

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Wednesday, September 27, 2023 – 1:00 p.m.

*Michelle Lee, Board President
Jay Kerr, Board Vice President
Ryan Crean, Director, Matthew Stamey, Director, Don Parker, Director*

~MISSION STATEMENT~

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

**MEETING LOCATION: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

WEBSITE: <https://www.firedepartment.org/>

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

5. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1 Approve the demand register for the period August 11, 2023 through September 14, 2023 in the amount of \$4,567,600.07.
- 5.2 Approve the Board Minutes from the August 23, 2023 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the period of August in the amount of \$5,321,917.15.
- 5.4 Authorize staff to declare apparatus Units 615 and 512 as surplus property and approve apparatus sale at auction.

5.5 **Personnel Actions:**

New Hire

Confirmation of Employment effective, October 2, 2023. Approve staff recommendation to hire:

Academy 2023-1

Brandon Berger for Firefighter 1, step 1
Daniel Hannigan for Firefighter 1, step 1
Wade Morris for Firefighter 1, step 1
Michael Pope for Firefighter 1, step 1
Troy Schmidt for Firefighter 1, step 1

Single Role Paramedic Anthony Hazel for Firefighter 1, step 1
Single Role Paramedic Dominic Marks for Firefighter 1, step 1
Single Role Paramedic Conor McGovern-Calder for Firefighter 1, step 1
Single Role Paramedic Douglas Xiques for Firefighter 1, step 1

Step Increases

Approve staff recommendation to award the following step increase, effective October 1, 2023:

Captain Scott Dwyer to Captain 11, step 5
Captain Alex Simi to Captain 11, step 5
Engineer Jeffrey Griep to Engineer 4, step 6
Engineer Mathew Martin to Engineer 4, step 6

Academy 2019-1 (Group 2)

Firefighter Maria Castellanos to Firefighter 5, step 6
Firefighter Colton Fredrickson to Firefighter 5, step 6
Firefighter Brock Haynie to Firefighter 5, step 6
Firefighter Cody Peebles to Firefighter 5, step 6
Firefighter Robert Smith to Firefighter 5, step 6

Academy 2022-1 (Group 1)

Firefighter Hunter Clement to Firefighter 5, step 2
Firefighter Luke Danger to Firefighter 5, step 2
Firefighter Deandre Espinoza to Firefighter 5, step 2
Firefighter Justin McCabe to Firefighter 5, step 2
Firefighter Tyler Oranje to Firefighter 5, step 2
Firefighter Emmett Theodore to Firefighter 5, step 2

Single Role Paramedic Wyatt Schneider to Single Role Paramedic, step 2
Administrative Analyst Amanda Aguila-Perceval to Administrative Analyst, step 4
Senior Office Assistant Yolanda Oryall to Senior Office Assistant, step 6

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Update on Public Safety Building – Roebbelen Contracting, Inc. Vice President Bryan Todd.
- 6.2 Fire Prevention Week (October 8-14, 2023) and Fire Prevention Month 2023 Proclamation.

7. OLD BUSINESS

No Old Business.

8. NEW BUSINESS

- 8.1 Authorize the District to Enter into a Subscription-Based Agreement with Springbrook for Enterprise Resource Planning (ERP) Software.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community.

10. MONTHLY ACTIVITY REPORTS

- 10.1 Operations Division – Deputy Chief Jonas Aguiar
Operations Report of monthly activities.
- 10.2 Training Division – Battalion Chief Chris Parsons
Training Report of monthly activities.
- 10.3 EMS Division – Deputy Chief Jonas Aguiar
EMS Report of monthly activities.
- 10.4 Community Risk Reduction Division – Interim Fire Marshal Roy Wendel
Community Risk Reduction Report of monthly activities.
- 10.5 Fleet and Facilities Division – Interim Deputy Chief Lon Phares
Fleet and Facilities Report of monthly activities.
- 10.6 Communications and Technology Division – Director of Emergency Communications Denise Pangelinan
Communications and Technology Report of monthly activities.
- 10.7 Human Resources Division – Interim Administrative Services Director Ken Campo
Human Resources Report of monthly activities.
- 10.8 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.
- 10.9 Emergency Preparedness – Emergency Preparedness Coordinator Ron Marley
Emergency preparedness report of quarterly activities.
- 10.10 Fire Chief – Fire Chief Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Comments by Board of Directors.

12. UPCOMING CALENDAR OF EVENTS

- 12.1 Next Regular Board Meeting, October 25, 2023 at 1:00 p.m.
- 12.2 Street Smarts Meeting, Thursday, September 28, 2023, 12:00 p.m. - 1:00 p.m., City of San Ramon in the City Hall Training Room.

13. CLOSED SESSION

- 13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(4): 3 potential cases. Facts and circumstances that might result in litigation need not be disclosed.
- 13.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9(d)(1):
Robert Fulwood v. SRVFPD, WCAB #: ADJ13809697
- 13.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
California Government Code Section 54957(b)
Title: District Counsel/District Clerk
- 13.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
California Government Code Section 54957(b)
Title: Fire Chief

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, OCTOBER 25, 2023 AT 1:00 P.M.

Prepared by:

Stephanie Brendlen

Stephanie Brendlen, District Counsel/District Clerk

Agenda posted on September 21, 2023 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District's Administrative Office located at 1500 Bollinger Canyon Road, San Ramon, California, or at the scheduled meeting.



CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 8/11/2023 Through 9/14/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
230522	8/17/2023	24 HOUR FITNESS LLC	350.00	Temporary Gym Membership during Stn 34 Construction
230624	9/7/2023	24 HOUR FITNESS LLC	350.00	Temporary Gym Membership during Stn 34 Construction
230653	9/14/2023	ABACUS PRODUCTS INC	1,191.39	2023/24 Budget-Print and Bind
08/24/23-01	8/24/2023	ACE AUTO REPAIR AND TIRE CENTER	618.30	Preventative Maintenance/Battery Replacement-Unit 398
08/24/23-02	8/24/2023	ACE AUTO REPAIR AND TIRE CENTER	1,115.70	Replaced Vacuum Pump and Drive Belt-Unit 810
08/24/23-03	8/24/2023	ACE AUTO REPAIR AND TIRE CENTER	342.76	Preventative Maintenance/Brake Service-Unit 714
09/07/23-01	9/7/2023	ACE AUTO REPAIR AND TIRE CENTER	536.61	Preventative Maintenance/Cooling System Repairs-Unit 710
09/07/23-02	9/7/2023	ACE AUTO REPAIR AND TIRE CENTER	540.12	Diagnosis and Repair for Starting Issue-Unit 398
09/07/23-03	9/7/2023	ACE AUTO REPAIR AND TIRE CENTER	401.00	Replaced Air Tank-Unit 713
230625	9/7/2023	ACI OF SAN RAMON	865.14	Garbage Service 8/1/23-8/31/23-Stn 30
	9/7/2023	ACI OF SAN RAMON	306.52	Garbage Service 8/1/23-8/31/23-Stn 34
	9/7/2023	ACI OF SAN RAMON	1,528.89	Garbage Service 8/1/23-8/31/23-Stn 38
	9/7/2023	ACI OF SAN RAMON	505.24	Garbage Service 8/1/23-8/31/23-Stn 39
230560	8/24/2023	AG TRANSMISSION REPAIR INC	13,070.35	New Transmission-Unit 711
08/17/23-01	8/17/2023	AIR EXCHANGE INC	6,569.50	Repair Exhaust System for Plymovent-Stn 31
08/24/23-04	8/24/2023	AIR EXCHANGE INC	19,977.25	Plymovent Systems Modifications-Stn 39
08/17/23-02	8/17/2023	AIRGAS USA LLC	559.31	Oxygen Tank Cylinder Rental-July 2023
08/31/23-01	8/31/2023	AIRGAS USA LLC	1,056.68	Oxygen
09/07/23-04	9/7/2023	AIRGAS USA LLC	552.08	Oxygen Tank Cylinder Testing and Maintenance
09/14/23-01	9/14/2023	AIRGAS USA LLC	623.15	Oxygen Tank Cylinder Rental-August 2023
09/14/23-02	9/14/2023	AIRGAS USA LLC	1,062.62	Oxygen
09/14/23-03	9/14/2023	AIRGAS USA LLC	130.30	Oxygen Tank Cylinder Maintenance
230654	9/14/2023	AJAY GOWRIBIDANUR RAMESH	500.00	Ambulance Refund
230561	8/24/2023	ALAMEDA COUNTY FIRE DEPARTMENT	20,615.03	Annual Service and Repairs-Unit 678
	8/24/2023	ALAMEDA COUNTY FIRE DEPARTMENT	3,230.00	Annual Service and Repairs-Unit 705
	8/24/2023	ALAMEDA COUNTY FIRE DEPARTMENT	22,897.92	Pump Test and Repairs-Unit 526
	8/24/2023	ALAMEDA COUNTY FIRE DEPARTMENT	6,478.56	Repair Hydraulic Coolant and Intake Drains (9)-Unit 554
	8/24/2023	ALAMEDA COUNTY FIRE DEPARTMENT	214.72	Repaired Charging Unit-Unit 611
	8/24/2023	ALAMEDA COUNTY FIRE DEPARTMENT	1,965.00	Replaced Compressor/Accumulator-Unit 527
	8/24/2023	ALAMEDA COUNTY FIRE DEPARTMENT	1,018.54	Replaced Pump Pressure Switch-Unit 556
230562	8/24/2023	ALAMO ACE HARDWARE	16.63	iPad Charger-Unit 529
	8/24/2023	ALAMO ACE HARDWARE	22.75	Station Maintenance Supplies
	8/24/2023	ALAMO ACE HARDWARE	74.70	Station Supplies
230626	9/7/2023	ALAMO ACE HARDWARE	11.71	Landscape Pipe Repair Materials-Stn 30
08/24/23-05	8/24/2023	ALL BRIGHT ELECTRIC	760.00	Repaired Breakers (2)-Stn 31
08/17/23-03	8/17/2023	ALL STAR FIRE EQUIPMENT INC	650.00	SCBA and EMS Mask Fit Testing (13)
08/17/23-04	8/17/2023	ALL STAR FIRE EQUIPMENT INC	700.00	SCBA and EMS Mask Fit Testing (14)
08/17/23-05	8/17/2023	ALL STAR FIRE EQUIPMENT INC	550.00	SCBA and EMS Mask Fit Testing (11)
08/17/23-06	8/17/2023	ALL STAR FIRE EQUIPMENT INC	1,021.86	Flow Testing and Misc Repairs

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From 8/11/2023 Through 9/14/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
09/14/23-04	9/14/2023	ALL STAR FIRE EQUIPMENT INC	880.88	Head Nets for SCBA Masks (5)
09/14/23-05	9/14/2023	ALL STAR FIRE EQUIPMENT INC	75.00	EMS Face Mask Fit Testing (3)
08/31/23-02	8/31/2023	AMAZON CAPITAL SERVICES	637.32	Books (6)-Fundamentals of Fire Fighting Skills
08/31/23-03	8/31/2023	AMAZON CAPITAL SERVICES	368.28	Books (3)-Emergency Medical Responder
09/07/23-05	9/7/2023	AMAZON CAPITAL SERVICES	69.90	Office Supplies
09/14/23-06	9/14/2023	AMAZON CAPITAL SERVICES	159.64	Station Supplies
230627	9/7/2023	AMERICAN MESSAGING	117.07	Paging Service-09/23
230563	8/24/2023	AMERIGAS	155.25	Propane Tank Rental 7/1/23-6/30/24-Admin
	8/24/2023	AMERIGAS	124.33	Propane Tank Rental 7/1/23-6/30/24-Stn 35
	8/24/2023	AMERIGAS	157.39	Propane Tank Rental 7/1/23-6/30/24-Stn 37
	8/24/2023	AMERIGAS	155.25	Propane Tank Rental 7/1/23-6/30/24-Stn 38
09/07/23-06	9/7/2023	AP TRITON LLC	5,000.00	EMS Advocate Consulting Services-September 2023
08/31/23-04	8/31/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	765.00	Annual Fuel Tank Maintenance-Stn 31
08/31/23-05	8/31/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	765.00	Annual Fuel Tank Maintenance-Stn 32
08/31/23-06	8/31/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	765.00	Annual Fuel Tank Maintenance-Stn 33
08/31/23-07	8/31/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	765.00	Annual Fuel Tank Maintenance-Stn 36
08/31/23-08	8/31/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	765.00	Annual Fuel Tank Maintenance-Stn 38
09/07/23-07	9/7/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	765.00	Annual Fuel Tank Maintenance-Stn 30
09/07/23-08	9/7/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	765.00	Annual Fuel Tank Maintenance-Stn 35
09/07/23-09	9/7/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	765.00	Annual Fuel Tank Maintenance-Stn 39
230655	9/14/2023	ASSOCIATED BAG	308.66	Bags for Uniforms
230590	8/31/2023	ATT	26.05	Phone Service 7/19/23-8/18/23
230591	8/31/2023	ATT	1,922.48	Phones/Data/Radio Circuit/Long Distance 7/20/23-8/19/23
230592	8/31/2023	ATT	644.35	Phone Service 7/20/23-8/19/23
230523	8/17/2023	ATT MOBILITY	353.08	Cell Phones/Mobile Data 8/1/23-8/31/23
230564	8/24/2023	ATT MOBILITY	6,554.80	Cell Phones/Mobile Data 7/1/23-7/31/23
230593	8/31/2023	ATT MOBILITY	90.20	Cell Phones/Mobile Data 7/1/23-7/31/23
230628	9/7/2023	ATT MOBILITY	244.18	Cell Phones/Mobile Data/iPads 7/27/23-8/26/23
230656	9/14/2023	ATT MOBILITY	90.20	Cell Phones/Mobile Data 8/1/23-8/31/23
230657	9/14/2023	ATT MOBILITY	353.08	Cell Phones/Mobile Data 9/1/23-9/30/23
230658	9/14/2023	BADAWI & ASSOCIATES	12,087.00	2022/23 Financial Statement Audit
Wire 08/17...	8/17/2023	BANC OF AMERICA LEASING	300,289.30	2018 Equipment Lease Principal/Interest FY 23/24
	8/17/2023	BANC OF AMERICA LEASING	1,038,961.20	2022 Equipment Lease Principal/Interest FY 23/24
08/24/23-06	8/24/2023	BAUER COMPRESSORS INC	4,231.18	Repaired Breathing Support Compressor-Unit 805
08/31/23-09	8/31/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/25/23-Stn 30
08/31/23-10	8/31/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/25/23-Stn 31
08/31/23-11	8/31/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/25/23-Stn 32
08/31/23-12	8/31/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/25/23-Stn 33
08/31/23-13	8/31/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/25/23-Stn 34

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08/31/23-14	8/31/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/25/23-Stn 35
08/31/23-15	8/31/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/25/23-Stn 36
08/31/23-16	8/31/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/25/23-Stn 38
08/31/23-17	8/31/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/25/23-Stn 39
08/17/23-07	8/17/2023	BOUNDTREE MEDICAL LLC	209.55	Pharmaceutical Supplies
08/17/23-08	8/17/2023	BOUNDTREE MEDICAL LLC	2,355.37	Pharmaceutical and Medical Supplies
08/17/23-09	8/17/2023	BOUNDTREE MEDICAL LLC	5,563.85	Medical Supplies-Disposable
08/17/23-10	8/17/2023	BOUNDTREE MEDICAL LLC	75.90	Pharmaceutical Supplies
08/17/23-11	8/17/2023	BOUNDTREE MEDICAL LLC	263.76	Pharmaceutical Supplies
09/07/23-10	9/7/2023	BOUNDTREE MEDICAL LLC	599.36	Pharmaceutical Supplies
09/07/23-11	9/7/2023	BOUNDTREE MEDICAL LLC	196.00	Medical Supplies-Disposable
09/07/23-12	9/7/2023	BOUNDTREE MEDICAL LLC	139.98	Pharmaceutical Supplies
09/07/23-13	9/7/2023	BOUNDTREE MEDICAL LLC	2,323.56	Medical Supplies-Disposable
09/07/23-14	9/7/2023	BOUNDTREE MEDICAL LLC	577.33	Medical Supplies-Non-Disposable
09/07/23-15	9/7/2023	BOUNDTREE MEDICAL LLC	276.45	Medical Supplies-Non-Disposable
09/14/23-07	9/14/2023	BOUNDTREE MEDICAL LLC	1,012.91	Medical Supplies-Disposable
09/14/23-08	9/14/2023	BOUNDTREE MEDICAL LLC	619.00	Pharmaceutical Supplies
09/14/23-09	9/14/2023	BOUNDTREE MEDICAL LLC	34.59	Medical Supplies-Non-Disposable
09/14/23-10	9/14/2023	BOUNDTREE MEDICAL LLC	381.11	Pharmaceutical Supplies
09/14/23-11	9/14/2023	BOUNDTREE MEDICAL LLC	714.90	Pharmaceutical Supplies
230524	8/17/2023	CA STATE DEPARTMENT OF JUSTICE	245.00	Pre-Employment Live Scan (5)
230525	8/17/2023	CALIFORNIA BANK OF COMMERCE	10,534.09	Station 34 Remodel-PP17 Retention AC#1132505 SRF#34
230629	9/7/2023	CALIFORNIA BANK OF COMMERCE	15,190.60	Station 34 Remodel-PP18 Retention AC#1132505 SRF#34
EFT 09/06/...	9/6/2023	CALPERS	689,013.81	CalPERS Health-09/23
230659	9/14/2023	CCC DEPT OF INFO TECH	2,015.50	Radio Services-06/23
09/14/23-12	9/14/2023	CCC EMPLOYEES RETIREMENT ASSOCIATION	1,206.00	2022/23 Pension Actuarial Valuation/GASB 68 Financial Report
Wire 08/14...	8/14/2023	CCC EMPLOYEES RETIREMENT ASSOCIATION	489,960.26	Employee Retirement Contributions-7/23
230660	9/14/2023	CDW GOVERNMENT INC	6,213.98	UPS Battery (2)-Public Safety Building
230661	9/14/2023	CDW GOVERNMENT INC	9,524.33	UPS Battery (2)-Public Safety Building
09/14/23-13	9/14/2023	CHANDLER ASSET MANAGEMENT INC	1,897.63	Investment Management Services-August 2023
230630	9/7/2023	CHRIS CONLEY	250.00	Reimbursement-Paramedic License Renewal
08/31/23-18	8/31/2023	CHRISTOPHER C SUTER	3,389.52	415 Limit Replacement Benefits-9/1/23
230565	8/24/2023	CINTAS CORPORATION	77.37	Carpet Runner/Air Filter Cleaning Fee-Stn 32
230594	8/31/2023	CINTAS CORPORATION	77.37	Carpet Runner/Air Filter Cleaning Fee-Stn 32
230662	9/14/2023	CINTAS CORPORATION	77.37	Carpet Runner/Air Filter Cleaning Fee-Stn 32
08/17/23-12	8/17/2023	CLARK PEST CONTROL	141.00	Pest Control Service-Training Site
230526	8/17/2023	COMCAST	1,975.16	Broadband Internet Service 7/1/23-7/31/23-All Stations
230527	8/17/2023	COMCAST	173.21	Cable Service 8/13/23-9/12/23-Stn 30
230528	8/17/2023	COMCAST	185.87	Cable Service 8/4/23-9/3/23-Stn 32

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230529	8/17/2023	COMCAST	105.04	Cable Service 8/8/23-9/7/23-Admin
230566	8/24/2023	COMCAST	247.56	Cable Service 8/17/23-9/16/23-Admin
230595	8/31/2023	COMCAST	159.23	Cable Service 9/1/23-9/30/23-Stn 33
230596	8/31/2023	COMCAST	228.77	Cable Service 8/26/23-9/25/23-Stn 31
230597	8/31/2023	COMCAST	133.04	Cable Service 9/1/23-9/30/23-Stn 39
230598	8/31/2023	COMCAST	121.56	Cable Service 8/27/23-9/26/23-Stn 35
230599	8/31/2023	COMCAST	67.58	Cable Service 8/26/23-9/25/23-Training Site
230600	8/31/2023	COMCAST	223.13	Cable Service 8/26/23-9/25/23-Stn 36
230601	8/31/2023	COMCAST	122.81	Cable Service 8/27/23-9/26/23-Stn 34
230602	8/31/2023	COMCAST	154.14	Cable Service 8/27/23-9/26/23-Stn 38
230663	9/14/2023	COMCAST	173.21	Cable Service 9/13/23-10/12/23-Stn 30
230664	9/14/2023	COMCAST	185.87	Cable Service 9/4/23-10/3/23-Stn 32
230665	9/14/2023	COMCAST	105.04	Cable Service 9/8/23-10/7/23-Admin
230530	8/17/2023	CONCERN EAP	3,326.70	Employee Assistance Premium-08/23
230666	9/14/2023	CONSENSUS CLOUD SOLUTIONS	32.70	eFax Usage-Aug 2023
230603	8/31/2023	CONTRA COSTA COUNTY AUDITOR-CONTROLLER	35,754.51	LAFCO 2023-24
230667	9/14/2023	CONTRA COSTA CRISIS CENTER	5,833.33	Behavioral Health Warm Transfer Call Svcs-Aug 2023
230567	8/24/2023	CONTRA COSTA P AND S	408.90	Fleet Detailing Supplies
230531	8/17/2023	CORDICO PSYCHOLOGICAL CORPORATION	1,000.00	Pre-Employment Psychological Evals (2)-Firefighter Paramedic
230631	9/7/2023	CORDICO PSYCHOLOGICAL CORPORATION	2,500.00	Pre-Employment Psychological Evals (5)-FF/Single Role
230604	8/31/2023	CRAIG BOWEN	15,196.50	415 Limit Replacement Benefits-9/1/23
230532	8/17/2023	CSFEWBC-VFLSA	2,450.00	Volunteer FF Length of Svc Award Program Annual Fees 2023
230668	9/14/2023	CSG CONSULTANTS INC	7,680.00	Fire Inspection Services-July 2023
09/07/23-16	9/7/2023	DA PAGE LLC	500.00	Paging Software Service-09/23
230669	9/14/2023	DAVID GARCIA	284.79	Reimb-Educ Assist Building Construction for Fire Protection
08/31/23-19	8/31/2023	DEFINITIVE NETWORKS INC	112,259.00	Admin/Suppression/CQI/ePCR Support/MDCs/Comm Center-8/23
230568	8/24/2023	DEL CONTE LANDSCAPING INC	8,850.00	Landscape Improvements-Stn 30
	8/24/2023	DEL CONTE LANDSCAPING INC	3,483.00	Stormwater Inspection Repairs-Stn 32
230605	8/31/2023	DEL CONTE LANDSCAPING INC	4,222.00	Landscape Maintenance 08/23-Admin/Stn 30/31/32/33/35/38/39
08/17/23-13	8/17/2023	DELTA DENTAL OF CALIFORNIA	12,668.00	Dental Claims 7/28/23-8/3/23
08/17/23-14	8/17/2023	DELTA DENTAL OF CALIFORNIA	16,018.90	Dental Claims 8/4/23-8/10/23
08/24/23-07	8/24/2023	DELTA DENTAL OF CALIFORNIA	19,770.10	Dental Claims 8/11/23-8/17/23
09/07/23-17	9/7/2023	DELTA DENTAL OF CALIFORNIA	16,618.31	Dental Claims 8/25/23-8/31/23
09/14/23-14	9/14/2023	DELTA DENTAL OF CALIFORNIA	16,852.40	Dental Claims 8/18/23-8/24/23
09/14/23-15	9/14/2023	DELTA DENTAL OF CALIFORNIA	19,875.25	Dental Claims 9/1/23-9/7/23
230569	8/24/2023	DIRECTV	87.99	Cable Service 8/12/23-9/11/23
08/17/23-15	8/17/2023	DR ASSOCIATES INTERNATIONAL	3,200.00	Pre-Employment Background Investigation (4)-District Aides
08/17/23-16	8/17/2023	DR ASSOCIATES INTERNATIONAL	3,200.00	Pre-Employment Background Investigation (4)-Comm Reserves
09/14/23-16	9/14/2023	DR ASSOCIATES INTERNATIONAL	5,000.00	Pre-Employment Background Investigation (4)-Firefighters

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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230533	8/17/2023	DUBLIN SAN RAMON SERVICES DISTRICT	597.12	Water Service 6/1/23-7/31/23-Stn 30
230570	8/24/2023	DUBLIN SAN RAMON SERVICES DISTRICT	512.94	Water Service 6/15/23-8/14/23-Stn 30
230670	9/14/2023	EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUTHORITY	91,800.00	EBRCSA Annual Subscriber Fee FY23/24
230534	8/17/2023	EBMUD	326.47	Water Service 5/31/23-7/31/23-Stn 34
230535	8/17/2023	EBMUD	565.29	Water Service 5/31/23-7/31/23-Stn 34
230536	8/17/2023	EBMUD	639.87	Water Service 6/2/23-8/2/23-Stn 31
230537	8/17/2023	EBMUD	1,603.70	Water Service 6/2/23-8/2/23-Stn 31
230538	8/17/2023	EBMUD	63.05	Water Service 6/2/23-8/2/23-Stn 31
230539	8/17/2023	EBMUD	327.35	Water Service 6/2/23-8/2/23-Stn 31
230571	8/24/2023	EBMUD	180.19	Water Service 6/8/23-8/7/23-Stn 33
230572	8/24/2023	EBMUD	329.80	Water Service 6/8/23-8/7/23-Stn 33
230606	8/31/2023	EBMUD	334.98	Water Service 6/20/23-8/17/23-Stn 35
230607	8/31/2023	EBMUD	491.57	Water Service 6/20/23-8/17/23-Stn 35
230632	9/7/2023	EBMUD	399.72	Water Service 6/26/23-8/23/23-Stn 32
230633	9/7/2023	EBMUD	661.91	Water Service 6/26/23-8/23/23-Stn 32
230634	9/7/2023	EBMUD	622.31	Water Service 6/27/23-8/24/23-Stn 39
230635	9/7/2023	EBMUD	338.19	Water Service 6/27/23-8/24/23-Stn 39
230636	9/7/2023	EBMUD	433.99	Water Service 6/27/23-8/24/23-Stn 39
230637	9/7/2023	EBMUD	313.82	Water Service 6/26/23-8/23/23-Stn 32
230573	8/24/2023	ELITE AUTO GLASS INC	100.00	Repaired Windshield Chip-Unit 361
	8/24/2023	ELITE AUTO GLASS INC	892.41	Replacement Windshield-Unit 715
230574	8/24/2023	EMERGENCY VEHICLE GROUP INC	278.94	Replaced Air Tank-Unit 713
09/14/23-17	9/14/2023	ENTERPRISE FM TRUST	7,579.97	Monthly Fleet Lease Payment (16)-9/1/23-9/30/23
09/14/23-18	9/14/2023	ERGOMETRICS AND APPLIED PERSONNEL RESEARCH INC	160.94	Pre-Employment FireTEAM Test
230608	8/31/2023	EXECUTIVE BASE NETWORK	105.00	Investigation Interview Conference Room Rental
230671	9/14/2023	FEDERAL EXPRESS	13.95	Shipping Fees
230638	9/7/2023	FIRE PLAN REVIEW INC	7,395.00	Plan Review Services-08/23
230672	9/14/2023	FRANCIA SCHWEBER	3,128.00	Ambulance Refund
08/17/23-17	8/17/2023	FULL TILT STRATEGIES LLC	2,801.05	BH Reimb Expenses-Ground/Air/Lodging 7/9/23-7/13/23
08/17/23-18	8/17/2023	FULL TILT STRATEGIES LLC	14,583.33	BH Solution-Design & Implementation-08/23
230673	9/14/2023	GALLS LLC	33.37	Suppression-Uniform Belt (1)
	9/14/2023	GALLS LLC	64.82	Suppression-Uniform Belts (2)
230639	9/7/2023	GARY MARCIEL EXCAVATING	24,850.00	Annual Fire Trail Grading 2023
230540	8/17/2023	GEOCON CONSULTANTS INC	562.50	Public Safety Building-Testing and Inspection 07/23
	8/17/2023	GEOCON CONSULTANTS INC	7,613.09	Public Safety Building-Testing and Inspection 12/22
	8/17/2023	GEOCON CONSULTANTS INC	4,090.00	Stn 34-Testing and Inspection 07/23
230640	9/7/2023	GEOCON CONSULTANTS INC	70.00	Public Safety Building-Testing and Inspection 8/6/23
	9/7/2023	GEOCON CONSULTANTS INC	2,510.00	Stn 34-Testing and Inspection 8/6/23
230674	9/14/2023	GERALD GALLAGHER	600.00	Ambulance Refund

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230541	8/17/2023	GOLDEN STATE FLEET SERVICES INC	125.00	Tow Service-Unit 398
08/31/23-20	8/31/2023	GOVERNMENT JOBS.COM INC	351.96	Candidate Text Message Annual Fee 10/24/23-10/23/24
230542	8/17/2023	GREAT AMERICA FINANCIAL SERVICES	180.92	Training Copier Maintenance Agreement-07/23
230675	9/14/2023	GREAT AMERICA FINANCIAL SERVICES	206.21	Training Copier Maintenance Agreement-08/23
230575	8/24/2023	GUARANTEED PLUMBING	325.00	Cleared Sink Clog-Stn 36
08/24/23-08	8/24/2023	HI TECH EMERGENCY VEHICLE SVC	4,089.19	Replaced Air Compressor/Check Air Brake Valves-Unit 608
230609	8/31/2023	HWW INC	2,333.00	Job Postings-EMS Specialist/District Aide
09/07/23-18	9/7/2023	INDUSTRIAL SCIENTIFIC CORP	1,229.29	Monthly iNet Gas Monitoring Subscription 8/1/23-8/31/23
230543	8/17/2023	INNOVATIVE CLAIM SOLUTIONS	10,679.67	Workers' Comp Claim Admin Fees 9/1/23-9/30/23
08/24/23-09	8/24/2023	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH	93.00	EMD/EFD Recertification Fee
230610	8/31/2023	ISINGS CULLIGAN	54.23	Water Service 8/23-Stn 31
230611	8/31/2023	ISINGS CULLIGAN	215.69	Water Service 08/23-Stn 30
230612	8/31/2023	ISINGS CULLIGAN	111.07	Water Service 8/23-Admin
230676	9/14/2023	JAY KERR	137.55	Reimbursement-CSDA Conference Mileage
230576	8/24/2023	JEAN GAUTHIER	150.00	Installed New Dishwasher-Stn 32
230641	9/7/2023	JEAN GAUTHIER	75.00	Dishwasher Diagnosis-Stn 32
230544	8/17/2023	KAISER FOUNDATION HEALTH PLAN	600.00	Ambulance Refund
230642	9/7/2023	KENETREK BOOTS	521.02	Suppression-Wildland Boots (2)
09/07/23-19	9/7/2023	KENNETH R CAMPO CPA	17,441.00	Administrative Management Services-August 2023
08/17/23-19	8/17/2023	L N CURTIS AND SONS	453.23	District Aides-Uniform Boots (3)
08/17/23-20	8/17/2023	L N CURTIS AND SONS	224.95	Apparatus Tools-Unit 557
08/17/23-21	8/17/2023	L N CURTIS AND SONS	420.86	Suppression-Uniform Pants (3)
08/17/23-22	8/17/2023	L N CURTIS AND SONS	40.84	Safety Glasses (20)
08/17/23-23	8/17/2023	L N CURTIS AND SONS	744.28	Suppression-Uniform Pants (4)
08/17/23-24	8/17/2023	L N CURTIS AND SONS	743.85	Suppression-Uniform Pants (4)
08/17/23-25	8/17/2023	L N CURTIS AND SONS	1,645.77	Suppression-Uniform Pants (9)
08/17/23-26	8/17/2023	L N CURTIS AND SONS	573.59	Suppression-Uniform Pants (3)
08/17/23-27	8/17/2023	L N CURTIS AND SONS	182.86	Suppression-Uniform Pants (1)
08/17/23-28	8/17/2023	L N CURTIS AND SONS	197.37	Suppression-Uniform Pants (1)
08/17/23-29	8/17/2023	L N CURTIS AND SONS	365.73	Suppression-Uniform Pants (2)
08/17/23-30	8/17/2023	L N CURTIS AND SONS	687.94	Single Role Paramedic-Uniform Outfitting
08/17/23-31	8/17/2023	L N CURTIS AND SONS	588.02	Single Role Paramedic-Uniform Outfitting
08/17/23-32	8/17/2023	L N CURTIS AND SONS	687.94	Single Role Paramedic-Uniform Outfitting
08/17/23-33	8/17/2023	L N CURTIS AND SONS	1,462.90	Suppression-Uniform Pants (8)
08/17/23-34	8/17/2023	L N CURTIS AND SONS	58.82	Suppression-Uniform Belt (1)
08/17/23-35	8/17/2023	L N CURTIS AND SONS	113.76	Suppression/Single Role Paramedic-Uniform Belts (3)
08/17/23-36	8/17/2023	L N CURTIS AND SONS	744.36	Suppression-Uniform Pants (4)
08/24/23-10	8/24/2023	L N CURTIS AND SONS	113.10	Suppression-EMS Coat Liner (1)
08/24/23-11	8/24/2023	L N CURTIS AND SONS	1,013.06	Suppression-Structure Boots (2)

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08/24/23-12	8/24/2023	L N CURTIS AND SONS	260.78	Wildland Helmets and Goggles (2)
08/24/23-13	8/24/2023	L N CURTIS AND SONS	490.26	Structure Helmet (1)
09/07/23-20	9/7/2023	L N CURTIS AND SONS	901.32	Smoke Fluid for Training
09/07/23-21	9/7/2023	L N CURTIS AND SONS	235.08	Suppression-Station Boots (1)
09/07/23-22	9/7/2023	L N CURTIS AND SONS	369.21	Suppression-Wildland Boots (1)
09/14/23-19	9/14/2023	L N CURTIS AND SONS	(150.20)	Credit-Suppression Structure Boots
	9/14/2023	L N CURTIS AND SONS	1,755.23	Rescue Team-Helmets (6)
09/14/23-20	9/14/2023	L N CURTIS AND SONS	365.73	Suppression-Uniform Pants (2)
09/14/23-21	9/14/2023	L N CURTIS AND SONS	564.52	Suppression-Uniform Pants (3)
09/14/23-22	9/14/2023	L N CURTIS AND SONS	567.94	Suppression-Uniform Pants (3)
09/14/23-23	9/14/2023	L N CURTIS AND SONS	380.88	Suppression-Uniform Pants (2)
09/14/23-24	9/14/2023	L N CURTIS AND SONS	323.60	Rescue Team-Helmet (1)
230613	8/31/2023	LAMPO INVESTIGATIONS POLYGRAPH	450.00	Pre-Employment Polygraph-Single Role Paramedic
08/31/23-21	8/31/2023	LEXIPOL LLC	2,575.00	EVALS Academy Planning Software 10/1/23-9/30/24
230614	8/31/2023	LIEBERT CASSIDY WHITMORE	14,376.50	Legal Services-Advice
	8/31/2023	LIEBERT CASSIDY WHITMORE	4,388.50	Legal Services-Litigation
230677	9/14/2023	LIFTOFF LLC	2,400.00	MS Office 365 License Monthly Fee (200 Licenses)-9/23
230615	8/31/2023	LOVELAND AND SMART INSURANCE SERVICES INC	4,207.00	Excess Workers' Compensation Final Audit-2022/23
230678	9/14/2023	MEDICARE PART B	537.75	Ambulance Refund
230577	8/24/2023	MOBILE MINI LLC	123.96	20' Container Rental 8/15/23-9/11/23-Stn 34
230679	9/14/2023	MOBILE MINI LLC	123.96	20' Container Rental 9/12/23-10/9/23-Stn 34
230643	9/7/2023	NFPA INTERNATIONAL	147.85	Books (2)-NFPA 1033 Manual
	9/7/2023	NFPA INTERNATIONAL	2,345.06	Fire Prevention Month Supplies
230578	8/24/2023	NICHOLS CARPET CLEANING INC	1,250.00	Carpet Cleaning-Stn 31
08/24/23-14	8/24/2023	NIELSON MECHANICAL INC	7,600.00	New A/C Condenser and Coil-Stn 36
08/31/23-22	8/31/2023	NIELSON MECHANICAL INC	475.00	Replaced A/C Capacitor-Stn 33
08/31/23-23	8/31/2023	NIELSON MECHANICAL INC	575.00	A/C Repair-Stn 38
230545	8/17/2023	ODP BUSINESS SOLUTIONS LLC	88.82	Office Supplies-Admin
	8/17/2023	ODP BUSINESS SOLUTIONS LLC	189.29	Office/Kitchen Supplies-Admin
230579	8/24/2023	ODP BUSINESS SOLUTIONS LLC	352.96	Office Supplies-Admin
230644	9/7/2023	ODP BUSINESS SOLUTIONS LLC	401.43	Office Supplies
	9/7/2023	ODP BUSINESS SOLUTIONS LLC	235.77	Office Supplies-Admin
09/14/23-25	9/14/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 32
09/14/23-26	9/14/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 30
09/14/23-27	9/14/2023	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service-Admin
09/14/23-28	9/14/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 35
09/14/23-29	9/14/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 33
09/14/23-30	9/14/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 38
09/14/23-31	9/14/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 31

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09/14/23-32	9/14/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 34
09/14/23-33	9/14/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 39
09/14/23-34	9/14/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 36
09/14/23-35	9/14/2023	OSBORN SPRAY SERVICE INC	180.00	Pest Control Service-Training Site
09/07/23-23	9/7/2023	P AND A ADMINISTRATIVE SERVICES INC	72.00	COBRA Notice Fees-August 2023
230616	8/31/2023	PACIFIC MOBILE STRUCTURES INC	2,925.38	Temp Fire House Rental 9/1/23-9/30/23-Stn 34
230546	8/17/2023	PG&E	14.79	Signal Light 07/23-Stn 34
230547	8/17/2023	PG&E	2,069.25	Gas/Electric Service 7/6/23-8/6/23-Stn 32
230548	8/17/2023	PG&E	27,710.30	Gas/Electric Service-07/23
230580	8/24/2023	PG&E	2,262.02	Gas/Electric Service 7/12/23-8/9/23-Stn 36
230581	8/24/2023	PG&E	894.28	Electric Service 7/11/23-8/8/23-Stn 34
230645	9/7/2023	PG&E	30,996.31	Gas/Electric Service 08/23
230680	9/14/2023	PG&E	15.28	Signal Light 09/23-Stn 34
230681	9/14/2023	PITNEY BOWES INC	169.65	Admin Postage Meter Rental 7/1/23-9/30/23
08/17/23-37	8/17/2023	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fee 06/23
230646	9/7/2023	PURCHASE POWER	500.00	Postage Meter Account Refill-7/24/23
230682	9/14/2023	PURCHASE POWER	515.30	Postage Supplies and Meter Account Refill-9/7/23
230582	8/24/2023	R AND S ERECTION OF CONCORD INC	736.65	Repaired Apparatus Bay Door-Stn 39
09/14/23-36	9/14/2023	RAHUL MAHARAJ	1,000.00	CCC EMS Compliance Review-August 2023
09/14/23-37	9/14/2023	RAHUL MAHARAJ	3,350.00	EMD/EFD Quality Improvement Review-August 2023
08/17/23-38	8/17/2023	RAMOS OIL INC.	1,181.35	Diesel Fuel-Stn 30
08/17/23-39	8/17/2023	RAMOS OIL INC.	1,449.68	Unleaded/Diesel Fuel-Stn 31
08/17/23-40	8/17/2023	RAMOS OIL INC.	3,502.71	Diesel Fuel-Stn 32
08/17/23-41	8/17/2023	RAMOS OIL INC.	875.69	Diesel Fuel-Stn 35
08/17/23-42	8/17/2023	RAMOS OIL INC.	9,091.68	Unleaded/Diesel Fuel-Stn 38
08/17/23-43	8/17/2023	RAMOS OIL INC.	857.82	Diesel Engine Fluid
08/24/23-15	8/24/2023	RAMOS OIL INC.	1,677.29	Unleaded/Diesel Fuel-Stn 31
08/24/23-16	8/24/2023	RAMOS OIL INC.	758.34	Diesel Fuel-Stn 36
08/24/23-17	8/24/2023	RAMOS OIL INC.	5,803.03	Unleaded Fuel-Stn 38
08/24/23-18	8/24/2023	RAMOS OIL INC.	1,126.38	Diesel Fuel-Stn 30
08/24/23-19	8/24/2023	RAMOS OIL INC.	1,361.64	Unleaded/Diesel Fuel-Stn 31
08/24/23-20	8/24/2023	RAMOS OIL INC.	767.98	Diesel Fuel-Stn 35
08/24/23-21	8/24/2023	RAMOS OIL INC.	3,944.86	Unleaded Fuel-Stn 38
08/24/23-22	8/24/2023	RAMOS OIL INC.	1,904.71	Unleaded/Diesel Fuel-Stn 31
08/24/23-23	8/24/2023	RAMOS OIL INC.	1,635.36	Diesel Fuel-Stn 35
08/24/23-24	8/24/2023	RAMOS OIL INC.	9,474.71	Unleaded/Diesel Fuel-Stn 38
08/24/23-25	8/24/2023	RAMOS OIL INC.	435.14	Diesel Engine Fluid
08/31/23-24	8/31/2023	RAMOS OIL INC.	1,742.10	Unleaded/Diesel Fuel-Stn 31
08/31/23-25	8/31/2023	RAMOS OIL INC.	1,287.56	Diesel Fuel-Stn 33

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08/31/23-26	8/31/2023	RAMOS OIL INC.	746.80	Diesel Fuel-Stn 35
08/31/23-27	8/31/2023	RAMOS OIL INC.	9,407.93	Unleaded/Diesel Fuel-Stn 38
08/31/23-28	8/31/2023	RAMOS OIL INC.	2,317.62	Diesel Fuel-Stn 39
09/14/23-38	9/14/2023	RAMOS OIL INC.	1,184.58	Diesel Fuel-Stn 30
09/14/23-39	9/14/2023	RAMOS OIL INC.	1,671.75	Unleaded/Diesel Fuel-Stn 31
09/14/23-40	9/14/2023	RAMOS OIL INC.	1,129.48	Diesel Fuel-Stn 36
09/14/23-41	9/14/2023	RAMOS OIL INC.	4,954.77	Unleaded Fuel-Stn 38
09/14/23-42	9/14/2023	RAMOS OIL INC.	1,866.29	Unleaded/Diesel Fuel-Stn 31
09/14/23-43	9/14/2023	RAMOS OIL INC.	8,042.66	Unleaded/Diesel Fuel-Stn 35
09/14/23-44	9/14/2023	RAMOS OIL INC.	1,473.76	Diesel Fuel-Stn 38
08/17/23-44	8/17/2023	REPUBLIC SERVICES 210	778.26	Garbage Service 08/23-Stn 36
08/17/23-45	8/17/2023	REPUBLIC SERVICES 210	405.36	Garbage Service 08/23-Stn 33
08/17/23-46	8/17/2023	REPUBLIC SERVICES 210	810.76	Garbage Service 08/23-Stn 31
08/17/23-47	8/17/2023	REPUBLIC SERVICES 210	389.15	Garbage Service 08/23-Stn 35
08/17/23-48	8/17/2023	REPUBLIC SERVICES 210	778.26	Garbage Service 08/23-Traning Site
08/17/23-49	8/17/2023	REPUBLIC SERVICES 210	389.15	Garbage Service 08/23-Stn 32
09/14/23-45	9/14/2023	REPUBLIC SERVICES 210	778.26	Garbage Service 09/23-Stn 36
09/14/23-46	9/14/2023	REPUBLIC SERVICES 210	405.36	Garbage Service 09/23-Stn 33
09/14/23-47	9/14/2023	REPUBLIC SERVICES 210	810.76	Garbage Service 09/23-Stn 31
09/14/23-48	9/14/2023	REPUBLIC SERVICES 210	389.15	Garbage Service 09/23-Stn 35
09/14/23-49	9/14/2023	REPUBLIC SERVICES 210	778.26	Garbage Service 09/23-Training Site
09/14/23-50	9/14/2023	REPUBLIC SERVICES 210	389.15	Garbage Service 09/23-Stn 32
09/14/23-51	9/14/2023	REPUBLIC SERVICES 210	216.42	Garbage Service 09/23-11/23-Stn 37
230549	8/17/2023	RIVER CITY BANK	16,336.43	SR Public Safety Building-PP26 Retention-Project#20-21-039
230647	9/7/2023	RIVER CITY BANK	4,391.40	SR Public Safety Building-PP27 Retention-Project#20-21-039
08/17/23-50	8/17/2023	ROEBBELEN CONTRACTING INC	310,392.08	San Ramon Public Safety Building-PP26
09/07/23-24	9/7/2023	ROEBBELEN CONTRACTING INC	83,436.60	San Ramon Public Safety Building-PP27
230550	8/17/2023	ROSS LADER SERVICE	8,123.50	Annual Ground Ladder Testing 2023
230551	8/17/2023	SAN MATEO REGIONAL NETWORK INC	420.00	FireDispatch.com CAD Interface/Radio Audio Streaming
230683	9/14/2023	SAN MATEO REGIONAL NETWORK INC	420.00	FireDispatch.com CAD Interface/Radio Audio Streaming
230552	8/17/2023	SAUSAL CORPORATION	207,347.72	Station 34 Remodel-PP17
230648	9/7/2023	SAUSAL CORPORATION	288,621.34	Station 34 Remodel-PP18
230684	9/14/2023	SAVAGE TRAINING GROUP	1,171.00	Dispatch Training Registration (4)
09/07/23-25	9/7/2023	SCOTTS PPE RECON INC	2,102.38	Turnout Inspections/Repairs-May 2023
09/07/23-26	9/7/2023	SCOTTS PPE RECON INC	4,503.41	PPE Servicing-Academy 2023/Volunteers/Reserves/Suppression
230649	9/7/2023	SEAN CARRILLO	250.00	Reimbursement-Paramedic License Renewal
230617	8/31/2023	SEAN ODWYER	27.18	Reimbursement-Propane Stn 34
08/17/23-51	8/17/2023	SHAMROCK OFFICE SOLUTIONS INC	15.00	Toner Cartridge Shipping Fee-Admin
08/24/23-26	8/24/2023	SHAMROCK OFFICE SOLUTIONS INC	10.11	Copier Charge 7/13/23-8/12/23-Admin

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09/07/23-27	9/7/2023	SHAMROCK OFFICE SOLUTIONS INC	392.49	Copier Service Call 9/1/23-Admin
230583	8/24/2023	SMILE BUSINESS PRODUCTS INC	158.53	Copier Service/Maintenance 08/23-Training Office
230553	8/17/2023	STANFORD HEALTH CARE TRI-VALLEY	15,394.57	Pre-Employment Physicals (10)-Firefighter/Single Role Pm
230554	8/17/2023	STERICYCLE INC	400.78	Document Shredding Service 07/23-Admin/Stn 31
230685	9/14/2023	STEVEN REED	250.00	Reimbursement-Paramedic License Renewal
230555	8/17/2023	STRYKER SALES CORP	1,118.12	Gurney Maintenance and Repairs
230686	9/14/2023	STRYKER SALES CORP	2,663.43	Gurney Maintenance and Repairs
08/24/23-27	8/24/2023	TELEFLEX LLC	2,750.00	Medical Supplies-Disposable
230584	8/24/2023	THE ED JONES COMPANY	172.80	Badge (1)
230618	8/31/2023	THE HARTFORD	2,248.00	Life/AD&D Insurance-09/23
230556	8/17/2023	THE HOME DEPOT PRO	1,448.07	Household Supplies-Stations
	8/17/2023	THE HOME DEPOT PRO	307.51	Office Supplies-Stations
	8/17/2023	THE HOME DEPOT PRO	2,284.36	Water and Office Supplies-Stations
230585	8/24/2023	THE HOME DEPOT PRO	1,668.95	Household Supplies-Stations
230650	9/7/2023	THE HOME DEPOT PRO	716.90	Household Supplies-Stations
	9/7/2023	THE HOME DEPOT PRO	130.94	Station Supplies
	9/7/2023	THE HOME DEPOT PRO	872.61	Water-Stations
230687	9/14/2023	TODD THOMAS	250.00	Reimbursement-Paramedic License Renewal
08/24/23-28	8/24/2023	TRI VALLEY TIRE INC	367.50	Tire Rotation-Unit 610
08/31/23-29	8/31/2023	TRI VALLEY TIRE INC	298.70	Replaced Valve Stem Extension-Unit 555
09/07/23-28	9/7/2023	TRI VALLEY TIRE INC	3,458.33	New Tires (4)-Unit 529
09/07/23-29	9/7/2023	TRI VALLEY TIRE INC	3,629.62	New Tires (4)-Unit 552
230619	8/31/2023	TROY VINCENT	250.00	Reimbursement-Paramedic License Renewal
230557	8/17/2023	UNITED HEALTHCARE	2,896.00	Ambulance Refund
230558	8/17/2023	UNITED PARCEL SERVICE	17.39	Delivery Charges 8/5/23
230586	8/24/2023	UNITED PARCEL SERVICE	29.09	Delivery Charges 8/12/23
230620	8/31/2023	UNITED PARCEL SERVICE	17.38	Delivery Charges 8/19/23
	8/31/2023	UNITED PARCEL SERVICE	17.39	Delivery Charges 8/26/23
230688	9/14/2023	UNITED PARCEL SERVICE	18.33	Delivery Charges 9/2/23
AC 07/23-01	8/22/2023	US BANK	36.41	Chargers for Engine iPads (2)
AS 07/23-01	8/22/2023	US BANK	675.00	CSDA Conference-Registration
AS 07/23-02	8/22/2023	US BANK	2,240.00	CFCA Membership Dues 2023
AS 07/23-03	8/22/2023	US BANK	44.08	Public Safety Building Move-Supplies
AS 07/23-04	8/22/2023	US BANK	525.00	State of the County Address-Registration (7)
BE 07/23-01	8/22/2023	US BANK	21.50	Office Supplies-SCBA Records
BO 07/23-01	8/22/2023	US BANK	61.92	Dispatch Console Speakers-Unit 856
BO 07/23-03	8/22/2023	US BANK	617.70	Tool Batteries/Blower-Unit 557
BO 07/23-04	8/22/2023	US BANK	322.79	Tools/Lightbulbs-Stn 38
BO 07/23-05	8/22/2023	US BANK	86.74	Station Tools-Stn 38

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 8/11/2023 Through 9/14/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
BO 07/23-06	8/22/2023	US BANK	23.88	Station Supplies
BW 07/23-01	8/22/2023	US BANK	154.78	HazMat Supplies-Drager Tubes for Air Monitoring
BW 07/23-02	8/22/2023	US BANK	40.00	Heavy Rescue Preconstruction Mtg 6/27/23-6/30/23-Parking
BW 07/23-03	8/22/2023	US BANK	71.03	Heavy Rescue Preconstruction Mtg 6/27/23-6/30/23-Meals
BW 07/23-04	8/22/2023	US BANK	43.25	Heavy Rescue Preconstruction Mtg 6/27/23-6/30/23-Meals
BW 07/23-05	8/22/2023	US BANK	99.19	Heavy Rescue Preconstruction Mtg 6/27/23-6/30/23-Meals
CE 07/23-01	8/22/2023	US BANK	133.78	Station Supplies-Hand Soap
CE 07/23-02	8/22/2023	US BANK	410.00	AHA HeartSaver First Aid CRP AED Online Courses (20)
CE 07/23-03	8/22/2023	US BANK	997.27	PHTLS Course Supplies
CJ 07/23-01	8/22/2023	US BANK	274.12	Budget Workshop 6/26/23-Meals
CJ 07/23-02	8/22/2023	US BANK	50.27	Budget Workshop 6/26/23-Meals
CJ 07/23-03	8/22/2023	US BANK	433.91	Board Meeting 6/28/23-Meals
CJ 07/23-04	8/22/2023	US BANK	450.00	Vehicle Upfitting-Unit 400/401/402
CJ 07/23-05	8/22/2023	US BANK	35.78	Coffee-Admin
CJ 07/23-06	8/22/2023	US BANK	1,048.32	Replacement Dishwasher-Stn 31
CJ 07/23-07	8/22/2023	US BANK	235.00	Front End Alignment-Unit 710
CJ 07/23-08	8/22/2023	US BANK	200.00	Fire Alarm and ERRC Class-Registration
CJ 07/23-09	8/22/2023	US BANK	100.00	CCAI Membership 2023
CJ 07/23-10	8/22/2023	US BANK	327.00	Bluebeam Revu Annual Maintenance Renewal 8/11/23-8/10/24
CR 07/23-01	8/22/2023	US BANK	674.75	Station Supplies-Electrolytes
CR 07/23-02	8/22/2023	US BANK	184.82	Station Supplies
CR 07/23-03	8/22/2023	US BANK	35.79	Station Supplies
DA 07/23-01	8/22/2023	US BANK	24.54	Board Meeting Supplies
DA 07/23-02	8/22/2023	US BANK	39.35	Class A Uniform Hardware
DA 07/23-03	8/22/2023	US BANK	29.95	Budget Workshop Meeting 6/26/23-Coffee
DA 07/23-04	8/22/2023	US BANK	3.49	Budget Workshop Meeting 6/26/23-Meals
DA 07/23-05	8/22/2023	US BANK	30.44	Office Supplies
DA 07/23-07	8/22/2023	US BANK	260.70	Oil Change/Tire Rotation-Unit 402
DA 07/23-08	8/22/2023	US BANK	135.90	Oil Change-Unit 340
DA 07/23-09	8/22/2023	US BANK	170.02	Oil Change-Unit 341
DA 07/23-10	8/22/2023	US BANK	140.00	Wash Tickets
DA 07/23-11	8/22/2023	US BANK	69.95	Smog Check-Unit 393
DA 07/23-12	8/22/2023	US BANK	69.95	Smog Check-Unit 339
DA 07/23-13	8/22/2023	US BANK	63.48	Maintenance Supplies-Screws
DAL 07/23-...	8/22/2023	US BANK	143.82	Name Plates for Station Lockers
DAL 07/23-...	8/22/2023	US BANK	21.74	Replacement Coffee Grinder-Stn 38
DBE 07/23-...	8/22/2023	US BANK	27.88	Fire Engine Demo Supplies
DBE 07/23-...	8/22/2023	US BANK	223.12	CERT Insurance Coverage 7/1/23-7/1/24
DBE 07/23-...	8/22/2023	US BANK	62.00	Constant Contact-CERT Database

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 8/11/2023 Through 9/14/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
DBE 07/23-...	8/22/2023	US BANK	15.99	Zoom Meeting Monthly Fee
DH 07/23-01	8/22/2023	US BANK	42.10	CRR-Inspection and Plan Review Credit Card Fee
DH 07/23-02	8/22/2023	US BANK	20.00	SRVF-Financing Corp-Statement of Information
DH 07/23-03	8/22/2023	US BANK	0.01	New Payment Gateway Test
DH 07/23-04	8/22/2023	US BANK	85.00	GASB 96-Subscription Based IT Arrangements Webinar
DH 07/23-05	8/22/2023	US BANK	430.00	GFOA Membership
DH 07/23-06	8/22/2023	US BANK	95.00	CMTA Membership
DM 07/23-...	8/22/2023	US BANK	174.27	July 4 Upstaff Crews-Meals
DM 07/23-...	8/22/2023	US BANK	26.13	July 4 Upstaff Crews-Meals
DP 07/23-01	8/22/2023	US BANK	150.00	CalNENA Meeting 9/29/23-Registration
DP 07/23-02	8/22/2023	US BANK	267.96	CalNENA Meeting 9/29/23-Airfare
DP 07/23-03	8/22/2023	US BANK	94.59	Comm Reserve Meeting 7/22/23-Meals
EF 07/23-01	8/22/2023	US BANK	617.97	CalCard Stmt 7/24/23-E. Falkenstrom
ES 07/23-01	8/22/2023	US BANK	6.38	Tail Light Lightbulb-Unit 351
ES 07/23-02	8/22/2023	US BANK	14.13	Tail Light Fixture-Unit 351
JA 07/23-01	8/22/2023	US BANK	115.87	IAED Lunch Meeting 7/18/23 (6)
JK 07/23-01	8/22/2023	US BANK	47.75	CERT Conference 6/29/23-7/1/23-Meal
JK 07/23-02	8/22/2023	US BANK	346.14	CERT Conference 6/29/23-7/1/23-Lodging
JL 07/23-01	8/22/2023	US BANK	23.91	Kitchen Supplies-Stations
JL 07/23-02	8/22/2023	US BANK	122.77	Station Supplies
KB 07/23-01	8/22/2023	US BANK	141.71	Locker Tags-Stn 32
MM 07/23-...	8/22/2023	US BANK	271.56	Emergency Response-Crew Meals
MM 07/23-...	8/22/2023	US BANK	65.50	CalCard Stmt 07/23-M.Terry
MR 07/23-01	8/22/2023	US BANK	38.66	Station Supplies
MR 07/23-02	8/22/2023	US BANK	25.73	Station Supplies
MS 07/23-01	8/22/2023	US BANK	27.00	Harassment Prevention Training
NS 07/23-01	8/22/2023	US BANK	10.85	Station Supplies
RM 07/23-01	8/22/2023	US BANK	125.00	Battery Energy Storage Systems Webinar-Registration
SB 07/23-02	8/22/2023	US BANK	594.00	Harassment Prevention Training (10)/Ethics Training (12)
SO 07/23-01	8/22/2023	US BANK	44.35	Station Supplies
SS 07/23-01	8/22/2023	US BANK	31.54	Firefighting Supplies
ST 07/23-01	8/22/2023	US BANK	67.32	Dispatcher Interview Panel 6/22/23-Meals
ST 07/23-02	8/22/2023	US BANK	56.74	Dispatcher Interview Panel 6/22/23-Meals
ST 07/23-04	8/22/2023	US BANK	71.30	FF/Single Role Interview Panel 6/27/23-Meals
ST 07/23-05	8/22/2023	US BANK	16.02	FF/Single Role Interview Panel 6/29/23-Meals
ST 07/23-06	8/22/2023	US BANK	380.00	CALPELRA Membership Fee
ST 07/23-07	8/22/2023	US BANK	84.76	Safe Surrender Stickers for Stations
TD 07/23-01	8/22/2023	US BANK	1,994.00	Annual Citrix Software License Renewal 6/29/23-6/28/24
TD 07/23-02	8/22/2023	US BANK	59.80	Computer Supplies

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 8/11/2023 Through 9/14/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
TD 07/23-03	8/22/2023	US BANK	956.72	Dispatch-Network Wall Clock
TD 07/23-04	8/22/2023	US BANK	82.70	SnagIt License Renewal 7/5/23-7/3/24
TD 07/23-05	8/22/2023	US BANK	83.79	Low Band Antenna and Parts
Trvl-4 07/2...	8/22/2023	US BANK	39.69	Oil Absorbent
230587	8/24/2023	US BANK EQUIPMENT FINANCE	1,448.41	Ricoh Copier Lease (2) 8/1/23-9/1/23
230621	8/31/2023	US BANK EQUIPMENT FINANCE	2,163.03	Ricoh (2)/HP Copier Lease (1) 8/1/23-9/1/23
230651	9/7/2023	VALLEY PLUMBING HOME CENTER INC	95.00	Annual Backflow Testing-Stn 35
230559	8/17/2023	VICKIE CALLAHAN	916.94	Suppression/Single Role Paramedic-Job Shirts (6)
230622	8/31/2023	VICKIE CALLAHAN	824.11	Donation Basket Supplies
230689	9/14/2023	VICKIE CALLAHAN	4,106.44	Recruitment and Employee Promotional Supplies
230623	8/31/2023	VISION SERVICE PLAN	11,760.39	Vision Insurance-9/23
230588	8/24/2023	WALNUT CREEK FORD	294.77	Oil Change/Replaced Filters-Unit 715
	8/24/2023	WALNUT CREEK FORD	311.17	Replaced Battery-Unit 359
08/24/23-29	8/24/2023	WESTERN MACHINERY ELECTRIC INC	30.40	Generator Service and Preventative Maintenance-Stn 33
08/24/23-30	8/24/2023	WESTERN MACHINERY ELECTRIC INC	396.96	Replaced Backup Battery in Generator Controller-Stn 31
08/24/23-31	8/24/2023	WESTERN MACHINERY ELECTRIC INC	310.06	Generator Preventative Maintenance Service-Stn 31
08/24/23-32	8/24/2023	WESTERN MACHINERY ELECTRIC INC	809.18	Replaced Old Generator Battery-Stn 33
08/24/23-33	8/24/2023	WESTERN MACHINERY ELECTRIC INC	485.78	Replaced Old Generator Battery-Stn 39
230589	8/24/2023	WITMER PUBLIC SAFETY GROUP INC	(564.47)	Credit-Suppression Structure Boots (1)
	8/24/2023	WITMER PUBLIC SAFETY GROUP INC	608.98	Suppression-Structure Boots (1)
230690	9/14/2023	WITMER PUBLIC SAFETY GROUP INC	421.27	Suppression-Station Boots (1)
08/17/23-52	8/17/2023	WITTMAN ENTERPRISES LLC	20,905.48	Ambulance Collection Fee-06/23
08/24/23-34	8/24/2023	WITTMAN ENTERPRISES LLC	27,058.61	Ambulance Collection Fee-07/23
230652	9/7/2023	YADIRA MARTINEZ	2,600.00	Cleaning Service-Admin 08/23
Report Total			4,567,600.07	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
AUGUST 23, 2023 MINUTES**

**Board of Directors Regular Board Meeting
MISSION STATEMENT**

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

Board Members Present: President Lee, Vice President Kerr, Directors Crean, Parker and Stamey

Board Member(s) Absent: None

1. CALL TO ORDER

President Lee called the meeting to order at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

Vice President Kerr led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Lee declared a quorum of the Board was present, and there were no changes to the Agenda.

4. PUBLIC COMMENT

There was public comment from Mr. Don Reid regarding the Maui fire.

5. CONSENT CALENDAR

Motion by Director Stamey to approve Consent Calendar Items 5.1 through 5.8; seconded by Director Crean. Motion carried unanimously by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Introduction of Emergency Medical Services (EMS) Specialist Troy Vincent, Administrative Analyst (EMS Division) Lynette Rabara, and Single Role Paramedics.

Chief Meyer introduced EMS Specialist Troy Vincent, Administrative Analyst Lynette Rabara, and Single Role Paramedics Anthony Villeggiante, Zachary Morrow, Andrew Youngstrom, and Wyatt Schneider.

6.2 Muscular Dystrophy Association Fill the Boot – Downtown Danville walk-up donations on September 9, 2023 @ 5:00-9:00 p.m.

Union representatives Captain Sean O’Dwyer and Firefighter/Paramedic Ricky Laniohan informed the Board about the Muscular Dystrophy Association and the above-mentioned event.

The Board took a brief 9-minute recess at 1:22 p.m. to take a photo with the new Single Role Paramedics.

7. **OLD BUSINESS**

None.

8. **NEW BUSINESS**

8.1 Authorize Staff to Enter into a Contract with C & J Painting for Exterior Painting of Fire Station 36, including Annex Building, in an amount not to exceed \$83,000.00.

Motion by Director Parker to authorize staff to enter into a contract with C & J Painting for exterior painting of Fire Station 36, including Annex Building, in an amount not to exceed \$83,000.00; seconded by Director Stamey. Motion carried unanimously by roll call vote.

9. **CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from community were received and acknowledged.

10. **MONTHLY ACTIVITY REPORTS**

10.1 Operations Division - Deputy Chief Jonas Aguiar
Operations Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for June and July 2023.

10.2 Training Division – Battalion Chief Chris Parsons
Training Report of monthly activities.

Battalion Chief Parsons provided the monthly activities report for June and July 2023.

10.3 EMS Division - Deputy Chief Jonas Aguiar
EMS Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for June and July 2023.

10.4 Community Risk Reduction – Interim Fire Marshal Roy Wendel
Community Risk Reduction of monthly activities.

Interim Fire Marshal Wendel provided the monthly activities report for June and July 2023.

10.5 Fleet and Facilities Division – Interim Deputy Chief Lon Phares
Fleet and Facilities Report of monthly activities.

Interim Deputy Chief Phares provided the monthly activities report for June and July 2023.

10.6 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan

Communications and Technology Report of monthly activities.

Director Pangelinan provided the monthly activities report for June and July 2023.

10.7 Human Resources Division – Interim Administrative Services Director, Ken Campo
Human Resources Report of monthly activities.

Interim Administrative Services Director Campo provided the monthly activities report for June and July 2023.

10.8 Finance Division – Chief Financial Officer, Davina Hatfield
Finance Report of monthly activities.

Chief Finance Officer Hatfield provided the monthly activities report for June and July 2023.

10.9 Fire Chief – Fire Chief, Paige Meyer

Chief Meyer provided the monthly activities report for June and July 2023.

11. GOOD OF THE ORDER

11.1 Update from Finance Committee Meeting.

Vice President Kerr (Chair of the Finance Committee) updated the Board on the Finance Committee Meeting held on August 3, 2023 with the following: The Committee requested the Board provide direction that Chandler Asset's next update be presented in December and the Board agreed to provide this direction. The Committee received staff recommendation of increasing the 20% budget stabilization reserve fund through established District policies based on staff's research. The Committee recommends the Board provide direction to staff to research increasing the budget stabilization fund with a 20% minimum and the impacts of a 30% budget stabilization reserve and the Board agreed to provide this direction. The Committee received staff's 10-year projections of Capital Improvement Funds (CIP). There is no policy for CIP. The Committee directed staff to insert CIP into the reserve policy for a comprehensive reserve policy. The Board supports this direction. The Committee recommended staff draft a more clearly stated workers' compensation reserve policy and the Board supports this direction. The Committee recommended staff evaluate the cost of green practices, best practices, grants, and identify other green options to benefit the District and the community and the Board supports this direction to explore alternatives for the future.

11.2 Comments by Board of Directors.

There were no comments from the Board of Directors.

12. UPCOMING CALENDAR OF EVENTS

12.1 Next Regular Board Meeting, September 27, 2023 at 1:00 p.m.

President Lee announced the above event on the upcoming calendar.

12.2 MDA Fill the Boot – Downtown Danville walk-up donations on September 9, 2023 @ 5:00-9:00 p.m.

President Lee announced the above event on the upcoming calendar.

The Board took a brief 18-minute recess and entered Closed Session at 2:58 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9:

Laura Begin v. SRVFPD; Chief John Duggan; and DOES 1 through 50, inclusive, Case No.: C23-00085

13.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9(d)(1):

Timothy Robertson v. SRVFPD, WCAB #: ADJ13776935

13.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9(d)(1):

Karan Ravi Panjabi v. SRVFPD, et al., Case No.: CIVMSC21-00077

13.4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(4): 4 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

13.5 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

California Government Code Section 54957(b)

Title: District Counsel/District Clerk

13.6 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

California Government Code Section 54957(b)

Title: Fire Chief

14. RETURN TO OPEN SESSION

The Board returned to Open Session at 4:29 p.m.

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Lee announced there was no reportable Board action from Closed Session.

16. **ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, SEPTEMBER 27, 2023 AT 1:00 P.M.**

Vice President Kerr adjourned the regular Board meeting at 4:30 p.m. in honor of President Lee's son, Jared Lee, who recently passed away.

Prepared by: _____
Stephanie Brendlen
District Counsel/Clerk

Approved by: _____
President Lee
Board President

San Ramon Valley Fire Protection District Salaries, Payroll Taxes & Retirement Contributions

For the Month of: **August-23**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	\$ 800.00	\$ 11.61	-	\$ 811.61	0.02%
Fire Chief	2	39,718.21	566.12	33,584.60	73,868.93	1.39%
District Counsel	1	19,204.00	271.99	6,763.65	26,239.64	0.49%
Human Resources	2	19,944.44	274.51	6,826.82	27,045.77	0.51%
Finance	3	37,902.90	533.88	13,053.87	51,490.65	0.97%
Community Risk Reduction	3	40,744.19	596.47	12,035.01	53,375.67	1.00%
Technology	2	18,996.71	271.64	6,174.65	25,443.00	0.48%
Communication Center	13	222,236.68	3,185.36	59,852.86	285,274.90	5.36%
Emergency Preparedness	1	10,815.00	153.69	3,809.04	14,777.73	0.28%
Facilities	0	23,506.40	340.86	-	23,847.26	0.45%
Fire Suppression	132	2,965,855.67	43,026.58	1,454,106.08	4,462,988.33	83.86%
Fleet	0	4,648.31	-	3,733.71	8,382.02	0.16%
Training	0	-	-	-	-	0.00%
EMS	11	122,152.52	1,681.28	24,479.04	148,312.84	2.79%
Rescue		36,003.82	-	26,135.95	62,139.77	1.17%
Fire Investigation Team		8,103.16	-	6,508.79	14,611.95	0.27%
Hazmat		24,016.26	-	19,290.82	43,307.08	0.81%
TOTALS	175	\$ 3,594,648.27	\$ 50,913.99	\$ 1,676,354.89	\$ 5,321,917.15	100.00%



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 27, 2023

To: Board of Directors

From: Lon Phares, Interim Deputy Chief

Re: Declaring Apparatus Unit 615 and 512 as Surplus Property and Approving Sale at Auction

Background

The District has identified the following apparatus: a 1982 International Water Tender (Unit 615) and a 1998 Smeal Ladder Truck (Unit 512). Both apparatus have outlived their service life and are no longer needed as frontline equipment or needed in a reserve status.

The surplus apparatus were listed on the GovDeals auction site and each was anticipated to sell under the \$10,000 threshold requiring Board action. Given the current market for apparatus including low inventory and extremely long lead times, the apparatus sold for more than anticipated: Unit 615 sold for \$14,511.00, and Unit 512 sold for \$11,100.00.

All District markings have been removed from the vehicles and emergency equipment disabled.

Financial Impact

The proceeds of \$25,611 from the sale will be deposited into the Capital Projects Fund as additional CIP funding.

Recommended Board Action

By simple motion, the Board declares Units 615 and 512 as District Surplus Property and approves the sale of the apparatus at auction.

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**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 27, 2023
To: Board of Directors
From: Roy Wendel, Interim Fire Marshal
Re: Fire Prevention Week, October 8-14, 2023 and
Fire Prevention Month 2023 Proclamation

Background:

Fire Prevention Week will be held October 8–14, 2023. This year’s theme is “Cooking Safety Starts with YOU! Pay attention to fire prevention.” This year’s theme works to educate everyone about simple but important actions they can take to keep themselves and those around them safe when cooking.

According to data from the National Fire Protection Association (NFPA), cooking is the leading cause of home fires and home fire injuries in the United States. Unattended cooking is the leading cause of cooking fires and deaths. Cooking caused an average of 172,900 reported home structure fires per year which accounts for 49 percent of all reported home fires in the United States. These fires resulted in an average of 550 civilian deaths and 4,820 civilian injuries annually.

The 2023 theme is an important reminder of the dangers of cooking in the home and the simple steps can be taken to avoid these dangers, such as turning pot handles towards the back of the stove, keeping children away from the stove and oven, and being attentive when cooking.

In addition to Fire Prevention Week, the District would like to declare the entire month of October “Fire Prevention Month.” As part of Fire Prevention Month, staff will be arranging fire engine visits by engine crews to all kindergarten and transitional kindergarten classes in the District. Staff will also be presenting a Cooking Safety presentation to all first-grade classes in the District. We are looking forward to another great Fire Prevention Month.

Attachment

San Ramon Valley Fire Protection District Fire Prevention Month 2023 Proclamation

***SAN RAMON VALLEY FIRE PROTECTION DISTRICT
FIRE PREVENTION MONTH 2023 PROCLAMATION***

- WHEREAS*** *The San Ramon Valley Fire Protection District is committed to ensuring the safety and security of all those living in and visiting our District; and*
- WHEREAS*** *Fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and*
- WHEREAS*** *Home fires killed 2,800 people in the United States in 2021 according to the National Fire Protection Association (NFPA) and fire departments in the United States responded to 338,000 home fires; and*
- WHEREAS*** *Cooking is the leading cause of home fires in the United States and fire departments responded to more than 166,400 annually between 2016 and 2020; and*
- WHEREAS*** *Two of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking; and*
- WHEREAS*** *More than half of reported non-fatal home cooking fire injuries occurred when the victims tried to fight the fire themselves; and*
- WHEREAS*** *Children under five face a higher risk of non-fire burns associated with cooking than being burned in a cooking fire; and*
- WHEREAS*** *Residents should turn pot handles toward the back of the stove; always keep a lid nearby when cooking; keep a three-foot kid-free zone around the stove, oven and other things that could get hot; watch what they heat; and set a timer to remind them that they are cooking; and*
- WHEREAS*** *Residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and*
- WHEREAS*** *Working smoke alarms cut the risk of dying in reported home fires almost in half; and*
- WHEREAS*** *San Ramon Valley Fire Protection District is dedicated to reducing the occurrence of home fires and home fire injuries through prevention and education; and*
- WHEREAS*** *The 2023 Fire Prevention Month theme “Cooking Safety Starts with YOU. Pay attention to fire prevention” effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.*
- THEREFORE*** *We, as Board of Directors of San Ramon Valley Fire Protection District, do hereby proclaim October as Fire Prevention Month throughout this District, and we urge all the people of this District to check their kitchens for fire hazards and use safe cooking practices, and to support the many public safety activities and efforts of the fire and emergency services during Fire Prevention Month 2023.*

In witness, hereof, I hereunto set my hand this twenty-seventh day of September, the year of two thousand-twenty-three.

*Michelle Lee
President, San Ramon Valley Fire Protection District Board of Directors*

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OLD BUSINESS

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NEW BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 27, 2023

To: Board of Directors

From: Ken Campo, Interim Administrative Services Director

Subject: Authorize the District to Enter Into a Subscription-Based Agreement With Springbrook for Enterprise Resource Planning (ERP) Software

Background

For the past several decades, the District has utilized the MIP Fund Accounting software to meet its financial accounting, budget, and procurement needs. Technology has changed substantially over the last 20 years; however, the District's financial system has not kept up with these changes. In the industry, it is recommended an ERP system be upgraded every 10-15 years, thus the current system has surpassed its recommended life cycle.

In addition to the system being outdated, it is very limited in functionality. This has resulted in staff having to create and access multiple spreadsheets and additional data sources outside of the financial system to maintain up-to-date and accurate information. Divisions have purchased additional software solutions to meet their individual needs, and not all the systems integrate with one another. An all-in-one ERP solution would bring a set of tools, or modules, that talk to one another and share the same data throughout.

For the past year, Finance and HR staff have been evaluating ERP systems and ultimately settled on Springbrook as the system that represents the best fit in terms of overall functionality and happens to come a very reasonable price point. Springbrook is designed specifically for governments and is a true subscription-based, cloud financial platform built for local government agency needs; and the scalability allows for phased implementation so we're only paying for the modules that we're using. It offers the highest level of security and advanced technology currently available for the industry and provides the ability to work from anywhere, on any device, on a browser based modern and intuitive interface. It is fully integrated with all the critical modules the District needs, including Finance, Payroll, HR, Budgeting, Purchasing, Accounts Receivable, and includes Tableau: the industry leading analytics and reporting tool.

Springbrook would meet the following objectives and requirements:

- Consolidate information, link processes and functions, and eliminate separate division spreadsheets and the need for redundant data entry.
- Access databases from a single system that integrates the District's financial and non-financial applications through a common database.

- Upgrade from an outdated menu drive solution to new system with expanded features and capabilities.
- Streamline business processes to take advantage of best practices through automation, integration, and workflows.
- Provide a user-friendly and intuitive user interface to promote system use and productivity.
- Expanded budget and planning tools/capabilities.
- Eliminate the need for manual input when preparing various financial documents, including the annual budget and preparation of the Annual Comprehensive Financial Report (ACFR).
- Improve and/or provide necessary reports and reporting capabilities, and access to data through inquiry or drilldown capabilities.
- Provide interface capabilities with third-party systems.
- Direct integration with other key systems, including but not limited to permitting and time-keeping systems.
- Established cybersecurity system/processes in place to ensure security and privacy of financial records.
- Robust technical support for implementation phase of project, as well as on-going support during term of service.

The initial implementation phase would involve subscriptions for the Finance Suite, Accounts Receivable, Fixed Asset and Purchase Order modules. Subscriptions for the Payroll and HR modules would be added after implementation of the initial phase, likely to be next fiscal year.

Financial Impact

For the initial implementation phase, the annual subscription fee is \$21,462.50 and the one-time implementation cost is \$45,738.00 for a combined cost of \$67,200.50. The Payroll and HR modules would carry an additional annual subscription fee of \$16,830 and one-time implementation cost of \$59,920 for a combined cost of \$76,750. The ongoing subscription fee for all Springbrook modules would be \$38,292.

The Springbrook annual subscription cost would be more than offset by the elimination of the annual maintenance fee of \$8,400 for the MIP accounting software and \$60,000 annually paid to ADP for payroll and HR services.

The FY 2023-24 CIP budget includes \$250,000 for a new ERP system, which is substantially more than what is needed for the full implementation of the Springbrook ERP system.

Recommended Board Action

By simple motion, authorize the District to enter into a three-year subscription-based agreement with Springbrook Holding Company, LLC for Enterprise Resource Planning (ERP) software under the terms and conditions as set forth in the attached Order Form dated July 18, 2023.

Attachment

Springbrook Order Form dated July 18, 2023

Order Form: Q-18097-1
 Date: 7/18/2023, 12:49 PM
 Expires On: 10/16/2023



Phone: (866) 777-0069
 Email: info@sprbrk.com

Ship To:
 Davina Hatfield
 San Ramon Valley Fire Protection District
 1500 Bollinger Canyon RD
 San Ramon, California 94583
 dhatfield@srvfire.ca.gov

Bill To:
 Davina Hatfield
 San Ramon Valley Fire Protection District
 1500 Bollinger Canyon RD
 San Ramon, California 94583
 dhatfield@srvfire.ca.gov

Account Manager	E-mail	Phone Number	Payment Terms
Bea Williams	bea.williams@sprbrk.com	(213) 583-5285	Net 30

Annual Product Pricing				
PRODUCT	RATE	QTY	DISC (%)	NET PRICE
Finance Suite Subscription	USD 12,900.00	1	15.000	USD 10,965.00
Accounts Receivable Subscription	USD 3,800.00	1	15.000	USD 3,230.00
Fixed Assets Subscription	USD 4,300.00	1	15.000	USD 3,655.00
Purchase Orders Subscription	USD 4,250.00	1	15.000	USD 3,612.50
Annual Product Pricing Total:				USD 21,462.50

Estimated Professional Services						
PRODUCT	DESCRIPTION	LIST PRICE	NET PRICE	QTY	DISC %	NET PRICE
Standard Professional Services	Standard Professional Services	USD 220.00	USD 189.00	190	14.091	USD 35,910.00
Standard Professional Services	Standard Professional Services	USD 220.00	USD 189.00	15	14.091	USD 2,835.00
Standard Professional Services	Standard Professional Services	USD 220.00	USD 189.00	22	14.091	USD 4,158.00
Standard Professional Services	Standard Professional Services	USD 220.00	USD 189.00	15	14.091	USD 2,835.00
Estimated Professional Services Total:						USD 45,738.00

Grand Total: USD 67,200.50
 * excludes applicable sales tax

Order Details

Customer Name: San Ramon Valley Fire Protection District

Customer Contact: Davina Hatfield

Governing Agreement(s): This Order Form is governed by the applicable terms found at:
MSA: <https://sprbrk.app.box.com/v/sprbrk-saas-terms>
MLA: <https://sprbrk.app.box.com/v/sprbrk-onpremise-terms>
Professional Services: <https://sprbrk.app.box.com/v/sprbrk-svcs-terms>

Term(s): 3 Years

Order Terms

In the event of an inconsistency between this Order Form, any governing agreement, purchase order, or invoice, the Order Form shall govern as it pertains to this transaction.

- This Order Form shall become effective as of the last date of signature (the "Effective Date").
- Order Start Date: Software Licenses, Subscriptions, Maintenance, and Hosting commence upon the earlier of a) date of delivery* or log-in to hosted software to Customer; or b) 60 days after Order Form Effective Date.
- Subscriptions, Maintenance, Hosting, and Support ("Recurring Services") continue from the Order Start Date through the term listed in this Order Form (or if not listed, one (1) year).
- Orders for Recurring Services auto-renew unless the Customer or Springbrook provides a written notice of non-renewal at least sixty (60) days before the end of the Order Term.
- Subscription Service fees and any Recurring Services will be subject to an automatic annual increase by not more than seven percent (7%) of the prior year's Subscription Service fees ("Standard Annual Price Increase").
- Any Software Licenses or Hardware are one-time non-refundable purchases.
- CivicPay Online Subscription fee and CivicPay IVR Subscription fee are subject to increase at per account rate, based on actual accounts.
- CivicPay IVR Message Block Subscriptions expire upon the earlier exhaustion of the Message Block or twelve (12) months from the Order Start Date. Upon expiration, Message Blocks automatically renew.

** The date of delivery of software to the Customer is the date the software is made available to the Customer, either by delivery of software or delivery of first log-in to a hosted environment, which may be either a test or production environment. This date of delivery is frequently earlier than the dates professional services are completed, the Customer completes user acceptance testing, the Customer distributes additional logins to end-users, and the Customer go-live in a production environment.*

Invoice Timing and Delivery

Invoices are delivered electronically via e-mail to the billing contact on file for the Customer. Customer invoices are issued for the full amount of software and services purchased as follows:

Products Ordered

Invoice Timing

Estimated Professional Services,
On-Site Professional Services, and
Travel Expenses*:

Monthly, in arrears for services in the prior month unless specified in Special Terms.

Fixed Fee Professional Services:

The Effective Date of this Order Form unless specified in Special Terms.

Print Services and Transaction Fees:

Monthly, in arrears for transactions in the prior month.

Hardware and One-Time Licenses:

Upon the Effective Date of this Order Form.

Software Licenses, Subscriptions,
Maintenance,
and Hosting (New):

Annually in advance upon Order Start Date.

Software Licenses, Subscriptions,
Maintenance, and Hosting
(Renewal):

Sixty (60) days in advance of the Order Start Date.

Software Subscriptions, Maintenance,
and Hosting (Add-Ons):

Upon delivery of the product, order will be pro-rated to sync with the existing anniversary billing date and will renew annually thereafter.

Software Subscriptions (Migrations):

Upon delivery of the product, order will be synced with the existing anniversary billing date and will renew annually thereafter unless specified in the Special Order Terms. This order replaces and supersedes any previously executed order as it relates to the products listed within this order. Upon delivery of new product, customer will receive a prorated credit for any prepaid, unused maintenance fees that will be applied to the customer's first invoice.

** Professional Services pricing is based on expected hours using Springbrook's standard implementation methodology. Actual hours and billings may vary from this estimate. Please note that only when project costs exceed \$5,000 of this estimate, a signed change order will be required to continue work. Changes under \$5,000 will continue to be delivered and billed accordingly. On-site Professional Services will be subject to a daily minimum rate irrespective of hours on-site. All travel costs associated with on-site travel will be billed as incurred.*

Special Order Terms

Special Order Terms (if any):

By signing, both parties agree to the terms and conditions set forth in this agreement.

* If the Customer requires a PO number on invoices, the Customer must provide Springbrook with the PO number and a copy of the PO prior to invoice issuance. If a PO number is not provided prior to the invoice issuance date, invoices issued on this Order Form will be valid without a PO reference.

Springbrook Holding Company, LLC

San Ramon Valley Fire Protection District, CA

Signature: _____

Signature: _____

Name (Print): _____

Name (Print): _____

Title: _____

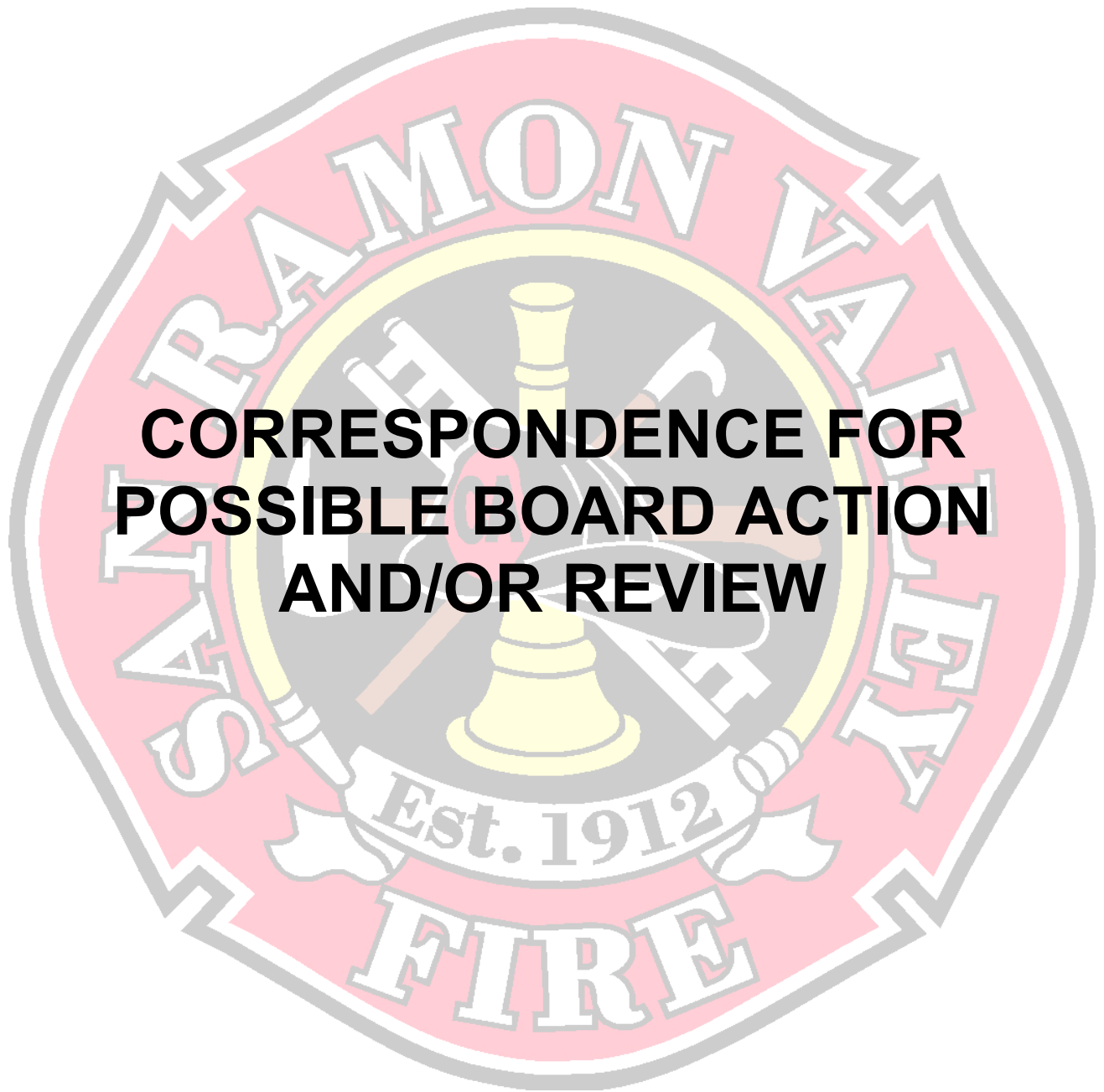
Title: _____

Date: _____

Date: _____

Purchase Order # (if required) _____

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**CORRESPONDENCE FOR
POSSIBLE BOARD ACTION
AND/OR REVIEW**

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>

Date: August 20, 2023 at 5:56:30 PM PDT

To: Paige Meyer <pmeyer@srvfire.ca.gov>

Subject: Email contact from San Ramon Valley Fire Protection District

Reply-To: Nick [REDACTED]

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Nick [REDACTED]

Site Visitor Email: [REDACTED]

Hello Fire Chief Meyer, my name is Nick [REDACTED] and I live [REDACTED] in Danville.

Last week we had a faulty smoke detector that set off our Ring alarm and the monitoring service called your Dept. to help check it out. My family and I were away in Europe on vacation and panicked when we were notified. One of your teams lead by Iain McCullough (not sure about spelling) responded and took care of everything for us as we talked to them him over a Ring home camera from the other side of the world! I just wanted to say thank you very much for your help and was wondering if there was anything we can do to get him and his team/truck recognized for helping us out even though it was a false alarm? We have just finished renovating our home and it is our pride and joy so we were very upset to hear it may be in jeopardy. What you and your Dept do for us is very much appreciated and I do hope you get lots of notes like this thanking you all every day.

Yours gratefully,

[REDACTED] Family

Danville, CA

Cell: [REDACTED]

Email: [REDACTED]

From: [REDACTED]
Date: August 21, 2023 at 7:04:55 AM PDT
Subject: Thank you from AWC

On behalf of the Alamo Women's Club, thank you to you and your team for being a part of our first Community Fun Day – especially on such a HOT day! Your presence added an extra layer of excitement to the day and we are so grateful for your participation.

Your commitment to ensuring the safety and well-being of our community is truly inspiring. Your willingness to take time out of your busy schedules to join us, engage with attendees, and showcase your equipment left an indelible mark on everyone present.

The Alamo Women's Club Community Fun Day was a celebration of community, togetherness and the spirit of camaraderie and service that binds us all. Your support plays a vital role in strengthening our community bonds and making events like this truly special.

Once again, thank you for your service, dedication, and unwavering commitment to making our community a safer and better place. You are the true embodiment of the spirit that makes Alamo a wonderful place to live.

If you have any feedback or suggestions about the event, please don't hesitate to share them with us.

Warmest regards,

Sandi McKae
Alamo Women's Club
Community Outreach Co-Chair

From: JIM [REDACTED]
Sent: Monday, August 21, 2023 9:47 AM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Cc: Dave Hudson <dhudson@sanramon.ca.gov>; sperkins@sanramon.ca.gov;
sverose@sanramon.ca.gov; Marisol Rubio <mrubio@sanramon.ca.gov>;
marmstrong@sanramon.ca.gov; yvoryall@srvfire.ca.gov; Steven Spedowski
<spedowski@sanramon.ca.gov>; ksmith@sanramon.ca.gov; [REDACTED]
[REDACTED]

Subject: Fwd: Thank you for excellent service from San Ramon fire department employees (CORRECTED version)

Subject: Thank you for excellent service from San Ramon fire department employees

8/21/2023

Dear Chief Meyer and Mayor Hudson:

I write to document the excellent and very much appreciated service I recently received from four San Ramon fire department employees.

Last week Chief Meyer, I contacted your office to request an inspection and possible adjustment/replacement of the existing smoke and carbon monoxide alarms in my San Ramon home.

I explained that I have physical disabilities due to health issues to your assistant Yolanda Yoryall. My ability to do physical tasks is quite limited.

Ms. Yoryall was professional and very helpful. And she accurately relayed my request for help on the same day! I expected that I might receive a response in weeks. She was also empathetic.

My wife [REDACTED] and I were very surprised when three firefighters- Shane Bennett, Alex Simi and Richard Moore- showed up that very evening to help.

I told them that I was frankly embarrassed to receive such a level of service but they said ‘that’s what we’re here for.’

They checked and verified that all alarms properly functioned. They were courteous, patient and professional. And of course very helpful.

In short, my wife and I want to thank all of your employees very much for their service.

They are all great ambassadors not only for your department but also the city of San Ramon.

Please let them know formally about my family’s appreciation and I hope you can include this note in their respective human resource files.

As an aside, my daughter has developmental/physical disabilities and she reached out to touch

the arm of I believe Mr. Bennett. She only does that with people who she feels comfortable to be around.

Sincerely,

Jim [REDACTED]
[REDACTED]
San Ramon, CA
94583

Cell: [REDACTED]

Sent from my iPhone

From: rebecca [REDACTED]
Sent: Tuesday, March 7, 2023 2:24 PM
To: Danielle Bell <DBell@srvfire.ca.gov>
Subject: Thank you!

Hi Danielle,

I just wanted to send a big thank you to everyone at Station 30! They could not of been sweeter to the kids and truly made their day. We really appreciate the time they gave us and answering all their endless questions! It was a great experience for the kids and the parents! They are already asking to go back!

Thank you for all you do!

Rebecca



It
wonderful that
to know and
your courage was
caring spirit when
there for me always
I needed. I've respect
assistance. I've respect
assist the utmost. Patrick
had the firefighters. Patrick
for fire fighters. I
and Dyllan that I
blessing always
will remember



Thanks so much

Scott Powers
President
Greeter



202741 TV \$4.49

0 12615 73813 1

MADE IN USA • RECYCLED PAPER

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OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 27, 2023
To: Board of Directors
From: Jonas Aguiar, Deputy Chief of Operations
Re: Monthly Operations Report for August 2023

Operations

- ❖ The District Responded to 999 Incidents
- ❖ RT130 Training for 37 Volunteers
- ❖ District Fire Trail Familiarization
- ❖ Company Performance Standards Quarterly Training
- ❖ Completed Engineers Test Materials Review
- ❖ Completed Captains Test Materials Review
- ❖ Donated Structure Training--Danville
- ❖ Station Visits (18) Across All Three Shifts

Special Teams

- ❖ Hazardous Materials Team
 - Quarter 3 Training
 - PEAC- HAZMAT Modeling Software Training
- ❖ Technical Rescue Team
 - Quarter 3 Training
 - Large Vehicle Rescue Operations

Meetings

- ❖ San Ramon Valley Unified School District Briefing Regarding Behavioral Health Response
- ❖ Measure X Planning Meeting
- ❖ Wellness Fitness Committee Meeting
- ❖ Engineers Test Study Materials Review with Labor
- ❖ Captains Test Study Materials Review with Labor
- ❖ ISO Compliance Review Meeting
- ❖ Command Staff
- ❖ Injury Prevention and Functional Fitness Training Program
- ❖ Station 34 Remodel Meeting
- ❖ Deputy Chief Bi-Weekly Meeting with HR and Finance
- ❖ Draeger Live Fire Training Prop Planning Meeting

Events Attended by Suppression

- ❖ National Night Out 28 Stops in San Ramon and 8 Stops in Danville
- ❖ Alamo Women's Fair
- ❖ San Ramon City Center Public Safety Demo

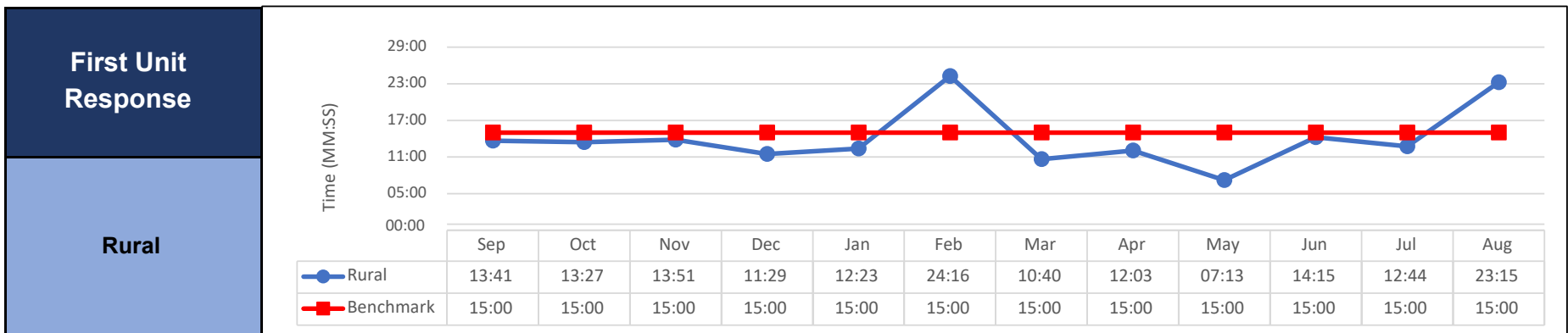
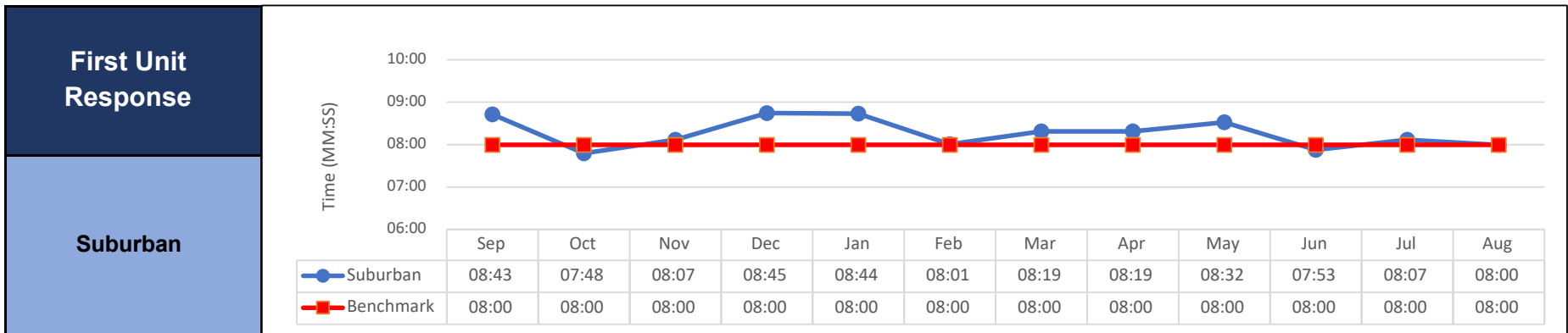
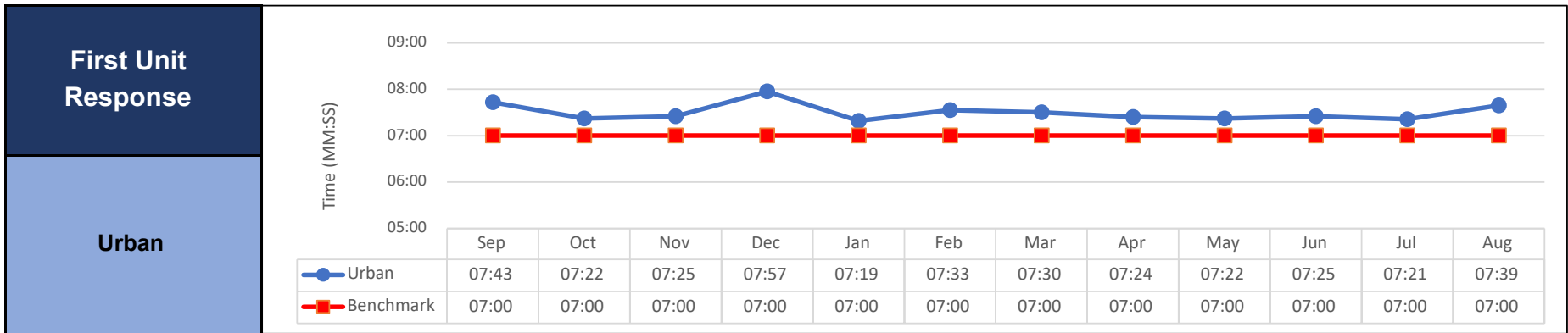
Standards of Cover Policy Compliance Report August 1, 2023 - August 31, 2023

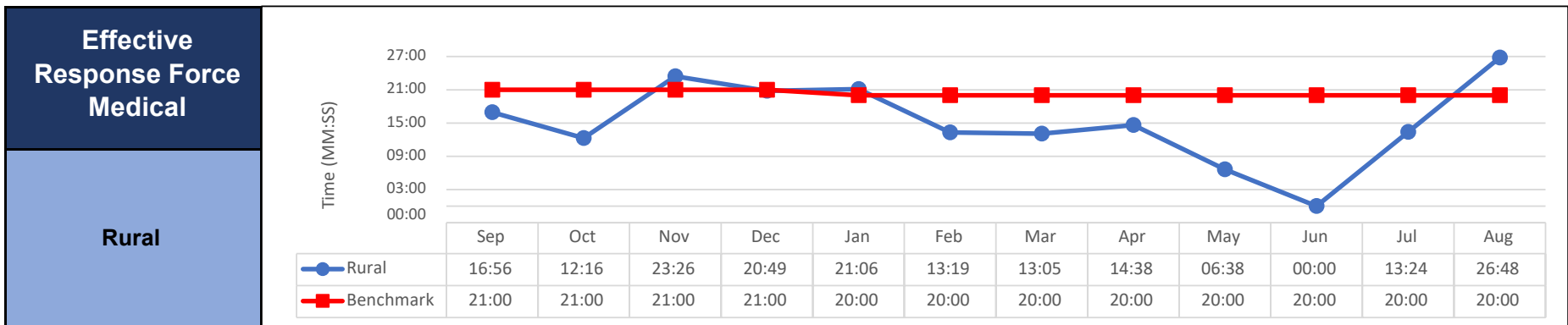
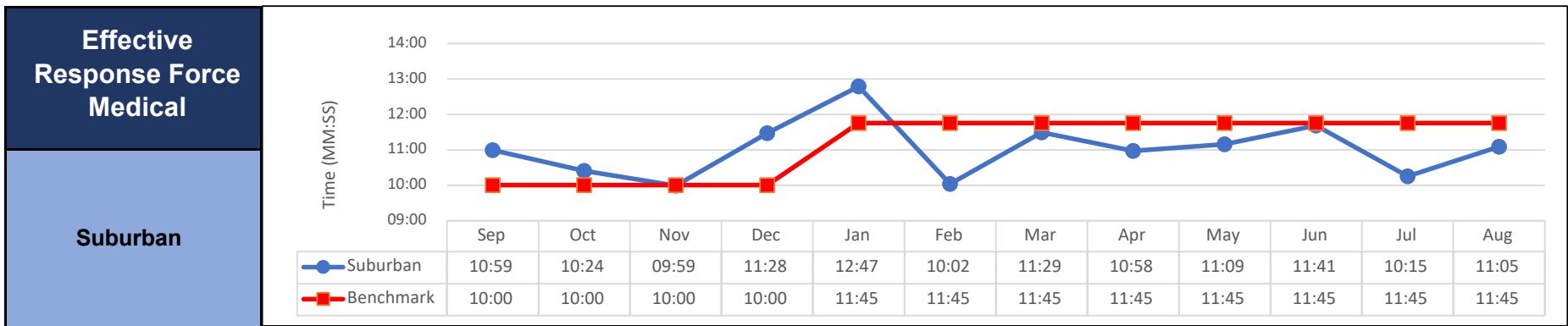
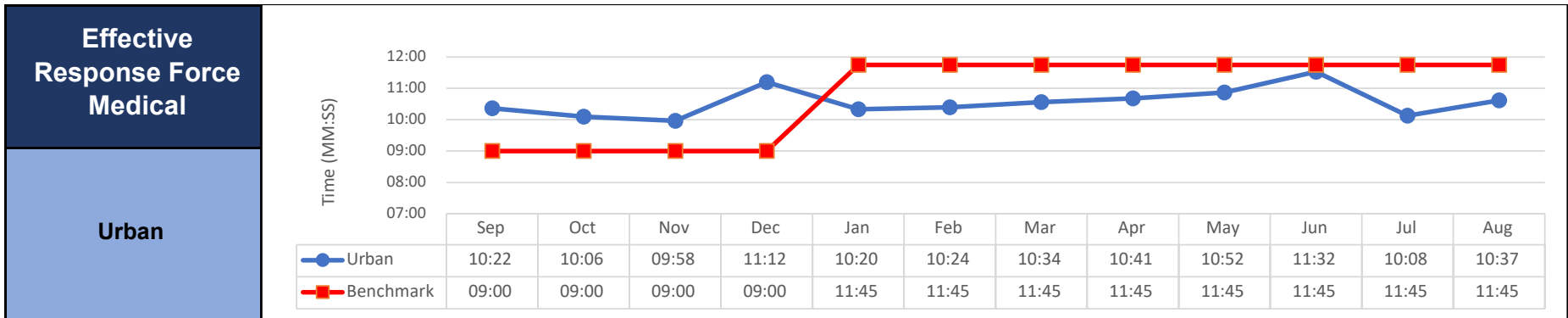
	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 399)			Suburban (Count = 134)			Rural (Count = 8)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:39	7:34	8:00	8:00	8:19	15:00	23:15	12:44	45:00	0:00	29:23
		96%	94%		100%	97%		98%	100%		0%	100%

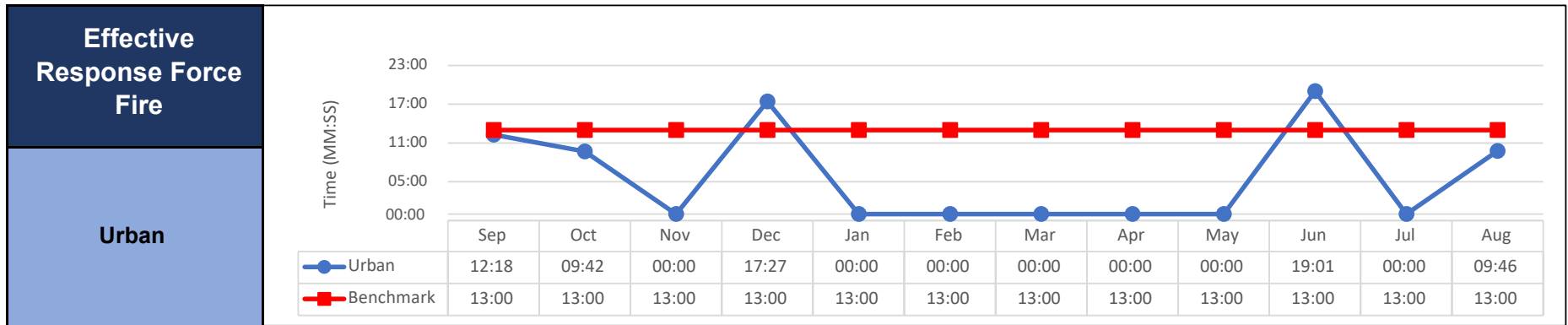
	SOC Goal 4											
	Urban (Count = 1)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	9:46	19:01	14:00	0:00	18:23	21:00	0:00	0:00	45:00	0:00	0:00
		100%	80%		0%	0%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 189)			Suburban (Count = 58)			Rural (Count = 3)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	11:45	10:37	10:38	11:45	11:05	10:59	20:00	26:48	21:06	20:00	0:00	36:05
		100%	100%		100%	100%		67%	98%		0%	56%

SOC Goal 7								
Call Processing EMS			Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	1:10	1:04	1:00	2:00	1:43	2:00	1:46	1:45
	96%	99%		78%	86%		100%	100%







Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

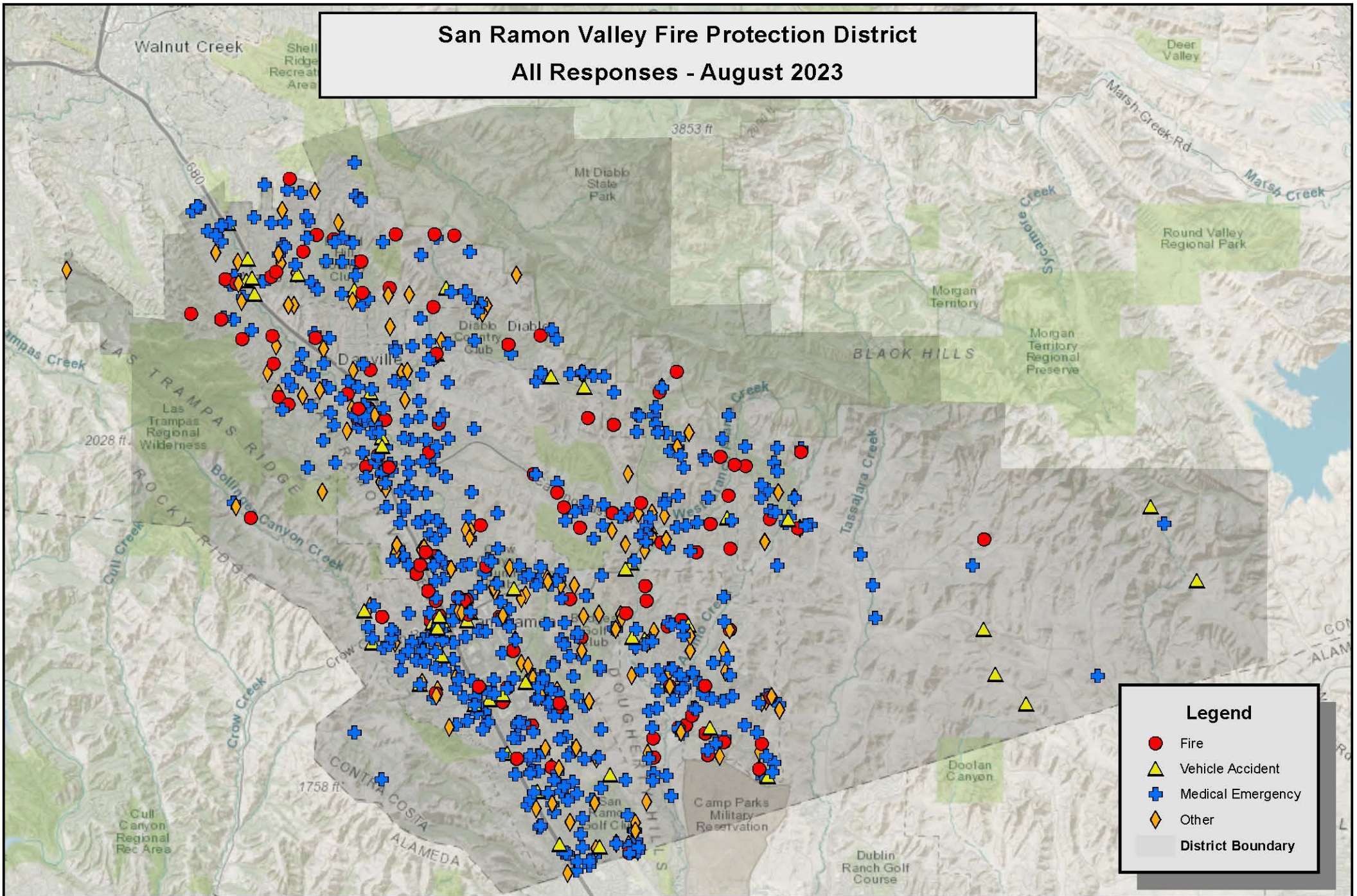
Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

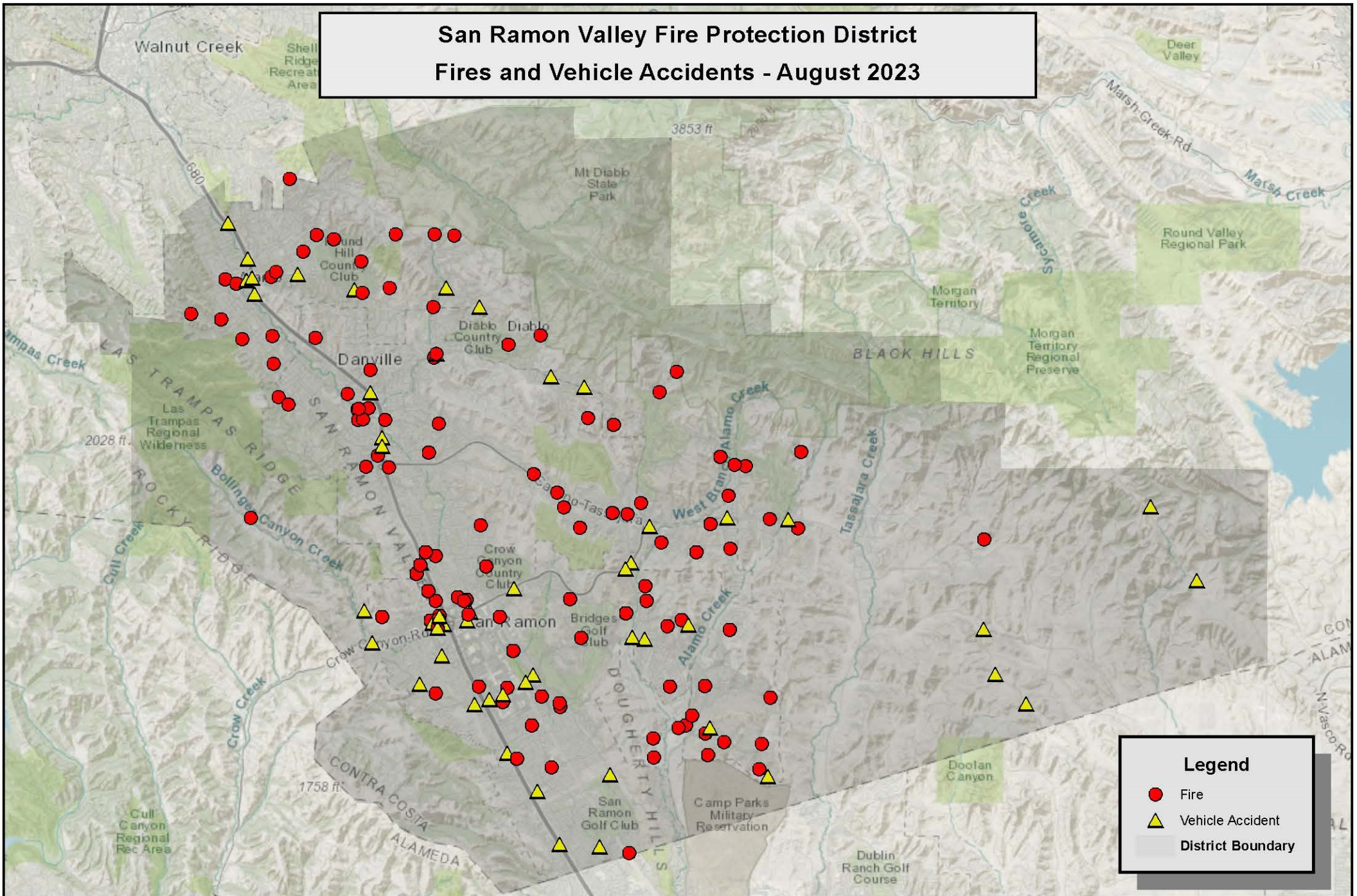
San Ramon Valley Fire Protection District

All Responses - August 2023



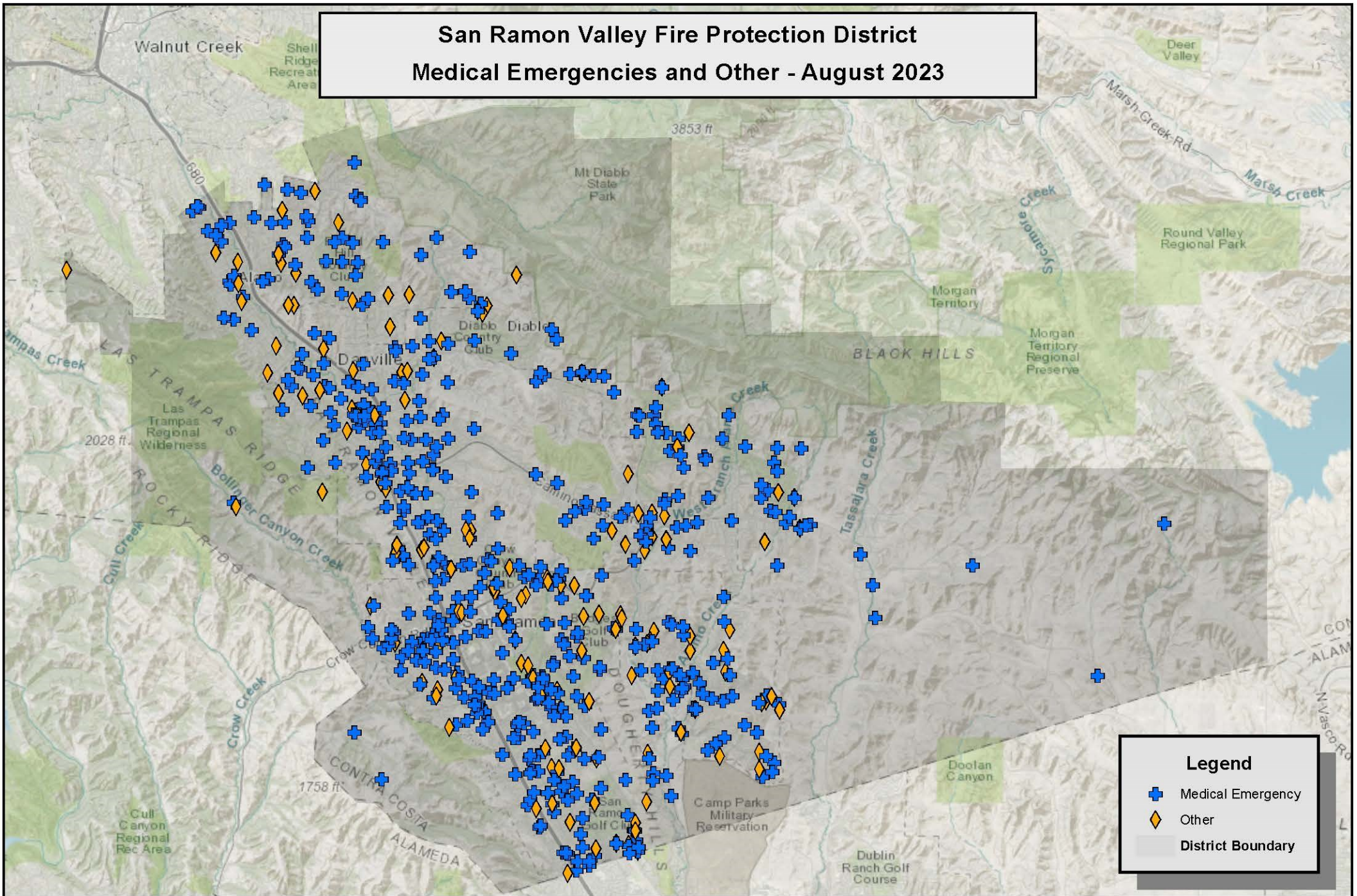
	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
All Responses	933	936	885	1133	920	779	988	846	888	868	962	999
Fires & Vehicle Accidents	176	174	153	192	129	129	162	138	149	154	165	179
Med Emergencies & Other	757	762	732	941	791	650	826	707	739	714	797	820

San Ramon Valley Fire Protection District Fires and Vehicle Accidents - August 2023



	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
Fires & Vehicle Accidents	176	174	153	192	129	129	162	138	149	154	165	179

San Ramon Valley Fire Protection District Medical Emergencies and Other - August 2023

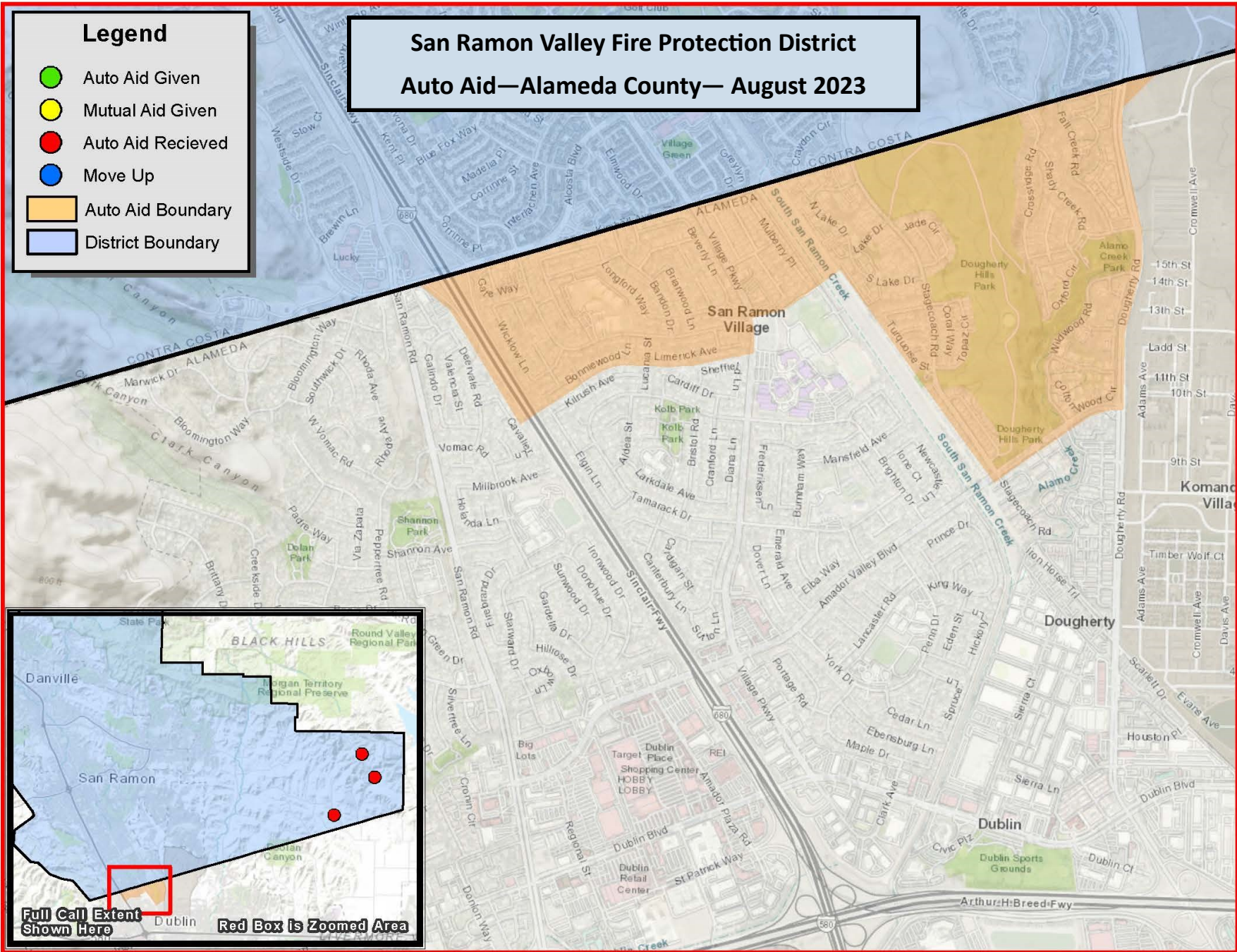


	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
Med Emergencies & Other	757	762	732	941	791	650	826	707	739	714	797	820

San Ramon Valley Fire Protection District Auto Aid—Alameda County— August 2023

Legend

- Auto Aid Given
- Mutual Aid Given
- Auto Aid Received
- Move Up
- Auto Aid Boundary
- District Boundary

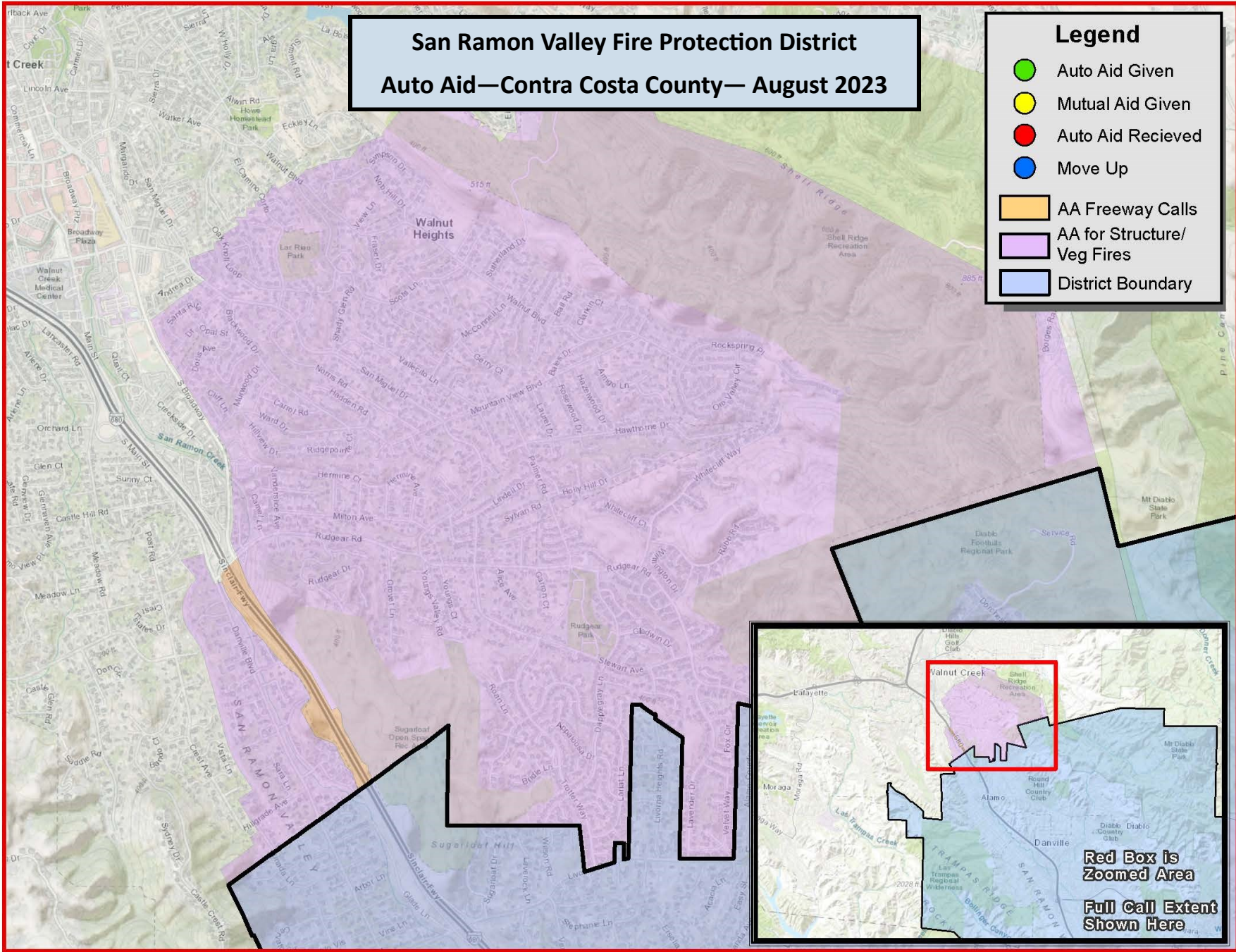


	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
Auto Aid Given	17	16	19	17	10	9	14	15	12	20	13	0
Mutual Aid Given	9	5	13	5	11	5	10	1	7	7	10	0
Auto Aid Received	1	1	0	0	0	0	5	1	1	1	1	3
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

San Ramon Valley Fire Protection District Auto Aid—Contra Costa County— August 2023

Legend

- Auto Aid Given
- Mutual Aid Given
- Auto Aid Received
- Move Up
- AA Freeway Calls
- AA for Structure/
Veg Fires
- District Boundary



	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
Auto Aid Given	2	1	0	1	0	0	1	0	3	2	1	0
Mutual Aid Given	5	1	2	4	4	1	0	2	0	2	1	0
Auto Aid Received	0	0	0	0	0	2	3	0	0	2	0	0
Move-up	0	0	1	0	0	0	0	0	0	1	0	0

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TRAINING



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 27, 2023
To: Board of Directors
From: Chris Parsons, Battalion Chief of Training
Re: Monthly Training Report for August 2023

Activities

- ❖ Completed Firegauge Evaluation Software Update
- ❖ Solicited Geotechnical Exploration Bids for Live Fire Training Prop Project
- ❖ Prepared Training Site for Recruit Academy 2023-1
- ❖ Planned Recruit Academy 2023-1 with Academy Coordinator
- ❖ Completed Recruit Academy 2022-1 Probationary Exam #1
- ❖ Coordinated RT-130 for Station 37 Volunteers
- ❖ Issued and Tracked Taskbooks
- ❖ Managed Ride-Along Program
- ❖ Completed Driver/Operator 1B Course
- ❖ Finalized Plan for Instructor 1 Course
- ❖ Reviewed Engineers Test Material
- ❖ Reviewed Captains Test Material
- ❖ Attended Indian Independence Celebration Event

Meetings

- ❖ Drager Live Fire Training Prop Meeting
- ❖ Management Staff Meetings
- ❖ Command Staff Meetings
- ❖ STARR Rescue Helicopter Operations Meeting
- ❖ Battalion Chief Vehicle Specification Meeting
- ❖ Evaluations + Program Review
- ❖ Equipment/Vehicle Surplussing Process Meeting



EMS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 27, 2023
To: Board of Directors
From: Jonas Aguiar, Deputy Chief of Operations
Re: Monthly EMS Division Report for August 2023

EMS – Incidents

- ❖ This District responded to 508 emergency medical incidents during the month of August.
 - Of the medical incidents, four (4) were in response to sudden cardiac arrest.
Please see the breakdown of the sudden cardiac arrest cases below.

August Cardiac Arrest Incident Data

	Number of Incidents	Percent of Total
Bystander-Initiated CPR	3	75.00%
AED Applied	1	25.00%
Achieved Return of Spontaneous Circulation (ROSC)	2	50.00%

Activities

- ❖ Taught 15 individuals CPR at the Alamo Women’s Club Fair
- ❖ Continued Third Quarter MCI Training for line personnel with 111 individuals having completed the training as of September 7, 2023
- ❖ Processed and released requests for public records (11)
- ❖ Completed three-week EMS Academy for three Single Role Paramedics
- ❖ EMS Academy 23-02 candidates started their provisional shifts
- ❖ Collaborated with Chief Parsons to convert task books electronically

Meetings

- ❖ Led EMS Division Meetings – weekly goal review
- ❖ Participated in Star1 Meeting led by CCCSO
- ❖ Attended ImageTrend Monthly Update Webinar
- ❖ Participated in CCC Stroke QI Committee Meeting led by CCCEMSA
- ❖ Attended NEMSIS V3.5 Workshop hosted by EMSA
- ❖ Public-Safety First Aid Program meeting with 37 Volunteer Zel Holstrom
- ❖ Monthly Collaboration Meeting with CCCEMSA
- ❖ Vector Solutions Electronic Task Book Meeting
- ❖ Monthly EMS Committee Meeting

Behavioral Health Activities Update

- ❖ Updated Statistics:
 - 332 Behavioral Health calls in the City of San Ramon as of September 7, 2023
 - 10 Warm Transfers since January 9, 2023
- ❖ Worked with Consultant Preston Loper to continue CQI process refinement for Behavioral Health calls
- ❖ Started Behavioral Health Fire First Simulation Training for line personnel with 128 individuals having completed the training as of September 6, 2023
- ❖ Developed and implemented Behavioral Health Worksheet in ImageTrend
- ❖ Participated in Behavioral Health Collaboration meetings including:
 - Behavioral Health AMA Legal Review
 - San Ramon Valley Unified School District Helpers Meeting
 - SRVFPD AHP BHJIS Check-in
 - Behavioral Health Fire First Simulation Training Kick Off Meeting
 - 988 Tech Meeting
 - Contra Costa Crisis Center Meeting
 - Weekly BHJIS Grant Meeting

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**COMMUNITY RISK
REDUCTION**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 27, 2023
To: Board of Directors
From: Roy Wendel, Interim Fire Marshal
Re: Monthly Community Risk Reduction Report for August 2023

Plan Review and Inspections

Staff processed 91 applications and completed 121 Plan Reviews and 81 construction inspections during the month of August.

Compliance Inspections

Inspections and re-inspections continue to follow schedule based on risk of High, Moderate and Low per NFPA. Inspections schedule at 1-year, 2-year and 3-year intervals. Staff continues to conduct Exterior Hazard Abatement Inspections as well follow up with citizens on complaints and assist with compliance questions.

Meetings/Activity

- ❖ Attended monthly Town of Danville Development Advisory Meeting to discuss current and upcoming projects
- ❖ Attended meeting with San Ramon Planning and Traffic to discuss entrance to Iron Horse Village Project
- ❖ Project walk with Sunset Development for Chevron underground parking conversion
- ❖ Attended conceptual design review meeting for 425 El Pintado proposed housing project
- ❖ Attended design review meeting for Bishop Ranch 1A apartment building regarding roof access
- ❖ Attended bi-weekly project review meeting with Sunset Development and City of San Ramon
- ❖ Attended project design meeting for Borel Housing Project regarding fire department access

Public Education / Special Events / Community Emergency Response Team (CERT)

- ❖ Educator Bell attended CERT Leader & Instructor Meeting to plan class series and prep for new members
- ❖ Educator Bell attended Contra Costa County CERT Meeting
- ❖ Educator Bell attended Bay Area CERT Meeting

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FLEET AND FACILITIES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 27, 2023
To: Board of Directors
From: Lon Phares, Interim Deputy Chief
Subject: Monthly Fleet and Facilities Report for August 2023

Facilities

- ❖ Stormwater Treatment Repairs at Station 32 Completed
- ❖ Preparation for upcoming Administration Building Move
- ❖ Project Management for Station 34 on-going
- ❖ Planning for Training Tower Project in Progress
- ❖ Various Facility related Repairs and Maintenance projects in Progress
- ❖ Planning for Exterior Paint Project at Station 36
- ❖ Live Burn Prop Preparation in progress including Soil Sampling, Demolition, and Concrete Pad design
- ❖ Station 30 Landscape Improvements Completed
- ❖ Public Safety Building Project Roebbelen

	Cost Estimate ⁽¹⁾	Contract Amount	Change Orders	Revised Contract Amount
Fire Administration	\$ 7,300,000	\$ 6,056,467	\$ 1,169,118	\$ 7,225,585
Police Administration	7,200,000	9,350,047	2,156,176	11,506,223
Dispatch/EOC	6,900,000	6,734,486	855,551	7,590,037
Contingency	5,400,000	-	(4,180,845)	-
	\$ 26,800,000	\$ 22,141,000	\$ -	\$ 26,321,845

Additional Scope

	FF&E	Roof ⁽²⁾	Revised Cost Estimate	Billed to Date
Fire Administration	\$ 1,111,412	\$ 622,128	\$ 8,959,124	\$ 8,941,591
Police Administration	1,355,530	622,128	13,483,881	13,450,496
Dispatch/EOC	-	-	7,590,037	7,542,481
Contingency	(2,466,942)	-	-	-
	\$ -	\$ 1,244,255	\$ 30,033,042	\$ 29,934,568

Percentage Complete

99.67%

¹ Initial cost estimate excluding FF&E and Roof Replacement.

² Paid from District | City CIP Funds.

Fleet

- ❖ Districtwide Fleet Status Overview in Progress
- ❖ Updated Fleet Status Spreadsheet Completed
- ❖ Assisted with Instruction for Driver Operator IB Course
- ❖ Prepared scope of work for Command Vehicle Upfitting needs
- ❖ Annual Maintenance Service on District Fleet on-going
- ❖ Decommissioned and Prepared Surplus Apparatus for Auction

Meetings

- ❖ Training Tower Site Walk Preparation Meeting with Roebbelen
- ❖ Drager Live Fire Prop Project Status Meetings
- ❖ Standard of Coverage Project Status Meeting
- ❖ Labor Management Meeting
- ❖ Command Staff Meeting
- ❖ Bi-Weekly Station 34 Progress Meetings with Finance Division
- ❖ Weekly EMS Division Meetings
- ❖ Public Safety Building Progress Meetings with Roebbelen
- ❖ Bi-Weekly Progress Meetings with Human Resources Division
- ❖ Measure X Planning Meetings
- ❖ ISO Compliance Review Meeting

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**COMMUNICATIONS
AND
TECHNOLOGY**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 27, 2023
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Re: Monthly Communications and Technology Report for August 2023

Communications Center and Technology

- ❖ Finalized new board room monitor and lectern
- ❖ Completed wiring design for new communications center workstations
- ❖ Deployed Egnite accounts
- ❖ Editing preplans in preparation for annual inspections
- ❖ Reconfigured CAD Auto Aid recommends in Alameda County jurisdiction
- ❖ Created a list of station coverage per each school in the District
- ❖ Validated all frequencies in the 2023 version of District VHF radio codeplugs
- ❖ Updated all VHF radios on District apparatus with the 2023 codeplug
- ❖ New mobile communications specifications finalized
- ❖ G2 Station alerting tone testing

Media

- ❖ Captured photos for National Night Out
- ❖ Migrated website analytics to new Google standard

Training

- ❖ Emergency Medical Dispatch presentation to the EMS Academy

Meetings

- ❖ Planning meeting for 911 phone line move
- ❖ Central Square Cad to Cad Demo
- ❖ East Bay Regional Communications System
- ❖ Contra Costa County Radio Committee
- ❖ Wiedemann Radio Tower Project
- ❖ Project Meetings for New Communications Center and Emergency Operations Center

Communications Reserves

- ❖ Provided technical support (CS131) for Central County SWAT and Hostage Negotiation Training
- ❖ Assisted with communications at Patterson Pass Bicycle Race
- ❖ Facilitated part 1 of FEMA RADO (radio operator) course

San Ramon Valley Fire Protection District DNI Technology Monthly Scorecard August 2023

End User Support

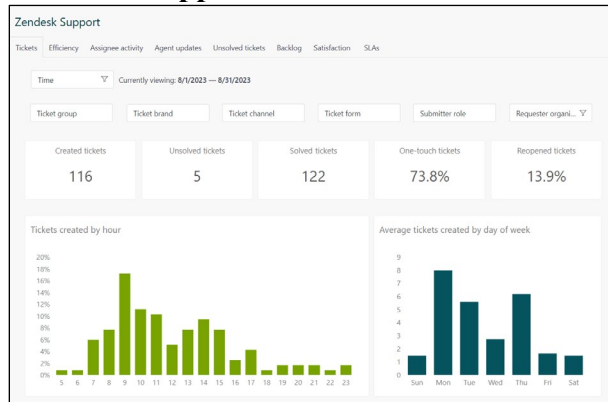


Figure 1: End User Support Requests

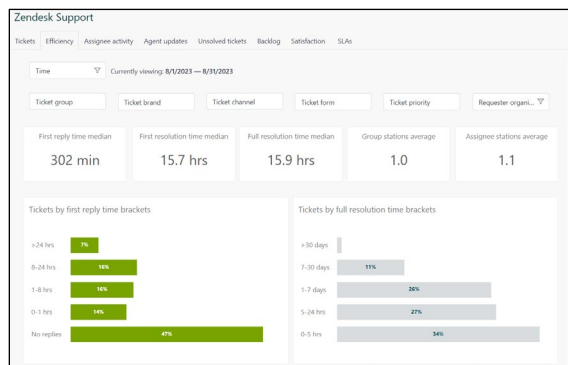


Figure 2: Ticket Resolution Times

Agent updates

Updater name	Updates	Comments	Public comments	Internal comments	Tickets updated w/comment	Tickets solved	Tickets created
1 Nick Messenger	136	97	46	51	55	53	2
2 Injillah Pan	93	84	61	23	29	21	0
3 Spencer Nelson	20	19	4	15	10	5	1
4 Brenden Lecomte	36	17	4	13	11	12	2
5 Brian Lum	33	16	9	7	8	6	0
6 Curtis Rich	29	15	8	7	12	9	0
7 Ryan Lecomte	14	14	0	14	14	0	14
8 Collin Cirese	10	7	1	6	5	5	0
9 Tyler Lecomte	50	7	7	0	7	7	0
10 David Parnell	7	6	6	0	5	3	0

Figure 3: San Ramon End-User Support Team (Aug 2023)

- 116 Service Tickets Opened
- 122 Service Tickets Resolved
- 73.8% Completed in One Technical Session
- 61% of Tickets Resolved within 24 Hour of Submitting the Ticket
- Median Resolution Time of 15.9 hours
- 10 DNI Staff Members Provided End-User Support



After Hours / Emergency Telephone Support

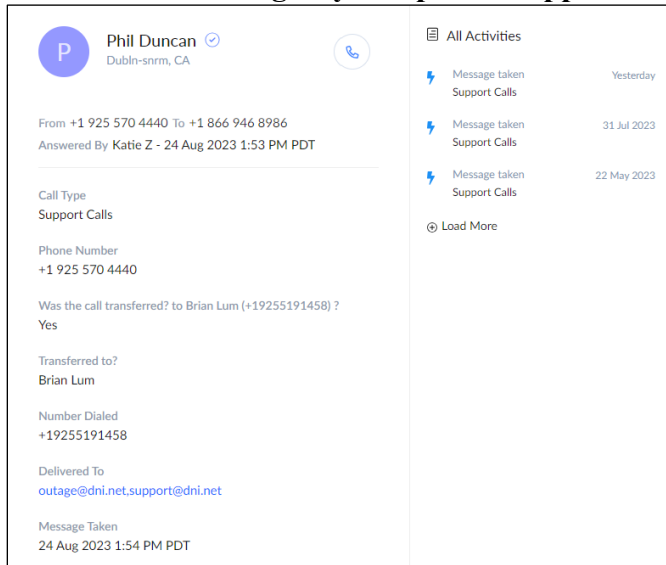


Figure 4: Emergency Support Call Log

- Received 14 After-Hours / Emergency Support Calls
- Average Triage Time Was 2.1 Minutes

System Alerts

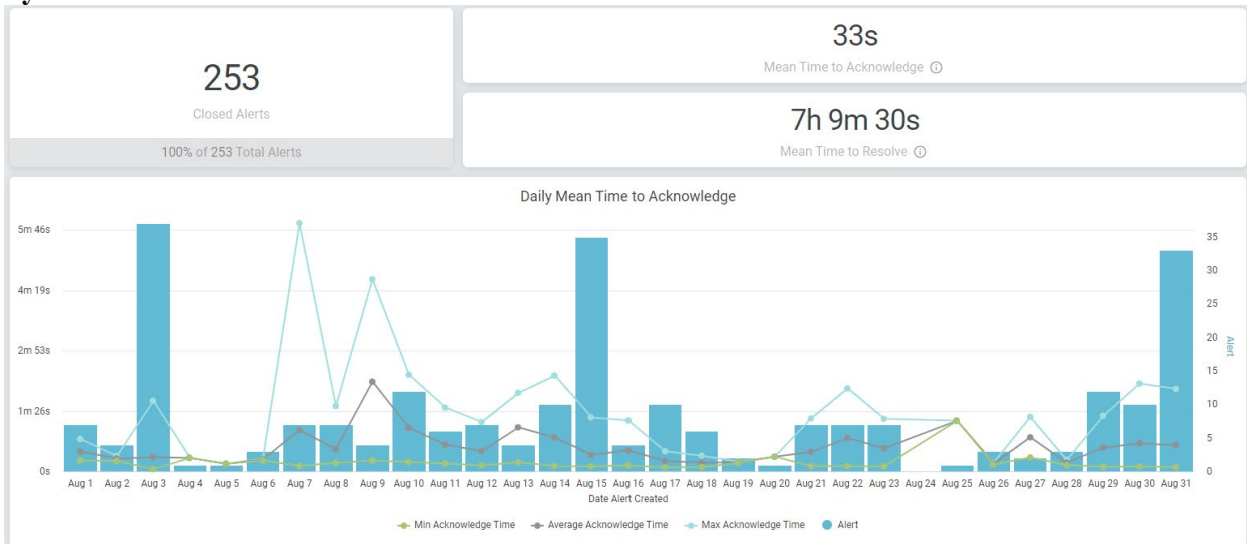


Figure 5: System Alert Response



Disaster Recovery

- 20.75 Terabytes of Data Backed Up Daily (Police, Fire, Communications Center, & Data Centers)
- All Backups Jobs Are Checked Daily
- All Backups Are Tested Weekly

Object	Start Time	End Time	Status	Performance Rate	Data Transferred
abla-1.srvfire.gov	8/31/2023 12:30:52 am	8/31/2023 12:33:06 am	Success	479.7 MB/s	5.5 GB
app01.srvfire.gov	8/31/2023 12:30:52 am	8/31/2023 12:36:41 am	Success	446.9 MB/s	8.2 GB
ctd01.srvfire.gov	8/31/2023 12:30:52 am	8/31/2023 12:33:40 am	Success	426 MB/s	6.1 GB
ctd02.srvfire.gov	8/31/2023 12:30:52 am	8/31/2023 12:32:52 am	Success	467.4 MB/s	5.9 GB
dcl.srvfire.gov	8/31/2023 12:30:52 am	8/31/2023 12:33:02 am	Success	512.3 MB/s	9 GB
dc2.srvfire.gov	8/31/2023 12:30:52 am	8/31/2023 12:36:43 am	Success	529.9 MB/s	8.6 GB
deskauth-1.srvfire.gov	8/31/2023 12:32:16 am	8/31/2023 12:34:36 am	Success	575.8 MB/s	6.7 GB
fiemake-1.srvfire.gov	8/31/2023 12:32:52 am	8/31/2023 12:34:33 am	Success	534.2 MB/s	5 GB
files.srvfire.gov	8/31/2023 12:32:52 am	8/31/2023 12:39:12 am	Success	564.6 MB/s	7.7 GB
fuel.srvfire.gov	8/31/2023 12:34:22 am	8/31/2023 12:36:01 am	Success	483.4 MB/s	2.7 GB
linc1.srvfire.gov	8/31/2023 12:35:17 am	8/31/2023 12:40:49 am	Success	488.5 MB/s	8.5 GB
oncene.srvfire.gov	8/31/2023 12:35:17 am	8/31/2023 12:40:36 am	Success	520.3 MB/s	1.1 GB
pvs1.srvfire.gov	8/31/2023 12:37:08 am	8/31/2023 12:40:00 am	Success	511.6 MB/s	4.9 GB
pvs2.srvfire.gov	8/31/2023 12:37:08 am	8/31/2023 12:39:50 am	Success	494.9 MB/s	6.4 GB
questys-cms.srvfire.gov	8/31/2023 12:35:32 am	8/31/2023 12:37:20 am	Success	545 MB/s	5.1 GB
reports.srvfire.gov	8/31/2023 12:35:47 am	8/31/2023 12:37:18 am	Success	509.8 MB/s	4.6 GB
srmsv4-adcon01.srvfire.gov	8/31/2023 12:39:28 am	8/31/2023 12:45:12 am	Success	469.5 MB/s	5.6 GB
srmsv4-adptd01.srvfire.gov	8/31/2023 12:39:38 am	8/31/2023 12:41:15 am	Success	523.6 MB/s	4.4 GB
srmsv4-mal01.srvfire.gov	8/31/2023 12:37:58 am	8/31/2023 12:44:44 am	Success	799.8 MB/s	40.9 GB
srmsv4-ucm1.srvfire.gov	8/31/2023 12:39:06 am	8/31/2023 12:44:42 am	Success	416.6 MB/s	4.8 GB
srmsv4-print.srvfire.gov	8/31/2023 12:39:48 am	8/31/2023 12:45:23 am	Success	487.1 MB/s	3.6 GB

Figure 6: San Ramon Incremental Backup Report

Object	Start Time	End Time	Status	Performance Rate	Data Transferred
srns01.srv911.org	9/1/2023 08:15:33 am	9/1/2023 08:35:11 am	Success	10.7 MB/s	4.3 GB
cad01.srv911.org	8/31/2023 11:28:39 pm	8/31/2023 11:53:59 pm	Success	11.9 MB/s	5.6 GB
cad02.srv911.org	8/31/2023 11:54:01 pm	9/1/2023 12:21:08 am	Success	10.5 MB/s	6 GB
cad03.srv911.org	9/1/2023 12:21:09 am	9/1/2023 12:52:18 am	Success	12.4 MB/s	6.9 GB
cad01.srv911.org	9/1/2023 12:52:22 am	9/1/2023 01:25:50 am	Success	12.7 MB/s	7.3 GB
cad02.srv911.org	9/1/2023 01:25:53 am	9/1/2023 01:56:47 am	Success	13.9 MB/s	6.8 GB
cad03.srv911.org	9/1/2023 01:56:52 am	9/1/2023 02:35:35 am	Success	11.9 MB/s	8.5 GB
dwhs01.srv911.org	9/1/2023 02:35:38 am	9/1/2023 06:35:35 am	Success	6 MB/s	53.6 GB
gsd01.srv911.org	9/1/2023 08:35:13 am	9/1/2023 09:03:39 am	Success	9.6 MB/s	6.3 GB
mlbc.srv911.org	8/31/2023 11:04:12 pm	8/31/2023 11:28:36 pm	Success	10.9 MB/s	5.2 GB
msd01.srv911.org	9/1/2023 09:03:42 am	9/1/2023 09:28:08 am	Success	10.4 MB/s	5.3 GB
rpds01.srv911.org	9/1/2023 06:35:40 am	9/1/2023 07:30:48 am	Success	8.6 MB/s	12.2 GB
rsd01.srv911.org	9/1/2023 07:30:50 am	9/1/2023 07:52:38 am	Success	11 MB/s	4.8 GB
rsd02.srv911.org	9/1/2023 07:52:42 am	9/1/2023 08:15:31 am	Success	10.5 MB/s	5 GB

Figure 7: Communications Center Disaster Recovery (Los Angeles Offsite Storage)



Cybersecurity Status—IOS Devices

- 68 Managed IOS Devices
- Pushed One Security / IOS Updates in August 2023
- Audited All IOS Devices for Compliance

Enrolled Devices
All devices currently enrolled with Hexnode MDM

Actions Export Search here

Name	User	Model Name	Status	Type	Last Checked-in	Supervised	OS Version
SRM PM38	user_Stations	iPad Pro (5th Gen) (MHNK3LL)	Active	Tablet	9/15/2023 10:22	Yes	16.6.1
SRM Medic Spare 03	user_Stations	iPad Pro (5th Gen) (MHNK3LL)	Active	Tablet	9/15/2023 10:22	Yes	16.6.1
SRM CRR Garrett 01	Flanoy Garrett	iPad Pro (2nd Gen) (MPA42LL)	Active	Tablet	9/15/2023 10:23	Yes	16.6.1
SRM Board Crean 02	Ryan Crean	iPad (MP553LL)	Active	Tablet	9/15/2023 09:52	Yes	16.6.1
SRM CRR Wendel 01	Roy Wendel	iPad Pro (2nd Gen) (MPA42LL)	Active	Tablet	9/14/2023 17:53	Yes	16.6.1
SRM E38	user_Stations	iPad Pro (5th Gen) (MHNK3LL)	Active	Tablet	9/15/2023 10:23	Yes	16.6.1
SRM E36	user_Stations	iPad Pro (5th Gen) (MHNK3LL)	Active	Tablet	9/15/2023 10:22	Yes	16.6.1
SRM E35	user_Stations	iPad Pro (5th Gen) (MHNK3LL)	Active	Tablet	9/15/2023 10:22	Yes	16.6.1
SRM E34	user_Stations	iPad Pro (5th Gen) (MHNK3LL)	Active	Tablet	9/15/2023 10:22	Yes	16.6.1
SRM E32	user_Stations	iPad Pro (5th Gen) (MHNK3LL)	Active	Tablet	9/15/2023 10:22	Yes	16.6.1
SRM E31	user_Stations	iPad Pro (5th Gen) (MHNK3LL)	Active	Tablet	9/15/2023 10:22	Yes	16.6.1
38-1 iPad	user_Stations	iPad Pro (2nd Gen) (MPA42LL)	Active	Tablet	9/15/2023 10:22	Yes	16.6.1
36-1 iPad	user_Stations	iPad Pro (2nd Gen) (MPA42LL)	Active	Tablet	9/15/2023 10:22	Yes	16.6.1
SRM RM36	user_Stations	iPad Pro (5th Gen) (MHNK3LL)	Active	Tablet	9/15/2023 10:22	Yes	16.6.1
SRM PM35	user_Stations	iPad Pro (5th Gen) (MHNK3LL)	Active	Tablet	9/15/2023 10:22	Yes	16.6.1

Figure 8: IOS Device Dashboard

Apparatus MDC

Availability Trend for Group: Contra Costa County (67 Gateways) from Aug 1 to Sep 1 (31 days), availability as uptime over gateway run time, 58 reporting, 5 below average of 99%, 2,941,173 events

Save Results Change Edit

Results by vehicle (active WAN link only)

Vehicle	Run Time	Average	Aug 1	Aug 2	Aug 3	Aug 4	Aug 5	Aug 6	Aug 7	Aug 8	Aug 9	Aug 10	Aug 11	Aug 12	Aug 13	Aug 14	Aug 15	Aug 16
351 B3113 ND83020163011034	8 days 18 hours	94%				100%	100%	100%	100%				87%	99%	100%			53%
606 E331 ND83020007011034	30 days 8 hours	95%	100%	99%	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
355 B3112 ND83010008011034	3 days 13 hours	96%	96%	100%	100%			74%	90%	99%	99%				82%	80%	100%	
520 E38 ND83020280011034	30 days 24 hours	99%	100%	100%	100%	99%	100%	100%	100%	100%	100%	100%	58%	100%	100%	100%	100%	
708 ND83010140011034	30 days 17 hours	99%	86%	100%	100%	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
356 ND75110133011033	15 days 4 hours	99%	100%	100%	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	

Figure 9: Apparatus Connectivity Report

- 65 In-Motion Gateways (Active and Spares)
- 58 In Service in the Month of August
- One Gateway Had to be Reimaged
- Average Uptime of 99%
- Installed Security Updates on MDCs and Gateways



Station Alerting

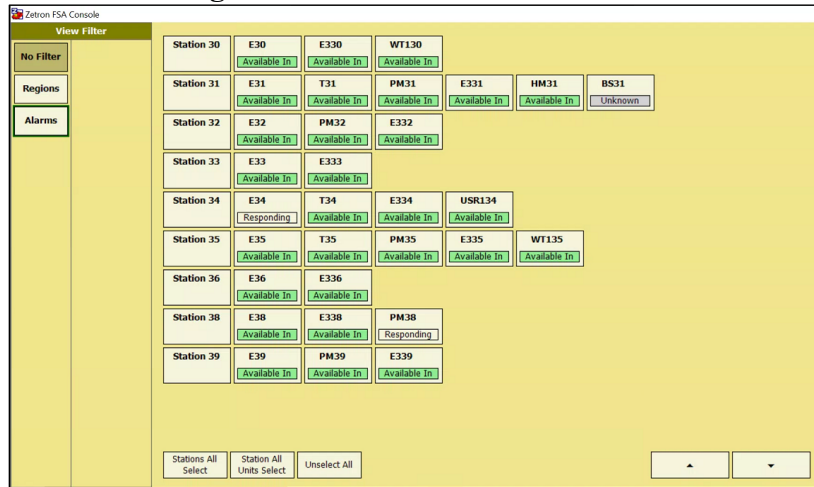


Figure 10: Station Alerting Status Dashboard

- Achieved 99% Uptime for Zetron Station Alerting
- Reset Zetron System at Station 31 to Restore System Stability

MedVault Support

- Worked with EMS Division to Setup a Dedicated Wi-Fi Network to Manage Knox Box MedVaults in Apparatus and At Fire Stations
- Worked with Technology Provider and EMS Division to Optimize Configuration

General Analytics Support

- Provided Analytics Support to EMS Division
- Provided Analytics Support for Behavioral Health Initiative

Patient-Care Reporting CQI (ImageTrend)

- Reviewed 627 PCR Reports
- 78 PCR Reports in Queue

New Complex

- Provided Test Gear for AV Contractor
- Began Staging Gear in Dispatch Center
- Setup Internet Connection at New Complex





HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 27, 2023
To: Board of Directors
From: Ken Campo, Interim Administrative Services Consultant
Re: Monthly Human Resources Report for August 2023

Recruitment:

- ❖ Announced recruitment for:
 - District Aide
 - EMS Specialist
- ❖ Announced Engineer promotional exam and provided study guide/materials
- ❖ Coordinated one (1) day of Chief's interviews for Public Safety Dispatcher
- ❖ Administered the Fire Team Test to one (1) Firefighter Paramedic applicant
- ❖ Coordinated and tracked pre-employment backgrounds for:
 - one (1) Public Safety Dispatcher
 - five (5) Firefighter Paramedics
 - three (3) Single Role Paramedics
- ❖ Tracked and screened applications for:
 - District Aide
 - EMS Specialist

Additional Accomplishments:

- ❖ Completed Annual Volunteer Firefighter Length of Service Award (VFLSA) Program Annual Reporting
- ❖ Reviewed and updated Lexipol policies
- ❖ Began planning for upcoming Open Enrollment
- ❖ Assisted five (5) outside agencies with salary and compensation information requests
- ❖ Met with NEOGOV to review form creation and workflow processes related to implementation of the online onboarding process
- ❖ Met with four (4) Firefighter Paramedic new hires to complete onboarding paperwork and benefits enrollment
- ❖ Met with one (1) employee to review the retirement process and review District-provided retirement benefits

Report: Employee Illness/Injury Report –August 2023



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 27, 2023
To: Board of Directors
From: Ken Campo, Administrative Services Consultant
Re: August 2023 Employee Illness/Injury Report

Indemnity (Lost Time)

August 4, 2023 DOI- 3/14/2023- An employee sought treatment for abdominal hernia.

Status: Remains off work

Medical Only (No Lost Time)

No reportable injuries.

Total lost time due to injuries for the month of August:

- 27 shifts for 3 shift employees

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FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 27, 2023
To: Board of Directors
From: Davina Hatfield, Chief Financial Officer
Re: Monthly Financial Report for August 2023

Meetings/Activities:

- ❖ Prepared for Audit fieldwork for fiscal year 2022|23 with external auditors.
- ❖ Continued to test functionality of banking services in preparation for the Bank of Montreal transition.
- ❖ Transition the payroll function to Regional Government Services, Inc.
- ❖ Completed evaluation and selection of enterprise resource planning (ERP) system to replace the existing legacy accounting system.
- ❖ Finalized GEMT Cost Report audits for fiscal years 2020 and 2021.
- ❖ Provided support and assistance to other Divisions with the following projects:
 - Grant administration
 - Contract administration
 - Measure X

Financial Statements:

- ❖ Balance Sheets
- ❖ Revenues | All Funds, Budget vs. Actual
- ❖ Expenditures | General Fund Budget vs. Actual
- ❖ Expenditures | Capital and Debt Service Funds Budget vs. Actual
- ❖ Revenue and Expense History by Month | General Fund
- ❖ Overtime Analysis

San Ramon Valley Fire Protection District

Combined Balance Sheet

August 31, 2023

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
ASSETS									
Cash - Checking	\$ 506,650	\$ 780,756	\$ -	\$ -	\$ 2,285	\$ 137,115	\$ -	\$ -	\$ 1,426,806
Cash - Money Market	514,416	-	-	-	-	-	-	-	514,416
Cash - Workers' Compensation	(79,700)	-	-	-	-	-	-	-	(79,700)
Cash - Flexible Spending	16,700	-	-	-	-	-	-	-	16,700
Cash - Chandler	523,002	-	-	-	-	-	-	-	523,002
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 3.305%	255,725	13,259,580	-	42,634	-	-	-	-	13,557,939
Investments - Market Value Adjustment	(2,311,088)	(1,127,036)	-	-	-	-	-	-	(3,438,124)
Investments - Bank of the West @ .60% avg	20,172,512	9,329,313	-	-	-	-	-	-	29,501,825
Investments - Chandler @ 4.54% avg	24,769,735	-	-	-	-	-	-	-	24,769,735
Escrow Account - CA Bank of Commerce (St.34 ret)	-	-	-	346,000	-	-	-	-	346,000
Escrow Account - River City Bank (PSB retention)	-	-	-	1,423,259	-	-	-	-	1,423,259
Cash with Fiscal Agent	-	-	133	11,451,413	-	-	-	-	11,451,546
Accounts Receivable	796,410	-	-	-	-	30,000	-	-	826,410
Interest Receivable	126,369	46,634	-	-	-	-	-	-	173,003
YE Accrued Ambulance Billing	1,297,541	-	-	-	-	-	-	-	1,297,541
Prepaid Expenses and Deposits	15,941,652	-	-	10,737,896	-	-	-	-	26,679,548
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings and Improvements	-	-	-	-	-	-	34,354,445	-	34,354,445
Construction in Progress	-	-	-	-	-	-	41,166,010	-	41,166,010
Leased Assets	-	-	-	-	-	-	50,000	-	50,000
Equipment	-	-	-	-	-	-	10,908,234	-	10,908,234
Vehicles	-	-	-	-	-	-	25,014,372	-	25,014,372
Accumulated Depreciation	-	-	-	-	-	-	(41,271,518)	-	(41,271,518)
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	64,894,418	64,894,418
TOTAL ASSETS	\$ 62,531,174	\$ 22,289,247	\$ 133	\$ 24,001,202	\$ 2,285	\$ 167,115	\$ 76,222,421	\$ 64,894,418	\$ 250,107,994
LIABILITIES									
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Expenses	3,763,807	-	-	-	-	-	-	-	3,763,807
Deposits Payable	24,693	-	-	-	-	-	-	-	24,693
Deferred Ambulance Billing Revenue	912,457	-	-	-	-	-	-	-	912,457
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	42,085,000	42,085,000
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	9,666,780	9,666,780
Workers' Compensation	-	-	-	-	-	-	-	9,643,000	9,643,000
Accumulated Leave	-	-	-	-	-	-	-	3,499,638	3,499,638
TOTAL LIABILITIES	4,700,957	-	-	-	-	-	-	64,894,418	69,595,375

San Ramon Valley Fire Protection District

Combined Balance Sheet

August 31, 2023

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
FUND BALANCE									
Investment in General Fixed Assets	-	-	-	-	-	-	76,222,421	-	76,222,421
Non-Spendable Fund Balance	252,099	-	-	10,737,896	-	-	-	-	10,989,995
Restricted Fund Balance	-	-	133	13,263,306	2,285	-	-	-	13,265,724
Committed Fund Balance:									
Dry Period Funding	57,102,014	-	-	-	-	-	-	-	57,102,014
Budget Stabilization	-	17,404,833	-	-	-	-	-	-	17,404,833
Workers' Compensation Claims	-	4,884,414	-	-	-	-	-	-	4,884,414
Capital Projects	-	-	-	-	-	-	-	-	-
Assigned Fund Balance:									
Other Assigned Fund Balance	476,104	-	-	-	-	-	-	-	476,104
Unassigned Fund Balance	-	-	-	-	-	167,115	-	-	167,115
TOTAL FUND BALANCE	<u>57,830,217</u>	<u>22,289,247</u>	<u>133</u>	<u>24,001,202</u>	<u>2,285</u>	<u>167,115</u>	<u>76,222,421</u>	<u>-</u>	<u>180,512,619</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 62,531,174</u>	<u>\$ 22,289,247</u>	<u>\$ 133</u>	<u>\$ 24,001,202</u>	<u>\$ 2,285</u>	<u>\$ 167,115</u>	<u>\$ 76,222,421</u>	<u>\$ 64,894,418</u>	<u>\$ 250,107,994</u>

San Ramon Valley Fire Protection District

Revenues - All Funds

For the Period Ended August 31, 2023

FISCAL YEAR COMPLETED - 16.67%

	2022/23		2023/24		
	Actual (unaudited)	Budgeted	Realized	Remaining Budget	% Received
TAXES					
Property Taxes - Current Secured	\$ 83,105,371	\$ 87,414,234	\$ -	\$ 87,414,234	0.0%
Property Taxes - Supplemental	2,961,706	-	-	-	#DIV/0!
Property Taxes - Utilities (Unitary)	1,330,595	1,264,065	-	1,264,065	0.0%
Property Taxes - Current Unsecured	2,367,660	2,397,986	-	2,397,986	0.0%
Homeowners Property Tax Relief	425,143	453,404	-	453,404	0.0%
RDA Property Tax	1,653,389	1,727,524	-	1,727,524	0.0%
County Tax Administration	(536,032)	(657,121)	-	(657,121)	0.0%
Property Taxes - Prior Secured	(280,822)	(280,822)	-	(280,822)	0.0%
Property Taxes - Prior Supplemental	(165,900)	(165,900)	-	(165,900)	0.0%
Property Taxes - Prior Unsecured	(7,057)	(13,012)	-	(13,012)	0.0%
Total Taxes	<u>90,854,053</u>	<u>92,140,358</u>	<u>-</u>	<u>92,140,358</u>	<u>0.0%</u>
INTERGOVERNMENTAL					
Measure H	-	33,000	33,000	-	100.0%
Measure X	-	-	-	-	#DIV/0!
State Aid/Grants	822,065	217,692	66,163	151,529	30.4%
Federal Grant Revenue	-	-	-	-	#DIV/0!
Other Intergovernmental Revenue	415,643	511,773	122,914	388,859	24.0%
PP-IGT GEMT	231,692	558,839	-	558,839	0.0%
Consolidated Dispatch	1,666,206	2,219,020	-	2,219,020	0.0%
Use Tax Share Revenue	-	-	79,575	(79,575)	
Total Intergovernmental	<u>3,135,606</u>	<u>3,540,324</u>	<u>301,652</u>	<u>3,238,672</u>	<u>8.5%</u>
CHARGES FOR SERVICE					
Inspection Fees	6,628	10,000	293	9,707	2.9%
Plan Review	630,741	525,000	100,554	424,446	19.2%
Weed Abatement Charges	3,256	3,500	-	3,500	0.0%
Ambulance Services	6,342,468	6,562,535	1,288,066	5,274,469	19.6%
Reports and Photocopies	1,170	1,000	240	760	24.0%
Total Charges For Service	<u>6,984,263</u>	<u>7,102,035</u>	<u>1,389,153</u>	<u>5,712,882</u>	<u>19.6%</u>
USE OF MONEY AND PROPERTY					
Investment Earnings	<u>1,229,324</u>	<u>1,000,000</u>	<u>416,110</u>	<u>583,890</u>	<u>41.6%</u>
Total Use Of Money and Property	<u>1,229,324</u>	<u>1,000,000</u>	<u>416,110</u>	<u>583,890</u>	<u>41.6%</u>
RENTAL INCOME					
Rent On Real Estate	<u>68,307</u>	<u>79,510</u>	<u>18,558</u>	<u>60,952</u>	<u>23.3%</u>
Total Rental Income	<u>68,307</u>	<u>79,510</u>	<u>18,558</u>	<u>60,952</u>	<u>23.3%</u>
OTHER REVENUE					
Donations	100	-	-	-	#DIV/0!
Sale Of Property	2,058	-	-	-	#DIV/0!
Miscellaneous Revenue	580,423	10,000	1,406	8,594	14.1%
Developer Contributions	-	-	-	-	#DIV/0!
Total Other Revenue	<u>582,581</u>	<u>10,000</u>	<u>1,406</u>	<u>8,594</u>	<u>14.1%</u>
Total Revenue	<u>\$ 102,854,134</u>	<u>\$ 103,872,227</u>	<u>\$ 2,126,879</u>	<u>\$ 101,745,348</u>	<u>2.0%</u>

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended August 31, 2023

FISCAL YEAR COMPLETED - 16.67%

	2022/23		2023/24		
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
SALARIES AND BENEFITS					
Permanent Salaries	\$ 31,631,629	\$ 32,305,519	\$ 5,022,405	\$ 27,283,114	15.5%
Temporary Salaries	608,298	752,697	96,743	655,954	12.9%
Overtime	11,294,992	11,735,000	1,964,180	9,770,820	16.7%
FICA/Medicare	607,716	637,244	100,534	536,710	15.8%
Retirement Contributions	18,753,686	21,410,633	3,351,675	18,058,958	15.7%
Retirement Contributions - UAAL	279,000	288,000	288,000	-	100.0%
401A Contributions - Employer Paid	60,000	60,000	10,000	50,000	16.7%
Employee Group Insurance	4,585,402	4,940,886	745,119	4,195,767	15.1%
Retiree Health Insurance	3,921,695	3,973,032	717,291	3,255,741	18.1%
OPEB Contribution	7,762,900	7,496,122	-	7,496,122	0.0%
Unemployment Insurance	6,496	8,000	-	8,000	0.0%
Workers' Compensation	1,255,052	1,400,000	247,716	1,152,284	17.7%
Total Salaries and Benefits	80,766,866	85,007,133	12,543,663	72,463,470	14.8%
SERVICES AND SUPPLIES					
Office Supplies	24,638	37,383	2,310	35,073	6.2%
Postage	10,857	26,357	1,234	25,123	4.7%
Telecommunications	206,555	271,958	20,500	251,458	7.5%
Utilities	492,779	498,368	53,484	444,884	10.7%
Small Tools and Equipment	99,835	127,848	6,139	121,709	4.8%
Miscellaneous Supplies	74,884	143,597	2,324	141,273	1.6%
Medical Supplies	245,699	245,408	27,160	218,248	11.1%
Firefighting Supplies	69,423	91,312	2,850	88,462	3.1%
Pharmaceutical Supplies	89,737	75,000	6,130	68,870	8.2%
Computer Supplies	6,933	16,061	60	16,001	0.4%
Radio Equipment and Supplies	1,966	22,173	-	22,173	0.0%
Film Processing/Supplies	4,500	5,000	-	5,000	0.0%
Food Supplies	29,463	46,988	1,439	45,549	3.1%
PPE Inspection and Repairs	25,786	21,091	-	21,091	0.0%
Safety Clothing	336,893	333,051	91,199	241,852	27.4%
Class A Uniforms	8,522	11,357	39	11,318	0.3%
Non-Safety Clothing	14,131	49,187	5,038	44,149	10.2%
Class B Uniforms	65,291	81,430	12,612	68,818	15.5%
Household Supplies	75,958	53,245	11,713	41,532	22.0%
Central Garage - Repairs	467,954	450,000	68,210	381,790	15.2%
Central Garage - Maintenance	74,626	236,000	2,789	233,211	1.2%
Central Garage - Gas, Diesel and Oil	595,216	581,224	96,802	484,422	16.7%
Central Garage - Tires	72,350	60,000	9,705	50,295	16.2%
Central Garage - Mandated Inspections	34,591	-	140	(140)	#DIV/0!
Maintenance and Repairs - Equipment	234,423	219,674	46,773	172,901	21.3%
Maintenance and Repairs - Radio and Electronic	29,580	99,479	-	99,479	0.0%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended August 31, 2023

FISCAL YEAR COMPLETED - 16.67%

	2022/23	2023/24			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
Maintenance and Repairs - Buildings	160,609	216,319	23,302	193,017	10.8%
Maintenance and Repairs - Grounds	70,980	97,050	8,444	88,606	8.7%
Rents and Leases	175,586	226,328	17,277	209,051	7.6%
Software and Licensing	481,494	584,393	99,415	484,978	17.0%
Professional Services	2,771,052	2,976,730	381,853	2,594,877	12.8%
Recruiting Costs	160,117	199,917	36,691	163,226	18.4%
Legal Services	125,540	160,000	18,870	141,130	11.8%
Medical Services	128,974	165,486	-	165,486	0.0%
Communications Services	95,040	103,141	-	103,141	0.0%
Election Services	300	-	-	-	#DIV/0!
Insurance Services	579,856	828,859	476,386	352,473	57.5%
Publication Of Legal Notices	857	1,000	-	1,000	0.0%
Specialized Printing	5,757	30,280	85	30,195	0.3%
Memberships	83,523	109,823	40,693	69,130	37.1%
Educational Courses and Supplies	178,767	421,013	2,411	418,602	0.6%
Educational Assistance	17,523	54,080	-	54,080	0.0%
Public Educational Supplies	2,218	8,867	28	8,839	0.3%
Books and Periodicals	6,560	29,431	1,006	28,425	3.4%
Recognition Supplies	7,382	6,950	2,450	4,500	35.3%
Meetings and Travel	74,869	129,956	2,205	127,751	1.7%
Other Expense	8,789	-	618	(618)	#DIV/0!
Taxes and Assessments	271,410	189,000	-	189,000	0.0%
Total Services and Supplies	8,799,793	10,341,814	1,580,384	8,761,430	15.3%
Total Operating Expenditures	\$ 89,566,659	\$ 95,348,947	\$ 14,124,047	\$ 81,224,900	14.8%

San Ramon Valley Fire Protection District

Expenditures - All Other Funds

For the Period Ended August 31, 2023

FISCAL YEAR COMPLETED - 16.67%

	2022/23	2023/24			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
CAPITAL PROJECTS					
Professional Services	\$ (2,089)	\$ -	\$ -	\$ -	
Legal Services	-	-	-	-	
Technology Improvements	76,308	15,318	-	15,318	0.0%
Specialized Printing	-	-	-	-	
Various Improvements	18,578,217	17,814,710	72,420	17,742,290	0.4%
Radio and Electronic Equipment	2,047,951	1,330,255	27,178	1,303,077	2.0%
Major Equipment	328,850	1,437,165	-	1,437,165	0.0%
Autos and Trucks	261,362	1,287,100	-	1,287,100	0.0%
Total Capital Projects	<u>\$ 21,290,599</u>	<u>\$ 21,884,548</u>	<u>\$ 99,598</u>	<u>\$ 21,784,950</u>	<u>0.5%</u>
DEBT SERVICE					
2022 Equipment Lease	\$ 2,066,373	\$ 2,072,556	\$ 300,289	\$ 1,772,267	14.5%
2015 Certificates Of Participation	924,625	924,650	757,750	166,900	81.9%
2020 Certificates of Participation	1,993,663	1,991,763	1,345,231	646,532	67.5%
2018 Equipment Lease	595,999	597,696	1,038,962	(441,266)	173.8%
Total Debt Service	<u>\$ 5,580,660</u>	<u>\$ 5,586,665</u>	<u>\$ 3,442,232</u>	<u>\$ 2,144,433</u>	<u>61.6%</u>
Total Capital, Equipment and Debt Service	<u>\$ 26,871,259</u>	<u>\$ 27,471,213</u>	<u>\$ 3,541,830</u>	<u>\$ 23,929,383</u>	<u>12.9%</u>

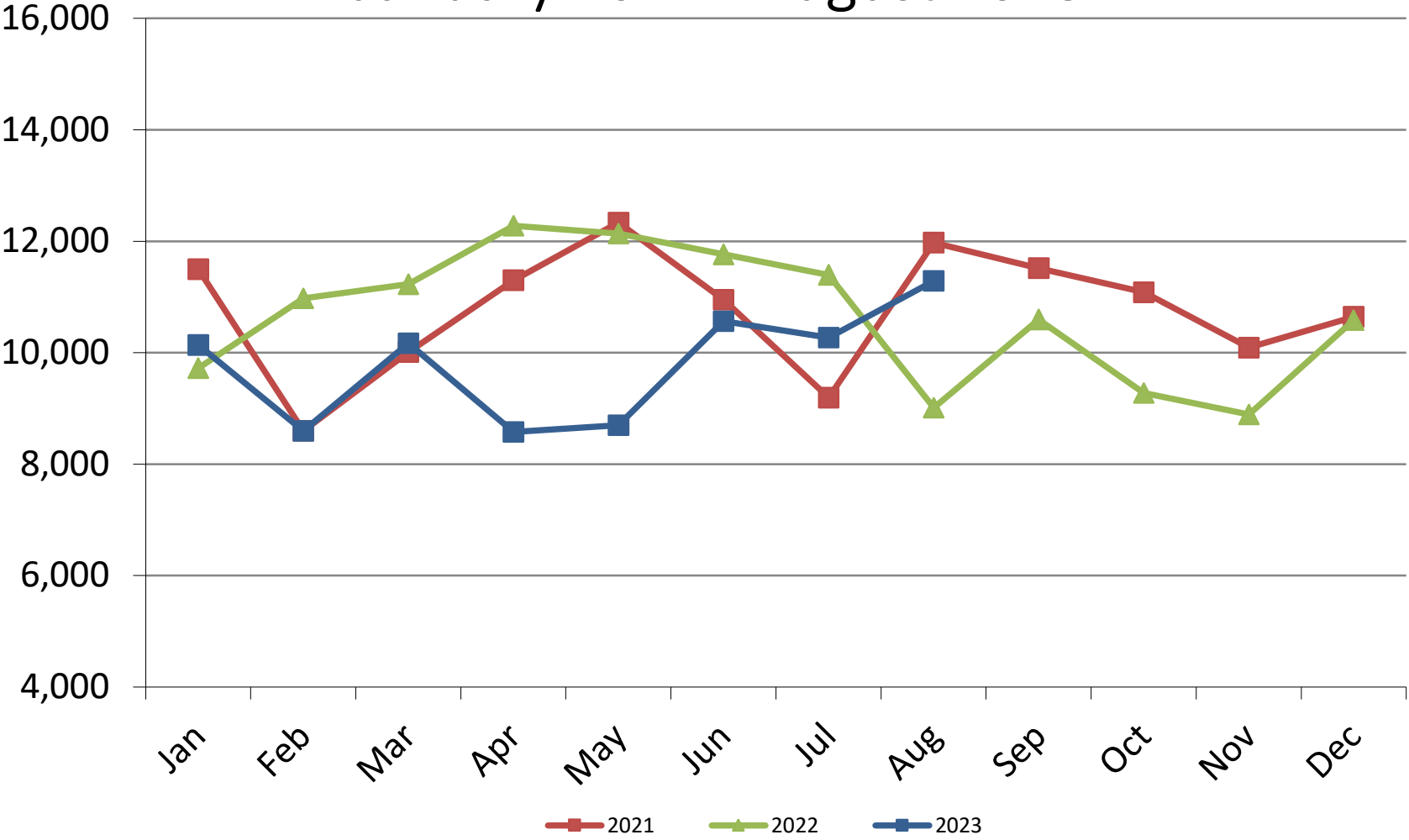
San Ramon Valley Fire Protection District

General Fund

Revenue and Expenditures

Month	2019/20		2020/21		2021/22		2022/23		2023/23	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529	\$ 615,957	\$ 7,595,516	\$ 683,878	\$ 7,137,702	\$ 1,352,524	\$ 7,180,822
August	610,284	6,468,445	436,936	5,415,373	614,807	6,716,218	794,827	7,906,784	774,356	6,943,225
September	388,535	5,580,182	481,504	6,749,996	575,880	7,181,678	707,135	6,719,074	-	-
October	2,931,282	6,169,069	633,361	6,409,267	2,286,870	6,771,836	2,685,628	8,002,926	-	-
November	516,137	6,368,317	3,069,984	7,404,339	701,139	6,726,630	583,984	7,305,110	-	-
December	40,716,284	6,133,552	42,109,519	6,465,330	43,887,931	7,471,404	47,252,299	7,850,949	-	-
January	1,818,008	5,781,707	1,919,622	6,769,534	1,929,139	6,681,116	2,179,022	7,831,154	-	-
February	856,640	5,675,617	915,885	6,680,845	691,516	7,195,480	717,269	7,240,345	-	-
March	742,260	5,932,483	1,696,361	6,936,490	759,860	7,318,574	777,429	7,805,061	-	-
April	29,646,763	5,904,545	31,336,141	7,254,141	31,841,248	7,199,179	35,822,408	7,631,948	-	-
May	507,535	5,565,403	579,440	7,178,714	2,558,038	7,313,714	1,164,786	6,881,017	-	-
June	6,469,451	6,475,129	7,280,114	7,465,440	7,935,470	7,703,006	9,238,562	7,254,590	-	-

Total Overtime Hours by Month January 2021 - August 2023



The logo of the San Ramon Valley Fire Department is a Maltese cross. The top arm contains the word "RAMON" and the right arm contains "VALLEY". The bottom arm contains the word "FIRE". The left arm contains the word "SAN". In the center of the cross is a fire helmet with "CA" on it, crossed by a fire axe and a fire hook. Below the cross is a banner that reads "Est. 1912".

EMERGENCY PREPAREDNESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 27, 2023
To: Board of Directors
From: Ron Marley, Emergency Preparedness Coordinator
Re: Monthly Emergency Preparedness Report September 2023

❖ **Meetings, Activities, and Presentations**

- Monitoring California State Board of Forestry "Zero Zone" Project
- HOA, Community, and school meetings/presentations
- Lithium Ion "Stored Energy" Committee meetings for the NFPA
- Appointed to rewrite committee for CoCoCo Hazard Mitigation Plan
- Daily monitoring of intelligence feeds for the City of San Ramon and District
- Monthly committee meetings: International Public Safety Assoc., Society of Fire Protection Engineers, International Assoc. of Fire Chiefs
- Presentation at the California Conference of Arson Investigators on Fire Behavior
- Monitoring EBMUD welding operations on water tanks in the District

❖ **Homeowners Insurance Cancellations**

- Weekly conversations with homeowners
- Tracking and reporting on the California insurance industry trends
- Continued tracking CALFIRES new Fire Severity Zone map project
- Appointed as the Regional Coordinator (District boundaries) for the NFPA FIREWISE program
- Support Fire Prevention with property inspections that have complex fuels or fire behavior concerns

❖ **District Fire Investigation Program**

- Redesigned Fire Investigation Team Training for new team members
- Implemented a detailed Fire Investigation Report review process
- Responded to and supported numerous fire investigations
- Development of District Procedures to meet new NFPA 1321 standards
- Assisted the Interim Fire Marshal with the transition of Fire Investigation Data and reports movement into a new database
- Provided "daytime" follow-up to fire investigations

❖ **Emergency Operations Center and Preparedness**

- National intelligence reviews for the City of San Ramon and the District
- Monthly Multiagency Coordination Group Meetings
- Zone Haven Meetings
- Regional meetings for EOC information transfer and community evacuation
- Develop a training sequence for the City of San Ramon's "new" EOC team