

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
JANUARY 24, 2024 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: SRVFPD Administrative Offices – Boardroom
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

Board Members Present: President Kerr, Vice President Stamey, Directors Lee, Crean, and Parker

Board Member(s) Absent: None

1. CALL TO ORDER

President Kerr called the meeting to order at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

Director Lee led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Kerr declared a quorum of the Board was present, and confirmed there were no changes to the Agenda.

4. PUBLIC COMMENT

Mr. Don Reid provided public comment thanking past president Michelle Lee, the Board, Management, District employees, and firefighters for their hard work.

5. CONSENT CALENDAR

Motion by Director Lee to approve Consent Calendar Items 5.1 through 5.6; seconded by Vice President Stamey. Motion carried unanimously by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Update on Behavioral Health Response Pilot Program.

Chief Meyer introduced Deputy Chief Jonas Aguiar, EMS Division Manager Lance Maples and Consultant Preston Looper to present the update on the Behavioral Health Response Pilot Program since Firefighter First Response went live in October 2023.

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7. OLD BUSINESS

7.1 Approve revisions to the District's Fund Balance Reserve Policy.

Motion by Director Crean to approve revisions to the District's Fund Balance Reserve Policy; seconded by Director Parker. Motion carried unanimously by roll call vote.

8. NEW BUSINESS

8.1 Introduce by title only and waive the First Reading of Proposed Amended Ordinance No. 24: Administrative Citations.

Motion by Vice President Stamey to: (1) Introduce by title only and waive the first reading of proposed Amended Ordinance No. 24: Administrative Citations; (2) Designate the District Counsel/District Clerk to prepare a summary of the proposed Ordinance and publish at least five (5) days prior to the February 28, 2024 Regular Board Meeting; and (3) Post a certified copy of the full text of the proposed Amended Ordinance in the District Clerk's office at least five (5) days prior to the February 28, 2024 Regular Board Meeting; seconded by Director Lee. Motion carried unanimously by roll call vote.

8.2 Approve the requested change orders with Golden State Fire Apparatus in an amount not to exceed \$335,767.

Motion by Director Lee to approve the requested change orders with Golden State Fire Apparatus in an amount not to exceed \$335,767; seconded by Director Crean. Motion carried unanimously by roll call vote.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from community were received and acknowledged.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations Division - Deputy Chief Jonas Aguiar
Operations Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for December 2023.

10.2 Training Division – Battalion Chief Chris Parsons
Training Report of monthly activities.

Battalion Chief Parsons provided the monthly activities report for December 2023.

10.3 EMS Division – EMS Division Manager Lance Maples
EMS Report of monthly activities.

EMS Division Manager Lance Maples provided the monthly activities report for December 2023.

- 10.4 Community Risk Reduction – Interim Fire Marshal Roy Wendel
Community Risk Reduction of monthly activities.

Interim Fire Marshal Wendel provided the monthly activities report for December 2023.

- 10.5 Fleet and Facilities Division – Interim Deputy Dave Garcia
Fleet and Facilities Report of monthly activities.

Interim Deputy Chief Garcia provided the monthly activities report for December 2023.

- 10.6 Communications and Technology Division – Chief Meyer/Interim Deputy Chief Garcia
Communications and Technology Report of monthly activities.

Chief Meyer and Interim Deputy Chief Garcia provided the monthly activities report for December 2023.

- 10.7 Human Resources Division – Interim Administrative Services Director Ken Campo
Human Resources Report of monthly activities.

Interim Administrative Services Director Campo provided the monthly activities report for December 2023.

- 10.8 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.

Chief Financial Officer Hatfield provided the monthly activities report for December 2023.

- 10.9 Fire Chief – Fire Chief, Paige Meyer

Fire Chief Meyer provided the monthly activities report for December 2023.

11. GOOD OF THE ORDER

- 11.1 Comments by Board of Directors.

President Kerr announced that Director Lee was elected to CCSDA Member-at-Large on January 22, 2024.

- 11.2 Report on District Standing Committee Assignments for 2024.

President Kerr announced the following Committee Assignments for 2024:

Community Risk Reduction: Director Lee (Chair), Director Crean

Disaster Preparedness: Director Parker (Chair), Director Crean

EMS: Director Lee (Chair), Vice President Stamey

Facilities: President Kerr (Chair), Director Lee

Finance: Director Crean (Chair), President Kerr

Personnel: Vice President Stamey (Chair), Director Parker

San Ramon Valley Emergency Preparedness Citizen Corps Council Policy Advisory Committee (CCC/PAC): President Kerr

12. UPCOMING CALENDAR OF EVENTS

- 12.1 Next Regular Board Meeting, February 28, 2024 at 1:00 p.m.
- 12.2 Ribbon Cutting Ceremony for Public Safety Complex/Communications Center, 2401 Crow Canyon Road, San Ramon, January 25, 2024 at 5:30 p.m.
- 12.3 Station 34 Community Event, 12599 Alcosta Boulevard, San Ramon, January 27, 2024, 12:00 p.m.-2:00 p.m.
- 12.4 2023-I Recruit Academy Graduation Ceremony, February 2, 2024, The Roundhouse, 2600 Camino Ramon, Tahoe Auditorium at 3:00 p.m.
- 12.5 Street Smarts Program 20th Anniversary Celebration, City of San Ramon City Hall Rotunda, 7000 Bollinger Canyon Road, San Ramon, February 8, 2024, 5:00 p.m. – 7:00 p.m. (RSVP required).

President Kerr announced the above events.

President Kerr announced the Board will enter Closed Session for Agenda Item No. 13.1, Conference with Legal Counsel – Existing Litigation, and 13.2, Conference with Legal Counsel – Anticipated Litigation. The Board took a recess at 2:50 p.m. and entered Closed Session at 3:00 p.m.

13. CLOSED SESSION

- 13.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9(d)(1):
Laura Begin v. SRVFPD; and DOES 1 through 50, inclusive, Case No.: C23-00085
- 13.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

The Board returned to Open Session at 3:26 p.m.

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Kerr announced there was no reportable Board action from Closed Session.

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, FEBRUARY 28, 2024, AT 1:00 P.M.

President Kerr adjourned the meeting at 3:26 p.m.

Prepared by:

Stephanie Brendlen
DocuSigned by: 41C3A3F37BD54B3...
 Stephanie Brendlen
 District Counsel/Clerk

Approved by:

H Jay Kerr
DocuSigned by: 4A7B0FF581E2469...
 President Kerr
 Board President