

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS PERSONNEL SUBCOMMITTEE MEETING
SEPTEMBER 14, 2023 MINUTES**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building – Boardroom
San Ramon, CA 94583

Board Members Present: President Michelle Lee (Chair), Director Don Parker

1. CALL TO ORDER

President Lee called the meeting to order at 1:07 p.m.

2. PUBLIC COMMENT

None.

3. NEW BUSINESS

3.1 Approval of Minutes from the April 11, 2023 Personnel Subcommittee Meeting.

Motion by Director Parker to approve the April 11, 2023 Minutes; seconded by President Lee. Motion carried unanimously.

President Lee and Director Parker entered Closed Session at 1:08 p.m.

4. CLOSED SESSION

4.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

California Government Code Section 54957(b)

Title: District Counsel/District Clerk

4.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

California Government Code Section 54957(b)

Title: Fire Chief

5. RETURN TO OPEN SESSION

President Lee and Director Parker returned from Closed Session at 2:43 p.m.

6. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Lee stated there was no reportable action from Closed Session.

Personnel Subcommittee Minutes

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7. ADJOURNMENT

The Personnel Subcommittee meeting concluded at 2:44 p.m.

DocuSigned by:
Prepared by: Stephanie Brendlen
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Stephanie Brendlen
District Counsel/Clerk

DocuSigned by:
Approved by: Matt Stamey
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Matthew Stamey, Vice President
Committee Chair