

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
AUGUST 28, 2024 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: **SRVFPD Administrative Offices – Boardroom
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583**

Board Members Present: President Kerr, Vice President Stamey, Directors Lee, Crean, and Parker
(Director Lee attended remotely via live 2-way audiovisual conferencing)

Board Member(s) Absent: None

1. CALL TO ORDER

President Kerr called the meeting to order at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

Deputy Chief Jonas Aguiar led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Kerr declared there were 4 Board members present. He stated Director Lee was not present, requested that the Board approve her remote participation in the meeting via live 2-way audiovisual conferencing instead of appearing in person due to a medical emergency, and that Director Lee confirmed she will be attending remotely with no others present at her remote location. Motion by Vice President Stamey to approve Director Lee’s request to remotely participate in the meeting via live 2-way audiovisual conferencing instead of appearing in person due to a medical emergency; seconded by Director Parker. Motion carried unanimously. President Kerr stated there was a quorum with 4 Board members present and Director Lee attending remotely. President Kerr confirmed there were no changes to the Agenda.

4. PUBLIC COMMENT

There was no public comment.

5. CONSENT CALENDAR

Motion by Vice President Stamey to approve Consent Calendar Items 5.1 through 5.8; seconded by Director Parker. Motion carried unanimously by roll call vote.

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6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Draeger Training Prop Update.

Chief Paige Meyer, Interim Deputy Chief Chris Parsons, and Battalion Chief Dave Garcia presented the Drager Prop update.

6.2 Contra Costa Community College Scholarship Award to Nathaniel Jackson, Jr.

Chief Meyer and Deputy Chief Aguiar presented the Contra Costa Community College Scholarship Award to Nathaniel Jackson, Jr.

The Board took a brief recess at 1:37 p.m. for 10 minutes.

7. OLD BUSINESS

There was no Old Business.

8. NEW BUSINESS

There was no New Business.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from community were received and acknowledged.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations Division - Deputy Chief Jonas Aguiar
Operations Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for June and July 2024.

10.2 Training Division – Battalion Chief Dave Garcia
Training Report of monthly activities.

Battalion Chief Garcia provided the monthly activities report for June and July 2024.

10.3 EMS Division – EMS Division Manager Lance Maples
EMS Report of monthly activities.

EMS Division Manager Maples provided the monthly activities report for June and July 2024.

10.4 Community Risk Reduction – Fire Marshal Roy Wendel
Community Risk Reduction of monthly activities.

Fire Marshal Wendel provided the monthly activities report for June and July 2024.

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- 10.5 Fleet and Facilities Division – Interim Deputy Chief Chris Parsons
Fleet and Facilities Report of monthly activities.

Interim Deputy Chief Parsons provided the monthly activities report for June and July 2024.

- 10.6 Communications Division –Deputy Chief Aguiar
Communications Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for June and July 2024.

- 10.7 Technology Division – Interim Deputy Chief Chris Parsons
Technology Report of monthly activities.

Interim Deputy Chief Parsons provided the monthly activities report for June and July 2024.

- 10.8 Human Resources Division – Interim Deputy Chief Chris Parsons
Human Resources Report of monthly activities.

Interim Deputy Chief Parsons provided the monthly activities report for June and July 2024.

- 10.9 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.

Chief Financial Officer Hatfield provided the monthly activities report for June and July 2024.

- 10.10 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District-related activities.

Fire Chief Meyer provided the monthly activities report for June and July 2024.

11. GOOD OF THE ORDER

- 11.1 Comments by Board of Directors.

There were no comments by the Board.

12. UPCOMING CALENDAR OF EVENTS

- 12.1 Next Regular Board Meeting, September 25, 2024 at 1:00 p.m.
12.2 EMS Committee Meeting, SRVFPD Administrative Office, Boardroom, August 29, 2024 at 10:00 a.m.
12.3 CSDA Annual Conference & Exhibitor Showcase, Indian Wells, CA, September 9-12, 2024.
12.4 San Ramon Valley Exchange Club, 23rd Annual 911 Remembrance Ceremony, Oak Hill Park, 3005 Stoney Valley Road, Danville, CA, September 11, 2024 at 5:30 p.m. to 6:30 p.m.

UPCOMING CALENDAR OF EVENTS (Continued)

12.5 Denim & Diamonds 75th Anniversary Dinner & Community Awards, Blackhawk Country Club, 599 Blackhawk Club Drive, Danville, CA, September 18, 2024 at 6:00 p.m. to 9:00 p.m.

President Kerr announced the above events and announced the Board the EMS Committee Meeting has been canceled. Chief Meyer also announced Fill the Boot on September 14, 2024 at Primo’s in Danville, 4:00 p.m. to 9:00 p.m., and the District’s EMS Division will present at EMS World the week of September 9, 2024.

President Kerr announced the Board will enter Closed Session for Agenda Items No. 13.1 to 13.3 for Anticipated and Existing Litigation. The Board took a recess at 2:48 p.m. and entered Closed Session at 3:00 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

13.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9(d)(1):
Laura Begin v. SRVFPD, a Government Entity, Chief John Duggan, an individual, and DOES 1 through 50, inclusive, Case No.: C23-00085

13.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9(d)(1):
Paul Ivory v. SRVFPD, WCAB #: ADJ18202949

14. RETURN TO OPEN SESSION

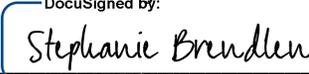
The Board returned to Open Session at 3:18 p.m.

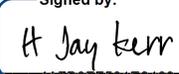
15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

District Counsel/Clerk Brendlen announced there was no reportable Board action from Closed Session.

16. ADJOURNMENT.

President Kerr adjourned the meeting at 3:19 p.m.

Prepared by: 
Stephanie Brendlen
District Counsel/Clerk

Approved by: 
President Kerr
Board President