

**SAN RAMON VALLEY EMERGENCY PREPAREDNESS
CITIZEN CORPS COUNCIL POLICY ADVISORY COMMITTEE
(CCC/PAC)**

March 20, 2024 MINUTES

Location: **Town of Danville**
 500 La Gonda Way, Danville, CA 94526

Committee Present:

San Ramon Valley Fire Protection District - Director Jay Kerr
Contra Costa County Board of Supervisors - Supervisor Candace Andersen
Town of Danville - Mayor Karen Stepper
San Ramon Valley Unified School District - Director Jesse vanZee
City of San Ramon -Council Member Mark Armstrong

Committee Absent: None

Lead Agency: Contra Costa County Board of Supervisors - Supervisor

1. Call to Order

Councilmember Andersen called the meeting to order at 9:00 a.m.

2. Determination of Quorum

Councilmember Andersen declared a quorum of the Committee was present.

3. Public Comment

None

4. Approval of October 4, 2023 Minutes

Motion by Councilmember Stepper to approve the October 4, 2023 Minutes; seconded by Director Kerr. Motion carried unanimously by roll call vote.

5. Approve Financial Report and Budget

5.1 Receive, Review and Approve Financial Report through February 29, 2024.

Motion by Supervisor Andersen to approve the Financial Report year ended February 29, 2024; seconded by Mayor Stepper. Motion carried unanimously by roll call vote.

5.2 Receive, Review and Approve proposed budget for Fiscal Year 2024-2025.

Motion by Supervisor Andersen to approve the proposed budget for 2024-2025; seconded by Councilmember Armstrong. Motion carried unanimously by roll call vote.

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6. Committee Reports and Policy Updates

- 6.1 Alert, Notification and Communications – Emergency Communications for the San Ramon Valley
- 6.2 Training, Education and Publications – Public outreach and marketing for residents of the San Ramon Valley
- 6.3 HeartSafe Community
- 6.4 Community Emergency Response Team (CERT) – Program to get community prepared for emergencies.
- 6.5 Access and Functional Needs – Outreach and cultivating relationships with local establishments who support AFN

Reports and updates were given on the above.


7. Good of the Order

None

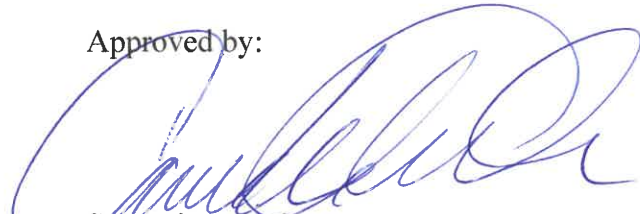
8. Adjournment

The meeting concluded at 9:43 a.m.

Prepared by:

DocuSigned by:

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Danielle Bell
SRVFPD Community Risk Reduction Educator

Approved by:


Supervisor Andersen
Contra Costa County Board of Supervisors