

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
FEBRUARY 15, 2023 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

Board Members Present: President Lee, Vice President Kerr, Directors Parker and Stamey

Board Member(s) Absent: Director Crean

1. CALL TO ORDER

President Lee called the meeting to order at 11:00 a.m.

2. PLEDGE OF ALLEGIANCE

Director Stamey led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Lee declared a quorum of the Board was present, and there were no changes to the Agenda.

The Board entered Closed Session at 11:02 a.m.

4. CLOSED SESSION

4.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9:

Laura Begin v. SRVFPD; and DOES 1 through 50, inclusive, Case No.: C23-00085

4.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9:

Karan Ravi Panjabi v. SRVFPD, et al., Case No.: CIVMSC21-00077

5. RETURN TO OPEN SESSION

The Board returned to Open Session at 12:08 p.m. and took a recess until 1:00 p.m.

6. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Lee announced there was no reportable Board action from Closed Session.

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7. PUBLIC COMMENT

There was no public comment.

8. CONSENT CALENDAR

Motion by Director Parker to approve Consent Calendar Items 8.1 through 8.4; seconded by Vice President Kerr. Motion carried unanimously.

9. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

9.1 Employee of the Year – Ryan Mahoney.

Chief Meyer recognized and introduced the District’s 2023 Employee of the Year Ryan Mahoney and congratulated him. President Lee and the Board thanked Ryan for his invaluable services to the District.

9.2 Outstanding Community Member Presentation.

Chief Meyer recognized and introduced Outstanding Community Member Don Reid and thanked him for his long-standing support to the District. President Lee and the Board thanked Mr. Reid for supporting the District.

The Board took a short 10-minute recess at 1:17 p.m. for photos with Ryan Mahoney and Don Reid.

10. OLD BUSINESS

No Old Business.

11. NEW BUSINESS

No New Business.

12. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community were received and acknowledged.

13. MONTHLY ACTIVITY REPORTS

13.1 Operations Division - Deputy Chief Jim Selover
Operations Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for January 2023.

13.2 Training Division – Battalion Chief John Duggan
Training Report of monthly activities.

Chief Duggan provided the monthly activities report for January 2023.

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- 13.3 EMS Division - Battalion Chief Jonas Aguiar
EMS Report of monthly activities.

Chief Aguiar provided the monthly activities report for January 2023.

- 13.4 Community Risk Reduction – Deputy Chief Frank Drayton
Community Risk Reduction of monthly activities.

Deputy Chief Drayton provided the monthly activities report for January 2023.

- 13.5 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for January 2023.

- 13.6 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.

Director Pangelinan provided the monthly activities report for January 2023.

- 13.7 Human Resources Division – Administrative Services Consultant, Ken Campo
Human Resources Report of monthly activities.

Administrative Services Consultant Campo provided the monthly activities report for January 2023.

- 13.8 Finance Division – Chief Financial Officer, Davina Hatfield
Finance Report of monthly activities.

Chief Finance Officer Hatfield provided the monthly activities report for January 2023.

- 13.9 Fire Chief – Fire Chief, Paige Meyer

Chief Meyer provided the monthly activities report for January 2023.

14. GOOD OF THE ORDER

- 14.1 Comments by Board of Directors.

President Lee acknowledged Chief Selover's upcoming retirement and the Board thanked him for his service to the District. Director Parker congratulated Chief Selover.

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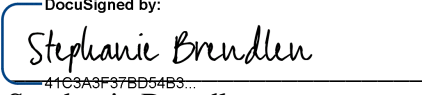
15. UPCOMING CALENDAR OF EVENTS

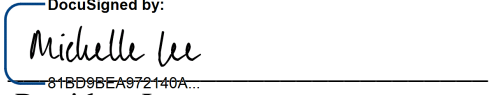
- 15.1 Next Regular Board Meeting/Board Retreat, March 29, 2023 at 10:00 a.m. at the Roundhouse, 2600 Camino Ramon, Tenaya Room.
- 15.2 Street Smarts meeting, February 21, 2023 at 12:00 p.m. at the San Ramon City Hall.

President Lee announced the above events on the upcoming calendar, noting the time of the next Regular Board Meeting/Board Retreat will start at 10:00 a.m.

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING/BOARD RETREAT SCHEDULED FOR WEDNESDAY, MARCH 29, 2023, AT 10:00 A.M.

The regular Board meeting adjourned at 2:10 p.m.

Prepared by: 
Stephanie Brendlen
District Clerk

Approved by: 
Michelle Lee
President Lee
Board President