

**San Ramon Valley Emergency Preparedness  
Citizen Corps Council  
Policy Advisory Committee  
October 23<sup>rd</sup>, 2020  
8:00am-9:00am**

**Invitees:**

Karen Stepper (Danville), Renee Morgan (Danville), Bill Clarkson (City of San Ramon), School Board member Ken Mintz, Fire Board member Jay Kerr, Chair of the Board of Supervisors Candace Andersen, Chief of Staff Office of Supervisor Gayle Israel, Captain SRPD Denton Carlson Debbie Vanek (SRVFPD), Jeff Hebel (Danville), Cliff Buxton (SRVFPD), Danielle Bell (SRVFPD), Davina Hatfield (SRVFPD), Gayle Israel (CCC Sup), Larry Fong (Red Cross), Ken Nelson (SRVUSD), Zack Adinoff (Contra Costa County OES)

**Present 10/23:**

Karen Stepper (Danville), Bill Clarkson (City of San Ramon), Ken Mintz (School Board\_member), Jay Kerr, (Fire Board member), Candace Andersen (Chair of the Board of Supervisors), Gayle Israel (Chief of Staff Office of Supervisor), Denton Carlson (Captain SRPD), Cliff Buxton (San Ramon PD/SRVFIRE), Danielle Bell (SRVFPD), Davina Hatfield (SRVFPD), Larry Fong (Red Cross), Marcelle Indelicato (Contra Costa County OES)

**Location:** San Ramon Valley Fire Protection District  
Administration Building/Large Conference Room

**Agenda and Notes:**

Call to Order at 8:00am by Jay Kerr.

1. Public Comment
  - None.
2. Approval of Previous Meeting Notes,
  - **Motion** to accept minutes made by Jay Kerr, accepted by Ken Mintz; second by Karen Stepper with unanimous affirmative vote.
3. Financial Report by Davina Hatfield. The budget is currently \$54,000 in the account. Budget accepted by Karen Stepper; second Bill Clarkson and Jay Kerr by with unanimous affirmative vote.
4. New Business- None.
5. **Committee Reports and Policy Updates:**
6. **Training Education and Publications Committee Report**
  - **Alert & Notifications**
    - **Denton Carlson** presented the following.
7. PSPS has been working well and our information is seamless, and the same messages are getting sent out and our residents feel informed. There has been proactive calls and consistent

communication which took the strain off dispatch. Worked very well. Messaging from all agencies went out well and being able to plug in addresses helped. Overall successful.

Stepper asked about evacuation notices. Captain Carlson deferred that the Fire District and Danville PD is working on evacuation routes in Danville which is posted on the Fire District website.

### Training

- **Danielle Bell** presented the following.
  - Training has been put on hold with COVID
  
- **HeartSafe Community Report:**
  - **Danielle Bell** presented the following.
    - Heart safe has been on hold with COVID
    - Continue to meet online to check in with team
  
- **Community Emergency Response Team (CERT) Report:**
  - **Danielle Bell** presented the following.

### **CERT Activities**

- C8 Meetings (Contra Costa Counties Cities Citizens Corps Council Committee) continue to meet every other month.
- County group has been formed to revise and update CERT material released from FEMA 2020.
- We hosted a Train the Trainer in March the week before COVID shut everything down.
- CERT C8 Meeting continues to meet every other month. We have led the task on creating a County update so all material will be the corresponding and reflective across all programs in the County.
- CERT Deployment at Cal Fire Base Camp in Pleasanton. We had 45 CERT members log over 365 hours
- Hosting and presenting for FEMA and The National CERT Association weekly:
  - Program Manager Courses
  - Train The Trainer Courses
  - Hybrid CERT Training
- CERT Leader & Instructor Meetings for San Ramon Valley CERT
- CERT is working with the County (Gerald) on having CERT help with the PSPS notification system for RCF's and general public to get notifications out.
- Water Drums/Storage sale w/Lamorinda CERT *April & September* – Update: SRVCCC and the Orinda / Moraga CERT team continue water storage purchase. Logistical arrangements are in place to begin trial sales and delivery.
- April CERT did a HAM CERT communications in the Community

- **Access and Functional Needs**
    - **Danielle Bell** presented the following.
    - Autism AFN (Access & Functional needs) first responder training given to new recruits at San Ramon Valley Fire.
    - Autism AFN first responder training given to San Ramon Police Department
    - Autism kits are being purchased to be placed on all Ambulances
    - A smaller Autism kit are being purchased to be placed in all San Ramon PD cars.
    - Co-Chair for DAFN (Disabilities Access & Functional Needs) for Contra Costa County – monthly meeting
    - Autism Presentation for Lamorinda CERT
7. Administrative Item New Item: none
8. Next PAC meeting: Friday February 12<sup>th</sup>, 2020 at 9am
9. Adjourned at 9:00 am

Prepared by:  
DocuSigned by:



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Danielle Bell

SRVFPD Emergency Coordinator

Approved by:



Councilmember Karen Stepper  
Town of Danville

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