

**San Ramon Valley Emergency Preparedness
Citizen Corps Council
Policy Advisory Committee**

NOVEMBER 7, 2022 MINUTES

Location: Teleconference

Committee Present:

San Ramon Valley Fire Protection District - Director Michelle Lee
Contra Costa County Board of Supervisors - Supervisor Candace Andersen
Town of Danville - Councilmember Karen Stepper
San Ramon Valley Unified School District - Director Ken Mintz

Committee Absent: City of San Ramon – Dave Hudson

Lead Agency: Contra Costa County Board of Supervisors

1. Call to Order

Supervisor Andersen called the meeting to order at 9:00 a.m.

2. Public Comment

Abdul Mixon from San Ramon Valley Unified School District Introduced himself as part of the TAC Committee.

3. Determination of Quorum

Supervisor Andersen declared a quorum of the Committee was present.

4. Approval of February 25, 2022 Minutes

Motion by Supervisor Andersen to approve the February 25, 2022 Minutes; seconded by Councilmember Stepper. Motion carried unanimously by roll call vote.

5. Approve Finance Reports

5.1 Approve Financial Report year ended June 30, 2022.

Motion by Supervisor Andersen to approve the Financial Report year ended June 30, 2022; seconded by Councilmember Stepper. Motion carried unanimously by roll call vote.

5.2 Approve Financial Report through October 31, 2022.

Motion by Supervisor Andersen to approve the Financial Report through October 31, 2022; seconded by Director Mintz. Motion carried unanimously by roll call vote.

6. Committee Reports and Policy Updates

- 6.1 Alert, Notification and Communications – Emergency Communications for the San Ramon Valley
- 6.2 Training, Education and Publications – Public outreach and marketing for residents of the San Ramon Valley
- 6.3 HeartSafe Community
- 6.4 Community Emergency Response Team (CERT) – Program to get community prepared for emergencies.
- 6.5 Access and Functional Needs – Outreach and cultivating relationships with local establishments who support AFN

Reports and updates were given on the above.

6. ADJOURNMENT/NEXT MEETING

The meeting concluded at 9:47a.m.

Prepared by:



Danielle Bell
SRVFPD Emergency Coordinator

Approved by:



Councilmember Karen Stepper
Town of Danville