

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953**

**Tuesday, September 19, 2017 – 1:00 p.m.**

*Donald Parker ~ Board President ~ Chris Campbell, Board Vice President ~  
H. Jay Kerr, Director ~ Matthew J. Stamey, Director ~*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

- 3.1 Discussion and approval of Personnel Committee's recommendation to fill the vacancy created by the resignation of Director Shawn Stark; followed by the Administration of Oath of Office for new Board Member.

**4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

**5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period August 12, 2017 through September 8, 2017 in the amount of \$1,815,112.96.
- 5.2 Approve the Board minutes from the August 23, 2017 Regular Board meeting and District Counsel's Report upon Return from Closed Session from August 23, 2017.

- 5.3 Approval of Station 32 Stormwater Management Facilities Operation & Maintenance Agreement.
- 5.4 Declare surplus vehicles as “surplus” and dispose of them through the public auction process.
- 5.5 **Personnel Actions:**
  1. Approve staff’s recommendation to award a merit salary increase to Fire and Life Safety Manager Frank Drayton to Step 6, effective September 13, 2017.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Proclamation in Recognition of Fire Prevention Week, October 8-14, 2017.
- 6.2 Recognition of Retiring Chaplain Jim Hoekenga.
- 6.3 Recognition of Former Board Director Shawn Stark.

\*\*At this time in the meeting, the Board will take a 10-minute recess\*\*

**7. OLD BUSINESS**

- 7.1 Discussion and possible approval of extension agreement with Innovative Claims Solutions for two years and authorization to pay \$108,443 for managing the District’s workers’ compensation claims. Funds are allocated in the Annual Operating Budget for Fiscal Year 2017/18.
- 7.2 Discussion and possible approval for staff to develop a contract with HGAC Buy consortium for the purchase and delivery of five (5) Road Rescue ambulances for a total cost not to exceed \$1,698,750. Funding for the purchase is available through the Capital Improvement Program.

**8. NEW BUSINESS**

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations Division-Deputy Chief, Lon Phares  
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief John Duggan  
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief, Derek Krause  
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief, Derek Krause  
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency  
Communications Denise Pangelinan  
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran  
Finance Report of monthly activities.

- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

- 11.1 Selection of Board Director to fill the openings on the EMS and Personnel Committee left vacated by the resignation of Director Stark.

**12. CLOSED SESSION**

- 12.1 Possible exposure to litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

**13. RETURN TO OPEN SESSION**

**14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**15. ADJOURNMENT UNTIL THE NEXT REGULARLY SCHEDULED BOARD MEETING OF OCTOBER 25, 2017 AT 1:00 P.M., IN THE BOARDROOM.**

Prepared by:



Natalie Korthamar Wong  
Human Resources Director/Deputy District Clerk

Agenda posted on September 14, 2017 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 and the San Ramon Valley Fire Protection District's website at [www.firedepartment.org](http://www.firedepartment.org).

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Human Resources Director/Deputy District Clerk at (925) 838-6625

# CONSENT ITEMS

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 8/12/2017 Through 9/8/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
218369	8/25/2017	49ER COMMUNICATIONS INC	126.69	Bendix King Parts For Bench Repairs
218483	9/7/2017	ABILA	5,099.00	Abila MIP/DrillPoint/E-Req/GL/PO Software-10/17-10/18
218430	9/1/2017	ACC BUSINESS	1,185.00	Ethernet Access Cost 7/11/17-8/10/17
218484	9/7/2017	ACC BUSINESS	1,185.00	Ethernet Access Cost 6/11/17-7/10/17
218485	9/7/2017	AD CLUB	1,860.00	Recruitment Advertisements-HR Generalist 8/22/17
218486	9/7/2017	AIR EXCHANGE INC	433.85	Plymovent Svc Call/Air Leak Repair/Replace Lower Hose-Stn 30
218297	8/14/2017	AIRGAS USA LLC	172.65	Oxygen Tank Cylinder Rental-July 2017
	8/14/2017	AIRGAS USA LLC	461.40	Oxygen Tank Cylinders (12) 7/17/17
	8/14/2017	AIRGAS USA LLC	256.70	Oxygen Tank Cylinders (6) 7/24/17
	8/14/2017	AIRGAS USA LLC	341.60	Oxygen Tank Cylinders (8) 7/31/17
218345	8/17/2017	AIRGAS USA LLC	171.80	Oxygen Tank Cylinders (4) 8/7/17
218487	9/7/2017	AIRGAS USA LLC	431.45	Oxygen Tank Cylinders (11) 8/16/17
	9/7/2017	AIRGAS USA LLC	441.35	Oxygen Tank Cylinders (13) 8/22/17
	9/7/2017	AIRGAS USA LLC	171.80	Oxygen Tank Cylinders (4) 8/28/17
218370	8/25/2017	ALAMEDA COUNTY FIRE DEPARTME...	270.00	90-Day Inspection-GEM Utility Cart #1
	8/25/2017	ALAMEDA COUNTY FIRE DEPARTME...	270.00	90-Day Inspection-GEM Utility Cart #2
	8/25/2017	ALAMEDA COUNTY FIRE DEPARTME...	270.00	90-Day Inspection-GEM Utility Cart #3
	8/25/2017	ALAMEDA COUNTY FIRE DEPARTME...	207.43	90-Day Inspection-Unit 302
	8/25/2017	ALAMEDA COUNTY FIRE DEPARTME...	202.50	90-Day Inspection-Unit 618
	8/25/2017	ALAMEDA COUNTY FIRE DEPARTME...	202.50	90-Day Inspection-Unit 703
	8/25/2017	ALAMEDA COUNTY FIRE DEPARTME...	270.00	90-Day Inspection-Wells Cargo Cert Trailer #5
	8/25/2017	ALAMEDA COUNTY FIRE DEPARTME...	270.00	90-Day Inspection-Wells Cargo Cert Trailer #6
	8/25/2017	ALAMEDA COUNTY FIRE DEPARTME...	202.50	90-Day Inspection-Wells Cargo Trailer #4
	8/25/2017	ALAMEDA COUNTY FIRE DEPARTME...	345.76	90-Day Inspection/Replace Worn Wipers-Unit 300
	8/25/2017	ALAMEDA COUNTY FIRE DEPARTME...	507.36	Coolant Leak Repairs/Replace New Hose/Clamp-Unit 527
	8/25/2017	ALAMEDA COUNTY FIRE DEPARTME...	135.00	District Owned Portable Toilet Inspection
218488	9/7/2017	ALAMEDA COUNTY FIRE DEPARTME...	202.50	90-Day Inspection-Unit 811
218298	8/14/2017	ALAMO ACE HARDWARE	53.66	Light Bulbs/Grill Brush-Stn 35
	8/14/2017	ALAMO ACE HARDWARE	26.07	Spring Snaps/Fasteners-Stn 35
08/14/17-01	8/14/2017	ALL STAR FIRE EQUIPMENT INC	672.39	SCBA Repairs
09/01/17-01	9/1/2017	ALL STAR FIRE EQUIPMENT INC	458.98	Webgear (4)-Academy
09/01/17-02	9/1/2017	ALL STAR FIRE EQUIPMENT INC	788.87	TL2 Helmet w/ Shield-Pruett
09/07/17-01	9/7/2017	ALL STAR FIRE EQUIPMENT INC	2,164.74	Turnout Coat/Pants/Suspenders-Drayton
218489	9/7/2017	AMERICAN MESSAGING	267.37	Paging Service-8/17
218299	8/14/2017	AMERIGAS SAN JOSE	110.42	Admin Annual Tank Rental Fee 7/1/17-6/30/18
	8/14/2017	AMERIGAS SAN JOSE	110.42	Stn 32 Annual Tank Rental Fee 7/1/17-6/30/18
	8/14/2017	AMERIGAS SAN JOSE	110.42	Stn 34 Annual Tank Rental Fee 7/1/17-6/30/18
	8/14/2017	AMERIGAS SAN JOSE	88.77	Stn 35 Annual Tank Rental Fee 7/1/17-6/30/18
	8/14/2017	AMERIGAS SAN JOSE	110.42	Stn 37 Annual Tank Rental Fee 7/1/17-6/30/18
	8/14/2017	AMERIGAS SAN JOSE	110.42	Stn 38 Annual Tank Rental Fee 7/1/17-6/30/18

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218431	9/1/2017	AMS NET	1,650.00	Cisco 4331 Router Installation Fee
	9/1/2017	AMS NET	3,419.63	Cisco 4331 Router-Comm Center Network Router
218300	8/14/2017	AP TRITON LLC	4,166.66	EMS Advocate Consulting Services-July 2017
218371	8/25/2017	AQUAMATIC FIRE PROTECTION	756.00	Refund-Plan Review Fees-IN7791834
218490	9/7/2017	ARROW INTERNATIONAL INC	2,211.06	EZ-IO 25mm & 45mm Needles-Stn 33 Stock
218432	9/1/2017	ATT	20.93	Phone Service 7/19/17-8/18/17
218433	9/1/2017	ATT	5,141.35	Phones/Data/Radio Circuit/Long Distance 7/20/17-8/19/17
218434	9/1/2017	ATT	128.33	Phone Service 7/20/17-8/19/17
218435	9/1/2017	ATT	20.96	Phone Service 7/20/17-8/19/17
218491	9/7/2017	ATT MOBILITY	2,602.02	iPhone 7/Cell Phones/Mobile Data 6/27/17-7/26/17
218372	8/25/2017	B AND C TRUCK PARTS INC	175.81	Air Pressure Governors (3)-Fleet Stock
	8/25/2017	B AND C TRUCK PARTS INC	277.63	Channel Flow Air Filter/Gatorback Poly Belts-Fleet Stock
218301	8/14/2017	BAYSPORT PREVENTIVE MEDICAL GR	665.00	Welness Fitness Exam-C.Cunningham
08/17/17-01	8/17/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 31 Bio-Hazard Waste Collection Service 7/31/17
08/17/17-02	8/17/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 32 Bio-Hazard Waste Collection Service 7/31/17
08/17/17-03	8/17/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 33 Bio-Hazard Waste Collection Service 7/31/17
08/17/17-04	8/17/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 34 Bio-Hazard Waste Collection Service 7/31/17
08/17/17-05	8/17/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 35 Bio-Hazard Waste Collection Service 7/31/17
08/17/17-06	8/17/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 36 Bio-Hazard Waste Collection Service 7/31/17
08/17/17-07	8/17/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 39 Bio-Hazard Waste Collection Service 7/31/17
09/07/17-02	9/7/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 31 Bio-Hazard Waste Collection Service 8/28/17
09/07/17-03	9/7/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 32 Bio-Hazard Waste Collection Service 8/28/17
09/07/17-04	9/7/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 33 Bio-Hazard Waste Collection Service 8/28/17
09/07/17-05	9/7/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 34 Bio-Hazard Waste Collection Service 8/28/17
09/07/17-06	9/7/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 35 Bio-Hazard Waste Collection Service 8/28/17
09/07/17-07	9/7/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 36 Bio-Hazard Waste Collection Service 8/28/17
09/07/17-08	9/7/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 39 Bio-Hazard Waste Collection Service 8/28/17
218492	9/7/2017	BONANNO CONSTRUCTION	675.00	Repair Damaged HVAC Room Door Jam/Prime Paint-Stn 39
218373	8/25/2017	BUCHANAN AUTO ELECTRIC INC	320.77	1231MF Batteries (2)-Unit 707
	8/25/2017	BUCHANAN AUTO ELECTRIC INC	548.65	1231MF Batteries (3)-Unit 605
	8/25/2017	BUCHANAN AUTO ELECTRIC INC	731.54	1231MF Batteries (4)-Unit 658
	8/25/2017	BUCHANAN AUTO ELECTRIC INC	731.54	1231MF Batteries (4)-Unit 856
	8/25/2017	BUCHANAN AUTO ELECTRIC INC	311.36	Floor Cleaner-Fleet Shop
	8/25/2017	BUCHANAN AUTO ELECTRIC INC	574.80	Remote Charger Repairs-Fleet Stock
218374	8/25/2017	BURNS TRUCK AND TRAILER	7,747.56	Svc/Replace Water Pump/Steering Box/Dozier Valve-Unit 529
218302	8/14/2017	CA STATE DEPARTMENT OF JUSTICE	441.00	LiveScan/FBI-FF/PM (7)/Temps (2)
Wire 9/7/17	9/7/2017	CALPERS	298,125.59	Health Insurance-8/17
	9/7/2017	CALPERS	1,621.62	Health Insurance-Admin Fees 8/17
	9/7/2017	CALPERS	2,491.63	Health Insurance-BOD 8/17
	9/7/2017	CALPERS	190,781.39	Health Insurance-Retirees 8/17

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218493	9/7/2017	CAPITAL ONE COMMERCIAL	952.57	Drinking Water/Detergent/Bleach/Fabric Softener-Stn 33
218303	8/14/2017	CAPITOL CLUTCH AND BRAKE INC	266.84	Leveling Valve-Fleet Shop
218375	8/25/2017	CAPITOL CLUTCH AND BRAKE INC	180.38	Suspension Leveling Valve-Fleet Stock
218494	9/7/2017	CARPENTER ROBBINS	2,100.00	Consulting Services-Stn 32/New Farm 5/17-8/17
218436	9/1/2017	CCC DEPT OF INFO TECH	36,393.60	Microwave Services/Radio Site Lease Fees-7/17-6/18
	9/1/2017	CCC DEPT OF INFO TECH	256.00	Telecommunication Services/Radio Services-7/17
08/14/17-02	8/14/2017	CCC EMPLOYEES RETIREMENT ASS...	437,440.27	Employee Retirement Contributions-7/17
218376	8/25/2017	CCC PUBLIC WORKS DEPARTMENT	8,055.33	Permit EL1228489/EL1632897/ES1329743/LP0902026-New Stn 32
218437	9/1/2017	CCC PUBLIC WORKS DEPARTMENT	23,040.85	FY 17/18 Pedestrian Bridge Permit-RA17-1252 (LP09-2026)
218495	9/7/2017	CHRISTOPHER C SUTER	2,838.50	415 Limit Replacement Benefits-9/1/17
218346	8/17/2017	CINTAS CORPORATION	84.31	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-7/26/17
	8/17/2017	CINTAS CORPORATION	85.90	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-8/9/17
218438	9/1/2017	CINTAS CORPORATION	79.64	Stn 30 Carpet Runners/Mechanic Coverall Clean Fee-6/28/17
	9/1/2017	CINTAS CORPORATION	35.00	Stn 30 Carpet Runners/Mechanic Coverall Clean Fee-7/5/17
218377	8/25/2017	CLIFFORD SCOTT BUXTON	1,365.00	CERT Instructor (45.5 hours) 7/13/17-8/21/17
218439	9/1/2017	CLUB CARE INC	953.64	StarTrac Running Belt/Precor EFX Belt/Equipment Svc-Stn 35
218496	9/7/2017	CLUB CARE INC	880.00	4-Mth Work Out Equipment Maintenance-Sep-Dec 2017
218304	8/14/2017	COMCAST	236.08	New Stn 32 High Speed Internet 8/6/17-9/5/17
	8/14/2017	COMCAST	146.08	Stn 33 High Speed Internet 7/31/17-8/30/17
	8/14/2017	COMCAST	146.08	Stn 36 High Speed Internet 8/1/17-8/31/17
218347	8/17/2017	COMCAST	228.68	Stn 30 Cable Service 8/13/17-9/12/17
	8/17/2017	COMCAST	159.99	Stn 32 Cable Service 8/9/17-9/8/17
218348	8/17/2017	COMCAST	146.08	Stn 35 High Speed Internet 8/8/17-9/7/17
	8/17/2017	COMCAST	351.94	Stn 38 High-Speed Internet/Cable Svc 8/8/17-9/7/17
	8/17/2017	COMCAST	146.08	Stn 39 High Speed Internet 8/9/17-9/8/17
218378	8/25/2017	COMCAST	151.08	Stn 31 High-Speed Internet 8/23/17-9/22/17
218379	8/25/2017	COMCAST	309.50	Admin Cable Service/High-Speed Internet 8/17/17-9/16/17
218380	8/25/2017	COMCAST	146.08	Stn 32 (Old) High-Speed Internet 8/18/17-9/17/17
	8/25/2017	COMCAST	146.08	Stn 34 High Speed Internet 8/15/17-9/14/17
218440	9/1/2017	COMCAST	253.13	Stn 31 Cable Service 8/26/17-9/25/17
	9/1/2017	COMCAST	188.71	Stn 33 Cable Service 9/1/17-9/30/17
	9/1/2017	COMCAST	203.13	Stn 39 Cable Service 9/1/17-9/30/17
218441	9/1/2017	COMCAST	106.08	Alamo Webcam High-Speed Internet 8/27/17-9/26/17
218442	9/1/2017	COMCAST	219.61	Stn 35 Cable Service 8/27/17-9/26/17
218443	9/1/2017	COMCAST	165.18	Training Site High Speed Internet/Cable Svc 8/26/17-9/25/17
218444	9/1/2017	COMCAST	252.18	Stn 34 Cable Service 8/27/17-9/26/17
	9/1/2017	COMCAST	241.16	Stn 36 Cable Service 8/26/17-9/25/17
	9/1/2017	COMCAST	227.20	Stn 38 Cable Service 8/27/17-9/26/17
218497	9/7/2017	COMCAST	146.08	Stn 30 High Speed Internet 8/30/17-9/29/17
	9/7/2017	COMCAST	146.08	Stn 33 High Speed Internet 8/31/17-9/30/17

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From 8/12/2017 Through 9/8/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
218305	8/14/2017	CONCERN EAP	2,531.05	Employee Assistance Premium-7/17
218445	9/1/2017	CONCERN EAP	2,586.80	Employee Assistance Premium-8/17
218306	8/14/2017	CONCORD UNIFORMS	557.72	Class A Coat/Pants-Varin
218498	9/7/2017	CONCORD UNIFORMS	806.38	Class A Uniform-Drayton
218349	8/17/2017	CONTRA COSTA P AND S	193.50	Stn 33 Car Wash Supplies-Wash/Wax Soap (12)
218381	8/25/2017	CONTRA COSTA P AND S	6.00	Tax Adjustment-Stn 33 Car Wash Supplies-Wash/Wax Soap
218350	8/17/2017	COSCO FIRE PROTECTION INC	700.00	Main Auxiliary Drain Valve Leak Repair-Stn 33 Fire Sprinkler
218382	8/25/2017	COSCO FIRE PROTECTION INC	1,220.25	Replaced Broken Upright Sprinkler/Couplings-Admin Skylight
218499	9/7/2017	CRAIG BOWEN	12,726.59	415 Limit Replacement Benefits-9/1/17
218307	8/14/2017	CREATIVE SUPPORTS INC	634.48	Office Chairs (2)-Admin
218351	8/17/2017	CREATIVE SUPPORTS INC	4,999.19	Conference Table/Chairs-BC/EMS Conference Area
218308	8/14/2017	CUSHING PAINTING AND DRYWALL	375.00	Paint 2 Panels on App Bay Door-Stn 31
09/07/17-09	9/7/2017	DA PAGE LLC	425.00	Paging Software-7/17
218309	8/14/2017	DARYL CASE	175.00	Reimb-ACLS Recertification
218310	8/14/2017	DEFINITIVE NETWORKS INC	9,600.00	ePCR Data Review Service-Jul-Aug 2017
	8/14/2017	DEFINITIVE NETWORKS INC	19,200.00	ePCR Data Review Service-March-June 2017
	8/14/2017	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-August 2017
218500	9/7/2017	DEFINITIVE NETWORKS INC	4,800.00	ePCR Data Review Service-September 2017
	9/7/2017	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-September 2017
218352	8/17/2017	DEMIAN BANNISTER	200.00	Reimb-Paramedic Recertification
218353	8/17/2017	DENALECT ALARM COMPANY INC	156.95	Replace Main Fire Panel Alarm Batteries-Comm Center
218383	8/25/2017	DENALECT ALARM COMPANY INC	8,544.00	Annual Alarm Service/Monitoring Charge-Admin
218446	9/1/2017	DEPT OF FORESTRY AND FIRE PROT...	248.00	Driver Operator 1B Class Fee (3)-8/1-8/4/17
218311	8/14/2017	DIAMOND SHARP EQUIPMENT CENT...	245.28	New Carburetor/Air Cleaner/Spark Plug/Oil-Unit 678
218384	8/25/2017	DIRECTV	57.99	Cable Service 8/12/17-9/11/17
09/01/17-03	9/1/2017	DON HOMAN	25.00	Water Tank Lease-9/1/17
218385	8/25/2017	DR ASSOCIATES INTERNATIONAL	3,800.00	Background Investigations (4)-FF/PM & FF Reserve
	8/25/2017	DR ASSOCIATES INTERNATIONAL	2,800.00	Background Investigations (8)-FF Reserves
	8/25/2017	DR ASSOCIATES INTERNATIONAL	2,500.00	Pre-Employment Background Check (2)-FF/PM
218312	8/14/2017	DUBLIN CASH AND CARRY	211.58	Misc. Kitchen Utensils/Supplies-New Stn 32
218386	8/25/2017	DUBLIN CHEVROLET INC	730.00	A/C Service-Unit 705
	8/25/2017	DUBLIN CHEVROLET INC	598.04	A/C Service/Repairs-Unit 708
	8/25/2017	DUBLIN CHEVROLET INC	21.85	Engine Temp Sensor-Unit 324
	8/25/2017	DUBLIN CHEVROLET INC	452.19	Rear End Repairs-Unit 707
218313	8/14/2017	DUBLIN SAN RAMON SERVICES DIST...	881.84	Stn 30-Recycled Water Service 6/1-7/31/17
218387	8/25/2017	DUBLIN SAN RAMON SERVICES DIST...	87.03	Stn 30 Fireline Water Service 6/15-8/14/17
	8/25/2017	DUBLIN SAN RAMON SERVICES DIST...	257.65	Stn 30 Water Service (Meter 1.0) 6/15-8/14/17
218501	9/7/2017	EAST BAY TIMES	252.00	Newspaper Subscription Renewal Fee 9/13/17-2/27/18
218314	8/14/2017	EBMUD	2,916.24	Admin Water Service (Meter 1.5) 5/15/17-7/13/17
	8/14/2017	EBMUD	3,391.99	Stn 31 Water Service (Meter 2.0) 6/1/17-8/1/17



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Check/Voucher Register  
From 8/12/2017 Through 9/8/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
	8/14/2017	EBMUD	221.56	Stn 31 Water Service (Meter 4.0) 6/1/17-8/1/17
	8/14/2017	EBMUD	278.34	Stn 31 Water Service (Meter 5/8) 6/1/17-8/1/17
	8/14/2017	EBMUD	433.10	Stn 31 Water Service (Meter 6.0) 6/1/17-8/1/17
	8/14/2017	EBMUD	507.26	Stn 34 Water Service (Meter 1.0) 5/31/17-7/28/17
	8/14/2017	EBMUD	220.54	Stn 34 Water Service (Meter 4.0) 5/31/17-7/28/17
218354	8/17/2017	EBMUD	223.55	Stn 33 Water Service (Meter 4.0) 6/6/17-8/8/17
	8/17/2017	EBMUD	492.27	Stn 33 Water Service (Meter 5/8) 6/6/17-8/8/17
218447	9/1/2017	EBMUD	3,872.71	Stn 35 Water Service (Meter 1.0) 6/19/17-8/17/17
	9/1/2017	EBMUD	227.18	Stn 35 Water Service (Meter 4.0) 6/19/17-8/17/17
218502	9/7/2017	EBMUD	136.23	New Stn 32 Water Service (Meter 1.0) 6/22/17-8/21/17
	9/7/2017	EBMUD	282.29	New Stn 32 Water Service (Meter 4.0) 6/22/17-8/21/17
	9/7/2017	EBMUD	491.60	Stn 39 Water Service (Meter 1.0) 6/26/17-8/24/17
	9/7/2017	EBMUD	229.53	Stn 39 Water Service (Meter 4.0) 6/26/17-8/24/17
218315	8/14/2017	ED JONES COMPANY INC	247.82	Collar Brass (6 Pairs)
218355	8/17/2017	ED JONES COMPANY INC	672.24	Service Pins (21)
09/07/17-10	9/7/2017	EFAX CORPORATE	125.20	eFax Usage-7/17
218316	8/14/2017	ELITE BACKGROUNDS INC	3,400.00	Initial Interview/Background Check/Polygraph-FF/PM
218388	8/25/2017	ELITE BACKGROUNDS INC	3,500.00	Pre-Employment Polygraph Tests (14)
218503	9/7/2017	ELITE BACKGROUNDS INC	1,450.00	Initial Interview/Background Check/Polygraph-FF/PM
	9/7/2017	ELITE BACKGROUNDS INC	250.00	Polygraph Exam-FF/PM Recruitment
218448	9/1/2017	EMERGENCY ACCESS CONTROLS	4,158.89	Purchase/Install 4 Antennas w/ Coaxial Cable Runs-Admin
218504	9/7/2017	EMERGENCY ACCESS CONTROLS	155.00	Replace Docking Station-Unit 3110
	9/7/2017	EMERGENCY ACCESS CONTROLS	276.25	Replace Docking Station/Power Supply/VGA Cable-RM34
	9/7/2017	EMERGENCY ACCESS CONTROLS	155.00	Replace MDC Screen-RM34
	9/7/2017	EMERGENCY ACCESS CONTROLS	232.50	Troubleshoot GPS Issues-E32
218317	8/14/2017	EMERGENCY CONSTRUCTION SERVI...	4,120.00	Radio & Tech Room Biohazard Clean-Up-Stn 31 South Annex
218389	8/25/2017	ENGEO INCORPORATED	4,896.64	Prof Svcs-CA Water Board Soil/Groundwater Assessment-7/30/17
218356	8/17/2017	ENTERPRISE FM TRUST	3,469.06	Monthly Fleet Lease Payment (6) 8/1/17-8/31/17
218318	8/14/2017	ERGOMETRICS	390.98	FireTEAM Testing/Written/Video Exam-Dispatcher
218505	9/7/2017	ERGOMETRICS	687.27	ECOMM Written Exam-Fire Dispatcher Recruitment
	9/7/2017	ERGOMETRICS	160.31	FireTEAM Testing-FF/PM Recruitment
218319	8/14/2017	ERICA GREENBERG	4,410.07	Human Resources Support (90.5 Hrs)-07/2017
218357	8/17/2017	ERIK KING	200.00	Reimb-Paramedic Recertification
218390	8/25/2017	FEDERAL EXPRESS	22.89	Delivery Charge-Finance Correspondence
218449	9/1/2017	FIRECOM INC	2,538.44	Apparatus Headsets-USAR/Breathing Support
218450	9/1/2017	FIRSTONSCENE LLC	37,500.00	OnScene RMS Software Annual Maintenance Fee-8/17-7/18
218391	8/25/2017	FRASER INVESTIGATIONS AND CON...	4,659.43	Pre-Employment Background Check (3)-FF/PM
218320	8/14/2017	GALLS LLC	45.05	Uniform Belt-Academy
	8/14/2017	GALLS LLC	79.15	Uniform Belts (2)-R.Lake/Academy
218392	8/25/2017	GALLS LLC	249.65	Uniform Belts (7)-Academy/Griep

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218451	9/1/2017	GLOBALSTAR USA	358.19	Satellite Phone Service (6)-8/17
	9/1/2017	GLOBALSTAR USA	50.00	Satellite Phone Service-Dispatch 8/17
	9/1/2017	GLOBALSTAR USA	50.00	Satellite Phone Service-EOC 8/17
218321	8/14/2017	GOLDEN STATE FLEET SVCS INC	500.00	Towing Fee-Unit 628
218393	8/25/2017	GOOGLE INC	208.11	Google Apps Usage-July 2017
218358	8/17/2017	GOT E WASTE	0.00	Removal/Recycling Fluorescent Lamps-Admin
218506	9/7/2017	GOT E WASTE	299.75	Removal/Recycling Fluorescent Lamps-Admin
218452	9/1/2017	GRAINGER INC	2,153.10	Flammable Safety Cabinet for HazMat Material-Stn 32
218359	8/17/2017	GRAYBAR ELECTRIC COMPANY INC	3,409.01	Pelco Camera-CS131
218322	8/14/2017	HAVE AIR WILL TRAVEL INC	195.00	Service Call/Mounts/Dismounts-Unit 528
	8/14/2017	HAVE AIR WILL TRAVEL INC	315.00	Service Call/Mounts/Dismounts-Unit 678
	8/14/2017	HAVE AIR WILL TRAVEL INC	180.00	Svc Call/Flat Repair/Mounts/Dismounts-Unit 704
	8/14/2017	HAVE AIR WILL TRAVEL INC	130.00	Svc Call/Mounts/Dismounts-Unit 524
218394	8/25/2017	HAVE AIR WILL TRAVEL INC	185.00	Service Call/Flat Repairs-Unit 701
	8/25/2017	HAVE AIR WILL TRAVEL INC	230.00	Service Call/Flat Repairs-Unit 707
	8/25/2017	HAVE AIR WILL TRAVEL INC	120.00	Service Call/Mounts/Dismounts-Unit 524
	8/25/2017	HAVE AIR WILL TRAVEL INC	491.40	Svc Call/Mounts/Dismounts New Tires (2)-Unit 705
	8/25/2017	HAVE AIR WILL TRAVEL INC	491.40	Svc Call/Mounts/Dismounts New Tires (2)-Unit 708
218453	9/1/2017	HAVE AIR WILL TRAVEL INC	255.00	Service Call/Mounts/Dismounts-Unit 609
218396	8/25/2017	HOME DEPOT CREDIT SERVICES	173.07	44-Gal Trash Can-Stn 32 BBQ Soft Opening
	8/25/2017	HOME DEPOT CREDIT SERVICES	128.59	Benzomatic Torch Heads (7)-Stn 33 Blow Torches Stock
	8/25/2017	HOME DEPOT CREDIT SERVICES	89.70	Dusters/Insecticide-Stn 33
	8/25/2017	HOME DEPOT CREDIT SERVICES	312.84	Emergency Portable A/C-District Wide Usage
	8/25/2017	HOME DEPOT CREDIT SERVICES	19.31	Goo-Gone Spray (4)-Stn 33 Stock
	8/25/2017	HOME DEPOT CREDIT SERVICES	19.44	Light Bulbs-Admin Front Lobby
	8/25/2017	HOME DEPOT CREDIT SERVICES	21.52	Light Bulbs-Admin Stock
	8/25/2017	HOME DEPOT CREDIT SERVICES	25.81	Locker Room Clock/Extention Cord/Mounting Hardwares-Admin
	8/25/2017	HOME DEPOT CREDIT SERVICES	9.09	Misc. Household Supplies-Stn 38
	8/25/2017	HOME DEPOT CREDIT SERVICES	3.22	Oven Light Replacement-Stn 30
	8/25/2017	HOME DEPOT CREDIT SERVICES	2,330.41	Pallet of Plywood-Probationary Testing
	8/25/2017	HOME DEPOT CREDIT SERVICES	1,065.49	Plywood Supplies-Stn 34 Ventilation Prop
	8/25/2017	HOME DEPOT CREDIT SERVICES	(16.21)	Return-White Board Reinforcement Bracket-Admin
	8/25/2017	HOME DEPOT CREDIT SERVICES	16.21	White Board Reinforcement Bracket-Admin
218454	9/1/2017	HOME DEPOT CREDIT SERVICES	321.99	Boxes/Packing Supplies-Stn 31 South Annex Clean-Up Project
	9/1/2017	HOME DEPOT CREDIT SERVICES	11.41	Parking Lot Re-Stripe Project-Admin
08/17/17-08	8/17/2017	HUNT AND SONS INC	1,195.12	Stn 31 Unleaded/Diesel Fuel-8/1/17
08/17/17-09	8/17/2017	HUNT AND SONS INC	634.45	Stn 30 Unleaded/Diesel Fuel-8/1/17
08/17/17-10	8/17/2017	HUNT AND SONS INC	620.74	Stn 34 Unleaded/Diesel Fuel-8/1/17
08/17/17-11	8/17/2017	HUNT AND SONS INC	332.99	Stn 35 Diesel Fuel-8/1/17
08/17/17-12	8/17/2017	HUNT AND SONS INC	842.07	Stn 39 Diesel Fuel-8/1/17

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08/17/17-13	8/17/2017	HUNT AND SONS INC	442.07	Stn 34 Unleaded/Diesel Fuel-8/4/17
08/17/17-14	8/17/2017	HUNT AND SONS INC	1,340.50	Stn 38 Unleaded Fuel-8/4/17
08/17/17-15	8/17/2017	HUNT AND SONS INC	579.08	Stn 30 Unleaded/Diesel Fuel-8/8/17
08/17/17-16	8/17/2017	HUNT AND SONS INC	793.48	Stn 31 Unleaded/Diesel Fuel-8/8/17
08/17/17-17	8/17/2017	HUNT AND SONS INC	696.79	Stn 34 Unleaded/Diesel Fuel-8/8/17
08/17/17-18	8/17/2017	HUNT AND SONS INC	376.48	Stn 35 Diesel Fuel-8/8/17
08/17/17-19	8/17/2017	HUNT AND SONS INC	1,169.59	Stn 38 Unleaded Fuel-8/8/17
08/17/17-20	8/17/2017	HUNT AND SONS INC	152.94	Stn 39 Diesel Fuel-8/8/17
08/17/17-21	8/17/2017	HUNT AND SONS INC	2,835.61	Stn 34 Unleaded/Diesel Fuel-6/29/17
08/17/17-22	8/17/2017	HUNT AND SONS INC	3,122.48	Stn 38 Unleaded/Diesel Fuel-6/29/17
08/17/17-23	8/17/2017	HUNT AND SONS INC	1,458.44	Stn 31 Unleaded/Diesel Fuel-7/4/17
08/17/17-24	8/17/2017	HUNT AND SONS INC	932.08	Stn 35 Diesel Fuel-7/10/17
08/17/17-25	8/17/2017	HUNT AND SONS INC	1,456.69	Stn 30 Unleaded/Diesel Fuel-7/13/17
08/17/17-26	8/17/2017	HUNT AND SONS INC	965.76	Stn 39 Diesel Fuel-7/14/17
08/17/17-27	8/17/2017	HUNT AND SONS INC	504.73	Stn 34 Diesel Fuel-7/14/17
08/17/17-28	8/17/2017	HUNT AND SONS INC	1,555.19	Stn 38 Unleaded Fuel-7/14/17
08/17/17-29	8/17/2017	HUNT AND SONS INC	1,243.28	Stn 31 Unleaded/Diesel Fuel-7/14/17
08/17/17-30	8/17/2017	HUNT AND SONS INC	1,142.02	Stn 33 Unleaded/Diesel Fuel-7/14/17
08/17/17-31	8/17/2017	HUNT AND SONS INC	2,820.97	Stn 32 Unleaded/Diesel Fuel-7/14/17
08/17/17-32	8/17/2017	HUNT AND SONS INC	3,472.78	Stn 38 Unleaded/Diesel Fuel-7/18/17
08/17/17-33	8/17/2017	HUNT AND SONS INC	325.57	Stn 30 Unleaded/Diesel Fuel-7/18/17
08/17/17-34	8/17/2017	HUNT AND SONS INC	177.69	Stn 34 Diesel Fuel-7/18/17
08/17/17-35	8/17/2017	HUNT AND SONS INC	748.64	Stn 31 Unleaded/Diesel Fuel-7/18/17
08/17/17-36	8/17/2017	HUNT AND SONS INC	181.93	Stn 35 Diesel Fuel-7/18/17
08/17/17-37	8/17/2017	HUNT AND SONS INC	1,377.86	Stn 38 Unleaded/Diesel Fuel-7/18/17
08/17/17-38	8/17/2017	HUNT AND SONS INC	1,462.36	Stn 34 Unleaded/Diesel Fuel-7/21/17
08/17/17-39	8/17/2017	HUNT AND SONS INC	182.88	Stn 35 Diesel Fuel-7/25/17
08/17/17-40	8/17/2017	HUNT AND SONS INC	128.15	Stn 30 Diesel Fuel-7/25/17
08/17/17-41	8/17/2017	HUNT AND SONS INC	128.15	Stn 39 Diesel Fuel-7/25/17
08/17/17-42	8/17/2017	HUNT AND SONS INC	2,167.18	Stn 38 Unleaded Fuel-7/28/17
08/17/17-43	8/17/2017	HUNT AND SONS INC	369.60	Stn 34 Unleaded Fuel-7/28/17
08/17/17-44	8/17/2017	HUNT AND SONS INC	193.40	Stn 34 Unleaded Fuel-8/11/17
08/17/17-45	8/17/2017	HUNT AND SONS INC	1,591.66	Stn 38 Unleaded Fuel-8/11/17
08/17/17-46	8/17/2017	HUNT AND SONS INC	1,282.27	Stn 38 Unleaded/Diesel Fuel-8/7/17
08/25/17-01	8/25/2017	HUNT AND SONS INC	910.84	Stn 38 Unleaded Fuel-8/15/17
08/25/17-02	8/25/2017	HUNT AND SONS INC	229.30	Stn 35 Diesel Fuel-8/15/17
08/25/17-03	8/25/2017	HUNT AND SONS INC	515.70	Stn 34 Unleaded/Diesel Fuel-8/14/17
08/25/17-04	8/25/2017	HUNT AND SONS INC	439.18	Stn 31 Diesel Fuel-8/15/17
08/25/17-05	8/25/2017	HUNT AND SONS INC	344.05	Stn 30 Unleaded/Diesel Fuel-8/15/17
08/25/17-06	8/25/2017	HUNT AND SONS INC	215.70	Stn 38 Unleaded/Diesel Fuel-8/14/17

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08/25/17-07	8/25/2017	HUNT AND SONS INC	2,172.47	Stn 32 (New) Unleaded/Diesel Fuel-8/17/17
08/25/17-08	8/25/2017	HUNT AND SONS INC	561.22	Stn 34 Unleaded/Diesel Fuel-8/17/17
08/25/17-09	8/25/2017	HUNT AND SONS INC	734.43	Stn 38 Unleaded/Diesel Fuel-8/17/17
08/25/17-10	8/25/2017	HUNT AND SONS INC	923.33	Stn 36 Unleaded/Diesel Fuel-7/13/17
09/01/17-04	9/1/2017	HUNT AND SONS INC	735.35	Stn 31 Unleaded/Diesel Fuel-8/22/17
09/01/17-05	9/1/2017	HUNT AND SONS INC	271.90	Stn 35 Diesel Fuel-8/22/17
09/01/17-06	9/1/2017	HUNT AND SONS INC	178.54	Stn 39 Diesel Fuel-8/22/17
09/01/17-07	9/1/2017	HUNT AND SONS INC	622.91	Stn 38 Unleaded Fuel-8/22/17
09/01/17-08	9/1/2017	HUNT AND SONS INC	1,202.31	Stn 33 Unleaded/Diesel Fuel-8/23/17
09/01/17-09	9/1/2017	HUNT AND SONS INC	891.83	Stn 34 Unleaded/Diesel Fuel-8/24/17
09/01/17-10	9/1/2017	HUNT AND SONS INC	1,892.17	Stn 38 Unleaded/Diesel Fuel-8/24/17
09/07/17-11	9/7/2017	HUNT AND SONS INC	746.86	Stn 30 Unleaded/Diesel Fuel-8/29/17
09/07/17-12	9/7/2017	HUNT AND SONS INC	440.55	Stn 34 Unleaded/Diesel Fuel-8/29/17
09/07/17-13	9/7/2017	HUNT AND SONS INC	869.50	Stn 31 Unleaded/Diesel Fuel-8/29/17
09/07/17-14	9/7/2017	HUNT AND SONS INC	765.11	Stn 34 Unleaded/Diesel Fuel-8/31/17
09/07/17-15	9/7/2017	HUNT AND SONS INC	251.23	Stn 35 Diesel Fuel-8/29/17
09/07/17-16	9/7/2017	HUNT AND SONS INC	254.36	Stn 38 Unleaded Fuel-8/29/17
09/07/17-17	9/7/2017	HUNT AND SONS INC	139.04	Stn 39 Diesel Fuel-8/29/17
09/07/17-18	9/7/2017	HUNT AND SONS INC	1,497.74	Stn 38 Unleaded/Diesel Fuel-8/31/17
218455	9/1/2017	INDUSTRIAL SAFETY SUPPLY CORP	651.18	SOHM CGI Monitor Parts
218456	9/1/2017	INNOVATIVE CLAIM SOLUTIONS	7,259.92	Workers' Compensation Claim Admin Fees 9/1-9/30/17
218507	9/7/2017	INTERNATIONAL CODE COUNCIL INC	240.00	Int'l Code Council Membership Dues-R.Evitt 10/17-9/18
218360	8/17/2017	INTERWEST CONSULTING GROUP INC	172.50	Prof Svcs-Costco Plan Review-7/1-8/1/17
218397	8/25/2017	IR CUSTOMS LLC	648.16	District Mood Pencils (2000)-PubEd
218457	9/1/2017	IRON MOUNTAIN	388.08	Off-Site Backup Media Storage Fee-7/17
218458	9/1/2017	ISINGS CULLIGAN	76.73	Stn 30 Drinking Water Service-8/17
	9/1/2017	ISINGS CULLIGAN	27.33	Stn 30 Water Softener Salt-8/17
	9/1/2017	ISINGS CULLIGAN	110.73	Stn 31 Drinking Water Service-8/17
217847	8/14/2017	J THAYER COMPANY INC	(64.84)	Copy Paper (1-Box)-Admin
218323	8/14/2017	J THAYER COMPANY INC	64.84	Copy Paper (1-Box)-Admin
218398	8/25/2017	JAMES MARTIN	175.00	Reimb-ACLS Recertification
218184	8/24/2017	JEAN GAUTHIER	(229.82)	Installed New Ignitor on Range-Stn 39
218399	8/25/2017	JEAN GAUTHIER	229.82	Installed New Ignitor on Range-Stn 39
218459	9/1/2017	JENNIFER HUEY	85.00	Reimb-Self Funded Vision Plan
218400	8/25/2017	JERALD TREAT	220.00	Reimb-ACLS Recertification
218324	8/14/2017	JOHN ARCHULETA	1,048.79	Reimb-Educ Assistance-Extreme Ownership Muster 7/13-7/14/17
	8/14/2017	JOHN ARCHULETA	200.00	Reimb-Paramedic Recertification
218460	9/1/2017	JOHN D YOUNGBLOOD	226.50	Reimb-ACLS Recertification
218461	9/1/2017	JOHN T MARTIN	200.00	Reimb-Paramedic Recertification
218401	8/25/2017	JOSHUA SCOTT	150.00	Reimb-ACLS Recertification

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09/07/17-19	9/7/2017	KENNETH R CAMPO CPA	14,917.50	Finance Consulting Services (110.5 Hrs)-August 2017
218402	8/25/2017	KJ HART ELECTRIC AND SON INC	1,811.50	Install LED Lights Under Canopy-Stn 39 Driveway/BBQ Side
	8/25/2017	KJ HART ELECTRIC AND SON INC	342.48	Relocate/Install Astronomic Timer Clock-Stn 39
	8/25/2017	KJ HART ELECTRIC AND SON INC	844.35	Replace App Bay Door Lights to LED-Stn 39
	8/25/2017	KJ HART ELECTRIC AND SON INC	925.75	Replace Rear App Bay Door Lights to LED-Stn 39
	8/25/2017	KJ HART ELECTRIC AND SON INC	3,460.00	Replace Wall Lights to LED/Install w/ Cords-Stn 39 Dorm
	8/25/2017	KJ HART ELECTRIC AND SON INC	1,534.70	Replace Wall Pack Lights to LED-Stn 39 Exterior Annex Bldg
218508	9/7/2017	KJ HART ELECTRIC AND SON INC	927.95	Install Flag Pole LED Light/Rework Existing Fixture-Stn 33
	9/7/2017	KJ HART ELECTRIC AND SON INC	225.00	Non-Operational Air Compressor Diagnostic Test-Stn 33
	9/7/2017	KJ HART ELECTRIC AND SON INC	267.45	Replace Lighting Ballast-Stn 36 Dorm Room
218403	8/25/2017	L ERICK HUBBARD	195.00	Reimb-ACLS Recertification
218327	8/14/2017	L N CURTIS AND SONS	339.36	Belts (19)-Firefighter Reserves
	8/14/2017	L N CURTIS AND SONS	(167.79)	Credit-Station Boots-Dwyer
	8/14/2017	L N CURTIS AND SONS	(167.79)	Credit-Station Boots-O'Dwyer
	8/14/2017	L N CURTIS AND SONS	(416.76)	Credit-Structure Boots-Rossen
	8/14/2017	L N CURTIS AND SONS	1,805.61	Double Aluminum Pulleys/Swivels
	8/14/2017	L N CURTIS AND SONS	10,133.15	G-Xtreme Turnout Coats/Pants
	8/14/2017	L N CURTIS AND SONS	1,899.25	Goggles/Barricade Tapes/Shields/Misc. Firefighting Supplies
	8/14/2017	L N CURTIS AND SONS	143.54	Long H-Back Suspenders For Turnout Pants (3)
	8/14/2017	L N CURTIS AND SONS	617.68	Mic Keeper 20-in Extension Studs/Thermobak Hydration Packs
	8/14/2017	L N CURTIS AND SONS	9,396.10	MPD Rope Rescue System/Aluminum Pulley/Swivel Pulley-Rescue
	8/14/2017	L N CURTIS AND SONS	3,832.05	MPD Rope Rescue System/Double Alum Swivel Pulley
	8/14/2017	L N CURTIS AND SONS	95.80	No Cord Foam Earplugs (1 Box)/Ora Fox Whistle (7)
	8/14/2017	L N CURTIS AND SONS	2,349.02	Nomex Shirts/Pants-Academy
	8/14/2017	L N CURTIS AND SONS	517.44	Nomex SS Uniform Shirts/Pants-Tidd/Costa/Enyck
	8/14/2017	L N CURTIS AND SONS	404.85	Nomex Uniform Shirt/Pants-Laniohan
	8/14/2017	L N CURTIS AND SONS	948.27	Nomex Uniform Shirts/Pants-Laniohan
	8/14/2017	L N CURTIS AND SONS	73.07	Ora Fox Whistle (9)
	8/14/2017	L N CURTIS AND SONS	189.44	PPE Pants Rescue Div-Costa
	8/14/2017	L N CURTIS AND SONS	189.44	PPE Pants Rescue Div-S.Smith
	8/14/2017	L N CURTIS AND SONS	605.77	Red Duffle Bags (8)-Academy
	8/14/2017	L N CURTIS AND SONS	3,634.38	Shut-Off Clamps/Gloves/Straps/Misc. Firefighting Supplies
	8/14/2017	L N CURTIS AND SONS	949.89	Structure Helmets (3)-Academy
	8/14/2017	L N CURTIS AND SONS	385.64	Uniform Pants-Curtis
	8/14/2017	L N CURTIS AND SONS	822.70	Uniform Pants-Lucca/Maxwell
	8/14/2017	L N CURTIS AND SONS	411.35	Uniform Shirts/Pants-Corrie/Costa
	8/14/2017	L N CURTIS AND SONS	269.54	Wildland Boots-Hirst
	8/14/2017	L N CURTIS AND SONS	694.96	Wildland Boots/Structural Boots-Lucca
	8/14/2017	L N CURTIS AND SONS	961.26	Wildland Coats (2)/Pants (2)-Hicks/Clauzel
	8/14/2017	L N CURTIS AND SONS	269.54	Wildland Jacket-McKenzie

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	8/14/2017	L N CURTIS AND SONS	961.26	Wildland Nomex Coats/Pants-Academy
	8/14/2017	L N CURTIS AND SONS	211.09	Wildland Pants PPE-Westeren
218361	8/17/2017	L N CURTIS AND SONS	357.23	Nomex Shirts (3)-Clauzel
	8/17/2017	L N CURTIS AND SONS	1,182.09	Nomex Shirts/Pants-McNamara/Selover/N.Smith/Castro
	8/17/2017	L N CURTIS AND SONS	75.72	Red Gear Bag-Drayton
	8/17/2017	L N CURTIS AND SONS	1,922.52	Wildland Nomex Coats (4)/Pants (4)-Academy 2017-1
218404	8/25/2017	L N CURTIS AND SONS	(269.54)	Credit-Wildland Boots-Sauve
	8/25/2017	L N CURTIS AND SONS	4,825.79	S/S Uniform Shirts (46)-Reserve Firefighters
	8/25/2017	L N CURTIS AND SONS	102.84	Uniform Pants-Halsey
	8/25/2017	L N CURTIS AND SONS	269.54	Wildland Boots-Scott
	8/25/2017	L N CURTIS AND SONS	480.63	Wildland Coat/Pants-Laniohan
	8/25/2017	L N CURTIS AND SONS	211.09	Wildland PPE-Reserve FF Dakin
218463	9/1/2017	L N CURTIS AND SONS	96.34	Nomes SS Uniform Shirt-Garcia
	9/1/2017	L N CURTIS AND SONS	167.79	Station Boots-Perez
	9/1/2017	L N CURTIS AND SONS	167.79	Station Boots-Ybarra
	9/1/2017	L N CURTIS AND SONS	416.76	Structure Boots-Bryan Shafer
	9/1/2017	L N CURTIS AND SONS	431.92	Structure Boots-Drayton
	9/1/2017	L N CURTIS AND SONS	431.92	Structure Boots-Pellegrini
	9/1/2017	L N CURTIS AND SONS	416.76	Structure Boots-Rossen
	9/1/2017	L N CURTIS AND SONS	205.68	Uniform Pants (2)-McKenzie
	9/1/2017	L N CURTIS AND SONS	617.03	Uniform Pants-Bannister/Terres/Wylie
	9/1/2017	L N CURTIS AND SONS	3,114.35	Uniform Shirts/Pants-Academy
	9/1/2017	L N CURTIS AND SONS	269.54	Wildland Boots-Laugero
	9/1/2017	L N CURTIS AND SONS	269.54	Wildland Boots-McCulloch
	9/1/2017	L N CURTIS AND SONS	269.54	Wildland Boots-Ybarra
	9/1/2017	L N CURTIS AND SONS	547.74	Wildland Boots/Station Boots-Rawitzer
	9/1/2017	L N CURTIS AND SONS	686.30	Wildland Boots/Structure Boots-Bock Wilmes
218509	9/7/2017	L N CURTIS AND SONS	145.75	Helmet Headband/Ratchetliner Replacement-Halsey/Hirst
	9/7/2017	L N CURTIS AND SONS	1,028.38	Nomex Uniform Pants-Drake/Garcia/Shafer/Pickard
	9/7/2017	L N CURTIS AND SONS	102.84	Nomex Uniform Pants-Selover
	9/7/2017	L N CURTIS AND SONS	278.20	Station Boots-Alvarez
	9/7/2017	L N CURTIS AND SONS	2,140.10	Station/Structure Boots-Glancy/Alaga/Corbett/McIntyre/Barsi
	9/7/2017	L N CURTIS AND SONS	1,250.29	Structure Boots (3)-Glancy/Bower/Barsi
	9/7/2017	L N CURTIS AND SONS	480.63	Wildland Pants/Jacket-Castro
218328	8/14/2017	LEADER EMERGENCY VEHICLES	333.40	Oxygen Pressure Regulator-Unit 706
218405	8/25/2017	LEADER EMERGENCY VEHICLES	44.08	Heater Valve-Unit 707
218329	8/14/2017	LEADERSHIP SAN RAMON VALLEY	1,095.00	Leadership SRV Class 2017/2018-A.Calcagno
218406	8/25/2017	LIEBERT CASSIDY WHITMORE	1,800.00	Professional Services-General 7/31/17
	8/25/2017	LIEBERT CASSIDY WHITMORE	4,550.00	Professional Services-Investigation 7/31/17
218464	9/1/2017	LIVERMORE DUBLIN DISPOSAL	249.91	Stn 30 Garbage Service-8/17

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 8/12/2017 Through 9/8/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
	9/1/2017	LIVERMORE DUBLIN DISPOSAL	422.92	Stn 34 Garbage Service-8/17
	9/1/2017	LIVERMORE DUBLIN DISPOSAL	616.88	Stn 38 Garbage Service-8/17
	9/1/2017	LIVERMORE DUBLIN DISPOSAL	249.91	Stn 39 Garbage Service-8/17
218510	9/7/2017	LOGOBOSS LLC	92.48	Plaque-Director Stark
218330	8/14/2017	M AND L OVERHEAD DOORS	482.50	Ambulance App Bay Door Repairs/Replace Cables-Stn 31
218511	9/7/2017	M AND L OVERHEAD DOORS	496.48	App Bay Door Remotes (10)-Stock
	9/7/2017	M AND L OVERHEAD DOORS	1,314.93	Broken Torsion Spring Repairs/Replace Torsion Shaft-Stn 33
	9/7/2017	M AND L OVERHEAD DOORS	270.00	Replace Broken Apparatus Door Arm-Stn 33
	9/7/2017	M AND L OVERHEAD DOORS	1,547.25	Replace Damaged App Bay Door Bottom/Install Sfty Edge-Stn 30
218512	9/7/2017	MARK A MIRCHANDANI	150.00	Reimb-ACLS Recertification
08/14/17-03	8/14/2017	MAXIM SERVICES	197.89	Paper Towels/Toilet Paper/Dishwashing Detergent-Admin
08/25/17-11	8/25/2017	MAXIM SERVICES	2,055.00	Admin Cleaning Service-8/17
08/25/17-12	8/25/2017	MAXIM SERVICES	126.23	Toilet Paper (2 Cases)/Multifold White Towels (2 Cases)
218407	8/25/2017	MEYERS NAVE PROFESSIONAL LAW ...	891.00	Prof Svcs-General Labor & Employment Services
218362	8/17/2017	MICHAEL ELLIS	200.00	Reimb-Paramedic Recertification
218363	8/17/2017	MICHAEL G COOK	869.04	Avaya 18D Phones (9)/Accessories
	8/17/2017	MICHAEL G COOK	2,150.00	Station 32 Phone System Installation
218513	9/7/2017	MICKEY BENKO	76.11	Re-key Safe Room Door/New Keys (9)-Admin
218331	8/14/2017	NICHOLS CARPET CLEANING INC	2,300.00	Admin Building Carpet Cleaning
218465	9/1/2017	NICHOLS CARPET CLEANING INC	750.00	Stn 31/Comm Center Carpet Cleaning
08/14/17-04	8/14/2017	NOB HILL CLEANERS INC	248.00	Patch on Uniform Shirts (31)-Academy
08/17/17-47	8/17/2017	NOB HILL CLEANERS INC	32.00	Patch on Uniform Shirts (4)-Academy
08/17/17-48	8/17/2017	NOB HILL CLEANERS INC	72.00	Patch on Uniform Shirts (9)
218466	9/1/2017	NORTH BAY AIR SYSTEMS INC	95.00	A/C Inspection/Remounted Thermostat-Stn 36
	9/1/2017	NORTH BAY AIR SYSTEMS INC	95.00	Service Call/A/C Inspection/Tested Charge-Stn 30
218467	9/1/2017	OBRIEN BUILDERS	597.00	Refund-Plan Review Fees-IN7791764
	9/1/2017	OBRIEN BUILDERS	597.00	Refund-Plan Review Fees-IN7791765
218332	8/14/2017	OFFICE DEPOT	214.48	Monitor Stand/Office Supplies
218408	8/25/2017	OFFICE DEPOT	172.60	Office Supplies
218468	9/1/2017	OFFICE DEPOT	388.49	Office Supplies
218409	8/25/2017	OREILLY AUTOMOTIVE INC	272.60	Batteries (2)-Unit 618
218364	8/17/2017	ORKIN	76.13	New Stn 32 Pest Control Service-8/14/17
	8/17/2017	ORKIN	102.83	Stn 31 Pest Control Service-8/2/17
218514	9/7/2017	ORKIN	170.00	Stn 36 Pest Control Service-8/28/17
	9/7/2017	ORKIN	85.59	Training Center Pest Control Service-8/29/17
08/17/17-49	8/17/2017	OSBORN SPRAY SERVICE INC	75.00	Admin Pest Control Service-7/31/17
08/17/17-50	8/17/2017	OSBORN SPRAY SERVICE INC	150.00	Stn 30 Pest Control Service-7/20/17
08/17/17-51	8/17/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 36 Pest Control Service-7/28/17
08/17/17-52	8/17/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 33 Pest Control Service-7/31/17
08/17/17-53	8/17/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 39 Pest Control Service-7/31/17

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 8/12/2017 Through 9/8/2017

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
08/17/17-54	8/17/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 35 Pest Control Service-7/28/17
08/17/17-55	8/17/2017	OSBORN SPRAY SERVICE INC	150.00	New Stn 32 Pest Control Service-7/31/17
08/14/17-05	8/14/2017	PACHECO BROTHERS GARDENING I...	369.00	2-in Irrigation Mainline Repairs-Admin East Parking Lot
09/01/17-11	9/1/2017	PACHECO BROTHERS GARDENING I...	2,131.00	Admin/Stn 38/Stn 30/Stn 35/Stn 31 Landscape Maint-8/17
09/01/17-12	9/1/2017	PACIFIC MOUNTAIN CONTRACTORS ...	63,526.24	Progress Payment #19 Less Retainage-New Fire Station 32
218410	8/25/2017	PAUL D TAYLOR	350.00	Reimb-Used Traffic Cones (50) Cash Purchase
218411	8/25/2017	PETER C BENSON	10,800.00	EMS Medical Director-Consulting Services 7/17
218333	8/14/2017	PGE	47.89	Stn 34 Signal Light-7/17
218365	8/17/2017	PGE	595.97	New Stn 32 Gas/Electric Service 7/7/17-8/3/17
218412	8/25/2017	PGE	1,746.52	Stn 36 Gas/Electric Service-8/17
218469	9/1/2017	PGE	20,996.41	Gas/Electric Service-8/17
218515	9/7/2017	PGE	51.67	Stn 34 Signal Light-8/17
218516	9/7/2017	PHYSIO CONTROL INC	967.30	EMS Equipment/Patient Cable/Rainbow DCI ADT REUS
218366	8/17/2017	PRIORITY DISPATCH	435.00	AQUA ESP for One Protocol-4/18/17-4/17/18
	8/17/2017	PRIORITY DISPATCH	402.00	MPDS Backup Cardset License ESP-3/1/17-2/28/18
	8/17/2017	PRIORITY DISPATCH	365.00	Protocol Training/EMD Certification-M.Williams
218413	8/25/2017	PRIORITY DISPATCH	2,184.00	Annual ProQA ESP Maintenance Agreement 7/17-6/18
218470	9/1/2017	PRIORITY DISPATCH	62.25	ProQA Dongle Replacement
218334	8/14/2017	R AND S ERECTION OF CONCORD	667.75	Stn 39 App Bay Door Emergency Repair
08/17/17-56	8/17/2017	RAHUL MAHARAJ	1,890.00	EMD-Q Assurance Review Services (42.0 Hours)-7/17
08/17/17-57	8/17/2017	RAHUL MAHARAJ	1,125.00	EMS OCU Compliance Review Services (25.0 Hours)-7/17
09/07/17-20	9/7/2017	RAHUL MAHARAJ	1,845.00	EMD-Q Assurance Review Services (41.0 Hours)-8/17
09/07/17-21	9/7/2017	RAHUL MAHARAJ	1,035.00	EMS OCU Compliance Review Services (23.0 Hours)-8/17
218517	9/7/2017	REBECCA GILMAN	27.05	Reimb-Uniform Pants
08/14/17-06	8/14/2017	REPUBLIC SERVICES 210	620.72	Stn 36 Garbage Service 8/1/17-8/31/17
08/14/17-07	8/14/2017	REPUBLIC SERVICES 210	310.33	Stn 33 Garbage Service 8/1/17-8/31/17
08/14/17-08	8/14/2017	REPUBLIC SERVICES 210	289.72	Stn 32 Garbage Service 8/1/17-8/31/17
08/14/17-09	8/14/2017	REPUBLIC SERVICES 210	620.72	Stn 31 Garbage Service 8/1/17-8/31/17
08/14/17-10	8/14/2017	REPUBLIC SERVICES 210	289.72	Stn 35 Garbage Service 8/1/17-8/31/17
08/14/17-11	8/14/2017	REPUBLIC SERVICES 210	647.94	Training Site Garbage Service 8/1/17-8/31/17
218414	8/25/2017	RESPONSIVE COMMUNICATION SER...	1,272.60	Kenwood Mobile Wiring Harnesses/Bench Test-Command Vehicles
218471	9/1/2017	RESPONSIVE COMMUNICATION SER...	2,721.80	FireCom 5200D Intercom System-Breathing Support 131/USAR 134
	9/1/2017	RESPONSIVE COMMUNICATION SER...	615.35	Moto APX7000 Antennas (6)/Belt Clips (10)
218335	8/14/2017	ROBERT SCOTT FULWOOD	8,736.62	ADPP Payment Less Dental/Vision/Life/EAP 7/1-7/31/17
218518	9/7/2017	ROBERT SCOTT FULWOOD	8,736.62	ADPP Payment Less Dental/Vision/Life/EAP 8/1-8/31/17
218336	8/14/2017	SAFETY GLASSES USA INC	98.51	Crews Checklite AF Clear Lens (48)
218472	9/1/2017	SAFETY-KLEEN SYSTEMS INC	216.50	Aqueous Parts Washer-Stn 30 Mechanic Shop 7/20/17
218415	8/25/2017	SAN MATEO REGIONAL NETWORK I...	415.00	FireDispatch.com CAD Interface/Radio Audio Streaming
218416	8/25/2017	SAN RAMON TOW INC	350.00	Car (1)-Auto Extrication Training
218337	8/14/2017	SCOTTS PPE RECON INC	2,925.73	Inspection/Repair of Turnout Gear-July 2017



**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 8/12/2017 Through 9/8/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
218367	8/17/2017	SHAMROCK OFFICE SOLUTIONS INC	10.77	Shipping Fee-Black/Color Print Cartridge-Admin Copier
218519	9/7/2017	SHAMROCK OFFICE SOLUTIONS INC	55.14	Admin Copier Overage Charge 8/1-8/31/17
218520	9/7/2017	SHIELDS HARPER AND COMPANY INC	141.54	Fuel Chip Keys (20)-Stock
	9/7/2017	SHIELDS HARPER AND COMPANY INC	153.00	Programmed Phoenix Fuel Software System to Connect to New 32
218417	8/25/2017	SKYHAWK PHOTOGRAPHY	343.50	Pre-Incident Aerial Survey/Preplans 336-Bishop Ranch Vet
218473	9/1/2017	SMILE BUSINESS PRODUCTS INC	300.66	Training Copier Annual Contract-7/1/17-7/31/17
218521	9/7/2017	SPRINT	1,720.59	Mobile Data Wireless Access Fee 6/26/17-7/25/17
	9/7/2017	SPRINT	1,639.16	Mobile Data Wireless Access Fee 7/26/17-8/25/17
218522	9/7/2017	SPRINT	707.45	T1 Port Access Bundle-7/18/17
218523	9/7/2017	SPRINT	707.45	T1 Port Access Bundle-8/18/17
218474	9/1/2017	STEVE COCHRAN	193.75	Reimb-ACLS Recertification
218418	8/25/2017	STRYKER SALES CORP	47,728.80	Stryker Powerloads for Ambulances (2)
218475	9/1/2017	SUN LIFE FINANCIAL	28,685.20	Dental Insurance-9/17
	9/1/2017	SUN LIFE FINANCIAL	16,743.44	Dental Insurance-Retirees 9/17
218476	9/1/2017	SUPPLYWORKS	781.80	Janitorial Supplies-New Stn 32
218524	9/7/2017	THE DAILY DISPATCH	280.00	Advertisement-FF/PM Recruitment
218525	9/7/2017	THE HARTFORD PRIORITY ACCOUNTS	1,770.60	Life/AD&D Insurance-8/17
218419	8/25/2017	TIFCO INDUSTRIES INC	470.53	Misc. Fleet Shop Supplies
218477	9/1/2017	TIFCO INDUSTRIES INC	118.83	Filter Wrench/Perma-Tite Plug-Fleet Shop
218478	9/1/2017	TRAVLN TOYS INC	9,966.40	6x12 Carry-On Enclosed Trailer (2)-FLSD & CERT
218420	8/25/2017	TREDDENT DATA SYSTEMS	3,584.00	Comm Center Mission Critical Switches 24x7 Support (5-Yrs)
218338	8/14/2017	TRI VALLEY AUTO INTERIORS	258.86	New Compressor Cover-Unit 811
	8/14/2017	TRI VALLEY AUTO INTERIORS	195.00	Recover Spartan Engine Seat Cushion-Stock
08/25/17-13	8/25/2017	TRILLIUM CNG	22.76	Natural Gas-Unit 303 7/1-7/31/17
218339	8/14/2017	UNITED PARCEL SERVICE	44.61	Delivery Charges-8/5/17
218368	8/17/2017	UNITED PARCEL SERVICE	45.53	Delivery Charges-8/12/17
218526	9/7/2017	UNITED PARCEL SERVICE	83.90	Delivery Charges-9/2/17
218421	8/25/2017	US BANK EQUIPMENT FINANCE	1,098.96	Admin Ricoh Copiers Lease (2) 8/1/17-9/1/17
218340	8/14/2017	US HEALTHWORKS MEDICAL GROUP...	555.50	BC Wellness Fitness Exam
	8/14/2017	US HEALTHWORKS MEDICAL GROUP...	2,027.58	Pre-Employment Physicals-FF/PM
218422	8/25/2017	US HEALTHWORKS MEDICAL GROUP...	220.00	New Hire Physicals/Wellness Fitness (2)-Admin
218341	8/14/2017	VALLEJO FIRE EXTINGUISHER INC	324.64	Hydrostatic Test (16)/Delivery Charge/O-Ring
218479	9/1/2017	VALLEJO FIRE EXTINGUISHER INC	410.47	Hydrostatic Test (21)/Air Cylinder O-Ring (21)
218480	9/1/2017	VALLEY PLUMBING HOME CTR INC	294.25	Leaking Drain System/Install New Pipe-Admin Ladies Restroom
	9/1/2017	VALLEY PLUMBING HOME CTR INC	154.50	Water Leak Diagnostic Test-Stn 31 Annex Bldg
218527	9/7/2017	VALLEY PLUMBING HOME CTR INC	479.96	Replaced Cartridge/Handle/Leak Repairs-Stn 31 Bathroom
218423	8/25/2017	VALLEY POWER SYSTEMS NORTH INC	1,192.15	Coolant Leak/Sight Glass/Wiring Repairs-Unit 527
	8/25/2017	VALLEY POWER SYSTEMS NORTH INC	4,200.00	Type 3 Unit Annual Pump Testing (12)
218424	8/25/2017	VAN DERMYDEN MADDUX LAW CO...	4,941.39	Legal Services-Personnel Investigation 7/1-7/19/17
218425	8/25/2017	VERIZON WIRELESS	640.01	Cell Phone Charges 7/4/17-8/3/17

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 8/12/2017 Through 9/8/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
218528	9/7/2017	VERIZON WIRELESS	189.80	Physio-Control Heart Monitor Modems 6/24/17-7/23/17
	9/7/2017	VERIZON WIRELESS	202.26	Physio-Control Heart Monitor Modems 7/24/17-8/23/17
218481	9/1/2017	VICKIE CALLAHAN	1,450.84	Beanies/Hats/Shorts-Stock
218529	9/7/2017	VICKIE CALLAHAN	915.33	Shorts (24)/Sweatpants (24)-Stock
218426	8/25/2017	VICTORY FIRE PROTECTION	260.00	Refund-Plan Review Fees-IN7791801
218342	8/14/2017	VILCIA RODRIGUEZ	4,770.00	Human Resources Support (84.5 Hrs)-07/2017
218343	8/14/2017	VISION SERVICE PLAN	4,846.85	Vision Insurance-8/17
	8/14/2017	VISION SERVICE PLAN	3,908.75	Vision Insurance-Retirees 8/17
218530	9/7/2017	VISION SERVICE PLAN	5,190.82	Vision Insurance-9/17
	9/7/2017	VISION SERVICE PLAN	3,940.02	Vision Insurance-Retirees 9/17
218482	9/1/2017	WASTE MANAGEMENT OF ALAMED...	210.59	Stn 30 Garbage Recycling Service-8/17
	9/1/2017	WASTE MANAGEMENT OF ALAMED...	86.88	Stn 34 Garbage Recycling Service-8/17
	9/1/2017	WASTE MANAGEMENT OF ALAMED...	172.83	Stn 38 Garbage Recycling Service-8/17
	9/1/2017	WASTE MANAGEMENT OF ALAMED...	86.88	Stn 39 Garbage Recycling Service-8/17
218344	8/14/2017	WATTCO	450.00	MDC Unit Rewiring-Unit 524
218427	8/25/2017	WATTCO	3,183.25	Install Rear Window TA/Decals-New Ford Escape (FLSD)
	8/25/2017	WATTCO	110.00	New Antenna Installation-Unit 352
08/14/17-12	8/14/2017	WILLIAM D ROSS ESQ	6,030.00	Legal Services-General Matters 7/17
08/14/17-13	8/14/2017	WILLIAM D ROSS ESQ	558.75	Legal Services-Personnel 7/17
09/07/17-22	9/7/2017	WILLIAM D ROSS ESQ	6,091.70	Legal Services-General Matters 5/17
09/07/17-23	9/7/2017	WILLIAM D ROSS ESQ	2,663.75	Legal Services-Personnel Matters 8/17
218428	8/25/2017	WILLIAM LINNE	575.32	Prof Services-Telestaff Assistance 7/13/17
	8/25/2017	WILLIAM LINNE	650.32	Prof Services-Telestaff Assistance 8/10/17
	8/25/2017	WILLIAM LINNE	675.32	Prof Services-Telestaff Assistance 8/23/17
08/25/17-14	8/25/2017	WITTMAN ENTERPRISES LLC	15,901.45	Ambulance Collection Fees-6/17
08/25/17-15	8/25/2017	WITTMAN ENTERPRISES LLC	15,232.88	Ambulance Collection Fees-7/17
218429	8/25/2017	WORLDPOINT ECC INC	48.80	AHA BLS Instructor Essentials Updates-EMS
	8/25/2017	WORLDPOINT ECC INC	446.74	AHA HeartCode BLS Online Keys (15)-EMS
218531	9/7/2017	WORLDPOINT ECC INC	28.50	AHA BLS Instructor Key-EMS
	9/7/2017	WORLDPOINT ECC INC	159.71	Infant Practi-Mask Training Valves (10-Packs)-EMS
Report Total			1,815,112.96	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 7/17/2017 Through 9/8/2017

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>	<u>GL Code</u>
EMS 06/22/17	7/21/2017	US BANK	<u>37,886.88</u>	EMS Supplies-CD-16/17-059	1125
Report Total			<u>37,886.88</u>		

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
Minutes – August 23, 2017**

**Board of Directors Regular Board Meeting**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Board President Parker, Vice-President Campbell, Directors Kerr and Stamey

**Staff Present:** Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Phares, Deputy Chief Krause, Controller Koran, Director of Human Resources Korthamar Wong, Technology Systems Manager Call, EMS Battalion Chief Duggan, FLS Manager Drayton, Executive Assistant Brooks and District Counsel Ross.

**1. CALL TO ORDER**

President Parker chaired the meeting and called for order at 1:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Deputy Chief Krause led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

There was a quorum and one change to the agenda. Chief Meyer stated that item number 8.3 under New Business would be tabled until the September board meeting. There were no objections.

**4. PUBLIC COMMENTS**

There was no public comment.

Chief Meyer introduced Deputy District Attorney Dominique Yancey who was in the audience.

**5. CONSENT CALENDAR**

Motion by Director Kerr to approve Consent Items No. 5.1 through 5.14. Motion seconded by Director Campbell. Director Campbell stated that we should all be proud of item number 5.8 paying down the unfunded liability. Motion carried.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Proclamation in Recognition of September 11, 2001, proclaiming September 11, 2017 as Patriot Day. The District owned United States Flags will be displayed at half-staff and a moment of silence observed, on Patriot Day, in memory of those who lost their lives as a result of the terrorist attacks against the United States on September 11, 2001.

President Parker read a summary of the proclamation. Motion by Director Kerr proclaiming September 11, 2017 as Patriot Day. Motion seconded by Director Campbell. Motion carried.

## **7. OLD BUSINESS**

- 7.1 Approve payment in the amount of \$37,500 to FirstOnScene, LLC., for software maintenance.

Chief Meyer stated that this is the maintenance agreement for the Districts record management system and stated that we are reviewing other vendors also. Motion by Director Kerr, seconded by Director Campbell to approve payment in the amount of \$37,500 to FirstOnScene. Motion carried.

- 7.2 Proposed Amendment to Employment Contract for District Fire Chief.

Human Resources Director/Deputy District Clerk Korthamar Wong provided the background on this item and requested approval for a contract amendment for the Fire Chief. Motion by Director Campbell to approve the amendment to the Fire Chief's employment contract. Director Kerr seconded the motion. Motion carried.

- 7.3 Update on Fire Station No. 32 presented by Chief Meyer.

Chief Meyer stated that the crews moved into the new station on August 8, 2017, then introduced PMC Project Manager David Brown and thanked Mr. Brown and all of his crew for their outstanding work on new station 32. Mr. Brown thanked all of our staff that he worked with complimenting them on a great working relationship. Chief Meyer stated that all parties involved worked well together and also thanked Deputy Chief Krause, Deputy Chief Phares and Financial Consultant Campo. The Board thanked staff and Mr. Brown for all of their hard work.

- 7.4 Discussion and possible approval of Resolution No. 2017-10 Extending the Payment of Salary to Recalled Active Duty SRVFPD Employees.

Chief Meyer introduced this item stating that the current policy does not address some items due to the laws governing the protections of recalled active duty military personnel have been updated since the creation of the District's current military leave policy. Motion by Director Campbell to approve Resolution No. 2017-10 extending the payment of salary to recalled active duty SRVFPD employees. Director Kerr seconded the motion. Motion carried by roll call vote.

## **8. NEW BUSINESS**

- 8.1 Discussion and consideration for filling the vacancy of a Board of Directors position created by the resignation of Board Member Shawn Stark.

Legal Counsel Ross discussed the government code dealing with the Board Vacancy due to the resignation of Board Member Stark. Motion by Director Kerr to authorize the posting of the notice of vacancy and to appoint Board President Parker to fill the seat on the Personnel Committee. Director Campbell seconded the motion. Motion carried.

8.2 Discussion and possible approval of Salary and Wage Policy No. 600.

Director of Human Resources Korthamar Wong provided the background of this item asking for approval to have discretion to offer a salary step that is commensurate with a candidates experience therefore, attracting qualified candidates for a difficult to fill classification. Motion by Director Campbell to authorize the update to the Salary and Wage Policy N. 600. Director Kerr seconded the motion. Motion carried.

8.3 Discussion and possible approval of extension agreement with Innovative Claims Solutions for one year and authorization to pay \$110,000 for managing the District's workers' compensation claims.

This item was pulled and will be brought back at the September Board meeting.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

There was no comment on correspondence.

**10. MONTHLY ACTIVITY REPORTS**

10.1 Operations Division-Deputy Chief, Lon Phares  
Operations Report of monthly activities

Deputy Chief Phares reviewed his board report highlighting the seven new recruits that were recently hired.

10.2 EMS – Battalion Chief, John Duggan  
EMS Report of monthly activities.

EMS Battalion Chief Duggan reviewed his board report stating everyone in EMS is doing a great job and that the EMS Service Award Ceremony is scheduled for December 6, 2017. Chief Meyer stated that the ambulance contract is coming up before the Board of Supervisors in September.

10.3 Logistics – Deputy Chief, Derek Krause  
Logistics Report of monthly activities.

Deputy Chief Krause highlighted the move into new Station 32, assessment of the fuel tanks at old Station 32; and that the rodent problem at the 31 Annex has been mitigated.

10.4 Fire and Life Safety Division – Deputy Chief, Derek Krause  
Fire and Life Safety Report of monthly activities.

Deputy Chief Krause provided the Fire and Life Safety Division report stating that staff has been involved in e-plan review which has been going good, exterior hazard

abatement; and trained 270 people in hands only CPR. Chief Meyer thanked Deputy Chief Krause and Fire and Life Safety Manager Drayton regarding district inspectors providing great customer service in the District.

- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan Communications Report of monthly activities.

Chief Meyer provided the Communications Division report in the absence of Director of Emergency Communications Pangelinan. Chief Meyer stated that current recruitment in Dispatch is going well and stated that Dispatcher Calcagno and IS Technician Duncan have been accepted into the Leadership San Ramon Valley Class.

- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong Human Resources Report of monthly activities.

Human Resources Director Korthamar Wong stated that HR has been very busy with several District recruitments and that another group of Firefighter/Paramedics will start in October. Ms. Korthamar Wong also stated that there has been an increase in worker's compensation claims.

- 10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran Monthly Finance Report of monthly activities.

Financial Consultant Campo presented a slide presentation of the financial reports for the past two months. Chief Meyer thanked the Board and Financial Consultant Campo for their flexibility in the District paying down pension liabilities.

- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings and other District related activities.

Chief Meyer stated that he attended a fund-raising event for Leadership San Ramon Valley with Deputy District Attorney Yancey stating that it was a great event and he was honored to be a part of.

Chief Meyer also stated that the District will hold an Open House for new Station 32 sometime in late September, or early October; and also informed the Board that there will be a tour for retirees at new Station 32 on Wednesday, August 30<sup>th</sup> at 9 a.m.

**11. GOOD OF THE ORDER**

- 11.1 Reschedule date for September Board meeting due to the Annual CSDA and Cal Chiefs Conference.

Motion by Director Kerr to approve the date of Tuesday, September 19, 2017 at 1:00 p.m. for the regular September Board Meeting. Director Campbell seconded the motion. Motion carried.

At this time in the meeting, Board President Parker asked that a moment of silence be observed in honor of City of Oakland Firefighter J.P. Walter who recently passed away.

**12. CLOSED SESSION**

- 12.1 Possible exposure to litigation (2 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

**13. RETURN TO OPEN SESSION**

Regular session ended: 2:33 p.m.  
Closed session began: 2:30 p.m.  
Closed session ended: 3:31 p.m.  
Regular session opened: 4:52 p.m.

**14. REPORT UPON RETURN FROM CLOSED SESSION (IF APPLICABLE)**

**15. ADJOURNMENT**

The meeting was adjourned by President Parker at 4:52 p.m.

Prepared by: \_\_\_\_\_  
Susan F. Brooks  
Executive Assistant

Approved by: \_\_\_\_\_  
Don Parker, Board President



Law Offices of  
**William D. Ross**  
A Professional Corporation

File No. 45/3

**VIA ELECTRONIC TRANSMISSION**

[nkorthamar@srvfire.ca.gov](mailto:nkorthamar@srvfire.ca.gov)

**TO:** Natalie Korthamar Wong, Director of Human Resources  
San Ramon Valley Fire Protection Agency

**DATE:** August 24, 2017

**FROM:** William D. Ross, Esq.

**CC:** Sue Brooks

**RE:** Proposed Minutes: Report Upon Return from Closed Session Agenda Item No. 12.1;  
Regular District Board Meeting August 23, 2017

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The following is suggested as both as a summary of Minutes and the Report upon Return from Closed Session at the conclusion of the Regular District Board Meeting on August 23, 2017.

The Board concluded the Open Session at 2:33p.m. and convened in Closed Session to address Agenda No. 12.1 at 2:50p.m. Director Stamey participated in Closed Session

The Closed Session concluded at 3:31p.m.

With respect to Agenda Item No. 12.1, the number of matters considered was increased to three rather than two, and with respect to each of the items considered there was no reportable actions under the common law attorney client privilege and that provided by Government Code Section 54956.9(d)(2).

The Board then reconvened in Open Session to address an additional matter under:

Good of the Order.

Director Stamey summarized his participation in the City of San Ramon (“City”) Successor Agency Oversight Board proceedings concerning the Mudd property located at 10 Boardwalk Place in the City, indicating that the Successor Agency was going to request the State Department of Finance to declare the property without value so that there could be other uses of the property by the City of San Ramon rather than for sale to satisfy the indebtedness of the City of San Ramon Redevelopment Agency.

The Board then adjourned at 4:52p.m. in memory of City of Oakland Firefighter, Jake P. Walker.

W.D.R.



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 19, 2017

To: Board of Directors

From: Derek Krause, Deputy Chief Logistics

Subject: Approval of Station 32 Stormwater Management Facilities Operation & Maintenance Agreement

---

## **Background:**

In approving the construction of the new Station 32 in Alamo, the Contra Costa County Public Works Department (County) imposed a number of conditions of approval. One such condition was the installation and ongoing maintenance of certain stormwater management and discharge facilities that comply with the National Pollutant Discharge Elimination System (NPDES) Permit issued to the County by the San Francisco Regional Water Quality Control Board. To meet its obligation under the NPDES Permit, the County requires the District to enter into an operation and maintenance agreement for the stormwater facilities that runs with the land in perpetuity.

## **Recommended Board Action:**

Staff recommends the Board approve the attached “Contra Costa County Covenant Running With the Land, Stormwater Management Facilities Operation and Maintenance Agreement, and Right of Way,” and authorize the President of the Board to execute said agreement.

## **Fiscal Impact:**

Funding for the ongoing maintenance of the stormwater discharge facilities is expected to be minimal and will be included in the District’s annual operating budget.

Attachments: **Contra Costa County Covenant Running With the Land, Stormwater Management Facilities Operation and Maintenance Agreement, and Right of Way**

**Recording Requested By:  
COUNTY OF CONTRA COSTA**

**When Recorded, Return To:  
COUNTY OF CONTRA COSTA  
Contra Costa County Public Works Department  
Attn: Engineering Services Division  
255 Glacier Drive  
Martinez, CA 94553**

---

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

**Document Title**

**COUNTY OF CONTRA COSTA**

**COVENANT RUNNING WITH THE LAND,  
STORMWATER MANAGEMENT FACILITIES OPERATION  
AND MAINTENANCE AGREEMENT, AND RIGHT OF ENTRY**

**PROJECT: LP09-2026**

**PROPERTY OWNER(S): San Ramon Valley Fire Protection District**

**ASSESSOR'S PARCEL NUMBER: 193-130-025**

**COVENANT RUNNING WITH THE LAND,  
STORMWATER MANAGEMENT FACILITIES  
OPERATION AND MAINTENANCE AGREEMENT,  
AND RIGHT OF ENTRY**

This Covenant Running with the Land, Stormwater Management Facilities Operation and Maintenance Agreement, and Right of Entry ("Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by and between the San Ramon Valley Fire Protection District and the County of Contra Costa, a political subdivision of the State of California.

**DEFINITIONS**

The following terms used in this Agreement have the meanings specified below:

**County:** The term "**County**" means the County of Contra Costa and its authorized officers, agents, and employees.

**County Engineer:** The term "**County Engineer**" means the Public Works Director for the County or his/her designee.

**Maintain:** The terms "**maintain**," "**maintained**," or "**maintenance**" mean taking all actions reasonably necessary to keep the Stormwater Facilities in first-class operation, condition, and repair, as described in the Stormwater Control Plan and the Operation and Maintenance Plan, which actions include but are not limited to annual inspection and reporting, painting, cleaning, refinishing, repairing, replacing, and reconstructing the Stormwater Facilities, the payment of any applicable County fees, and in the case of landscaping, plant replacement, mulch replacement, irrigating, trimming, mowing, and fertilizing the landscaping.

**NPDES Permit:** The term "**NPDES Permit**" means the National Pollutant Discharge Elimination System (NPDES) Permit No. CAS612008 issued to the County and other co-permittees by the San Francisco Regional Water Quality Control Board, as amended, and as may be superseded by subsequent NPDES permits that are issued from time to time.

**Operation and Maintenance Plan:** The term "**Operation and Maintenance Plan**" means the Stormwater Control Operation and Maintenance Plan for the Property prepared by BKF Engineers, and deemed consistent with the Ordinance by the County, which may only be modified when, upon written application for such changes, the County Engineer, in his/her sole discretion, provides written consent to such changes. The Operation and Maintenance Plan and any approved changes are on file at the County Public Works Department.

**Ordinance:** The term "**Ordinance**" means Division 1014 of Title 10 of the Contra Costa County Code (Stormwater Management and Discharge Control), as may be amended from time to time.

**Project:** The term "**Project**" means LP09-2026, which is being developed on the Property by the Property Owner.

**Property:** The term "**Property**" means that real property described in Exhibit A attached to this Agreement.

**Property Owner:** The terms "**Property Owner**" and "**Property Owners**" mean the San Ramon Valley Fire Protection District, and all heirs, successors, executors, administrators, and assigns of any interest in the Property, it being the intent of the parties that the obligations under this Agreement, as provided in Civil Code Section 1468, run with the Property.

**Stormwater Control Plan:** The term "**Stormwater Control Plan**" means the Stormwater Control Plan prepared by BKF Engineers, and deemed consistent with the Ordinance by the County, which may only be modified when, upon written application for such changes, the County Engineer, in his/her sole discretion, provides written consent to such changes. The Stormwater Control Plan and any approved changes are on file at the County Public Works Department.

**Stormwater Facilities:** The term "**Stormwater Facilities**" means the permanent stormwater management facilities and appurtenant design features located and constructed on the Property, as described in the Stormwater Control Plan and/or the Operation and Maintenance Plan.

## RECITALS

This Agreement is made and entered into with reference to the following facts:

- A. The Property Owner is the owner of the Property and intends to develop the Property with impervious surfaces.
- B. The County is the owner of Miranda Avenue and associated storm drains that are in the vicinity of the Property, and the County is required to ensure that stormwater runoff from the Property meets the requirements of the NPDES Permit.
- C. To meet its obligations under the NPDES Permit, the County has required the Property Owner to construct the Stormwater Facilities.
- D. To meet its obligations under the NPDES Permit, the County has approved the Property Owner's Operation and Maintenance Plan and the Stormwater Control Plan for the Stormwater Facilities.
- E. To meet the County's obligations under the NPDES Permit, the County's Ordinance requires proper operation and maintenance in perpetuity of the Stormwater Facilities constructed on the Property.

- F. The Operation and Maintenance Plan and/or the Stormwater Control Plan include an annual inspection and reporting requirement and a continuing maintenance requirement for the Stormwater Facilities constructed on the Property.

## **AGREEMENT**

**NOW, THEREFORE**, in consideration of the above premises, the sufficiency of which is acknowledged, the mutual covenants contained in this Agreement, and the following terms and conditions, the County and the Property Owner agree as follows:

### **SECTION 1**

**Responsibility for Operation and Maintenance:** The Property Owner represents and warrants that the Stormwater Facilities have been designed and installed in strict accordance with the Stormwater Control Plan, the Operation and Maintenance Plan, and the Ordinance. No portion of the Stormwater Facilities may be altered in any manner that is inconsistent with the Stormwater Control Plan or the Operation and Maintenance Plan without the prior, written consent of the County Engineer. The Property Owner shall continuously maintain the Stormwater Facilities in first-class operating condition, in strict accordance with the Stormwater Control Plan, the Operation and Maintenance Plan, and the Ordinance, and in compliance with all applicable federal, state, and local laws and regulations, as they may be amended from time to time.

The Property Owner shall engage a licensed landscape contractor or other licensed professional acceptable to the County Engineer to undertake the following maintenance activities on the Property, unless the Property Owner receives prior, written approval of an alternative method from the County Engineer:

1. Diagnosis and correction of the Stormwater Facilities malfunctions that cannot be corrected through routine maintenance,
2. Application of fertilizer and/or pest control products within, under, or above the Stormwater Facilities,
3. Repair of private drainage system (including rain gutters, downspouts, area drains, risers, inlets, outlets, overflows, clean-outs, connectors, earthen and concrete conveyance swales, check dam/retaining walls, and catch basins),
4. Maintenance of irrigation system that may affect stormwater reaching the Stormwater Facilities,
5. Modification of site topography through yard and driveway grading that may affect stormwater reaching the Stormwater Facilities,
6. Subdrain cleaning/replacement (including perforated drain pipe), and
7. Replacement of engineered soil and mulch.

The County Engineer may, at any time, revoke approval of an alternate method for the maintenance of the Stormwater Facilities and require the Property Owner to hire a licensed landscape contractor or other licensed professional acceptable to the County Engineer to undertake any of the activities mentioned in this section.

If a dispute should arise between the Property Owner with respect to the necessity for maintenance, the standard of maintenance, the contractor(s) to be engaged to perform any repair or maintenance work, or any other matters pertaining to the operation or maintenance of the Stormwater Facilities, the dispute may be submitted to the County Engineer, in which case the decision of the County Engineer shall be final.

The County recognizes that the Operation and Maintenance Plan may provide for the allocation of Property Owner responsibilities for the maintenance of Stormwater Facilities located on various Lots. However, regardless of the allocation of maintenance responsibilities, the Property Owner of each Lot is responsible for compliance with all of the obligations contained in this Agreement, and all Property Owners will be jointly and severally liable for failure to comply with the terms and conditions set forth in this Agreement and in the Ordinance.

The County may require the Property Owner to amend the Stormwater Control Plan and/or the Operation and Maintenance Plan whenever the County deems amendments necessary to maintain compliance with the NPDES Permit. In that case, the Property Owner shall have the amendments prepared by a licensed engineer and promptly submit the amendments to the County Engineer for review and approval. All amendments proposed by the Property Owner are subject to the prior, written approval of the County Engineer. Whenever the Property Owner requests amendments to the Stormwater Control Plan and/or the Operation and Maintenance Plan, the Property Owner shall pay the County in advance for all staff time spent reviewing and taking action with respect to such request, whether or not the County Engineer approves the proposed amendments. All approved amendments to the Stormwater Control Plan and the Operation and Maintenance Plan will be kept on file at the County Public Works Department. The Property Owner shall promptly comply with all requirements of the Stormwater Control Plan and the Operation and Maintenance Plan, including any approved amendments.

## SECTION 2

**Inspection by Property Owner:** The Property Owner shall inspect, at least annually, the Stormwater Facilities in accordance with this Agreement, including the requirements of the Operation and Maintenance Plan, the Stormwater Control Plan, and the Ordinance. The annual inspection shall include completion of the reporting form(s) required by the County, which form(s) will be provided annually to the Property Owner by the County. The Property Owner or a licensed landscape contractor or other licensed professional acceptable to the County Engineer must submit the reporting form(s) to the County Engineer no later than the deadline indicated on the form(s). Upon review, the County may require additional information from either the Property Owner or an appropriately-licensed contractor.



### SECTION 3

**Right of Entry and Stormwater Facilities Inspection by the County:** The Property Owner hereby grants permission to the County and its contractors and other agencies with an interest in the Stormwater Facilities, such as the Contra Costa County Flood Control and Water Conservation District, the Contra Costa Mosquito and Vector Control District, and the Regional Water Quality Control Board, to enter upon the Property at any reasonable time to inspect, assess, or observe the Stormwater Facilities for the purpose of ensuring that the Stormwater Facilities are being properly maintained and are continuing to perform in an adequate manner to protect water quality and the public health and safety. This includes the right to enter upon the Property whenever the County or other agency has a reasonable basis to believe that a violation of this Agreement, the Operation and Maintenance Plan, the Stormwater Control Plan, the Ordinance, or the NPDES Permit has occurred or is threatening to occur. It also includes the right for the County and its contractors to enter upon the Property to perform any maintenance or other obligations required of the Property Owner under this Agreement or to abate any nuisance in connection with the Stormwater Facilities. The County and the other agencies shall endeavor to provide reasonable notice to the Property Owner before entering the Property.

### SECTION 4

**Failure to Perform Required Stormwater Facilities Repairs or Maintenance by the Property Owner:** If the Property Owner fails to maintain the Stormwater Facilities in good working order and in accordance with the approved Operation and Maintenance Plan, the Stormwater Control Plan, and the Ordinance, the County, with prior notice, may enter the Property to return the Stormwater Facilities to good working order. The County is under no obligation to maintain or repair the Stormwater Facilities, and this Agreement may not be construed to impose any such obligation on the County. If the County, under this section, performs any work to return Stormwater Facilities to good working order, the Property Owner shall reimburse the County for all the costs incurred by the County, including administrative costs. The County will provide the Property Owner with an itemized invoice of the County's costs and the Property Owner will have 30 days to pay the invoice. If the Property Owner fails to pay the invoice within 30 days, the County may secure a lien against the Property in the amount of such costs. In addition, the County may make the cost of abatement of the nuisance caused by the failure to maintain the Stormwater Facilities a special assessment against the Property, which assessment may be collected on the tax roll in accordance with applicable law. This section does not prevent the County from pursuing other remedies against the Property or the Property Owner, including but not limited to those in the Ordinance and the nuisance abatement procedures in Division 14 of Title 1 (or successor provisions) of the Contra Costa County Ordinance Code.

If the Property Owner fails to maintain the Stormwater Facilities in accordance with this Agreement, the Operation and Maintenance Plan, the Stormwater Control Plan, or the Ordinance, the Property Owner shall be responsible for: (a) the costs of any code enforcement or nuisance abatement actions commenced by the County; and (b) the payment of, or reimbursement to the County for, any fines or penalties that may be levied against the County by the Regional Water Quality Control Board or any other regulatory agency, to the extent that the fines or penalties result from the Property Owner's failure to properly maintain the Stormwater Facilities. The County may recover such costs, fines, or penalties from the Property Owner in the same manner as provided in the preceding paragraph.

## SECTION 5

**Indemnity:** The Property Owner agrees to defend, indemnify, save, and hold harmless the County and its governing board from any and all demands, losses, claims, costs, suits, liabilities, and expenses for any property damage, personal injury, or death arising directly or indirectly from or connected with the design, construction, use, operation or maintenance of the Stormwater Facilities by the Property Owner or the presence or existence of the Stormwater Facilities on the Property, except for claims, costs, or liabilities resulting from the sole negligence or sole willful misconduct of the County. The Property Owner's obligations under this section shall include the payment of penalties, fines, attorneys' fees, experts' fees, costs, and litigation expenses, as well as liability for the release or existence of any hazardous materials on, under, or in the Property. If any action or proceeding is brought against any of the indemnitees, the Property Owner shall reimburse the indemnitees for any expenditures, including reasonable attorneys' fees and costs, incurred by the indemnitees and, if requested by any of the indemnitees, shall defend the action or proceeding at the Property Owner's sole expense with counsel reasonably acceptable to the indemnitees.

## SECTION 6

**Covenant Running with the Land:** The covenants of the Property Owner set forth above shall run with the land, and the burdens of the covenants shall be binding upon each and every part of the Property and the Lots and upon the Property Owner and the Property Owner's successors and assigns in ownership (on any interest in the Property) for the benefit of Miranda Avenue and associated storm drain(s) and each and every part thereof. Said covenants shall inure to the benefit of and be enforceable by the County and its successors and assigns in ownership of each and every part of the above referenced road(s) and storm drains.

## SECTION 7

**Severability:** Invalidation of any one of the provisions of this Agreement shall in no way affect any other provisions and all other provisions shall remain in full force and effect.

## SECTION 8

**No Dedication for Public Use:** The provisions of this Agreement shall not be construed to constitute a dedication for public use, either express or implied, and any actions by the County to enforce this Agreement, including without limitation code enforcement or nuisance abatement actions, shall not be deemed to involve the exercise by the County of dominion or control over the Stormwater Facilities or the Property.

## SECTION 9

**Notices:** All notices required by this Agreement or by law shall be in writing and shall be delivered in person or sent by certified mail, postage pre-paid.

Notices required to be given to the County shall be addressed as follows:

Contra Costa County Public Works Department  
Attention: County Watershed Program  
255 Glacier Drive  
Martinez, CA 94553

Notices required to be given to the Property Owner, including any heirs, successors, or assigns, will be sent to the mailing address for the Property Owner that is on file with the Contra Costa County Assessor. The Property Owner may request in writing that notices be sent to an additional address.

Any party may change its address or contact person by notice in writing to the other party and thereafter notices shall be addressed and transmitted to the new address and/or new contact person.

**SECTION 10**

**Effective Date and Modification:** This Agreement is effective upon the date stated at the beginning of this Agreement. This Agreement shall not be modified except by written instrument executed by the County and the Property Owner at the time of modification. Such modifications shall be effective upon the date of execution and shall be recorded.

**County of Contra Costa**

**San Ramon Valley Fire Protection District**

By: \_\_\_\_\_  
Brian M. Balbas, Interim Public Works Director

By: \_\_\_\_\_  
Donald R. Parker  
President, Board of Directors

RECOMMENDED FOR APPROVAL:

Brian M. Balbas, Interim Public Works Director

By: \_\_\_\_\_  
Deputy Public Works Director

APPROVED AS TO FORM:

Sharon L. Anderson  
County Counsel

By: \_\_\_\_\_  
Deputy County Counsel

Attachments: Exhibit A (Legal Description)  
Exhibit B (Plat Map)

H:\Public Works\WatershedProgram\OMAgreementLP09-2026.docx



ENGINEERS  
SURVEYORS  
PLANNERS

**EXHIBIT "A"**  
**Property Description**  
**Lands of San Ramon Valley Fire Protection District**

Real property in the unincorporated area of Alamo, County of Contra Costa, State of California, described as follows:

A portion of Lot G, as shown on the map of the division survey of the A.W. Stone Ranch, filed March 9, 1892, in Map Book F, at Page 141, of Contra Costa County Records, described as follows:

**Beginning** in the center line of Green Valley Road, at the southwest corner of the parcel of land described in the deed to Edward McConnell Griffith, recorded January 19, 1940, in Book 527, at Page 161, of Contra Costa County Official Records; Thence from said Point of Beginning South  $81^{\circ}28'40''$  West, along the center line of Green Valley Road, 178.70 feet to the intersection thereof with the center line of Miranda Avenue; Thence North  $27^{\circ}07'45''$  West along said center line of Miranda Avenue, 342.47 feet to a point in the center of a creek, also being the south line of a 7.89 acre parcel of land described in the deed to Louis M. Sovey, et ux, recorded December 31, 1941, in Book 635, at Page 495 of Contra Costa County Official Records; Thence South  $77^{\circ}29'10''$  East, along the center of said creek, being along the south line of said Sovey parcel, 306.26 feet to the northwest corner of said Griffith parcel; thence South  $9^{\circ}05'20''$  East, along the west line of the Griffith Parcel 214.6 feet to the **Point of Beginning**.

Excepting therefrom:

The interest conveyed to Contra Costa County for public roads in the deed recorded November 9, 1911, in Book 169 of deeds, at Page 492, over that portion of the premises described as follows:

**Beginning** at the intersection of the easterly line of an avenue with the northerly line of Alamo and Green Valley Road, the S.W. corner of Lot G as shown on said map mentioned herein above; Thence running along the southerly line of Lot G, North  $79^{\circ}$  East, 16 feet to a station; Thence North  $8^{\circ}$  West parallel with said avenue 20.14 chains, more or less, to station in line between Lots H and G of said map mentioned herein above; Thence South  $58^{\circ}$  West, 16 feet to a station at the N.W. corner of said Lot G; Thence South  $28^{\circ}$  East, along the easterly line of said avenue 20.14 chains to the **Point of Beginning**.

Also excepting therefrom:

That portion conveyed to Contra Costa County in the deed recorded August 7, 1980, in Book 9945, at Page 355, of Contra Costa County Official Records.


This description is for an agreement only and cannot be used for any purpose that would violate the Subdivision Map Act.



ENGINEERS  
SURVEYORS  
PLANNERS

A plat showing the above described property is attached hereto and made a part hereof as Exhibit "B".

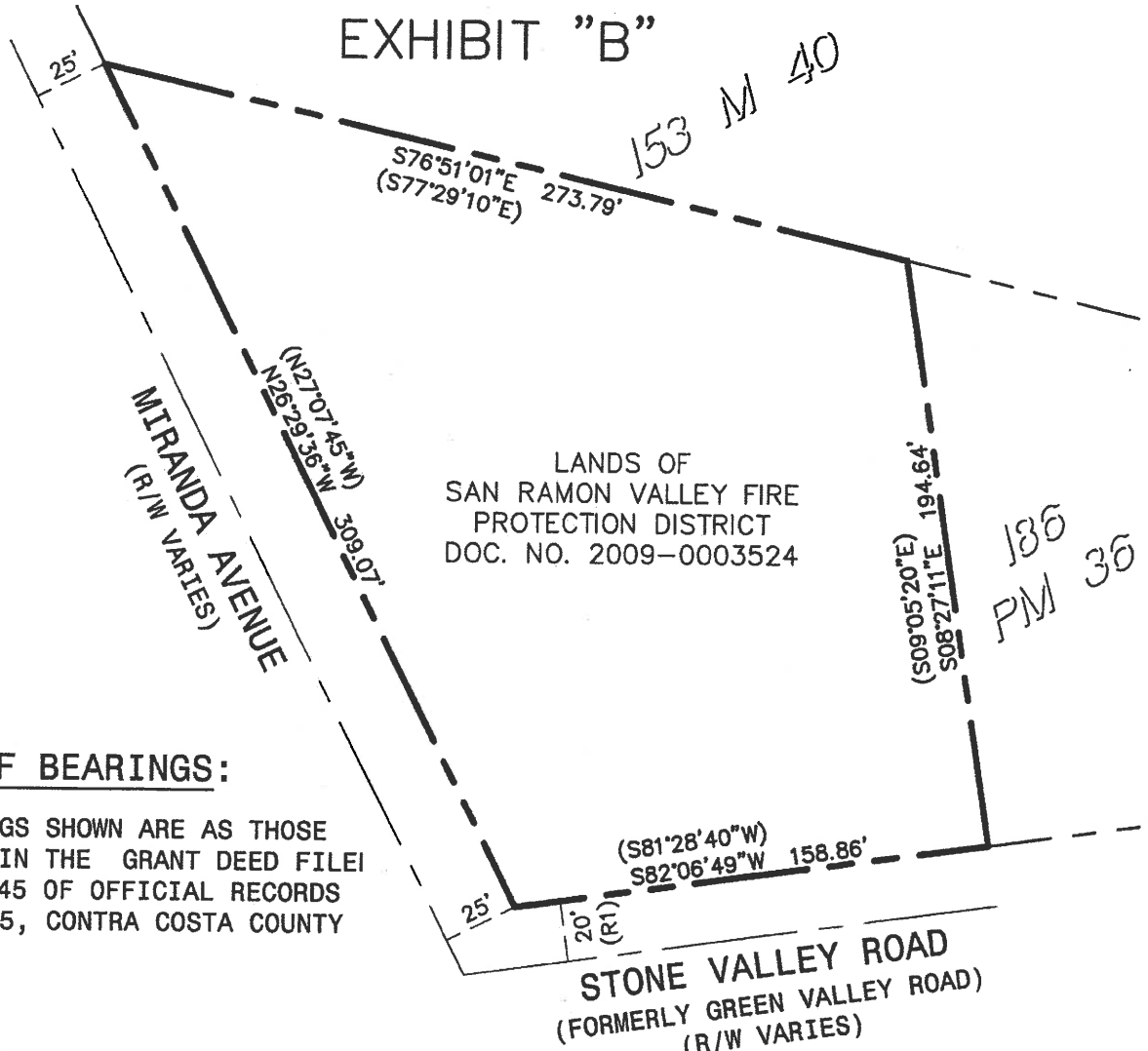
This description has been prepared by me or under my supervision for BKF Engineers

  
\_\_\_\_\_  
Barry T. Williams P.L.S. No. 6711  
License Expires: 06/30/2018

Dated: 7-21-17



# EXHIBIT "B"



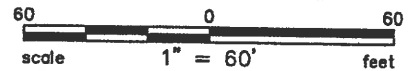
LANDS OF  
SAN RAMON VALLEY FIRE  
PROTECTION DISTRICT  
DOC. NO. 2009-0003524

## BASIS OF BEARINGS:

THE BEARINGS SHOWN ARE AS THOSE DESCRIBED IN THE GRANT DEED FILE IN BOOK 9945 OF OFFICIAL RECORDS AT PAGE 355, CONTRA COSTA COUNTY RECORDS

## LEGEND

	PROPERTY LINE
	DEDICATION LINE
	ROAD CENTERLINE
POB	POINT OF BEGINNING
DOC	DOCUMENT
NO	NUMBER
R1	COUNTY SURVEY FILE PA 4331-1 3909 O.R. 96, DATED JULY 14, 1961, ON FILE AT THE CONTRA COSTA COUNTY DEPARTMENT OF PUBLIC WORKS
( )	RECORD BEARINGS PER 2009-0003524



1646 N. CALIFORNIA BLVD  
SUITE 400  
WALNUT CREEK, CA 94596  
PH: 925-940-2200  
FAX: 925-940-2299

Subject PLAT TO ACCOMPANY  
LANDS OF SAN RAMON VALLEY FPD  
Job No. 125092  
By RGM Date 07/20/17 Chkd. BTW  
SHEET 3 OF 3



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 19, 2017  
To: Board of Directors  
From: Derek Krause, Deputy Chief, Logistics  
Subject: Surplus Vehicles Removal from Fleet

---

## **Background:**

The District has replaced several staff vehicles (see below), that have outlived their service life and no longer meet the operational needs of the District. All useful electronics and equipment will be removed for re-use. District identifiers will be removed or painted over.

Once declared surplus, these vehicles will be sold through the Public Surplus On-line Auction System. The proceeds will be deposited into the Capital Projects funds as additional CIP funding.

The vehicles for surplus declaration are: #307, 2005 Chevrolet PT Cruiser; #324, 2001 Chevrolet Malibu; #326, 2001 Chevrolet Malibu; #327, 2001 Ford F-150; #334, 2002 Chevrolet Tahoe; #395, 2003 Chevrolet Suburban; and #396, 2003 Chevrolet Suburban.

## **Recommended Board Action:**

Declare vehicles numbered 307, 324, 326, 327, 334, 395, and 396 as “surplus” and dispose of the surplus vehicles through public auction at the best possible price.

## **Fiscal Impact:**

Results of the auction are expected to result in a return of funds to the CIP of approximately \$3,500 to \$7,000.

**SPECIAL ANNOUNCEMENTS/  
PRESENTATIONS/  
GENERAL BUSINESS**





# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

Date: September 19, 2017  
To: Board of Directors  
From: Derek Krause, Deputy Chief, Fire Marshal  
Subject: Fire Prevention Week, October 8 – 14, 2017

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## **Background:**

Fire Prevention Week will be held October 8 – 14, 2017. This year's theme is "Every Second Counts, Plan 2 Ways Out!" This theme effectively serves to educate the public about the critical importance of developing a home fire escape plan with all members of the household and practicing it twice a year.

Households are encouraged to develop a plan together and practice it. A home escape plan includes working smoke alarms on every level of the home, in every bedroom, and near all sleeping areas. It also includes two ways out of every room, usually a door and a window, with a clear path to an outside meeting place (like a tree, light pole, or mailbox) that's a safe distance from the home.

From October 8 - 14, fire safety advocates across the country will urge all people to develop an escape plan and practice it during Fire Prevention Week 2017. The San Ramon Valley Fire and Life Safety Division would like to lend our support by declaring October 8 - 14 as Fire Prevention Week in the San Ramon Valley Fire Protection District.

In addition to Fire Prevention Week, we would like to deem the entire month of October "Fire Prevention Month" and celebrate with the following activities:

- A press release will be sent to local media on the importance of developing a home escape plan and practicing it.
- Engine visits to all Kindergarten classes. These visits will consist of the "Hug-a-Firefighter" program, a lesson on getting out and staying out when the smoke alarm sounds, and a tour of the fire engine.
- Members of the Fire and Life Safety Division will participate in the Danville Fall Festival on October 21 and 22, to raise awareness and carry forward this theme.

We are looking forward to another great Fire Prevention Month and appreciate the support the Board provides to make our community safer through these efforts.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
FIRE PREVENTION WEEK PROCLAMATION**

- WHEREAS** The San Ramon Valley Fire Protection District is committed to ensuring the safety and security of all those living in and visiting our district; and
- WHEREAS** U.S. fire departments responded to 365,500 home fires in 2015, according to the National Fire Protection Association (NFPA); and
- WHEREAS** U.S. home fires resulted in 2,560 civilian deaths in 2015, representing the majority (78 percent) of all U.S. fire deaths; and
- WHEREAS** newer homes are built with lightweight materials that burn faster than older home constructions; and
- WHEREAS** many of today's products and furnishings produce toxic gases and smoke when burned, making it impossible to see and breathe within moments; and
- WHEREAS** these conditions contribute to a much smaller window of time for people to escape a home fire safely, with people having as little as one to two minutes to escape from the time the smoke alarm sounds; and
- WHEREAS** a home fire escape plan provides the skill set and know-how to quickly and safely escape a home fire situation; and
- WHEREAS** a home fire escape plan includes two exits from every room in the home; a path to the outside from each exit; smoke alarms in all required locations; and a meeting place outside where everyone in the home will meet upon exiting; and
- WHEREAS** home fire escape plans should be developed by all members of the household; and
- WHEREAS** practicing a home fire escape plan twice a year ensures that everyone in the household knows what to do in a real fire situation;
- WHEREAS** First responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and
- WHEREAS** Residents are responsive to public education measures and can take personal steps to increase their safety from fire, especially in their homes; and
- WHEREAS** The 2017 Fire Prevention Week theme, "Every Second Counts: Plan 2 Ways Out!" effectively serves to educate the public about the vital importance of developing a home fire escape plan with all members of the household and practicing it twice a year.

**THEREFORE** We, the Board of Directors of San Ramon Valley Fire Protection District, do hereby proclaim October 8-14, 2017, as Fire Prevention Week and proclaim the month of October 2017 as Fire Prevention Month. We urge all members of the public of the people of San Ramon Valley Fire Protection District to develop a home fire escape plan with all members of their households and practice them twice a year, and to support the many public safety activities and efforts of the fire and emergency services during Fire Prevention Week, October 8-14, 2017, and throughout Fire Prevention Month, October 2017.

In witness, hereof, I hereunto set my hand this nineteenth day of September, the year of two-thousand-seventeen.

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Donald R. Parker-Board President  
San Ramon Valley Fire Protection District Board President

# **OLD BUSINESS**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

Date: September 19, 2017

To: Board of Directors

From: Natalie Korthamar Wong, Director of Human Resources

Subject: Innovative Claims Solutions Contract Extension

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## **Background:**

The District utilizes Innovative Claims Solutions (ICS) as its third-party administrator for workers' compensation claims. The District's agreement with ICS expired on August 31, 2017; therefore, staff recommends extending the agreement for two years at the fee of \$100,187 for year 1 and \$108,443 for year two.

## **Discussion:**

ICS has been managing the District's workers' compensation claims for 15 years (since 2002). ICS' administrative fees are driven by direct salary and operating costs incurred in managing claims. For the renewal on 9/1/2014, the District had 68 open indemnity claims that required an allocation of 45% of an examiner plus administrative support costs. The annual fee for 2014/2015 was \$82,118. This equated to \$1,207.61 per open indemnity claim. An annual increase of 3% was added for each subsequent fiscal year, resulting in a fee of \$87,119 for 2016/17.

Since 9/1/2014, the District has experienced an average 29% increase in new indemnity claims (average over the last three years) and a 28% increase in the open indemnity inventory to 87 open indemnity claims as of 7/31/2017. The District now requires 58% of an examiner's time and higher allocation for staffing and costs across the board for supervision and more clerical support, etc. After adjusting for inflation from 9/1/2014 and the increased caseload, ICS' annual fee for 2017/2018 is proposed to be \$100,187, which equates to \$1,151.74 per open indemnity claim. This amounts to a decrease of 4.6% in the cost per open claim since 9/1/2014.

Lastly, ICS did not invoke language in the agreement for a mid-contract re-negotiation of fees, based on the increase of more than 10% of new indemnity claims or open indemnity inventory.

ICS is proposing the following costs per year:

Current annual fee - \$87,119

Year 1 – increase to \$100,187 (a 15% increase)

Year 2 – increase to \$108,443 (an 8.2% increase)

District staff and ICS continue to work together closely to provide the care employees need in an expeditious manner so that employees can heal and come back to work.

**Recommended Board Action:**

Authorize staff to extend the agreement with Innovative Claims Solutions for two-years.

**Financial Impacts:**

Funding for these services were included in the adopted budget for FY 2017/2018 budget.



## San Ramon Valley Fire Protection District

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[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

Date: September 19, 2017

To: Board of Directors

From: Derek Krause, Deputy Chief Logistics

Subject: Approval of Purchase of Five Ambulances

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### **Background:**

The Board approved the purchase of two (2) Type III Horton Ambulances at the January 2017 Board meeting. During a pre-purchase meeting with the manufacturer, the Apparatus Committee pressed the sales representative for assurances that the specified ambulances would be capable of carrying the payload weight typical of District ambulances. The sales representative could not assure the Apparatus Committee members that the new Type III ambulances would not suffer weight issues similar to the current fleet of ambulances, namely poor ride quality, excessive wear and tear, near maximum allowable weight limits prior to adding personnel and patients, and frequent repairs of chassis components. The sales representative suggested using 1,000 to 1,200 pounds of payload as an estimate. Since the District did not have a way of determining whether that payload estimate was accurate, I directed staff to perform a weight audit of our current ambulances for laden and unladen weights. With the results of this audit, it was clear that the specified ambulances would not have the required payload capacity.

With this information, the Chief directed the Apparatus Committee to objectively evaluate the District's ambulance fleet specific as to safety, reliability, patient care, and sustainability. The Apparatus Committee conducted extensive research and determined that a heavier duty chassis would be necessary if the payload weight could not be reduced. The Command Staff was consulted and concluded that it was not possible to sufficiently reduce the weight without dramatically changing the operational capabilities of the ambulances that support all of the roles of the Firefighter/Paramedics who staff the ambulances. The Apparatus Committee then determined that a Type I ambulance chassis could meet the District's greater weight requirements, and that any compromises with ride or smoothness that might affect patient care could be mitigated with technological advancements (LiquidSpring suspension) not available in heavy duty ambulances in the past. Ambulance Subcommittee members conducted site visits to confirm that ride and function would not be compromised for added weight capacity. The recommendation from the Ambulance Subcommittee, affirmed by the Apparatus Committee, is that the best ambulance configuration for the District's needs is a Type I, Dodge 5500 chassis, including LiquidSpring suspension, with a Road Rescue body.

This ambulance configuration would greatly improve ride quality, significantly reduce wear and tear, provide a large safety factor to the weight limits, even with adding personnel and patients beyond the normal passenger loads, and critically reduce or eliminate repairs of chassis components. All of this will greatly increase vehicle safety, significantly improve patient care capability, and keep ambulances out of the shop, on the road, and reduce overall maintenance and repair costs. Staff believes that since this change in configuration that will lead to dramatically better performance, as well as the changes in compartmentation and storage made possible by changing to a Type I body, the District and public would be far better served by replacing all of the five Type III front-line ambulances with the Type I version. This will minimize confusion and assumptions or expectations of performance, equipment storage, and operations between the different ambulance types that would likely occur through a phased-in approach.

The Type I, Road Rescue body/Dodge 5500 chassis with LiquidSpring suspension is available through the Houston-Galveston Area Council (HGAC) Buy, a joint purchasing consortium for government agencies. The HGAC Buy procurement process complies with all federal and local public bidding requirements; so using the purchasing consortium eliminates the need to distribute and solicit responses to a Request for Quote (RFQ), and should ensure the best available negotiated price. Because there are still some adjustments to be made to the actual ambulance specification, staff respectfully requests the Board approve a “not-to-exceed” price for the ambulances in order to expedite the approval and vehicle order process. The cost for the above configured ambulance is \$283,650 per ambulance, and an additional \$56,100 per ambulance for independent equipment purchases to be installed in the finished ambulances. The total cost per ambulance, including District specific equipment, is \$339,750 per ambulance. As much equipment as possible will be reused from surplus ambulances, potentially reducing costs even more.

**Recommended Board Action:**

Authorize staff to develop a contract with the HGAC Buy consortium for the purchase and delivery of five (5) Road Rescue ambulances per District specifications, including independent equipment purchases and installation into finished ambulances. Staff respectfully requests approval of a cost a total cost not to exceed \$1,698,750 for this purchase. It is anticipated that the final costs may decrease through multi-unit and/or cash purchase negotiations that will follow.

**Fiscal Impact:**

Funding for the purchase of the new ambulances is available through the Capital Improvement Program (CIP). Given the historic low interest rate environment, staff is evaluating several financing options, including lease purchase financing and debt financing (i.e., Certificates of Participation, or COPS’s). Once a preferred financing alternative has been identified, the matter will be brought back to the Board for further discussion and direction.



# **CORRESPONDENCE**



August 24, 2017

San Ramon Valley FPD  
1500 Bollinger Canyon Road  
San Ramon, CA 94583

Dear: San Ramon Valley FPD

On behalf of the entire Mariposa County travel industry, thank you for your diligence and commitment to saving the towns of Mariposa, Bear Valley and Coulterville as well as dozens of vacation rental homes and businesses throughout the region. Your tireless efforts protected the livelihood of so many in this county who rely on the tourism industry and its economic vitality.

Although the fire and its effects temporarily inconvenienced business owners and thousands of guests, the community has rebounded quickly and seems to be back on track to regaining its economic vitality from the high demand to experience Yosemite National Park and the gateway communities.

It is sobering to have been directly affected by such an incident, and we are so grateful that the men and women who make up first responder agencies from all over the state and the region would put themselves in harm's way to protect the lives and assets of people with whom they have no direct association. This letter is a meager, but heartfelt, effort to express the deep appreciation felt by so many in our community.

Again, thank you.

Sincerely,

Terry Selk  
Executive Director  
Yosemite Mariposa County Tourism Bureau

# THANK YOU

8/16/2017

Derek,

It was a pleasure meeting you today. I appreciate  
king time from your busy schedule to help with  
interviews. No matter which candidate is selected  
at both the BRVF & LPFD the best always.  
y safe.

Sincerely,

Alan Divine

Dear Station 31-

Words simply cannot express how much we appreciate your responsiveness, professionalism, courage, quick action, and help EVERY day, but never more than on Monday, August 7<sup>th</sup>. You were literally the answer to our prayers. Thanks to your swift action, John Muir doctors were able to successfully reattach our friend's hand. We are forever grateful.

We are so thankful for your service!  
Thank you for keeping us safe!!!

## Brooks, Sue

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**From:** Meyer, Paige  
**Sent:** Tuesday, September 12, 2017 3:47 PM  
**To:** Brooks, Sue  
**Subject:** FW: Run number 6033

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**From:** Pruett, Clinton  
**Sent:** Wednesday, August 30, 2017 11:30 AM  
**To:** Meyer, Paige  
**Subject:** Run number 6033

Chief,

We recently had a call in Danville that I thought the Board should know about.

On August 7, PM31(Pruett, Pickard) and E31 (O'Dwyer, Laugero, Olson) were dispatched to a hand amputation. On arrival we found a 19 y/o male who had severed his R-hand between the thumb and wrist with a compound miter saw. We were on scene within 5 minutes of the 911 call being received and were transporting the patient and hand to John Muir in 3 minutes.

We have heard through follow up that the hand was reattached (with the loss of his pinky finger) and that he has sensation in the remaining digits.

Last week the family of the house where the patient was working came to the station with a thank you card and cookies. I was hoping to have a copy of the card placed in all of my crew's (PM31 and E31) personnel files. Everyone on this call worked quickly and efficiently and it looks like we have a very good outcome.

If you have any questions feel free to call me at 31 or on my cell:925-864-7922

Thank you for your time.

Clinton Pruett  
Captain  
31C

## Brooks, Sue

---

**From:** Meyer, Paige  
**Sent:** Monday, September 11, 2017 2:21 PM  
**To:** Brooks, Sue  
**Subject:** FW: Thank you

**From:** Franck Moran [mailto:franck.moran@gmail.com]  
**Sent:** Saturday, September 09, 2017 7:38 PM  
**To:** Meyer, Paige  
**Subject:** Thank you

Hi, a fire crew came by today to help w/ smoke alarms. I didn't realize it would be a rig. I'm embarrassed to have wasted their time. The crew was fantastic and kind. Again, I apologize for wasting their time. My Dad was CHP and had a close relationship w/ Cal Fire and Fish and Game as well as Danville PD. Your crews have been indispensable and amazing three times this year. Both my Mom and I want to give back. Is it alright to donate beer to the fire station? I don't care if it's not appropriate, it's what my Dad would do.. When I worked for Sac County Sheriff and City of West Sac...they had basketball games for the workers going off shift and a cooler. So unless you expressly forbid it, we'll drop off sumpin' sumpin'..

Son of old-time traffic officer,  
Franck Moran



# **OPERATIONS**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 19, 2017  
To: Board of Directors  
From: Lon Phares, Deputy Chief Operations  
Subject: Monthly Operations Report for August 2017

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## **Operations & Training**

- FEMA US&R CA-TF4 Deployment – Engineer Ho, Hurricane Irma
- FEMA US&R CA-TF4 Deployment – Engineer Ho & Firefighter S. Smith, Hurricane Harvey
- Single Resource Assignment – Captain Andersen as Safety Officer, Orleans Complex
- Single Resource Assignment – BC McNamara as Safety Officer, Eclipse Complex
- Working Vegetation Fire – Camp Parks, Dublin
- Working Vegetation Fire – Dougherty Road, San Ramon
- Engineers Academy/Driver Operator 1B Course
- Active Shooter Training with Danville PD
- Fire Trail Familiarization Districtwide
- 2016-2 Manipulative Skills Probationary Testing
- Auto Aid Training with Contra Costa County Fire
- Engineers Test Preparation
- Multi-Company Drills Districtwide
- 2017-1 Academy Preparation
- Tractor Drawn Aerial (Tiller) Training for Recruit Class 2016-2
- Hydro Testing for SCBA Bottles in Progress
- Operational & Training Policy Updates
- Annual Wildland Refresher Training
- Probationary Task Book Sign-offs for Engineers (3) & Firefighters (7)

## **Events Attended by Suppression**

- National Night Out, Districtwide
- Hot Summer Nights, Danville
- Auction Winner Birthday Party, San Ramon
- Tour for Service Dogs, San Ramon



## **Special Teams**

### Hazardous Materials Team

- 3<sup>rd</sup> Quarter Training – In-Service Air Monitor Training with Industrial Scientific

### Technical Rescue Team

- 3<sup>rd</sup> Quarter Training – High Angle Rope Rescue Training
- Urban Shield Training Preparation

## **Meetings**

County Chiefs

County Operations

County Training Officers

County Peer Support Meeting

Danville Town Council Meeting

Coastal Regional Hazardous Materials Response Organization

# Standards of Cover Policy Compliance Report

## August 1, 2017 - August 31, 2017

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 307)			Suburban (Count = 108)			Rural (Count = 1)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>First Unit Response</b>	7:00	6:59	7:09	8:00	8:52	7:49	15:00	4:27	13:07	45:00	0:00	38:08
		100%	99%		94%	100%		100%	100%		0%	100%

	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>ERF Fire Response</b>	13:00	0:00	14:13	14:00	0:00	10:44	21:00	0:00	0:00	45:00	0:00	0:00
		0%	83%		0%	100%		0%	0%		0%	0%

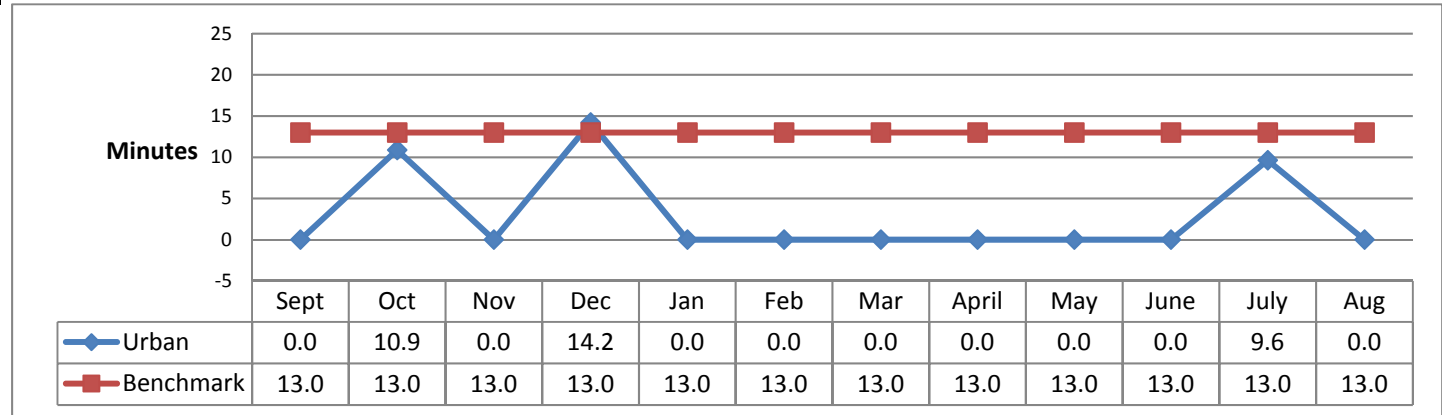
	SOC Goal 8											
	Urban (Count = 138)			Suburban (Count = 34)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>ERF Medical Response</b>	9:00	9:43	9:22	10:00	10:12	9:50	21:00	0:00	23:52	45:00	0:00	28:47
		95%	97%		97%	100%		0%	89%		0%	100%

SOC Goal 7					
Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	1:11	1:10	2:00	1:54	1:54
	93%	95%		100%	100%





## Urban ERF Fire Response



### Goal 1

#### *Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile*

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

### Goal 2

#### *Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile*

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

### Goal 3

#### *Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile*

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

#### **Goal 4**

##### *Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile*

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

#### **Goal 5**

##### *Hazardous Materials Response*

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

#### **Goal 6**

##### *Technical Rescue*

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

#### **Goal 7**

##### *Call processing and turnout times*

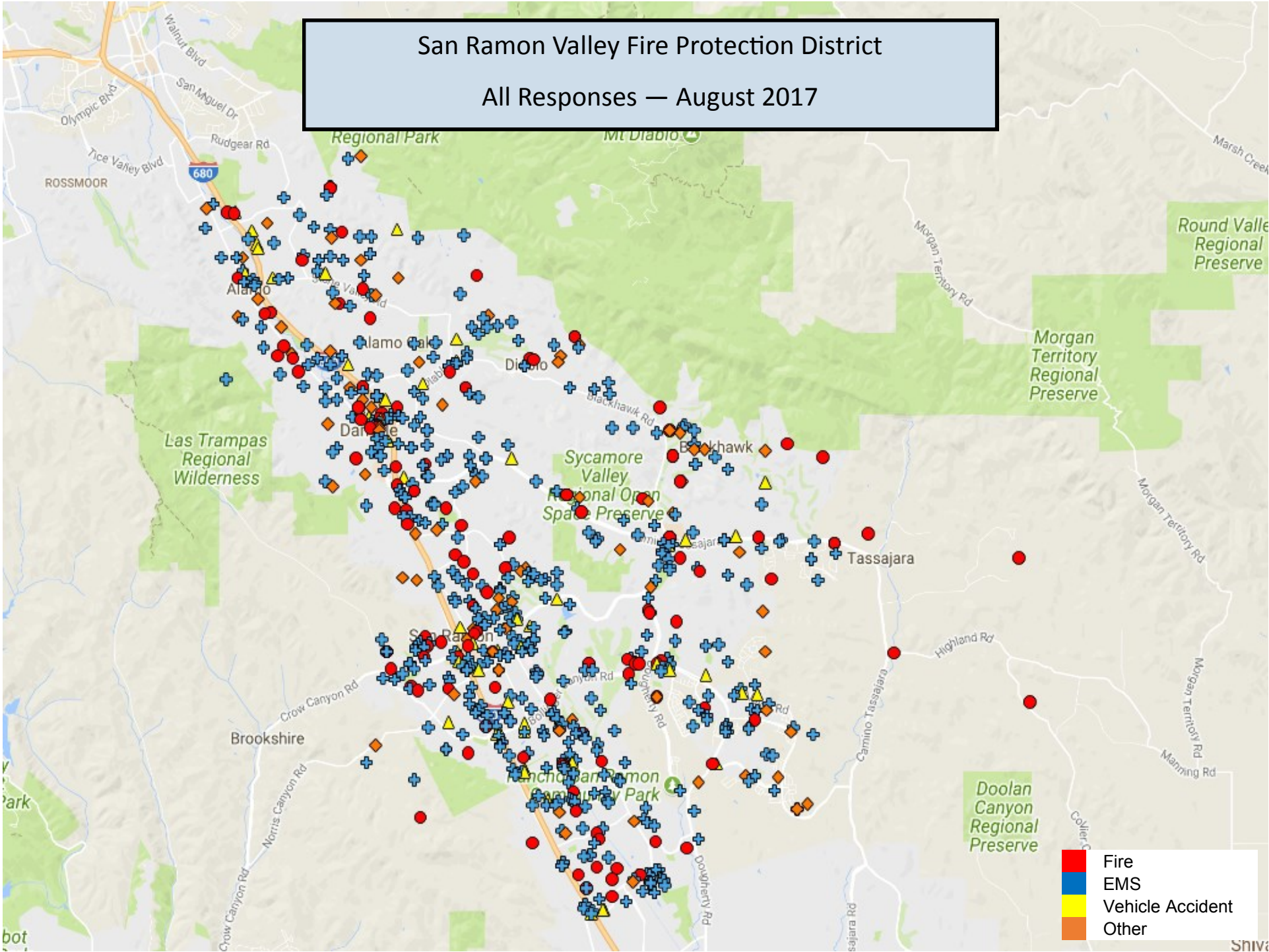
A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

#### **Goal 8**

##### *Effective Response Force for Advanced Life Support (ALS) Medical Emergencies*

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

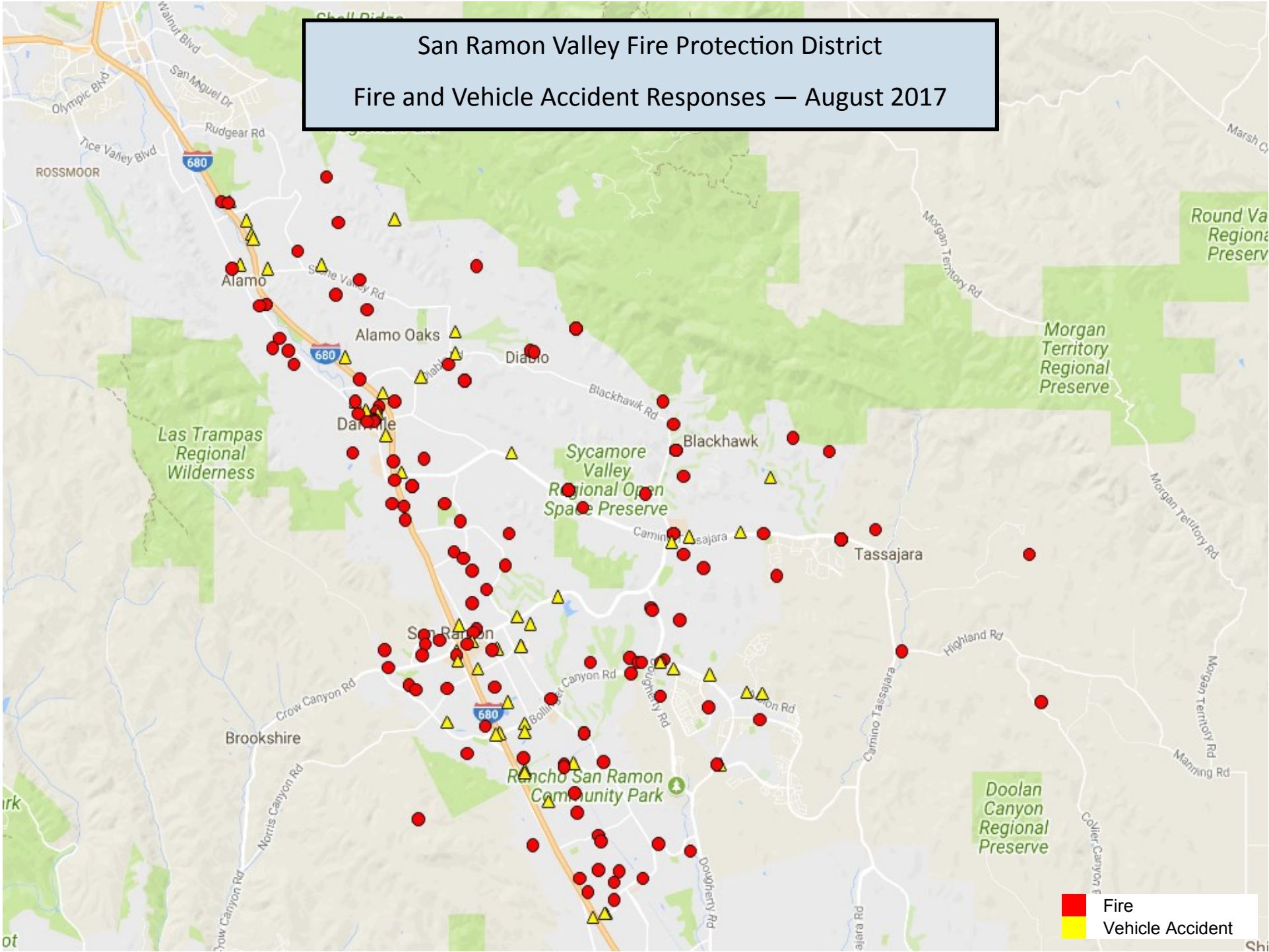
San Ramon Valley Fire Protection District  
All Responses — August 2017



- Red Circle: Fire
- Blue Cross: EMS
- Yellow Triangle: Vehicle Accident
- Orange Diamond: Other

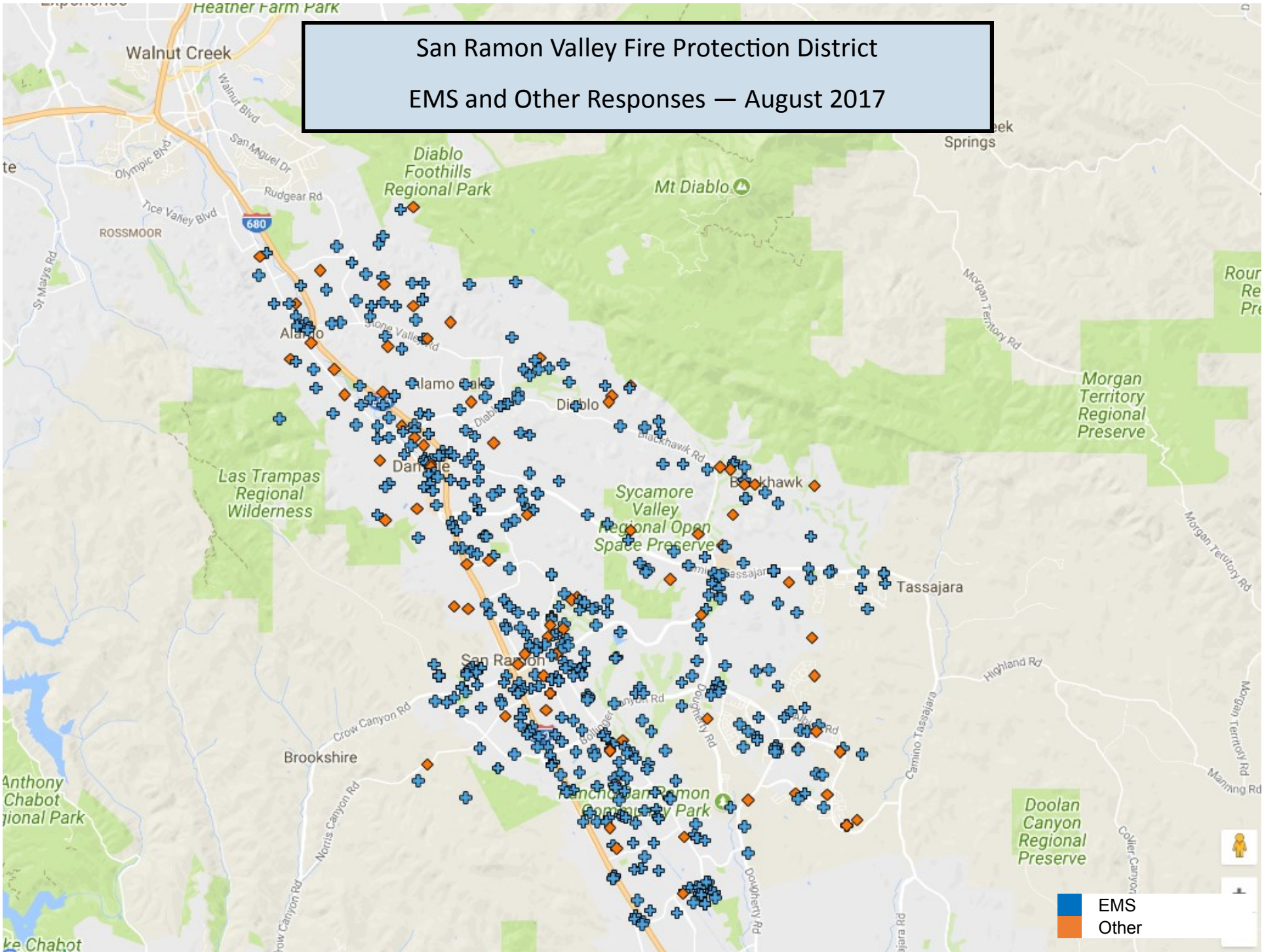


San Ramon Valley Fire Protection District  
Fire and Vehicle Accident Responses — August 2017



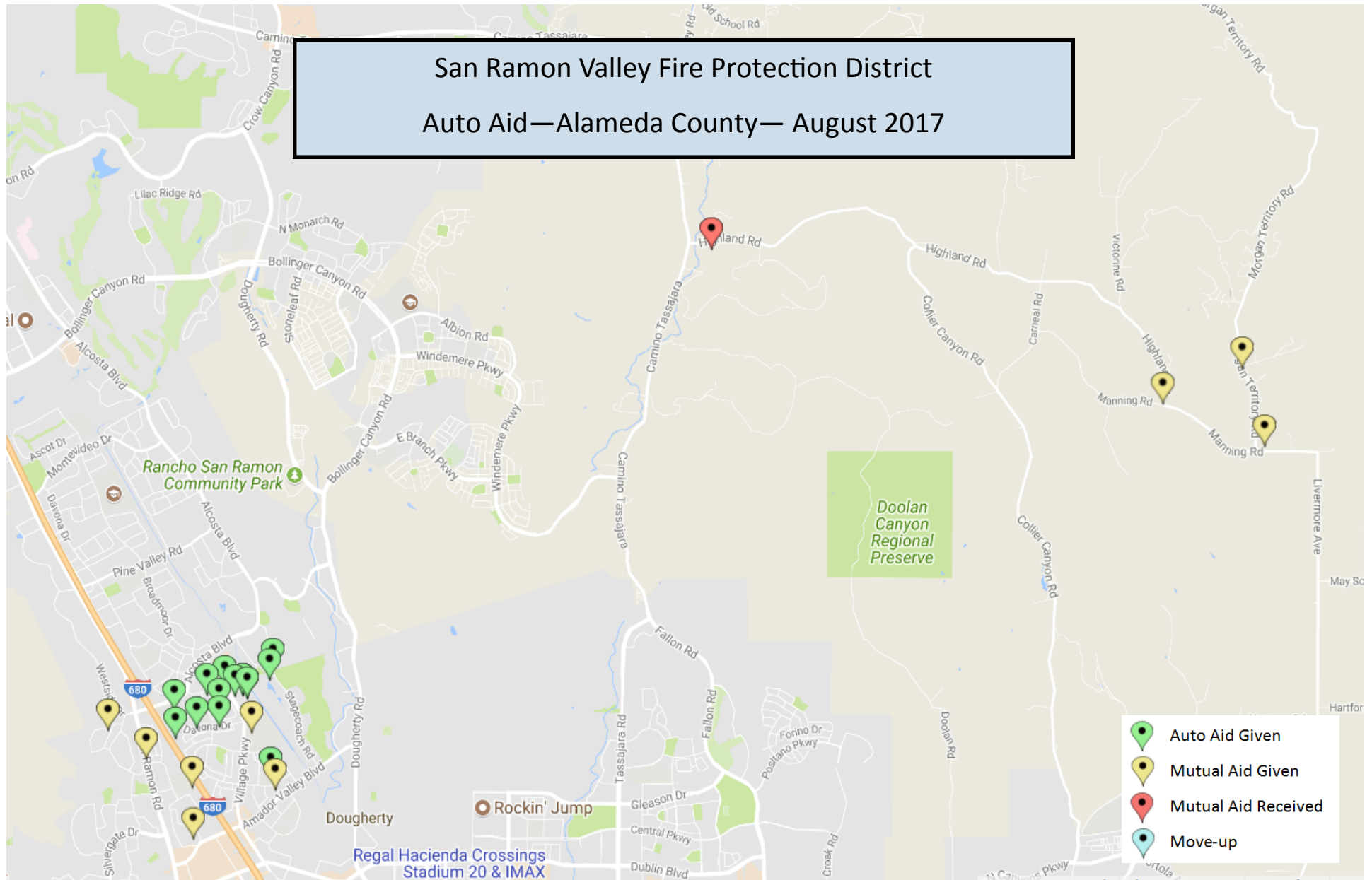


San Ramon Valley Fire Protection District  
EMS and Other Responses — August 2017



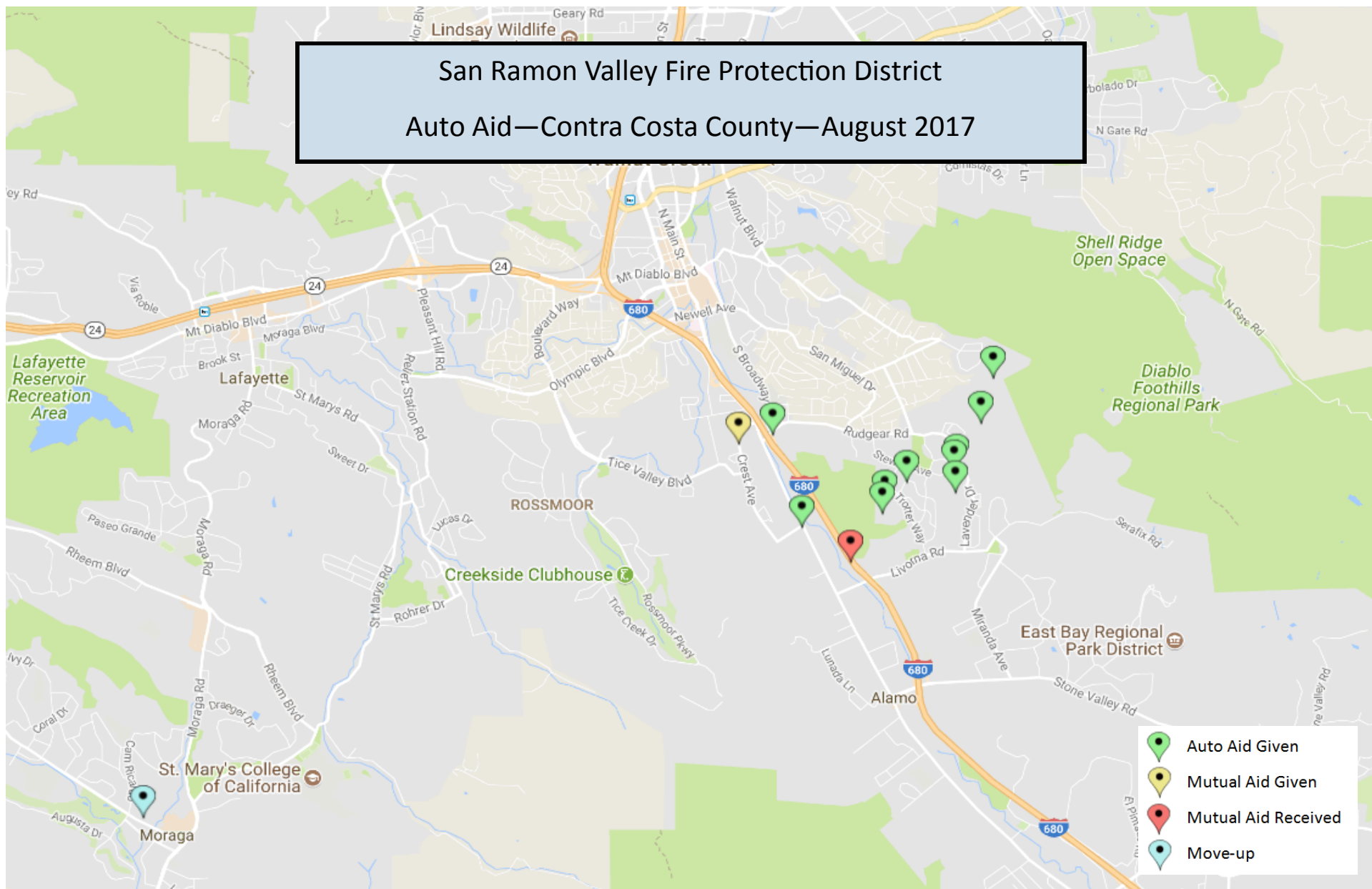
# San Ramon Valley Fire Protection District

## Auto Aid—Alameda County— August 2017



	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
Auto Aid Given	7	10	13	10	7	13	13	9	12	12	8	16
Mutual Aid Given	20	7	1	10	12	12	9	13	15	13	13	9
Mutual Aid Received	2	1	0	2	0	0	1	1	0	1	1	1
Move-up	0	1	0	1	1	0	0	0	0	0	0	0

## San Ramon Valley Fire Protection District Auto Aid—Contra Costa County—August 2017



	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
Auto Aid Given	10	11	4	7	9	8	4	5	5	13	9	10
Mutual Aid Given	2	0	1	0	0	0	0	2	1	5	9	1
Auto Aid Received	0	1	0	4	0	1	0	0	0	1	2	1
Move-up	0	3	0	3	1	0	0	0	1	1	1	1



**EMS**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

Date: September 19, 2017

To: Board of Directors

From: John Duggan, Battalion Chief

Subject: Monthly EMS Division Communications

---

## **EMS**

- The District responded to approximately 510 emergency medical incidents since the August 23rd Board of Directors Meeting. Four of these incidents were in response to patients who had experienced a cardiac arrest. Two of those incidents were in response to witnessed cardiac arrests, with bystander CPR having been initiated prior to the arrival of District resources. In response to on-scene Advanced Life Support (ALS) interventions performed by District personnel, these two patients exhibited a return of spontaneous circulation (ROSC) prior to their arrival in the emergency room.

## **Ongoing Projects**

- Completed Ten Shift Provisional Assignments for seven 2017-I Academy Recruits
- Completed annual maintenance inspection of all District monitors/defibrillators
- Completed the retrofitting of two District ambulances with Power Load Systems
- Delivered Pool Safety course for the San Ramon Park and Recreation Department
- Attended multiple meetings with local and state EMS stakeholder agencies
- Completed AHA/CPR Training Center Faculty Instructor training
- Completed training curriculum for 2017 Fourth Quarter EMS in-service training

# LOGISTICS



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** September 19, 2017

**To:** Board of Directors

**From:** Derek Krause, Deputy Chief, Logistics

**Subject:** Monthly Logistics Report for August 2017

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## Facilities

1. Completed move of all furniture, equipment and crews to new Station #32
2. Removed, disposed of no-value equipment from old Station #32
3. Mitigated numerous new station issues and coordinated various vendors to address and resolve – maintaining constant contact with contractor to ensure appropriate responsible party is involved
4. Attended Alamo Improvement Association Meeting along with Chief and project architect Carl Campos to address neighbor concerns with new Station #32
5. Addressed various neighbor concerns regarding new Station #32 regarding access, lighting, visual impacts, etc.
6. Supervised fuel cell issues and coordinated various vendors to effect FS32 fueling capabilities
7. Conducted Station #35 fuel cell repairs, cleanout, waste removal and recertification per County Health requirements
8. Provided logistical support for Retiree Breakfast and tours at FS32
9. Ongoing:  
Conducted preventive maintenance and repairs to effectively manage costs and maintain service.

## Fleet

1. Convened Ambulance Subcommittee to address weight issues and discuss a different type of ambulance, chassis, and develop a plan to conduct research and site visits to support new ambulance purchases
2. Developed a comprehensive documentation system to track repairs and maintenance and keep all personnel informed on progress of apparatus issues
3. Working with PM/ENG to develop a digital daily vehicle inspection and reporting process to remove any perceived barriers to timely reporting, as required by Cal DMV – in final testing phase
4. Convened full Apparatus Committee to develop support and consensus for direction of Ambulance Subcommittee and to project future apparatus needs, including review of CIP
5. Annual inspections ongoing
6. Ongoing:
  - a. Conducted preventive maintenance and repairs to effectively manage costs and maintain safety.

## **Meetings**

1. 8/1/2017: Alamo Municipal Advisory Committee Meeting
2. 8/1, 8/7, 8/15/2017: Management Meetings
3. 8/3/2017: Safety Committee Meeting
4. 8/2/2017: FLSD Division Meeting
5. 8/8/2017: Command Staff Meeting
6. 8/10/2017: Ambulance Subcommittee Meeting
7. 8/10/2017: Hot Summer Nights Vehicle Award Presentations
8. 8/11/2017: Meet contractor on site for FS39 door repair work
9. 8/10/2017: Local Hazard Mitigation Planning (LHMP) Steering Committee Meeting
10. 8/14/2017: Apparatus Committee Meeting
11. 8/16/2017: Participated as a rater for promotional/hiring process for LPFD Office Manager
12. 8/17/2017: Attended Alamo Improvement Association Meeting to address neighbor concerns with new Station 32
13. 8/24/2017: Labor/Management Meeting
14. 8/21/2017: Alamo Community Liaison Meeting
15. 8/23/2017: Board Meeting
16. 8/28/2017: SubJAC Committee Meeting
17. 8/29/2017: Meet contractor on site for FS39 ice machine installation work
18. 8/29/2017: Meet contractor on site for FS33 air compressor installation work
19. 8/30/2017: Attended Retiree Breakfast and station tours at new FS32
20. 8/31/2017: Executive Staff Meeting
21. 8/31/2017: Attended Patriot Day (9/11) Planning Meeting
22. Various station visits to address Fleet and Facility issues, interface with personnel



# **FIRE & LIFE SAFETY**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** September 19, 2017  
**To:** Board of Directors  
**From:** Derek Krause, Deputy Chief, Fire Marshal  
**Subject:** Monthly Fire and Life Safety Division Report for August 2017

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## **E-Plan Review Conversion**

Electronic plan review submittals are once again exceeding paper submittals with 70.8% of August submittals in electronic form and a 3-month rolling average of 60% digital. To date we have received 72 surveys regarding electronic plan submittal with a 99% approval rating.

## **Inspections**

Hazard prevention efforts were focused on finalizing Exterior Hazard Abatement (EHA) inspections; currently there are 2 parcels yet to be finalized. Plan review and construction inspections continue to be a priority to support active construction projects. Remaining time is being used to follow up on open annual inspections to accomplish compliance and close out re-inspections. The following inspections were accomplished in August:

Plan Review	135
Construction Inspections	152
Annual Inspections	192
Re-inspections	114

## **Heart Safe Committee Activities**

Held monthly meeting for HeartSafe Committee

## **CERT Activities**

1. Staff conducted preparation meetings for Green Command (Urban Shield CERT Activities)

## **Residential Care Facility Work Group**

Held monthly meeting for Residential Care Facility Working Group

## **Public Education**

Staff visited the following schools and made Fire Safety presentations to students ranging from grades 1-5:

1. Staff presented at Alameda County Emergency Managers Meeting on Autism and Access & Functional needs.
2. Staff presented at UASI Care & Shelter Workshop
3. SRVUSD Teacher and Staff Hands Only CPR and AED Training

### **Upcoming Activities**

1. September 27: SRVUSD Teacher and Staff Hands Only CPR and AED Training
2. October 17 – 19: Fire Safety Education with Hidden Hills Elementary
3. October 18: First Responder Class with Scouts
4. October 24 – 26: Fire Safety Education with Twin Creeks Elementary

## **Community Involvement**

Attended August San Ramon Rotary Meeting

### **Upcoming Activities**

October 21 – 22: Danville Fall Festival – fire safety trailer and Sparky the Fire Dog leads the kids costume parade on Saturday

## **Meetings**

1. 8/3/2017: Staff attended Face-Arm-Speech-Time (FAST) (stroke awareness) Meeting
2. 8/9/17: Staff meet with Brian Lindbloom to discuss CERT, Residential Care Facilities (RCF), and Urban Shield
3. 8/10/17: Staff met with Tracy Hein (Livermore Pleasanton Fire Department) to discuss CERT and Emergency Planning
4. 8/10/17: Local Hazard Mitigation Planning Steering Committee Meeting
5. 8/14/17: CERT Green Command, Planning Conference Call
6. 8/17/2017 – Attended San Ramon Rotary Meeting
7. 8/21/17: Staff conducted Technical Advisory Committee meeting working on tasks for Citizen Core Council
8. 8/24/17: Staff attended Pacific Division Disability Integration Monthly meeting
9. 8/28/17: CERT Green Command, Alameda County Fair Grounds Site Visit
10. 8/31/17: CERT Green Command Meetings
11. Meet with SRVUSD to discuss the State requirement for Hands Only CPR training in the high schools starting in 2018.

## **Training**

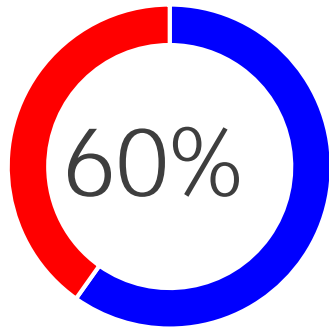
1. 8/2/17 - Staff administered Autism training to District Fire/EMS Academy
2. 9/18/2017 – 9/20/2017 – Staff attended Fire Inspection 1C

### **Upcoming Activities**

1. 9/21/2017 – 9/22/2017 – Staff attending Fire Inspection 1D
2. 9/25/2017 – 9/26/2017 – Staff attending Fire Inspection 2A

# e-Plan Review Conversion Project

Percentage of Digital Plans  
Jun - Aug



■ Digital ■ Paper

Summary Jun - Aug

TOTAL REVIEWS SUBMITTED

336

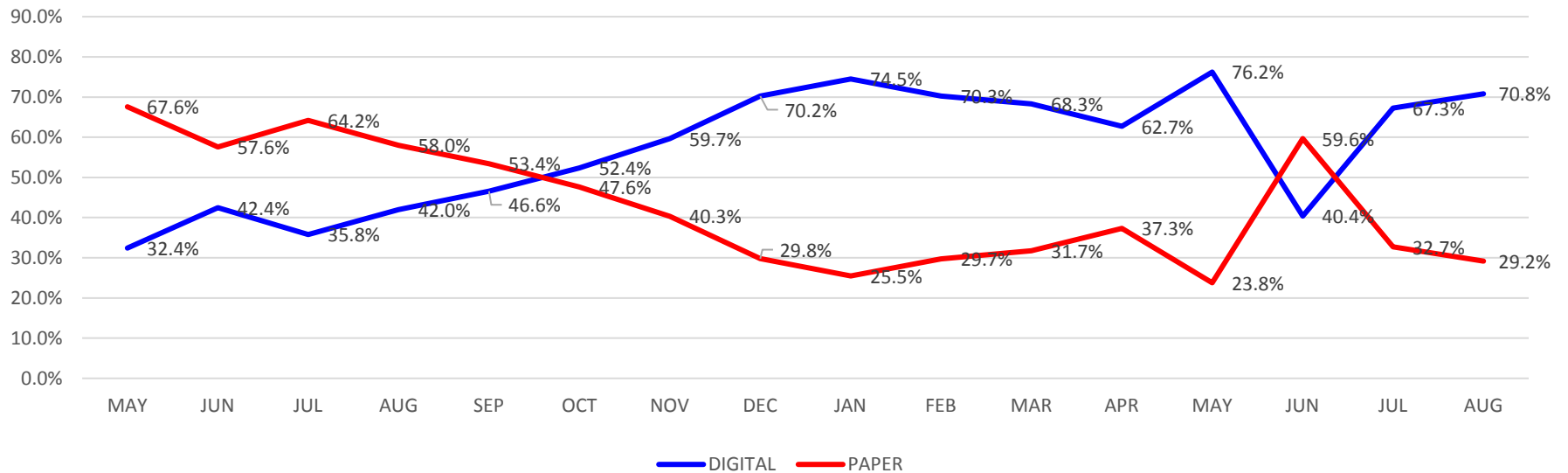
TOTAL DIGITAL SUBMITTED

201 59.8%

TOTAL PAPER SUBMITTED

135 40.2%

Plan Review Submittal Method



<b>SAN RAMON VALLEY FIRE PROTECTION DISTRICT</b>													
<b>FIRE PREVENTION DIVISION</b>													
<b>MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT</b>													
<b>August 2017</b>													

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CODE COMPLIANCE</b>													
INSPECTIONS	19	35	82	69	148	17	17	78	0	0	0	0	465
REINSPECTIONS	73	68	81	36	108	66	137	114	0	0	0	0	683
TOTAL *	<b>92</b>	<b>103</b>	<b>163</b>	<b>105</b>	<b>256</b>	<b>83</b>	<b>154</b>	<b>192</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1148</b>

OCCUPANCY PERMITS	2	31	20	25	126	53	12	62	0	0	0	0	331
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<b>ANNUAL INSPECTION PROGRAM</b>													
TOTAL INSPECTABLE OCCS	556	556	556	556	556	556	556	556	556	556	556	556	556
TOTAL STARTED YTD †	17	34	74	65	143	12	13	68	0	0	0	0	426
% STARTED YTD	3.06%	6.12%	13.31%	11.69%	25.72%	2.16%	2.34%	12.23%	0.00%	0.00%	0.00%	0.00%	76.62%
TOTAL COMPLETED YTD ‡	9	22	23	34	83	32	66	72	0	0	0	0	341
% COMPLETED YTD	1.62%	3.96%	4.14%	6.12%	14.93%	5.76%	11.87%	12.95%	0.00%	0.00%	0.00%	0.00%	61.33%

<b>CONSTRUCTION</b>													
NEW PROJECTS	59	74	91	62	62	51	83	65	0	0	0	0	547
PLAN REVIEWS SUBMITTED	104	159	197	126	164	116	103	127	0	0	0	0	1096
PLAN REVIEWS COMPLETED	86	147	206	110	186	133	88	135	0	0	0	0	1091
INSPECTIONS	105	123	128	80	161	146	116	152	0	0	0	0	1011

\* Includes all code compliance inspections; Annual inspection program inspections, temporary tents, fireworks display, etc.

† Includes occupancies within annual inspection program that have had the initial inspection completed.

‡ Includes occupancies within annual inspection program that are in compliance and have no outstanding corrections needed.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

**FIRE PREVENTION DIVISION**

**MONTHLY PLAN REVIEW INTAKE REPORT**

**August 2017**

<b>PROJECT</b>	<b>PLAN REVIEW TYPE</b>	<b>SUBMITTAL</b>	<b>COMPLETED</b>	<b>FORMAT</b>
Main Hall Building	Automatic fire-extinguishing systems	08/01/2017 10:43:06	08/24/2017 18:09:12	Digital
Planning VAR 13-1019	Planning and site development review	08/01/2017 11:40:56	08/09/2017 13:09:59	Digital
Alamo Pet Care Clinic TI	Automatic fire-extinguishing systems	08/02/2017 09:44:26	08/03/2017 10:33:23	Digital
OPENED IN ERROR	Fire alarm and detection systems and related equipment	08/02/2017 10:49:12	08/17/2017 15:56:45	Digital
Kraft Heinz	Construction, alteration, or renovation of a building	08/03/2017 10:47:19	08/15/2017 11:33:34	Digital
Blackhawk Country Club Fitness Center	Fire alarm and detection systems and related equipment	08/03/2017 11:58:03	08/21/2017 11:41:14	Digital
532 Burns Circle	Miscellaneous System Plans	08/03/2017 12:27:19	08/03/2017 13:55:38	Paper
Manex TI Suite 340	Fire alarm and detection systems and related equipment	08/03/2017 12:38:12	08/21/2017 11:58:21	Digital
New Silicone Valley Offshore Incubator, 2220 &2222	Automatic fire-extinguishing systems	08/03/2017 14:26:49	08/21/2017 12:11:06	Paper
New Silicone Valley Offshore Incubator, 2220 &2222	Construction, alteration, or renovation of a building	08/03/2017 14:26:49	08/21/2017 13:24:28	Paper
Kraft Heinz	Fire alarm and detection systems and related equipment	08/03/2017 14:56:54	08/15/2017 11:38:09	Digital
Kraft Heinz	Automatic fire-extinguishing systems	08/03/2017 15:14:35	08/15/2017 11:35:20	Digital
DP17-03031 Rana Residential Project	Planning and site development review	08/03/2017 16:18:52	08/08/2017 10:52:49	Paper
Suite 312-Subdivide	Construction, alteration, or renovation of a building	08/03/2017 16:29:21	08/21/2017 13:58:21	Digital
17-1532 Creekside Community Church	Planning and site development review	08/03/2017 16:46:52	08/30/2017 13:25:22	Paper
OPENED IN ERROR	Automatic fire-extinguishing systems	08/07/2017 09:22:35	08/17/2017 15:57:08	Paper
OPENED IN ERROR	Expedited Plan Review	08/07/2017 09:26:34	08/17/2017 15:57:25	Paper
Round Hill Country Club	Automatic fire-extinguishing systems	08/07/2017 10:32:20	08/21/2017 11:14:34	Paper
Cornerstone	Fire alarm and detection systems and related equipment	08/07/2017 10:35:40	08/24/2017 18:25:04	Digital
Round Hill Country Club	Expedited Plan Review	08/07/2017 10:36:37	08/21/2017 11:29:12	Digital
Blackhawk Plastic Surgery Suite Expansion	Construction, alteration, or renovation of a building	08/07/2017 11:36:37	08/22/2017 13:11:17	Digital
XMatters	Construction, alteration, or renovation of a building	08/07/2017 11:38:03	08/15/2017 11:42:30	Digital
2226 Camino Ramon Remodel Project	Construction, alteration, or renovation of a building	08/07/2017 12:05:03	08/22/2017 17:54:30	Digital
XMatters	Fire alarm and detection systems and related equipment	08/07/2017 15:17:55	08/16/2017 14:31:48	Digital
Planning VAR#17-320-002 San Ramon Food & Gas Fuel Canopy	Planning and site development review	08/07/2017 16:18:59	08/28/2017 13:25:26	Digital
Down Syndrome Connection	Construction, alteration, or renovation of a building	08/08/2017 10:18:04	08/08/2017 10:46:12	OTC Paper
1293 Charbray St. Iron Oak@Alamo Creek Plan 4 no casita Lot 620	Automatic fire-extinguishing systems	08/08/2017 14:46:23	08/14/2017 14:08:57	Digital
1339 Charbray St Iron Oak @ Alamo Creek Plan 5 Lot 626	Automatic fire-extinguishing systems	08/08/2017 14:56:33	08/08/2017 15:08:57	Digital
Spring Lane Residence	Additional Plan Review	08/08/2017 16:11:59	08/24/2017 18:13:50	Digital
Manex TI Suite 340	Automatic fire-extinguishing systems	08/10/2017 08:55:49	08/10/2017 09:47:00	Digital
Vacant Space - Q 510/515	Construction, alteration, or renovation of a building	08/10/2017 09:28:33	08/16/2017 15:42:40	Digital
Armanino	Fire alarm and detection systems and related equipment	08/10/2017 10:14:49	08/10/2017 12:04:50	Digital
City Center West Building @ 6000 Bollinger Canyon Rd	Automatic fire-extinguishing systems	08/11/2017 06:36:18		Digital
City Center West Building @ 6000 Bollinger Canyon Rd	Standpipe Systems	08/11/2017 06:40:39		Digital
City Center East Building @ 6000 Bollinger Canyon Rd	Automatic fire-extinguishing systems	08/11/2017 06:43:44		Digital
City Center East Building @ 6000 Bollinger Canyon Rd	Standpipe Systems	08/11/2017 06:46:07		Digital
1129 Rosamund Drive, Alita Lot 36	Automatic fire-extinguishing systems	08/11/2017 14:46:58	08/14/2017 14:09:52	Digital
1116 Rosamund Drive Alita Lot 102	Automatic fire-extinguishing systems	08/11/2017 15:17:33	08/14/2017 14:55:25	Digital
2050 Elderberry Drive, Lot 87 Carmela	Automatic fire-extinguishing systems	08/11/2017 15:22:25	08/14/2017 15:04:35	Digital
2046 Elderberry Drive, Lot 88 Carmela	Automatic fire-extinguishing systems	08/11/2017 15:27:41	08/14/2017 15:05:59	Digital
6008 Alpine Blue Drive, Lot 50 Romana	Automatic fire-extinguishing systems	08/11/2017 15:33:17	08/14/2017 15:08:03	Digital
6012 Alpine Blue Drive Romana Lot 51	Automatic fire-extinguishing systems	08/11/2017 15:37:41	08/14/2017 15:10:45	Digital
2552 Joseph Dr	Automatic fire-extinguishing systems	08/11/2017 16:50:59	08/30/2017 12:04:43	Digital

Vacant Space - Q 510/515	Automatic fire-extinguishing systems	08/14/2017 09:16:57	08/16/2017 16:09:46	Digital
Jug Residence	Automatic fire-extinguishing systems	08/14/2017 10:50:59	08/30/2017 16:55:15	Digital
New Single Family Residence	Automatic fire-extinguishing systems	08/14/2017 13:22:16		Paper
Vacant Space - Q 510/515	Fire alarm and detection systems and related equipment	08/14/2017 14:29:24	08/16/2017 15:54:58	Digital
2017 San Ramon Valley Boulevard Building 1	Private fire hydrants and fire protection water supplies	08/15/2017 10:57:09		Paper
Crow Canyon Zone 1 Building 2	Automatic fire-extinguishing systems	08/16/2017 09:03:18	08/30/2017 17:05:24	Digital
Cooper Ranch Residence	Fire apparatus access, site improvements and related equipment	08/16/2017 10:25:06	08/30/2017 17:39:30	Digital
2269 San Ramon Valley Blvd. Development	Automatic fire-extinguishing systems	08/16/2017 16:03:49		Paper
Mike's Auto Body - Auxiliary Space	Automatic fire-extinguishing systems	08/16/2017 16:22:03		Paper
Bell Residence-Solar	Miscellaneous System Plans	08/17/2017 09:18:25	08/17/2017 09:36:30	OTC Paper
Planning DEV17-0015	Planning and site development review	08/17/2017 09:42:04		Paper
Cresco-Interior	Construction, alteration, or renovation of a building	08/17/2017 10:52:45	08/30/2017 17:46:10	Digital
Eyes on Hartz	Construction, alteration, or renovation of a building	08/17/2017 16:09:15	08/30/2017 17:52:12	Digital
Round Hill Country Club	Fire alarm and detection systems and related equipment	08/18/2017 12:05:47	08/31/2017 14:35:16	Digital
DP 17-300-009	Planning and site development review	08/21/2017 09:45:36		Digital
Twin Creeks- Kids Country Daycare	Fire alarm and detection systems and related equipment	08/21/2017 13:29:15		Digital
1461 Bayberry View Lane Andorra Plan 1 Lot 46	Automatic fire-extinguishing systems	08/21/2017 15:01:13	08/21/2017 15:15:13	Digital
Kraft Heinz	Fire alarm and detection systems and related equipment	08/21/2017 15:06:05	08/24/2017 05:05:05	Digital
Blackhawk Country Club Fitness Center	Fire alarm and detection systems and related equipment	08/21/2017 15:34:25		Digital
1465 Bayberry View Lane Andorra Plan 2 Lot 47	Automatic fire-extinguishing systems	08/21/2017 15:46:26	08/21/2017 15:48:26	Digital
1120 Rosamund Drive Alita Plan 1 Lot 103	Automatic fire-extinguishing systems	08/21/2017 15:59:45	08/21/2017 16:11:18	Digital
1124 Rosamund Drive Alita Plan 1 Lot 104	Automatic fire-extinguishing systems	08/21/2017 16:15:47	08/21/2017 16:20:15	Digital
1469 Bayberry View lane Andorra Plan 3 Lot 48	Automatic fire-extinguishing systems	08/21/2017 16:31:58	08/21/2017 16:36:43	Digital
Building G 1st Floor Closet Addition	Automatic fire-extinguishing systems	08/22/2017 08:07:06	08/22/2017 08:10:41	OTC Paper
Ready Suite 330	Construction, alteration, or renovation of a building	08/22/2017 08:26:09	08/22/2017 08:37:07	OTC Paper
924 Connemara Ct Iron Oak @ Alamo Creek Plan 1 Casita Lot 608	Automatic fire-extinguishing systems	08/22/2017 10:00:27	08/22/2017 10:19:11	Digital
Lueth Residence Solar	Miscellaneous System Plans	08/22/2017 10:20:00	08/22/2017 10:25:23	OTC Paper
927 Connemara Ct Iron Oak @ Alamo Creek Plan 5 Lot 631	Automatic fire-extinguishing systems	08/22/2017 10:28:11	08/22/2017 10:30:40	Digital
Sharma Residence	Construction, alteration, or renovation of a building	08/22/2017 11:05:38	08/25/2017 16:30:13	Paper
6016 Alpine Blue Drive Romana Plan Lot 52	Automatic fire-extinguishing systems	08/22/2017 11:18:13	08/22/2017 13:27:11	Digital
2058 Elderberry Drive Carmela Plan 3 Lot 85	Automatic fire-extinguishing systems	08/22/2017 11:41:21	08/22/2017 13:41:48	Digital
2054 Elderberry Drive Carmela Plan 3 Lot 86	Automatic fire-extinguishing systems	08/22/2017 12:25:38	08/22/2017 12:36:05	Digital
Rasmussen Residence	Construction, alteration, or renovation of a building	08/22/2017 13:48:55		Digital
Surplus Lines Suite BB 450	Fire alarm and detection systems and related equipment	08/22/2017 13:51:52	08/24/2017 16:26:49	Digital
20 Red Tail Ct Red Hawk Plan 3X Lot 16	Automatic fire-extinguishing systems	08/22/2017 14:02:10	08/22/2017 14:14:21	Digital
2010 Trefoil Cordova @ Gale Ranch Lot 62 Plan 1	Automatic fire-extinguishing systems	08/22/2017 14:26:41	08/22/2017 14:31:04	Digital
302 Goldfield Place Cordova Plan 3 Lot 102	Automatic fire-extinguishing systems	08/22/2017 14:27:49	08/22/2017 14:30:33	Digital
304 Goldfield Place Cordova Plan 3 Lot 103	Automatic fire-extinguishing systems	08/22/2017 14:32:12	08/22/2017 14:33:33	Digital
306 Goldfield Place Cordova Plan 2 Lot 104	Automatic fire-extinguishing systems	08/22/2017 14:34:41	08/22/2017 14:36:13	Digital
21 Red Tail Ct Red Hawk Plan 2 Lot 15	Automatic fire-extinguishing systems	08/22/2017 14:53:01	08/22/2017 14:56:44	Digital
2012 Trefoil Cordova @ Gale Ranch Lot 63 Plan 2	Automatic fire-extinguishing systems	08/22/2017 15:11:33	08/22/2017 15:14:54	Digital
2014 Trefoil Cordova @ Gale Ranch Lot 64 Plan 3	Automatic fire-extinguishing systems	08/22/2017 15:21:52	08/22/2017 15:25:14	Digital
2016 Trefoil Cordova @ Gale Ranch Lot 65 Plan 3	Automatic fire-extinguishing systems	08/22/2017 15:26:57	08/22/2017 15:31:18	Digital
2018 Trefoil Cordova @ Gale Ranch Lot 66 Plan 2	Automatic fire-extinguishing systems	08/22/2017 15:33:25	08/22/2017 15:37:52	Digital
2020 Trefoil Cordova @ Gale Ranch Lot 67 Plan 1	Automatic fire-extinguishing systems	08/22/2017 15:39:50	08/22/2017 15:42:16	Digital
300 Goldfield Place Cordova @ Gale Ranch Lot 101 Plan 2	Automatic fire-extinguishing systems	08/22/2017 15:47:47	08/22/2017 15:52:55	Digital
CVS Pharmacy	Automatic fire-extinguishing systems	08/22/2017 16:02:02	08/24/2017 16:31:48	Paper
Blackhawk Country Club Fitness Center	Private fire hydrants and fire protection water supplies	08/22/2017 16:25:27		Paper
Round Hill Country Club	Automatic fire-extinguishing systems	08/22/2017 16:34:54		Paper

New Custom Home	Miscellaneous System Plans	08/22/2017 16:58:29	08/22/2017 16:59:24	Paper
Roesbery Residence	Automatic fire-extinguishing systems	08/23/2017 10:32:38		Paper
Kitchen Hood Modifications	Automatic fire-extinguishing systems	08/23/2017 12:55:51	08/23/2017 14:50:29	Paper
Kitchen Hood Modifications	Expedited Plan Review	08/23/2017 12:59:14	08/23/2017 14:50:01	Digital
Vacant Space - Q 510/515	Fire alarm and detection systems and related equipmnet	08/23/2017 16:10:22	08/24/2017 05:28:31	Digital
Vacant Space - Q 510/515	Construction, alteration, or renovation of a building	08/23/2017 16:14:25	08/24/2017 05:42:17	Digital
GE	Automatic fire-extinguishing systems	08/24/2017 11:37:44	08/24/2017 15:52:28	OTC Digital
GE	Construction, alteration, or renovation of a building	08/24/2017 12:00:42	08/24/2017 15:51:19	OTC Digital
Blackhawk Country Club Fitness Center	Automatic fire-extinguishing systems	08/24/2017 13:11:23	08/24/2017 13:11:43	Digital
Suite B Tenant	Automatic fire-extinguishing systems	08/24/2017 16:45:16		Digital
Manex TI Suite 340	Fire alarm and detection systems and related equipmnet	08/25/2017 09:29:38		Digital
Rodan & Fields Dermatology @ 3001 Bishop Drive 3rd Floor	Fire alarm and detection systems and related equipmnet	08/25/2017 09:45:30	08/31/2017 10:45:51	Digital
Milam Residence	Construction, alteration, or renovation of a building	08/25/2017 10:07:42	08/31/2017 10:34:56	Digital
MOD Pizza	Construction, alteration, or renovation of a building	08/25/2017 10:27:07	08/31/2017 10:17:32	Digital
Sharma Residence	Expedited Plan Review	08/25/2017 15:27:26	08/25/2017 10:03:26	Digital
Sharma Residence	Expedited Plan Review	08/25/2017 15:35:51	08/25/2017 10:02:54	Paper
Kraft Heinz	Fire alarm and detection systems and related equipmnet	08/28/2017 10:09:02	08/31/2017 10:33:23	Digital
33 Podva Pl Lot 1 Plan 1A	Automatic fire-extinguishing systems	08/28/2017 13:41:02		Paper
35 Podva Pl Lot 2 Plan 1B	Automatic fire-extinguishing systems	08/28/2017 13:58:54		Paper
37 Podva Pl Lot 3 Plan 1C	Automatic fire-extinguishing systems	08/28/2017 14:09:33		Paper
39 Podva Pl Lot 4 Plan 2	Automatic fire-extinguishing systems	08/28/2017 14:54:40		Paper
Costas	Construction, alteration, or renovation of a building	08/28/2017 15:07:22		Paper
Deer Creek Building B North	Fire alarm and detection systems and related equipmnet	08/28/2017 16:39:10		Digital
BLD. K Room 1443 Sprinkler Coverage	Automatic fire-extinguishing systems	08/29/2017 08:09:07	08/29/2017 08:17:31	OTC Paper
Bld.T Room 3349 Sprinkler Coverage	Automatic fire-extinguishing systems	08/29/2017 08:12:31	08/29/2017 08:18:43	OTC Paper
Hooper Residence Guest House and Detached Garage	Construction, alteration, or renovation of a building	08/29/2017 09:10:34		Digital
Shalini Chaudhuri In law Unit	Automatic fire-extinguishing systems	08/29/2017 11:28:05		Digital
1822 El Nido demo and new home construction	Automatic fire-extinguishing systems	08/29/2017 16:11:07		Digital
PAYCHEX	After hours inspection	08/30/2017 12:38:32	08/31/2017 04:54:34	Digital
Milam Residence	Automatic fire-extinguishing systems	08/31/2017 08:37:43	08/31/2017 10:38:15	OTC Paper
Men's Locker room, Furniture storage, Conference Room	Automatic fire-extinguishing systems	08/31/2017 09:15:29	08/31/2017 10:42:43	OTC Paper
Sump pump room sprinkler modification	Automatic fire-extinguishing systems	08/31/2017 09:15:57	08/31/2017 10:45:55	OTC Paper
Pankaj Mahajan Residence Solar	Miscellaneous System Plans	08/31/2017 10:10:17	08/31/2017 10:54:19	OTC Paper
Round Hill Country Club	Expedited Plan Review	08/31/2017 10:22:34		Digital
Procter and Gamble, Second Floor Tenant Improvement	Fire alarm and detection systems and related equipmnet	08/31/2017 16:45:24		Digital





# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

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Date: September 19, 2017  
To: Board of Directors  
From: Derek Krause, Deputy Chief, Fire Marshal  
Subject: Monthly Fire & Life Safety Division (FLSD) Update

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As requested by the Board of Directors, the report below is a monthly status update regarding the Fire & Life Safety Division (FLSD) for the month of August.

### **FLSD Project status report for the month of August:**

- Evaluation of recruitment process and requirements for Permit Technician position(s) underway including revised minimum qualifications and expanded recruitment planning
- Rural Water Supply Standard and Access Standard completed waiting final approval
- Standard practices (e.g. Exterior Hazard Abatement resolution, noticing and mailings, workflows, events, meetings, etc.), in process of being memorialized and documented
- Division meetings and collaborative projects scheduled to maximize effectiveness
- Finalized the FLSD Member with Standby Responsibilities Rotational Assignment and Recall Policies
- Annual Occupancy Inspection Program underway with benchmarks consistent with NFPA standards
- Reduced plan review wait times from 5 weeks to 2 weeks
- Finalized the Local Hazard Mitigation Plan (LHMP) report and delivered draft to LHMP Committee
- Completed the evaluation of the Administration Building front office workspace for efficiency, and will bring recommendations forward in the near future
- Received all three Ford Escape for FLSD replacement vehicles (equity lease), including upfitting with traffic advisor, radio charger and door signage
- Ordered and received two CERT trailers to replace donated trailers that cannot be made roadworthy

### **Action Items Pending:**

- Review and update, as needed, all Division Standards
- Create a Standard Planning Conditions document for customers who are planning a future development or project
- Update Local Amendments
- Examine existing method of data collection and verify accuracy
- Finalize policies with regard to Fire Investigation and District Issued Equipment
- Relocate the Radio Amateur Civil Emergency Service (RACES) Team to the FLSD workbench area
- Consider redesign of FLSD workspace and cubicles
- Design and approval of exterior wrap and interior redesign of CERT ambulance for increased awareness and public relations

# COMMUNICATIONS



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** September 19, 2017  
**To:** Board of Directors  
**From:** Denise Pangelinan, Director of Emergency Communications  
**Subject:** Monthly Communications Division Report for August 2017

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## **Communications Center**

- Communications Center new hire orientation for San Ramon Police Recruits
- Published the Dispatch Supervisor job announcement
- Continued training Dispatch Recruit Nicolette Reid

## **Technology Systems**

- GIS Analyst Interviews
- Station 32 final technical specification testing and approval
- Smart911 server software enhancements completed
- Prepared the administration classroom for the Firefighter Recruit EMS academy
- Network router in the Communications Center upgraded
- Upgraded the TriTech Message Switch (TTMS) server

## **Training**

- Emergency Medical Dispatch Overview for EMS academy

## **Meetings**

- San Ramon Police Department Dispatch Services Consolidation
- Contra Costa County Managers Association

## **Communications Reserves**

- Continued Radio Programming
- Driver Training
- Initiated Reserve recruitment

# **HUMAN RESOURCES**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 19, 2017  
To: Board of Directors  
From: Natalie Korthamar Wong, Director of Human Resources  
Re: Monthly Human Resources Report for August 2017

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## **Recruitment:**

- Firefighter/Paramedic Recruitment
  - Continued to coordinate the background check process (background, polygraph, medical and psychological evaluation)
  - Administered the Fire Team Assessment
  - On boarded 7 new hires
- Additional Recruitment Activity
  - Posted the Public Safety Dispatcher Supervisor position
  - Coordinated the recruitment for the GIS Analyst position
  - Posted the Permit Technician position
  - Posted the Human Resources Generalist positions

## **Additional Accomplishments:**

- Coordinated a meeting with local Fire District HR managers
- Met with ICS, the District's third party workers' compensation administrator, to discuss the following: 1) Adjustments to the administration of the program to minimize treatment delays on the part of physicians, clinics, employees' counsel, employees, etc.; and 2) To continue collaborating with ICS in the management and development of a comprehensive workers' compensation program focused primarily on ensuring appropriate and timely treatment for employees in an effort to return them to work.
- Instituted a standard monthly status communication to employees on disability leave to ensure visibility and clarity on the previous month's progress and remaining benefits (4850 time remaining, Physical Therapy sessions remaining, etc.).
- Provided open enrollment information to active employees and retirees
- Met with flexible spending account and COBRA vendors with the goal of finding a vendor that can provide a better benefit to our employees
- Attended a lunch in honor of Chaplain Coordinator Jim "Hoeky" Hoekenga
- Met with the District's deferred compensation (457 account) vendors to discuss employee utilization of this benefit
- Attended the retiree gathering at Station 32

## **Report:**

- Employee Illness/Injury Report – September 2017

## Employee Illness/Injury Report (August 2017)

### *Reportable Injuries – August 2017:*

#### **Indemnity (Lost Time)**

No indemnity claims for the month of August.

#### **Medical Only (No Lost Time)**

- August 14, 2017      DOI = 5/11/17 – An Administrative Employee sought care for a cumulative neck/back injury. Claim on delay pending medical information.  
*Status:* Medical Only – No lost time.
- August 21, 2017      DOI = 7/24/17 – A Fire Captain sought care for a neck/shoulder injury sustained during physical fitness at the station.  
*Status:* Medical Only – No lost time.

As of August 31, 2017, there were eleven (11) employees absent from their regular work assignment. Total lost time due to injuries for the month of August equaled 336 calendar days/112 shifts.

# FINANCE



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 19, 2017  
To: Board of Directors  
From: Ken Campo, Financial Consultant  
Re: Monthly Financial Report for July 2017

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## **Financials:**

- Balance Sheet – July 31, 2017
- Revenues: Budget v. Actual (All Funds)
- General Fund Expenditures: Budget v. Actual (2014/15-2017/18)
- Capital, Debt Service, SRVF Community Fund Expenditures: Budget v. Actual (2014/15-2017/18)
- Monthly General Fund Revenue/Expense History (2013/14-2017/18)
- Monthly Overtime Analysis – July 2017

## **Meetings/Activities:**

### Finance:

- Closed FY2016/17 and prepared for independent, outside audit of District financials.
- Disseminated Annual Employee Letter detailing all aspects of total compensation, deductions, and District Contributions toward employee benefits.



**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
COMBINED BALANCE SHEET OF ALL FUND TYPES  
JULY 31, 2017**

	GOVERNMENTAL FUND TYPES					AGENCY	ACCOUNT	GROUPS	Totals (Memo Only)
	General Fund - 100	Budget Stabilization - 110	Debt Service Fund - 200	Capital Projects Fund - 300	Special Special Revenue Fund - 400	CERT PROGRAM Fund - 700	General Fixed Assets Fund - 800	General Long-Term Debt Fund - 900	
<b>ASSETS</b>									
Cash - Bank of the West	\$ 1,295,675	\$ -	\$ 665,240	\$ 29,924	\$ 30	\$ 57,335	\$ -	\$ -	\$ 2,048,204
Cash - Bank of the West Money Market @ 0.82%	1,003,527								1,003,527
Cash - Bank of the West Workers' Compensation	(57,585)								(57,585)
Cash - Comerica Flexible Spending	13,195								13,195
Petty Cash	1,250								1,250
Investments - LAIF @ 0.92%	16,736,760	104,791		2,298,887					19,140,438
Investments - Mrkt Value Adj/Premium/Discount	(40,005)	(56,938)		(23,190)					(120,133)
Investments - Bank of the West @ 1.68% avg	2,389,172	15,110,828		3,000,000					20,500,000
Investments - Tri-Valley Bank @ 0.95%		2,000,000							2,000,000
Cash with Fiscal Agent (Note #1)			54						54
Investments - US Bank Money Market @ 0.10%				27,608					27,608
Accounts Receivable	97,055								97,055
Interest Receivable				10,542					10,542
Prepaid Expenses/Deposits	15,688,356			238,000					15,926,356
Land							6,000,878		6,000,878
Buildings & Improvements/Construction							33,728,508		33,728,508
Equipment/Vehicles							28,776,093		28,776,093
Accumulated Depreciation							(33,465,368)		(33,465,368)
Amount to be Provided for General Long Term Debt								20,372,790	20,372,790
<b>Total Assets</b>	<b>\$ 37,127,401</b>	<b>\$ 17,158,681</b>	<b>\$ 665,294</b>	<b>\$ 5,581,770</b>	<b>\$ 30</b>	<b>\$ 57,335</b>	<b>\$ 35,040,110</b>	<b>\$ 20,372,790</b>	<b>\$ 116,003,412</b>
<b>LIABILITIES</b>									
Accounts Payable	\$ 98,650	\$ -	\$ -	\$ 112,951	\$ -	\$ -	\$ -	\$ -	\$ 211,602
Accrued Expenses	2,715,996			258,399		390			2,974,786
Deposits Payable	7,816								7,816
Long Term Debt:									
(1) Certificates of Participation								12,224,000	12,224,000
(2) Vehicle Lease								520,009	520,009
Claims Payable	13,195							5,527,000	5,540,195
Compensated Absences								2,101,782	2,101,782
<b>Total Liabilities</b>	<b>2,835,658</b>	<b>-</b>	<b>-</b>	<b>371,350</b>	<b>-</b>	<b>390</b>	<b>-</b>	<b>20,372,790</b>	<b>23,580,189</b>
<b>FUND EQUITY</b>									
Investment in General Fixed Assets							35,040,110		35,040,110
Non-Spendable Fund Balance				238,000					238,000
Restricted Fund Balance			665,294	97,861	30				763,185
Committed Fund Balance:									
Dry Period Funding	34,232,590								34,232,590
Budget Stabilization		14,158,681							14,158,681
Workers' Compensation Claims		3,000,000							3,000,000
Capital Projects				4,874,559					4,874,559
Assigned Fund Balance:									
Other Assigned Fund Balance	59,153					9,989			69,142
Unassigned Fund Balance						46,956			46,956
<b>Total Fund Balance</b>	<b>34,291,743</b>	<b>17,158,681</b>	<b>665,294</b>	<b>5,210,420</b>	<b>30</b>	<b>56,945</b>	<b>35,040,110</b>	<b>-</b>	<b>92,423,223</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 37,127,401</b>	<b>\$ 17,158,681</b>	<b>\$ 665,294</b>	<b>\$ 5,581,770</b>	<b>\$ 30</b>	<b>\$ 57,335</b>	<b>\$ 35,040,110</b>	<b>\$ 20,372,790</b>	<b>\$ 116,003,412</b>

Note 1 - US Bank:

Reserve Fund (COP 2003) Market Value \$29; Interest Rate 0.03% (Money Market Fund). Lease Fund (COP 2003) Market Value \$5; Interest Rate 0.00% (Money Market Fund)

Lease Fund (COP 2015) Market Value \$20; Interest Rate 0.00% (Money Market Fund)

Project Fund (COP 2015) Market Value \$27,608. Interest Rate 0.10% (Commercial Paper)

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
REVENUE (ALL FUNDS)  
FISCAL YEAR 2017-2018  
JULY 1, 2017 - JULY 31, 2017**

GL CODE	DESCRIPTION	2014/2015	2015/2016	2016/2017	2017/2018	2017/2018	PERCENT RECEIVED %
		ACTUAL REVENUE	ACTUAL REVENUE	ACTUAL REVENUE	BUDGETED REVENUE	REALIZED REVENUE	
<b>4100</b>	<b>TAXES</b>						
4110	PROPERTY TAXES - CURRENT SECURED	\$53,279,121	\$57,616,767	\$61,143,436	\$63,416,399	\$0	0.00%
4120	PROPERTY TAXES - SUPPLEMENTAL	1,187,562	1,439,374	1,762,346	528,418	-	0.00%
4130	PROPERTY TAXES - UTILITIES (Unitary)	974,141	1,050,678	1,069,077	1,090,458	-	0.00%
4140	PROPERTY TAXES - CURRENT UNSECURED	1,959,968	1,844,275	1,839,066	1,905,707	-	0.00%
4145	HOMEOWNERS PROPERTY TAX RELIEF	487,153	482,390	475,833	528,418	-	0.00%
4150	RDA PROPERTY TAX	648,506	916,948	1,058,717	1,079,892	-	0.00%
4160	LESS COUNTY TAX ADMINISTRATION	(499,102)	(514,207)	(510,175)	(520,366)	-	0.00%
4170	PROPERTY TAXES - PRIOR SECURED	(156,204)	(187,115)	(142,357)	0	-	#DIV/0!
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(83,626)	(77,821)	(89,990)	0	-	#DIV/0!
4190	PROPERTY TAXES - PRIOR UNSECURED	(26,010)	(65,172)	60,059	0	-	#DIV/0!
		<b>57,771,510</b>	<b>62,506,117</b>	<b>66,666,013</b>	<b>68,028,926</b>	-	0.00%
<b>4200</b>	<b>INTERGOVERNMENTAL REVENUE</b>						
4220	MEASURE "H"	33,000	33,000	33,000	33,000	-	0.00%
4230	SB-90 MANDATED COSTS	102,278	22,668			-	
4240	MISCELLANEOUS STATE AID/GRANTS	334,609	505,507	208,327	-	-	#DIV/0!
4245	FEDERAL GRANT REVENUE	-				-	
4250	LEMSA	-	143,288	191,892	250,510	-	0.00%
4251	GEMT	-	152,575	76,294	65,423	-	0.00%
4252	CONSOLIDATED DISPATCH	-	-	1,250,000	1,300,000	-	0.00%
		<b>469,887</b>	<b>857,038</b>	<b>1,759,513</b>	<b>1,648,933</b>	-	0.00%
<b>4300</b>	<b>CHARGES FOR SERVICE</b>						
4310	INSPECTION FEES	108,818	124,744	67,533	110,000	1,223	1.11%
4315	PLAN REVIEW	596,692	657,804	715,299	600,000	49,556	8.26%
4316	INFO TECHNOLOGY SURCHARGE	97,861	39,127	39,142	35,500	-	0.00%
4320	WEED ABATEMENT CHARGES	3,347	2,493	1,938	3,045	-	0.00%
4325	ADMINISTRATIVE CITATION CHARGES	51,550	38,328	7,500	35,000	-	0.00%
4330	AMBULANCE SERVICES	3,125,236	3,344,200	3,426,216	3,391,157	296,646	8.75%
4340	CPR CLASSES	370	360	520	577	-	0.00%
4350	REPORTS/PHOTOCOPIES	6,749	9,976	13,142	10,150	1,108	10.92%
		<b>3,990,623</b>	<b>4,217,032</b>	<b>4,271,290</b>	<b>4,185,429</b>	<b>348,533</b>	8.33%
<b>4400</b>	<b>USE OF MONEY &amp; PROPERTY</b>						
4410	INVESTMENT EARNINGS	144,288	376,027	180,517	310,807	(53,218)	-17.12%
		<b>144,288</b>	<b>376,027</b>	<b>180,517</b>	<b>310,807</b>	<b>(53,218)</b>	-17.12%
<b>4500</b>	<b>RENTS, ROYALTIES AND COMMISSIONS</b>						
4510	RENT ON REAL ESTATE	75,059	45,958	62,807	62,808	5,234	8.33%
		<b>75,059</b>	<b>45,958</b>	<b>62,807</b>	<b>62,808</b>	<b>5,234</b>	8.33%
<b>4600</b>	<b>OTHER REVENUE</b>						
4610	DONATIONS/CONTRIBUTIONS	10	30				
4620	SALE OF PROPERTY	780,427	9,950	13,482			#DIV/0!
4640	MISCELLANEOUS REVENUE	139,755	99,201	56,651		2	#DIV/0!
		<b>920,192</b>	<b>109,181</b>	<b>70,133</b>	-	<b>2</b>	#DIV/0!
<b>4900</b>	<b>OTHER FINANCING SOURCES</b>						
4910	Debt proceeds	13,132,249	-	-	-	-	
		<b>13,132,249</b>	-	-	-	-	
	<b>REVENUE TOTAL</b>	<b>\$76,503,809</b>	<b>\$68,111,352</b>	<b>\$73,010,272</b>	<b>\$74,236,903</b>	<b>\$300,550</b>	0.40%

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2017-2018  
JULY 1, 2017 - JULY 31, 2017**

FISCAL YEAR COMPLETED - 8.33%								
DESCRIPTION	GL CODE	2014/2015 ACTUAL	2015/2016 ACTUAL	2016/2017 ACTUAL	2017/2018 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
PERMANENT SALARIES	5110	\$19,188,961	\$20,945,087	\$23,416,517	\$26,012,674	\$1,978,106	\$24,034,568	7.60%
TEMPORARY SALARIES	5115	267,725	296,679	228,589	293,114	17,827	275,287	6.08%
PERMANENT OVERTIME	5120	6,470,482	7,917,285	8,208,668	7,020,403	960,456	6,059,947	13.68%
PERMANENT OVERTIME-TEMP EEs	5121	-	25,937	2,993	-	-	0	#DIV/0!
FICA/MEDICARE	5140	373,313	420,610	449,912	491,024	41,780	449,244	8.51%
RETIREMENT CONTRIBUTIONS	5150	14,723,941	14,694,250	15,280,694	17,051,250	1,355,749	15,695,501	7.95%
RETIREMENT CONTRIB. UAAL	5150	-	-	-	294,000	294,000	0	100.00%
401a CONTRIBUTIONS-ER PAID	5151	-	8,438	7,350	7,688	613	7,075	7.97%
EMPLOYEE GROUP INSURANCE	5160	3,202,870	3,533,985	3,750,615	4,301,098	330,390	3,970,708	7.68%
RETIREE HEALTH INSURANCE	5170	1,788,158	2,053,562	2,238,230	3,134,909	208,431	2,926,478	6.65%
OPEB CONTRIBUTION	5175	1,000,000	3,396,659	3,817,170	3,095,383	257,949	2,837,434	8.33%
UNEMPLOYMENT INSURANCE	5180	821	-	-	20,000	-	20,000	0.00%
WORKERS' COMPENSATION	5190	899,816	1,118,289	956,203	1,000,000	73,070	926,930	7.31%
<b>TOTAL SALARIES AND BENEFITS</b>	<b>5100</b>	<b>47,916,087</b>	<b>54,410,780</b>	<b>58,356,941</b>	<b>62,721,543</b>	<b>5,518,371</b>	<b>57,203,172</b>	<b>8.80%</b>
OFFICE SUPPLIES	5202	27,849	27,027	25,857	33,238	623	32,615	1.87%
POSTAGE	5204	13,996	14,021	12,436	26,732	-	26,732	0.00%
TELECOMMUNICATIONS	5206	167,750	168,728	205,159	234,755	7,292	227,463	3.11%
UTILITIES	5208	344,230	352,055	359,029	365,820	9,005	356,815	2.46%
SMALL TOOLS/EQUIPMENT	5210	85,136	69,710	132,035	155,979	-	155,979	0.00%
MISCELLANEOUS SUPPLIES	5212	100,911	100,561	47,878	141,081	22	141,059	0.02%
MEDICAL SUPPLIES	5213	122,211	143,955	131,232	139,828	688	139,140	0.49%
FIREFIGHTING SUPPLIES	5214	67,463	37,479	29,694	62,753	-	62,753	0.00%
PHARMACEUTICAL SUPPLIES	5216	25,174	35,498	30,542	34,671	-	34,671	0.00%
COMPUTER SUPPLIES	5218	6,043	7,691	10,053	15,255	-	15,255	0.00%
RADIO EQUIPMENT & SUPPLIES	5219	19,459	15,281	25,654	20,500	-	20,500	0.00%
FOOD SUPPLIES	5222	14,910	27,628	21,081	34,496	118	34,378	0.34%
PPE INSPECTION & REPAIRS	5223	21,309	18,745	16,054	26,213	-	26,213	0.00%
SAFETY CLOTHING/SUPPLIES	5224	100,360	80,554	117,887	214,668	-	214,668	0.00%
CLASS A UNIFORMS & SUPPLIES	5225	7,789	3,496	5,002	13,134	163	12,971	1.24%
NON-SAFETY CLOTHING/SUPPLIES	5226	10,801	5,638	39,111	41,832	-	41,832	0.00%
CLASS B UNIFORMS & SUPPLIES	5227	29,619	56,894	72,454	95,750	11,606	84,144	12.12%
HOUSEHOLD SUPPLIES	5228	51,627	43,371	42,804	43,076	4,165	38,911	9.67%
CENTRAL GARAGE - REPAIRS	5230	161,501	174,177	552,762	175,000	137	174,863	0.08%
CENTRAL GARAGE - MAINTENANCE	5231	12,113	6,534	39,145	38,237	-	38,237	0.00%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	166,873	137,063	148,672	174,231	776	173,455	0.45%
CENTRAL GARAGE - TIRES	5234	39,569	40,666	58,544	52,275	-	52,275	0.00%
CENTRAL GARAGE - MANDATED INSP.	5235	6,077	9,822	6,758	11,561	-	11,561	0.00%
MAINT./REPAIRS - EQUIPMENT	5236	158,021	165,074	197,432	282,850	14,933	267,917	5.28%
MAINT./REPAIRS - RADIO & ELECTRON	5238	303,983	231,239	295,529	314,812	3,456	311,356	1.10%
MAINT./REPAIRS - BUILDINGS	5240	148,734	157,281	195,818	228,717	2,669	226,048	1.17%
MAINT./REPAIRS - GROUNDS	5242	35,350	44,167	43,327	40,653	2,131	38,522	5.24%
RENTS & LEASES-EQUIP./PROPERTY	5246	47,933	64,106	60,643	79,984	25	79,959	0.03%
PROFESSIONAL/SPECIALIZED SERVICES	5250	688,486	937,626	1,310,069	1,526,842	75,491	1,451,351	4.94%
RECRUITING COSTS	5251	40,120	102,890	92,293	116,031	9,323	106,708	8.04%
LEGAL SERVICES	5252	107,352	254,331	934,439	292,000	433	291,567	0.15%
MEDICAL SERVICES	5254	65,875	74,647	74,585	89,150	-	89,150	0.00%
COMMUNICATIONS SERVICES	5258	79,800	79,800	79,800	79,800	-	79,800	0.00%
ELECTION SERVICES	5262	86,856	-	300	-	-	0	#DIV/0!
INSURANCE SERVICES	5264	435,810	559,787	495,579	485,998	421,045	64,953	86.64%
PUBLICATION OF LEGAL NOTICES	5270	1,633	1,475	653	6,384	-	6,384	0.00%
SPECIALIZED PRINTING	5272	14,833	14,941	11,985	28,277	98	28,179	0.35%
MEMBERSHIPS	5274	57,804	68,045	68,408	80,151	37,093	43,059	46.28%
EDUCATIONAL COURSES/SUPPLIES	5276	32,958	38,886	47,059	66,428	807	65,622	1.21%
EDUCATIONAL ASSISTANCE	5277	12,502	12,978	11,756	16,400	1,845	14,555	11.25%
PUBLIC EDUCATIONAL SUPPLIES	5278	9,255	10,799	9,473	12,608	-	12,608	0.00%
BOOKS & PERIODICALS	5280	11,178	10,112	11,914	21,354	250	21,104	1.17%
RECOGNITION SUPPLIES	5282	1,502	1,906	2,456	4,050	-	4,050	0.00%
MEETINGS/TRAVEL EXPENSES	5284	28,185	33,347	36,541	42,868	74	42,794	0.17%
PROPERTY TAX SHARE AGREEMENT	5290	-	\$84,695	\$46,313	\$52,056	\$0	52,056	0.00%
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>5200</b>	<b>3,970,940</b>	<b>4,524,727</b>	<b>6,156,215</b>	<b>6,018,498</b>	<b>604,265</b>	<b>5,414,233</b>	<b>10.04%</b>
<b>TOTAL G/F OPERATING EXPENDITURES</b>		<b>\$51,887,027</b>	<b>\$58,935,506</b>	<b>\$64,513,156</b>	<b>\$68,740,041</b>	<b>\$6,122,636</b>	<b>\$62,617,405</b>	<b>8.91%</b>

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
 CAPITAL PROJECTS, EQUIP/VEHICLES, DEBT SERVICE, SAN RAMON VALLEY FIRE COMMUNITY FUND  
 FISCAL YEAR 2017-2018  
 JULY 1, 2017 - JULY 31, 2017**

FISCAL YEAR COMPLETED - 8.33%								
DESCRIPTION	GL CODE	2014/2015 ACTUAL	2015/2016 ACTUAL	2016/2017 ACTUAL	2017/2018 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
RENTS & LEASES - PROPERTY	5246	\$0	\$0		\$0	\$0	\$0	#DIV/0!
LEGAL SERVICES	5252	-	8,621		-	-	0	#DIV/0!
CRR TECH IMPROVEMENTS	5253	-	8,360		65,000	-	65,000	0%
PUBLICATION OF LEGAL NOTICES	5270	-	1,548		-	-	0	#DIV/0!
DESIGN/CONSTRUCTION	6105/6110	440					0	#DIV/0!
VARIOUS IMPROVEMENTS *	6120	250,133	2,780,361		1,544,159		1,544,159	0%
RADIO/ELECTRONIC EQUIPMENT	6230	302,557	1,234,044		614,053		614,053	0%
TOOLS & SUNDRY EQUIPMENT	6240	51,179	144,052	625,147	712,016		712,016	0%
AUTOS & TRUCKS	6250	27,376	-	198,560	1,456,978	2,704	1,454,274	0%
<b>TOTAL CAPITAL PROJECTS (FUND 300)</b>		<b>631,685</b>	<b>4,176,986</b>	<b>823,707</b>	<b>4,392,206</b>	<b>2,704</b>	<b>4,389,502</b>	<b>0%</b>
BOND REDEMPTION - 2003/2006/2013/2015 COP	5310	9,987,291	1,271,981	1,270,952	1,268,938	375,275	893,663	30%
VEHICLE LEASE #4	5310	534,012	525,885	525,885	525,885	0	525,885	0%
<b>TOTAL DEBT SERVICE (FUND 200)</b>		<b>10,521,303</b>	<b>1,797,866</b>	<b>1,796,836</b>	<b>1,794,823</b>	<b>375,275</b>	<b>1,419,548</b>	<b>21%</b>
OTHER SPECIAL DISTRICT EXPENDITURES	5286	1,000	1,000	0			0	#DIV/0!
<b>TOTAL SRVF COMMUNITY FUND (FUND 400)</b>		<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
<b>TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, SRVF COMMUNITY &amp; FEDERAL GRANT FUND</b>		<b>\$11,153,988</b>	<b>\$5,975,852</b>	<b>\$2,620,543</b>	<b>\$6,187,029</b>	<b>\$377,979</b>	<b>\$5,809,050</b>	<b>6%</b>
* Note: Includes new Station 32 construction.								

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
GENERAL FUND  
REVENUE/EXPENDITURE HISTORY**

<i>Month</i>	<i>2013/14</i>		<i>2014/15</i>		<i>2015/16</i>		<i>2016/17</i>		<i>2017/18</i>	
	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>		<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>
July	\$303,039	\$4,253,760	\$399,328	\$5,808,943	\$354,684	\$4,771,243	\$282,790	\$5,316,616	\$354,888	\$6,122,636
August	\$393,566	\$4,035,499	\$390,930	\$4,376,310	\$426,922	\$5,260,304	\$363,912	\$5,109,224		
September	\$230,997	\$4,049,136	\$317,832	\$4,176,216	\$354,095	\$4,581,188	\$377,209	\$5,047,543		
October	\$2,205,383	\$3,879,765	\$2,247,021	\$4,157,975	\$2,040,889	\$4,262,203	\$2,158,269	\$5,282,085		
November	\$343,280	\$4,023,813	\$295,306	\$4,381,969	\$335,053	\$4,727,586	\$720,990	\$5,554,302		
December	\$27,720,683	\$3,843,098	\$30,041,174	\$4,307,582	\$32,619,418	\$5,464,991	\$34,893,289	\$5,043,510		
January	\$529,393	\$3,767,912	\$1,149,378	\$4,230,080	\$576,093	\$4,743,692	\$1,242,334	\$5,401,913		
February	\$427,492	\$3,570,860	\$291,209	\$4,005,149	\$472,114	\$4,837,271	\$690,047	\$5,326,068		
March	\$360,312	\$3,799,189	\$472,966	\$4,084,004	\$620,681	\$5,229,614	\$433,245	\$5,849,120		
April	\$20,027,067	\$3,850,555	\$21,844,911	\$4,276,998	\$23,795,929	\$4,901,844	\$25,663,196	\$5,297,542		
May	\$324,465	\$3,752,225	\$338,057	\$4,255,627	\$840,611	\$4,935,586	\$394,206	\$5,452,583		
June	\$4,738,990	\$4,138,587	\$4,663,427	\$3,810,313	\$5,365,634	\$5,219,984	\$5,664,005	\$5,832,652		

# San Ramon Valley Fire Protection District

## OT Hours

### Year-To-Year Comparison

9/8/17 3:31 PM

2016/17	Jul	TOTAL
Strike Team Backfill	132.00	132.00
Strike Team	132.00	132.00
Vacation Coverage	3,501.65	3,501.65
Sick Leave	1,503.98	1,503.98
Disability Leave (WC)	2,610.87	2,610.87
Training	78.00	78.00
Staffing Coverage*	2,763.75	2,763.75
<b>TOTAL</b>	<b>10,722.25</b>	<b>10,722.25</b>

2017/18	Jul	TOTAL
Strike Team Backfill	1,500.50	1,500.50
Strike Team	1,500.50	1,500.50
Vacation Coverage	4,234.70	4,234.70
Sick Leave	1,100.65	1,100.65
Disability Leave (WC)	2,164.15	2,164.15
Training	47.00	47.00
Staffing Coverage*	2,327.14	2,327.14
<b>TOTAL</b>	<b>12,874.64</b>	<b>12,874.64</b>

#### Current (17/18) to Prior (16/17) Year Variances in OT

OT Type	Jul	TOTAL
Strike Team Backfill	1,368.50	1,368.50
Strike Team	1,368.50	1,368.50
Vacation Coverage	733.05	733.05
Sick Leave	(403.33)	(403.33)
Disability Leave (WC)	(446.72)	(446.72)
Training	(31.00)	(31.00)
Staffing Coverage*	(436.61)	(436.61)
<b>Increase/(Decrease)</b>	<b>2,152.39</b>	<b>2,152.39</b>

\*Note - Staffing Coverage includes: Meetings, Public Events, Emergencies, Recalls, Investigations, etc.