

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Wednesday, November 15, 2023 – 1:00 p.m.

*Michelle Lee, Board President
Jay Kerr, Board Vice President
Ryan Crean, Director, Matthew Stamey, Director, Don Parker, Director*

~MISSION STATEMENT~

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

MEETING LOCATION: SRVFPD Administrative Offices – Boardroom
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

****For ADA Accessibility, please see attached map for further instructions.****

WEBSITE: <https://www.firedepartment.org/>

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

5. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1 Approve the demand register for the period October 14, 2023 through November 3, 2023 in the amount of \$1,470,100.61.
- 5.2 Approve the Board Minutes from the October 25, 2023 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the period of October in the amount of \$5,349,023.54.

5.4 **Personnel Actions:**

Step Increases:

Approve staff recommendation to award the following step increase, effective December 1, 2023:

Battalion Chief Eric Sabye to Battalion Chief 2, step 5

Captain Bret Herendeen to Captain 10, step 4

Captain Garrett McIntyre to Captain 10, step 5

Engineer Salvatore Bautista to Engineer 5, step 6

Engineer Brandon Hicks to Engineer 4, step 6

Academy 2021-1

Firefighter Patrick Devault to Firefighter 5, step 3

Firefighter Zachary Lee to Firefighter 5, step 3

Firefighter Richard Moore to Firefighter 5, step 3

Firefighter Corbin Robson to Firefighter 5, step 3

Firefighter Isaac Toledo to Firefighter 5, step 3

Firefighter Randall Webster to Firefighter 5, step 3

Firefighter Blake Yarbrough to Firefighter 5, step 3

Academy 2022-1 (Group 2)

Firefighter Dylan Costamagna to Firefighter 5, step 2

Firefighter Chazz Griffiths to Firefighter 5, step 2

Firefighter Brian Parisi to Firefighter 5, step 2

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

No Special Announcements/Presentations/General Business.

7. **OLD BUSINESS**

No Old Business.

8. **NEW BUSINESS**

8.1 Approve Employment Agreement with Retired District Employee Stephen Rodwell as Interim Dispatch Supervisor.

9. **CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from the community.

10. **MONTHLY ACTIVITY REPORTS**

10.1 Operations Division – Deputy Chief Jonas Aguiar
Operations Report of monthly activities.

10.2 Training Division – Battalion Chief Chris Parsons
Training Report of monthly activities.

- 10.3 EMS Division – Deputy Chief Jonas Aguiar
EMS Report of monthly activities.
- 10.4 Community Risk Reduction Division – Interim Fire Marshal Roy Wendel
Community Risk Reduction Report of monthly activities.
- 10.5 Fleet and Facilities Division – Interim Deputy Chief Lon Phares
Fleet and Facilities Report of monthly activities.
- 10.6 Communications and Technology Division – Director of Emergency Communications Denise Pangelinan
Communications and Technology Report of monthly activities.
- 10.7 Human Resources Division – Interim Administrative Services Director Ken Campo
Human Resources Report of monthly activities.
- 10.8 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.
- 10.9 Fire Chief – Fire Chief Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Comments by Board of Directors.
- 11.2 Discuss Rescheduling December Regular Board Meeting from Wednesday, December 13, 2023, to Thursday, December 14, 2023.

12. UPCOMING CALENDAR OF EVENTS

- 12.1 Next Regular Board Meeting, December 13, 2023 at 1:00 p.m.
- 12.2 San Ramon Chamber of Commerce *WOW Awards Dinner*, The Bridges Golf Club, 9000 S. Gale Ridge Road, San Ramon, Wednesday, December 6, 2023 at 5:30 p.m. to 8:30 p.m.

13. CLOSED SESSION

- 13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(4): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.
- 13.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
California Government Code Section 54957(b)
Title: District Counsel/District Clerk
- 13.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
California Government Code Section 54957(b)
Title: Fire Chief

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. **ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, DECEMBER 13, 2023 AT 1:00 P.M.**

Prepared by:

Stephanie Brendlen

Stephanie Brendlen, District Counsel/District Clerk

Agenda posted on November 10, 2023 at the District's Administrative Offices, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District's Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, or at the scheduled meeting.

ADA ACCESSIBILITY MAP For SRVFPD Board Meeting



CROW CANYON RD

PARK PL

CREEKSIDE DR

1500 BOLLINGER CANYON RD

2001 CROW CANYON RD

NO THRU ACCESS

AVAILABLE PARKING

B.O.C.

CREEKSIDE DR

2401 CROW CANYON RD

BOLLINGER CANYON RD

1600 BOLLINGER CANYON RD

CREEKSIDE DR

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CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 10/14/2023 Through 11/3/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
10/26/23-01	10/26/2023	360 RESCUE LLC	4,414.71	Rope Rescue Training Supplies
10/26/23-02	10/26/2023	360 RESCUE LLC	7,658.95	Rope Rescue Training Supplies
10/26/23-03	10/26/2023	ACE AUTO REPAIR AND TIRE CENTER	1,103.15	Service & Maintenance/Replaced Starter-Unit 618
10/26/23-04	10/26/2023	ACE AUTO REPAIR AND TIRE CENTER	493.49	Electrical System Repair-Unit 398
10/26/23-05	10/26/2023	ACE AUTO REPAIR AND TIRE CENTER	868.67	Preventative Maintenance and Service-Unit 713
11/02/23-01	11/2/2023	ACE AUTO REPAIR AND TIRE CENTER	404.85	Replaced Heater Hose-Unit 713
10/26/23-06	10/26/2023	AIRGAS USA LLC	636.42	Oxygen
10/26/23-07	10/26/2023	AIRGAS USA LLC	641.81	Oxygen
10/26/23-08	10/26/2023	AIRGAS USA LLC	26.06	Oxygen Tank Cylinder Testing and Maintenance
230860	10/26/2023	ALAMEDA COUNTY FIRE DEPARTMENT	9,065.66	Annual Pump Test and Repairs-Unit 522
	10/26/2023	ALAMEDA COUNTY FIRE DEPARTMENT	9,336.62	Annual Pump Test and Repairs-Unit 606
	10/26/2023	ALAMEDA COUNTY FIRE DEPARTMENT	4,657.15	Installed New Pump Module and Repairs-Unit 713
	10/26/2023	ALAMEDA COUNTY FIRE DEPARTMENT	2,035.43	Repaired Foam System and Air Leak-Unit 553
	10/26/2023	ALAMEDA COUNTY FIRE DEPARTMENT	2,868.26	Repaired Parts and Air Leak-Unit 521
	10/26/2023	ALAMEDA COUNTY FIRE DEPARTMENT	2,360.03	Replaced A/C Compressor and Filters-Unit 529
	10/26/2023	ALAMEDA COUNTY FIRE DEPARTMENT	12,718.92	Replaced Actuator-Unit 529
	10/26/2023	ALAMEDA COUNTY FIRE DEPARTMENT	3,451.46	Replaced Air Dryer and Repairs-Unit 528
	10/26/2023	ALAMEDA COUNTY FIRE DEPARTMENT	2,787.46	Replaced Electric Step Motor and Repairs-Unit 856
	10/26/2023	ALAMEDA COUNTY FIRE DEPARTMENT	671.18	Replaced Seat Belt-Unit 557
	10/26/2023	ALAMEDA COUNTY FIRE DEPARTMENT	1,532.73	Replaced Starter and Repairs-Unit 526
	10/26/2023	ALAMEDA COUNTY FIRE DEPARTMENT	962.73	Replaced Starter-Unit 529
230861	10/26/2023	ALAMO ACE HARDWARE	266.12	Station Supplies
10/26/23-09	10/26/2023	ALL STAR FIRE EQUIPMENT INC	221.09	SCBA Repair
10/26/23-10	10/26/2023	ALL STAR FIRE EQUIPMENT INC	450.00	SCBA Fit Testing
11/02/23-02	11/2/2023	ALL STAR FIRE EQUIPMENT INC	346.91	Suppression-Station Boots (1)
11/02/23-03	11/2/2023	ALL STAR FIRE EQUIPMENT INC	104.00	SCBA Repair
230862	10/26/2023	AMADOR VALLEY INDUSTRIES	800.14	Dumpster-Training Site Clean-up
10/26/23-11	10/26/2023	AMAZON CAPITAL SERVICES	79.36	Office Supplies
10/26/23-12	10/26/2023	AMAZON CAPITAL SERVICES	42.39	Office Supplies
11/02/23-04	11/2/2023	AMAZON CAPITAL SERVICES	65.22	Office Supply Organizers
230906	11/2/2023	AMERICAN SOIL & STONE	1,355.07	PS Building-Plaques and Boulders Deposit
230863	10/26/2023	ARI INVESTIGATIONS INC	420.00	Pre-Employment Background-District Aide
10/26/23-13	10/26/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	696.14	Repaired Diesel Nozzle-Stn 31
10/26/23-14	10/26/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	888.31	Repaired Gas Hose Leak-Stn 31
230864	10/26/2023	ARTURO PEREZ	1,048.79	Reimb-Educ Assist Fire Science Degree General Education
230865	10/26/2023	ATT	28.31	Phone Service 9/19/23-10/18/23
230866	10/26/2023	ATT	1,872.39	Phones/Data/Radio Circuit/Long Distance 9/20/23-10/19/23
230867	10/26/2023	ATT	619.22	Phone Service 9/20/23-10/19/23
230851	10/18/2023	ATT MOBILITY	6,712.61	Cell Phones/Mobile Data 9/1/23-9/30/23

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 10/14/2023 Through 11/3/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
230868	10/26/2023	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	279.00	Annual Permit Renewal 12/1/23-12/1/24-Stn 31 Gasoline
	10/26/2023	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	279.00	Annual Permit Renewal 12/1/23-12/1/24-Stn 33 Gasoline
	10/26/2023	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	279.00	Annual Permit Renewal 12/1/23-12/1/24-Stn 34 Gasoline
	10/26/2023	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	279.00	Annual Permit Renewal 12/1/23-12/1/24-Stn 35 Gasoline
	10/26/2023	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	279.00	Annual Permit Renewal 12/1/23-12/1/24-Stn 38 Gasoline
10/26/23-15	10/26/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/20/23-Stn 30
10/26/23-16	10/26/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/20/23-Stn 31
10/26/23-17	10/26/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/20/23-Stn 32
10/26/23-18	10/26/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/20/23-Stn 33
10/26/23-19	10/26/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/20/23-Stn 34
10/26/23-20	10/26/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/20/23-Stn 35
10/26/23-21	10/26/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/20/23-Stn 36
10/26/23-22	10/26/2023	BIOMEDICAL WASTE DISPOSAL INC	148.85	Bio-Hazard Waste/Pharm Collection Service 10/20/23-Stn 38
10/26/23-23	10/26/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/20/23-Stn 39
10/26/23-24	10/26/2023	BOUNDTREE MEDICAL LLC	1,465.80	Medical Supplies-Non-Disposable
10/26/23-25	10/26/2023	BOUNDTREE MEDICAL LLC	5,689.92	Medical Supplies-Disposable
10/26/23-26	10/26/2023	BOUNDTREE MEDICAL LLC	2,351.98	Pharmaceutical Supplies
10/26/23-27	10/26/2023	BOUNDTREE MEDICAL LLC	129.95	Pharmaceutical Supplies
10/26/23-28	10/26/2023	BOUNDTREE MEDICAL LLC	35.42	Pharmaceutical Supplies
10/26/23-29	10/26/2023	BOUNDTREE MEDICAL LLC	4,224.05	Medical Supplies-Disposable
11/02/23-05	11/2/2023	BOUNDTREE MEDICAL LLC	1,889.83	Pharmaceutical Supplies
11/02/23-06	11/2/2023	BOUNDTREE MEDICAL LLC	3,154.54	Medical Supplies-Disposable
230907	11/2/2023	BUCHANAN AUTO ELECTRIC INC	1,475.47	Batteries for Fleet Ambulances (3)
230869	10/26/2023	C AND J PAINTING	83,000.00	Exterior Painting-Stn 36 and Annex
230870	10/26/2023	CA SPECIAL DISTRICTS ASSOCIATION	9,275.00	CSDA Annual Membership Renewal 2024
230871	10/26/2023	CA STATE DEPARTMENT OF JUSTICE	98.00	Pre-Employment Live Scan (2)
230872	10/26/2023	CAL FIRE	1,680.00	Training-Fire Apparatus Driver/Operator 1B (12)
	10/26/2023	CAL FIRE	1,540.00	Training-Instructor I (11)
EFT 11/03/...	11/3/2023	CALPERS	703,034.78	CalPERS Health-11/23
230852	10/18/2023	CENTRALSQUARE	14,100.00	CAD Software Licenses (2)
10/26/23-30	10/26/2023	CHRISTOPHER C SUTER	31,637.24	415 Limit Replacement Benefits-11/1/23
230873	10/26/2023	CINTAS CORPORATION	77.37	Carpet Runner/Air Filter Cleaning Fee-Stn 32
230874	10/26/2023	COMCAST	164.07	Cable Service 10/17/23-11/16/23-Admin
230875	10/26/2023	COMCAST	105.04	Cable Service 10/8/23-11/7/23-Admin
230908	11/2/2023	COMCAST	152.89	Cable Service 11/1/23-11/30/23-Stn 33
230909	11/2/2023	COMCAST	228.77	Cable Service 10/26/23-11/25/23-Stn 31
230910	11/2/2023	COMCAST	133.04	Cable Service 11/1/23-11/30/23-Stn 39
230911	11/2/2023	COMCAST	121.56	Cable Service 10/27/23-11/26/23-Stn 35
230912	11/2/2023	COMCAST	67.58	Cable Service 10/26/23-11/25/23-Training Site

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 10/14/2023 Through 11/3/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
230913	11/2/2023	COMCAST	223.13	Cable Service 10/26/23-11/25/23-Stn 36
230914	11/2/2023	COMCAST	135.59	Cable Service 10/27/23-11/26/23-Stn 34
230915	11/2/2023	COMCAST	154.14	Cable Service 10/27/23-11/26/23-Stn 38
230853	10/18/2023	CONCERN EAP	3,306.70	Employee Assistance Premium-10/23
230876	10/26/2023	CONCORD UNIFORMS	282.99	Communication Reserve-Uniform Pants (3)
230916	11/2/2023	CONTRA COSTA P AND S	761.25	Fleet Detailing Supplies
	11/2/2023	CONTRA COSTA P AND S	704.70	Fleet Detailing Supplies-Stn 33
230877	10/26/2023	CRAIG BOWEN	34,422.84	415 Limit Replacement Benefits-11/1/23
230854	10/18/2023	CROSS CONNECTIONS MOBILE COMMUNICATIONS	1,328.97	Kenwood Antenna Replacement and Parts-Unit 856
11/02/23-07	11/2/2023	DA PAGE LLC	500.00	Paging Software Service-11/23
230878	10/26/2023	DAVID DIKTAKIS	250.00	Reimbursement-Paramedic License Renewal
230917	11/2/2023	DAVID GARCIA	250.00	Reimbursement-Paramedic License Renewal
230879	10/26/2023	DAVID SCAMPORRINO	250.00	Reimbursement-Paramedic License Renewal
10/26/23-31	10/26/2023	DEFINITIVE NETWORKS INC	112,666.57	Admin/Suppression/CQI/ePCR Support/MDCs/Comm Center-10/23
230880	10/26/2023	DEL CONTES LANDSCAPING INC	571.00	Irrigation Repair-Stn 39
	10/26/2023	DEL CONTES LANDSCAPING INC	4,222.00	Landscape Maintenance 10/23-Admin/Stn 30/31/32/33/35/38/39
10/26/23-32	10/26/2023	DELTA DENTAL OF CALIFORNIA	14,441.40	Dental Claims 10/6/23-10/12/23
10/26/23-33	10/26/2023	DELTA DENTAL OF CALIFORNIA	13,214.00	Dental Claims 10/13/23-10/19/23
230918	11/2/2023	DELUXE CORPORATION	140.47	Banking Deposit Ticket Booklet and Stamp
230881	10/26/2023	DIRECTV	87.99	Cable Service 10/12/23-11/11/23
230919	11/2/2023	DUBLIN SAN RAMON SERVICES DISTRICT	303.86	2023/24 Dougherty Valley Incremental Charge APN223-100-016-3
	11/2/2023	DUBLIN SAN RAMON SERVICES DISTRICT	469.61	Water Service 8/15/23-10/14/23-Stn 30
230882	10/26/2023	EBMUD	169.79	Water Service 8/7/23-10/4/23-Stn 33
230883	10/26/2023	EBMUD	339.56	Water Service 8/17/23-10/16/23-Stn 35
230884	10/26/2023	EBMUD	408.54	Water Service 8/17/23-10/8/23-Stn 35
230885	10/26/2023	EBMUD	339.56	Water Service 8/7/23-10/4/23-Stn 33
230920	11/2/2023	EBMUD	339.56	Water Service 8/23/23-10/18/23-Stn 32
230921	11/2/2023	EBMUD	1,045.06	Water Service 8/23/23-10/18/23-Stn 32
230922	11/2/2023	EBMUD	449.24	Water Service 8/24/23-10/23/23-Stn 39
230923	11/2/2023	EBMUD	339.56	Water Service 8/24/23-10/23/23-Stn 39
230924	11/2/2023	EBMUD	399.46	Water Service 8/24/23-10/23/23-Stn 39
230925	11/2/2023	EBMUD	315.61	Water Service 8/23/23-10/18/23-Stn 32
230886	10/26/2023	ELITE AUTO GLASS INC	497.26	Windshield Replacement-Unit 714
230887	10/26/2023	EMERGENCY VEHICLE GROUP INC	1,892.32	Fleet Inventory-Struts
230926	11/2/2023	ETHER WEB NETWORK LLC	75.00	Wireless Internet Service-Stn 37
230888	10/26/2023	FRIENDS OF THE KANSAS TASK FORCE K9S	500.00	Advanced Disaster Search Training Registration (2)
10/18/23-01	10/18/2023	FULL TILT STRATEGIES LLC	1,638.24	BH Reimb Expenses-Ground/Air/Lodging 9/4/23-9/9/23
10/26/23-34	10/26/2023	FULL TILT STRATEGIES LLC	1,888.33	BH Reimb Expenses-Ground/Air/Lodging 10/8/23-10/12/23
230927	11/2/2023	GEOCON CONSULTANTS INC	4,322.50	Stn 34-Testing and Inspection 10/1/23

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 10/14/2023 Through 11/3/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
230928	11/2/2023	GOVT FINANCE OFFICERS ASSOCIATION	85.00	GFOA Training-Finance and Fire
230929	11/2/2023	GREAT AMERICA FINANCIAL SERVICES	573.49	Old Training Copier Return
230889	10/26/2023	GUARANTEED PLUMBING	1,775.00	Installed New Valve-Stn 34
	10/26/2023	GUARANTEED PLUMBING	563.00	Repaired Gas Leak-Stn 33
11/02/23-08	11/2/2023	HDL COREN AND CONE	6,334.73	Property Tax Consulting Q2
230890	10/26/2023	HWW INC	279.00	Job Posting-Dispatcher
	10/26/2023	HWW INC	2,457.00	Job Postings-Comm Center Manager/District Aide
11/02/23-09	11/2/2023	INDUSTRIAL SCIENTIFIC CORP	1,229.29	Monthly iNet Gas Monitoring Subscription 10/1/23-10/31/23
230891	10/26/2023	INNOVATIVE CLAIM SOLUTIONS	10,679.67	Workers' Comp Claim Admin Fees 11/1/23-11/30/23
11/02/23-10	11/2/2023	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH	46.50	EMD Recertification-Dispatcher
230930	11/2/2023	ISINGS CULLIGAN	47.08	Water Service 10/23-Stn 31
230931	11/2/2023	ISINGS CULLIGAN	334.51	Water Service 10/23-Stn 30
230932	11/2/2023	ISINGS CULLIGAN	145.67	Water Service 10/23-Admin
230855	10/18/2023	ISOTROPIC NETWORKS INC	3,600.00	Satellite Services-Unit 856
230892	10/26/2023	JEAN GAUTHIER	75.00	Refrigerator Repair-Stn 35
230933	11/2/2023	JOHN D YOUNGBLOOD	250.00	Reimbursement-Paramedic License Renewal
11/02/23-11	11/2/2023	KENNETH R CAMPO CPA	17,848.50	Administrative Management Services-October 2023
230934	11/2/2023	KIM TURNER LLC	149.00	Leadership and Accountability Training-Dispatcher
10/18/23-02	10/18/2023	L N CURTIS AND SONS	426.21	Suppression-Wildland Helmets and Accessories (2)
10/26/23-35	10/26/2023	L N CURTIS AND SONS	380.93	Suppression-Uniform Pants (2)
10/26/23-36	10/26/2023	L N CURTIS AND SONS	432.61	Training Smoke Fluid
10/26/23-37	10/26/2023	L N CURTIS AND SONS	175.47	Single Role Paramedic-Boots/Radio Strap (1)
10/26/23-38	10/26/2023	L N CURTIS AND SONS	275.39	Single Role Paramedic-Boots/Radio Supplies
10/26/23-39	10/26/2023	L N CURTIS AND SONS	175.47	Single Role Paramedic-Boots/Radio Strap (1)
10/26/23-40	10/26/2023	L N CURTIS AND SONS	81.56	District Aide-Uniform Pants (1)
10/26/23-41	10/26/2023	L N CURTIS AND SONS	754.11	Wildland Chaps (3)
10/26/23-42	10/26/2023	L N CURTIS AND SONS	29.20	PPE Patches for Structure Coat
10/26/23-43	10/26/2023	L N CURTIS AND SONS	754.11	Wildland Chaps (3)
10/26/23-44	10/26/2023	L N CURTIS AND SONS	244.69	District Aide-Uniform Pants (3)
10/26/23-45	10/26/2023	L N CURTIS AND SONS	368.03	Suppression-EMS Coat (1)
10/26/23-46	10/26/2023	L N CURTIS AND SONS	898.47	Firefighting Supplies
10/26/23-47	10/26/2023	L N CURTIS AND SONS	425.88	Firefighting Tools
11/02/23-12	11/2/2023	L N CURTIS AND SONS	4,727.36	Suppression-Replacement Turnout Pants (3)
11/02/23-13	11/2/2023	L N CURTIS AND SONS	2,282.66	Suppression-Replacement Turnout Coat (1)
230935	11/2/2023	LIEBERT CASSIDY WHITMORE	478.50	Legal Services-Advice
	11/2/2023	LIEBERT CASSIDY WHITMORE	6,178.00	Legal Services-Business and Facilities
	11/2/2023	LIEBERT CASSIDY WHITMORE	4,413.50	Legal Services-Litigation
230893	10/26/2023	LIFTOFF LLC	2,400.00	MS Office 365 License Monthly Fee (200 Licenses)-10/23
230936	11/2/2023	M AND L OVERHEAD DOORS	502.61	Service and Repaired Apparatus Bay Door-Stn 37

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 10/14/2023 Through 11/3/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
10/26/23-48	10/26/2023	MICHAEL A SYLVIA	29,760.90	415 Limit Replacement Benefits-11/1/23
230937	11/2/2023	MICKEY BENKO	930.00	Keyed Locks-Stn 34
230938	11/2/2023	MOODYS INVESTORS SERVICE	1,000.00	Professional Services-Annual Fee 10/2022-9/2023
230894	10/26/2023	ODP BUSINESS SOLUTIONS LLC	58.69	Office Supplies-Admin
230895	10/26/2023	PACIFIC MOBILE STRUCTURES INC	2,925.38	Temp Fire House Rental 11/1/23-11/30/23-Stn 34
230856	10/18/2023	PG&E	1,659.31	Gas/Electric Service 9/5/23-10/4/23-Stn 32
230896	10/26/2023	PG&E	1,856.58	Gas/Electric Service 9/11/23-10/10/23-Stn 36
230897	10/26/2023	PG&E	780.07	Electric Service 9/8/23-10/9/23-Stn 34
230898	10/26/2023	PRIMO ESPRESSO COMPANY	488.14	Coffee Machine Repair-Stn 32
10/26/23-49	10/26/2023	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fee 08/23
230899	10/26/2023	R AND S ERECTION OF CONCORD INC	1,204.37	Rollup Door Repairs-Stn 31
10/26/23-50	10/26/2023	RAMOS OIL INC.	1,390.46	Unleaded/Diesel Fuel-Stn 31
10/26/23-51	10/26/2023	RAMOS OIL INC.	4,642.94	Unleaded Fuel-Stn 38
10/26/23-52	10/26/2023	RAMOS OIL INC.	2,201.48	Diesel Fuel-Stn 39
10/26/23-53	10/26/2023	RAMOS OIL INC.	1,044.77	Diesel Fuel-Stn 30
10/26/23-54	10/26/2023	RAMOS OIL INC.	1,848.42	Unleaded/Diesel Fuel-Stn 32
10/26/23-55	10/26/2023	RAMOS OIL INC.	1,071.55	Diesel Fuel-Stn 35
10/26/23-56	10/26/2023	RAMOS OIL INC.	1,545.20	Unleaded/Diesel Fuel-Stn 36
10/26/23-57	10/26/2023	RAMOS OIL INC.	5,191.20	Unleaded/Diesel Fuel-Stn 38
11/02/23-14	11/2/2023	RAMOS OIL INC.	2,820.14	Unleaded/Diesel Fuel-Stn 31
11/02/23-15	11/2/2023	RAMOS OIL INC.	777.58	Diesel Fuel-Stn 35
11/02/23-16	11/2/2023	RAMOS OIL INC.	5,035.94	Unleaded Fuel-Stn 38
230939	11/2/2023	REEVE TRUCKING CO INC	3,879.04	Delivery of Concrete Vaults and Tubes for Rescue Team
230940	11/2/2023	REGIONAL GOVERNMENT SERVICES	11,232.00	Payroll Services-September 2023
	11/2/2023	REGIONAL GOVERNMENT SERVICES	348.23	Payroll Services-September 2023 (Reimbursable Expenses)
10/26/23-58	10/26/2023	RICHARD PROBERT	30,230.64	415 Limit Replacement Benefits-11/1/23
230941	11/2/2023	ROY WENDEL	32.40	Reimbursement-Hardware for Board Photos
	11/2/2023	ROY WENDEL	28.60	Reimbursement-Office Supplies
	11/2/2023	ROY WENDEL	68.76	Reimbursement-Water
230942	11/2/2023	SERTA INC	4,823.48	Mattresses and Foundations (10)-Stn 34
10/26/23-59	10/26/2023	SHAMROCK OFFICE SOLUTIONS INC	3.77	Copier Charge 9/13/23-10/12/23-Admin
230943	11/2/2023	SPRINGBROOK HOLDING COMPANY	21,462.50	Accounting Software 2023-24
230900	10/26/2023	STACY TAMORI-WARD	280.56	Reimbursement-Uniform Shoes and Pants
230901	10/26/2023	STANFORD HEALTH CARE TRI-VALLEY	2,522.00	Pre-Employment Physical-District Aides/Firefighter
230902	10/26/2023	STERICYCLE INC	463.00	Document Shredding Service 09/23-Admin/Stn 31
230944	11/2/2023	TALLEY INC	2,591.50	Antenna Cables (4)-Stn 34
	11/2/2023	TALLEY INC	1,420.74	Antenna Mounts (2)-Stn 34
	11/2/2023	TALLEY INC	880.12	Telewave Omni Antenna-Stn 34
230857	10/18/2023	THE HOME DEPOT PRO	844.38	Household Supplies-Stations

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 10/14/2023 Through 11/3/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
	10/18/2023	THE HOME DEPOT PRO	151.98	Office Supplies-Stations
230903	10/26/2023	THE HOME DEPOT PRO	1,141.78	Household Supplies-Stations
	10/26/2023	THE HOME DEPOT PRO	96.84	Station Supplies
230858	10/18/2023	UNITED PARCEL SERVICE	17.28	Delivery Charges 10/7/23
230904	10/26/2023	UNITED PARCEL SERVICE	17.40	Delivery Charges 10/14/23
230945	11/2/2023	UNITED PARCEL SERVICE	17.39	Delivery Charges 10/21/23
AS 09/23-01	10/19/2023	US BANK	290.16	Board Meeting-Meals
AS 09/23-02	10/19/2023	US BANK	459.78	Recognition/Donation Supplies
AS 09/23-03	10/19/2023	US BANK	23.56	Board Meeting-Snacks
AS 09/23-04	10/19/2023	US BANK	68.36	CalCard Stmt 09/22/23-Admin Services
AS 09/23-05	10/19/2023	US BANK	120.00	Cal Fire Chiefs Assoc Member Fee
AS 09/23-06	10/19/2023	US BANK	92.43	Recognition Supplies
AS 09/23-07	10/19/2023	US BANK	208.36	Recognition Supplies
AS 09/23-08	10/19/2023	US BANK	352.01	Recognition Supplies
AS 09/23-09	10/19/2023	US BANK	550.00	Cal Chiefs Conference-Registration
AS 09/23-10	10/19/2023	US BANK	42.00	Retirement Luncheon Supplies
AS 09/23-11	10/19/2023	US BANK	635.08	Retirement Luncheon
AS 09/23-12	10/19/2023	US BANK	6.99	Office Supplies
AS 09/23-13	10/19/2023	US BANK	4.59	Board Meeting Supplies
AS 09/23-14	10/19/2023	US BANK	51.36	Board Meeting Supplies
AS 09/23-15	10/19/2023	US BANK	8.99	Office Supplies
ASI 09/23-01	10/19/2023	US BANK	296.53	Station Tools-Stn 38
ASI 09/23-02	10/19/2023	US BANK	107.66	Station Supplies-Stn 38
ASI 09/23-03	10/19/2023	US BANK	33.68	Station Supplies-Stn 38
ASI 09/23-04	10/19/2023	US BANK	32.61	Household Supplies-Stn 38
BO 09/23-01	10/19/2023	US BANK	13.04	Radio Programming Cable
BO 09/23-02	10/19/2023	US BANK	13.04	Radio Programming Cable
BO 09/23-03	10/19/2023	US BANK	201.15	Replacement Keys-Unit 339
BO 09/23-04	10/19/2023	US BANK	46.70	Generator Hitch Lock
BO 09/23-05	10/19/2023	US BANK	5.75	Generator Hitch Lock Key Case
BO 09/23-06	10/19/2023	US BANK	184.86	Shelving-Stn 31
BO 09/23-07	10/19/2023	US BANK	13.92	Windshield Washing Fluid
BO 09/23-08	10/19/2023	US BANK	28.50	Radio Repair Shipping
BO 09/23-09	10/19/2023	US BANK	174.00	Station Supplies-Stn 31
BO 09/23-10	10/19/2023	US BANK	152.24	Firefighting Supplies
BO 09/23-11	10/19/2023	US BANK	51.04	Shop-vac Replacement Parts-Stn 31
BO 09/23-12	10/19/2023	US BANK	113.32	Station Paint Supplies-Stn 31
CJ 09/23-01	10/19/2023	US BANK	130.00	Fastrak Replenishment
CJ 09/23-02	10/19/2023	US BANK	803.18	Bed Frames (10)-Stn 34

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 10/14/2023 Through 11/3/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
CJ 09/23-03	10/19/2023	US BANK	497.92	9/11 Memorial Ceremony-Tables and Chairs Rental
DA 09/23-01	10/19/2023	US BANK	140.00	Wash Tickets
DA 09/23-02	10/19/2023	US BANK	36.42	Lightbulbs/Rope
DA 09/23-03	10/19/2023	US BANK	10.40	Board Meeting Supplies
DA 09/23-04	10/19/2023	US BANK	23.84	Hydrant Supplies-Grease Materials
DA 09/23-05	10/19/2023	US BANK	479.36	Batteries
DA 09/23-06	10/19/2023	US BANK	65.20	Hose Nozzle
DA 09/23-08	10/19/2023	US BANK	70.00	Wash Tickets
DA 09/23-09	10/19/2023	US BANK	53.38	Wood Boards for Training
DA 09/23-10	10/19/2023	US BANK	19.48	Fleet Supplies-Scrapers
DA 09/23-11	10/19/2023	US BANK	31.37	Retirement Luncheon Supplies
DA 09/23-12	10/19/2023	US BANK	92.63	CERT Training Supplies
DA 09/23-13	10/19/2023	US BANK	67.31	Retirement Luncheon Supplies
DA 09/23-14	10/19/2023	US BANK	41.80	Retirement Luncheon Supplies
DA 09/23-15	10/19/2023	US BANK	58.43	Painting/Sanding Supplies
DAL 09/23-...	10/19/2023	US BANK	533.70	Academy 2023-eLibrary Access Codes
DAL 09/23-...	10/19/2023	US BANK	221.43	Academy 2023-Textbooks (2)
DBE 09/23-...	10/19/2023	US BANK	15.99	Zoom Meeting Monthly Fee
DBE 09/23-...	10/19/2023	US BANK	15.99	Zoom Monthly Meeting Fee
DBE 09/23-...	10/19/2023	US BANK	62.00	Constant Contact-CERT Database
DBE 09/23-...	10/19/2023	US BANK	62.00	Constant Contact-CERT Database
DG 09/23-01	10/19/2023	US BANK	110.74	Live Fire Training-Lodging
DG 09/23-02	10/19/2023	US BANK	306.37	Training Site Stairs and Framing Supplies
DH 09/23-01	10/19/2023	US BANK	41.78	CRR-Inspection and Plan Review Credit Card Fee
DH 09/23-02	10/19/2023	US BANK	1,063.62	Contracted Payroll Service On-Site 8/31/23-9/7/23
DP 09/23-01	10/19/2023	US BANK	4,152.00	Dispatch Dorm Room Fans (6)
DP 09/23-02	10/19/2023	US BANK	848.25	Dispatch Dorm Room Desks (6)
DP 09/23-03	10/19/2023	US BANK	997.39	Boardroom Monitor Stands (5)
DP 09/23-04	10/19/2023	US BANK	717.78	Dispatch Dorm Room Nightstands (6)
EF 09/23-01	10/19/2023	US BANK	405.77	K9 Training Supplies
EMS 09/23-...	10/19/2023	US BANK	16.87	Behavioral Health Fire First Training 8/23/23-Meals
EMS 09/23-...	10/19/2023	US BANK	10.99	Behavioral Health Fire First Training 8/23/23-Meals
EMS 09/23-...	10/19/2023	US BANK	11.98	Behavioral Health Fire First Training 8/24/23-Meals
EMS 09/23-...	10/19/2023	US BANK	558.75	Medical Supplies-Disposable/N95 Masks
EMS 09/23-...	10/19/2023	US BANK	18.50	Behavioral Health Fire First Training 8/25/23-Supplies
EMS 09/23-...	10/19/2023	US BANK	5.59	Behavioral Health Fire First Training 9/6/23-Supplies
EMS 09/23-...	10/19/2023	US BANK	13.98	Behavioral Health Fire First Training 9/6/23-Supplies
ES 09/23-01	10/19/2023	US BANK	46.95	Danville Summer Car Event 9/10/23-Crew Meals
ES 09/23-02	10/19/2023	US BANK	73.63	Danville Summer Car Event 9/10/23-Crew Meals

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 10/14/2023 Through 11/3/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
GM 09/23-...	10/19/2023	US BANK	163.53	Station Supplies
GM 09/23-...	10/19/2023	US BANK	32.61	Station Supplies
GM 09/23-...	10/19/2023	US BANK	27.15	Station Maintenance Supplies
GM 09/23-...	10/19/2023	US BANK	674.75	Station Supplies-Electrolytes
HK 09/23-01	10/19/2023	US BANK	49.37	CSDA Conference 8/28/23-8/30/23-Meal
HK 09/23-02	10/19/2023	US BANK	64.48	CSDA Conference 8/28/23-8/30/23-Meal
HK 09/23-03	10/19/2023	US BANK	48.00	CSDA Conference 8/28/23-8/30/23-Parking
HK 09/23-04	10/19/2023	US BANK	542.46	CSDA Conference 8/28/23-8/30/23-Lodging
IM 09/23-01	10/19/2023	US BANK	15.20	Station Supplies
JL 09/23-01	10/19/2023	US BANK	59.28	Strike Team Supplies
JL 09/23-02	10/19/2023	US BANK	102.73	Firefighting Supplies
JL 09/23-03	10/19/2023	US BANK	94.99	Strike Team 8/28/23-Meals
JL 09/23-04	10/19/2023	US BANK	98.18	Strike Team 8/31/23-Meals
JL 09/23-05	10/19/2023	US BANK	268.80	Strike Team 8/31/23-Lodging
JL 09/23-06	10/19/2023	US BANK	251.66	Station Tools
JL 09/23-07	10/19/2023	US BANK	26.37	Household Supplies-Stations
LN 09/23-01	10/19/2023	US BANK	66.79	District Aide Recruitment 9/13/23-Meals
LP 09/23-01	10/19/2023	US BANK	978.64	Station Equipment-Stn 34
LP 09/23-02	10/19/2023	US BANK	2.00	County Board of Supervisors Mtg 9/19/23-Parking
MT 09/23-01	10/19/2023	US BANK	358.00	CalCard Stmt 09/22/23-M. Terry
NS 09/23-01	10/19/2023	US BANK	9.77	Station Supplies
RM 09/23-01	10/19/2023	US BANK	209.72	Tools-Fire Investigations
SB 09/23-01	10/19/2023	US BANK	17.10	Priority Mail for Subpoenas
SD 09/23-01	10/19/2023	US BANK	24.45	Replacement Parts for BBQ
SD 09/23-02	10/19/2023	US BANK	76.78	Station Supplies
SD 09/23-03	10/19/2023	US BANK	66.03	Replacement Parts for Headsets-Unit 555
SO 09/23-01	10/19/2023	US BANK	65.24	PPE Supplies
ST 09/23-01	10/19/2023	US BANK	159.41	Open Enrollment Supplies
ST 09/23-02	10/19/2023	US BANK	84.16	Open Enrollment Supplies
ST 09/23-03	10/19/2023	US BANK	300.00	ID Cards
TD 09/23-01	10/19/2023	US BANK	1,023.30	Antenna and Parts-New Comm Center
TD 09/23-02	10/19/2023	US BANK	615.00	eFax Services 2/22-7/23
TD 09/23-03	10/19/2023	US BANK	297.61	Monitor Stand-New Board Room
Trvl-2 09/2...	10/19/2023	US BANK	100.00	Strike Team-Fuel
TT 09/23-01	10/19/2023	US BANK	54.35	Station Supplies
TW 09/23-01	10/19/2023	US BANK	1,019.82	HazMat Supplies
230859	10/18/2023	US BANK EQUIPMENT FINANCE	2,566.31	Ricoh (2)/HP Copier Lease (1) 10/1/23-11/1/23
230946	11/2/2023	VISION SERVICE PLAN	12,081.33	Vision Insurance-11/23
10/26/23-60	10/26/2023	WESTERN MACHINERY ELECTRIC INC	719.94	Generator Repairs-Stn 37

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 10/14/2023 Through 11/3/2023

<u>Check Num...</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
10/26/23-61	10/26/2023	WITTMAN ENTERPRISES LLC	30,079.54	Ambulance Collection Fee-09/23
230905	10/26/2023	XYBIX SYSTEMS INC	16,279.81	Workstation Cabinets-Communications Center
230947	11/2/2023	YADIRA MARTINEZ	<u>2,600.00</u>	Cleaning Service-Admin 10/23
Report Total			<u>1,470,100.61</u>	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
OCTOBER 25, 2023 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: SRVFPD Administrative Offices – Boardroom
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

Board Members Present: President Lee, Directors Crean, Parker and Stamey

Board Member(s) Absent: Vice President Kerr

1. CALL TO ORDER

President Lee called the meeting to order at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

Director Parker led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Lee declared a quorum of the Board was present, and confirmed there were no changes to the Agenda.

4. PUBLIC COMMENT

There was no public comment.

5. CONSENT CALENDAR

Motion by Director Stamey to approve Consent Calendar Items 5.1 through 5.8; seconded by Director Crean. Motion carried unanimously by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

No Special Announcements/Presentations/General Business.

7. OLD BUSINESS

No Old Business.

8. NEW BUSINESS

8.1 Award specialized, professional services contract for Geotechnical Observation, Special Inspection and Materials Testing Services related to the San Ramon Training Facility construction project to Consolidated Engineering Laboratories, consistent with their Scope of Services and Fee Estimate (attached) and the provisions contained in the RFP, and authorize the Fire Chief, or his designee, to execute a final contract with Consolidated Engineering Laboratories.

Motion by Director Stamey to award specialized, professional services contract for Geotechnical Observation, Special Inspection and Materials Testing Services related to the San Ramon Training Facility construction project to Consolidated Engineering Laboratories, consistent with their Scope of Services and Fee Estimate (attached) and the provisions contained in the RFP, and authorize the Fire Chief, or his designee, to execute a final contract with Consolidated Engineering Laboratories; seconded by Director Crean. Motion carried unanimously by roll call vote.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from community were received and acknowledged.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations Division - Deputy Chief Jonas Aguiar
Operations Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for September 2023.

10.2 Training Division – Battalion Chief Chris Parsons
Training Report of monthly activities.

Battalion Chief Parsons provided the monthly activities report for September 2023.

10.3 EMS Division - Deputy Chief Jonas Aguiar
EMS Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for September 2023.

10.4 Community Risk Reduction – Interim Fire Marshal Roy Wendel
Community Risk Reduction of monthly activities.

Interim Fire Marshal Wendel provided the monthly activities report for September 2023.

10.5 Fleet and Facilities Division – Interim Deputy Chief Lon Phares
Fleet and Facilities Report of monthly activities.

Interim Deputy Chief Phares provided the monthly activities report for September 2023.

10.6 Communications and Technology Division – Director of Emergency Communications Denise Pangelinan

Communications and Technology Report of monthly activities.

Director Pangelinan provided the monthly activities report for September 2023.

10.7 Human Resources Division – Interim Administrative Services Director Ken Campo
Human Resources Report of monthly activities.

Interim Administrative Services Director Campo provided the monthly activities report for September 2023.

10.8 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.

Interim Administrative Services Director Campo provided the monthly activities report for September 2023.

10.9 Fire Chief – Fire Chief, Paige Meyer

Chief Meyer provided the monthly activities report for September 2023.

11. GOOD OF THE ORDER

11.1 Comments by Board of Directors.

Director Crean recognized staff for their work on the move and the new building.

12. UPCOMING CALENDAR OF EVENTS

12.1 Next Regular Board Meeting, November 15, 2023 at 1:00 p.m.

12.2 Cornerstone Ceremony by the Grand Lodge of California (Orinda Lodge No. 122), San Ramon Valley Fire Protection District Administrative Offices, 2401 Crow Canyon, San Ramon, 2:30 p.m. to 3:30 p.m. on Sunday, November 5, 2023.

President Lee announced the above events on the upcoming calendar. Director Parker provided the history of the Cornerstone Ceremony and welcomed all to attend.

President Lee announced the Board will enter Closed Session for Agenda Item No. 13.1. The Board took a brief 13-minute recess and entered Closed Session at 2:03 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9(d)(1):
James Martin v. SRVFPD, WCAB #: ADJ6580735

14. RETURN TO OPEN SESSION

The Board returned to Open Session at 2:08 p.m.

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Lee announced there was no reportable Board action from Closed Session.

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, NOVEMBER 15, 2023, AT 1:00 P.M.

President Lee adjourned the regular Board meeting at 2:08 p.m.

Prepared by: _____
Stephanie Brendlen
District Counsel/Clerk

Approved by: _____
President Lee
Board President

San Ramon Valley Fire Protection District Salaries, Payroll Taxes & Retirement Contributions

For the Month of: October-23

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	\$ 485.00	\$ 7.02	-	\$ 492.02	0.01%
Fire Chief	2	40,633.76	579.39	7,721.28	48,934.43	0.91%
District Counsel	1	19,204.00	271.99	-	19,475.99	0.36%
Human Resources	2	19,944.44	274.51	6,826.82	27,045.77	0.51%
Finance	2	27,997.23	393.16	9,667.26	38,057.65	0.71%
Community Risk Reduction	3	37,461.21	548.86	12,035.01	50,045.08	0.94%
Technology	2	18,705.63	267.42	6,174.64	25,147.69	0.47%
Communication Center	16	260,989.23	3,747.25	63,130.02	327,866.50	6.13%
Emergency Preparedness	1	10,815.00	153.69	3,809.04	14,777.73	0.28%
Facilities	0	24,026.29	348.38	-	24,374.67	0.46%
Fire Suppression	141	3,006,588.22	43,891.82	1,462,808.40	4,513,288.44	84.38%
Fleet	1	4,648.31	354.10	3,733.71	8,736.12	0.16%
EMS	9	97,653.13	1,330.57	11,706.58	110,690.28	2.07%
Rescue		41,923.34	-	26,135.95	68,059.29	1.27%
Fire Investigation Team		21,030.14	-	6,508.79	27,538.93	0.51%
Hazmat		25,202.13	-	19,290.82	44,492.95	0.83%
TOTALS	185	\$ 3,657,307.06	\$ 52,168.16	\$ 1,639,548.32	\$ 5,349,023.54	100.00%

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**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**

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OLD BUSINESS

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NEW BUSINESS



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: November 15, 2023
To: Board of Directors
From: Paige Meyer, Fire Chief
Denise Pangelinan, Director of Emergency Communications
Subject: Hiring of Temporary Retired Annuitant as Interim Dispatch Supervisor

Background

Dispatch Supervisor Stephen Rodwell (“Rodwell”) retired from the San Ramon Valley Fire Protection District (“District”) effective November 1, 2023. The Dispatch Supervisor serves a critical role in the overall management of the District. The District has an immediate need to temporarily fill the position until a permanent replacement can be hired, and the transition of duties and responsibilities is complete.

As the Interim Dispatch Supervisor, Rodwell will be an hourly employee under the attached Interim Dispatch Services Employment Agreement (“Employment Agreement”). While serving as an Interim Dispatch Supervisor, Rodwell will perform all the job requirements stated in the Dispatch Supervisor job description.

The hiring process for the permanent replacement of the Dispatch Supervisor position will begin as soon as practicable and the position is expected to be filled by early 2024. Once a replacement is hired and trained, the Employment Agreement will be terminated.

Given the critical nature of the position, the specialized skills required to hold the position, its temporary nature, and the approval to hire through an open meeting of the governing Board of the District, this retired annuitant hire is compliant with the Public Employees Pension Reform Act of 2012.

Financial Impact

Funds for this interim appointment will come from the funds budgeted for the vacant full-time position.

Recommended Board Action

Staff recommends that the Board:

1. Approve the temporary hire of Stephen Rodwell as a retired annuitant in the position of Interim Dispatch Supervisor;
2. Approve the attached Employment Agreement with Stephen Rodwell; and
3. Adopt the attached Resolution No. 2023-06 certifying the critical need for the temporary hiring.

Attachments

Employment Agreement
Resolution No. 2023-06

INTERIM DISPATCH SUPERVISOR EMPLOYMENT AGREEMENT

THIS INTERIM DISPATCH SUPERVISOR EMPLOYMENT AGREEMENT (hereafter "Agreement") is made and entered into by and between the San Ramon Valley Fire Protection District ("District"), a California public agency, and Stephen Rodwell ("Employee"), an individual, effective November 16, 2023, each a "Party" and collectively the "Parties."

RECITALS

WHEREAS, Employee previously held the position of Dispatch Supervisor; and

WHEREAS, Employee has recently retired from District service as of close of business November 1, 2023, and as of November 2, 2023 became a CCCERA retired annuitant; and

WHEREAS, Dispatch Supervisor position is a regular position for which the District will be conducting a recruitment for a permanent appointment; and

WHEREAS, the District has had an immediate need for an employee to temporarily perform the duties of Dispatch Supervisor, a position involving specialized skills including performing training and facilitating the transition once the incumbent for the Dispatch Supervisor position is hired; and

WHEREAS, Employee is competent and qualified to perform the services required by this Agreement, and District wishes to have Employee perform certain highly specialized, critically necessary, on-going duties and functions of the Dispatch Supervisor; and

WHEREAS, Employee's employment is authorized by Government Code section 31680.3, which permits the District to appoint a CCCERA retired annuitant to a vacant position requiring specialized skills during recruitment for a permanent replacement.

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **TERM.** This Agreement shall become effective November 16, 2023, pending public approval by the District's Board of Directors (hereafter "the Board"). Employee will serve as the Interim Dispatch Supervisor during the period of recruitment. Once the District hires an incumbent for the Dispatch Supervisor position, Employee will continue for a transitional period, the length of which will be determined by the District, subject to the limitations set forth in Section 6.2. Employee will be performing highly specialized and critically needed skills relating to 9-1-1 emergency dispatch services. The term of this Agreement will continue until June 30, 2024, unless this Agreement is otherwise terminated pursuant to Section 2 or extended pursuant to Section 3.

2. **AT-WILL EMPLOYMENT.** Employee acknowledges that he reports to and serves at the pleasure of the Fire Chief and confirms that he does not have a "property interest" in

continued employment. The Board or Fire Chief may terminate Employee's employment under this Agreement without cause at any time. In the event that Employee resigns his position as Interim Dispatch Supervisor, the District requests that he provide the Fire Chief a minimum of two (2) weeks advance notice, unless the Parties otherwise agree in writing.

3. **EXTENSION.** The Fire Chief, in his sole discretion, is authorized to extend the term of this Agreement subject to the limitations set forth in Section 6.2.

4. **DUTIES.** Employee shall serve as the Interim Dispatch Supervisor during the time that District is recruiting for a replacement to fill that position. In that capacity, Employee shall have responsibility for the job requirements stated in the Dispatch Supervisor job description and shall be subject to direction by the Fire Chief and/or Director of Communications. After the hire of the permanent Dispatch Supervisor, Employee will assist with training and transition of duties to the new Dispatch Supervisor. Employee shall perform his duties to the best of his ability in accordance with the highest professional and ethical standards. He shall comply with all local, state, and federal laws, and District's policies, procedures, rules and regulations.

5. **NO CONFLICTS.** Employee shall not, without written approval by the Fire Chief, render services of any kind for compensation or engage in any activity which would materially interfere with the performance of his duties under this Employment Agreement. Employee shall not engage in any activity which is or may become a conflict of interest with the District or which might create an incompatibility of office as defined under California law.

6. **COMPENSATION AND WORK SCHEDULE.**

6.1 Rate of Pay. Employee shall receive the same rate of pay as he was receiving at the time of his retirement from the District. The District has confirmed that the above rate of pay is not less than the minimum, or in excess of the maximum, paid by the District to other employees performing comparable duties as listed on the District's publicly available pay schedule. Payments will be made on regularly scheduled District payroll dates and shall be subject to all applicable payroll taxes and withholdings. Such compensation shall be the sole compensation for services under this Agreement.

6.2 Work Schedule and 960-Hour Limitation. Employee is expected to devote necessary time, within normal business hours, to the business of the District. However, pursuant to Government Code sections 31680.3 and 7522.56(d), Employee is allowed to work a maximum of 960 hours per fiscal year for all public employers that contract with CCCERA for retirement benefits. The District retains the right to designate, reduce, change, or amend the number of hours assigned to Employee consistent with the District's workload and other needs. If Employee's annual hours are approaching 960, then the District retains the right to summarily suspend Employee's duties under this Agreement and to reassign any scheduled hours, as needed, to ensure that Employee does not exceed the maximum hours allowed by this Agreement. In lieu of suspending Employee's duties, the District also has the right to assign Employee less hours if Employee's work hours are approaching 960. Employee will be responsible for keeping track of all hours worked in such manner as

set forth by the District.

6.3 Disclosure of Other Hours. In the event Employee is providing service to any other CCCERA public agency employer during the term of this Agreement, Employee must notify the District of such employment and disclose on a periodic basis (at a frequency determined by the District) the number of hours Employee is performing for that other public agency to ensure that the maximum number of hours is not exceeded.

6.4 Non-Exempt Position. The Interim Dispatch Supervisor position is non-exempt for FLSA overtime pay requirements. Due to the nature of the position, it is understood that the workweek hours may extend beyond a typical forty (40) hour workweek. In that event, Employee is eligible for overtime compensation for any hours exceeding forty (40) hours in one (1) week work period.

6.5 No Benefits. District provided retirement benefits notwithstanding, Employee will receive no other benefits, incentives, compensation in lieu of benefits, or any other form of compensation. Employee understands and agrees that he is not, and will not be, eligible to receive any benefits from the District, including any District group plan for medical insurance, any District retirement program, or any paid holidays, vacation, sick leave, or other paid leave, or any other job benefits available to an employee in the regular service of the District, except for Worker's Compensation Insurance coverage. If Employee needs time off, he may request time off on an unpaid basis.

7. **REIMBURSEMENT.** The District shall reimburse Employee for reasonable out-of-pocket expenses approved by the District in writing and incurred in connection with the District's business, including travel, food and lodging while away from home, and subject to District policies and procedures.

8. **OTHER COMPENSATION PROHIBITED.** No other compensation of any kind shall be paid to Employee unless expressly approved by the Board in writing.

9. **DISPUTES/GOVERNING LAW AND VENUE.** Any litigation arising out of this Agreement shall be brought in Contra Costa County, California, and shall be resolved in accordance with the laws of the State of California. In any action to interpret or enforce the terms of this Agreement or to adjudicate any alleged dispute, breach, default or misrepresentation in connection with any provision of this Agreement, no party shall be entitled to recover attorneys' fees or costs in addition to any other relief to which such party may be entitled.

10. **INDEMNIFICATION AND DEFENSE OF EMPLOYEE.**

10.1 District shall, consistent with the provisions of Government Code sections 810 *et seq.*, defend, save and hold harmless, and indemnify Employee against any tort, professional liability, claim or demand or any legal action, arising out of an alleged act or omission occurring in the performance of Employee's duties or actions related to his position as Interim Dispatch

Supervisor. The District will provide and pay a full legal defense with a mutually agreed upon attorney representing Employee's interest.

11. **NOTICES.** Notices pursuant to this Agreement shall be in writing given by deposit in the United States Postal Service, postage prepaid, delivered personally, or by overnight or other courier delivery services. All notices shall be effective as of the date of the sender's postage receipt, or immediately upon receipt if delivered personally or by overnight or other courier delivery services.

Notices to the District shall be addressed as follows:

Fire Chief
San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583

With Copies to:

District Counsel
San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583

CFO
San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583

or to such other person or address as the District directs.

Notices to Employee shall be addressed as follows:

Stephen Rodwell

or to such other address or location as Rodwell directs in writing.

12. **EMPLOYEE WARRANTIES.** Employee warrants that, as of the commencement of his service as Interim Dispatch Supervisor, he will be able to immediately begin performance of his duties and that by entering into this Agreement, he will not be in violation of any other contract or Agreement.

13. **SEVERABILITY.** If any provision of this Agreement is finally held or determined to be illegal or void by a court having jurisdiction over the parties, the remainder of the Agreement shall remain in full force and effect unless the parts found to be void are

wholly inseparable from the remaining portion of the Agreement.

14. **ASSIGNMENT.** This Agreement is not assignable by either District or Employee.

15. **PARITY IN CONSTRUING AGREEMENT.** Both Parties have had sufficient opportunity to review this Agreement and to consult with legal counsel before executing it. This Agreement shall therefore be construed in accordance with its plain meaning and not in favor of or against any Party.

16. **HEADINGS AND SECTION DIVISIONS.** Headings and section divisions in this Agreement are for ease of reference and are not intended to define, interpret or limit the content of each numbered paragraph or section.

17. **SOLE AGREEMENT.** The District and Employee acknowledge that this Agreement constitutes the sole and entire agreement between them relating to the subject matter of this Agreement, and that there are no other representations, agreements, arrangements or understandings, either written or oral, which are not fully expressed herein. The District and Employee further agree that this Agreement may only be modified by the District Board and Employee, and any modifications shall be in writing.

18. **WAIVER.** Any waiver at any time by any Party hereto of its rights with respect to default or any other matter arising in connection with this Agreement shall not be deemed to be a waiver with respect to any other default or matter. The exercise by a Party of any remedy provided in the Agreement or at law shall not prevent the exercise by that Party of any other remedy provided in this Agreement or at law.

IN WITNESS WHEREOF, San Ramon Valley Fire Protection District and Stephen Rodwell do hereby agree to the full performance of the terms set forth herein.

{{SIGNATURES TO FOLLOW ON NEXT PAGE}}

**SAN RAMON VALLEY
VALLEY FIRE PROTECTION
DISTRICT**

By: _____
Paige Meyer, Fire Chief

By: _____
Michelle Lee, Board President

DATED:

DATED:

**EMPLOYEE, INTERIM DISPATCH
SUPERVISOR**

By: _____
Stephen Rodwell

DATED:

RESOLUTION NO. 2023-06

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT CERTIFYING CRITICAL NEED FOR TEMPORARY DISPATCH SUPERVISOR AND RATIFYING EMPLOYMENT AGREEMENT (INTERIM DISPATCH SUPERVISOR)

WHEREAS, Government Code section 31680.3 permits the District’s Board to appoint a CCCERA retiree to a vacant position requiring specialized skills during recruitment for a permanent appointment and to a position requiring specialized skills for a limited duration, and provides that such appointment will not subject the retired person to reinstatement from retirement or loss of benefits so long as it is a single appointment that does not exceed 960 hours in a fiscal year; and

WHEREAS, the position of Dispatch Supervisor will become vacant as of close of business November 1, 2023; and

WHEREAS, to ensure the efficient continued operation and management of the District operations, including the highly specialized work involving 9-1-1 emergency dispatch services, the District desires to retain the services of Stephen Rodwell (“Rodwell”), who as of November 2, 2023 became a retired member of CCCERA, to serve as Interim Dispatch Supervisor, effective November 16, 2023; and

WHEREAS, since April 1, 2016, Rodwell has been a Dispatcher with the District and held the position of Dispatch Supervisor upon his retirement; and

WHEREAS, it is understood by the District and Rodwell that his combined total hours in any fiscal year working for the District as a retired annuitant shall not exceed the 960-hour limitation set forth in California Government Code sections 31680.3 and 7522.56(d).

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the San Ramon Valley Fire Protection District Board that:

Section 1. All facts set forth in this Resolution No. 2023-06 are true and correct;

Section 2. Rodwell has the specialized skills needed to temporarily perform the work required of the critically needed Dispatch Supervisor position on an interim basis until a permanent Dispatch Supervisor is appointed by the District and thereafter begins service;

Section 3. Rodwell has the specialized skills needed to perform work of limited duration related to the transition of the duties of Dispatch Supervisor to the incumbent who will replace Rodwell; the District requires emergency dispatch services, assistance with training and transition, which Rodwell can reasonably and most effectively provide to ensure an efficient transition to a new Dispatch Supervisor;

Section 4. Subsequent to Rodwell’s retirement on November 1, 2023, the District has experienced a number of disruptions in emergency dispatcher staffing that has made it difficult to sustain delivery of the 9-1-1 emergency dispatching services that are critical to the public safety of residents and first responders within the District;

Section 5. It is in the best interests of the District and the public’s safety to enter into an Employment Agreement with and to appoint Rodwell as Interim Dispatch Supervisor pursuant to the authority provided under Government Code section 31680.3 and 7522.56(f)(2), pending the recruitment, selection and employment of a new Dispatch Supervisor, to provide the critically needed, specialized skills necessary to effectively manage the District’s public safety emergency operations.

Section 6. The District's Fire Chief is authorized to enter into a temporary Employment Agreement, with such technical amendments as may be deemed appropriate by the Fire Chief and District Counsel, and with an Effective Date of November 16, 2023, with Rodwell as Interim Dispatch Supervisor for the District in accordance with Government Code sections 31680.3 and 7522.56;

Section 7. In executing this Employment Agreement, Rodwell certifies in writing, pursuant to Government Code section 7522.56(e)(1) that, during the twelve-month period prior to the effective date of his employment as Interim Dispatch Supervisor for the District, he has not received any unemployment insurance compensation arising out of prior employment with a public employer that is subject to that code section; and

Section 8. This Board certifies the nature of the employment as Dispatch Supervisor is a highly specialized and critical position, and that the appointment of Rodwell as Interim Dispatch Supervisor is necessary to fill a critically needed position before 180 days has passed between his retirement date and this appointment. The Board further certifies that his appointment in this capacity has been authorized by the Board at a public meeting, pursuant to Government Code section 7522.56(f)(1), and that the proposed authorization was not placed on the consent calendar of such meeting.

PASSED, APPROVED, and ADOPTED this 15th day of November, 2023 at a regular meeting of Board of Directors of the San Ramon Valley Fire Protection District held on November 15, 2023, on motion made by Director _____, seconded by Director _____, and duly carried with the following roll call votes:

AYES:
NOES:
ABSTAIN:
ABSENT:

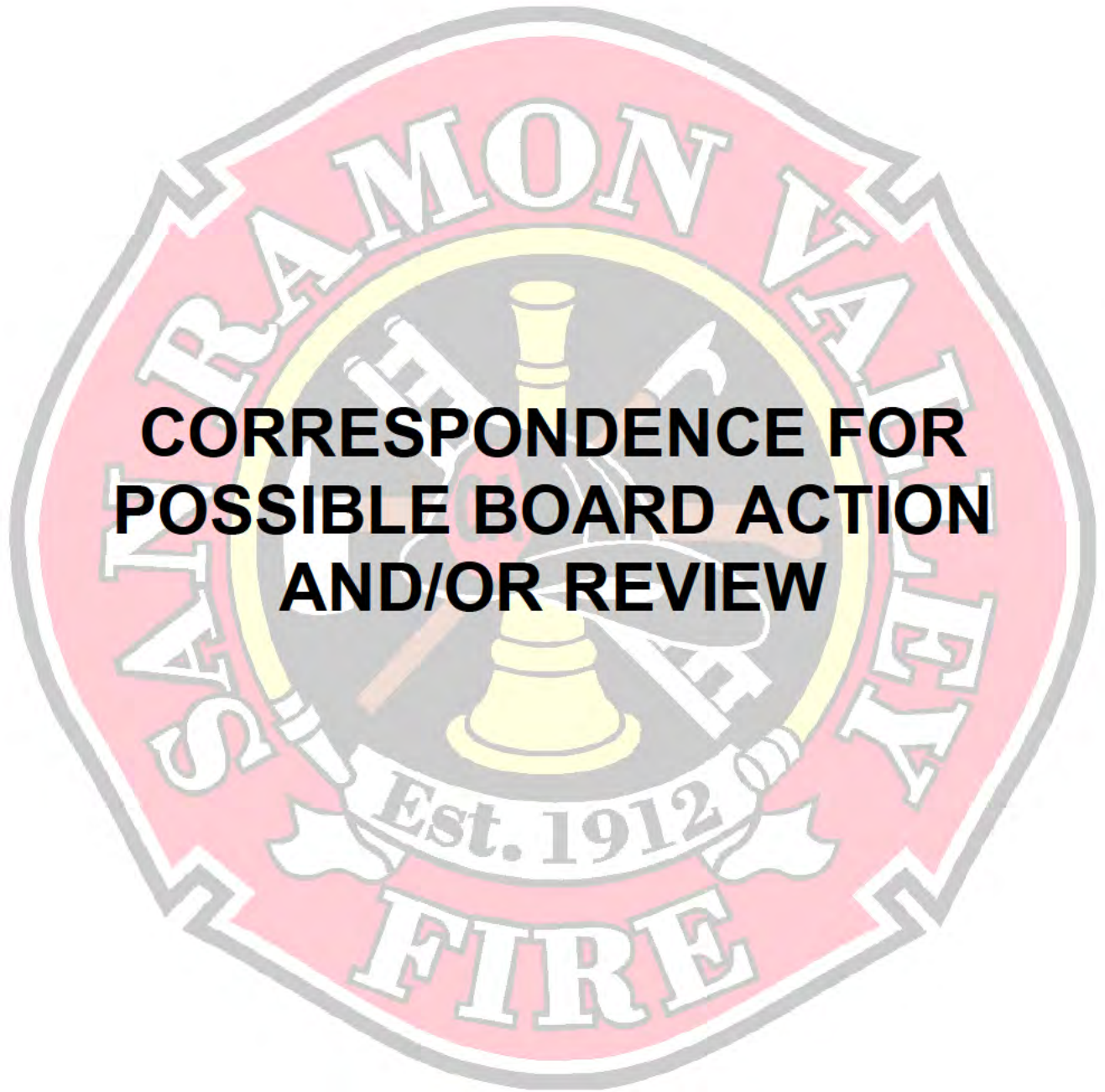
DATED: November 15, 2023

Michelle Lee
President, Board of Directors

ATTEST:

Stephanie Brendlen
District Counsel/District Clerk

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**CORRESPONDENCE FOR
POSSIBLE BOARD ACTION
AND/OR REVIEW**

From: Jeanette Plascencia <jplascencia@cpf.org>
Sent: Wednesday, October 25, 2023 2:06 PM
To: Chris Parsons <CParsons@srvfire.ca.gov>; Jonas Aguiar <jaguiar@srvfire.ca.gov>
Cc: Paige Meyer <pmeyer@srvfire.ca.gov>; mmohun [REDACTED]; Yvonne de la Pena <ydelapena@cpf.org>; Deborah Jackson-lee <djackson-lee@cpf.org>; Mitch De Anda <madeanda@cpf.org>; Lorelei Cruz Gibson <lgibson@cpf.org>
Subject: Thank you San Ramon Valley Fire Protection District

Hello San Ramon Valley Fire Protection District,

A sincere thank you for your department's participation at Cal-JAC's 2023 Northern California Firefighter Career Expo at FCTC Sacramento this past weekend. The expo was highly successful, and it would not have been possible without the participation of the incredible Cal-JAC partners like your department. The candidates who showed up were at different places in their journey ranging from those in high school to those looking for a career change to people who were well on their way to becoming a firefighter. Given the diversity of the participants your representatives did an excellent job answering questions and guiding individuals through the process of what it takes to become a professional firefighter. This was evident since many of the attendees let the staff know they had a great experience speaking to the departments.

What's Next?

- **REVIEW:** We understand that data is important, especially in understanding the reach of attending recruitment events. If you are interested in seeing the data on who participated in the expo, feel free to review the [Expo Dashboard](#) which was created specifically for you.
- **SHARE:** The expo livestreaming is on our [Becoming a Firefighter YouTube channel](#). We kindly ask that you share it widely. Many departments were highlighted, and it is a great tool especially for individuals who might not have been able to attend in person.
- **LIKE AND SUBSCRIBE:** We are on several platforms, please like and subscribe, it is a great way for you to stay informed with what we are working on at Cal-JAC and FCTC. You can find the different platforms below my signature.

Thank you again for your department's contribution to making the Firefighter Career Expo a success. We hope you will join us again next year! If you have any questions, please do not hesitate to reach out to me.

Very best,
Jeanette and Cal-JAC Team



Jeanette Plascencia | Recruitment Director (She/Her)
CALIFORNIA FIREFIGHTER JOINT APPRENTICESHIP COMMITTEE
1780 Creekside Oaks Drive | Sacramento, CA 95833
P 916.648.1717 | www.caljac.org



From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Sent: Tuesday, October 24, 2023 4:23 PM
To: Leticia Najera <lnajera@srvfire.ca.gov>
Subject: Station 32

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: [REDACTED]

Site Visitor Email: [REDACTED]

I wanted to reiterate my - and my family's - thanks to the EMTs who came to our home on Sunday.

They REALLY went above and beyond (let them tell you what they did for my daughter) ... We are very grateful.

[REDACTED]

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OPERATIONS



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: November 15, 2023
To: Board of Directors
From: Jonas Aguiar, Deputy Chief of Operations
Re: Monthly Operations Report for the Month of October 2023

Operations

- ❖ District Responded to 957 Incidents
- ❖ Reserve Firefighter Drill
- ❖ iQuest Program Ride-A-Long for Four Students
- ❖ Multi-Company Structure Fire Training
- ❖ District Fire Trail Familiarization
- ❖ Company Performance Standards Quarterly Training
- ❖ Helicopter Rescue Team Compliance Training
- ❖ Rescue Division Multi-Agency Training at Sutro Towers in San Francisco
- ❖ Commercial Fire Pre-Plan Training

Special Teams

- ❖ Hazardous Materials Team
 - Quarter 4 Training
 - Equipment Familiarization and New Team Members Orientation
- ❖ Technical Rescue Team
 - Quarter 4 Training
 - Confined Space Annual Entry Drill

Meetings

- ❖ Measure X Meeting
- ❖ Management Staff Meeting
- ❖ Command Staff Meeting
- ❖ Station 34 Remodel Meeting
- ❖ Deputy Chief Bi-Weekly Meeting with HR and Finance
- ❖ Draeger Live Fire Training Prop Planning Meeting
- ❖ Training Site Weekly Planning Meeting
- ❖ Single Role Paramedic Interview
- ❖ Bishop Ranch 1 Plan Review and Access Discussion
- ❖ FY 24/25 Training Plan Development
- ❖ Wellness Fitness Committee
- ❖ XCC Operations and Training Meeting

Events Attended by Suppression Personnel

- ❖ Mt Diablo Challenge Bike Ride
- ❖ Fire Prevention Month
- ❖ Down Syndrome Walk and Family Picnic
- ❖ Danville Health and Wellness Day
- ❖ Pine Valley Middle School Ambulance Demo
- ❖ Cal-JAC Career Expo
- ❖ United States Ismaili Arts Exhibit
- ❖ Woodranch Community Trunk or Treat

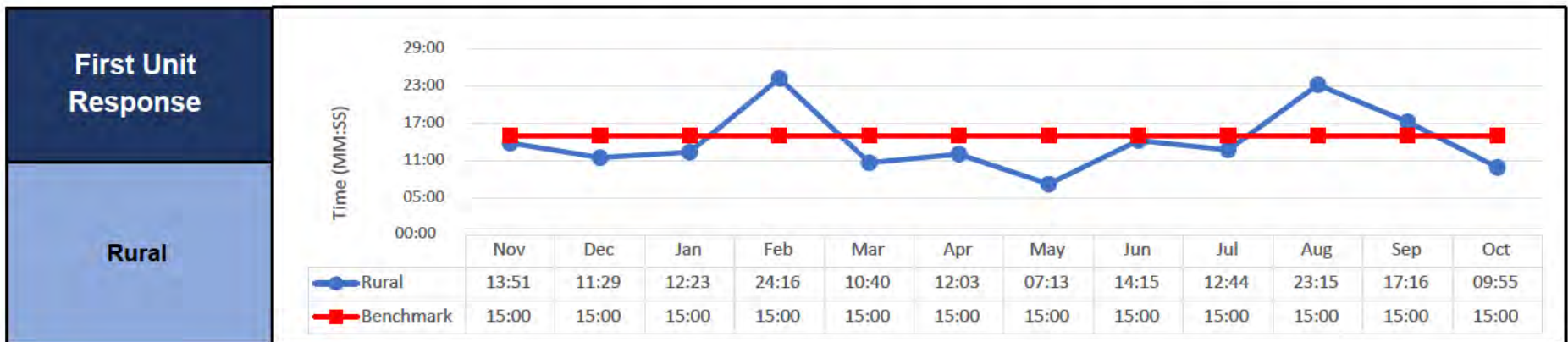
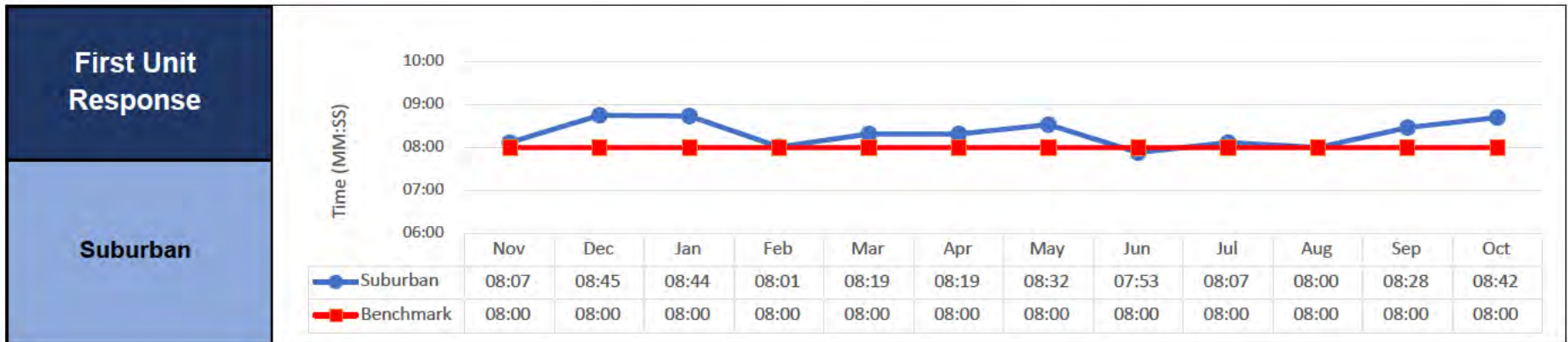
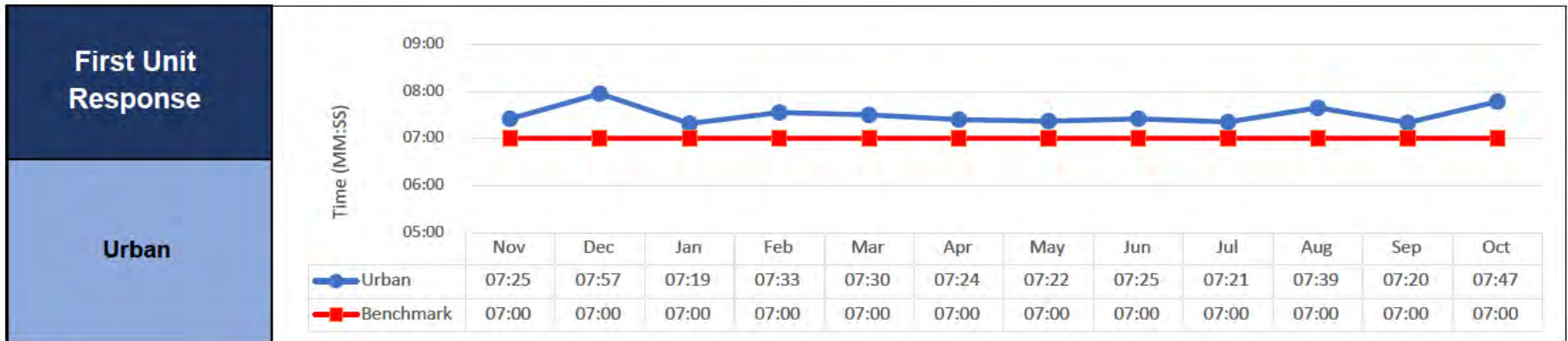
Standards of Cover Policy Compliance Report October 1, 2023 - October 31, 2023

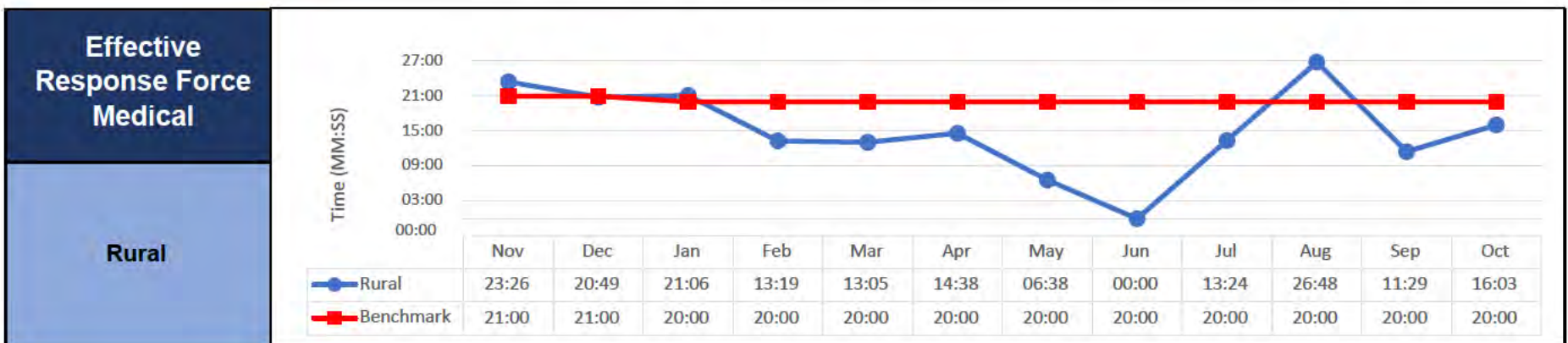
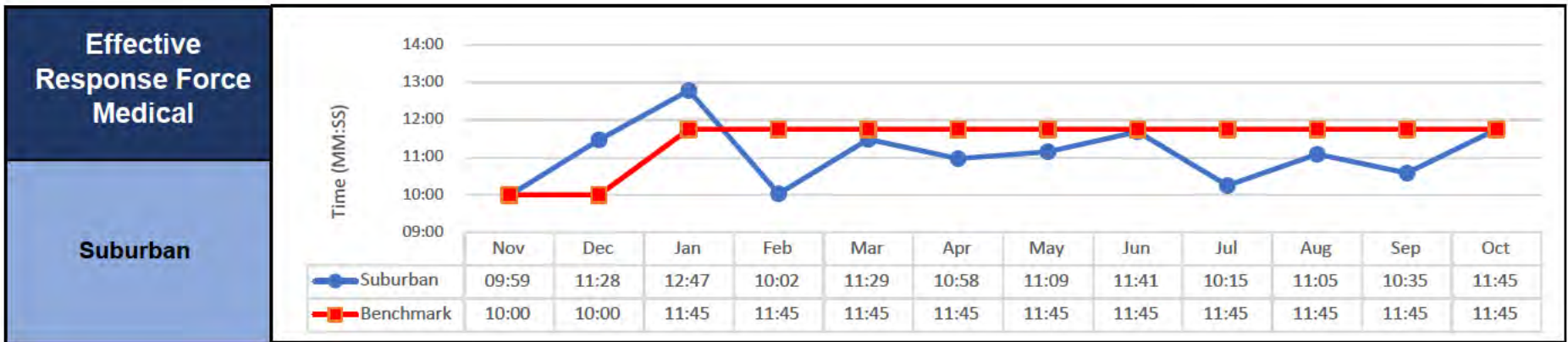
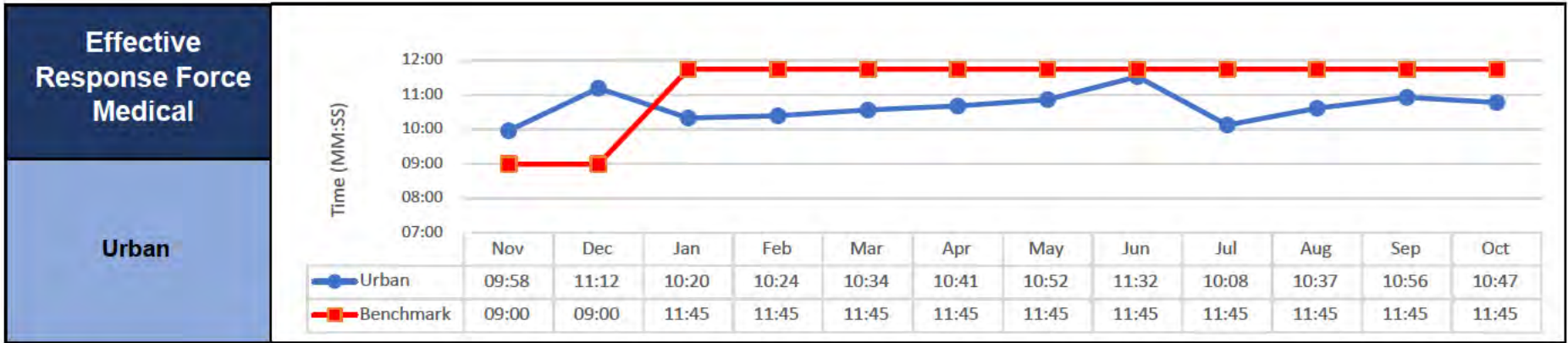
	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 390)			Suburban (Count = 132)			Rural (Count = 5)			Wilderness (Count = 1)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:47	7:32	8:00	8:42	8:23	15:00	09:55	12:44	45:00	13:58	29:23
		84%	95%		85%	97%		100%	100%		100%	100%

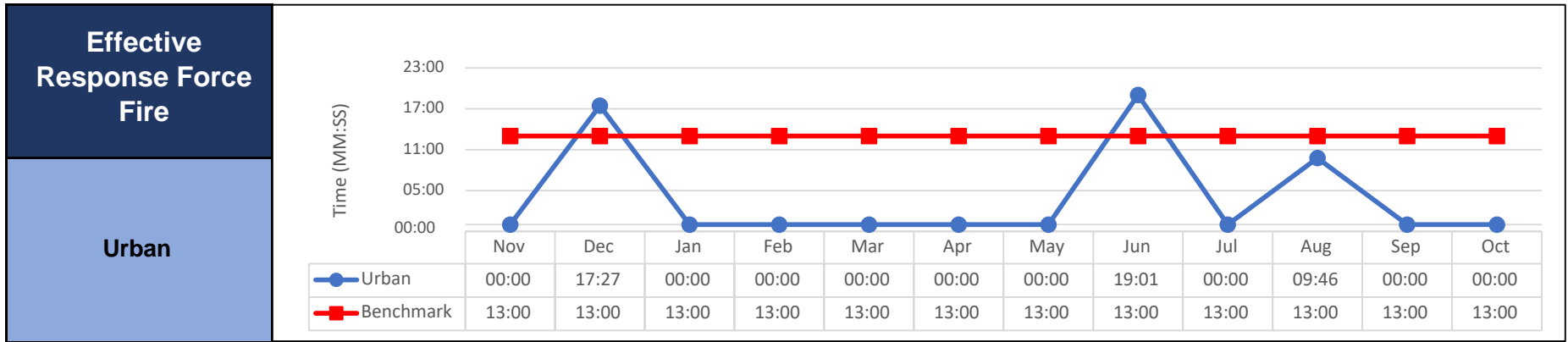
	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	0:00	19:01	14:00	0:00	18:08	21:00	0:00	0:00	45:00	0:00	0:00
		0%	56%		0%	56%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 201)			Suburban (Count = 63)			Rural (Count = 2)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	11:45	10:47	10:50	11:45	11:45	11:17	20:00	16:03	21:06	20:00	0:00	36:05
		100%	100%		100%	100%		100%	96%		0%	37%

	SOC Goal 7								
	Call Processing EMS			Call Processing Time			Turnout Time		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	1:00	1:01	1:04	1:00	1:43	1:43	2:00	1:41	1:46
		99%	99%		86%	86%		100%	100%







Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

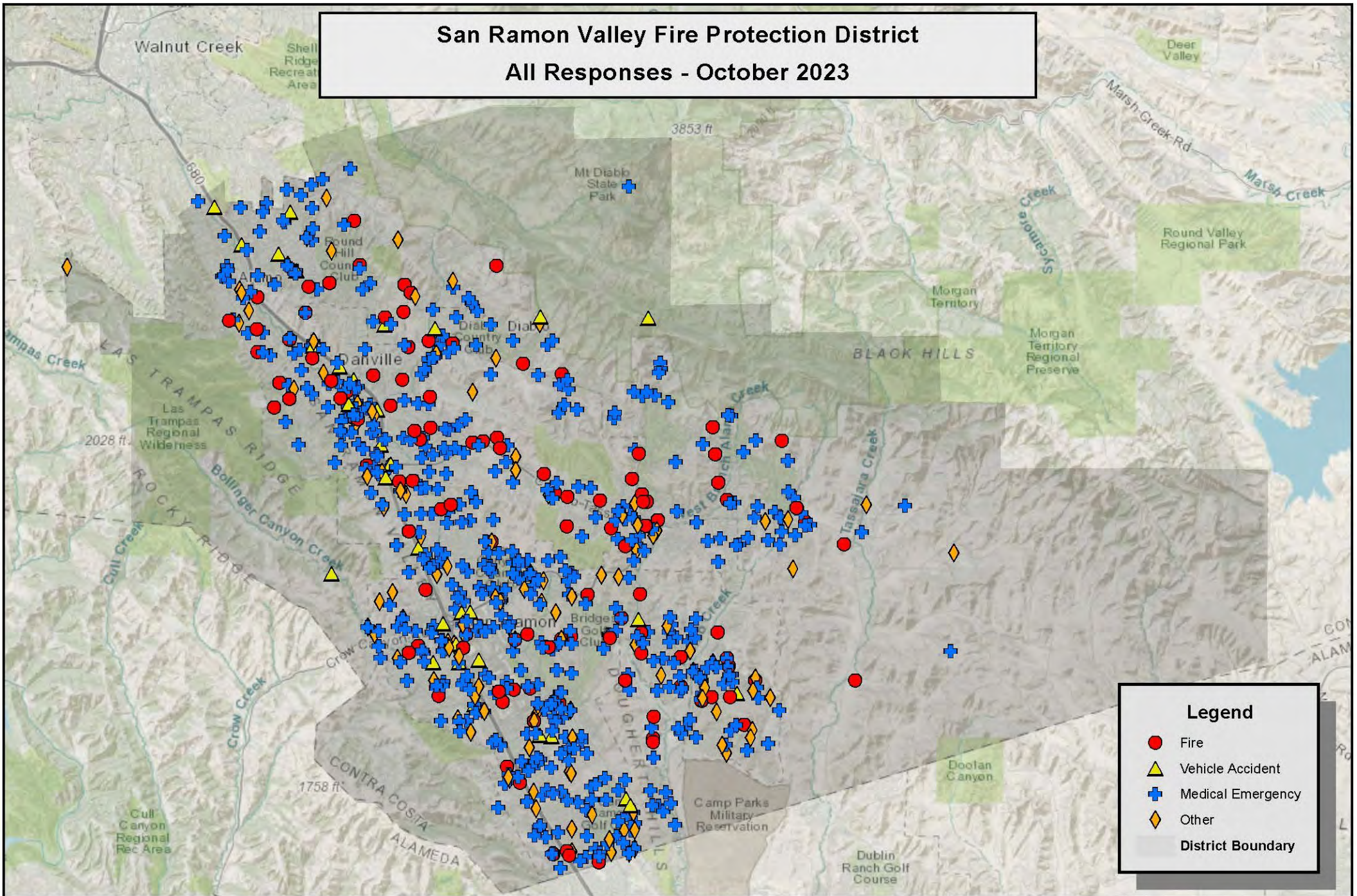
A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

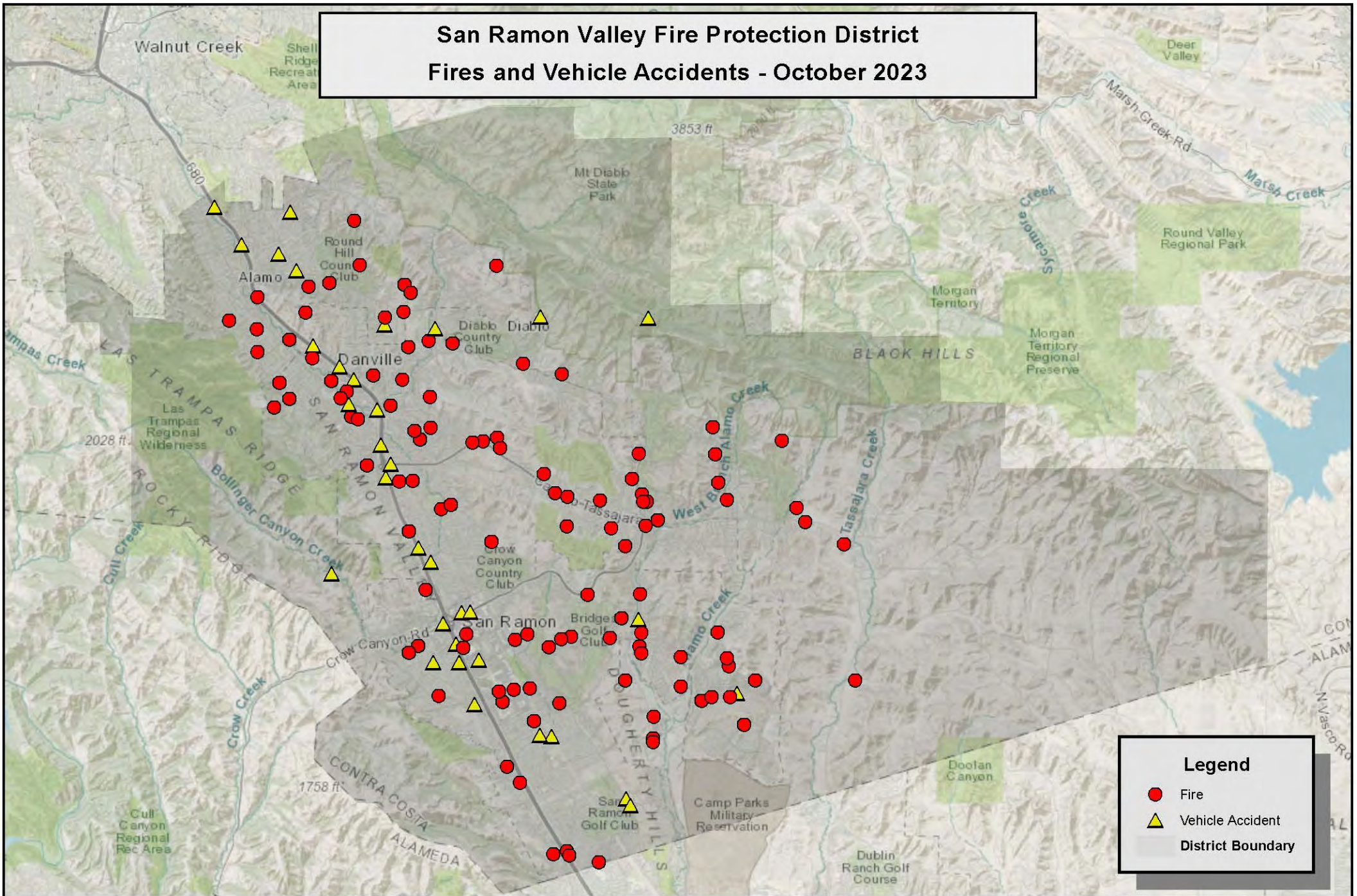
To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

San Ramon Valley Fire Protection District All Responses - October 2023



	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
All Responses	885	1133	920	779	988	846	888	868	962	999	896	957
Fires & Vehicle Accidents	153	192	129	129	162	138	149	154	165	179	143	157
Med Emergencies & Other	732	941	791	650	826	707	739	714	797	820	752	800

San Ramon Valley Fire Protection District Fires and Vehicle Accidents - October 2023

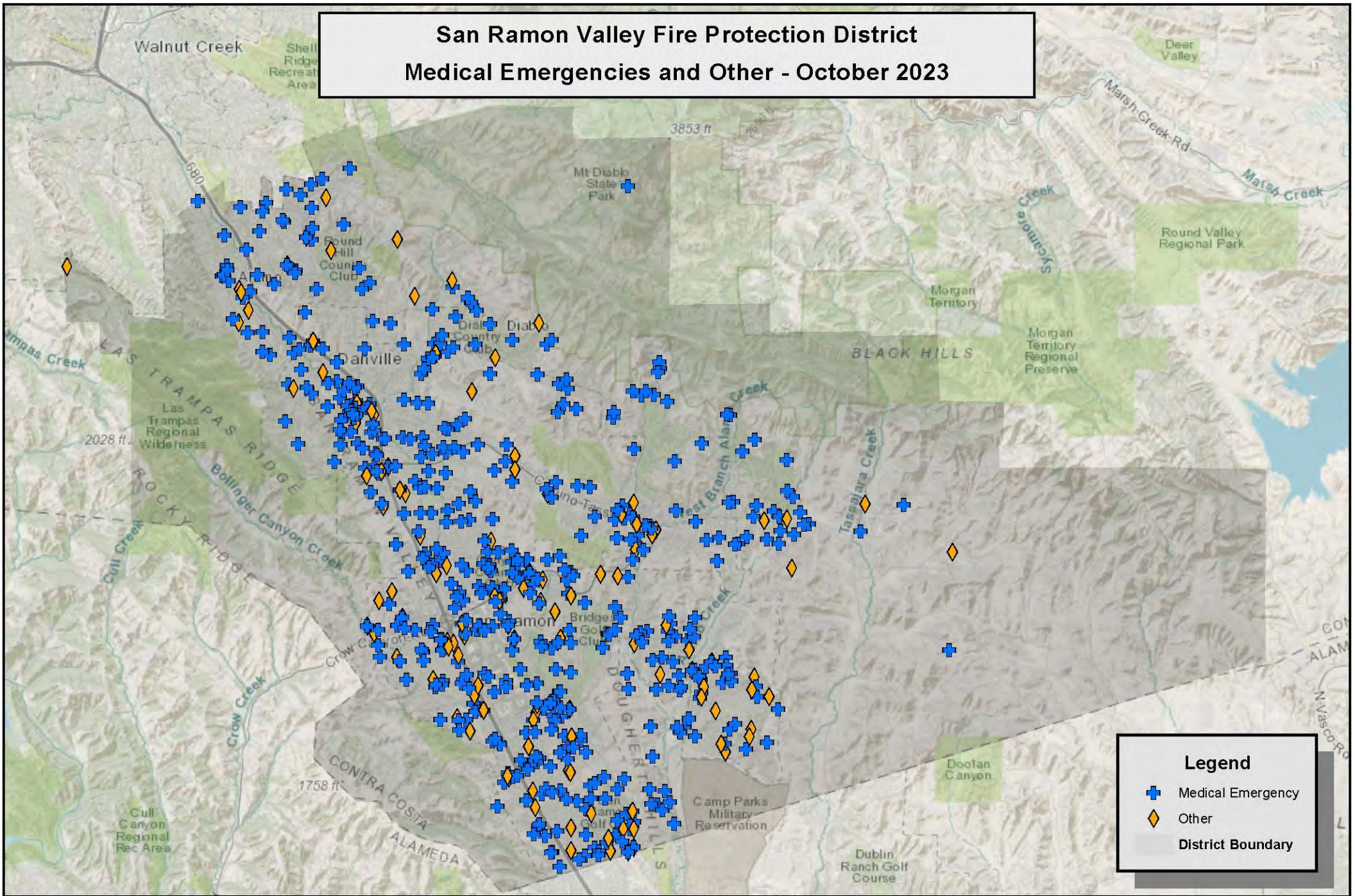


Legend

- Fire
- ▲ Vehicle Accident
- District Boundary

	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Fires & Vehicle Accidents	153	192	129	129	162	138	149	154	165	179	143	157

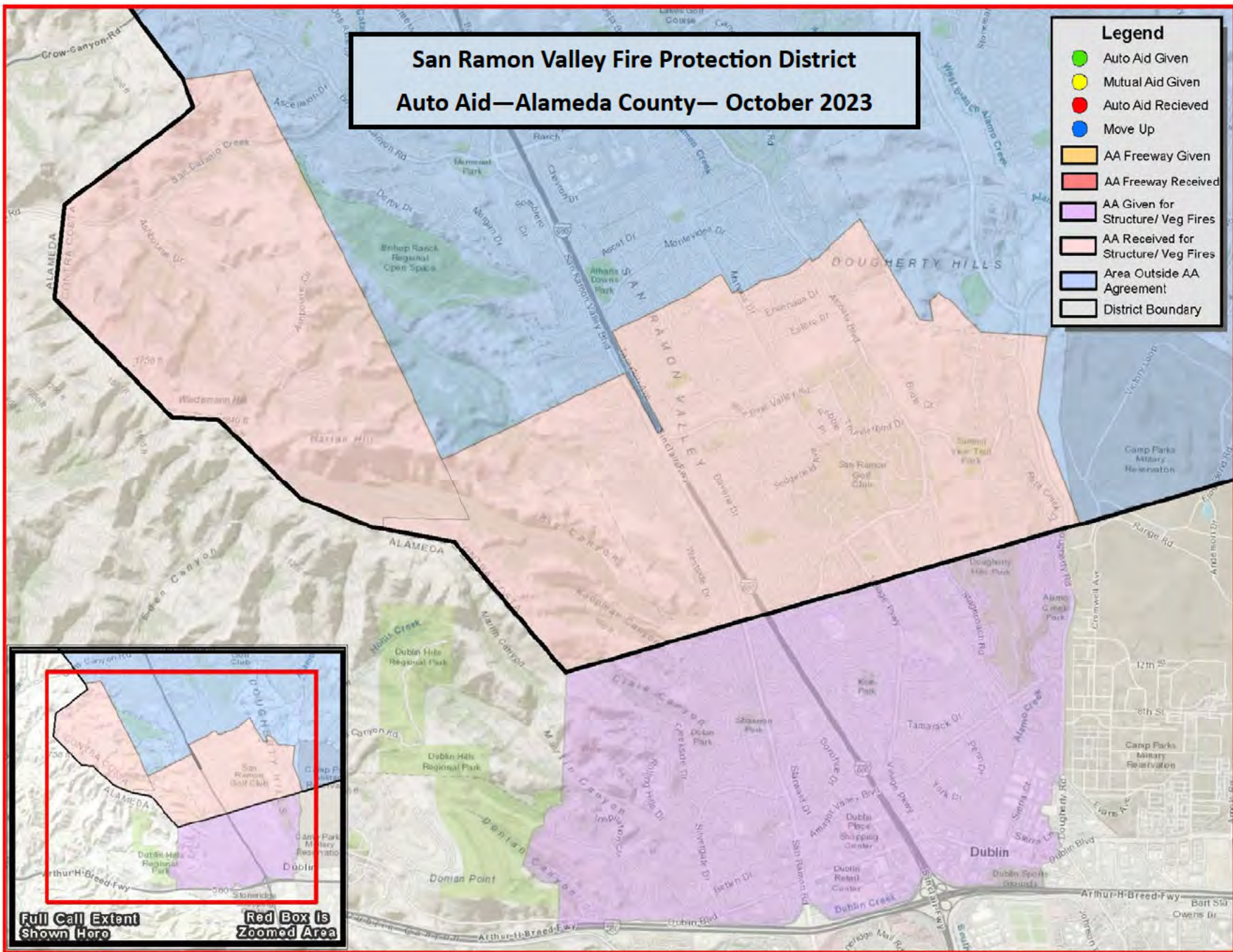
San Ramon Valley Fire Protection District Medical Emergencies and Other - October 2023



	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Med Emergencies & Other	732	941	791	650	826	707	739	714	797	820	752	800

San Ramon Valley Fire Protection District Auto Aid—Alameda County— October 2023

- Legend**
- Auto Aid Given
 - Mutual Aid Given
 - Auto Aid Received
 - Move Up
 - AA Freeway Given
 - AA Freeway Received
 - AA Given for Structure/ Veg Fires
 - AA Received for Structure/ Veg Fires
 - Area Outside AA Agreement
 - District Boundary

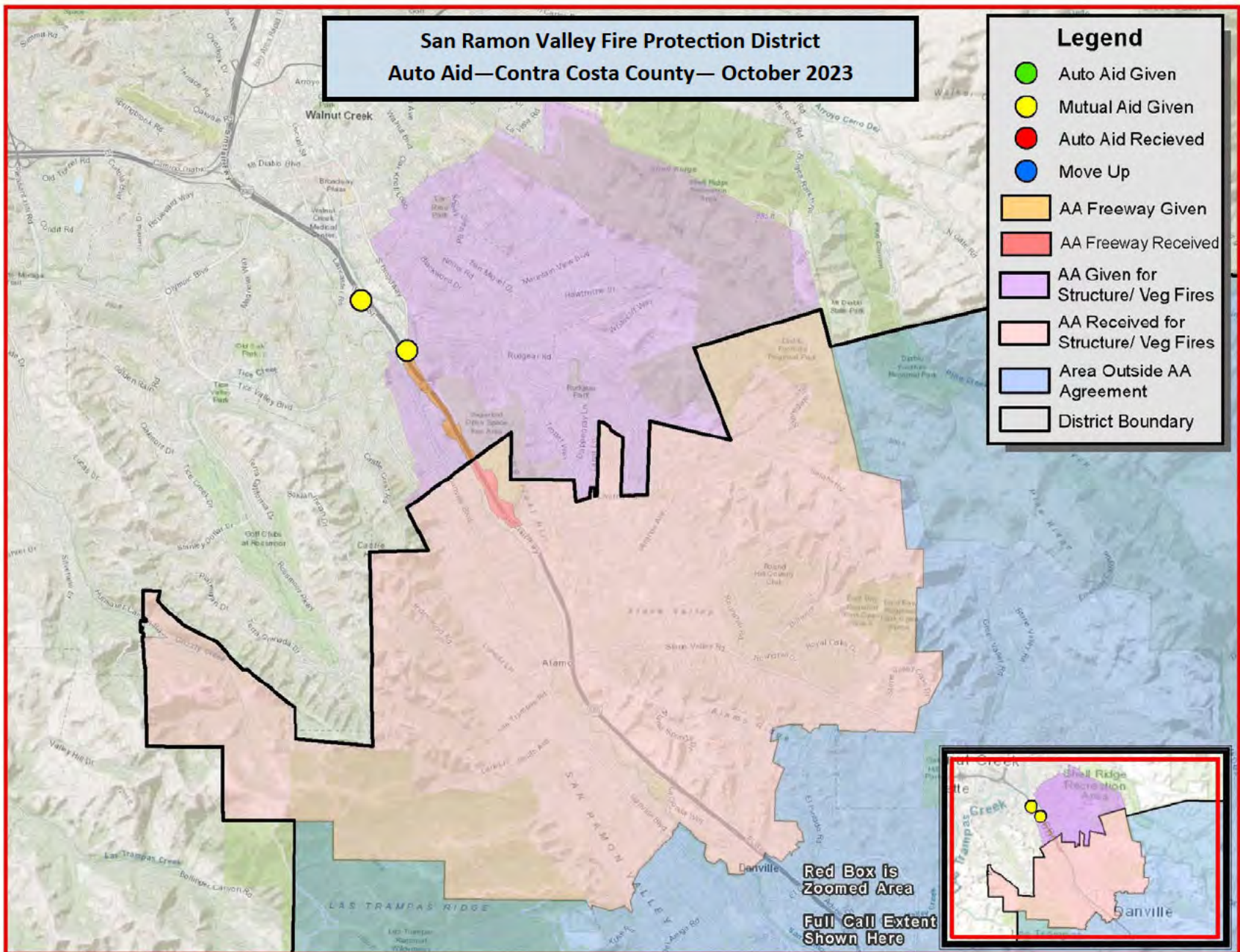


	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Auto Aid Given	19	17	10	9	14	15	12	20	13	0	0	0
Mutual Aid Given	13	5	11	5	10	1	7	7	10	0	1	0
Auto Aid Received	0	0	0	0	5	1	1	1	1	3	0	0
Mutual Aid Received	0	0	0	0	0	0	0	0	0	0	0	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

**San Ramon Valley Fire Protection District
Auto Aid—Contra Costa County— October 2023**

Legend

- Auto Aid Given
- Mutual Aid Given
- Auto Aid Received
- Move Up
- AA Freeway Given
- AA Freeway Received
- AA Given for Structure/ Veg Fires
- AA Received for Structure/ Veg Fires
- Area Outside AA Agreement
- District Boundary



	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Auto Aid Given	0	1	0	0	1	0	3	2	1	0	1	0
Mutual Aid Given	2	4	4	1	0	2	0	2	1	0	1	2
Auto Aid Received	0	0	0	2	3	0	0	2	0	0	0	0
Mutual Aid Received	0	0	0	0	0	0	0	0	0	0	0	0
Move-up	1	0	0	0	0	0	0	1	0	0	0	0

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TRAINING



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: November 15, 2023
To: Board of Directors
From: Chris Parsons, Battalion Chief of Training
Re: Monthly Training Report for October 2023

Activities

- ❖ Coordinated Drilling for Soils Report at Training Site
- ❖ Assisted Academy Coordinator with Management of Recruit Academy 2023-1
- ❖ Evaluated and Scheduled Hayward Fire Training Facility for 2024 Engineer Exam
- ❖ Conducted 2024 Training Plan Meeting with Command Staff
- ❖ Attended 2023 Cal Chiefs Conference
- ❖ Managed the Transfer of Ownership of Unit 827 (Tiller Training Truck)
- ❖ Coordinated District Participation at 2023 Cal-JAC Career Expo
- ❖ Taskbook Issuance and Tracking
- ❖ Managed Ride-Along Program
- ❖ Managed Educational Assistance and District Partnership Programs

Meetings

- ❖ Deployment Committee Meeting
- ❖ Navigating Workplace Investigations Seminar
- ❖ Training Facility Project Meeting
- ❖ Drager Live Fire Training Prop Meeting
- ❖ Management Staff Meetings
- ❖ Command Staff Meetings
- ❖ Contra Costa County Operations and Training Meeting
- ❖ Ambulance Replacement Meeting



EMS



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: November 15, 2023
To: Board of Directors
From: Jonas Aguiar, Deputy Chief of Operations
Subject: Monthly EMS Division Report for October 2023

EMS – Incidents

- ❖ District responded to 635 emergency medical incidents during the month of October
 - Of the medical incidents, twelve (12) were in response to sudden cardiac arrest with the breakdown of the sudden cardiac arrest cases below:

October Cardiac Arrest Incident Data

	Number of Incidents	Percent of Total
Bystander-Initiated CPR	6	50%
AED Applied	1	8.3%
Achieved Return of Spontaneous Circulation (ROSC)	4	33.3%

Activities

- ❖ Initiated Quarter 4 Training through the CCCEMSA learning management system
 - 42 completions as of November 6, 2023
- ❖ Processed and released 3 requests for public records
- ❖ Collaborated with CCCEMSA regarding CE Provider Program Audit
- ❖ Collaborated with Chief Parsons to convert task books electronically
- ❖ Taught 20 people hands only CPR at the Danville Health and Wellness Fair
- ❖ Provided public education resources for the Behavioral Health Program at the Danville Health and Wellness Fair
- ❖ Conducted two Heart Saver CPR courses for CERT members
 - Trained a total of 10 CERT members Heart Saver CPR year-to-date
- ❖ Updated ImageTrend for NEMSIS 3.5 platform

Meetings

- ❖ Led EMS Division Meetings – weekly goal review
- ❖ Facilitated CE Provider Program Audit meetings
- ❖ Participated in CCCEMSA Emergency Medical Care Committee meeting
- ❖ Participated in Laserfiche PRA meeting
- ❖ Participated in CCCEMSA QLC Recap meeting
- ❖ Participated in monthly Medical Advisory Committee meeting
- ❖ Participated in Con Fire Ambulance RFP Review
- ❖ Facilitated an internal ImageTrend NEMESIS 3.5 Update meeting
- ❖ Participated in CCCEMSA Buprenorphine Discussion meeting
- ❖ Participated in Danville Health and Wellness Fair
- ❖ Participated in CCCEMSA STEMI QI meeting
- ❖ Participated in CA Paramedic Association Buprenorphine Funding Discussion meeting
- ❖ Participated in Monthly collaboration meeting with CCCEMSA
- ❖ Attended CCCEMSA Receiving Hospital Meeting
- ❖ Attended SRVFPD/Contra Costa Health Services/A3 collaboration meeting

Behavioral Health Activities Update

- ❖ Updated Statistics as of November 6, 2023:

Behavioral Health Response Pilot Program

	Number of Incidents
City of San Ramon	230
Warm Hand Offs	13
Firefighter First Responses	2

- ❖ Worked with Consultant Preston Looper to continue CQI process refinement for Behavioral Health calls
- ❖ Phase 3: Firefighter First Response went live on October 2, 2023
- ❖ Participated in Behavioral Health Collaboration meetings including:
 - SRVFPD AHP BHJIS Check-in
 - Presenting the Behavioral Health Response Program at the monthly NAMI Contra Costa meeting.
 - CARESTAR 2023 Partner Summit
 - Weekly BHJIS Grant Meeting

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**COMMUNITY RISK
REDUCTION**



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: November 15, 2023
To: Board of Directors
From: Roy Wendel, Interim Fire Marshal
Re: Monthly Community Risk Reduction Report for October 2023

Plan Review and Inspections

Staff processed 147 applications and completed 121 Plan Reviews and 94 construction inspections during the month of October. There are currently 520 active permits for construction.

Compliance Inspections

Inspections and re-inspections continue to follow schedule based on risk of High, Moderate and Low per NFPA. Inspections are scheduled at 1-year, 2-year and 3-year intervals. Staff continue to conduct Exterior Hazard Abatement Inspections as well follow up with citizens on complaints and assist with compliance questions.

Meetings/Activity

- ❖ Attended planning meeting to automate public records requests
- ❖ Attended PAC Board meeting
- ❖ Attended project meetings for BR1A apartment project
- ❖ Attended project meeting for 2481 Deerwood project
- ❖ Met with San Ramon Parks and Recreation staff regarding Community Center use
- ❖ Attended bi-weekly project review meeting with Sunset Development and City of San Ramon
- ❖ Attended project meeting for Chevron project
- ❖ Attended project meeting for Fire Training site
- ❖ Attended project meeting for BR2600 Elevator project

Public Education / Special Events / Community Emergency Response Team (CERT)

Educator Bell conducted the following activities:

- ❖ Fire Safety Presentation to 1st grade classes at 6 elementary schools for Fire Prevention Month
- ❖ Readyman Training for two scouting troops
- ❖ Fire Safety Presentation to Bright Horizons Preschool
- ❖ Heartsafe Training for San Ramon Seniors and Hidden Hills Elementary staff
- ❖ Continued with CERT Training Class #93
- ❖ Arranged and scheduled 6 fire station tours for public groups
- ❖ PAC Board meeting

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FLEET AND FACILITIES



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: November 15, 2023
To: Board of Directors
From: Lon Phares, Interim Deputy Chief
Re: Monthly Fleet and Facilities Report for October 2023

Facilities

- ❖ Facilitated Administration Building Move
- ❖ Managed Furniture Repurposing and Donations at old Admin Building
- ❖ Project Management for Station 34 ongoing
- ❖ Planning for Training Tower Project in Progress
- ❖ Various Facility-related Repairs and Maintenance Projects in Progress
- ❖ Completed Station 39 Landscape Upgrades
- ❖ Live Burn Prop Preparation in progress including Soil Sampling, Demolition, and Concrete Pad design
- ❖ Planning for Public Safety Building Ceremonial Plaque/Mounting

Fleet

- ❖ Coordination of Ground Well Destruction at Old Station 32
- ❖ Planning for Ambulance Remount/Replacement Orders
- ❖ Coordination of Command Vehicle Upfitting in Progress
- ❖ Districtwide Fleet Status Overview in Progress
- ❖ Annual Maintenance Service on District Fleet ongoing

Meetings/Activities

- ❖ Deployment Committee Meeting
- ❖ Apparatus Committee Meeting
- ❖ Drager Live Fire Prop Project Status Meetings
- ❖ Attended Cal Chiefs Conference in Ontario, CA
- ❖ Labor Management Meeting
- ❖ Command Staff Meeting
- ❖ Bi-Weekly Station 34 Progress Meetings with Finance Division
- ❖ Weekly EMS Division Meetings
- ❖ Weekly Public Safety Building Progress Meetings with Roebbelen
- ❖ Bi-Weekly Progress Meetings with Human Resources Division
- ❖ Planning Meetings for Administration Building Ribbon Cutting Ceremony
- ❖ Coordination Meeting with EBMUD regarding Training Tower



**COMMUNICATIONS
AND
TECHNOLOGY**



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: November 15, 2023
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Re: Monthly Communications and Technology Report for November 2023

Communications Center and Technology

- ❖ Facilitated move of all technology equipment to new fire administration building
- ❖ Activated and installed Comcast business internet service at the new Fire Administration, Communications Center/EOC and Station 34
- ❖ Finalized prerequisites for all administrative phone lines to be ported to new VOIP phone system
- ❖ Initiated conversion of traditional fax lines to digital eFax platform
- ❖ Set-up fire administration copy machines on first and second floor
- ❖ Coordinated the NextGen server rack equipment move with the CalOES
- ❖ Maps for new building changes:
 - Map for ADA accessibility for October Fire Board meeting
 - Map outlining parking changes for Station 38 due to training site construction
- ❖ Finalized 2023 preplan inspections and assembled 2024 cycle

Media

- ❖ Edited Fire Prevention Week Videos
- ❖ Distributed “Fire First” Press Release

Training

- ❖ A/V Equipment in new Administration Building
- ❖ G2 Station Alerting for new Station 34
- ❖ Attended First Watch Collaborative Live Conference

Meetings

- ❖ Contra Costa County Managers Association (CCMA)
- ❖ East Bay Regional Communications System (EBRCSA)
- ❖ Contra Costa County Radio Committee (XCC)
- ❖ Wiedemann Radio Tower Project
- ❖ Project Meetings for New Communications Center and Emergency Operations Center



San Ramon Valley Fire Protection District
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San Ramon, CA 94583
www.firedepartment.org

Communications Reserves

- ❖ Provided communications support at the Mt. Diablo Challenge Bike Race
- ❖ Provided communications support at the Hope Bike Ride
- ❖ Presented the mobile communications unit at the Pacificon Amateur Radio Convention

San Ramon Valley Fire Protection District DNI Technology Monthly Scorecard October 2023

End User Support

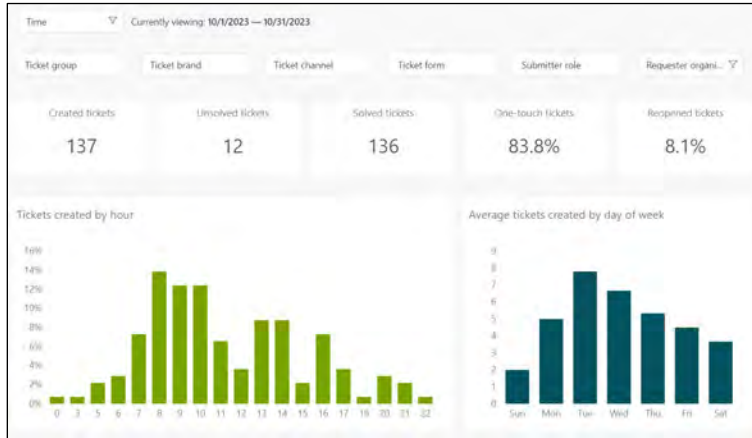


Figure 1: End User Support Requests

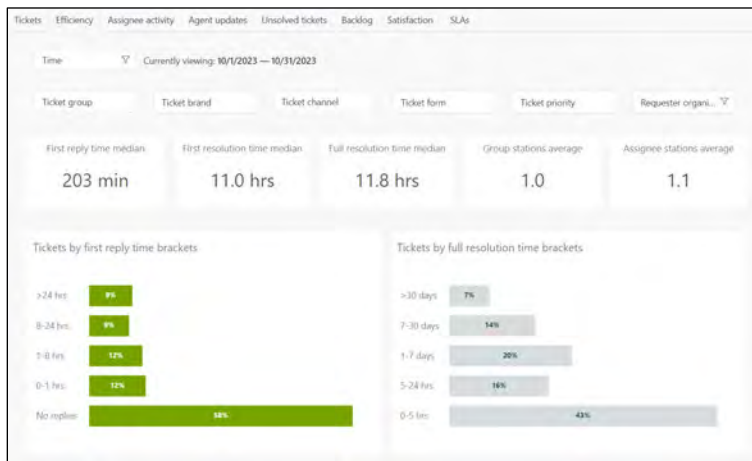


Figure 2: Ticket Resolution Times

Agent updates

Updater name	Updates	Comments	Public comments	Internal comments	Tickets updated w/comment	Tickets solved	Tickets created
1 Nick Messinger	85	73	27	46	43	44	1
2 Injillah Pin	73	60	25	35	21	16	1
3 Curtis Rich	69	34	22	12	19	18	0
4 Spencer Nelson	24	22	8	14	17	10	0
5 Brenden Lecomte	25	20	6	14	14	14	1
6 Tyler Lecomte	105	15	9	6	11	23	2
7 Brian Lum	19	13	10	3	6	4	0
8 Ryan Lecomte	10	7	2	5	7	0	7
9 David Parnell	11	6	6	0	3	2	0
10 Collin Grese	2	2	1	1	2	2	0

Figure 3: San Ramon End-User Support Team





Figure 4: San Ramon End-User Feedback

- 137 Service Tickets Opened
- 136 Service Tickets Resolved
- 84% Completed in One Technical Session
- 59% of Tickets Resolved within 24 Hour of Submitting the Ticket
- Median Resolution Time of 11.8 hours
- 100% End User Satisfaction
- 10 DNI Staff Members Provided End-User Support

After Hours / Emergency Telephone Support

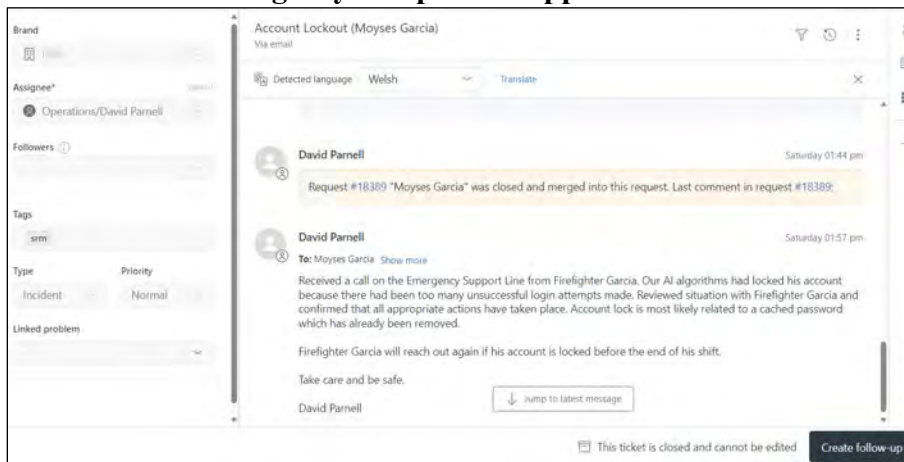


Figure 5: Emergency Support Call Log

- Received 6 After-Hours / Emergency Support Calls
- Average Triage Time Was 2.4 Minutes



System Alerts

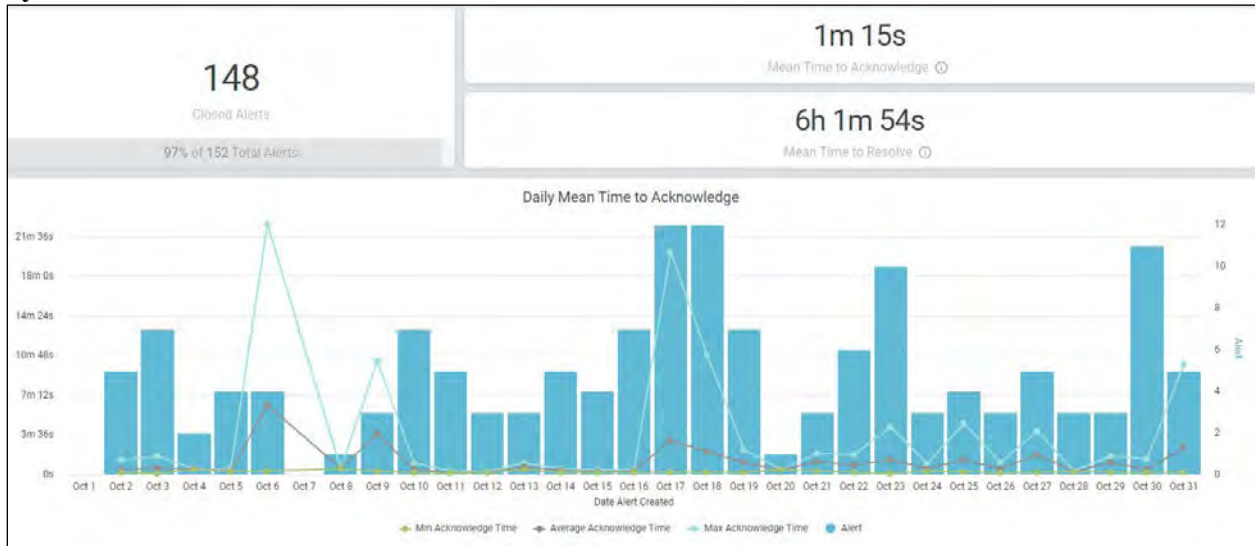


Figure 6: System Alert Response

Disaster Recovery

- 21 Terabytes of Data Backed Up Daily (Police, Fire, Communications Center, & Offsite Data Centers)
- All Backups Jobs Are Checked Daily
- All Backups Are Tested Weekly

Object	Start Time	End Time	Status
brws01.srv911.org	9/30/2023 09:55:09 pm	9/30/2023 09:57:30 pm	Success
cad01.srv911.org	9/30/2023 09:32:26 pm	9/30/2023 09:35:06 pm	Success
cad02.srv911.org	9/30/2023 09:32:56 pm	9/30/2023 09:35:39 pm	Success
cad03.srv911.org	9/30/2023 09:34:56 pm	9/30/2023 09:38:14 pm	Success
cad01.srv911.org	9/30/2023 09:35:31 pm	9/30/2023 09:39:36 pm	Success
cad02.srv911.org	9/30/2023 09:39:15 pm	9/30/2023 09:42:18 pm	Success
cad03.srv911.org	9/30/2023 09:41:41 pm	9/30/2023 09:44:32 pm	Success
dahs01.srv911.org	9/30/2023 09:44:17 pm	9/30/2023 09:53:12 pm	Success
gso1.srv911.org	9/30/2023 09:55:09 pm	9/30/2023 09:57:12 pm	Success
mlbc.srv911.org	9/30/2023 09:30:30 pm	9/30/2023 09:33:09 pm	Success
ms01.srv911.org	9/30/2023 09:57:05 pm	9/30/2023 09:59:24 pm	Success
rgs01.srv911.org	9/30/2023 09:48:43 pm	9/30/2023 09:53:36 pm	Success

Figure 7: San Ramon Dispatch Incremental Backup Report



Start Time	End Time	Status	Performance Rate	Data Transferred
10/31/2023 09:30:09 pm	10/31/2023 10:02:06 pm	Success	202.9 MB/s	157.7 GB
10/30/2023 09:30:06 pm	10/30/2023 10:02:04 pm	Success	224.7 MB/s	163.3 GB
10/29/2023 09:30:18 pm	10/29/2023 09:59:59 pm	Success	222.8 MB/s	152 GB
10/28/2023 09:30:22 pm	10/28/2023 10:07:05 pm	Success	225.6 MB/s	142.3 GB
10/27/2023 09:30:05 pm	10/27/2023 10:01:18 pm	Success	225.9 MB/s	169.1 GB
10/26/2023 09:30:19 pm	10/26/2023 10:02:07 pm	Success	223.1 MB/s	176.4 GB
10/25/2023 09:30:03 pm	10/25/2023 10:02:40 pm	Success	217.6 MB/s	171.1 GB
10/24/2023 09:30:22 pm	10/24/2023 10:01:14 pm	Success	214.8 MB/s	157.1 GB
10/23/2023 09:30:20 pm	10/23/2023 10:00:29 pm	Success	228.8 MB/s	155.8 GB
10/22/2023 09:30:16 pm	10/22/2023 09:58:48 pm	Success	217 MB/s	143.8 GB
10/21/2023 09:30:04 pm	10/21/2023 10:06:12 pm	Success	220.5 MB/s	139.3 GB
10/20/2023 09:30:03 pm	10/20/2023 10:00:13 pm	Success	226.8 MB/s	156.3 GB
10/19/2023 09:30:03 pm	10/19/2023 10:01:10 pm	Success	214.9 MB/s	161.4 GB
10/18/2023 09:30:10 pm	10/18/2023 10:01:55 pm	Success	220.9 MB/s	168.8 GB
10/17/2023 09:30:05 pm	10/17/2023 10:00:38 pm	Success	220.1 MB/s	158.7 GB

Figure 8: San Ramon Suppression Incremental Backup Report

Session Name	Start Time	End Time	Status	Performance Rate	Data Transferred
SRM - LA3 CopySRM-DSP-AD	10/16/2023 09:05:54 pm	10/16/2023 11:03:38 pm	Success	15.2 MB/s	18.2 GB
SRM - LA3 CopySRM-DSP-VCENTER01	10/16/2023 09:08:38 pm	10/16/2023 09:13:35 pm	Success	27.7 MB/s	511.1 MB
SRM - LA3 CopySRM-DSP-CAD-TEST	10/16/2023 02:04:14 am	10/16/2023 10:00:20 am	Success	9.8 MB/s	26.3 GB
SRM - LA3 CopySRM-DSP-CAD-PROD	10/15/2023 09:33:54 pm	10/16/2023 08:32:27 am	Success	9.1 MB/s	123.5 GB
SRM - LA3 CopySRM-DSP-AD	10/15/2023 09:05:42 pm	10/15/2023 10:51:25 pm	Success	15.4 MB/s	15.7 GB
SRM - LA3 CopySRM-DSP-VCENTER01	10/15/2023 09:08:51 pm	10/15/2023 09:13:48 pm	Success	27.9 MB/s	503.5 MB
SRM - LA3 CopySRM-DSP-CAD-TEST	10/15/2023 02:03:33 am	10/15/2023 09:49:45 am	Success	9.9 MB/s	25.5 GB
SRM - LA3 CopySRM-DSP-CAD-PROD	10/14/2023 09:33:10 pm	10/15/2023 08:24:36 am	Success	9 MB/s	120.7 GB
SRM - LA3 CopySRM-DSP-AD	10/14/2023 09:08:08 pm	10/14/2023 10:55:44 pm	Success	15.2 MB/s	17.1 GB
SRM - LA3 CopySRM-DSP-VCENTER01	10/14/2023 09:04:13 pm	10/14/2023 09:10:13 pm	Success	28 MB/s	508.9 MB
SRM - LA3 CopySRM-DSP-CAD-TEST	10/14/2023 02:04:29 am	10/14/2023 11:05:55 am	Success	9.9 MB/s	32.4 GB
SRM - LA3 CopySRM-DSP-CAD-PROD	10/13/2023 09:34:48 pm	10/14/2023 09:19:30 am	Success	9.1 MB/s	129.8 GB
SRM - LA3 CopySRM-DSP-AD	10/13/2023 09:08:54 pm	10/13/2023 11:09:16 pm	Success	14.8 MB/s	18 GB
SRM - LA3 CopySRM-DSP-VCENTER01	10/13/2023 09:03:34 pm	10/13/2023 09:09:31 pm	Success	26.4 MB/s	534.4 MB
SRM - LA3 CopySRM-DSP-CAD-TEST	10/13/2023 02:04:45 am	10/13/2023 11:05:06 am	Success	9.8 MB/s	31.2 GB

Figure 9: San Ramon Fire Disaster Recovery (Los Angeles Offsite Storage)



Managed Apple Devices

- 68 Managed iPhones and Iapds
- Pushed Four Security / IOS Updates
- Updated 8 Applications

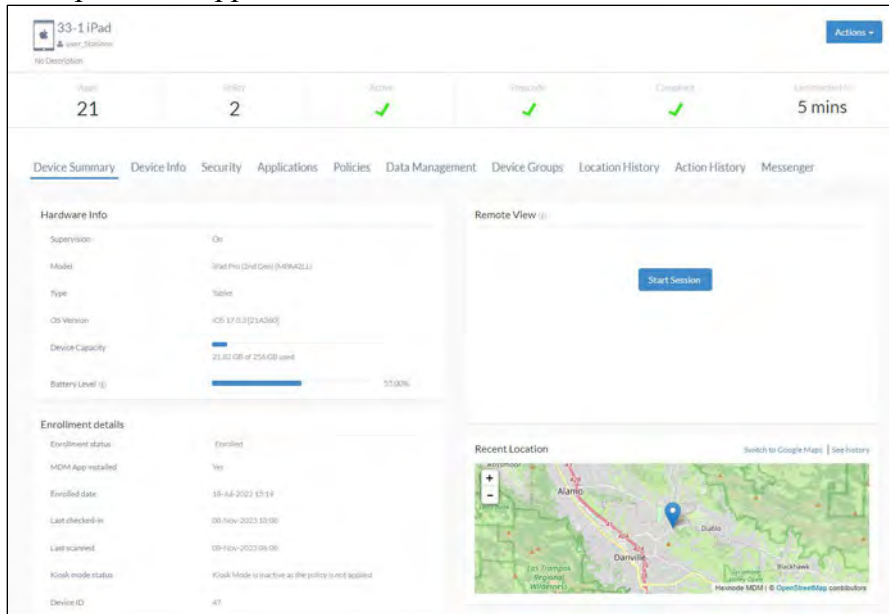


Figure 10: Station 33 iPad

Apparatus MDC

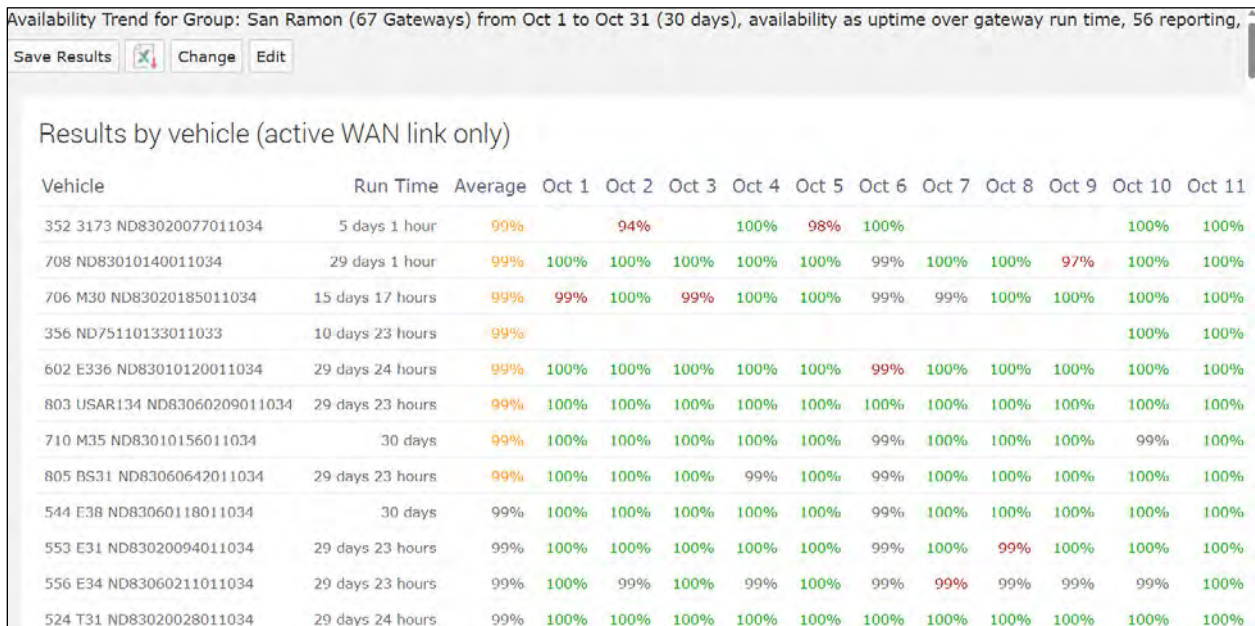


Figure 11: Apparatus Connectivity Report

- 67 In-Motion Gateways (Active and Spares)
- 57 In Service
- Average Uptime of 99%



Station Alerting

Station	Unit 1	Unit 2	Unit 3	Unit 4	Unit 5	Unit 6
Station 30	E30 Available In	E330 Available In	WT130 Available In			
Station 31	E31 Available In	T31 Available In	PM31 Available In	E331 Available In	HM31 Available In	BS31 Unknown
Station 32	E32 Available In	PM32 Available In	E332 Available In			
Station 33	E33 Available In	E333 Available In				
Station 34	E34 Responding	T34 Available In	E334 Available In	USR134 Available In		
Station 35	E35 Available In	T35 Available In	PM35 Available In	E335 Available In	WT135 Available In	
Station 36	E36 Available In	E336 Available In				
Station 38	E38 Available In	E338 Available In	PM38 Responding			
Station 39	E39 Available In	PM39 Available In	E339 Available In			

Figure 12: Station Alerting Status Dashboard

- Achieved 100% Uptime for Zetron Station Alerting
- Worked with Staff and G2 Support to Correct Issues Found During Audit

General Analytics Support

- Provided Analytics Support to EMS Division
- Provided Analytics Support for Behavioral Health Initiative

Patient-Care Reporting CQI (ImageTrend)

- Reviewed 598 PCR Reports
- 110 PCR Reports in Queue

Project Support

- Assisted with Go-Live for New Administration Office
- Assisted with Go-Live for Council Chambers
- Assisted with Deposition of eWaste from Old Administration Office



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HUMAN RESOURCES



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: November 15, 2023
To: Board of Directors
From: Ken Campo, Interim Administrative Services Director
Subject: Monthly Human Resources Report for October 2023

Recruitment:

- ❖ Prepared and posted internal Battalion Chief promotional job announcement
- ❖ Opened recruitments for the following positions:
 - Communications Center Manager position
 - Safety Dispatcher position
 - District Aide position
- ❖ Coordinated interviews for three (3) EMS Specialist applicants
- ❖ Coordinated and tracked pre-employment backgrounds for:
 - one (1) Public Safety Dispatcher
- ❖ Tracked and screened applications for the following recruitments:
 - EMS Specialist
 - District Aide
 - Communications Center Manager
 - Public Safety Dispatcher

Additional Accomplishments:

- ❖ Onboarded one (1) Public Safety Dispatcher
- ❖ Completed onboarding process for five (5) Firefighter Paramedics and one (1) District Aid
- ❖ Completed offboarding process with one (1) retiree
- ❖ Conducted two (2) station visits to provide Open Enrollment information
- ❖ Reviewed and updated Lexipol personnel policies
- ❖ Collected, compiled, and tracked all Open Enrollment changes and closed the Open Enrollment period
- ❖ Assisted three (3) outside agencies with salary and compensation information requests.
- ❖ HR staff attended the Council of Self-Insured Public Agencies (COSIPA) Workers' Compensation meeting in Concord and the Ignite Neogov User Conference in Las Vegas
- ❖ Assisted Training Division in preparing for the Cal JAC Firefighter Career Exposition

Report: Employee Illness/Injury Report –October 2023



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: November 15, 2023
To: Board of Directors
From: Ken Campo, Interim Administrative Services Director
Re: October 2023 Employee Illness/Injury Report

Indemnity (Lost Time)

No reportable injuries.

Medical Only (No Lost Time)

DOI- 10/13/23: An employee sought treatment for left knee injury. No lost time.

Total lost time due to injuries for the month of October:

- 28 shifts for 3 shift employees

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FINANCE



San Ramon Valley Fire Protection District
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583
www.firedepartment.org

Date: November 15, 2023
To: Board of Directors
From: Davina Hatfield, Chief Financial Officer
Re: Monthly Financial Report for October 2023

Meetings/Activities

- ❖ Annual property tax meeting with property tax consultants.

- ❖ Began gathering data for the Centers for Medicare and Medicare Services (CMS) Ground Ambulance Data Collection System (GADCS). They are requiring ground ambulance organizations to collect and report cost, revenue, utilization and other information to evaluate the Medicare reimbursement rate.

- ❖ Continued to transition the payroll function to Regional Government Services, Inc.

- ❖ Continued audit fieldwork for fiscal year ended June 30, 2023 annual audit.

- ❖ Prepared and compiled information for the Finance Committee Meeting.

- ❖ Provided support and assistance to other Divisions with the following projects:
 - Grant administration
 - Contract administration
 - Measure X
 - Construction Projects

Financial Statements

- ❖ Balance Sheets
- ❖ Revenues | All Funds, Budget vs. Actual
- ❖ Expenditures | General Fund Budget vs. Actual
- ❖ Expenditures | Capital and Debt Service Funds Budget vs. Actual
- ❖ Revenue and Expense History by Month | General Fund
- ❖ Overtime Analysis

San Ramon Valley Fire Protection District

Combined Balance Sheet

October 31, 2023

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
ASSETS									
Cash - Checking	\$ 3,121,215	\$ 794,113	\$ -	\$ -	\$ 2,285	\$ 130,759	\$ -	\$ -	\$ 4,048,372
Cash - Money Market	515,251	-	-	-	-	-	-	-	515,251
Cash - Workers' Compensation	(55,124)	-	-	-	-	-	-	-	(55,124)
Cash - Flexible Spending	16,024	-	-	-	-	-	-	-	16,024
Cash - Chandler	258,335	-	-	-	-	-	-	-	258,335
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 3.67%	-	8,455,820	-	42,634	-	-	-	-	8,498,454
Investments - Market Value Adjustment	(2,311,088)	(1,127,036)	-	-	-	-	-	-	(3,438,124)
Investments - Bank of the West @ .60% avg	15,368,752	14,133,073	-	-	-	-	-	-	29,501,825
Investments - Chandler @ 4.51% avg	25,204,405	-	-	-	-	-	-	-	25,204,405
Escrow Account - CA Bank of Commerce (St.34 ret)	-	-	-	375,653	-	-	-	-	375,653
Escrow Account - River City Bank (PSB retention)	-	-	-	1,428,433	-	-	-	-	1,428,433
Cash with Fiscal Agent	-	-	133	8,056,344	-	-	-	-	8,056,477
Accounts Receivable	604,781	-	-	-	-	30,000	-	-	634,781
Interest Receivable	126,369	46,634	-	-	-	-	-	-	173,003
YE Accrued Ambulance Billing	1,630,548	-	-	-	-	-	-	-	1,630,548
Prepaid Expenses and Deposits	12,637,541	-	-	10,737,896	-	-	-	-	23,375,437
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings and Improvements	-	-	-	-	-	-	34,354,445	-	34,354,445
Construction in Progress	-	-	-	-	-	-	41,166,010	-	41,166,010
Leased Assets	-	-	-	-	-	-	50,000	-	50,000
Equipment	-	-	-	-	-	-	10,908,234	-	10,908,234
Vehicles	-	-	-	-	-	-	25,014,372	-	25,014,372
Accumulated Depreciation	-	-	-	-	-	-	(41,271,518)	-	(41,271,518)
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	64,894,418	64,894,418
TOTAL ASSETS	\$ 57,118,259	\$ 22,302,604	\$ 133	\$ 20,640,960	\$ 2,285	\$ 160,759	\$ 76,222,421	\$ 64,894,418	\$ 241,341,839
LIABILITIES									
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Expenses	3,837,226	-	-	363	-	-	-	-	3,837,589
Deposits Payable	24,693	-	-	-	-	-	-	-	24,693
Deferred Ambulance Billing Revenue	936,135	-	-	-	-	-	-	-	936,135
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	42,085,000	42,085,000
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	9,666,780	9,666,780
Workers' Compensation	-	-	-	-	-	-	-	9,643,000	9,643,000
Accumulated Leave	-	-	-	-	-	-	-	3,499,638	3,499,638
TOTAL LIABILITIES	4,798,054	-	-	363	-	-	-	64,894,418	69,692,835

San Ramon Valley Fire Protection District

Combined Balance Sheet

October 31, 2023

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
FUND BALANCE									
Investment in General Fixed Assets	-	-	-	-	-	-	76,222,421	-	76,222,421
Non-Spendable Fund Balance	252,099	-	-	10,737,896	-	-	-	-	10,989,995
Restricted Fund Balance	-	-	133	9,902,701	2,285	-	-	-	9,905,119
Committed Fund Balance:									
Dry Period Funding	51,592,002	-	-	-	-	-	-	-	51,592,002
Budget Stabilization	-	17,418,190	-	-	-	-	-	-	17,418,190
Workers' Compensation Claims	-	4,884,414	-	-	-	-	-	-	4,884,414
Capital Projects	-	-	-	-	-	-	-	-	-
Assigned Fund Balance:									
Other Assigned Fund Balance	476,104	-	-	-	-	-	-	-	476,104
Unassigned Fund Balance	-	-	-	-	-	160,759	-	-	160,759
TOTAL FUND BALANCE	<u>52,320,205</u>	<u>22,302,604</u>	<u>133</u>	<u>20,640,597</u>	<u>2,285</u>	<u>160,759</u>	<u>76,222,421</u>	<u>-</u>	<u>171,649,004</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 57,118,259</u>	<u>\$ 22,302,604</u>	<u>\$ 133</u>	<u>\$ 20,640,960</u>	<u>\$ 2,285</u>	<u>\$ 160,759</u>	<u>\$ 76,222,421</u>	<u>\$ 64,894,418</u>	<u>\$ 241,341,839</u>

San Ramon Valley Fire Protection District

Revenues - All Funds

For the Period Ended October 31, 2023

FISCAL YEAR COMPLETED - 33.33%

	2022/23		2023/24		
	Actual (unaudited)	Budgeted	Realized	Remaining Budget	% Received
TAXES					
Property Taxes - Current Secured	\$ 83,105,371	\$ 87,414,234	\$ -	\$ 87,414,234	0.0%
Property Taxes - Supplemental	2,961,706	-	-	-	#DIV/0!
Property Taxes - Utilities (Unitary)	1,330,595	1,264,065	-	1,264,065	0.0%
Property Taxes - Current Unsecured	2,367,660	2,397,986	2,797,531	(399,545)	116.7%
Homeowners Property Tax Relief	425,143	453,404	-	453,404	0.0%
RDA Property Tax	1,653,389	1,727,524	-	1,727,524	0.0%
County Tax Administration	(536,032)	(657,121)	-	(657,121)	0.0%
Property Taxes - Prior Secured	(280,822)	(280,822)	-	(280,822)	0.0%
Property Taxes - Prior Supplemental	(165,900)	(165,900)	-	(165,900)	0.0%
Property Taxes - Prior Unsecured	(7,057)	(13,012)	-	(13,012)	0.0%
Total Taxes	<u>90,854,053</u>	<u>92,140,358</u>	<u>2,797,531</u>	<u>89,342,827</u>	<u>3.0%</u>
INTERGOVERNMENTAL					
Measure H	-	33,000	-	33,000	0.0%
Measure X	-	-	-	-	#DIV/0!
State Aid/Grants	822,065	217,692	257,708	(40,016)	118.4%
Federal Grant Revenue	-	-	-	-	#DIV/0!
Other Intergovernmental Revenue	415,643	511,773	95,675	416,098	18.7%
PP-IGT GEMT	231,692	558,839	56,404	502,435	10.1%
Consolidated Dispatch	1,666,206	2,219,020	554,755	1,664,265	25.0%
Use Tax Share Revenue	-	-	-	-	
Total Intergovernmental	<u>3,135,606</u>	<u>3,540,324</u>	<u>964,542</u>	<u>2,575,782</u>	<u>27.2%</u>
CHARGES FOR SERVICE					
Inspection Fees	6,628	10,000	32,974	(22,974)	329.7%
Plan Review	630,741	525,000	266,215	258,785	50.7%
Weed Abatement Charges	3,256	3,500	-	3,500	0.0%
Administrative Citation Charges	-	-	4,500	(4,500)	#DIV/0!
Ambulance Services	6,342,468	6,562,535	2,638,390	3,924,145	40.2%
Reports and Photocopies	1,170	1,000	525	475	52.5%
Total Charges For Service	<u>6,984,263</u>	<u>7,102,035</u>	<u>2,942,604</u>	<u>4,159,431</u>	<u>41.4%</u>
USE OF MONEY AND PROPERTY					
Investment Earnings	<u>1,229,324</u>	<u>1,000,000</u>	<u>967,952</u>	<u>32,048</u>	<u>96.8%</u>
Total Use Of Money and Property	<u>1,229,324</u>	<u>1,000,000</u>	<u>967,952</u>	<u>32,048</u>	<u>96.8%</u>
RENTAL INCOME					
Rent On Real Estate	<u>68,307</u>	<u>79,510</u>	<u>31,091</u>	<u>48,419</u>	<u>39.1%</u>
Total Rental Income	<u>68,307</u>	<u>79,510</u>	<u>31,091</u>	<u>48,419</u>	<u>39.1%</u>
OTHER REVENUE					
Donations	100	-	-	-	#DIV/0!
Sale Of Property	2,058	-	-	-	#DIV/0!
Miscellaneous Revenue	580,423	10,000	1,413	8,587	14.1%
Developer Contributions	-	-	-	-	#DIV/0!
Total Other Revenue	<u>582,581</u>	<u>10,000</u>	<u>1,413</u>	<u>8,587</u>	<u>14.1%</u>
Total Revenue	<u>\$ 102,854,134</u>	<u>\$ 103,872,227</u>	<u>\$ 7,705,133</u>	<u>\$ 96,167,094</u>	<u>7.4%</u>

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended October 31, 2023

FISCAL YEAR COMPLETED - 33.33%

	2022/23	2023/24			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
SALARIES AND BENEFITS					
Permanent Salaries	\$ 31,631,629	\$ 32,305,519	\$ 10,188,991	\$ 22,116,528	31.5%
Temporary Salaries	608,298	752,697	181,297	571,400	24.1%
Overtime	11,294,992	11,735,000	3,915,858	7,819,142	33.4%
FICA/Medicare	607,716	637,244	198,328	438,916	31.1%
Retirement Contributions	18,753,686	21,410,633	6,888,953	14,521,680	32.2%
Retirement Contributions - UAAL	279,000	288,000	288,000	-	100.0%
401A Contributions - Employer Paid	60,000	60,000	20,000	40,000	33.3%
Employee Group Insurance	4,585,402	4,940,886	1,516,124	3,424,762	30.7%
Retiree Health Insurance	3,921,695	3,973,032	1,430,777	2,542,255	36.0%
OPEB Contribution	7,762,900	7,496,122	-	7,496,122	0.0%
Unemployment Insurance	6,496	8,000	-	8,000	0.0%
Workers' Compensation	1,255,052	1,400,000	374,836	1,025,164	26.8%
Total Salaries and Benefits	80,766,866	85,007,133	25,003,164	60,003,969	29.4%
SERVICES AND SUPPLIES					
Office Supplies	24,638	37,383	5,513	31,870	14.7%
Postage	10,857	26,357	2,433	23,924	9.2%
Telecommunications	206,555	271,958	67,183	204,775	24.7%
Utilities	492,779	498,368	167,269	331,099	33.6%
Small Tools and Equipment	99,835	127,848	14,440	113,408	11.3%
Miscellaneous Supplies	74,884	143,597	12,518	131,079	8.7%
Medical Supplies	245,699	245,408	61,897	183,511	25.2%
Firefighting Supplies	69,423	91,312	5,976	85,336	6.5%
Pharmaceutical Supplies	89,737	75,000	18,348	56,652	24.5%
Computer Supplies	6,933	16,061	123	15,938	0.8%
Radio Equipment and Supplies	1,966	22,173	136	22,037	0.6%
Film Processing/Supplies	4,500	5,000	-	5,000	0.0%
Food Supplies	29,463	46,988	4,645	42,343	9.9%
PPE Inspection and Repairs	25,786	21,091	2,102	18,989	10.0%
Safety Clothing	336,893	333,051	110,996	222,055	33.3%
Class A Uniforms	8,522	11,357	39	11,318	0.3%
Non-Safety Clothing	14,131	49,187	5,645	43,542	11.5%
Class B Uniforms	65,291	81,430	15,694	65,736	19.3%
Household Supplies	75,958	53,245	23,450	29,795	44.0%
Central Garage - Repairs	467,954	450,000	145,537	304,463	32.3%
Central Garage - Maintenance	74,626	236,000	10,694	225,306	4.5%
Central Garage - Gas, Diesel and Oil	595,216	581,224	183,281	397,943	31.5%
Central Garage - Tires	72,350	60,000	35,153	24,847	58.6%
Central Garage - Mandated Inspections	34,591	-	210	(210)	#DIV/0!
Maintenance and Repairs - Equipment	234,423	219,674	62,519	157,155	28.5%
Maintenance and Repairs - Radio and Electronic	29,580	99,479	3,787	95,692	3.8%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended October 31, 2023

FISCAL YEAR COMPLETED - 33.33%

	2022/23	2023/24			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
Maintenance and Repairs - Buildings	160,609	216,319	49,907	166,412	23.1%
Maintenance and Repairs - Grounds	70,980	97,050	19,121	77,929	19.7%
Rents and Leases	175,586	226,328	84,805	141,523	37.5%
Software and Licensing	481,494	584,393	133,032	451,361	22.8%
Professional Services	2,771,052	2,976,730	875,628	2,101,102	29.4%
Recruiting Costs	160,117	199,917	54,253	145,664	27.1%
Legal Services	125,540	160,000	41,387	118,613	25.9%
Medical Services	128,974	165,486	(1,330)	166,816	-0.8%
Communications Services	95,040	103,141	91,800	11,341	89.0%
Election Services	300	-	-	-	#DIV/0!
Insurance Services	579,856	828,859	476,386	352,473	57.5%
Publication Of Legal Notices	857	1,000	-	1,000	0.0%
Specialized Printing	5,757	30,280	1,320	28,960	4.4%
Memberships	83,523	109,823	50,870	58,953	46.3%
Educational Courses and Supplies	178,767	421,013	59,217	361,796	14.1%
Educational Assistance	17,523	54,080	3,978	50,102	7.4%
Public Educational Supplies	2,218	8,867	7,906	961	89.2%
Books and Periodicals	6,560	29,431	1,957	27,474	6.6%
Recognition Supplies	7,382	6,950	7,209	(259)	103.7%
Meetings and Travel	74,869	129,956	17,811	112,145	13.7%
Other Expense	8,789	-	453	(453)	#DIV/0!
Taxes and Assessments	271,410	189,000	63,896	125,104	33.8%
Total Services and Supplies	8,799,793	10,341,814	2,999,194	7,342,620	29.0%
Total Operating Expenditures	\$ 89,566,659	\$ 95,348,947	\$ 28,002,358	\$ 67,346,589	29.4%

San Ramon Valley Fire Protection District

Expenditures - All Other Funds

For the Period Ended October 31, 2023

FISCAL YEAR COMPLETED - 33.33%

	2022/23	2023/24			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
CAPITAL PROJECTS					
Professional Services	\$ (2,089)	\$ -	\$ -	\$ -	
Legal Services	-	-	-	-	
Technology Improvements	76,308	15,318	-	15,318	0.0%
Specialized Printing	-	-	-	-	
Various Improvements	18,578,217	17,814,710	891,479	16,923,231	5.0%
Radio and Electronic Equipment	2,047,951	1,330,255	28,507	1,301,748	2.1%
Major Equipment	328,850	1,437,165	-	1,437,165	0.0%
Autos and Trucks	261,362	1,287,100	-	1,287,100	0.0%
Total Capital Projects	<u>\$ 21,290,599</u>	<u>\$ 21,884,548</u>	<u>\$ 919,986</u>	<u>\$ 20,964,562</u>	<u>4.2%</u>
DEBT SERVICE					
2022 Equipment Lease	\$ 2,066,373	\$ 2,072,556	\$ 300,289	\$ 1,772,267	14.5%
2015 Certificates Of Participation	924,625	924,650	757,750	166,900	81.9%
2020 Certificates of Participation	1,993,663	1,991,763	1,345,231	646,532	67.5%
2018 Equipment Lease	595,999	597,696	1,038,962	(441,266)	173.8%
Total Debt Service	<u>\$ 5,580,660</u>	<u>\$ 5,586,665</u>	<u>\$ 3,442,232</u>	<u>\$ 2,144,433</u>	<u>61.6%</u>
Total Capital, Equipment and Debt Service	<u>\$ 26,871,259</u>	<u>\$ 27,471,213</u>	<u>\$ 4,362,218</u>	<u>\$ 23,108,995</u>	<u>15.9%</u>

San Ramon Valley Fire Protection District

General Fund

Revenue and Expenditures

Month	2019/20		2020/21		2021/22		2022/23		2023/23	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529	\$ 615,957	\$ 7,595,516	\$ 683,878	\$ 7,137,702	\$ 1,352,524	\$ 7,180,822
August	610,284	6,468,445	436,936	5,415,373	614,807	6,716,218	794,827	7,906,784	774,356	6,943,225
September	388,535	5,580,182	481,504	6,749,996	575,880	7,181,678	707,135	6,719,074	1,734,787	6,883,753
October	2,931,282	6,169,069	633,361	6,409,267	2,286,870	6,771,836	2,685,628	8,002,926	3,736,812	6,994,559
November	516,137	6,368,317	3,069,984	7,404,339	701,139	6,726,630	583,984	7,305,110	-	-
December	40,716,284	6,133,552	42,109,519	6,465,330	43,887,931	7,471,404	47,252,299	7,850,949	-	-
January	1,818,008	5,781,707	1,919,622	6,769,534	1,929,139	6,681,116	2,179,022	7,831,154	-	-
February	856,640	5,675,617	915,885	6,680,845	691,516	7,195,480	717,269	7,240,345	-	-
March	742,260	5,932,483	1,696,361	6,936,490	759,860	7,318,574	777,429	7,805,061	-	-
April	29,646,763	5,904,545	31,336,141	7,254,141	31,841,248	7,199,179	35,822,408	7,631,948	-	-
May	507,535	5,565,403	579,440	7,178,714	2,558,038	7,313,714	1,164,786	6,881,017	-	-
June	6,469,451	6,475,129	7,280,114	7,465,440	7,935,470	7,703,006	9,238,562	7,254,590	-	-

Total Overtime Hours by Month January 2021 - October 2023

