

RESOLUTION NO. 2024-04

**A RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT
INCREASING FEES AND CHARGES
FOR VARIOUS SERVICES CONTAINED WITHIN ORDINANCE NO. 28
(FEES AND CHARGES – ORDINANCE NO. 28)**

WHEREAS fees and charges assist in defraying the costs of specific services provided by the San Ramon Valley Fire Protection District (“District”); and,

WHEREAS, pursuant to Health and Safety Code Section §13916 et seq., and Government Code Section §6066, the District adopted Ordinance No. 28 on July 24, 2013 setting forth District fees and costs which are subject to reimbursement; and,

WHEREAS, the fees and charges set forth in **Exhibit A**, attached hereto and made a part hereof, have been modified based on District business practices and found to be based upon the costs determined to be appropriate for performing such District services and are reasonable; and

WHEREAS, in order to keep pace with the cost of providing services, such fees are intended to be adjusted annually based on costs reasonably incurred by the District for service or enforcing the regulation for which the fee is charged, including an annual change in the Consumer Price Index (CPI) Urban Wage Earners, San Francisco-Oakland-San Jose, CA region, measured as of February of each year; and,

WHEREAS, the annual change in the Consumer Price Index (CPI) Urban Wage Earners, San Francisco-Oakland-San Jose, CA region, measured as of February 2024 was determined to be 2.9 percent (2.9%); and,

WHEREAS, the District has given notice of its intent to increase such fees and charges contained in Ordinance No. 28 as may be adopted by Resolution and noticed in accordance with Health and Safety Code Section §13916 *et seq.*, and Government Code Section §6066.

NOW THEREFORE BE IT RESOLVED by the San Ramon Valley Fire Protection District Board of Directors (“Board”) that:

1. Each of the recitals of this Resolution No. 2024-04 are found to be determinations of fact which are true and correct;
2. The fees and charges set forth in the attached and incorporated **Exhibit A** by this reference shall be effective July 1, 2024;
3. The Board delegates its authority to the Fire Chief or their designee to administer the fees and charges as set forth in **Exhibit A**; and
4. The fees and charges authorized by this Resolution No. 2024-04 are statutorily exempt from review under the California Environmental Quality Act (“CEQA”) as confirmed in CEQA Guidelines Section 15273.

PASSED, APPROVED AND ADOPTED on this 22nd day of May, 2024 at the San Ramon Valley Fire Protection District Board of Directors Regular Meeting at San Ramon, State of California, on a motion made by Director Lee, seconded by Vice President Stamey, and duly carried by the following roll call votes:

AYES: STAMEY, LEE, CREAN, PARKER, KERR

NOES: None

ABSENT: None

ABSTAIN: None

Dated: May 22, 2024

DocuSigned by:
H Jay Kerr
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H. Jay Kerr
President, Board of Directors

APPROVED TO CONTENT:

DocuSigned by:
Paige Meyer
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Paige Meyer, District Fire Chief

APPROVED AS TO FORM:

DocuSigned by:
Stephanie Brendlen
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Stephanie Brendlen, District Counsel

ATTEST:

DocuSigned by:
Stephanie Brendlen
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Stephanie Brendlen, District Counsel

Exhibit A

Resolution No. 2024-04 Schedule of Fees

All plan check, construction inspections and/or fire inspections, and permits required by the California Fire Code, San Ramon Valley Fire Protection District (“District”) Ordinance, or California Office of the State Fire Marshal shall be subject to the following adopted user fees.

Fees for plan check shall be tabulated and collected upon submittal of the initial plan for review and be in accordance with Part 1.

Fees for fire inspections, as part of the District’s code enforcement program shall be in accordance with Part 2.

Fees for permits, as part of the District’s code enforcement program shall be in accordance with Part 3.

Fees for miscellaneous reports, copying, standby personnel, safety officer or other listed general services for which the District has adopted user fees shall be in accordance with Part 4.

Part 1. PLAN REVIEW AND CONSTRUCTION PERMIT FEES

Fees shall be collected upon submittal of plans for review as set forth in Table 1. Fees are based on the type of construction permit that plans are submitted for review.

Operational permits required for new systems, processes, or uses necessitating a plan review shall have the initial fire code permit issued with the plan review in accordance with Part 1, Table 1.

Table 1

PLAN REVIEW AND CONSTRUCTION INSPECTIONS	
PLANNING & SITE DEVELOPMENT	
Pre-application Design Review - per hour <i>To meet to discuss potential requirements, design criteria, hardships, proposed mitigation of requirements, etc (first hour no charge).</i>	\$ 412
Planning and Site Development Review - per hour <i>Includes review and comments for planning applications and associated community development process requirements.</i>	\$ 412
Emergency Response Pre-plan <i>An emergency response pre-plan is required if determined necessary by the fire code official due to size, use, or special existing hazard.</i>	Actual Cost

PLAN CHECK AND CONSTRUCTION PERMITS	
105.6.1	<p>Automatic Fire-Extinguishing Systems - per system <i>NFPA 13 & 13R wet, dry, pre-action</i> <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection for all required inspections</i></p> <p>New system first 20 heads \$ 977 New system each additional 20 heads \$ 108 Modification to an existing system first 20 heads \$ 771 Modification to an existing system each additional 20 heads \$ 108</p> <p><i>Engineered Systems</i> <i>Includes (1) plan review, (1) re-submittal, (1) final inspection</i></p> <p>Clean agent, commercial cooking, wet & dry chemical, CO2 \$ 695</p> <p><i>NFPA 13D</i> <i>Includes (1) plan review, (1) re-submittal, (1) overhead inspection and (1) final inspection</i></p> <p>NFPA 13D new and modifications \$ 749</p>
105.6.5	<p>Energy Storage Systems - per system \$ 599 <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i></p>
105.6.2	<p>Compressed Gases - per system <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection for all required inspections</i></p> <p>Storage, use or handling \$ 599 Medical gas systems \$ 1,048 Refrigeration systems \$ 899</p>
105.6.3	<p>Cryogenic Fluids \$ 755 <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i></p>
105.6.4	<p>Emergency Responder Radio Coverage System \$ 1,422 <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i></p>
105.6.6	<p>Fire Alarm and Detection Systems and Related Equipment - per system <i>Includes (1) plan review, (1) re-submittal, (1) final inspection</i></p> <p>New system first 20 devices \$ 837 New system each additional 20 devices \$ 300 Modification to an existing system first 20 devices \$ 771 Modification to an existing system each additional 20 devices \$ 300 Fire sprinkler monitoring system \$ 599 Smoke and heat vent system \$ 978</p>
105.6.7	<p>Fire Pumps and Related Equipment - per system <i>Includes (1) plan review, (1) re-submittal and (1) field inspection and (1) re-inspection for all required inspections</i></p> <p>New installation \$ 1,498 Modifications or repairs \$ 599</p>

105.6.8	Flammable and Combustible Liquids <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	Aboveground and underground tank removal - per tank	\$	599
	Underground tank removal - per tank	\$	668
	Vapor recovery systems - per system	\$	599
105.6.9	Fuel Cell Power Systems <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>	\$	600
105.6.10	Gas Detection Systems <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>	\$	600
105.6.11	Gates and Barricades Across Fire Apparatus Access Roads <i>Includes (1) plan review, (1) re-submittal, (1) field inspection</i>	\$	600
105.6.12	Hazardous Materials <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	Use and storage	\$	978
	Chemical classification	\$	599
105.6.13	High-Piled Combustible Storage <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	New installation	\$	978
	Modifications or repairs	\$	653
105.6.14	Industrial Ovens - per oven <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>	\$	503
105.6.15	LP-gas - per system <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	New installation	\$	771
	Modifications or repairs	\$	661
105.6.16	Motor Vehicle Repair Rooms and Booths <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	New installation	\$	538
	Modifications or repairs	\$	396
105.6.18	Private Fire Hydrants and Fire Protection Water Supplies - per system <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection for all required inspections</i>		
	Private fire hydrant systems	\$	1,198
	Fire protection system water supply	\$	899
	Rural water supply system	\$	924
	Temporary water supply system	\$	599

105.6.19	Smoke Control or Smoke Exhaust Systems <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	New installation		\$ 1,423
	Modifications or repairs		\$ 660
105.6.20	Solar Photovoltaic Power Systems <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		\$ 771
105.6.22	Spraying or Dipping - per system <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	New installation		\$ 539
	Modifications or repairs		\$ 395
105.6.23	Standpipe Systems - per system <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection for all required inspections</i>		
	New installation		\$ 987
	Modifications or repairs		\$ 463
105.6.24	Temporary Membrane Structures and Tents - per tent <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		\$ 385
	Construction, Alternation or Renovation of a Building <i>(for which a building permit is required)</i> <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	Commercial new or addition	0 - 5,000 sq ft	\$ 1,048
	Commercial new or addition	5,001 - 10,000 sq ft	\$ 1,757
	Commercial new or addition	10,001 - 20,000 sq ft	\$ 2,263
	Commercial new or addition each additional 10,000 sq ft		\$ 394
	Commercial alteration or renovation	0 - 5,000 sq ft	\$ 779
	Commercial alteration or renovation	5,001 - 10,000 sq ft	\$ 939
	Commercial alteration or renovation	10,001 - 20,000 sq ft	\$ 1,191
	Commercial alteration or renovation each additional 10,000 sq ft		\$ 198
	Residential new, addition, alteration or renovation		\$ 449
	Fire Apparatus Access, Site Improvements and Related Equipment <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	Roadway design		\$ 503
	Obstructions (traffic calming devices and other manipulated barriers)		\$ 374
	Temporary fire apparatus access roadways		\$ 449
	Miscellaneous System Plans <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		\$ 771
	Miscellaneous Construction Permit - per hour <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		\$ 409

Fuel Modification <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>	\$ 1,165
Additional plan review	\$ 319
Plan Reviews or Specialized Consultation <i>The use of an independent specialized consultant with expertise to conduct the review is sometimes necessary. Projects subject to this provision will be charged on an hourly basis and shall not exceed the actual cost to the District.</i>	Actual Cost
Each additional field inspection	\$ 338
After hours inspection - per hour with a 2 hour minimum <i>Includes (1) field inspection Fees assessed under this provision shall be due and payable prior to the action of the District. This provision is not a mandate on the District to normally provide this service. This service is subject to staff availability and does not mandate performance. Fee is \$489 per hour with a 2 hour minimum required.</i>	\$ 489
Expedited Plan Review - per hour with a 2 hour minimum <i>Includes (1) plan review Fees assessed under this provision shall be due and payable prior to the action of the District. This provision is not a mandate on the District to normally provide this service. This service is subject to staff availability and does not mandate performance. Fee is \$489 per hour with a 2 hour minimum required.</i>	\$ 489
Alternate Materials and Methods of Construction Review <i>Includes (1) plan review and (1) re-submittal Additional costs may incur should the District use an independent specialized consultant to evaluate the submittal.</i>	\$ 412
Permit Renewal or Extension	50% Original Fee

Part 2. OCCUPANCY INSPECTION FEES

The fees for state mandated occupancy inspections and state license care facility "Fire Clearance" services not part of a construction or operational permit shall be in accordance with Part 2, Table 2.

Table 2

OCCUPANCY INSPECTIONS	
STATE MANDATED INSPECTIONS	
Public and Private Schools <i>Includes (1) inspection and (1) re-inspection</i>	\$ -
Hotel/Motel/Lodging House/Apartment House/Dwelling/Buildings <i>or similar Group R1 and R2 occupancies and structures accessory thereto</i> <i>Includes (1) inspection and (1) re-inspection</i>	
< 15 units	\$ 359
16-75 units	\$ 554
> 75 units	\$ 1,027
Jail or place of detention for persons charged with or convicted of a crime <i>Includes (1) inspection and (1) re-inspection</i>	\$ 1,128
Each additional field inspection	\$ 338
STATE LICENSED FACILITIES - FIRE CLEARANCE (850 FORM)	
Pre-inspection Consultation <i>Includes (1) field inspection</i>	\$ 277
Facilities with a capacity to serve <i>Includes (1) inspection and (1) re-inspection</i>	
< 6 clients	\$ 338
6-25 clients	\$ 344
> 25 clients	\$ 449
Each additional field inspection	\$ 338
DEFENSIBLE SPACE INSPECTION FOR REAL ESTATE TRANSACTIONS	
<i>Includes (1) inspection and (1) re-inspection</i>	\$ 338
GENERAL OCCUPANCY INSPECTIONS	
Group A, B, C, E, F, H, I, L, M, R, S and U occupancies <i>Includes (1) inspection and (1) re-inspection</i>	\$ -
Each additional field inspection	\$ 338

Part 3. FIRE CODE OPERATIONAL PERMIT FEES

All Operational permits required by the California Fire Code and/or San Ramon Valley Fire Protection District (“District”) Ordinance are renewable on the basis of inspection frequency. Operational permit fees are due and payable via invoice following the inspection as set forth in Part 3.

Operational permits required for new systems, processes, or uses necessitating a plan review shall have the initial fire code permit issued with the plan review in accordance with Part 1, Table 1.

Table 3

OPERATIONAL PERMITS		
105.5.2	Aerosol Products	\$ 69
105.5.3	Amusement Buildings	\$ 300
105.5.4	Aviation Facilities	\$ 69
105.5.5	Carnivals and Fairs	\$ 412
105.5.6	Cellulose Nitrate Film	\$ 69
105.5.7	Combustible Dust-Producing Operations	\$ 69
105.5.8	Combustible Fibers	\$ 69
105.5.9	Compressed Gases	\$ 69
105.5.10	Covered and Open Mall Buildings	\$ 69
105.5.11	Cryogenic Fluids	\$ 69
105.5.12	Cutting and Welding	\$ 69
105.5.13	Dry Cleaning	\$ 69
105.5.14	Energy Storage Systems	\$ 69
105.5.15	Exhibits and Trade Shows	\$ 338
105.5.16	Explosives	\$ 63
105.5.17	Fire Hydrants and Valves	\$ 69
105.5.18	Flammable and Combustible Liquids	\$ 69
105.5.19	Floor Finishing	\$ 69
105.5.20	Fruit and Crop Ripening	\$ 69
105.5.21	Fumigation and Insecticidal Fogging	\$ 49
105.5.22	Hazardous Materials	\$ 69
105.5.23	Hazardous Production Materials	\$ 69
105.5.24	High-Piled Storage	\$ 69
105.5.25	Hot Work Operations	\$ 69
105.5.26	Industrial Ovens	\$ 69
105.5.27	Lumber Yards and Woodworking Plants	\$ 69
105.5.28	Liquid or Gas-Fueled Vehicles	\$ 69
105.5.29	LP-gas	\$ 64
105.5.30	Magnesium	\$ 69
105.5.31	Miscellaneous Combustible Storage	\$ 69

105.5.32	Mobile Fueling of Hydrogen-Fueled Vehicles	\$	69
105.5.33	Motor Fuel-Dispensing Facilities	\$	69
105.5.33	Mobile Fuel-Dispensing	\$	317
105.5.34	Open Burning	\$	159
105.5.35	Open Flames and Torches	\$	138
105.5.36	Open Flames and Candles	\$	69
105.5.37	Organic Coatings	\$	69
105.5.38	Outdoor Assembly Event	\$	69
105.5.39	Places of Assembly	\$	69
105.5.41	Private Fire Hydrants	\$	69
105.5.42	Pyrotechnic Special Effects Materials	\$	449
105.5.43	Pyroxylin Plastics	\$	69
105.5.44	Refrigeration Equipment	\$	69
105.5.45	Repair Garages and Motor Fuel-Dispensing Facilities	\$	69
105.5.46	Rooftop Heliports	\$	69
105.5.47	Spraying or Dipping	\$	69
105.5.48	Storage of Scrap Tires and Tire Byproducts	\$	69
105.5.49	Temporary Membrane Structures and Tents	\$	312
105.5.50	Tire-Rebuilding Plants	\$	69
105.5.51	Waste Handling	\$	69
105.5.52	Wood Products	\$	69
	Christmas Tree Sales	\$	312
	Model Rockets	\$	270
	Each additional field inspection	\$	338

Part 4. GENERAL FEES

Miscellaneous reports, copying fees, standby personnel, safety officer or other listed general services for which the District has adopted user fees shall be in accordance with Part 4, Table 4.

Table 4

GENERAL SERVICE	
All Reports	
Incident Medical Investigation Dispatch	\$ 10
Subpeona	\$ 15
GIS Maps (Digital Transfer)	Cost of reproduction plus 10%
Copies of photographs, discs, tapes or any other outsourced processed records	Cost of reproduction plus 10%
Documentation Certification	\$ 5
Returned Check	\$ 25
CPR Training - Class size 6 - 9 people <i>CPR class includes booklet, mask and certification card per person</i>	\$ 48
Preposition for work performed by Utility Companies	all costs incurred plus admin fee
Paramedic Field Internship	\$ 2,531
Subpoenas <i>A deposit of \$275.00 for each day that the specified employee is required to remain in attendance pursuant to the subpoena. The District shall then be reimbursed for traveling expenses and the full cost to the District of paying the employee, tabulated pursuant to the Service Rate below. If the actual expenses should later prove to be less than \$150.00 per day tendered, the excess of the amount shall be refunded. If the actual expenses should later prove to be more than the amount deposited, the District may collect the balance from the party at whose request the subpoena is issued.</i>	
Weed abatement program administrative fee	\$ 1,576
Applicant Charges for processing address or street name changes	\$ 106

"SERVICE RATE SCHEDULE". Unless waived by the District pursuant to Section 3 of the Fee Ordinance, a service rate shall be applied for the services rendered. This service rate shall be based upon the hourly rate, or overtime rate for the specific position or rank for the employee providing the services. In addition, this rate shall include an average benefit cost for safety employees and an average benefit cost for non-safety employees dependent on which classification of the specified employee. When determining whether the rate to be charged is the "overtime rate" or the "hourly rate," the overtime rate shall be used if the District is required to pay overtime to the specified employee. If the District is not required to pay overtime to the specific employee, then all hours shall be charged at the "hourly rate."

"EQUIPMENT RATE SCHEDULE". Apparatus and equipment rates shall be the current rate in effect under the California Fire Assistance Agreement or the Federal Emergency Management Agency equipment rate schedule, whichever applies.

Part 5. INFORMATION TECHNOLOGY SURCHARGE FEE

The schedule of fees included in Part 1 through Part 3 above is inclusive of a 5 percent (5%) surcharge for Information Technology to assist in ongoing technology needs to support the general operations of the Community Risk Reduction Division for which these fees are charged.