

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Wednesday, February 22, 2017 – 7:00 p.m.

*Donald Parker ~ Board President ~ Chris Campbell, Board Vice President ~
H. Jay Kerr, Director ~ Matthew J. Stamey, Director ~ Shawn Stark, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Standing Committees: **Personnel/HR:** Chair, Director Stamey and Director Stark; **Finance:** Chair, Director Kerr and Director Stamey; **Facilities:** Chair, Director Stamey and Director *Campbell (*Parker for Station 32 discussions); **EMS:** Director Stark and Director Campbell; **CERT/PAC:** Director Kerr

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of January 2017 in the amount of \$3,862,037.50.
- 5.2 Approve the demand register for the period of January 16, 2017 through February 14, 2017 in the amount of \$2,159,585.61.

- 5.3 Approve the Board minutes from the January 25, 2017 Regular Board meeting.
- 5.4 Authorize staff to make a progress payment in the amount of \$133,700.85 to Pacific Mountain Contractors of CA, Inc.
- 5.5 Authorize staff to purchase exercise equipment, for Station 32, in an amount not to exceed \$31,200.
- 5.6 Approve payment to WATTCO for the previously authorized \$149,634.81 in the additional amount of \$16,707.55. The cost of the added enhancements brings the total up-fitting cost to \$166,342.31, which is still below the current year CIP budget allocation of \$175,000.
- 5.7 Personnel actions:

None

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Mid-Year Budget Presentation, Financial Consultant Ken Campo and Controller Martin Koran.

7. OLD BUSINESS

- 7.1 Update on Fire Station No. 32.

8. NEW BUSINESS

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities
- 10.2 EMS – Battalion Chief John Duggan
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief, Derek Krause
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief, Derek Krause
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communications Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 The March 23rd Board Retreat will take place at San Ramon City Hall, located at 7000 Bollinger Canyon Road, San Ramon; beginning promptly at 10:00 a.m.

12. CLOSED SESSION

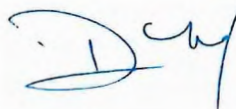
- 12.1 Possible exposure to litigation (2 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 Labor Negotiations: Conference with Chief Paige Meyer and Labor Negotiator Ken Campo, with regard to Employee Organization Local 3546 (one matter) [Pursuant to Government Code Section 54957.6]

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT UNTIL THE NEXT REGULAR BOARD MEETING, SCHEDULED FOR MARCH 22, 2017, AT 7:00 P.M., IN THE BOARDROOM.

Prepared by:



Donna Maxwell, District Clerk

Agenda posted on February 17, 2017 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 and the San Ramon Valley Fire Protection District's website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.

CONSENT CALENDAR

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **January 2017**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	1,350.00	103.27	-	1,453.27	0.04%
Fire Chief	2	30,305.35	433.18	20,332.06	51,070.59	1.32%
Personnel	3	30,513.51	476.51	9,841.53	40,831.55	1.06%
Finance	3	27,278.28	388.99	8,831.83	36,499.10	0.95%
Fire Prevention	10	113,254.12	1,849.90	54,808.60	169,912.62	4.40%
Technology	2	22,696.07	400.09	7,086.49	30,182.65	0.78%
Facilities	1	11,605.84	479.26	2,185.25	14,270.35	0.37%
Fire Suppression	126	2,059,199.52	28,106.25	1,110,810.82	3,198,116.59	82.81%
Communication Center	12	149,989.77	2,218.52	42,644.41	194,852.70	5.05%
Fleet	1	9,703.08	234.80	2,684.27	12,622.15	0.33%
Training	2	10,789.75	152.12	2,872.52	13,814.39	0.36%
EMS	3	44,847.42	764.35	23,193.65	68,805.42	1.78%
Rescue		9,680.00	-	7,379.03	17,059.03	0.44%
HazMat		8,138.12	-	4,408.97	12,547.09	0.32%
TOTALS	170	2,529,350.83	35,607.24	1,297,079.43	3,862,037.50	100.00%

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 1/16/2017 Through 2/14/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
216953	1/26/2017	ACC BUSINESS	1,185.00	Ethernet Access Cost 12/11/16-1/10/17
217017	2/3/2017	ACME SECURITY SYSTEMS INC	247.98	Repair Magnetic Arm on Door-Admin Classroom
	2/3/2017	ACME SECURITY SYSTEMS INC	550.04	Replaced Broken Handle-Boardroom Door
217094	2/9/2017	ACME SECURITY SYSTEMS INC	456.79	Replaced Bad Striker on Admin Front Doors
216954	1/26/2017	AIR EXCHANGE INC	250.00	Reinstalled Safety Disconnect/Repair Plymovent Exhaust Cord
217018	2/3/2017	AIR EXCHANGE INC	2,417.98	Replaced Steel Track on Plymovent Exhaust-Strn 38
216916	1/20/2017	AIRGAS NORTHERN CA AND NEVADA	322.75	Oxygen Tank Cylinders (5)-10/05/16
	1/20/2017	AIRGAS NORTHERN CA AND NEVADA	389.00	Oxygen Tank Cylinders (6) 1/9/17
	1/20/2017	AIRGAS NORTHERN CA AND NEVADA	311.60	Oxygen Tank Cylinders (8) 1/9/17
	1/20/2017	AIRGAS NORTHERN CA AND NEVADA	311.60	Oxygen Tank Cylinders (8)-12/27/16
216955	1/26/2017	AIRGAS NORTHERN CA AND NEVADA	113.90	Oxygen Tank Cylinders (2)-1/16/17
217095	2/9/2017	AIRGAS NORTHERN CA AND NEVADA	280.55	Oxygen Tank Cylinder Rental-January 2017
	2/9/2017	AIRGAS NORTHERN CA AND NEVADA	443.40	Oxygen Tank Cylinders (12)-2/1/17
	2/9/2017	AIRGAS NORTHERN CA AND NEVADA	608.15	Oxygen Tank Cylinders (17) 1/23/17
217025	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 303
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 305
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	202.50	90-Day Safety Inspection/Repair-Unit 306
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 307
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	202.50	90-Day Safety Inspection/Repair-Unit 322
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 324
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	202.50	90-Day Safety Inspection/Repair-Unit 326
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 327
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 334
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 335
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 337
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	202.50	90-Day Safety Inspection/Repair-Unit 339
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	208.99	90-Day Safety Inspection/Repair-Unit 340
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	208.99	90-Day Safety Inspection/Repair-Unit 341
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	135.00	90-Day Safety Inspection/Repair-Unit 342
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	281.02	90-Day Safety Inspection/Repair-Unit 344
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	202.50	90-Day Safety Inspection/Repair-Unit 345
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 346
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 370
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 387
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	135.00	90-Day Safety Inspection/Repair-Unit 394
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 395
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 396
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 397
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 398
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	540.99	90-Day Safety Inspection/Repair-Unit 500

Agenda Item No. 5.2

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 1/16/2017 Through 2/14/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	540.00	90-Day Safety Inspection/Repair-Unit 506
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	405.00	90-Day Safety Inspection/Repair-Unit 508
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 509
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	344.88	90-Day Safety Inspection/Repair-Unit 513
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	405.00	90-Day Safety Inspection/Repair-Unit 520
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	405.00	90-Day Safety Inspection/Repair-Unit 521
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	472.50	90-Day Safety Inspection/Repair-Unit 522
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	689.66	90-Day Safety Inspection/Repair-Unit 523
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	405.00	90-Day Safety Inspection/Repair-Unit 524
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	607.50	90-Day Safety Inspection/Repair-Unit 525
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 526
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 527
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 528
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	692.47	90-Day Safety Inspection/Repair-Unit 529
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 531
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	1,174.10	90-Day Safety Inspection/Repair-Unit 545
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 546
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 548
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 600
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 601
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 602
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	607.50	90-Day Safety Inspection/Repair-Unit 603
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 604
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 605
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 606
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.58	90-Day Safety Inspection/Repair-Unit 607
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 608
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	558.39	90-Day Safety Inspection/Repair-Unit 609
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	405.00	90-Day Safety Inspection/Repair-Unit 615
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	135.00	90-Day Safety Inspection/Repair-Unit 618
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	202.50	90-Day Safety Inspection/Repair-Unit 628
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 632
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 658
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	1,172.79	90-Day Safety Inspection/Repair-Unit 659
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 678
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	742.50	90-Day Safety Inspection/Repair-Unit 679
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 700
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	202.50	90-Day Safety Inspection/Repair-Unit 701
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 702
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 704

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 1/16/2017 Through 2/14/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	207.89	90-Day Safety Inspection/Repair-Unit 706
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 707
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	271.97	90-Day Safety Inspection/Repair-Unit 708
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 744
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	202.50	90-Day Safety Inspection/Repair-Unit 788
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	540.00	90-Day Safety Inspection/Repair-Unit 803
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 804
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	542.43	90-Day Safety Inspection/Repair-Unit 805
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 806
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 807
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 812
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	405.00	90-Day Safety Inspection/Repair-Unit 827
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	270.00	90-Day Safety Inspection/Repair-Unit 856
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	224.53	90-Day Safety Inspection/Repair-Unit 864
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	135.00	90-Day Safety Inspection/Repair-Unit 867
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 874
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	337.50	90-Day Safety Inspection/Repair-Unit 882
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	202.50	90-Day Safety Inspection/Repair-Unit 883
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	135.00	90-Day Safety Inspection/Repair-Unit 884
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	202.50	90-Day Safety Inspection/Repair-Unit 885
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	67.50	90-Day Safety Inspection/Repair-Unit 892
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	135.00	90-Day Safety Inspection/Repair-Unit 893
	2/3/2017	ALAMEDA COUNTY FIRE DEPT	135.00	90-Day Safety Inspection/Repair-Unit 894
216917	1/20/2017	ALAMO ACE HARDWARE	43.93	Carbon Monoxide Detector-Stn 32
	1/20/2017	ALAMO ACE HARDWARE	48.81	HDMI Cable for TV Cable Box-Stn 35
	1/20/2017	ALAMO ACE HARDWARE	14.64	Lightbulbs-Stn 35
217096	2/9/2017	ALAMO ACE HARDWARE	20.47	Lights-Inside Hazmat
	2/9/2017	ALAMO ACE HARDWARE	29.25	Plastic Pails-Hazmat
	2/9/2017	ALAMO ACE HARDWARE	38.18	Rubber Fasteners/Trimming Shears
	2/9/2017	ALAMO ACE HARDWARE	6.34	Stainless Steel Pipe Fitting for Sink-Stn 35
	2/9/2017	ALAMO ACE HARDWARE	29.28	Wrench for HazMat
217097	2/9/2017	ALEX RAY	245.00	Reimb PHTLS Recertification
	2/9/2017	ALEX RAY	3.21	Reimb Station to Station Mileage-2/7/17
217026	2/3/2017	ALL PRO PROPERTY MAINTENANCE	750.00	Gutter Repair-Captain's Office Stn 31
01/20/17-01	1/20/2017	ALL STAR FIRE EQUIPMENT INC	254.98	Uniform Boots-Rossen
01/20/17-02	1/20/2017	ALL STAR FIRE EQUIPMENT INC	748.65	SCBA Kevlar Head Net Assembly
01/20/17-03	1/20/2017	ALL STAR FIRE EQUIPMENT INC	1,201.37	Repair SCBA MMR
01/20/17-04	1/20/2017	ALL STAR FIRE EQUIPMENT INC	849.76	Uniform Boots-Laugero/Eberle
02/03/17-01	2/3/2017	ALL STAR FIRE EQUIPMENT INC	708.55	Structure Helmet-Laugero
217098	2/9/2017	ALTERIS INSURANCE SERVICES	4.20	Reimbursement Claim #ALT-0068974 (Unit 810)

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 1/16/2017 Through 2/14/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
217027	2/3/2017	AMERICAN MEDICAL RESPONSE	358,352.28	12 Physio-Control Lifepak 15 Cardiac Monitors
216956	1/26/2017	AMERICAN MESSAGING	274.94	Paging Service-1/17
217028	2/3/2017	AMERIGAS SAN JOSE	577.24	Propane Delivered-Stn 37
217099	2/9/2017	AP TRITON LLC	4,166.66	EMS Advocate Consulting Services-January 2017
216957	1/26/2017	ATT	19.70	Phone Service 11/19/16-12/18/16
216958	1/26/2017	ATT	4,858.51	Phones/Data/Radio Circuit/Long Distance 11/20/16-12/19/16
216959	1/26/2017	ATT	128.26	Phone Service 11/20/16-12/19/16
216960	1/26/2017	ATT	46,958.76	ATT Utility Relocation-New Stn 32
216961	1/26/2017	ATT MOBILITY	2,261.84	iPhone 7/Cell Phones/Mobile Data 11/27/16-12/26/16
216962	1/26/2017	B AND C TRUCK PARTS INC	75.63	ABS Sensor-Unit 546
	1/26/2017	B AND C TRUCK PARTS INC	186.42	Wheel Seals-Unit 546
217029	2/3/2017	B AND C TRUCK PARTS INC	803.84	Heavy Duty Coolant Filters (12)/Air Element Filters (2)-Shop
217100	2/9/2017	B AND C TRUCK PARTS INC	40.93	New Fan Belt-Unit 508
217101	2/9/2017	BAY AREA AIR QUALITY MGMT DIST	569.00	Stn 30 Annual Permit-Dispense Gas/Diesel 4/1/17-4/1/19
217030	2/3/2017	BENEFIT ADMINISTRATION CORP	138.00	Section 125 Plan Admin Fees-12/16
01/26/17-01	1/26/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 36 Bio-Hazard Waste Collection Service 1/16/17
01/26/17-02	1/26/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 39 Bio-Hazard Waste Collection Service 1/16/17
01/26/17-03	1/26/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 35 Bio-Hazard Waste Collection Service 1/16/17
01/26/17-04	1/26/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 34 Bio-Hazard Waste Collection Service 1/16/17
01/26/17-05	1/26/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 33 Bio-Hazard Waste Collection Service 1/16/17
01/26/17-06	1/26/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 32 Bio-Hazard Waste Collection Service 1/16/17
01/26/17-07	1/26/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 31 Bio-Hazard Waste Collection Service 1/16/17
216918	1/20/2017	BRANDON J EYNCK	200.00	Reimb Paramedic Recertification
217102	2/9/2017	BRIAN MEDLEY	224.00	Reimb Self-Funded Vision
217103	2/9/2017	BRUNO C SPANI	440.00	Reimb Self-Funded Vision
217031	2/3/2017	BRYAN JANNISSE	675.00	Clean Up Flooding Due to Heavy Rains-Training Site
217032	2/3/2017	BUCHANAN AUTO ELECTRIC INC	546.75	Batteries (3)-Shop
	2/3/2017	BUCHANAN AUTO ELECTRIC INC	1,458.00	Batteries (8)-Shop
	2/3/2017	BUCHANAN AUTO ELECTRIC INC	2,711.74	New Alternator/Regulator-Unit 509
	2/3/2017	BUCHANAN AUTO ELECTRIC INC	1,846.42	Rebuilt Alternator-Shop
	2/3/2017	BUCHANAN AUTO ELECTRIC INC	934.67	Vanner Charger-Unit 659
217104	2/9/2017	BUCHANAN AUTO ELECTRIC INC	956.31	Batteries (6)-Unit 508
	2/9/2017	BUCHANAN AUTO ELECTRIC INC	1,842.21	Rebuild Alternator-Unit 508
217105	2/9/2017	CAL WEST SERVICE INC	322.50	Repair Ice Machine-Stn 31
216963	1/26/2017	CALIFORNIA PRINTER REPAIR INC	292.94	Repair/Installed New Fuser Assembly-Finance Printer
CalPERS 2/17	2/7/2017	CALPERS	491,404.10	Health Insurance-2/17
Wire 1/26/17	1/26/2017	CalPERS CERBT (OPEB)	279,658.00	FY16/17 OPEB Contribution Prefunding-January 2017
217033	2/3/2017	CAPITOL CLUTCH AND BRAKE INC	483.29	Brake Drums/Kits-Unit 524
	2/3/2017	CAPITOL CLUTCH AND BRAKE INC	121.76	PP1 Dash Valve-Unit 600
217106	2/9/2017	CAPITOL CLUTCH AND BRAKE INC	224.05	Front Brakes-Unit 526

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Check Number	Check Date	Payee	Check Amount	Transaction Description
	2/9/2017	CAPITOL CLUTCH AND BRAKE INC	226.76	Reline Rear Brake Shoes-Unit 526
217107	2/9/2017	CARPENTER ROBBINS	900.00	Consulting Svcs-Stn 33/31 Cell Site 11/8/16-1/17/17
216964	1/26/2017	CCC DEPT OF INFO TECH	534.60	Telecommunication Services/Radio Services-11/16
217108	2/9/2017	CCC EMS AGENCY	560.00	Initial Accreditation Fee-Paramedics (7) Academy 16-2
216965	1/26/2017	CHRISTIANSTEVEN SOFTWARE LLC	1,386.56	Annual Maintenance-Crystal Reports Distribution Software
216966	1/26/2017	CINTAS CORPORATION	78.30	Carpet Runners/Mechanics Coverall Cleaning Fee-1/11/17
	1/26/2017	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Cleaning Fee-1/18/17
	1/26/2017	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Cleaning Fee-1/4/17
	1/26/2017	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Cleaning Fee-11/10/16
	1/26/2017	CINTAS CORPORATION	78.30	Carpet Runners/Mechanics Coverall Cleaning Fee-12/10/16
	1/26/2017	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Cleaning Fee-12/21/16
	1/26/2017	CINTAS CORPORATION	78.30	Carpet Runners/Mechanics Coverall Cleaning Fee-12/28/16
216919	1/20/2017	CITY OF SACRAMENTO	6,400.00	EVOC Training 1/9/17-1/10/17
216920	1/20/2017	CITY OF SAN RAMON	6,000.00	Nixle 360 System-3 Year Contract Period-Citizen Corp
216967	1/26/2017	CLASSIC BLINDS	60.00	Installed New Wand for Mini Blind-Korthamar
217034	2/3/2017	CLIFFORD SCOTT BUXTON	825.00	CERT Instructor (27.5 hours) -11/14/16-1/19/17
	2/3/2017	CLIFFORD SCOTT BUXTON	1,440.00	CERT Instructor (48.0 hours) -1/20/17-2/1/17
217035	2/3/2017	CLUB CARE INC	880.00	4-Mth Work Out Equipment Maintenance Jan-Apr 2017
	2/3/2017	CLUB CARE INC	106.72	New Fan on Treadmill-Stn 31
	2/3/2017	CLUB CARE INC	361.14	Replace Treadmill Display Cable/Display Overlay-Stn 35
216921	1/20/2017	COMCAST	151.08	Stn 31 High-Speed Internet 1/23/17-2/22/17
216922	1/20/2017	COMCAST	307.28	Admin Cable Service/High-Speed Internet 1/17/17-2/16/17
216923	1/20/2017	COMCAST	155.58	Stn 32 High Speed Internet 1/18/17-2/17/17
	1/20/2017	COMCAST	146.08	Stn 34 High-Speed Internet 1/15/17-2/14/17
216968	1/26/2017	COMCAST	188.62	Stn 32 Cable Service 2/1/17-2/28/17
	1/26/2017	COMCAST	185.99	Stn 33 Cable Service 2/1/17-2/28/17
	1/26/2017	COMCAST	193.03	Stn 39 Cable Service 2/1/17-2/28/17
217036	2/3/2017	COMCAST	228.42	Stn 31 Cable Service 1/26/17-2/25/17
217037	2/3/2017	COMCAST	106.08	Alamo Webcam High-Speed Internet 1/27/17-2/26/17
217038	2/3/2017	COMCAST	203.15	Stn 35 Cable Service 1/27/17-2/26/17
217039	2/3/2017	COMCAST	151.37	Training Site High Speed Internet/Cable Svc 1/26-2/25/17
217040	2/3/2017	COMCAST	188.51	Stn 34 Cable Service 1/27/17-2/26/17
	2/3/2017	COMCAST	220.67	Stn 36 Cable Service 1/26/17-2/25/17
	2/3/2017	COMCAST	208.59	Stn 38 Cable Service 1/27/17-2/26/17
217109	2/9/2017	COMCAST	146.08	Stn 30 High Speed Internet 2/01/17-2/28/17
	2/9/2017	COMCAST	146.08	Stn 33 High Speed Internet 2/01/17-2/28/17
	2/9/2017	COMCAST	146.08	Stn 36 High Speed Internet 2/01/17-2/28/17
216924	1/20/2017	CONCERN EAP	2,586.80	Employee Assistance Premium-1/17
216925	1/20/2017	CONCORD UNIFORMS	104.20	Bugles (8) for Captains Uniforms
216969	1/26/2017	CREATIVE SUPPORTS INC	30.27	Replacement Key/Lock Core Kit-M Koran's Office

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216970	1/26/2017	CRESO EQUIPMENT RENTALS LLC	203.45	Propane for Portable Shop Heater
216971	1/26/2017	DA PAGE LLC	425.00	Paging Software-12/16
217110	2/9/2017	DAVID BONNIE	97.98	Reimb Self-Funded Vision
217111	2/9/2017	DAVID GERY	200.00	Reimb Education Asst-Driver/Operator 1B
216926	1/20/2017	DEFINITIVE NETWORKS INC	4,800.00	ePCR Data Review Service-January 2017
217112	2/9/2017	DEFINITIVE NETWORKS INC	4,800.00	ePCR Data Review Service-February 2017
	2/9/2017	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-February 2017
217041	2/3/2017	DELTA TRUCK CENTER	4,273.08	Engine Repairs/Suspension Inspection-Unit 523
	2/3/2017	DELTA TRUCK CENTER	173.29	Gauges to Repair Dash-Unit 882
217113	2/9/2017	DENTONIS WELDING WORKS INC	2,261.38	Repair Broken Rear Spring-Unit 522
216927	1/20/2017	DIRECTV	52.99	Cable Service 1/12/17-2/11/17
02/03/17-02	2/3/2017	DON HOMAN	25.00	Water Tank Lease-2/1/17
217114	2/9/2017	DONALD ARMARIO	204.00	Reimb Self-Funded Vision
217042	2/3/2017	DUBLIN CHEVROLET INC	22.14	Headlight Flasher-Unit 708
	2/3/2017	DUBLIN CHEVROLET INC	170.00	Labor to Remove Center Console-Unit 706
	2/3/2017	DUBLIN CHEVROLET INC	170.00	Labor to Remove Center Console-Unit 707
217115	2/9/2017	DUBLIN CHEVROLET INC	315.71	Special Order Wheel Nuts (32)-Unit 707
217116	2/9/2017	DUBLIN SAN RAMON SERVICES DIST...	86.94	Stn 30-Recycled Water Service 12/1-1/31/17
216972	1/26/2017	EATON CORPORATION	1,194.06	Fire Station UPS Battery Replacements
216928	1/20/2017	EBMUD	85.56	Stn 36 Water Service (Meter 1.0) 11/8/16-1/12/17
216973	1/26/2017	EBMUD	613.14	Admin Water Service (Meter 1.5) 11/12/16-1/13/17
	1/26/2017	EBMUD	419.74	Admin Water Service (Meter 6.0) 11/9/16-1/13/17
	1/26/2017	EBMUD	230.70	Stn 36 Water Service (Meter 1.5) 11/8/16-1/12/17
	1/26/2017	EBMUD	419.74	Stn 36 Water Service (Meter 6.0) 11/8/16-1/12/17
217043	2/3/2017	EBMUD	265.68	Stn 32 Water Service (Meter 1.0) 11/18/16-1/23/17
217117	2/9/2017	EBMUD	230.12	Stn 34 Water Service (Meter 1.0) 11/30/16-1/30/17
	2/9/2017	EBMUD	214.72	Stn 34 Water Service (Meter 4.0) 11/30/16-1/30/17
217044	2/3/2017	EBMUD MUNICIPAL UTILITY DISTRICT	50,094.00	Replacement of 33 Fire Hydrants
216974	1/26/2017	EBS MEDICAL LLC	260.00	AED Preventive Maintenance
	1/26/2017	EBS MEDICAL LLC	875.00	Preventive Maintenance-Manual Gurney (5)
	1/26/2017	EBS MEDICAL LLC	164.50	Zoll Defibrillator Repair
216975	1/26/2017	ED JONES COMPANY INC	826.75	Captains' Cap Pieces-Stock
217118	2/9/2017	ED JONES COMPANY INC	278.83	SRVFPD Pin Stock-Directors Name Tags (10)
217045	2/3/2017	EDITH FARRELL	130.00	HeartSafe-Los Cerros
01/26/17-08	1/26/2017	EFAX CORPORATE	120.40	eFax Usage-12/16
217119	2/9/2017	ELITE BACKGROUNDS INC	500.00	Background Check-J Huey
217046	2/3/2017	EMERGENCY CONSTRUCTION SERVI...	970.00	Cleared Downspouts-Stn 31
	2/3/2017	EMERGENCY CONSTRUCTION SERVI...	605.00	Snaked/Unclogged Kitchen Sink-Stn 36
	2/3/2017	EMERGENCY CONSTRUCTION SERVI...	2,300.00	Water Leak-Seal/Patch/Paint Ceiling-Comm Ctr
216929	1/20/2017	ENTERPRISE FM TRUST	2,722.42	Monthly Fleet Lease Payment (5) 1/1/17-1/31/17

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217047	2/3/2017	ERIK KING	170.00	Reimb-ACLS Recertification
216976	1/26/2017	FIRECOM INC	293.55	Apparatus Headset for Radio Testing
	1/26/2017	FIRECOM INC	3,012.16	Apparatus Headsets/Jacks
217120	2/9/2017	G RO SOLUTIONS LLC	150.00	CERT Instructor (5.0 hours) 1/28/17
217048	2/3/2017	GALLS LLC	45.05	Uniform Belt-Davis
216977	1/26/2017	GLOBALSTAR USA	341.58	Satellite Phone Service (6)-12/16
	1/26/2017	GLOBALSTAR USA	44.43	Satellite Phone Service-Dispatch 12/16
	1/26/2017	GLOBALSTAR USA	44.43	Satellite Phone Service-EOC 12/16
216978	1/26/2017	GOOGLE INC	220.34	Google Apps Usage 12/1/16-12/31/16
217121	2/9/2017	GREGORY C WALKER	90.00	Reimb Self-Funded Vision
217049	2/3/2017	HAVE AIR WILL TRAVEL INC	207.00	Repair Valve Stems-Unit 803
	2/3/2017	HAVE AIR WILL TRAVEL INC	75.00	Service Call-Broken Stud
	2/3/2017	HAVE AIR WILL TRAVEL INC	200.00	Service Call-Inspect Tires Unit 508
	2/3/2017	HAVE AIR WILL TRAVEL INC	566.88	Svc Call/Mounts/Dismounts New Tires (4)-Unit 892
	2/3/2017	HAVE AIR WILL TRAVEL INC	145.00	Svc Call/Mounts/Dismounts Tires (2)-Unit 521
	2/3/2017	HAVE AIR WILL TRAVEL INC	215.00	Svc Call/Mounts/Dismounts Tires (2)-Unit 526
	2/3/2017	HAVE AIR WILL TRAVEL INC	195.00	Svc Call/Mounts/Dismounts Tires (4)-Unit 508
217122	2/9/2017	HAVE AIR WILL TRAVEL INC	105.00	Service Call/Flat Repair-Unit 708
	2/9/2017	HAVE AIR WILL TRAVEL INC	225.00	Service Call/Repair Wheel Studs-Unit 707
217050	2/3/2017	HDL COREN AND CONE	4,875.00	Property Tax Consulting Jan-Mar 2017
216979	1/26/2017	HOME DEPOT CREDIT SERVICES	190.94	Batteries/Earmuffs/Poly Rope/Trash Can-Stn 31
	1/26/2017	HOME DEPOT CREDIT SERVICES	32.52	Light Bulbs-Admin
	1/26/2017	HOME DEPOT CREDIT SERVICES	51.88	Supplies-Training Truck
	1/26/2017	HOME DEPOT CREDIT SERVICES	8.55	WD 40-Stn 33
216930	1/20/2017	INDUSTRIAL SAFETY SUPPLY CORP	369.73	Gas Monitor Parts-SORD Equipment
217123	2/9/2017	INDUSTRIAL SAFETY SUPPLY CORP	312.21	SOHM Monitor Parts-HazMat Gas
	2/9/2017	INDUSTRIAL SAFETY SUPPLY CORP	726.95	SOHM Monitor Parts-HazMat Sensors
217124	2/9/2017	INNOVATIVE CLAIM SOLUTIONS	7,259.92	Workers' Compensation Claim Admin Fees 2/1-2/28/17
216980	1/26/2017	IRON MOUNTAIN	367.00	Off-Site Backup Media Storage Fee-12/16
217051	2/3/2017	ISINGS CULLIGAN	103.15	Stn 30 Drinking Water Service-1/17
	2/3/2017	ISINGS CULLIGAN	27.33	Stn 30 Water Softener Salt-1/17
	2/3/2017	ISINGS CULLIGAN	90.11	Stn 31 Drinking Water Service-1/17
216931	1/20/2017	J THAYER COMPANY INC	29.24	Copy Paper (1-Box)-Admin
216981	1/26/2017	J THAYER COMPANY INC	29.24	Copy Paper (1-Box)-Admin
217125	2/9/2017	J THAYER COMPANY INC	58.34	Copy Paper (1-Box)-Admin
	2/9/2017	J THAYER COMPANY INC	58.35	Copy Paper (2-Boxes)-Admin
216932	1/20/2017	JAMES MARTIN	175.00	Reimb PALS Recertification
217126	2/9/2017	JANNISSE, PAUL	230.00	Reimb Self-Funded Vision
216982	1/26/2017	JEAN GAUTHIER	175.00	Installed Gas Line/Connection-New Range Stn 35
	1/26/2017	JEAN GAUTHIER	80.00	Installed New Protective Back Panel for Range-Stn 35

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216983	1/26/2017	JEFFREY BREASHER	900.00	2017 Medical Plan Opt Out 1/17-3/17
216984	1/26/2017	JEFFREY ROME AND ASSOCIATES	147.50	Refund Plan Review Fees
217052	2/3/2017	JERALD TREAT	245.00	Reimb PHTLS Recertification
216985	1/26/2017	JOHN D YOUNGBLOOD	175.00	Reimb PALS Recertification
217053	2/3/2017	JOHN ROBERTSON	480.00	CERT Instructor (16.0 hours) -1/28/17-1/29/17
217127	2/9/2017	JOHN SAMBRAILO	140.00	Reimb Self-Funded Vision
216933	1/20/2017	JONAS AGUIAR	150.10	Reimb-Dinner for Recruits on EVOC Course 1/9/17
216934	1/20/2017	JOSEPH W BRADLEY	175.00	Reimb PALS Recertification
6363	1/31/2017	JP MORGAN CHASE BANK	9,139.51	2013 COP Interest Payment #2-FY16/17
217054	2/3/2017	JULIA DU	130.00	HeartSafe-Los Cerros
217055	2/3/2017	KATHY WOOFER	270.00	CERT Instructor (9.0 hours) -1/28/17-1/29/17
02/03/17-03	2/3/2017	KENNETH R CAMPO CPA	13,562.50	Finance Consulting Services (108.5 Hrs)-January 2017
216986	1/26/2017	KHAE BOHAN	3,000.00	GIS Consulting Services (30.0-Hrs) 12/1/16-12/31/16
	1/26/2017	KHAE BOHAN	550.00	GIS Consulting Services (5.5-Hrs) 1/3/17-1/8/17
216935	1/20/2017	KIMBERLY PONG	355.00	Reimb Uniform Pants/Shoes
217128	2/9/2017	KIMBERLY PONG	24.98	Reimb Self-Funded Vision
217056	2/3/2017	KJ HART ELECTRIC AND SON INC	700.75	Installed New Fan/Blower-Admin Womens Room, Lights-Training
217057	2/3/2017	KRISTINE M FUHRMAN	130.00	HeartSafe-Los Cerros
217129	2/9/2017	KRONOS INCORPORATED	360.00	Telestaff Overtime Project 1/10/17-1/23/17
217130	2/9/2017	L ERICK HUBBARD	8.76	Reimb Station to Station Mileage 2/6-2/7/17
216936	1/20/2017	L N CURTIS AND SONS	5,121.20	5x24 Hoses (8)
	1/20/2017	L N CURTIS AND SONS	553.35	Ratchet Straps (6) for USAR, T34, T35
	1/20/2017	L N CURTIS AND SONS	168.18	Uniform Boots-Bradley
	1/20/2017	L N CURTIS AND SONS	194.22	Uniform Boots-Drake
	1/20/2017	L N CURTIS AND SONS	379.70	Uniform Boots-Gendron
	1/20/2017	L N CURTIS AND SONS	207.24	Uniform Boots-Gibney/Black Zipper-Sheppard
216987	1/26/2017	L N CURTIS AND SONS	187.27	Short Sleeve Uniform Shirt (Duggan)
	1/26/2017	L N CURTIS AND SONS	167.79	Uniform Boots-M Anderson
	1/26/2017	L N CURTIS AND SONS	93.86	Uniform Shirt
217058	2/3/2017	L N CURTIS AND SONS	3,173.62	Black Matte Trad Structure Helmets (10)
	2/3/2017	L N CURTIS AND SONS	422.18	Uniform Boots-Mariolle
	2/3/2017	L N CURTIS AND SONS	2,912.93	Uniform Shirts/Pants
217131	2/9/2017	L N CURTIS AND SONS	31,176.00	NFPA Thermal Imager (3)
	2/9/2017	L N CURTIS AND SONS	93.64	Short Sleeve Uniform Shirt (Duggan)
	2/9/2017	L N CURTIS AND SONS	195.93	Uniform Pants (2)-McNamara
	2/9/2017	L N CURTIS AND SONS	280.91	Uniform Shirts (3)-Sauve
217059	2/3/2017	LAURA CARSON	130.00	HeartSafe-Los Cerros
216937	1/20/2017	LCA ARCHITECTS INC	20,776.48	Professional Services Through 12/31/16-New Station 32
216988	1/26/2017	LIEBERT CASSIDY WHITMORE	11,509.00	Professional Services-Pre-Litigation 12/16
217060	2/3/2017	LIVERMORE DUBLIN DISPOSAL	249.91	Stn 30 Garbage Service-1/17

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	2/3/2017	LIVERMORE DUBLIN DISPOSAL	422.92	Stn 34 Garbage Service-1/17
	2/3/2017	LIVERMORE DUBLIN DISPOSAL	616.88	Stn 38 Garbage Service-1/17
	2/3/2017	LIVERMORE DUBLIN DISPOSAL	249.91	Stn 39 Garbage Service-1/17
216938	1/20/2017	LIVERMORE SAW AND MOWER LLC	1,092.45	New Rescue Chain Saw-Stn 30
	1/20/2017	LIVERMORE SAW AND MOWER LLC	53.36	Repair STIHL Chain Saw/Replaced Rubber on Cover/Starter
	1/20/2017	LIVERMORE SAW AND MOWER LLC	93.81	Repair Water Pump/Cleaned Carburetor/Replaced Spark Plugs
217132	2/9/2017	LUCAS A HIRST	503.00	Reimb Education Asst-Trench Rescue Technician 2/1/17
217061	2/3/2017	M AND L OVERHEAD DOORS	262.50	Adjusted Tracks/Realigned App Bay Door-Training Site
	2/3/2017	M AND L OVERHEAD DOORS	816.54	Install Torsion Springs/Hinges-App Bay Door Stn 34
	2/3/2017	M AND L OVERHEAD DOORS	225.00	Installed New Brace/Reset Operator Limit-App Bay Door Stn 36
	2/3/2017	M AND L OVERHEAD DOORS	368.71	Installed New Receiver/Antenna Kit-App Bay Door Stn 31
	2/3/2017	M AND L OVERHEAD DOORS	337.62	Replaced Defective Safety Switch-App Bay Door Stn 33
217062	2/3/2017	MARK A MIRCHANDANI	200.00	Reimb Education Asst-Driver/Operator 1B
217063	2/3/2017	MATTHEW TERRY	523.75	Reimb ACLS/PALS/Paramedic Recertifications
01/26/17-09	1/26/2017	MAXIM SERVICES	1,871.43	Admin Cleaning Service-1/17
02/09/17-01	2/9/2017	MAXIM SERVICES	970.00	Deep Cleaning/Disinfecting-Stn 31
02/09/17-02	2/9/2017	MAXIM SERVICES	279.93	Multifold Towels/Toilet Liners/Toilet Paper-Admin
216939	1/20/2017	MEYERS NAVE PROFESSIONAL LAW ...	429.00	Prof Svcs-General Labor & Employment Services
217133	2/9/2017	MICHAEL A SYLVIA	325.00	Reimb Self-Funded Vision
216989	1/26/2017	MICHAEL ELLIS	462.00	Reimb ACLS/PALS/PHTLS Recertification/ACLS Book
217064	2/3/2017	MICHAEL ELLIS	5.35	Reimb Station to Station Mileage-1/27/17
217065	2/3/2017	MICHAEL FORSTER	480.00	CERT Instructor (16.0 hours) -1/28/17-1/29/17
217066	2/3/2017	MICHAEL SIMAO	130.00	HeartSafe-Los Cerros
216990	1/26/2017	MONUMENT CAR PARTS	22.63	Headlight Flasher-Unit 527
	1/26/2017	MONUMENT CAR PARTS	5.18	New Fuse for Radios/Lights-Unit 344
	1/26/2017	MONUMENT CAR PARTS	151.79	New Starter-Unit 864
	1/26/2017	MONUMENT CAR PARTS	14.54	Wiper Blades-Unit 520
216991	1/26/2017	MOTOROLA INC	3,333.12	Portable Radio Speaker Microphones
217134	2/9/2017	NATALIE PROBERT KURTZ	199.99	Reimb Self-Funded Vision
216940	1/20/2017	NFPA	175.00	Membership 4/1/17-3/31/18 C. Kiefer
217067	2/3/2017	NICHOLS CARPET CLEANING INC	750.00	Carpet Cleaning-Stn 31
216992	1/26/2017	NOB HILL CLEANERS INC	369.60	Patch on Uniform Shirts (8/Press Graduation Tablecloths (10)
	1/26/2017	NOB HILL CLEANERS INC	25.90	Uniform Alterations (2)
217068	2/3/2017	NOB HILL CLEANERS INC	16.00	Patch on Uniform Shirts
	2/3/2017	NOB HILL CLEANERS INC	98.85	Uniform Alterations-Bartusch
	2/3/2017	NOB HILL CLEANERS INC	12.95	Uniform Alterations-Phares
217135	2/9/2017	NOB HILL CLEANERS INC	112.00	Patches on Uniform Shirts (14)
216941	1/20/2017	OFFICE DEPOT	253.89	Office Supplies
	1/20/2017	OFFICE DEPOT	(83.91)	Returns-Office Supplies
216993	1/26/2017	OFFICE DEPOT	274.83	Office Supplies

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217069	2/3/2017	OFFICE DEPOT	208.79	Office Supplies
217136	2/9/2017	OFFICE DEPOT	20.69	Office Supplies
216994	1/26/2017	OPENDNS INC	788.29	Fire Station Internet Content Filtering
216995	1/26/2017	OREILLY AUTOMOTTIVE INC	67.44	Windshield Wash (4 Cs)-Shop
217070	2/3/2017	ORKIN	96.10	Stn 31 Pest Control Service-1/7/17
	2/3/2017	ORKIN	170.00	Stn 36 Pest Control Service-1/23/17
	2/3/2017	ORKIN	82.30	Training Site Pest Control Service-1/26/17
02/09/17-03	2/9/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 30 Pest Control Service-1/19/17
02/09/17-04	2/9/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 36 Pest Control Service-1/19/17
02/09/17-05	2/9/2017	OSBORN SPRAY SERVICE INC	75.00	Admin Pest Control Service-1/19/17
02/09/17-06	2/9/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 33 Pest Control Service-1/19/17
02/09/17-07	2/9/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 39 Pest Control Service-1/19/17
02/09/17-08	2/9/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 35 Pest Control Service-1/19/17
01/26/17-10	1/26/2017	PACHECO BROTHERS GARDENING I...	2,131.00	Admin/Stn 30/Stn 31/Stn 35/Stn 38 Landscape Maintenance-Jan
02/09/17-09	2/9/2017	PACIFIC MOUNTAIN CONTRACTORS ...	1,263.62	Reimb for County Bldg Permit Fees-New Stn 32
02/09/17-10	2/9/2017	PACIFIC MOUNTAIN CONTRACTORS ...	133,700.85	Progress Payment #13-Construction Fire Station 32
217137	2/9/2017	PAUL D TAYLOR	199.98	Reimb Self-Funded Vision
216942	1/20/2017	PETER C BENSON	10,560.00	EMS Medical Director-Consulting Services 12/16
216996	1/26/2017	PETERSON TRUCKS INC	329.85	Air Ride Valve-Unit 523
	1/26/2017	PETERSON TRUCKS INC	441.47	Backup Alarms (6)-Shop
216944	1/20/2017	PETTY CASH	9.30	Cleaning Supplies-District Vehicles
	1/20/2017	PETTY CASH	10.45	Lunch-Corte Ladera/Blackhawk Dr Fires
	1/20/2017	PETTY CASH	6.00	Reimb Bank Fees-Returned PR Check #12000153
	1/20/2017	PETTY CASH	69.00	Reimb Bridge/Parking-DD Course 10/25/16
	1/20/2017	PETTY CASH	37.73	Reimb Crew Lunches-Public Education Event
	1/20/2017	PETTY CASH	80.00	Reimb ICC Inspector Recertification
	1/20/2017	PETTY CASH	8.65	Reimb Latch for Cooler
	1/20/2017	PETTY CASH	34.85	Reimb Lunch-FF/PM Chief's Interviews
	1/20/2017	PETTY CASH	38.22	Reimb Lunch-FF/PM Recruitment Chief's Interviews
	1/20/2017	PETTY CASH	56.89	Reimb Meal/Fuel-Transport Unit 387 to Out Of District Assign
	1/20/2017	PETTY CASH	34.99	Reimb Meals-Purge Project
	1/20/2017	PETTY CASH	11.68	Reimb Mileage-Cash Deposits to Bank of The West
	1/20/2017	PETTY CASH	30.00	Reimb Norcal FPO Meeting-Nov
	1/20/2017	PETTY CASH	30.00	Reimb Norcal FPO Meeting-Oct
	1/20/2017	PETTY CASH	18.57	Reimb Photos for Boards-Board Room/Chief's Office
	1/20/2017	PETTY CASH	6.85	Reimb Priority Mail-Subpoena for Records
	1/20/2017	PETTY CASH	17.44	Reimb Refreshment-Dispatcher Interviews 11/2/16
	1/20/2017	PETTY CASH	11.32	Reimb Refreshment-FF/PM Recruitment
	1/20/2017	PETTY CASH	43.58	Reimb Uniform Shoes
	1/20/2017	PETTY CASH	15.95	Reimb-Coffee for Captains Meeting 9/8/16

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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Check Number	Check Date	Payee	Check Amount	Transaction Description
216945	1/20/2017	PGE	1,589.16	Stn 36 Gas/Electric Service-1/17
217071	2/3/2017	PGE	15,604.17	Gas/Electric Service-1/17
217138	2/9/2017	PGE	47.55	Stn 34 Signal Light-1/17
216997	1/26/2017	PITNEY BOWES INC	3,178.77	Replaced Mailing System (End of Life/Unsupported)
217139	2/9/2017	PITNEY BOWES INC	84.63	Tape Strips (300)
217140	2/9/2017	PRIMO ESPRESSO COMPANY	113.80	Admin Coffee Supplies
217072	2/3/2017	RACHEL DWIGGINS BEELER	600.00	CERT Instructor (20.0 hours) -1/27/17-1/29/17
02/03/17-04	2/3/2017	RAHUL MAHARAJ	2,407.50	EMD-Q Review Services (53.5 Hours)-1/17
216998	1/26/2017	RESPONSIVE COMMUNICATION SER...	678.28	Apparatus Radio to Headset System Interface Cables for Maint
	1/26/2017	RESPONSIVE COMMUNICATION SER...	120.33	Kenwood Mobile Ignition Cable Jumpers
217141	2/9/2017	RIAN G EVITT	345.00	Reimb Education Asst-Fire Investigator 1B 12/16/16
	2/9/2017	RIAN G EVITT	46.11	Reimb Meals-Fire Inspector 2A 1/29/17-1/31/17
217073	2/3/2017	RICHARD L VEAL	480.00	CERT Instructor (16.0 hours) -1/28/17-1/29/17
217142	2/9/2017	RICHARD PERRY	225.00	Reimb Self-Funded Vision
217143	2/9/2017	ROB L SPIVEY	140.00	Reimb Self-Funded Vision
217074	2/3/2017	ROBERT FOUTS	215.00	Reimb ACLS Recertification
217075	2/3/2017	RYAN BOCK-WILLMES	245.00	Reimb PHTLS Recertification
216946	1/20/2017	SAN MATEO REGIONAL NETWORK I...	415.00	FireDispatch.com CAD Interface/Radio Audio Streaming
216999	1/26/2017	SAN RAMON VALLEY UNIFIED SCHO...	512.00	PCR Forms (2000)-EMS Stn 33
	1/26/2017	SAN RAMON VALLEY UNIFIED SCHO...	952.56	PCR Forms-EMS Stn 33
217144	2/9/2017	SCHUCKS TRANSMISSION	1,035.12	Repair Transmission/Transfer Case-Unit 811
217076	2/3/2017	SCOTT FULWOOD	6,474.76	ADPP Payment-January (Prorated)
217000	1/26/2017	SEAN MEDINA	270.00	CERT Instructor (9.0 hours) 9/24/16-10/8/16
216947	1/20/2017	SHAMROCK OFFICE SOLUTIONS INC	10.77	Shipping Fee-Black/Color Print Cartridge-Admin Copier
217077	2/3/2017	SHAMROCK OFFICE SOLUTIONS INC	116.67	Admin Copier Overage Charge 1/1-1/31/17
217145	2/9/2017	SHANE BENNETT	245.00	Reimb PHTLS Recertification
217078	2/3/2017	SHAWN RICHARDSON	130.00	HeartSafe-Los Cerros
217146	2/9/2017	SHRED IT USA LLC	212.86	Shredding Services
217079	2/3/2017	SMILE BUSINESS PRODUCTS INC	263.36	Training Copier Annual Contract 7/1/16-6/30/17
217001	1/26/2017	SNAP ON INDUSTRIAL	286.60	LION Ratchet Kit-Shop
217002	1/26/2017	SPRINT	689.77	T1 Port Access Bundle-1/18/17
217003	1/26/2017	SPRINT	691.23	T1 Port Access Bundle-12/18/16
217147	2/9/2017	STATE FIRE TRAINING/CAL FIRE	120.00	FF1 Certification Fees-Pickard/Terrazas/Terres
217004	1/26/2017	STRATEGIC PRODUCTS AND SERVIC...	3,030.00	Consolidated Dispatch DR Storage Hardware Maintenance
216948	1/20/2017	STRYKER SALES CORP	2,513.27	Kit, XPS Retrofit
	1/20/2017	STRYKER SALES CORP	1,803.07	PWrid Compat Upgrade Kit-2nd Edition
	1/20/2017	STRYKER SALES CORP	844.98	Strlock Retrofit Kit
217080	2/3/2017	STRYKER SALES CORP	310.00	Upgrade Fee for Power Pro Cot Steer Lock System
	2/3/2017	STRYKER SALES CORP	620.00	Upgrade Fee-Power Pro Cot/Power Load/Hand Rail
217149	2/9/2017	STRYKER SALES CORP	4,491.10	SMRT Pak Batteries (10)

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	2/9/2017	STRYKER SALES CORP	200.00	Stryker Power Cot Preventative Maintenance 110641209
	2/9/2017	STRYKER SALES CORP	200.00	Stryker Power Cot Preventative Maintenance 110641210
	2/9/2017	STRYKER SALES CORP	200.00	Stryker Power Cot Preventative Maintenance 110741367
	2/9/2017	STRYKER SALES CORP	200.00	Stryker Power Cot Preventative Maintenance 110741368
	2/9/2017	STRYKER SALES CORP	200.00	Stryker Power Cot Preventative Maintenance 110741369
	2/9/2017	STRYKER SALES CORP	200.00	Stryker Power Cot Preventative Maintenance 131039514
	2/9/2017	STRYKER SALES CORP	200.00	Stryker Power Cot Preventative Maintenance 131039515
	2/9/2017	STRYKER SALES CORP	200.00	Stryker Power Cot Preventative Maintenance 131039516
	2/9/2017	STRYKER SALES CORP	362.50	Stryker Power Cot Preventative Maintenance 150539226
	2/9/2017	STRYKER SALES CORP	200.00	Stryker Power Cot Preventative Maintenance 15141252
	2/9/2017	STRYKER SALES CORP	129.00	Stryker Stair Chair Preventative Maintenance 050140151
	2/9/2017	STRYKER SALES CORP	129.00	Stryker Stair Chair Preventative Maintenance 050140152
	2/9/2017	STRYKER SALES CORP	129.00	Stryker Stair Chair Preventative Maintenance 050140153
	2/9/2017	STRYKER SALES CORP	129.00	Stryker Stair Chair Preventative Maintenance 050140154
	2/9/2017	STRYKER SALES CORP	129.00	Stryker Stair Chair Preventative Maintenance 050140155
	2/9/2017	STRYKER SALES CORP	129.00	Stryker Stair Chair Preventative Maintenance 050140156
	2/9/2017	STRYKER SALES CORP	129.00	Stryker Stair Chair Preventative Maintenance 050140157
	2/9/2017	STRYKER SALES CORP	129.00	Stryker Stair Chair Preventative Maintenance 130840906
217005	1/26/2017	SUBURBAN PROPANE	95.00	Annual Propane Tank Rental-Strn 36
217081	2/3/2017	SUN LIFE FINANCIAL	27,719.89	Dental Insurance-2/17
	2/3/2017	SUN LIFE FINANCIAL	15,295.08	Dental Insurance-Retirees 2/17
217082	2/3/2017	SUNSET DEVELOPMENT COMPANY	9.00	Refund Overpayment-Plan Review
217006	1/26/2017	SUPERIOR AUTO PARTS WAREHOUSE	37.92	Oil (4)-Unit 345/346
217150	2/9/2017	SUPERIOR AUTO PARTS WAREHOUSE	84.30	Repair Equipment Parts for Lift Support-Unit 398
217007	1/26/2017	SUPPLYWORKS	2,436.89	Household Supplies
217083	2/3/2017	TAWAN UDTAMADILOK	130.00	HeartSafe-Los Cerros
217084	2/3/2017	THE HARTFORD PRIORITY ACCOUNTS	1,755.00	Life/AD&D Insurance-2/17
216949	1/20/2017	THOMAS G MCKENZIE	275.00	Reimb Education Asst-Command 1C
217008	1/26/2017	TIFCO INDUSTRIES INC	45.14	Ratcheting Wrench (2)-Shop
217085	2/3/2017	TIFCO INDUSTRIES INC	27.90	Hose Clamp Driver-Shop
	2/3/2017	TIFCO INDUSTRIES INC	745.15	Puller Set-Shop
	2/3/2017	TIFCO INDUSTRIES INC	265.44	Rechargeable Work Light/Perma Grip Connector/Inspection Mirro
217151	2/9/2017	TIFCO INDUSTRIES INC	1,129.09	Supplies-Tire Inflator Gauges/Inflator Air Chuck/Indust Chem
217152	2/9/2017	TM CONSULTING SERVICES LLC	175.00	Prof Svcs-ADP WorkForce Now Consultation-HR 1/17
	2/9/2017	TM CONSULTING SERVICES LLC	1,155.00	Prof Svcs-ADP WorkForce Now Consultation-PR 1/17
216950	1/20/2017	TRAVERSOS WORK SHOE HEADQUA...	319.74	Uniform Boots-Jan Harper
217009	1/26/2017	TRAVERSOS WORK SHOE HEADQUA...	436.91	Uniform Boots-M Trilevsky
	1/26/2017	TRAVERSOS WORK SHOE HEADQUA...	167.52	Uniform Boots-McNamara
	1/26/2017	TRAVERSOS WORK SHOE HEADQUA...	243.09	Uniform Boots-S Hale
217010	1/26/2017	TRI VALLEY HOSE INC	182.50	New Air Supply Line-Unit 500

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216951	1/20/2017	UNITED PARCEL SERVICE	56.37	Delivery Charges-1/14/17
217011	1/26/2017	UNITED PARCEL SERVICE	30.34	Delivery Charges-1/21/17
217086	2/3/2017	UNITED PARCEL SERVICE	22.91	Delivery Charges-1/28/17
217153	2/9/2017	UNITED PARCEL SERVICE	27.25	Delivery Charges-2/4/17
217012	1/26/2017	UNITED SITE SERVICES	308.80	Rental/Weekly Service for Porta-Pottys (2)-Training Site
BS 12/16-1	2/1/2017	US BANK	92.50	Brake Parts for Autocar Refurbish
BS 12/16-10	2/1/2017	US BANK	64.18	Hose Bibs/Gloves-Stn 34
BS 12/16-11	2/1/2017	US BANK	55.30	Hose Bibs/Tow Strap-Stn 34
BS 12/16-2	2/1/2017	US BANK	80.00	Fuel for Unit 354
BS 12/16-3	2/1/2017	US BANK	99.01	Wheel Parts for Autocar Refurbish
BS 12/16-4	2/1/2017	US BANK	35.79	Keys/ HOLDERS-Unit 354
BS 12/16-5	2/1/2017	US BANK	28.20	Labeler Print Cartridges
BS 12/16-6	2/1/2017	US BANK	151.92	Master Cyl Parts for Autocar Refurbish
BS 12/16-7	2/1/2017	US BANK	38.94	Top Coat Paint for Autocar Refurbish
BS 12/16-8	2/1/2017	US BANK	120.86	Red/Top Coat Paint for Autocar Refurbish
BS 12/16-9	2/1/2017	US BANK	(36.87)	Returned Hose Bib
DB 12/16	2/1/2017	US BANK	997.50	CERT/HeartSafe Gifts-Waterbottles
DK 12/16-1	2/1/2017	US BANK	88.90	Lunch-Labor Mgmt Meeting 11/21/16
DK 12/16-2	2/1/2017	US BANK	6.91	Lunch-Labor Mgmt Meeting 11/21/16
DK 12/16-3	2/1/2017	US BANK	663.75	Repair Sewage Alarm Panel-Stn 36 Annex
DK 12/16-4	2/1/2017	US BANK	5,953.58	New Range/Backsplash-Stn 35
DK 12/16-5	2/1/2017	US BANK	546.30	Sand Delivery for Citizen Sand Bag Area-Stn 38
DM 12/16-1	2/1/2017	US BANK	94.21	Food for Crews at Demo 11/25/17
DM 12/16-2	2/1/2017	US BANK	61.69	Fuel for Vehicle
DM 12/16-3	2/1/2017	US BANK	18.08	Fuel for Vehicle
DM 12/16-4	2/1/2017	US BANK	46.85	Food-Crew Displaced by CISM Diffusing
DP 12/16-1	2/1/2017	US BANK	37.95	Office Supplies
DP 12/16-2	2/1/2017	US BANK	45.55	Frames-Comm Ctr
DP 12/16-3	2/1/2017	US BANK	165.32	Picture Cards-Comm Ctr
DP 12/16-4	2/1/2017	US BANK	(22.77)	Returned Frames-Comm Ctr
DV 12/16-1	2/1/2017	US BANK	32.48	HeartSafe Year End Appreciation
DV 12/16-2	2/1/2017	US BANK	15.87	HeartSafe Year End Appreciation
DVM 12/16-1	2/1/2017	US BANK	86.29	Plaque for CCC Board Supervisors Piepho
DVM 12/16-2	2/1/2017	US BANK	10.98	Refreshments-Board Meeting 12/15/16
DVM 12/16-3	2/1/2017	US BANK	24.73	Framing of Old Fire Engine
DVM 12/16-4	2/1/2017	US BANK	128.80	Lodging-TriTech Conference 2/26-3/1/17 Chief Meyer
EMS 12/22/16	2/1/2017	US BANK	28,390.70	EMS Supplies CD-16/17-031
Fleet 12/22/16	2/1/2017	US BANK	14,677.49	Fleet Supplies CD-16/17-031
JA 12/16-1	2/1/2017	US BANK	213.43	Fire Testing Software-Academy
JA 12/16-2	2/1/2017	US BANK	64.70	Lunch-Instructor Wildland Training for Academy

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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JA 12/16-3	2/1/2017	US BANK	67.91	Lunch-Instructor for Mt Diablo Training for Academy
JA 12/16-4	2/1/2017	US BANK	14.10	Lunch-Instructor for Mt Diablo Training for Academy
JA 12/16-5	2/1/2017	US BANK	15.48	Lunch-Instructor for Mt Diablo Training for Academy
JL 12/16-1	2/1/2017	US BANK	71.17	Fuel-Pickup Vehicle from Watto
JL 12/16-2	2/1/2017	US BANK	108.97	Tow Strap/Cooler/Toolbox-New Truck
JS 12/16-1	2/1/2017	US BANK	73.30	Accountability Tags
JV 12/16-1	2/1/2017	US BANK	65.20	Coffee/Breakfast-Crew at Fire 12/3/16
JV 12/16-2	2/1/2017	US BANK	15.95	Coffee-Crew at Fire 12/3/16
JV 12/16-3	2/1/2017	US BANK	27.73	Keys for PPE Room-New Members
LP 12/16-1	2/1/2017	US BANK	3,000.00	HazMat Tech Courses A, B, C, D for C. Eberle
MK 12/16-1	2/1/2017	US BANK	(230.22)	Cancelled Reservation-Municipal Finance Institute-Koran
NK 12/16-1	2/1/2017	US BANK	26.64	Breakfast-Senior Office Asst Recruitment
NK 12/16-2	2/1/2017	US BANK	70.46	Lunch-Senior Office Asst Recruitment
NK 12/16-3	2/1/2017	US BANK	219.61	Fire Prevention Training
NK 12/16-4	2/1/2017	US BANK	68.32	Lunch-Mtg With The Sisters/Chief/Pangelinan
NK 12/16-5	2/1/2017	US BANK	65.07	Labor Law Posters
NK 12/16-6	2/1/2017	US BANK	609.49	Labor Law Posters
NK 12/16-7	2/1/2017	US BANK	(50.00)	Credit-City of SRamon Room Reservation
NK 12/16-8	2/1/2017	US BANK	525.00	Registration-Liebert Cassidy Whitmore Conf 3/7-3/10/17
NK 12/16-9	2/1/2017	US BANK	525.00	1/23 Credit Registration-Liebert Cassidy Whitmore Conf
PM 12/16-1	2/1/2017	US BANK	54.35	Lunch Meeting with N Korthamar
PT 12/16-1	2/1/2017	US BANK	15.95	Lunch-Command and Control Class
RH 12/16-1	2/1/2017	US BANK	50.58	Helmet Shields
RN 12/16-1	2/1/2017	US BANK	30.23	Hog Ring Pliers-Shop
RN 12/16-2	2/1/2017	US BANK	62.86	Batteries/Lights-Shop
RN 12/16-3	2/1/2017	US BANK	50.00	Fuel-Unit 523
RN 12/16-4	2/1/2017	US BANK	540.00	Registration-CA Fire Mechanic Certification Class 4/3-4/7/17
RN 12/16-5	2/1/2017	US BANK	48.86	New Door Handle-FP
Rossen 12/16	2/1/2017	US BANK	34.80	Rossen-CalCard Stmt 12/22/16
RW 12/16-1	2/1/2017	US BANK	49.55	Cables for Plan Review Table
RW 12/16-2	2/1/2017	US BANK	17.18	Cables for Plan Review Table
RW 12/16-3	2/1/2017	US BANK	(500.00)	Refund Registration Nor Cal FPO-K Pong
RW 12/16-4	2/1/2017	US BANK	32.54	Wireless Keyboard for Plan Review Table
SC 12/16-1	2/1/2017	US BANK	149.54	Fire Apparatus GPS Antennas
SC 12/16-2	2/1/2017	US BANK	64.99	Printer Toner-Finance
SC 12/16-3	2/1/2017	US BANK	78.00	Repair Fire Station Telephone
SC 12/16-4	2/1/2017	US BANK	1,764.00	TeamViewer 12 Upgrade
SC 12/16-5	2/1/2017	US BANK	26.91	Firedepartment.org Certified Domain Renewal
Shafer 12/16	2/1/2017	US BANK	170.45	Shafer-CalCard Stmt 12/22/16
Word 12/16	2/1/2017	US BANK	1,937.41	Word-CalCard Stmt 12/22/16

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Wylie 12/16	2/1/2017	US BANK	451.02	Wylie-CalCard Stmt 12/22/16
Wire 1/25/17	1/25/2017	US BANK CORPORATE TRUST SVCS	225,275.00	2015 COP Interest Payment 2/1/17
216952	1/20/2017	US BANK EQUIPMENT FINANCE	1,047.87	Admin Ricoh Copiers Lease (2)-1/1/17-2/1/17
01/26/17-11	1/26/2017	VALLEY OIL COMPANY	501.06	Unleaded Fuel-Stn 34 1/3/17
01/26/17-12	1/26/2017	VALLEY OIL COMPANY	755.05	Unleaded/Diesel Fuel-Stn 31 12/20/16
01/26/17-13	1/26/2017	VALLEY OIL COMPANY	1,194.83	Unleaded Fuel-12/13/16
01/26/17-14	1/26/2017	VALLEY OIL COMPANY	240.00	Unleaded/Diesel Fuel-Stn 31 12/14/16
01/26/17-15	1/26/2017	VALLEY OIL COMPANY	1,509.18	Unleaded/Diesel Fuel-Stn 34 12/14/16
01/26/17-16	1/26/2017	VALLEY OIL COMPANY	267.95	Diesel Fuel-Stn 35 12/14/16
01/26/17-17	1/26/2017	VALLEY OIL COMPANY	535.92	Diesel Fuel-Stn 39 12/14/16
01/26/17-18	1/26/2017	VALLEY OIL COMPANY	2,396.39	Unleaded/Diesel Fuel-Stn 38 12/20/16
01/26/17-19	1/26/2017	VALLEY OIL COMPANY	570.32	Unleaded/Diesel Fuel-Stn 30 12/14/16
01/26/17-20	1/26/2017	VALLEY OIL COMPANY	1,011.13	Unleaded Fuel-Stn 38 1/2/17
01/26/17-21	1/26/2017	VALLEY OIL COMPANY	349.74	Diesel Fuel-Stn 31 1/11/17
01/26/17-22	1/26/2017	VALLEY OIL COMPANY	429.68	Diesel Fuel-Stn 31 12/27/16
01/26/17-23	1/26/2017	VALLEY OIL COMPANY	943.15	Diesel Fuel-Stn 32 12/29/16
01/26/17-24	1/26/2017	VALLEY OIL COMPANY	2,072.99	Unleaded Fuel-12/27/16
01/26/17-25	1/26/2017	VALLEY OIL COMPANY	492.57	Unleaded/Diesel Fuel-Stn 30 12/29/16
01/26/17-26	1/26/2017	VALLEY OIL COMPANY	1,649.84	Unleaded/Diesel Fuel-Stn 34 12/27/16
01/26/17-27	1/26/2017	VALLEY OIL COMPANY	388.08	Diesel Fuel-Stn 35 12/29/16
01/26/17-28	1/26/2017	VALLEY OIL COMPANY	1,011.13	Unleaded Fuel-Stn 38 1/3/17
01/26/17-29	1/26/2017	VALLEY OIL COMPANY	832.82	Unleaded/Diesel Fuel-Stn 31 1/3/17
01/26/17-30	1/26/2017	VALLEY OIL COMPANY	1,122.17	Unleaded Fuel-Stn 38 1/10/17
01/26/17-31	1/26/2017	VALLEY OIL COMPANY	1,321.58	Unleaded Fuel-Stn 38 1/14/17
01/26/17-32	1/26/2017	VALLEY OIL COMPANY	1,246.21	Unleaded/Diesel Fuel-Stn 34 1/16/17
01/26/17-33	1/26/2017	VALLEY OIL COMPANY	389.04	Unleaded/Diesel Fuel-Stn 31 1/18/17
01/26/17-34	1/26/2017	VALLEY OIL COMPANY	1,101.52	Unleaded Fuel-Stn 38 1/11/17
01/26/17-35	1/26/2017	VALLEY OIL COMPANY	618.48	Unleaded/Diesel Fuel-Stn 30 1/10/17
01/26/17-36	1/26/2017	VALLEY OIL COMPANY	293.12	Diesel Fuel-Stn 35 1/10/17
01/26/17-37	1/26/2017	VALLEY OIL COMPANY	688.54	Diesel Fuel-Stn 39 1/11/17
02/03/17-05	2/3/2017	VALLEY OIL COMPANY	422.02	Unleaded Fuel-Stn 38 1/19/17
02/03/17-06	2/3/2017	VALLEY OIL COMPANY	950.08	Unleaded/Diesel Fuel-Stn 30 1/24/17
02/03/17-07	2/3/2017	VALLEY OIL COMPANY	629.16	Unleaded Fuel-Stn 34 1/24/17
02/03/17-08	2/3/2017	VALLEY OIL COMPANY	337.38	Diesel Fuel-Stn 35 1/23/17
02/03/17-09	2/3/2017	VALLEY OIL COMPANY	316.52	Unleaded/Diesel Fuel-Stn 31 1/19/17
02/03/17-10	2/3/2017	VALLEY OIL COMPANY	1,730.20	Unleaded Fuel-Stn 38 1/24/17
02/03/17-11	2/3/2017	VALLEY OIL COMPANY	1,296.24	Unleaded Fuel-Stn 38 1/20/17
217154	2/9/2017	VALLEY OIL COMPANY	289.54	Diesel Fuel-Stn 31 1/26/17
	2/9/2017	VALLEY OIL COMPANY	832.07	Diesel Fuel-Stn 33 1/31/17
	2/9/2017	VALLEY OIL COMPANY	612.45	Diesel Fuel-Stn 38 1/26/17

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	2/9/2017	VALLEY OIL COMPANY	1,507.80	Unleaded Fuel-Stn 38 1/30/17
217155	2/9/2017	VALLEY PLUMBING HOME CTR INC	298.00	Annual Backflow Test-EBMUD Stn 36
	2/9/2017	VALLEY PLUMBING HOME CTR INC	74.50	Annual Backflow Test-EBMUD Stn 39
217087	2/3/2017	VAVRINEK TRINE DAY AND CO LLP	14,700.00	Audit Services-December 2016
217013	1/26/2017	VERIZON WIRELESS	176.26	Physio-Control Heart Monitor Modems 11/24/16-12/23/16
217014	1/26/2017	VERIZON WIRELESS	658.01	Cell Phone Charges 12/4/16-1/3/17
217015	1/26/2017	VICKI GRANT	900.00	2017 Medical Plan Opt Out 1/17-3/17
217088	2/3/2017	VICKIE CALLAHAN	1,637.92	Sweatshirts-Stock/Admin Jackets/Polos
217089	2/3/2017	VISION SERVICE PLAN	5,409.71	Vision Insurance-2/17
	2/3/2017	VISION SERVICE PLAN	3,689.86	Vision Insurance-Retirees 2/17
217016	1/26/2017	VOLOGY	548.04	Cisco VoIP Phone-Front Counter
217090	2/3/2017	WASTE MANAGEMENT OF ALAMED...	200.14	Stn 30 Garbage Recycling Service-1/17
	2/3/2017	WASTE MANAGEMENT OF ALAMED...	82.28	Stn 34 Garbage Recycling Service-1/17
	2/3/2017	WASTE MANAGEMENT OF ALAMED...	172.83	Stn 38 Garbage Recycling Service-1/17
	2/3/2017	WASTE MANAGEMENT OF ALAMED...	82.28	Stn 39 Garbage Recycling Service-1/17
217091	2/3/2017	WATTCO	376.00	Removed/Transferred Equipment-Unit 327
	2/3/2017	WATTCO	376.00	Removed/Transferred Equipment-Unit 334
217156	2/9/2017	WATTCO	2,691.44	Custom Decals/Lettering-Unit 350
	2/9/2017	WATTCO	2,691.44	Custom Decals/Lettering-Unit 351
	2/9/2017	WATTCO	2,691.44	Custom Decals/Lettering-Unit 352
	2/9/2017	WATTCO	2,691.44	Custom Decals/Lettering-Unit 353
	2/9/2017	WATTCO	2,691.44	Custom Decals/Lettering-Unit 354
217157	2/9/2017	WENDE WYLIE	5,327.46	Dispatch Training/Travel 1/15/17-1/16/17
217158	2/9/2017	WESLEY FREDRICKSON	300.00	Reimb Self-Funded Vision
217159	2/9/2017	WESTERN MACHINERY ELECTRIC INC	1,268.71	Per Inspection-Install Rectifier Bridge Voltage Stn 35
	2/9/2017	WESTERN MACHINERY ELECTRIC INC	300.00	Quarterly Inspection on Generator-Admin
	2/9/2017	WESTERN MACHINERY ELECTRIC INC	223.53	Quarterly Inspection on Generator-Stn 30
	2/9/2017	WESTERN MACHINERY ELECTRIC INC	223.53	Quarterly Inspection on Generator-Stn 32
	2/9/2017	WESTERN MACHINERY ELECTRIC INC	282.47	Quarterly Inspection on Generator-Stn 33
	2/9/2017	WESTERN MACHINERY ELECTRIC INC	223.53	Quarterly Inspection on Generator-Stn 34
	2/9/2017	WESTERN MACHINERY ELECTRIC INC	223.53	Quarterly Inspection on Generator-Stn 35
	2/9/2017	WESTERN MACHINERY ELECTRIC INC	223.06	Quarterly Inspection on Generator-Stn 36
	2/9/2017	WESTERN MACHINERY ELECTRIC INC	223.53	Quarterly Inspection on Generator-Stn 36 Portable
	2/9/2017	WESTERN MACHINERY ELECTRIC INC	223.53	Quarterly Inspection on Generator-Stn 37
	2/9/2017	WESTERN MACHINERY ELECTRIC INC	223.53	Quarterly Inspection on Generator-Stn 38
217092	2/3/2017	WILLIAM E JAFFIN	130.00	HeartSafe-Los Cerros
01/26/17-38	1/26/2017	WITTMAN ENTERPRISES LLC	14,049.16	Ambulance Collection Fees-12/16
217093	2/3/2017	WRIGHT LINE LLC	1,100.78	42-in Cabinet w/ 3 Fixed Shelves
217160	2/9/2017	ZBATTERY COM INC	483.23	Batteries-Stn 33 Stock

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 1/16/2017 Through 2/14/2017

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
Report Total			2,159,585.61	

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 1/16/2017 Through 2/14/2017

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>	<u>GL Code</u>
1-45837	2/1/2017	SEEVER AND SONS TIRE	1,405.10	New Tires (2)- Unit 658	1125
1-45989	2/1/2017	SEEVER AND SONS TIRE	1,624.10	New Tires (2)-Unit 521	1125
150013	2/1/2017	ACE AUTO REPAIR AND TI...	2,045.82	Front End Repairs/Alignment-Unit 701	1125
150199	2/1/2017	ACE AUTO REPAIR AND TI...	921.37	Replaced Rear Brakes-Unit 708	1125
150336	2/1/2017	ACE AUTO REPAIR AND TI...	612.78	New Tensioner/Updated Belt-Unit 704	1125
150342	2/1/2017	ACE AUTO REPAIR AND TI...	376.88	Replaced Front Brakes/Wipers/Reset Air Pressure #307	1125
150864	2/1/2017	ACE AUTO REPAIR AND TI...	53.80	Smog Check-Unit 335	1125
155318	2/1/2017	HI TECH EMERGENCY VEH...	196.00	Inspected/Tear-Down Broken Floto Pump-Shop	1125
2446161	2/1/2017	ZOLL MEDICAL CORPORAT...	11,725.56	Replaced Zoll AEDs (11)	1125
286671	2/1/2017	FUTURE FORD LINCOLN O...	7,441.64	Repaired Engine Harness/Injector, IPR/EOT Sensor-Unit 700	1125
82338520	2/1/2017	BOUNDTREE MEDICAL LLC	535.00	Medical Equipment	1125
82338521	2/1/2017	BOUNDTREE MEDICAL LLC	1,548.05	Pharmaceutical Supplies	1125
82338522	2/1/2017	BOUNDTREE MEDICAL LLC	2,846.42	Medical Supplies	1125
82340020	2/1/2017	BOUNDTREE MEDICAL LLC	359.00	Medical Supplies	1125
82343644	2/1/2017	BOUNDTREE MEDICAL LLC	1,751.10	Medical Equipment	1125
82343645	2/1/2017	BOUNDTREE MEDICAL LLC	339.70	Medical Supplies	1125
82350042	2/1/2017	BOUNDTREE MEDICAL LLC	469.61	Pharmaceutical Supplies	1125
82351463	2/1/2017	BOUNDTREE MEDICAL LLC	961.26	Medical Equipment	1125
82351464	2/1/2017	BOUNDTREE MEDICAL LLC	1,944.78	Medical Supplies	1125
82352749	2/1/2017	BOUNDTREE MEDICAL LLC	125.88	Pharmaceutical Supplies	1125
82353902	2/1/2017	BOUNDTREE MEDICAL LLC	48.60	Medical Supplies	1125
82354947	2/1/2017	BOUNDTREE MEDICAL LLC	813.90	Pharmaceutical Supplies	1125
82356306	2/1/2017	BOUNDTREE MEDICAL LLC	1,323.90	Medical Equipment	1125
82356307	2/1/2017	BOUNDTREE MEDICAL LLC	3,349.54	Medical Supplies	1125
82357625	2/1/2017	BOUNDTREE MEDICAL LLC	248.40	Medical Supplies	1125
Report Total			43,068.19		

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – January 25, 2017**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Parker, Campbell, Stamey, Kerr and Stark

Staff Present: Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Phares, Deputy Chief Krause, Fire Marshal Kiefer, Controller Koran, Director of Emergency Communications Pangelinan, Technology Systems Manager Call, EMS Battalion Chief Duggan, District Counsel Ross and District Clerk Maxwell. Attorney Morin Jacobs handled the Closed Session portion of this meeting.

1. CALL TO ORDER

Board President Parker called the meeting to order at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and one change to the agenda. Agenda Item 8.1 was moved up to directly follow Special Announcements/Presentations/General Business to accommodate the auditor from Vavrinek, Trine, Day & Company. Agenda Item 7.1, immediately followed and no additional changes were made.

4. PUBLIC COMMENTS

Don Reid spoke with praise about Captain Clinton Pruett and his crew members and offered some suggestions about improvements to Station 31.

5. CONSENT CALENDAR

Motion by Director Stamey to approve Consent Items No. 5.1 through 5.8, seconded by Director Kerr. Motion carried with (5) ayes and (0) noes.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

Chief Meyer introduced newly hired Senior Office Assistant, for Training, Amanda Perceval, and welcomed her to the District.

6.1 Introduction of Academy Recruit Class 2016-2 to the Board of Directors.

Captain Jonas Aguiar individually introduced the eight academy recruits, stating that each have perseverance, depth and character. Chief Meyer and the Board welcomed new firefighter/ paramedics

Joshua Scott, Daniel Davis, Salvatore Bautista, Alejandro Flores, Arturo Perez, Steven Reed, Aaron Drake and Taylor Westeren.

6.2 Recognize Captain Paul Ivory for his 30-years of dedication and service.

Paul Ivory is from the East Bay and graduated from Moreau High School in 1984. Initially he started his college career seeking a degree in Engineering. In 1985 he took an Introduction to Fire Service class, which sparked his interest to become a Firefighter. In 1986, he became a Volunteer Firefighter for the Office of Emergency Services, located in Alameda County. He completed the State's curriculum for Firefighter 1 and State EMT certifications. Later that year, he was hired as an Emergency Communications Dispatcher, by then San Ramon Valley Fire Protection District Fire Chief, Mel Deardorf. In 1998, he participated in the District's largest advanced fire academy, to date, with a total of 17 recruits. The recruits referred to themselves as "The Dragon Slayers." In 1991, he was promoted to Engineer and subsequently promoted to Captain in March 2002. Highlights of Captain Ivory's career include working the 1991 Oakland Hills Fire and multiple strike team deployments to Southern California as a Captain on Type 3 strike teams. He has many certifications, among them as a State Certified Fire Officer. He enjoys spending his leisure time hiking, fishing, hunting and spending time with his fiancée Denise (whom was introduced to the Board members) and his German Shorthair Pointer, Rossi.

6.3 Recognize Captain Paul Taylor for his 30-years of dedication and service.

Paul Taylor grew up in Pleasanton. He attended Shasta College Fire Academy and obtained his Associates of Arts degree from Los Positas College. He was hired by the District on January 1, 1987 as a Firefighter. By January, 1992, he was promoted to Engineer. In April 2002, he became a Training Captain and within two-years, he served as a Station Captain for another 10 years. In 2014, he became a Shift Training Captain; a position he currently holds. Additional accomplishments include participation on Firefighter recruitment and promotional Engineer panels. He has served as an Academy Instructor, Fire ROP Instructor, and Driver Operator 1A and 1 B Instructor. He is also a Rescue Team and Honor Guard member and a prior Union Representative. Paul Taylor's wife Wendy and son Ryan were in attendance. Ryan plans to pursue a degree, next Fall, in the Fire Services and his brother, Cameron, is attending Los Medanos College, with plans to become a Police Officer.

6.4 Recognize Engineer Paul Jannissee for his 30-years of dedication and service.

Paul Jannissee worked for the Manteca City Fire Department for just over 2-years, before being hired by the District in March 1989. He had the opportunity to work with his dad, Bill, for the last 7-years of Bill's 30-year career; both on Engine 32, during Bill's last year of service. In 2001, Paul was promoted to Engineer; with the opening of Station 30, where he worked on the formation of the front office and built a workout station. He and his wife Jody have four children; but recently became empty-nesters. Son Travis is an Oakland Firefighter Paramedic, Bryan is the owner of Jannissee Landscaping, Tim is a student at San Diego State and Emily is a Hair Stylist.

At 1:45 p.m., the Board took a brief recess and resumed the meeting at 2:02 p.m.; beginning with Agenda Item Number 8.1.

7. OLD BUSINESS

7.1 Update on Fire Station No. 32.

Chief Meyer welcomed returning guest, John Hogan, the VP of Commercial Construction Pacific-Mountain Contractors. Mr. Hogan relayed that the project has been going very well; but, the recent weather and delays stemming from PG&E and AT&T are suspending progress. The pedestrian bridge plans have gone through multiple redesigns, which resulted in cost reductions and PMC is hoping to receive permits from the County within the next two weeks.

7.2 Consider approving an amendment to the contract for professional services with The Sisters, for an amount not to exceed \$50,000.

Motion by Director Stamey to approve an amendment to the contract for professional services with The Sisters, for an amount not to exceed \$50,000, seconded by Director Campbell. Motion carries with 5 (ayes) and 0 (noes).

7.3 Authorize the progress payment to Pacific Mountain Contractors of California, in the amount of \$305,222.96. Funds are allocated in the Annual Budget for Fiscal Year 2016-2017.

Motion by Director Campbell to authorize the progress payment to Pacific Mountain Contractors of California, in the amount of \$305,222.96; with funds allocated in the Annual Budget for Fiscal Year 2016-2017. Motion seconded by Director Kerr. Motion carried with 5 (ayes) and 0 (noes).

7.4 Authorize the second payment to Motorola, in the amount of \$43,742.37, for the purchase of portable radios, approved by the Board in October 2016. This is a budgeted expense for FY 2016-2017.

Motion by Director Kerr to authorize the second payment to Motorola, in the amount of \$43,742.37, for the purchase of portable radios, approved by the Board in October 2016; which is a budgeted expense for FY 2016-2017. Motion seconded by Director Stark. Motion carried with 5 (ayes) and 0 (noes).

8. NEW BUSINESS

8.1 Presentation of the 2016 District Comprehensive Annual Financial Report (CAFR) by independent auditors Vavrinek, Trine, Day & Company.

For information about the District's 2016 CAFR visit: http://firedepartment.org/about/key_documents.asp

8.2 Three actions are required for this matter with regard to 1101 Stone Valley Road, Danville; APN 197-270-025-4; also known as the "Old Station 32."

➤ Adopt Resolution No. 2017-01 declaring the Old Station 32 property to be surplus District property.

- *Motion made by Director Stamey to adopt Resolution No. 2017-01 declaring the Old Station 32 property to be surplus District property, seconded by Director Stark. Roll call vote taken with Directors Parker, Campbell, Kerr, Stark and Stamey voting in favor of the resolution. Motion carried with 5 (ayes) and 0 (noes).*

- Authorize and direct staff to dispose of the Old Station 32 property, in accordance with State Law and District Policy.
 - *Motion made by Director Stamey to authorize and direct staff to dispose of the Old Station 32 property, in accordance with State Law and District Policy, seconded by Director Kerr. Motion carried with 5 (ayes) and 0 (noes).*
- Direct staff to deposit proceeds from the sale of the Old Station 32 property, into the District's Capital Project Fund.
 - *Motion made by Director Stark to formally table the discussion of the proceeds from the sale of the Old Station 32 property, pending evaluation of the property. Motion seconded by Director Kerr. Motion carried with 5 (ayes) and 0 (noes).*

- 8.3 Authorize the reclassification of a Senior Office Assistant position to a Human Resources Generalist position. The ongoing additional cost is expected to be approximately \$23,185 annually.

Motion made by Director Stamey to authorize the reclassification of a Senior Office Assistant position to a Human Resources Generalist position; with an ongoing additional cost expected to be approximately \$23,185 annually. Motion seconded by Director Stark. Motion carried with 5 (ayes) and 0 (noes).

- 8.4 Authorize staff to enter into a contract with Granicus, in an amount not to exceed \$25,000, to upgrade the District's public and intranet websites. This is a budget expense for FY 2016-2017.

Motion made by Director Stark to authorize staff to enter into a contract with Granicus, in an amount not to exceed \$25,000, to upgrade the District's public and Intranet websites. This is a budget expense for FY 2016-2017. Motion seconded by Director Kerr. Motion carried with 5 (ayes) and 0 (noes).

- 8.5 Authorize the purchase of twelve (12) Physio-Control LP-15 Monitor/ Defibrillators in an amount not to exceed \$358,500. This FY 2016-2017 budgeted expense for this purchase is \$465,662.

Motion made by Director Campbell to authorize the purchase of twelve (12) Physio-Control LP-15 Monitor/ Defibrillators in an amount not to exceed \$358,500. Motion seconded by Director Stark. Motion carried with 5 (ayes) and 0 (noes). (This FY 2016-2017 purchase was actually budgeted at \$465,662 and staff was able to save the District over one-hundred-thousand dollars).

- 8.6 Authorize staff to negotiate a contract with Leader Industries for the purchase and delivery of two (2) Horton ambulances per District specifications, including independent equipment purchases and installation into finished ambulances, for a cost not to exceed \$323,606 per ambulance, for a total of \$647,212. The funds are available for this purchase in the Capital Improvement Plan (CIP) FY2016/2017 annual budget.

Deputy Chief Krause provided the Board with an updated Board report that was amended to include tax and delivery costs. Motion by Director Stamey to authorize staff to negotiate a contract with Leader Industries for the purchase and delivery of two (2) Horton ambulances per District specifications, including independent equipment purchases and installation into finished ambulances, for a cost not to exceed \$340,843.63 per ambulance, for a total of \$681,687.26; noting the funds are available for this purchase in the Capital Improvement Plan (CIP) FY2016/2017 annual budget. Motion seconded by Director Campbell. Motion carried with 5 (ayes) and 0 (noes).

- 8.7 Authorize the District to amend its' Master Equity Lease Agreement with Enterprise Fleet Management to include the acquisition of two (2) Command Staff vehicles, in an amount not to exceed \$14,914 per year for the term of the lease, and to contract with WATTCO for the purchase and installation of emergency equipment and radios, for a one-time amount not to exceed \$77,131,38. Budgeted in the CIP for FY2016/2017.

Motion made by Director Stark to authorize the District to amend its' Master Equity Lease Agreement with Enterprise Fleet Management to include the acquisition of two (2) Command Staff vehicles, in an amount not to exceed \$14,914 per year for the term of the lease, and to contract with WATTCO for the purchase and installation of emergency equipment and radios, for a one-time amount not to exceed \$77,131,38; which is budgeted in the CIP for FY2016/2017. Motion seconded by Director Stamey. Motion carries with 5 (ayes) and 0 (noes).

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

The Directors commented on correspondence received from District Controller Martin Koran thanking Dispatcher Mary Nelson, for kindly and patiently assisting his young son as he made a 911 call on behalf of his mother. He also thanked the responding crew for keeping his wife calm, minimizing her pain and transporting her to the hospital in comfort. The responding crew included: Captain Terry, Captain Stiner, Engineer Rawitzer and Firefighter/Paramedics Gery and Stevenson. Controller Koran stated that his wife was very pleased with the high level of service and professionalism of the entire team.

10. MONTHLY ACTIVITY REPORTS

- 10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities

Deputy Chief Phares spoke about three working Structure Fires that took place in December; two in Danville and one in San Ramon.

- 10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.

The District responded to approximately 745 emergency medical incidents since the December 15th Board meeting. Ten of these incidents were in response to cardiac arrest patients. Four of these patients were found to have expired prior to the arrival of the crew and were reported as field deaths. Two patients expired in the emergency room of the receiving hospital after suffering severe traumatic injuries. Three patients were transported to the emergency room after having experience unwitnessed cardiac arrests and were pronounced deceased by the attending physician. One patient was transported to the emergency room with the return of spontaneous circulation, during transport, after having experienced a witnessed cardiac arrest.

10.3 Logistics – Deputy Chief, Derek Krause
Logistics Report of monthly activities.

Deputy Chief Krause reported receiving inspection reports and photos from Facility Maintenance and Repair Inspections utilizing Emergency Construction Services Inc. Staff is in the process of evaluating, prioritizing items and developing a course of action. Staff is evaluating a proposal from W. Jeffrey Heid Landscape Architect for the redesign of landscaping at all stations; to make the landscape drought tolerant and address irrigation issues. District Aides participated in the Driver Operator 1A class which took place earlier in the month. Staff continued vehicle inspections through Alameda County Fire Department Fleet Maintenance; with 90% completed.

10.4 Fire Prevention – Division Chief - Fire Marshal, Christina Kiefer
Fire Prevention Report of monthly activities.

Staff held five Community Emergency Response Team classes and trained 105 citizens; total citizen volunteers trained to date; 1,402. In May 2016, staff held the Annual Fire and Life Safety Training workshop and trained 81 people; made up of caregivers and administrators. Staff held fifteen Autism and Special Needs Training programs and over 400 people participated. Over 5,000 citizens attended the 2016 Emergency Preparedness Fair. A total of 346 Public Education forums were offered; with 22,054 people in attendance. Two-hundred and eleven school presentations took place for grades K through 5, with 11,219 students in attendance. With regard to plan review and inspection activities staff conducted 2,429 inspections, 1817 plan reviews, issued 269 occupancy permits and abated 17,350 properties for hazards.

10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communications Report of monthly activities.

The Emergency Medical Dispatch re-accreditation application has been submitted to the International Academy of Emergency Dispatch; hoping to receive results in four to six weeks. Public Safety Dispatch Interviews have been completed, with one new-hire coming on board in the next two-weeks. Dispatchers participated in a Sonitrol Alarm Testing Drill, for the City of San Ramon. With regard to Technology Systems, staff performed upgrades to the District's desktop and administration server. Tri-tech held a site visit at the Dispatch Center (Station 31) for Columbia 9-1-1 Communications Center Personnel; to show what the new CAD system has to offer. Staff has prepared the 1st quarter hydrant inspection maps for suppression personnel. Staff reviewed technical specifications for website upgrades with Granicus.

10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong
Human Resources Report of monthly activities.

Staff has been focused on recruiting people to fill the open positions of Human Resources Generalist, Reserve Firefighters and Lateral Firefighter Paramedics. The contracts and required documentation for the new dental and EAP benefits have been completed; benefits became effective January 1, 2017. The contract for the new applicant tracking system, Neogov, is also complete.

- 10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran
Monthly Finance Report of monthly activities.

FC Campo provided a summary of the District's OPEB Trust Fund. The 1st quarter earnings rate was approximately 3.5% (annualized 14%) and the 2nd quarter saw a loss of -0.83% (-3.3 annualized). Total investment earnings as of December 31, 2016 were \$3,685,953. Fiscal Year to Date earnings were at 2.5% (5% annualized); \$313,000.

Controller Koran provided the Monthly Financial Report; dated December 31, 2016. The District's General Fund cash balance of \$55,456,700, is above budget expectations and actual reserves of \$60,784,560 are higher than budget. This means the District's reserves are above Board policy. With regard to the cash balance of all funds combined, the District is better off by \$2.4 million (FY16/17 \$60 million vs. FY15/16 at \$57.6 million) this year than this time last year. As of December 31, 2016, the balance of bond proceeds for Station 32 were \$1.1 million. Salary and benefit expenses for FY16/17 are right in line with budget expectations at \$28,709,563. General Fund Expenditures, in comparison to the previous Fiscal Year, are right on target at \$31,353,280. Current year Ambulance Revenues are at \$1,598,995, which is better than last year. Overall transports, in comparison to last year, are up. General Fund Revenues are in line with budget and ahead of the previous year at \$38,796,459. In December, the District received its 1st property tax payment (55% of the Secured Property Tax) of \$34.2 million. The 2nd installment (40% of the Secured Property Tax) should arrive in April, with the remaining payment (which includes 5% Secured Property Tax, plus any supplemental) is expected in June. Note: The supplemental monies would come from a change in property ownership or new construction.

- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other
District related activities.

Chief Meyer had nothing additional to report on behalf of the District.

11. GOOD OF THE ORDER

- 11.1 Discuss amending the February 22nd Board meeting date and time.

Board members agreed to keep the Wednesday, February 22nd meeting date and changed the time to 7:00 p.m.

- 11.2 Discuss potential dates for the for the Annual Board Retreat, with consideration to Wednesday March 1st or Thursday, March 2nd.

Board members chose Thursday, March 23rd, at 10:00 a.m., for their Annual Board Retreat.

CLOSED SESSION

- 12.1 Possible exposure to litigation (2 matters) pursuant to Government Code Section 54966.9(b)(2).
Facts and circumstances that might result in litigation need not be disclosed.

Closed session held with Attorney Morin Jacob. No reported action was taken under Gov't Code § 54957.1(a)(4).

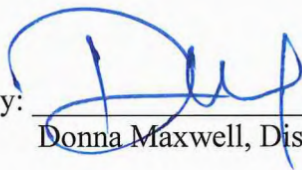
13. Return to Open Session

Regular session ended:	1:00 p.m.
Closed session began:	4:20 p.m.
Closed session ended:	4:43 p.m.
Regular session open:	4:43 p.m.

14. Report Upon Return from Closed Session (if applicable)

15. Adjournment

The meeting was adjourned by Board President Parker at 4:43 p.m.

Prepared by:  _____
Donna Maxwell, District Clerk

Approved by: _____
Don Parker, Board President



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 22, 2017

To: Board of Directors

From: Paige Meyer, Fire Chief

Subject: Pacific Mountain Contractors of CA, Inc. – Progress Payment Application No. 13

Background:

On December 16, 2015, the Board approved a Construction Management At Risk contract with Pacific Mountain Contractors of CA, Inc. (PMC) for construction of the new Fire Station No. 32. The Contractors Application for Payment No. 13 was submitted by PMC on January 27, 2017 in the amount of \$133,700.85. The Architect's Certificate for Payment was dated January 30, 2017.

Recommended Board Action:

Authorize staff to make a progress payment in the amount of \$133,700.85 to Pacific Mountain Contractors of CA, Inc.

Financial Impacts:

Funds are allocated in the Annual Budget Fiscal Year 2016-2017.



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Date: February 22, 2017
To: Board of Directors
From: Captain Todd Word / Haz Mat Coordinator / Wellness Fitness Chair
Subject: Station 32 Exercise Equipment Purchase

Background:

The District maintains exercise equipment at its fire stations and Administration building to promote the wellness and fitness of Safety personnel and reduce the potential for costly, on-the-job injuries. Funding for the ongoing replacement of exercise equipment has been incorporated into the District's Capital Improvement Program (CIP), with \$27,700 allocated for the current fiscal year.

The Wellness and Fitness Initiative Committee (WFI) evaluates the equipment and makes recommendations for replacement on an as needed basis. The exercise equipment at (old) Station #32 should have been replaced already, but has been delayed because of the pending move to the new station and different configuration of the exercise area. The WFI committee is recommending to replace all the exercise equipment for Station #32 at a cost of \$31,200, which is \$3,500 more than what is allocated in the CIP. The additional funds are available in the furnishings and equipment capital budget for Station #32.

Recommended Board Action:

Authorize staff to purchase exercise equipment for Station 32 in an amount not to exceed \$31,200.

Fiscal Impact:

Sufficient funding is available within the current year Capital Improvement Plan budget, as follows:

\$27,700 CIP for Facilities Fitness Equipment

\$3,500 CIP for Station 32 Equipment



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Date: February 22, 2017
To: Board of Directors
From: Derek Krause, Deputy Chief EMS/Logistics
Subject: Payment for Command Vehicle Emergency Equipment

Background:

The Board of Directors previously approved an award of contract to WATTCO for the design and installation of emergency (code-3) lighting, sirens, radios, bed-shell, equipment tray, and command work station for the five (5) new Command vehicles, (2 Battalion Chief and 3 Training Captain vehicles) in the amount of \$149,634.81 for all five (5) vehicles; well below the current year CIP budget allocation of \$175,000 for this project.

During the installation of equipment, WATTCO made certain recommendations to improve operational effectiveness, safety and efficiency. Staff agreed with the enhanced safety and operational efficiencies associated with the changes and authorized WATTCO to proceed with the changes for an additional cost of \$16,707.55 for all vehicles.

Recommended Board Action:

Approve payment to WATTCO for the previously authorized \$149,634.81 and the additional amount of \$16,707.55.

Fiscal Impact:

The cost of the added enhancements brings the total upfitting cost to \$166,342.31, which is still below the current year CIP budget allocation of \$175,000.

**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**



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Phone (925) 838-6600 | Fax (925) 838-6629

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Date: February 22, 2017

To: Board of Directors

From: Paige Meyer, Fire Chief
Ken Campo, Interim CFO
Martin Koran, Controller

Subject: 2016-17 Mid-Year Budget Review and Updated Long-Term Forecast

Background

Last June, the Board of Directors adopted a 2016-17 Annual Operating Budget that reflected the Board's commitment to providing a level of emergency services second to none and keeping the District on a fiscally sustainable path into the foreseeable future. In response to Board policies and direction, the current budget provides for enhancements to emergency services, while responsibly paying down long-term liabilities and maintaining a prudent level of reserves; which we are able to achieve in large measure due to the collaborative efforts of the Board and the employees in addressing both the immediate and longer term fiscal challenges of the District. As a result of these significant efforts, along with a sustained rebound in property values, the District is on sound financial footing and the District's Budget is on a fiscally sustainable path over the foreseeable future, consistent with the Board's long-range strategic goals.

Staff has completed a mid-year budget review to determine how actual operating results compare with the adopted budget, and whether any mid-year budget adjustments are necessary. Attached for your review and consideration are financial summaries comparing actual operating results for 2015-16 with the Budget and current projections for 2016-17 for the General Fund. Non-General Fund activities (Budget Stabilization, Capital Projects and Debt Service Reserve Funds) are discussed below as well. Also included is a revised long-term forecast, updated with current financial information.

As discussed in greater detail below, the overall financial outlook for the District remains positive as we head into the second half of the fiscal year. The long-range fiscal model projects the District to be in a net positive position throughout the forecast period and well poised to undertake new long-term, strategic initiatives designed to enhance both employee safety and the safety of the communities served by the District.

General Fund Revenues

General Fund revenue is projected to exceed budget by approximately \$2.4 million, primarily due to increased property tax revenue. The assessed valuation of property within the District, as certified by the County Assessor, rose by \$2.5 billion, or 6%, in 2016. Major components of the increase include \$808 million from higher value property sales, \$577 million from Proposition 8 recapture and \$462 million from the statewide CPI adjustment of 1.525%. The Prop 8 recapture accounts for 23% of the overall growth in assessed value.

(Note that on average the District receives 15.2 cents of every property tax dollar collected within the District; which means the District receives roughly \$1.5 million of property tax for every \$1 billion of assessed value.) As a result of the increased valuation, property tax revenue for the year is projected to be \$65.2 million, or \$1.8 million more than budget. This represents a 3% increase over the amount collected last year. The adopted budget for 2016-17 projected a 3.3% increase in property tax revenue. Also included under property tax revenue is “pass-thru” revenue from the former San Ramon and Danville redevelopment agencies. This revenue is expected to exceed to budget by approximately \$500,000 due to one-time residual and deferred payments.

Ambulance service charges are trending on budget at \$3.3 million. The District continues to apply for enhanced Medicare reimbursement through the state Ground Emergency Medical Transport (“GEMT”) program, and this year we’re expecting to receive \$65,000 of additional reimbursement for 2015-16 fiscal year Medicare transports.

The GEMT revenue is included under the category of “Reimbursements from State & County,” which as a whole, is expected to exceed budget by a net \$130,000, and includes \$144,000 of reimbursements from the State Office of Emergency Services (“OES”) for strike team deployments and use of District fire apparatus during last summer’s wildland fire season.

Interest earnings on District investments are projected at \$214,000, just slightly ahead of budget, while all other revenue sources are expected to come in around \$41,000 ahead of budget.

General Fund Expenditures

General Fund expenditures are expected to be about \$1.9 million higher than initial budget.

Overall staffing costs, including overtime, are projected to be over budget by a net \$1.2 million. Staff is projecting higher overtime costs (\$1.5 million) to be offset by lower pension contributions (\$58,000) and lower active employee medical insurance costs (\$244,000). While strike team deployments added about \$125,000 to overtime (reimbursement noted above), the majority of the increase is attributable to significant increase in lost-time, on the job injuries. The decrease in medical costs is the result of employees switching to lower cost plans during last year’s open enrollment.

Services and supplies are projected to exceed the initial budgeted amount by \$368,000 due to higher than anticipated legal and related costs.

Last fiscal year the Board authorized an additional \$300,000 contribution to the Capital Improvement Plan (CIP); but it was not until well after fiscal year end that staff realized the additional funds had not actually been transferred.

The adopted budget for fiscal year 2016/17 projected revenues exceeding spending by \$722,000. With updated information through mid-year, staff now projects revenues to exceed spending by \$1,290,000; which adds \$568,000 more to the General Fund reserves than initially anticipated.

Capital Projects Fund Revenue and Expenditures

The District's Capital Improvement Program ("CIP") is administered through the Capital Projects Fund. The CIP accumulates funding for the replacement of major apparatus (i.e., trucks, engines and ambulances) when necessary, and reduces the need for debt financing; which affords the opportunity to *earn interest* on accumulated funds rather than *paying interest* on borrowed funds.

The CIP is funded annually through a transfer from the General Fund. The adopted budget included a \$2.9 million transfer to the CIP; which includes a portion of the annual consolidated dispatch payment from the City of San Ramon intended as reimbursement for their share of capital costs. And as noted above, the transfer amount needs to be increased by \$300,000 to account for last fiscal year's shortfall. The District's Director of Communication was also successful in securing further reimbursement for this project in the form of a grant from OES in the amount of \$32,500 for CIP funds spent on the acquisition of additional dispatch workstations.

Major projects for the current year include completion of new Station 32 (\$2.5 million), purchase of defibrillators (\$466,000), two new ambulances (\$711,000) and technology enhancements (\$424,000). Large projects authorized in the CIP are brought before the Board for authorization to proceed and award of contracts. Scheduled projects that are not initiated during the year are reevaluated and carried forward if warranted.

Debt Service Fund Revenue and Expenditures

The District transfers funds annually from the General Fund to the Debt Service Fund in a sufficient amount to meet the regularly scheduled debt payments on lease and bond obligations. No adjustments to the debt service fund budget are needed.

Long Term Forecast - Assumptions

Staff has revised the long-range financial forecast covering the ten-year period 2014-15 through 2023-24 that was included with the current year budget. Following are the major assumptions used to develop the model, updated with the most recent financial activity and information noted earlier:

- Property tax revenue increase of 3.3% for 2017-18, and growing at 2% per year thereafter. (limited by Prop 13)
- EMS charges increase by 1.5% annually beginning 2017-18. (CPI)
- Other service charges increase by 2.9% annually beginning 2017-18. (CPI plus activity)
- Cell tower lease revenue based on current lease terms, escalated at 2% per year. (contractual)
- Salaries reflect current, approved staffing allocation; no salary adjustments included beyond the current fiscal year. (Per current MoU.) The slight increases shown for 2017-18 and 2018-19 reflects a full year of 2016-17 approved salary adjustments and scheduled step increases for new hires. (MoU contains a 7/1/2017 reopener on salaries and benefits only.)

- Pension contribution costs are currently forecasted to remain relatively flat through 2019-20, and increasing slightly thereafter. Also built into the pension cost projections are annual savings of approximately \$500,000 achieved by continuing to take advantage of the CCCERA prepayment option. (pension rate projections provided by CCCERA)
- Employee pension cost share ongoing at 8%. (per MoU)
- Employee/Retiree health insurance costs are projected based on January 1, 2017 rates, current enrollment, and escalated based on healthcare trends provided by the District's latest OPEB actuarial report. (July 1, 2017 OPEB actuarial valuation report)
- Services and supplies are based on current budget escalated at 2.5% per year, with election costs every two years. (CPI)
- OPEB contributions are comprised of two amounts: the amount required to pay the health premiums for current retirees and beneficiaries, and an amount paid into the OPEB trust fund representing the prefunding of benefits for future retirees. (This latter amount being the actuarially determined Annual Required Contribution, or "ARC.") And beginning in 2016-17, the model includes an additional \$200,000 payment into the OPEB trust fund intended to accelerate the pay-down of the OPEB unfunded liability. These contributions also reflect the 8% health premium cost-share being paid by District employees. (July 1, 2017 OPEB actuarial valuation report)
- Capital contributions are based on the 12-year average projected capital replacement cost utilizing a 3.5% escalation factor, plus \$300,000 annual contributions for major maintenance related to roofs/asphalt. (Capital Improvement Plan, CPI)

Recommendation

Approve by simple motion the following mid-year budget adjustments:

- Increase the General Fund revenue by \$2,388,000: property tax revenue \$2,258,000; state reimbursements \$130,000;
- Increase General Fund expenditures by a net \$1,862,000: increase overtime by \$1,496,000; reduce pension and medical insurance by \$59,000 and \$244,000, respectively; increase professional services and transfers to the CIP by \$369,00 and \$300,000, respectively;

Fiscal Impact

If the Board were to approve the above budget adjustments, the result would be a projected increase in fiscal 2016-17 year-end reserves of \$526,000.

Attachments

1. Mid-Year Summary
2. Updated Long-Term Forecast (Ten-Year Cash Flow Model)

FY16/17

Mid-Year Summary

General Fund

		Approved	Jul-Dec 2016	Projected	\$ Variance Budget vs. Projected
Revenue	Actual 2015-16	Budget 2016-17	Actuals 2016-17	Budget 2016-17	
Property Tax	\$ 62,506,117	\$ 62,938,694	\$ 35,978,370	\$ 65,197,067	\$ 2,258,373
Interest Income	\$ 331,951	\$ 212,970	\$ 107,673	\$ 213,534	\$ 564
Ambulance Services	\$ 3,344,200	\$ 3,282,824	\$ 1,598,995	\$ 3,282,824	\$ -
City of San Ramon - Dispatch	\$ -	\$ 1,250,000	\$ 625,000	\$ 1,250,000	\$ -
Reimbursements from State & County	\$ 857,038	\$ 357,400	\$ 102,138	\$ 487,553	\$ 130,153
Inspection, plan review fees & citations	\$ 823,370	\$ 662,242	\$ 400,145	\$ 687,377	\$ 25,135
Cellular Tower rental income	\$ 45,958	\$ 70,876	\$ 31,403	\$ 63,970	\$ (6,906)
Sale of Property	\$ 9,950	\$ -	\$ 13,129	\$ 13,129	\$ 13,129
Miscellaneous	\$ 105,036	\$ 7,568	\$ 16,521	\$ 17,539	\$ 9,971
TOTAL REVENUE	\$ 68,023,619	\$ 68,782,573	\$ 38,873,374	\$ 71,212,993	\$ 2,430,420
Expenditures					
Salaries	\$ 21,250,203	\$ 24,135,841	\$ 11,530,650	\$ 24,135,841	\$ -
Overtime	\$ 7,943,222	\$ 6,386,800	\$ 4,358,872	\$ 7,882,803	\$ 1,496,003
Pension contribution	\$ 14,694,250	\$ 15,576,293	\$ 7,806,001	\$ 15,517,723	\$ (58,570)
Insurance	\$ 3,954,595	\$ 4,647,321	\$ 2,069,890	\$ 4,403,605	\$ (243,716)
Workers' Comp	\$ 1,118,289	\$ 1,000,000	\$ 466,534	\$ 1,000,000	\$ -
OPEB contribution	\$ 5,450,221	\$ 6,056,070	\$ 2,477,617	\$ 6,056,070	\$ -
Services and supplies	\$ 4,440,032	\$ 5,899,134	\$ 2,643,716	\$ 6,267,438	\$ 368,304
Property Tax Share	\$ 84,695	\$ 50,000	\$ -	\$ 50,000	\$ -
SubTotal Operating Expenditures	\$ 58,935,506	\$ 63,751,459	\$ 31,353,280	\$ 65,313,480	\$ 1,562,021
Capital projects contribution	\$ 2,433,654	\$ 2,512,602	\$ 300,000	\$ 2,812,602	\$ 300,000
Debt service	\$ 1,797,866	\$ 1,796,937	\$ 1,299,479	\$ 1,796,937	\$ (0)
TOTAL EXPENDITURES	\$ 63,167,026	\$ 68,060,998	\$ 32,952,759	\$ 69,923,018	\$ 1,862,020
Reserve addition (use)	\$ 4,856,593	\$ 721,575	\$ 5,920,615	\$ 1,289,975	\$ 568,400
Beginning Fund Balance	\$ 49,726,960	\$ 54,583,553	\$ 54,583,553	\$ 54,583,553	\$ -
Ending Fund Balance	\$ 54,583,553	\$ 55,305,128	\$ 60,504,168	\$ 55,873,528	\$ 568,400

San Ramon Valley Fire Protection District
General Fund Operations - Ten-Year Cash Flow Model

	Actual		Projected							
	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>
Beginning fund balance	\$41,169,874	\$49,726,960	\$54,583,553	\$55,873,528	\$61,395,475	\$67,781,073	\$74,968,943	\$82,218,411	\$89,569,903	\$97,061,378
Revenue:	8.72%	8.20%	4.31%	3.31%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Property tax	57,771,509	62,506,117	65,197,067	67,352,479	68,699,528	70,073,519	71,474,989	72,904,489	74,362,579	75,849,830
Ambulance charges	3,124,714	3,344,200	3,282,824	3,332,066	3,382,047	3,432,778	3,484,270	3,536,534	3,589,582	3,643,426
Other service chgs	767,511	833,706	697,945	717,630	738,428	759,839	781,881	804,572	827,932	851,982
Cell tower rent	75,060	45,958	63,970	65,249	66,554	67,885	69,243	70,628	72,041	73,481
Disposal of property	40,477	9,950	13,129	-	-	-	-	-	-	-
Interest income	62,105	331,951	213,534	216,217	227,703	240,985	255,935	271,014	286,305	301,888
State/Fed/Local/Meas H	469,887	857,038	487,553	348,933	355,196	361,615	368,195	374,939	381,852	388,938
Consolidated Dispatch *	-	-	1,250,000	1,300,000	1,350,000	1,400,000	1,702,532	1,735,122	1,768,364	1,802,271
Other/misc	139,755	94,701	6,971	-	-	-	-	-	-	-
	<u>\$62,451,018</u>	<u>\$68,023,619</u>	<u>\$71,212,993</u>	<u>\$73,332,574</u>	<u>\$74,819,456</u>	<u>\$76,336,621</u>	<u>\$78,137,045</u>	<u>\$79,697,298</u>	<u>\$81,288,655</u>	<u>\$82,911,816</u>
Expenses:										
Salaries	19,456,686	21,250,203	24,135,841	24,010,894	24,142,386	24,204,667	24,204,667	24,204,667	24,204,667	24,204,667
Overtime	6,470,482	7,943,222	7,882,803	6,552,366	6,552,366	6,552,366	6,552,366	6,552,366	6,552,366	6,552,366
Pension	16,257,168	16,294,171	17,255,941	16,926,084	17,019,107	17,053,139	17,267,797	17,619,871	17,779,905	17,779,905
Pension cost share	(1,533,227)	(1,599,921)	(1,738,219)	(1,648,940)	(1,707,807)	(1,710,336)	(1,710,336)	(1,710,336)	(1,710,336)	(1,710,336)
Insurance	4,476,820	5,072,884	5,403,605	5,482,722	5,884,979	6,326,270	6,810,697	7,343,568	7,929,725	7,929,725
OPEB	2,788,158	5,450,221	6,056,070	6,161,812	6,586,852	6,994,282	7,473,885	7,948,129	8,367,250	7,901,923
Services & supplies	3,970,940	4,440,032	6,267,438	5,587,574	5,646,179	5,652,932	5,859,181	5,891,634	6,112,184	6,151,906
Property Tax Share Agmt	-	84,695	50,000	51,653	52,686	53,740	54,815	55,911	57,029	58,170
Capital contribution	-	2,433,654	2,812,602	2,891,639	2,989,012	3,090,341	3,448,455	3,512,747	3,579,765	3,697,951
Debt payments	2,006,905	1,797,866	1,796,937	1,794,823	1,268,098	931,350	926,050	927,250	924,625	924,650
	<u>\$53,893,931</u>	<u>\$63,167,026</u>	<u>\$69,923,018</u>	<u>\$67,810,627</u>	<u>\$68,433,858</u>	<u>\$69,148,751</u>	<u>\$70,887,577</u>	<u>\$72,345,807</u>	<u>\$73,797,180</u>	<u>\$73,490,927</u>
Revenue over (under) exp	<u>8,557,086</u>	<u>4,856,593</u>	<u>1,289,975</u>	<u>5,521,948</u>	<u>6,385,598</u>	<u>7,187,870</u>	<u>7,249,469</u>	<u>7,351,491</u>	<u>7,491,475</u>	<u>9,420,889</u>
Ending fund balance	<u>\$49,726,960</u>	<u>\$54,583,553</u>	<u>\$55,873,528</u>	<u>\$61,395,475</u>	<u>\$67,781,073</u>	<u>\$74,968,943</u>	<u>\$82,218,411</u>	<u>\$89,569,903</u>	<u>\$97,061,378</u>	<u>\$106,482,267</u>
"Dry Period" Funding	31,225,509	34,011,810	35,606,497	36,666,287	37,409,728	38,168,310	39,068,523	39,848,649	40,644,327	41,455,908
Budget Stabilization Fund	11,778,786	15,146,674	16,422,083	15,983,797	16,088,969	16,211,682	16,487,824	16,766,612	17,043,483	16,958,595
Amt over (under) Board Policy	6,722,665	5,425,069	3,844,948	8,745,391	14,282,376	20,588,951	26,662,065	32,954,642	39,373,568	48,067,764

San Ramon Valley Fire Protection District
General Fund Operations - Ten-Year Cash Flow Model

Key Assumptions/Board Policy

Revenue growth: Property tax growth (as indicated); Ambulance charges 2% 16/17, 1.5% thereafter; Other charges/ Cell Tower rent 2% per year.

Salaries: Step increases. Dispatch: 5% Performance Effective 12/1/16. Fire & Life Safety: 2.5% for Code Compliance Officers and Fire Prevention Specialist Effective 1/1/17.

Pension costs: Reflects staffing levels and salary changes; Rate changes provided by CCCERA: 16/17 (-4.5%), 17/18 (-0.66%), 18/19 (0% flat), 19/20 (0% flat), 20/21 (+1.14%), 21/22 (+1.87%), 22/23 (+0.85%) and no rate changes thereafter; also includes CCCERA prepayment savings of 3.14% beginning 15/16.

Pension Cost Share: Represents 8% employee cost share; remaining 4% of Safety cost share deferred until 7/1/2017.

Insurance: Medical premium increases consistent with 7/1/2015 OPEB Actuarial Valuation; also includes workers' compensation and FICA/medicare.

OPEB: Based on 7/1/2015 OPEB Actuarial Valuation: amount includes both retiree premiums and OPEB Trust prefunding contributions; full funding of ARC beginning in 15/16; +\$200K 16/17 and thereafter; 3.25% growth 18/19 and thereafter.

Capital: No GF contribution 2014-15 due to Training Center reallocation of \$2.7M. 16/17 \$2.5M growing at 3.5% thereafter. Reflects repayment of start up costs for Consolidated Dispatch in FY16/17-19/20.

Debt Payments: Reflects 2013 refunding of 1989 debt issue maturing in 18/19; 2015 advanced refunding of 2006 COPs with \$5M in new money for Station 32 maturing in 35/36..

"Dry Period" Funding: 50% of General Fund revenues (excludes federal grant revenue).

Budget Stabilization Fund: 20% of operating and debt service expenditures (excludes capital outlay/capital contributions) + \$3M workers' compensation reserve.

**NOTE:* June 24, 2015: The District and City of San Ramon approved the terms of a Consolidated Communications Center to enhance public safety services and create efficiencies.

OLD BUSINESS



SAN RAMON VALLEY FIRE PROTECTION
DISTRICT
ALAMO FIRE STATION 32

FEBRUARY 2017

Construction Progress:

Stainless steel countertops 100%

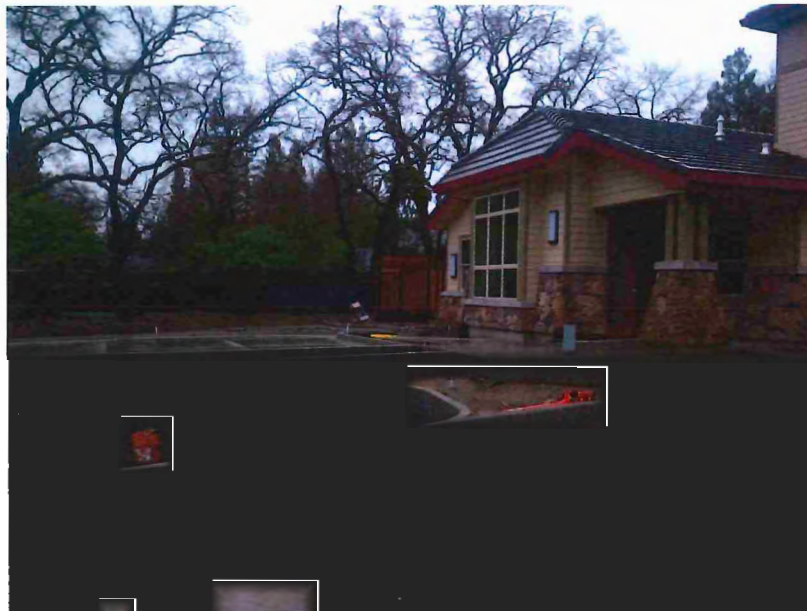
Interior signage 100%

HVAC condensing units 100%

Entry concrete and north parking lot have been poured out, including the flag pole base and time capsule vault.

Appliances are on-site.

Bathroom partitions and toilet accessories delivered to the site.



Site view looking North from Main Driveway

February Schedule:

Pre-cast concrete site walls are in production.

Underground power / transformer conduit run is scheduled for February 13.

Appliances will be set in place after the floor polishing is completed.

Floor polishing is scheduled to start on February 13.

Bathroom partitions and toilet accessories are to be installed the week of February 20.

Window coverings, door thresholds will be installed by end of month.



**PACIFIC MOUNTAIN CONTRACTORS
OF CALIFORNIA INC.**
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Telephone: 925.883.2562 • Fax: 925.887.8238
License No. 927529



SAN RAMON VALLEY FIRE PROTECTION
DISTRICT
ALAMO FIRE STATION 32

New Developments:

PG&E relocated the transformer pole and directed use of the pole for Primary power connection.

PG&E to relocate the existing transformer to a different pole at a future date.

Gas is scheduled with PG&E for the tie-in February 15.

Secondary electrical started today and will be completed on Wednesday.

Primary electrical to start on Thursday and will take 4 days to complete the work.

AT&T now requires a 3x5 larger vault in ground.

Current Issues:

Review of the bridge design is expected on the February 15 from LCA.

Significant rain delays have impacted PMC's site work.

Project Completion:

Estimated project completion is on March 31 excluding the bridge placement.



Kitchen view from Day Room



PACIFIC MOUNTAIN CONTRACTORS
OF CALIFORNIA INC.
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Telephone: 925.883.2852 • Fax: 925.887.6430
License No. 97908

NEW BUSINESS

CORRESPONDENCE

1.19.15

Dear Firemen

Incident: 2016-7140
Crew: Captain Rossen, Captain Pruet, Engineer Alvarez, Captain Parsons, Engineer Sabye and Firefighter/ Paramedic Amario-Lyons
Date: 9.26.16

You came to my rescue on September 26th, and I am forever grateful that your quick response helped save my life! Thank you so much for being there!

My recovery has taken some time, but I am

fortunate to be in the 10% of those suffering a brain aneurysm who recover with no sequel of problems!

With deep appreciation and thanks

Carmen ~~Correa~~



Begin forwarded message:

Date: February 6, 2017 at 2:47:35 PM PST

To: <pmeyer@srvfire.ca.gov>

Subject: B.

Reply-To: BRANSON P

Dear Paige,

Thank you for your thoughtful follow-up note regarding my recent experience with your emergency personnel. I'm pleased to tell you that your employees are very professional and compassionate. I felt very comfortable in their care.

Regards,

Branson P.

Incident: 2016-9211

Date: 12.13.16

Crew: Captain Avery, Engineer Curtis and Firefighter/Paramedic Eynck
Captain Sauve, Engineer Simi and Firefighter/Paramedic Rivers



Dear Deborah,

Thank you for all your help with getting all of our violations corrected. We really do want a safe environment for our students & staff. You helped to make that happen. We appreciate you.

(S)
Pat Hansen

To Debbie Vanek, Fire and Life Safety Division
From Vista Grande Elementary School

Maxwell, Donna

Subject: FW: Emergency Personnel response

-----Original Message-----

From: Paul [mailto: [REDACTED]@sbcglobal.net]
Sent: Wednesday, February 15, 2017 11:29 AM
To: Meyer, Paige
Cc: [REDACTED]
Subject: Emergency Personnel response

Dear Mr. Meyer,

Thank you for your follow up to my recent need for assistance by emergency personnel following a seizure related fall at my home (non-life threatening). I cannot express adequately my thanks and admiration for the team that responded to my husbands call. They were extremely prompt, efficient, medically informed and compassionate, all of which alleviated my anxiety and pain. In addition, they were very careful in transporting me downstairs and taking care not to mar the difficult curved staircase they had to negotiate. As it turned out I had a compression fracture of my T10 vertebra and underwent Kyphoplasty surgery the next morning.

I believe the response team was from Station 35 and do hope that you will convey to them the gratitude I have expressed in this email. They are a group that you can be very proud of.

Sincerely,

Mary [REDACTED]

INCIDENT NUMBER: 2017-588
DATE: January 20, 2017

RESPONDING CREW: Captains Parsons and Schwartz, Engineers Youngblood and Halsey and
Firefighter/ Paramedic Hubbard

Joyce,

Jan 26, 2017

Thank you very much
for educating my Scouts for
their "First responder" achievement.
It was one of the best
meetings of the year.

Sincerely,

Deuk Jue

Den 4 Pack 53 Alamo



Just can't thank you
enough!

Begin forwarded message:

From: "Peters, Jennifer" <JPeters@srv911.org>
Date: February 3, 2017 at 5:57:13 PM PST
To: "Viera, John" <JViera@srvfire.ca.gov>
Subject: That a boy for the 35 crews

Hi John,

I just wanted to let you know that Joe T called today. He resides at
thank the crews who responded out to him on 2/1 at 2204 hrs.

He wanted to

He said they did a great job, and specifically mentioned Matt Terry.

He did not want to leave his phone number.

Jenny

RESPONDING CREW: CAPTAINS TERRY AND PARSONS AND ENGINEER YOUNGBLOOD

Incident: 2017-960
Date: 2.3.17

STATE CAPITOL
P.O. BOX 942849
SACRAMENTO, CA 94249-0016
(916) 319-2016
FAX (916) 319-2116

DISTRICT OFFICE
2440 CAMINO RAMON, SUITE 345
SAN RAMON, CA 94583
(925) 328-1515
FAX (925) 328-1514

Assembly California Legislature



CATHARINE B. BAKER
ASSEMBLYWOMAN, SIXTEENTH DISTRICT

COMMITTEES
VICE CHAIR: HIGHER EDUCATION
TRANSPORTATION
BUSINESS AND PROFESSIONS
PRIVACY AND CONSUMER PROTECTION

JOINT LEGISLATIVE AUDIT

February 6, 2017

Paige Meyer
Fire Chief
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, California 94583

Dear Fire Chief Meyer,

Congratulations on receiving the inaugural "Community Service Award" from the Rotary Club of Alamo!

It is commendable to receive this award that recognizes your commitment to our community and exemplifies the Rotarian International motto "Service Above Self". You deserve this recognition for your efforts to build the new Alamo Fire Station and for your abilities to be a respected arbitrator, able negotiator and an excellent communicator in every aspect of your job.

As your representative of the 16th California State Assembly District, I am honored to serve you and our community. Thank you for your dedication and service to our community. If I can ever be of assistance to you, or if you want to share your views on issues affecting our state or community, please contact me.

Again, congratulations on receiving the Rotary Club of Alamo's "Community Service Award."

Warm regards,

A handwritten signature in blue ink that reads "Catharine B. Baker".

CATHARINE B. BAKER
Assemblywoman, 16th District



Community Foundation of Alamo
About people. And more.

COMMUNITY FOUNDATION OF ALAMO
3000 F DANVILLE BLVD., #329
ALAMO, CA 94507
FEIN: 27-1978799

SRV Fire Protection District
C/o Chief Paige Meyer
1500 Bollinger Canyon Road
San Ramon, CA 94583

February 8, 2017

Dear Chief Paige Meyer:

Thank You for the In-Kind donation of personnel and equipment for the December Alamo Holiday Tree Lighting. I apologize for taking so long to thank you for your contribution.

As you probably know, the event was a tremendous success and a memorable experience for both the young participants, and their parents and relatives. We believe we had our largest attendance ever!

We hope you will consider being involved again in 2017, when our Tree Lighting date will be December 3rd.

Respectfully,

John L. Lineweaver, Treasurer

February 9, 2017

Chief Paige Meyer
San Ramon Valley Fire
1500 Bollinger Canyon Rd
San Ramon, CA 94583

Hello Chief Meyer.

Thank you very much for supporting so well the T3 training at the end of January. I believe we are short on T3 instructors in CA so your support is particularly valuable.

Five people from Walnut Creek CERT took the training and were so surprised that it was very worthwhile. We had expected a long dull weekend in a classroom. The training sessions were very well managed and presented, full of useful ideas and guidance, and they were fun too. I can't think of a single criticism.

Danielle Bell is just brilliant as manager and instructor for the class. She is a wonder. All of the SRVF & other T3 instructors were knowledgeable and eager to help us learn. The location for the training was great. In particular the TV monitors at the sides of the room made the slides very readable.

Providing a venue for CERTs from around northern CA was rewarding too. We all shared ideas, compared our CERT areas, and networked.

Of course, the best part was the lasagna for lunch – I ate it every day! Thank you so much for providing lunch and snacks to keep us going. Eating in gave more time for the training.

Thank you,



Dale Blodgett
Walnut Creek CERT Training Coordinator (volunteer)

San Ramon, CA 94582
February 7, 2017

Chief Paige Meyer
San Ramon Valley Fire
1500 Bollinger Canyon Rd
San Ramon, CA 94583

RE: CERT T-3 Training Hosted by SRFD

Dear Chief Meyer,

I recently completed the 24-hour, 3-day T-3 CERT Instructor Training Danielle Bell and her team hosted for about 55 people around the state. I was so impressed with the content and the quality of the instruction we received from our own local FD staff and volunteers. The teachers were obviously skilled, experienced, dedicated to the program and to helping us understand and grow. We were all grateful that this outstanding training was provided at no cost to us.

The pacing of the class was perfect, too, and I wasn't bored for one minute—in fact, I wished we could have gone another day! I think I can speak for the entire class that the snacks, meals and facilities were just outstanding and all the instructors worked to hard and constantly to make our experience seamless, comfortable and fun. Content was presented verbally and on three screens with opportunities to practice in small groups with hands-on training. We were provided detailed handouts that made taking notes much easier.

I feel so lucky to be living in this district where I have repeatedly been able to benefit from Danielle's direct but gentle style of instruction and the tone she sets that creates a place for everyone to make a contribution in CERT. I am looking forward to repaying all the time and effort put into training me by helping to train others.

Thank you for making this training possible.

Sincerely,



Franette

CERT member since 2009

February 10, 2017

Chief Paige Meyer
San Ramon Valley Fire
1500 Bollinger Canyon Rd
San Ramon, CA 94583

Dear Chief Meyer,

I am writing to express my gratitude for your support of the T3 CERT class that was held January 27-29, 2017. My only criticism of that weekend is that the wait for the class was too long. Given the shortage of T3 classes in the state, more classes need to be scheduled.

Danielle and the team of instructors are awesome. I could not have asked for a better experience. They created an atmosphere of exemplary support and learning and I know my feelings are shared by everyone with whom I spoke. Even the glitches and tense moments were handled with skill and offered as learning opportunities. I am privileged to have been part of the class.

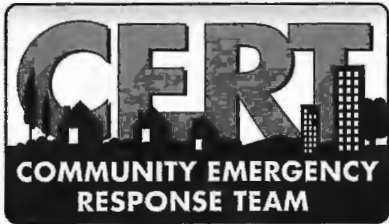
Thank you again for hosting the T3 class and allowing such superb facilities to be used. The dedication of my fellow CERT volunteers is remarkable and inspiring. This class will contribute greatly to the continuation and building of the CERT program in many communities.

With great appreciation,

A handwritten signature in cursive script that reads "Cathi".

Cathi
Martinez CERT
(although residing in Concord)

Cc: Danielle Bell



Martinez Area CERT

Website: www.MartinezCERT.org

Email: Martinez.CERT@gmail.com

Feb. 10, 2017

Chief Page Meyer
San Ramon Valley Fire District
1500 Bollinger Canyon Rd.
San Ramon, Ca. 94583

Dear Chief Meyer:

I wanted to write a short thank you to your department for hosting the CERT T-3 training class the last weekend in January. Danielle Bell did a fabulous job organizing and hosting this event. She and her support staff left all the trainees feeling as if they had been to their best training ever. Danielle really delivered the goods! I also overheard many compliments from the class regarding the lunches, snacks and great facilities.

I believe 52 students graduated the course. They all left feeling that they had accomplished something important and were confident of their future teaching CERT.

So again, thank you for hosting this event and allowing such great people to inspire and coach the students to be their best.

Sincerely,

A handwritten signature in black ink that reads "Brian".

Brian Lindblom, Martinez CERT Director
SRVFPD Reserve, Ret. Co.Co. Office of the Sheriff/ San Ramon PD



MARCIA [REDACTED]
AREA COORDINATOR WALNUT CREEK, ROSSMOOR

February 11, 2017

Chief Paige Meyer
San Ramon Valley Fire
1500 Bollinger Canyon Rd
San Ramon, CA 94583

Dear Chief Meyer,

I want to commend you on your incredible lead trainer Danielle Bell and the outstanding and extremely well qualified trainers to teach the CERT T3 training class.

Concern that the three day training would be based on memorizing material, relief followed that the three days would instead help me be a better teacher. Material as reference included the Book of Joy by Desmond Tutu and the Daili Lama set the tone that this weekend would be a truly learning experience.

When asked by the members of Walnut Creek CERT how the training went, my response was not only was it the best training I have ever received the three days were well worth the commitment of time. Thank you.

There are hundreds of CERT members who could benefit from this training and hope that classes in Northern California will be held more often than once a year.

Thank you again,

A handwritten signature in cursive script, appearing to read "Marcia".

Marcia Area Coordinator Walnut Creek CERT
Cc: Danielle Bell and Training Team

WALNUT CREEK, CA 94595

OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 22, 2017
To: Board of Directors
From: Lon Phares, Deputy Chief Operations
Subject: Monthly Operations Report for January 2017

Operations & Training

- Graduation Ceremony for Recruit Class 2016-2
- Hazardous Materials Unit Successfully Re-Inspected by OES
- Structure Fire – Boone Acres Park, San Ramon
- Assisted with Chiefs Interviews for Human Resources Generalist Position
- Operational & Training Policy Updates
- Probationary Firefighter Exam for 2016-1, District Familiarization Test
- Multi-Company Drills for 1st Quarter 2017 in Progress
- Probationary Task Book Sign-offs for Engineer & Firefighters
- Station 37 Volunteer Training
- iQuest Program – Dougherty Valley & San Ramon Valley High School Students
- Wellness Fitness Program Physicals in Progress
- Quarterly Officer Meetings – A and B Shifts

Events Attended by Suppression

- Auction Winner Birthday Party, Diablo
- Funeral Detail for Tracy Fire Department
- Girl Scout Cookie Distribution, Stations 36 & 38
- Girl Scout Daisy Troop, Danville

Special Teams

Hazardous Materials Team

- 1st Quarter Training – Review of Operational Response Procedures, On-site Scenarios @ District Target Hazards

- Preparation for Haz Mat Team Typing Recertification
- 3 Team Members attending Specialist Training

Technical Rescue Team

- 1st Quarter Training – Equipment Inventory Maintenance & Operation
- Planning for 2nd Quarter Helicopter Operations

Meetings

County Chiefs

County Operations

County Training Officers

CATF-4 General Membership Meeting

County Peer Support Meeting

Danville Town Council Meeting

Coastal Regional Hazardous Materials Response Organization

Standards of Cover Policy Compliance Report January 1, 2017 - January 31, 2017

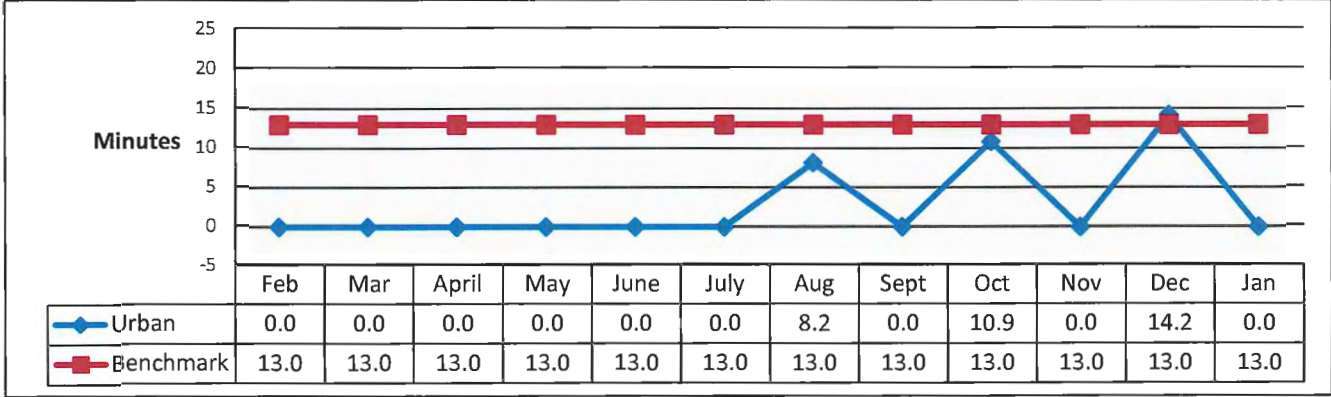
	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 288)			Suburban (Count = 108)			Rural (Count = 3)			Wilderness (Count = 1)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:38	7:10	8:00	7:31	7:46	15:00	28:37	13:07	45:00	9:42	35:27
		96%	98%		100%	100%		67%	100%		100%	100%

	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	11:00	0:00	14:13	12:00	0:00	8:12	21:00	0:00	0:00	45:00	0:00	0:00
		0%	80%		0%	100%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 128)			Suburban (Count = 47)			Rural (Count = 2)			Wilderness (Count = 1)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	10:13	9:22	10:00	9:42	9:35	21:00	10:50	27:24	45:00	9:46	36:26
		92%	97%		100%	100%		100%	89%		100%	100%

SOC Goal 7					
Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	1:08	1:13	2:00	2:00	1:55
	96%	95%		100%	100%

**ERF Fire Response
Urban**



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

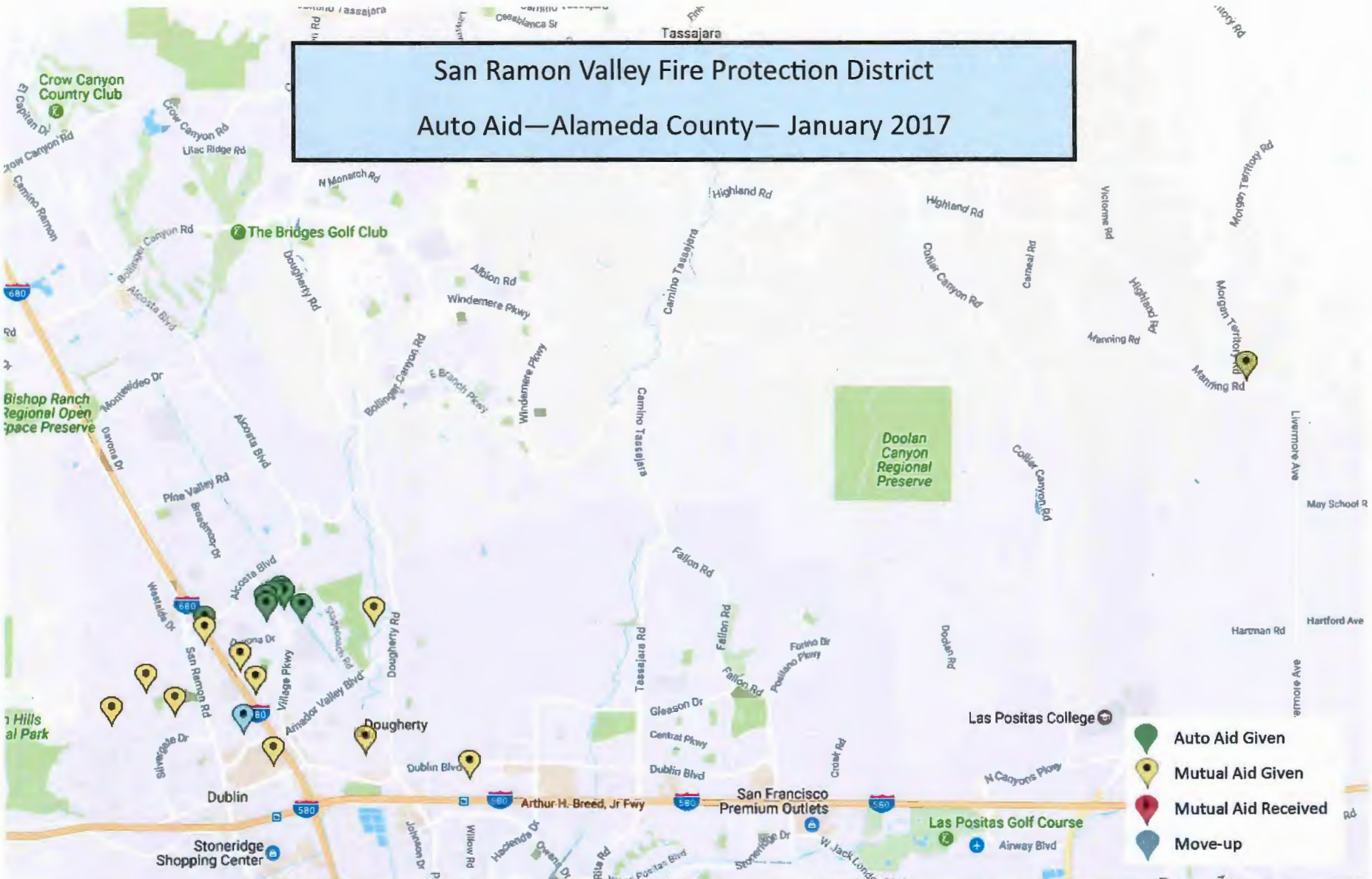
Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

San Ramon Valley Fire Protection District

Auto Aid—Alameda County— January 2017



	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
Auto Aid Given	18	10	8	11	11	11	15	7	10	13	10	7
Mutual Aid Given	8	14	7	9	19	6	10	20	7	1	10	12
Mutual Aid Received	0	1	0	2	4	0	0	2	1	0	2	0
Move-up	0	0	0	0	0	0	0	0	1	0	1	1

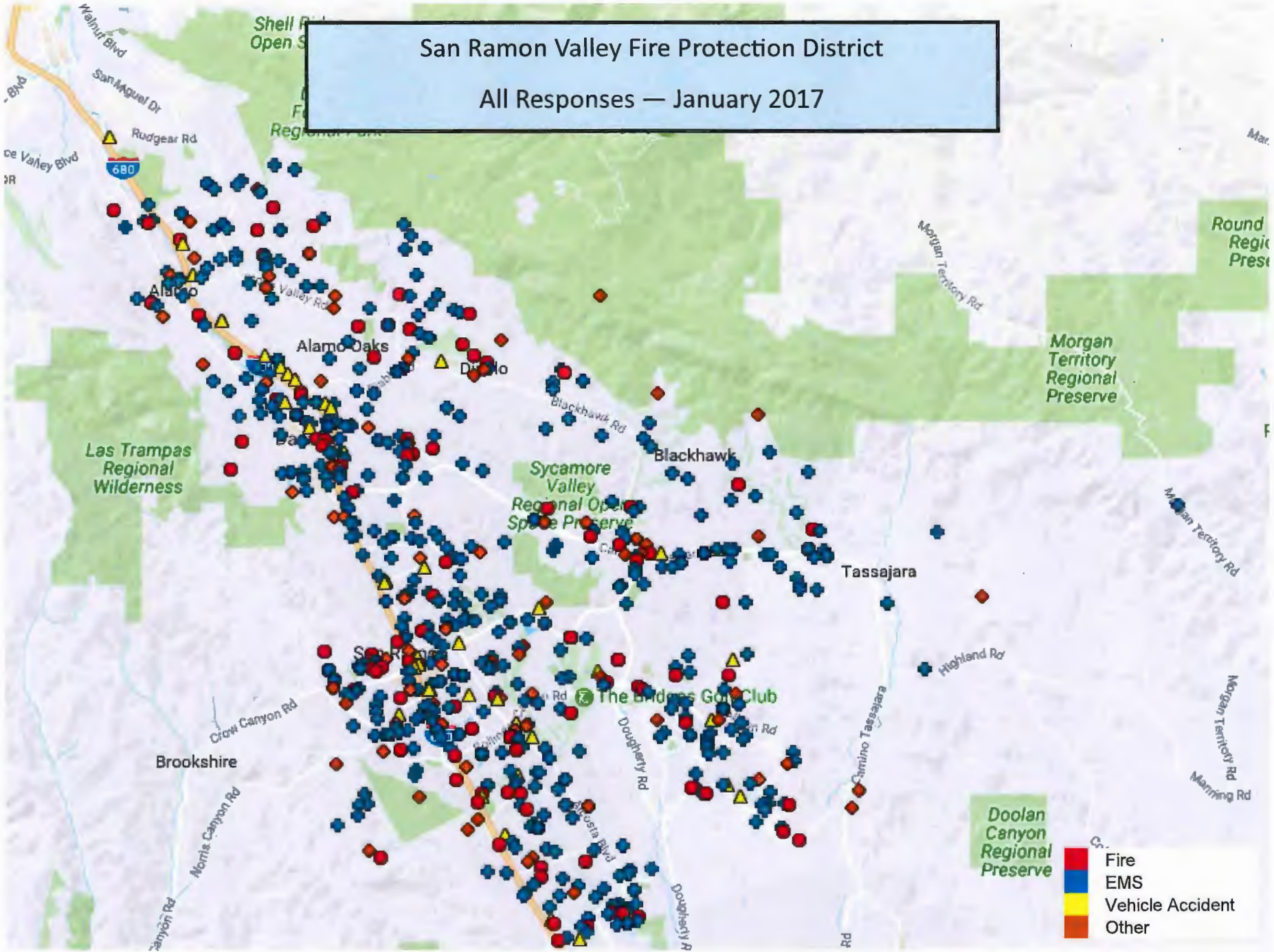
San Ramon Valley Fire Protection District

Auto Aid—Contra Costa County— January 2017

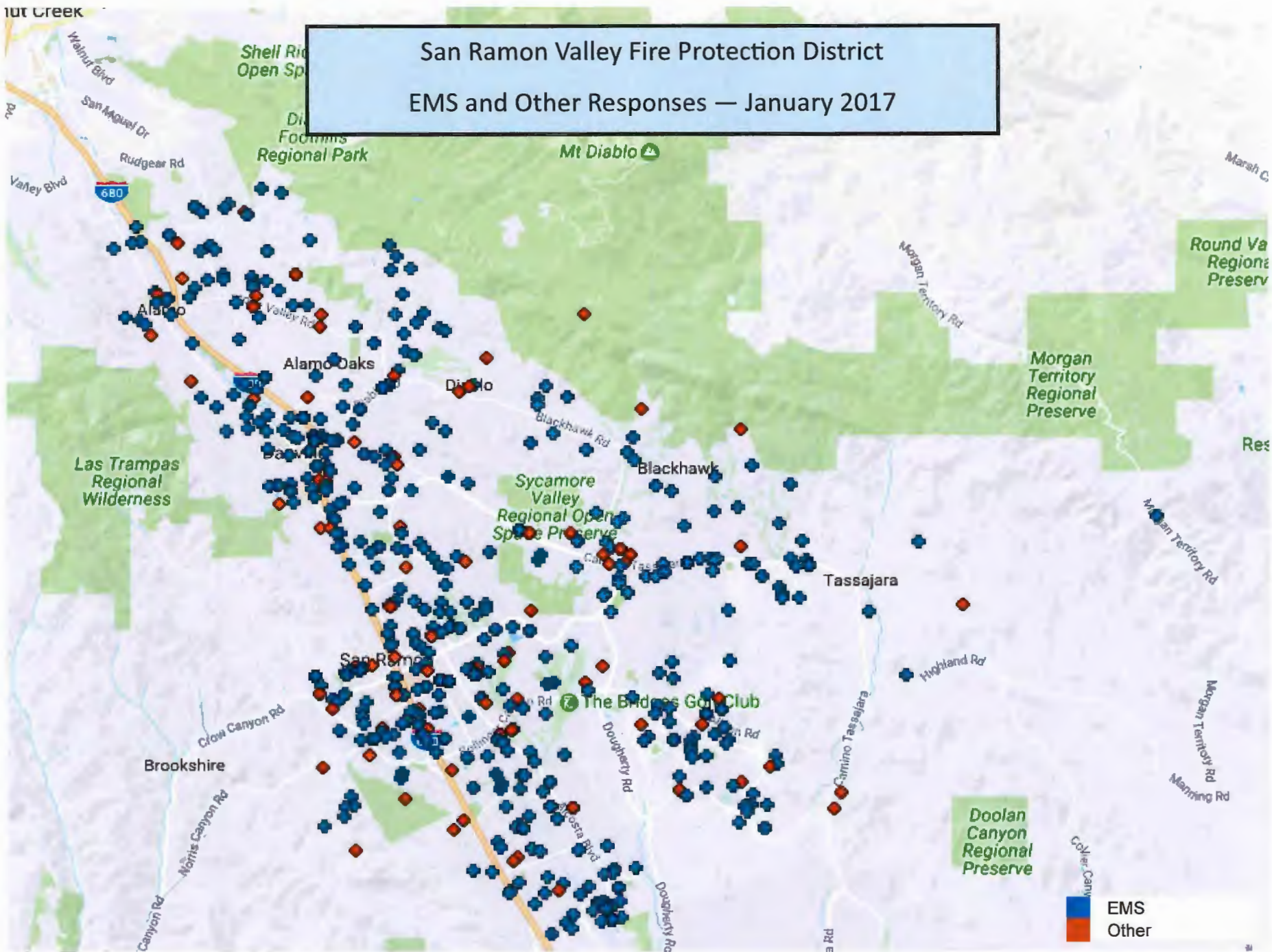


	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
Auto Aid Given	1	1	8	8	7	3	2	10	11	4	7	9
Mutual Aid Given	1	1	1	0	1	0	1	2	0	1	0	0
Auto Aid Received	2	2	1	2	4	0	1	0	1	0	4	0
Move-up	0	0	0	2	3	0	0	0	3	0	3	1

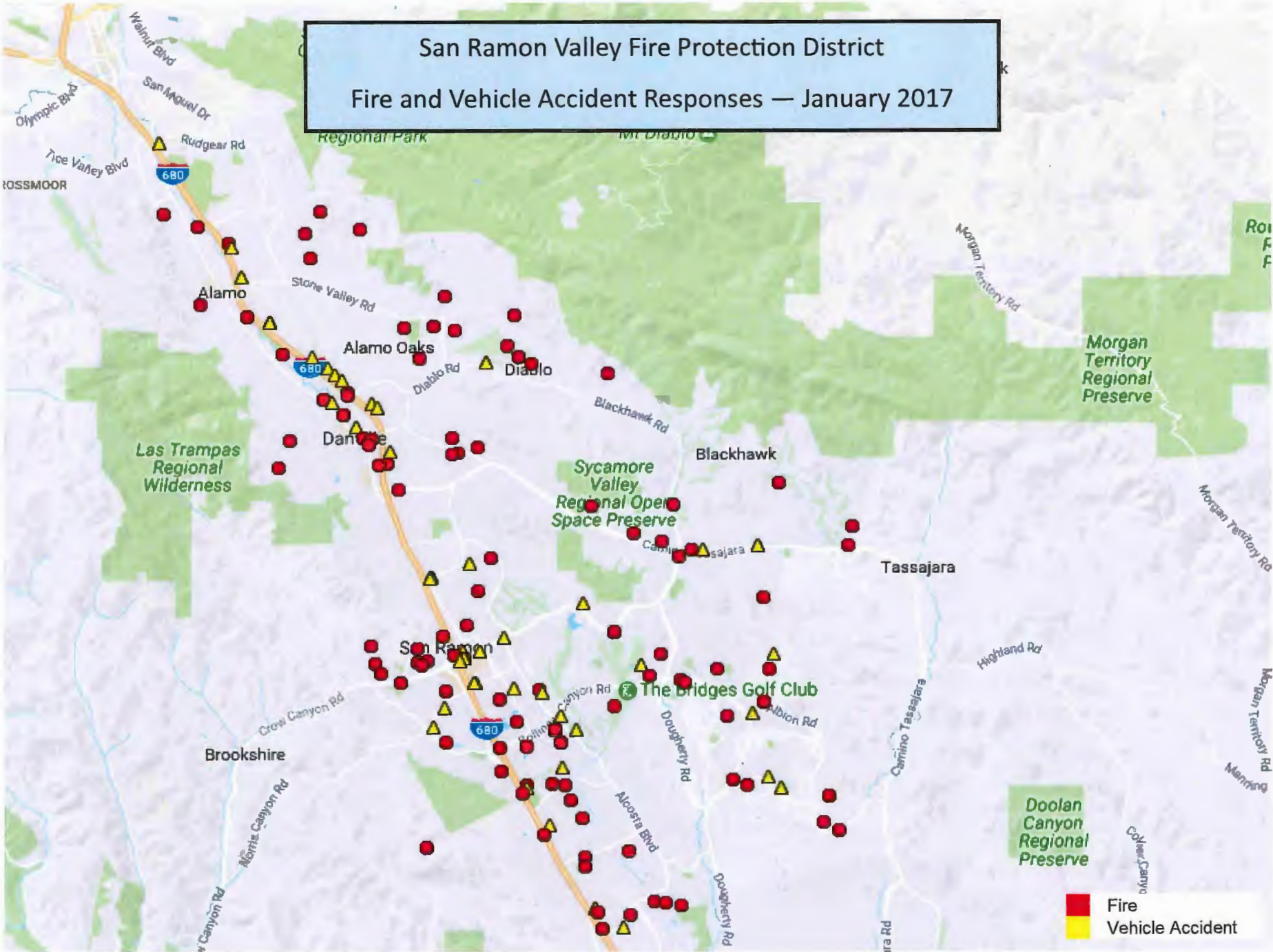
San Ramon Valley Fire Protection District
All Responses — January 2017



San Ramon Valley Fire Protection District
EMS and Other Responses — January 2017



San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — January 2017



Red dot: Fire
Yellow triangle: Vehicle Accident

EMS / LOGISTICS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 22, 2017

To: Board of Directors

From: John Duggan, Battalion Chief

Subject: Monthly EMS Division Communications

EMS

- The District responded to approximately 590 emergency medical incidents since the January 25th Board of Directors Meeting. Three (3) of these incidents were in response to patients that had experienced a witnessed cardiac arrest. Two (2) of those patients were found non-breathing and pulseless upon our arrival on scene. These patients were transported to the ER, minus any change in their condition. After having arrived at the ER, both patients were pronounced deceased by an attending physician. One (1) patient was found non-breathing and pulseless upon our arrival on scene, and experienced a Return of Spontaneous Circulation (ROSC) as a result of Advanced Life Support (ALS) interventions. This patient was transported to the ER via ambulance and arrived with a strong pulse and improved vital signs.

Ongoing Projects

- Completed two-week EMS Training block of instruction for the 2016-II Firefighter Recruit Academy class.
- Completed the accelerated delivery of the 2017 Quarter I In-Service EMS Training module.
- Completed an annual review of all District EMS Division Policies and Training Bulletins, and have submitted proposed revisions.
- Initiated Provisional Assignment training with eight Provisional Evaluators assigned to the 2016-II Firefighter Recruit Academy class.
- Initiated thirty (30) day Paramedic Provisional Assignments for eight (8) probationary Firefighters from the 2016-II Firefighter Recruit Academy class.
- Conducted Quarterly EMS Evaluation meetings with five (5) probationary Firefighters from the 2016-I Firefighter Recruit Academy class.
- Developed EMS testing component for the Lateral Firefighter recruitment process.
- Finalized updating of the 2017 Contra Costa County Field Treatment Guidelines document.
- Completed EMS practical testing of Lateral Firefighter recruitment candidates.



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 22, 2017
To: Board of Directors
From: Derek Krause, Deputy Chief – Logistics
Subject: Monthly Logistics-Fleet Report for January 2017

Facilities

1. Addressed facility issues related to extreme rains and weather anomalies
2. Addressing prioritized items from Facility Maintenance and Repair Inspections.
3. A-Plus Painting started prep work for Exterior Paint Project for Station 39.
4. District Aides assisted with Academy Graduation, Jan 27.
5. Meeting with Carpenter Robbins Real Estate to discuss condition and value of current Station #32 and other projects.
6. Ongoing:
Conducted preventive maintenance and repairs to effectively manage costs and maintain service.

Fleet

1. Vehicle inspections via Alameda County Fire Department Fleet Maintenance 100% completed. Addressing prioritized items from reports.
2. Annual inspections ongoing
3. Ongoing:
 - a. Conducted preventive maintenance and repairs to effectively manage costs and maintain safety.

Meetings

1. 1/3/2017: Alamo Municipal Advisory Committee Meeting
2. 1/3, 17, 26/2017: Management Meetings
3. 1/5/2017: Safety Committee Meeting
4. 1/5/2017: Labor Management Meeting
5. 1/10, 12/2017: Officer Meetings
6. 1/10/2017: Board of Supervisors Luncheon
7. 1/17/2017: HR Generalist Interviews
8. 1/18/2017: Command Staff Meeting
9. 1/20/2017: Volunteer Coordinator Meeting
10. 1/23/2017: Alamo Community Liaison Meeting
11. 1/25/2017: Board Meeting
12. Various station visits to address Fleet and Facility issues, interface with personnel

FIRE AND LIFE SAFETY



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 22, 2017
To: Board of Directors
From: Derek Krause, Deputy Chief – Acting Fire Marshal
Subject: Monthly Fire and Life Safety Report for January 2017

E-Plan Review Conversion

Electronic Plan Review conversion continues to be well received by District customers, based on feedback results. Electronic plan review submittals have increased for the fourth consecutive month, with 74.5% of January submittals in electronic form, out of a total of 102 submittals. The 3-month rolling average of submittals is 68% digital. To date we have received 42 feedback surveys regarding electronic plan submittal and all have been positive. In January the Division implemented Over the Counter reviews in electronic form, for simplified plan reviews that qualify. Customers can submit simplified plans for review anytime of the week electronically or walk in during normal Over the Counter hours on Tuesday and Thursday mornings and staff will review them on the spot, combining the efficiency of bypassing the normal turnaround time with the convenience of electronic submittal, thus reducing project costs.

Inspections

Plan review and construction inspections continue to be a priority to support the active construction projects. Time is also allocated to close open inspections, to effect compliance and ensure public safety. New inspections are focused on licensed Care Facilities. In January, 91 compliance inspections and 69 construction inspections were completed.

Heart Safe Committee Activities

Hands Only CPR training was conducted at Los Cerros Middle School where approximately 200 7th grade students and staff learned Hands only CPR and AED use. The training was conducted by 10 volunteers consisting of HeartSafe volunteers and District personnel. Additionally, 10 School District staff were trained on AED use by one of the school nurses that has been participating in Heart Safe activities.

Heart Safe and CERT Volunteers celebrated their successes and accomplishments at their annual volunteer celebration and kickoff meeting.

Residential Care Facility Work Group

Working group had their annual Thank You luncheon and kickoff meeting for all volunteers.

Public Education

District staff hosted and conducted the State Train the Trainer (T3) course. This is an extensive 3-day course given to certify CERT trainers across the state. A total of 50 new trainers were certified.

Staff visited 3 different schools during the month and made fire safety presentations to students ranging from grades 1-5.

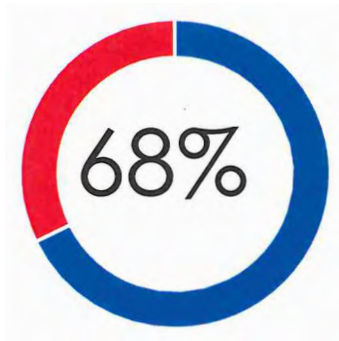
Staff conducted a basic first aid and fire safety house training to cub scouts as part of their advancement requirements and life-skill training goals.

Meetings

1. 1/3/2017: Management Meeting
2. 1/3, 18, 26/2017: Fire and Life Safety Division Transition Meetings
3. 1/16/2017: Training with The Sisters

e-Plan Review Conversion Project

Percentage of Digital Plans
November - January



■ Digital ■ Paper

Summary November - January

TOTAL REVIEWS SUBMITTED

357

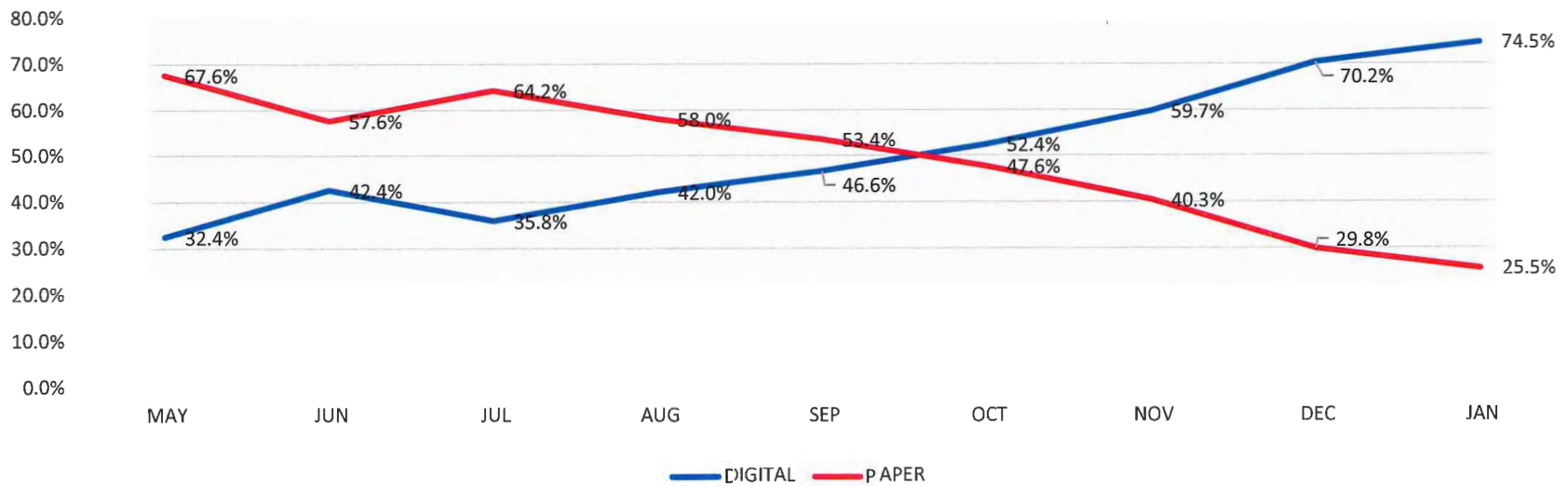
TOTAL DIGITAL SUBMITTED

242 67.8%

TOTAL PAPER SUBMITTED

115 25.5%

Plan Review Submittal Method



SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE PREVENTION DIVISION

MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT

January 2017

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CODE COMPLIANCE													
INSPECTIONS	18	0	0	0	0	0	0	0	0	0	0	0	18
REINSPECTIONS	73	0	0	0	0	0	0	0	0	0	0	0	73
TOTAL *	91	0	0	0	0	0	0	0	0	0	0	0	91

OCCUPANCY PERMITS	2	0	0	0	0	0	0	0	0	0	0	0	2
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ANNUAL INSPECTION PROGRAM													
TOTAL INSPECTABLE OCCS	556	556	556	556	556	556	556	556	556	556	556	556	556
TOTAL STARTED YTD †	17	0	0	0	0	0	0	0	0	0	0	0	17
% STARTED YTD	3.06%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	3.06%
TOTAL COMPLETED YTD ‡	9	0	0	0	0	0	0	0	0	0	0	0	9
% COMPLETED YTD	1.62%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	1.62%

CONSTRUCTION													
NEW PROJECTS	59	0	0	0	0	0	0	0	0	0	0	0	59
PLAN REVIEWS SUBMITTED	104	0	0	0	0	0	0	0	0	0	0	0	104
PLAN REVIEWS COMPLETED	86	0	0	0	0	0	0	0	0	0	0	0	86
INSPECTIONS	69	0	0	0	0	0	0	0	0	0	0	0	69

* Includes all code compliance inspections; Annual inspection program inspections, temporary tents, fireworks display, etc.

† Includes occupancies within annual inspection program that have had the initial inspection completed.

‡ Includes occupancies within annual inspection program that are in compliance and have no outstanding corrections needed.

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
FIRE PREVENTION DIVISION
MONTHLY PLAN REVIEW INTAKE REPORT

January 2017

PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED	FORMAT
Marriott Patio Enclosure Valet Parking & Floor Ratio MUP 16-501-021	Planning and site development review	01/03/2017 11:34:11	01/11/2017 08:06:36	Digital
Reutlinger Home for Jewish Parents - PV System	Miscellaneous System Plans	01/03/2017 13:31:56		Digital
Mobile Vehicle Fueling at 2600 Camino Ramon	Flammable and combustible liquids	01/04/2017 07:35:40		Digital
Johnson Che Cottage	Construction, alteration, or renovation of a building	01/04/2017 08:35:23	01/18/2017 11:04:51	Digital
7024 Laurelspur Loop, Capella@Gale Ranch Lot 32 Plan 1C	Automatic fire-extinguishing systems	01/04/2017 13:44:09	01/04/2017 13:51:54	Paper
5077 Rowan Dr. Posante@Gale Ranch Lot 93 Plan 5	Automatic fire-extinguishing systems	01/04/2017 14:35:12	01/04/2017 15:12:59	Paper
5075 Rowan Dr. Posante@Gale Ranch Lot 102 Plan 5	Automatic fire-extinguishing systems	01/04/2017 15:13:52	01/04/2017 15:18:00	Paper
Applied Underwriter's Inc. @ 3001 Bishop Dr, Suite 130	Construction, alteration, or renovation of a building	01/04/2017 15:28:04	01/06/2017 16:12:42	Digital
Ready Suite M220	After hours plan review and inspection	01/05/2017 08:55:53		Digital
Bank of the West, 1st Floor Corridor	Construction, alteration, or renovation of a building	01/05/2017 10:41:51	01/05/2017 11:18:22	OTC Digital
508 Hyacinthus Ct Romana Plan 2 Lot 8	Automatic fire-extinguishing systems	01/05/2017 12:03:26	01/05/2017 15:09:34	Paper
Chevron Data Center Consolidation	Construction, alteration, or renovation of a building	01/05/2017 13:49:38	01/18/2017 12:51:49	Paper
504 Hyacinthus Ct. Romana@Gale Ranch Plan 1 Lot 9	Automatic fire-extinguishing systems	01/05/2017 14:34:50	01/05/2017 14:40:49	Paper
500 Hyacinthus Ct. Romana@Gale Ranch Plan 3 Lot 10	Automatic fire-extinguishing systems	01/05/2017 14:41:59	01/05/2017 14:47:27	Paper
Chevron Corp Bldg D 1st Floor Badge Reader	Automatic fire-extinguishing systems	01/05/2017 17:07:44		Paper
Planning LP16-2054 New Omni Antenna	Planning and site development review	01/06/2017 14:27:44	01/11/2017 08:28:53	Paper
Summit Senior Living	Fire apparatus access, site improvements and related equipment	01/06/2017 15:30:08		Digital
Adwill Corp Commercial TI 2nd Floor	Construction, alteration, or renovation of a building	01/09/2017 09:00:07	01/18/2017 12:58:56	Digital
Residential Modification VR16-1057	Planning and site development review	01/09/2017 11:32:52	01/11/2017 08:40:42	Digital
Walmart replace registers with self check-out registers	Construction, alteration, or renovation of a building	01/09/2017 14:05:15	01/18/2017 13:10:13	Paper
Planning AA 17-150-001 Accessory Dwelling Unit	Planning and site development review	01/09/2017 14:56:01	01/11/2017 08:37:45	Digital
Proctor Residence	Construction, alteration, or renovation of a building	01/09/2017 16:41:13	01/18/2017 13:27:39	Digital
The Crayon Initiative, Suite E	Construction, alteration, or renovation of a building	01/10/2017 08:46:30	01/10/2017 09:12:55	OTC Paper
Conn Residence	Construction, alteration, or renovation of a building	01/11/2017 12:16:17	01/23/2017 12:07:47	Digital
Conn Residence	Automatic fire-extinguishing systems	01/11/2017 12:17:45	01/23/2017 12:53:58	Digital
Club Champion Suite D5	Construction, alteration, or renovation of a building	01/11/2017 12:20:06	01/18/2017 13:49:13	Digital
Conn Residence	Miscellaneous System Plans	01/11/2017 13:57:21	01/23/2017 13:06:06	Digital
Heritage Bank of Commerce TI	Automatic fire-extinguishing systems	01/12/2017 08:16:55	01/12/2017 08:32:38	OTC Paper
West Briar Knolls HOA Speed Bumps	Fire apparatus access, site improvements and related equipment	01/12/2017 09:24:22	01/26/2017 16:38:40	Digital
Louis Leone Solar PV	Miscellaneous System Plans	01/12/2017 09:51:28	01/12/2017 10:11:15	OTC Paper
Brosnan Residence Addition	Construction, alteration, or renovation of a building	01/12/2017 10:34:13	01/24/2017 10:37:28	Digital
Assist Guide	Construction, alteration, or renovation of a building	01/12/2017 11:18:15	01/12/2017 11:34:42	OTC Digital
Assist Guide	Fire alarm and detection systems and related equipment	01/12/2017 11:23:45	01/31/2017 11:09:00	Digital
Blackhawk Museum - China Art Gallery	Construction, alteration, or renovation of a building	01/12/2017 16:09:48	01/28/2017 13:23:39	Digital
Secure Stair Enclosure, South End - Rodan & Fields	Construction, alteration, or renovation of a building	01/13/2017 09:12:20		Digital
Secure Stair Enclosure, East End - SAP	Construction, alteration, or renovation of a building	01/13/2017 09:17:46		Digital
Residential Apartment Concept Review - Golden Skate DP 17-300-001	Planning and site development review	01/13/2017 09:48:37	01/26/2017 14:42:00	Digital
Mike's Auto Body Spray Booth	Automatic fire-extinguishing systems	01/13/2017 10:16:20	01/23/2017 19:00:02	Paper
Danville Commercial Addition DEV16-0121	Planning and site development review	01/13/2017 11:35:11	01/25/2017 15:26:32	Paper
Ron Hanson	Additional Plan Review	01/13/2017 14:23:43	01/24/2017 14:57:43	Digital
5079 Rowan Dr. Posante@Gale Ranch Lot 92 Plan 1	Automatic fire-extinguishing systems	01/13/2017 15:50:08	01/13/2017 15:53:37	Digital
5081 Rowan Dr. Posante@Gale Ranch Lot 91 Plan 3	Automatic fire-extinguishing systems	01/13/2017 15:54:49	01/13/2017 15:57:35	Digital
5083 Rowan Dr. Posante@Gale Ranch Lot 90 Plan 4X	Automatic fire-extinguishing systems	01/13/2017 15:58:19	01/13/2017 16:01:13	Digital

5069 Rowan Dr. Posante@Gale Ranch Lot 105 Plan 3X	Automatic fire-extinguishing systems	01/13/2017 16:01:54	01/13/2017 16:05:44	Digital
5071 Rowan Dr. Posante@Gale Ranch Lot 104 Plan 1	Automatic fire-extinguishing systems	01/13/2017 16:06:25	01/13/2017 16:09:41	Digital
Rodan & Fields Dermatology @ 3001 Bishop Drive 4th Floor	Fire alarm and detection systems and related equipment	01/13/2017 16:10:28	01/16/2017 09:50:55	Digital
5073 Rowan Dr. Posante@Gale Ranch Lot 103 Plan 2	Automatic fire-extinguishing systems	01/13/2017 16:10:41	01/13/2017 16:13:22	Digital
Planning PUD 16-0110	Planning and site development review	01/13/2017 16:16:52	01/26/2017 14:21:19	Paper
Kobayashi Residence	Automatic fire-extinguishing systems	01/16/2017 13:59:02	01/20/2017 12:03:31	Digital
Rodan & Fields @ 3001 Bishop Dr 2nd Floor	Construction, alteration, or renovation of a building	01/16/2017 16:33:39	01/21/2017 06:19:23	Digital
Assist Guide	Automatic fire-extinguishing systems	01/17/2017 08:37:19	01/17/2017 11:30:20	OTC Digital
Kiley Residence 522 Hemme Ave Lot C	Additional Plan Review	01/17/2017 14:57:05	01/18/2017 09:24:30	Digital
T-949 Order Pickup	Fire alarm and detection systems and related equipment	01/18/2017 09:50:58		Digital
Target 0949 Guest Services VOID VOID	Construction, alteration, or renovation of a building	01/18/2017 14:23:12	01/27/2017 10:42:41	OTC Digital
Planning MUP 17-501-001 Peace Flower Montessori Daycare	Planning and site development review	01/18/2017 15:08:18	01/26/2017 16:08:31	Digital
Dos Coyotes Border Cafe Suite K012	Automatic fire-extinguishing systems	01/19/2017 08:38:22	01/28/2017 11:42:35	Digital
Robert Coler Remodel	Automatic fire-extinguishing systems	01/19/2017 09:04:33	01/20/2017 09:23:02	Digital
Gill Residence	Fire apparatus access, site improvements and related equipment	01/19/2017 09:14:48		Paper
SAP @ 2700 Camino Ramon	After hours plan review and inspection	01/19/2017 10:08:14	01/21/2017 11:01:42	Digital
KB Homes, Suite 140	Construction, alteration, or renovation of a building	01/19/2017 10:27:09	01/19/2017 11:21:48	OTC Digital
KB Homes, Suite 140	Fire alarm and detection systems and related equipment	01/19/2017 10:59:12		Digital
155 Camille Ct. New residence	Construction, alteration, or renovation of a building	01/19/2017 16:28:49		Digital
8 Margaret Lane, Major remodel and addition	Construction, alteration, or renovation of a building	01/19/2017 16:43:12		Digital
923 Eagle Ridge Dr. Addition and Covered Loggia	Construction, alteration, or renovation of a building	01/19/2017 16:47:45		Digital
Mike's Auto Body Spray Booth	After hours plan review and inspection	01/20/2017 09:30:29	01/23/2017 19:00:02	Digital
Pressed Juicery Suite 200C	Fire alarm and detection systems and related equipment	01/20/2017 10:20:57	01/25/2017 19:03:22	Digital
Summit Senior Living	Planning and site development review	01/20/2017 14:11:36		Digital
Planning AA 17-150-003	Planning and site development review	01/20/2017 14:19:27		Digital
3004 Drysdale St. Ashbury@Alamo Creek Plan 3 Lot 543	Automatic fire-extinguishing systems	01/20/2017 16:33:07	01/20/2017 16:36:14	Paper
3009 Drysdale St. Ashbury@Alamo Creek Plan 1 Lot 532	Automatic fire-extinguishing systems	01/20/2017 16:38:13	01/20/2017 16:40:58	Paper
SAP @ 2700 Camino Ramon	After hours plan review and inspection	01/21/2017 11:00:00	01/21/2017 11:02:04	Paper
Pressed Juicery Suite 200C	After hours plan review and inspection	01/23/2017 09:44:37	01/25/2017 19:04:08	Digital
11 Starcross Dr. Norris Canyon Plan El Dorado Lot 2	Automatic fire-extinguishing systems	01/23/2017 14:18:19		Digital
6242-6252 Main Branch Rd - Cantera Building 4(CR)	Automatic fire-extinguishing systems	01/23/2017 14:41:35	01/23/2017 14:45:45	Paper
KB Homes, Suite 140	Automatic fire-extinguishing systems	01/24/2017 08:04:03	01/25/2017 12:15:42	OTC Digital
Assist Guide	Automatic fire-extinguishing systems	01/24/2017 08:06:37	01/25/2017 12:08:57	OTC Digital
Littlefield Renovation	Construction, alteration, or renovation of a building	01/24/2017 08:16:31		Digital
Chevron Products Company SS#9-7578 Fuel Underground Tank	Flammable and combustible liquids	01/24/2017 13:47:19		Digital
Planning TP16-0005 Wiest Access Rd.	Planning and site development review	01/24/2017 15:51:20		Paper
Laborer's Training - Compliance Inspection	Automatic fire-extinguishing systems	01/24/2017 17:17:58		OTC Digital
Christopher Chinn	Automatic fire-extinguishing systems	01/25/2017 08:04:56		Digital
Robert Coler Remodel	Automatic fire-extinguishing systems	01/25/2017 09:59:54	01/25/2017 10:16:58	Digital
Gateway Centre - Bldg G, Drive -Thru Pad DPA 16-310-005, MUP 16-501-023, AR	Planning and site development review	01/25/2017 12:52:29		Digital
Planning DP17-3001	Planning and site development review	01/25/2017 14:31:36		Paper
Planning DP 17-300-002 (concept review only)	Planning and site development review	01/25/2017 15:27:38		Digital
2600 Health Club	Construction, alteration, or renovation of a building	01/26/2017 09:49:18		Digital
Mike Farr Private Driveway	Additional Plan Review	01/26/2017 12:24:38		Paper
Tom and Lisa Thompson Residence	Construction, alteration, or renovation of a building	01/26/2017 12:54:47		Paper
IPSOS	Construction, alteration, or renovation of a building	01/26/2017 13:34:23	01/31/2017 10:34:27	OTC Digital
IPSOS	Automatic fire-extinguishing systems	01/26/2017 13:37:22	01/31/2017 10:35:39	OTC Digital
IPSOS	Fire alarm and detection systems and related equipment	01/26/2017 13:38:39		Digital
Tom and Lisa Thompson Residence	Automatic fire-extinguishing systems	01/26/2017 13:54:30		Digital

CVS Pharmacy	Construction, alteration, or renovation of a building	01/26/2017 15:08:24		Paper
Mobile One LLC dba T-Mobile	Automatic fire-extinguishing systems	01/26/2017 16:31:26	01/28/2017 12:58:29	Digital
Rodan & Fields @ 3001 Bishop Dr 2nd Floor	Automatic fire-extinguishing systems	01/26/2017 16:44:37		Digital
Bishop Ranch City Center @ 6000 Bollinger Canyon Rd	Additional Plan Review	01/27/2017 10:09:00		Digital
Mobile One LLC dba T-Mobile	After hours plan review and inspection	01/27/2017 14:59:47	01/28/2017 13:14:35	Digital
GE Turnstiles	Construction, alteration, or renovation of a building	01/27/2017 16:17:49	01/31/2017 10:37:08	OTC Digital
GE Turnstiles	Fire alarm and detection systems and related equipment	01/27/2017 16:18:56		Digital
Mobile One LLC dba T-Mobile	Automatic fire-extinguishing systems	01/30/2017 13:15:45	01/31/2017 09:06:09	OTC Digital
Jug Residence Remodel and Addition	Construction, alteration, or renovation of a building	01/30/2017 13:21:18		Digital
Planning VR17-1002	Planning and site development review	01/30/2017 14:55:07		Paper
Advent Engineering Services, Inc.	Construction, alteration, or renovation of a building	01/31/2017 09:26:52	01/31/2017 11:00:38	OTC Digital
Advent Engineering Services, Inc.	Fire alarm and detection systems and related equipment	01/31/2017 10:26:20		Digital

COMMUNICATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 22, 2017
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications Division Report for January 2017

Communications Center

- Achieved EMD Re-Accreditation
- Communications Center Training Manual Updates
- Communications Center Policies and Procedures Manual Updates

Technology Systems

- Completed upgrade of Zoll TabletPCR software
- Tested CAD version 5.7.34 in preparation for upgrade
- Completed upgrade of TriTech Message Switch software
- Upgraded TriTech Records Management System software
- Performed GIS update and rolled new map into production CAD and mobile
- Conducted EMS Online Compliance Utility training

Training

- Team Building for Communications Center Personnel

Meetings

- San Ramon Police Department Dispatch Services Consolidation
- Medical Dispatch Review Committee
- Contra Costa County Communications Managers Association

Communications Reserves

- CPR Course Study

HUMAN RESOURCES



San Ramon Valley Fire Protection District

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Date: February 22, 2017

To: Board of Directors

From: Natalie Korthamar Wong, Director of Human Resources

Re: Monthly Human Resources Report for January 2017

Meetings/Activities:

Human Resources:

- **Recruitment:**
 - Closed Lateral FF/PM recruitment. Received 76 applications. Scheduled interviews.
 - Senior Office Assistant – Training: On-boarded new employee.
 - Closed Human Resources Generalist recruitment. Received 86 applications. Held interviews and selected candidate.
 - Closed Reserve FF recruitment. Received 55 applications. Scheduling interviews.
- Held multiple orientation sessions with Concern EAP, the District's new EAP provider.
- Completed Dental open enrollment period.
- Enhanced the District's vision benefit to include dependents up to the age of 26.
- Worked with Kronos - Telestaff to create new overtime codes in Telestaff so that we can phase out a legacy system.

Report:

- Employee Illness/Injury Report – January 2017

Employee Illness/Injury Report (January 2017)

Reportable Injuries – January 2017:

Indemnity (Lost Time)

- January 8, 2017 DOI = 1/7/17 – An Engineer strained shoulder moving patient during medical call. Placed off work between shifts. Did not miss any shifts.
Status: Returned to full-duty on 1/11/17.
- January 12, 2017 DOI = 7/7/14 – An Engineer underwent treatment for a previous injury. Missed two shifts.
Status: Returned to full-duty on 1/14/17.
- January 23, 2017 DOI = 12/1/15 – A Captain underwent treatment for a previous injury. Missed three shifts.
Status: Remained out at month end.

Medical Only (No Lost Time)

No Medical Only claims for the month of January.

As of January 31, 2017, there were eight (8) employees absent from their regular work assignment. Total lost time due to injuries for the month of January equaled 274 calendar days/91 shifts.

FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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Date: February 22, 2017

To: Board of Directors

From: Ken Campo, Financial Consultant

Re: Monthly Financial Report for January 2017

Financials:

- Balance Sheet – January 31, 2017
- Revenues: Budget v. Actual (All Funds)
- General Fund Expenditures: Budget v. Actual (2013/14-2016/17)
- Capital, Debt Service, SRVF Community Fund Expenditures: Budget v. Actual (2013/14-2016/17)
- Monthly General Fund Revenue/Expense History (2012/13-2016/17)
- Monthly Overtime Analysis – January 2017

Meetings/Activities:

Finance:

- Completed and submitted the State Controller's Office Local Government Financial Transactions Report for FY2015-16 by the new statutory filing deadline January 31, 2017.
- Prepared FY16/17 mid-year review.
- Continued preparing application for Special District Leadership Foundation's Certificate of Transparency, promoting the Board's commitment to transparency in the operations and governance of the District: drafted required policies for: 1) Agenda Preparation and Board Meetings; 2) Handling Public Records Act Requests; and 3) Code of Ethics.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
COMBINED BALANCE SHEET OF ALL FUND TYPES
JANUARY 31,2017**

	GOVERNMENTAL FUND TYPES					AGENCY	ACCOUNT	GROUPS	Totals (Memo Only)
	General Fund - 100	Budget Stabilization - 110	Debt Service Fund - 200	Capital Projects Fund - 300	Special Revenue Fund - 400	CERT PROGRAM Fund - 700	General Fixed Assets Fund - 800	General Long-Term Debt Fund - 900	
ASSETS									
Cash - Bank of the West	\$ 2,284,821	\$ 6,424	\$ -	\$ 324,218	\$ 30	\$ 86,795	\$ -	\$ -	\$ 2,702,289
Cash - Bank of the West Money Market @ 0.18%	1,001,907								1,001,907
Cash - Bank of the West Workers' Compensation	(46,816)								(46,816)
Cash - Comerica Flexible Spending	8,572								8,572
Petty Cash	1,250								1,250
Investments - LAIF @ 0.68%	31,158,609	57,123		3,281,466					34,497,198
Investments - Market Value Adjustment	24,580	(11,649)		10,462					23,394
Investments - Bank of the West @ 1.76% avg		15,642,275							15,642,275
Investments - Tri-Valley Bank @ 0.8%		2,000,000							2,000,000
Cash with Fiscal Agent (Note #1)			49						49
Investments - US Bank Money Market @ 0.10%				599,175					599,175
Accounts Receivable	155,896								155,896
Interest Receivable									-
Prepaid Expenses/Deposits	6,476,332			238,000					6,714,332
Land							6,175,878		6,175,878
Buildings & Improvements/Construction							30,774,462		30,774,462
Equipment/Vehicles							28,521,498		28,521,498
Accumulated Depreciation							(32,115,576)		(32,115,576)
Amount to be Provided for General Long Term Debt								19,846,369	19,846,369
Total Assets	\$ 41,065,153	\$ 17,694,172	\$ 49	\$ 4,453,322	\$ 30	\$ 86,795	\$ 33,356,262	\$ 19,846,369	\$ 116,502,152
LIABILITIES									
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Expenses	2,324,045			211,878					2,535,923
Deposits Payable	29,680			13,050		220			42,950
Long Term Debt:									
(1) Certificates of Participation								13,030,000	13,030,000
(2) Vehicle Lease								777,105	777,105
Claims Payable	8,572							4,197,000	4,205,572
Compensated Absences								1,842,264	1,842,264
Total Liabilities	2,362,298	-	-	224,927	-	220	-	19,846,369	22,433,814
FUND EQUITY									
Investment in General Fixed Assets							33,356,262		33,356,262
Non-Spendable Fund Balance				238,000					238,000
Restricted Fund Balance			49	97,861	30				97,940
Committed Fund Balance:									
Dry Period Funding	38,653,989								38,653,989
Budget Stabilization		14,694,172							14,694,172
Workers' Compensation Claims		3,000,000							3,000,000
Capital Projects				3,892,533					3,892,533
Assigned Fund Balance:									
Other Assigned Fund Balance	48,866								48,866
Unassigned Fund Balance						86,576			86,576
Total Fund Balance	38,702,855	17,694,172	49	4,228,394	30	86,576	33,356,262	-	94,068,339
Total Liabilities and Fund Equity	\$ 41,065,153	\$ 17,694,172	\$ 49	\$ 4,453,322	\$ 30	\$ 86,795	\$ 33,356,262	\$ 19,846,369	\$ 116,502,152

Note 1 - US Bank:

Reserve Fund (COP 2003) Market Value \$29; Interest Rate 0.03% (Money Market Fund). Lease Fund (COP 2003) Market Value \$5; Interest Rate 0.00% (Money Market Fund)

Lease Fund (COP 2015) Market Value \$15; Interest Rate 0.00% (Money Market Fund)

Project Fund (COP 2015) Market Value \$599,175. Interest Rate 0.10% (Commercial Paper)

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
REVENUE (ALL FUNDS)
FISCAL YEAR 2016-2017
JULY 1, 2016 - JANUARY 31, 2017**

GL CODE	FISCAL YEAR COMPLETED: 58.33%	2013/2014	2014/2015	2015/2016	2016/2017	2016/2017
	DESCRIPTION	ACTUAL REVENUE	ACTUAL REVENUE	ACTUAL REVENUE	BUDGETED REVENUE	REALIZED REVENUE
4100	TAXES					
4110	PROPERTY TAXES - CURRENT SECURED	\$49,002,743	\$53,279,121	\$57,616,767	\$59,712,385	\$33,599,753
4120	PROPERTY TAXES - SUPPLEMENTAL	1,118,173	1,187,562	1,439,374	0	252,560
4130	PROPERTY TAXES - UTILITIES (Unitary)	978,438	974,141	1,050,678	1,071,692	587,992
4140	PROPERTY TAXES - CURRENT UNSECURED	1,988,210	1,959,968	1,844,275	1,739,349	1,728,215
4145	HOMEOWNERS PROPERTY TAX RELIEF	502,858	487,153	482,390	518,057	
4150	RDA PROPERTY TAX	630,673	648,506	916,948	421,689	725,617
4160	LESS COUNTY TAX ADMINISTRATION	(511,904)	(499,102)	(514,207)	(524,478)	(138)
4170	PROPERTY TAXES - PRIOR SECURED	(423,621)	(156,204)	(187,115)	0	(142,357)
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(132,498)	(83,626)	(77,821)	0	(89,990)
4190	PROPERTY TAXES - PRIOR UNSECURED	(13,349)	(26,010)	(65,172)	0	42,335
		53,139,723	57,771,510	62,506,117	62,938,694	36,703,987
4200	INTERGOVERNMENTAL REVENUE					
4220	MEASURE "H"	33,000	33,000	33,000	33,000	
4230	SB-90 MANDATED COSTS	(14,248)	102,278	22,668	-	
4240	MISCELLANEOUS STATE AID/GRANTS	284,555	334,609	505,507	-	114,956
4245	FEDERAL GRANT REVENUE	1,060,830	-	-	-	
4250	LEMSA	62,335	-	143,288	244,400	127,012
4251	GEMT	-	-	152,575	80,000	
4252	CONSOLIDATED DISPATCH	-	-	-	1,250,000	625,000
		1,426,472	469,887	857,038	1,607,400	866,968
4300	CHARGES FOR SERVICE					
4310	INSPECTION FEES	110,954	108,818	124,744	49,865	49,737
4315	PLAN REVIEW	524,155	596,692	657,804	574,377	432,909
4316	INFO TECHNOLOGY SURCHARGE		97,861	39,127	31,212	
4320	WEED ABATEMENT CHARGES	5,762	3,347	2,493	3,000	1,066
4325	ADMINISTRATIVE CITATION CHARGES	61,775	51,550	38,328	35,000	2,000
4330	AMBULANCE SERVICES	2,937,305	3,125,236	3,344,200	3,282,824	1,894,318
4340	CPR CLASSES	800	370	360	568	400
4350	REPORTS/PHOTOCOPIES	21,555	6,749	9,976	7,000	9,600
		3,662,306	3,990,623	4,217,032	3,983,846	2,390,030
4400	USE OF MONEY & PROPERTY					
4410	INVESTMENT EARNINGS	80,076	144,288	376,027	212,970	139,153
		80,076	144,288	376,027	212,970	139,153
4500	RENTS, ROYALTIES AND COMMISSIONS					
4510	RENT ON REAL ESTATE	242,098	75,059	45,958	70,876	36,637
		242,098	75,059	45,958	70,876	36,637
4600	OTHER REVENUE					
4610	DONATIONS/CONTRIBUTIONS	974	10	30	-	
4620	SALE OF PROPERTY	27,400	780,427	9,950	-	13,129
4640	MISCELLANEOUS REVENUE	97,560	139,755	99,201	-	6,972
		125,934	920,192	109,181	-	20,101
4900	OTHER FINANCING SOURCES					
4910	Debt proceeds	3,227,000	13,132,249	-	-	-
		3,227,000	13,132,249	-	-	-
	REVENUE TOTAL	\$61,903,609	\$76,503,809	\$68,111,352	\$68,813,785	\$40,156,875

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND EXPENDITURES
FISCAL YEAR 2016-2017
July 1, 2016 - JANUARY 31, 2017

FISCAL YEAR COMPLETED - 58.33%								
DESCRIPTION	GL CODE	2013/2014 ACTUAL	2014/2015 ACTUAL	2015/2016 ACTUAL	2016/2017 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
PERMANENT SALARIES	5110	\$18,998,580	\$19,188,961	\$20,945,087	\$23,839,025	\$13,312,597	\$10,526,428	55.84%
TEMPORARY SALARIES	5115	225,349	267,725	296,679	289,466	116,008	173,458	40.08%
PERMANENT OVERTIME	5120	5,926,335	6,470,482	7,917,285	6,386,800	4,983,600	1,403,200	78.03%
PERMANENT OVERTIME-TEMP EEs	5121	-	-	25,937	-	2,993	(2,993)	#DIV/0!
FICA/MEDICARE	5140	357,070	373,313	420,610	444,387	260,690	183,697	58.66%
RETIREMENT CONTRIBUTIONS	5150	11,282,351	14,723,941	14,694,250	15,576,293	9,102,468	6,473,825	58.44%
401a CONTRIBUTIONS-ER PAID	5151	-	-	8,438	7,350	4,288	3,062	58.33%
EMPLOYEE GROUP INSURANCE	5160	3,126,726	3,202,870	3,533,985	4,182,934	2,164,842	2,018,092	51.75%
RETIREE HEALTH INSURANCE	5170	1,818,859	1,788,158	2,053,562	2,700,178	1,262,055	1,438,123	46.74%
OPEB CONTRIBUTION	5175	520,469	1,000,000	3,396,659	3,355,892	1,957,606	1,398,286	58.33%
UNEMPLOYMENT INSURANCE	5180	15,600	821	-	20,000	-	20,000	0.00%
WORKERS' COMPENSATION	5190	807,044	899,816	1,118,289	1,000,000	528,916	471,084	52.89%
TOTAL SALARIES AND BENEFITS	5100	43,078,384	47,916,087	54,410,780	57,802,325	33,696,062	24,106,263	58.30%
OFFICE SUPPLIES	5202	21,051	27,849	27,027	33,936	14,546	19,390	42.86%
POSTAGE	5204	15,305	13,996	14,021	16,861	4,320	12,541	25.62%
TELECOMMUNICATIONS	5206	166,049	167,750	168,728	192,727	105,142	87,585	54.56%
UTILITIES	5208	344,009	344,230	352,055	356,898	200,351	156,547	56.14%
SMALL TOOLS/EQUIPMENT	5210	62,256	85,136	69,710	131,053	50,999	80,054	38.91%
MISCELLANEOUS SUPPLIES	5212	125,845	100,911	100,561	154,157	24,696	129,461	16.02%
MEDICAL SUPPLIES	5213	107,396	122,211	143,955	136,417	68,939	67,478	50.54%
FIREFIGHTING SUPPLIES	5214	61,937	67,463	37,479	76,320	20,659	55,661	27.07%
PHARMACEUTICAL SUPPLIES	5216	24,849	25,174	35,498	33,825	18,717	15,108	55.33%
COMPUTER SUPPLIES	5218	33,962	6,043	7,691	25,563	5,629	19,934	22.02%
RADIO EQUIPMENT & SUPPLIES	5219	19,547	19,459	15,281	23,000	13,116	9,884	57.03%
FOOD SUPPLIES	5222	16,473	14,910	27,628	34,453	10,790	23,663	31.32%
PPE INSPECTION & REPAIRS	5223	19,584	21,309	18,745	28,500	7,935	20,565	27.84%
SAFETY CLOTHING/SUPPLIES	5224	94,323	100,360	80,554	106,558	72,434	34,124	67.98%
CLASS A UNIFORMS & SUPPLIES	5225	3,775	7,789	3,496	12,813	1,322	11,491	10.31%
NON-SAFETY CLOTHING/SUPPLIES	5226	9,756	10,801	5,638	39,109	8,463	30,646	21.64%
CLASS B UNIFORMS & SUPPLIES	5227	25,044	29,619	56,894	47,250	40,041	7,209	84.74%
HOUSEHOLD SUPPLIES	5228	36,886	51,627	43,371	42,025	18,621	23,404	44.31%
CENTRAL GARAGE - REPAIRS	5230	89,512	161,501	174,177	105,063	261,551	(156,488)	248.95%
CENTRAL GARAGE - MAINTENANCE	5231	11,818	12,113	6,534	21,911	7,105	14,806	32.43%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	202,299	166,873	137,063	208,140	69,386	138,754	33.34%
CENTRAL GARAGE - TIRES	5234	34,419	39,569	40,666	47,278	39,752	7,526	84.08%
CENTRAL GARAGE - MANDATED INSP.	5235	7,315	6,077	9,822	9,982	505	9,477	5.06%
MAINT./REPAIRS - EQUIPMENT	5236	116,530	158,021	165,074	249,256	112,078	137,178	44.96%
MAINT./REPAIRS - RADIO & ELECTRON	5238	316,272	303,983	231,239	326,325	108,143	218,182	33.14%
MAINT./REPAIRS - BUILDINGS	5240	127,738	148,734	157,281	223,138	97,284	125,854	43.60%
MAINT./REPAIRS - GROUNDS	5242	37,647	35,350	44,167	55,825	25,792	30,033	46.20%
RENTS & LEASES-EQUIP./PROPERTY	5246	36,466	47,933	64,106	68,929	41,429	27,500	60.10%
PROFESSIONAL/SPECIALIZED SERVICES	5250	733,356	688,486	937,626	1,606,005	668,289	937,716	41.61%
RECRUITING COSTS	5251	44,598	40,120	102,890	132,773	46,443	86,330	34.98%
LEGAL SERVICES	5252	186,452	107,352	254,331	189,625	160,125	29,500	84.44%
INFO TECHNOLOGY SURCHARGE	5253	5,000	-	-	-	-	-	0.00%
MEDICAL SERVICES	5254	68,483	65,875	74,647	118,865	23,641	95,224	19.89%
COMMUNICATIONS SERVICES	5258	78,600	79,800	79,800	82,500	79,800	2,700	96.73%
ELECTION SERVICES	5262	-	86,856	-	110,000	-	110,000	0.00%
INSURANCE SERVICES	5264	432,616	435,810	559,787	588,596	495,574	93,022	84.20%
PUBLICATION OF LEGAL NOTICES	5270	1,353	1,633	1,475	1,500	-	1,500	0.00%
SPECIALIZED PRINTING	5272	18,661	14,833	14,941	20,736	5,516	15,220	26.60%
MEMBERSHIPS	5274	54,704	57,804	68,045	79,446	63,903	15,543	80.44%
EDUCATIONAL COURSES/SUPPLIES	5276	33,911	32,958	38,886	68,372	25,659	42,713	37.53%
EDUCATIONAL ASSISTANCE	5277	15,982	12,502	12,978	16,000	5,318	10,682	33.24%
PUBLIC EDUCATIONAL SUPPLIES	5278	8,465	9,255	10,799	12,300	9,423	2,877	76.61%
BOOKS & PERIODICALS	5280	5,739	11,178	10,112	18,578	6,763	11,815	36.40%
RECOGNITION SUPPLIES	5281	1,163	1,502	1,906	4,000	1,597	2,403	39.93%
MEETINGS/TRAVEL EXPENSES	5284	19,817	28,185	33,347	42,525	17,334	25,191	40.76%
OTHER - CLAIMS EXPENSE	5286	9,182	-	-	-	-	-	0.00%
PROPERTY TAX SHARE AGREEMENT	5290	-	-	\$84,695	\$50,000	\$0	50,000	0.00%
TOTAL SERVICES AND SUPPLIES	5200	3,886,016	3,970,940	4,524,727	5,949,134	3,059,130	2,890,003	51.42%
TOTAL G/F OPERATING EXPENDITURES		\$46,964,400	\$51,887,027	\$58,935,506	\$63,751,459	\$36,755,192	\$26,996,266	57.65%

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
CAPITAL PROJECTS, EQUIP/VEHICLES, DEBT SERVICE, SAN RAMON VALLEY FIRE COMMUNITY FUND
FISCAL YEAR 2016-2017
July 1, 2016 - JANUARY 31, 2017

FISCAL YEAR COMPLETED - 58.33%								
DESCRIPTION	GL CODE	2013/2014 ACTUAL	2014/2015 ACTUAL	2015/2016 ACTUAL	2016/2017 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
RENTS & LEASES - PROPERTY	5246	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
LEGAL SERVICES	5252	-	-	8,621	-	-	0	#DIV/0!
CRR TECH IMPROVEMENTS	5253	-	-	8,360	50,000	9,620	40,380	19%
PUBLICATION OF LEGAL NOTICES	5270	-	-	1,548	-	-	0	#DIV/0!
DESIGN/CONSTRUCTION	6105/6110	49,759	440	-	-	-	0	#DIV/0!
VARIOUS IMPROVEMENTS *	6120	61,583	250,133	2,780,361	3,529,808	2,391,892	1,137,916	68%
RADIO/ELECTRONIC EQUIPMENT	6230	-	302,557	1,234,044	424,567	40,254	384,313	9%
TOOLS & SUNDRY EQUIPMENT	6240	-	51,179	144,052	787,145	69,186	717,959	9%
AUTOS & TRUCKS	6250	766,968	27,376	-	892,814	18,912	873,902	2%
TOTAL CAPITAL PROJECTS (FUND 300)		878,310	631,685	4,176,986	5,684,334	2,529,864	3,154,470	45%
PROFESSIONAL SERVICES	5250	0	0	0	0	0	0	
RADIO/ELECTRONIC EQUIPMENT	6230	347,510	0	0	0	0	0	
TOOLS & SUNDRY EQUIPMENT (SCBA's)	6240	1,267,374	0	0	0	0	0	
TOTAL FEDERAL GRANT CAPITAL PROJECTS (FUND 310)		1,614,884	0	0	0	0	0	0%
BOND REDEMPTION - 2003/2006/2013/2015 COP	5310	5,289,519	9,987,291	1,271,981	1,271,052	1,270,952	100	100%
VEHICLE LEASE #4	5310	534,012	534,012	525,885	525,885	262,942	262,942	50%
TOTAL DEBT SERVICE (FUND 200)		5,823,531	10,521,303	1,797,866	1,796,937	1,533,894	263,043	85%
OTHER SPECIAL DISTRICT EXPENDITURES	5286	1,000	1,000	1,000	0	0	0	#DIV/0!
TOTAL SRVF COMMUNITY FUND (FUND 400)		1,000	1,000	1,000	0	0	0	#DIV/0!
TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, SRVF COMMUNITY & FEDERAL GRANT FUND		\$8,317,724	\$11,153,988	\$5,975,852	\$7,481,271	\$4,063,758	\$3,417,512	54%
* Note: Includes new Station 32 construction.								

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND
REVENUE/EXPENDITURE HISTORY**

<i>Month</i>	<i>2012/13</i>		<i>2013/14</i>		<i>2014/15</i>		<i>2015/16</i>		<i>2016/17</i>	
	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>
July	\$327,098	\$4,374,370	\$303,039	\$4,253,760	\$399,328	\$5,808,943	\$354,684	\$4,771,243	\$282,790	\$5,316,616
August	\$319,178	\$4,123,666	\$393,566	\$4,035,499	\$390,930	\$4,376,310	\$426,922	\$5,260,304	\$363,912	\$5,109,224
September	\$309,945	\$3,903,613	\$230,997	\$4,049,136	\$317,832	\$4,176,216	\$354,095	\$4,581,188	\$377,209	\$5,047,543
October	\$2,331,797	\$4,132,784	\$2,205,383	\$3,879,765	\$2,247,021	\$4,157,975	\$2,040,889	\$4,262,202	\$2,158,269	\$5,282,085
November	\$360,982	\$4,246,986	\$343,280	\$4,023,813	\$295,306	\$4,381,969	\$335,053	\$4,727,586	\$720,990	\$5,554,302
December	\$25,961,035	\$4,181,747	\$27,720,683	\$3,843,098	\$30,041,174	\$4,307,582	\$32,619,418	\$5,464,991	\$34,893,289	\$5,043,510
January	\$628,896	\$4,061,102	\$529,393	\$3,767,912	\$1,149,378	\$4,230,080	\$576,093	\$4,743,692	\$1,242,334	\$5,401,913
February	\$301,646	\$3,889,221	\$427,492	\$3,570,860	\$291,209	\$4,005,149	\$472,114	\$4,837,271		
March	\$184,995	\$4,115,245	\$360,312	\$3,799,189	\$472,966	\$4,084,004	\$620,681	\$5,229,614		
April	\$18,080,208	\$4,184,939	\$20,027,067	\$3,850,555	\$21,844,911	\$4,276,998	\$23,795,929	\$4,901,844		
May	\$332,777	\$3,999,974	\$324,465	\$3,752,225	\$338,057	\$4,255,627	\$840,611	\$4,935,586		
June	\$3,533,633	\$3,949,737	\$4,738,990	\$4,138,587	\$4,663,427	\$3,810,313	\$5,365,634	\$5,219,984		

San Ramon Valley Fire Protection District

OT Hours

Year-To-Year Comparison

2/15/17 2:16 PM

2015/16	Jul	Aug	Sep	Oct	Nov	Dec	Jan	TOTAL
Strike Team Backfill	118.00	1,489.25	985.00	96.00	0.00	0.00	0.00	2,688.25
Strike Team	118.00	1,489.25	985.00	96.00	0.00	0.00	0.00	2,688.25
Red Flag	0.00	38.00	0.00	48.00	0.00	0.00	0.00	86.00
Vacation Coverage	3,926.12	2,893.50	2,498.78	2,884.36	2,186.00	2,989.01	1,253.00	18,630.77
Sick Leave	1,464.50	1,835.50	1,558.72	1,552.39	1,276.00	1,578.57	1,286.00	10,551.68
Disability Leave (WC)	1,483.00	1,173.00	1,244.00	787.50	978.50	1,530.50	1,180.50	8,377.00
Training	79.50	154.50	740.25	58.50	197.50	110.75	474.50	1,815.50
Staffing Coverage*	3,720.13	3,168.00	4,262.25	3,749.75	4,027.75	3,148.67	3,744.75	25,821.30
TOTAL	10,909.25	12,241.00	12,274.00	9,272.50	8,665.75	9,357.50	7,938.75	70,658.75

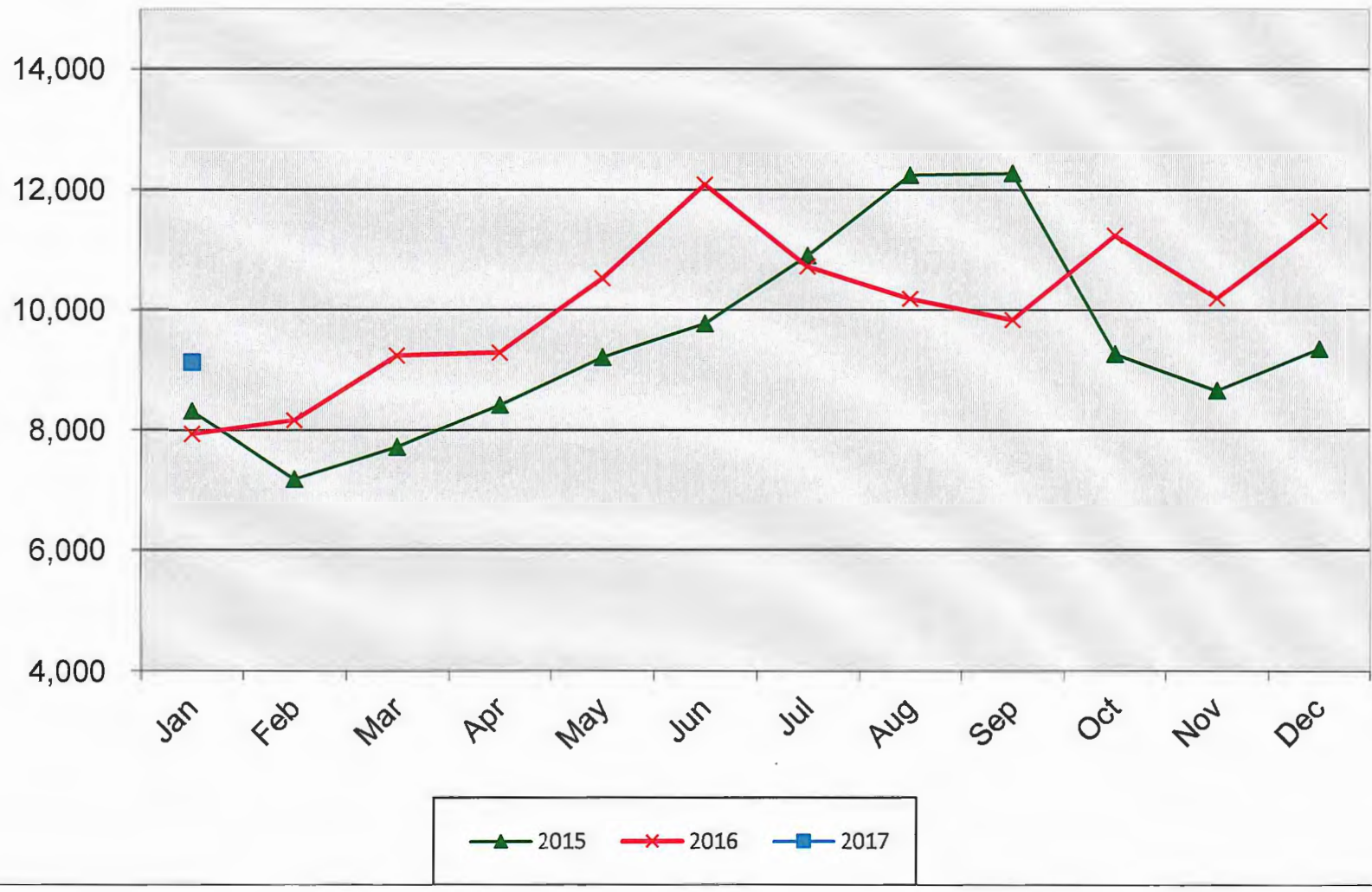
2016/17	Jul	Aug	Sep	Oct	Nov	Dec	Jan	TOTAL
Strike Team Backfill	132.00	563.50	288.00	53.50	0.00	0.00	0.00	1,037.00
Strike Team	132.00	563.50	288.00	53.50	0.00	0.00	0.00	1,037.00
Red Flag	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Vacation Coverage	3,501.65	2,451.03	2,325.60	2,745.63	2,274.60	3,337.52	1,048.21	17,684.24
Sick Leave	1,503.98	1,131.50	1,474.50	1,859.75	980.25	1,178.50	1,804.20	9,932.68
Disability Leave (WC)	2,610.87	2,492.70	2,122.40	2,849.20	2,918.40	2,435.98	1,868.50	17,298.05
Training	78.00	118.75	335.75	528.50	603.50	410.75	415.25	2,490.50
Staffing Coverage*	2,763.75	2,867.97	3,001.50	3,147.17	3,422.50	4,119.50	4,000.34	23,322.73
TOTAL	10,722.25	10,188.95	9,835.75	11,237.25	10,199.25	11,482.25	9,136.50	72,802.20

Current (16/17) to Prior (15/16) Year Variances in OT

OT Type	Jul	Aug	Sep	Oct	Nov	Dec	Jan	TOTAL
Strike Team Backfill	14.00	(925.75)	(697.00)	(42.50)	0.00	0.00	0.00	(1,651.25)
Strike Team	14.00	(925.75)	(697.00)	(42.50)	0.00	0.00	0.00	(1,651.25)
Red Flag	0.00	(38.00)	0.00	(48.00)	0.00	0.00	0.00	(86.00)
Vacation Coverage	(424.47)	(442.47)	(173.18)	(138.73)	88.60	348.51	(204.79)	(946.53)
Sick Leave	39.48	(704.00)	(84.22)	307.36	(295.75)	(400.07)	518.20	(619.00)
Disability Leave (WC)	1,127.87	1,319.70	878.40	2,061.70	1,939.90	905.48	688.00	8,921.05
Training	(1.50)	(35.75)	(404.50)	470.00	406.00	300.00	(59.25)	675.00
Staffing Coverage*	(956.38)	(300.03)	(1,260.75)	(602.58)	(605.25)	970.83	255.59	(2,498.57)
Increase/(Decrease)	(187.00)	(2,052.05)	(2,438.25)	1,964.75	1,533.50	2,124.75	1,197.75	2,143.45

*Note - Staffing Coverage includes: Meetings, Public Events, Emergencies, Recalls, Investigations, etc.

Total Overtime Hours by Month January 2015-January 2017



Overtime Assignment Summary Report

1/1/2017 Through 1/31/2017

WORK CODE: 1 STAFFING

ASSIGNMENT	Time Worked	Time Paid
101 HOLD OVER FOR CALL	40.46	43.75
103 MISC. STAFFING COVE	8450.58	8451.50
107 LATE/STA. MOVE COVE	6.58	11.50
199 MID SHIFT RECALL	10.00	10.00
Total All Assignments This Work Type:	8,507.62	8,516.75

WORK CODE: 2 TRAINING

ASSIGNMENT	Time Worked	Time Paid
201 OPERATIONS TRAINING	8.00	8.00
210 HAZ-MAT TRAINING	26.50	26.50
214 PARAMEDIC - CONT ED	73.50	73.50
216 EMD/DISPATCH TRAINI	6.00	6.00
222 2016-1 ACADEMY	1.00	2.00
223 2016-2 ACADEMY	241.58	299.25
Total All Assignments This Work Type:	356.58	415.25

Overtime Assignment Summary Report

1/1/2017 Through 1/31/2017

WORK CODE: 3		ASSIGNMENTS	
ASSIGNMENT		Time Worked	Time Paid
301	MEETINGS/PROJECT DE	24.25	24.25
302	OFC WORK/REPORT WR	37.00	37.50
310	MISC. MAINTENANCE	2.00	2.00
315	RECRUITMENT INTERN	6.00	6.00
320	PUBLIC EVENTS	10.00	10.00
321	FP REIMBURSED OVER	11.50	11.50
340	PROJECT WORK	47.50	47.50
Total All Assignments This Work Type:		138.25	138.75
WORK CODE: 7		EMERGENCY	
ASSIGNMENT		Time Worked	Time Paid
700	EMERGENCY RECALL	64.77	65.75
Total All Assignments This Work Type:		64.77	65.75
Report Grand Total:		9,067.22	9,136.50

Overtime Summary Report

1/1/2017 Through 1/31/2017

WORK CODE:

Time Paid

1	STAFFING	8,516.75
2	TRAINING	415.25
3	ASSIGNMENTS	138.75
7	EMERGENCY	65.75
	Report Grand Total:	9,136.50

GOOD OF THE ORDER