

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting and Board Retreat

Wednesday, March 27, 2024 – 10:00 a.m.

Jay Kerr, Board President
Matthew Stamey, Board Vice President
Ryan Crean, Director, Michelle Lee, Director, Don Parker, Director

~MISSION STATEMENT~

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

MEETING LOCATION: Roundhouse, 2600 Camino Ramon, San Ramon, CA - Tenaya Room

WEBSITE: <https://www.firedepartment.org/>

AGENDA

1. **CALL TO ORDER**
2. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
3. **PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

4. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 4.1 Danville American Heart Month February 2024 Proclamation.
- 4.2 Update on Goals from 2023-2024. Identify and Prioritize 2024-2025 Goals. **(Board Retreat)**
- 4.3 Special Presentation of COVID Expense Reimbursement to SRVFPD for Administering Vaccination Clinics throughout Contra Costa County. (Chief Meyer and Supervisor Candace Andersen)

5. **CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1 Approve the demand register for the period February 16, 2024 through March 15, 2024 in the amount of \$4,026,220.16.
- 5.2 Approve the Board Minutes from the February 28, 2024 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the period of February in the amount of \$5,209,856.50

CONSENT CALENDAR (CONTINUED)

- 5.4 Approve Second Amendment to the Full Tilt Strategies LLC for Behavioral Health Response and Wellness Solutions Agreement in the amount of \$131,249.97.
- 5.5 Adopt Resolution No. 2024-02 for the 2024 Exterior Hazard Abatement Program to declare seasonal and recurrent nuisances.
- 5.6 Authorize Contract with Atlas Technical Consultants for Geotechnical Engineering observation and soils testing for the San Ramon Training Facility construction project in the amount of \$39,875.

5.7 **Personnel Actions:**

New Hires

Confirmation of Employment. Approve staff recommendation to hire:

Shacoya Robinson for Public Safety Dispatcher 2, step 1, effective April 2, 2024

Jeannine Girard for Public Safety Dispatcher 1, step 1, effective March 18, 2024

Ren Moore for Public Safety Dispatcher 1, step 1, effective March 22, 2024

Promotions

Approve staff recommendation to award the following promotions effective March 1, 2024:

Engineer Arturo Perez to Captain 11, step 4

Step Increases

Approve staff recommendation to award the following step increase, effective April 1, 2024:

Captain Alex Simi to Captain 25, step 6

Captain Scott Dwyer to Captain 11, step 6

Firefighter Madeline Mechikoff to Firefighter 5, step 4

Single Role Paramedic Wyatt Schneider to Single Role Paramedic, step 3

Administrative Analyst Amanda Aguila-Perceval to Administrative Analyst 1, step 5

General Salary Increase

Approve a 3% general salary increase for employees represented by IAFF Local 3546 and 3546-B as contained in the Letter of understanding approved by the Board of Directors

Approve a 3% general salary increase for employees represented by IAFF Local 3546-A as contained in the Letter of understanding approved by the Board of Directors

6. OLD BUSINESS

There is no Old Business.

7. NEW BUSINESS

7.1 Approve Changes to Full-Time Non-Represented Employee Compensation.

8. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letter of appreciation and support from the community.

9. MONTHLY ACTIVITY REPORTS

- 9.1 Operations Division – Deputy Chief Jonas Aguiar
Operations Report of monthly activities.
- 9.2 Training Division – Battalion Chief Chris Parsons
Training Report of monthly activities.
- 9.3 EMS Division – EMS Division Manager Lance Maples
EMS Report of monthly activities.
- 9.4 Community Risk Reduction Division – Interim Fire Marshal Roy Wendel
Community Risk Reduction Report of monthly activities.
- 9.5 Fleet and Facilities Division – Interim Deputy Dave Garcia
Fleet and Facilities Report of monthly activities.
- 9.6 Communications and Technology Division – Interim Deputy Chief Garcia
Communications and Technology Report of monthly activities.
- 9.7 Human Resources Division – Interim Deputy Chief Garcia
Human Resources Report of monthly activities.
- 9.8 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.
- 9.9 Fire Chief – Fire Chief Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

10. GOOD OF THE ORDER

- 10.1 Comments by Board of Directors.
- 10.2 LAFCO Ballot for Regular Special District Member (Due April 19, 2024).

11. UPCOMING CALENDAR OF EVENTS

- 11.1 Next Regular Board Meeting, April 24, 2024 at 10:00 a.m.

12. CLOSED SESSION

- 12.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. **ADJOURNMENT**

Prepared by:

Stephanie Brendlen

Stephanie Brendlen, District Counsel/District Clerk

Agenda posted on March 22, 2024 at the District's Administrative Offices, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District's Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, or at the scheduled meeting.



**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/GENERAL
BUSINESS**

DANVILLE • CALIFORNIA

PROCLAMATION
AMERICAN HEART MONTH
FEBRUARY 2024

WHEREAS, in the United States, more than 120 million people are living with a cardiovascular condition; and

WHEREAS, in the United States, heart disease has long been the leading cause of death, claiming nearly 700,000 lives a year; and

WHEREAS, the best way to prevent heart disease is sustaining a healthy lifestyle by eating a heart healthy diet, not smoking, limiting alcohol beverage consumption and exercising daily; and

WHEREAS, achieving high survival rates in sudden cardiac arrest depends on a public that is trained in cardiopulmonary resuscitation (CPR) and the use of an automated external defibrillator (AED); and

WHEREAS, Contra Costa County Health Services has designated the Town of Danville as a HeartSafe Community in partnership with the City of San Ramon, the San Ramon Valley Fire Protection District, the San Ramon Valley Unified School District, and the Contra Costa County Emergency Medical Services, where the public is educated on heart-healthy lifestyles of exercise, nutrition, and knowing how to use CPR and an AED; and

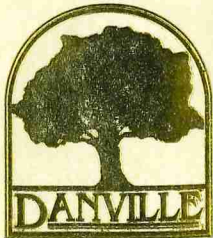
WHEREAS, the Town of Danville will work in conjunction with the San Ramon Valley Emergency Preparedness Citizen Corps Council and Contra Costa County Emergency Medical Services to continue to educate the public on maintaining a heart-healthy lifestyle; now, therefore, be it

RESOLVED, that the Danville Town Council hereby proclaims the month of February 2024 as American Heart Month, rededicating ourselves to fighting heart disease by improving our own heart-healthy habits, and by raising awareness in our homes and creating a Heartsafe Community.

IN WITNESS WHEREOF, We have hereunto set our hands this 20th day of February 2024.

Karen G. Stepper
KAREN STEPPER, MAYOR

Dave Fong
DAVE FONG, VICE MAYOR



Frank Arnerich
NEWELL ARNERICH, COUNCILMEMBER

Renee Morgan
RENEE MORGAN, COUNCILMEMBER

Robert Storer
ROBERT STORER, COUNCILMEMBER



CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 2/16/2024 Through 3/15/2024

Check Num...	Check Date	Payee	Check Amount	Transaction Description
231472	2/22/2024	ACCREDITED EMS FIRE TRAINING INC	4,250.00	Academy-Live Fire Training (10)
03/14/24-01	3/14/2024	ACE AUTO REPAIR AND TIRE CENTER	449.71	Service and Repair-Unit 358
231505	3/8/2024	ACI OF SAN RAMON	871.63	Garbage Service 02/24-Stn 30
	3/8/2024	ACI OF SAN RAMON	530.51	Garbage Service 02/24-Stn 34
	3/8/2024	ACI OF SAN RAMON	530.51	Garbage Service 02/24-Stn 38
	3/8/2024	ACI OF SAN RAMON	530.51	Garbage Service 02/24-Stn 39
231545	3/14/2024	AFSS NORTH	300.00	AFSS Education Forum 2024 Registration-Jackson
03/08/24-01	3/8/2024	AIRGAS USA LLC	1,391.12	Oxygen Tank Cylinder Rental-02/24
03/08/24-02	3/8/2024	AIRGAS USA LLC	223.04	Oxygen
03/08/24-03	3/8/2024	AIRGAS USA LLC	404.85	Oxygen
03/08/24-04	3/8/2024	AIRGAS USA LLC	692.10	Oxygen
03/14/24-02	3/14/2024	AIRGAS USA LLC	757.17	Oxygen
03/14/24-03	3/14/2024	AIRGAS USA LLC	100.84	Oxygen Tank Cylinder Maintenance
03/14/24-04	3/14/2024	AIRGAS USA LLC	52.12	Oxygen Tank Cylinder Maintenance
03/14/24-05	3/14/2024	AIRGAS USA LLC	147.30	Oxygen Tank Cylinder Maintenance
03/14/24-06	3/14/2024	AIRGAS USA LLC	256.07	Oxygen Tank Cylinder Maintenance
231506	3/8/2024	ALAMEDA COUNTY FIRE DEPARTMENT	1,121.31	Replaced Blown Coolant Hose/Added Coolant-Unit 525
231507	3/8/2024	ALAMO ACE HARDWARE	77.74	Household Supplies-Stn 32
	3/8/2024	ALAMO ACE HARDWARE	9.78	Station Maintenance Supplies
	3/8/2024	ALAMO ACE HARDWARE	46.58	Storage Supplies-Stn 32
03/01/24-01	3/1/2024	ALL STAR FIRE EQUIPMENT INC	350.18	SCBA Replacement Head Straps for Masks
03/08/24-05	3/8/2024	ALL STAR FIRE EQUIPMENT INC	352.35	Suppression-Wildland Boots (1)
03/08/24-06	3/8/2024	ALL STAR FIRE EQUIPMENT INC	352.35	Suppression-Wildland Boots (1)
231508	3/8/2024	AMANDA AGUILA-PERCEVAL	1,518.60	Reimbursement-CSMFO Conference Lodging/Meals/Mileage
	3/8/2024	AMANDA AGUILA-PERCEVAL	422.73	Reimbursement-Uniform Shoes and Pants/Mileage
02/22/24-01	2/22/2024	AMAZON CAPITAL SERVICES	90.50	EMS Division Supplies-Whiteboards
02/22/24-02	2/22/2024	AMAZON CAPITAL SERVICES	24.70	Board Meeting Supplies
03/08/24-07	3/8/2024	AMAZON CAPITAL SERVICES	26.92	Battery Charger for Power Tools
	3/8/2024	AMAZON CAPITAL SERVICES	(21.08)	Credit-Office Supplies
03/08/24-08	3/8/2024	AMAZON CAPITAL SERVICES	54.31	Uniform Bags for Rounds
03/08/24-09	3/8/2024	AMAZON CAPITAL SERVICES	170.35	Office Supplies
231546	3/14/2024	AMERICAN MESSAGING	140.86	Paging Service-03/24
231547	3/14/2024	APCO INTERNATIONAL INC	359.00	Public Safety Telecommunicator Course-Dispatcher
03/08/24-10	3/8/2024	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	1,246.98	Fuel Pump Repair-Stn 32
231482	3/1/2024	ATT	29.35	Phone Service 1/19/24-2/18/24
231483	3/1/2024	ATT	1,409.01	Phones/Data/Radio Circuit/Long Distance 1/20/24-2/19/24
231484	3/1/2024	ATT	2,850.10	Phone Service 1/20/24-2/19/24
231509	3/8/2024	ATT MOBILITY	20,751.26	Cell Phones/Mobile Data 11/23-01/24
231510	3/8/2024	ATT MOBILITY	427.62	Cell Phones/Mobile Data/iPads 12/27/23-2/26/24

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Check/Voucher Register

From 2/16/2024 Through 3/15/2024

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231548	3/14/2024	ATT MOBILITY	50.10	Cell Phones/Mobile Data 02/24
231549	3/14/2024	ATT MOBILITY	625.25	Cell Phones/Mobile Data 03/24
231511	3/8/2024	BARRY ROSE COMPANY	2,500.00	SFT Instructor 2 Couse-Instructor Fee
231485	3/1/2024	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	489.00	Annual Permit Renewal 4/1/24-4/1/25-Stn 30 Generator
03/01/24-02	3/1/2024	BAYSPORT PREVENTIVE MEDICAL GROUP	3,365.00	Wellness Fitness Exams
03/01/24-03	3/1/2024	BAYSPORT PREVENTIVE MEDICAL GROUP	40,615.00	Wellness Fitness Exams
03/08/24-11	3/8/2024	BAYSPORT PREVENTIVE MEDICAL GROUP	260.00	Wellness Fitness Labs-Admin
03/08/24-12	3/8/2024	BAYSPORT PREVENTIVE MEDICAL GROUP	2,660.00	Wellness Fitness Exams-Admin
231512	3/8/2024	BENJAMIN A WYLIE	70.74	Reimbursement-Frontline Mid Build Review Mileage
03/08/24-13	3/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 03/24-Stn 30
03/08/24-14	3/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 03/24-Stn 31
03/08/24-15	3/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 03/24-Stn 32
03/08/24-16	3/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 03/24-Stn 33
03/08/24-17	3/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 03/24-Stn 34
03/08/24-18	3/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 03/24-Stn 35
03/08/24-19	3/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 03/24-Stn 36
03/08/24-20	3/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 03/24-Stn 38
03/08/24-21	3/8/2024	BIOMEDICAL WASTE DISPOSAL INC	90.00	Bio-Hazard Waste Collection Service 03/24-Stn 39
03/08/24-22	3/8/2024	BOUNDTREE MEDICAL LLC	877.06	Pharmaceutical Supplies
03/08/24-23	3/8/2024	BOUNDTREE MEDICAL LLC	614.15	Medical Supplies-Disposable
03/08/24-24	3/8/2024	BOUNDTREE MEDICAL LLC	983.46	Medical Supplies-Non-Disposable
03/08/24-25	3/8/2024	BOUNDTREE MEDICAL LLC	3,240.85	Medical Supplies-Non-Disposable
03/08/24-26	3/8/2024	BOUNDTREE MEDICAL LLC	1,653.95	Pharmaceutical Supplies
03/08/24-27	3/8/2024	BOUNDTREE MEDICAL LLC	83.49	Pharmaceutical Supplies
03/08/24-28	3/8/2024	BOUNDTREE MEDICAL LLC	5,260.51	Medical Supplies-Disposable
03/08/24-29	3/8/2024	BOUNDTREE MEDICAL LLC	139.98	Pharmaceutical Supplies
03/08/24-30	3/8/2024	BOUNDTREE MEDICAL LLC	209.97	Pharmaceutical Supplies
03/08/24-31	3/8/2024	BOUNDTREE MEDICAL LLC	169.85	Medical Supplies-Non-Disposable
03/08/24-32	3/8/2024	BOUNDTREE MEDICAL LLC	2,221.75	Medical Supplies-Disposable
03/08/24-33	3/8/2024	BOUNDTREE MEDICAL LLC	37.89	Medical Supplies-Disposable
03/08/24-34	3/8/2024	BOUNDTREE MEDICAL LLC	335.04	Pharmaceutical Supplies
03/14/24-07	3/14/2024	BOUNDTREE MEDICAL LLC	37.89	Medical Supplies-Disposable
03/14/24-08	3/14/2024	BOUNDTREE MEDICAL LLC	405.00	Medical Supplies-Disposable
03/14/24-09	3/14/2024	BOUNDTREE MEDICAL LLC	4,000.14	Medical Supplies-Disposable
03/14/24-10	3/14/2024	BOUNDTREE MEDICAL LLC	2,354.03	Pharmaceutical Supplies
03/14/24-11	3/14/2024	BOUNDTREE MEDICAL LLC	319.95	Medical Supplies-Disposable
03/14/24-12	3/14/2024	BOUNDTREE MEDICAL LLC	437.50	Pharmaceutical Supplies
03/14/24-13	3/14/2024	BOUNDTREE MEDICAL LLC	349.25	Pharmaceutical Supplies
03/14/24-14	3/14/2024	BOUNDTREE MEDICAL LLC	418.40	Medical Supplies-Disposable

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03/14/24-15	3/14/2024	BOUNDTREE MEDICAL LLC	322.50	Medical Supplies-Disposable
231473	2/22/2024	BRIELLE DRAKE	250.00	Reimbursement-Paramedic License Renewal
231513	3/8/2024	BURNS TRUCK AND TRAILER SERVICES	2,628.03	Full Service Inspection-Unit 604
	3/8/2024	BURNS TRUCK AND TRAILER SERVICES	4,095.46	Full Service Inspections and Repairs-Unit 609
231486	3/1/2024	CAL FIRE	675.00	Academy-Fire Control 4A Training (9)
231550	3/14/2024	CAL FIRE	840.00	Training-Instructor 2 Instructional Development (6)
231514	3/8/2024	CALIFORNIA ASSOCIATION OF PROFESSIONAL FIREFIGHTERS	111,169.00	Repayment-Claim No. 200239
EFT 03/08/...	3/8/2024	CALPERS	770,255.52	CalPERS Health-03/24
Wire 02/22...	2/22/2024	CaPERS CERBT (OPEB)	1,874,030.00	FY23/24 OPEB Contribution Prefunding-10/23-12/23
231515	3/8/2024	CDW GOVERNMENT INC	52,489.44	Uninterrupted Power Supply Equip/Accessories-EOC
231551	3/14/2024	CHAD BOWER	260.14	Reimbursement-Books for Captains Exam
03/14/24-16	3/14/2024	CHANDLER ASSET MANAGEMENT INC	1,911.07	Investment Management Services-02/24
03/08/24-35	3/8/2024	CHRISTOPHER C SUTER	43.36	Reimbursement-Frontline Mid Build Review Mileage
231487	3/1/2024	CINTAS CORPORATION	79.85	Carpet Runner/Air Filter Cleaning Fee-Stn 32
231552	3/14/2024	CINTAS CORPORATION	79.85	Carpet Runner/Air Filter Cleaning Fee-Stn 32
03/08/24-36	3/8/2024	CLUB CARE INC	311.52	Treadmill Service/Repair-Stn 36
03/08/24-37	3/8/2024	CLUB CARE INC	2,115.00	Fitness Equipment-Annual Preventative Maintenance 2024
03/01/24-04	3/1/2024	COMCAST	3,059.88	Broadband Internet Service 12/1/23-12/31/23-All Stations
03/01/24-05	3/1/2024	COMCAST	1,975.16	Broadband Internet Service 01/24-All Stations
03/14/24-17	3/14/2024	COMCAST	1,788.48	Broadband Internet Service 02/24-All Stations
231488	3/1/2024	COMCAST	155.94	Cable Service 3/1/24-3/31/24-Stn 33
231489	3/1/2024	COMCAST	135.22	Cable Service 3/1/24-3/31/24-Stn 39
231553	3/14/2024	COMCAST	71.90	Cable Service 2/26/24-3/25/24-Training Site
231554	3/14/2024	COMCAST	545.71	Cable Service 1/13/24-4/12/24-Stn 30
231474	2/22/2024	CONCORD UNIFORMS	1,111.93	Class A Uniform Full Complement-Lomker
	2/22/2024	CONCORD UNIFORMS	49.28	Class A Uniform Update-Good
	2/22/2024	CONCORD UNIFORMS	71.23	Class A Uniform Update-McIntyre
231555	3/14/2024	CONCORD UNIFORMS	207.55	Class A Uniform Update
	3/14/2024	CONCORD UNIFORMS	438.89	Suppression-Uniform Pants (3)
231556	3/14/2024	CONSENSUS CLOUD SOLUTIONS	80.70	eFax Usage-02/24
231516	3/8/2024	CONTRA COSTA COUNTY CAER GROUP	550.00	Contra Costa CAER Membership Dues
231557	3/14/2024	CONTRA COSTA CRISIS CENTER	8,333.33	Behavioral Health Warm Transfer Call Svcs-02/24
231490	3/1/2024	CONTRA COSTA HEALTH SERVICES	116.00	Health Permit 2024/2025-Medical Waste Disposal Stn 33
231558	3/14/2024	CONTRA COSTA HEALTH SERVICES	2,500.00	Continuing Education Provider Renewal 2024-2028
231517	3/8/2024	CROSS CONNECTIONS MOBILE COMMUNICATIONS	34,360.65	Wildland Mobile Radios for New BC Vehicles (7)
03/08/24-38	3/8/2024	DA PAGE LLC	550.00	Paging Software Service-03/24
231559	3/14/2024	DANIELLE BELL	82.03	Reimbursement-CERT Class Food
231560	3/14/2024	DARIN MOSS	225.00	CERT Instructor Services-02/24

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From 2/16/2024 Through 3/15/2024

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03/14/24-18	3/14/2024	DEFINITIVE NETWORKS INC	112,259.00	Admin/Suppression/CQI/ePCR Support/MDCs/Comm Center-02/24
231491	3/1/2024	DEL CONTES LANDSCAPING INC	4,222.00	Landscape Maintenance 2/24-Stn 30/31/32/33/35/38/39
03/01/24-06	3/1/2024	DELTA DENTAL OF CALIFORNIA	20,578.30	Dental Claims 2/9/24-2/15/24
03/01/24-07	3/1/2024	DELTA DENTAL OF CALIFORNIA	6,173.92	Dental Insurance Administration Fee-02/24
03/08/24-39	3/8/2024	DELTA DENTAL OF CALIFORNIA	14,554.80	Dental Claims 2/16/24-2/22/24
03/08/24-40	3/8/2024	DELTA DENTAL OF CALIFORNIA	12,282.50	Dental Claims 2/23/24-2/29/24
231492	3/1/2024	DIAMONDBACK FIRE AND RESCUE	155,532.52	Extrication Equipment for New Truck/Heavy Rescue
231475	2/22/2024	DIRECTV	92.99	Cable Service 2/12/24-3/11/24
231493	3/1/2024	DUBLIN SAN RAMON SERVICES DISTRICT	303.41	Water Service 12/15/23-2/14/24-Stn 30
231494	3/1/2024	EBMUD	193.88	Water Service 12/5/23-2/6/24-Stn 33
231495	3/1/2024	EBMUD	421.55	Water Service 12/15/23-2/20/24-Stn 35
231496	3/1/2024	EBMUD	700.06	Water Service 12/15/23-2/20/24-Stn 35
231497	3/1/2024	EBMUD	339.56	Water Service 12/5/23-2/6/24-Stn 33
231519	3/8/2024	EBMUD	65.40	Water Service 12/19/23-2/22/24-Stn 32
231520	3/8/2024	EBMUD	339.56	Water Service 12/19/23-2/22/24-Stn 32
231521	3/8/2024	EBMUD	339.56	Water Service 12/21/23-2/26/24-Stn 39
231522	3/8/2024	EBMUD	287.95	Water Service 12/21/23-2/26/24-Stn 39
231523	3/8/2024	EBMUD	339.70	Water Service 12/19/23-2/22/24-Stn 32
231561	3/14/2024	EBMUD	615.81	Water Service 12/21/23-2/26/24-Stn 39
231562	3/14/2024	FIRE PLAN REVIEW INC	3,335.00	Plan Review Services-02/24
231476	2/22/2024	FIRELINE SHIELDS LLC	202.50	BC-Helmet Shields (2)
231498	3/1/2024	GOLDEN STATE FLEET SERVICES INC	740.00	Tow Service-Unit 611
231563	3/14/2024	GOLDEN STATE FLEET SERVICES INC	750.00	Vehicles for Rescue Training
231524	3/8/2024	GUARANTEED PLUMBING	1,170.00	Installed New Valves on Toilet/Urinal/Sinks-Stn 39
03/08/24-41	3/8/2024	HI TECH EMERGENCY VEHICLE SVC	313.55	Fleet Supplies-Stock
231564	3/14/2024	HWW INC	120.00	Job Posting-Firefighter Reserve
03/08/24-42	3/8/2024	INDUSTRIAL SCIENTIFIC CORP	1,229.29	Monthly iNet Gas Monitoring Subscription 02/24
231525	3/8/2024	INGRAM CONSTRUCTION INC	8,855.67	SR PS Facility-Comms Center Work
	3/8/2024	INGRAM CONSTRUCTION INC	4,000.00	SR PS Facility-Walkthrough and Evaluation
231499	3/1/2024	INNOVATIVE CLAIM SOLUTIONS	10,679.67	Workers' Comp Claim Admin Fee 2/1/24-2/28/24
231526	3/8/2024	INNOVATIVE CLAIM SOLUTIONS	10,679.67	Workers' Comp Claim Admin Fee 03/24
03/08/24-43	3/8/2024	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH	46.50	EFD Recertification-Dispatcher
03/08/24-44	3/8/2024	iPRINT TECHNOLOGIES	227.30	Printer Toner (1)
03/08/24-45	3/8/2024	iPRINT TECHNOLOGIES	725.40	Printer Toner (3)
231527	3/8/2024	ISINGS CULLIGAN	28.50	Water Service 02/24-Stn 30
231528	3/8/2024	ISINGS CULLIGAN	78.59	Water Service 02/24-Dispatch
231565	3/14/2024	JACK CLANCY ASSOCIATES	17,500.00	Fire Engineer Promotional Exam Process 2024
231477	2/22/2024	JASON ALAGA	250.00	Reimbursement-Paramedic License Renewal
03/14/24-19	3/14/2024	JEFF KATZ ARCHITECTURAL CORPORATION	7,775.00	SR Training Facility Plans-Construction Administration

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Check Num...	Check Date	Payee	Check Amount	Transaction Description
231529	3/8/2024	JONATHAN A SINCLEAR	250.00	Reimbursement-Paramedic License Renewal
231530	3/8/2024	JOSEPH W BRADLEY	250.00	Reimbursement-Paramedic License Renewal
231566	3/14/2024	JUAN PEDRENO II	208.79	Reimbursement-Uniform Pants and Shoes
03/08/24-46	3/8/2024	KENNETH R CAMPO CPA	14,425.50	Administrative Management Services-02/24
231478	2/22/2024	KRIS AND ASSOCIATES	373.00	Plan Review Fee Refund-IN7809189
03/01/24-08	3/1/2024	L N CURTIS AND SONS	2,281.55	Suppression-Wildland Helmets and Goggles (18)
03/01/24-09	3/1/2024	L N CURTIS AND SONS	380.04	Suppression-Wildland Pants
03/01/24-10	3/1/2024	L N CURTIS AND SONS	389.10	Emergency Preparedness-Wildland Pants
03/01/24-11	3/1/2024	L N CURTIS AND SONS	378.17	Suppression-Wildland Pants
03/08/24-47	3/8/2024	L N CURTIS AND SONS	178.18	District Aide-Uniform Pants (2)
03/08/24-48	3/8/2024	L N CURTIS AND SONS	1,293.97	Suppression/CRR-Uniform Pants (5)
03/08/24-49	3/8/2024	L N CURTIS AND SONS	1,235.39	Suppression-Wildland Helmets/Goggles/Shrouds (6)
03/14/24-20	3/14/2024	L N CURTIS AND SONS	215.39	Suppression-Station Boots (1)
03/14/24-21	3/14/2024	L N CURTIS AND SONS	224.69	Suppression-Station Boots (1)
03/14/24-22	3/14/2024	L N CURTIS AND SONS	307.53	District Aides-Uniform Boots (2)
03/14/24-23	3/14/2024	L N CURTIS AND SONS	96.61	Single Role Paramedic-Uniform Pants (1)
03/14/24-24	3/14/2024	L N CURTIS AND SONS	154.38	Suppression-Uniform Shirt (1)
03/14/24-25	3/14/2024	L N CURTIS AND SONS	843.18	SR Paramedic-Uniform Pants (5)/CRR-Uniform Shirts (3)
03/14/24-26	3/14/2024	LEXIPOL LLC	19,123.00	Fire Policy Management 4/1/24-3/31/25
231500	3/1/2024	LIEBERT CASSIDY WHITMORE	2,482.15	Legal Services-Advice
	3/1/2024	LIEBERT CASSIDY WHITMORE	1,561.50	Legal Services-General
	3/1/2024	LIEBERT CASSIDY WHITMORE	1,481.50	Legal Services-Litigation
231567	3/14/2024	LIEBERT CASSIDY WHITMORE	3,688.50	Legal Services-Advice
	3/14/2024	LIEBERT CASSIDY WHITMORE	174.00	Legal Services-General
	3/14/2024	LIEBERT CASSIDY WHITMORE	2,575.50	Legal Services-Litigation
231531	3/8/2024	LIQUIDSPRING	2,062.80	Fleet Supplies-Fluid Kit for Hydraulic Pump
231568	3/14/2024	LIVERMORE SAW AND MOWER LLC	492.79	Concrete Saw Repair
231532	3/8/2024	LOGOBOSS LLC	152.70	Board of Directors-Name Tags
231533	3/8/2024	LON M PHARES	15,811.50	Professional Services-02/24
231534	3/8/2024	LOVELAND AND SMART INSURANCE SERVICES INC	15,000.00	Liability Insurance Brokerage Fee
231535	3/8/2024	MICHAEL DUGGAN	1,820.49	Reimbursement-HazMat 1F Registration/Lodging/Meals/Mileage
	3/8/2024	MICHAEL DUGGAN	1,712.30	Reimbursement-HazMat 1G Registration/Lodging/Meals/Mileage
231569	3/14/2024	MVP SPORTS AND RECREATION INC	1,591.55	Uniform Stock-Hats (50)/Beanies (50)
231570	3/14/2024	NICHOLS CARPET CLEANING INC	1,400.00	Carpet Cleaning Service-Stn 31
03/08/24-50	3/8/2024	NIELSON MECHANICAL INC	560.00	Service Call/Heater Cleaning and Filter Change-Stn 32
03/08/24-51	3/8/2024	NIELSON MECHANICAL INC	455.00	Service Call/Apparatus Bay Heaters-Stn 32
03/08/24-52	3/8/2024	NIELSON MECHANICAL INC	1,603.00	Repaired Exhaust System in App Bay-Stn 32
231537	3/8/2024	ODP BUSINESS SOLUTIONS LLC	1,493.98	Office Supplies-Admin

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231571	3/14/2024	ODP BUSINESS SOLUTIONS LLC	756.74	Office Supplies-Admin/EOC
03/14/24-27	3/14/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 32
03/14/24-28	3/14/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 30
03/14/24-29	3/14/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 35
03/14/24-30	3/14/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 33
03/14/24-31	3/14/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 38
03/14/24-32	3/14/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 31
03/14/24-33	3/14/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 34
03/14/24-34	3/14/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 39
03/14/24-35	3/14/2024	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 36
03/08/24-53	3/8/2024	P AND A ADMINISTRATIVE SERVICES INC	84.00	COBRA Notice Fees-02/24
231501	3/1/2024	PETER KRAVARIOTIS	300.00	Reimbursement-Paramedic License Application
	3/1/2024	PETER KRAVARIOTIS	160.00	Reimbursement-Paramedic School NREMT Paramedic Application
	3/1/2024	PETER KRAVARIOTIS	380.00	Reimbursement-Paramedic School NREMT Psychomotor Skills Test
231479	2/22/2024	PG&E	3,474.73	Gas/Electric Service 1/10/24-2/8/24-Stn 36
231480	2/22/2024	PG&E	18,081.33	Gas/Electric Service 01/24
231502	3/1/2024	PG&E	2,333.28	Gas/Electric Service 02/24-Stn 34
231572	3/14/2024	PG&E	87.29	Signal Light 03/24-Stn 34
231573	3/14/2024	PG&E	27,527.22	Gas/Electric Service 02/24
231574	3/14/2024	PITNEY BOWES INC	169.65	Admin Postage Meter Rental 1/1/24-3/31/24
03/08/24-54	3/8/2024	POWER DMS INC	5,056.32	Customer Service Survey Subscription 04/24-03/25
03/08/24-55	3/8/2024	PRIMARY PHARMACEUTICALS INC	1,611.60	Pharmaceutical Supplies
03/08/24-56	3/8/2024	PRIMARY PHARMACEUTICALS INC	2,003.25	Pharmaceutical Supplies
03/08/24-57	3/8/2024	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fee 12/23
231575	3/14/2024	PURCHASE POWER	500.00	Postage Meter Account Refill 3/1/24
03/14/24-36	3/14/2024	RAHUL MAHARAJ	1,100.00	CCC EMS Compliance Review-01/24
03/14/24-37	3/14/2024	RAHUL MAHARAJ	1,000.00	CCC EMS Compliance Review-02/24
03/01/24-12	3/1/2024	RAMOS OIL INC.	1,227.42	Unleaded/Diesel Fuel-Stn 31
03/01/24-13	3/1/2024	RAMOS OIL INC.	1,424.86	Diesel Fuel-Stn 34
03/01/24-14	3/1/2024	RAMOS OIL INC.	850.32	Diesel Fuel-Stn 35
03/01/24-15	3/1/2024	RAMOS OIL INC.	4,154.59	Unleaded Fuel-Stn 38
03/01/24-16	3/1/2024	RAMOS OIL INC.	1,775.95	Diesel Fuel-Stn 39
03/01/24-17	3/1/2024	RAMOS OIL INC.	685.15	Diesel Fuel-Stn 33
03/01/24-18	3/1/2024	RAMOS OIL INC.	703.41	Diesel Fuel-Stn 36
03/01/24-19	3/1/2024	RAMOS OIL INC.	1,151.10	Unleaded/Diesel Fuel-Stn 31
03/01/24-20	3/1/2024	RAMOS OIL INC.	639.48	Diesel Fuel-Stn 35
03/01/24-21	3/1/2024	RAMOS OIL INC.	1,918.41	Diesel Fuel-Stn 38
03/08/24-58	3/8/2024	RAMOS OIL INC.	770.59	Diesel Fuel-Stn 30
03/08/24-59	3/8/2024	RAMOS OIL INC.	1,581.84	Unleaded/Diesel Fuel-Stn 31

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03/08/24-60	3/8/2024	RAMOS OIL INC.	5,907.06	Unleaded Fuel-Stn 38
03/14/24-38	3/14/2024	RAMOS OIL INC.	1,306.70	Diesel Fuel-Stn 34
03/14/24-39	3/14/2024	RAMOS OIL INC.	848.20	Diesel Fuel-Stn 35
03/14/24-40	3/14/2024	RAMOS OIL INC.	687.72	Diesel Fuel-Stn 36
03/14/24-41	3/14/2024	RAMOS OIL INC.	5,398.91	Unleaded/Diesel Fuel-Stn 38
231538	3/8/2024	REGIONAL GOVERNMENT SERVICES	3,136.00	Payroll Services-01/24
	3/8/2024	REGIONAL GOVERNMENT SERVICES	651.38	Payroll Services-October 2023 (Reimbursable Expenses)
02/22/24-03	2/22/2024	REPUBLIC SERVICES 210	389.15	Garbage Service 01/24-Stn 32
02/22/24-04	2/22/2024	REPUBLIC SERVICES 210	389.15	Garbage Service 02/24-Stn 32
03/08/24-61	3/8/2024	REPUBLIC SERVICES 210	1,556.52	Garbage Service 01/24-02/24-Stn 36
03/14/24-42	3/14/2024	REPUBLIC SERVICES 210	432.92	Garbage Service 03/24-Stn 33
03/14/24-43	3/14/2024	REPUBLIC SERVICES 210	1,676.65	Garbage Service 02/24-03/24-Stn 31
03/14/24-44	3/14/2024	REPUBLIC SERVICES 210	416.39	Garbage Service 03/24-Stn 35
03/14/24-45	3/14/2024	REPUBLIC SERVICES 210	832.74	Garbage Service 03/24-Training Site
03/14/24-46	3/14/2024	REPUBLIC SERVICES 210	416.39	Garbage Service 03/24-Stn 32
03/14/24-47	3/14/2024	REPUBLIC SERVICES 210	231.57	Garbage Service 03/24-05/24-Stn 37
03/14/24-48	3/14/2024	ROEBBELEN CONTRACTING INC	317,794.04	San Ramon Training Facility-PP2
231576	3/14/2024	SAN MATEO REGIONAL NETWORK INC	420.00	FireDispatch.com CAD Interface/Radio Audio Streaming
03/08/24-62	3/8/2024	SHAMROCK OFFICE SOLUTIONS INC	677.15	Copier Charge 1/13/24-2/12/24-Admin
231539	3/8/2024	SPRINGBROOK HOLDING COMPANY	47.25	Accounting Software Logo 2023-24
231540	3/8/2024	STERICYCLE INC	279.54	Document Shredding Services-Admin
231577	3/14/2024	THE ED JONES COMPANY	254.80	Badge/Badge Wallet-Retiree Recognition
231541	3/8/2024	THE HARTFORD	2,296.00	Life/AD&D Insurance-03/24
231578	3/14/2024	THE HOME DEPOT PRO	1,263.02	Household Supplies-Stations
03/08/24-63	3/8/2024	TRI VALLEY TIRE INC	719.48	Flat Tire Repair-Unit 714
03/14/24-49	3/14/2024	TRI VALLEY TIRE INC	1,952.49	New Tires (4)-Unit 712
231579	3/14/2024	TYLER ORANJE	250.00	Reimbursement-Paramedic License Renewal
231503	3/1/2024	UNITED PARCEL SERVICE	18.37	Delivery Charges 2/17/24
231542	3/8/2024	UNITED PARCEL SERVICE	16.90	Delivery Charges 2/24/24
231580	3/14/2024	UNITED PARCEL SERVICE	16.90	Delivery Charges 3/2/24
AP 01/24-01	2/22/2024	US BANK	215.65	Check Stock-Accounts Payable
AS 01/24-01	2/22/2024	US BANK	675.24	Coffee Airpots
AS 01/24-02	2/22/2024	US BANK	25.99	Invitations-Groundbreaking/Ribbon Cutting Ceremony
AS 01/24-04	2/22/2024	US BANK	245.93	Invitations-Graduation
	2/22/2024	US BANK	432.29	Invitations-Groundbreaking/Ribbon Cutting Ceremony
AS 01/24-05	2/22/2024	US BANK	29.96	Office Supplies
AS 01/24-06	2/22/2024	US BANK	9.99	Board Meeting Supplies
AS 01/24-07	2/22/2024	US BANK	4.25	Design for Viny Banner-Ribbon Cutting Ceremony
AS 01/24-08	2/22/2024	US BANK	214.98	Name Plates for Board Photos

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AS 01/24-09	2/22/2024	US BANK	81.99	Office Supplies
AS 01/24-10	2/22/2024	US BANK	441.05	Balloons-Ribbon Cutting Ceremony
ASI 01/24-01	2/22/2024	US BANK	70.55	Fire Investigation Team Supplies
ASI 01/24-02	2/22/2024	US BANK	17.22	Kitchen Supplies-Stn 38
BO 01/24-01	2/22/2024	US BANK	270.61	Office Supplies
BO 01/24-02	2/22/2024	US BANK	15.20	Buckets-Unit 805
BW 01/24-01	2/22/2024	US BANK	140.29	CO Detector for Unit 522
BW 01/24-02	2/22/2024	US BANK	639.67	Wire Containers-Stn 36 Shop
BW 01/24-03	2/22/2024	US BANK	105.95	Fleet Supplies
BW 01/24-04	2/22/2024	US BANK	1,569.34	Paint Supplies for New Apparatus
CE 01/24-01	2/22/2024	US BANK	325.46	Station Supplies-Stn 34
CE 01/24-02	2/22/2024	US BANK	58.70	Station Supplies-Stn 34
CE 01/24-03	2/22/2024	US BANK	62.10	Kitchen Supplies-Stn 34
CJ 01/24-01	2/22/2024	US BANK	1,620.36	Storage Cabinet for Flammable Liquids-Stn 34
CJ 01/24-02	2/22/2024	US BANK	40.00	Fastrak Replenishment
CJ 01/24-03	2/22/2024	US BANK	126.08	Household Supplies-Dispatch
CJ 01/24-04	2/22/2024	US BANK	182.42	Wall Mount Fan for Gym-Dispatch
CJ 01/24-05	2/22/2024	US BANK	1,740.61	Door Closers for Admin Restrooms (4)
CJ 01/24-07	2/22/2024	US BANK	838.91	Custom Door Mats with Logo
CJ 01/24-08	2/22/2024	US BANK	163.00	Household Supplies-Admin/Dispatch
CJ 01/24-09	2/22/2024	US BANK	173.98	Household Supplies-Admin
CJ 01/24-10	2/22/2024	US BANK	58.00	Coffee-Admin/Dispatch
CJ 01/24-11	2/22/2024	US BANK	38.52	Stn 34 Reopening Supplies
CJ 01/24-12	2/22/2024	US BANK	40.78	Stn 34 Reopening Supplies
CJ 01/24-13	2/22/2024	US BANK	65.00	Fastrak Replenishment
DA 01/24-01	2/22/2024	US BANK	34.69	Hydrant Supplies-Grease
DA 01/24-02	2/22/2024	US BANK	35.88	Office Supplies
DA 01/24-03	2/22/2024	US BANK	49.92	Board Room Name Plates
DA 01/24-04	2/22/2024	US BANK	41.63	Hydrant Supplies-Grease
DA 01/24-05	2/22/2024	US BANK	48.84	Hydrant Supplies-Blow Torch Fuel
DA 01/24-06	2/22/2024	US BANK	51.09	Hydrant Supplies-Blow Torch
DA 01/24-07	2/22/2024	US BANK	27.12	Hydrant Supplies-Gloves
DA 01/24-08	2/22/2024	US BANK	108.59	BC Academy-Meals
DA 01/24-09	2/22/2024	US BANK	96.34	BC Academy-Meals
DA 01/24-10	2/22/2024	US BANK	67.32	BC Academy-Meals
DA 01/24-11	2/22/2024	US BANK	120.68	BC Academy-Meals
DA 01/24-12	2/22/2024	US BANK	48.57	Hydrant Supplies-Grease
DA 01/24-13	2/22/2024	US BANK	4.12	Office Supplies
DA 01/24-14	2/22/2024	US BANK	22.83	Office Supplies

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DA 01/24-15	2/22/2024	US BANK	21.60	Office Supplies
DA 01/24-16	2/22/2024	US BANK	53.69	CalCard Stmt 01/22/24-District Aide
DA 01/24-17	2/22/2024	US BANK	12.55	Shipping Fees
DAL 01/24-...	2/22/2024	US BANK	535.99	Academy Supplies-Water
DAL 01/24-...	2/22/2024	US BANK	23.91	Academy-Live Fire Training Supplies
DAL 01/24-...	2/22/2024	US BANK	33.05	Academy Fire Control Training-Meals
DAL 01/24-...	2/22/2024	US BANK	120.91	Academy Fire Control Training-Lodging
DAL 01/24-...	2/22/2024	US BANK	23.58	Academy Fire Control Training-Meals
DAL 01/24-...	2/22/2024	US BANK	64.03	Academy-Forcible Entry Training Supplies
DB 01/24-01	2/22/2024	US BANK	80.24	CERT Recognition Supplies
DB 01/24-02	2/22/2024	US BANK	1,164.02	CERT Recognition Supplies
DB 01/24-03	2/22/2024	US BANK	500.00	CERT Recognition Dinner-Deposit
DB 01/24-04	2/22/2024	US BANK	62.00	Constant Contact-CERT Database
DB 01/24-05	2/22/2024	US BANK	15.99	Zoom Monthly Meeting Fee
DB 01/24-06	2/22/2024	US BANK	110.86	CERT Recognition Supplies
DB 01/24-07	2/22/2024	US BANK	993.93	CERT Recognition Dinner
DH 01/24-01	2/22/2024	US BANK	9.65	Certified Postage
DH 01/24-02	2/22/2024	US BANK	40.63	CRR-Inspection and Plan Review Credit Card Fee
DH 01/24-03	2/22/2024	US BANK	635.00	CSMFO-Annual Conference-D Hatfield
DH 01/24-04	2/22/2024	US BANK	635.00	CSMFO-Annual Conference-A Perceval
DM 01/24-...	2/22/2024	US BANK	78.00	All-Hazards Incident Management Teams Membership
DM 01/24-...	2/22/2024	US BANK	46.49	Station Maintenance Supplies-Stn 31
DM 01/24-...	2/22/2024	US BANK	250.00	Paramedic License Renewal Fee
DP 01/24-01	2/22/2024	US BANK	36.99	CalCard Stmt 01/22/24-D.Pangelinan
DP 01/24-02	2/22/2024	US BANK	105.01	Kitchen Supplies-Dispatch
DP 01/24-03	2/22/2024	US BANK	28.68	Kitchen Supplies-Dispatch
DP 01/24-04	2/22/2024	US BANK	147.00	NENA Membership-T.Ames
DP 01/24-05	2/22/2024	US BANK	147.00	NENA Membership-L.Bouzek
DP 01/24-06	2/22/2024	US BANK	82.56	Kitchen Supplies-Dispatch
DP 01/24-08	2/22/2024	US BANK	62.33	CalCard Stmt 01/22/24-D.Pangelinan
DP 01/24-09	2/22/2024	US BANK	305.62	CentralSquare Engage Conference-Lodging
DP 01/24-10	2/22/2024	US BANK	32.60	CalCard Stmt 01/22/24-D.Pangelinan
DP 01/24-11	2/22/2024	US BANK	18.73	CalCard Stmt 01/22/24-D.Pangelinan
DP 01/24-12	2/22/2024	US BANK	15.00	Back-up Pagere
DP 01/24-13	2/22/2024	US BANK	28.65	CalCard Stmt 01/22/24-D.Pangelinan
EMS 01/24-...	2/22/2024	US BANK	126.05	Office Supplies-BC Academy
EMS 01/24-...	2/22/2024	US BANK	34.00	AHA HeartCode BLS Course
EMS 01/24-...	2/22/2024	US BANK	18.39	Tools
ES 01/24-01	2/22/2024	US BANK	86.98	Oil Change-Unit 351

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ES 01/24-02	2/22/2024	US BANK	925.65	Rescue Chest Harness (6)
ES 01/24-03	2/22/2024	US BANK	133.86	BC Academy-Meals
ES 01/24-04	2/22/2024	US BANK	128.98	BC Academy-Meals
GM 01/24-...	2/22/2024	US BANK	121.59	Kitchen Supplies-Stations
GM 01/24-...	2/22/2024	US BANK	168.00	Station Supplies
GM 01/24-...	2/22/2024	US BANK	674.75	Station Supplies-Electrolytes
GM 01/24-...	2/22/2024	US BANK	30.73	Kitchen Supplies-Stations
GM 01/24-...	2/22/2024	US BANK	42.38	Kitchen Supplies-Stations
GM 01/24-...	2/22/2024	US BANK	479.52	Station Supplies-Water
GM 01/24-...	2/22/2024	US BANK	19.13	Station Supplies
JB 01/24-01	2/22/2024	US BANK	1,570.39	Replaced Brakes and Battery-Unit 350
JBA 01/24-01	2/22/2024	US BANK	60.00	Academy-HazMat Certification Fees
JS 01/24-01	2/22/2024	US BANK	28.76	Station Supplies-Stn 39
JY 01/24-01	2/22/2024	US BANK	51.98	Station Supplies
JY 01/24-02	2/22/2024	US BANK	30.44	Station Supplies
JY 01/24-03	2/22/2024	US BANK	60.88	Station Supplies
LN 01/24-01	2/22/2024	US BANK	244.00	Society of Human Resources Membership
LN 01/24-02	2/22/2024	US BANK	151.65	Recruitment Supplies-Snacks
MT 01/24-01	2/22/2024	US BANK	100.00	CalCard Stmt 01/22/24-M.Terry
NS 01/24-01	2/22/2024	US BANK	30.44	Replacement Battery for Elliptical-Stn 34
NS 01/24-02	2/22/2024	US BANK	44.45	Station Maintenance Supplies-Stn 34
RM 01/24-01	2/22/2024	US BANK	130.50	Book-Local Wildland Fire Hazard
RW 01/24-01	2/22/2024	US BANK	55.89	Replacement Keypad for Key Box
SL 01/24-01	2/22/2024	US BANK	40.16	Kitchen Supplies-Stn 30
SO 01/24-01	2/22/2024	US BANK	17.93	Station Maintenance Supplies-Stn 34
SO 01/24-02	2/22/2024	US BANK	21.74	Kitchen Supplies-Stn 34
SO 01/24-03	2/22/2024	US BANK	97.86	Station Supplies-Stn 34
SO 01/24-04	2/22/2024	US BANK	39.24	Household Supplies-Stn 34
SO 01/24-05	2/22/2024	US BANK	123.31	Household Supplies-Stn 34
SS 01/24-01	2/22/2024	US BANK	17.37	Household Supplies-Stations
ST 01/24-01	2/22/2024	US BANK	586.15	Academy-Porta Potty Hand Wash Station Rental
TD 01/24-01	2/22/2024	US BANK	112.06	Comms Center Move-Meals
TD 01/24-02	2/22/2024	US BANK	122.31	CalCard Stmt 01/22/24-Technology Division
TD 01/24-03	2/22/2024	US BANK	240.00	ArcGIS Online Service Credits
TD 01/24-04	2/22/2024	US BANK	1,396.25	Comms Volunteer Appreciation Dinner
TD 01/24-05	2/22/2024	US BANK	97.81	CalCard Stmt 01/22/24-Technology Division
TD 09/23-04	2/22/2024	US BANK	99.39	CalCard Stmt 01/22/24-Technology Division
Trvl-3 01/2...	2/22/2024	US BANK	1,778.05	Dedication Plaque-Stn 34
Trvl-3 01/2...	2/22/2024	US BANK	2,000.00	Plaque Deposit-Joint Public Safety Building

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 2/16/2024 Through 3/15/2024

Check Num...	Check Date	Payee	Check Amount	Transaction Description
Trvl-3 01/2...	2/22/2024	US BANK	672.00	Demo Permit for Old Admin/Training Facility
Trvl-4 01/2...	2/22/2024	US BANK	147.00	NENA Membership Dues
Trvl-4 01/2...	2/22/2024	US BANK	136.00	APCO Membership Dues
231581	3/14/2024	US BANK CORPORATE TRUST SVCS	3,520.00	2015 COP Trustee Admin Fee
231481	2/22/2024	US BANK EQUIPMENT FINANCE	2,152.97	Ricoh (2)/HP Copier Lease (1) 02/24
231582	3/14/2024	VALLEY PLUMBING HOME CENTER INC	540.00	Backflow Repair-Stn 36
231583	3/14/2024	VERIZON WIRELESS	4,032.07	Wireless and Data 2/4/24-3/3/24
03/01/24-22	3/1/2024	VICKIE CALLAHAN	4,895.26	Uniform Jackets/Job Shirts/Polo/Stock
231504	3/1/2024	VISION SERVICE PLAN	12,138.93	Vision Insurance-03/24
231543	3/8/2024	WALNUT CREEK FORD	135.54	Oil and Filter Change-Unit 352
231584	3/14/2024	WBCP INC	13,678.26	Recruitment-Comms Center Manager/Advertising Fee
03/08/24-64	3/8/2024	WESTERN MACHINERY ELECTRIC INC	495.71	Generator Service and Repair-Stn 38
03/08/24-65	3/8/2024	WESTERN MACHINERY ELECTRIC INC	1,029.83	Generator Quarterly Inspection/Replaced Battery-Stn 35
231544	3/8/2024	WITMER PUBLIC SAFETY GROUP INC	437.38	Suppression-Station Boots (1)
	3/8/2024	WITMER PUBLIC SAFETY GROUP INC	864.97	Suppression-Station Boots (2)
231585	3/14/2024	WITMER PUBLIC SAFETY GROUP INC	447.98	Suppression-Station Boots (1)
03/08/24-66	3/8/2024	WITTMAN ENTERPRISES LLC	<u>24,015.70</u>	Ambulance Collection Fee-01/24
Report Total			<u><u>4,026,220.16</u></u>	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
FEBRUARY 28, 2024 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: SRVFPD Administrative Offices – Boardroom
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

Board Members Present: President Kerr, Vice President Stamey, Directors Lee, Crean, and Parker

Board Member(s) Absent: None

1. CALL TO ORDER

President Kerr called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

Director Parker led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Kerr declared a quorum of the Board was present, and confirmed there were no changes to the Agenda.

4. PUBLIC COMMENT

There was no public comment.

President Kerr announced the Board will enter Closed Session for Agenda Item Nos. 5.1 through 5.3. The Board entered Closed Session at 6:05 p.m.

5. CLOSED SESSION

5.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9:

Karan Ravi Panjabi v. SRVFPD, et al., Case No.: CIVMSC21-00077

5.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9:

Scott Carrillo v. SRVFPD, WCAB #: ADJ15343215

5.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9:

Laura Begin v. SRVFPD; and DOES 1 through 50, inclusive, Case No.: C23-00085

6. RETURN TO OPEN SESSION

The Board returned to Open Session at 7:03 p.m.

7. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Kerr confirmed there was no reportable Board action from Closed Session.

8. CONSENT CALENDAR

Motion by Director Lee to approve Consent Calendar Items 8.1 through 8.6; seconded by Director Parker. Motion carried unanimously by roll call vote.

9. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

9.1 Award to 2023 Employee of the Year Sean Rule.

Chief Meyer presented the 2023 Employee of the Year Award to Sean Rule. President Kerr congratulated Mr. Rule on behalf of the Board.

The Board took a brief 5-minute recess for photos with Mr. Rule.

9.2 Chandler Asset Management Semi-Annual Investment Update.

Chief Financial Officer Davina Hatfield introduced Chandler Asset Management Portfolio Strategist Karl Meng who presented the District's Semi-Annual Investment Update.

10. OLD BUSINESS

There was no Old Business.

11. NEW BUSINESS

11.1 Open Public Hearing for Second Reading and Adoption of Proposed Amended Ordinance No. 24: Administrative Citations.

President Kerr opened the public hearing with the Second Reading by title only of Ordinance No. 2023-38. There was no public comment and no comment by the Board. President Kerr concluded the public hearing.

Motion by Director Crean to adopt Amended Ordinance No. 24: Administrative Citations and Direct District Counsel/District Clerk to publish a summary of the Ordinance with the names of the Board members voting for and against the Amended Ordinance pursuant to the Health and Safety Code and enter into the Minutes that the Amended Ordinance has been duly published; seconded by Vice President Stamey. Motion carried unanimously by roll call vote.

Amended Ordinance No. 24: Administrative Citations has been duly published.

- 11.2 Acknowledge 2023 Occupancy Inspection Compliance Report and Approve Resolution No. 2024-01.

Motion by Director Lee to acknowledge receipt of the report on the District's compliance with mandated inspection programs and adopt proposed Resolution No. 2024-01 as required pursuant to Health and Safety Code Section 13146.4; seconded by Director Parker. Motion carried unanimously by roll call vote.

12. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community were received and acknowledged.

13. MONTHLY ACTIVITY REPORTS

- 13.1 Operations Division - Deputy Chief Jonas Aguiar
Operations Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for January 2024.

- 13.2 Training Division – Battalion Chief Chris Parsons
Training Report of monthly activities.

Battalion Chief Parsons provided the monthly activities report for January 2024.

- 13.3 EMS Division – EMS Division Manager Lance Maples
EMS Report of monthly activities.

EMS Division Manager Lance Maples provided the monthly activities report for January 2024.

- 13.4 Community Risk Reduction – Interim Fire Marshal Roy Wendel
Community Risk Reduction of monthly activities.

Interim Fire Marshal Wendel provided the monthly activities report for January 2024.

- 13.5 Fleet and Facilities Division – Interim Deputy Chief Dave Garcia
Fleet and Facilities Report of monthly activities.

Interim Deputy Chief Garcia provided the monthly activities report for January 2024.

- 13.6 Communications and Technology Division – Interim Deputy Chief Dave Garcia
Communications and Technology Report of monthly activities.

Interim Deputy Chief Garcia provided the monthly activities report for January 2024.

- 13.7 Human Resources Division – Interim Deputy Chief Dave Garcia
Human Resources Report of monthly activities.

Interim Deputy Chief Garcia provided the monthly activities report for January 2024.

- 13.8 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.

Chief Financial Officer Hatfield provided the monthly activities report for January 2024.

- 13.9 Emergency Preparedness – Emergency Preparedness Coordinator Ron Marley
Emergency Preparedness Report of quarterly activities.

Emergency Preparedness Coordinator Ron Marley provided the monthly activities report for January 2024.

- 13.10 Fire Chief – Fire Chief Paige Meyer

Fire Chief Meyer provided the monthly activities report for January 2024.

14. GOOD OF THE ORDER

- 14.1 Comments by Board of Directors.

On behalf of the Personnel Committee, Vice President Stamey informed the Board that he has asked staff to prepare recommendations for performance evaluations which the Committee will bring to the Board after review.

15. UPCOMING CALENDAR OF EVENTS

- 15.1 Next Regular Board Meeting/Board Retreat, March 27, 2024 at 1:00 p.m.
15.2 San Ramon Valley Emergency Preparedness Citizen Cops Advisory Committee (CCC/PAC) Meeting, Danville Town Office, 500 La Gonda Way, Danville, March 20, 2024 at 9:00 a.m.
15.3 2024 State of the Town with Mayor Karen Stepper, Bay Club Crow Canyon, March 21, 2024 at 11:30 a.m.
15.4 2024 Red, Blue & Gold Banquet, Tri-Valley Knights of Columbus honoring the Tri-Valley's top Police Officers, Firefighters, and District Attorney Investigators, Blackhawk Country Club, April 19, 2024 at 5:30 p.m.

President Kerr announced the above events, noting the March 27, 2024 Board Retreat will start at 10:00 a.m. and the Regular Board Meeting will start at 1:00 p.m. at the Roundhouse (Bishop Ranch) in the Tenaya Room. Director Lee announced the Street Smarts Meeting on March 19, 2024, at 10:30 a.m., at San Ramon City Hall

16. ADJOURNMENT TO THE BOARD RETREAT SCHEDULED FOR WEDNESDAY, MARCH 27, 2024 AT 10:00 A.M AND REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, MARCH 27, 2024 AT 1:00 P.M.

President Kerr adjourned the meeting at 8:33 p.m.

Prepared by: _____
Stephanie Brendlen
District Counsel/Clerk

Approved by: _____
President Kerr
Board President

San Ramon Valley Fire Protection District Salaries, Payroll Taxes & Retirement Contributions

For the Month of: **February-24**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	\$ 590.00	\$ 9.28	-	\$ 599.28	0.01%
Fire Chief	2	40,086.93	574.24	33,714.46	74,375.63	1.43%
District Counsel	1	19,204.00	271.55	6,763.65	26,239.20	0.50%
Human Resources	2	19,944.44	274.35	6,826.82	27,045.61	0.52%
Finance	2	27,997.23	392.44	9,667.25	38,056.92	0.73%
Community Risk Reduction	3	61,639.58	895.13	11,932.33	74,467.04	1.43%
Technology	2	22,303.52	311.54	6,429.61	29,044.67	0.56%
Communication Center	13	202,591.37	2,893.58	47,802.18	253,287.13	4.86%
Emergency Preparedness	1	10,815.00	154.69	3,809.04	14,778.73	0.28%
Facilities	0	-	-	-	-	0.00%
Fire Suppression	139	2,863,425.35	41,410.19	1,509,328.89	4,414,164.43	84.73%
Fleet	0	4,797.06	2.16	3,733.71	8,532.93	0.16%
Training	0	-	-	-	-	0.00%
EMS	8	96,976.80	1,324.97	23,063.78	121,365.55	2.33%
Rescue		35,600.90	-	26,135.95	61,736.85	1.19%
Fire Investigation Team		11,827.41	-	6,508.79	18,336.20	0.35%
Hazmat		28,535.51	-	19,290.82	47,826.33	0.92%
TOTALS	178	\$ 3,446,335.10	\$ 48,514.12	\$ 1,715,007.28	\$ 5,209,856.50	100.00%



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: March 27, 2024
To: Board of Directors
From: Paige Meyer, Fire Chief
Lance Maples, EMS Division Manager
Subject: Contract with Full Tilt Strategies LLC for Behavioral Health Response and Wellness Solution

Background

The District's Behavioral Health Response and Wellness Solution program represents a continuation and extension of the foundational training and awareness raising provided by Full Tilt Strategies LLC that commenced August of 2021 and is currently in progress. The District is leading the industry in this innovative approach to responding to patients experiencing behavioral health crises and acute stress.

This contract extension with Full Tilt Strategies will continue to provide benefits for both first responders and the communities served by the District. Continued project goals include:

- Maintain baseline service delivery competencies for all staff that deliver various components of the District's Behavioral Health Program
- Provide initial behavioral health response training to all new staff
- Develop and implement solutions for evaluating the quality of the Firefighter First Response Program
 - Including descriptive statistics, records review, and team debriefings
- Continued development of the District's Wellness Program
- Finalize a complete landscape analysis of workers' compensation, EAP (Employee Assistance Program), peer support, and pre-employment psych exams

The contract will extend from March 31, 2024 to December 31, 2024. The cost of this contract extension is \$131,249.97.

Financial Impact

There is no financial impact on the District. The District was successful in securing a CARESTAR Grant to support this contract extension.

Recommended Board Action

Authorize staff to enter into the attached contract (Second Amendment) with Full Tilt Strategies LLC for Behavioral Health Response and Wellness Solution in the amount of \$131,249.97.

Attachment

Second Amendment for the Agreement Between the San Ramon Valley Fire Protection District and Full Tilt Strategies LLC

SECOND AMENDMENT FOR THE AGREEMENT BETWEEN THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT AND FULL TILT STRATEGIES LLC

THIS SECOND AMENDMENT FOR THE AGREEMENT BETWEEN THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT AND FULL TILT STRATEGIES LLC (“**Second Amendment**”) is made and entered into this 27th day of March 2024 by and between the San Ramon Valley Fire Protection District (“**District**”), a California Special District, and Full Tilt Strategies LLC, a Texas Limited Liability Company (“**Contractor**”), collectively the “**Parties**” and each a “**Party**.”

RECITALS

WHEREAS, the Parties entered into an agreement on August 27, 2021 for Contractor to provide services to the District (“**Agreement**”), which shall be incorporated by reference; and

WHEREAS, under Sections 2 and 4 of the Agreement, the Parties agreed in writing on March 22, 2022 to extend the Termination Date of the Agreement to May 31, 2022 and revise certain “End Dates” for Contractor to complete services set forth in the Agreement under Section 4.1 of Exhibit A (“**Extension of Agreement**”), which shall be incorporated by reference; and

WHEREAS, the Parties entered into the First Amendment (“**First Amendment**”) to the Agreement on March 31, 2022 to extend the Term of the Agreement for Contractor to complete Services under the Agreement and to perform additional services for the District, which shall be incorporated by reference; and

WHEREAS, the Parties wish to extend the Term of the Agreement for Contractor to complete Services as set forth in this Second Amendment; and

WHEREAS, the Parties wish to extend the End Dates for Contractor to complete Services as set forth in this Second Amendment; and

WHEREAS, the Parties wish to compensate Contractor for the extension in Services as set forth in this Second Amendment.

NOW THEREFORE, the Parties agree to modify the Agreement as follows:

1. **Recitals**. Each of the Recitals set forth above are incorporated as terms and conditions of this Second Agreement.
2. **Section 2. Term of Agreement**. The Parties agree the Term of Agreement shall extend to December 31, 2024 (the “**Termination Date**”) with an option to extend the Term as agreed upon by the Parties in writing.

3. **Section 4. Time of Performance.** The Parties wish to amend the “End Dates” for Contractor to complete Services set forth in Exhibit C of the First Amendment under Section 7.0 (Project Phases & Timelines). Contractor agrees to complete Services by the End Dates as set forth in **Exhibit A** to this Second Amendment.
4. **Section 5. Compensation.** District agrees to compensate Contractor, and Contractor agrees to accept in full satisfaction for the completion of Services set forth in Exhibit C of the First Amendment by December 31, 2024, consideration in the amount of One Hundred Thirty-One Thousand Two Hundred Forty-Nine Dollars and Ninety-Seven Cents (\$131,249.97). District shall pay Contractor in accordance with the modified Payment and Schedule of Payments set forth in **Exhibit B** to this Second Amendment.
- 4.1 **10.0 Fee Schedule.** The “Fee Schedule” set forth in Exhibit C of the First Amendment under Section 10.0 shall be modified as follows:
- See Payment and Schedule of Payments in **Exhibit B** of the Second Amendment.
Total Cost: \$131,249.97
\$14,583.33 due on the first of each month; 9 payments
5. **All Other Terms to Remain the Same.** The Parties agree that all terms of the Agreement that are not expressly amended or modified by this Second Amendment shall remain unaffected by this Second Amendment and shall continue in full force and effect.

IN WITNESS WHEREOF, the Parties do hereby agree to the full performance of the terms set forth herein.

**SAN RAMON VALLEY FIRE PROTECTION
DISTRICT**

FULL TILT STRATEGIES LLC

By: _____
Paige Meyer, Fire Chief

Date:

By: _____
Preston Looper, Principal

Date:

APPROVED AS TO FORM:

By: _____
Stephanie Brendlen, District Counsel/Clerk

Date:

APPROVED AS TO BUDGET AUTHORITY:

By: _____
Davina Hatfield, CFO

Date:

EXHIBIT A

7.0 Project Phases & Timelines

Consultant will perform the project Statement of Work as follows:

Co-responder solution

ACTIVITY	START DATE	END DATE
Documentation	4/1/2022	COMPLETED
Stakeholder Workgroup	4/1/2022	COMPLETED
Funder-led Workgroups	4/1/2022	12/31/2024
Project Dashboard	4/1/2022	12/31/2024
Co-Responder Solution Design	4/1/2022	COMPLETED
Agreement & Privacy Documents	4/1/2022	COMPLETED
Digital Enhancements	7/1/2022	COMPLETED
Program Policies & Procedures	7/1/2022	COMPLETED
Customize Generalist Training	8/1/2022	COMPLETED
Deliver Generalist Training	10/1/2022	12/31/2024
Customize Specialist Training	8/1/2022	12/31/2024
Deliver Specialist Training	10/1/2022	12/31/2024
Implementation Plan	9/1/2022	COMPLETED
Project Evaluation Report	1/1/2023	COMPLETED
Complete Grant Documentation	1/1/2023	12/31/2024

Behavioral Health Response

ACTIVITY	START DATE	END DATE
Analytics & Dashboard	4/1/2022	COMPLETED
Wisdom of Team	4/1/2022	COMPLETED
Solution Design	7/1/2022	COMPLETED
Implementation & PDSA Cycles	10/1/2022	COMPLETED
Project Evaluation and Handoff	2/1/2023	COMPLETED

Wellbeing Solution

ACTIVITY	START DATE	END DATE
Industry & Literature Review	4/1/2022	12/31/2024
Analytics & Dashboard	7/1/2022	12/31/2024
Wisdom of Team	2/1/2023	12/31/2024
Solution Design	5/1/2023	12/31/2024
Implementation & PDSA Cycles	9/1/2023	12/31/2024
Evaluation & Handoff	2/1/2024	12/31/2024

EXHIBIT B
PAMENT AND SCHEDULE OF PAYMENTS

TOTAL COMPENSATION

1. District shall compensate Contractor for the satisfactory performance, which performance shall be determined satisfactory in the full discretion of the District, of the work described in this Agreement in the amount of One Hundred Thirty-One Thousand Two Hundred Forty-Nine Dollars and Ninety-Seven Cents (\$131,249.97) under the following payment schedule:

Payable over nine (9) months equal to Fourteen Thousand Five Hundred Eighty-Three Dollars and Thirty-Three Cents (\$14,583.33) per payment due on the first of each month with an approved itemized statement as set forth below.

Payment	To be Paid
1	April 1, 2024
2	May 1, 2024
3	June 1, 2024
4	July 1, 2024
5	August 1, 2024
6	September 1, 2024
7	October 1, 2024
8	November 1, 2024
9	December 1, 2024

2. Contractor shall submit monthly an itemized statement to District on a District approved form for its Services performed, which shall include documentation of the services rendered, and the hours of service, if appropriate. District shall compensate Contractor the amount of such billing after receipt of same.

3. There shall be no right to reimbursement of expenses or costs incurred by Contractor except as mutually agreed to in advance of Contractor incurring such expenses. The Parties agree that upon written request and with detailed receipts and documentation summarizing the purpose of each expense to the District's satisfaction, the District shall reimburse Contractor for reasonable expenses related to Contractor's air and ground travel related to travel to the District to perform Services under this Agreement. Further, the District shall pay for Contractor's lodging necessary to perform Services under this Agreement at the District. Contractor shall work with the District to arrange appropriate lodging reservations.



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: March 27, 2024
To: Board of Directors
From: Roy Wendel, Interim Fire Marshal
Subject: Adoption of Resolution No. 2024-02 declaring weeds a seasonal and recurrent nuisance for the Exterior Hazard Abatement Program

Background

The annual Exterior Hazard Abatement Program (“EHA Program”) is essential in the prevention and control of wildland fires. Proper abatement and installation of fuel breaks provide defensible space for emergency responders and reduces risk to life and property in the event of a wildland fire event.

Pursuant to the Health and Safety Code (“HSC”) section 14900.5, proposed Resolution No. 2024-02 allows the Board to declare that (a) the nuisances arising from dry grass, weeds, dead trees, and or rubbish on the properties listed on Exhibit 1 of the attached proposed Resolution No. 2024-02 are “seasonal and recurrent” and (b) such “seasonal and recurring nuisances” constitute a public nuisance which must be abated by removal every year without the necessity of any further hearing. With this Board declaration, HSC section 14900.6 further states that a post card (as set forth in HSC section 14900.6) to the property owners as they and their address appear upon the current assessment roll is sufficient notice to abate nuisances.

Therefore, the following are Staff’s proposed actions to implement the District’s 2024 Exterior Hazard Abatement Program:

1. Mail post card notices (as set forth in HSC section 14900.6) to all property owners in the EHA Program as they and their addresses appear upon the current roll assessment advising them to abate nuisances by the May 31 deadline. Projected mail date of May 1, 2024.
2. Utilize temporary signage in wildland areas to remind residents of the May 31, 2024 deadline.
3. Initial inspections to commence on June 3, 2024.

As always, the District will make every effort to work with property owners to gain compliance. Historically, nearly all properties owners complete the necessary clearance themselves. However, for those who do not clear their property as required, the District will contract with a hazard abatement contractor to perform the work at the District’s direction.

The cost of the contracted work, plus an administrative fee, will then be placed on the property owner’s tax bill as a tax lien.

Recommended Board Action

Adopt by a majority roll call vote attached Resolution No. 2024-02 and approve Staff's proposed actions to implement the 2024 Exterior Hazard Abatement Program.

Attachment

Proposed Resolution No. 2024-02

RESOLUTION NO. 2024-02

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN RAMON VALLEY
FIRE PROTECTION DISTRICT DECLARING SEASONAL AND RECURRENT
NUISANCES PERTAINING TO THE EXTERIOR HAZARD ABATEMENT PROGRAM
(EXTERIOR HAZARD ABATEMENT)**

WHEREAS, California Health & Safety Code (“HSC”) § 14875 *et seq.* allows the San Ramon Valley Fire Protection District (“District”) to abate hazardous dry grass, weeds, dead trees and/or rubbish (“weeds”) that it declares a public nuisance; and

WHEREAS, one of the primary components of the District’s Exterior Hazard Abatement Program is providing annual notices to property owners of the need to clear weeds from their properties constituting fire hazards; and

WHEREAS, these properties, as determined by the District, through its knowledge and inspection of these properties during the life of the Exterior Hazard Abatement Program, are subject to seasonal and recurrent dry grass, weeds, dead trees, and/or rubbish constituting nuisances; and

WHEREAS, as part of the District’s Exterior Hazard Abatement Program, HSC § 14900.5 authorizes the San Ramon Valley Fire Protection Board (“Board”) to declare that (a) the nuisances arising from dry grass, weeds, dead trees, and/or rubbish (“weeds”) on properties are “seasonal and recurrent” and (b) such “seasonal and recurring nuisances” shall be abated every year without further hearing; and

WHEREAS, HSC § 14900.6 further provides that in the case of weeds which have previously been declared to constitute a seasonal and recurring notice, it is sufficient for the District to mail a post card notice to the owners of the property as they and their addresses appear upon the current assessment roll advising them to abate said public nuisances by removal of weeds, and that otherwise they will be removed and the nuisance will be abated by the District, in which case the cost of such removal shall be assessed upon the lot and lands from which or in front of which such weeds are removed and that such cost will constitute a lien upon such lots or lands until paid; and

WHEREAS, such a declaration by the Board will enhance the efficiency and effectiveness of the District’s Exterior Hazard Abatement Program.

NOW, THEREFORE BE IT RESOLVED DETERMINED AND ORDERED, by the San Ramon Valley Fire Protection District Board that:

1. Each of the recitals of this Resolution No. 2024-02 are found to be determinations of fact which are true and correct.
2. The Board hereby finds and declares public nuisances arising from dry grass, weeds, dead trees, and/or rubbish on the properties listed on Exhibit 1 to this Resolution No. 2024-02 are “seasonal and recurrent” as that term is used in HSC § 14900.5.
3. The Board hereby finds and declares that such seasonal and recurring nuisances shall be abated every year without further hearing.
4. The Board hereby further finds and declares that in the case of weeds which have

Resolution No. 2024-02
(Exterior Hazard Abatement)

previously been declared to constitute a seasonal and recurring notice, it is sufficient for the District to mail a post card notice to the owners of the property advising them to abate said nuisances as further set for under HSC § 14900.6.

PASSED, APPROVED, and ADOPTED this 27th day of March 2024 at a regular meeting of the Board of Directors of the San Ramon Valley Fire Protection District at San Ramon, California on motion made by Director _____, seconded by Director _____, and duly carried with the following roll call votes:

AYES:
NOES:
ABSTAIN:
ABSENT:

DATED: March 27, 2024

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

H. Jay Kerr
President, Board of Directors

ATTEST:

Stephanie Brendlen, District Counsel/Clerk

APPROVED AS TO CONTENT:

Paige Meyer, District Fire Chief

APPROVED AS TO FORM:

Stephanie Brendlen, District Counsel/Clerk

EXHIBIT 1
PROPERTIES

A list of properties included in the District's Exterior Hazard Abatement Program is located at the District's Administrative Offices located at 2401 Crow Canyon Road, Suite A, in San Ramon.



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: March 27, 2024

To: Board of Directors

From: Dave Garcia, Interim Deputy Chief
Lon Phares, Project Manager

Subject: Award of Contract to for San Ramon Training Facility Construction Project
Geotechnical Engineer-of-Record

Background

The Districts new Training Facility Construction Project requires a Geotechnical Engineer-of-Record (GEOR). Services provided include soils compaction testing, foundation observation services, submittal reviews, sampling and laboratory testing, moisture and density testing, engineering consultation, preparation of certification letters, and other related duties.

Atlas Technical Consultants (Atlas) recently provided similar services for the District at the Camino Tassajara Site in preparation for the Live Fire Training Prop. Additionally, Atlas is the parent company of Consolidated Engineering Laboratories (CEL). CEL is currently providing Special Inspection and Materials Testing services for the Training Facility project. Utilizing Atlas for GEOR services will streamline the process as they will be working hand in hand with CEL throughout the duration of the project. In staff's opinion, and based on past experiences, Atlas has a demonstrated track record of delivering the required services and the proposed cost within the budget established for these services.

Financial Impact

The proposed cost estimate of \$39,875 is within the budget established for this project; no additional budget appropriation is required at this time.

Recommended Board Action

Staff recommends that the Board authorize the Fire Chief, or designee, to execute a final contract with Atlas Technical Consultants for Geotechnical Engineering observation and soils testing services related to the San Ramon Training Facility construction project.

Attachment

Cost proposal for Construction-Phase Geotechnical Engineering and Testing Services as submitted by Atlas



March 1, 2024

San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, California 94583

Attention: Mr. Lon Phares

**Subject: Construction-Phase Geotechnical Engineering and Testing Services
San Ramon Fire Training Facility
1500 Bollinger Canyon Road, San Ramon, California 94583
Atlas Proposal No. 91-68157-PW**

Dear Mr. Phares,

As requested by the San Ramon Valley Fire Protection District (SRVFPD) through the general contractor Roebbelen, **Atlas Technical Consultants (Atlas)** is pleased to submit our proposal to provide Geotechnical Engineer-of-Record (GEOR) services during construction, including geotechnical engineering observation and soils testing services for the San Ramon Fire Training Facility project, to be located southeast of the intersection of Crow Canyon Road and Bollinger Canyon Road in San Ramon, California. We note that our Atlas-owned company **Consolidated Engineering Laboratories (CEL)** is currently providing special inspection and materials testing services for the project.

We understand the project consists of the construction of a new fire training facility to include a new classroom building, training tower, apparatus bay, pump station, pavements, and other associated site appurtenances on the former SRVFPD headquarters building property adjacent to Fire Station No. 38.

Attached is our proposed **Time and Materials (T&M)** cost estimate and scope of services. We assembled this proposal based on past experience with similar projects and also on the following provided documents:

- Set of Project Plans prepared by COAR Design Group and design team consultants BKF and ZFA Structural Engineers, dated January 24, 2022.
- Report titled, *Geotechnical Investigation, San Ramon Training Facility, 1500 Bollinger Canyon Road, San Ramon, California*, prepared by Geocon, draft version dated August 12, 2022.
- Project Schedule prepared by Roebbelen, dated February 29, 2024.

Atlas proposes to assume the role of Geotechnical Engineer-of-Record for the construction phase of the project. Services will be charged in accordance with our attached Cost Estimate Pricing Sheet and Fee Schedule for Consulting Services. The proposed hourly and per unit fees are proposed to be effective immediately through completion of our services on this project, or June 30, 2025, whichever occurs first.

Thank you for the opportunity to provide our proposal. We are committed to giving our clients the best service for their geotechnical testing and inspection needs and are eager to prove this commitment to you. If you accept this proposal, we assume you will issue a District Services Agreement for our review and acceptance to authorize our services for this project.

Should you have any questions or require additional information regarding this proposal, please email Mr. Dare at corey.dare@oneatlas.com.

Respectfully submitted,

ATLAS TECHNICAL CONSULTANTS LLC



Corey T. Dare, PE, GE
Operations Manager, Northern California Geotechnical Group

Attachments: Basis of Scope and Cost Estimate Assumptions
Pricing Sheet
Fee Schedule for Consulting Services

Distribution: PDF to Addressee; lphares@srvfire.ca.gov
PDF to Mr. D. Hatfield, SRVFPD; dhatfield@srvfire.ca.gov
PDF to Mr. Marty Meier, CEL; mmeier@ce-labs.com
PDF to Mr. Mike Pearl, CEL; mpearl@ce-labs.com

CTD:pmf

91-68157-PW SRVFPD FIRE TRAINING FACILITY, SAN RAMON, CALIFORNIA
BASIS OF SCOPE AND COST ESTIMATE ASSUMPTIONS

SOIL TESTING AND FOUNDATION OBSERVATION SERVICES

The development to be included under our services consists of the new Fire Training Facility and all included buildings and sitework. Our services during construction are expected to include, but not necessarily be limited to the following items:

Geotechnical Engineering Services

- Assume role of project Geotechnical Engineer-of-Record (GEOR). Prepare letter stating transfer of GEOR responsibilities from Geocon to Atlas, if requested.
- Geotechnical engineering consultation and supplemental engineering during construction.
- Submittal reviews and response to geotechnical-related RFIs.
- Project Manager attendance at construction site meetings and site visits for geotechnical consultations.
- Prepare supplemental and geotechnical consultation letters as needed.
- Sampling and laboratory testing of subgrade and fill (native soils and import) materials and asphalt concrete.
- Observation of site stripping and removal of onsite deleterious materials where warranted.
- Observation and moisture/density testing using a nuclear gauge during mass grading and building subgrade preparation.
- Observation and moisture/density testing using a nuclear gauge during utility (storm drain, sanitary sewer, water, fire line, joint) trench backfilling.
- Observation and moisture/density testing using a nuclear gauge during below-grade wall backfill.
- Observation and moisture/density testing using a nuclear gauge during flatwork subgrade and baserock preparation.
- Observation and moisture/density testing using a nuclear gauge during pavement subgrade and baserock preparation.
- Observation and moisture/density testing using a nuclear gauge during asphalt concrete placement.
- Observation and confirmation of foundation excavation and appropriate foundation supporting materials by Atlas field engineer for footings as needed.
- Project coordination and engineer's review of Daily Field Reports (DFRs) prepared to document field observations and test results during construction.
- Submit reviewed final version DFRs to Client representative and General Contractor on a regular basis.
- Prepare final certification letter as project GEOR at conclusion of project.

An **initial budget estimate** to perform our services during construction is summarized herein, broken down by anticipated tasks in the attached table. Final costs for the individual noted tasks could be more or less than the subtotal estimates shown, but we do not anticipate billing beyond the total initial budget estimate without your prior authorization for contract amendment. Hourly field charges are assessed on an onsite basis only (i.e., travel time is included in the hourly rates). Please note that actual field hours will be based on the amount of site visits actually made by Atlas specifically in response to field staffing requests on a daily basis from the authorized field representative and may not necessarily reflect our estimated hours for each task listed, which was derived solely for the purpose of arriving at an initial budget estimate for our construction services.

Initially unanticipated laboratory testing or other services not listed on the attached table will be billed at rates per the attached Fee Schedule.

Please note project daily minimum charges for site visits as noted on our Fee Schedule that apply to field technician charges only. Field services will be performed on a part-time to full-time basis as needed to provide adequate coverage to satisfy project requirements, the Inspector-of-Record (IOR), and Atlas' GEOR status for the project. Our field services will be provided on an as-requested basis through requests to Atlas' dispatch system. Personnel will be provided out of our San Ramon office.

Geotechnical dispatching (i.e., for soils compaction testing and geotechnical engineer foundation inspections) would be handled by Patty Ferguson. She can be contacted directly at (925) 314-7114 or at patty.ferguson@oneatlas.com. Dispatch requests preferably should be made no later than 24 hours prior to the requested day of service.

GEOTECHNICAL ENGINEER AND SOILS TESTING PRICING

San Ramon Valley Fire Protection District Training Facility
 1500 Bollinger Canyon Road, San Ramon, California
 Atlas # 91-68157-PW

Description	Personnel/Test	Rate	Rate Type	Hours	Subtotal
GEOTECHNICAL ENGINEER-OF-RECORD					
Site Pre-Con Meeting, Earthwork Testing, Foundation Observation, Asphalt Concrete Placement					
Project Manager Site Meetings/visits	Project Engineer	\$ 185.00	per hr	4	\$ 740.00
Soil Sampling, Demo Utilities, Rough Grading	Soil Technician	\$ 120.00	per hr	20	\$ 2,400.00
Utility Trench Backfill	Soil Technician	\$ 120.00	per hr	88	\$ 10,560.00
Below-Grade Wall Backfill	Soil Technician	\$ 120.00	per hr	40	\$ 4,800.00
Finish Pad Grading	Soil Technician	\$ 120.00	per hr	16	\$ 1,920.00
Foundation Excavation Observation (Footings and Drilled Piers)	Staff Engineer	\$ 165.00	per hr	18	\$ 2,970.00
Subgrade and Baserock Prep for Flatwork and Pavement	Soil Technician	\$ 120.00	per hr	60	\$ 7,200.00
AC Placement	Soil Technician	\$ 120.00	per hr	8	\$ 960.00
Nuclear Gauge Charge	Soil Technician	\$ 5.00	per hr	232	\$ 1,160.00
Lab - Maximum Density/Optimum Moisture (ASTM D1557)	Lab Test	\$ 355.00	per test	4	\$ 1,420.00
Lab - Rock Correction (For AB material and gravelly soil)	Lab Test	\$ 140.00	per test	1	\$ 140.00
Lab - Rice Density of Hot Mix Asphalt (HMA)	Lab Test	\$ 200.00	per test	1	\$ 200.00
Subtotal					\$ 34,470.00
Office					
GEOR: Review and Consultation	Senior Engineer	\$ 205.00	per hr	6	\$ 1,230.00
Project Manager: DFR Review, Management, RFI and Submittal Review, Letters and Reports, Final Report	Project Engineer	\$ 185.00	per hr	20	\$ 3,700.00
Report Processing	Administrative	\$ 95.00	per hr	5	\$ 475.00
Subtotal					\$ 5,405.00
TOTAL ESTIMATED INITIAL GEOTECHNICAL FEE BUDGET (BILLED T&M):					\$ 39,875.00



OLD BUSINESS

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NEW BUSINESS



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: March 27, 2024
To: Board of Directors
From: Paige Meyer, Fire Chief
Subject: Approval of Changes to Non-Represented Full-Time Employee Compensation

Background

Recommended changes in compensation include a 3% across-the-board wage increase for full-time non-represented employees effective April 1, 2024. The 3% wage adjustment would not apply to the Fire Chief.

The wage increase is commensurate with the previously approved MOU increases for employees represented by Local 3546 IAFF (3%) and Local 3546-A IAFF (3%); and represents an appropriate increase based on comparable market conditions and the change in the consumer price index for the greater Bay Area.

Financial Impact

The annualized cost of the proposed 3% increase, including the impact on retirement benefits, is approximately \$148,400; and the increase was included the fiscal year 2023/24 operating budget previously adopted by the Board.

Recommended Board Action

Staff recommends the Board approve by simple motion a 3% across-the-board wage increase for full-time non-represented employees effective April 1, 2024, excluding the Fire Chief position.

The logo of the Ramon Valley Fire Department is a Maltese cross. The top arm contains the word "RAMON" and the right arm contains "VALLEY". The bottom arm contains the word "FIRE". In the center of the cross is a yellow fire bell, a fire hose, and a fire axe. A banner at the bottom of the cross reads "Est. 1912".

**CORRESPONDENCE FOR
POSSIBLE BOARD ACTION
AND/OR REVIEW**

From: ceo danvilleareachamber.com <ceo@danvilleareachamber.com>
Sent: Saturday, March 2, 2024 12:03 PM
To: Paige Meyer <pmeyer@srvfire.ca.gov>; Danielle Bell <DBell@srvfire.ca.gov>
Cc: Brittany Doyle <bdoyle@familylawgroup.com>
Subject: special thank you!

Hey Chief and Danielle –

I want to thank you from the bottom of my heart for hosting our very first session of our new Women's Enterprise Initiative. I have gotten so many nice comments and compliments to both of you for your hospitality.

What these women business owners learned about securing their own personal and family safety coupled with the tour of the EOC made for a perfect day. Gianni's is always a hit and we were glad we could leave behind some food for the firefighters.

I've said it before and I'll say it again – I have the best Board of Directors in the Tri-Valley region. Our Board's commitment to educational training can only be accomplished with first class partners.

Thanks again for your commitment and all you do to keep us safe!

Best wishes,

Judy B. Lloyd
President & CEO
Danville Area Chamber of Commerce
117 E Town & Country Drive | Danville, CA 94526
925-837-4400 | ceo@danvilleareachamber.com | [@DanvilleAreaBiz](https://www.instagram.com/DanvilleAreaBiz)

Upcoming Events – Join In the Fun

[March 1st – Women's Enterprise Initiative Kick-Off at SRVFPD](#)

[March 14th – Monthly Mixer @ Evolve Treatment Centers, SRV Boulevard](#)

[March 21st – State of the Town Luncheon, featuring Danville Mayor Karen Stepper](#)

Check out our 2023 Year in Review and our most popular photos & videos!



OPERATIONS



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: March 27, 2024
To: Board of Directors
From: Jonas Aguiar, Deputy Chief of Operations
Subject: Monthly Operations Report for February 2024

Operations

- ❖ District responded to 900 Incidents
- ❖ Company performance standards 1st quarter training
- ❖ Reserve Firefighter training
- ❖ iQuest Program Ride-A-Long for four students
- ❖ Engineer Test for 12 internal candidates
- ❖ Annual Wellness Fitness physicals
- ❖ Annual SCBA Fit Testing

Special Teams

- ❖ Hazardous Materials Team
 - Quarter 1 Training
 - Atmospheric Monitoring and PEAC-WMD Software Training
- ❖ Technical Rescue Team
 - Quarter 1 Training
 - Rope Rescue, Patient Extraction, K9 Search

Meetings

- ❖ Led EMS Division meeting – weekly goal review
- ❖ Led Training Division meeting – weekly goal review
- ❖ Weekly Training Tower planning meeting
- ❖ Monthly Command Staff meeting
- ❖ Monthly Labor Management meeting
- ❖ Bi-Weekly Meeting with HR and Finance
- ❖ Captain Promotional Exam planning meeting
- ❖ Navigator Conference PowerPoint presentation meeting
- ❖ Drone Response Policy development meeting
- ❖ Wellness Fitness Committee meeting

Meetings (Continued)

- ❖ Contra Costa Community College scholarship meeting
- ❖ Communications Manager Interviews
- ❖ Captain Academy planning meeting with Training Division
- ❖ CAL-JAC Paramedic Intern placement meeting
- ❖ Recruit Academy Graduation
- ❖ Rescue Team planning meeting
- ❖ Annual State of the City Address San Ramon
- ❖ ISO planning meeting

Events Attended by Suppression Personnel

- ❖ Engine 34 participated as judges for the Cub Scout Pinewood Derby Race
- ❖ Station 36 hosted as a Girl Scout cookie distribution center
- ❖ Engine 38 and Single Role 31 attended the Dougherty Valley HS Career Fair

Standards of Cover Policy Compliance Report February 1, 2024 - February 29, 2024

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 356)			Suburban (Count = 128)			Rural (Count = 3)			Wilderness (Count = 3)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:33	7:29	8:00	8:25	8:22	15:00	10:56	12:44	45:00	12:34	23:13
		93%	95%		98%	97%		100%	100%		100%	100%

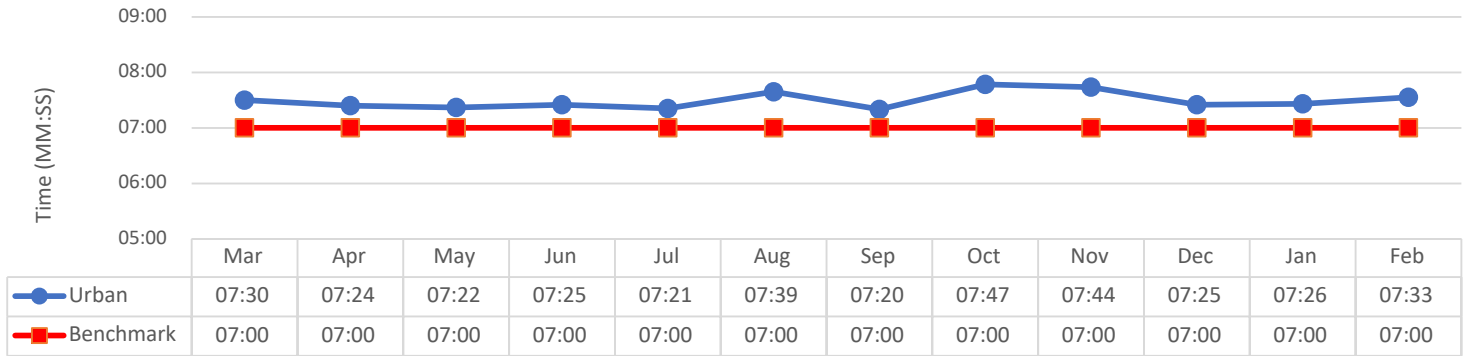
	SOC Goal 4											
	Urban (Count = 3)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	12:36	19:01	14:00	0:00	18:08	21:00	0:00	0:00	45:00	0:00	0:00
		100%	96%		0%	56%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 161)			Suburban (Count = 56)			Rural (Count = 2)			Wilderness (Count = 1)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	11:45	9:47	10:37	11:45	11:49	11:26	20:00	17:48	17:48	20:00	17:48	36:05
		100%	100%		99%	100%		100%	100%		100%	67%

SOC Goal 7								
Call Processing EMS			Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	1:15	1:05	1:00	1:43	1:46	2:00	1:42	1:42
	91%	98%		79%	84%		100%	100%

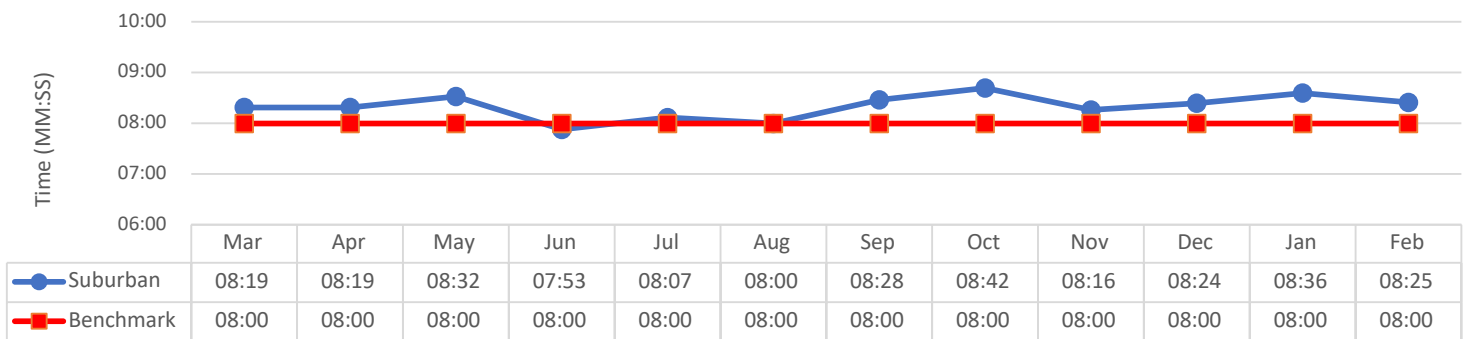
First Unit Response

Urban



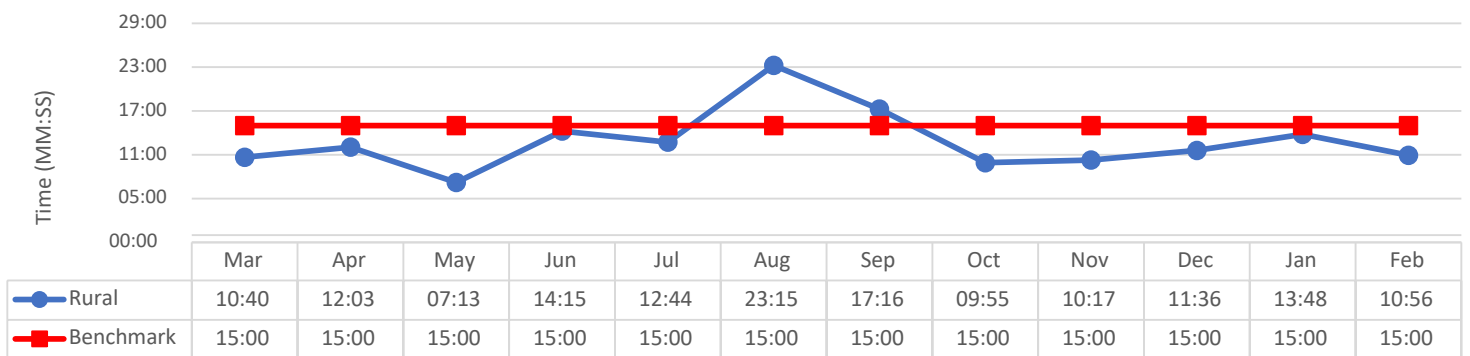
First Unit Response

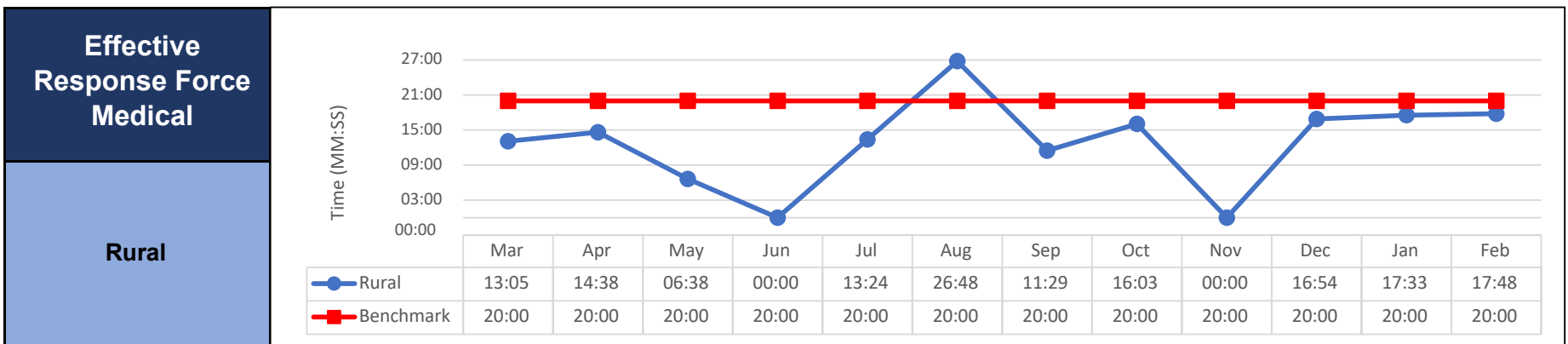
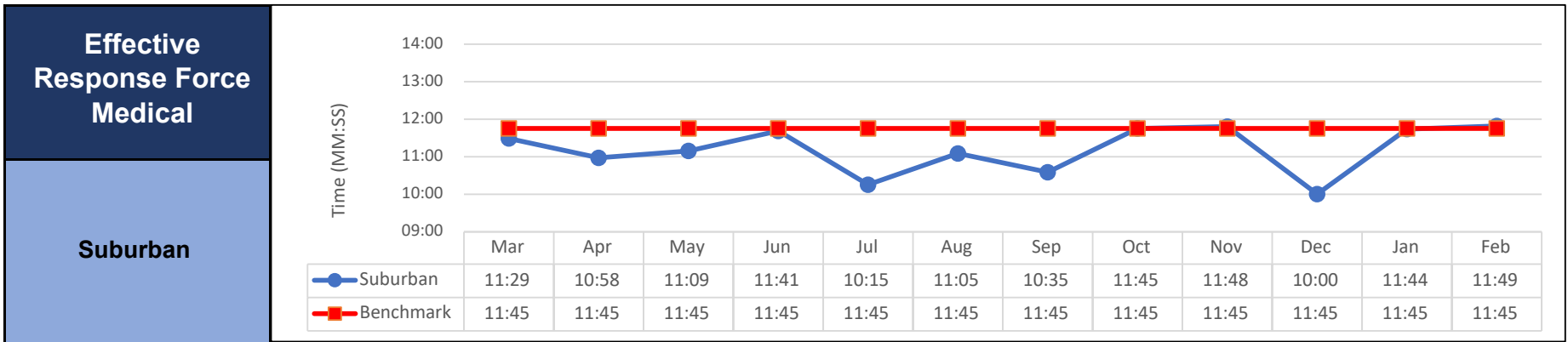
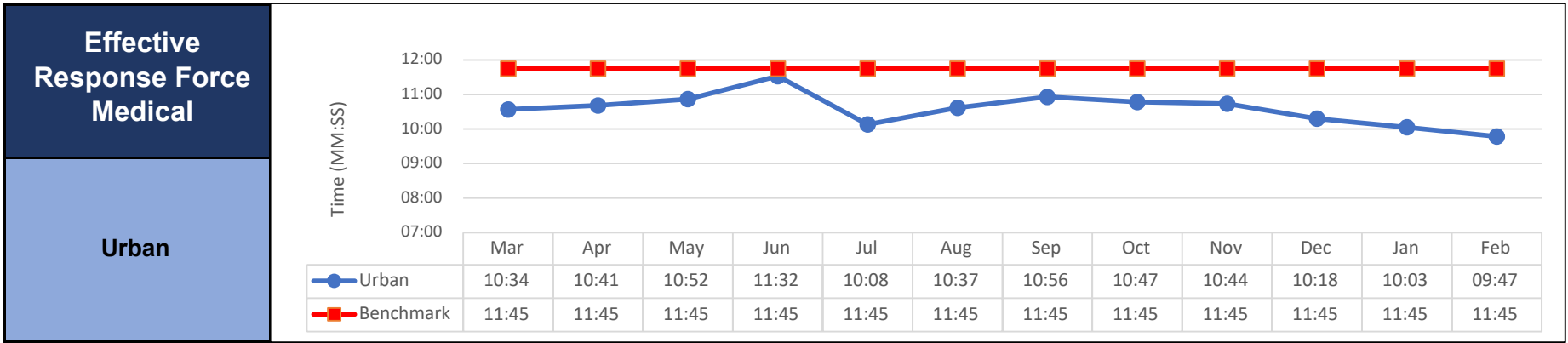
Suburban

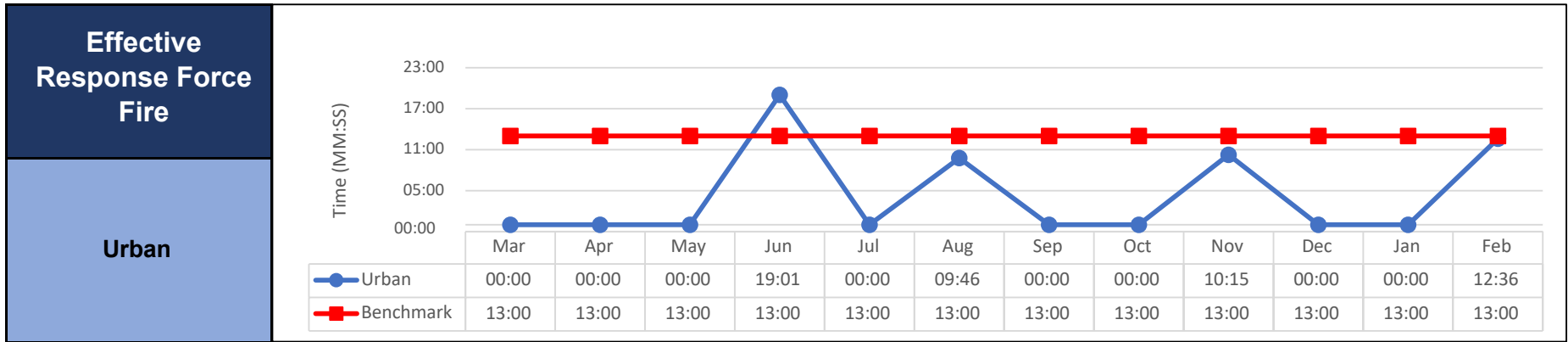


First Unit Response

Rural







Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

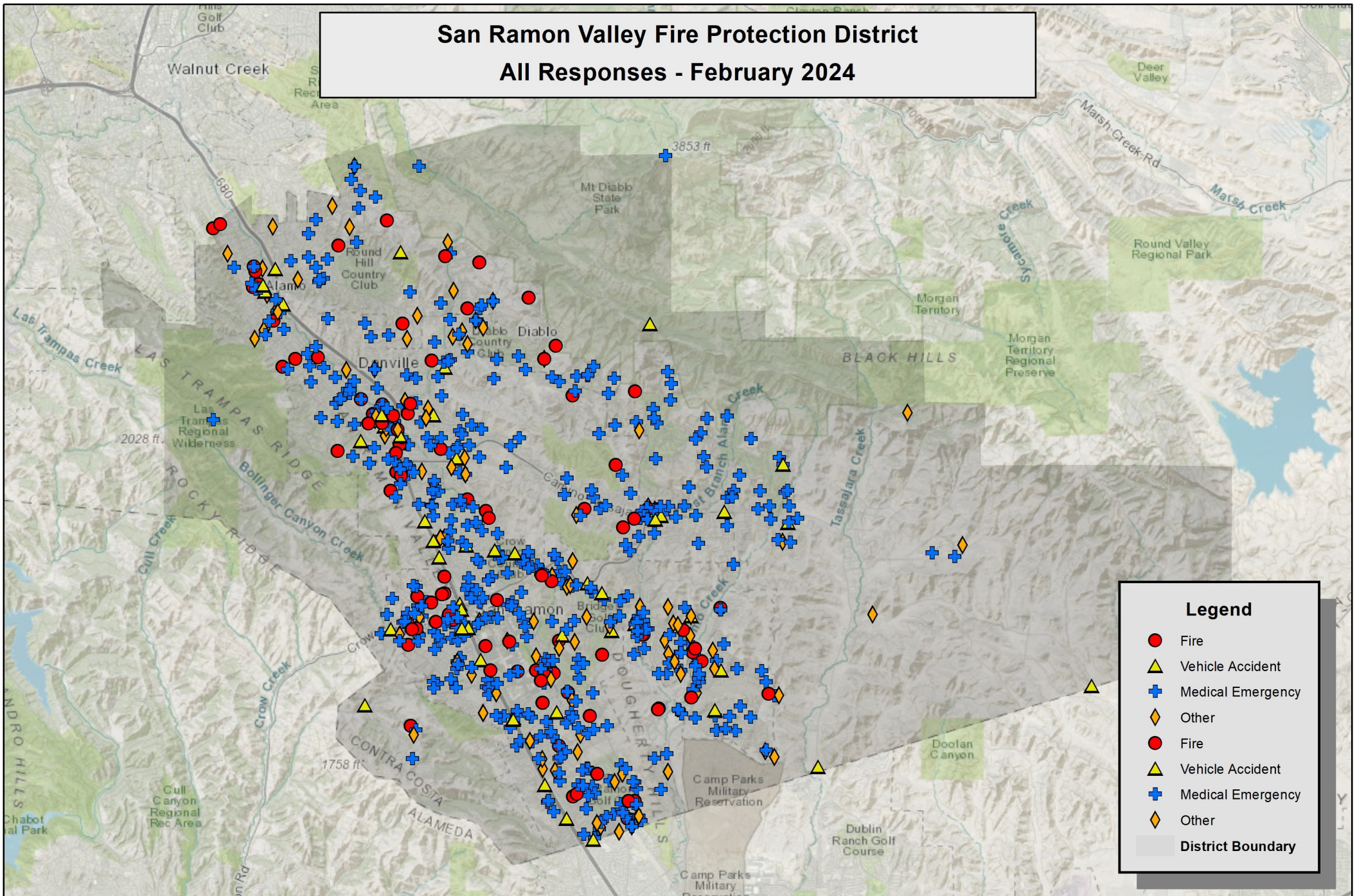
A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

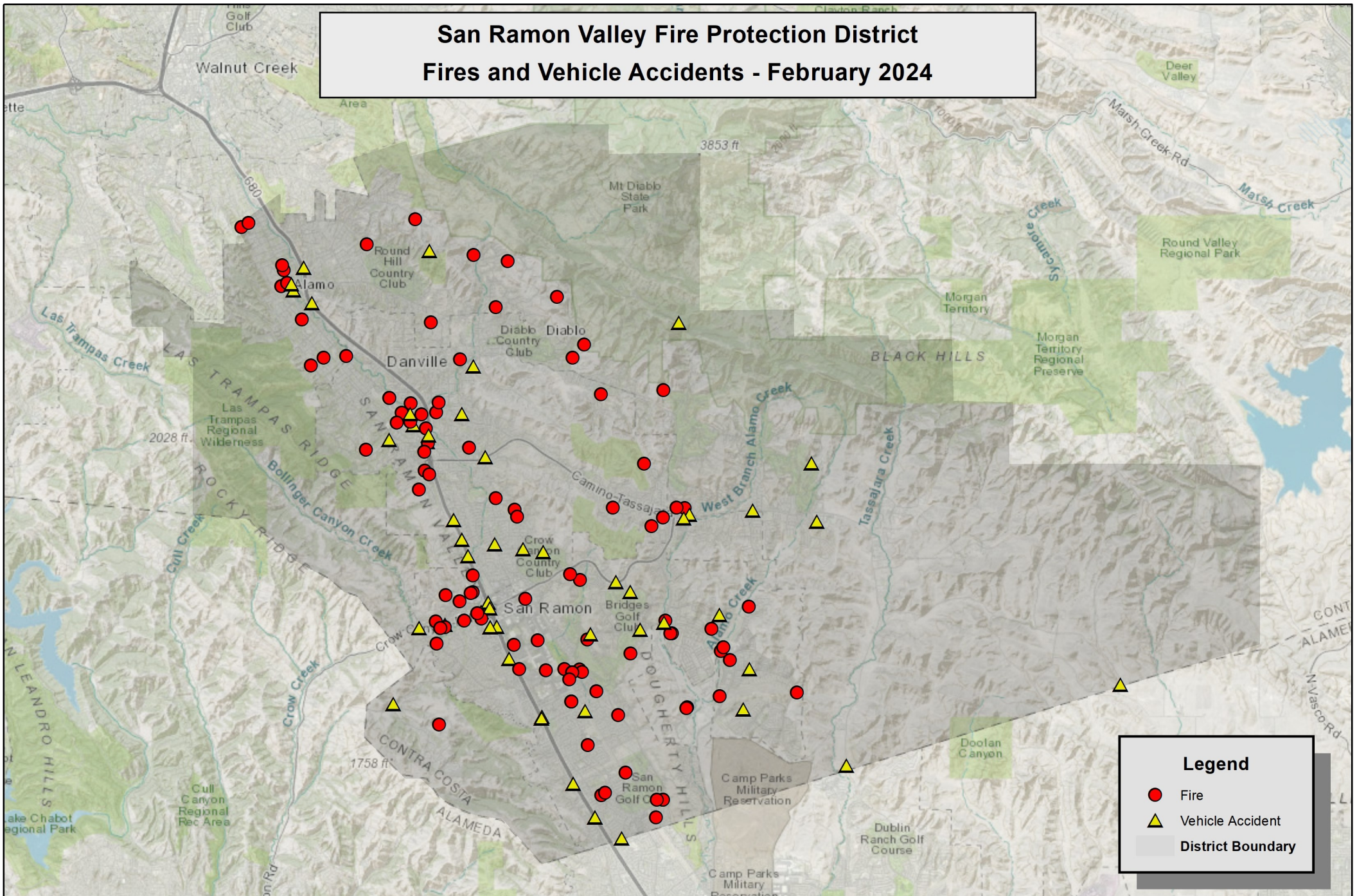
To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

San Ramon Valley Fire Protection District All Responses - February 2024



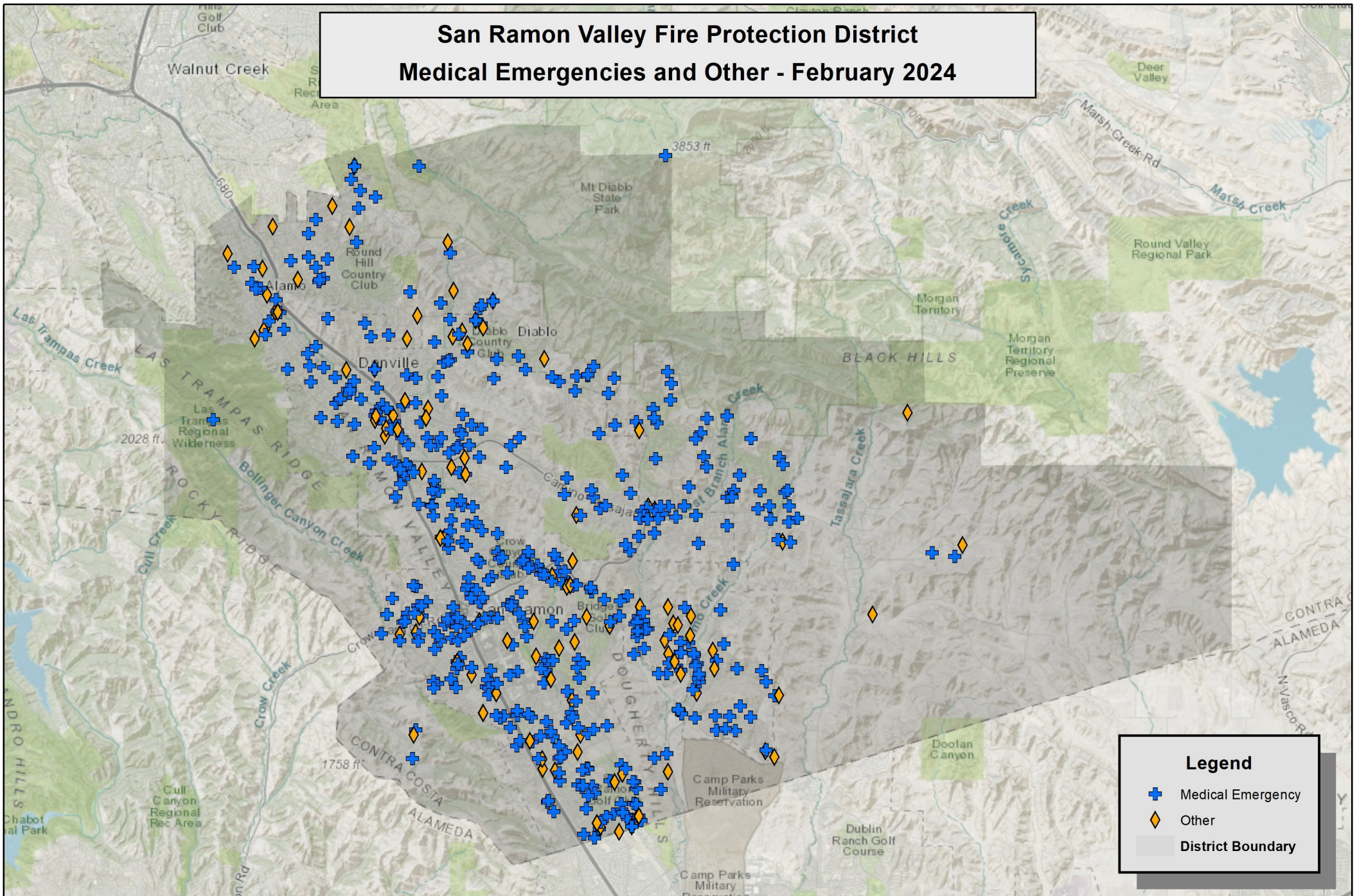
	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
All Responses	988	846	888	868	962	999	896	957	881	990	954	900
Fires & Vehicle Accidents	162	138	149	154	165	179	143	157	149	148	155	164
Med Emergencies & Other	826	707	739	714	797	820	752	800	732	842	799	736

San Ramon Valley Fire Protection District Fires and Vehicle Accidents - February 2024



	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
Fires & Vehicle Accidents	162	138	149	154	165	179	143	157	149	148	155	164

San Ramon Valley Fire Protection District Medical Emergencies and Other - February 2024



Legend

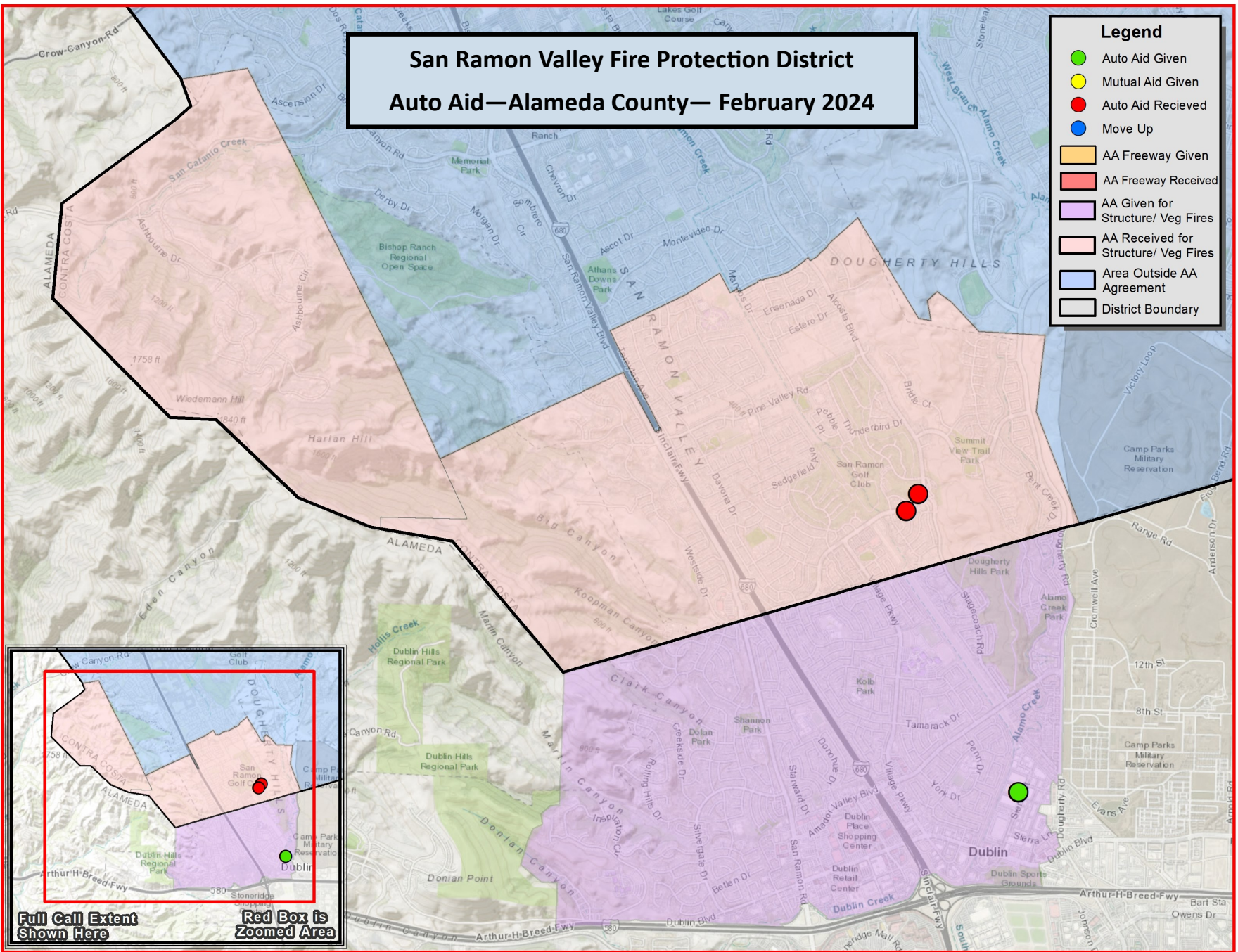
- + Medical Emergency
- ◇ Other
- District Boundary

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
Med Emergencies & Other	826	707	739	714	797	820	752	800	732	842	799	736

San Ramon Valley Fire Protection District Auto Aid—Alameda County— February 2024

Legend

- Auto Aid Given
- Mutual Aid Given
- Auto Aid Received
- Move Up
- AA Freeway Given
- AA Freeway Received
- AA Given for Structure/ Veg Fires
- AA Received for Structure/ Veg Fires
- Area Outside AA Agreement
- District Boundary

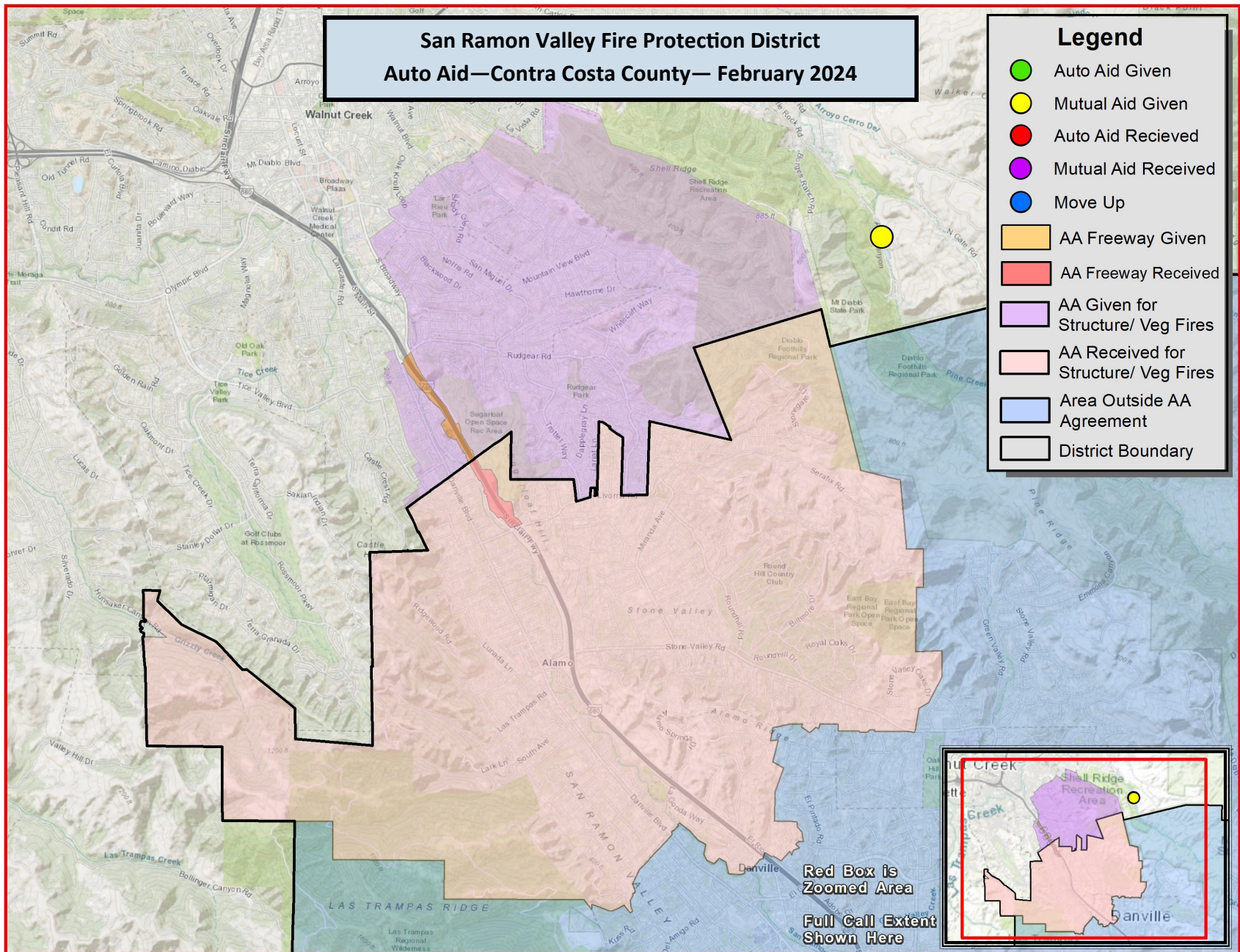


	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
Auto Aid Given	14	15	12	20	13	0	0	0	0	1	0	1
Mutual Aid Given	10	1	7	7	10	0	1	0	0	0	1	0
Auto Aid Received	5	1	1	1	1	3	0	0	0	0	0	2
Mutual Aid Received	0	0	0	0	0	0	0	0	0	0	0	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

San Ramon Valley Fire Protection District Auto Aid—Contra Costa County— February 2024

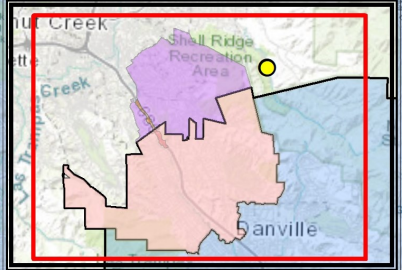
Legend

- Auto Aid Given
- Mutual Aid Given
- Auto Aid Received
- Mutual Aid Received
- Move Up
- AA Freeway Given
- AA Freeway Received
- AA Given for Structure/ Veg Fires
- AA Received for Structure/ Veg Fires
- Area Outside AA Agreement
- District Boundary



Red Box is
Zoomed Area

Full Call Extent
Shown Here



	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
Auto Aid Given	1	0	3	2	1	0	1	0	1	0	0	0
Mutual Aid Given	0	2	0	2	1	0	1	2	3	2	0	1
Auto Aid Received	3	0	0	2	0	0	0	0	0	0	0	0
Mutual Aid Received	0	0	0	0	0	0	0	0	0	1	0	0
Move-up	0	0	0	1	0	0	0	0	0	0	0	0

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TRAINING



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: March 27, 2024
To: Board of Directors
From: Chris Parsons, Battalion Chief of Training
Re: Monthly Training Report for February 2024

Activities

- ❖ Submitted Drager Project Plans to Contra Costa County Building Department
- ❖ Conducted Recruit Academy 2023-1 Graduation Ceremony
- ❖ Delivered State Fire Training Instructor 2 Course
- ❖ Coordinated District Attendance at Fresno Training Symposium
- ❖ Planned Auto-Aid Training with Alameda County Fire Department
- ❖ Planned 2024 Captains Academy
- ❖ Planned 2024 Engineer Academy
- ❖ Coordinated 2024 Wellness/Fitness Physical Exams
- ❖ Attended San Ramon “State of the City Address” Event
- ❖ Taskbook Issuance and Tracking
- ❖ Managed Ride-Along Program
- ❖ Managed Educational Assistance and District Partnership Programs

Meetings

- ❖ Drager Live Fire Training Prop Meeting
- ❖ Management Staff Meetings
- ❖ Alamo Municipal Advisory Council Meeting
- ❖ Captains Exam Planning Meetings
- ❖ Training Site Weekly Planning Meetings
- ❖ Labor/Management Meeting
- ❖ Deputy Chief Bi-Weekly Meeting with HR and Finance
- ❖ Rescue Team Coordinator Meeting



EMS



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: March 27, 2024
To: Board of Directors
From: Lance Maples, EMS Division Manager
Subject: Monthly EMS Division Report for February 2024

EMS – Incidents

- ❖ District responded to 625 emergency medical incidents during the month of February
 - Of the medical incidents, three (3) were in response to sudden cardiac arrest.
Please see the breakdown of the sudden cardiac arrest cases below:

February Cardiac Arrest Incident Data

	Number of Incidents	Percent of Total
Bystander-Initiated CPR	2	66.7%
AED Applied	0	0.0%
Achieved Return of Spontaneous Circulation (ROSC)	1	33.3%

Activities

- ❖ Initiated Quarter 1 EMS Training:
 - 121 individuals completed Pediatric Advanced Life Support (PALS) training
 - 49 individuals completed Advanced Cardiac Life Support (ACLS) and Basic Life Support (BLS) training
 - 11 individuals completed Prehospital Trauma Life Support (PHTLS) training
- ❖ 13 requests for public records were processed and released
- ❖ Completed EMS Academy 24-01
 - Six (6) individuals started their provisional assignment

Meetings

- ❖ Led EMS Division Meetings – weekly goal review
- ❖ Facilitated meeting to review an electronic records processing system with Granicus
- ❖ Attended ImageTrend Monthly Update Webinar
- ❖ Participated in County EMS Agency Stroke QI Meeting
- ❖ Attended 2024 AHA Mission: Lifeline Webinar
- ❖ Facilitated EMS Committee Meeting
- ❖ Participated in County EMS Agency, PES/Contra Costa Regional Medical Center, 911 Ambulance Providers Meeting

Behavioral Health Activities Update

- ❖ Updated Statistics for 2024:

Behavioral Health Response Pilot Program

	Number of Incidents
City of San Ramon	38
Warm Hand Offs <i>(Since 01/09/2023)</i>	16
Firefighter First Responses <i>(Since 10/02/2023)</i>	17

- ❖ Worked with Consultant Preston Looper to continue CQI process refinement for Behavioral Health calls
- ❖ Participated in Behavioral Health Collaboration meetings including:
 - CARESTAR Meeting
 - Employee Wellbeing Program Discussion meeting

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**COMMUNITY RISK
REDUCTION**



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: March 27, 2024
To: Board of Directors
From: Roy Wendel, Interim Fire Marshal
Re: Monthly Community Risk Reduction Report for February 2024

Plan Review and Inspections

Staff processed 112 applications and completed 92 Plan Reviews and 81 construction inspections during the month of February. There are currently 649 active permits for construction.

Compliance Inspections

Staff continue to conduct compliance inspections. Inspection schedule reflects inspection based on risk of High, Moderate and Low per NFPA. Inspections are scheduled at 1-year, 2-year and 3-year intervals.

Meetings/Activity

- ❖ Attended project call to review proposed access on potential project on El Pintado
- ❖ Attended project call to review proposed sprinkler design for Deerwood Project
- ❖ Attended training meeting with GOGov for weed abatement software
- ❖ Attended bi-weekly project review meeting with Sunset Development and City of San Ramon
- ❖ Attended workshop on battery storage safety
- ❖ Attended project call to review proposed access on potential project for Stone Valley Road
- ❖ Attended project call to review access submission for Iron Horse Trail Project

Public Education / Special Events / Community Emergency Response Team (CERT)

Educator Bell conducted the following activities:

- ❖ First grade presentations at Coyote Creek Elementary School
- ❖ Three Personal Emergency Preparedness classes hosted at SRVFPD
- ❖ Personal Emergency Preparedness class for SRV Babysitters Club and CERT Group
- ❖ HeartSafe Program for Scouting group at Green Valley Elementary
- ❖ CERT Member training on PODS for Contra Costa County
- ❖ CERT Member training on Autism and Special needs for Lamorinda and SRV CERT groups
- ❖ Meeting to plan for annual Sunnyglen smoke detector program



FLEET AND FACILITIES



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: March 27, 2024
To: Board of Directors
From: Dave Garcia, Interim Deputy Chief
Re: Monthly Fleet and Facilities Report for February 2024

Facilities

- ❖ Modified Station 32 showers (3 stalls) to prevent slip hazard
- ❖ Coordinated E-waste pick-up for previous communication center electronics
- ❖ Various Facility-related Repairs and Maintenance Projects in progress
- ❖ Participated in Drager Live Burn Prop Site preparation
- ❖ Continued Station 34 Project Closeout/Warranty items (Project Manager Lon Phares)
- ❖ Continued Progress on the Training Tower Project (Project Manager Lon Phares)
- ❖ Continued Public Safety Building Project Closeout/Warranty items (Project Manager Lon Phares)

Fleet

- ❖ Started the process with WATTCO for outfitting command vehicles
- ❖ Mid-construction inspection for the Communications Unit
- ❖ (3) New Ambulances from RedSky Emergency Vehicles contract in progress
- ❖ Received BK Mobile Wildland Radios for command vehicles
- ❖ Annual Maintenance Service on District Fleet, ongoing
- ❖ Repairs of District Fleet Vehicles, ongoing

Meetings/Activities

- ❖ Fleet Inventory meeting
- ❖ EOC Operational Readiness Meeting
- ❖ Apparatus Committee Meeting
- ❖ Drager Live Fire Prop Project Status Meetings
- ❖ Labor Management Meeting
- ❖ Command Staff Meeting
- ❖ Progress Meetings with Finance Division regarding major Facility Projects
- ❖ Weekly Training Tower Progress Meeting with COAR & Roebbelen



**COMMUNICATIONS
AND
TECHNOLOGY**



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: March 27, 2024
To: Board of Directors
From: Dave Garcia, Interim Deputy Chief
Re: Monthly Communications and Technology Report for February 2024

Technology

- ❖ Migrated station 31, 32, 33, and 36 to Phoenix G2 station alerting
- ❖ All stations have been migrated to Phoenix G2 station alerting
- ❖ Attending CAD-to-CAD demo/workshop by Central Square, Stockton Fire Dept.
- ❖ Provided a demonstration of the Phoenix G2 station alerting for ALCO Fire Dept.
- ❖ Provided a demonstration of our Communications CAD for Mt. View Fire Dept.
- ❖ Attended CAD in-service training by Central Square

GIS

- ❖ Support Exterior Hazard Abatement program 2024
- ❖ Provided flood maps for a training exercise with the City of San Ramon
- ❖ Provided information on Stats relating to EMS and Fire calls
- ❖ Reviewed unit recommendations for deployment

Media

- ❖ Issued Motorola APX 8000 portable radios to all suppression personnel
- ❖ Produced Academy highlight video for Fire Academy 2023-1
- ❖ Socia Media post of the Fire Academy 2023-1 Graduation

Communications Reserves

- ❖ Tour of Comms Support Unit 131 for the San Ramon Police Dept. Citizen Academy
- ❖ Organized radio equipment located in Station 31 Annex Building
- ❖ Identified E-waste equipment and prepared for scheduled pick-up

Meetings

- ❖ Regional drone meeting
- ❖ Command Staff Meeting
- ❖ Drone response policy development meeting
- ❖ Labor Management Meeting

San Ramon Valley Fire IT Monthly Scorecard

Feb 2024

End User Support

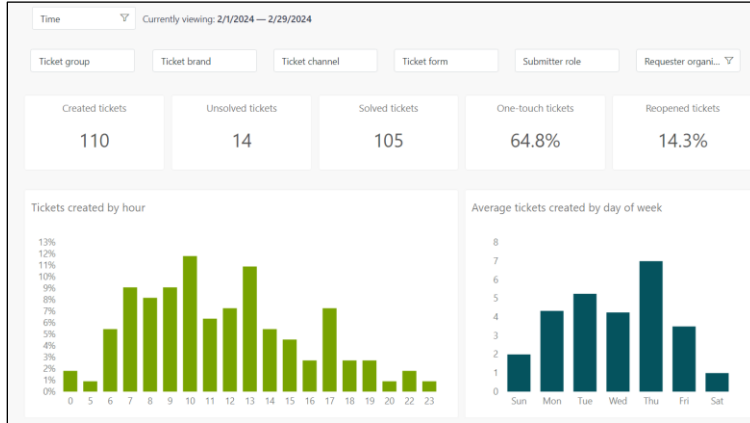


Figure 1: End User Support Requests

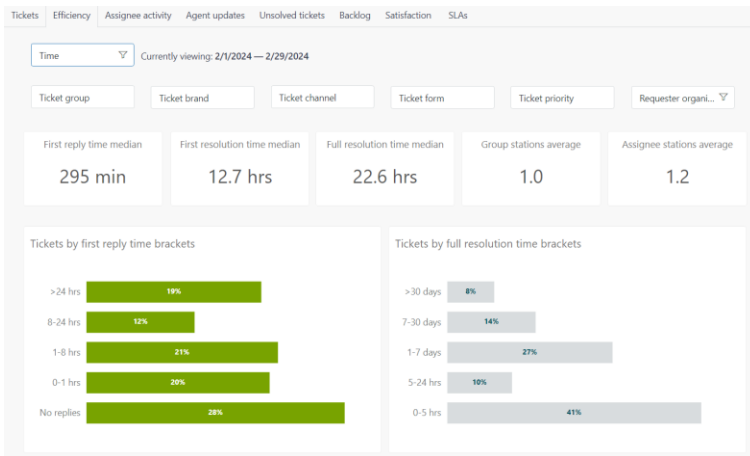


Figure 2: Ticket-Resolution Times

Agent updates

Updater name	Updates	Comments	Public comments	Internal comments	Tickets updated w/comment	Tickets solved	Tickets created
1 Curtis Rich	115	77	34	43	26	18	0
2 Diego Mayorga	69	55	28	27	19	16	2
3 Brian Lum	53	42	30	12	16	6	0
4 Injellah Pan	55	35	10	25	22	15	1
5 Jayro Rosas	39	34	26	8	10	6	1
6 David Farnell	46	33	33	0	24	15	1
7 Tyler Lecomte	55	13	9	4	7	9	2
8 Brenden Lecomte	31	11	5	6	8	9	0
9 Ryan Lecomte	11	11	0	11	11	0	11
10 Spencer Nelson	10	9	4	5	7	6	0
11 Rodolfo Rivera	6	6	6	0	3	3	0
12 Collin Ciese	1	1	1	0	1	0	0
13 Juliet Henshaw	3	0	0	0	0	0	0

Figure 3: San Ramon End-User Support Team



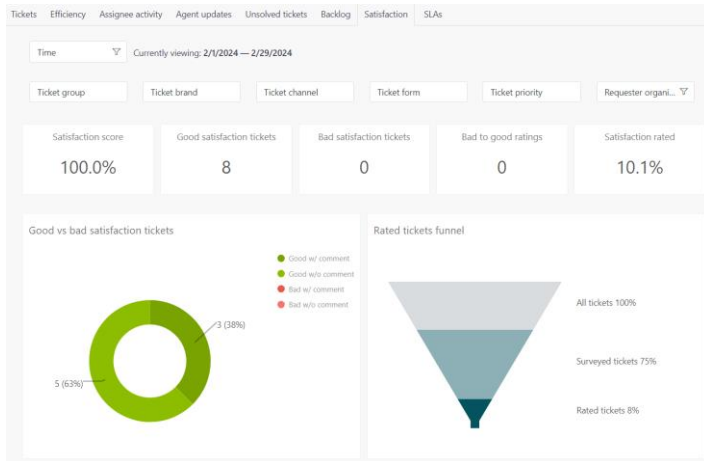


Figure 4: San Ramon End-User Feedback

- 110 Service Tickets Opened
- 105 Service Tickets Resolved
- 64.8% Completed in One Technical Session
- 51% of Tickets Resolved within 24 Hour of Submitting the Ticket
- Median Resolution Time of 22.6 hours
- 100% End User Satisfaction
- 13 DNI Staff Members Provided End-User Support

After Hours / Emergency Telephone Support

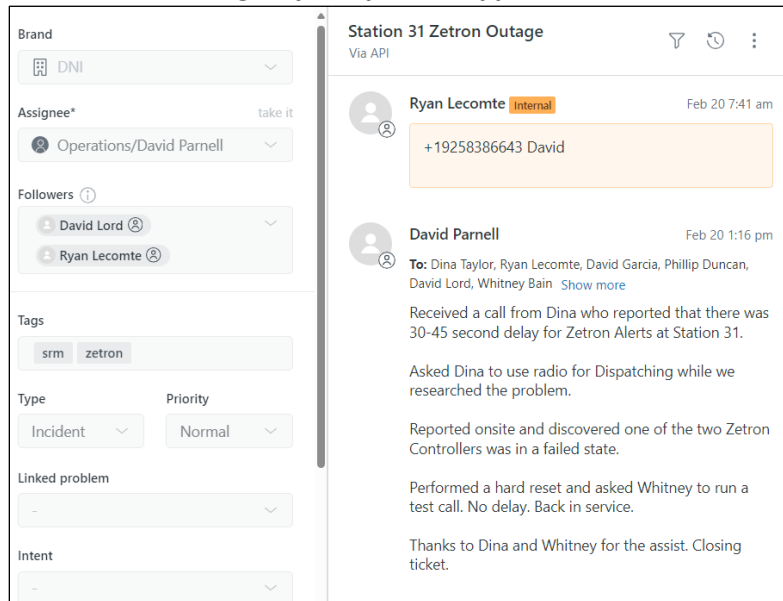


Figure 5: Emergency Support After-Action Report

- Received 18 After-Hours / Emergency Support Calls
- Average Triage Time Was 2.1 Minutes



System Alerts

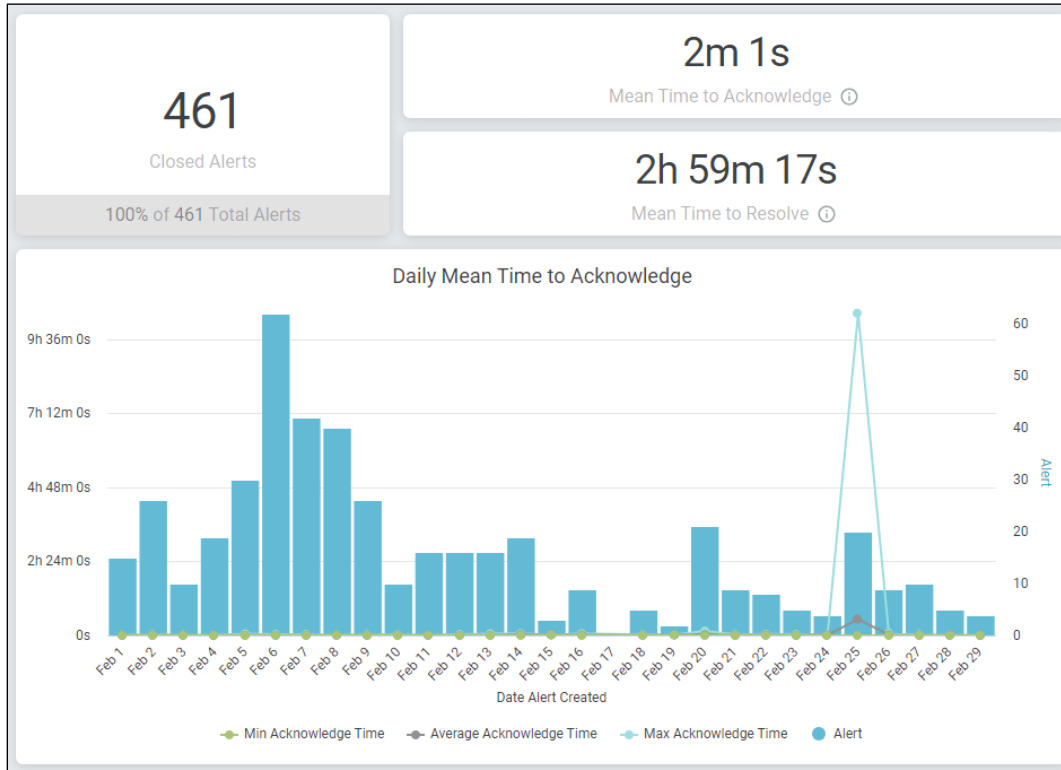


Figure 6: System Alert Response

Alert Response (Security, Performance, Outage)

- 461 Alerts Responses Triggered by Monitoring Systems
- 2 minute 1 Second Mean-Time Response Acknowledgement by On-Call Team
- Mean Time Resolution of Issue 2 Hours 59 Minutes

Disaster Recovery

- 21 Terabytes of Data Backed Up Daily (Police, Fire, Communications Center, & Offsite Data Centers)
- All Backups Jobs Are Checked Daily
- All Backups Are Tested Weekly



Start Time	End Time	Status	Performance Rate	Data Transferred
2/15/2024 12:30:15 am	2/15/2024 01:10:06 am	Success	678 MB/s	174 GB
2/14/2024 12:30:19 am	2/14/2024 02:43:18 am	Success	945.7 MB/s	201.8 GB
2/13/2024 12:30:20 am	2/13/2024 12:46:08 am	Success	660.1 MB/s	154.7 GB
2/12/2024 12:30:14 am	2/12/2024 12:44:13 am	Success	711.6 MB/s	129.5 GB
2/11/2024 12:30:16 am	2/11/2024 03:07:38 am	Success	746.1 MB/s	141.1 GB
2/10/2024 12:30:13 am	2/10/2024 02:43:47 am	Success	741.3 MB/s	156.3 GB
2/9/2024 12:30:23 am	2/9/2024 02:47:28 am	Success	812.8 MB/s	180.8 GB
2/8/2024 12:30:13 am	2/8/2024 01:14:33 am	Success	724 MB/s	168.6 GB
2/7/2024 12:30:07 am	2/7/2024 02:45:05 am	Success	736.6 MB/s	168.3 GB
2/6/2024 12:30:19 am	2/6/2024 01:24:06 am	Success	623.1 MB/s	158.8 GB
2/5/2024 12:30:17 am	2/5/2024 12:44:40 am	Success	716.6 MB/s	132.1 GB
2/4/2024 12:30:13 am	2/4/2024 01:19:14 am	Success	609.1 MB/s	168 GB
2/3/2024 12:30:03 am	2/3/2024 02:43:18 am	Success	798.5 MB/s	138.8 GB
2/2/2024 12:30:23 am	2/2/2024 02:47:10 am	Success	836.8 MB/s	159.8 GB

Figure 7: Primary Backup Dashboard

Session Name	Start Time	End Time	Status	Performance Rate	Data Transferred
SRM - LA3 Copy/SRM	2/29/2024 12:33:01 am	2/29/2024 01:06:42 am	Success	440.7 MB/s	160.9 GB
SRM - LA3 Copy/SRM	2/28/2024 12:33:25 am	2/28/2024 03:01:38 am	Success	560.2 MB/s	170.2 GB
SRM - LA3 Copy/SRM	2/27/2024 12:33:38 am	2/27/2024 03:01:05 am	Success	547.5 MB/s	162.4 GB
SRM - LA3 Copy/SRM	2/26/2024 12:32:48 am	2/26/2024 02:56:41 am	Success	496.1 MB/s	140 GB
SRM - LA3 Copy/SRM	2/25/2024 12:33:07 am	2/25/2024 03:02:37 am	Success	436 MB/s	134 GB

Figure 8: Offsite Backup Dashboard

Managed Apple Devices

- 68 Managed iPhones and iPads
- Pushed Out 2 Operating System Update to 63 Devices
- Corrected Problems with 7 Failed IOS Updates



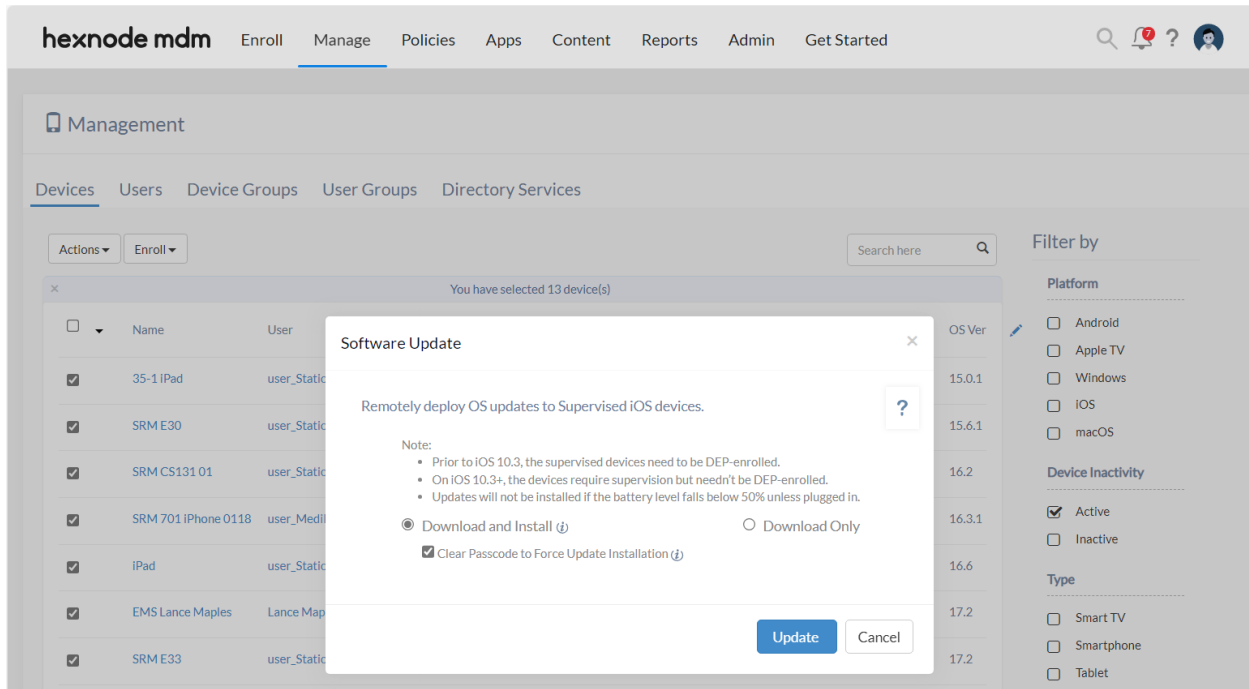


Figure 9: Updating Operating Systems on iPads

Apparatus MDC

Availability Trend for Group: San Ramon (68 Gateways) from Feb 1 to Mar 1 (29 days), availability as uptime over gateway run time, 56 reporting, 4 below average of 99%, 2,766,985 events

Save Results Change Edit

Results by vehicle (active WAN link only)

Vehicle	Run Time	Average	Feb 1	Feb 2	Feb 3	Feb 4	Feb 5	Feb 6	Feb 7	Feb 8	Feb 9	Feb 10	Feb 11	Feb 12	Feb 13	Feb 14	Feb 15	Feb 16	Feb 17
351 83113 ND83020163011034	8 days 20 hours	92%	100%	99%	100%	1%				100%					100%	100%	100%		0%
352 3173 ND83020077011034	5 days 23 hours	97%	100%	100%	100%	100%	99%				94%	100%	100%						57%
356 ND75110133011033	9 days 21 hours	99%	100%	100%	100%		100%	100%	100%	100%	100%				100%	100%	100%		
548 E1 Res.6 ND83010190011034	29 days	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	99%	100%	100%	100%	100%	100%
711 M31 ND83020208011034	28 days 23 hours	99%	100%	100%	100%	100%	100%	100%	100%	99%	100%	100%	100%	99%	100%	100%	100%	100%	100%
524 T31 ND83020028011034	28 days 11 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
500 *new E1-Res1 ND83120471011034	28 days 23 hours	99%	100%	100%	100%	100%	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	99%	100%	100%
604 E335 ND83060525011034	28 days 23 hours	99%	100%	100%	100%	100%	100%	99%	100%	99%	99%	99%	99%	99%	99%	99%	99%	99%	99%

Figure 10: Apparatus Connectivity Report

- 68 In-Motion Gateways (Active and Spares)
- 56 In Service
- Average Uptime of 99%



Station Alerting

The screenshot shows a web browser window with the URL <https://phoenix.srv911.org/stations>. The page title is "San Ramon Valley 911 - Dispatch". The navigation bar includes "Phoenix G2 COMMUNICATIONS GATEWAY", "Dashboard", "Stations & Units", "Alert Settings", and "System".

Station List

Buttons: Sync with App, + New Station

Name	IP	Units	Actions
S30	10.10.30.19	E30 1, PM30 3, E330 4, E630 5, E30A 6, RM30 7, SR30 8, E330A 9, WT130 10	Edit
S31	10.10.31.19	E31 1, T31 2, PM31 3, E331 4, E631 5, E31A 6, RM31 7, SR31 8, E331A 9, BS31 10, CS131 11, HM31 12, B31 14	Edit
S32	10.10.32.19	E32 1, PM32 3, E332 4, E632 5, E32A 6, RM32 7, SR32 8, E332A 9, 3102 15	Edit

Figure 11: G2 Station Status Dashboard

- Completed G2 Migration for all San Ramon Stations
- Scheduled Decommissioning of Zetron Servers for March 31, 2024



Security Audit Results (Desktops, Laptops, and Servers)

Device Name: SRM-ADM-LT09 Description: SRM-ADM-LT09 Operating System: Microsoft Windows 10 Pro 10.0.19045 Last Reboot: 21 FEB 2024 07:24 (PST)					
Patch Name	Type	Priority	Published	Installed	Install
2024-01 Update for Windows 10 Version 21H2 for x64-based Systems (KB5033052)	Software	Low	22 JAN 2024	06 FEB 2024 20:00 (PST)	Installed
2024-01 Security Update for Windows 10 Version 22H2 for x64-based Systems (KB5034441)	Software	Critical	08 JAN 2024	13 FEB 2024 20:03 (PST)	Installed
2024-02 .NET 6.0.27 Security Update for x64 Client (KB5035119)	Software	Critical	12 FEB 2024	20 FEB 2024 20:01 (PST)	Installed
2024-02 .NET 7.0.16 Security Update for x64 Client (KB5035120)	Software	Critical	12 FEB 2024	20 FEB 2024 20:02 (PST)	Installed
Windows Malicious Software Removal Tool x64 - v5.121 (KB890830)	Software	Low	12 FEB 2024	20 FEB 2024 20:07 (PST)	Installed
2024-02 Cumulative Update for .NET Framework 3.5, 4.8 and 4.8.1 for Windows 10 Version 22H2 for x64 (KB5034685)	Software	Low	12 FEB 2024	20 FEB 2024 20:08 (PST)	Installed

Patch Management Activity Report

Device Name: SRM-ADM-CRR-01 Description: SRM-ADM-CRR-01 Operating System: Microsoft Windows 10 Pro 10.0.19044 Last Reboot: 01 MAR 2024 19:50 (PST)					
Patch Name	Type	Priority	Published	Installed	Install
2024-01 .NET 6.0.26 Security Update for x64 Client (KB5033733)	Software	Critical	08 JAN 2024	06 FEB 2024 20:02 (PST)	Installed
Windows Malicious Software Removal Tool x64 - v5.120 (KB890830)	Software	Low	08 JAN 2024	06 FEB 2024 20:04 (PST)	Installed
2024-01 Update for Windows 10 Version 21H2 for x64-based Systems (KB5033052)	Software	Low	22 JAN 2024	08 FEB 2024 20:01 (PST)	Installed
2024-02 .NET 6.0.27 Security Update for x64 Client (KB5035119)	Software	Critical	12 FEB 2024	22 FEB 2024 20:01 (PST)	Installed
Windows Malicious Software Removal Tool x64 - v5.121 (KB890830)	Software	Low	12 FEB 2024	22 FEB 2024 20:04 (PST)	Installed

Figure 12: Patch Status Audit Log

- 197 Devices Fully Patched
- 38 Devices Scheduled for Reboot
- 14 Devices Scheduled for Follow Up (Patch Error)
- 7 Patches Being Tested in Sandbox



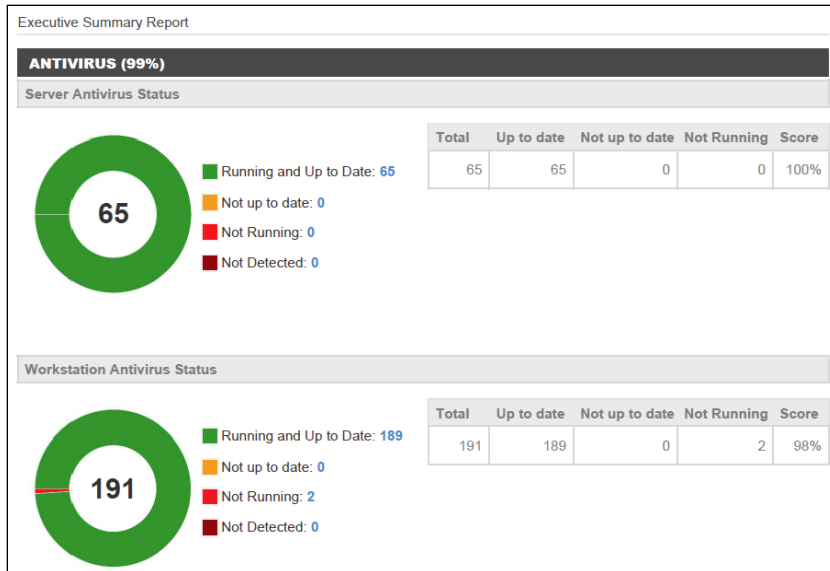


Figure 13: Antivirus Status for District Windows Devices

- 254 Devices Current
- 2 Devices in an Error State (Scheduled for Follow Up)



Email Cyberthreats

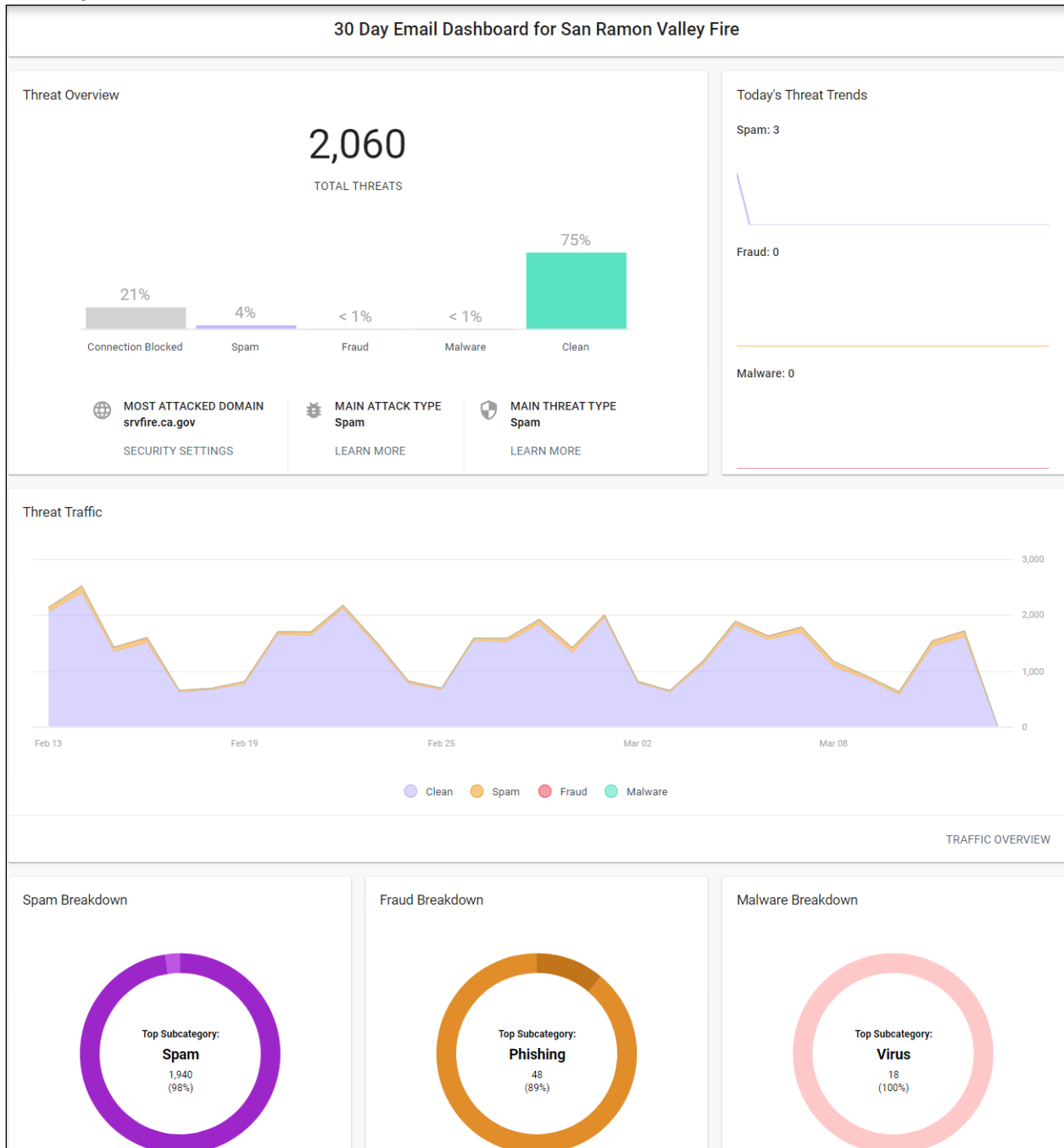


Figure 14: Asset Management Status of Districts Workstations and Servers

Threat Mitigation

- Mitigated 2,060 Email Threats
- Blocked 27% of all Emails Sent to San Ramon Staff



General Analytics Support

- Provided Analytics Support to EMS Division
- Provided Analytics Support for Behavioral Health Initiative

Patient-Care Reporting CQI (ImageTrend)

- Reviewed 513 PCR Reports
- 55 PCR Reports in Queue

System Administration Support

- Assisted HR with Updates to Records Retention System (Laserfiche)
- Assisted Dispatch and Suppression with Support for Performance Evaluation System (FireGauge)

Construction Support

- Worked with Vendor to Correct Wiring Issues at Station 34
- Assisted with Design and Equipment Selection for New Communications Vehicle





HUMAN RESOURCES



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: March 27, 2024
To: Board of Directors
From: Dave Garcia, Interim Deputy Chief
Subject: Monthly Human Resources Report for February 2024

Recruitment

- ❖ Worked with WBCP on Communications Center Manager position interviews
- ❖ Coordinated and assisted with Engineer Promotional Candidate orientation
- ❖ Coordinated hotels and food for outside raters for Engineer Promotional testing
- ❖ Coordinated and assisted with Captain Promotional Candidate orientation
- ❖ Coordinated hotels and food for outside raters for Captain Promotional testing
- ❖ Participated in a recruitment planning meeting for upcoming Firefighter Paramedic recruitment
- ❖ Assisted with the Engineer Promotional Testing at the Livermore Pleasanton Training Site
- ❖ Announced and opened Reserve Firefighter (Volunteer) Recruitment
- ❖ Coordinated Accounting Technician interviews
- ❖ Coordinated and tracked pre-employment backgrounds for:
 - One (1) Public Safety Dispatcher
 - One (1) Internal Recruit Training Program Candidate
 - Three (3) Per Diem Dispatchers
- ❖ Tracked and screened applications for the recruitments:
 - Internal Recruit Training Program
 - Firefighter Paramedic
 - Specialty Team Mechanic Coordinator
 - Account Technician
 - Promotional Fire Captain
 - Firefighter Paramedic
 - Single Role Paramedic

Additional Accomplishments

- ❖ Reviewed and updated Lexipol policies
- ❖ Prepared and sent out San Ramon Valley Fire Announcement for fifteen (15) babies born from April 2023 to January 2024
- ❖ Completed annual Criminal Justice Information Services Security and Privacy Training for DOJ compliance
- ❖ Reviewed and obtained legal consultation for HR best practices
- ❖ Assisted six (6) outside agencies with salary and compensation information requests
- ❖ Participated in Annual Wellness Fitness evaluations

Additional Accomplishments (Continued)

- ❖ Scheduled and coordinated Wellness Fitness evaluations for Communication Reserve Volunteers, Dispatch and Administration employees
- ❖ Coordinated and announced dates for annual LCW Harassment Prevention training for all staff
- ❖ Managed and processed ongoing benefit changes
- ❖ Process liability claims for citizens
- ❖ Managed and processed ongoing workers' compensation claims
- ❖ Managed and processed employees ongoing leaves of absence
- ❖ Completed and coordinated posting compliance of 2024 State and Federal Labor Law posters in all District buildings
- ❖ Assisted District Counsel with records for Subpoena

Meetings

- ❖ Deputy Chief/Finance/Human Resources Bi-Weekly meetings
- ❖ Deputy Chief/Human Resources Bi-Weekly meetings
- ❖ Nationwide Deferred Compensation Annual Plan Review meeting
- ❖ Record Tracking meeting with Training and EMS Division
- ❖ Attended Firefighter Academy Graduation

Report: Employee Illness/Injury Report –February 2024



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: March 27, 2024
To: Board of Directors
From: David Garcia, Acting Deputy Chief
Subject: February 2024 Employee Illness/Injury Report

Indemnity (Lost Time)

February 6, 2024 DOI- 2/5/2024- An employee sought treatment for injuries to forearms and lower back pain.

Status: Released to full duty

February 17, 2024 DOI- 2/5/2024- An employee sought treatment for PTSD.

Status: Remains off work

February 26, 2024 DOI – 2/18/2024 – An employee sought treatment for lower back pain.

Status: Remains off work

Medical Only (No Lost Time)

February 8, 2024 DOI- 2/8/2024 An employee sought treatment for exposure. No loss time.

Total lost time due to injuries for the month of February:

- 38 shifts for 5 shift employees



FINANCE



San Ramon Valley Fire Protection District

2401 Crow Canyon Road, Suite A

San Ramon, CA 94583

www.firedepartment.org

Date: March 27, 2024
To: Board of Directors
From: Davina Hatfield, Chief Financial Officer
Re: Monthly Financial Report for February 2024

Meetings/Activities

- ❖ Facilitate and manage payroll and related duties
- ❖ Participated in Accounting Technician recruitment; reviewed applications and held interviews
- ❖ Provided support and assistance to other Divisions with the following projects:
 - Contract administration
 - Measure X
 - Construction Projects
 - Training Facility
- ❖ Meetings and Events
 - California Society of Municipal Finance Officer's (CSMFO) Conference
 - State of the City – City of San Ramon
 - Deputy Chiefs/Finance/Human Resources Bi-Weekly Meetings

Financial Statements

- ❖ Balance Sheets
- ❖ Revenues | All Funds, Budget vs. Actual
- ❖ Expenditures | General Fund Budget vs. Actual
- ❖ Expenditures | Capital and Debt Service Funds Budget vs. Actual
- ❖ Revenue and Expense History by Month | General Fund
- ❖ Overtime Analysis

San Ramon Valley Fire Protection District

Combined Balance Sheet

February 29, 2024

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
ASSETS									
Cash - Checking	\$ 1,121,528	\$ 14,839	\$ -	\$ -	\$ 2,285	\$ 151,693	\$ -	\$ -	\$ 1,290,345
Cash - Money Market	516,067	-	-	-	-	-	-	-	516,067
Cash - Workers' Compensation	(36,985)	-	-	-	-	-	-	-	(36,985)
Cash - Flexible Spending	14,652	-	-	-	-	-	-	-	14,652
Cash - Chandler	819,938	-	-	-	-	-	-	-	819,938
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 4.122%	21,631,498	13,259,580	-	5,303,005	-	-	-	-	40,194,083
Investments - Market Value Adjustment	(2,133,874)	(1,127,036)	-	(647)	-	-	-	-	(3,261,557)
Investments - Bank of the West @ .60% avg	19,378,399	10,123,425	-	-	-	-	-	-	29,501,824
Investments - Chandler @ 4.47% avg	25,098,788	-	-	-	-	-	-	-	25,098,788
Escrow Account - CA Bank of Commerce (St.34 ret)	-	-	-	405,928	-	-	-	-	405,928
Escrow Account - River City Bank (PSB retention)	-	-	-	1,428,433	-	-	-	-	1,428,433
Cash with Fiscal Agent	-	-	133	3,179,352	-	-	-	-	3,179,485
Accounts Receivable	129,564	-	-	-	-	-	-	-	129,564
Interest Receivable	464,417	120,621	-	-	-	-	-	-	585,038
YE Accrued Ambulance Billing	1,630,548	-	-	-	-	-	-	-	1,630,548
Prepaid Expenses and Deposits	5,696,255	-	-	10,737,896	-	-	-	-	16,434,151
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings and Improvements	-	-	-	-	-	-	34,354,445	-	34,354,445
Construction in Progress	-	-	-	-	-	-	41,166,010	-	41,166,010
Leased Assets	-	-	-	-	-	-	50,000	-	50,000
Equipment	-	-	-	-	-	-	10,908,234	-	10,908,234
Vehicles	-	-	-	-	-	-	25,014,372	-	25,014,372
Accumulated Depreciation	-	-	-	-	-	-	(41,271,518)	-	(41,271,518)
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	63,135,112	63,135,112
TOTAL ASSETS	\$ 74,332,045	\$ 22,391,429	\$ 133	\$ 21,053,967	\$ 2,285	\$ 151,693	\$ 76,222,421	\$ 63,135,112	\$ 257,289,085
LIABILITIES									
Accounts Payable	\$ -	\$ -	\$ -	\$ 155,533	\$ -	\$ -	\$ -	\$ -	\$ 155,533
Accrued Expenses	3,717,017	-	-	-	-	-	-	-	3,717,017
Deposits Payable	24,693	-	-	-	-	-	-	-	24,693
Deferred Ambulance Billing Revenue	936,135	-	-	-	-	-	-	-	936,135
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	42,085,000	42,085,000
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	8,398,780	8,398,780
Workers' Compensation	-	-	-	-	-	-	-	9,643,000	9,643,000
Accumulated Leave	-	-	-	-	-	-	-	3,008,332	3,008,332
TOTAL LIABILITIES	4,677,845	-	-	155,533	-	-	-	63,135,112	67,968,490

San Ramon Valley Fire Protection District

Combined Balance Sheet

February 29, 2024

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
FUND BALANCE									
Investment in General Fixed Assets	-	-	-	-	-	-	76,222,421	-	76,222,421
Non-Spendable Fund Balance	252,099	-	-	10,737,896	-	-	-	-	10,989,995
Restricted Fund Balance	-	-	133	10,160,538	2,285	-	-	-	10,162,956
Committed Fund Balance:									
Dry Period Funding	68,925,997	-	-	-	-	-	-	-	68,925,997
Budget Stabilization	-	17,507,015	-	-	-	-	-	-	17,507,015
Workers' Compensation Claims	-	4,884,414	-	-	-	-	-	-	4,884,414
Capital Projects	-	-	-	-	-	-	-	-	-
Assigned Fund Balance:									
Other Assigned Fund Balance	476,104	-	-	-	-	-	-	-	476,104
Unassigned Fund Balance	-	-	-	-	-	151,693	-	-	151,693
TOTAL FUND BALANCE	<u>69,654,200</u>	<u>22,391,429</u>	<u>133</u>	<u>20,898,434</u>	<u>2,285</u>	<u>151,693</u>	<u>76,222,421</u>	<u>-</u>	<u>189,320,595</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 74,332,045</u>	<u>\$ 22,391,429</u>	<u>\$ 133</u>	<u>\$ 21,053,967</u>	<u>\$ 2,285</u>	<u>\$ 151,693</u>	<u>\$ 76,222,421</u>	<u>\$ 63,135,112</u>	<u>\$ 257,289,085</u>

San Ramon Valley Fire Protection District

Revenues - All Funds

For the Period Ended February 29, 2024

FISCAL YEAR COMPLETED - 66.67%

	2022/23		2023/24		
	Actual (unaudited)	Budgeted	Realized	Remaining Budget	% Received
TAXES					
Property Taxes - Current Secured	\$ 83,105,371	\$ 87,414,234	\$ 47,633,490	\$ 39,780,744	54.5%
Property Taxes - Supplemental	2,961,706	-	204,111	(204,111)	#DIV/0!
Property Taxes - Utilities (Unitary)	1,330,595	1,264,065	758,295	505,770	60.0%
Property Taxes - Current Unsecured	2,367,660	2,397,986	2,797,531	(399,545)	116.7%
Homeowners Property Tax Relief	425,143	453,404	-	453,404	0.0%
RDA Property Tax	1,653,389	1,727,524	1,206,866	520,658	69.9%
County Tax Administration	(536,032)	(657,121)	-	(657,121)	0.0%
Property Taxes - Prior Secured	(280,822)	(280,822)	(400,338)	119,516	142.6%
Property Taxes - Prior Supplemental	(165,900)	(165,900)	(941)	(164,959)	0.6%
Property Taxes - Prior Unsecured	(7,057)	(13,012)	14,482	(27,494)	-111.3%
Total Taxes	<u>90,854,053</u>	<u>92,140,358</u>	<u>52,213,496</u>	<u>39,926,862</u>	<u>56.7%</u>
INTERGOVERNMENTAL					
Measure H	-	33,000	-	33,000	0.0%
Measure X	-	-	188,000	(188,000)	#DIV/0!
State Aid/Grants	822,065	217,692	270,683	(52,991)	124.3%
Federal Grant Revenue	-	-	(13,668)	13,668	#DIV/0!
Other Intergovernmental Revenue	415,643	511,773	279,044	232,729	54.5%
PP-IGT GEMT	231,692	558,839	28,228	530,611	5.1%
Consolidated Dispatch	<u>1,666,206</u>	<u>2,219,020</u>	<u>1,109,510</u>	<u>1,109,510</u>	<u>50.0%</u>
Total Intergovernmental	<u>3,135,606</u>	<u>3,540,324</u>	<u>1,861,797</u>	<u>1,678,527</u>	<u>52.6%</u>
CHARGES FOR SERVICE					
Inspection Fees	6,628	10,000	52,996	(42,996)	530.0%
Plan Review	630,741	525,000	461,025	63,975	87.8%
Weed Abatement Charges	3,256	3,500	2,898	602	82.8%
Administrative Citation Charges	-	-	4,500	(4,500)	#DIV/0!
Ambulance Services	6,342,468	6,562,535	4,925,815	1,636,720	75.1%
Reports and Photocopies	<u>1,170</u>	<u>1,000</u>	<u>2,276</u>	<u>(1,276)</u>	<u>227.6%</u>
Total Charges For Service	<u>6,984,263</u>	<u>7,102,035</u>	<u>5,449,510</u>	<u>1,652,525</u>	<u>76.7%</u>
USE OF MONEY AND PROPERTY					
Investment Earnings	<u>1,229,324</u>	<u>1,000,000</u>	<u>1,579,088</u>	<u>(579,088)</u>	<u>157.9%</u>
Total Use Of Money and Property	<u>1,229,324</u>	<u>1,000,000</u>	<u>1,579,088</u>	<u>(579,088)</u>	<u>157.9%</u>
RENTAL INCOME					
Rent On Real Estate	<u>68,307</u>	<u>79,510</u>	<u>58,306</u>	<u>21,204</u>	<u>73.3%</u>
Total Rental Income	<u>68,307</u>	<u>79,510</u>	<u>58,306</u>	<u>21,204</u>	<u>73.3%</u>
OTHER REVENUE					
Donations	100	-	-	-	#DIV/0!
Sale Of Property	2,058	-	29,656	(29,656)	#DIV/0!
Miscellaneous Revenue	580,423	10,000	4,432	5,568	44.3%
Developer Contributions	-	-	-	-	#DIV/0!
Total Other Revenue	<u>582,581</u>	<u>10,000</u>	<u>34,088</u>	<u>(24,088)</u>	<u>340.9%</u>
Total Revenue	<u>\$ 102,854,134</u>	<u>\$ 103,872,227</u>	<u>\$ 61,196,285</u>	<u>\$ 42,675,942</u>	<u>58.9%</u>

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended February 29, 2024

FISCAL YEAR COMPLETED - 66.67%

	2022/23		2023/24		
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
SALARIES AND BENEFITS					
Permanent Salaries	\$ 31,631,629	\$ 32,305,519	\$ 20,812,190	\$ 11,493,329	64.4%
Temporary Salaries	608,298	752,697	370,371	382,326	49.2%
Overtime	11,294,992	11,735,000	7,728,142	4,006,858	65.9%
FICA/Medicare	607,716	637,244	406,938	230,306	63.9%
Retirement Contributions	18,753,686	21,410,633	13,986,663	7,423,970	65.3%
Retirement Contributions - UAAL	279,000	288,000	288,000	-	100.0%
401A Contributions - Employer Paid	60,000	60,000	40,000	20,000	66.7%
Employee Group Insurance	4,585,402	4,940,886	3,193,539	1,747,347	64.6%
Retiree Health Insurance	3,921,695	3,973,032	2,949,383	1,023,649	74.2%
OPEB Contribution	7,762,900	7,496,122	3,748,060	3,748,062	50.0%
Unemployment Insurance	6,496	8,000	-	8,000	0.0%
Workers' Compensation	1,255,052	1,400,000	777,963	622,037	55.6%
Total Salaries and Benefits	80,766,866	85,007,133	54,301,249	30,705,884	63.9%
SERVICES AND SUPPLIES					
Office Supplies	24,638	37,383	17,754	19,629	47.5%
Postage	10,857	26,357	4,765	21,592	18.1%
Telecommunications	206,555	271,958	119,577	152,381	44.0%
Utilities	492,779	498,368	331,505	166,863	66.5%
Small Tools and Equipment	99,835	127,848	29,265	98,583	22.9%
Miscellaneous Supplies	74,884	143,597	41,686	101,911	29.0%
Medical Supplies	245,699	245,408	141,500	103,908	57.7%
Firefighting Supplies	69,423	91,312	13,963	77,349	15.3%
Pharmaceutical Supplies	89,737	75,000	38,823	36,177	51.8%
Computer Supplies	6,933	16,061	1,010	15,051	6.3%
Radio Equipment and Supplies	1,966	22,173	1,650	20,523	7.4%
Film Processing/Supplies	4,500	5,000	24	4,976	0.5%
Food Supplies	29,463	46,988	19,238	27,750	40.9%
PPE Inspection and Repairs	25,786	21,091	16,776	4,315	79.5%
Safety Clothing	336,893	333,051	219,882	113,169	66.0%
Class A Uniforms	8,522	11,357	5,729	5,628	50.4%
Non-Safety Clothing	14,131	49,187	26,710	22,477	54.3%
Class B Uniforms	65,291	81,430	41,015	40,415	50.4%
Household Supplies	75,958	53,245	51,515	1,730	96.8%
Central Garage - Repairs	467,954	450,000	240,175	209,825	53.4%
Central Garage - Maintenance	74,626	236,000	48,396	187,604	20.5%
Central Garage - Gas, Diesel and Oil	595,216	581,224	357,384	223,840	61.5%
Central Garage - Tires	72,350	60,000	52,633	7,367	87.7%
Central Garage - Mandated Inspections	34,591	-	280	(280)	#DIV/0!
Maintenance and Repairs - Equipment	234,423	219,674	129,767	89,907	59.1%
Maintenance and Repairs - Radio and Electronic	29,580	99,479	14,037	85,442	14.1%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended February 29, 2024

FISCAL YEAR COMPLETED - 66.67%

	2022/23	2023/24			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
Maintenance and Repairs - Buildings	160,609	216,319	107,046	109,273	49.5%
Maintenance and Repairs - Grounds	70,980	97,050	37,257	59,793	38.4%
Rents and Leases	175,586	226,328	129,517	96,811	57.2%
Software and Licensing	481,494	584,393	269,389	315,004	46.1%
Professional Services	2,771,052	2,976,730	1,773,142	1,203,588	59.6%
Recruiting Costs	160,117	199,917	76,360	123,557	38.2%
Legal Services	125,540	160,000	143,865	16,135	89.9%
Medical Services	128,974	165,486	(160)	165,646	-0.1%
Communications Services	95,040	103,141	91,800	11,341	89.0%
Election Services	300	-	-	-	#DIV/0!
Insurance Services	579,856	828,859	593,341	235,518	71.6%
Publication Of Legal Notices	857	1,000	-	1,000	0.0%
Specialized Printing	5,757	30,280	3,954	26,326	13.1%
Memberships	83,523	109,823	65,611	44,212	59.7%
Educational Courses and Supplies	178,767	421,013	139,139	281,874	33.0%
Educational Assistance	17,523	54,080	18,008	36,072	33.3%
Public Educational Supplies	2,218	8,867	8,139	728	91.8%
Books and Periodicals	6,560	29,431	4,745	24,686	16.1%
Recognition Supplies	7,382	6,950	7,945	(995)	114.3%
Meetings and Travel	74,869	129,956	43,782	86,174	33.7%
Other Expense	8,789	-	(654)	654	#DIV/0!
Taxes and Assessments	271,410	189,000	171,425	17,575	90.7%
Total Services and Supplies	8,799,793	10,341,814	5,648,710	4,693,104	54.6%
Total Operating Expenditures	\$ 89,566,659	\$ 95,348,947	\$ 59,949,959	\$ 35,398,988	62.9%

San Ramon Valley Fire Protection District

Expenditures - All Other Funds

For the Period Ended February 29, 2024

FISCAL YEAR COMPLETED - 66.67%

	2022/23	2023/24			
	Actual (unaudited)	Budget	Actual to Date	Remaining	
				Budget	% Expended
CAPITAL PROJECTS					
Professional Services	\$ (2,089)	\$ -	\$ -	\$ -	
Legal Services	-	-	-	-	
Technology Improvements	76,308	15,318	13,440	1,878	87.7%
Specialized Printing	-	-	-	-	
Various Improvements	18,578,217	17,814,710	2,941,897	14,872,813	16.5%
Radio and Electronic Equipment	2,047,951	1,330,255	126,233	1,204,022	9.5%
Major Equipment	328,850	1,437,165	-	1,437,165	0.0%
Autos and Trucks	261,362	1,287,100	164,001	1,123,099	12.7%
Total Capital Projects	<u>\$ 21,290,599</u>	<u>\$ 21,884,548</u>	<u>\$ 3,245,571</u>	<u>\$ 18,638,977</u>	<u>14.8%</u>
DEBT SERVICE					
2022 Equipment Lease	\$ 2,066,373	\$ 2,072,556	\$ 2,072,556	\$ -	100.0%
2015 Certificates Of Participation	924,625	924,650	924,650	-	100.0%
2020 Certificates of Participation	1,993,663	1,991,763	1,991,763	-	100.0%
2018 Equipment Lease	595,999	597,696	597,696	-	100.0%
Total Debt Service	<u>\$ 5,580,660</u>	<u>\$ 5,586,665</u>	<u>\$ 5,586,665</u>	<u>\$ -</u>	<u>100.0%</u>
Total Capital, Equipment and Debt Service	<u>\$ 26,871,259</u>	<u>\$ 27,471,213</u>	<u>\$ 8,832,236</u>	<u>\$ 18,638,977</u>	<u>32.2%</u>

San Ramon Valley Fire Protection District

General Fund

Revenue and Expenditures

Month	2019/20		2020/21		2021/22		2022/23		2023/23	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529	\$ 615,957	\$ 7,595,516	\$ 683,878	\$ 7,137,702	\$ 1,352,524	\$ 7,180,822
August	610,284	6,468,445	436,936	5,415,373	614,807	6,716,218	794,827	7,906,784	774,356	6,943,225
September	388,535	5,580,182	481,504	6,749,996	575,880	7,181,678	707,135	6,719,074	1,734,787	6,883,753
October	2,931,282	6,169,069	633,361	6,409,267	2,286,870	6,771,836	2,685,628	8,002,926	3,736,812	6,994,559
November	516,137	6,368,317	3,069,984	7,404,339	701,139	6,726,630	583,984	7,305,110	582,018	9,063,240
December	40,716,284	6,133,552	42,109,519	6,465,330	43,887,931	7,471,404	47,252,299	7,850,949	49,336,019	7,500,476
January	1,818,008	5,781,707	1,919,622	6,769,534	1,929,139	6,681,116	2,179,022	7,831,154	2,026,938	7,640,807
February	856,640	5,675,617	915,885	6,680,845	691,516	7,195,480	717,269	7,240,345	1,516,522	7,743,075
March	742,260	5,932,483	1,696,361	6,936,490	759,860	7,318,574	777,429	7,805,061	-	-
April	29,646,763	5,904,545	31,336,141	7,254,141	31,841,248	7,199,179	35,822,408	7,631,948	-	-
May	507,535	5,565,403	579,440	7,178,714	2,558,038	7,313,714	1,164,786	6,881,017	-	-
June	6,469,451	6,475,129	7,280,114	7,465,440	7,935,470	7,703,006	9,238,562	7,254,590	-	-

Total Overtime Hours by Month January 2022 - February 2024

