

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Wednesday, January 24, 2024 – 1:00 p.m.

*Jay Kerr, Board President
Matthew Stamey, Board Vice President
Ryan Crean, Director, Michelle Lee, Director, Don Parker, Director*

~MISSION STATEMENT~

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

**MEETING LOCATION: SRVFPD Administrative Offices – Boardroom
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583**

WEBSITE: <https://www.firedepartment.org/>

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

5. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1 Approve the demand register for the period December 1, 2023 through January 11, 2024 in the amount of \$3,537,332.71.
- 5.2 Approve the Board Minutes from the December 12, 2023 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the period of November in the amount of \$5,606,671.20 and December in the amount of \$5,582,916.69.
- 5.4 Authorize suspension of the medical premium cap for active employees for calendar year 2024, and continue to review on a year-to-year basis the financial impact of removing the cap.
- 5.5 Authorize staff to purchase BK M150 wildland mobile radios from Cross Connections in the amount of \$233,232.

5.6 **Personnel Actions:**

New Hire

Confirmation of Employment. Approve staff recommendation to hire:

Peter Kravariotis for Single Role Paramedic, step 1, effective February 5, 2024

Promotions

Approve staff recommendation to award the following promotions effective January 1, 2024:

Captain Damien Alvarez to Battalion Chief 4, step 3

Captain Joseph Bradley to Battalion Chief 1, step 5

Engineer Michael Duggan to Captain 11, step 4

Engineer Steven Reed to Captain 11, step 4

Firefighter Sean Carrillo to Captain 10, step 2

Firefighter Moyses Garcia to Engineer 4, step 6

Approve staff recommendation to award the following promotions effective January 15, 2024:

Public Safety Dispatcher Dina Taylor to Public Safety Dispatch Supervisor, step 4

Step Increases

Approve staff recommendation to award the following step increase, effective February 1, 2024:

Captain Christopher Cunningham to Captain 28, step 4

Firefighter Grant Dakin to Firefighter 5, step 6

2022-1 Academy

Firefighter Kenneth Borges to Firefighter 5, step 3

Firefighter David Diktakis to Firefighter 5, step 3

Firefighter Brielle Drake to Firefighter 5, step 3

Firefighter Brendan Whitmore to Firefighter 5, step 3

Single Role Paramedics

Anthony Villeggiante to Single Role Paramedic, step 2

Andrew Youngstrom to Single Role Paramedic, step 2

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Update on Behavioral Health Response Pilot Program.

7. OLD BUSINESS

7.1 Approve revisions to the District's Fund Balance Reserve Policy.

8. NEW BUSINESS

8.1 Introduce by title only and waive the First Reading of Proposed Amended Ordinance No.24: Administrative Citations.

8.2 Approve the requested change orders with Golden State Fire Apparatus in an amount not to exceed \$335,767.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community.

10. MONTHLY ACTIVITY REPORTS

- 10.1 Operations Division – Deputy Chief Jonas Aguiar
Operations Report of monthly activities.
- 10.2 Training Division – Battalion Chief Chris Parsons
Training Report of monthly activities.
- 10.3 EMS Division – EMS Division Manager Lance Maples
EMS Report of monthly activities.
- 10.4 Community Risk Reduction Division – Interim Fire Marshal Roy Wendel
Community Risk Reduction Report of monthly activities.
- 10.5 Fleet and Facilities Division – Interim Deputy Dave Garcia
Fleet and Facilities Report of monthly activities.
- 10.6 Communications and Technology Division – Chief Meyer/Interim Deputy Chief Garcia
Communications and Technology Report of monthly activities.
- 10.7 Human Resources Division – Interim Administrative Services Director Ken Campo
Human Resources Report of monthly activities.
- 10.8 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.
- 10.9 Fire Chief – Fire Chief Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Comments by Board of Directors.
- 11.2 Report on District Standing Committee Assignments for 2024.

12. UPCOMING CALENDAR OF EVENTS

- 12.1 Next Regular Board Meeting, February 28, 2024 at 1:00 p.m.
- 12.2 Ribbon Cutting Ceremony for Public Safety Complex/Communications Center, 2401 Crow Canyon Road, San Ramon, January 25, 2024 at 5:30 p.m.
- 12.3 Station 34 Community Event, 12599 Alcosta Boulevard, San Ramon, January 27, 2024, 12:00 p.m.-2:00 p.m.
- 12.4 2023-I Recruit Academy Graduation Ceremony, February 2, 2024, The Roundhouse, 2600 Camino Ramon, Tahoe Auditorium at 3:00 p.m.
- 12.5 Street Smarts Program 20th Anniversary Celebration, City of San Ramon City Hall Rotunda, 7000 Bollinger Canyon Road, San Ramon, February 8, 2024, 5:00 p.m. – 7:00 p.m. (RSVP required).

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9(d)(1):

Laura Begin v. SRVFPD; and DOES 1 through 50, inclusive, Case No.: C23-00085

13.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code

Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, FEBRUARY 28, 2024 AT 1:00 P.M.

Prepared by:

Stephanie Brendlen

Stephanie Brendlen, District Counsel/District Clerk

Agenda posted on January 19, 2024 at the District's Administrative Offices, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District's Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, or at the scheduled meeting.