

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
PERSONNEL SUBCOMMITTEE MEETING**

APRIL 11, 2023 – 11:30 a.m.

President Lee (Chair), Director Don Parker

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

LOCATION: San Ramon Valley Fire Protection District
Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

WEBSITE: <https://www.firedepartment.org/>

AGENDA

1. CALL TO ORDER

2. PUBLIC COMMENT

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

3. NEW BUSINESS

- 3.1 Approval of Minutes from the April 7, 2022 Personnel Subcommittee Meeting.
- 3.2 Discuss the Board's performance evaluation procedure.

4. ADJOURNMENT

Prepared by:

Stephanie Brendlen

Stephanie Brendlen, District Clerk

Agenda posted on April 8, 2023 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and on the San Ramon Valley Fire Protection District's website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District's Administrative Office located at 1500 Bollinger Canyon Road, San Ramon, California, or at the scheduled meeting.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS PERSONNEL SUBCOMMITTEE
MEETING - THURSDAY, APRIL 7, 2022 MINUTES**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building – Boardroom
San Ramon, CA 94583

Board Members Present: Director Parker (Chair), President Ryan Crean

1. CALL TO ORDER

Director Parker called the meeting to order at 5:00 p.m.

2. PUBLIC COMMENT

None.

3. NEW BUSINESS

3.1 Approval of Minutes from the May 18, 2020 Personnel Committee Meeting.

Motion by President Crean to approve the March 10, 2022 Minutes; seconded by Director Parker.
Motion carried unanimously.

Director Parker and President Crean entered Closed Session at 5:02 p.m.

4. CLOSED SESSION

4.1 PERSONNEL MATTER: Annual Fire Chief performance evaluation and review of mutual goals.
Pursuant to California Government Code Section 54957(b).

4.2 PERSONNEL MATTER: Review of District Counsel/District Clerk contract.
Pursuant to California Government Code Section 54957(b).

5. RETURN TO OPEN SESSION

Director Parker and President Crean returned from Closed Session at 6:15 p.m.

6. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

Director Parker stated there was no reportable action from Closed Session.

7. ADJOURNMENT

The Personnel Subcommittee meeting concluded at 6:16 p.m.

Approved by: _____
Michelle Lee, President/Subcommittee Chair