

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**  
**Board of Directors Regular Board Meeting**  
**Wednesday, May 22, 2024 – 1:00 p.m.**

*Jay Kerr, Board President*  
*Matthew Stamey, Board Vice President*  
*Ryan Crean, Director, Michelle Lee, Director, Don Parker, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,  
honor and compassion.*

**MEETING LOCATION:** SRVFPD Administrative Offices – Boardroom  
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

**WEBSITE:** <https://www.firedepartment.org/>

**AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

5. **CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1 Approve the demand register for the period April 13, 2024 through May 8, 2024 in the amount of \$1,928,115.10.
- 5.2 Approve the Board Minutes from the April 24, 2024 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the period of April in the amount of \$5,295,975.53.
- 5.4 Approve the Board Minutes from the April 24, 2024 Board and Management Harassment Prevention Training Meeting.
- 5.5 Approve the Board Minutes from the May 9, 2024 Elected Officials EOC Training.
- 5.6 Adopt Resolution No. 2024-03 specifying requirements for electing members to the Board of Directors.
- 5.7 Approve contract with H&N Enterprises and authorize staff to execute the contract for weed abatement services.

- 5.8 Approve the proposal from WATTCO in the amount of \$145,575 for installation of radios and related equipment.
- 5.9 Approve the First Amendment to the Agreement between the San Ramon Valley Fire Protection District and AP Triton for EMS Consulting Services in an amount not to exceed \$60,000 annually.

5.10 **Personnel Actions**

**New Hires**

Confirmation of Employment. Approve staff recommendation to hire the following for Public Safety Dispatcher 2, step 1:

- Eric Young, effective May 15, 2024
- Jeanette Mazzaferro, effective May 17, 2024
- Brenda DaPrato, effective May 29, 2024

**Step Increases**

Approve staff recommendation to award the following step increase, effective May 1, 2024:

- Battalion Chief Eric Sabye to Battalion Chief 2, step 6
- Captain Garrett McIntyre to Captain 10, step 6
- Captain Brett Herendeen to Captain 10, step 5
- Single Role Paramedic Sean Rule to Single Role Paramedic, step 2

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

None.

**7. OLD BUSINESS**

- 7.1 Approve Scholarship Agreement with the Contra Costa Community College Foundation.

**8. NEW BUSINESS**

8.1 Approve Funding Memorandum of Understanding between Contract Costa County Fire Protection District and San Ramon Valley Fire Protection District for South County Training Facility and Authorize Fire Chief to executing the Funding Agreement.

8.2 Open Public Hearing to consider Annual CPI Adjustment to Service Fees and Charges contained within Ordinance No. 28 and Adoption of Resolution No. 2024-04.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from the community.

**10. MONTHLY ACTIVITY REPORTS**

- 10.1 Operations Division – Deputy Chief Jonas Aguiar  
Operations Report of monthly activities.
- 10.2 Training Division – Battalion Chief Chris Parsons  
Training Report of monthly activities.
- 10.3 EMS Division – EMS Division Manager Lance Maples  
EMS Report of monthly activities.

- 10.4 Community Risk Reduction Division – Interim Fire Marshal Roy Wendel  
Community Risk Reduction Report of monthly activities.
- 10.5 Fleet and Facilities Division – Interim Deputy Chief Dave Garcia  
Fleet and Facilities Report of monthly activities.
- 10.6 Communications Division – Deputy Chief Jonas Aguiar  
Communications Report of monthly report activities.
- 10.7 Technology Division – Interim Deputy Chief Dave Garcia  
Technology Report of monthly activities.
- 10.8 Human Resources Division – Interim Deputy Chief Dave Garcia  
Human Resources Report of monthly activities.
- 10.9 Finance Division – Chief Financial Officer Davina Hatfield  
Finance Report of monthly activities.
- 10.10 Fire Chief – Fire Chief Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

- 11.1 Comments by Board of Directors.
- 11.2 Report from Personnel Subcommittee (Director Stamey, Chair).
- 11.3 Discussion on September and October Board Meeting Dates.

**12. UPCOMING CALENDAR OF EVENTS**

- 12.1 Promotional Ceremony, Thursday, May 30, 2024, Roundhouse, 2600 Camino Ramon (San Ramon), at 6:00 p.m. to 8:00 p.m.
- 12.2 Finance Committee Meeting, Wednesday, June 12, 2024 at 10:00 a.m.
- 12.3 Budget Workshop, Tuesday, June 18, 2024 at 10:00 a.m.
- 12.4 Next Regular Board Meeting, June 26, 2024 at 1:00 p.m.

**13. CLOSED SESSION**

- 13.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
California Government Code Section 54956.9(d)(1):  
Laura Begin v. SRVFPD, a Government Entity, Chief John Duggan, an individual, and DOES 1 through 50, inclusive, Case No.: C23-00085
- 13.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

**14. RETURN TO OPEN SESSION**

**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, JUNE 26, 2024 AT 1:00 P.M.**

Prepared by:

*Stephanie Brendlen*

Stephanie Brendlen, District Counsel/District Clerk

Agenda posted on May 17, 2024 at the District's Administrative Offices, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).

*All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at [www.firedepartment.org](http://www.firedepartment.org), at the District's Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, or at the scheduled meeting.*



**CONSENT ITEMS**

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 4/13/2024 Through 5/8/2024

Check Num...	Check Date	Payee	Check Amount	Transaction Description
231824	5/8/2024	ABILA INC	8,274.40	Abila MIP Accounting Software Renewal 2023/24
04/17/24-01	4/17/2024	ACE AUTO REPAIR AND TIRE CENTER	1,804.33	Replaced Air Intake Heater-Unit 711
04/17/24-02	4/17/2024	ACE AUTO REPAIR AND TIRE CENTER	1,965.73	Preventative Maintenance and Service-Unit 712
04/17/24-03	4/17/2024	ACE AUTO REPAIR AND TIRE CENTER	966.70	Preventative Maintenance and Service-Unit 340
04/17/24-04	4/17/2024	ACE AUTO REPAIR AND TIRE CENTER	191.01	Preventative Maintenance and Service-Unit 710
04/18/24-01	4/18/2024	ACE AUTO REPAIR AND TIRE CENTER	117.84	Preventative Maintenance Service-Unit 715
04/18/24-02	4/18/2024	ACE AUTO REPAIR AND TIRE CENTER	1,050.81	Preventative Maintenance Service/Replace Alternator-Unit 358
04/18/24-03	4/18/2024	ACE AUTO REPAIR AND TIRE CENTER	114.15	Preventative Maintenance Service-Unit 357
05/03/24-01	5/3/2024	ACE AUTO REPAIR AND TIRE CENTER	447.88	Preventative Maintenance/Battery Replacement-Unit 356
05/03/24-02	5/3/2024	ACE AUTO REPAIR AND TIRE CENTER	126.00	Alignment Service-Unit 341
05/03/24-03	5/3/2024	ACE AUTO REPAIR AND TIRE CENTER	353.38	Replace Brake Light Switch-Unit 715
05/03/24-04	5/3/2024	ACE AUTO REPAIR AND TIRE CENTER	117.84	Preventative Maintenance-Unit 402
231770	5/3/2024	ACI OF SAN RAMON	530.51	Garbage Service 04/24-Stn 30
	5/3/2024	ACI OF SAN RAMON	530.51	Garbage Service 04/24-Stn 34
	5/3/2024	ACI OF SAN RAMON	530.51	Garbage Service 04/24-Stn 38
	5/3/2024	ACI OF SAN RAMON	530.51	Garbage Service 04/24-Stn 39
231771	5/3/2024	AIDEN TIJERO	90.00	Internal Recruit Reimb-CCC Paramedic Accreditation
	5/3/2024	AIDEN TIJERO	50.41	Internal Recruit Reimb-Live Scan Fee
	5/3/2024	AIDEN TIJERO	160.00	Internal Recruit Reimb-National Registry Paramedic Fee
	5/3/2024	AIDEN TIJERO	380.00	Internal Recruit Reimb-Psychomotor Exam
05/03/24-05	5/3/2024	AIR EXCHANGE INC	448.05	Plymovent Battery Replacement-Stn 32
05/03/24-06	5/3/2024	AIRGAS USA LLC	905.92	Oxygen
05/03/24-07	5/3/2024	AIRGAS USA LLC	86.40	Oxygen
05/08/24-01	5/8/2024	AIRGAS USA LLC	812.81	Oxygen
231772	5/3/2024	ALAMEDA COUNTY FIRE DEPARTMENT	39,873.80	Annual Service and Maintenance-Unit 521
	5/3/2024	ALAMEDA COUNTY FIRE DEPARTMENT	29,603.67	Annual Service and Maintenance-Unit 557
	5/3/2024	ALAMEDA COUNTY FIRE DEPARTMENT	862.44	Replaced Blown Coolant Hose-Unit 529
	5/3/2024	ALAMEDA COUNTY FIRE DEPARTMENT	191.37	Replaced Broken Bolt on Battery Tray-Unit 529
	5/3/2024	ALAMEDA COUNTY FIRE DEPARTMENT	1,045.00	Service and Repairs-Unit 521
	5/3/2024	ALAMEDA COUNTY FIRE DEPARTMENT	6,722.22	Service and Repairs-Unit 526
	5/3/2024	ALAMEDA COUNTY FIRE DEPARTMENT	2,124.68	Service and Repairs-Unit 552
05/03/24-08	5/3/2024	ALL STAR FIRE EQUIPMENT INC	146.49	Fit Testing-P100 Masks
04/18/24-04	4/18/2024	AMAZON CAPITAL SERVICES	1,088.45	Computer Supplies
04/18/24-05	4/18/2024	AMAZON CAPITAL SERVICES	246.83	Computer Supplies
05/03/24-09	5/3/2024	AMAZON CAPITAL SERVICES	36.37	Office Supplies-Snacks
05/03/24-10	5/3/2024	AMAZON CAPITAL SERVICES	212.04	District Aides-Rain Coats (3)
05/08/24-02	5/8/2024	AMAZON CAPITAL SERVICES	639.30	Bulletin Boards-Admin
05/08/24-03	5/8/2024	AMAZON CAPITAL SERVICES	52.20	Mailbox-Stn 34
231825	5/8/2024	AMERICAN MESSAGING	82.28	Paging Service-05/24

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From 4/13/2024 Through 5/8/2024

Check Num...	Check Date	Payee	Check Amount	Transaction Description
231826	5/8/2024	AMERIGAS	155.25	Propane Tank Rent 4/1/24-3/31/25-Stn 30
231773	5/3/2024	ARI INVESTIGATIONS INC	725.00	Pre-Employment Background-Accounting Technician
04/17/24-05	4/17/2024	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	16,009.39	Fuel Tank Monitor Replacement-Stn 38
231774	5/3/2024	ARTURO PEREZ	250.00	Reimbursement-Paramedic License Renewal
231775	5/3/2024	ATT	29.09	Phone Service 3/19/24-4/18/24
231776	5/3/2024	ATT	1,753.13	Phones/Data/Radio Circuit/Long Distance 3/20/24-4/19/24
231737	4/17/2024	ATT MOBILITY	13,492.16	Cell Phones/Mobile Data 02/24-03/24
231777	5/3/2024	ATT MOBILITY	213.75	Cell Phones/Mobile Data/iPads 3/27/24-4/26/24
231763	4/18/2024	B AND S HACIENDA AUTO BODY	6,118.79	Repair Work-Unit 341
231738	4/17/2024	BAY AREA NEWS GROUP EAST BAY	129.01	Public Notice-Administrative Citations/Ordinance No 24
231778	5/3/2024	BAY AREA NEWS GROUP EAST BAY	131.92	Public Notice-Administrative Citations/Ordinance No 24
231827	5/8/2024	BAY AREA NEWS GROUP EAST BAY	295.85	Public Notice-Exterior Hazard Abatement
231779	5/3/2024	BIG O TIRES	1,180.45	New Tires (4)-Unit 715
05/08/24-04	5/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 05/24-Stn 30
05/08/24-05	5/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 05/24-Stn 31
05/08/24-06	5/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 05/24-Stn 32
05/08/24-07	5/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 05/24-Stn 33
05/08/24-08	5/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 05/24-Stn 34
05/08/24-09	5/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 05/24-Stn 35
05/08/24-10	5/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 05/24-Stn 36
05/08/24-11	5/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 05/24-Stn 38
05/08/24-12	5/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 05/24-Stn 39
04/17/24-06	4/17/2024	BOIES SCHILLER FLEXNER	11,243.51	Legal Services-Advice
04/17/24-07	4/17/2024	BOUNDTREE MEDICAL LLC	2,380.87	Medical Supplies-Disposable
04/17/24-08	4/17/2024	BOUNDTREE MEDICAL LLC	1,538.17	Pharmaceutical Supplies
05/03/24-11	5/3/2024	BOUNDTREE MEDICAL LLC	(348.25)	Credit-Medical Supplies Non-Disposable
	5/3/2024	BOUNDTREE MEDICAL LLC	1,828.50	Medical Supplies-Non-Disposable
05/03/24-12	5/3/2024	BOUNDTREE MEDICAL LLC	251.16	Pharmaceutical Supplies
05/03/24-13	5/3/2024	BOUNDTREE MEDICAL LLC	297.70	Medical Supplies-Disposable
05/03/24-14	5/3/2024	BOUNDTREE MEDICAL LLC	129.90	Medical Supplies-Disposable
05/03/24-15	5/3/2024	BOUNDTREE MEDICAL LLC	759.12	Medical Supplies-Disposable
05/03/24-16	5/3/2024	BOUNDTREE MEDICAL LLC	110.85	Pharmaceutical Supplies
05/08/24-15	5/8/2024	BOUNDTREE MEDICAL LLC	(1,505.77)	Credit-Medical Supplies
	5/8/2024	BOUNDTREE MEDICAL LLC	2,129.14	Pharmaceutical Supplies
05/08/24-16	5/8/2024	BOUNDTREE MEDICAL LLC	246.95	Training Equipment
05/08/24-17	5/8/2024	BOUNDTREE MEDICAL LLC	5,110.98	Medical Supplies-Disposable
231739	4/17/2024	BURNS TRUCK AND TRAILER SERVICES	8,729.78	Service and Major Repairs-Unit 529
231780	5/3/2024	BURNS TRUCK AND TRAILER SERVICES	4,728.42	Repair Oil Leak/Replaced Batteries-Unit 522
231828	5/8/2024	BURNS TRUCK AND TRAILER SERVICES	6,679.32	Annual Service and Maintenance-Unit 554

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Check Num...	Check Date	Payee	Check Amount	Transaction Description
231740	4/17/2024	BURTONS FIRE INC	358.23	Fleet Inventory-Handles for Engines (6)
	4/17/2024	BURTONS FIRE INC	3,223.69	Service and Repairs-Unit 609
231781	5/3/2024	CA MUNICIPAL STATISTICS INC	550.00	CAFR Statistics 6/30/23
231741	4/17/2024	CA STATE DEPARTMENT OF JUSTICE	98.00	Pre-Employment Live Scans (2)
231742	4/17/2024	CALIFORNIA BANK OF COMMERCE	3,370.77	Station 34 Remodel-PP25 Retention AC#1132505 SRF#34
231743	4/17/2024	CALIFORNIA STATE UNIVERSITY, SACRAMENTO	4,000.00	<b>Internal Recruit</b> EMS Paramedic Pgm-N Mosiello Summer 2024
231744	4/17/2024	CCC DEPT OF INFO TECH	3,970.74	Radio Services 02/24-EOC/Dispatch/Station Alerting/Stn 34
231829	5/8/2024	CCC DEPT OF INFO TECH	4,071.14	Radio Services 03/24
Wire 04/15...	4/15/2024	CCC EMPLOYEES RETIREMENT ASSOCIATION	501,997.34	Employee Retirement Contributions-03/2024
04/17/24-09	4/17/2024	CHANDLER ASSET MANAGEMENT INC	1,922.25	Investment Management Services-03/24
231782	5/3/2024	CINTAS CORPORATION	79.85	Carpet Runner/Air Filter Cleaning Fee-Stn 32
231830	5/8/2024	CINTAS CORPORATION	79.85	Carpet Runner/Air Filter Cleaning Fee-Stn 32
04/18/24-06	4/18/2024	CLUB CARE INC	249.15	Fitness Equipment Service/Bolting Down-Stn 34
05/03/24-17	5/3/2024	CLUB CARE INC	517.99	Service Repair on Stairmaster-Stn 35
05/03/24-18	5/3/2024	CLUB CARE INC	247.24	Service Repair on Rower-Stn 32
05/03/24-19	5/3/2024	CLUB CARE INC	509.38	Service Repair on Elliptical and Weight Machine-Stn 33
05/08/24-18	5/8/2024	COMCAST	1,826.78	Broadband Internet Service 04/24-All Stations
231745	4/17/2024	COMCAST	106.47	Cable Service 4/8/24-5/7/24-Stn 38
231783	5/3/2024	COMCAST	155.94	Cable Service 5/1/24-5/31/24-Stn 33
231784	5/3/2024	COMCAST	246.54	Cable Service 4/26/24-5/25/24-Stn 31
231785	5/3/2024	COMCAST	135.22	Cable Service 5/1/24-5/31/24-Stn 39
231786	5/3/2024	COMCAST	122.52	Cable Service 4/27/24-5/26/24-Stn 35
231787	5/3/2024	COMCAST	71.90	Cable Service 4/26/24-5/25/24-Training Site
231788	5/3/2024	COMCAST	208.67	Cable Service 4/26/24-5/25/24-Stn 36
231789	5/3/2024	COMCAST	134.28	Cable Service 4/27/24-5/26/24-Stn 34
231790	5/3/2024	COMCAST	157.45	Cable Service 4/27/24-5/26/24-Stn 38
231831	5/8/2024	COMCAST	193.08	Cable Service 5/4/24-6/3/24-Stn 32
231746	4/17/2024	CONCERN EAP	3,512.06	Employee Assistance Premium-04/24
231791	5/3/2024	CONCORD UNIFORMS	1,318.64	Class A Uniform Full Complement-Arriola
	5/3/2024	CONCORD UNIFORMS	219.45	Class A Uniform Pants-Arriola
	5/3/2024	CONCORD UNIFORMS	112.53	Class A Uniform Update
231832	5/8/2024	CONSENSUS CLOUD SOLUTIONS	53.40	eFax Usage-04/24
231792	5/3/2024	CONSOLIDATED ENGINEERING LABORATORIES	19,799.07	San Ramon Training Facility-03/24
231833	5/8/2024	CONTRA COSTA CRISIS CENTER	8,333.33	Behavioral Health Warm Transfer Call Svcs-04/24
231793	5/3/2024	CONTRA COSTA DOOR CO	4,605.00	App Bay Doors Extension Kit/Receiver/Transmitter-Stn 34
231747	4/17/2024	CONTRA COSTA HEALTH SERVICES	145.00	Health Permit 2024/2025-Medical Waste Disposal Stn 35
231794	5/3/2024	CONTRA COSTA P AND S	1,163.63	Fleet Detailing Supplies
231795	5/3/2024	CROSS CONNECTIONS EMERGENCY SERVICES	199,396.67	Wildland Mobile Radio Upgrade with Accessories
	5/3/2024	CROSS CONNECTIONS EMERGENCY SERVICES	1,489.03	Wildland Radio Repairs



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Check Num...	Check Date	Payee	Check Amount	Transaction Description
231748	4/17/2024	CSG CONSULTANTS INC	2,880.00	Fire Inspection Services 2/24/24-3/29/24
231796	5/3/2024	CUSHING PAINTING AND DRYWALL	875.00	Stucco/Drywall Repair-Stn 39
231834	5/8/2024	CYNTHIA JACKSON	268.67	Reimbursement-AFSS Conference Mileage
05/03/24-20	5/3/2024	DA PAGE LLC	550.00	Paging Software Service-05/24
231835	5/8/2024	DALE FLORA	250.00	Reimbursement-Paramedic License Renewal
231749	4/17/2024	DANVILLE CHAMBER OF COMMERCE	332.00	Danville Chamber of Commerce Annual Membership
05/03/24-21	5/3/2024	DEFINITIVE NETWORKS INC	110,602.00	Admin/Suppression/CQI/ePCR Support/MDCs/Comm Center-04/24
231797	5/3/2024	DEL CONTES LANDSCAPING INC	4,222.00	Landscape Maintenance 4/24-Stn 30/31/32/33/35/38/39
05/03/24-22	5/3/2024	DELTA DENTAL OF CALIFORNIA	12,589.40	Dental Claims 4/5/24-4/11/24
05/03/24-23	5/3/2024	DELTA DENTAL OF CALIFORNIA	7,778.20	Dental Claims 4/12/24-4/18/24
05/03/24-24	5/3/2024	DELTA DENTAL OF CALIFORNIA	6,206.76	Dental Insurance Administrative Fee-04/24
05/03/24-25	5/3/2024	DELTA DENTAL OF CALIFORNIA	12,048.40	Dental Claims 4/19/24-4/25/24
231764	4/18/2024	DFL HONOR GUARD TRAINING	10,856.00	Honor Guard Training May 2024
231798	5/3/2024	DIABLO PRINTING AND COPYING	97.88	Citation Ticket Books
231799	5/3/2024	DIRECTV	99.24	Cable Service 4/12/24-5/11/24
231765	4/18/2024	DUBLIN SAN RAMON SERVICES DISTRICT	723.95	Water Service 2/15/24-4/14/24-Stn 30
231750	4/17/2024	EBMUD	177.82	Water Service 2/6/24-4/8/24-Stn 33
231751	4/17/2024	EBMUD	339.56	Water Service 2/6/24-4/8/24-Stn 33
231800	5/3/2024	EBMUD	348.67	Water Service 2/20/24-4/18/24-Stn 35
231801	5/3/2024	EBMUD	326.55	Water Service 2/20/24-4/18/24-Stn 35
231836	5/8/2024	EBMUD	339.56	Water Service 2/22/24-4/23/24-Stn 32
231837	5/8/2024	EBMUD	160.78	Water Service 2/26/24-4/25/24-Stn 39
231838	5/8/2024	EBMUD	339.56	Water Service 2/26/24-4/25/24-Stn 39
231839	5/8/2024	EBMUD	257.14	Water Service 2/26/24-4/25/24-Stn 39
231840	5/8/2024	EBMUD	307.58	Water Service 2/22/24-4/23/24-Stn 32
04/17/24-10	4/17/2024	ERGOMETRICS AND APPLIED PERSONNEL RESEARCH INC	196.39	Fire Team Exam-Internal Recruit Training Program
231802	5/3/2024	ETHER WEB NETWORK LLC	75.00	Wireless Internet Service-Stn 37
231803	5/3/2024	FAIRA	28,529.81	Property and Liability Insurance Claims Deductibles
231841	5/8/2024	FASTSIGNS OF SAN RAMON	203.42	ADA Signage-Joint Public Safety Building
231842	5/8/2024	FIRE PLAN REVIEW INC	3,008.75	Plan Review Services-04/24
231843	5/8/2024	FIRELINE SHIELDS LLC	352.50	Engineers-Helmet Shields (4)
231766	4/18/2024	FRIEDMANS APPLIANCE	4,463.56	Replacement Gas Range-Stn 33
04/17/24-11	4/17/2024	FULL TILT STRATEGIES LLC	16,649.04	BH Solution-Design & Implementation/Reimb Expenses-03/24
231804	5/3/2024	GOLDEN STATE FLEET SERVICES INC	125.00	Tow Service-Unit 356
231752	4/17/2024	GUARANTEED PLUMBING	1,150.00	Repair Leaking Kitchen Drain Line-Stn 39
231805	5/3/2024	GUARANTEED PLUMBING	225.00	Checked Bathrooms for Leaks-Stn 32
	5/3/2024	GUARANTEED PLUMBING	348.16	Cleared Clogged Sink/Install P-Trap-Stn 36
05/03/24-26	5/3/2024	HDL COREN AND CONE	209.05	Property Tax Consulting Q3-CPI Increase
05/03/24-27	5/3/2024	HDL COREN AND CONE	6,543.78	Property Tax Consulting Q4

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
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Check Num...	Check Date	Payee	Check Amount	Transaction Description
231806	5/3/2024	HWW INC	330.00	Job Posting-CRR Inspector II
05/03/24-28	5/3/2024	INDUSTRIAL SCIENTIFIC CORP	1,229.29	Monthly iNet Gas Monitoring Subscription 04/24
231844	5/8/2024	INGRAM CONSTRUCTION INC	3,150.00	Stove Install & Required Modifications-Dispatch
	5/8/2024	INGRAM CONSTRUCTION INC	6,300.00	Stove Install & Required Modifications-Public Safety Bldg (2)
231807	5/3/2024	INNOVATIVE CLAIM SOLUTIONS	10,679.67	Workers' Comp Claim Admin Fee 05/24
05/08/24-19	5/8/2024	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH	93.00	EMD Recertification-Dispatcher
231808	5/3/2024	ISINGS CULLIGAN	133.49	Water Service/Softener Salt 04/24-Stn 30
231809	5/3/2024	ISINGS CULLIGAN	145.43	Water Service 04/24-Dispatch
231845	5/8/2024	JEAN GAUTHIER	249.75	Replaced Dryer Support Roller-Stn 39
05/03/24-29	5/3/2024	JEFF KATZ ARCHITECTURAL CORPORATION	37,295.00	San Ramon Training Facility-Construction Administration
231846	5/8/2024	KATHLEEN D BUSSELL	179.43	Reimbursement-Fitness Equipment
231810	5/3/2024	KENNETH BORGES	250.00	Reimbursement-Paramedic License Renewal
05/03/24-30	5/3/2024	KENNETH R CAMPO CPA	14,751.50	Administrative Management Services-04/24
231811	5/3/2024	KOOSHA ENGINEERING	8,500.00	Engineering Design/Calculation for Drager Prop-Training Site
04/17/24-12	4/17/2024	L N CURTIS AND SONS	343.34	Wildland Coat (1)
04/17/24-13	4/17/2024	L N CURTIS AND SONS	163.92	Firefighting Supplies
04/17/24-14	4/17/2024	L N CURTIS AND SONS	236.01	Suppression-Station Boots (1)
04/18/24-07	4/18/2024	L N CURTIS AND SONS	568.93	Comms Reserves-Uniform Pants (3)
04/18/24-08	4/18/2024	L N CURTIS AND SONS	65.63	Comms Reserve-Uniform Belt (1)
04/18/24-09	4/18/2024	L N CURTIS AND SONS	43.09	Comms Reserve-Uniform Belt (1)
04/18/24-10	4/18/2024	L N CURTIS AND SONS	198.25	Comms Reserve-Uniform Pants (1)
05/03/24-31	5/3/2024	L N CURTIS AND SONS	183.79	Suppression-Rain Coat (1)
05/03/24-32	5/3/2024	L N CURTIS AND SONS	183.79	Suppression-Rain Coat (1)
05/03/24-33	5/3/2024	L N CURTIS AND SONS	583.99	Suppression-Rain Coats (3)
05/03/24-34	5/3/2024	L N CURTIS AND SONS	435.37	Suppression-Uniform Shirts (3)
05/03/24-35	5/3/2024	L N CURTIS AND SONS	561.98	Suppression-Uniform Shirts (4)
05/03/24-36	5/3/2024	L N CURTIS AND SONS	163.22	Suppression-Uniform Shirt (1)
05/03/24-37	5/3/2024	L N CURTIS AND SONS	511.88	Suppression-Uniform Pants (2)
05/03/24-38	5/3/2024	L N CURTIS AND SONS	215.35	Suppression-Station Boots (1)
05/08/24-20	5/8/2024	L N CURTIS AND SONS	586.10	Replacement Hydrant Testing Hose
05/08/24-21	5/8/2024	L N CURTIS AND SONS	215.62	Suppression-Wildland Helmet and Accessories (1)
05/08/24-22	5/8/2024	L N CURTIS AND SONS	502.18	Suppression-Structure Helmet (1)
05/08/24-23	5/8/2024	L N CURTIS AND SONS	3,988.95	Academy-Turnout Coat and Pants (1)
05/08/24-24	5/8/2024	L N CURTIS AND SONS	3,988.95	Academy-Turnout Coat and Pants (1)
05/08/24-25	5/8/2024	L N CURTIS AND SONS	3,988.95	Academy-Turnout Coat and Pants (1)
05/08/24-26	5/8/2024	L N CURTIS AND SONS	3,988.95	Academy-Turnout Coat and Pants (1)
05/08/24-27	5/8/2024	L N CURTIS AND SONS	3,988.95	Academy-Turnout Coat and Pants (1)
05/08/24-28	5/8/2024	L N CURTIS AND SONS	215.62	Suppression-Wildland Helmet and Accessories (1)
05/08/24-29	5/8/2024	L N CURTIS AND SONS	387.03	Suppression-EMS Coat

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05/08/24-30	5/8/2024	L N CURTIS AND SONS	85.18	Suppression-Gear Bag
231847	5/8/2024	LANGUAGE LINE SERVICES	10.34	Language Interpretation Services
231848	5/8/2024	LIVERMORE SAW AND MOWER LLC	2,843.30	Parts for Chainsaw Maintenance and Repair
	5/8/2024	LIVERMORE SAW AND MOWER LLC	9,144.09	Saws and Accessories for New Truck (5 Saws)
231812	5/3/2024	LON M PHARES	15,113.00	Professional Services-04/24
	5/3/2024	LON M PHARES	116.43	Reimbursement-Navigator Conference Ground Transportation
231813	5/3/2024	MICHAEL ARMARIO-LYONS	250.00	Reimbursement-Paramedic License Renewal
231849	5/8/2024	MICHAEL DUGGAN	111.09	Reimbursement-Apparatus Committee Truck Final Mileage
231753	4/17/2024	MICKEY BENKO	1,375.50	Install Locks-Stn 34/Admin
231754	4/17/2024	ODP BUSINESS SOLUTIONS LLC	125.05	Household Supplies-Admin
	4/17/2024	ODP BUSINESS SOLUTIONS LLC	220.83	Office Supplies-Admin
231814	5/3/2024	ODP BUSINESS SOLUTIONS LLC	169.65	Kitchen/Office Supplies-Admin
	5/3/2024	ODP BUSINESS SOLUTIONS LLC	86.84	Office Supplies-Admin
231850	5/8/2024	ODP BUSINESS SOLUTIONS LLC	70.68	Office Supplies-Admin
04/17/24-15	4/17/2024	OSBORN SPRAY SERVICE INC	180.00	Pest Control Service-Training Site
04/17/24-16	4/17/2024	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 32
04/17/24-17	4/17/2024	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 35
04/17/24-18	4/17/2024	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 33
04/17/24-19	4/17/2024	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 31
04/17/24-20	4/17/2024	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 30
04/17/24-21	4/17/2024	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 34
04/17/24-22	4/17/2024	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 38
04/17/24-23	4/17/2024	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 39
04/17/24-24	4/17/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 32
04/17/24-25	4/17/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 30
04/17/24-26	4/17/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 35
04/17/24-27	4/17/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 38
04/17/24-28	4/17/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 31
04/17/24-29	4/17/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 34
04/17/24-30	4/17/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 39
04/17/24-31	4/17/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 36
04/17/24-32	4/17/2024	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 36
04/17/24-33	4/17/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 33
05/03/24-39	5/3/2024	P AND A ADMINISTRATIVE SERVICES INC	96.00	COBRA Notice Fees-04/24
231767	4/18/2024	PG&E	1,746.81	Gas/Electric Service 3/6/24-4/4/24-Stn 32
231815	5/3/2024	PG&E	2,486.69	Gas/Electric Service 3/13/24-4/11/24-Stn 36
231851	5/8/2024	PG&E	19,591.87	Gas/Electric Service 04/24
05/03/24-40	5/3/2024	PRIMARY PHARMACEUTICALS INC	517.16	Pharmaceutical Supplies
05/03/24-41	5/3/2024	PRIORITY DISPATCH	425.00	Emergency Fire Dispatch Training Course Registration

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05/08/24-31	5/8/2024	PRIORITY DISPATCH	425.00	EMD Training and Certification-Dispatcher
05/03/24-42	5/3/2024	RAHUL MAHARAJ	3,800.00	EMD/EFD Quality Improvement Review-03/24
05/08/24-32	5/8/2024	RAHUL MAHARAJ	1,200.00	CCC EMS Compliance Review-04/24
05/08/24-33	5/8/2024	RAHUL MAHARAJ	4,050.00	EMD/EFD Quality Improvement Review-02/24
04/17/24-34	4/17/2024	RAMOS OIL INC.	1,732.94	Diesel Fuel-Stn 39
04/17/24-35	4/17/2024	RAMOS OIL INC.	3,960.98	Diesel Fuel-Stn 32
05/03/24-43	5/3/2024	RAMOS OIL INC.	1,496.95	Unleaded/Diesel Fuel-Stn 31
05/03/24-44	5/3/2024	RAMOS OIL INC.	677.15	Diesel Fuel-Stn 35
05/03/24-45	5/3/2024	RAMOS OIL INC.	7,252.81	Unleaded/Diesel Fuel-Stn 38
05/03/24-46	5/3/2024	RAMOS OIL INC.	5,244.14	Unleaded Fuel-Stn 38
05/03/24-47	5/3/2024	RAMOS OIL INC.	702.11	Diesel Fuel-Stn 31
05/03/24-48	5/3/2024	RAMOS OIL INC.	692.88	Diesel Fuel-Stn 30
05/03/24-49	5/3/2024	RAMOS OIL INC.	873.03	Diesel Fuel-Stn 35
05/03/24-50	5/3/2024	RAMOS OIL INC.	706.73	Diesel Fuel-Stn 36
05/03/24-51	5/3/2024	RAMOS OIL INC.	1,154.79	Diesel Fuel-Stn 39
05/08/24-34	5/8/2024	RAMOS OIL INC.	2,081.82	Unleaded/Diesel Fuel-Stn 31
05/08/24-35	5/8/2024	RAMOS OIL INC.	4,358.19	Unleaded Fuel-Stn 38
05/08/24-36	5/8/2024	RAMOS OIL INC.	1,528.94	Diesel Fuel-Stn 33
231755	4/17/2024	REGIONAL GOVERNMENT SERVICES	3,936.00	Payroll Services-03/24
04/18/24-11	4/18/2024	REPUBLIC SERVICES 210	832.74	Garbage Service 04/24-Stn 36
05/03/24-52	5/3/2024	REPUBLIC SERVICES 210	464.47	Garbage Service 04/24-Stn 32
05/08/24-37	5/8/2024	REPUBLIC SERVICES 210	880.82	Garbage Service 05/24-Stn 36
05/08/24-38	5/8/2024	REPUBLIC SERVICES 210	582.89	Garbage Service 05/24-Stn 33
05/08/24-39	5/8/2024	REPUBLIC SERVICES 210	865.89	Garbage Service 05/24-Stn 31
05/08/24-40	5/8/2024	REPUBLIC SERVICES 210	560.63	Garbage Service 05/24-Stn 35
05/08/24-41	5/8/2024	REPUBLIC SERVICES 210	832.74	Garbage Service 05/24-Training Site
05/08/24-42	5/8/2024	REPUBLIC SERVICES 210	416.39	Garbage Service 05/24-Stn 32
05/03/24-53	5/3/2024	ROEBBELEN CONTRACTING INC	325,989.83	San Ramon Training Facility-PP4
231852	5/8/2024	ROSS LADDER SERVICE	8,440.00	Annual Ladder Testing 2024
231816	5/3/2024	RYAN VANDER HYDE	84.54	Reimbursement-HazMat F/G Mileage
231853	5/8/2024	RYAN VANDER HYDE	250.00	Reimbursement-Paramedic License Renewal
231756	4/17/2024	SAFETY-KLEEN SYSTEMS INC	425.13	Parts Washer Lease for Fleet-Stn 36
231757	4/17/2024	SAUSAL CORPORATION	2,137.50	Station 34 Remodel-PP24
	4/17/2024	SAUSAL CORPORATION	64,044.63	Station 34 Remodel-PP25
231817	5/3/2024	SEAN ODWYER	250.00	Reimbursement-Paramedic License Renewal
04/17/24-36	4/17/2024	SHAMROCK OFFICE SOLUTIONS INC	15.00	Toner Cartridge Shipping Fee
231768	4/18/2024	STANFORD HEALTH CARE TRI-VALLEY	1,044.00	Pre-Employment Physicals-District Aides/Dispatcher
231758	4/17/2024	STERICYCLE INC	258.70	Document Shredding Services 03/24-Admin
05/03/24-54	5/3/2024	TENNANT COMPANY	6,255.95	Industrial Floor Cleaner for District Facilities

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231818	5/3/2024	THE ED JONES COMPANY	974.39	Badges (6)
231759	4/17/2024	THE HARTFORD	2,304.00	Life/AD&D Insurance-04/24
231854	5/8/2024	THE HARTFORD	2,296.00	Life/AD&D Insurance-05/24
231760	4/17/2024	THE HOME DEPOT PRO	286.32	Household Supplies-Stations
231855	5/8/2024	THE HOME DEPOT PRO	1,166.70	Household Supplies-Stations
	5/8/2024	THE HOME DEPOT PRO	125.21	Office Supplies-Stations
05/03/24-55	5/3/2024	TRI VALLEY TIRE INC	1,949.36	Flat Tire Repair (1)/New Tires (2)-Unit 552
05/03/24-56	5/3/2024	TRI VALLEY TIRE INC	168.19	Tire Valve Stem Extension (2)-Unit 529
05/03/24-57	5/3/2024	TRI VALLEY TIRE INC	401.81	Flat Tire Repair (2)-Unit 521
05/03/24-58	5/3/2024	TRI VALLEY TIRE INC	1,897.36	New Tires (2)-Unit 529
05/08/24-43	5/8/2024	TRI VALLEY TIRE INC	1,066.05	New Tires (2)-Unit 713
231769	4/18/2024	UNITED PARCEL SERVICE	16.90	Delivery Charges-4/13/24
231819	5/3/2024	UNITED PARCEL SERVICE	19.51	Delivery Charges 4/20/24
	5/3/2024	UNITED PARCEL SERVICE	16.90	Delivery Charges 4/27/24
AP 03/24-01	4/19/2024	US BANK	14.95	1099-NEC Correction Filing Fee
APE 03/24-...	4/19/2024	US BANK	31.07	Fresno Training Symposium 3/17/24-3/20/24-Meals
AS 03/24-01	4/19/2024	US BANK	14.09	Board Meeting-Refreshments
AS 03/24-02	4/19/2024	US BANK	160.73	Board Meeting-Meals
AS 03/24-03	4/19/2024	US BANK	81.99	Office Supplies
AS 03/24-04	4/19/2024	US BANK	8.58	Board Meeting-Refreshments
AS 03/24-05	4/19/2024	US BANK	70.03	Deposition 2/28/24-Meals
AS 03/24-06	4/19/2024	US BANK	532.18	Board Meeting-Meals
AS 03/24-07	4/19/2024	US BANK	775.00	Navigator Conference-Registration RC
AS 03/24-08	4/19/2024	US BANK	145.92	Navigator Conference-Flight Insurance Fees (6)
AS 03/24-09	4/19/2024	US BANK	746.20	Navigator Conference-Airfare JA
AS 03/24-10	4/19/2024	US BANK	746.20	Navigator Conference-Airfare LM
AS 03/24-11	4/19/2024	US BANK	746.20	Navigator Conference-Airfare CP
AS 03/24-12	4/19/2024	US BANK	50.11	Deposition 3/14/24-Meals
AS 03/24-13	4/19/2024	US BANK	775.00	CSDA Conference-Registration ML
AS 03/24-14	4/19/2024	US BANK	36.95	Office Supplies
AS 03/24-15	4/19/2024	US BANK	99.52	Navigator Conference-Flight Insurance (2)
AS 03/24-16	4/19/2024	US BANK	310.37	CCCFCA Executive Fire Chiefs Meeting-Meals
AS 03/24-17	4/19/2024	US BANK	775.00	Navigator Conference-Registration MJ
AS 03/24-18	4/19/2024	US BANK	796.20	Navigator Conference-Airfare MJ
AS 03/24-19	4/19/2024	US BANK	796.20	Navigator Conference-Airfare PM
AS 03/24-20	4/19/2024	US BANK	223.72	Board Retreat Prep Meeting-Meals
ASI 03/24-01	4/19/2024	US BANK	174.27	CalCard Stmt A.Simi-3/22/24
BO 03/24-01	4/19/2024	US BANK	152.12	Household Supplies-Stn 31
BO 03/24-02	4/19/2024	US BANK	114.15	Radio Supplies-Unit 856

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BO 03/24-03	4/19/2024	US BANK	27.19	HazMat Equipment Supplies
BO 03/24-04	4/19/2024	US BANK	26.07	Office Supplies-Unit 856
BO 03/24-05	4/19/2024	US BANK	211.44	Replacement Wheel Chock-Unit 557
BO 03/24-06	4/19/2024	US BANK	13.04	Household Supplies-Stn 31
BW 03/24-01	4/19/2024	US BANK	184.71	Station Supplies-Stn 36
CE 03/24-01	4/19/2024	US BANK	60.49	Fuel Tank Inspection Program Supplies
CJ 03/24-01	4/19/2024	US BANK	120.23	Coffee-Admin/Dispatch
CJ 03/24-02	4/19/2024	US BANK	101.34	Coffee-Admin
COMM 03/...	4/19/2024	US BANK	850.00	EMD/EFD Certification-Dispatcher
CP 03/24-01	4/19/2024	US BANK	498.00	Live Fire Prop Permit Fees-Training Site
CP 03/24-02	4/19/2024	US BANK	98.76	Fresno Training Symposium 3/17/24-3/20/24-Meals (4)
CP 03/24-03	4/19/2024	US BANK	74.85	Fresno Training Symposium 3/17/24-3/20/24-Fuel
DA 03/24-01	4/19/2024	US BANK	53.07	Office Supplies
DA 03/24-02	4/19/2024	US BANK	373.46	Dehumidifier-Training Site
DA 03/24-03	4/19/2024	US BANK	35.38	Office Supplies
DA 03/24-04	4/19/2024	US BANK	409.75	Car Batteries (2)-Unit 864
DA 03/24-05	4/19/2024	US BANK	42.85	Propane
DA 03/24-06	4/19/2024	US BANK	2.70	Storage Box
DA 03/24-07	4/19/2024	US BANK	22.00	Wash Ticket
DA 03/24-08	4/19/2024	US BANK	140.00	Wash Tickets
DA 03/24-09	4/19/2024	US BANK	112.05	HazMat Disposal Fee
DA 03/24-10	4/19/2024	US BANK	597.04	Pressure Washer for District
DA 03/24-12	4/19/2024	US BANK	27.40	FedEx Shipping Fee
DAL 03/24-...	4/19/2024	US BANK	1,110.47	Fresno Training Symposium 3/17/24-3/20/24-Lodging K.Borges
DAL 03/24-...	4/19/2024	US BANK	1,110.47	Fresno Training Symposium 3/17/24-3/20/24-Lodging J.Martin
DAL 03/24-...	4/19/2024	US BANK	1,110.47	Fresno Training Symposium 3/17/24-3/20/24-Lodging A.Perez
DB 03/24-01	4/19/2024	US BANK	34.75	Kitchen Supplies-Stn 39
DBE 03/24-...	4/19/2024	US BANK	92.31	Public Education Supplies
DBE 03/24-...	4/19/2024	US BANK	407.81	Public Education Supplies
DBE 03/24-...	4/19/2024	US BANK	62.00	Constant Contact-CERT Database
DBE 03/24-...	4/19/2024	US BANK	15.99	Zoom Meeting Monthly Fee
DBE 03/24-...	4/19/2024	US BANK	7.59	CERT Supplies
DBE 03/24-...	4/19/2024	US BANK	43.02	CERT Container Supplies
DBE 03/24-...	4/19/2024	US BANK	30.22	CERT Container Supplies
DH 03/24-01	4/19/2024	US BANK	41.60	CRR-Inspection and Plan Review Credit Card Fee
DM 03/24-...	4/19/2024	US BANK	351.38	CalCard Stmt D.McNamara-3/22/24
EMS 03/24-...	4/19/2024	US BANK	110.00	PHTLS Courses/Certificates (11)
EMS 03/24-...	4/19/2024	US BANK	355.60	Office Supplies
EMS 03/24-...	4/19/2024	US BANK	170.73	Office Supplies

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ES 03/24-01	4/19/2024	US BANK	37.58	Training with ConFire-Meals
GM 03/24-...	4/19/2024	US BANK	141.35	Station Supplies-Stn 35
GM 03/24-...	4/19/2024	US BANK	152.22	Station Supplies-Stn 35
GM 03/24-...	4/19/2024	US BANK	17.26	Station Supplies-Stn 35
IM 03/24-01	4/19/2024	US BANK	60.88	Station Supplies
IM 03/24-02	4/19/2024	US BANK	22.48	Station Supplies
IM 03/24-03	4/19/2024	US BANK	36.75	Station Supplies
IM 03/24-04	4/19/2024	US BANK	237.60	Station Supplies
IM 03/24-05	4/19/2024	US BANK	177.16	Station Supplies
JA 03/24-01	4/19/2024	US BANK	20.00	Training Website Domain Fee
JB 03/24-01	4/19/2024	US BANK	39.58	Auto Aide Training-Meals
JB 03/24-02	4/19/2024	US BANK	0.99	Phone Storage Fee
JL 03/24-01	4/19/2024	US BANK	202.30	Replacement Hubcap-Unit 712
JL 03/24-02	4/19/2024	US BANK	126.12	Replacement Headlights (2)-Unit 712
JM 03/24-01	4/19/2024	US BANK	74.66	Fresno Training Symposium 3/17/24-3/20/24-Meals (3)
JM 03/24-02	4/19/2024	US BANK	39.39	Fresno Training Symposium 3/17/24-3/20/24-Meals (3)
JM 03/24-03	4/19/2024	US BANK	28.07	Fresno Training Symposium 3/17/24-3/20/24-Meals (3)
JM 03/24-04	4/19/2024	US BANK	60.10	Fresno Training Symposium 3/17/24-3/20/24-Meals (3)
JM 03/24-05	4/19/2024	US BANK	14.81	Fresno Training Symposium 3/17/24-3/20/24-Coffee
JM 03/24-06	4/19/2024	US BANK	50.25	Fresno Training Symposium 3/17/24-3/20/24-Meals (3)
JM 03/24-07	4/19/2024	US BANK	128.27	Fresno Training Symposium 3/17/24-3/20/24-Fuel
JS 03/24-01	4/19/2024	US BANK	65.95	Station Supplies
JY 03/24-01	4/19/2024	US BANK	86.95	Apparatus Supplies
JY 03/24-02	4/19/2024	US BANK	115.25	Station Supplies-Stn 34
KB 03/24-01	4/19/2024	US BANK	165.32	Household Supplies-Stn 32
LN 03/24-01	4/19/2024	US BANK	91.00	Engineer Recruitment Exam-Snacks
LN 03/24-02	4/19/2024	US BANK	400.74	CA Labor Laws Posters
LN 03/24-03	4/19/2024	US BANK	37.44	Captain Recruitment Exam-Meals
LN 03/24-04	4/19/2024	US BANK	1,099.00	Cal Chamber Annual Membership
LN 03/24-05	4/19/2024	US BANK	176.03	Firefighter Paramedic Recruitment-Porta Potty Rental
LN 03/24-06	4/19/2024	US BANK	415.25	Captain Recruitment Exam-Meals
LN 03/24-07	4/19/2024	US BANK	120.00	Captain Recruitment Exam-Rater Recognition Supplies
LN 03/24-08	4/19/2024	US BANK	54.94	Firefighter Paramedic Recruitment-Snacks
LN 03/24-09	4/19/2024	US BANK	86.32	Firefighter Paramedic Recruitment-Refreshments
LN 03/24-10	4/19/2024	US BANK	76.07	Firefighter Paramedic Recruitment-Refreshments
LN 03/24-11	4/19/2024	US BANK	195.59	Firefighter Paramedic Recruitment-Meals
MD 03/24-...	4/19/2024	US BANK	10.86	Household Supplies-Stn 33
MD 03/24-...	4/19/2024	US BANK	434.40	Car Wash Supplies
MD 03/24-...	4/19/2024	US BANK	399.60	Station Supplies-Water

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 4/13/2024 Through 5/8/2024

Check Num...	Check Date	Payee	Check Amount	Transaction Description
MD 03/24-...	4/19/2024	US BANK	687.75	Household/Office Supplies-Stations
MD 03/24-...	4/19/2024	US BANK	421.85	Car Wash Supplies
MD 03/24-...	4/19/2024	US BANK	652.88	Station Supplies
ML 03/24-01	4/19/2024	US BANK	439.96	Navigator Conference-Airfare ML
NS 03/24-01	4/19/2024	US BANK	64.70	App Bay Garage Door Opener-Stn 34
RB 03/24-01	4/19/2024	US BANK	294.94	Equipment for New Tiller Truck
RC 03/24-01	4/19/2024	US BANK	796.20	Navigator Conference-Airfare RC
RC 03/24-02	4/19/2024	US BANK	328.17	Navigator Conference-Lodging RC
RM 03/24-01	4/19/2024	US BANK	988.00	Fire Investigation Master Class-Registration
RM 03/24-02	4/19/2024	US BANK	734.94	EOC Supplies
RM 03/24-03	4/19/2024	US BANK	332.24	Fire Investigation Master Class-Lodging
RM 03/24-05	4/19/2024	US BANK	131.00	Fire Investigation Master Class-Lodging
SB 03/24-01	4/19/2024	US BANK	240.33	PARMA Conference-Rental Car
SB 03/24-02	4/19/2024	US BANK	14.38	PARMA Conference-Fuel
SB 03/24-03	4/19/2024	US BANK	982.72	PARMA Conference-Lodging
SB 03/24-04	4/19/2024	US BANK	475.00	Workplace Violence Prevention Plan Course
SD 03/24-01	4/19/2024	US BANK	1.44	Apparatus Parts-Unit 340
SO 03/24-01	4/19/2024	US BANK	180.28	Apparatus Supplies-Unit 556
SO 03/24-02	4/19/2024	US BANK	32.61	Household Supplies-Stn 34
SR 03/24-01	4/19/2024	US BANK	773.81	Commercial Vacuum Cleaner
SS 03/24-01	4/19/2024	US BANK	18.71	Fresno Training Symposium 3/17/24-3/22/24-Meals
SS 03/24-02	4/19/2024	US BANK	24.67	Fresno Training Symposium 3/17/24-3/22/24-Meals
SS 03/24-03	4/19/2024	US BANK	13.44	Fresno Training Symposium 3/17/24-3/22/24-Meals
SS 03/24-04	4/19/2024	US BANK	27.15	Fresno Training Symposium 3/17/24-3/22/24-Meals
SS 03/24-05	4/19/2024	US BANK	28.60	Fresno Training Symposium 3/17/24-3/22/24-Meals
SS 03/24-06	4/19/2024	US BANK	13.44	Fresno Training Symposium 3/17/24-3/22/24-Meals
ST 03/24-01	4/19/2024	US BANK	200.74	Captain Recruitment Exam-Snacks
ST 03/24-02	4/19/2024	US BANK	158.53	Firefighter Paramedic Recruitment-Snacks
ST 03/24-03	4/19/2024	US BANK	81.82	Captain Recruitment Exam-Rater Meals
ST 03/24-04	4/19/2024	US BANK	196.43	Firefighter Paramedic Recruitment-Snacks
ST 03/24-05	4/19/2024	US BANK	89.30	Captain Promotional Exam-Rater Meals
ST 03/24-06	4/19/2024	US BANK	65.92	Captain Promotional Exam-Rater Meals
ST 03/24-07	4/19/2024	US BANK	259.72	Captain Promotional Exam-Rater Lodging
ST 03/24-08	4/19/2024	US BANK	259.72	Captain Promotional Exam-Rater Lodging
ST 03/24-09	4/19/2024	US BANK	129.86	Captain Promotional Exam-Rater Lodging
ST 03/24-10	4/19/2024	US BANK	259.72	Captain Promotional Exam-Rater Lodging
ST 03/24-11	4/19/2024	US BANK	129.86	Captain Promotional Exam-Rater Lodging
ST 03/24-12	4/19/2024	US BANK	129.86	Captain Promotional Exam-Rater Lodging
ST 03/24-13	4/19/2024	US BANK	259.72	Captain Promotional Exam-Rater Lodging



**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 4/13/2024 Through 5/8/2024

Check Num...	Check Date	Payee	Check Amount	Transaction Description
ST 03/24-14	4/19/2024	US BANK	259.72	Captain Promotional Exam-Rater Lodging
ST 03/24-15	4/19/2024	US BANK	363.25	Firefighter Paramedic Recruitment-Meals
TD 03/24-01	4/19/2024	US BANK	0.99	Phone Cloud Subscription Fee
TD 03/24-02	4/19/2024	US BANK	288.00	Password Manager Annual Subscription
TD 03/24-03	4/19/2024	US BANK	170.03	<b>Hardware for Drone to comply with FAA</b>
TD 03/24-04	4/19/2024	US BANK	240.00	ArcGIS Online Service Credits
TD 03/24-05	4/19/2024	US BANK	67.91	Radio Supplies
TD 03/24-06	4/19/2024	US BANK	73.89	Radio Supplies
Trvl 3 03/2...	4/19/2024	US BANK	388.13	Whiteboard-Conference Room
Trvl 3 03/2...	4/19/2024	US BANK	28.68	CalCard Stmt L.Phares-3/22/24
Trvl 4 03/2...	4/19/2024	US BANK	148.03	Engineer Promotional Exam-Meals
Trvl 4 03/2...	4/19/2024	US BANK	646.77	Engineer Promotional Exam-Meals
Trvl 4 03/2...	4/19/2024	US BANK	155.26	Engineer Promotional Exam-Meals
Trvl 4 03/2...	4/19/2024	US BANK	519.47	Engineer Promotional Exam-Meals
Trvl 4 03/2...	4/19/2024	US BANK	2.99	Phone Cloud Storage Fee
Trvl 4 03/2...	4/19/2024	US BANK	118.98	Captain Promotional Exam-Meals
Trvl 4 03/2...	4/19/2024	US BANK	251.42	Captain Promotional Exam-Meals
Trvl 4 03/2...	4/19/2024	US BANK	42.58	Captain Promotional Exam-Meals
Trvl 4 03/2...	4/19/2024	US BANK	270.00	Harassment Prevention Training Vouchers (10)
Trvl 5 03/2...	4/19/2024	US BANK	1,848.14	Engineer Promotional Exam-Rater Lodging
TT 03/24-01	4/19/2024	US BANK	235.43	Station Tools-Stn 39
TT 03/24-02	4/19/2024	US BANK	54.26	Apparatus Supplies-Unit 713
TT 03/24-03	4/19/2024	US BANK	101.38	Tools for Fire Investigation
TT 03/24-04	4/19/2024	US BANK	67.24	Tools for Fire Investigation
TT 03/24-05	4/19/2024	US BANK	168.93	Tools for Fire Investigation
231761	4/17/2024	US BANK EQUIPMENT FINANCE	413.34	Ricoh Copier Lease (1) 05/24
231820	5/3/2024	US BANK EQUIPMENT FINANCE	2,152.97	Ricoh (2)/HP Copier Lease (1) 4/1/24-5/1/24
231762	4/17/2024	VALLEY PLUMBING HOME CENTER INC	100.00	Backflow Testing-Stn 38
231856	5/8/2024	VERIZON WIRELESS	8,064.78	Wireless and Data 3/4/24-5/3/24
05/08/24-44	5/8/2024	VICKIE CALLAHAN	4,126.63	Public Education Supplies
231857	5/8/2024	VICTOR ROCHA	3,009.12	PS Dispatcher-Per Diem 4/20, 4/27
231821	5/3/2024	VISION SERVICE PLAN	12,195.81	Vision Insurance-05/24
05/03/24-59	5/3/2024	WATTCO EQUIPMENT INC.	425.90	Code 3 Lighting-Unit 856
05/08/24-45	5/8/2024	WESTERN MACHINERY ELECTRIC INC	1,635.07	Generator Testing and Service-Stn 37
231822	5/3/2024	WITMER PUBLIC SAFETY GROUP INC	448.98	Suppression-Station Boots (1)
05/03/24-60	5/3/2024	WITTMAN ENTERPRISES LLC	23,253.60	Ambulance Collection Fee-03/24
231823	5/3/2024	YOLANDA ORYALL	38.14	Reimbursement-Office Supplies

Report Total 1,928,115.10

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR BOARD MEETING  
APRIL 24, 2024 MINUTES**

**Board of Directors Regular Board Meeting**

***MISSION STATEMENT***

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** SRVFPD Administrative Offices – Boardroom  
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

**Board Members Present:** President Kerr, Vice President Stamey, Directors Lee, Crean, and Parker

**Board Member(s) Absent:** None

**1. CALL TO ORDER**

President Kerr called the meeting to order at 1:02 p.m.

**2. PLEDGE OF ALLEGIANCE**

Fire Chief Meyer led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

President Kerr declared a quorum of the Board was present, and confirmed there were no changes to the Agenda; however, Agenda Items Nos. 9.1 and 9.2 may be presented to accommodate presenter availability.

**4. PUBLIC COMMENT**

There was no public comment.

President Kerr announced the Board will enter Closed Session for Agenda Items No. 5.1 and 5.2 at 1:03 p.m.

**5. CLOSED SESSION**

**5.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

California Government Code Section 54956.9(d)(1):

Laura Begin v. SRVFPD, a Government Entity, Chief John Duggan, an individual, and DOES 1 through 50, inclusive, Case No.: C23-00085

**5.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to California Government Code

Section 54956.9(d)(2): 4 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

**6. RETURN TO OPEN SESSION**

The Board returned to Open Session at 1:45 p.m.

**7. REPORT UPON RETURN FROM CLOSES SESSION (if applicable)**

District Counsel/Clerk Brendlen announced there was no reportable Board action from Closed Session.

**8. CONSENT CALENDAR**

Motion by Director Lee to approve Consent Calendar Items 8.1 through 8.4; seconded by Vice President Stamey; Motion carried unanimously by roll call vote (Kerr, Stamey, Lee, Parker; Crean, absent).

The Board proceeded to Item No. 9.2 then Item No. 9.1.

**9. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

9.1 Board Recognition for Life Saving Event on November 9, 2023.

EMS Division Manager Lance Maples presented this recognition. The Board took a short recess to take photos.

9.2 Proposed Functional Fitness Program Presentation (Dr. Ryan Ting).

Deputy Chief Jonas Aguiar introduced Dr. Ryan Ting to present the proposed Functional Fitness Program.

**10. OLD BUSINESS**

10.1 2023-2024 Midyear Operating Budget update and approve budget adjustment recommendations.

Motion by Director Parker to approve the following budget adjustments: Increase Capital Improvement Fund expenditure budget by \$385,000; seconded by Vice President Stamey. Motion carried unanimously by roll call vote.

10.2 Continue identifying and prioritizing Fire Chief and Board Goals for 2024-2025.

The Board and Staff continued identifying and prioritizing Fire Chief and Board Goals for 2024-2025. Staff will update Goals for the Board's final review.

**11. NEW BUSINESS**

No New Business.

**12. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

A letter of appreciation and support from the community was received and acknowledged.

**13. MONTHLY ACTIVITY REPORTS**

- 13.1 Operations Division – Deputy Chief Jonas Aguiar  
Operations Report of monthly activities.

Deputy Chief Aguiar presented the monthly activities report for March 2024.

- 13.2 Training Division – Battalion Chief Chris Parsons  
Training Report of monthly activities.

Battalion Chief Parsons presented the monthly activities report for March 2024.

- 13.3 EMS Division – EMS Division Manager Lance Maples  
EMS Report of monthly activities.

EMS Division Manager Maples presented the monthly activities report for March 2024.

- 13.4 Community Risk Reduction Division – Interim Fire Marshal Roy Wendel  
Community Risk Reduction Report of monthly activities.

Interim Fire Marshal Wendel presented the monthly activities report for March 2024.

- 13.5 Fleet and Facilities Division – Interim Deputy Chief Dave Garcia  
Fleet and Facilities Report of monthly activities.

Interim Deputy Chief Garcia presented the monthly activities report for March 2024.

- 13.6 Communications Division – Deputy Chief Jonas Aguiar  
Communications Report of monthly report activities.

Deputy Chief Aguiar Interim presented the monthly activities report for March 2024.

- 13.7 Technology Division – Interim Deputy Chief Dave Garcia  
Technology Report of monthly activities.

Interim Deputy Chief Garcia presented the monthly activities report for March 2024.

- 13.8 Human Resources Division – Interim Deputy Chief Dave Garcia  
Human Resources Report of monthly activities.

Interim Deputy Chief Garcia presented the monthly activities report for March 2024.

- 13.9 Finance Division – Chief Financial Officer Davina Hatfield  
Finance Report of monthly activities.

Chief Finance Officer Hatfield presented the monthly activities report for March 2024.

- 13.10 Fire Chief – Fire Chief Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District-related activities.

Fire Chief Meyer presented his monthly activities report for March 2024.

**14. GOOD OF THE ORDER**

- 14.1 Comments by Board of Directors.

Vice President Stamey complimented the District’s presentation at the Navigator Conference. President Kerr attended the Smart Start Program event which had good CHP presentation.

**15. UPCOMING CALENDAR OF EVENTS**

- 15.1 Next Regular Board Meeting, May 22, 2024 at 1:00 p.m.  
15.2 Annual Street Smarts Bike Rodeo, Saturday, May 11, 2024, Charlotte Wood Middle School (Danville), 10:00 a.m.-2:00 p.m.

President Kerr announced the above events.

**16. ADJOURNMENT**

President Kerr adjourned the meeting at 4:20 p.m. in honor of San Francisco Fire Department Lt. Stephen Silvestrich who recently passed away.

Prepared by: \_\_\_\_\_  
Stephanie Brendlen  
District Counsel/Clerk

Approved by: \_\_\_\_\_  
President Kerr  
Board President

## San Ramon Valley Fire Protection District Salaries, Payroll Taxes & Retirement Contributions

For the Month of: April-24

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	\$ 1,010.00	\$ 14.66	-	\$ 1,024.66	0.02%
Fire Chief	2	41,243.30	591.00	34,538.76	76,373.06	1.44%
District Counsel	1	19,780.12	279.89	6,966.56	27,026.57	0.51%
Human Resources	2	20,542.76	283.02	7,031.62	27,857.40	0.53%
Finance	2	36,055.37	509.29	10,110.75	46,675.41	0.88%
Community Risk Reduction	3	59,972.69	871.31	12,290.29	73,134.29	1.38%
Technology	2	29,997.88	423.51	8,432.54	38,853.93	0.73%
Communication Center	14	252,729.35	3,618.65	50,199.97	306,547.97	5.79%
Emergency Preparedness	1	11,139.45	159.40	3,923.31	15,222.16	0.29%
Facilities	0	-	-	-	-	0.00%
Fire Suppression	139	2,839,287.48	41,369.76	1,551,287.98	4,431,945.22	83.69%
Fleet	0	8,240.70	14.56	-	8,255.26	0.16%
Training	0	-	-	3,845.72	3,845.72	0.07%
EMS	8	86,277.79	1,167.79	25,631.21	113,076.79	2.14%
Rescue		39,560.45	-	26,920.03	66,480.48	1.26%
Fire Investigation Team		8,346.26	-	6,704.05	15,050.31	0.28%
Hazmat		24,736.75	-	19,869.55	44,606.30	0.84%
<b>TOTALS</b>	<b>179</b>	<b>\$ 3,478,920.35</b>	<b>\$ 49,302.84</b>	<b>\$ 1,767,752.34</b>	<b>\$ 5,295,975.53</b>	<b>100.00%</b>

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS AND MANAGEMENT HARASSMENT PREVENTION TRAINING  
APRIL 24, 2024 MINUTES**

**Board of Directors and Management Harassment Prevention Training**

***MISSION STATEMENT***

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** SRVFPD Administrative Offices – Boardroom  
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

**Board Members Present:** President Kerr, Vice President Stamey, Directors Lee and Parker

**Board Member(s) Absent:** Crean

**1. CALL TO ORDER**

President Kerr called the meeting to order at 10:05 a.m.

**2. PLEDGE OF ALLEGIANCE**

Director Parker led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

President Kerr declared a quorum of the Board was present, and confirmed there were no changes to the Agenda.

**4. PUBLIC COMMENT**

There was no public comment.

**5. TRAINING**

5.1 Preventing Workplace Harassment, Discrimination and Retaliation Training for Board and Management (AB 1661 and California Government Code §12950.1).

Leibert Cassidy Whitmore Attorney Heather Coffman presented the Board and Management Preventing Workplace Harassment, Discrimination and Retaliation Training.

**6. ADJOURNMENT**

President Kerr adjourned the meeting at 12:06 p.m.

Prepared by: \_\_\_\_\_  
Stephanie Brendlen  
District Counsel/Clerk

Approved by: \_\_\_\_\_  
President Kerr  
Board President

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
ELECTED OFFICIALS EMERGENCY OPERATIONS CENTER (EOC) TRAINING  
MAY 9, 2024 MINUTES**

**Elected Officials Emergency Operations Center (EOC) Training**

***MISSION STATEMENT***

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** San Ramon Valley Emergency Communications Center  
Entrance through SRVFPD Administrative Offices, 2401 Crow Canyon Road, Suite A  
San Ramon, CA 94583

**Board Members Present:** President Kerr, Vice President Stamey, Directors Lee, Crean, and Parker

**Board Member(s) Absent:** None

**1. CALL TO ORDER**

President Kerr called the meeting to order at 1:07 p.m.

**2. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

President Kerr declared a quorum of the Board was present, and confirmed there were no changes to the Agenda.

**3. PUBLIC COMMENT**

There was no public comment.

**4. TRAINING**

4.1 Training for the Elected Officials in an Emergency Operations Center (EOC) (Emergency Preparedness Coordinator Ron Marley).

Emergency Preparedness Coordinator Ron Marley presented the Elected Officials with EOC Training.

**5. ADJOURNMENT**

President Kerr adjourned the meeting at 3:17 p.m.

Prepared by: \_\_\_\_\_  
Stephanie Brendlen  
District Counsel/Clerk

Approved by: \_\_\_\_\_  
President Kerr  
Board President





**San Ramon Valley Fire Protection District**  
**2401 Crow Canyon Road, Suite A**  
**San Ramon, CA 94583**  
[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Stephanie Brendlen, District Counsel/Clerk  
Subject: Resolution No. 2024-03 for November 5, 2024 Election

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**Background**

In preparation for the upcoming November 5, 2024 General Election, the attached Resolution No. 2024-03 must be submitted to the County Elections Department by July 3, 2024. The content of Resolution No. 2024-03 is based on the following requirements by the Contra Costa County Elections Department.

1. Includes a request for incumbent information.
2. States that the candidate will pay for the Candidate Statement and accepts the Election Division's cost estimate of \$2,254 for a maximum of 250 words.
3. Consolidation of election with other elections which may be held in whole or part of the territory of the District.
4. The District will reimburse the County for the actual cost incurred by the County Elections Official in conducting the General District Election.
5. The Clerk of the Board deliver copies of Resolution No. 2024-03 to the Registrar of Voters and to the Board of Supervisors.

**Financial Impact**

Funding in the amount of \$345,000 is included in the District's 2024/2025 Budget.

**Recommended Board Action**

Adopt Resolution No. 2024-03 specifying requirements for electing members to the Board of Directors.

**Attachment**

Resolution No. 2024-03

**RESOLUTION NO. 2024-03**

**A RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
SPECIFYING THE REQUIREMENTS FOR ELECTING  
MEMBERS TO THE BOARD OF DIRECTORS  
(ELECTION)**

**WHEREAS**, California Elections Code requires a general District election be held in each District to choose a successor for each elective officer whose term will expire on the first Friday in December following the election to be held on the first Tuesday after the first Monday in November in each even-numbered year; and

**WHEREAS**, other elections may be held in whole or in part of the territory of the District and it is to the advantage of the District to consolidate pursuant to Elections Code Section 10400; and

**WHEREAS**, Elections Code Section 10520 requires each District involved in a general election to reimburse the County for the actual costs incurred by the County Elections official in conducting the election for that District; and

**WHEREAS**, Elections Code Section 13307 requires that before the nominating period opens, the District Board must determine whether a charge shall be levied against each candidate submitting a candidate’s statement to be sent to the voters; may establish the cost; and determine whether the costs be paid in advance; and

**WHEREAS**, Elections Code Section 12112 requires the election official of the principal county to publish a notice of the election once in a newspaper of general circulation in the District;

**NOW, THEREFORE, IT IS ORDERED** that an election be held within the territory included in this District on the 5<sup>th</sup> day of November 2024, for the purpose of electing members to the Board of Directors of said District in accordance with the following specifications:

1. The Election shall be held on **Tuesday, the 5<sup>th</sup> day of November, 2024**. The purpose of the election is to choose members of the Board of Directors for the following seats:

Board Director	Current Term Expires November 2024
Board Director	Current Term Expires November 2024
Board Director	Current Term Expires November 2024

2. The District has determined that the Candidate will pay for the Candidate’s Statement. As a condition of having the Candidate’s Statement published, the candidate shall pay the costs at the time of filing. The District hereby establishes the costs for a Candidate Statement as the following: \$2,254.

3. The District directs that the County Registrar of Voters of the principal county publish the Notice of Election in a newspaper of general circulation that is regularly circulated in the territory.
4. This Board hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the District, pursuant to Elections Code 10400.
5. The District will reimburse the County for the actual cost incurred by the County Elections Official in conducting the General District Election upon receipt of a bill stating the amount due as determined by the elections official.
6. The Board's District Clerk is ordered to deliver copies of this Resolution to the Registrar of Voters, and if applicable, to the Registrar of Voters of any other county in which the election is to be held, and to the Board of Supervisors.
7. **THE FOREGOING RESOLUTION WAS ADOPTED UPON MOTION** of \_\_\_\_\_, seconded by \_\_\_\_\_, at a Regular Board Meeting on this 22nd day of May, 2024, by the following roll call vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

DATED: May 22, 2024

\_\_\_\_\_  
H. Jay Kerr  
President, Board of Directors

**APPROVED TO CONTENT:**

\_\_\_\_\_  
Paige Meyer, District Fire Chief

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Stephanie Brendlen, District Counsel/District Clerk

**ATTEST:**

\_\_\_\_\_  
Stephanie Brendlen, District Clerk/District Clerk



**San Ramon Valley Fire Protection District**  
**2401 Crow Canyon Road, Suite A**  
**San Ramon, CA 94583**  
[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Roy Wendel, Interim Fire Marshal  
Subject: Award Contract for Weed Abatement Services

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**Background**

On April 1 and April 8, 2024, a Request for Proposals was published in the San Ramon Valley Times for an exterior hazard abatement contractor to provide the District with weed abatement services to clear vegetation that poses a fire hazard on non-compliant properties within the District. The District received three bids. Staff has completed their review and has ranked H&N Enterprises as the lowest responsive bidder. The term of this contract will be June 1, 2024 through May 31, 2028.

**Financial Impact**

The cost for H&N Enterprises services will initially be paid by the District and reimbursed through recovery from the property owners in the form of invoices, liens and/or assessment to the tax roll.

**Recommended Board Action**

Approve contract with H&N Enterprises and authorize staff to execute the contract for weed abatement services.

**Attachment**

H&N Enterprises AG Services Pricing

# H&N Enterprises

## AG Services

**E. Pricing**

Hand Mowing, Tractor Drawn Rotary Mowing, Rotovating, and Discing

HAND MOWING, TRACTOR DRAWN MOWING, ROTOVATING, AND DISCING	PRICE PER HOUR	UNIT	UNIT PRICE PER HOUR
1. Hand mowing	1 hour	1	\$ 84.00 per man per hour
2. Tractor drawn rotary mowing - 48" minimum or 60" flail mower.	1 hour	1	\$145.00
3. Rotovating - 60" minimum rotary tiller.	1 hour	1	\$150.00
4. Discing - 96" minimum disc blade.	1 hour	1	\$175.00

Rubbish/Debris Removal (Labor), Dozing, Loading, and Dump Truck

*DUMPING CHARGES	UNIT	UNIT PRICE
1. 0 thru 1½ cubic yds.	½Cu.Yd. Increments	\$125.00
2. 1½ thru 4½ cubic yds.	Cu. Yd. Increments	\$115.00
3. 5 cubic yds. and over	5 Cu. Yd. Increments	\$500.00

**2.5% annual Escalator on anniversary of contract.**



**San Ramon Valley Fire Protection District**  
**2401 Crow Canyon Road, Suite A**  
**San Ramon, CA 94583**  
[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Dave Garcia, Interim Deputy Chief  
Subject: Acceptance of proposal from WATTCO in the amount of \$145,575 for installation of radios and related equipment

---

**Background**

The District has undertaken a vehicle radio system modernization project consisting of fleet wide radio upgrades from Kenwood to BK KNG-M150, and from Motorola APX 7500 to Motorola APX 8500. The radios and equipment have been ordered and received. Staff developed a detailed list of specifications for the removal of the old radios and the installation of the new BK and Motorola radios and antennas for sixty-one (61) fleet apparatus and staff vehicles and solicited bids from qualified vendors.

Of the four vendors/installers that were contacted to provide bids, two were able to meet our requests. Of the two responsive bids, WATTCO was the lowest at \$145,575, more than \$25,000 under the other bid. The District has done business with WATTCO for many years, which included upfitting most of our current fleet and all current and new command vehicles.

**Financial Impact**

Funding has been set aside within the Capital Projects Fund budget for FY 2023/24 to cover the cost of the radio installation services.

**Recommended Board Action**

Approve the proposal from WATTCO in the amount of \$145,575 for installation of radios and related equipment.

**Attachment**

WATTCO scope of work and installation proposal



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**Installation Bid – San Ramon Valley Fire Protection District**  
**Project: Vehicle Radio System Modernization**

This quote covers estimated costs and project details for fleet wide radio upgrades from Kenwood to BK KNG-M150 and from Motorola 7500 to 8500. This covers the removal of existing equipment and then installation of the new BK and Motorola radios and supplied antenna(s). At this time all Radios, Radio Accessories, Antennas, faceplates and mounting brackets will be supplied by the district. If this changes, accessories will be handled on a vehicle by vehicle basis if they need to be added to complete the installation. Additional time might be required based on parts availability.

**Notes:**

There are many unforeseen items that can occur when retrofitting vehicles that will not be found till the time of installation. Some cost overruns are normal and unavoidable in these types of projects. All added costs will be discussed with the district if and when they occur. Where we have included a line item for added costs, these are only an estimate. There is also the chance we will find equipment that might not be working or might not be compatible with the new equipment. These specific dollar values will need to be addressed on a per unit basis if the contract is awarded to Wattco.

**Headset Radio Interface Boxes / Cables / Connectors** - will need to be addressed on a case-by-case basis per vehicle and based on what that specific vehicle has onboard already. This can change based on the age of the existing unit and compatibility. Without seeing each vehicle in person these aspects of the bid are simply educated guesses. In most cases these are still supported with parts from the manufacturer. Costs and availability will vary per headset manufacturer. We have included a line item for these parts in a worst-case situation of the unit needing to be replaced or supplied with all connections. **All interfaces with David Clark headsets will require an accessory cable that will need to be purchased from Realm / BK. All Headset interfaces for Firecom require a new interface cable. Most if not all Motorola 8500 installations should work with previously installed 7500 Interfaces.** Please note parts purchases will require tax to be added and this should be considered in the budget allocation.

**Radio Mounting Faceplates** – Based on each current installation – The use, replacement or upgrade of radio mounting might be needed. We have added a line item for estimated costs for replacement faceplates. In most cases this cost should cover any replacement faceplate needed unless the vehicle has an install that is unconventional or custom. Parts for those specific vehicles would need to be estimated separately. If Pierce specific faceplates are significantly more expensive than standard faceplates, these will need to be quoted separately and added to the overall bid pricing.

**Antennas** – Antennas for both the Motorola and BK systems will be customer supplied unless otherwise specified in the contract. **No antenna pricing has been included in this bid**



**Added items** – If additional items are to be added these should also be added to the budget allocation. An example of this would be change in location for the radio, upgrade of a mount that is not working well in the field now or the addition of a Magnetic Mic Clip for fleet standardization. At this time we have added a line item to cover the cost of quantity (2) new Magnetic Mic clips per installation. Some vehicles will not require these as they are already installed in the vehicles. All new vehicles are specified with this at this time and the costs are worth the increased usability for staff. These can be purchased from us at a discount on the existing District account even if this contract is awarded to another vendor.

**Items not covered by this estimate:**

- Pre-existing damaged parts or parts that become damaged upon removal due to age or pre-existing conditions
- Any additional work above and beyond the scope of work described in this document.

**Work to be performed on site at multiple customer locations or preferably in one centralized location if possible. We will work to accommodate the least impact on the fire districts in service times and vehicle downtimes. Also the costs associated with manpower and the movement of vehicles.**

- Requirements for onsite work:
  - Covered / enclosed shop bay with adequate lighting, heating and or cooling, where vehicles can be worked on in district.
  - Access to power
  - Bathroom facilities

Continued on next page





Corporate Headquarters:  
Southern California:

2230 Cordelia Road Fairfield, CA 94534 707-435-9233  
316 South Palm Ave. Alhambra, CA 91803 707-435-9233

Fax: 707-435-1941  
Fax: 707-435-9233

E-mail: [sales@wattco.net](mailto:sales@wattco.net)

**List of work to be completed:**

**All quantities and details would need to be confirmed and discussed before final award of contract:**

**Removal of Kenwood Radio – Removal of Motorola Radio – No Install**

**(Estimated - 12 units)**

Radio Removal – Kenwood

Radio Removal - Motorola

Current Antenna Removal for both Kenwood and Motorola

Seal roof holes or leave current antennas in place and disable (Customer discretion)

Return equipment to customer in specified condition and fashion per the contract

**Removal of Kenwood Radio – Removal of Motorola Radio – Install Portable Charger**

**(Estimated - 2 units)**

Radio Removal – Kenwood

Radio Removal - Motorola

Current Antenna Removal for both Kenwood and Motorola

Seal roof holes or leave current antennas in place and disable (Customer discretion)

Install customer supplied Portable Charger (Location to be determined at time of installation)

Return equipment to customer in specified condition and fashion per the contract

**Type 1 Engine, Type 3 Engine or Truck - Firecom**

**(19 units)**

Radio Removal – Kenwood

Radio Removal - Motorola

Current Antenna Removal for both Kenwood and Motorola

Remove and or Remove and install remote speakers – Re-use possible for custom installs

Radio Install – KNG-M150

Radio Install – Motorola 8500

Install Customer Supplied Antenna for KNG-M150

Install Customer Supplied Antenna for Motorola 8500

Motorola Headset Interface = Current existing interface should work properly with the 8500

BK Headset Interface = Must use Firecom specific headset interface

Radio Mounting = Faceplate – x2 per vehicle (If custom faceplate is needed this will be additional cost)

Added Items (Magnetic Mic Clip) = x2 per truck (These vehicles might already have these in place)

Plus applicable taxes if parts are used. Labor is not taxed on non-new in service vehicles.



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### **Type 1 Engine or Truck – David Clark**

#### **(6 units)**

Radio Removal – Kenwood

Radio Removal - Motorola

Current Antenna Removal for both Kenwood and Motorola

Remove and or Remove and install remote speakers – Re-use possible for custom installs

Radio Install – KNG-M150

Radio Install – Motorola 8500

Install Customer Supplied Antenna for KNG-M150

Install Customer Supplied Antenna for Motorola 8500

Motorola Headset Interface = Current existing interface should work properly with the 8500

BK Headset Interface = Must use REALM/BK Interface cable

Radio Mounting = Faceplate – x2 per vehicle (If custom faceplate is needed this will be additional cost)

Added Items (Magnetic Mic Clip) = x2 per truck (These vehicles might already have these in place)

Plus applicable taxes if parts are used. Labor is not taxed on non-new in service vehicles.

### **Type 6 - Type 4 Engine, Water Tender**

#### **(8 units)**

Radio Removal – Kenwood

Radio Removal - Motorola

Current Antenna Removal for both Kenwood and Motorola

Remove and or Remove and install remote speakers – Re-use possible for custom installs

Radio Install – KNG-M150

Radio Install – Motorola 8500

Install Customer Supplied Antenna for KNG-M150

Install Customer Supplied Antenna for Motorola 8500

Radio Mounting = Faceplate – x2 per vehicle (If custom faceplate is needed this will be additional cost)

Added Items (Magnetic Mic Clip) = x2 per truck (These vehicles might already have these in place)

Plus applicable taxes if parts are used. Labor is not taxed on non-new in service vehicles.



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**BC / DC Vehicle / Chief Vehicle/ Support Trucks**

**(6 units)**

Radio Removal – Kenwood

Radio Removal - Motorola

Current Antenna Removal for both Kenwood and Motorola

Remove and or Remove and install remote speakers – Re-use possible for custom installs

Radio Install – KNG-M150

Radio Install – Motorola 8500

Install Customer Supplied Antenna for KNG-M150

Install Customer Supplied Antenna for Motorola 8500

Install BK Portable radio charger

On only 1 unit a Motorola APX Charger will be installed (Chief Expedition)

Headset Interface = Not Needed

Radio Mounting = Faceplate – x2 per vehicle

Added Items (Magnetic Mic Clip) = x2 per truck (These vehicles might already have these in place)

Plus applicable taxes if parts are used. Labor is not taxed on non-new in service vehicles.

**Medic Unit – No Headset Interface – 2 Units will go from Dual Head Kenwood to Single Head BK**

**(3 units)**

Radio Removal – Kenwood

Radio Removal - Motorola

Current Antenna Removal for both Kenwood and Motorola

Remove and or Remove and install remote speakers

Radio Install – KNG-M150

Radio Install – Motorola 8500

Install Customer Supplied Antenna for KNG-M150

Install Customer Supplied Antenna for Motorola 8500

Radio Mounting = Faceplate – x2 per vehicle

Added Items (Magnetic Mic Clip) = x 2 per truck (These vehicles might already have these in place)

Plus applicable tax if parts are used. Labor is not taxed on non-new in service vehicles.



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**Medic Unit – David Clark – (Headsets will be removed from these units if existing)**

**(5 units)**

Radio Removal – Kenwood

Motorola – This unit is already a Motorola 8500 and will stay in place

Current Antenna Removal for Kenwood

Remove and or Remove and install remote speaker for Kenwood with BK – Re-use possible for custom installs

Radio Install – KNG-M150

Install Customer Supplied Antenna for KNG-M150

Motorola Headset Interface = Current existing interface should work properly with the 8500 and should be working currently.

BK Headset Interface = No Interface for BK into DC

Radio Mounting = Faceplate – x1 per vehicle

Added Items (Magnetic Mic Clip) = x1 per truck (These vehicles might already have these in place)

Plus applicable taxes if parts are used. Labor is not taxed on non-new in service vehicles.

**Total Estimated Costs Summary:**

**Total vehicles in bid:**

61 Total Vehicles

**Estimated Radio Faceplates needed:**

122 Estimated Faceplates = \$4575.00

**Estimated BK Radio Headset Interfaces needed:**

Firecom 22 x \$200.00 = \$4400.00  
David Clark 6 x \$575.00 = \$3450.00

**Estimated Magnetic Mic Clips needed:**

We would recommend only purchasing one or two cases and supplement as needed. One case = 25 units – Case cost: \$875.00 x 2 cases = \$1750.00 – Parts totals below reflect Qty 2 cases purchased as part of this bid.

**Total estimated parts costs:**

**\$14,175.00**

**Total Labor costs to include travel expenses:**

**\$131,400.00**

**Total Project costs = Parts and Labor**

**\$145,575.00**

\*\* Appropriate Sales tax needs to be added to all parts purchases. Labor will not be taxable on used / in service vehicles.\*\*



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**Project completion times and Start Dates:**

**Start Date:** Late May 2024 to Mid June 2024 based on customer needs  
Best start date at time of this bid is: June 17<sup>th</sup> 2024

**End Date:** Estimated: End of June 2024

**Labor Plan:**

This project is estimated to take three weeks to complete. Two teams of two techs. One team will contain the lead project manager to be onsite for all installs. Additional oversight will be provided by Wattco as needed. If permitted by the customer the team can work longer hours daily and the weekends to further reduce the project time. This will need to be discussed to not become an issue with local state and federal labor laws that can dictate contracted work hours.

This labor will be sublet to meet the needs of the customers expedited timeline. All work will be guaranteed by Wattco and with Wattco as the primary contract holder and point of contact for the project. Any concerns

during or after the installs are done will be handled by local Wattco staff as needed. If special items are needed for contracted labor please let us know so we can supply those items as needed.

**Insurance Requirements:**

Please send all insurance requirements needed. If additional insurance requirements are needed based on the details of this contract please note that if they are above and beyond the standard district requirements that Wattco reserves the right to amend contract cost estimates to add the additional insurance requirements needed.

**Additional Items:**

- All removed equipment will be left with the district. If damage is seen it will be noted on the equipment but only as a courtesy if damage or defects are obvious or occurred as part of the removal from a vehicle.
- Removed equipment will not be tested for operation – District would need to test used radios as needed



[www.wattco.net](http://www.wattco.net)

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- If new equipment is required to be tested or programmed after installation that work will be added costs and those services will be sublet out to a qualified radio technician that can provide those services. These costs are not included in this estimate.

#### Contact Information:



**Brent Burzycki | General Manager**

**WATTCO**

Phone: 707-435-9233 Fax: 707-435-1941

Mobile: 510-305-9779

Email: [brent@wattco.net](mailto:brent@wattco.net) Website: [www.wattco.net](http://www.wattco.net)



**San Ramon Valley Fire Protection District**  
**2401 Crow Canyon Road, Suite A**  
**San Ramon, CA 94583**  
[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Paige Meyer, Fire Chief  
Subject: Consideration of First Amendment to the Agreement Between The San Ramon Valley Fire Protection District And AP Triton LLC, in an amount not to exceed \$60,000 annually to provide ongoing fire-based emergency management consultant services to the District for the period May 1, 2024 through April 30, 2029

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**Background**

The Fire District currently provides Fire Service-Based EMS ambulance transport delivery services throughout the San Ramon Valley. AP Triton is an innovative and visionary company with extensive experience in evaluating ambulance transport delivery systems, establishing economic value of these systems and providing system design to produce the highest level of economically sustainable emergency medical services.

The District is requesting to extend the existing contract with AP Triton, under the same terms, conditions and compensation, for the provision of EMS advocacy services to lobby on behalf of the District and work at the State and local levels to provide timely notices of challenges and opportunities, assist with the development of strategies and plans, write opinions and position papers, and confer with legislators in order to support the continued delivery of superior EMS services to District residents and businesses.

**Financial Impact**

Funds are budgeted annually in the Emergency Medical Services Division for this service.

**Recommended Board Action**

Approve the First Amendment to the Agreement between the San Ramon Valley Fire Protection District and AP Triton for EMS Consulting Services in an amount not to exceed \$60,000 annually.

**Attachment**

First Amendment to the Agreement between the San Ramon Valley Fire Protection District and AP Triton, LLC

**FIRST AMENDMENT TO THE AGREEMENT BETWEEN  
THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
AND AP TRITON, LLC**

THIS FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT AND AP TRITON, LLC (“**First Amendment**”) is made and entered into this 1<sup>st</sup> of May 2024, by and between the San Ramon Valley Fire Protection District (“**District**”), a California Special District, and AP TRITON, LLC (“**Contractor**”). District and Contractor are sometimes referred to as “**Parties**” and each a “**Party**” in this Agreement.

**RECITALS**

**WHEREAS**, the Parties entered into an agreement on January 1, 2021 for Contractor to provide EMS Advocate Consulting Services to the District (“**Agreement**”) which shall be incorporated by reference, which Term was extended by the Parties; and

**WHEREAS**, the Parties wish to further extend the Term of the Agreement and to modify **Exhibit A** of the Agreement as set forth in this First Amendment.

**NOW THEREFORE**, the Parties agree to modify the Agreement as follows:

1. **Section 2. Term of Agreement.** The Parties agree the Term as set forth in Section 2 of the Agreement shall be modified to extend until April 30, 2029 (the “**Termination Date**”).
2. **Section 3. Contractor Services.** The Parties agree to replace **Exhibit A** of the Agreement with the attached **Exhibit A** to this First Amendment.
3. **Section 16. Notice.** The Parties agree to update Section 16 of the Agreement as follows:

Contractor shall address notices to:

Paige Meyer, Fire Chief  
San Ramon Valley Fire Protection District  
2401 Crow Canyon Road, Suite A  
San Ramon, CA 94583  
Email: [pmeyer@srvfire.ca.gov](mailto:pmeyer@srvfire.ca.gov)

With copies to:

Stephanie Brendlen, District Counsel  
San Ramon Valley Fire Protection District  
2401 Crow Canyon Road, Suite A  
San Ramon, CA 94583  
Email: [sbrendlen@srvfire.ca.gov](mailto:sbrendlen@srvfire.ca.gov)

Davina Hatfield, CFO  
San Ramon Valley Fire Protection District  
2401 Crow Canyon Road, Suite A  
San Ramon, CA 94583  
Email: [dhatfield@srvfire.ca.gov](mailto:dhatfield@srvfire.ca.gov)



District shall address notices to:

Kurt Henke  
1309 Coffeen Avenue, Suite 3178  
Sheridan, WY 82801  
Email: khenke@aptriton.com

4. **All Other Terms to Remain the Same.** The Parties agree that all terms of the Agreement that are not expressly amended or modified by this First Amendment shall remain unaffected by this First Amendment and shall continue in full force and effect.

IN WITNESS WHEREOF, District and Contractor do hereby agree to the full performance of the terms set forth herein.

**SAN RAMON VALLEY  
FIRE PROTECTION DISTRICT**

**AP TRITON, LLC**

BY: \_\_\_\_\_  
Paige Meyer, Fire Chief

DATE:

BY: \_\_\_\_\_  
Kurt Henke, Principal/Managing Partner

DATE:

**APPROVED AS TO FORM:**

BY: \_\_\_\_\_  
Stephanie Brendlen, District Counsel/Clerk

DATE:

**APPROVED AS TO BUDGET AUTHORITY:**

BY: \_\_\_\_\_  
Davina Hatfield, CFO

DATE:

## EXHIBIT A

### SCOPE OF WORK

*At no time shall Contractor have the authority to bind the District in contractual agreements.*

#### **I. SERVICES**

The San Ramon Valley Fire Protection District ("District") believes that Fire Service-Based EMS Systems are strategically positioned to deliver pre-hospital emergency medical services that incorporate time critical response and effective patient care. Fire Service-Based EMS emphasizes responder safety, competent and compassionate workers, and cost-effective operations.

Contractor will perform EMS advocacy services lobbying on behalf of the District and working at the State and local levels, including without limitation confirming the District's 201 rights, providing legislative feedback and maintaining awareness of potential adverse EMS impacts, working on legislative efforts and District programs for the reimbursement of EMS costs, such as Public Provider Ground Emergency Medical Transport ("PP-GEMT") revenue and Intergovernmental Transfer ("IGT") revenue, and developing and writing Request for Proposal (RFP) for 911-initiated EMS Fire Service-Based First Responder providers and Fire Service-Based ambulance transport providers, should the District be required to provide RFPs.

#### **II. SCOPE OF WORK**

The following provides a description of the scope of services to be provided by the Contractor. Contractor will report to and receive administrative direction from the Fire Chief, or their designee. The advocacy services will be performed in accordance with the terms, conditions and specifications contained herein.

Services provided will include:

1. Provide forecasted information relating to all statutory changes that could potentially impact the District and its delivery of pre-hospital EMS (Federal, State, Regional, and Local levels);
2. Provide timely updates on EMS industry trends and considerations;
3. Research and propose strategies for the possibility of the District securing/affirming of the District's 201 rights;
4. Assist in the maintenance and potential expansion of the District's 224 rights;
5. Research and draft future RFP documents, if needed;
6. Provide current data relating to GEMT and the forecasting of what impact these items may have upon the District;
7. Develop and implement strategies necessary to the District's recovery of IGT funds;
8. Identify and assist in the securing of potential EMS grant opportunities;
9. Provide current industry data relating to Community Health Paramedic programs;
10. Provide data relating to Mobile Integrated Health Care concepts;
11. Provide research and recommendations relating to the District's potential implementation of BLS ambulance service;
12. Attend meetings, preparing District letters on legislation, presenting testimony and/or assisting District representatives in presenting testimony at legislative hearings, and all other necessary functions to ensure that the District has timely input into the legislative decision-making process;
13. Participate in the various coalition activities as they relate to public policy matters including but not limited to interaction with:
  - a. California Fire District's Association
  - b. California Fire Chiefs Association
  - c. California EMS Authority
  - d. Contra Costa County Board of Supervisors
  - e. Contra Costa County EMS Agency
  - f. Emergency Medical Services Administrators' Association of California
  - g. Emergency Medical Directors Association of California
  - h. California Special Districts Association;

14. Meet with the Fire Chief or their designee on a regular basis to evaluate advocacy needs, deliver reports, provide counsel, and receive direction;
15. Meet with and report to the District Board of Directors on public policy matters affecting the District;
16. Provide research and recommendations relating to the District's Behavioral Health Firefighter First Program; and
17. Provide research and recommendations relating to the District's growth as a ambulance service provider.

**MINIMUM QUALIFICATIONS**

Contractor agrees to have the following minimum qualifications:

1. Show proof of a history of highly effective advocacy service for Fire-based EMS systems;
2. Demonstrate a high degree of knowledge and experience with EMS reimbursement systems and Federal and State supported programs; and
3. Provide exceptional references from client agencies for reliability, customer service, and Fire-based EMS system expertise.

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**OLD BUSINESS**



## San Ramon Valley Fire Protection District

2401 Crow Canyon Road, Suite A

San Ramon, CA 94583

[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Jonas Aguiar, Deputy Chief of Operations  
Subject: District Scholarship Program Update and Consideration of Agreement with Contra Costa Community College Foundation

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### **Background**

The San Ramon Valley Fire Protection District (District) has a well-established Internal Recruitment Training program. Through that program the District has issued 12 Paramedic School scholarships and 3 Firefighter Academy scholarships to District Aides and Reserve Firefighters. Of those 15, 5 are full-time Firefighter Paramedics, 2 are full-time Single Role Paramedics, and 5 more are finishing varying stages of their school which would then make them eligible to be hired by the District. With the unquestioned success of the Internal Recruit Training program, staff would like to expand our scholarship program to include other opportunities at the District including Public Safety Dispatcher and Community Risk Reduction Inspector. The expansion of the scholarship program will also extend to external candidates (through a Partnership with Contra Costa Community College Foundation) for Paramedic school.

The expansion of the District Scholarship Program (Program) will increase the quantity and diversity of qualified prospects for the position of Single-Role Paramedic, Firefighter Paramedic, Public Safety Dispatcher, and Community Risk Reduction Inspector. This enhanced Program will provide a District funded pathway to obtain the necessary certifications for each position in conjunction with a conditional offer of full-time employment with the District for a minimum of five years. This Program will be voluntary and optional, and qualified applicants must be selected by the District to participate. Participants will be required to reimburse the District for educational costs if they do not complete the Program or meet Program requirements. The only exception to this requirement would be for the External Scholarship Program through Contra Costa Community College Foundation.

**Financial Impact**

Expanding the Program to external, Public Safety Dispatcher and Community Risk Reduction Inspector candidates would require additional funding of \$20,300:

Public Safety Dispatcher Scholarship	\$ 1,200
Community Risk Reduction Inspector Scholarship	\$ 3,500
External Recruit Paramedic Scholarship	\$15,600

Funding for the current and expanded District Scholarship Program are included in the EMS Operating budget for fiscal year 2023/24 and proposed for 2024/25.

**Recommended Board Action**

Approve the Scholarship Agreement with the Contra Costa Community College Foundation.

**Attachment**

Contra Costa Community College Foundation Scholarship Agreement Form



# CONTRA COSTA COLLEGE FOUNDATION

## Scholarship Agreement Form

Please complete this form to establish a new scholarship with the Contra Costa College (CCC) Foundation. **A signed Scholarship Agreement Form and a minimum contribution and fund balance of \$1,000 is required to establish and maintain a scholarship account (\$25,000 minimum if you want to create an endowed scholarship).** This form and at least the minimum donation of \$1,000 must be submitted to the CCC Foundation for eligible students to receive funds (see below for timing and scholarship process calendar).

Donor/Scholarship Information
-------------------------------

Donor Name(s): \_\_\_\_\_

Full Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Scholarship: \_\_\_\_\_

Number of Students Awarded Annually (number of recipients each year): \_\_\_\_\_

Scholarship Award Amount (amount each recipient will receive): \$ \_\_\_\_\_

Scholarship Criteria
----------------------

Answer the questions below to indicate the criteria that students must meet in order to be considered for this scholarship. Please note that CCC and the CCC Foundation follow Title VI of the Civil Rights Act, therefore do not discriminate on the basis of race, color, gender, and national origin. **Skip any question that does not apply.**

Academic Major Required: \_\_\_\_\_

Student Status (check all that apply):  Incoming Freshman  Continuing Student  Transferring Student

Enrollment Status:  Full-time (12+ units)  Half-time (6+ units)  Less than half-time (under 6 units)

Educational Status (check all that apply):

- First-generation (first in their family to attend college)
- Re-entry (did not attend college directly after high school)

Minimum GPA Required: \_\_\_\_\_

Is Financial Need Required or Preferred?  No  Yes, required  Yes, preferred

Is School Involvement Required or Preferred (e.g., school clubs, athletics, student government, etc.)?  
 No  Yes, required  Yes, preferred

Is Community Service Required or Preferred (e.g., volunteerism, activism, etc.)?  
 No  Yes, required  Yes, preferred



In the space below, briefly describe any other criteria not already indicated above. You may also use this space to provide a description of the scholarship donor, memorial, etc.:

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**Donor Certification**

By signing below, I, the scholarship donor/custodian, understand all of the following:

- A signed Scholarship Establishment Form and a minimum contribution and fund balance of \$1,000 is required to establish and maintain a scholarship account.
- Scholarship donation checks should be made payable to the Contra Costa College Foundation noting the name of the scholarship in the memo section of the check. Checks can be mailed to CCCF, 2600 Mission Bell Drive SAB 218, San Pablo, CA 94806. Online donations can be made securely at: <https://tinyurl.com/donate-to-cccf-now> (pick Other and then list the name of scholarship).
- The CCC Foundation will make efforts to contact the donor(s) twice before closing an account based on a low account balance.
- If an account is closed due to low balance and inability to contact donor, any remaining funds will be moved and awarded from the CCC Foundation’s general scholarship account.

\_\_\_\_\_  
Donor/Custodian Name (please print)

\_\_\_\_\_  
Donor/Custodian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Foundation Director Signature

\_\_\_\_\_  
Date

**Timing of Scholarship Application Cycle and Selection Process**

By October 31	New scholarships must be established and funds received
November 1	CCC Foundation Scholarship Application opens
Circa February 18	CCC Foundation Scholarship Application deadline
March	Scholarship applications are reviewed and scored by the Scholarship Review Committee
April	Each selected applicant is notified of their scholarship selection
May	Donors learn of student recipients and have chance to connect with students
August	Scholarship funds are disbursed to student recipients after verifying that all scholarship criteria are met and the student is enrolled

For more information, please contact Sara Marcellino, CCC Foundation Executive Director, at [smarcellino@contracosta.edu](mailto:smarcellino@contracosta.edu) or 510-215-3805. CCC Foundation’s Tax ID is 94-6135368. A one-time 4% sustainability fee will be assessed on all restricted donations and 2% annually on funds to help provide ongoing support so that the CCC Foundation can support more students.

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**NEW BUSINESS**



**San Ramon Valley Fire Protection District**  
**2401 Crow Canyon Road, Suite A**  
**San Ramon, CA 94583**  
[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Paige Meyer, Fire Chief  
Subject: Approval of Funding Memorandum of Understanding Between Contra Costa County Fire Protection District and San Ramon Valley Fire Protection District for the South County Training Facility

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**Background**

On December 12, 2023, the Contra Costa County Board of Supervisors approved an ongoing, annual allocation of Measure X revenue of \$1,100,000 for the remaining seventeen (17) years of the Measure X term to the District for the design and construction of the South County Training Facility (the “Project”), for total funding of \$18,700,000.

The Board of Supervisors assigned administration of the Measure X funding for the Project to the Contra Costa Fire Protection District. Attached for the District Board’s consideration is a Memorandum of Understanding (MOU) developed jointly by the parties for the development, use, and funding of the Project as a countywide training facility to be administered by the District. The MOU was considered and approved by the Board of Supervisors at their May 14, 2024, meeting.

**Financial Impact**

If approved, the Memorandum of Understanding would provide \$18,700,000 of funding for the Project.

**Recommended Board Action**

Staff recommends that the Board approve the Funding Memorandum of Understanding Between Contra Costa County Fire Protection District and San Ramon Valley Fire Protection District for the South County Training Facility and authorize the Fire Chief to execute the funding agreement.

**Attachment**

Funding Memorandum of Understanding Between Contra Costa County Fire Protection District and San Ramon Valley Fire Protection District for the South County Training Facility

FUNDING MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT  
AND  
SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
FOR THE  
SOUTH COUNTY TRAINING FACILITY

This memorandum of understanding (“MOU”) is dated as of January 1, 2024 (the “Effective Date”) and is between the Contra Costa County Fire Protection District (the “District”) and San Ramon Valley Fire Protection District (“Recipient”).

RECITALS

- A. On November 3, 2020, voters in Contra Costa County approved Measure X, a Countywide, 20-year, half-cent sales tax. The ballot measure language stated the intent of Measure X as “to keep Contra Costa’s regional hospital open and staffed; fund community health centers, emergency response; support crucial safety-net services; invest in early childhood services; protect vulnerable populations; and for other essential county services.”
- B. On December 12, 2023, the Contra Costa County Board of Supervisors approved an ongoing, annual allocation of Measure X revenue of \$1,100,000 for the remaining seventeen (17) years of the Measure X term to Recipient for the South County Training Facility (the “Project”), for total funding of \$18,700,000.
- C. For the purpose of this agreement, The Contra Costa County Fire District is serving as the pass-through entity for the funding described in this agreement.
- D. The Project is described in Schedule 1, attached hereto, and meets the following goal(s) identified by the Measure X Community Advisory Board: Welcoming & Safe Community (Goal #5).

AGREEMENT

- 1. Payment of Funds. The District shall make annual payments of \$1,100,000 (the “District Payment”) to Recipient for reimbursement of Project costs. The District Payment will be made in accordance with the payment schedule set forth in Schedule 2, attached hereto.
  - a. Project costs shall include all such costs incurred by Recipient to construct and prepare the Project for use as a training facility, including but not limited to: design, construction, utilities, project management, and the cost of props and other equipment.
- 2. Use of Funds. Recipient shall use the District Payment solely for the Project.

3. Use of Project. In addition to its own use of Project, and to the extent allowed by the Conditions of Approval placed on the Project by the City of San Ramon, Recipient shall control, coordinate, and make Project available for the following uses:
- a. Training by the following Contra Costa County fire agencies:
    - Contra Costa County Fire District
    - Moraga Orinda Fire District
    - Richmond Fire Department
    - Rodeo Hercules Fire District
    - Crockett-Carquinez Fire District
  - b. Joint fire academies
  - c. Regional paramedic training program
  - d. Training related to Recipients Mental Health/Fire First Response Program
  - e. Joint training with City of San Ramon Police Department

To avoid scheduling conflicts, use of training facility shall be pre-arranged and scheduled with San Ramon Valley Fire District.

4. Term and Termination. This MOU is effective on the Effective Date and remains in effect until the expiration of the Measure X term in 2040. The District may terminate this MOU at any time by giving prior written notice to Recipient if (1) Recipient fails to properly perform any of its obligations under this MOU, or if (2) District does not receive the necessary Measure X funds from Contra Costa County.
5. Construction Contracts. Within 30 days of execution of this MOU, Recipient shall submit to District a copy of the executed design and construction contracts for the Project. Quarterly, Recipient shall submit to District progress reports detailing Recipient's accomplishments in developing the Project as set forth in Schedule 1.
6. Records; Audit. Recipient must keep and make available for inspection and copying by authorized representatives of the District, the Recipient's regular business records and such additional records pertaining to this MOU and the Project as may be required by the District. This provision is binding on the heirs, successors, assigns and representatives of Recipient.
- a. Retention of Records. Recipient must retain all documents pertaining to this MOU for five years from the date of submission of Recipient's final payment demand and until any audit is completed and exceptions resolved for the Funding Period. Upon request, Recipient must make these records available to authorized representatives of the District.
  - b. Access to Books and Records. Recipient must, upon written request and until the expiration of five years after furnishing services pursuant to this MOU, make available to the District or any of its authorized representatives, the books, documents, and records of Recipient necessary to certify the nature and extent of all costs and charges incurred under this MOU.
  - c. Audit. Recipient shall make its records available for, and an audit may be required by, the District. If an audit is required, Recipient must provide the District with the audit.

7. Modification. This MOU may be modified only with the written approval of both parties.
8. Hold Harmless. Recipient shall fully defend, hold harmless, and indemnify the District, its officers, agents, and employees against any and all claims, demands, damages, costs, expenses and liability arising out of this MOU and arising out of the design and construction of the Project, except for liability arising out of the sole negligence or willful misconduct of the District, its officers, agents or employees. This section shall survive the termination of this MOU.
9. Notices: All correspondence regarding this MOU, including demands and notices, is to be directed to the following persons at the following addresses, telephone numbers and email addresses:

County:  
 Lewis Broschard, Fire Chief  
 4005 Port Chicago Highway, Suite 250  
 Concord, CA 94520-1180  
[lbros@cccfd.org](mailto:lbros@cccfd.org)

Recipient:  
 Paige Meyer, Fire Chief  
 2401 Crow Canyon Road, Suite A  
 San Ramon, CA 94583  
[pmeyer@srvfire.ca.gov](mailto:pmeyer@srvfire.ca.gov)

With a copy to:  
 Davina Hatfield, CFO  
 2401 Crow Canyon Road, Suite A  
 San Ramon, CA 94583  
[dhatfield@srvfire.ca.gov](mailto:dhatfield@srvfire.ca.gov)

10. Counterparts. The parties recognize and agree that separate counterpart signature pages may be used to execute this MOU, but that all such pages constitute one and the same MOU.
11. No Third-Party Beneficiaries. This MOU is intended solely for the benefit of the parties hereto and no third party will have any right or interest in any provision of this MOU or as a result of any action or inaction of any party in connection with this MOU.
12. Remedy. The sole remedy for violation of this MOU is specific performance of this MOU. The County and Recipient waive their respective rights to trial by jury of any claim or cause of action arising out of this MOU. The County and Recipient have no liability for damages to one another or to any other person or entity resulting from any violation of this MOU.
13. Authorization. Recipient, or the representative(s) signing this MOU on behalf of Recipient, represents and warrants that it has full power and authority to enter into this MOU and to perform the obligations set forth herein.

14. Entire MOU. This MOU contains the entire understanding of the parties relating to the subject matter of this MOU. No promise, representation, warranty, or covenant not included in this MOU has been or is relied upon by any party.

The parties are signing this MOU as of the Effective Date.

CONTRA COSTA COUNTY FIRE  
PROTECTION DISTRICT

SAN RAMON VALLEY FIRE  
PROTECTION DISTRICT

By: \_\_\_\_\_  
Lewis Broschard, Fire Chief

By: \_\_\_\_\_  
Paige Meyer, Fire Chief

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Stephanie Brendlen  
District Counsel | Clerk



SCHEDULE 1  
FUNDING MEMORANDUM OF UNDERSTANDING

PROJECT PLAN

Recipient: San Ramon Valley Fire Protection District  
Project Name: San Ramon Valley FPD South County Training Facility

**San Ramon Training Facility**

Project Description:

The intent of the Training Facility project is to provide a location where fire and police personnel can practice and train in a realistic replication of events that are encountered every day in the field. The props and buildings included in the project allow for real life training and practice for a variety of situations. Subject to further modification and refinement, the specific elements as currently configured for the project include the following:

Site Buildings and Elements:

1. **Classroom Building:** Approx. 1,650 SF
  - a. Description: Program – 1 Large Classroom, 2 Administrative Offices, ADA Restrooms. Building used for classroom setting training, meetings, etc.
  - b. Building Height: 25'-0"
  - c. 360 SF Covered Shade Area
2. **Training Tower:** Approx. 950 SF Site Footprint
  - a. Description: Training tower designed to replicate functional elements fire personnel encounter in the field such as pulling hose up multiple floors, ladder access to upper floors, repelling down the building, forcible entry, etc. The tower can also be utilized by San Ramon Police Department for active shooter training exercises. The tower will not have any burn props included, but theatrical smoke may be used for training exercises.
  - b. Attached 2 Story Element and 4 Story Element with Signage
  - c. Max Building Height: 45'-0"
3. **Roof Prop:** Approx. 760 SF
  - a. Description: Roof prop element to practice ventilating roofs as part of attacking a fire. The props are constructed of materials which are cut as part of the training and then replaced.
  - b. Max Height: 25'-0"
4. **Pump House and High Pressure Compressor Room:** Approx. 200 SF
  - a. Description: To flow water from hydrants on site a recirculating pump system is being installed to capture and reuse water. The pump house contains equipment necessary to provide the proper pressure and volume to flow water on site for training exercises.
  - b. Air compressor system for use in refilling SCBA's.

- c. Building Height: 12'-0"
- 5. **Confined Spaces Training:** Approx. 1,500 SF
  - a. Description: This prop is a series of tubes and openings used to practice confined space rescue operations.
- 6. **Hazmat Prop:** Approx. 320 SF
  - a. Description: This prop will simulate a hazardous materials spill, such as a train derailment. No actual hazardous materials will be used in the prop.
- 7. **Splash Wall:**
  - a. Description: This concrete wall is used to deflect the spray from fire hoses being used to practice flowing water.
  - b. Wall Height: 20'-0"
- 8. **Reserve Apparatus Building:** Approx. 2,400 SF
  - a. Description: Used to store reserve fire apparatus and training vehicles
  - b. Building Height: 30'-0"
- 9. **Parking:**
  - a. Secure Staff Parking: 41 Spaces
  - b. New Public Parking: 4 Spaces
- 10. **Secure Perimeter:** 6'-0" High fence around site perimeter
- 11. **Vehicle Washing Area:**
  - a. Description: Designated areas for the washing of fire apparatus and training vehicles.
- 12. **Telehandler Telescopic Forklift:**
  - a. Description: Telescopic Forklift with Maximum lift capacity of 10000lb and maximum lift height of 53'.
- 13. **Safety/Rescue Small Tools and Equipment:**
  - a. Safety training tools and equipment including, but not limited to: rescue tools, hand tools, forcible entry tools, auto extrication equipment, EMS equipment, etc.

Documentation:

- Executed contract documents for:
  - Design
  - Project management
  - Construction
  - Acquisition of props and equipment
- Quarterly Progress Reports, Beginning 3/31/2024.
  - Detail of Work Performed During the Period
  - Value of Work Performed During the Period
  - Total Completed to Date
  - Balance to Finish

- South County Training Facility Joint Usage Plan

SCHEDULE 2  
FUNDING MEMORANDUM OF UNDERSTANDING  
PAYMENT SCHEDULE

Recipient: San Ramon Valley Fire Protection District Project  
Name: San Ramon Valley FPD South County Training Facility

Annual payment Amount: \$1,100,000

Payment Term: Seventeen (17) Years; 2024 through 2040

Total Payment Amount: \$18,700,000

Annual Payment Date: April 30

Initial Payment Date: May 30, 2024



**San Ramon Valley Fire Protection District**  
**2401 Crow Canyon Road, Suite A**  
**San Ramon, CA 94583**  
[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Davina Hatfield, Chief Financial Officer  
Subject: Public Hearing to Consider Annual CPI Adjustment to Service Fees and Charges

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**Background**

Ordinance No. 28, adopted by the Board on July 24, 2013, contains the schedule of fees associated with specified services provided by the District. Such fees are intended to recover costs reasonable incurred by the District in providing the services. In order to keep pace with the cost of providing services, the District applies an annual fee adjustment based upon the change in the Consumer Price Index (CPI)-Urban Wage Earners, San Francisco-Oakland-San Jose, CA region measured as of each February. This change was 2.9 percent (2.9%) for February 2024. If approved, the updated fees included in the attached Exhibit A to proposed Resolution No. 2024-04 would go into effect on July 1, 2024.

In accordance with California Health and Safety Code Section 13916, the District Clerk published the required notice pursuant to California Government Code Section 6066 in the San Ramon Valley Times and has made available to the public supporting data.

Furthermore, the fees and charges authorized by this Resolution are statutorily exempt from review under the California Environmental Quality Act ("CEQA") as confirmed in CEQA Guidelines Section 15273.

**Financial Impact**

Revenue from service fees and charges help defray the cost of providing these fee-based services. The annual CPI adjustment is needed to ensure such fees and charges keep pace with the cost of providing the service and lessen the reliance on general property tax revenue.

**Recommended Board Action**

Adopt by roll call vote Resolution No. 2024-04.

**Attachment**

Proposed Resolution No. 2024-04

**RESOLUTION NO. 2024-04**

**A RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
INCREASING FEES AND CHARGES  
FOR VARIOUS SERVICES CONTAINED WITHIN ORDINANCE NO. 28  
(FEES AND CHARGES – ORDINANCE NO. 28)**

**WHEREAS** fees and charges assist in defraying the costs of specific services provided by the San Ramon Valley Fire Protection District (“District”); and,

**WHEREAS**, pursuant to Health and Safety Code Section §13916 *et seq.*, and Government Code Section §6066, the District adopted Ordinance No. 28 on July 24, 2013 setting forth District fees and costs which are subject to reimbursement; and,

**WHEREAS**, the fees and charges set forth in **Exhibit A**, attached hereto and made a part hereof, have been modified based on District business practices and found to be based upon the costs determined to be appropriate for performing such District services and are reasonable; and

**WHEREAS**, in order to keep pace with the cost of providing services, such fees are intended to be adjusted annually based on costs reasonably incurred by the District for service or enforcing the regulation for which the fee is charged, including an annual change in the Consumer Price Index (CPI) Urban Wage Earners, San Francisco-Oakland-San Jose, CA region, measured as of February of each year; and,

**WHEREAS**, the annual change in the Consumer Price Index (CPI) Urban Wage Earners, San Francisco-Oakland-San Jose, CA region, measured as of February 2024 was determined to be 2.9 percent (2.9%); and,

**WHEREAS**, the District has given notice of its intent to increase such fees and charges contained in Ordinance No. 28 as may be adopted by Resolution and noticed in accordance with Health and Safety Code Section §13916 *et seq.*, and Government Code Section §6066.

**NOW THEREFORE BE IT RESOLVED** by the San Ramon Valley Fire Protection District Board of Directors (“Board”) that:

1. Each of the recitals of this Resolution No. 2024-04 are found to be determinations of fact which are true and correct;
2. The fees and charges set forth in the attached and incorporated **Exhibit A** by this reference shall be effective July 1, 2024;
3. The Board delegates its authority to the Fire Chief or their designee to administer the fees and charges as set forth in **Exhibit A**; and
4. The fees and charges authorized by this Resolution No. 2024-04 are statutorily exempt from review under the California Environmental Quality Act (“CEQA”) as confirmed in CEQA Guidelines Section 15273.

**PASSED, APPROVED AND ADOPTED** on this 22nd day of May, 2024 at the San Ramon Valley Fire Protection District Board of Directors Regular Meeting at San Ramon, State of California, on a motion made by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and duly carried by the following roll call votes:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

Dated: May 22, 2024

\_\_\_\_\_  
H. Jay Kerr  
President, Board of Directors

**APPROVED TO CONTENT:**

\_\_\_\_\_  
Paige Meyer, District Fire Chief

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Stephanie Brendlen, District Counsel

**ATTEST:**

\_\_\_\_\_  
Stephanie Brendlen, District Counsel

**Exhibit A**

**Resolution No. 2024-04 Schedule of Fees**

All plan check, construction inspections and/or fire inspections, and permits required by the California Fire Code, San Ramon Valley Fire Protection District (“District”) Ordinance, or California Office of the State Fire Marshal shall be subject to the following adopted user fees.

Fees for plan check shall be tabulated and collected upon submittal of the initial plan for review and be in accordance with Part 1.

Fees for fire inspections, as part of the District’s code enforcement program shall be in accordance with Part 2.

Fees for permits, as part of the District’s code enforcement program shall be in accordance with Part 3.

Fees for miscellaneous reports, copying, standby personnel, safety officer or other listed general services for which the District has adopted user fees shall be in accordance with Part 4.

**Part 1. PLAN REVIEW AND CONSTRUCTION PERMIT FEES**

Fees shall be collected upon submittal of plans for review as set forth in Table 1. Fees are based on the type of construction permit that plans are submitted for review.

Operational permits required for new systems, processes, or uses necessitating a plan review shall have the initial fire code permit issued with the plan review in accordance with Part 1, Table 1.

**Table 1**

<b>PLAN REVIEW AND CONSTRUCTION INSPECTIONS</b>	
<b>PLANNING &amp; SITE DEVELOPMENT</b>	
Pre-application Design Review - per hour <i>To meet to discuss potential requirements, design criteria, hardships, proposed mitigation of requirements, etc (first hour no charge).</i>	\$ 412
Planning and Site Development Review - per hour <i>Includes review and comments for planning applications and associated community development process requirements.</i>	\$ 412
Emergency Response Pre-plan <i>An emergency response pre-plan is required if determined necessary by the fire code official due to size, use, or special existing hazard.</i>	Actual Cost

PLAN CHECK AND CONSTRUCTION PERMITS	
105.6.1	<p>Automatic Fire-Extinguishing Systems - per system  <i>NFPA 13 &amp; 13R wet, dry, pre-action</i>  <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection for all required inspections</i></p> <p>New system first 20 heads \$ 977  New system each additional 20 heads \$ 108  Modification to an existing system first 20 heads \$ 771  Modification to an existing system each additional 20 heads \$ 108</p> <p><i>Engineered Systems</i>  <i>Includes (1) plan review, (1) re-submittal, (1) final inspection</i></p> <p>Clean agent, commercial cooking, wet &amp; dry chemical, CO2 \$ 695</p> <p><i>NFPA 13D</i>  <i>Includes (1) plan review, (1) re-submittal, (1) overhead inspection and (1) final inspection</i></p> <p>NFPA 13D new and modifications \$ 749</p>
105.6.5	<p>Energy Storage Systems - per system \$ 599  <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i></p>
105.6.2	<p>Compressed Gases - per system  <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection for all required inspections</i></p> <p>Storage, use or handling \$ 599  Medical gas systems \$ 1,048  Refrigeration systems \$ 899</p>
105.6.3	<p>Cryogenic Fluids \$ 755  <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i></p>
105.6.4	<p>Emergency Responder Radio Coverage System \$ 1,422  <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i></p>
105.6.6	<p>Fire Alarm and Detection Systems and Related Equipment - per system  <i>Includes (1) plan review, (1) re-submittal, (1) final inspection</i></p> <p>New system first 20 devices \$ 837  New system each additional 20 devices \$ 300  Modification to an existing system first 20 devices \$ 771  Modification to an existing system each additional 20 devices \$ 300  Fire sprinkler monitoring system \$ 599  Smoke and heat vent system \$ 978</p>
105.6.7	<p>Fire Pumps and Related Equipment - per system  <i>Includes (1) plan review, (1) re-submittal and (1) field inspection and (1) re-inspection for all required inspections</i></p> <p>New installation \$ 1,498  Modifications or repairs \$ 599</p>



105.6.8	Flammable and Combustible Liquids <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	Aboveground and underground tank removal - per tank	\$	599
	Underground tank removal - per tank	\$	668
	Vapor recovery systems - per system	\$	599
105.6.9	Fuel Cell Power Systems <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>	\$	600
105.6.10	Gas Detection Systems <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>	\$	600
105.6.11	Gates and Barricades Across Fire Apparatus Access Roads <i>Includes (1) plan review, (1) re-submittal, (1) field inspection</i>	\$	600
105.6.12	Hazardous Materials <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	Use and storage	\$	978
	Chemical classification	\$	599
105.6.13	High-Piled Combustible Storage <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	New installation	\$	978
	Modifications or repairs	\$	653
105.6.14	Industrial Ovens - per oven <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>	\$	503
105.6.15	LP-gas - per system <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	New installation	\$	771
	Modifications or repairs	\$	661
105.6.16	Motor Vehicle Repair Rooms and Booths <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	New installation	\$	538
	Modifications or repairs	\$	396
105.6.18	Private Fire Hydrants and Fire Protection Water Supplies - per system <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection for all required inspections</i>		
	Private fire hydrant systems	\$	1,198
	Fire protection system water supply	\$	899
	Rural water supply system	\$	924
	Temporary water supply system	\$	599

105.6.19	Smoke Control or Smoke Exhaust Systems <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	New installation		\$ 1,423
	Modifications or repairs		\$ 660
105.6.20	Solar Photovoltaic Power Systems <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		\$ 771
105.6.22	Spraying or Dipping - per system <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	New installation		\$ 539
	Modifications or repairs		\$ 395
105.6.23	Standpipe Systems - per system <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection for all required inspections</i>		
	New installation		\$ 987
	Modifications or repairs		\$ 463
105.6.24	Temporary Membrane Structures and Tents - per tent <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		\$ 385
	Construction, Alternation or Renovation of a Building <i>(for which a building permit is required)</i> <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	Commercial new or addition	0 - 5,000 sq ft	\$ 1,048
	Commercial new or addition	5,001 - 10,000 sq ft	\$ 1,757
	Commercial new or addition	10,001 - 20,000 sq ft	\$ 2,263
	Commercial new or addition each additional 10,000 sq ft		\$ 394
	Commercial alteration or renovation	0 - 5,000 sq ft	\$ 779
	Commercial alteration or renovation	5,001 - 10,000 sq ft	\$ 939
	Commercial alteration or renovation	10,001 - 20,000 sq ft	\$ 1,191
	Commercial alteration or renovation each additional 10,000 sq ft		\$ 198
	Residential new, addition, alteration or renovation		\$ 449
	Fire Apparatus Access, Site Improvements and Related Equipment <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		
	Roadway design		\$ 503
	Obstructions (traffic calming devices and other manipulated barriers)		\$ 374
	Temporary fire apparatus access roadways		\$ 449
	Miscellaneous System Plans <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		\$ 771
	Miscellaneous Construction Permit - per hour <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>		\$ 409

Fuel Modification <i>Includes (1) plan review, (1) re-submittal, (1) field inspection and (1) re-inspection</i>	\$ 1,165
Additional plan review	\$ 319
Plan Reviews or Specialized Consultation <i>The use of an independent specialized consultant with expertise to conduct the review is sometimes necessary. Projects subject to this provision will be charged on an hourly basis and shall not exceed the actual cost to the District.</i>	Actual Cost
Each additional field inspection	\$ 338
After hours inspection - per hour with a 2 hour minimum <i>Includes (1) field inspection Fees assessed under this provision shall be due and payable prior to the action of the District. This provision is not a mandate on the District to normally provide this service. This service is subject to staff availability and does not mandate performance. Fee is \$489 per hour with a 2 hour minimum required.</i>	\$ 489
Expedited Plan Review - per hour with a 2 hour minimum <i>Includes (1) plan review Fees assessed under this provision shall be due and payable prior to the action of the District. This provision is not a mandate on the District to normally provide this service. This service is subject to staff availability and does not mandate performance. Fee is \$489 per hour with a 2 hour minimum required.</i>	\$ 489
Alternate Materials and Methods of Construction Review <i>Includes (1) plan review and (1) re-submittal Additional costs may incur should the District use an independent specialized consultant to evaluate the submittal.</i>	\$ 412
Permit Renewal or Extension	50% Original Fee

**Part 2. OCCUPANCY INSPECTION FEES**

The fees for state mandated occupancy inspections and state license care facility "Fire Clearance" services not part of a construction or operational permit shall be in accordance with Part 2, Table 2.

**Table 2**

<b>OCCUPANCY INSPECTIONS</b>	
<b>STATE MANDATED INSPECTIONS</b>	
Public and Private Schools <i>Includes (1) inspection and (1) re-inspection</i>	\$ -
Hotel/Motel/Lodging House/Apartment House/Dwelling/Buildings <i>or similar Group R1 and R2 occupancies and structures accessory thereto</i> <i>Includes (1) inspection and (1) re-inspection</i>	
< 15 units	\$ 359
16-75 units	\$ 554
> 75 units	\$ 1,027
Jail or place of detention for persons charged with or convicted of a crime <i>Includes (1) inspection and (1) re-inspection</i>	\$ 1,128
Each additional field inspection	\$ 338
<b>STATE LICENSED FACILITIES - FIRE CLEARANCE (850 FORM)</b>	
Pre-inspection Consultation <i>Includes (1) field inspection</i>	\$ 277
Facilities with a capacity to serve <i>Includes (1) inspection and (1) re-inspection</i>	
< 6 clients	\$ 338
6-25 clients	\$ 344
> 25 clients	\$ 449
Each additional field inspection	\$ 338
<b>DEFENSIBLE SPACE INSPECTION FOR REAL ESTATE TRANSACTIONS</b>	
<i>Includes (1) inspection and (1) re-inspection</i>	\$ 338
<b>GENERAL OCCUPANCY INSPECTIONS</b>	
Group A, B, C, E, F, H, I, L, M, R, S and U occupancies <i>Includes (1) inspection and (1) re-inspection</i>	\$ -
Each additional field inspection	\$ 338

**Part 3. FIRE CODE OPERATIONAL PERMIT FEES**

All Operational permits required by the California Fire Code and/or San Ramon Valley Fire Protection District (“District”) Ordinance are renewable on the basis of inspection frequency. Operational permit fees are due and payable via invoice following the inspection as set forth in Part 3.

Operational permits required for new systems, processes, or uses necessitating a plan review shall have the initial fire code permit issued with the plan review in accordance with Part 1, Table 1.

**Table 3**

<b>OPERATIONAL PERMITS</b>		
105.5.2	Aerosol Products	\$ 69
105.5.3	Amusement Buildings	\$ 300
105.5.4	Aviation Facilities	\$ 69
105.5.5	Carnivals and Fairs	\$ 412
105.5.6	Cellulose Nitrate Film	\$ 69
105.5.7	Combustible Dust-Producing Operations	\$ 69
105.5.8	Combustible Fibers	\$ 69
105.5.9	Compressed Gases	\$ 69
105.5.10	Covered and Open Mall Buildings	\$ 69
105.5.11	Cryogenic Fluids	\$ 69
105.5.12	Cutting and Welding	\$ 69
105.5.13	Dry Cleaning	\$ 69
105.5.14	Energy Storage Systems	\$ 69
105.5.15	Exhibits and Trade Shows	\$ 338
105.5.16	Explosives	\$ 63
105.5.17	Fire Hydrants and Valves	\$ 69
105.5.18	Flammable and Combustible Liquids	\$ 69
105.5.19	Floor Finishing	\$ 69
105.5.20	Fruit and Crop Ripening	\$ 69
105.5.21	Fumigation and Insecticidal Fogging	\$ 49
105.5.22	Hazardous Materials	\$ 69
105.5.23	Hazardous Production Materials	\$ 69
105.5.24	High-Piled Storage	\$ 69
105.5.25	Hot Work Operations	\$ 69
105.5.26	Industrial Ovens	\$ 69
105.5.27	Lumber Yards and Woodworking Plants	\$ 69
105.5.28	Liquid or Gas-Fueled Vehicles	\$ 69
105.5.29	LP-gas	\$ 64
105.5.30	Magnesium	\$ 69
105.5.31	Miscellaneous Combustible Storage	\$ 69

105.5.32	Mobile Fueling of Hydrogen-Fueled Vehicles	\$	69
105.5.33	Motor Fuel-Dispensing Facilities	\$	69
105.5.33	Mobile Fuel-Dispensing	\$	317
105.5.34	Open Burning	\$	159
105.5.35	Open Flames and Torches	\$	138
105.5.36	Open Flames and Candles	\$	69
105.5.37	Organic Coatings	\$	69
105.5.38	Outdoor Assembly Event	\$	69
105.5.39	Places of Assembly	\$	69
105.5.41	Private Fire Hydrants	\$	69
105.5.42	Pyrotechnic Special Effects Materials	\$	449
105.5.43	Pyroxylin Plastics	\$	69
105.5.44	Refrigeration Equipment	\$	69
105.5.45	Repair Garages and Motor Fuel-Dispensing Facilities	\$	69
105.5.46	Rooftop Heliports	\$	69
105.5.47	Spraying or Dipping	\$	69
105.5.48	Storage of Scrap Tires and Tire Byproducts	\$	69
105.5.49	Temporary Membrane Structures and Tents	\$	312
105.5.50	Tire-Rebuilding Plants	\$	69
105.5.51	Waste Handling	\$	69
105.5.52	Wood Products	\$	69
	Christmas Tree Sales	\$	312
	Model Rockets	\$	270
	Each additional field inspection	\$	338

**Part 4. GENERAL FEES**

Miscellaneous reports, copying fees, standby personnel, safety officer or other listed general services for which the District has adopted user fees shall be in accordance with Part 4, Table 4.

**Table 4**

GENERAL SERVICE	
All Reports	
Incident   Medical   Investigation   Dispatch	\$ 10
Subpeona	\$ 15
GIS Maps (Digital Transfer)	Cost of reproduction plus 10%
Copies of photographs, discs, tapes or any other outsourced processed records	Cost of reproduction plus 10%
Documentation Certification	\$ 5
Returned Check	\$ 25
CPR Training - Class size 6 - 9 people <i>CPR class includes booklet, mask and certification card per person</i>	\$ 48
Preposition for work performed by Utility Companies	all costs incurred plus admin fee
Paramedic Field Internship	\$ 2,531
Subpoenas <i>A deposit of \$275.00 for each day that the specified employee is required to remain in attendance pursuant to the subpoena. The District shall then be reimbursed for traveling expenses and the full cost to the District of paying the employee, tabulated pursuant to the Service Rate below. If the actual expenses should later prove to be less than \$150.00 per day tendered, the excess of the amount shall be refunded. If the actual expenses should later prove to be more than the amount deposited, the District may collect the balance from the party at whose request the subpoena is issued.</i>	
Weed abatement program administrative fee	\$ 1,576
Applicant Charges for processing address or street name changes	\$ 106

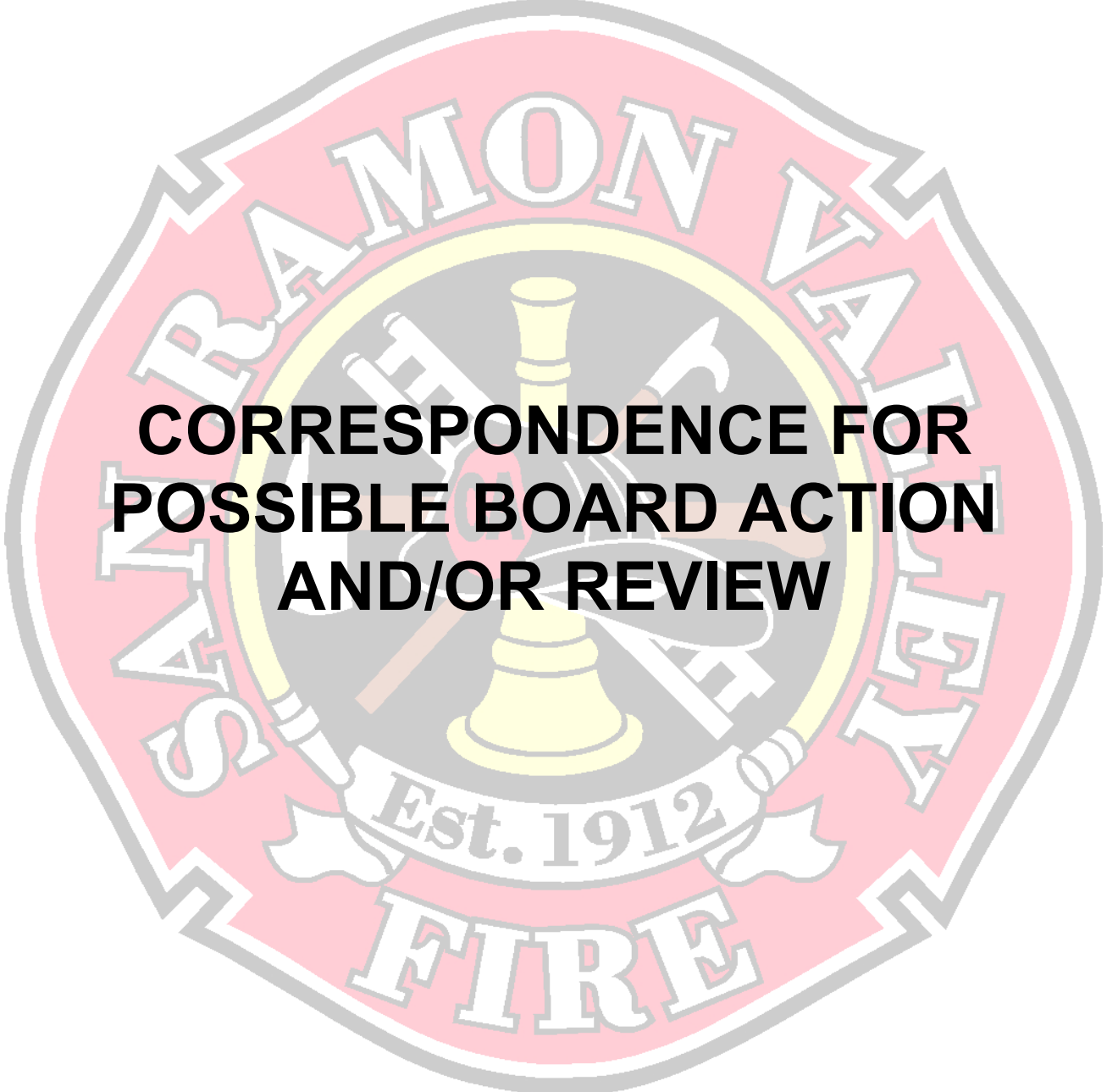
**"SERVICE RATE SCHEDULE"**. Unless waived by the District pursuant to Section 3 of the Fee Ordinance, a service rate shall be applied for the services rendered. This service rate shall be based upon the hourly rate, or overtime rate for the specific position or rank for the employee providing the services. In addition, this rate shall include an average benefit cost for safety employees and an average benefit cost for non-safety employees dependent on which classification of the specified employee. When determining whether the rate to be charged is the "overtime rate" or the "hourly rate," the overtime rate shall be used if the District is required to pay overtime to the specified employee. If the District is not required to pay overtime to the specific employee, then all hours shall be charged at the "hourly rate."

**"EQUIPMENT RATE SCHEDULE"**. Apparatus and equipment rates shall be the current rate in effect under the California Fire Assistance Agreement or the Federal Emergency Management Agency equipment rate schedule, whichever applies.

**Part 5. INFORMATION TECHNOLOGY SURCHARGE FEE**

The schedule of fees included in Part 1 through Part 3 above is inclusive of a 5 percent (5%) surcharge for Information Technology to assist in ongoing technology needs to support the general operations of the Community Risk Reduction Division for which these fees are charged.



The logo of the Ramon Valley Fire Department is a Maltese cross. The top arm contains the word "RAMON" and the right arm contains "VALLEY". The bottom arm contains the word "FIRE". In the center of the cross is a yellow fire bell, a fire hose nozzle, and a fire axe. A banner at the bottom of the cross reads "Est. 1912".

**CORRESPONDENCE FOR  
POSSIBLE BOARD ACTION  
AND/OR REVIEW**

**From:** Larry Candeub <[lcandeub@srvusd.net](mailto:lcandeub@srvusd.net)>

**Sent:** Friday, May 10, 2024 5:04 PM

**To:** Joe Bradley <[JBradley@srvfire.ca.gov](mailto:JBradley@srvfire.ca.gov)>

**Subject:** Re: Fire engine visit

Hi Chief,

Everything went exceptionally well today. The kiddos had a blast and your crew was entertaining and engaging!

Would you mind sending me the crews names...want the kids to do some type of recognition for then.

Thanks again for a nice afternoon for our kiddos!

Have a great weekend!

Larry

Dear San Ramon Valley Fire Protection District,

May 9, 2024

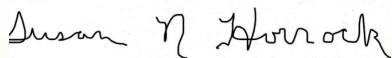
We're pleased to let you know you've been selected as the 2024 COMMUNITY SERVICE AGENCY Change Agent. Thank you for all you do in our mental health community to make NAMI CC a safe place for those impacted by mental health challenges. We hope you'll join us in celebrating this memorable event at our 5th Annual NAMI CC Community Change Agent Appreciation Awards.

We have a free ticket for you and a guest to receive your acknowledgment at "A Look Into the Future: Positioning NAMI CC to Preventively Support Children and Families Impacted by Mental Illness" on May 22nd at the Pleasant Hill Community Center at 5:30 pm (please see the flyer below for more information).

Sincerely,



Gigi R. Crowder  
Executive Director



Susan N, Horrocks  
President

In Honor of Mental Health Awareness Month  
**A Look into the Future:  
Positioning NAMI CC to Preventively Support  
Children and Families Impacted by Mental Illness**

**Wednesday, May 22, 2024  
5:30 pm - 8:30 pm  
Dinner served at 6 pm**

**Facilitated by  
Mark Ibanez,  
Retired KTVU  
Sports Director**

**Moderated by  
Gigi Crowder, L.E.  
Executive Director  
of NAMI CC**

**Pleasant Hill Community Center  
320 Civic Dr, Pleasant Hill, CA**



**Learning from Alex Briscoe  
Discussing the Future of Mental Health**

Alex Briscoe was appointed director of the Alameda County Health Care Services Agency in 2009 where he led one of the state's largest public health systems, overseeing health and hospital systems, public health, behavioral health, and environmental health departments. Before joining the county, he was the director of the Chappell Hayes Health Center at McClymonds High School in West Oakland, a satellite outpatient center of Children's Hospital and Research Center. Mr. Briscoe is a mental health practitioner specializing in adolescent services and youth development. He has specialized in Medicaid policy and administration, emergency medical services, youth voice and crisis counseling, and safety net design and administration.

**Featured Special Guests**



**Pastor Horacio Jones  
Co-Founder of  
Mental Health  
Friendly Communities**



**Ruth Fernandez, Ed.D  
Executive Director of  
First 5 Contra Costa**



**Peter Kim  
Co-Director for  
the CCC Office of  
Racial Equity  
and Social Justice**



**January  
Special Guest  
Performer**

**We will honor local  
CHANGE AGENTS!**

In addition, we will commemorate Steven Bischoff, former Executive Director of the Alameda County Mental Health Association.

**Have Questions?  
Contact Gigi Crowder at  
gigi@namicontracosta.org**

**General Admission: \$20 - Register at Eventbrite.com**



**OPERATIONS**



**San Ramon Valley Fire Protection District**  
**2401 Crow Canyon Road, Suite A**  
**San Ramon, CA 94583**  
[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Jonas Aguiar, Deputy Chief of Operations  
Subject: Monthly Operations Report for April 2024

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### **Operations**

- ❖ The Fire District responded to 961 Incidents
- ❖ Auto-Aid Multi Company Drills with Alameda County Fire Department and Contra Costa County Fire Protection District
- ❖ Captain Academy for 13
- ❖ Helicopter Rescue Team training
- ❖ Company Performance Standards 2<sup>nd</sup> quarter training
- ❖ Fire simulator training prop demonstration
- ❖ Multi-Company training drills
- ❖ Reserve Firefighter training
- ❖ iQuest Program Ride-A-Long for four students
- ❖ Annual SCBA Fit Testing
- ❖ Annual Ladder Testing
- ❖ Annual Hose Testing
- ❖ Fire Trail familiarization

### **Special Teams**

- ❖ Hazardous Materials Team
  - Quarter 2 Training
    - Identification, Decontamination, and Disposal of Fentanyl
- ❖ Technical Rescue Team
  - Quarter 2 Training
    - Mt. Diablo Rope Rescue Operations

### **Meetings**

- ❖ Led EMS Division meeting – weekly goal review
- ❖ Led Training Division meeting – weekly goal review
- ❖ Weekly training tower planning meeting
- ❖ Monthly Command Staff meeting

### **Meetings (Continued)**

- ❖ Monthly Labor Management meeting
- ❖ Bi-Weekly Meeting with HR and Finance
- ❖ Contra Costa Community College District scholarship meeting
- ❖ Functional Fitness Program meeting
- ❖ Communications Manager interviews
- ❖ FF/PM Interviews
- ❖ Internal Recruit Scholarship Interview
- ❖ Helicopter Operations meeting
- ❖ Communications Center meeting
- ❖ Attended XCC County Operations Bi-Monthly meeting
- ❖ Public Safety Dispatcher interviews
- ❖ Presented Behavioral Health Firefighter First Response Program at International Academies of Emergency Dispatch NAVIGATOR 2024 Conference

### **Events Attended by Suppression Personnel**

- ❖ SR31 to Career Day Presentation at Bollinger Canyon Elementary
- ❖ E32 and PM32 Public Education Cardiac Arrest Demo at Stone Valley Middle School
- ❖ E33 and SR31 Career Fair at Los Cerros Middle School
- ❖ Knights of Columbus Firefighter of the Year Banquet
- ❖ E31 to Exchange Club Child Abuse Prevention Day event
- ❖ E36 to Community Carnival at Creekside Elementary
- ❖ E32 to Monte Vista High School for Backboard and Splint training
- ❖ Three personnel attended the UASI Type 3 Incident Management Team drill at Levi Stadium

## Standards of Cover Policy Compliance Report April 1, 2024 - April 30, 2024

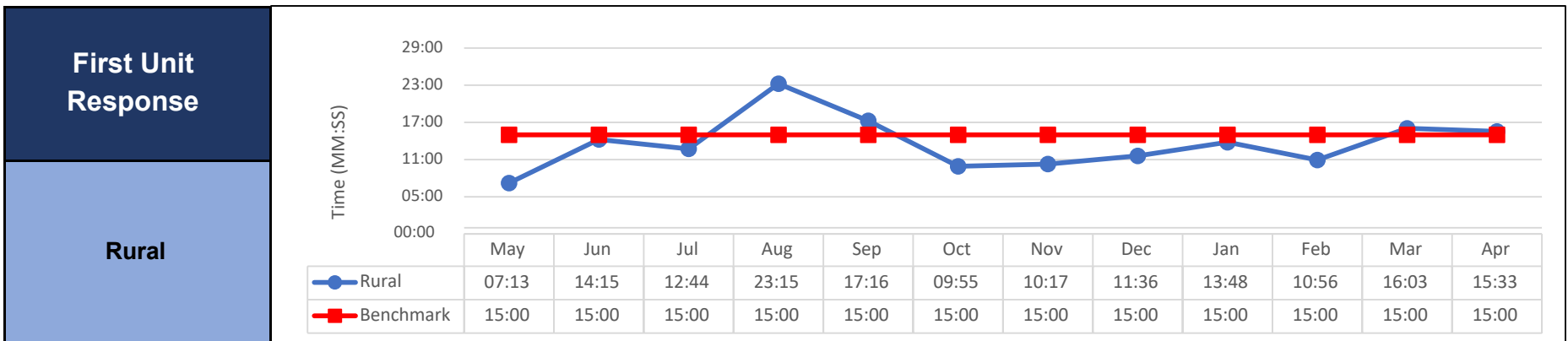
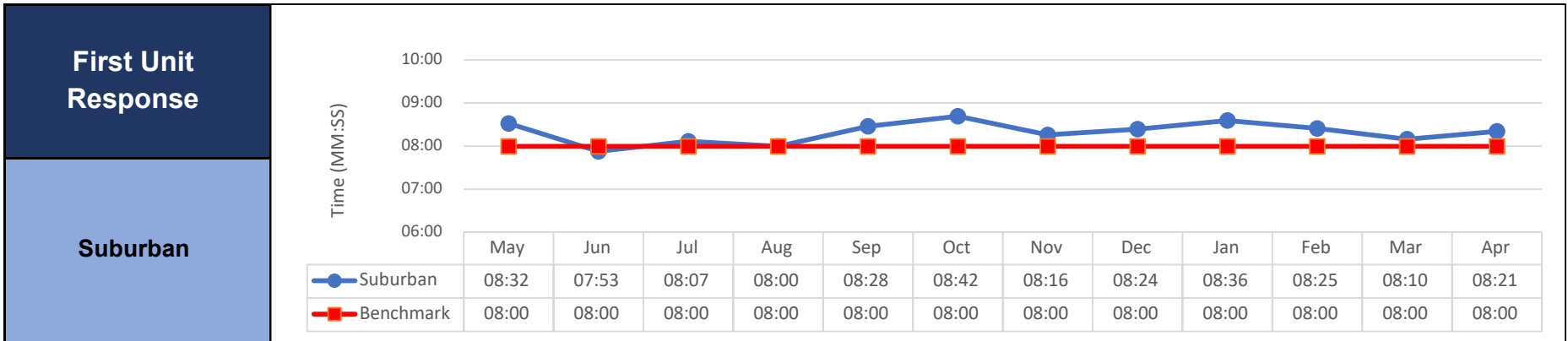
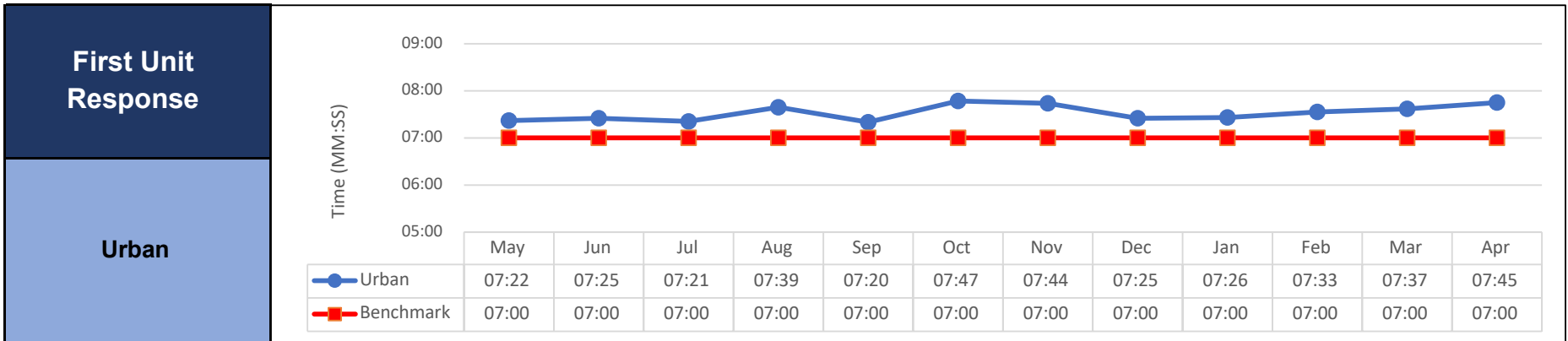
First Unit Response	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 393)			Suburban (Count = 152)			Rural (Count = 4)			Wilderness (Count = 2)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	7:00	7:45	7:32	8:00	8:21	8:23	15:00	15:33	13:05	45:00	12:57	21:16
		92%	95%		98%	97%		84%	100%		100%	100%

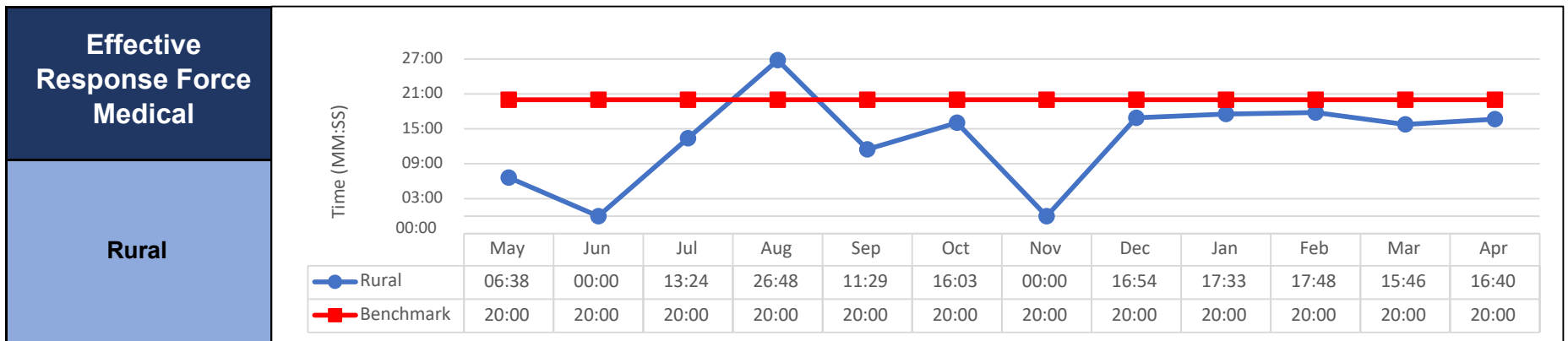
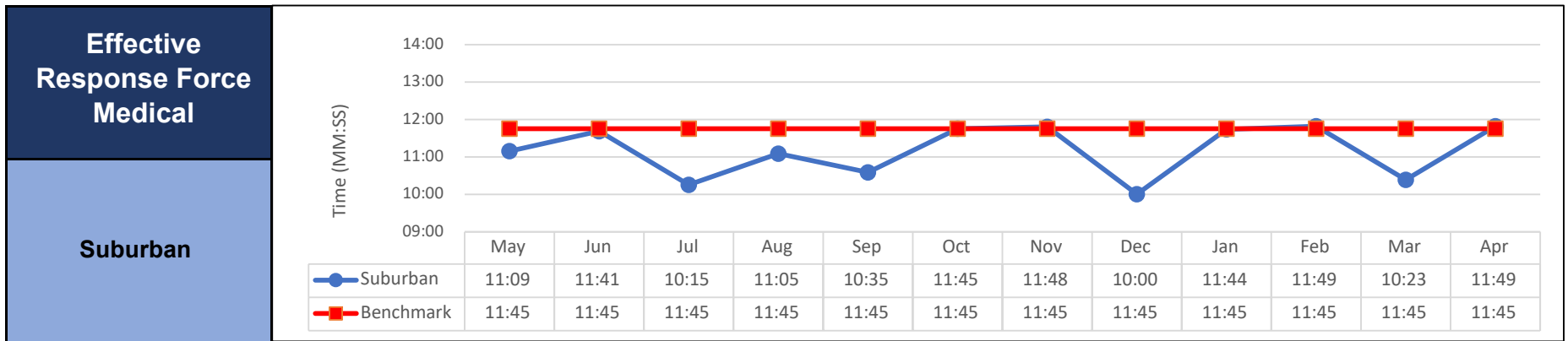
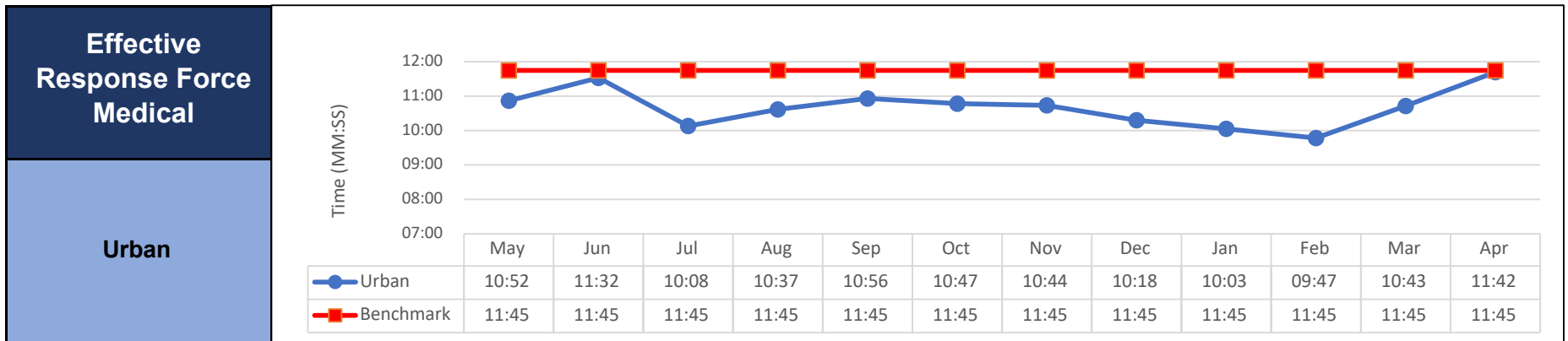
ERF Fire Response	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 1)			Rural (Count = 1)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	13:00	0:00	19:01	14:00	18:52	18:52	21:00	22:10	22:10	45:00	0:00	0:00
		0%	96%		0%	37%		0%	0%		0%	0%

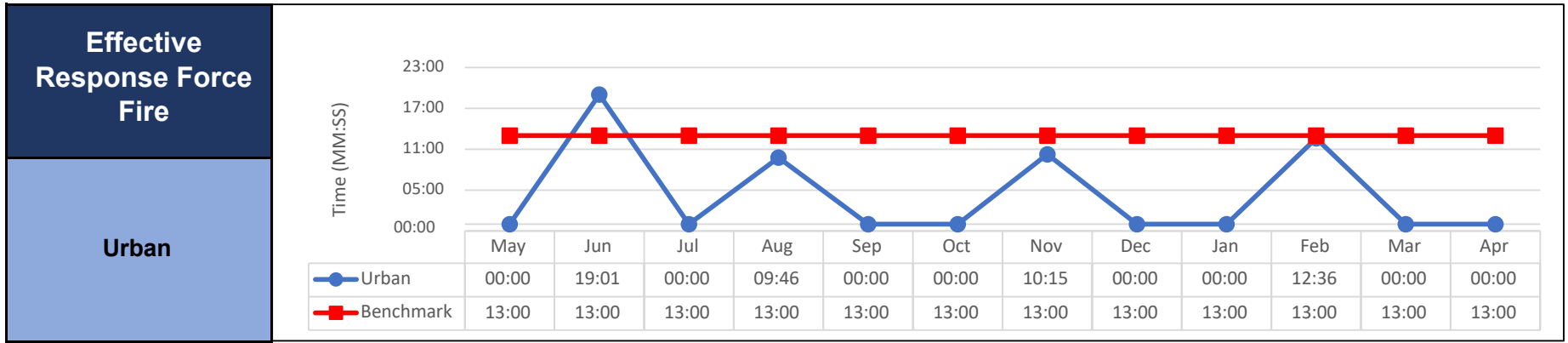
ERF Medical Response	SOC Goal 8											
	Urban (Count = 212)			Suburban (Count = 80)			Rural (Count = 2)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	11:45	11:42	10:41	11:45	11:49	11:30	20:00	16:40	17:33	20:00	0:00	36:05
		100%	100%		98%	100%		100%	100%		0%	84%

SOC Goal 7								
Call Processing EMS			Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	1:14	1:07	1:00	1:47	1:47	2:00	1:41	1:41
	93%	96%		80%	83%		100%	100%









**Goal 1**

*Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile*

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

**Goal 2**

*Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile*

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

**Goal 3**

*Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile*

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

#### **Goal 4**

##### *Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile*

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

#### **Goal 5**

##### *Hazardous Materials Response*

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

#### **Goal 6**

##### *Technical Rescue*

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

#### **Goal 7**

##### *Call processing and turnout times*

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

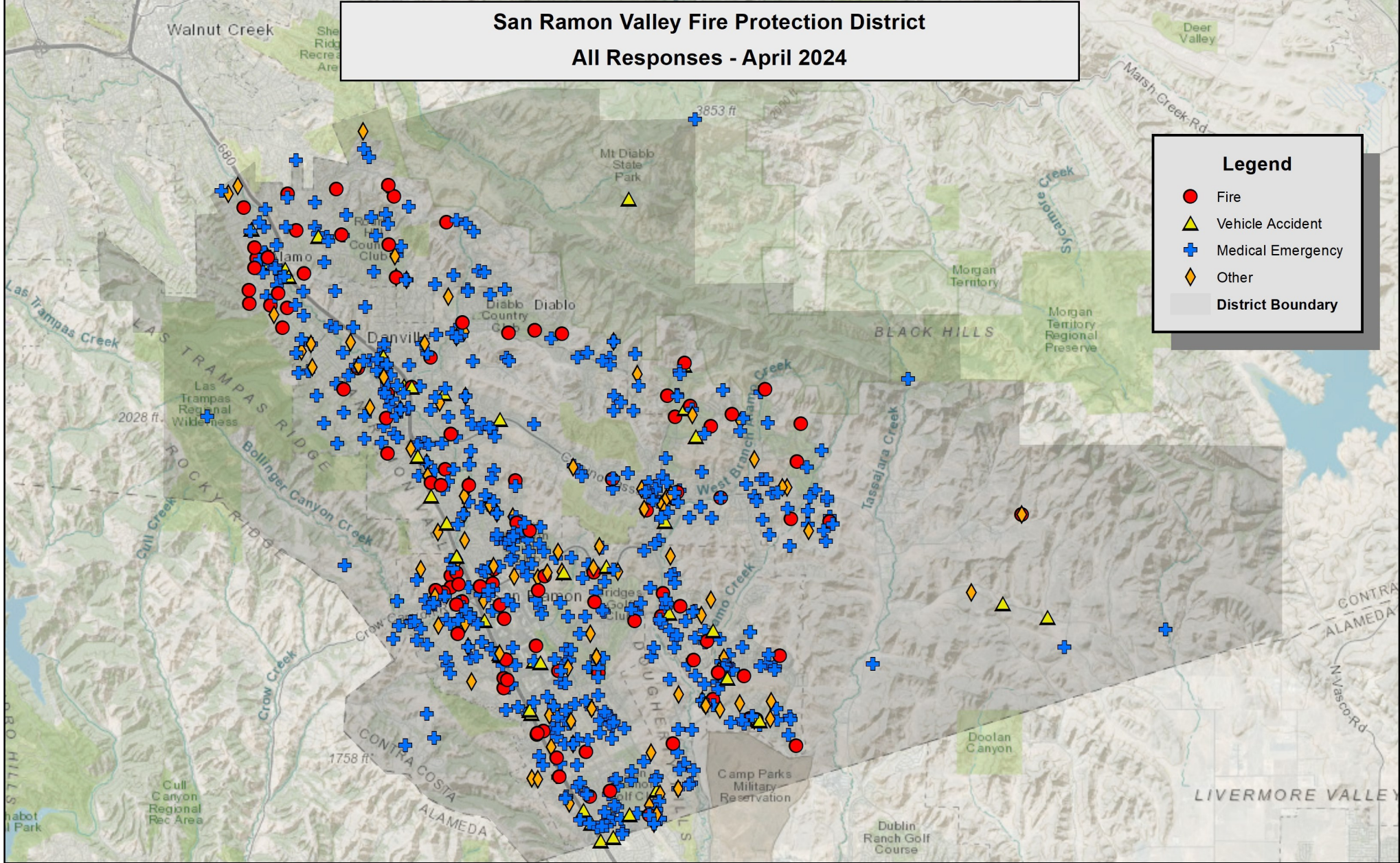
#### **Goal 8**

##### *Effective Response Force for Advanced Life Support (ALS) Medical Emergencies*

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

# San Ramon Valley Fire Protection District

## All Responses - April 2024



**Legend**

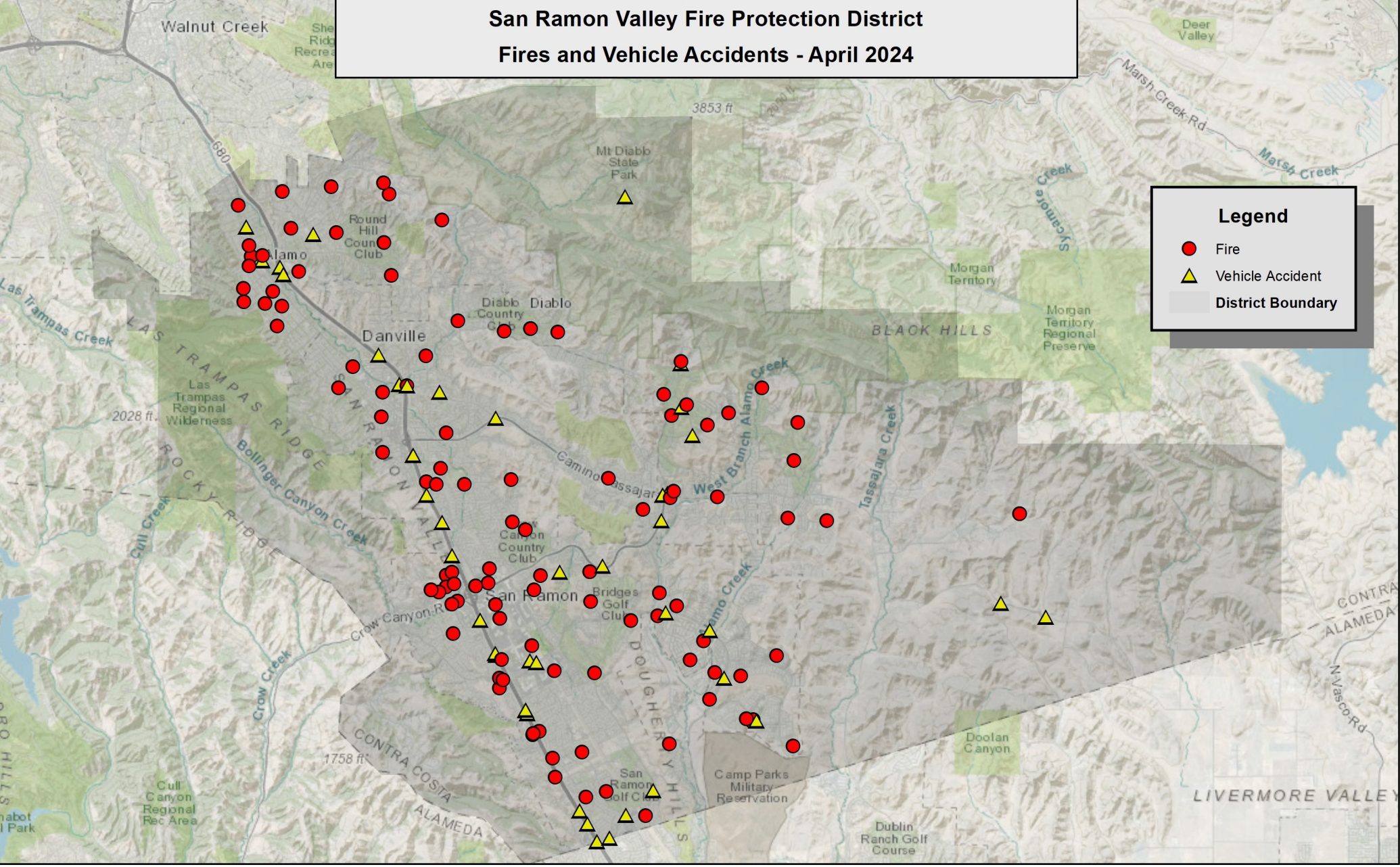
- Fire
- ▲ Vehicle Accident
- + Medical Emergency
- ◆ Other
- 
 District Boundary

	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
<b>All Responses</b>	888	868	962	999	896	957	881	990	954	900	973	961
<b>Fires &amp; Vehicle Accidents</b>	149	154	165	179	143	157	149	148	155	164	163	159
<b>Med Emergencies &amp; Other</b>	739	714	797	820	752	800	732	842	799	736	810	802

# San Ramon Valley Fire Protection District Fires and Vehicle Accidents - April 2024

**Legend**

- Fire
- ▲ Vehicle Accident
- District Boundary

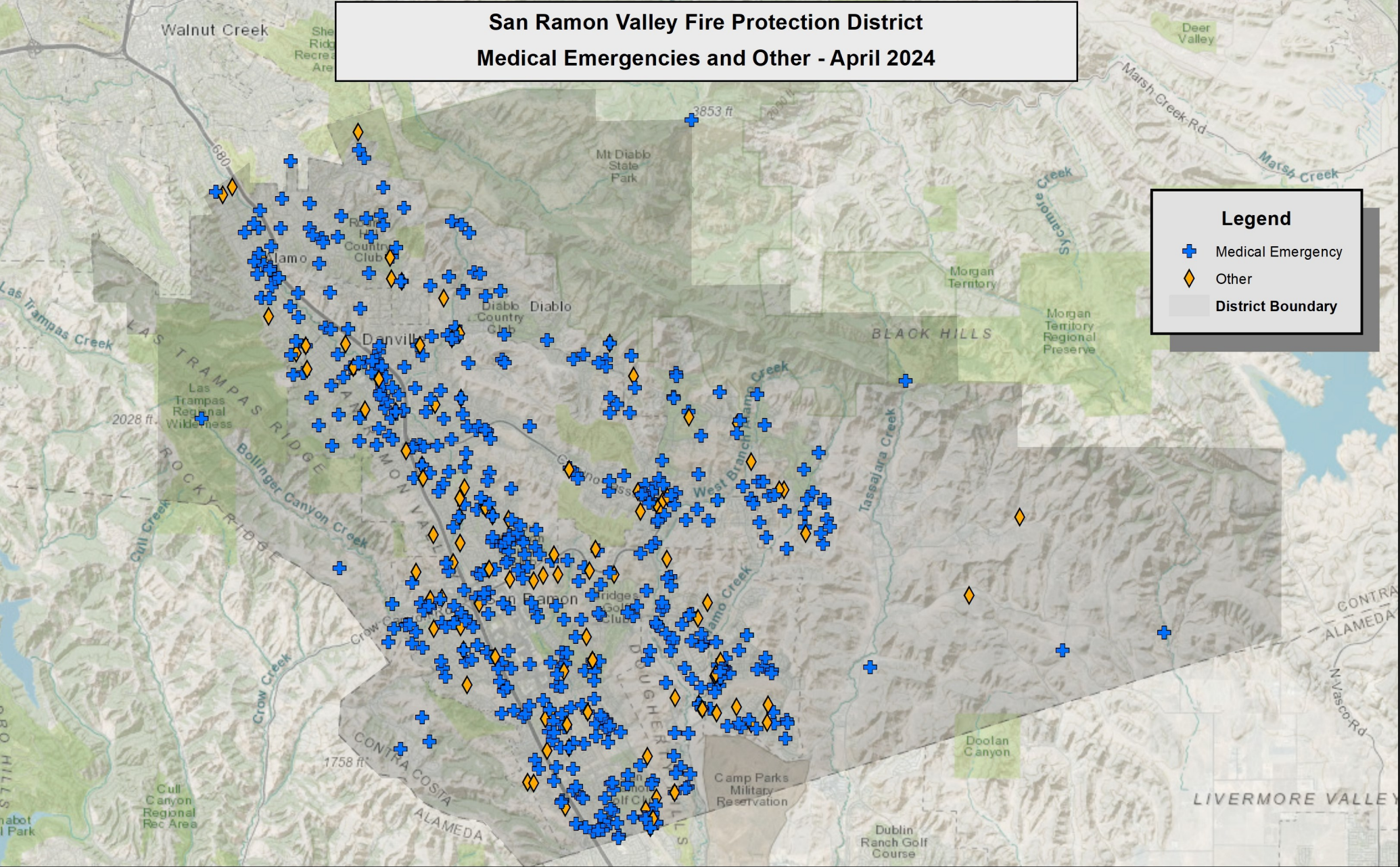


	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
<b>Fires &amp; Vehicle Accidents</b>	149	154	165	179	143	157	149	148	155	164	163	159

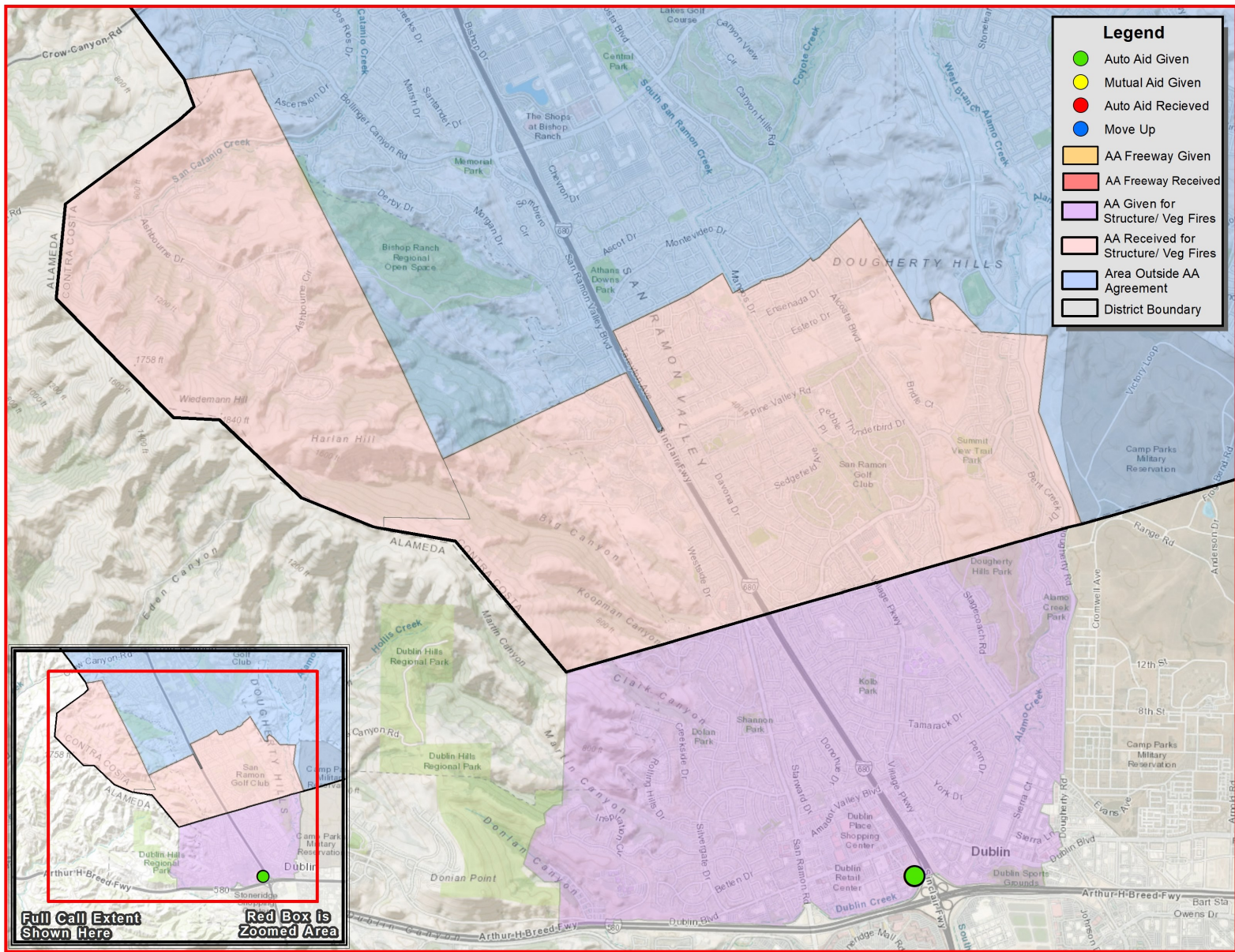
# San Ramon Valley Fire Protection District Medical Emergencies and Other - April 2024

**Legend**

- + Medical Emergency
- ◇ Other
- District Boundary

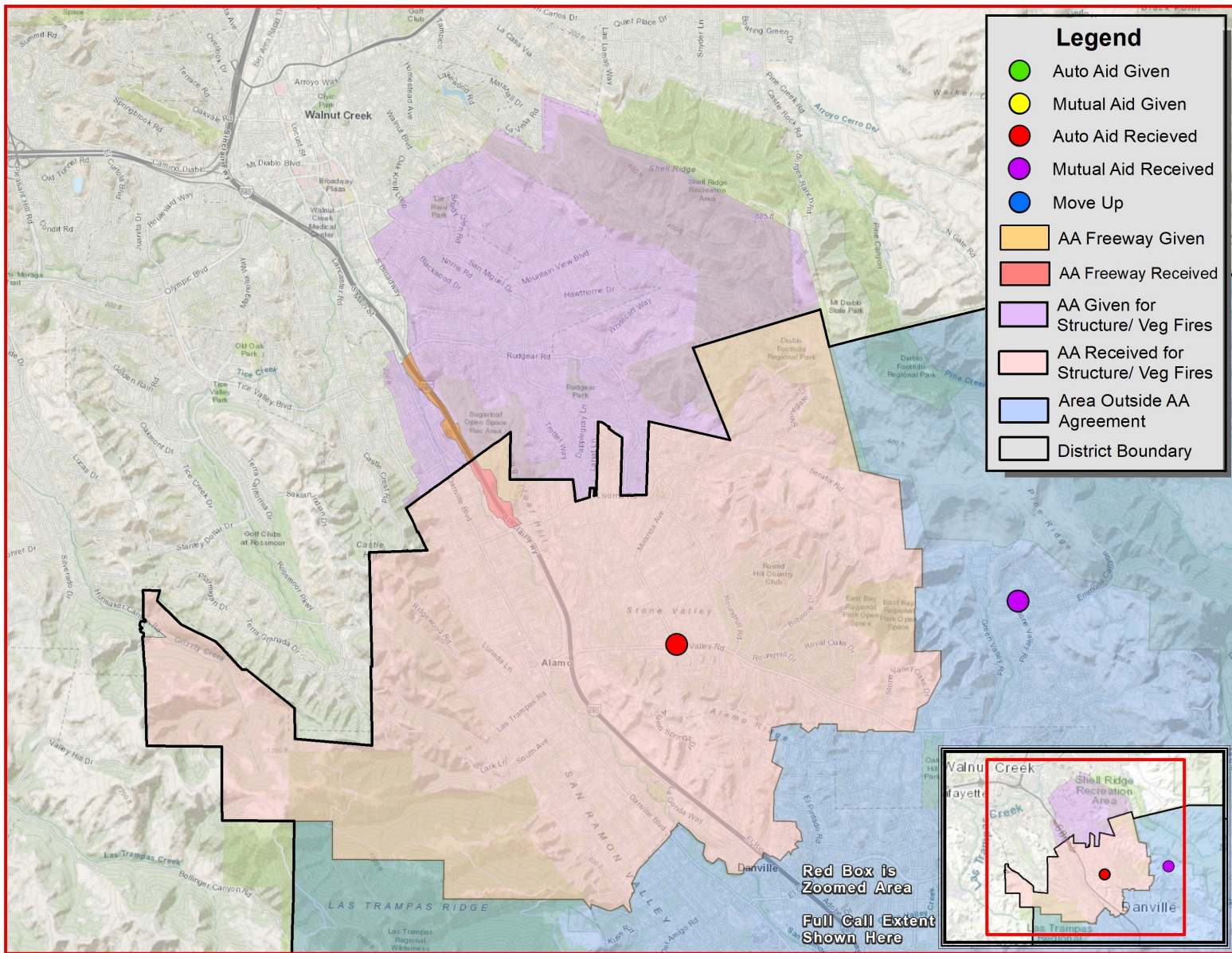


	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
<b>Med Emergencies &amp; Other</b>	739	714	797	820	752	800	732	842	799	736	810	802



	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
Auto Aid Given	12	20	13	0	0	0	0	1	0	1	3	1
Mutual Aid Given	7	7	10	0	1	0	0	0	1	0	0	0
Auto Aid Received	1	1	1	3	0	0	0	0	0	2	0	0
Mutual Aid Received	0	0	0	0	0	0	0	0	0	0	0	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0





	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
Auto Aid Given	3	2	1	0	1	0	1	0	0	0	0	0
Mutual Aid Given	0	2	1	0	1	2	3	2	0	1	2	0
Auto Aid Received	0	2	0	0	0	0	0	0	0	0	0	1
Mutual Aid Received	0	0	0	0	0	0	0	1	0	0	0	1
Move-up	0	1	0	0	0	0	0	0	0	0	0	0

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**TRAINING**



**San Ramon Valley Fire Protection District**  
**2401 Crow Canyon Road, Suite A**  
**San Ramon, CA 94583**  
[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Chris Parsons, Battalion Chief of Training  
Re: Monthly Training Report for April 2024

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**Activities**

- ❖ Managed Drager Project Permitting Process with the County Building Department
- ❖ Coordinated Attendance at the Cal-JAC Career Expo, Livermore
- ❖ Attended International Academies of Emergency Dispatch NAVIGATOR Conference
- ❖ Coordinated Auto-Aid Training with Alameda County Fire Department
- ❖ Delivered 2024 Captains Academy
- ❖ Delivered Solar Panel/Energy Storage System/Electric Vehicle Fire Class
- ❖ Tracked Completions of 2024 Harassment Prevention Training
- ❖ Participated in Single Role Paramedic Interviews
- ❖ Attended Tri-Valley Knights of Columbus Firefighter of the Year Banquet
- ❖ Taskbook Issuance and Tracking
- ❖ Managed Ride-Along Program
- ❖ Managed Educational Assistance and District Partnership Programs

**Meetings**

- ❖ Drager Live Fire Training Prop Meetings
- ❖ Management Staff Meetings
- ❖ Solar Panel/Energy Storage System/Electric Vehicle Fire Policy Meeting
- ❖ Training Site Weekly Planning Meetings
- ❖ Lion Digital Fire Training System Product Demonstration
- ❖ Deputy Chief Bi-Weekly Meeting with HR and Finance
- ❖ VFIS Insurance Representative Site Visit





**San Ramon Valley Fire Protection District**  
**2401 Crow Canyon Road, Suite A**  
**San Ramon, CA 94583**  
[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Lance Maples, EMS Division Manager  
Subject: Monthly EMS Report for April 2024

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**EMS – Incidents**

- ❖ The Fire District responded to 692 emergency medical incidents during the month of April.
  - Of the medical incidents, ten (10) were in response to sudden cardiac arrest. Please see the breakdown of the sudden cardiac arrest cases below:

**April Cardiac Arrest Incident Data**

	Number of Incidents	Percent of Total
Bystander-Initiated CPR	4	40%
AED Applied	0	0%
Achieved Return of Spontaneous Circulation (ROSC)	1	10%

**Activities**

- ❖ Completed Quarter 1 EMS Training:
  - 126 individuals have completed Pediatric Advanced Life Support (PALS) training
  - 123 individuals have completed Advanced Cardiac Life Support (ACLS) training
  - 128 individuals have completed Basic Life Support (BLS) training
  - 12 individuals have completed Prehospital Trauma Life Support (PHTLS) training
- ❖ Began Quarter 2 EMS Training:
  - 41 individuals have completed training
- ❖ Nine (9) requests for public records were processed and released
- ❖ Attended International Academies of Emergency Dispatch NAVIGATOR 2024 Conference

**Activities (Continued)**

- ❖ Completed Heartsaver First Aid CPR AED training for CERT members
  - 17 CERT members have completed training year-to-date
- ❖ Participated in San Ramon Police Department Teen Esteem Event
- ❖ Completed CPR AED training course for one (1) Single-Role Paramedic and five (5) District Aides to be certified as CPR AED Instructors

**Meetings**

- ❖ Led EMS Division Meetings – weekly goal review
- ❖ Participated in Contra Costa County (CCC) EMS Chiefs meeting
- ❖ Participated in CCC Emergency Medical Services Agency MCI Taskforce meeting
- ❖ Attended CCC Emergency Medical Services Agency Receiving Hospital meeting
- ❖ Participated in County EMS Agency, PES/Contra Costa Regional Medical Center, 911 Ambulance Providers Meeting

**Behavioral Health Activities Update**

- ❖ Updated Statistics for 2024:

**Behavioral Health Response Pilot Program**

	Number of Incidents
City of San Ramon	58
Warm Hand Offs <i>(Since 01/09/2023)</i>	7
Firefighter First Responses <i>(Since 10/02/2023)</i>	23

- ❖ Worked with Consultant Preston Loper to continue CQI process refinement for Behavioral Health calls
- ❖ Presented Behavioral Health Firefighter First Response Program at International Academies of Emergency Dispatch NAVIGATOR 2024 Conference
- ❖ Participated in Behavioral Health Collaboration meetings, including CARESTAR 2024 TII Community Meeting

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**COMMUNITY RISK  
REDUCTION**



**San Ramon Valley Fire Protection District**  
**2401 Crow Canyon Road, Suite A**  
**San Ramon, CA 94583**  
[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Roy Wendel, Interim Fire Marshal  
Re: Monthly Community Risk Reduction Report for April 2024

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**Plan Review and Inspections**

Staff processed 121 applications and completed 105 Plan Reviews and 125 construction inspections during the month of April. There are currently 672 active permits for construction.

**Compliance Inspections**

Staff continue to conduct compliance inspections. Inspection schedule reflects inspection based on risk of High, Moderate and Low per NFPA. Inspections are scheduled at 1 year, 2 year and 3 year intervals.

**Meetings/Activity**

- ❖ Presented at Captain Academy
- ❖ Attended a meeting with San Ramon Building Official and Supervising Inspector to discuss collaborative efforts between agencies
- ❖ Attended bi-weekly project review meeting with Sunset Development and City of San Ramon
- ❖ Attended meeting with developers to discuss BR11 site development
- ❖ Attended meeting with event organizers for upcoming cultural event
- ❖ Attended meeting to discuss outstanding design issues for BR1A Project
- ❖ Attended project meeting to discuss emergency communication requirements for 375 W El Pintado development
- ❖ Attended project meeting to discuss water supply design for Deerwood development project

**Public Education / Special Events / Community Emergency Response Team (CERT)**

Educator Bell conducted the following activities:

- ❖ Personal Emergency Preparedness presentation Girl Scout Troop in San Ramon
- ❖ Three sessions of Readyman Training for Scout Troops
- ❖ Heartsafe / Personal Emergency Preparedness presentation for scouts and parents of Stone Valley Middle School
- ❖ CERT Members Refresher for Incident Command System
- ❖ Personal Emergency Preparedness presentation for Chevron
- ❖ Graduation Night planning and inspections
- ❖ Planning meetings and event for Sunnyglen smoke detector program
- ❖ Planning meetings for San Ramon Art and Wind Festival

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**FLEET AND FACILITIES**



**San Ramon Valley Fire Protection District**  
**2401 Crow Canyon Road, Suite A**  
**San Ramon, CA 94583**  
[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Dave Garcia, Interim Deputy Chief  
Re: Monthly Fleet and Facilities Report for April 2024

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**Facilities**

- ❖ Coordinated with Danville Chamber of Commerce for furniture donations
- ❖ Inspected/Evaluated water leak at Station 32
- ❖ Various Facility-related repairs and maintenance projects in progress
- ❖ Participated in Drager Live Burn Prop Site preparation
- ❖ Construction oversight of Station 31 Generator for AT&T Tower (Project Manager Lon Phares)
- ❖ Construction oversight of Training Facility Project (Project Manager Lon Phares)
- ❖ Continued Station 34 Project Closeout/Warranty items (Project Manager Lon Phares)
- ❖ Continued Public Safety Building Project Closeout/Warranty items (Project Manager Lon Phares)

**Fleet**

- ❖ New Pierce Tiller Truck arrival
- ❖ outfitting of New Tiller Truck 34 is in progress
- ❖ Sold one (1) spare Battalion Chief's vehicle through Enterprise Fleet Management
- ❖ Annual Maintenance Service on District Fleet ongoing
- ❖ Repairs of District Fleet Vehicles ongoing

**Meetings/Activities**

- ❖ Fleet Mechanic Meeting
- ❖ County Chief Meeting
- ❖ Fleet Maintenance/Status Meeting
- ❖ Apparatus Committee Meeting
- ❖ Drager Live Fire Prop Site Project Status Meetings
- ❖ Progress Meetings with Finance Division regarding major Facility Projects
- ❖ Weekly Training Tower Progress Meeting with COAR & Roebbelen
- ❖ Deputy Chief/Finance/Human Resources Bi-Weekly meetings



**COMMUNICATIONS**



## San Ramon Valley Fire Protection District

2401 Crow Canyon Road, Suite A

San Ramon, CA 94583

[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Jonas Aguiar, Deputy Chief of Operations  
Subject: Monthly Communications Report for April 2024

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### **Communications Center Calls for Service**

- ❖ Received 1115 calls for Fire District services
- ❖ Received 5165 calls for San Ramon Police Department services

### **Training**

- ❖ New dispatcher orientation training
- ❖ Firefighter First Dispatcher refresher training
- ❖ EMD Certification training
- ❖ EFD Certification training
- ❖ CPR training

### **Meetings**

- ❖ Attended Communications Division monthly meeting
- ❖ Attended CAD to CAD demonstration provided by Central Square
- ❖ Led Dispatch Supervisors bi-weekly meeting
- ❖ CAD to CAD interface development meeting
- ❖ Participated in Communications Center Manager interviews
- ❖ Application review for Public Safety Dispatcher

### **Communications Reserves Activities**

- ❖ Central County SWAT Regional Crisis Negotiation Team Training in Pleasanton
- ❖ Devil Mountain Run Communications Support in Danville
- ❖ Boy Scout Troop Communications Demonstration Gale Ranch Middle School
- ❖ California Mobile Command Center Expo in Lodi





**TECHNOLOGY**



**San Ramon Valley Fire Protection District**  
**2401 Crow Canyon Road, Suite A**  
**San Ramon, CA 94583**  
[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Dave Garcia, Interim Deputy Chief  
Re: Monthly Technology Report for April 2024

---

### **Technology**

- ❖ Attended CAD-to-CAD demonstration provided by Central Square hosted in the Emergency Operations Center (EOC)
- ❖ Phoenix G2 alerting system 100% uptime, no errors in statistics and logging for all 9 Stations
- ❖ Audited Engine iPads for Apps and operating systems
- ❖ Prepared 2 new iPads for District personnel
- ❖ Assisted HR Division with onboarding 4 new employees
- ❖ Assisted Dispatch Supervisors with CAD administration
- ❖ 650 Patient Care Reports reviewed for CQI

### **GIS**

- ❖ Added 547 new addresses to District for new condominium complexes in Deerwood Road and Countrybrook Homes areas
- ❖ Created new Fire District Response Area to incorporate CHP hoist
- ❖ Created new map for EOC and Community Risk Reduction Division (CRR) that only includes structure fires
- ❖ Provided Stats for EMS, Fire, and Auto-Aid calls
- ❖ Updated Xyloplan map for CRR with additional layers identifying areas where increased winds could pose the greatest threat

### **Media**

- ❖ Configured the lobby kiosk with revolving information about upcoming events
- ❖ Developed new website pages for CRR's Exterior Hazard Abatement
- ❖ Provided recruitment opportunities on social media for Fire Inspector II
- ❖ Inventoried and assembled communications package for New Truck 34

## **Meetings**

- ❖ Weekly DNI/IT Division meeting
- ❖ County Chief Meeting
- ❖ Management Meeting
- ❖ Central Square Meeting
- ❖ Deputy Chief/Finance/Human Resources Bi-Weekly meetings

# San Ramon Valley Fire IT Monthly Scorecard

## Apr 2024

### End User Support

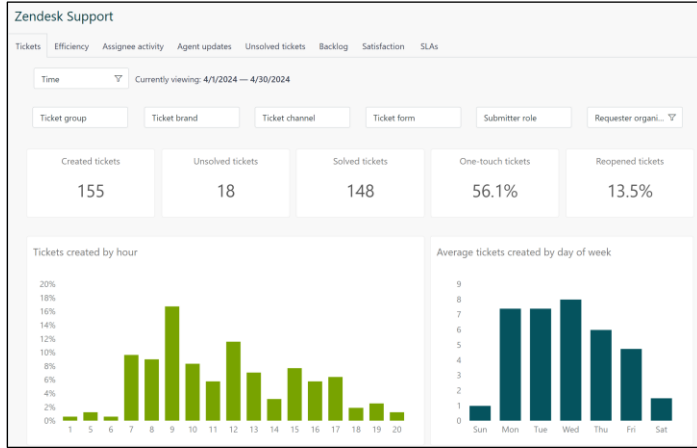


Figure 1: End User Support Requests

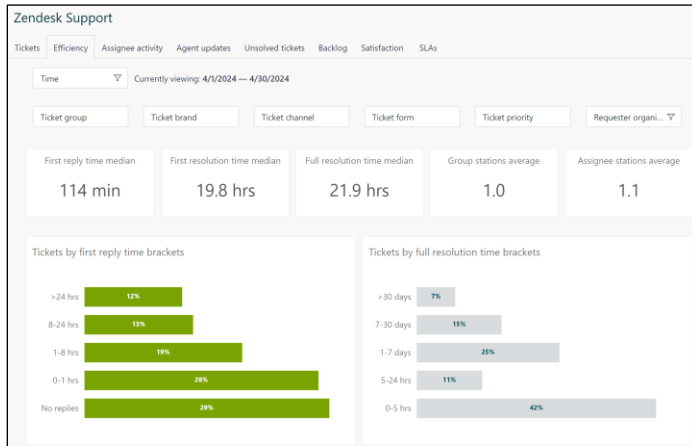


Figure 2: Ticket-Resolution Times

Agent updates

	Updater name	Updates	Comments	Public comments	Internal comments	Tickets updated w/comment	Tickets solved	Tickets created
1	Diego Mayorga	182	125	69	56	42	26	3
2	Brian Lum	105	80	48	32	27	22	1
3	Jayro Rosas	95	76	46	30	19	13	4
4	Injellah Pan	92	61	36	25	23	18	2
5	Curtis Rich	119	48	22	26	19	18	0
6	Rodolfo Rivera	40	37	12	25	15	10	4
7	David Parnell	34	31	30	1	21	11	1
8	Tyler Lecomte	46	28	9	19	13	10	6
9	Brenden Lecomte	37	18	11	7	12	11	1
10	Ryan Lecomte	12	12	3	9	12	0	9
11	Spencer Nelson	14	12	7	5	9	5	1

Figure 3: San Ramon End-User Support Team



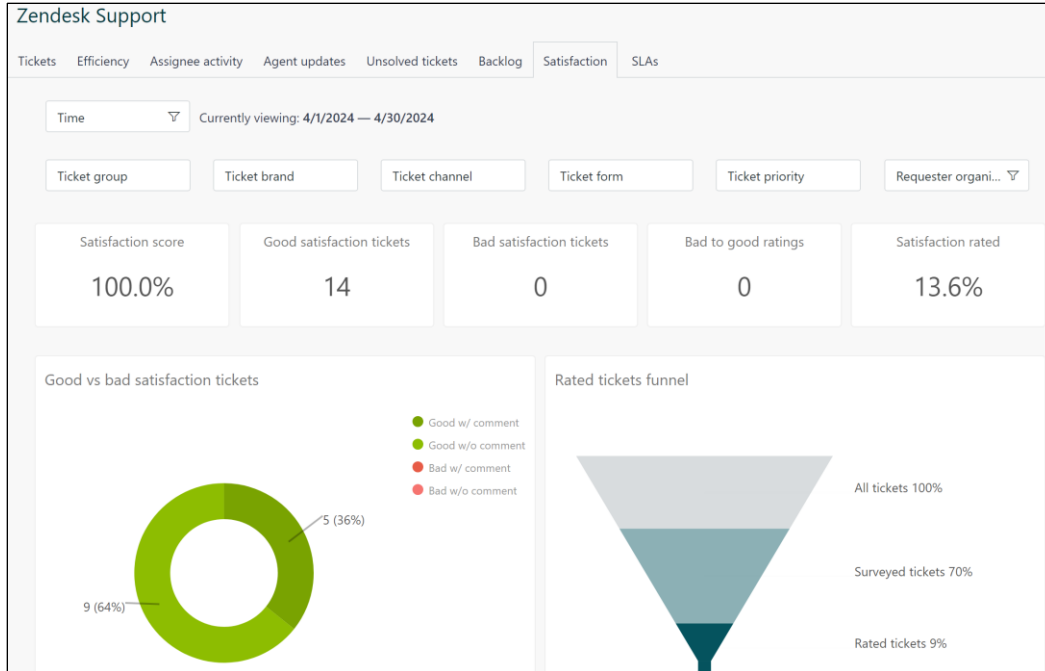


Figure 4: San Ramon End-User Feedback

- 155 Service Tickets Opened
- 148 Service Tickets Resolved
- 56% Completed in One Technical Session
- 53% of Tickets Resolved within 24 Hour of Submitting the Ticket
- Median Resolution Time of 21.9 hours
- 100% End User Satisfaction
- 11 DNI Staff Members Provided End-User Support

### After Hours / Emergency Telephone Support

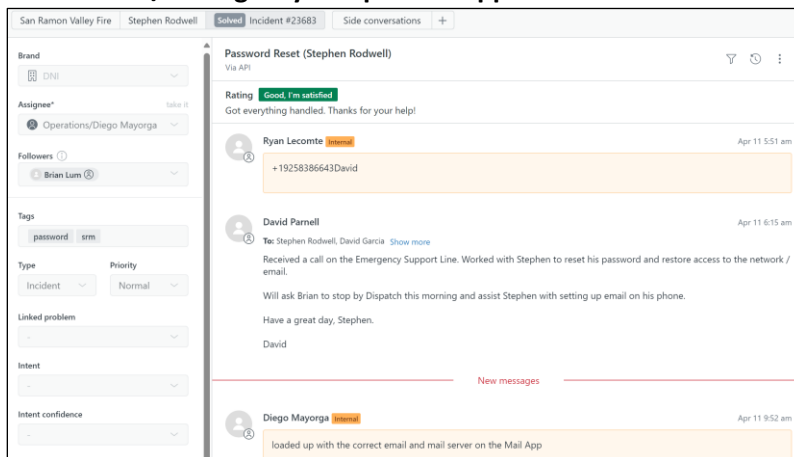


Figure 5: Emergency Support After-Action Report

- Received 9 After-Hours / Emergency Support Calls
- Average Triage Time Was 2 Minutes



## System Alerts

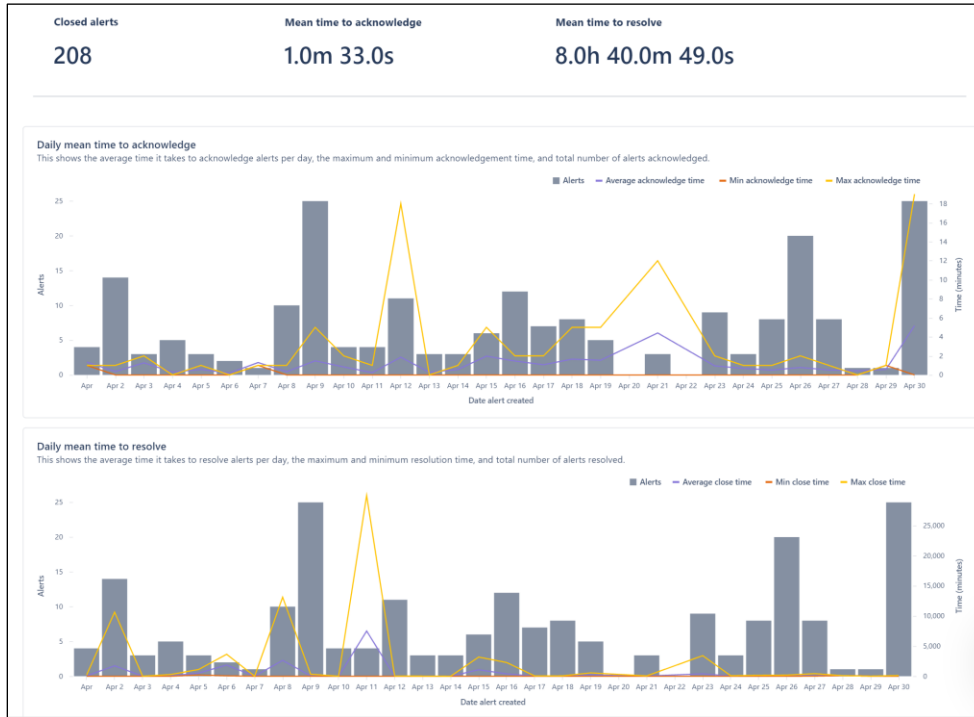


Figure 6: System Alert Response

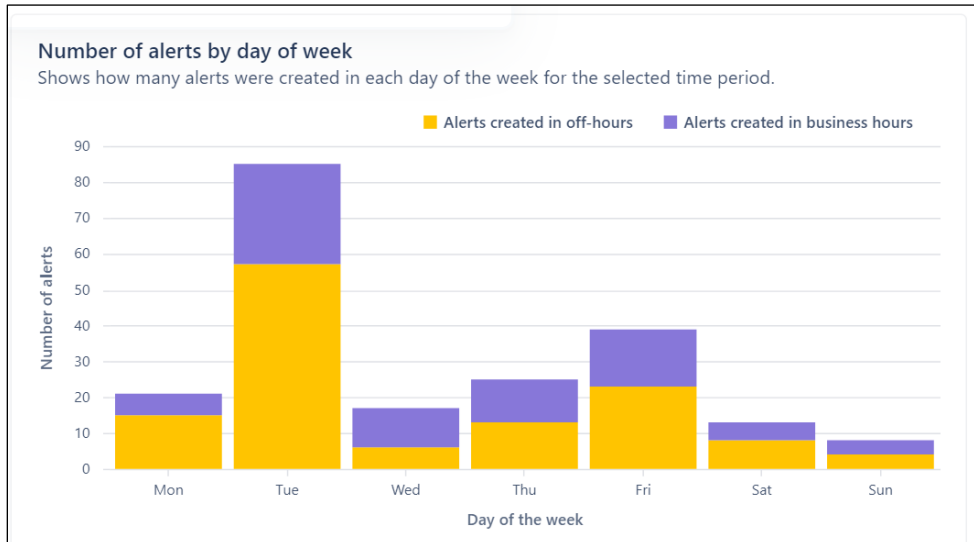


Figure 7: Alert Distribution

### Alert Response (Security, Performance, Outage)

- 208 Alerts Responses Triggered by Monitoring Systems
- 1 minute 33 Second Mean-Time Response Acknowledgement by On-Call Team
- Mean-Time Resolution of Issue: 8 Hours 40 Minutes



## Disaster Recovery

- 21 Terabytes of Data Backed Up Daily (Police, Fire, Communications Center, & Offsite Data Centers)
- All Backups Jobs Are Checked Daily

Start Time	End Time	Status	Performance Rate	Data Transferred
5/7/2024 12:30:12 am	5/7/2024 12:43:32 am	Success	745.7 MB/s	127 GB
5/6/2024 12:30:22 am	5/6/2024 12:42:55 am	Success	780.3 MB/s	111.4 GB
5/5/2024 12:30:14 am	5/5/2024 12:58:40 am	Success	804.6 MB/s	100.7 GB
5/4/2024 12:30:20 am	5/4/2024 12:43:56 am	Success	771.9 MB/s	131.5 GB
5/3/2024 12:30:11 am	5/3/2024 12:41:38 am	Success	782.1 MB/s	139 GB
5/2/2024 12:30:23 am	5/2/2024 12:59:04 am	Success	769.8 MB/s	148 GB
5/1/2024 12:30:12 am	5/1/2024 12:42:22 am	Success	657.3 MB/s	137.3 GB
4/30/2024 12:30:10 am	4/30/2024 12:46:07 am	Success	832.7 MB/s	142.7 GB
4/29/2024 12:30:18 am	4/29/2024 12:43:38 am	Success	821.3 MB/s	114.8 GB
4/28/2024 12:30:18 am	4/28/2024 12:59:29 am	Success	845.9 MB/s	113.4 GB
4/27/2024 12:30:15 am	4/27/2024 12:42:37 am	Success	789.4 MB/s	151.2 GB
4/26/2024 12:30:01 am	4/26/2024 12:44:10 am	Success	775.7 MB/s	148.9 GB
4/25/2024 12:30:05 am	4/25/2024 01:06:31 am	Success	737.7 MB/s	163.8 GB
4/24/2024 12:30:07 am	4/24/2024 12:43:37 am	Success	715.7 MB/s	157.2 GB
4/23/2024 12:30:12 am	4/23/2024 12:43:59 am	Success	650.2 MB/s	146.7 GB

Figure 8: Suppression Backup Dashboard

Start Time	End Time	Status	Performance Rate	Data Transferred
5/6/2024 09:30:07 pm	5/6/2024 10:00:32 pm	Success	211.2 MB/s	152.6 GB
5/5/2024 09:30:01 pm	5/5/2024 10:00:08 pm	Success	208.4 MB/s	153.2 GB
5/4/2024 09:30:21 pm	5/4/2024 10:08:35 pm	Success	206.8 MB/s	146.3 GB
5/3/2024 09:30:11 pm	5/3/2024 10:00:33 pm	Success	214.5 MB/s	154.7 GB
5/2/2024 09:30:18 pm	5/2/2024 10:01:11 pm	Success	203.1 MB/s	156.8 GB
5/1/2024 09:30:16 pm	5/1/2024 10:02:48 pm	Success	209.6 MB/s	162.5 GB
4/30/2024 09:30:15 pm	4/30/2024 10:01:14 pm	Success	216.7 MB/s	158.5 GB
4/29/2024 09:30:04 pm	4/29/2024 10:00:39 pm	Success	218.2 MB/s	159.2 GB
4/28/2024 09:30:15 pm	4/28/2024 09:59:44 pm	Success	207 MB/s	149.7 GB
4/27/2024 09:30:05 pm	4/27/2024 10:07:44 pm	Success	207.2 MB/s	147 GB
4/26/2024 09:30:10 pm	4/26/2024 10:01:42 pm	Success	213.3 MB/s	169.9 GB
4/25/2024 09:30:16 pm	4/25/2024 10:00:42 pm	Success	212.4 MB/s	154.6 GB
4/24/2024 09:30:04 pm	4/24/2024 10:01:05 pm	Success	209.4 MB/s	169.8 GB
4/23/2024 09:30:03 pm	4/23/2024 10:02:29 pm	Success	209.4 MB/s	168.7 GB

Figure 9: CAD Backup Dashboard

Object	Start Time	End Time	Status	Performance Rate	Data Transferred
abila-1.srvfire.gov	4/26/2024 12:44:46 am	4/26/2024 12:47:56 am	Success	118.8 MB/s	6.1 GB
apps1.srvfire.gov	4/26/2024 12:44:46 am	4/26/2024 12:49:08 am	Success	133.9 MB/s	8.1 GB
ctxdc01.srvfire.gov	4/26/2024 12:44:46 am	4/26/2024 12:49:09 am	Success	133.7 MB/s	8.4 GB
ctxdc02.srvfire.gov	4/26/2024 12:45:16 am	4/26/2024 12:48:02 am	Success	126.5 MB/s	5.4 GB
dc1.srvfire.gov	4/26/2024 12:44:46 am	4/26/2024 12:48:45 am	Success	141.3 MB/s	8 GB
dc2.srvfire.gov	4/26/2024 12:44:46 am	4/26/2024 12:47:30 am	Success	0 bytes/s	7.5 KB
deskauth-1.srvfire.gov	4/26/2024 12:47:16 am	4/26/2024 12:49:19 am	Success	410.4 MB/s	3.8 GB
filemaker-1.srvfire.gov	4/26/2024 12:47:27 am	4/26/2024 12:49:52 am	Success	179.3 MB/s	6.4 GB
files.srvfire.gov	4/26/2024 12:47:32 am	4/26/2024 12:50:31 am	Success	221 MB/s	4 GB

Figure 10: Offsite Backup (LA Data Center)



## Managed Apple Devices

- 68 Managed iPhones and iPads
- Pushed Out 1 Operating System Update
- Prepped 2 New iPads for Staff
- Audited Engine iPads (Apps and Operating Systems)

	Name	User	Model Name	Status	Type	Compliance	Last checked-in	Platform	Battery Level	OS Version
<input type="checkbox"/>	SRME30	user_Stations	iPad Pro (5th Gen)	Active	Tablet	✓	8 mins	🍏	85.0%	17.4.1
<input type="checkbox"/>	SRME31	user_Stations	iPad Pro (5th Gen)	Active	Tablet	✓	8 mins	🍏	47.0%	17.4.1
<input type="checkbox"/>	SRME32	user_Stations	iPad Pro (5th Gen)	Active	Tablet	✓	5 mins	🍏	56.0%	17.4.1
<input type="checkbox"/>	SRME33	user_Stations	iPad Pro (5th Gen)	Active	Tablet	✓	8 mins	🍏	93.0%	17.4.1
<input type="checkbox"/>	SRME34	user_Stations	iPad Pro (5th Gen)	Active	Tablet	✓	8 mins	🍏	100.0%	17.4.1
<input type="checkbox"/>	SRME35	user_Stations	iPad Pro (5th Gen)	Active	Tablet	✓	8 mins	🍏	100.0%	17.4.1
<input type="checkbox"/>	SRME36	user_Stations	iPad Pro (5th Gen)	Active	Tablet	✓	6 mins	🍏	69.0%	17.4.1
<input type="checkbox"/>	SRME38	user_Stations	iPad Pro (5th Gen)	Active	Tablet	✓	8 mins	🍏	100.0%	17.4.1
<input type="checkbox"/>	SRME39	user_Stations	iPad Pro (5th Gen)	Active	Tablet	✓	8 mins	🍏	2.0%	17.4.1

Figure 11: SRM Engine iPads (Apr 2024)

## Apparatus MDC

Availability Trend for Group: San Ramon (68 Gateways) from Apr 1 to May 1 (30 days), availability as uptime over gateway run time, 55 reporting, 2 below average of 99%, 2,867,135 events

Save Results | Change | Edit

Results by vehicle (active WAN link only)

Vehicle	Run Time	Average	Apr 1	Apr 2	Apr 3	Apr 4	Apr 5	Apr 6	Apr 7	Apr 8	Apr 9	Apr 10	Apr 11	Apr 12	Apr 13	Apr 14	Apr 15	Apr 1
355 B3112 ND83010008011034	1 day 23.6 hours	71%	100%	100%	100%	100%	100%	100%	13%	100%	100%	99%						100%
356 B314 ND75110133011033	14 days 12 hours	97%	100%	100%	100%				100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
353 3172 ND83010122011034	12 days 15 hours	99%	100%	100%	100%	100%	100%	100%	100%			100%	100%	100%	100%	100%	100%	100%
544 E38 ND83060118011034	29 days 18 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	97%	100%	100%	99%	100%	100%
609 E334 ND83020135011034	29 days 14 hours	99%	100%	89%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
351 B3113 ND83020163011034	8 days 8 hours	99%	100%	100%	86%			100%	100%	100%	99%							
708 ND83010140011034	17 days 22 hours	99%	94%	100%	100%	100%	100%			100%	100%	100%	100%	100%	100%	100%	100%	99%

Figure 12: Apparatus Connectivity Report

- 68 In-Motion Gateways (Active and Spares)
- 55 In Service
- 1 Gateway Taken Out of Service
- Average Uptime of 99%





## Station Alerting

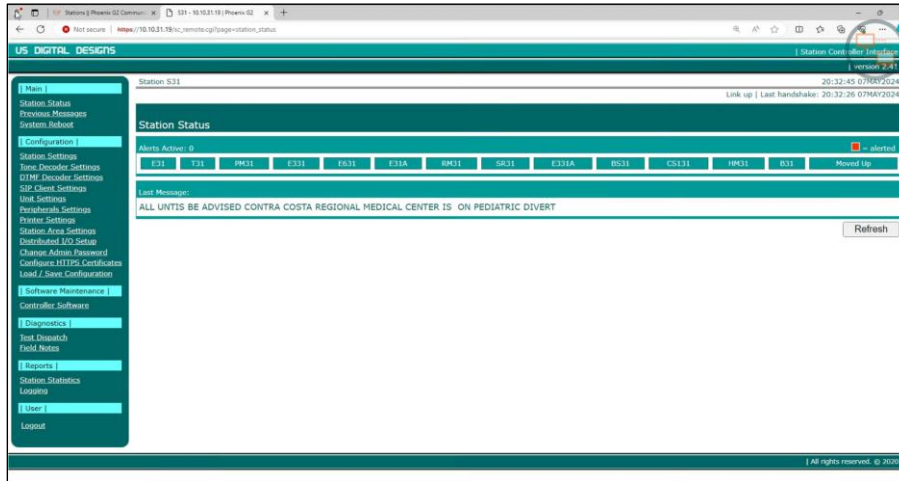


Figure 13: G2 Station Status Dashboard

- 100% Uptime for G2 Station Alerting System
- Reviewed Station Statistics and Logging for All Stations (No Errors)

## Anti-Virus Audit Results (Desktops, Laptops, and Servers)

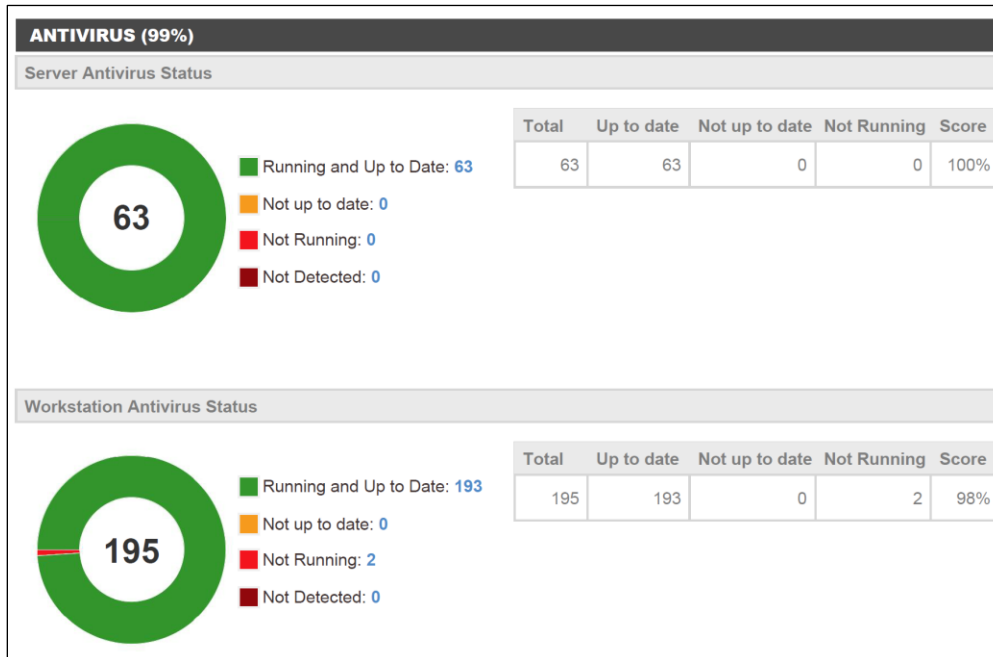


Figure 14: Antivirus Audit Dashboard

- 255 Devices Scanned
- 2 Devices Quarantined



## Email Cyberthreats

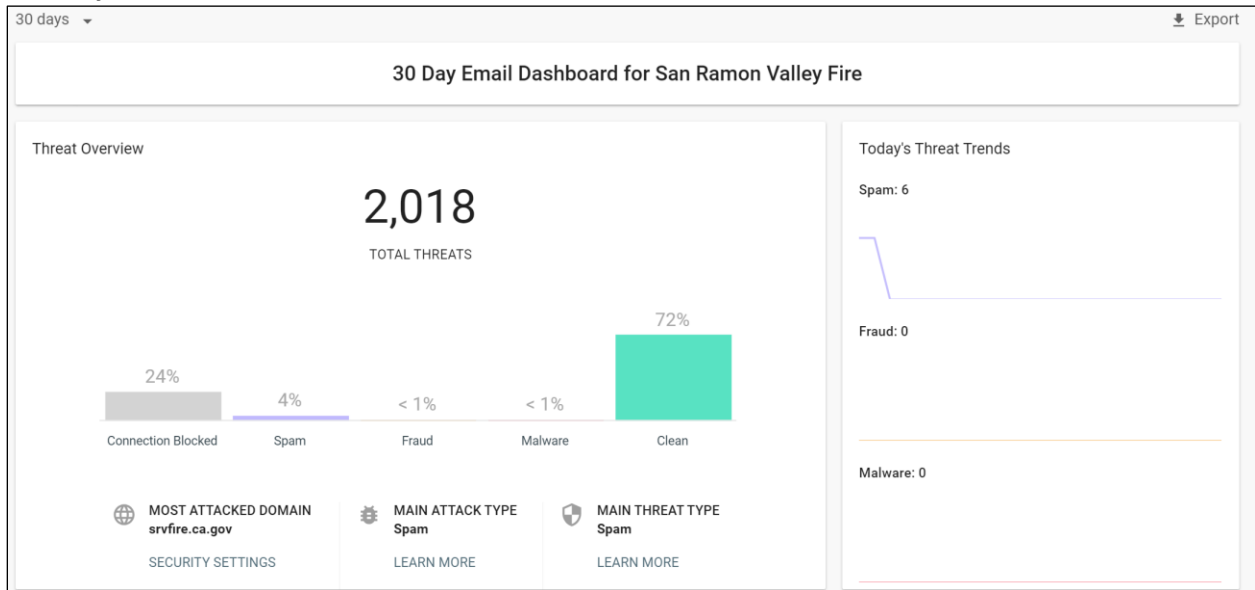


Figure 15: Asset Management Status of Districts Workstations and Servers

### Threat Mitigation

- Mitigated 2,018 Email Threats
- Blocked 24% of all Emails Sent to San Ramon Staff

### General Analytics Support

- Provided Analytics Support to EMS Division
- Provided Analytics Support for Behavioral Health Initiative

### Patient-Care Reporting CQI (ImageTrend)

- PCR Reports Reviewed: 650
- PCR Reports Routed to EMS / Suppression: 4
- PCR Reports Ready for Billing: 99

### System Administration Support

- Assisted HR with On-Boarding New Hires
- Assisted Dispatch Supervisors with CAD Administration
- Met with Central Square and Command Staff to Discuss CAD Upgrade





# **HUMAN RESOURCES**



**San Ramon Valley Fire Protection District**  
**2401 Crow Canyon Road, Suite A**  
**San Ramon, CA 94583**  
[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Dave Garcia, Interim Deputy Chief  
Subject: Monthly Human Resources Report for April 2024

---

### **Recruitment**

- ❖ Coordinated and prepared Communication Center Manager Chief's interviews
- ❖ Coordinated and prepared Engineer Promotional Chief's interviews
- ❖ Coordinated and managed Captain Promotional review period
- ❖ Coordinated and managed Captain Promotional protest period
- ❖ Coordinated and prepared two (2) days of Firefighter Paramedic Chief's interviews
- ❖ Coordinated and prepared Public Safety Dispatcher Chief's interviews
- ❖ Announced Community Risk Reduction Inspector II Recruitment
- ❖ Coordinated and prepared Single Role Paramedic interviews
- ❖ Coordinated and participated on panel for Reserve Firefighter Volunteer interviews
- ❖ Coordinated and prepared Internal Recruit and Training Program interview
- ❖ Coordinated and tracked pre-employment backgrounds for:
  - Three (3) Public Safety Dispatchers
  - Three (3) District Aides
  - Accounting Technician
- ❖ Tracked and screened applications for recruitments:
  - Emergency Medical Services (EMS) Specialist
  - Internal Recruit Training Program
  - Firefighter Paramedic
  - District Aide
  - Public Safety Dispatcher
  - Firefighter Reserve Volunteer
  - Single Role Paramedic
  - HazMat Team
  - Rescue Team

### **Additional Accomplishments**

- ❖ Onboarded three (3) Part-Time Per Diem Dispatchers
- ❖ Onboarded one (1) Accounting Technician
- ❖ Planned and coordinated Retiree Luncheon
- ❖ Reviewed and updated Lexipol policies
- ❖ Assisted three (3) outside agencies with salary and compensation and employment information requests



**San Ramon Valley Fire Protection District**  
**2401 Crow Canyon Road, Suite A**  
**San Ramon, CA 94583**  
[www.firedepartment.org](http://www.firedepartment.org)

- ❖ Tracked scheduling and class completion of six (6) dates for annual LCW Harassment Prevention training for Administrative staff, District Aides, Chaplains, Contractors and CERT/Heart safe Volunteers
- ❖ Managed and processed ongoing benefit changes
- ❖ Process liability claims for citizens
- ❖ Managed and processed ongoing workers' compensation claims
- ❖ Managed and processed employees ongoing leaves of absence
- ❖ Managed and processed employee separations
- ❖ Presented and provided Workers' Compensation information at the Captain's Academy
- ❖ Review benefits information for annual OPEB financial report
- ❖ HR staff participated in and completed Annual Harassment Prevention Training

**Meetings**

- ❖ Deputy Chief/Finance/Human Resources Bi-Weekly meetings
- ❖ Deputy Chief/Human Resources Bi-Weekly meetings
- ❖ Fire Gauge Evaluation Review meeting

Report: Employee Illness/Injury Report –April 2024



**San Ramon Valley Fire Protection District**  
**2401 Crow Canyon Road, Suite A**  
**San Ramon, CA 94583**  
[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: David Garcia, Interim Deputy Chief  
Subject: April 2024 Employee Illness/Injury Report

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**Indemnity (Lost Time)**

April 8, 2024            DOI- 3/27/24- An employee sought treatment for injuries to right calf.

*Status:* Returned to Full Duty

April 27, 2024            DOI- 5/27/24- An employee sought treatment for injuries to right hand.

*Status:* Returned to Full Duty

**Medical Only (No Lost Time)**

No reportable injuries.

Total lost time due to injuries for the month of April:

- 24 shifts for 4 shift employees



**FINANCE**



# San Ramon Valley Fire Protection District

2401 Crow Canyon Road, Suite A

San Ramon, CA 94583

[www.firedepartment.org](http://www.firedepartment.org)

Date: May 22, 2024  
To: Board of Directors  
From: Davina Hatfield, Chief Financial Officer  
Re: Monthly Financial Report for April 2024

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## Meetings/Activities

- ❖ Facilitate and manage payroll and related duties
- ❖ Participated in Accounting Technician interviews (2<sup>nd</sup> round)
- ❖ Continued annual budget preparation work for fiscal year 2024-25
- ❖ Submitted the Government Compensation in California Report to the State Controller's Office for calendar year 2023.
- ❖ Completed the U. S. Census Bureau Annual Survey of Public Employment and Payroll Reporting.
- ❖ Participated in the Captain's Academy, provided a finance presentation.
- ❖ Provided support and assistance to other Divisions with the following projects:
  - Contract Administration
  - Measure X
  - Construction Projects
    - Training Facility
- ❖ Meetings and Events
  - Deputy Chiefs/Finance/Human Resources Bi-Weekly Meetings
  - Training Facility Weekly OAC Meetings

## Financial Statements

- ❖ Balance Sheets
- ❖ Revenues | All Funds, Budget vs. Actual
- ❖ Expenditures | General Fund Budget vs. Actual
- ❖ Expenditures | Capital and Debt Service Funds Budget vs. Actual
- ❖ Revenue and Expense History by Month | General Fund
- ❖ Overtime Analysis



# San Ramon Valley Fire Protection District

## Combined Balance Sheet

April 30, 2024

ASSETS	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	Total
Cash - Checking	\$ 572,296	\$ 14,839	\$ -	\$ 256,132	\$ 2,285	\$ 159,395	\$ -	\$ -	\$ 1,004,947
Cash - Money Market	516,898	-	-	-	-	-	-	-	516,898
Cash - Workers' Compensation	(52,270)	-	-	-	-	-	-	-	(52,270)
Cash - Flexible Spending	13,923	-	-	-	-	-	-	-	13,923
Cash - Chandler	61,598	-	-	-	-	-	-	-	61,598
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 4.272%	46,447,273	13,259,580	-	6,142,344	-	-	-	-	65,849,197
Investments - Market Value Adjustment	(2,133,874)	(1,127,036)	-	(647)	-	-	-	-	(3,261,557)
Investments - Bank of the West @ .60% avg	13,326,343	10,123,425	-	6,052,056	-	-	-	-	29,501,824
Investments - Chandler @ 4.45% avg	26,038,870	-	-	-	-	-	-	-	26,038,870
Escrow Account - CA Bank of Commerce (St.34 ret)	-	-	-	409,298	-	-	-	-	409,298
Escrow Account - River City Bank (PSB retention)	-	-	-	1,428,433	-	-	-	-	1,428,433
Cash with Fiscal Agent	-	-	133	3,335,503	-	-	-	-	3,335,636
Accounts Receivable	99,646	-	-	-	-	40,000	-	-	139,646
Interest Receivable	464,417	120,621	-	-	-	-	-	-	585,038
YE Accrued Ambulance Billing	1,630,548	-	-	-	-	-	-	-	1,630,548
Prepaid Expenses and Deposits	2,211,519	-	-	10,737,896	-	-	-	-	12,949,415
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings and Improvements	-	-	-	-	-	-	34,354,445	-	34,354,445
Construction in Progress	-	-	-	-	-	-	41,166,010	-	41,166,010
Leased Assets	-	-	-	-	-	-	50,000	-	50,000
Equipment	-	-	-	-	-	-	10,908,234	-	10,908,234
Vehicles	-	-	-	-	-	-	25,014,372	-	25,014,372
Accumulated Depreciation	-	-	-	-	-	-	(41,271,518)	-	(41,271,518)
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	63,135,112	63,135,112
<b>TOTAL ASSETS</b>	<b>\$ 89,198,437</b>	<b>\$ 22,391,429</b>	<b>\$ 133</b>	<b>\$ 28,361,015</b>	<b>\$ 2,285</b>	<b>\$ 199,395</b>	<b>\$ 76,222,421</b>	<b>\$ 63,135,112</b>	<b>\$ 279,510,227</b>
<b>LIABILITIES</b>									
Accounts Payable	\$ -	\$ -	\$ -	\$ 155,533	\$ -	\$ -	\$ -	\$ -	\$ 155,533
Accrued Expenses	3,497,406	-	-	-	-	-	-	-	3,497,406
Deposits Payable	24,693	-	-	-	-	-	-	-	24,693
Deferred Ambulance Billing Revenue	936,135	-	-	-	-	-	-	-	936,135
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	42,085,000	42,085,000
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	8,398,780	8,398,780
Workers' Compensation	-	-	-	-	-	-	-	9,643,000	9,643,000
Accumulated Leave	-	-	-	-	-	-	-	3,008,332	3,008,332
<b>TOTAL LIABILITIES</b>	<b>4,458,234</b>	<b>-</b>	<b>-</b>	<b>155,533</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>63,135,112</b>	<b>67,748,879</b>

San Ramon Valley Fire Protection District  
 Combined Balance Sheet  
 April 30, 2024

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
<b>FUND BALANCE</b>									
Investment in General Fixed Assets	-	-	-	-	-	-	76,222,421	-	76,222,421
Non-Spendable Fund Balance	252,099	-	-	10,737,896	-	-	-	-	10,989,995
Restricted Fund Balance	-	-	133	17,467,586	2,285	-	-	-	17,470,004
Committed Fund Balance:									
Dry Period Funding	84,012,000	-	-	-	-	-	-	-	84,012,000
Budget Stabilization	-	17,507,015	-	-	-	-	-	-	17,507,015
Workers' Compensation Claims	-	4,884,414	-	-	-	-	-	-	4,884,414
Capital Projects	-	-	-	-	-	-	-	-	-
Assigned Fund Balance:									
Other Assigned Fund Balance	476,104	-	-	-	-	-	-	-	476,104
Unassigned Fund Balance	-	-	-	-	-	199,395	-	-	199,395
<b>TOTAL FUND BALANCE</b>	<u>84,740,203</u>	<u>22,391,429</u>	<u>133</u>	<u>28,205,482</u>	<u>2,285</u>	<u>199,395</u>	<u>76,222,421</u>	<u>-</u>	<u>211,761,348</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u>\$ 89,198,437</u>	<u>\$ 22,391,429</u>	<u>\$ 133</u>	<u>\$ 28,361,015</u>	<u>\$ 2,285</u>	<u>\$ 199,395</u>	<u>\$ 76,222,421</u>	<u>\$ 63,135,112</u>	<u>\$ 279,510,227</u>

# San Ramon Valley Fire Protection District

## Revenues - All Funds

For the Period Ended April 30, 2024

FISCAL YEAR COMPLETED - 83.33%

	2022/23		2023/24		
	Actual (unaudited)	Budgeted	Realized	Remaining Budget	% Received
<b>TAXES</b>					
Property Taxes - Current Secured	\$ 83,105,371	\$ 87,414,234	\$ 82,312,122	\$ 5,102,112	94.2%
Property Taxes - Supplemental	2,961,706	-	352,555	(352,555)	#DIV/0!
Property Taxes - Utilities (Unitary)	1,330,595	1,264,065	1,309,782	(45,717)	103.6%
Property Taxes - Current Unsecured	2,367,660	2,397,986	2,797,531	(399,545)	116.7%
Homeowners Property Tax Relief	425,143	453,404	206,814	246,590	45.6%
RDA Property Tax	1,653,389	1,727,524	1,206,866	520,658	69.9%
County Tax Administration	(536,032)	(657,121)	(610,137)	(46,984)	92.9%
Property Taxes - Prior Secured	(280,822)	(280,822)	(400,338)	119,516	142.6%
Property Taxes - Prior Supplemental	(165,900)	(165,900)	(191,750)	25,850	115.6%
Property Taxes - Prior Unsecured	(7,057)	(13,012)	(39,762)	26,750	305.6%
Total Taxes	<u>90,854,053</u>	<u>92,140,358</u>	<u>86,943,683</u>	<u>5,196,675</u>	<u>94.4%</u>
<b>INTERGOVERNMENTAL</b>					
Measure H	-	33,000	-	33,000	0.0%
Measure X	-	-	188,000	(188,000)	#DIV/0!
State Aid/Grants	822,065	217,692	396,816	(179,124)	182.3%
Federal Grant Revenue	-	-	(13,668)	13,668	#DIV/0!
Other Intergovernmental Revenue	415,643	511,773	662,811	(151,038)	129.5%
PP-IGT GEMT	231,692	558,839	28,228	530,611	5.1%
Consolidated Dispatch	<u>1,666,206</u>	<u>2,219,020</u>	<u>1,109,510</u>	<u>1,109,510</u>	<u>50.0%</u>
Total Intergovernmental	<u>3,135,606</u>	<u>3,540,324</u>	<u>2,371,697</u>	<u>1,168,627</u>	<u>67.0%</u>
<b>CHARGES FOR SERVICE</b>					
Inspection Fees	6,628	10,000	70,478	(60,478)	704.8%
Plan Review	630,741	525,000	583,473	(58,473)	111.1%
Weed Abatement Charges	3,256	3,500	2,898	602	82.8%
Administrative Citation Charges	-	-	4,500	(4,500)	#DIV/0!
Ambulance Services	6,342,468	6,562,535	6,066,067	496,468	92.4%
Reports and Photocopies	<u>1,170</u>	<u>1,000</u>	<u>2,526</u>	<u>(1,526)</u>	<u>252.6%</u>
Total Charges For Service	<u>6,984,263</u>	<u>7,102,035</u>	<u>6,729,942</u>	<u>372,093</u>	<u>94.8%</u>
<b>USE OF MONEY AND PROPERTY</b>					
Investment Earnings	<u>1,229,324</u>	<u>1,000,000</u>	<u>2,416,877</u>	<u>(1,416,877)</u>	<u>241.7%</u>
Total Use Of Money and Property	<u>1,229,324</u>	<u>1,000,000</u>	<u>2,416,877</u>	<u>(1,416,877)</u>	<u>241.7%</u>
<b>RENTAL INCOME</b>					
Rent On Real Estate	<u>68,307</u>	<u>79,510</u>	<u>70,839</u>	<u>8,671</u>	<u>89.1%</u>
Total Rental Income	<u>68,307</u>	<u>79,510</u>	<u>70,839</u>	<u>8,671</u>	<u>89.1%</u>
<b>OTHER REVENUE</b>					
Donations	100	-	-	-	#DIV/0!
Sale Of Property	2,058	-	29,656	(29,656)	#DIV/0!
Miscellaneous Revenue	580,423	10,000	4,659	5,341	46.6%
Developer Contributions	-	-	-	-	#DIV/0!
Total Other Revenue	<u>582,581</u>	<u>10,000</u>	<u>34,315</u>	<u>(24,315)</u>	<u>343.2%</u>
Total Revenue	<u>\$102,854,134</u>	<u>\$103,872,227</u>	<u>\$ 98,567,353</u>	<u>\$ 5,304,874</u>	<u>94.9%</u>

# San Ramon Valley Fire Protection District

## Expenditures - General Fund

For the Period Ended April 30, 2024

FISCAL YEAR COMPLETED - 83.33%

	2022/23	2023/24			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
<b>SALARIES AND BENEFITS</b>					
Permanent Salaries	\$ 31,631,629	\$ 32,305,519	\$ 26,071,084	\$ 6,234,435	80.7%
Temporary Salaries	608,298	752,697	444,307	308,390	59.0%
Overtime	11,294,992	11,735,000	9,461,132	2,273,868	80.6%
FICA/Medicare	607,716	637,244	506,922	130,322	79.5%
Retirement Contributions	18,753,686	21,410,633	17,471,399	3,939,234	81.6%
Retirement Contributions - UAAL	279,000	288,000	288,000	-	100.0%
401A Contributions - Employer Paid	60,000	60,000	50,000	10,000	83.3%
Employee Group Insurance	4,585,402	4,940,886	4,019,393	921,493	81.3%
Retiree Health Insurance	3,921,695	3,973,032	3,720,955	252,077	93.7%
OPEB Contribution	7,762,900	7,496,122	3,748,060	3,748,062	50.0%
Unemployment Insurance	6,496	8,000	13,050	(5,050)	163.1%
Workers' Compensation	1,255,052	1,400,000	934,999	465,001	66.8%
<b>Total Salaries and Benefits</b>	<b>80,766,866</b>	<b>85,007,133</b>	<b>66,729,301</b>	<b>18,277,832</b>	<b>78.5%</b>
<b>SERVICES AND SUPPLIES</b>					
Office Supplies	24,638	37,383	27,734	9,649	74.2%
Postage	10,857	26,357	5,769	20,588	21.9%
Telecommunications	206,555	271,958	170,044	101,914	62.5%
Utilities	492,779	498,368	423,143	75,225	84.9%
Small Tools and Equipment	99,835	127,848	41,737	86,111	32.6%
Miscellaneous Supplies	74,884	143,597	48,040	95,557	33.5%
Medical Supplies	245,699	245,408	185,440	59,968	75.6%
Firefighting Supplies	69,423	91,312	23,329	67,983	25.5%
Pharmaceutical Supplies	89,737	75,000	55,135	19,865	73.5%
Computer Supplies	6,933	16,061	3,918	12,143	24.4%
Radio Equipment and Supplies	1,966	22,173	3,235	18,938	14.6%
Film Processing/Supplies	4,500	5,000	220	4,780	4.4%
Food Supplies	29,463	46,988	25,755	21,233	54.8%
PPE Inspection and Repairs	25,786	21,091	26,393	(5,302)	125.1%
Safety Clothing	336,893	333,051	232,116	100,935	69.7%
Class A Uniforms	8,522	11,357	6,062	5,295	53.4%
Non-Safety Clothing	14,131	49,187	30,129	19,058	61.3%
Class B Uniforms	65,291	81,430	44,811	36,619	55.0%
Household Supplies	75,958	53,245	61,967	(8,722)	116.4%
Central Garage - Repairs	467,954	450,000	285,882	164,118	63.5%
Central Garage - Maintenance	74,626	236,000	71,850	164,150	30.4%
Central Garage - Gas, Diesel and Oil	595,216	581,224	430,815	150,409	74.1%
Central Garage - Tires	72,350	60,000	56,529	3,471	94.2%
Central Garage - Mandated Inspections	34,591	-	280	(280)	#DIV/0!
Maintenance and Repairs - Equipment	234,423	219,674	156,383	63,291	71.2%
Maintenance and Repairs - Radio and Electronic	29,580	99,479	14,069	85,410	14.1%
Maintenance and Repairs - Buildings	160,609	216,319	116,044	100,275	53.6%
Maintenance and Repairs - Grounds	70,980	97,050	41,554	55,496	42.8%
Rents and Leases	175,586	226,328	164,781	61,547	72.8%
Software and Licensing	481,494	584,393	297,081	287,312	50.8%

# San Ramon Valley Fire Protection District

## Expenditures - General Fund

For the Period Ended April 30, 2024

FISCAL YEAR COMPLETED - 83.33%

	2022/23	2023/24			%
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	
Professional Services	2,771,052	2,976,730	2,169,402	807,328	72.9%
Recruiting Costs	160,117	199,917	145,074	54,843	72.6%
Legal Services	125,540	160,000	195,864	(35,864)	122.4%
Medical Services	128,974	165,486	85,305	80,181	51.5%
Communications Services	95,040	103,141	91,800	11,341	89.0%
Election Services	300	-	-	-	#DIV/0!
Insurance Services	579,856	828,859	608,341	220,518	73.4%
Publication Of Legal Notices	857	1,000	129	871	12.9%
Specialized Printing	5,757	30,280	4,411	25,869	14.6%
Memberships	83,523	109,823	74,424	35,399	67.8%
Educational Courses and Supplies	178,767	421,013	167,587	253,426	39.8%
Educational Assistance	17,523	54,080	18,868	35,212	34.9%
Public Educational Supplies	2,218	8,867	8,639	228	97.4%
Books and Periodicals	6,560	29,431	9,436	19,995	32.1%
Recognition Supplies	7,382	6,950	6,420	530	92.4%
Meetings and Travel	74,869	129,956	57,399	72,557	44.2%
Other Expense	8,789	-	367	(367)	#DIV/0!
Taxes and Assessments	271,410	189,000	218,207	(29,207)	115.5%
Total Services and Supplies	8,799,793	10,341,814	6,911,918	3,429,896	66.8%
Total Operating Expenditures	\$ 89,566,659	\$ 95,348,947	\$ 73,641,219	\$ 21,707,728	77.2%

# San Ramon Valley Fire Protection District

## Expenditures - All Other Funds

For the Period Ended April 30, 2024

FISCAL YEAR COMPLETED - 83.33%

	2022/23	2023/24			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
<b>CAPITAL PROJECTS</b>					
Professional Services	\$ (2,089)	\$ -	\$ -	\$ -	
Legal Services	-	-	-	-	
Technology Improvements	76,308	15,318	13,440	1,878	87.7%
Specialized Printing	-	-	-	-	
Various Improvements	18,578,217	17,814,710	4,029,239	13,785,471	22.6%
Radio and Electronic Equipment	2,047,951	1,330,255	181,425	1,148,830	13.6%
Major Equipment	328,850	1,437,165	-	1,437,165	0.0%
Autos and Trucks	261,362	1,287,100	173,157	1,113,943	13.5%
Total Capital Projects	<u>\$ 21,290,599</u>	<u>\$ 21,884,548</u>	<u>\$ 4,397,261</u>	<u>\$ 17,487,287</u>	<u>20.1%</u>
<b>DEBT SERVICE</b>					
2022 Equipment Lease	\$ 2,066,373	\$ 2,072,556	\$ 2,072,556	\$ -	100.0%
2015 Certificates Of Participation	924,625	924,650	924,650	-	100.0%
2020 Certificates of Participation	1,993,663	1,991,763	1,991,763	-	100.0%
2018 Equipment Lease	595,999	597,696	597,696	-	100.0%
Total Debt Service	<u>\$ 5,580,660</u>	<u>\$ 5,586,665</u>	<u>\$ 5,586,665</u>	<u>\$ -</u>	<u>100.0%</u>
Total Capital, Equipment and Debt Service	<u>\$ 26,871,259</u>	<u>\$ 27,471,213</u>	<u>\$ 9,983,926</u>	<u>\$ 17,487,287</u>	<u>36.3%</u>

# San Ramon Valley Fire Protection District

## General Fund

### Revenue and Expenditures

	2019/20		2020/21		2021/22		2022/23		2023/23	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529	\$ 615,957	\$ 7,595,516	\$ 683,878	\$ 7,137,702	\$ 1,352,524	\$ 7,180,822
August	610,284	6,468,445	436,936	5,415,373	614,807	6,716,218	794,827	7,906,784	774,356	6,943,225
September	388,535	5,580,182	481,504	6,749,996	575,880	7,181,678	707,135	6,719,074	1,734,787	6,883,753
October	2,931,282	6,169,069	633,361	6,409,267	2,286,870	6,771,836	2,685,628	8,002,926	3,736,812	6,994,559
November	516,137	6,368,317	3,069,984	7,404,339	701,139	6,726,630	583,984	7,305,110	582,018	9,063,240
December	40,716,284	6,133,552	42,109,519	6,465,330	43,887,931	7,471,404	47,252,299	7,850,949	49,336,019	7,500,476
January	1,818,008	5,781,707	1,919,622	6,769,534	1,929,139	6,681,116	2,179,022	7,831,154	2,026,938	7,640,807
February	856,640	5,675,617	915,885	6,680,845	691,516	7,195,480	717,269	7,240,345	1,516,522	7,743,075
March	742,260	5,932,483	1,696,361	6,936,490	759,860	7,318,574	777,429	7,805,061	1,155,004	7,046,628
April	29,646,763	5,904,545	31,336,141	7,254,141	31,841,248	7,199,179	35,822,408	7,631,948	36,020,233	6,644,634
May	507,535	5,565,403	579,440	7,178,714	2,558,038	7,313,714	1,164,786	6,881,017	-	-
June	6,469,451	6,475,129	7,280,114	7,465,440	7,935,470	7,703,006	9,238,562	7,254,590	-	-

# Total Overtime Hours by Month January 2022 - April 2024

