/24-25
DM 11/16-4	1/12/2017	US BANK	54.24	HDMI Cable for Training
DM 11/16-5	1/12/2017	US BANK	471.98	Lodging-Crucial Conversation Class-Selover/McNamara 10/24-25
DP 10/16-1	12/9/2016	US BANK	198.00	Registration-Dispatach Bullying Training. J Peters/T. Klink
DP 10/16-2	12/9/2016	US BANK	155.68	Lodging-TriTech Conference 2/26/17-3/1/17 Pangelinan
DP 10/16-3	12/9/2016	US BANK	44.38	Lunch-HR Recruitment Staff
DP 11/16-1	1/12/2017	US BANK	62.91	Office Supplies-Comm Ctr
DP 11/16-2	1/12/2017	US BANK	70.04	Translation Service
DP 11/16-3	1/12/2017	US BANK	23.11	Translation Service
DP 11/16-4	1/12/2017	US BANK	36.89	LED Light Bulb-CS131
DP 11/16-5	1/12/2017	US BANK	46.92	Cleaning Supplies-Comm Ctr
DV 10/16-1	12/9/2016	US BANK	113.30	Supplies-Emergency Preparedness Fair
DV 10/16-10	12/9/2016	US BANK	154.85	Lunches-7th Grade CPR
DV 10/16-2	12/9/2016	US BANK	137.19	Supplies-Emergency Preparedness Fair
DV 10/16-3	12/9/2016	US BANK	54.74	Supplies-Emergency Preparedness Fair
DV 10/16-4	12/9/2016	US BANK	67.24	Supplies-Emergency Preparedness Fair
DV 10/16-5	12/9/2016	US BANK	21.68	Supplies-Emergency Preparedness Fair
DV 10/16-6	12/9/2016	US BANK	34.59	Supplies-Emergency Preparedness Fair
DV 10/16-7	12/9/2016	US BANK	31.90	Coffee-Emergency Preparedness Fair

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DV 10/16-8	12/9/2016	US BANK	229.59	Supplies-Emergency Preparedness Fair
DV 10/16-9	12/9/2016	US BANK	(229.59)	Returned Supplies-Emergency Preparedness Fair
DV 11/16-1	1/12/2017	US BANK	135.16	Lunch-7th Grade CPR 11/7/16
DVM 10/16-1	12/9/2016	US BANK	95.47	Printer Toner-District Clerk
DVM 10/16-10	12/9/2016	US BANK	277.92	Uniform Boots-Chief Meyer
DVM 10/16-11	12/9/2016	US BANK	150.00	Registration-CSDA Comm Strategies 10/9-10/13/16 D Maxwell
DVM 10/16-12	12/9/2016	US BANK	313.54	EOY/FFOY-Engraving and 2017 Awards
DVM 10/16-13	12/9/2016	US BANK	25.00	Baggage Fee-CSDA Annual Conference 10/9-10/13/16 D Maxwell
DVM 10/16-14	12/9/2016	US BANK	24.28	Meal-CSDA Annual Conference 10/9-10/13/16 D Maxwell
DVM 10/16-15	12/9/2016	US BANK	41.86	Meal-CSDA Annual Conference 10/9-10/13/16 D Maxwell
DVM 10/16-16	12/9/2016	US BANK	10.74	Meal-CSDA Annual Conference 10/9-10/13/16 D Maxwell
DVM 10/16-17	12/9/2016	US BANK	25.00	Baggage Fee-CSDA Annual Conference 10/9-10/13/16 D Maxwell
DVM 10/16-18	12/9/2016	US BANK	716.76	Lodging-CSDA Annual Conference 10/9-10/13/16 D Maxwell
DVM 10/16-19	12/9/2016	US BANK	43.95	PGE-Old School House (Will Be Refunded)
DVM 10/16-2	12/9/2016	US BANK	544.10	Regular and Window Envelopes
DVM 10/16-3	12/9/2016	US BANK	14.49	Refreshments-Board Meeting
dvm 10/16-4	12/9/2016	US BANK	86.80	Flowers-Alvarez Promotion for Wife/Mother
DVM 10/16-5	12/9/2016	US BANK	11.78	Lunch-Fire Inspector 1B Training 9/27-9/30/16 D Maxwell
DVM 10/16-6	12/9/2016	US BANK	15.17	Dinner-Fire Inspector 1B Training 9/27-9/30/16 D Maxwell
DVM 10/16-7	12/9/2016	US BANK	737.55	Lodging-Fire Inspector 1C 10/23-10/26/16 D Maxwell
DVM 10/16-8	12/9/2016	US BANK	353.97	Lodging-Fire Inspector 1B Training 9/27-9/30/16 D Maxwell
DVM 10/16-9	12/9/2016	US BANK	325.00	Registration-Fire Inspector 1C 10/23-10/26/16 D Maxwell
DVM 11/16-1	1/12/2017	US BANK	9.80	Lunch-Inspector 1C Class 10/27/16
DVM 11/16-10	1/12/2017	US BANK	8.00	Refreshments-Board Meeting
DVM 11/16-11	1/12/2017	US BANK	23.99	Gas-Reimb Received from D Maxwell 1/12/17
DVM 11/16-12	1/12/2017	US BANK	300.00	SR Chamber Awards Dinner-Meyer/Kerr/Parker/Phares
DVM 11/16-13	1/12/2017	US BANK	75.00	SR Chamber Awards Dinner-Director Campbell
DVM 11/16-2	1/12/2017	US BANK	16.98	Refreshments-Board Meeting
DVM 11/16-3	1/12/2017	US BANK	57.51	Flowers-Pat Frost
DVM 11/16-4	1/12/2017	US BANK	14.80	Water-Board Restock
DVM 11/16-5	1/12/2017	US BANK	100.00	CSDA New Board Member Workshop-Director Stark
DVM 11/16-6	1/12/2017	US BANK	224.78	Lodging-Inspector 1D 11/20-11/22/16 Maxwell
DVM 11/16-7	1/12/2017	US BANK	(42.70)	Reverse Charge PGE-Old School House
DVM 11/16-8	1/12/2017	US BANK	275.00	Registration-Inspector 1D 11/20-11/22/16 D. Maxwell
DVM 11/16-9	1/12/2017	US BANK	182.28	Business Cards-Front Desk/Wendel
EMS 10/24/16	12/9/2016	US BANK	12,174.33	EMS Supplies CD-16/17-023
EMS 11/22/16	1/12/2017	US BANK	16,419.84	EMS Supplies CD-16/17-027
Fleet 10/24/16	12/9/2016	US BANK	27,631.41	Fleet Supplies CD-16/17-023
Fleet 11/22/16	1/12/2017	US BANK	32,088.02	Fleet Supplies CD-16/17-027
JA 10/16-1	12/9/2016	US BANK	15.95	Coffee-Academy Prop Building

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JA 10/16-2	12/9/2016	US BANK	40.69	Lunch for Instructors
JA 10/16-3	12/9/2016	US BANK	51.65	Academy Supplies
JA 11/16-1	1/12/2017	US BANK	321.66	Vent Training Chalk Supplies
JA 11/16-2	1/12/2017	US BANK	79.70	Lunch for Tesla Instructors
JC 10/16-1	12/9/2016	US BANK	72.53	Power Strips/Extension Cords-Emergency Prep Fair
JC 10/16-2	12/9/2016	US BANK	70.16	Plates/Table-Emergency Prep Fair
JC 10/16-3	12/9/2016	US BANK	102.00	Emergency Preparednes Fair-Food/Coupons
JC 10/16-4	12/9/2016	US BANK	538.00	Ice-Emergency Preparedness Fair
JC 10/16-5	12/9/2016	US BANK	30.00	NorCal Meeting-J Castro
JC 11/16-1	1/12/2017	US BANK	86.79	Rolling Bag-Public Ed Program
JC 11/16-2	1/12/2017	US BANK	(30.00)	Refund NorCal Meeting-J Castro
JL 10/16-1	12/9/2016	US BANK	148.21	Food-Kastros Command Training
JL 10/16-2	12/9/2016	US BANK	219.96	Food-Kastros Command Training
JL 10/16-3	12/9/2016	US BANK	25.97	Food-Kastros Command Training
JL 10/16-4	12/9/2016	US BANK	150.00	Food-Kastros Command Training
JL 10/16-5	12/9/2016	US BANK	52.28	Food-Kastros Command Training
JL 10/16-6	12/9/2016	US BANK	138.00	Food-Kastros Command Training
JL 10/16-7	12/9/2016	US BANK	144.07	Food-Kastros Command Training
JL 10/16-8	12/9/2016	US BANK	79.92	Food-Kastros Command Training
JL 11/16-1	1/12/2017	US BANK	238.08	Meals for Kastros Comman Training 10/23/16
JL 11/16-2	1/12/2017	US BANK	72.58	Shipping-Smoke Machine for Repair
JLM 10/16	12/9/2016	US BANK	163.82	Alternator-Unit 398
JLM 11/16-1	1/12/2017	US BANK	118.00	ID Stickers for Medical Equipment
JLM 11/16-2	1/12/2017	US BANK	403.00	PreHospital Emergency Care Publication
JS 10/16	12/9/2016	US BANK	1,395.00	Registration- Crucial Conversaton Training/J Selover
JS 11/16-1	1/12/2017	US BANK	107.62	Lodging-Crucial Conversation Class-Selover 10/24-10/25/16
JS Credit	12/9/2016	US BANK	(23.00)	Returned Supplies
LP 10/16	12/9/2016	US BANK	361.14	Spare Vehicle Keys
LP 11/16-1	1/12/2017	US BANK	36.83	2017 Planner
LP 11/16-2	1/12/2017	US BANK	216.18	Lodging-Cal Chiefs Conference 10/26/16 L. Phares
LP 11/16-3	1/12/2017	US BANK	255.76	Command Video Series
MAT 10/16	12/9/2016	US BANK	250.00	Registration-Excel Class-M Trilevsky
MK 10/16-1	12/9/2016	US BANK	41.85	District Coffee Supplies
MK 10/16-10	12/9/2016	US BANK	358.38	Lodging-CSDA Annual Conf 10/10-10/12/16 (Koran)
MK 10/16-2	12/9/2016	US BANK	41.85	District Coffee Supplies
MK 10/16-3	12/9/2016	US BANK	27.90	District Coffee Supplies
MK 10/16-4	12/9/2016	US BANK	96.24	Meals-CSDA Annual Conf 10/10-10/12/16 (Stamey/Koran)
MK 10/16-5	12/9/2016	US BANK	143.28	Meals-CSDA Conf 10/10-10/12 (Stamey/Kerr/Maxwell/Koran)
MK 10/16-6	12/9/2016	US BANK	13.59	Meals-CSDA Annual Conf 10/10-10/12/16 (Koran)
MK 10/16-7	12/9/2016	US BANK	48.00	Parking-CSDA Annual Conf 10/10-10/12/16 (Koran)

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

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MK 10/16-8	12/9/2016	US BANK	16.36	Meal-CSDA Annual Conf 10/10-10/12/16 (Koran)
MK 10/16-9	12/9/2016	US BANK	3.77	Meal-CSDA Annual Conf 10/10-10/12/16 (Koran)
MK 11/16-1	1/12/2017	US BANK	40.77	Lunch-Dispatcher Interviews 11/2/16
MK 11/16-2	1/12/2017	US BANK	14.99	Reservation Fee-Municipal Finance Institute
MK 11/16-3	1/12/2017	US BANK	230.22	Lodging-Municipal Finance Institute-M. Koran 11/30-12/2/16
MK 11/16-4	1/12/2017	US BANK	110.00	CSMFO Annual Membership-Koran
MK 11/16-5	1/12/2017	US BANK	48.81	Lunch-Dispatcher Interview 11/3/16
MK 11/16-6	1/12/2017	US BANK	27.74	Breakfast/Snacks-Dispatcher Interviews 11/3/16
MK 11/16-7	1/12/2017	US BANK	118.57	District Coffee Supplies
NKW 10/16-1	12/9/2016	US BANK	54.83	Lunch-Off Site Training
NKW 10/16-10	12/9/2016	US BANK	37.41	Retiree Breakfast Supplies
NKW 10/16-11	12/9/2016	US BANK	230.00	Training Facility for Fire Prevention Training
NKW 10/16-12	12/9/2016	US BANK	37.58	Snacks for Fire Prevention Training
NKW 10/16-13	12/9/2016	US BANK	417.73	Retiree Breakfast
NKW 10/16-14	12/9/2016	US BANK	111.60	District Coffee Supplies
NKW 10/16-2	12/9/2016	US BANK	31.92	Snacks-Fire Prevention Training
NKW 10/16-3	12/9/2016	US BANK	210.00	Training Facility-Fire Prevention Training
NKW 10/16-4	12/9/2016	US BANK	30.33	UCB CPER-Book on FBOR
NKW 10/16-5	12/9/2016	US BANK	464.00	Dispatcher Recruitment Posting
NKW 10/16-6	12/9/2016	US BANK	300.00	Dispatcher Recruitment Posting
NKW 10/16-7	12/9/2016	US BANK	250.00	Dispatcher Recruitment Posting
NKW 10/16-8	12/9/2016	US BANK	(50.00)	Credit-Training Facility for Fire Prevention Training
NKW 10/16-9	12/9/2016	US BANK	27.36	Recruitment Supplies
NKW 11/16-1	1/12/2017	US BANK	183.62	Flowers-Wylie Family
NKW 11/16-10	1/12/2017	US BANK	250.00	Boxwood Technology: SOA-Training Job Posting
NKW 11/16-11	1/12/2017	US BANK	325.00	Latpro Inc.: SOA-Training Job Posting
NKW 11/16-12	1/12/2017	US BANK	170.00	Lunch for Assessors-BC Assessment Center
NKW 11/16-13	1/12/2017	US BANK	178.04	ID Cards-Retiree/Actives/BOD/Volunteer Chaplain
NKW 11/16-14	1/12/2017	US BANK	43.39	HDMI Adapter-BC Assessment Center
NKW 11/16-15	1/12/2017	US BANK	141.52	Foor/Gift Cards-BC Assessment Center
NKW 11/16-16	1/12/2017	US BANK	20.73	Food-BC Assessment Center
NKW 11/16-17	1/12/2017	US BANK	80.26	Assessors/Candidates Breakfast-BC Assessment Center
NKW 11/16-18	1/12/2017	US BANK	62.12	Lunch-BC Assessment Center
NKW 11/16-19	1/12/2017	US BANK	2,593.44	Assessor Rooms-BC Assessment Center
NKW 11/16-2	1/12/2017	US BANK	(50.00)	Refund-City of SRamon for Fire Prevention Training
NKW 11/16-3	1/12/2017	US BANK	190.00	City of SRamon-Fire Prevention Training
NKW 11/16-4	1/12/2017	US BANK	23.65	Food-Dispatcher Interviews 11/2-11/3/16
NKW 11/16-5	1/12/2017	US BANK	23.98	Food-Dispatcher Interviews 11/2-11/3/16
NKW 11/16-6	1/12/2017	US BANK	800.52	Lodging-CALPELRA Conference 11/1-11/4/16 N Korthamar
NKW 11/16-7	1/12/2017	US BANK	30.45	Food-BC Assessment Center

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

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NKW 11/16-8	1/12/2017	US BANK	195.00	CA City News: SOA-Training Job Posting
NKW 11/16-9	1/12/2017	US BANK	165.00	Membership.com: SOA-Training Job Posting
PDT 10/16	12/9/2016	US BANK	76.21	Food-Defusing Afer Call #7890
PDT 11/16-1	1/12/2017	US BANK	15.85	Snacks-Defusing Call #7890
PDT 11/16-10	1/12/2017	US BANK	30.25	Food-Command and Control Training
PDT 11/16-11	1/12/2017	US BANK	1,700.00	Registration-IEC HazMat F & G Class-Laugero1/30-2/9/17
PDT 11/16-2	1/12/2017	US BANK	32.75	Food-Command and Control Training
PDT 11/16-3	1/12/2017	US BANK	15.99	Food-Command and Control Training
PDT 11/16-4	1/12/2017	US BANK	140.24	Food-Command and Control Training
PDT 11/16-5	1/12/2017	US BANK	110.00	Food-Command and Control Training
PDT 11/16-6	1/12/2017	US BANK	40.70	Food-Command and Control Training
PDT 11/16-7	1/12/2017	US BANK	174.85	Food-Command and Control Training
PDT 11/16-8	1/12/2017	US BANK	110.00	Food-Command and Control Training
PDT 11/16-9	1/12/2017	US BANK	9.49	Food-Command and Control Training
PM 10/16-1	12/9/2016	US BANK	73.57	Lunch Meeting-Agenda Review with Director Kerr
PM 10/16-2	12/9/2016	US BANK	76.96	Lunch Meeting-The Sisters/Natalie K Wong
PM 10/16-3	12/9/2016	US BANK	65.28	Lunch Meeting-The Sisters/Natalie K Wong
PM 10/16-4	12/9/2016	US BANK	31.43	Lunch Meeting-Phares/Chief/Natalie K Wong
PM 11/16-1	1/12/2017	US BANK	46.79	Lunch Meeting Cal Chiefs-Meyer/Phares/Krause
PM 11/16-2	1/12/2017	US BANK	44.98	Agenda Review-Chief Meyer/Director Kerr
PM 11/16-3	1/12/2017	US BANK	228.18	Lodging-Cal Chief's Conference 10/26/16-Chief Meyer
PM 11/16-4	1/12/2017	US BANK	41.70	Agenda Review-Chief Meyer/Director Stark
PM 11/16-5	1/12/2017	US BANK	9.35	Meeting with The Sisters-Chief Meyer
RCW 10/16-1	12/9/2016	US BANK	1,450.00	Registration-Fire Prevention 3A Pong/Wendel/Vanek 12/5-12/9
RCW 10/16-2	12/9/2016	US BANK	488.32	NFPA-2015 Code Books
RCW 10/16-3	12/9/2016	US BANK	475.00	Registration-Fire Prevention 3A Castro 12/5-12/9
RCW 10/16-4	12/9/2016	US BANK	102.75	Plan Review Stamp
RCW 11/16-1	1/12/2017	US BANK	86.45	Invoice Date Stamp
RKH 11/16-1	1/12/2017	US BANK	53.80	Meals-Academy Instructors 10/28/16
RKH 11/16-2	1/12/2017	US BANK	55.44	Meals-Academy Instructors 10/27/16
RKH 11/16-3	1/12/2017	US BANK	52.00	Meals-Academy Instructors 11/1/16
RN 10/16	12/9/2016	US BANK	62.67	Studs/Nuts-Unit 509
RN 11/16-1	1/12/2017	US BANK	69.98	Work Pants-R Nogueira
SC 10/16-1	12/9/2016	US BANK	165.99	Toner (4)-Stn 35
SC 10/16-10	12/9/2016	US BANK	137.00	NENA-Annual Membership S. Call
SC 10/16-11	12/9/2016	US BANK	290.15	Plotter Printheads (2)
SC 10/16-12	12/9/2016	US BANK	131.40	Active911-Annual Subscription (15)
SC 10/16-13	12/9/2016	US BANK	398.95	Color Printer (1)-Stn 34
SC 10/16-14	12/9/2016	US BANK	34.90	Dell AC511
SC 10/16-15	12/9/2016	US BANK	11.58	Masking Tape (3)

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SC 10/16-16	12/9/2016	US BANK	10.84	iPhone Case (1)
SC 10/16-17	12/9/2016	US BANK	155.68	Lodging-TriTech Conference 2/26-3/1/17 S Call
SC 10/16-18	12/9/2016	US BANK	155.68	Lodging-TriTech Conference 2/26-3/1/17 P Duncan
SC 10/16-19	12/9/2016	US BANK	46.21	Toner (1)-BC Office
SC 10/16-2	12/9/2016	US BANK	19.99	Toner (1)-Stn 38
SC 10/16-20	12/9/2016	US BANK	129.22	Toner (1)-HR Printer
SC 10/16-21	12/9/2016	US BANK	107.42	Amazon Prime Membership (1)
SC 10/16-3	12/9/2016	US BANK	26.86	Toner (1)-Stn 31
SC 10/16-4	12/9/2016	US BANK	1,315.91	MacBook Pro-Chief Meyer
SC 10/16-5	12/9/2016	US BANK	2,223.00	Egnyte-Annual Subscription (15)
SC 10/16-6	12/9/2016	US BANK	9.96	Active911-Annual Subscription (1)
SC 10/16-7	12/9/2016	US BANK	46.99	Toner (1)-Stn 35
SC 10/16-8	12/9/2016	US BANK	158.00	Cloud Management of MDC Modems-Annual Subscription (2)
SC 10/16-9	12/9/2016	US BANK	89.50	Active911-Annual Subscription (10)
SC 11/16-1	1/12/2017	US BANK	7.88	iPhone 7 Case
SC 11/16-10	1/12/2017	US BANK	24.93	iPhone 7 Cases (7)
SC 11/16-11	1/12/2017	US BANK	13.01	iPhone 7 Case
SC 11/16-12	1/12/2017	US BANK	26.99	Bluetooth Headphones-Maxwell
SC 11/16-13	1/12/2017	US BANK	1,093.75	Operating System Deployment Software Maintenance
SC 11/16-14	1/12/2017	US BANK	46.64	Toner (1)-Stn 35
SC 11/16-15	1/12/2017	US BANK	128.02	Toners (5)-Training Site
SC 11/16-16	1/12/2017	US BANK	43.00	CD-R's (200)
SC 11/16-2	1/12/2017	US BANK	71.55	iPhone 7 Cases (6)
SC 11/16-3	1/12/2017	US BANK	8.56	Password Keeper Software-Pangelinan
SC 11/16-4	1/12/2017	US BANK	210.00	Repair Fires Station Telephone
SC 11/16-5	1/12/2017	US BANK	26.99	Bluetooth Headphones-Chief Meyer
SC 11/16-6	1/12/2017	US BANK	26.99	Bluetooth Headphones-Chief Meyer
SC 11/16-7	1/12/2017	US BANK	287.68	iPhone 7 Ruggedized Cases (16)
SC 11/16-8	1/12/2017	US BANK	11.92	iPhone 7 Case
SC 11/16-9	1/12/2017	US BANK	719.00	3-year Wildcard Security Certificates-srv911.org Domain
Travel 10/16-1	12/9/2016	US BANK	12.79	Meal-ICC Code Hearing 10/21-10/25/16 R. Evitt
Travel 10/16-2	12/9/2016	US BANK	12.97	Meal-ICC Code Hearing 10/21-10/25/16 R. Evitt
travel 10/16-3	12/9/2016	US BANK	24.11	Meal-ICC Code Hearing 10/21-10/25/16 R. Evitt
Travel 11/16-1	1/12/2017	US BANK	19.49	Meal-ICC Code Hearing 10/21-10/25/16 R. Evitt
Travel 11/16-2	1/12/2017	US BANK	16.25	Meal-ICC Code Hearing 10/21-10/25/16 R. Evitt
Travel 11/16-3	1/12/2017	US BANK	11.54	Meal-ICC Code Hearing 10/21-10/25/16 R. Evitt
Travel 11/16-4	1/12/2017	US BANK	553.88	Lodging-ICC Code Hearing 10/21-10/25/16 R. Evitt
TWord 11/22...	1/12/2017	US BANK	1,138.44	T. Word-11/22/16 CalCard Stmt
TWW 10/16-1	12/9/2016	US BANK	244.81	Airgas-HazMat Equipment
TWW 10/16-2	12/9/2016	US BANK	293.96	Ultrasonic Leak Detector-HazMat Equipment



**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

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216748	12/15/2016	US BANK EQUIPMENT FINANCE	1,050.11	Admin Ricoh Copiers Lease (2)-12/1/16-1/1/17
01/06/17-19	1/6/2017	VALLEY OIL COMPANY	483.55	Diesel Fuel-Stn 39 11/22/16
01/06/17-20	1/6/2017	VALLEY OIL COMPANY	666.27	Unleaded Fuel-Stn 34 11/23/16
01/06/17-21	1/6/2017	VALLEY OIL COMPANY	697.83	Unleaded/Diesel Fuel-Stn 31 11/30/16
01/06/17-22	1/6/2017	VALLEY OIL COMPANY	1,405.57	Unleaded Fuel-Stn 38 11/10/16
01/06/17-23	1/6/2017	VALLEY OIL COMPANY	664.47	Unleaded Fuel-Stn 38 11/22/16
01/06/17-24	1/6/2017	VALLEY OIL COMPANY	434.56	Unleaded/Diesel Fuel-Stn 31 11/10/16
01/06/17-25	1/6/2017	VALLEY OIL COMPANY	806.35	Unleaded/Diesel Fuel-Stn 34 11/29/16
01/06/17-26	1/6/2017	VALLEY OIL COMPANY	1,005.66	Unleaded/Diesel Fuel-Stn 32 11/8/16
01/06/17-27	1/6/2017	VALLEY OIL COMPANY	1,643.24	Unleaded/Diesel Fuel-Stn 38 11/29/16
01/06/17-28	1/6/2017	VALLEY OIL COMPANY	805.85	Unleaded Fuel-Stn 38 12/5/16
01/06/17-29	1/6/2017	VALLEY OIL COMPANY	869.95	Unleaded Fuel-Stn 38 11/23/16
01/06/17-30	1/6/2017	VALLEY OIL COMPANY	391.68	Unleaded/Diesel Fuel-Stn 30 11/23/16
01/06/17-31	1/6/2017	VALLEY OIL COMPANY	607.51	Unleaded/Diesel Fuel-Stn 31 11/23/16
01/06/17-32	1/6/2017	VALLEY OIL COMPANY	1,201.76	Unleaded/Diesel Fuel-Stn 34 11/22/16
01/06/17-33	1/6/2017	VALLEY OIL COMPANY	429.27	Unleaded/Diesel Fuel-Stn 36 11/23/16
01/06/17-34	1/6/2017	VALLEY OIL COMPANY	719.93	Unleaded/Diesel Fuel-Stn 33 11/30/16
01/06/17-35	1/6/2017	VALLEY OIL COMPANY	1,323.27	Unleaded Fuel-Stn 38 12/12/16
01/06/17-36	1/6/2017	VALLEY OIL COMPANY	372.34	Unleaded/Diesel Fuel-Stn 36 12/6/16
01/06/17-37	1/6/2017	VALLEY OIL COMPANY	442.50	Diesel Fuel-Stn 35 12/6/16
01/06/17-38	1/6/2017	VALLEY OIL COMPANY	221.25	Diesel Fuel-Stn 31 12/6/16
12/09/16-10	12/9/2016	VALLEY OIL COMPANY	716.02	Unleaded Fuel-Stn 38 11/17/16
12/09/16-11	12/9/2016	VALLEY OIL COMPANY	494.65	Diesel Fuel-Stn 31 11/17/16
216807	12/21/2016	VALLEY PLUMBING HOME CTR INC	266.92	Repair Washing Machine/Toilet-Stn 35
216712	12/9/2016	VANGARD CONCEPT OFFICES	2,864.66	Cubicle Reconfigure for E-Plan Review System
216914	1/13/2017	VANGARD CONCEPT OFFICES	1,093.13	Monitor Arms for Plan Review Cubicle
216808	12/21/2016	VERIZON WIRELESS	168.37	Physio-Control Heart Monitor Modems 10/24/16-11/23/16
216809	12/21/2016	VERIZON WIRELESS	651.66	Cell Phone Charges 11/4/16-12/3/16
216749	12/15/2016	VICKIE CALLAHAN	945.96	Baseball Caps (24)/Beanies (48)
	12/15/2016	VICKIE CALLAHAN	509.00	Duty Pullovers-Bouzk/Romero/Gibney/Fredrickson
	12/15/2016	VICKIE CALLAHAN	78.40	Uniform Shirt-Chaplain
216885	1/6/2017	VICKIE CALLAHAN	434.43	SRVFPD Baseball Caps (24)-Chief's Stock
216915	1/13/2017	VICKIE CALLAHAN	1,778.27	Bravest Navy Jackets
	1/13/2017	VICKIE CALLAHAN	881.20	Job Shirts (10)-Tidd/Hirst/Gendron/Griep/Michaelson/Anderso
	1/13/2017	VICKIE CALLAHAN	794.40	Job Shirts (8)-Hubbard/Avery/Word/Spani/Gilman/O'Mara/Duggan
216886	1/6/2017	VISION SERVICE PLAN	5,379.35	Vision Insurance-1/17
	1/6/2017	VISION SERVICE PLAN	3,688.95	Vision Insurance-Retirees 1/17
216887	1/6/2017	WALKERS HYDRAULICS INC	483.37	Repair Air Compressor/Replaced Fan Belt-Stn 35
216888	1/6/2017	WASTE MANAGEMENT OF ALAMEDA...	200.14	Stn 30 Garbage Recycling Service-12/16
	1/6/2017	WASTE MANAGEMENT OF ALAMEDA...	82.28	Stn 34 Garbage Recycling Service-12/16

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	1/6/2017	WASTE MANAGEMENT OF ALAMED...	172.83	Stn 38 Garbage Recycling Service-12/16
	1/6/2017	WASTE MANAGEMENT OF ALAMED...	82.28	Stn 39 Garbage Recycling Service-12/16
216889	1/6/2017	WATTCO	220.00	Installed Impress Radio Chargers-Unit 322
	1/6/2017	WATTCO	376.00	Removed Radios/Lights/Equipment-Unit 395
	1/6/2017	WATTCO	376.00	Removed Redios/Lights/Equipment-Unit 394
216713	12/9/2016	WELLS FARGO BANK	2,800.00	1-yr 2015-2016 Service Credit-Stn 37 Volunteers (8)
216714	12/9/2016	WENDE WYLIE	5,821.63	Communication Workshop 11/16-11/18/16 Service/Travel
216810	12/21/2016	WENDE WYLIE	9,909.00	Dispatch/FP-Communication Workshop/Travel 12/11-12/14/16
216890	1/6/2017	WESTERN MACHINERY ELECTRIC INC	3,705.00	Annual Gentracker Monitoring Fees 12/1/16-12/1/17
	1/6/2017	WESTERN MACHINERY ELECTRIC INC	1,268.71	Installed New Voltage Regulator-Stn 35
	1/6/2017	WESTERN MACHINERY ELECTRIC INC	3,155.48	Repair Generator GenSet-Stn 35
216891	1/6/2017	WESTPHAL PLUMBING AND ROOTE...	150.00	Increased Flow to Trap Primer-Admin Women's Restroom
	1/6/2017	WESTPHAL PLUMBING AND ROOTE...	216.43	Repair Urinal in Men's Restroom-Stn 34
01/13/17-10	1/13/2017	WILLIAM D ROSS ESQ	1,862.50	Legal Services-Personnel Matters 12/16
01/13/17-11	1/13/2017	WILLIAM D ROSS ESQ	6,107.30	Legal Services-General 12/16
12/15/16-10	12/15/2016	WILLIAM D ROSS ESQ	6,073.57	Legal Services-General 11/16
12/21/16-05	12/21/2016	WILLIAM D ROSS ESQ	335.00	Legal Services-Personnel Matters 11/16
216715	12/9/2016	WILLIAM E JAFFIN	130.00	HeartSafe-DiVista
12/21/16-06	12/21/2016	WITTMAN ENTERPRISES LLC	16,213.13	Ambulance Collection Fees-10/16
216750	12/15/2016	WORLDPOINT ECC INC	52.74	Instructor Certification Cards
216811	12/21/2016	WORLDPOINT ECC INC	228.00	AHA HeartCode BLS Key
216812	12/21/2016	WRIGHT LINE LLC	1,217.60	File Cabinet-Comm Ctr
216716	12/9/2016	XIAO LI	130.00	HeartSafe-DiVista
Report Total			<u>2,799,434.10</u>	

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1-42958	12/8/2016	SEEVER AND SONS TIRE	3,055.48	New Tires (4)-Unit25	1125
1-43976	1/11/2017	SEEVER AND SONS TIRE	382.81	New Tires (4)-Unit 811	1125
1-44150	1/11/2017	SEEVER AND SONS TIRE	1,860.62	New Tires (2)-Unit 525	1125
1-44173	1/11/2017	SEEVER AND SONS TIRE	2,284.60	New Tires (2)-Unit 522	1125
1-44875	1/11/2017	SEEVER AND SONS TIRE	3,830.23	New Tires (6)-Unit 603	1125
1-44898	1/11/2017	SEEVER AND SONS TIRE	1,687.50	New Tires (2)-Unit 658	1125
147451	12/8/2016	ACE AUTO REPAIR AND TL...	338.39	Service/Check Regen Problem-Unit707	1125
147758	12/8/2016	ACE AUTO REPAIR AND TL...	597.63	Repair Coolant Leak-Unit 705	1125
147848	12/8/2016	ACE AUTO REPAIR AND TL...	380.44	Service/Repair Windshield Washer Problem-Unit 344	1125
147952	12/8/2016	ACE AUTO REPAIR AND TL...	1,493.56	Repair Brakes-Unit 387	1125
148992	1/11/2017	ACE AUTO REPAIR AND TL...	3,666.21	Alternator/Wiring Harness/AC Pump/Fan Clutch-Unit 702	1125
149038	12/8/2016	ACE AUTO REPAIR AND TL...	339.09	Repair AC/Performed Freon Test-Unit 398	1125
149266	1/11/2017	ACE AUTO REPAIR AND TL...	1,484.54	Water Pump/Thermostat/Alignment/Belts-Unit 700	1125
149369	1/11/2017	ACE AUTO REPAIR AND TL...	229.27	AC Repair/Replaced Connector-Unit 398	1125
149889	1/11/2017	ACE AUTO REPAIR AND TL...	2,077.13	Replaced Wheel Bearing/Water Pump/Thermostat/AC Belt-Unit 39	1125
154678	12/8/2016	HI TECH EMERGENCY VEH...	2,235.43	Pump Governor Control-Unit 522	1125
154751	12/8/2016	HI TECH EMERGENCY VEH...	3,217.94	Annual Inspection-Unit 524	1125
154752	12/8/2016	HI TECH EMERGENCY VEH...	15,973.45	Repairs After Annual Inspection-Unit 524	1125
154888	1/11/2017	HI TECH EMERGENCY VEH...	489.89	Nibco Butterfly Valve-Unit 521	1125
154909	1/11/2017	HI TECH EMERGENCY VEH...	3,963.13	Repair Broken Pump-Unit 520	1125
154930	1/11/2017	HI TECH EMERGENCY VEH...	243.88	Push Pull Switch-Unit 632	1125
154977	1/11/2017	HI TECH EMERGENCY VEH...	60.39	Auto Eject Covers-Shop	1125
154996	1/11/2017	HI TECH EMERGENCY VEH...	309.88	Caps/Plugs-Protect Hurst Tool Hoses-Shop	1125
155008	1/11/2017	HI TECH EMERGENCY VEH...	111.20	Repair Electronic Pump Governor-Unit 522	1125
155029	1/11/2017	HI TECH EMERGENCY VEH...	112.04	Auto Eject Covers-Shop	1125
155118	1/11/2017	HI TECH EMERGENCY VEH...	756.37	Electronic Pump Governor Repairs-Unit 522	1125
155119	1/11/2017	HI TECH EMERGENCY VEH...	2,530.60	Install New Aire Seat/Fabricate/Install Radio Box-Unit 658	1125
155136	1/11/2017	HI TECH EMERGENCY VEH...	333.70	Relief Valve Repair Kits-Shop	1125
155143	1/11/2017	HI TECH EMERGENCY VEH...	139.92	Seat Switch-Unit 527	1125
155203	1/11/2017	HI TECH EMERGENCY VEH...	2,173.76	Repair Broken Hurst Tool Cutters-Unit 528	1125
155239	1/11/2017	HI TECH EMERGENCY VEH...	3,346.61	Repairs-Possible Warranty-Unit 528	1125
155733	1/11/2017	FUTURE FORD LINCOLN O...	13.74	Vehicle Touch-Up Paint-Unit 393	1125
2431135	1/11/2017	ZOLL MEDICAL CORPORAT...	4,603.50	Autopulse Li-ion Battery (6)	1125
2432122	12/8/2016	ZOLL MEDICAL CORPORAT...	1,102.50	Lifeband (3)	1125
82280733	12/8/2016	BOUNDTREE MEDICAL LLC	65.88	Pharmaceutical Supplies	1125
82282158	12/8/2016	BOUNDTREE MEDICAL LLC	250.00	Medical Supplies	1125
82283572	12/8/2016	BOUNDTREE MEDICAL LLC	176.97	Pharmaceutical Supplies	1125
82285095	12/8/2016	BOUNDTREE MEDICAL LLC	529.64	Pharmaceutical Supplies	1125
82285096	12/8/2016	BOUNDTREE MEDICAL LLC	2,512.48	Medical Supplies	1125
82287998	12/8/2016	BOUNDTREE MEDICAL LLC	512.45	Medical Equipment	1125
82296406	12/8/2016	BOUNDTREE MEDICAL LLC	304.95	Medical Equipment	1125

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 12/7/2016 Through 1/15/2017

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>	<u>GL Code</u>
82299069	12/8/2016	BOUNDTREE MEDICAL LLC	2,805.62	Pharmaceutical Supplies	1125
82303762	12/8/2016	BOUNDTREE MEDICAL LLC	3,524.40	Medical Supplies	1125
82305045	12/8/2016	BOUNDTREE MEDICAL LLC	65.78	Medical Supplies	1125
82306108	12/8/2016	BOUNDTREE MEDICAL LLC	3.24	Medical Supplies	1125
82307072	1/11/2017	BOUNDTREE MEDICAL LLC	9.72	Medical Supplies	1125
82307073	12/8/2016	BOUNDTREE MEDICAL LLC	320.42	Medical Equipment	1125
82312916	1/11/2017	BOUNDTREE MEDICAL LLC	60.66	Medical Equipment	1125
82315738	1/11/2017	BOUNDTREE MEDICAL LLC	3,597.30	Pharmaceutical Supplies	1125
82319274	1/11/2017	BOUNDTREE MEDICAL LLC	2,573.66	Pharmaceutical Supplies	1125
82320572	1/11/2017	BOUNDTREE MEDICAL LLC	5,453.68	Medical Supplies	1125
82327854	1/11/2017	BOUNDTREE MEDICAL LLC	51.00	Medical Equipment	1125
82329088	1/11/2017	BOUNDTREE MEDICAL LLC	37.16	Medical Equipment	1125
82331192	1/11/2017	BOUNDTREE MEDICAL LLC	<u>33.16</u>	Medical Equipment	1125
Report Total			<u><u>88,313.60</u></u>		

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
Minutes – December 15, 2016**

**Board of Directors Regular Board Meeting**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Directors Parker, Campbell, Stamey, Kerr and Stark

**Staff Present:** Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Phares, Deputy Chief Krause, Fire Marshal Kiefer, Controller Koran, Director of Emergency Communications Pangelinan, Technology Systems Manager Call, EMS Battalion Chief Duggan, District Counsel Ross and District Clerk Maxwell. Attorney Morin Jacobs handled the Closed Session portion of this meeting.

**1. CALL TO ORDER**

*Board President Parker called the meeting to order at 2:01 p.m.*

**2. PLEDGE OF ALLEGIANCE**

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

*There was a quorum and Director Parker announced that the Closed Session portion of this meeting will follow the Special Announcements/Presentations/General Business portion of this meeting; returning in approximately one-hour.*

**4. PUBLIC COMMENTS**

*None.*

**5. CONSENT CALENDAR**

*Motion by Director Stamey to approve Consent Items No. 5.1 through 5.7, seconded by Director Kerr. Motion carried with (5) ayes and (0) noes.*

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Official swearing in of Directors Kerr, Stamey and Stark.

*Directors Kerr, Stamey and Stark were sworn in by District Clerk Maxwell.*

6.2 Recognition of 2016 Firefighter of the Year, Brian Olson and 2016 Employee of the Year, Debbie Faria.

*Chief Meyer introduced Employee of the Year, Debbie Faria and her family. Senior Office Assistant Faria has been with the District for 9-years. With regard to her role in Logistics, she manages to take crisis*

*situations and find great solutions. She not only contributes to Logistics, she is always willing to go above and beyond with other projects as needed. SOA Faria is the go-to-person for our Suppression personnel. This is her 2<sup>nd</sup> Employee of the Year award, as she was also recognized in 2011. Deputy Chief Krause also spoke about SOA Faria's dedication and commitment to the Logistics Division.*

*Chief Meyer introduced Firefighter of the Year, Brian Olson, his Fiancée and her grandparents. Firefighter/ Paramedic Olson began his career with the District in 2007, serving as a Communications Center Volunteer and Volunteer Firefighter. By 2009, he was hired as a District Aide. In 2010, he was hired by San Rafael Fire as a full-time Firefighter; but continued with the District as a volunteer. The following year, the District hired him as a full-time Firefighter/Paramedic. He remains committed to the volunteer reserve program, assisting reserves with their Class B Firefighter endorsements. In 2012, he responded to an incident where a mother of a newborn baby went into cardiac arrest. FF/PM Olson was part of the team that performed CPR on the new mother, with her baby just a few feet away. The mother was revived by the team. FF/PM Olson is known for being committed to his family, coworkers and his patients (treating them like family). He is also known for going above and beyond. Chief Meyer read a quote offered by one of FF/PM Olson's peers, "If you think my praise of Brian is exaggerated in any way, you are wrong. Brian is the best example of what our Organization represents; loyalty, dedication and hard work!"*

***At 2:24 p.m., President Parker adjourned the Open meeting and Board members went into Closed Session, with Attorney Morin Jacob, at 3:10 p.m. Closed Session adjourned at 3:24 p.m. and Director Parker opened the Regular meeting.***

## **7. OLD BUSINESS**

### **7.1 Update on Fire Station No. 32.**

*Chief Meyer provided the update on Fire Station 32. Recent change orders will be brought to the Board at next month's meeting, to keep members up to speed with finances. The project remains under budget and on time with a move-in date set for March 2016.*

### **7.2 Consider approving the contract for minor repair and overall painting to Station 39, with A-Plus Painting, for an amount not to exceed \$16,350. The funds are available for this purchase in the Capital Improvement Plan and have been budgeted for FY 2016/17.**

*Board report prepared by Deputy Chief Krause. Motion by Director Stamey to approve the contract for minor repair and overall painting to Station 39, with A-Plus Painting, for an amount not to exceed \$16,350; funds are available for this purchase in the Capital Improvement Plan and have been budgeted for FY 2016/17. Motion seconded by Director Stark. Motion carried with (5) ayes and (0) noes.*

### **7.3 Authorize staff to purchase six (6) Zoll AutoPulse Cardiac Support Units, in an amount not to exceed \$75,000.00. This is a budgeted expense for FY 2016/17.**

*Board report prepared by Battalion Chief John Duggan. Motion by Director Stark to authorize the purchase of six (6) Zoll AutoPulse Cardiac Support Units, in an amount not to exceed \$75,000.00. This is a budgeted expense for FY 2016/17. Motion seconded by Director Stamey. Motion carried with (5) ayes and (0) noes.*

- 7.4 Discussion and approval of the Letter of Understanding between the SRVFPD and IAFF Local 3546, with regard to 5% salary adjustment, for all Dispatch employees, as approved on January 27, 2016; effective December 1, 2016. This is a budgeted expense for FY 2016-17.

*Chief Meyer and Director of Emergency Communications Pangelinan provided this update. Per a Letter of Understanding, approved by the Board on January 27, 2016, Dispatch employees are slated to receive a 5% salary adjustment, effective December 1, 2016, should the Communications Center meet all performance standards. Since going live June 1, 2016 all 911 calls, including wireless carriers have been cutover for the City of San Ramon. There has been an increase in 911 calls, from 500 to 1300 per month. All Emergency Medical Dispatching (EMD) accreditation requirements continue to be maintained at an exception level. Incoming 911 calls are being answered within 10 seconds, 95% of the time and within 15 seconds, 99% of the time; which exceeds the national average of 15 seconds. Call processing times are within the appropriate and expected range. The Communications Center went live a month earlier than anticipated, which is why staff is asking the Board to approve the 5% increase at this Board meeting, instead of the January 2017 Board meeting. Chief Meyer and Director Stamey congratulated DEC Pangelinan for a good job. Director Stamey reported that he is very appreciative of the positive responses he has heard from members of the San Ramon Police Department. A motion was made by Director Campbell to approve a 5% wage adjustment to Dispatch employees, effective December 1, 2016 and seconded by Director Stark. Motion carried with (5) ayes and (0) noes.*

- 7.5 Consideration of an amended Letter of Understanding (LOU) between the SRVFPD and IAFF Local 3546, with regard to the reorganization of the Fire Prevention Division and authorize the Fire Chief to sign the LOU.

*Human Resources Director Natalie Korthamar Wong provided this update. The amended Letter of Understanding (LOU) confirms the understandings that have been reached between the District and the International Association of Firefighters, Local 3546. The key changes from the February 23, 2016 LOU include: Amends the name of the Fire Prevention Division to the Fire and Life Safety Division; effective upon Board approval. Renames the following new classifications [Fire and Life Safety Manager and Fire and Life Safety Inspector] which were approved with the prior February 23, 2016 LOU (with salaries pending further negotiation). Establishes that the two existing Fire Inspector positions, currently classified as "safety" for pension purposes, will remain available as promotional opportunities for current employees. Adjusts the base salary of the Code Compliance Officers and Fire Prevention Specialists by 2.5%, effective the first day of the month following approval of this LOU by the Board of Directors. States the salary ranges for newly hired Fire and Life Safety Inspector and Permit Technician classifications. The proposed salary is within the market for comparable positions in the surrounding area and is commensurate with the duties and responsibilities associated with the Fire and Life Safety Inspector and Permit Technician. Provides that the Fire and Life Safety Manager may, in the District's sole discretion, perform all duties and responsibilities of the Fire and Life Safety Inspector, Permit Technician and all former classifications, as needed. Provides that in order to ensure that the services provided by the Fire and Life Safety Division are responsive to the needs of customers, the District, in its sole discretion, may employ temporary employees or use the services of a qualified contractor. Motion by Director Stamey to approve the Letter of Understanding between the San Ramon Valley Fire Protection District and IAFF Local 3546, dated December 15, 2016 and to authorize the Fire Chief to sign the LOU. Motion seconded by Director Campbell. Motion carried with (5) ayes and (0) noes.*

**8. NEW BUSINESS**

8.1 Nixle presentation, Roy Wendel Acting Fire Prevention Manager.

*Nixle allows government agencies to send notifications to local residents, via phone, email and/or the Internet. Information is delivered almost instantly. The annual fee for this service is \$19,000. The District, City of San Ramon, Town of Danville and the San Ramon Valley Citizen Corps Council would share this resource and contribute to the expense. The benefits of the Nixle service would include: Each entity would have its own System Administrator. Allows for local control over policies and procedures. Delivers mass notifications to multiple jurisdictions, with an option to customize internal communication lists. Nixle could also assist with special events and social media communications. Staff will continue to look into Nixle, with regard to how the system would be used with the San Ramon Police Department and the Emergency Communications Center.*

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS**

10.1 Operations Division-Deputy Chief, Lon Phares  
Operations Report of monthly activities

*[On December 2, 2016 a fire broke out in a warehouse, known as the Ghost Ship. The Ghost Ship had been converted into residential and entertainment use, without permits. A total of 36 people were killed in the fire; the deadliest in the history of Oakland, California]. Along with representatives from other public safety agencies, Battalion Chief McNamara assisted the Oakland Fire Department, serving as an Incident Safety Officer, for two days. The cause of the Ghost Ship fire is under investigation. On December 4, 2016 District crews responded to the report of a fire at a two-story condominium. Firefighters forced entry into the building and discovered the fire on the second floor. Preliminary investigations show that the fire was caused by a marijuana grow operation. There were no injuries; but children were sleeping next-door. Firefighter Paramedic recruits, finishing up the Academy (2016-2) are scheduled to be introduced at the next Board meeting.*

10.2 EMS – Battalion Chief, John Duggan  
EMS Report of monthly activities.

*The District responded to approximately 623 emergency medical incidents, since the November 16<sup>th</sup> Board of Directors meeting. Nine of these incidents were in response to cardiac arrest patients. Four of these patients were found to have expired, prior to the arrival of District responders and one patient was transported to the San Ramon Regional Medical Center, where the patient later passed in the emergency room. Three patients were treated in the field and transported to an Intensive Care Unit, with a return of spontaneous circulation. This month's period showed an overall survival rate of 44%; which is well above the national standard.*



10.3 Logistics – Deputy Chief, Derek Krause  
Logistics Report of monthly activities.

*Staff initiated comprehensive Facility Maintenance and Repair Inspections utilizing Emergency Construction Services. All stations to be inspected to develop a comprehensive assessment of the health of the facilities, ensure sustainability and preempt the service calls and repairs that interrupt operations. Staff also conducted preventative maintenance and repairs on the District fleet to effectively manage costs and maintain safely.*

10.4 Fire Prevention – Division Chief - Fire Marshal, Christina Kiefer  
Fire Prevention Report of monthly activities.

*Annual Fire and Life Safety Inspections continue in accordance to the priorities established in the June 2016, Fire Prevention report to the Board. State Mandated Annual Inspections have been completed. Staff is working toward completing inspections of Residential Care Facilities. Businesses with Fire Code Operational Permits and other occupancies; generally, business and mercantile, will follow. In November, the California Highway Patrol's Start Smart program was held at California High School. The Street Smarts "Story Book" contestant winners will attend an award ceremony on January 25, 2017.*

*At this time, Director Kerr asked if the Board meeting, previously scheduled for 2:00 p.m. on January 25, 2017, could be moved up to 1:00 p.m., to allow Board members to attend the Street Smarts Awards Ceremony. The Directors concurred and the January 25, 2017 Regular Board meeting was moved up to 1:00 p.m.*

*The Steering Committee for the update of the Contra Costa Local Hazard Mitigation Plan convened on November 10<sup>th</sup> to begin establishing the objectives of the work group. Thirty-six partner agencies are participating, with the second meeting scheduled for today, December 15, 2016.*

10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan  
Communications Report of monthly activities.

*Interviews to fill the Public Safety Dispatcher vacancy have been completed. Staff conducted a 911 presentation and tour for the San Ramon Citizen Academy. Technology staff installed security updates on all SRV911 CAD and interface servers. Abila find accounting software version 2017.1 was upgraded, as was the backup software on the SRV911 CAD and interface servers. Communications Reserves trained with District Aides on Breathing Support Operation. Dispatchers, along with San Ramon Police, attended Command and Control Training. On December 10, 2016, DEC Pangelinan volunteered with the Cops Care Cancer Foundation, where approximately 150 children, stricken with Cancer, (and their families), were treated to a fun filled version of the North Pole. Santa arrives by helicopter to great the kids with gifts that have been tailored to their requests. [For more information about the Cops Care Cancer Foundation, visit: <http://copscarecancerfoundation.com>].*

10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong  
Human Resources Report of monthly activities.

*HR Director Korthamar Wong shared a benefits update video which covered dental and EAP benefits for the new year. Dental and EAP providers to SRVFPD employees have been changed to provide greater benefits to employees at a lower cost. The District's Dental plan provider is now Sun Life: employees can keep their current dentist; the annual maximum benefit increased from \$2,000 to \$3,000; dental implants are included in the plan; dependent eligibility went up to age 26; and the rate is guaranteed for 2-years. With regard to District EAP benefits, the new provider is Concern EAP: a local EAP provider and the District will be saving \$82.80 per year, an annual reduction of 0.27%. The District will keep VSP for vision services at a 3% rate increase and The Hartford for Life and AD&D, with a 0% increase in rate. Total benefit savings for the 1<sup>st</sup> year will be \$74,265.48. HR Director Korthamar Wong introduced Alan Wang, President of UBF Consulting, to the Board. Mr. Wang assisted the District by comparing current benefit plans to other vendors, in the local market place.*

10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran  
Monthly Finance Report of monthly activities.

*FC Campo reported that staff assisted the NBS Government Finance Group with the update of the District's Cost Allocation Plan and submittal of Ground Emergency Medical Transport costs reports for additional Medicare reimbursement of \$65,423. CCERA has released the 2017/18 retirement rates and said they are holding steady. Finance and HR staff viewed an electronic document management system presentation and are working closely together to promote greater transparency, efficiency and security of District documents.*

*Controller Koran provided the overview of the monthly Financial Report; dated November 30, 2016. General Fund reserves for the 2016/17 Fiscal Year are at \$30,908,368, which is higher than budgeted and above Board policy. Cash Balances of all funds combined illustrate that in Fiscal Year 2016/17, the District is better off by \$700,000 in comparison to this time last year. Salaries and Benefits are at \$24,068,799, which is in line with budget expectations. General Fund Expenditures for 2016/17 are right on target, in comparison to FY2015/16, and currently at \$26,309,770. Current Ambulance revenue fees are better than this time last year. November 2016 saw \$306,000 in revenues, which was \$32,000 ahead of monthly expectations. Transports are also up, in comparison to last year. General Fund revenues are currently at \$3,903,170 and in line with the budget and prior year. The District will receive the first property tax payment on December 16, 2016 and are expecting to come in approximately \$1 million above budget expectations for the FY2016/17.*

10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other  
District related activities.

*Chief Meyer and Director Stark recently attended a retiree luncheon, where retirees told the Chief that they appreciate the direction the District heading. Chief Meyer also spoke about attending the*

*2016 San Ramon Chamber Business and Community Awards, "A Night of Stars," the Town of Danville's 35<sup>th</sup> Annual Mayor's Installation and Community Service Awards dinner, the San Ramon City Council Meeting and Swearing-In Ceremony and the Rotary Club of Alamo luncheon, where he received an award for Community Service. Chief Meyer shared with the Board that DEC Pangelinan was recently nominated and approved to be on the Emergency Medical Care Committee, representing the District.*

**11. GOOD OF THE ORDER**

11.1 Discuss January or February 2017 dates for annual Board Retreat.

*Director Stark spoke about his recent attendance at a workshop, offered by CSDA, with regard to new board members. The Board members selected the date of February 22, 2017, 10:30 a.m., for their annual Board Retreat.*

**12. CLOSED SESSION**

12.1 Possible exposure to litigation (2 matters) pursuant to Government Code Section 54966.9(b)(2). Facts and circumstances that might result in litigation need not be disclosed.

*Per Attorney Morin Jacob, no reported action was taken under Gov't Code § 54957.1(a)(4).*

**13. Return to Open Session**

Regular session ended:	2:24 p.m.
Closed session began:	3:10 p.m.
Closed session ended:	3:24 p.m.
Regular session open:	3:24 p.m.
Adjourned:	4:36 p.m.

**14. Report Upon Return from Closed Session (if applicable)**

**15. Adjournment**

*The meeting was adjourned by Board President Parker at 4:36 p.m.*

Prepared by:   
Donna Maxwell, District Clerk

Approved by: \_\_\_\_\_  
Don Parker, Board President

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS SPECIAL MEETING  
CLOSED SESSION  
Minutes – January 13, 2017 (11:00 a.m.)**

***MISSION STATEMENT***

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** CCC Board of Supervisor Office for District II  
309 Diablo Road  
San Ramon, CA 94583

**Board Members Present:** Directors Donald Parker, Jay Kerr and Matthew Stamey

**Board Members via conference call:** Directors Stark and Campbell

**1. CLOSED SESSION**

- 1.1 Possible exposure to litigation (one matter) pursuant to Government Code Section 54956.9(d)(2), with Morin Jacob. Facts and circumstances that might result in litigation need not be disclosed.

*Attorney Morin I. Jacob of Liebert Cassidy Whitmore was present in closed session regarding anticipated and threatened litigation. No action was taken under Gov't Code § 54957.1(a)(4). Meeting adjourned at approximately 12:00 p.m.*

Prepared by: \_\_\_\_\_

  
Donna Maxwell, SRVFPD District Clerk

Approved by: \_\_\_\_\_

Board President, Don Parker



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

Date: January 25, 2017  
To: Board of Directors  
From: Lon Phares, Deputy Chief Operations  
Subject: Ongoing Hydrant Replacement

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## **Background:**

Several years ago the District initiated a program to replace all standard 2.5 inch fire hydrants in the District with a model 64 steamer hydrant containing a 4.5 inch outlet connection in order to optimize available flow. We are aware of 66 standard 2.5 inch hydrants that currently remain scattered throughout the District. The 2016/2017 Operations Budget includes appropriations to replace half (33) of these remaining hydrants with the model 64 steamer hydrant. The cost for replacement is \$1,518 per fire hydrant, for a total expected cost of around \$50,100. The remaining (33) 2.5 inch fire hydrants are planned for replacement next fiscal year.

The fire hydrants chosen for replacement in 2016/2017 were selected based on priority due to their proximity to residential care facilities, schools and churches. Staff also contacted East Bay Municipal Utility District (EBMUD) to ensure the selected hydrants would generate optimum benefit by considering such factors as available pressure, pipe sizes, elevation and/or distance from source. EBMUD has confirmed all of these hydrants are fed by a minimum of a 6" lateral and would benefit from replacement.

## **Recommended Board Action:**

Authorize staff to replace up to 33 standard 2.5 inch fire hydrants with a model 64 steamer hydrant with a 4.5 inch outlet connection.

## **Fiscal Impact:**

None. The 2016/2017 Operations Budget contains \$53,625 for this program, which is sufficient to cover this year's anticipated replacement cost.



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 25, 2017

To: Board of Directors

From: Natalie Korthamar Wong, Director of Human Resources

Re: Workers' Compensation Insurance  
Self-Insurance Assessment for Fiscal Year 2016-2017

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## **Background**

The District is self-insured for workers' compensation insurance. As a self-insured employer, the District is regulated by the State of California, Department of Industrial Relations, Office of Self-Insurance Plans. Labor Code Sections 62.5 and 62.6 authorize the Department of Industrial Relations to assess employers for the costs of the administration of the workers' compensation program. The assessment is based upon the total indemnity costs actually paid by the District in FY 2016-2017. The current assessment amount is \$36,187.83, which is up \$4,987.83 (or 16%) from the previous year.

## **Recommended Board Action:**

Authorize payment to the State of California for the Workers' Compensation Insurance Self-Insurance Assessment for Fiscal Year 2016-2017 in the amount of \$36,187.83.

## **Financial Impacts:**

None. Budgeted expense in FY 2016-17.



# San Ramon Valley Fire Protection District

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[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

Date: January 25, 2017

To: Board of Directors

From: Martin Koran, Controller

Subject: Quarterly Investment Report – December 31, 2016

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## **Background**

Pursuant to Section 5.3 of the District's Investment Policy, staff is required to present a quarterly report of investments to the Board of Directors. The investment report for the quarter ended December 31, 2016, is attached. The investments held on behalf of the District are in compliance with the District's investment policy. Overall investment earnings for the first quarter of Fiscal Year 2016/17 are \$134,043 at an average weighted yield-to-maturity of 0.9%.

In December 2014, the District began investing Budget Stabilization Funds into a short-term laddered portfolio at Bank of the West maturing at intervals from 6 months to 5 years. As of December 2016, the District has approximately \$17.6 million of Budget Stabilization Funds under active management, including \$2 million in a 6-month certificate of deposit with Tri-Valley Bank. These funds have earned \$71,917 fiscal year-to-date, which represents an average weighted yield to maturity of 1.65%.

As of December 31, 2016, the remaining \$1.1 million balance of debt proceeds (Station 32 Project Fund) is invested in a money market account at U.S. Bank in order to provide liquidity for the final phase of the Station 32 project. Prior to this, the funds were invested in a short-term laddered portfolio maturing at intervals from 60 – 270 days. As investments matured, they were reinvested in order to achieve the highest yield possible while retaining safety and liquidity. These funds earned \$1,522 fiscal year-to-date through December 31, 2016, at an average weighted yield-to-maturity of 0.10%.

Also attached is the quarterly statement for the District's California Employers' Retiree Benefit Trust account (or "OPEB" trust fund) for the quarter ended December 31, 2016. As of December 31, 2016, the balance is \$13,432,842. In addition to the \$1.5 million of contributions, the December 31, 2016 balance includes fiscal year-to-date investment earnings of \$313,000, which

represents an annualized yield of 5%. The purpose of this trust fund is to set-aside funds to pay for health care benefits for retired employees. These investments are in a pooled fund managed by CalPERS. During Fiscal Year 2016/17, the District has budgeted to contribute \$3,355,892 in order to meet the Annual Required Contribution.

**Recommendation**

Staff recommends that the Board receive and review the investment report for the quarter ended December 31, 2016, and receive and review the California Employers' Retiree Benefit Trust Statement for the quarter ended December 31, 2016.

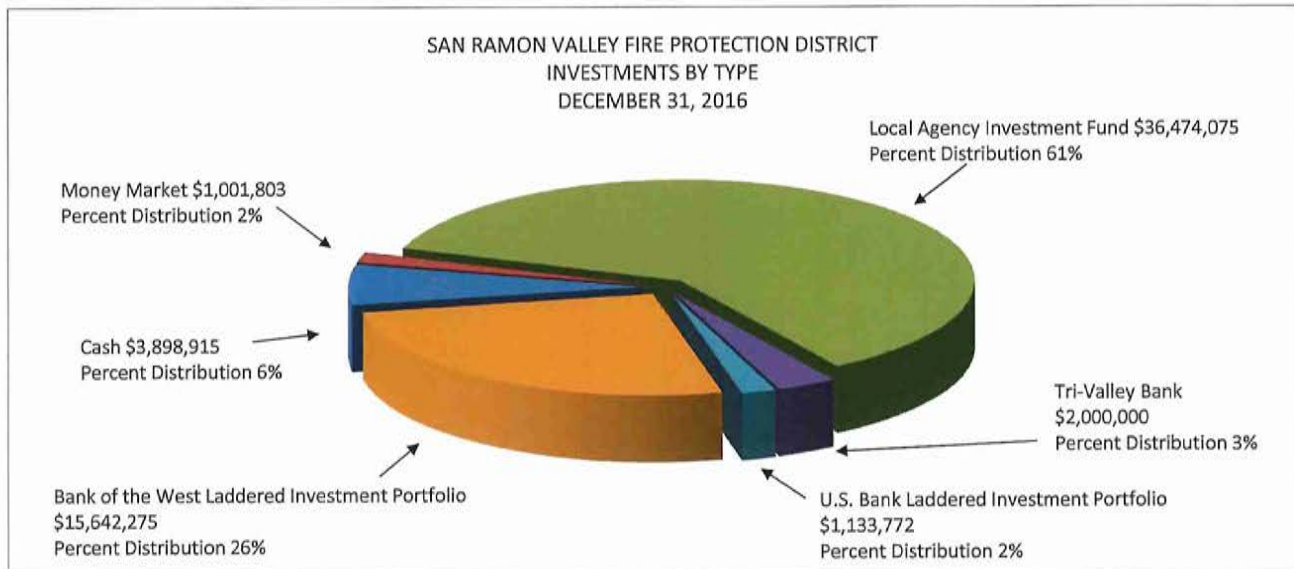


**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
INVESTMENT REPORT  
December 31, 2016**

Type of Investment	Financial Institution	Date of Maturity	Par Value/ Original	Market Value	Rate of Interest	Interest Earned
Cash	Bank of the West	N/A	3,805,576	3,805,576	0.00%	0
Cash	Bank of the West - CERT Funds	N/A	93,339	93,339	0.00%	0
Money Market	Bank of the West - Money Market	N/A	1,001,754	1,001,754	0.08%	488
Laddered Portfolio	Bank of the West - Investments	Various	15,642,275	15,380,090	1.76%	68,826
Certificates of Deposit	Tri-Valley Bank - Investment	180 days	2,000,000	2,000,000	0.80%	3,091
Laddered Portfolio	U.S. Bank - Investments	Various	1,133,772	1,133,772	0.10%	1,522
Local Agency Investment Fund	Local Agency Investment Fund	N/A	36,474,075	36,453,060	0.68%	60,117
Money Market	U.S. Bank Money Market Deposit Account	N/A	49	49	0.03%	0
<b>Total</b>			<b>\$60,150,840</b>	<b>\$59,867,639</b>		<b>\$134,043</b>

Average weighted yield 0.90%  
Total return 0.43%

Market values obtained from monthly statements issued by Bank of the West, Tri-Valley Bank and U.S. Bank.



The District has sufficient funds available to meet the next six months of financial obligations.

The December 31, 2016 investments are in compliance with the District adopted Investment Policy.

**Bank of the West**

**Investment Portfolio - Budget Stabilization Fund as of December 31, 2016**

Purch Date	Description	CUSIP	Mat Date	Face	Market Cost	Market	Cost	Mkt Adj	Days	Int Accrual	Yield to Maturity
12/11/14	Ally Bank UT	02006LMS9	12/11/17	250,000.00	100.2880	250,720.00	250,000.00	720.00	1,096	-	1.550
12/11/14	Platinum Bank	72766HBL8	12/11/17	250,000.00	100.2140	250,535.00	250,000.00	535.00	1,096	-	1.100
12/12/14	Mauch CHNK Trust	577234CH8	12/12/17	250,000.00	100.2220	250,555.00	250,000.00	555.00	1,096	-	1.100
12/19/14	Verus Bank of Com	92535LBH6	12/19/17	250,000.00	100.2070	250,517.50	250,000.00	517.50	1,096	-	1.050
12/05/14	TVA	880591EC2	04/01/18	1,000,000.00	104.1860	1,041,860.00	1,110,000.00	(68,140.00)	1,213	(8,161.58)	4.500
12/10/14	Sallie Mae Bank	795450VN2	12/10/18	250,000.00	100.5900	251,475.00	250,000.00	1,475.00	1,461	-	2.000
12/10/14	Goldman Sachs Bai	38148JEG2	12/10/18	250,000.00	101.0700	252,675.00	250,000.00	2,675.00	1,461	-	1.900
12/11/14	American Express (	02587DWV6	12/11/18	250,000.00	100.6080	251,520.00	250,000.00	1,520.00	1,461	-	2.000
12/12/14	GE Capital Bank	36163FNU3	12/12/18	250,000.00	100.5890	251,472.50	250,000.00	1,472.50	1,461	-	1.950
12/05/14	FNMA	3135GOZE6	06/20/19	1,000,000.00	101.0490	1,010,490.00	1,010,000.00	490.00	1,658	(542.82)	1.750
06/30/16	FNMA (Callable)	3136G3TY1	06/30/20	500,000.00	96.6950	483,475.00	500,000.00	(16,525.00)	1,461	-	1.250
07/01/15	Discover	254672QY7	07/01/20	250,000.00	102.0380	255,095.00	250,000.00	5,095.00	1,827	-	2.300
07/01/15	Capital One Bank	140420SX9	07/01/20	250,000.00	101.3580	253,395.00	250,000.00	3,395.00	1,827	-	2.250
07/13/16	FHLB (Callable)	3130A8MP5	10/13/20	3,000,000.00	97.4980	2,924,940.00	3,000,000.00	(75,060.00)	1,553	-	1.375
10/29/15	FHLMC (Callable)	3134G73S8	10/29/20	1,000,000.00	98.9890	989,890.00	1,000,000.00	(10,110.00)	1,827	-	1.000
05/25/16	FNMA (Callable)	3136G3ND3	11/25/20	1,000,000.00	97.5100	975,100.00	1,000,000.00	(24,900.00)	1,645	-	1.400
03/30/16	FHLB (Callable)	3130A7H24	03/30/21	3,000,000.00	98.6400	2,959,200.00	3,000,000.00	(40,800.00)	1,826	-	2.014
10/28/16	FHLMC (Callable)	3134GAQY3	10/28/21	500,000.00	98.0150	490,075.00	500,000.00	(9,925.00)	1,826	-	1.050
11/30/16	FHLB (Callable)	3130A9XY27	11/26/21	1,000,000.00	98.7100	987,100.00	1,000,000.00	(12,900.00)	1,822	-	1.550
12/30/16	FHLB (Callable)	3130AAEBO	12/30/21	1,000,000.00	100.0000	1,000,000.00	1,000,000.00	-	1,826	-	1.500
						-		-	0		
	<b>TOTAL</b>			<b>15,500,000.00</b>		<b>15,380,090.00</b>	<b>15,620,000.00</b>	<b>(239,910.00)</b>		<b>(8,704.41)</b>	<b>1.729</b>
	<b>WEIGHTED AVERAGE</b>										<b>1.76</b>

US Bank

2015 Certificates of Participation Capital Project Fund Investments as of December 31, 2016

Purch Date	Description	CUSIP	Mat Date	Face	Market	Cost	Mkt Adj	Days	Int Accrual	Yield to Maturity
	U.S. Bank Mmkt			1,133,772.17	1,133,772.17	1,133,772.17	-		-	0.1000
	TOTAL			1,133,772.17	1,133,772.17	1,133,772.17	-		-	0.1000
	WEIGHTED AVERAGE									0.1000



Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$12,985,975.75	\$11,726,782.08
Contribution	559,316.00	1,539,037.00
Distribution	0.00	0.00
Transfer In	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	(109,660.79)	313,197.94
Admin Expense	(1,610.96)	(3,135.40)
Investment Expense	(1,177.88)	(2,292.50)
Other	0.00	0.00
Ending Balance	\$13,432,842.12	\$13,573,589.12
YTD Accrual	0.00	(140,747.00)
Grand Total	\$13,432,842.12	\$13,432,842.12

Unit Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Units	941,796.980	870,360.235
Unit Purchases from Contributions	41,545.522	112,982.267
Unit Sales for Withdrawals	0.000	0.000
Unit Transfer In	0.000	0.000
Unit Transfer Out	0.000	0.000
Ending Units	983,342.502	983,342.502
Period Beginning Unit Value	13.788508	13.311770
Period Ending Unit Value	13.660390	13.660390

Statement of Transaction Detail for the Quarter Ending 12/31/2016

San Ramon Valley Fire Protection District

Entity #: SKB0-6056948863



Date	Description	Amount	Unit Value	Units	Check/Wire	Notes
10/28/2016	Contribution	\$279,658.00	\$13.497510	20,719.229	WIRE 2016028003303 91	
11/30/2016	Contribution	\$279,658.00	\$13.428122	20,826.293	WIRE 2016113000281 085	

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Client Contact:  
CERBT4U@CalPERS.ca.gov

**SPECIAL ANNOUNCEMENTS/  
PRESENTATIONS/  
GENERAL BUSINESS**

# OLD BUSINESS



SAN RAMON VALLEY FIRE PROTECTION  
DISTRICT  
ALAMO FIRE STATION 32

**JANUARY 2017**

**Construction Progress:**



Casework 100%  
Ceramic wall and tiles 100%  
Concrete site improvements 55%  
Doors and hardware 99%  
FRP 100%  
Interior Painting 100%  
Exterior Painting 100%  
Electrical fixtures 98%  
Site precast wall foundation 100%  
Turnout Lockers 100%  
Vehicle exhaust system 99%  
Appliances delivered to the site.



**PACIFIC MOUNTAIN CONTRACTORS  
OF CALIFORNIA INC.**  
4001 Port Chicago Highway, Suite 11 • Concord, CA 94520  
Telephone: 925.892.2502 • Fax: 925.897.9428  
License No. 927028





SAN RAMON VALLEY FIRE PROTECTION  
DISTRICT  
ALAMO FIRE STATION 32

**January Schedule:**

Stainless steel countertops scheduled for install on the 26<sup>th</sup>.  
Working on site concrete pavement.  
HVAC condensing units are scheduled to install on the 23<sup>rd</sup>.  
Bathroom and shower toiletries expected delivery in 2 weeks.  
Site wall panels scheduled for install.

**New Developments:**

PG&E, AT&T, Comcast -  
Schedule for the pole relocation is the 24<sup>th</sup> of January.

**Current Issues:**

PMC released the pedestrian bridge to the manufacturer for engineering.  
AT&T pole relocation schedule.  
PG&E primary and gas tie-in.



**PACIFIC-MOUNTAIN CONTRACTORS  
OF CALIFORNIA INC.**  
4001 Port Chicago Highway, Suite 11 • Concord, CA 94520  
Telephone: 925.803.2903 • Fax: 925.807.9430  
License No. 915199



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 25, 2017

To: Board of Directors

From: Natalie Korthamar Wong, Director of Human Resources

Re: Contract for Professional Services  
Sande Roberts and Wende Wylie, The Sisters

---

## **Background:**

In June 2016, the District retained consultants Sande Roberts and Wende Wylie (also known as The Sisters) to provide communication and team building training to the Fire and Life Safety Division employees, District managers working in and with the Division, and Union leaders working with the Division. The Sisters have extensive knowledge and experience working with fire departments and have provided similar trainings to other fire agencies that were implementing a reorganization. The original plan was to have them provide one session of training on communication skills and team building in June 2016. A few months following that first session we found it would be beneficial to provide additional training to the employees, managers and Union leaders working in and interacting with the Fire and Life Safety Division. As such, the Sisters held 4 additional training sessions.

Upon learning more about the training content, we found that a similar training would be beneficial for the Emergency Communications Division due to the recent consolidation of the Dispatch center, the addition of new employees and recent promotions. The Emergency Communications Division had two training sessions with The Sisters. If there is a need, we will consider bringing The Sisters back for additional sessions with the Fire and Life Safety Division and Emergency Communications.

## **Financial Impacts:**

The total cost for FY 2016/17 will not to exceed \$50,000. There are FY 2016/17 budget savings for these services in Human Resources, Emergency Communications and Fire Chief budgets, therefore no additional appropriations are necessary.

## **Recommended Board Action:**

Consider approving an amendment to the contract for professional services with The Sisters, for an amount not to exceed \$50,000.



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www.firedepartment.org | info@firedepartment.org

Date: January 25, 2017

To: Board of Directors

From: Paige Meyer, Fire Chief

Subject: Pacific Mountain Contractors of CA, Inc. – Progress Payment Application No. 12

---

## **Background:**

On December 16, 2015, the Board authorized staff to enter into a Construction Management At Risk contract with Pacific Mountain Contractors of CA, Inc. (PMC) for construction of the new Fire Station No. 32. The Contractors Application for Payment was submitted by PMC on January 3, 2017 in the amount of \$305,222.96. The District received the Architect's Certificate for Payment on January 7, 2017.

## **Recommended Board Action:**

Authorize staff to make a progress payment in the amount of \$305,222.96 to Pacific Mountain Contractors of CA, Inc.

## **Financial Impacts:**

Funds are allocated in the Annual Budget Fiscal Year 2016-2017.



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: 1/25/2017

To: Board of Directors

From: Denise Pangelinan, Director of Emergency Communications  
Steve Call, Technology Systems Manager

Subject: Purchase of Motorola Portable Radios

---

## **Background**

The District owns and maintains mobile and portable radios capable of communicating on the East Bay Regional Communications System (EBRCS) in support of District operations. The District has maintained an EBRCS radio cache since going live on the system. The cache serves multiples purposes, including additional communications capacity during a major event, providing communications capabilities to the District's reserves in support of structure and vegetation fire responses, communications for community events and temporary communications in the event of a failed firefighter portable.

In October of last year, the Board authorized staff to purchase eight (8) Motorola APX 7000 XE portable radios to replenish the portable radio cache. The radios were purchased, received and to date the District has made one payment to Motorola for the portable radios. A second payment in the amount of \$43,742.37 is now due.

## **Recommendation**

Authorize staff to make a payment in the amount of \$43,742.37 to Motorola.

## **Financial Impacts:**

None. Budgeted expense for FY 2016-2017.

# NEW BUSINESS



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

Date: January 25, 2017

To: Board of Directors

From: Ken Campo, Interim CFO  
Martin Koran, Controller

Subject: Annual Financial Audit/Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ending June 30, 2016

---

## **Background**

Annually, the District engages an independent certified public accounting firm to perform an audit of the District's financial statements. The District's Finance Division has prepared the financial statements for the fiscal year ended June 30, 2016, and those statements have been audited by Vavrinek, Trine, Day & Company, LLP (VTD). In addition to the financial statement audit, VTD was engaged to prepare a required report on the District's GANN spending limit calculation, along with several reports to the Board required by professional accounting standards discussing their audit engagement and the procedures they performed. These reports have been reviewed by management and any recommendations have been implemented.

Based upon the audit procedures performed, VTD has rendered their opinion that the financial statements fairly present the District's financial position at June 30, 2016, and the results of its operations and budgetary comparison for the year then ended, in conformity with generally accepted accounting principles. (This is generally referred to as a "clean" or "unmodified" audit opinion.)

The District incorporates its basic financial statements into a Comprehensive Annual Financial Report (or CAFR) that is designed to meet the requirements of the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program (CAFR Program). The CAFR Program was established to encourage and assist state and local governments in going beyond the minimum requirements of generally accepted accounting principles, and to prepare a comprehensive annual financial report that evidences the spirit of transparency and full disclosure. The GFOA then recognizes individual governments that succeed in achieving this goal. The District began its participation in the CAFR Program in 2001 and has achieved certification each year thereafter.

The District's CAFR for the fiscal year ended June 30, 2016 has been submitted to the GFOA for consideration of a Certificate of Achievement for Excellence in Financial Reporting, and has been posted on the District's website. The Board and other interested parties are encouraged to read the Management's Discussion and Analysis (MD&A) section of the CAFR for an understanding of the significant financial transactions and initiatives impacting the financial position of the District at June 30, 2016, and the results of operations for the year then ended.

**Recommended Action**

No action required. Staff recommends the Board receive the CAFR, Required Communications, and report on Agreed Upon Procedures Applied to Appropriations Limit Schedule for the fiscal year ended June 30, 2016.

Enc.: CAFR for the Fiscal Year Ended June 30, 2016

Required Communications for the Year Ended June 30, 2016

Independent Accountants' Report on Agreed-Upon Procedures Applied to Appropriations Limit Schedule for the Year Ending June 30, 2016



To the Board of Directors  
San Ramon Valley Fire Protection District  
San Ramon, California

We have audited the financial statements of the San Ramon Valley Fire Protection District (the District) for the years ended June 30, 2016. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter. Professional standards also require that we communicate to you the following information related to our audit.

### **Significant Audit Findings**

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by San Ramon Valley Fire Protection District are described in Note 1 to the financial statements. As further described in Footnote 1, the District adopted Governmental Accounting Standards Board (GASB) Statement No. 72, *Fair Value Measurement and Application*, and GASB Statement No. 82, *Pension Issues-An amendment of GASB Statements No. 67, No. 68, and No.73*, effective July 1, 2016. No other accounting policies were adopted and the application of existing policies was not changed during 2016. We noted no transactions entered into by San Ramon Valley Fire Protection District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates and disclosures are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates and disclosures affecting the District's financial statements were related to the net pension liability, related deferred inflows of resources and deferred outflows of resources, and Other Post Employment Benefits, based on actuarial valuations. We evaluated the key factors and assumptions used to develop these estimates in determining they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Disagreements with Management*

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.



### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated December 13, 2016.

### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the San Ramon Valley Fire Protection District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as San Ramon Valley Fire Protection District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

### **Other Matters**

We applied certain limited procedures to the Management's Discussion and Analysis, the Schedule of Proportionate Share of the Net Pension Liability, the Schedule of Plan Contributions, and Schedule of Funding Progress for the Retiree Health Benefit Plan, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the supplementary information which accompany the financial statements but are not RSI. With respect to this supplementary information we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

### **Restriction on Use**

This information is intended solely for the use of the Board of Directors and management of San Ramon Valley Fire Protection District and is not intended to be and should not be used by anyone other than these specified parties.

*Vavrinek, Trine, Day & Co., LLP.*

Pleasanton, California  
December 13, 2016



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors  
San Ramon Valley Fire Protection District  
San Ramon, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of San Ramon Valley Fire Protection District, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise San Ramon Valley Fire Protection District's basic financial statements, and have issued our report thereon dated December 13, 2016. Our report included an emphasis of matter paragraph regarding the Town's adoption of Governmental Accounting Standards Board (GASB) Statement No. 72, *Fair Value Measurement and Application*, and GASB Statement No. 82, *Pension Issues-An amendment of GASB Statements No. 67, No. 68, and No. 73*, as of July 1, 2015. Our opinion is not modified with respect to these matters.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered San Ramon Valley Fire Protection District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of San Ramon Valley Fire Protection District's internal control. Accordingly, we do not express an opinion on the effectiveness of San Ramon Valley Fire Protection District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether San Ramon Valley Fire Protection District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Varrinek, Trine, Day & Co., LLP.

Pleasanton, California  
December 13, 2016

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

**INDEPENDENT ACCOUNTANTS' REPORT ON  
AGREED-UPON PROCEDURES APPLIED TO  
APPROPRIATIONS LIMIT SCHEDULE**

**FOR THE YEAR ENDED JUNE 30, 2016**



VAVRINEK, TRINE, DAY  
& COMPANY, LLP  
*Certified Public Accountants*

VALUE THE DIFFERENCE

**INDEPENDENT ACCOUNTANTS' REPORT ON AGREED-UPON PROCEDURES  
APPLIED TO APPROPRIATIONS LIMIT CALCULATION**

Board of Directors  
San Ramon Valley Fire Protection District  
San Ramon, California

We have applied the procedures enumerated below to the Appropriations Limit calculation of the San Ramon Valley Fire Protection District (the District) for the year ended June 30, 2016. These procedures, which were agreed to by the District and the League of California Cities (as presented in the League publication entitled Agreed Upon Procedures Applied to the Appropriations Limitation Prescribed by Article XXII-B of the California Constitution), were performed solely to assist the District in meeting the requirements of Section 1.5 of Article XIII-B of the California Constitution. The District's management is responsible for the Appropriations Limit calculation.

This agreed upon procedures engagement was conducted in accordance with attestation standards established by the American Institution of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either of the purpose for which this report has been requested or for any other purpose.

The procedures performed and our findings were as follows:

1. We obtained completed worksheets No. 1 through No. 7 (or alternatives worksheets) for the year ending June 30, 2016, and compared the limit and annual adjustment factors included in those worksheets to the limit and annual adjustment factors that were adopted by resolution of the Board of Directors. We also compared the population and inflation options included in the aforementioned worksheets to those that were selected by a recorded vote of the Board of Directors.

Finding: No exceptions were noted as a result of our procedures.

2. We added last year's limit to the total adjustments and compared the resulting amount to this year's limit.

Finding: No exceptions were noted as a result of our procedures.

3. We compared the current year information to the prior year appropriations limit adopted by the Board of Directors for the prior year.

Finding: No exceptions were noted as a result of our procedures.

4. We compared the prior year appropriations limit to the prior year appropriations limit adopted by the Board of Directors for the prior year.

Finding: No exceptions were noted as a result of our procedures.

We were not engaged to, and did not perform an audit, the objective of which would be the expression of an opinion on the Appropriations Limit worksheet. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. No procedures have been performed with respect to the determination of the appropriation limit for the base year, as defined by Article XIII-B of the California Constitution.

This report is intended solely for the use of the Board of Directors and management of the District and is not intended to be and should not be used by anyone other than these specific parties.

Vavrinek, Trine, Day & Co., LLP.

Pleasanton, California  
December 13, 2016

# SAN RAMON VALLEY FIRE PROTECTION DISTRICT

## APPROPRIATIONS LIMIT SCHEDULE FOR THE YEAR ENDED JUNE 30, 2016

---

	<u>Amount</u>
<b>A. Appropriations limit for the year ended June 30, 2015</b>	\$ 135,118,007
<b>B. Calculation factors:</b>	
1. Population increase %	1.0128
2. Inflation increase %	<u>1.0382</u>
3. Total adjustment factor %	1.051489
<b>C. Annual adjustment increase</b>	6,957,085
<b>D. Other adjustments:</b>	
Loss responsibility (-)	-
Transfers to private (-)	-
Transfers to fees (-)	-
Assumed responsibility (+)	-
<b>E. Total adjustments</b>	<u>6,957,085</u>
<b>F. Appropriations limit for the year ended June 30, 2016</b>	<u><u>\$ 142,075,092</u></u>

# **SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

## **NOTES TO THE APPROPRIATIONS LIMIT SCHEDULE FOR THE YEAR ENDED JUNE 30, 2016**

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### **1. PURPOSE OF LIMITED PROCEDURES REVIEW**

Under Article XIII-B of the California Constitution (the Gann Spending Limitations Initiative), California governmental agencies are restricted as to the amount of annual appropriations from proceeds of taxes. Effective for years beginning on or after July 1, 1990, under Section 1.5 of Article XIII-B, the annual calculation of the appropriation limit is subject to a limited procedures review in connection with the annual audit.

### **2. METHOD OF CALCULATION**

Under Section 10.5 of Article XIII-B, for fiscal years beginning on or after July, 1990, the appropriations limit is required to be calculated based on the limit for the fiscal year 1986-87, adjusted for the inflation and population factors discussed in Notes 3 and 4 below.

### **3. INFLATION FACTORS**

A California governmental agency may adjust its appropriations limit by either the annual percentage change in the 4<sup>th</sup> quarter per capita personal income (which percentage is supplied by the State Department of Finance) or the percentage change in the local assessment roll from the preceding year due to the change of local nonresidential construction. The factor adopted by the District for the year 2016 represents the annual percentage change per capita personal income.

### **4. POPULATION FACTORS**

A California governmental agency may adjust its appropriations limit by either the annual percentage change of the jurisdiction's own population or the annual percentage change in population of the county where the jurisdiction is located. The factor adopted by the District for the year 2016 represents the annual percentage change in population for the County.

### **5. OTHER ADJUSTMENTS**

A California government agency may be required to adjust its appropriations limit when certain events occur, such as the transfer of responsibility for municipal services to, or from, another government agency or private entity. The District had no such adjustment for the year ended June 30, 2016.





# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 25, 2017

To: Board of Directors

From: Ken Campo, Financial Consultant

Subject: Adopt Resolution No. 2017-01 declaring real property known as the "Old Station 32" property, APN 197-270-025-4, located at 1101 Stone Valley Road in Danville, CA, within the San Ramon Valley Fire Protection District ("District"), as surplus property and authorizing the sale or disposal thereof.

---

## **Background:**

Old Station 32, originally built in 1958, is the oldest fire station in the District. It is being replaced by a new station currently under construction at 2100 Stone Valley Road in Danville, CA. The anticipated move-in date is February or March, 2017.

As the Old Station 32 site is not needed or any other purpose of the District, it would be appropriate for the District to dispose of the property (land and station) as surplus property in accordance with State Law and District policy/practice.

## **Financial Impact:**

Once the Old Station 32 property is sold or otherwise disposed of, the proceeds will be placed in the District's Capital Project Fund and used for future capital projects.

## **Staff Recommendation:**

Staff recommends that the Board:

1. Adopt Resolution No. 2017-01 declaring the Old Station 32 property to be surplus District property;
2. Authorize and direct Staff to dispose of the Old Station 32 property in accordance with State Law and District policy; and
3. Direct staff to deposit proceeds from the sale of the Old Station 32 property into the District's Capital Project Fund.

## **Attachment:**

1. Resolution No. 2017-01

RESOLUTION NO. 2017-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT DECLARING REAL PROPERTY AS SURPLUS AND AUTHORIZING THE SALE OR DISPOSAL THEREOF:

WHEREAS, THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT ("DISTRICT") CURRENTLY IS THE OWNER OF CERTAIN REAL PROPERTY LOCATED WITHIN THE DISTRICT AT 1101 STONE VALLEY ROAD IN ALAMO, CALIFORNIA ("OLD STATION 32"), ASSESSOR'S PARCEL NUMBER 197-270-025-4; AND,

WHEREAS, OLD STATION 32, BUILT IN 1958, IS THE OLDEST FIRE STATION IN THE DISTRICT AND IS BEING REPLACED BY A NEWLY CONSTRUCTED FIRE STATION LOCATED AT 2100 STONE VALLEY ROAD; AND,

WHEREAS, THE LOT ON WHICH OLD STATION 32 IS 28,750 SQ. FT. IN SIZE, OR APPROXIMATELY .66 ACRES; AND,

WHEREAS, DISTRICT STAFF HAS DETERMINED THE PROPERTY NOW TO BE SURPLUS TO DISTRICT NEEDS AND/OR OBSOLETE OR INADEQUATE FOR THE NEEDS OF THE DISTRICT;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT, CONSISTENT WITH GOVERNMENT CODE SECTION 54220 ET SEQ. HAS DETERMINED AND HEREBY DECLARES THE FOLLOWING DESCRIBED REAL PROPERTY, LOCATED WITHIN THE COUNTY OF CONTRA COSTA, IS SURPLUS TO DISTRICT NEEDS:

1. APN 197-270-024-4 LOCATED AT 1101 STONE VALLEY ROAD IN DANVILLE BOULEVARD IN ALAMO, CONSISTING OF APPROXIMATELY .66 ACRES.
2. THE CHIEF AND/OR THE CHIEF'S DESIGNEE SHALL PROCEED WITH THE SALE AND/OR DISPOSAL OF THE PROPERTY SET FORTH IN THIS RESOLUTION.

APPROVED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT AT A REGULAR MEETING THEREOF HELD ON THIS 25TH DAY OF JANUARY, 2017 BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
DON PARKER, BOARD PRESIDENT

ATTEST:

\_\_\_\_\_  
DONNA MAXWELL, DISTRICT CLERK

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

\_\_\_\_\_  
WILLIAM D. ROSS, DISTRICT COUNSEL

\_\_\_\_\_  
PAIGE MEYER, FIRE CHIEF



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 25, 2017

To: Board of Directors

From: Natalie Korthamar Wong, Director of Human Resources

Subject: Approval of Position Reclassification  
Senior Office Assistant to Human Resources Generalist

---

## **Summary:**

At the December 2016 Personnel Committee meeting, we discussed the structure and staffing of the Human Resources Division. The Human Resources Division will soon have one Senior Office Assistant position vacancy due to a retirement. We would like request authorization to reclassify the Senior Office Assistant position to a Human Resources Generalist position.

## **Discussion:**

The Human Resources Division is comprised of three budgeted positions: (1) Human Resources Director; (1) HR Generalist; and (1) Senior Office Assistant. The Human Resources Generalist focuses on recruitment and workers' compensation matters while the Senior Office Assistant focuses on benefits administration, updating and maintaining employee records and providing administrative support for the Division. Due to the increased complexity of benefits administration and the need for a candidate with strong skills in human resources systems, we would like to recruit for an HR Generalist position. We have initiated a recruitment and have noted that the position is pending Board of Directors approval.

## **Financial Impacts:**

The estimated total compensation difference between the Senior Office Assistant and the Human Resources Generalist position is \$23,185. There are savings in the Human Resources budget to cover this additional cost, therefore no additional appropriations are necessary. The ongoing additional cost is expected to be approximately \$23,185 annually.

## **Recommended Board Action:**

Authorize reclassification of a Senior Office Assistant position to a Human Resources Generalist position.



# San Ramon Valley Fire Protection District

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[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

Date: 1/25/2017

To: Board of Directors

From: Denise Pangelinan, Director of Emergency Communications  
Steve Call, Technology Systems Manager

Subject: District Website and Intranet Upgrade

---

## **Background**

In FY 09/10, the District partnered with Civica Software to design an innovative and feature-rich website to deliver content to the public via the [firedepartment.org](http://firedepartment.org) website and District employees via an intranet site. The two sites were hosted by Civica and provide a Content Management System (CMS) that allows District staff from all divisions to update the content as needed. Granicus, a leader government content management, recently purchased Civica Software and will apply its expertise to support future development of the District's content.

The District currently uses version 11 of the Granicus CMS, which Granicus is no longer able to support. Version 15, the current software version offered by Granicus, represents a major rewrite of the software and has seamless functionality across any type of device, most notably tablets and smartphones. The new software significantly improves navigation, security, search capabilities utilizing a Google algorithm, as well as social media integration. The CMS has been rewritten to simplify the task of adding or editing existing site content and includes the ability to simultaneously post to both [firedepartment.org](http://firedepartment.org) and Facebook or Twitter.

Granicus presented a cost proposal for an updated and upgraded, fully responsive website, intranet and CMS. The proposal includes a comprehensive review of the existing sites, a design analysis to achieve the appropriate look and feel, improvements to the information architecture to support easy navigation, the implementation of the latest modules and tools, training, quality assurance, and content migration. In order to proceed with the upgrade from version 11 to version 15, staff requests authorization to enter into a contract with Granicus in an amount not to exceed \$25,000.

## **Recommendation**

Authorize staff to enter into a contract with Granicus in an amount not to exceed \$25,000 to upgrade the District's public and intranet websites.

## **Financial Impacts:**

None. Budgeted expense for FY 2016-2017.



# San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

Date: January 25, 2017  
To: Board of Directors  
From: John Duggan, Battalion Chief  
Subject: Purchase of Physio-Control LP-15 Monitor/Defibrillators

---

## **Background**

In order to equip all of the District's Advanced Life Support (ALS) fire apparatus and ambulances with an ALS compatible monitor/defibrillator, the District maintains an inventory of forty-four (44) of these units. The bulk of which are Zoll Monitor/Defibrillators, that were purchased by the District in 2002, with a projected service life of seven (7) years. As these Zoll Monitor/Defibrillators approached their tenth year of service, the frequency and severity of equipment failures in the field began to increase.

In 2012 District Staff were successful in acquiring twenty-one (21) new Physio-Control LP-15 Monitor/Defibrillators via a Contra Costa County regional grant, with an estimated value of approximately \$800,000. Of the various EMS apparatus and equipment currently deployed by the District in support of the delivery of ALS service, the Physio-Control LP-15 Monitor/Defibrillator is the most technologically advanced. These 21 LP-15 units replaced an identical number of Zoll Monitor/Defibrillators, leaving twenty-three (23) of the older Zoll units in service. Recognizing the need to replace these 23 Zoll units that are now eight (8) years beyond their projected seven (7) year service life, the District budgeted Capital Project Funds in both FY 2016/2017 and 2017/2018 for this purpose.

Although the Physio-Control Corporation is the sole provider of the LP-15 Monitor/Defibrillator, staff was successful in negotiating an appreciable price reduction with this vendor for the purchase of twelve units, reducing the quoted and budgeted price of \$465,662 to \$425,000. Staff next met with representatives from American Medical Response (AMR) and explored the possibility of purchasing this equipment through a means known as a "Pass-Thru Purchase." Staff was successful in negotiating a Pass-Thru Purchase Agreement with AMR for this purchase, with a final quoted price of \$358,500. These two actions have resulted in the initial quoted purchase price of \$465,662, being reduced by \$107,162, or 23 percent.

## **Recommendation**

Authorize staff to purchase twelve (12) Physio-Control LP-15 Monitor/Defibrillators in an amount not to exceed \$358,500.

## **Financial Impacts:**

Budgeted expense of \$465,662 for FY 2016-2017.



## San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

Date: January 25, 2017  
To: Board of Directors  
From: Derek Krause, Deputy Chief EMS/Logistics  
Subject: Approval of Purchase of Two Horton Ambulances

---

### **Background:**

Two Horton Ambulances, acquired in 2009, are scheduled for replacement this year. Funding for the replacement was included in the Fiscal Year (FY) 2016/2017 Capital Improvement Plan (CIP) budget. The Apparatus Committee reviewed the need to replace the ambulances and deemed it appropriate to do so at this time due to the following: increasing maintenance and repair costs; diminishing patient comfort, care and effectiveness; safety issues with respect to weight capacity; and the overall wear and diminishing condition of the vehicles.

The previous ambulance specifications were reviewed and modified to achieve the following: a decrease in overall weight; increase in net load capacity; incorporating Stryker Power Load gurney systems for enhanced employee safety and enhance our bariatric patient handling capability; accommodate rapid-deployment Hurst e-Draulic extrication tools; and improve preventative maintenance and repair capability. The new ambulances will be gasoline fueled, instead of the current diesel fueled ambulances, thus creating a significant reduction in weight and cost; and will have a Liquid Spring fluid suspension system to better distribute weight and adjust ride variables as needed.

Staff determined cost savings could be attained by purchasing some equipment separately and including the installation in the ambulance specifications, such as with the radios, hydraulic rescue tools, gurney and load system, and medical vault. The final specifications were distributed and quotes solicited. A purchasing consortium was also explored but was too far out of the District specifications and needs to be considered viable. The table below (Ambulance Quote Comparison), outlines the cost comparisons between vendors. The costs for District purchased equipment is included to provide the Board with the full cost of the ambulances.

### **Recommended Board Action:**

Authorize staff to negotiate a contract with Leader Industries for the purchase and delivery of two (2) Horton ambulances per District specifications, including independent equipment purchases and installation into finished ambulances, for a cost not to exceed \$323,606 per ambulance, for a total of \$647,212.

### **Fiscal Impact:**

The funds are available for this purchase in the Capital Improvement Plan (CIP) FY16/17 annual budget.

**Ambulance Quote Comparison**

AMBULANCE BRAND	HORTON	BRAUN	LEADER EMERGENCY VEHICLES	NOTES
VENDOR	LEADER INDUSTRIES	HI-TECH EVS	LEADER INDUSTRIES	
COMPLIANT QUOTE	YES	NO	NO	Non-compliant quotes due to: wood – not aluminum cabinet frames; Liquid Spring system (\$10K) not included, etc.
AMBULANCE/BUILD COST	205,944	200,263	191,742	
ADDITONAL EQUIP				
POWER LOAD/COT (BARI)	57,235	57,235	57,235	Bariatric adds \$3K (included)
EDRAULICS	25,000	25,000	25,000	Cutter, spreader, batteries/charger
MDC	9,000	9,000	9,000	
RADIOS	18,000	18,000	18,000	1 dual-band, remote head Motorola APX 7500; 1 dash-mount single-band Motorola APX 7500; 1 Kenwood VHF
MODEM	4,100	4,100	4,100	
KNOX MINI-MED VAULT	1,727	1,727	1,727	
TOAL ADD'L EQUIP	115,062	115,062	115,062	
FACTORY ACCEPTANCE COSTS	2,600	2,600	2,600	2 personnel, travel and lodging for 2 days to Columbus, Ohio
QUOTE TOTAL	323,606	317,925	309,404	



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

Date: January 25, 2017  
To: Board of Directors  
From: Derek Krause, Deputy Chief EMS/Logistics  
Subject: Fleet Management Lease and Upfitting of Two Command Vehicles

---

## **Background:**

In September of 2015 the Board approved a fleet lease program with Enterprise Fleet Management for the scheduled replacement of specific staff vehicles. Last year the District utilized this program for the replacement of Command Staff vehicles: two (2) Ford F-250 XL 4x4 SD Crew Cab trucks for Battalion Chiefs and three (3) for Training Captains.

The Fiscal Year (FY) 2016/17 Capital Improvement Plan (CIP) includes funding for the replacement of two additional Command Staff vehicles for replacement: the EMS Battalion Chief vehicle (scheduled for replacement in FY-2015/2016), and an EMS Captain vehicle (scheduled for replacement in FY-2013/2014). These replacement vehicles would be later model identical versions of the previously leased command vehicles, 2017 Ford F-250 XL 4x4 SD Crew Cab trucks, except for some small modifications to the storage area for specific EMS equipment. The current EMS Battalion Chief and EMS Captain vehicles scheduled for replacement have over 100,000 miles and over 140,000 miles, respectively. These vehicles are routinely driven code-3 to incidents, and repair requests for them are frequent. The proposed staff vehicles will take advantage of advances in fuel mileage savings (due to lighter and stronger material use), technological advancements (e.g. hands-free Bluetooth phone systems), and safety features (e.g. multiple air bags, backup cameras, lane change warning systems, and improved visibility) that are available on the newer vehicles. The upfitting vendor (WATTCO) has agreed to extend the pricing of their previous competitive bid for upfitting costs for these two vehicles.

The vehicles would be added to the Master Equity Lease Agreement with Enterprise. The interest rate for the financing would be 4.97%, plus a monthly management fee of 0.10% of the cost of the vehicle. The recurring costs are fixed on the day the vehicle is delivered and for the term of the lease. The leases will be 60 months, with common buyout or extension options. Annual rental costs would equal \$7,457 per vehicle. Upfitting costs would be \$38,565.69 per vehicle with the capability of moving the equipment to new vehicles each time a new vehicle is leased.

## **Recommended Board Action:**

Authorize the District to amend its' Master Equity Lease Agreement with Enterprise Fleet Management to include the acquisition of the two (2) Command Staff vehicles noted above for an amount not to



exceed \$14,914 per year for the term of the lease, and to contract with WATTCO for the purchase and installation of emergency equipment and radios, for a one-time amount not to exceed \$77,131.38.

**Fiscal Impact:**

Emergency equipment upfitting costs and new vehicle lease costs are budgeted in the CIP for Fiscal Year 2016/17.

# CORRESPONDENCE

P.S. PLEASE THANK THE STAFF THAT ASSISTED YOU AND THE B.O.D FOR ALLOWING THE USE OF FACILITY AS WELL AS GIVING US THOSE GREAT HATS.

12.19.2016

DEAR CHIEF,

THIS NOTE IS WAY OVERDUE, BUT I WANTED TO PERSONALLY THANK YOU FOR HOSTING THE RETIREE BREAKFAST ON 10-20-16.

IT HAD BEEN A LONG WHILE SINCE I HAD THE ABILITY TO ATTEND ANY EVENT AT THE DEPARTMENT. BUT I CAN'T THANK YOU ENOUGH FOR PROVIDING SUCH A HEARTFELT WAY TO SPEND THE MORNING.

REGARDS, HERB

Begin forwarded message:

**From:** Jaden S.  
**Date:** November 14, 2016 at 11:47:27 AM PST  
**To:** "Meyer, Paige" <[pmeyer@srvfire.ca.gov](mailto:pmeyer@srvfire.ca.gov)>  
**Subject:** Thank You

Hi Chief Paige,

I hope all is going well. The station visit went great. Captain Robbie, Probationary Fire Fighter R. Terres, and Fire Fighter Alvarez of station 31 welcomed me in and were very nice. They talked with me for 1 hour and 30 min. I can't express how great these men were. Thank you so much. They recommended to me that I get my CPR. My dad recommended I get my advanced first aid. Do you know where I can get these certifications? Thank you for hiring such great men. It's nice to know that these great guys are working for our community.

Have a great day,

Jaden S.

Crew: Captain Robbie Fouts  
Firefighter/Paramedic Terres  
Firefighter/Paramedic Alvarez

INCIDENT NUMBER: 2016-8664  
DATE: NOVEMBER 22, 2016  
CREW: CAPTAIN AVERY, ENGINEER YOUNGBLOOK AND FIREFIGHTER FOUTS  
CAPTAIN SCHWARTZ, ENGINEER HO AND FIREFIGHTER HUBBARD

*Your emergency team is wonderful  
& thorough, caring and give so much  
comfort when they came to our aid.*

*May holiday wishes shine  
brightly all through the year*

*Love them all*

*Maileye*

**Maxwell, Donna**

---

**Subject:** FW: Thank You!  
**Attachments:** 8795.pdf

Begin forwarded message:

**From:** Corrie  
**Date:** December 29, 2016 at 2:05:07 PM PST  
**To:** <[pmeyer@srvfire.ca.gov](mailto:pmeyer@srvfire.ca.gov)>  
**Subject:** Thank You!

Dear Paige Meyer,

I just received your holiday card and am so thankful as I was looking for a way to say thank you for the service that I received from your team recently and wasn't sure how to go about it. Several weeks ago I fell, bonked my head and was knocked out. It's all a bit of a blur but I don't remember the gentlemen in the ambulance being very supportive. I was scarred, started crying and recall them holding my hands and offering supportive words. I don't know if these were EMT's or Firefighters but non-the-less felt that they did a great job supporting me in my moment of confused panic.

Please thank them and the rest of your team for their support.

I really do appreciate it.  
Happy Holiday's and Thank You for your service!

Corrie

INCIDENT NUMBER: 2016-8795  
DATE: NOVEMBER 28, 2016  
CREW: CAPTAIN CARRILLO, ENGINEER TIDD AND FIREFIGHTER STEPHEN  
CAPTAIN SCHWARTZ, ENGINEER YOUNGBLOOD AND FIREFIGHTER TERRAZAS

12/2016

Chief & The San Ramon Valley FD Team

As we enjoy this holiday season, family and friends, may we also keep in our hearts the memory of our Fallen Heroes and the sacrifice they made for our safety this past year.

Thank you all for being such a strong support for our organization, mission & cause. -  
Be safe & my everyone enjoy a holiday filled with the love of family & friends.

Fondly, Jan Bollneth, & The Fallen Heroes Family  
Police and Fire: The Fallen Heroes

## Maxwell, Donna

---

**From:** Meyer, Paige  
**Sent:** Wednesday, December 21, 2016 3:34 PM  
**To:** Maxwell, Donna  
**Subject:** Fwd: Thank You For Hosting Fire Prevention 3A

Sent from my iPhone

Begin forwarded message:

**From:** "Chew, Patrick" <[PCheW@roseville.ca.us](mailto:PCheW@roseville.ca.us)>  
**Date:** December 21, 2016 at 3:31:54 PM PST  
**To:** "[ckiefer@srvfire.ca.gov](mailto:ckiefer@srvfire.ca.gov)" <[ckiefer@srvfire.ca.gov](mailto:ckiefer@srvfire.ca.gov)>  
**Cc:** "[pmeyer@srvfire.ca.gov](mailto:pmeyer@srvfire.ca.gov)" <[pmeyer@srvfire.ca.gov](mailto:pmeyer@srvfire.ca.gov)>  
**Subject:** Thank You For Hosting Fire Prevention 3A

Chief Kiefer, thank you for hosting Fire Prevention 3A earlier this month. I also want to let you know that your fire prevention staff done an outstanding job being the host agency. I, like others, have attended many classes at various agencies; however, I have not seen this level of professionalism in a while; especially how your staff ensured that the needs of the students and instructor were taken care of. Please accept this email as a small token of my appreciation for your staff's efforts. Happy holidays!

Patrick Chew – Captain/Supervising Fire Inspector  
Instructor – FP3A  
Roseville Fire Department  
316 Vernon street  
Roseville, CA 95678

Office: 916-774-5823



**Maxwell, Donna**

---

**Subject:** FW: Thank You

**Sent:** Wednesday, December 07, 2016 4:25 PM

**To:** Vanek, Deborah <[DVanek@srvfire.ca.gov](mailto:DVanek@srvfire.ca.gov)>

**Subject:** Thank You



Debbie Vanek  
Compliance Office  
SRV Fire Protection District  
1500 Bollinger Canyon Rd.  
San Ramon, CA 94583

Dear Debbie,

Thank you for presenting at Leadership San Ramon Valley's Healthy Community Day on Thursday, December 1st. Your Saving Lives - Being Prepared presentation was a wonderful addition to the day and showcased another aspect of why the San Ramon Valley is a great community.

The evaluations showed that it was well received. Two class members wrote that they appreciated getting a refresher on CPR, and another wrote, "it was confidence builder to be better prepared to be a good Samaritan."

Our program's success is due in a very large part to the generosity of community leaders like you who are willing to share their time, knowledge and expertise with our classes.

We very much appreciate your support.

With best regards,

*Rachel*

*Rachel Hurd*  
*Executive Director*  
*Leadership San Ramon Valley*  
925-272-8553  
Email: [leadershipsrv@att.net](mailto:leadershipsrv@att.net)

---

#### Board of Directors

Newell Arnerich  
Danville Town Council

David E. Behring  
The Wheelchair Foundation

Lisa Bobadilla  
City of San Ramon

Kathy Chiverton  
Discovery Center

Bill Clarkson  
City of San Ramon

Robert Combs  
J. Rockcliff Realtors/Danville Planning Commission

Shelley Despotakis  
Danville Area Chamber of Commerce

Elizabeth Graswich  
San Ramon Valley Unified School District

Victoria Harris  
Chevron

Mitchell Hopson  
Diablo Black Men's Club

Andy Li  
Asian Pacific Islander American Public Affairs

Paige Meyer  
San Ramon Valley Fire Protection District

Henry Perezalonzo  
Town of Danville

Gary Sloan  
San Ramon Regional Medical

Dominique Yancey  
District Attorney's Office Contra Costa County



*Dear Emergency Medical Services,*

*Wishing you and yours*

*a Merry Christmas & Happy New Year*

*Thank you for the hard work and good professional training you put in for my husband, Noel [REDACTED], 9:00 p.m., December 8, 2016, Alamo St. Although he passed, I saw your diligent efforts to revive him. He had a long illness. I am grateful for your help.*

*Carlynn H. [REDACTED]*

Incident Number: 16-9071

Responders: Captain Harder, Captain Gendron, Engineer Alvarez, Firefighter/ Paramedics Corrie and Mirchandani

STATE CAPITOL  
P.O. BOX 942849  
SACRAMENTO, CA 94249-0016  
(916) 319-2016  
FAX (916) 319-2116

DISTRICT OFFICE  
2440 CAMINO RAMON, SUITE 345  
SAN RAMON, CA 94583  
(925) 328-1515  
FAX (925) 328-1514

# Assembly California Legislature



**CATHARINE B. BAKER**  
ASSEMBLYWOMAN, SIXTEENTH DISTRICT

COMMITTEES  
VICE CHAIR: HIGHER EDUCATION  
TRANSPORTATION  
BUSINESS AND PROFESSIONS  
PRIVACY AND CONSUMER PROTECTION

JOINT LEGISLATIVE AUDIT

Fire Chief Paige Meyer  
1500 Bollinger Canyon Rd  
San Ramon, CA 94583-1756

Dear Mr. Meyer:

Thank you for taking the time to attend our Holiday Open House on December 13<sup>th</sup>. It was a pleasure to spend the evening with you at our District Office, celebrating the holiday season.

I hope you will join me at future community events and continue to voice matters that are important to you. Should you be interested in following up on developments in the State Capitol and in the 16th District, I invite you to visit my website at [www.assembly.ca.gov/16](http://www.assembly.ca.gov/16) and sign up to receive my monthly newsletter.

It is my honor to serve you in the California State Assembly, and I thank you for your participation in our government.

Warm Regards,

A handwritten signature in cursive script that reads "Catharine B. Baker".

Catharine Baker  
Assemblywoman, 16th District

**Maxwell, Donna**

---

**Subject:** FW: Rian Evitt has shared a file with you

**From:** Ken Gomer [<mailto:kengomer@bicsecurity.com>]  
**Sent:** Thursday, December 22, 2016 1:58 PM  
**To:** Evitt, Rian <[Revitt@srvfire.ca.gov](mailto:Revitt@srvfire.ca.gov)>  
**Subject:** RE: Rian Evitt has shared a file with you

Thank you very much! I wish all AHJ's could do it this way.

*Ken Gomer*



**From:** Rian Evitt [<mailto:notify@egnyte.com>]  
**Sent:** Thursday, December 22, 2016 1:42 PM  
**To:** Ken Gomer <[kengomer@bicsecurity.com](mailto:kengomer@bicsecurity.com)>  
**Subject:** Rian Evitt has shared a file with you

I've shared a file with you

Please have one copy of approved signed plans on site at time of inspection.  
We hope that our electronic plan review process has been a positive experience. Please let us know by completing the survey. <https://firedepartment.wufoo.com/forms/electronic-plan-review-satisfaction-survey/>

16-1744 Fire Alarm 2 Signed Dec 22 2016 21.37.05.pdf

Electronic plan review for: Smart and Final  
480 Diablo Road, Danville

Purpose: Installation of fire alarm and notification system to existing water flow.

Untitled

Tony L

Danville,  
94506

Date 12/22/2016

Chief Paige Meyer  
San Ramon Fire Department  
1500 Bollinger Canyon Rd  
San Ramon 94583

Dear Chief

Please Convey my THANKS to 3 Firemen that came to my house in regards to the fire Alarm Sprinkler.

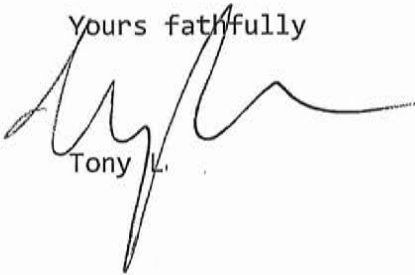
They were courteous, helpful and REALLY put my mind at ease after talking to them  
Although I asked alot of questions they were very patience to answer.

THANKS AGAIN

GLAD TO SEE A BIG RED FIRE ENGINE

Happy New Year 2017 to all the firemen

Yours faithfully



Tony L.

Date: December 18, 2016

Incident number: 2016-9337

Location: Danville

Crew: Captain Ray, Engineer Sheppard and Firefighter/Paramedic Stephen

## Maxwell, Donna

---

**From:** Meyer, Paige  
**Sent:** Tuesday, January 17, 2017 12:24 PM  
**To:** Maxwell, Donna  
**Subject:** FW: THANK YOU!

---

**From:** Phares, Lon  
**Sent:** Thursday, January 12, 2017 10:31 AM  
**To:** Meyer, Paige  
**Subject:** Fwd: THANK YOU!

FYI

Sent from my iPhone

Begin forwarded message:

**From:** "Koran, Martin" <[mkoran@srvfire.ca.gov](mailto:mkoran@srvfire.ca.gov)>  
**Date:** January 12, 2017 at 9:24:15 AM PST  
**To:** "Nelson, Mary" <[MNelson@srv911.org](mailto:MNelson@srv911.org)>, "Terry, Matt" <[MTerry@srvfire.ca.gov](mailto:MTerry@srvfire.ca.gov)>, "Stiner, Eric" <[ESTiner@srvfire.ca.gov](mailto:ESTiner@srvfire.ca.gov)>, "Gery, David" <[DGery@srvfire.ca.gov](mailto:DGery@srvfire.ca.gov)>, "Rawitzer, Kevin" <[KRawitzer@srvfire.ca.gov](mailto:KRawitzer@srvfire.ca.gov)>, "Stevenson, Christopher" <[cstevenson@srvfire.ca.gov](mailto:cstevenson@srvfire.ca.gov)>  
**Cc:** "Phares, Lon" <[LPhares@srvfire.ca.gov](mailto:LPhares@srvfire.ca.gov)>, "Pangelinan, Denise" <[DPangelinan@srv911.org](mailto:DPangelinan@srv911.org)>  
**Subject:** THANK YOU!

Mary, Matt, Eric, David, Kevin, and Chris,

Thank you very much for your response to my wife's medical emergency on Tuesday 1/10/17. Mary, you were very patient and kind to my son when he called 911. You assessed the situation and helped keep him calm until Matt, Eric, David, Kevin, and Chris arrived. Station 34, your team was very professional and caring assessing the situation, keeping my wife calm, minimizing her pain and transporting her to the hospital in comfort. She was very pleased with the high level of service and professionalism of the entire team. It was a scary moment that thankfully turned out well.

Thank you all!

Martin

Martin Koran  
Controller  
San Ramon Valley Fire Protection District  
1500 Bollinger Canyon Rd.  
San Ramon, CA 94583  
Office: 925-838-6668  
[mkoran@srvfire.ca.gov](mailto:mkoran@srvfire.ca.gov)

# OPERATIONS



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

**Date:** January 25, 2017  
**To:** Board of Directors  
**From:** Lon Phares, Deputy Chief Operations  
**Subject:** Monthly Operations Report for December 2016

---

## Operations & Training

- Working Structure Fire – Maiden Ln, Danville
- Working Structure Fire – Crow Canyon Pl, San Ramon
- Working Structure Fire – Garden Creek Pl, Danville
- Chiefs Interview for Senior Office Assistant in Training
- Town of Danville Mayors Installation
- County Chief's Annual Luncheon
- Operational & Training Policy Updates
- Firefighter Paramedic Recruit Academy 2016-2 in Progress
- Multi-Company Drills for 1<sup>st</sup> Quarter 2017 Preparation
- Probationary Task Book Sign-offs for Engineer & Firefighters
- Veterans of Foreign Wars Post 75 Awards – Firefighter & Employee of the Year
- Station 37 Volunteer Training
- iQuest Program – Dougherty Valley & San Ramon Valley High School Students
- Annual Blood Draws for Wellness Fitness Program
- San Ramon Chamber Business & Community Awards

## Public Events Attended by Suppression

- Auction Winner Birthday Party, San Ramon
- Toys for Tots Pickups, Various Events District Wide
- Operation Welcome Home, San Ramon
- Tree Lighting Ceremony, Alamo
- Toys for Tots Photo w/ Assembly Member Baker, San Ramon



## **Special Teams**

### Hazardous Materials Team

- Confidence Course – Class A Entry Suits
- Preparation for Haz Mat Team Typing Recertification
- Registered Two Team Members for Specialist Training

### Technical Rescue Team

- 4<sup>th</sup> Quarter Confined Space Training
- Planning for 2017 Rescue Training Modules

## **Meetings**

County Chiefs

County Operations

County Training Officers

CATF-4 Executive Committee

County Peer Support Meeting

Danville Town Council Meeting

Coastal Regional Hazardous Materials Response Organization

## Standards of Cover Policy Compliance Report December 1, 2016 - December 31, 2016

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 284)			Suburban (Count = 130)			Rural (Count = 4)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>First Unit Response</b>	7:00	7:06	7:09	8:00	7:47	7:46	15:00	24:36	13:07	45:00	0:00	35:27
		99%	98%		100%	100%		75%	100%		0%	100%

	SOC Goal 4											
	Urban (Count = 3)			Suburban (Count = 1)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>ERF Fire Response</b>	13:00	14:13	14:13	14:00	8:12	8:12	21:00	0:00	0:00	45:00	0:00	0:00
		67%	80%		100%	100%		0%	0%		0%	0%

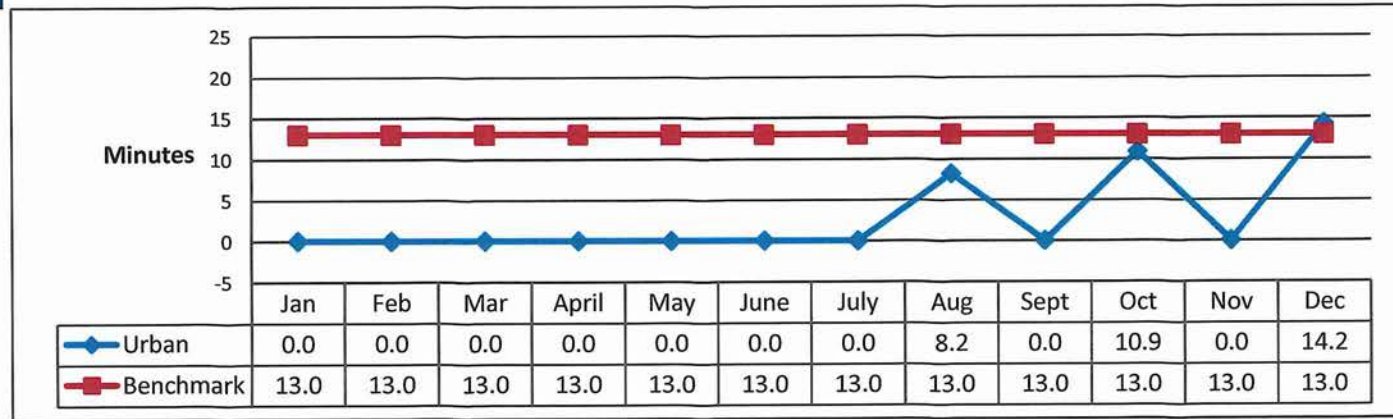
	SOC Goal 8											
	Urban (Count = 123)			Suburban (Count = 59)			Rural (Count = 2)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>ERF Medical Response</b>	9:00	9:09	9:12	10:00	9:35	9:38	21:00	27:24	27:24	45:00	0:00	36:26
		96%	98%		100%	100%		50%	88%		0%	100%

SOC Goal 7					
Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	1:11	1:10	2:00	1:51	1:55
	95%	96%		100%	100%





## ERF Fire Response Urban



### Goal 1

#### *Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile*

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

### Goal 2

#### *Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile*

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

### Goal 3

#### *Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile*

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

#### **Goal 4**

##### *Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile*

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

#### **Goal 5**

##### *Hazardous Materials Response*

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

#### **Goal 6**

##### *Technical Rescue*

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

#### **Goal 7**

##### *Call processing and turnout times*

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

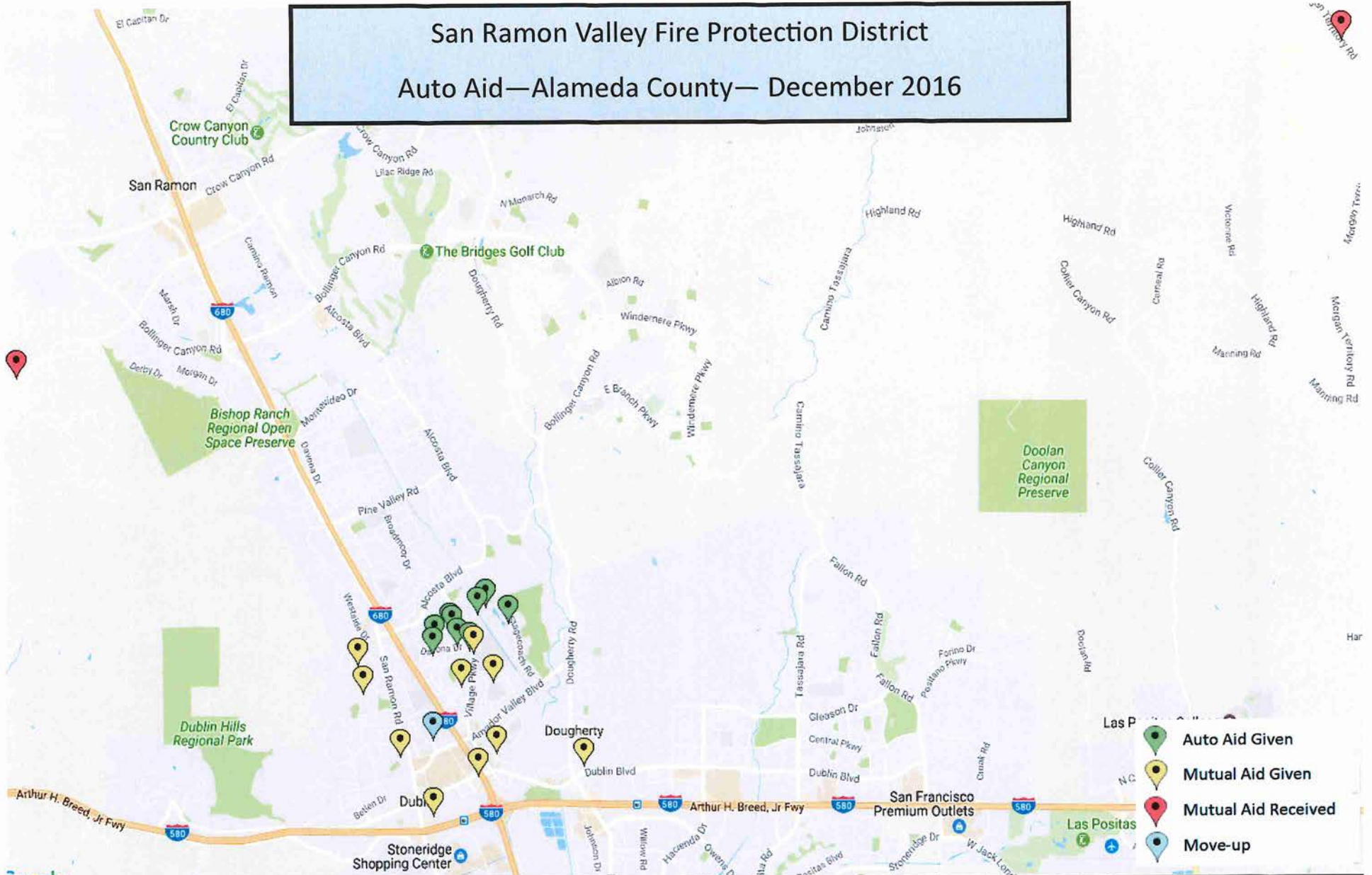
#### **Goal 8**

##### *Effective Response Force for Advanced Life Support (ALS) Medical Emergencies*

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

# San Ramon Valley Fire Protection District

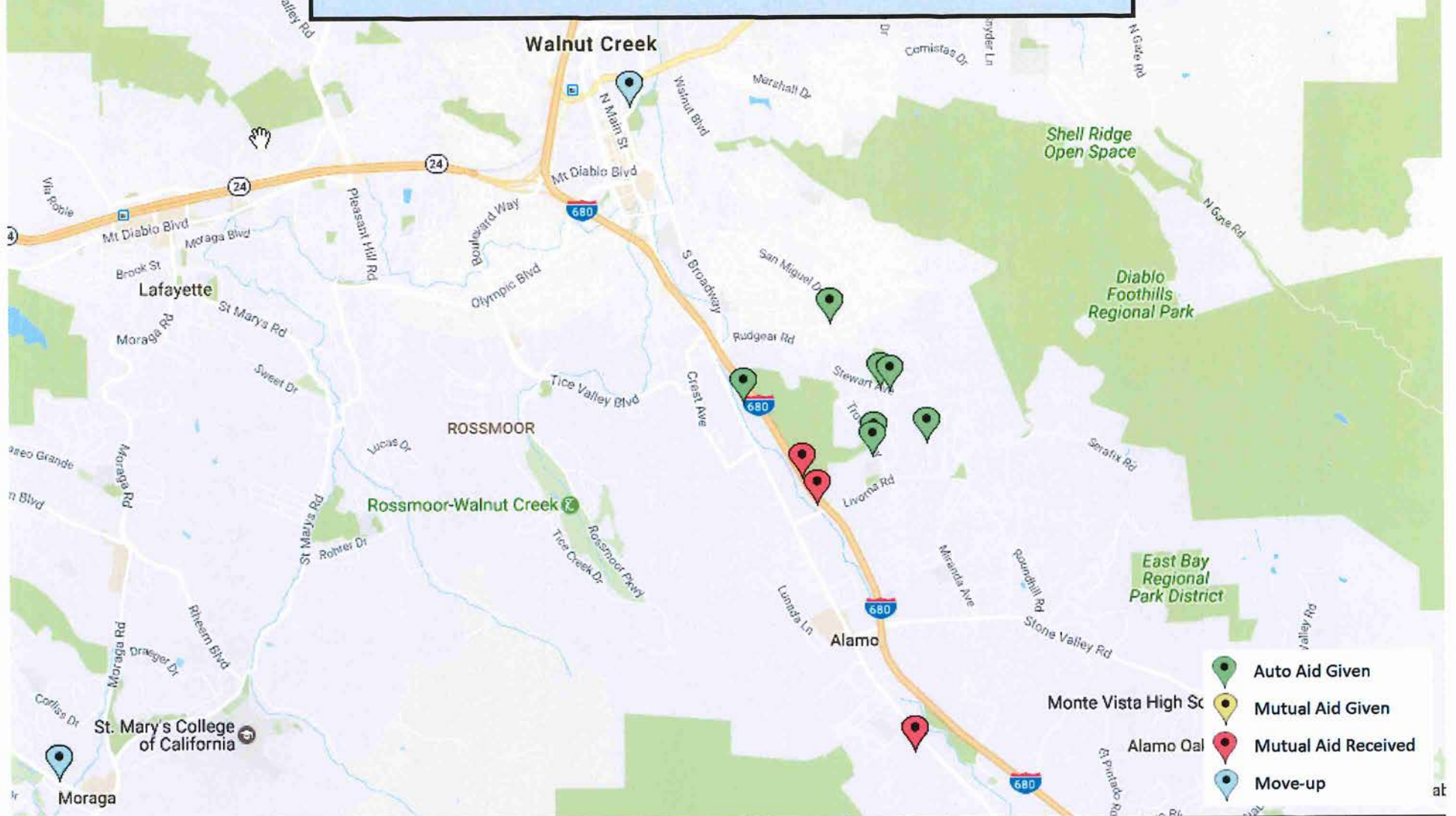
## Auto Aid—Alameda County— December 2016



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Auto Aid Given	14	18	10	8	11	11	11	15	7	10	13	10
Mutual Aid Given	13	8	14	7	9	19	6	10	20	7	1	10
Mutual Aid Received	0	0	1	0	2	4	0	0	2	1	0	2
Move-up	0	0	0	0	0	0	0	0	0	1	0	1

# San Ramon Valley Fire Protection District

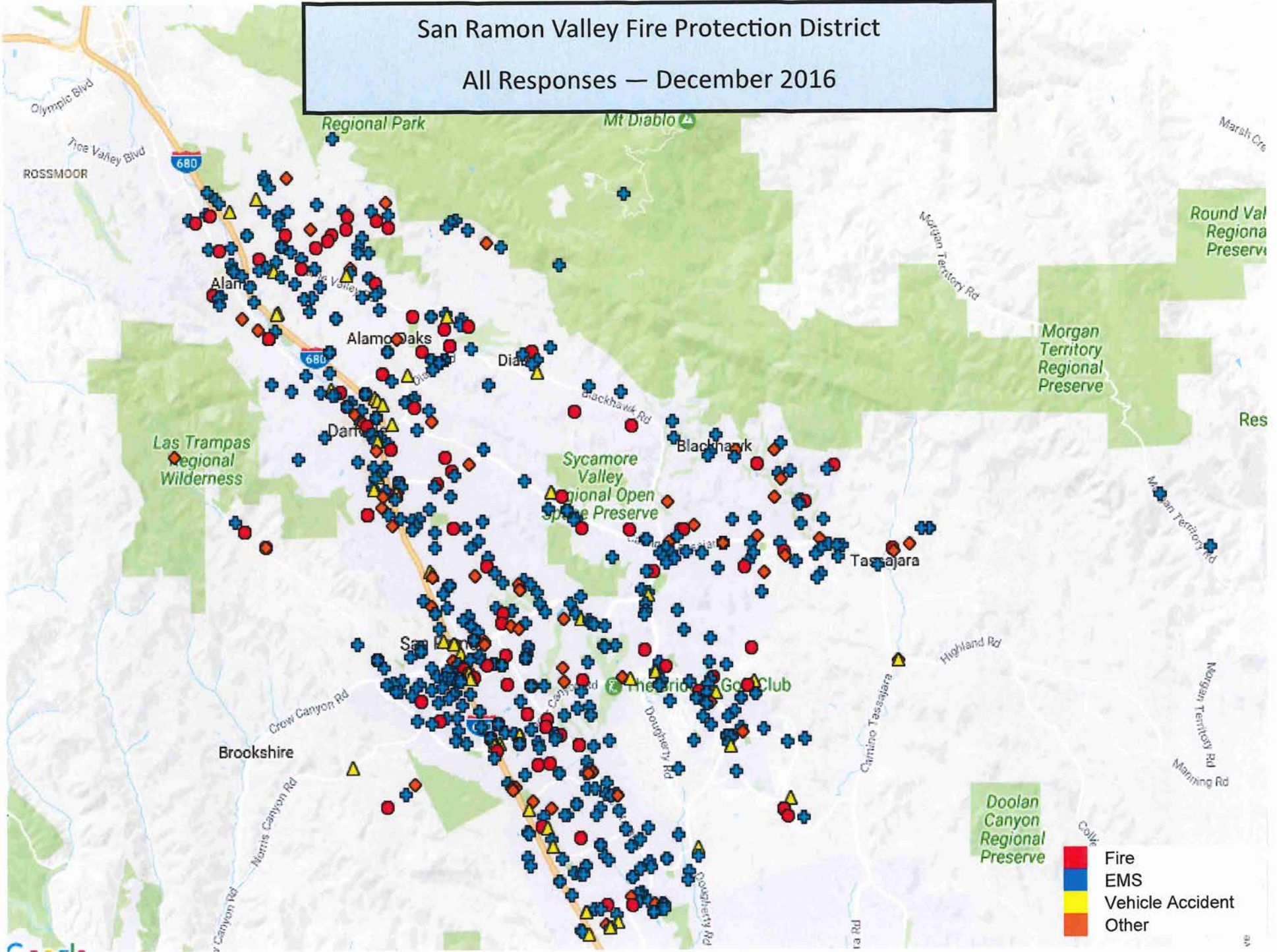
## Auto Aid—Contra Costa County— December 2016



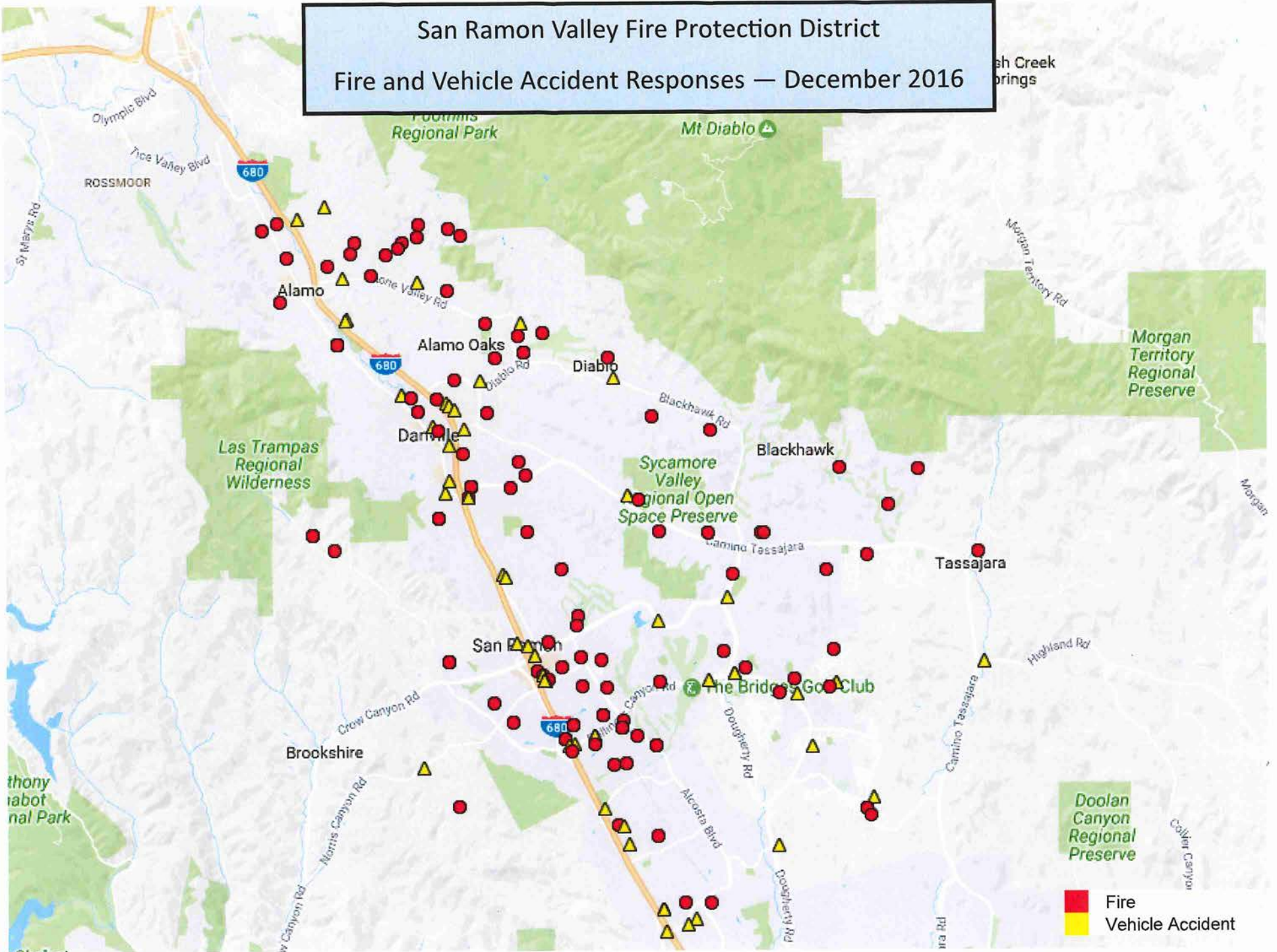
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Auto Aid Given	2	1	1	8	8	7	3	2	10	11	4	7
Mutual Aid Given	0	1	1	1	0	1	0	1	2	0	1	0
Auto Aid Received	2	2	2	1	2	4	0	1	0	1	0	4
Move-up	0	0	0	0	2	3	0	0	0	3	0	3



San Ramon Valley Fire Protection District  
All Responses — December 2016

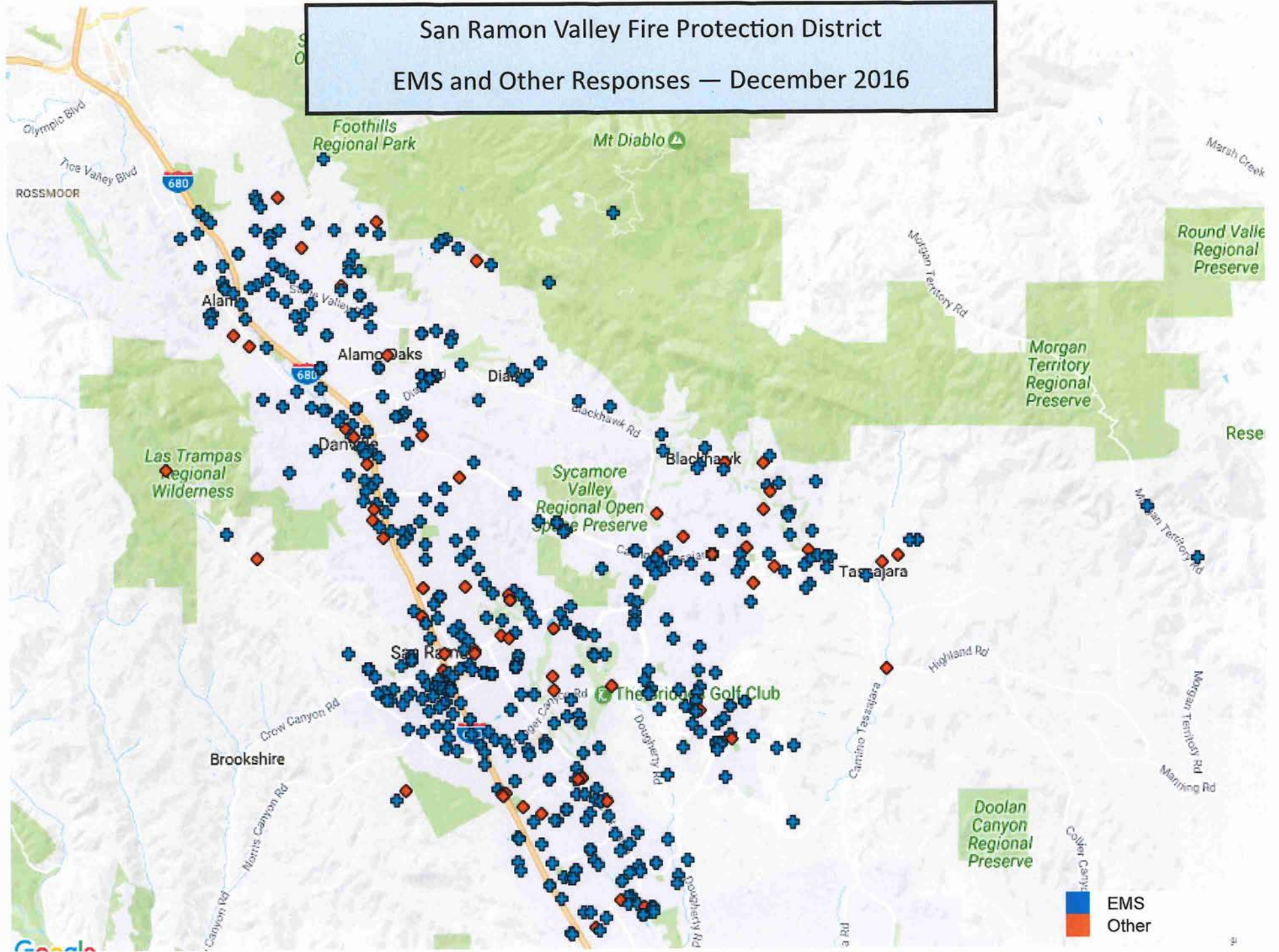


San Ramon Valley Fire Protection District  
Fire and Vehicle Accident Responses — December 2016



Red Circle: Fire  
Yellow Triangle: Vehicle Accident

San Ramon Valley Fire Protection District  
EMS and Other Responses — December 2016



EMS  
Other

# EMS / LOGISTICS



## San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

Date: January 25, 2017

To: Board of Directors

From: John Duggan, Battalion Chief

Subject: Monthly EMS Division Communications

---

### EMS

- The District responded to approximately 745 emergency medical incidents since the December 15<sup>th</sup> Board of Directors' Meeting. Ten (10) of these incidents were in response to cardiac arrest patients. Four of these patients were found to have expired prior to our arrival on-scene, and were reported as field deaths. Two (2) patients expired in the emergency room of the receiving hospital after suffering severe traumatic injuries. Three (3) patients were transported to the emergency room after having experienced unwitnessed cardiac arrests and were pronounced deceased by the attending physician. One (1) patient was transported to the emergency room with the return of spontaneous circulation (ROSC) after having experienced a witnessed cardiac arrest.

### Ongoing Projects

- Initiated two-week EMS curriculum of the 2016-II Recruit Academy on January 11th
- Initiated 2017 Quarter I In-Service EMS Training
- Completed the 2016 biennial CPR recertification testing of District personnel
- Negotiated a "Pass-Thru Agreement" with American Medical Response (AMR) for the purchase of twelve (12) Physio-Control LP-15 Monitor/Defibrillators
- Negotiated the purchase of a demonstration model Stryker Power Load System and the retrofitting of a District owned Stryker Power Cot. These enhancements have allowed District Ambulance #700 to qualify as a bariatric transport apparatus
- Completed Quarterly EMS Evaluations of five probationary personnel from the 2016-I Recruit Academy
- Completed the annual inspection of all EMS clinical equipment as required by statute



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

**Date:** January 25, 2017  
**To:** Board of Directors  
**From:** Derek Krause, Deputy Chief – Logistics  
**Subject:** Monthly Logistics-Fleet Report for December 2016

---

## Facilities

1. Received Inspection Reports and photos from Facility Maintenance and Repair Inspections utilizing Emergency Construction Services. Evaluating, prioritizing items and developing a course of action.
2. Received declination of contract for basic kitchen remodel for Station 31. Facilities to secure another architect firm.
3. Secured contract with A-Plus Painting for Exterior Paint Project for Station 39.
4. Evaluating proposal from W. Jeffrey Heid Landscape Architect for re-design of landscaping at all stations.
5. District Aides enrolled in the Driver Operator 1A class scheduled for January.
6. District supported Toys for Tots program for another very successful year. District Aides assisted in transporting surplus toys from Stations to #36 Annex, then on the Toys for Tots drop off location in Concord. U.S. Marines could not keep up with abundance of toys from our citizens.
7. Employee of the Year Recipient: Debbie Faria (2011 and 2016), Senior Office Assistant, Logistics. Congratulations and Thank You at Veterans of Foreign Wars Dinner and Board Meeting.
8. Ongoing:  
Conducted preventive maintenance and repairs to effectively manage costs and maintain service.

## Fleet

1. Continued with vehicle inspections via Alameda County Fire Department Fleet Maintenance, 90% complete
2. Annual inspections ongoing
3. Mechanic participated in Niehoff Alternator Diagnostics training
4. In-house repair of WT38 electrical issues – major cost savings
5. Ongoing:
  - a. Conducted preventive maintenance and repairs to effectively manage costs and maintain safety.

## **Meetings**

1. 12/1/2016: Safety Committee Meeting
2. 12/2/16: Volunteer Coordinator Meeting
3. 12/6/2016: Alamo Municipal Advisory Committee Meeting
4. 12/6/16: Management Meeting
5. 12/6/16: Reserve Firefighter Workgroup Meeting
6. 12/8/16: Command Staff Meeting
7. 12/11/16: Veterans of Foreign Wars – Employee/Firefighter of the Year Dinner
8. 12/16/2016: Apparatus Committee Meeting
9. 12/13/2016: The Sisters Training
10. 12/19/2016: Alamo Community Liaison Meeting
11. 12/15/16: Personnel Subcommittee Meeting
12. 12/15/16: Board Meeting
13. 12/12, 14, 16/16: Fire and Life Safety Manager Meetings
14. 12/20/16: County Health re: Bollinger Property Meeting
15. Various station visits to address Fleet and Facility issues, interface with personnel

# FIRE AND LIFE SAFETY





## San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 25, 2017

To: Board of Directors

From: Christina Kiefer, Division Chief

Subject: Fire and Life Safety Division Activities

---

### Activities

#### **Fire Prevention Activity Reports**

Attached are the Fire Prevention Activity Reports for the month of December.

#### Street Smarts

The 13th Annual Storybook Awards will be held on Wednesday, January 25, 2017 at the Dougherty Performing Arts Center from 5pm to 6pm. Refreshments will be served in the Exhibit Hall, which opens at 4pm. One highlight of the evening will be the unveiling of the Storybook "The Super Summer Scavenger Hunt with Safety Sam" and book signing by the author and winning illustrators after the ceremony. Other highpoints include reading of the storybook by author Dana Mentink and presentations by elected officials.

#### Update CCC Local Hazard Mitigation Plan

The 3<sup>rd</sup> LHMP Steering Committee meeting was held on January 12. Committee confirmed Mission, Goals and Objectives, Hazards of Concern and discussed Critical Facilities Definition. The committee also discussed outreach to planning partners and public engagement strategies.

#### **Upcoming Community Events**

Event	Location	Time
First Responder for Scouts	Admin Bldg	January 18 and February 22
Street Smarts- Storybook Poster Contest Awards Ceremony	Dougherty Valley Performing Arts, 10550 Albion Road	January 25 5:00-6:00 pm
Street Smarts- Be Reel Video Contest Awards Ceremony	Danville Village Theatre	March 16

## 2016 Year End Statistics

### San Ramon Valley Emergency Preparedness Citizen Corps Council

HeartSafe Committee (See detailed list below)

- Hands Only CPR and the Use of an AED; total trained, 4829, total trained since 2011, 19,134.
- March, 2016- HeartSafe/SRVUSD – Hands Only CPR 9<sup>th</sup> Grade Pilot

Community Emergency Response Team (CERT) Program

- CERT; 5 classes and trained 105. Total volunteers; 1402.
- CERT Refresher classes/events; 12 classes and trained 360. Refresher topics; Search & Rescue, Special Needs & Autism Classes, Medical, ICS classes, Radio FRS Level 1, Radio FRS Level 2, PEP, Hands Only CPR and the Use of an AED
- All 35 SRVUSD school sites, plus the School District office and the service center, participated in the Annual Great ShakeOut Drill on October 15.

Access and Functional Needs

- May, 2016 – Annual Fire and Life Safety Training Workshop – 81 caregivers and administrators trained
- Autism/Special Needs Training; 15 classes with over 400 trained
- Feb. 2016 - Kids Country Site Director – Fire Inspection Training – 30 people trained
- March 23, 2016 – Contra Costa County RCF Working Group – Kick Off Meeting and Training – Richmond, Ca. – 15 people trained – Emergency Evacuation
- April 2016 – Contra Costa County Ombudsman Program – RCF Evacuation Training – 40 ombudsman trained

2016 Emergency Preparedness Fair

- 5,000 attendees

Community Outreach (see detailed list below)

- Total Public Education; 346 Events, 22,054 in attendance.
- School Presentation Grades K-5; 211 Events, 11,219 students.

Plan Review and Inspection Activity

- Inspections; 2429
- Plan Review; 1817
- Occupancy Permits Issued; 269
- Hazard Abatement; 17,350 properties, 1 work order

**2016 DETAILED STATISTICS**

<b>Public Education</b>	<b>346</b>	<b>22,054</b>
Community Events	30	5,875
(San Ramon Rotary Senior Smoke/CO Alarm Workday, Pancake Breakfast, Art and Wind Festival, Fourth of July, Hot Summer Nights, National Night Out, Danville Summerfest, Child Abuse Prevention Day Program, Moonlight on the Mountain, 9-11 Ceremony, Alamo Music Festival, Danville Tree Lighting, Alamo Tree Lighting, 1 Operation Welcome Home, Primos Run, Mt. Diablo Challenge, Wheels Day, Danville d'Elegance, Girl Scout Cookie Distribution Sta 36 and 38, Danville Fall Festival, San Ramon Little League, Home Depot Safety Fair, Juvenile Diabetes East Bay Walk, Emergency Preparedness Fair, Alamo Rotary Easter Egg Hunt, Every 15 minutes Monte Vista High and San Ramon Valley High, Live Well Resource Fair, Bishop Ranch health Fair)		
School Presentations (1 <sup>st</sup> – 5 <sup>th</sup> )	211	11,219
Engine Demonstrations	2	300
Hug-A-Firefighter Demos (K)	42	2,290
Auctions	8	320
Station Tours	36	670
Preschool Program	1	35
Child Safety Class	2	68
Fire Extinguisher	2	98
Juvenile Fire setter	2	6
Ready Person Classes	5	73
Career Day	4	1,000
Health Fair	1	100

**HeartSafe Events**

January 4, 2016	Scorpions Lacrosse	62
January 12, 2016	Los Cerros Middle School	205
January 20, 2016	SR Police Volunteers	22
January 28, 2016	Aura Theatre Berkeley	12
February 8, 2016	Charlotte Wood Middle School	392
February 17, 2016	Greenbrook Elementary Health Fair	75
February 17, 2016	San Ramon Little League Coaches	60
February 25, 2016	EastBay Fellowship	30
March 7, 2016	Stone Valley Middle School	175
March 10, 2016	San Ramon Rotary	40
March 15, 2016	Soft Pilot 9th Grade Refresher SRV High	246
March 19, 2016	She's All That	30
April 10, 2016	National Charity League	13
April 11, 2016	Iron Horse Middle School	356
April 27, 2016	Creekside Elementary Health Fair	40
May 10, 2016	Residential Care Facility Workshop	81
May 10, 2016	CPC - Women's Club	4
May 16, 2016	Windemere Ranch Middle School	408
May 18, 2016	CPC	25
May 30, 2016	Art and Wind Festival	248
June 3, 2016	Vet's Hall	12
June 4, 2016	San Ramon Farmers Markets	26
June 4, 2016	Danville Farmers Market	181
June 8, 2016	Bishop Ranch Health Fair	95
July 20, 2016	J. Rockliff Realty	45
August 17, 2016	Alamo Rotary	30
August 17, 2016	Train the Trainer	23
August 31, 2016	SRVUSD Staff, teachers	40
September 7, 2016	SRVUSD Staff, teachers	80
September 19, 2016	Pine Valley Middle School	319
September 24, 2016	Emergency Preparedness Fair	440
September 28, 2016	SRVUSD Staff, teachers	80
October 2, 2016	American Heart Walk	60
October 5, 2016	SRVUSD Staff, teachers	44
October 12, 2016	Librarians	15
October 17, 2016	Gale Ranch Middle School	409
November 5, 2016	St. Lukes Church	15
November 7, 2016	Diablo Vista Middle School	341
December 1, 2016	SRRMC Healthy Community Day	50
	<b>Total 2016</b>	<b>4,829</b>

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

**FIRE PREVENTION DIVISION**

**MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT**

**December 2016**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CODE COMPLIANCE</b>													
INSPECTIONS	67	77	96	91	10	8	29	25	39	30	36	7	515
REINSPECTIONS	184	123	127	116	60	6	45	33	26	73	20	30	843
TOTAL *	251	200	223	207	70	14	74	58	65	103	56	37	1358

OCCUPANCY PERMITS	23	40	42	19	23	19	10	6	14	24	40	9	269
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<b>ANNUAL INSPECTION PROGRAM</b>													
TOTAL INSPECTABLE OCCS	1428	1428	1428	1428	1428	1428	1428	1428	1428	1428	1428	1428	1428
TOTAL STARTED YTD †	50	43	73	71	31	5	34	13	27	48	45	13	453
% STARTED YTD	3.50%	3.01%	5.11%	4.97%	2.17%	0.35%	2.38%	0.91%	1.89%	3.36%	3.15%	0.91%	31.72%
TOTAL COMPLETED YTD ‡	48	35	66	68	30	4	33	12	10	15	26	10	357
% COMPLETED YTD	3.36%	2.45%	4.62%	4.76%	2.10%	0.28%	2.31%	0.84%	0.70%	1.05%	1.82%	0.70%	25.00%

<b>CONSTRUCTION</b>													
NEW PROJECTS	75	86	102	61	85	90	76	90	67	67	63	72	934
PLAN REVIEWS SUBMITTED	151	155	177	146	183	168	148	168	132	125	124	131	1808
PLAN REVIEWS COMPLETED	150	161	190	149	165	182	135	172	118	127	148	120	1817
INSPECTIONS	73	60	85	83	81	122	96	132	71	94	66	108	1071

\* Includes all code compliance inspections; Annual inspection program inspections, temporary tents, fireworks display, etc.

† Includes occupancies within annual inspection program that have had the initial inspection completed.

‡ Includes occupancies within annual inspection program that are in compliance and have no outstanding corrections needed.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

**FIRE PREVENTION DIVISION**

**MONTHLY PLAN REVIEW INTAKE REPORT**

**December 2016**

PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED	FORMAT
John Muir Medical Group - Alamo Clinic Remodel	Fire alarm and detection systems and related equipment	12/01/2016 11:04:20	12/01/2016 11:26:24	Digital
AT&T Communications Facility Installation Diesel Belly Tank	Permit Renewal	12/01/2016 11:29:08	12/01/2016 11:42:55	Paper
Homesite Services Demolition Project	Automatic fire-extinguishing systems	12/01/2016 11:48:59	12/01/2016 12:01:01	OTC Digital
Deer Creek Building A North	Additional Plan Review	12/01/2016 15:33:31	12/19/2016 09:46:06	Digital
Deer Creek Building B North	Additional Plan Review	12/01/2016 15:37:58	12/19/2016 09:48:37	Digital
100 Park Place Suite 170	Construction, alteration, or renovation of a building	12/02/2016 11:06:09	12/02/2016 11:21:15	Digital
Heritage Bank of Commerce TI	Construction, alteration, or renovation of a building	12/02/2016 11:07:48	12/02/2016 13:26:23	Digital
GE Build-out East End 350 and 450 @ 2700 Camino Ramon	Construction, alteration, or renovation of a building	12/02/2016 11:12:40	12/12/2016 16:30:22	Digital
Michael Raad DDS Suite104 MUP 16-501-019	Construction, alteration, or renovation of a building	12/02/2016 12:41:19	12/02/2016 12:45:06	Digital
Trader Joes TI at 99 Railroad	Compressed Gases	12/02/2016 12:55:43	12/21/2016 08:19:34	Paper
5051 Rowan Dr. Posante@Gale Ranch Lot 121 Plan 3X	Automatic fire-extinguishing systems	12/02/2016 15:44:28	12/02/2016 15:48:09	Digital
5053 Rowan Dr. Posante@Gale Ranch Lot 120 Plan 1	Automatic fire-extinguishing systems	12/02/2016 15:51:25	12/02/2016 15:53:33	Digital
5063 Rowan Dr. Posante@Gale Ranch Lot 107 Plan 3	Automatic fire-extinguishing systems	12/02/2016 15:56:31	12/02/2016 16:03:45	Digital
5067 Rowan Dr. Posante@Gale Ranch Lot 106 Plan 4X	Automatic fire-extinguishing systems	12/02/2016 16:05:36	12/02/2016 16:12:54	Digital
Planning DP16-3052	Planning and site development review	12/02/2016 16:35:17	12/14/2016 17:21:52	Paper
Chernomordikov Residence	Automatic fire-extinguishing systems	12/02/2016 16:46:05	12/12/2016 17:38:14	Digital
Bisht Large Family Day Care MUP 16-501-018	Planning and site development review	12/05/2016 12:02:46	12/14/2016 17:27:36	Digital
Chevron Corp Bldg A Room 1159 1st Floor Tech Cafe	Miscellaneous System Plans	12/06/2016 08:42:18	12/07/2016 12:13:51	OTC Digital
Kiley Residence 522 Hemme Ave Lot C	Additional Plan Review	12/06/2016 10:57:55	12/09/2016 08:48:04	Digital
Alcosta Senior Apartments Concept Review DP 16-300-008	Planning and site development review	12/06/2016 11:04:35	12/14/2016 17:32:16	Digital
Mike's Auto Body Spray Booth	Spraying or dipping	12/06/2016 13:02:41	12/21/2016 10:52:18	Paper
Recio/Dickey Residence	Construction, alteration, or renovation of a building	12/06/2016 14:06:01	12/07/2016 12:34:57	Digital
Ikes Love and Sandwiches	Construction, alteration, or renovation of a building	12/06/2016 14:25:54	12/12/2016 18:22:50	Paper
Recio/Dickey Residence	After hours plan review and inspection	12/06/2016 14:44:40	12/07/2016 13:00:54	Digital
Pandey Residence TI	Construction, alteration, or renovation of a building	12/06/2016 16:51:22	12/13/2016 08:30:07	Digital
Bank of America	Fire alarm and detection systems and related equipment	12/07/2016 10:09:31	12/20/2016 16:53:34	Digital
Karen and Jamey Jacobs	Automatic fire-extinguishing systems	12/07/2016 10:48:59	12/09/2016 15:23:54	Digital
Mike's Auto Body Spray Booth	Automatic fire-extinguishing systems	12/07/2016 10:57:52	12/21/2016 13:07:51	Paper
Planning VR16-1051	Planning and site development review	12/08/2016 15:09:49	12/09/2016 16:40:03	Paper
Michael Raad DDS Suite104 MUP 16-501-019	Planning and site development review	12/09/2016 08:20:37	12/14/2016 17:37:04	Digital
Vacant Space Suite 120 @ 3001 Bishop Dr	Construction, alteration, or renovation of a building	12/09/2016 11:08:40	12/12/2016 17:58:07	Digital
Gill Residence	Fire apparatus access, site improvements and related equipment	12/09/2016 11:58:38	12/19/2016 08:59:27	Paper
Mobile One LLC dba T-Mobile	Construction, alteration, or renovation of a building	12/09/2016 12:03:43	12/19/2016 08:48:35	Paper
Safari Kid	Fire alarm and detection systems and related equipment	12/09/2016 14:19:13	12/21/2016 14:01:39	Paper
Green Foods	Construction, alteration, or renovation of a building	12/09/2016 14:59:13	12/20/2016 08:53:06	Digital
7000 Laurelspur Loop, Capella@Gale Ranch Lot 52 Plan 1B	Automatic fire-extinguishing systems	12/09/2016 15:44:35	12/09/2016 15:47:56	Paper
7004 Laurelspur Loop, Capella@Gale Ranch, Lot 53 Plan1C	Automatic fire-extinguishing systems	12/09/2016 15:49:29	12/09/2016 15:52:56	Paper
528 Hyacinthus Ct. Romana@Gale Ranch Plan 1 Lot 3	Automatic fire-extinguishing systems	12/09/2016 15:55:06	12/12/2016 14:22:33	Paper
1263 Charbray St Iron Oak Plan 5 Lot 615	Automatic fire-extinguishing systems	12/09/2016 16:37:17	12/09/2016 16:39:37	Digital
1258 Charbray St Iron Oak@Alamo Creek Lot 590 Plan 1	Automatic fire-extinguishing systems	12/09/2016 16:41:46	12/09/2016 16:44:07	Digital
1274 Charbray St Iron Oak @ Alamo Creek Plan 4 Lot 592 no casita	Miscellaneous System Plans	12/12/2016 11:20:12	12/14/2016 16:44:18	Digital
Faria Preserve Pkwy - Phase 1 Improvement Plans SD 9342	Fire apparatus access, site improvements and related equipment	12/12/2016 11:34:01		Digital
Brookfield TI	After hours plan review and inspection	12/12/2016 11:41:48	12/14/2016 06:35:12	Digital

Faria Preserve Purdue Rd Improvement Plans SD 9342	Fire apparatus access, site improvements and related equipment	12/12/2016 11:56:00		Digital
524 Hyacinthus Ct. Romana@Gale Ranch Plan 3 Lot 4	Automatic fire-extinguishing systems	12/12/2016 14:24:04	12/12/2016 14:27:23	Paper
Blackhawk Museum - African Art Gallery	Automatic fire-extinguishing systems	12/12/2016 15:42:30	12/22/2016 13:06:18	Digital
1290 Charbray St. Iron Oak@Alamo Creek Plan 5, no casita Lot 594	Miscellaneous System Plans	12/12/2016 15:58:31	12/14/2016 16:46:54	Digital
1306 Charbray St. Iron Oak@Alamo Creek Plan 5 no casita, Lot 596	Miscellaneous System Plans	12/12/2016 16:06:19	12/14/2016 16:49:38	Digital
1314 Charbray St. Iron Oak@Alamo Creek Plan 1 with casita lot 597	Miscellaneous System Plans	12/12/2016 16:12:02	12/14/2016 16:51:43	Digital
1330 Charbray St. Iron Oak@Alamo Creek Plan 1 no casita Lot 599	Miscellaneous System Plans	12/12/2016 16:24:48	12/14/2016 16:53:29	Digital
1362 Charbray St. Iron Oak@Alamo Creek Plan 1 no casita Lot 603	Miscellaneous System Plans	12/12/2016 16:31:10	12/14/2016 17:00:51	Digital
940 Connemara Ct. Iron Oak@Alamo Creek Plan 1 no casita Lot 610	Miscellaneous System Plans	12/12/2016 16:42:33	12/14/2016 16:59:11	Digital
1275 Charbray St. Iron Oak@Alamo Creek plan 5 no casita Lot 617	Miscellaneous System Plans	12/12/2016 16:49:40	12/14/2016 16:57:36	Digital
1293 Charbray St. Iron Oak@Alamo Creek Plan 4 no casita Lot 620	Miscellaneous System Plans	12/12/2016 16:53:12	12/14/2016 16:55:42	Digital
Vacant Space Suite 120 @ 3001 Bishop Dr	Automatic fire-extinguishing systems	12/12/2016 17:51:53	12/12/2016 17:52:10	Digital
405 Vendeen Ct Avery @ Alamo Creek Lot 484 Plan 2	Miscellaneous System Plans	12/13/2016 09:42:47	12/16/2016 13:53:06	Digital
900 Connemara Ct Iron Oak @ Alamo CreekPlan 1 No Casita Lot 605	Miscellaneous System Plans	12/13/2016 09:57:30	12/14/2016 17:02:59	Digital
1307 Charbray St Iron Oak @ Alamo Creek Plan 5 No Casita Lot 622	Miscellaneous System Plans	12/13/2016 10:04:37	12/14/2016 17:04:23	Digital
1315 Charbray St Iron Oak @ Alamo Creek Plan 1 No Casita Lot 623	Miscellaneous System Plans	12/13/2016 10:30:18	12/14/2016 17:07:07	Digital
901 Connemara Ct Iron Oak @ Alamo Creek Plan 1 No Casita Lot 628	Miscellaneous System Plans	12/13/2016 10:38:21	12/14/2016 17:08:52	Digital
909 Connemara Ct Iron Oak @ Alamo Creek Plan 5 No Casita Lot 629	Miscellaneous System Plans	12/13/2016 10:45:37	12/14/2016 17:10:12	Digital
Muir San Ramon MOB 3rd Floor Clinic Remodel Suite 300	Construction, alteration, or renovation of a building	12/13/2016 10:59:56	12/13/2016 12:15:26	OTC Digital
PG&E SRTC Common Area Remodel Phase #2	Automatic fire-extinguishing systems	12/13/2016 11:02:40	12/22/2016 14:50:45	Paper
Severn Residence room addition	Construction, alteration, or renovation of a building	12/13/2016 15:41:39	12/19/2016 08:45:47	Paper
Deer Creek Building A North	Fire alarm and detection systems and related equipment	12/14/2016 14:49:42		Digital
Deer Creek Building B North	Fire alarm and detection systems and related equipment	12/14/2016 14:54:39		Digital
Akeefe Residents Solar PV	Miscellaneous System Plans	12/15/2016 10:03:26	12/15/2016 16:29:19	OTC Digital
2096 Drysdale St Ashbury @ Alamo Creek Plan 1 Lot 579	Automatic fire-extinguishing systems	12/15/2016 12:34:05	12/15/2016 12:37:44	Paper
3001 Drysdale St Ashbury@Alamo Creek Plan 3 Lot 530	Automatic fire-extinguishing systems	12/15/2016 12:43:02	12/15/2016 12:57:35	Paper
Knoll Classroom 1	Additional Plan Review	12/15/2016 14:52:14	12/28/2016 12:46:37	Digital
Knoll Classroom 2	Additional Plan Review	12/15/2016 14:55:07	12/28/2016 12:51:36	Digital
Knoll Classroom 3	Additional Plan Review	12/15/2016 14:56:31	12/28/2016 12:54:00	Digital
Commons Building	Construction, alteration, or renovation of a building	12/15/2016 14:58:11	12/28/2016 12:55:31	Digital
Main Hall Building	Additional Plan Review	12/15/2016 15:00:14	12/28/2016 12:56:56	Digital
Pressed Juicery Suite 200C	Automatic fire-extinguishing systems	12/16/2016 07:42:11	12/20/2016 09:20:33	Digital
Solar Panels	Miscellaneous System Plans	12/16/2016 08:47:52	12/20/2016 09:48:29	Digital
Vivekhan Kumar Residence Solar PV	Miscellaneous System Plans	12/16/2016 10:34:25	12/16/2016 10:49:11	OTC Digital
Severn Residence room addition	Automatic fire-extinguishing systems	12/16/2016 11:57:47	12/20/2016 09:59:42	Digital
Deer Creek Building B North	Additional Plan Review	12/16/2016 12:09:21		Digital
Bishop Ranch City Center @ 6000 Bollinger Canyon Rd	Additional Plan Review	12/16/2016 13:25:53		Digital
Family Massage	Automatic fire-extinguishing systems	12/16/2016 14:58:29	12/19/2016 15:30:43	Digital
Bridges Conference & Event Center DP 16-300-006	Planning and site development review	12/16/2016 16:26:41	12/19/2016 09:43:47	Paper
Gupta Personal Improvement Svc MUP 16-501-020	Planning and site development review	12/19/2016 08:59:19	12/19/2016 10:02:18	Digital
GH America Investment Group	After hours plan review and inspection	12/19/2016 13:58:43	12/20/2016 06:27:39	Digital
Deer Creek Building B North	Additional Plan Review	12/19/2016 15:23:39		Digital
Deer Creek Building A North	Additional Plan Review	12/19/2016 15:27:51		Digital
City Center East Building @ 6000 Bollinger Canyon Rd	Construction, alteration, or renovation of a building	12/20/2016 08:36:10		Digital
City Center West Building @ 6000 Bollinger Canyon Rd	Construction, alteration, or renovation of a building	12/20/2016 08:39:54		Digital
Pet Food Express	Construction, alteration, or renovation of a building	12/20/2016 08:47:44	12/20/2016 16:11:27	Digital
Inchins Bamboo Garden	Construction, alteration, or renovation of a building	12/20/2016 08:52:04	12/20/2016 19:05:55	Paper
Inchins Bamboo Garden	After hours plan review and inspection	12/20/2016 09:05:26	12/20/2016 19:05:55	Paper
Family Massage	Automatic fire-extinguishing systems	12/20/2016 09:16:36	12/20/2016 10:10:10	Digital

Smart & Final	Fire alarm and detection systems and related equipment	12/20/2016 09:58:34	12/22/2016 13:33:05	Digital
Bank of the West AA100, 110 and 120	After hours plan review and inspection	12/20/2016 10:16:27	12/27/2016 17:29:10	Digital
April 8 Cafe TI	Automatic fire-extinguishing systems	12/20/2016 10:23:33	12/20/2016 11:25:04	Paper
April 8 Cafe TI	Automatic fire-extinguishing systems	12/20/2016 10:30:53	12/20/2016 11:39:18	Paper
Family Massage	Automatic fire-extinguishing systems	12/20/2016 11:48:47	12/20/2016 15:39:09	Digital
520 Hyacinthus Ct, Romana@Gale Ranch Plan 2 Lot 5	Automatic fire-extinguishing systems	12/20/2016 14:29:25	12/20/2016 14:51:10	Paper
516 Hyacinthus Ct, Romana@Gale Ranch Plan 2 Lot 6	Automatic fire-extinguishing systems	12/20/2016 14:52:03	12/20/2016 15:05:52	Paper
512 Hyacinthus Ct, Romana@Gale Ranch Plan 3 Lot 7	Automatic fire-extinguishing systems	12/20/2016 15:12:24	12/20/2016 15:15:15	Paper
Chabot Nephrology	Construction, alteration, or renovation of a building	12/20/2016 15:13:36	12/22/2016 09:43:56	OTC Digital
3005 Drysdale St, Ashbury@Alamo Creek Plan 2 Lot 531	Automatic fire-extinguishing systems	12/20/2016 16:33:11	12/20/2016 16:36:58	Paper
Chernomordikov Residence	Automatic fire-extinguishing systems	12/20/2016 16:57:39	12/22/2016 09:25:47	Digital
Iron Oak - Plan 3 Master	Automatic fire-extinguishing systems	12/21/2016 08:29:49		Digital
GH America Investment Group	After hours plan review and inspection	12/21/2016 10:00:04	12/27/2016 17:29:46	Digital
Iron Oak - Plan 3 Master	Miscellaneous System Plans	12/21/2016 10:44:48	12/21/2016 15:18:54	Digital
1370 Charbray St Iron Oak Plan 3 with Casita Lot 604	Miscellaneous System Plans	12/21/2016 11:00:44	12/21/2016 15:15:16	Digital
3043-3053 Blackberry Ave - Cantera Building 7(C)	Automatic fire-extinguishing systems	12/21/2016 14:02:09	12/21/2016 14:05:33	Paper
7008 Laurelspar Loop, Capella@Gale Ranch, Lot 54 Plan 2A	Automatic fire-extinguishing systems	12/21/2016 14:07:18	12/21/2016 14:11:19	Paper
7018 Laurelspar Loop, Capella@Gale Ranch, Lot 33 Plan 2A	Automatic fire-extinguishing systems	12/21/2016 14:24:24	12/21/2016 14:26:37	Paper
Orangetheory Fitness @ 170 C Alamo Plaza	Automatic fire-extinguishing systems	12/22/2016 09:37:35	12/22/2016 10:19:52	OTC Paper
Bishop Ranch City Center @ 6000 Bollinger Canyon Rd	Private fire hydrants and fire protection water supplies	12/22/2016 10:26:29	12/28/2016 11:24:02	Digital
Morgan Gilman -GN Ventures	Fire alarm and detection systems and related equipment	12/22/2016 13:40:07		Paper
DaVita San Ramon PD	Fire alarm and detection systems and related equipment	12/22/2016 13:46:08		Paper
April 8 Cafe TI	Automatic fire-extinguishing systems	12/27/2016 10:27:06	12/27/2016 15:25:09	OTC Paper
April 8 Cafe TI	Automatic fire-extinguishing systems	12/27/2016 10:27:17	12/27/2016 15:18:13	OTC Paper
2600 Health Club	Construction, alteration, or renovation of a building	12/27/2016 10:40:35		Digital
Poke Roll	Construction, alteration, or renovation of a building	12/27/2016 10:57:54	12/27/2016 15:06:49	OTC Paper
City Center Bishop Ranch Parking lot - Temporary facade mockup	Construction, alteration, or renovation of a building	12/27/2016 14:25:23	12/27/2016 16:58:58	Digital
Toyota PIV Post and Hydrants	Automatic fire-extinguishing systems	12/28/2016 08:01:54		Digital
DaVita San Ramon PD	Automatic fire-extinguishing systems	12/28/2016 09:44:39		Paper
April 8 Cafe TI	Automatic fire-extinguishing systems	12/28/2016 10:53:38	12/28/2016 10:55:06	OTC Paper
Karunaker Molugu Solar PV	Miscellaneous System Plans	12/29/2016 08:58:04	12/29/2016 12:30:43	OTC Digital
Smart & Final	Automatic fire-extinguishing systems	12/29/2016 09:47:50		Paper
Tutu School #107	Construction, alteration, or renovation of a building	12/29/2016 09:57:52	12/29/2016 12:44:27	OTC Digital
Steelwave LLC - Building 2	Fire alarm and detection systems and related equipment	12/29/2016 10:06:35		Digital
Steelwave LLC - Building 1	Fire alarm and detection systems and related equipment	12/29/2016 10:09:50		Digital
Frank Wang Residence Solar PV	Miscellaneous System Plans	12/29/2016 10:44:41	12/29/2016 12:58:10	OTC Digital
Sarb Sundhu Solar PV	Miscellaneous System Plans	12/29/2016 10:49:13	12/29/2016 13:00:51	OTC Digital
Rodan & Fields Dermatology @ 3001 Bishop Drive #450	Fire alarm and detection systems and related equipment	12/30/2016 07:38:39		Digital
Gateway Centre - Bldg G, Drive -Thru Pad DPA 16-310-005, MUP 16-501-023, AR	Planning and site development review	12/30/2016 09:06:21		Digital



# COMMUNICATIONS



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

**Date:** January 25, 2017  
**To:** Board of Directors  
**From:** Denise Pangelinan, Director of Emergency Communications  
**Subject:** Monthly Communications Division Report for December 2016

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## Communications Center

- EMD Re-Accreditation application submitted to the International Academy of Emergency Dispatch (IAED)
- Public Safety Dispatcher interviews completed
- CPR Recertification Completed
- Sonitrol Alarm Testing for the City of San Ramon

## Technology Systems

- Performed free upgrade of the District's desktop and user administration server
- Revised SRV911 CAD and RMS database backups to optimize disk space utilization
- Participated in site visit with Columbia 9-1-1 Communications Center personnel
- Prepared 1<sup>st</sup> quarter hydrant inspection maps for suppression personnel
- Reviewed technical specifications for website upgrade with Granicus

## Training

- Police radio procedures
- Call taking procedures for police and fire

## Meetings

- Emergency Medical Care Committee (EMCC)
- San Ramon Police Department Dispatch Services Consolidation
- Medical Dispatch Review Committee
- Contra Costa County Communications Managers Association

## Communications Reserves

- Breathing Support set-up evaluation

# HUMAN RESOURCES



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

Date: January 25, 2017

To: Board of Directors

From: Natalie Korthamar Wong, Director of Human Resources

Re: Monthly Human Resources Report for December 2016

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## Meetings/Activities:

### Human Resources:

- Recruitment:
  - Dispatcher recruitment update: Candidate currently in background check
  - Senior Office Assistant – Training: New employee background check complete
  - Human Resources Generalist: Initiated recruitment, pending board approval
  - Reserve Firefighter: Initiated recruitment
  - Firefighter Paramedic Lateral: Initiated recruitment
- Completed all contracts and required documentation for new dental and EAP benefits
- Completed contract for new applicant tracking system, Neogov
- Viewed a document management system demonstration

### Report:

- Employee Illness/Injury Report – December 2016

## Employee Illness/Injury Report (December 2016)

### *Reportable Injuries – December 2016:*

#### **Indemnity (Lost Time)**

- December 8, 2016    DOI = 10/27/16 – An Engineer received treatment for melanoma. Missed six shifts.  
*Status:* Returned to full-duty on 12/26/16.
- December 27, 2016    DOI = 10/26/16 – An Engineer underwent knee surgery for an injury sustained previously.  
*Status:* Remained out at month end.

#### **Medical Only (No Lost Time)**

No Medical Only claims for the month of December.

As of December 31, 2016, there were twelve (12) employees absent from their regular work assignment. Total lost time due to injuries for the month of December equaled 368 calendar days/123 shifts.

# FINANCE



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 25, 2017  
To: Board of Directors  
From: Ken Campo, Financial Consultant  
Re: Monthly Financial Report for December 2016

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## Financials:

- Balance Sheet – December 31, 2016
- Revenues: Budget v. Actual (All Funds)
- General Fund Expenditures: Budget v. Actual (2013/14-2016/17)
- Capital, Debt Service, SRVF Community Fund Expenditures: Budget v. Actual (2013/14-2016/17)
- Monthly General Fund Revenue/Expense History (2012/13-2016/17)
- Monthly Overtime Analysis – December 2016

## Meetings/Activities:

### Finance:

- Completed the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2016 and submitted the report to the Government Finance Officers Association for consideration of the Certificate of Achievement for Excellence in Financial Reporting. (This would be the 16<sup>th</sup> consecutive year of receiving the award).
- Based on initial property tax payments for FY16/17, the District is expected to receive approximately \$1.5 million more in property tax revenue, principally due to higher property values. Relatedly, pass-thru payments from former Redevelopment Areas is expected to be around \$500,000 more than budget for the same reason – higher property values district-wide.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
COMBINED BALANCE SHEET OF ALL FUND TYPES  
DECEMBER 31, 2016**

	GOVERNMENTAL FUND TYPES					AGENCY	ACCOUNT	GROUPS	Totals (Memo Only)
	General Fund - 100	Budget Stabilization - 110	Debt Service Fund - 200	Capital Projects Fund - 300	Special Special Revenue Fund - 400	CERT PROGRAM Fund - 700	General Fixed Assets Fund - 800	General Long-Term Debt Fund - 900	
<b>ASSETS</b>									
Cash - Bank of the West	\$ 3,672,689	\$ -	\$ -	\$ 132,857	\$ 30	\$ 93,339	\$ -	\$ -	\$ 3,898,915
Cash - Bank of the West Money Market @ 0.18%	1,001,754								1,001,754
Cash - Bank of the West Workers' Compensation	(52,880)								(52,880)
Cash - Comerica Flexible Spending	8,572								8,572
Petty Cash	1,250								1,250
Investments - LAIF @ 0.68%	33,137,602	57,087		3,279,387					36,474,075
Investments - Market Value Adjustment	24,580	(11,649)		10,462					23,394
Investments - Bank of the West @ 1.76% avg		15,642,275							15,642,275
Investments - Tri-Valley Bank @ 0.8%		2,000,000							2,000,000
Cash with Fiscal Agent (Note #1)			49						49
Investments - US Bank Money Market @ 0.10%				1,133,772					1,133,772
Accounts Receivable	78,002								78,002
Interest Receivable									-
Prepaid Expenses/Deposits	7,772,799			238,000					8,010,799
Land							6,175,878		6,175,878
Buildings & Improvements/Construction							30,774,462		30,774,462
Equipment/Vehicles							28,521,498		28,521,498
Accumulated Depreciation							(32,115,576)		(32,115,576)
Amount to be Provided for General Long Term Debt								19,846,369	19,846,369
<b>Total Assets</b>	<b>\$ 45,644,369</b>	<b>\$ 17,687,712</b>	<b>\$ 49</b>	<b>\$ 4,794,479</b>	<b>\$ 30</b>	<b>\$ 93,339</b>	<b>\$ 33,356,262</b>	<b>\$ 19,846,369</b>	<b>\$ 121,422,608</b>
<b>LIABILITIES</b>									
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Expenses	2,523,401			101,523					2,624,924
Deposits Payable	15,547			13,050		220			28,817
Long Term Debt:									
(1) Certificates of Participation								13,030,000	13,030,000
(2) Vehicle Lease								777,105	777,105
Claims Payable	8,572							4,197,000	4,205,572
Compensated Absences								1,842,264	1,842,264
<b>Total Liabilities</b>	<b>2,547,520</b>	<b>-</b>	<b>-</b>	<b>114,573</b>	<b>-</b>	<b>220</b>	<b>-</b>	<b>19,846,369</b>	<b>22,508,682</b>
<b>FUND EQUITY</b>									
Investment in General Fixed Assets							33,356,262		33,356,262
Non-Spendable Fund Balance				238,000					238,000
Restricted Fund Balance			49	97,861	30				97,940
Committed Fund Balance:									
Dry Period Funding	43,047,982								43,047,982
Budget Stabilization		14,687,712							14,687,712
Workers' Compensation Claims		3,000,000							3,000,000
Capital Projects				4,344,045					4,344,045
Assigned Fund Balance:									
Other Assigned Fund Balance	48,866								48,866
Unassigned Fund Balance						93,119			93,119
<b>Total Fund Balance</b>	<b>43,096,848</b>	<b>17,687,712</b>	<b>49</b>	<b>4,679,906</b>	<b>30</b>	<b>93,119</b>	<b>33,356,262</b>	<b>-</b>	<b>98,913,926</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 45,644,369</b>	<b>\$ 17,687,712</b>	<b>\$ 49</b>	<b>\$ 4,794,479</b>	<b>\$ 30</b>	<b>\$ 93,339</b>	<b>\$ 33,356,262</b>	<b>\$ 19,846,369</b>	<b>\$ 121,422,608</b>

Note 1 - US Bank:

Reserve Fund (COP 2003) Market Value \$29; Interest Rate 0.03% (Money Market Fund). Lease Fund (COP 2003) Market Value \$5; Interest Rate 0.00% (Money Market Fund)

Lease Fund (COP 2015) Market Value \$15; Interest Rate 0.00% (Money Market Fund)

Project Fund (COP 2015) Market Value \$1,133,501. Interest Rate 0.10% (Commercial Paper)



**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
REVENUE (ALL FUNDS)  
FISCAL YEAR 2016-2017  
JULY 1, 2016 - DECEMBER 31, 2016**

GL CODE	FISCAL YEAR COMPLETED: 50%	2013/2014	2014/2015	2015/2016	2016/2017	2016/2017
	DESCRIPTION	ACTUAL REVENUE	ACTUAL REVENUE	ACTUAL REVENUE	BUDGETED REVENUE	REALIZED REVENUE
<b>4100</b>	<b>TAXES</b>					
4110	PROPERTY TAXES - CURRENT SECURED	\$49,002,743	\$53,279,121	\$57,616,767	\$59,712,385	\$33,599,753
4120	PROPERTY TAXES - SUPPLEMENTAL	1,118,173	1,187,562	1,439,374	0	252,560
4130	PROPERTY TAXES - UTILITIES (Unitary)	978,438	974,141	1,050,678	1,071,692	587,992
4140	PROPERTY TAXES - CURRENT UNSECURED	1,988,210	1,959,968	1,844,275	1,739,349	1,728,215
4145	HOMEOWNERS PROPERTY TAX RELIEF	502,858	487,153	482,390	518,057	
4150	RDA PROPERTY TAX	630,673	648,506	916,948	891,869	
4160	LESS COUNTY TAX ADMINISTRATION	(511,904)	(499,102)	(514,207)	(509,924)	(138)
4170	PROPERTY TAXES - PRIOR SECURED	(423,621)	(156,204)	(187,115)	0	(142,357)
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(132,498)	(83,626)	(77,821)	0	(89,990)
4190	PROPERTY TAXES - PRIOR UNSECURED	(13,349)	(26,010)	(65,172)	0	42,335
		<b>53,139,723</b>	<b>57,771,510</b>	<b>62,506,117</b>	<b>63,423,428</b>	<b>35,978,371</b>
<b>4200</b>	<b>INTERGOVERNMENTAL REVENUE</b>					
4220	MEASURE "H"	33,000	33,000	33,000	33,000	
4230	SB-90 MANDATED COSTS	(14,248)	102,278	22,668	-	
4240	MISCELLANEOUS STATE AID/GRANTS	284,555	334,609	505,507	-	33,126
4245	FEDERAL GRANT REVENUE	1,060,830	-	-	-	
4250	LEMSA	62,335	-	143,288	244,400	69,012
4251	GEMT	-	-	152,575	80,000	
4252	CONSOLIDATED DISPATCH	-	-	-	1,250,000	625,000
		<b>1,426,472</b>	<b>469,887</b>	<b>857,038</b>	<b>1,607,400</b>	<b>727,138</b>
<b>4300</b>	<b>CHARGES FOR SERVICE</b>					
4310	INSPECTION FEES	110,954	108,818	124,744	49,865	47,997
4315	PLAN REVIEW	524,155	596,692	657,804	574,377	350,582
4316	INFO TECHNOLOGY SURCHARGE			39,127	31,212	
4320	WEED ABATEMENT CHARGES	5,762	3,347	2,493	3,000	1,066
4325	ADMINISTRATIVE CITATION CHARGES	61,775	51,550	38,328	35,000	500
4330	AMBULANCE SERVICES	2,937,305	3,125,236	3,344,200	3,282,824	1,598,995
4340	CPR CLASSES	800	370	360	568	440
4350	REPORTS/PHOTOCOPIES	21,555	6,749	9,976	7,000	9,110
		<b>3,662,306</b>	<b>3,892,762</b>	<b>4,217,032</b>	<b>3,983,846</b>	<b>2,008,689</b>
<b>4400</b>	<b>USE OF MONEY &amp; PROPERTY</b>					
4410	INVESTMENT EARNINGS	80,076	144,288	376,027	212,970	107,673
		<b>80,076</b>	<b>144,288</b>	<b>376,027</b>	<b>212,970</b>	<b>107,673</b>
<b>4500</b>	<b>RENTS, ROYALTIES AND COMMISSIONS</b>					
4510	RENT ON REAL ESTATE	242,098	75,059	45,958	70,876	31,403
		<b>242,098</b>	<b>75,059</b>	<b>45,958</b>	<b>70,876</b>	<b>31,403</b>
<b>4600</b>	<b>OTHER REVENUE</b>					
4610	DONATIONS/CONTRIBUTIONS	974	10	30	-	
4620	SALE OF PROPERTY	27,400	780,427	9,950	-	13,129
4640	MISCELLANEOUS REVENUE	97,560	139,755	99,201	-	6,971
		<b>125,934</b>	<b>920,192</b>	<b>109,181</b>	<b>-</b>	<b>20,099</b>
<b>4900</b>	<b>OTHER FINANCING SOURCES</b>					
4910	Debt proceeds	3,227,000	13,132,249	-	-	-
		<b>3,227,000</b>	<b>13,132,249</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>REVENUE TOTAL</b>	<b>\$61,903,609</b>	<b>\$76,405,948</b>	<b>\$68,111,352</b>	<b>\$69,298,520</b>	<b>\$38,873,372</b>

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2016-2017  
July 1, 2016 - DECEMBER 31, 2016**

FISCAL YEAR COMPLETED - 50%								
DESCRIPTION	GL CODE	2013/2014 ACTUAL	2014/2015 ACTUAL	2015/2016 ACTUAL	2016/2017 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
PERMANENT SALARIES	5110	\$18,998,580	\$19,188,961	\$20,945,087	\$23,843,264	\$11,426,629	\$12,416,635	47.92%
TEMPORARY SALARIES	5115	225,349	267,725	296,679	289,466	100,346	189,120	34.67%
PERMANENT OVERTIME	5120	5,926,335	6,470,482	7,917,285	6,386,800	4,355,880	2,030,920	68.20%
PERMANENT OVERTIME-TEMP EEs	5121	-	-	25,937	-	2,993	(2,993)	#DIV/0!
FICA/MEDICARE	5140	357,070	373,313	420,610	444,449	225,083	219,366	50.64%
RETIREMENT CONTRIBUTIONS	5150	11,282,351	14,723,941	14,694,250	15,577,638	7,806,001	7,771,638	50.11%
401a CONTRIBUTIONS-ER PAID	5151	-	-	8,438	7,350	3,675	3,675	50.00%
EMPLOYEE GROUP INSURANCE	5160	3,126,726	3,202,870	3,533,985	4,182,934	1,844,807	2,338,127	44.10%
RETIREE HEALTH INSURANCE	5170	1,818,859	1,788,158	2,053,562	2,700,178	1,079,327	1,620,851	39.97%
OPEB CONTRIBUTION	5175	520,469	1,000,000	3,396,659	3,355,892	1,398,290	1,957,602	41.67%
UNEMPLOYMENT INSURANCE	5180	15,600	821	-	20,000	-	20,000	0.00%
WORKERS' COMPENSATION	5190	807,044	899,816	1,118,289	1,000,000	466,534	533,466	46.65%
<b>TOTAL SALARIES AND BENEFITS</b>	<b>5100</b>	<b>43,078,384</b>	<b>47,916,087</b>	<b>54,410,780</b>	<b>57,807,971</b>	<b>28,709,563</b>	<b>29,098,407</b>	<b>49.66%</b>
OFFICE SUPPLIES	5202	21,051	27,849	27,027	33,938	12,448	21,490	36.68%
POSTAGE	5204	15,305	13,996	14,021	16,861	4,185	12,676	24.82%
TELECOMMUNICATIONS	5206	166,049	167,750	168,728	192,728	88,607	104,121	45.98%
UTILITIES	5208	344,009	344,230	352,055	356,898	174,068	182,830	48.77%
SMALL TOOLS/EQUIPMENT	5210	62,256	85,136	69,710	131,055	39,915	91,141	30.46%
MISCELLANEOUS SUPPLIES	5212	125,845	100,911	100,561	154,157	22,808	131,349	14.80%
MEDICAL SUPPLIES	5213	107,396	122,211	143,955	136,417	48,067	88,350	35.24%
FIREFIGHTING SUPPLIES	5214	61,937	67,463	37,479	76,320	13,241	63,079	17.35%
PHARMACEUTICAL SUPPLIES	5216	24,849	25,174	35,498	33,825	12,546	21,279	37.09%
COMPUTER SUPPLIES	5218	33,962	6,043	7,691	25,563	4,200	21,363	16.43%
RADIO EQUIPMENT & SUPPLIES	5219	19,547	19,459	15,281	23,000	9,104	13,896	39.58%
FOOD SUPPLIES	5222	16,473	14,910	27,628	34,455	8,523	25,931	24.74%
PPE INSPECTION & REPAIRS	5223	19,584	21,309	18,745	28,500	7,935	20,565	27.84%
SAFETY CLOTHING/SUPPLIES	5224	94,323	100,360	80,554	106,559	59,106	47,453	55.47%
CLASS A UNIFORMS & SUPPLIES	5225	3,775	7,789	3,496	12,813	1,322	11,491	10.31%
NON-SAFETY CLOTHING/SUPPLIES	5226	9,756	10,801	5,638	39,111	7,158	31,954	18.30%
CLASS B UNIFORMS & SUPPLIES	5227	25,044	29,619	56,894	47,250	36,899	10,351	78.09%
HOUSEHOLD SUPPLIES	5228	36,886	51,627	43,371	42,025	15,308	26,717	36.43%
CENTRAL GARAGE - REPAIRS	5230	89,512	161,501	174,177	105,063	199,490	(94,427)	189.88%
CENTRAL GARAGE - MAINTENANCE	5231	11,818	12,113	6,534	21,911	7,105	14,806	32.43%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	202,299	166,873	137,063	208,140	49,870	158,270	23.96%
CENTRAL GARAGE - TIRES	5234	34,419	39,569	40,666	47,278	27,622	19,656	58.42%
CENTRAL GARAGE - MANDATED INSP.	5235	7,315	6,077	9,822	9,982	505	9,477	5.06%
MAINT./REPAIRS - EQUIPMENT	5236	116,530	158,021	165,074	249,257	75,144	174,112	30.15%
MAINT./REPAIRS - RADIO & ELECTRON	5238	316,272	303,983	231,239	326,325	96,776	229,549	29.66%
MAINT./REPAIRS - BUILDINGS	5240	127,738	148,734	157,281	223,138	85,105	138,034	38.14%
MAINT./REPAIRS - GROUNDS	5242	37,647	35,350	44,167	55,825	23,661	32,163	42.39%
RENTS & LEASES-EQUIP./PROPERTY	5246	36,466	47,933	64,106	68,930	40,779	28,151	59.16%
PROFESSIONAL/SPECIALIZED SERVICES	5250	733,356	688,486	937,626	1,600,754	583,865	1,016,889	36.47%
RECRUITING COSTS	5251	44,598	40,120	102,890	132,773	39,785	92,988	29.96%
LEGAL SERVICES	5252	186,452	107,352	254,331	189,625	128,685	60,940	67.86%
INFO TECHNOLOGY SURCHARGE	5253	5,000	-	-	-	-	-	0.00%
MEDICAL SERVICES	5254	68,483	65,875	74,647	118,866	23,341	95,525	19.64%
COMMUNICATIONS SERVICES	5258	78,600	79,800	79,800	82,500	79,800	2,700	96.73%
ELECTION SERVICES	5262	-	86,856	-	110,000	-	110,000	0.00%
INSURANCE SERVICES	5264	432,616	435,810	559,787	588,660	495,574	93,086	84.19%
PUBLICATION OF LEGAL NOTICES	5270	1,353	1,633	1,475	6,753	-	6,753	0.00%
SPECIALIZED PRINTING	5272	18,661	14,833	14,941	20,738	3,751	16,987	18.09%
MEMBERSHIPS	5274	54,704	57,804	68,045	79,449	62,813	16,636	79.06%
EDUCATIONAL COURSES/SUPPLIES	5276	33,911	32,958	38,886	68,372	20,965	47,407	30.66%
EDUCATIONAL ASSISTANCE	5277	15,982	12,502	12,978	16,000	5,043	10,957	31.52%
PUBLIC EDUCATIONAL SUPPLIES	5278	8,465	9,255	10,799	12,300	9,337	2,963	75.91%
BOOKS & PERIODICALS	5280	5,739	11,178	10,112	18,580	5,560	13,019	29.93%
RECOGNITION SUPPLIES	5282	1,163	1,502	1,906	4,000	1,414	2,586	35.34%
MEETINGS/TRAVEL EXPENSES	5284	19,687	28,185	33,347	39,680	12,289	27,390	30.97%
OTHER - CLAIMS EXPENSE	5286	9,182	-	-	-	-	-	0.00%
PROPERTY TAX SHARE AGREEMENT	5290	-	-	\$84,695	\$50,000	\$0	50,000	0.00%
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>5200</b>	<b>3,886,016</b>	<b>3,970,940</b>	<b>4,524,727</b>	<b>5,946,371</b>	<b>2,643,716</b>	<b>3,302,655</b>	<b>44.46%</b>
<b>TOTAL G/F OPERATING EXPENDITURES</b>		<b>\$46,964,400</b>	<b>\$51,887,027</b>	<b>\$58,935,506</b>	<b>\$63,754,341</b>	<b>\$31,353,280</b>	<b>\$32,401,062</b>	<b>49.18%</b>

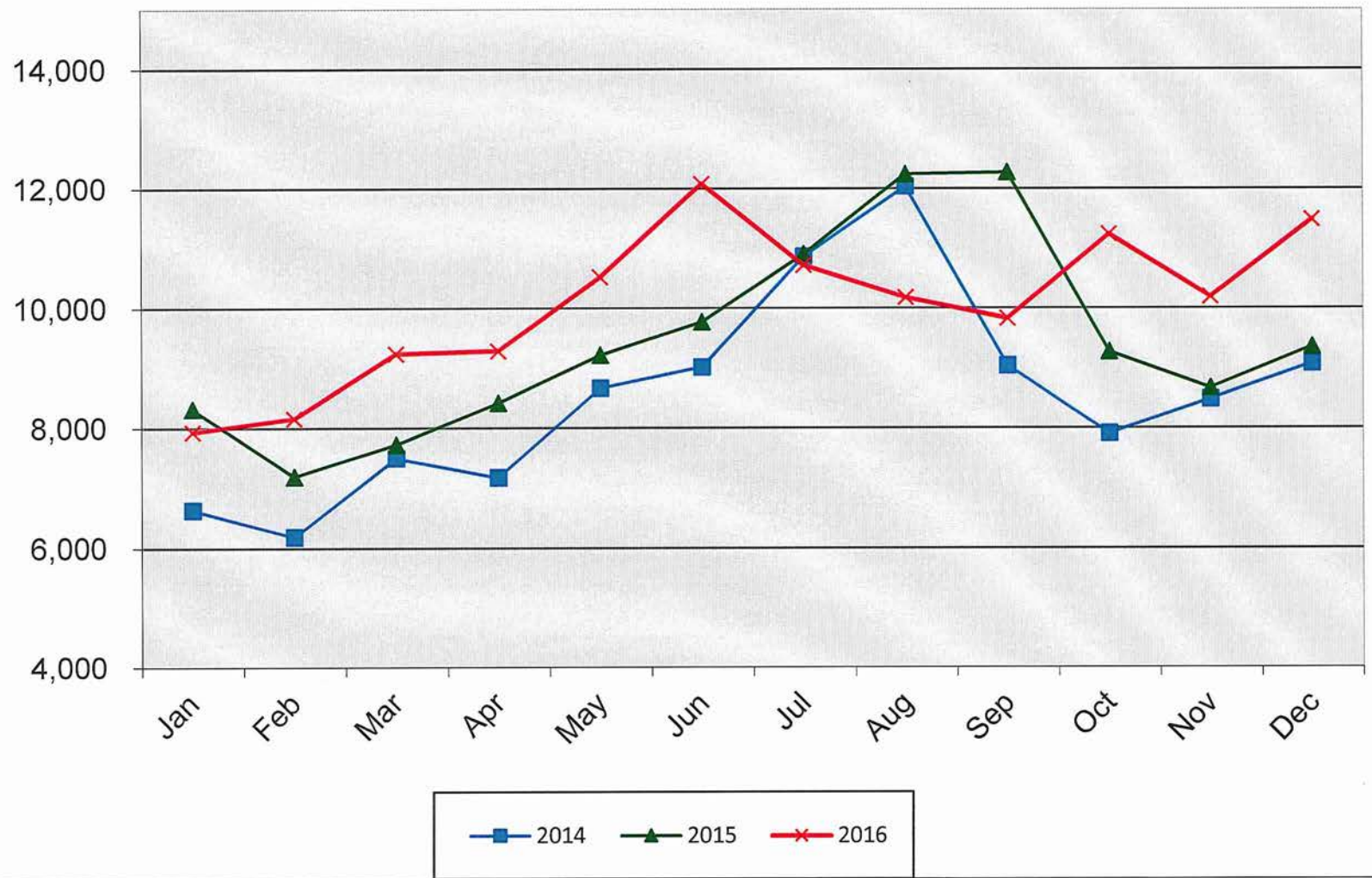
**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**  
**CAPITAL PROJECTS, EQUIP/VEHICLES, DEBT SERVICE, SAN RAMON VALLEY FIRE COMMUNITY FUND**  
**FISCAL YEAR 2016-2017**  
**July 1, 2016 - DECEMBER 31, 2016**

FISCAL YEAR COMPLETED - 50%								
DESCRIPTION	GL CODE	2013/2014 ACTUAL	2014/2015 ACTUAL	2015/2016 ACTUAL	2016/2017 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
RENTS & LEASES - PROPERTY	5246	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
LEGAL SERVICES	5252	-	-	8,621	-	-	0	#DIV/0!
CRR TECH IMPROVEMENTS	5253	-	-	8,360	50,000	9,620	40,380	19%
PUBLICATION OF LEGAL NOTICES	5270	-	-	1,548	-	-	0	#DIV/0!
DESIGN/CONSTRUCTION	6105/6110	49,759	440	-	-	-	0	#DIV/0!
VARIOUS IMPROVEMENTS *	6120	61,583	250,133	2,780,361	3,829,315	1,908,394	1,920,922	50%
RADIO/ELECTRONIC EQUIPMENT	6230	-	302,557	1,234,044	424,567	40,254	384,313	9%
TOOLS & SUNDRY EQUIPMENT	6240	-	51,179	144,052	812,750	69,186	743,563	9%
AUTOS & TRUCKS	6250	766,968	27,376	-	1,067,814	16,190	1,051,624	2%
<b>TOTAL CAPITAL PROJECTS (FUND 300)</b>		<b>878,310</b>	<b>631,685</b>	<b>4,176,986</b>	<b>6,184,446</b>	<b>2,043,644</b>	<b>4,140,801</b>	<b>33%</b>
PROFESSIONAL SERVICES	5250	0	0	0	0	0	0	
RADIO/ELECTRONIC EQUIPMENT	6230	347,510	0	0	0	0	0	
TOOLS & SUNDRY EQUIPMENT (SCBA's)	6240	1,267,374	0	0	0	0	0	
<b>TOTAL FEDERAL GRANT CAPITAL PROJECTS (FUND 310)</b>		<b>1,614,884</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
BOND REDEMPTION - 2003/2006/2013/2015 COP	5310	5,289,519	9,987,291	1,271,981	1,271,052	1,036,537	234,515	82%
VEHICLE LEASE #4	5310	534,012	534,012	525,885	525,885	262,942	262,942	50%
<b>TOTAL DEBT SERVICE (FUND 200)</b>		<b>5,823,531</b>	<b>10,521,303</b>	<b>1,797,866</b>	<b>1,796,937</b>	<b>1,299,479</b>	<b>497,457</b>	<b>72%</b>
OTHER SPECIAL DISTRICT EXPENDITURES	5286	1,000	1,000	1,000	0	0	0	#DIV/0!
<b>TOTAL SRVF COMMUNITY FUND (FUND 400)</b>		<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
<b>TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, SRVF COMMUNITY &amp; FEDERAL GRANT FUND</b>		<b>\$8,317,724</b>	<b>\$11,153,988</b>	<b>\$5,975,852</b>	<b>\$7,981,382</b>	<b>\$3,343,123</b>	<b>\$4,638,259</b>	<b>42%</b>
* Note: Includes new Station 32 construction.								

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
GENERAL FUND  
REVENUE/EXPENDITURE HISTORY**

Month	2012/13		2013/14		2014/15		2015/16		2016/17	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$327,098	\$4,374,370	\$303,039	\$4,253,760	\$399,328	\$5,808,943	\$354,684	\$4,771,243	\$282,790	\$5,316,616
August	\$319,178	\$4,123,666	\$393,566	\$4,035,499	\$390,930	\$4,376,310	\$426,922	\$5,260,304	\$363,912	\$5,109,224
September	\$309,945	\$3,903,613	\$230,997	\$4,049,136	\$317,832	\$4,176,216	\$354,095	\$4,581,188	\$377,209	\$5,047,543
October	\$2,331,797	\$4,132,784	\$2,205,383	\$3,879,765	\$2,247,021	\$4,157,975	\$2,040,889	\$4,262,202	\$2,158,269	\$5,282,085
November	\$360,982	\$4,246,986	\$343,280	\$4,023,813	\$295,306	\$4,381,969	\$335,053	\$4,727,586	\$720,990	\$5,554,302
December	\$25,961,035	\$4,181,747	\$27,720,683	\$3,843,098	\$30,041,174	\$4,307,582	\$32,619,418	\$5,464,991	\$34,893,289	\$5,043,510
Investments	\$628,896	\$4,061,102	\$529,393	\$3,767,912	\$1,149,378	\$4,230,080	\$576,093	\$4,743,692		
Investments	\$301,646	\$3,889,221	\$427,492	\$3,570,860	\$291,209	\$4,005,149	\$472,114	\$4,837,271		
March	\$184,995	\$4,115,245	\$360,312	\$3,799,189	\$472,966	\$4,084,004	\$620,681	\$5,229,614		
April	\$18,080,208	\$4,184,939	\$20,027,067	\$3,850,555	\$21,844,911	\$4,276,998	\$23,795,929	\$4,901,844		
May	\$332,777	\$3,999,974	\$324,465	\$3,752,225	\$338,057	\$4,255,627	\$840,611	\$4,935,586		
June	\$3,533,633	\$3,949,737	\$4,738,990	\$4,138,587	\$4,663,427	\$3,810,313	\$5,365,634	\$5,219,984		

### Total Overtime Hours by Month January 2014-December 2016



# Overtime Assignment Summary Report

12/1/2016 Through 12/31/2016

**WORK CODE: 1 STAFFING**

ASSIGNMENT	Time Worked	Time Paid
101 HOLD OVER FOR CALL	18.24	22.75
103 MISC. STAFFING COVE	10882.00	10882.00
107 LATE/STA. MOVE COVE	10.84	15.25
<b>Total All Assignments This Work Type:</b>	<b>10,911.08</b>	<b>10,920.00</b>

**WORK CODE: 2 TRAINING**

ASSIGNMENT	Time Worked	Time Paid
201 OPERATIONS TRAINING	1.50	1.50
202 ADMIN SKILLS TRAINI	2.00	2.00
203 FIRST AID / CPR	10.00	10.00
204 EMS TRNG/INSTRUCTIO	10.00	10.00
209 RESCUE TRAINING	10.75	10.75
214 PARAMEDIC - CONT ED	25.00	25.00
223 2016-2 ACADEMY	273.33	351.50
<b>Total All Assignments This Work Type:</b>	<b>332.58</b>	<b>410.75</b>

**WORK CODE: 3 ASSIGNMENTS**

ASSIGNMENT	Time Worked	Time Paid
301 MEETINGS/PROJECT DE	15.42	15.50
302 OFC WORK/REPORT WR	24.33	25.00
317 RECRUITMENT EXTER	22.50	22.50
321 FP REIMBURSED OVER	17.00	17.00
340 PROJECT WORK	55.50	55.50
<b>Total All Assignments This Work Type:</b>	<b>134.75</b>	<b>135.50</b>

# Overtime Assignment Summary Report

12/1/2016 Through 12/31/2016

**WORK CODE: 7**      **EMERGENCY**

<b>ASSIGNMENT</b>	<b>Time Worked</b>	<b>Time Paid</b>
700      EMERGENCY RECALL	14.04	16.00
<b>Total All Assignments This Work Type:</b>	<u>14.04</u>	<u>16.00</u>
<b>Report Grand Total:</b>	<u>11,392.45</u>	<u>11,482.25</u>

# Overtime Summary Report

12/1/2016 Through 12/31/2016

**WORK CODE:**

**Time Paid**

1	STAFFING	10,920.00
2	TRAINING	410.75
3	ASSIGNMENTS	135.50
7	EMERGENCY	16.00
	<b>Report Grand Total:</b>	<b>11,482.25</b>



# GOOD OF THE ORDER