

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting and Retreat**

**Wednesday, March 29, 2023 – 10:00 a.m.**

*Michelle Lee, Board President  
Jay Kerr, Board Vice President  
Ryan Crean, Director, Matthew Stamey, Director, Don Parker, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,  
honor and compassion.*

**MEETING LOCATION: Roundhouse, 2600 Camino Ramon, San Ramon, CA - Tenaya Room**

**WEBSITE: <https://www.firedepartment.org/>**

**AGENDA**

- 1. CALL TO ORDER**
- 2. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 3. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

**4. CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 4.1 Approve the demand register for the period February 2, 2023 through March 16, 2023 in the amount of \$10,904,243.22.
- 4.2 Approve the Board Minutes from the February 15, 2023 Regular Board Meeting.
- 4.3 Approve salary, payroll taxes and retirement contributions for the period of February in the amount of \$5,018,199.14.
- 4.4 Adopt Resolution No. 2023-01 for the 2023 Exterior Hazard Abatement Program to declare seasonal and recurrent nuisances.
- 4.5 Approve letter to Contra Costa County Board of Supervisors to update District's Conflict of Interest Code.

4.6 **Personnel Actions:**

**Promotions:**

Approve staff recommendation to award the following promotions effective March 1, 2023:

- Battalion Chief Jonas Aguiar to Deputy Chief, step 5
- Engineer Brandon Eynck to Captain 10, step 4
- Firefighter Brandon Clay to Engineer 4, step 5
- Firefighter Ryan Vander Hyde to Engineer 4, step 4

Approve staff recommendation to award the following promotion effective April 1, 2023:

- Senior Office Assistant Amanda Aguila-Perceval to Administrative Analyst I, step 3

**Step Increases:**

Approve staff recommendation to award the following step increase, effective April 1, 2023:

- Captain Casey Rivers to Captain 12, step 6
- Firefighter Madeline Mechikoff to Firefighter 5, step 3

**General Salary Increase:**

Approve a 4% general salary increase effective April 1, 2023, for employees represented by IAFF Local 3546 and 3546-B as contained in the Letter of understanding approved by the Board of Directors.

Approve a 3% general salary increase effective April 1, 2023, for employees represented by IAFF Local 3546-A as contained in the Letter of understanding approved by the Board of Directors.

5. **OLD BUSINESS**

No Old Business.

6. **NEW BUSINESS**

- 6.1 Introduce by title only and waive the First Reading of Proposed Ordinance 2023-38: An Ordinance of the San Ramon Valley Fire Protection District Establishing Fuel Mitigation and Exterior Hazard Abatement Standards in All State and Local Responsibility Areas within the District, and Adopting Findings of Fact.
- 6.2 Open Public Hearing to consider adoption of Resolution No. 2023-02 modifying the First Responder Assessment Without Transport Fee and the Ambulance Transport Fees and Charges contained within Ordinance No. 30.
- 6.3 Adopt Resolution No. 2023-03: Opposition to Initiative 21-00421A1.
- 6.4 Approve Memorandum of Understanding between San Ramon Valley Fire Protection District and the Contra Costa County Crisis Center for the Warm Hand-Off Pilot Program.
- 6.5 Approve Changes to Non-Represented Employee Compensation.
- 6.6 Approve purchase of Live-Fire Burn Prop at a cost not to exceed \$824,200.
- 6.7 Adopt Resolution No. 2023-04: County LAFCO Special District Member Nomination.

**7. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

7.1 Letters of appreciation and support from the community.

**8. MONTHLY ACTIVITY REPORTS**

8.1 Operations Division – Deputy Chief Jonas Aguiar  
Operations Report of monthly activities.

8.2 Training Division – Deputy Chief Jonas Aguiar  
Training Report of monthly activities.

8.3 EMS Division – Deputy Chief Jonas Aguiar  
EMS Report of monthly activities.

8.4 Community Risk Reduction Division – Deputy Chief Frank Drayton  
Community Risk Reduction Report of monthly activities.

8.5 Fleet and Facilities Division – Deputy Chief Frank Drayton  
Fleet and Facilities Report of monthly activities.

8.6 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan  
Communications and Technology Report of monthly activities.

8.7 Human Resources Division – Administrative Services Consultant, Ken Campo  
Human Resources Report of monthly activities.

8.8 Finance Division – Chief Financial Officer, Davina Hatfield  
Finance Report of monthly activities.

8.9 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**9. GOOD OF THE ORDER**

9.1 Comments by Board of Directors.

9.2 CCC/PAC Meeting Update from Vice President Kerr (Chair).

9.3 San Ramon Valley Street Smarts Program received a One-Bay Area Grant which will provide 88% of the program's funding for the next 4 years.

**10. UPCOMING CALENDAR OF EVENTS**

10.1 Next Regular Board Meeting, April 26, 2023 at 1:00 p.m.

10.2 Academy 2022-1 Graduation, Roundhouse, 2600 Camino Ramon, San Ramon (Tahoe Room) on March 31, 2023, 3:00 p.m. to 5:00 p.m.

10.3 Community Bike Rodeo, Saturday, May 6, 2023, Iron Horse Middle School (requesting at least five (5) volunteers from each agency).

10.4 Streets Smarts "Be Reel" Video Contest Awards Ceremony, Thursday, April 13, 2023 – Danville Theater.

**11. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 11.1 Update on Goals from 2022-2023. Identify and Prioritize 2023-2024 Goals. **(Board Retreat)**
- 11.2 Diversity and Inclusion Presentation.

**12. CLOSED SESSION**

- 12.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
California Government Code Section 54956.9:  
Laura Begin v. SRVFPD; and DOES 1 through 50, inclusive, Case No.: C23-00085
- 12.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

**13. RETURN TO OPEN SESSION**

**14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, APRIL 26, 2023 AT 1:00 P.M.**

Prepared by:

DocuSigned by:  
  
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Stephanie Brendlen, District Clerk

*This Agenda is posted on March 24, 2023 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and on the San Ramon Valley Fire Protection District's website at [www.firedepartment.org](http://www.firedepartment.org).*

*All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at [www.firedepartment.org](http://www.firedepartment.org), at the District's Administrative Office located at 1500 Bollinger Canyon Road, San Ramon, California, or at the scheduled*





**CONSENT ITEMS**

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
229592	2/9/2023	24 HOUR FITNESS LLC	350.00	Temporary Gym Membership during Stn 34 Construction-1/23
229704	3/2/2023	24 HOUR FITNESS LLC	350.00	Temporary Gym Membership during Stn 34 Construction-02/23
02/16/23-01	2/16/2023	ACE AUTO REPAIR AND TIRE CENTER	715.22	Cooling System Service/Windshield Washer Repair-Unit 711
02/16/23-02	2/16/2023	ACE AUTO REPAIR AND TIRE CENTER	263.50	Auxiliary Battery Diagnosis and Replacement-Unit 353 Repaired
02/16/23-03	2/16/2023	ACE AUTO REPAIR AND TIRE CENTER	1,512.46	Coolant Leak/Tech Diagnosis/Program/Brakes-Unit 714
229593	2/9/2023	ACI OF SAN RAMON	865.14	Garbage Service 1/1/23-1/31/23-Stn 30
	2/9/2023	ACI OF SAN RAMON	306.52	Garbage Service 1/1/23-1/31/23-Stn 34
	2/9/2023	ACI OF SAN RAMON	1,189.66	Garbage Service 1/1/23-1/31/23-Stn 38
	2/9/2023	ACI OF SAN RAMON	505.24	Garbage Service 1/1/23-1/31/23-Stn 39
229743	3/9/2023	ACI OF SAN RAMON	865.14	Garbage Service 2/1/23-2/28/23-Stn 30
	3/9/2023	ACI OF SAN RAMON	306.52	Garbage Service 2/1/23-2/28/23-Stn 34
	3/9/2023	ACI OF SAN RAMON	1,189.66	Garbage Service 2/1/23-2/28/23-Stn 38
	3/9/2023	ACI OF SAN RAMON	505.24	Garbage Service 2/1/23-2/28/23-Stn 39
229744	3/9/2023	AIDEN TIJERO	3,500.00	Scholarship Reimbursement-Paramedic School Spring 2023
	3/9/2023	AIDEN TIJERO	71.53	Scholarship Reimbursement-Paramedic School Supplies
02/09/23-01	2/9/2023	AIRGAS USA LLC	483.62	Oxygen
02/09/23-02	2/9/2023	AIRGAS USA LLC	448.40	Oxygen
02/16/23-04	2/16/2023	AIRGAS USA LLC	299.02	Oxygen Tank Cylinder Rental-Jan 2023
02/23/23-01	2/23/2023	AIRGAS USA LLC	69.00	Oxygen Tank Cylinder Maintenance
03/02/23-01	3/2/2023	AIRGAS USA LLC	597.79	Oxygen
03/02/23-02	3/2/2023	AIRGAS USA LLC	553.82	Oxygen
03/02/23-03	3/2/2023	AIRGAS USA LLC	747.18	Oxygen
03/02/23-04	3/2/2023	AIRGAS USA LLC	711.95	Oxygen
03/09/23-01	3/9/2023	AIRGAS USA LLC	357.07	Oxygen Tank Cylinder Rental-Feb 2023
03/16/23-01	3/16/2023	AIRGAS USA LLC	446.70	Oxygen
03/16/23-02	3/16/2023	AIRGAS USA LLC	118.45	Oxygen Tank Cylinder Maintenance
229630	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	182.00	Brake Adjustment to Repair Lock-up-Unit 658
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	182.00	Installed New Brake Line-Unit 605
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	364.00	Moved Radio-Unit 552
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	5,478.76	Oil Change/Replaced Brakes-Unit 710
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	6,531.02	Oil Chng/Replaced Worn Brakes/Repaired Coolant Leak-Unit 708
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	197.68	Repaired Air Pump Leak-Unit 524
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	779.80	Repaired Coolant Leak-Unit 710
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	9,888.13	Repaired Engine Coolant Leak/Heater and A/C Repairs-Unit 521
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	2,142.34	Repaired Engine Sensors/Greased U-joints-Unit 525
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	922.83	Repaired Fuel Supply Line to Engine-Unit 527
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	4,505.88	Repaired Leaking Liquid Springs/Engine Oil Leak-Unit 712
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	7,627.31	Repaired Missing/Broken Hardware/Replaced Starter-Unit 525
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	15,836.42	Repaired Transmission Oil Leak/Mirror/Lights/Horn-Unit 520

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Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	201.97	Repaired Turn Signal Light-Unit 526
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	1,310.38	Replaced All Front Heater Core Hoses-Unit 710
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	4,712.58	Replaced Brake Pads/Cap Adj/Replaced Light Bulbs-Unit 528
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	546.00	Replaced Intercom Phone Cable-Unit 524
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	742.80	Replaced Missing Bolt on Torque Arm-Unit 520
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	1,319.71	Replaced Speed Sensors/Repaired Wire-Unit 524
	2/16/2023	ALAMEDA COUNTY FIRE DEPARTMENT	672.68	Replaced Transmission Shift Cable-Unit 708
229631	2/16/2023	ALAMO ACE HARDWARE	8.69	Chainsaw Parts
	2/16/2023	ALAMO ACE HARDWARE	91.40	Garden Hose/Nozzle-Stn 32
	2/16/2023	ALAMO ACE HARDWARE	11.73	Headlight-Unit 705
	2/16/2023	ALAMO ACE HARDWARE	33.81	Replacement Shower Valve-Stn 33
	2/16/2023	ALAMO ACE HARDWARE	(172.14)	Return-Santa Event Supplies
	2/16/2023	ALAMO ACE HARDWARE	685.60	Santa Event Supplies-Lights
	2/16/2023	ALAMO ACE HARDWARE	22.08	Shower Repair Supplies
	2/16/2023	ALAMO ACE HARDWARE	50.87	Station Supplies
	2/16/2023	ALAMO ACE HARDWARE	104.55	Station Supplies-Shelf
229777	3/16/2023	ALAMO ACE HARDWARE	51.86	Garden Hose-Stn 32
	3/16/2023	ALAMO ACE HARDWARE	7.59	Station Supplies
	3/16/2023	ALAMO ACE HARDWARE	88.27	Station Supplies-Stn 32
	3/16/2023	ALAMO ACE HARDWARE	44.03	Wall Clock-Stn 32
229778	3/16/2023	ALEX SIMI	250.00	Reimbursement-Paramedic License Renewal
02/09/23-03	2/9/2023	ALL STAR FIRE EQUIPMENT INC	1,857.34	SCBA Flow Testing and Repairs
229673	2/23/2023	ALLIED WORLD ASSURANCE COMPANY	6,740.76	Refund Check Claim #2022010671-Unit 340
02/09/23-04	2/9/2023	AMAZON CAPITAL SERVICES	292.50	District Aides-Uniform Boots (2)/Raincoats (2)
	2/9/2023	AMAZON CAPITAL SERVICES	117.42	Fire Investigation Supplies-Gaffer Tape
	2/9/2023	AMAZON CAPITAL SERVICES	31.76	Office Supplies-Computer Mouse/Duster Spray
02/16/23-05	2/16/2023	AMAZON CAPITAL SERVICES	24.00	Office Supplies-Training
02/23/23-02	2/23/2023	AMAZON CAPITAL SERVICES	29.61	Kitchen Supplies-Stn 39
	2/23/2023	AMAZON CAPITAL SERVICES	11.95	Office Supplies
03/16/23-03	3/16/2023	AMAZON CAPITAL SERVICES	244.08	Academy 2022-NWCG Incident Response Pocket Guide Books (9)
	3/16/2023	AMAZON CAPITAL SERVICES	310.88	Stn 37 Volunteers-Raincoats (4)/Safety Whistle (4)
229705	3/2/2023	AMAZON COM CREDIT SERVICES	45.14	Cleaning Supplies-Apparatus
	3/2/2023	AMAZON COM CREDIT SERVICES	166.75	Donation Basket Supplies
229594	2/9/2023	AMERICAN MESSAGING	150.65	Paging Service-02/23
229745	3/9/2023	AMERICAN MESSAGING	155.49	Paging Service-03/23
02/09/23-05	2/9/2023	AP TRITON LLC	5,000.00	EMS Advocate Consulting Services-Feb 2023
02/23/23-03	2/23/2023	AP TRITON LLC	1,813.15	Community Risk Assessment/Standards of Cover-Jan 2023
03/09/23-02	3/9/2023	AP TRITON LLC	5,000.00	EMS Advocate Consulting Services-Mar 2023
229674	2/23/2023	APCO INTERNATIONAL INC	90.00	Public Safety Technician Recertification-Dispatcher

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Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
02/09/23-06	2/9/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	660.91	Replacement Hose for Fuel Pump-Unit 806
229675	2/23/2023	ARTURO PEREZ	182.65	Reimbursement-Books for Captains Exam
229706	3/2/2023	ATT	24.49	Phone Service 1/19/23-2/18/23
229707	3/2/2023	ATT	1,881.57	Phones/Data/Radio Circuit/Long Distance 1/20/23-2/19/23
229708	3/2/2023	ATT	600.24	Phone Service 1/20/23-2/19/23
229632	2/16/2023	ATT MOBILITY	350.35	Cell Phones/Mobile Data 2/1/23-2/28/23
229709	3/2/2023	ATT MOBILITY	49.24	Cell Phone/Mobile Data 1/1/23-1/31/23
229710	3/2/2023	ATT MOBILITY	288.42	Cell Phones/Mobile Data/iPads 12/27/22-1/26/23
229711	3/2/2023	ATT MOBILITY	6,850.76	Cell Phones/Mobile Data 1/1/23-1/31/23
229779	3/16/2023	ATT MOBILITY	132.78	Cell Phone/Mobile Data 2/1/23-2/28/23
229780	3/16/2023	ATT MOBILITY	350.35	Cell Phones/Mobile Data 3/1/23-3/31/23
229781	3/16/2023	ATT MOBILITY	288.42	Cell Phones/Mobile Data/iPads 1/27/23-2/26/23
02/09/23-07	2/9/2023	BAUER COMPRESSORS INC	1,653.45	Annual PM/Air Test/Service Parts-Stn 31
229595	2/9/2023	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	1,000.00	Static Pressure Performance Test-Stn 30
229712	3/2/2023	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	434.00	Annual Permit Renewal 4/1/23-4/1/24-Stn 30
02/16/23-06	2/16/2023	BAYSPORT PREVENTIVE MEDICAL GROUP	1,030.00	Pre-Employment Physical/Drug Test-Stn 37 Volunteer
02/16/23-07	2/16/2023	BAYSPORT PREVENTIVE MEDICAL GROUP	1,030.00	Pre-Employment Physical/Drug Test-Stn 37 Volunteer
03/02/23-05	3/2/2023	BAYSPORT PREVENTIVE MEDICAL GROUP	3,135.00	Wellness Fitness Blood Draws and Testing
03/16/23-04	3/16/2023	BAYSPORT PREVENTIVE MEDICAL GROUP	1,030.00	Pre-Employment Physical/Drug Test-Internal Recruit Program
02/16/23-08	2/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 2/10/23-Stn 30
02/16/23-09	2/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 2/10/23-Stn 31
02/16/23-10	2/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 2/10/23-Stn 32
02/16/23-11	2/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 2/10/23-Stn 33
02/16/23-12	2/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 2/10/23-Stn 34
02/16/23-13	2/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 2/10/23-Stn 35
02/16/23-14	2/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 2/10/23-Stn 36
02/16/23-15	2/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 2/10/23-Stn 38
02/16/23-16	2/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 2/10/23-Stn 39
03/16/23-05	3/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/10/23-Stn 30
03/16/23-06	3/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/10/23-Stn 31
03/16/23-07	3/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/10/23-Stn 32
03/16/23-08	3/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/10/23-Stn 33
03/16/23-09	3/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/10/23-Stn 34
03/16/23-10	3/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/10/23-Stn 35
03/16/23-11	3/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/10/23-Stn 36
03/16/23-12	3/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/10/23-Stn 38
03/16/23-13	3/16/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/10/23-Stn 39
229676	2/23/2023	BLUE SHIELD OF CALIFORNIA	540.00	Ambulance Refund
229746	3/9/2023	BLUE SHIELD OF CALIFORNIA	2,980.00	Ambulance Refund

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From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
02/09/23-08	2/9/2023	BOUNDTREE MEDICAL LLC	86.40	Pharmaceutical Supplies
02/09/23-09	2/9/2023	BOUNDTREE MEDICAL LLC	1,868.26	Medical and Pharmaceutical Supplies
02/09/23-10	2/9/2023	BOUNDTREE MEDICAL LLC	1,918.69	Pharmaceutical Supplies
02/09/23-11	2/9/2023	BOUNDTREE MEDICAL LLC	1,240.36	Medical and Pharmaceutical Supplies
02/09/23-12	2/9/2023	BOUNDTREE MEDICAL LLC	1,761.43	Medical Supplies
02/16/23-17	2/16/2023	BOUNDTREE MEDICAL LLC	829.85	Suction Device
02/16/23-18	2/16/2023	BOUNDTREE MEDICAL LLC	443.50	Suction Device
02/16/23-19	2/16/2023	BOUNDTREE MEDICAL LLC	44.70	Suction Device Accessories
02/16/23-20	2/16/2023	BOUNDTREE MEDICAL LLC	14,367.58	Suction Devices (24)/Batteries and Accessories
02/16/23-21	2/16/2023	BOUNDTREE MEDICAL LLC	8,548.65	Suction Devices (9)
02/16/23-22	2/16/2023	BOUNDTREE MEDICAL LLC	772.80	Suction Device Wall Brackets (2)
02/16/23-23	2/16/2023	BOUNDTREE MEDICAL LLC	1,932.00	Suction Device Wall Brackets (5)
02/23/23-04	2/23/2023	BOUNDTREE MEDICAL LLC	177.10	Pharmaceutical Supplies
02/23/23-05	2/23/2023	BOUNDTREE MEDICAL LLC	1,243.50	Defibrillator Swivel Mount-Unit 711
02/23/23-06	2/23/2023	BOUNDTREE MEDICAL LLC	500.16	Pharmaceutical Supplies
02/23/23-07	2/23/2023	BOUNDTREE MEDICAL LLC	5,193.41	Medical Supplies
02/23/23-08	2/23/2023	BOUNDTREE MEDICAL LLC	366.54	Medical Supplies
02/23/23-09	2/23/2023	BOUNDTREE MEDICAL LLC	838.70	Pharmaceutical Supplies
02/23/23-10	2/23/2023	BOUNDTREE MEDICAL LLC	9.89	Medical Supplies
03/09/23-05	3/9/2023	BOUNDTREE MEDICAL LLC	(626.64)	Credit-Medical Supplies
	3/9/2023	BOUNDTREE MEDICAL LLC	629.50	Medical Supplies
03/09/23-06	3/9/2023	BOUNDTREE MEDICAL LLC	201.09	Pharmaceutical Supplies
03/09/23-07	3/9/2023	BOUNDTREE MEDICAL LLC	4,275.08	Medical Supplies
03/09/23-08	3/9/2023	BOUNDTREE MEDICAL LLC	627.50	Medical Supplies
03/09/23-09	3/9/2023	BOUNDTREE MEDICAL LLC	529.50	Medical Supplies
03/09/23-10	3/9/2023	BOUNDTREE MEDICAL LLC	2,418.14	Medical Supplies
03/09/23-11	3/9/2023	BOUNDTREE MEDICAL LLC	167.84	Pharmaceutical Supplies
03/16/23-14	3/16/2023	BOUNDTREE MEDICAL LLC	3,159.75	Pharmaceutical Supplies
229596	2/9/2023	BRIAN MEDLEY	100.00	Reimbursement-PCR COVID Test Fee
229782	3/16/2023	CA STATE DEPARTMENT OF JUSTICE	49.00	Pre-Employment Live Scan (1)
229633	2/16/2023	CAL FIRE	675.00	Academy 2022-Firefighter Survival Course (9)
	2/16/2023	CAL FIRE	750.00	Academy 2022-RIC Operations Course (10)
229783	3/16/2023	CAL FIRE	1,400.00	Academy 2022-Fire Apparatus Driver Operator 1B Course (10)
229713	3/2/2023	CALIFORNIA BANK OF COMMERCE	18,114.54	Station 34 Remodel-PP11 Retention AC#1132505 SRFS#34
	3/2/2023	CALIFORNIA BANK OF COMMERCE	19,960.66	Station 34 Remodel-PP12 Retention AC#1132505 SRFS#34
229714	3/2/2023	CALIFORNIA CHAMBER OF COMMERCE	1,099.00	Annual Membership 3/11/23-3/11/24
229784	3/16/2023	CALIFORNIA PRINTER REPAIR INC	554.56	Printer Repair-Stn 30
EFT 02/07/...	2/7/2023	CALPERS	691,732.42	CalPERS Health-02/23
EFT 03/02/...	3/2/2023	CALPERS	684,641.12	CalPERS Health-03/23

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
Wire 02/28...	2/28/2023	CalPERS CERBT (OPEB)	800,000.00	FY22/23 OPEB Contribution Prefunding-Feb 2023
Wire 02/15...	2/15/2023	CCC EMPLOYEES RETIREMENT ASSOCIATION	490,717.36	Employee Retirement Contributions-1/23
Wire 03/10...	3/10/2023	CCC EMPLOYEES RETIREMENT ASSOCIATION	484,456.59	Employee Retirement Contributions-2/23
229597	2/9/2023	CENTRALSQUARE	5,776.00	Enterprise RMS NIBRS Module 1/31/23-1/30/24
229598	2/9/2023	CENTRALSQUARE	3,638.88	CAD to External System Incident Data Tsfer 2/16/23-2/15/24
229677	2/23/2023	CENTRALSQUARE	897.26	CAD External System Incident Data Transfer 2/16/23-5/16/23
229599	2/9/2023	CHAD BOWER	450.00	Reimb-Educ Assist/Company Officer 2D
229747	3/9/2023	CHANDLER ASSET MANAGEMENT INC	1,872.61	Investment Management Services-February
229600	2/9/2023	CHRIS CONLEY	900.00	Reimb-Educ Assist/Confined Space Rescue Technician
229601	2/9/2023	CINTAS CORPORATION	63.31	Carpet Runners Cleaning Fee-St 32
229634	2/16/2023	CINTAS CORPORATION	35.69	Air Filter Cleaning-Stn 32
229678	2/23/2023	CINTAS CORPORATION	63.31	Carpet Runners Cleaning Fee-Stn 32
229715	3/2/2023	CINTAS CORPORATION	35.69	Air Filter Cleaning-Stn 32
229748	3/9/2023	CINTAS CORPORATION	63.31	Carpet Runners Cleaning Fee-Stn 32
229785	3/16/2023	CINTAS CORPORATION	35.69	Air Filter Cleaning-Stn 32
02/23/23-11	2/23/2023	CLARK PEST CONTROL	130.00	Pest Control Service-Training Site
03/09/23-12	3/9/2023	CLARK PEST CONTROL	130.00	Pest Control Service-Training Site
229716	3/2/2023	CLASSIC GRAPHICS	1,586.93	Black Wrap on Rear Tank-Unit 615
229679	2/23/2023	COLTON FREDRICKSON	250.00	Reimbursement-Paramedic License Renewal
229602	2/9/2023	COMCAST	153.22	Cable Service 2/4/23-3/3/23-Stn 32
229635	2/16/2023	COMCAST	1,976.23	Broadband Internet Service 1/1/23-1/31/23-All Stations
229636	2/16/2023	COMCAST	202.54	Cable Service 2/13/23-3/12/23-Stn 30
229637	2/16/2023	COMCAST	105.04	Cable Service 2/8/23-3/7/23-Admin
229680	2/23/2023	COMCAST	247.56	Cable Service 2/17/23-3/16/23-Admin
229717	3/2/2023	COMCAST	161.54	Cable Service 3/1/23-3/31/23-Stn 33
229718	3/2/2023	COMCAST	163.76	Cable Service 3/1/23-3/31/23-Stn 39
229749	3/9/2023	COMCAST	156.08	Cable Service 2/26/23-3/25/23-Stn 31
229750	3/9/2023	COMCAST	99.24	Cable Service 2/27/23-3/26/23-Stn 35
229751	3/9/2023	COMCAST	67.58	Cable Service 2/26/23-3/25/23-Training Site
229752	3/9/2023	COMCAST	150.02	Cable Service 2/26/23-3/25/23-Stn 36
229753	3/9/2023	COMCAST	131.59	Cable Service 2/27/23-3/26/23-Stn 34
229754	3/9/2023	COMCAST	174.42	Cable Service 2/27/23-3/26/23-Stn 38
229786	3/16/2023	COMCAST	1,976.23	Broadband Internet Service 2/1/23-2/28/23-All Stations
229787	3/16/2023	COMCAST	78.58	Cable Service 3/13/23-4/12/23-Stn 30
229788	3/16/2023	COMCAST	192.32	Cable Service 3/4/23-4/3/23-Stn 36
229789	3/16/2023	COMCAST	105.04	Cable Service 3/8/23-4/7/23-Admin
229681	2/23/2023	CONCERN EAP	3,526.89	Employee Assistance Premium-02/23
229638	2/16/2023	CONCORD UNIFORMS	1,136.41	Class A Uniform Full Complement-Fredrickson
	2/16/2023	CONCORD UNIFORMS	990.49	Class A Uniform Full Complement-Spani

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
229790	3/16/2023	CONCORD UNIFORMS	98.72	Class A Update-Eberle
	3/16/2023	CONCORD UNIFORMS	94.33	Communication Reserve-Uniform Pants
229719	3/2/2023	CONTRA COSTA COUNTY CAER GROUP	550.00	Contra Costa CAER Membership Dues-FY 2023
229603	2/9/2023	CONTRA COSTA COUNTY CLERK	300.00	2022 Election Setup Cost
229672	2/22/2023	CONTRA COSTA COUNTY CLERK RECORDER	50.00	Training Facility-Notice of Exemption Recording Fee
03/16/23-15	3/16/2023	COOKE AND ASSOCIATES INC	50.00	Pre-Employment Background Fee-Stn 37 Volunteer
03/16/23-16	3/16/2023	COOKE AND ASSOCIATES INC	50.00	Pre-Employment Background Fee-Stn 37 Volunteer
229682	2/23/2023	CROSS CONNECTIONS MOBILE COMMUNICATIONS	149.44	Mobile Radio Repair
229791	3/16/2023	D AND M POLYGRAPH	700.00	Pre-Employment Polygraph-Internal Recruit Program (2)
02/09/23-13	2/9/2023	DA PAGE LLC	500.00	Paging Software Services-02/23
03/02/23-06	3/2/2023	DA PAGE LLC	500.00	Paging Software Services-03/23
229792	3/16/2023	DANIELLE BELL	567.17	Reimbursement-CERT Supplies
02/23/23-12	2/23/2023	DEFINITIVE NETWORKS INC	112,259.00	Admin/Suppression/CQI/ePCR Support/MDCs/Comm Center-2/23
229683	2/23/2023	DEL CONTES LANDSCAPING INC	4,222.00	Landscape Maintenance 02/23-Admin/Stn 30/31/33/35/36/38
02/09/23-14	2/9/2023	DELTA DENTAL OF CALIFORNIA	18,880.00	Dental Claims 1/27/23-2/2/23
02/16/23-24	2/16/2023	DELTA DENTAL OF CALIFORNIA	9,345.00	Dental Claims 2/3/23-2/9/23
02/23/23-13	2/23/2023	DELTA DENTAL OF CALIFORNIA	15,250.00	Dental Claims 1/6/23-1/12/23
02/23/23-14	2/23/2023	DELTA DENTAL OF CALIFORNIA	18,742.20	Dental Claims 2/10/23-2/16/23
03/02/23-07	3/2/2023	DELTA DENTAL OF CALIFORNIA	6,009.72	Dental Insurance Administrative Fee-02/23
03/02/23-08	3/2/2023	DELTA DENTAL OF CALIFORNIA	11,298.60	Dental Claims 2/17/23-2/23/23
03/09/23-13	3/9/2023	DELTA DENTAL OF CALIFORNIA	13,817.00	Dental Claims 2/24/23-3/2/23
03/16/23-17	3/16/2023	DELTA DENTAL OF CALIFORNIA	18,577.00	Dental Claims 3/3/23-3/9/23
229604	2/9/2023	DENALECT ALARM COMPANY INC	100.00	Service Call/Check Phone Line and Panel-Stn 36
GEM03237...	3/1/2023	DEPT OF HEALTH CARE SVC GEMT OAF	52,356.78	GEMT OAF Payment-FY2022/23 Q2
229684	2/23/2023	DIRECTV	79.99	Cable Service 2/12/23-3/11/23
229755	3/9/2023	DOMINIC MARKS	90.00	Reimbursement-CCC Paramedic Accreditation Fee
229639	2/16/2023	DUBLIN SAN RAMON SERVICES DISTRICT	339.25	Water Service 12/1/22-1/31/23-Stn 30
229685	2/23/2023	DUBLIN SAN RAMON SERVICES DISTRICT	444.08	Water Service 12/15/22-2/14/23-Stn 30
229720	3/2/2023	DUBLIN SAN RAMON SERVICES DISTRICT	61.10	Water Service 12/15/22-2/14/23-Stn 30
229605	2/9/2023	EBMUD	312.96	Water Service 11/28/22-1/30/23-Stn 34
229606	2/9/2023	EBMUD	479.02	Water Service 11/28/22-1/30/23-Stn 34
229640	2/16/2023	EBMUD	611.74	Water Service 11/30/22-2/1/23-Stn 31
229641	2/16/2023	EBMUD	1,337.13	Water Service 11/30/22-2/1/23-Stn 31
229642	2/16/2023	EBMUD	828.29	Water Service 11/30/22-2/1/23-Stn 31
229643	2/16/2023	EBMUD	312.96	Water Service 11/30/22-2/1/23-Stn 31
229686	2/23/2023	EBMUD	186.96	Water Service 12/6/22-2/7/23-Stn 33
229687	2/23/2023	EBMUD	312.96	Water Service 12/6/22-2/7/23-Stn 33
229721	3/2/2023	EBMUD	749.92	Water Service 12/15/22-2/17/23-Stn 35
229722	3/2/2023	EBMUD	358.59	Water Service 12/15/22-2/17/23-Stn 35

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
229756	3/9/2023	EBMUD	155.29	Water Service 12/20/22-2/23/23-Stn 32
229757	3/9/2023	EBMUD	312.96	Water Service 12/20/22-2/23/23-Stn 32
229758	3/9/2023	EBMUD	647.43	Water Service 12/22/22-2/28/23-Stn 39
229759	3/9/2023	EBMUD	458.24	Water Service 12/22/22-2/28/23-Stn 39
229760	3/9/2023	EBMUD	273.16	Water Service 12/20/22-2/23/23-Stn 32
02/23/23-15	2/23/2023	ELECTRONIC INNOVATIONS INC	245.00	Changed Gate Code (2)-Stn 36
02/23/23-16	2/23/2023	ELECTRONIC INNOVATIONS INC	105.00	Changed Gate Code (1)-Stn 30
229688	2/23/2023	EMPLOYMENT DEVELOPMENT DEPT	3,075.00	Unemployment Insurance 10/1/22-12/31/22
229723	3/2/2023	ENGEO INCORPORATED	1,282.25	Environmental Services Feb 2023-Old Stn 32
02/09/23-15	2/9/2023	ENTERPRISE FM TRUST	7,677.24	Monthly Fleet Lease Payment (17)-2/1/23-2/28/23
03/09/23-14	3/9/2023	ENTERPRISE FM TRUST	4,298.22	Monthly Fleet Lease Payment (17)-3/1/23-3/31/23
229607	2/9/2023	ETHER WEB NETWORK LLC	75.00	Wireless Internet Service 11/1/22-1/31/23-Stn 37
229644	2/16/2023	FIRE PLAN REVIEW INC	906.25	Fire Protection Engineer Consulting Services-01/23
229761	3/9/2023	FIRE PLAN REVIEW INC	3,770.00	Fire Protection Engineer Consulting Services-02/23
229724	3/2/2023	FIRE SUPPRESSION SOLUTIONS	1,264.07	Fire Suppression Tool
229608	2/9/2023	FIRELINE SHIELDS LLC	192.50	Helmet Shields (2)
229725	3/2/2023	FIRSTLINE BUSINESS SYSTEMS INC.	9,550.00	Annual NICE Audio Logger Maintenance Software 5/22-4/23
229762	3/9/2023	FIRSTLINE BUSINESS SYSTEMS INC.	9,550.00	Annual NICE Audio Logger Maintenance Software 5/23-4/24
229609	2/9/2023	FULL TILT STRATEGIES LLC	14,583.33	BH Solution-Design & Implementation-01/23
229645	2/16/2023	FULL TILT STRATEGIES LLC	2,281.37	MH Training Expenses-Ground/Air/Lodging 8/14/22-8/18/22
229610	2/9/2023	GALLS LLC	30.44	Academy 2022-Uniform Belt (1)
229646	2/16/2023	GALLS LLC	161.19	District Aide-Uniform Pants (2)
229793	3/16/2023	GALLS LLC	62.14	District Aide-Uniform Belts (2)
	3/16/2023	GALLS LLC	155.18	District Aide-Uniform Pants (2)
	3/16/2023	GALLS LLC	34.24	Single Role Paramedic-Uniform Belt
	3/16/2023	GALLS LLC	68.49	Stn 37 Volunteers-Uniform Belts (2)
229689	2/23/2023	GEOCON CONSULTANTS INC	3,615.00	Stn 34-Testing and Inspection 07/22-08/22
229763	3/9/2023	GEOCON CONSULTANTS INC	1,737.50	Public Safety Building-Testing and Inspection 01/23
	3/9/2023	GEOCON CONSULTANTS INC	1,080.00	Stn 34-Testing and Inspection 01/23
229647	2/16/2023	GOLDEN STATE EMERGENCY VEHICLE SERVICES	1,188.41	LED Light with Charger-Unit 557
229611	2/9/2023	GOLDEN STATE FLEET SERVICES INC	125.00	Tow Service-Unit 350
	2/9/2023	GOLDEN STATE FLEET SERVICES INC	500.00	Tow Service-Unit 553
229648	2/16/2023	GOLDEN STATE FLEET SERVICES INC	2,500.00	Vehicles for Academy Auto Extrication Training (10)
	2/16/2023	GOLDEN STATE FLEET SERVICES INC	1,500.00	Vehicles for Academy Auto Extrication Training (6)
229649	2/16/2023	GRANITE STATE FIRE HELMETS	3,075.00	Captains-Structure Helmets (3)
229794	3/16/2023	GRANITE STATE FIRE HELMETS	1,090.00	Battalion Chief-Structure Helmet (1)
229650	2/16/2023	GREAT AMERICA FINANCIAL SERVICES	180.92	Training Copier Maintenance Agreement-01/23
229795	3/16/2023	GREAT AMERICA FINANCIAL SERVICES	180.92	Training Copier Maintenance Agreement-02/23
229651	2/16/2023	GUARANTEED PLUMBING	275.00	Cleared Toilet Clog/Replaced Fill Valve & Supply Line-Stn 35



**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
	2/16/2023	GUARANTEED PLUMBING	1,530.00	Shower Repairs/Supply and Install New Valve-Stn 31
229690	2/23/2023	GUARANTEED PLUMBING	6,200.00	Repair Water Leak from Post Indicator Valve-Stn 39
02/23/23-17	2/23/2023	HDL COREN AND CONE	6,010.18	2022/23 Property Tax Consulting-Q3
03/16/23-18	3/16/2023	HERUM CRABTREE SUNTAG	1,150.05	Legal Fees-Exterior Hazard Abatement
02/23/23-18	2/23/2023	HI TECH EMERGENCY VEHICLE SVC	2,930.66	Remove and Install New Fuel Pump-Unit 513
229796	3/16/2023	IMAGETREND INC	39,288.34	Annual Maintenance Fee
03/02/23-09	3/2/2023	INDUSTRIAL SCIENTIFIC CORP	1,229.29	Monthly iNet Gas Monitoring Subscription-2/1/23-2/28/23
229691	2/23/2023	INNOVATIVE CLAIM SOLUTIONS	10,368.58	Workers' Comp Claim Admin Fees 2/1/23-2/28/23
229726	3/2/2023	INNOVATIVE CLAIM SOLUTIONS	10,368.58	Workers' Comp Claim Admin Fees 3/1/23-3/31/23
229797	3/16/2023	INNOVATIVE CLAIM SOLUTIONS	10,368.58	Workers' Comp Claim Admin Fees 4/1/23-4/30/23
229727	3/2/2023	INTELLI-TECH	870.00	Fire Alarm System Prev Maint Inspection 12/22-11/23-Stn 31
02/09/23-16	2/9/2023	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH	46.50	Emergency Medical Dispatch Recertification-Dispatcher
03/02/23-10	3/2/2023	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH	46.50	Emergency Medical Dispatch Recertification-Dispatcher
03/09/23-15	3/9/2023	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH	650.00	EMD ACE Re-Accreditation Maint Plan FY2023-2024
03/16/23-19	3/16/2023	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH	46.50	Emergency Fire Dispatch Recertification-Dispatcher
02/23/23-19	2/23/2023	INTERWEST CONSULTING GROUP INC	71.25	Fire Protection Plan Review Services-January 2023
229728	3/2/2023	ISINGS CULLIGAN	60.90	Water Service 2/23-Stn 31
229729	3/2/2023	ISINGS CULLIGAN	227.30	Water Softener Salt/Water Service-Stn 30
229730	3/2/2023	ISINGS CULLIGAN	95.17	Water Service 2/23-Admin
02/09/23-17	2/9/2023	JEFF KATZ ARCHITECTURAL CORPORATION	1,750.00	SR Public Safety Facility-Construction Administration
02/09/23-18	2/9/2023	JEFF KATZ ARCHITECTURAL CORPORATION	2,250.00	Station 34 Renovation-Construction Administration
02/09/23-19	2/9/2023	JEFF KATZ ARCHITECTURAL CORPORATION	13,800.00	SR Training Facility Plans-Construction Documents
229652	2/16/2023	JIM MARTIN/FIRE TRADITIONS	292.28	Fire Service Honor Plaque (1)
229692	2/23/2023	JOSEPH CORBETT	150.00	Reimb-Educ Assist/Ethical Leadership for Instructors
03/02/23-11	3/2/2023	KENNETH R CAMPO CPA	16,137.00	Administrative Management Services-Feb 2023
229764	3/9/2023	KIM TURNER LLC	550.00	Dispatch Training-Communications Training Officer (1)
229798	3/16/2023	KOREY C BARRAGAN	500.00	Reimbursement-TV for Stn 32
02/09/23-20	2/9/2023	L N CURTIS AND SONS	11,645.23	Academy 2022-Firefighting Supplies
	2/9/2023	L N CURTIS AND SONS	(264.61)	Credit-Water Tender Equipment-Unit 668
02/09/23-21	2/9/2023	L N CURTIS AND SONS	2,605.65	Academy 2022-Wildland Shelters (4)
02/09/23-22	2/9/2023	L N CURTIS AND SONS	736.02	Firefighting Supplies
02/09/23-23	2/9/2023	L N CURTIS AND SONS	621.31	Suppression-Structure Boots (1)
02/16/23-25	2/16/2023	L N CURTIS AND SONS	325.05	Water Tender Equipment-Unit 668
02/16/23-26	2/16/2023	L N CURTIS AND SONS	498.51	Water Tender Equipment-Unit 668
02/16/23-27	2/16/2023	L N CURTIS AND SONS	4,804.58	Water Tender Equipment-Unit 668
02/16/23-28	2/16/2023	L N CURTIS AND SONS	1,412.66	Suppression-Replacement Turnout Pants (1)
02/16/23-29	2/16/2023	L N CURTIS AND SONS	1,436.46	30-Minute Red Fuse (8)
02/16/23-30	2/16/2023	L N CURTIS AND SONS	365.40	Rescue Helmet Headlamp Replacements (4)
02/16/23-31	2/16/2023	L N CURTIS AND SONS	574.20	Suppression-Helmets (3) and Accessories

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
02/16/23-32	2/16/2023	L N CURTIS AND SONS	2,065.16	Suppression-Replacement Turnout Coat (1)
03/02/23-12	3/2/2023	L N CURTIS AND SONS	37.80	Air Fittings for High Pressure Airbags-Unit 803
03/09/23-16	3/9/2023	L N CURTIS AND SONS	630.75	Suppression-Structure Boots (1)
03/16/23-20	3/16/2023	L N CURTIS AND SONS	926.55	Acad 2022-Uniform Pants (1)/Trng Div-Uniform Shirts & Pants
03/16/23-21	3/16/2023	L N CURTIS AND SONS	703.61	Suppression-Uniform Shirts (1)/Uniform Pants (4)
03/16/23-22	3/16/2023	L N CURTIS AND SONS	734.59	Stn 37 Volunteers-Fire Shelter (1)
03/16/23-23	3/16/2023	L N CURTIS AND SONS	1,543.16	Suppression-Uniform Pants (11)
03/16/23-24	3/16/2023	L N CURTIS AND SONS	672.08	Academy 2022-EMS Coats and Liners (2)
03/16/23-25	3/16/2023	L N CURTIS AND SONS	3,077.63	Academy 2022-Wildland Coats (5)/Wildland Pants (1)
03/16/23-26	3/16/2023	L N CURTIS AND SONS	1,197.34	Stn 37 Volunteers-Uniform Pants (1)/Uniform Shirts (8)
03/16/23-27	3/16/2023	L N CURTIS AND SONS	1,212.63	Stn 37 Volunteers-Structure Boots (2)
03/16/23-28	3/16/2023	L N CURTIS AND SONS	1,092.94	Stn 37 Volunteers-Wildland Pants (2)
03/16/23-29	3/16/2023	L N CURTIS AND SONS	672.08	Single Role Paramedics-EMS Coats and Liners (2)
03/16/23-30	3/16/2023	L N CURTIS AND SONS	2,170.65	Academy 2022-Wildland Coats (4)
03/16/23-31	3/16/2023	L N CURTIS AND SONS	420.86	Stn 37 Volunteers-Uniform Pants (3)
03/16/23-32	3/16/2023	L N CURTIS AND SONS	4,412.42	Stn 37 Volunteers-Firefighting Supplies
03/16/23-33	3/16/2023	L N CURTIS AND SONS	630.75	Stn 37 Volunteers-Uniform Boots (4)
229612	2/9/2023	LAMPO INVESTIGATIONS POLYGRAPH	400.00	Pre-Employment Polygraph-Firefighter Paramedic
229799	3/16/2023	LATASHA M BOUZEK	134.24	Reimbursement-Training Reg. Fee/POST Dispatch Training
229693	2/23/2023	LIEBERT CASSIDY WHITMORE	76.00	Legal Fees-Other
	2/23/2023	LIEBERT CASSIDY WHITMORE	10,412.50	Legal Fees-Policies
229653	2/16/2023	LIFTOFF LLC	2,400.00	MS Office 365 License Monthly Fee (200 Licenses)-2/23
229765	3/9/2023	LIFTOFF LLC	2,400.00	MS Office 365 License Monthly Fee (200 Licenses)-3/23
229800	3/16/2023	LOGOBOSS LLC	190.93	Chaplain Plaque
	3/16/2023	LOGOBOSS LLC	361.71	Employee of the Year Award Plaque
229731	3/2/2023	LON M PHARES	6,030.00	Professional Services-Feb 2023
229613	2/9/2023	LUCAS A HIRST	55.11	Reimb-Fire Prevention Week Social Media Supplies-Tripod
	2/9/2023	LUCAS A HIRST	112.11	Reimbursement-Santa Event Supplies
229614	2/9/2023	LYMAN ERICK HUBBARD	450.00	Reimb-Educ Assist/Company Officer 2C
229732	3/2/2023	LYMAN ERICK HUBBARD	250.00	Reimbursement-Paramedic License Renewal
229801	3/16/2023	LYMAN ERICK HUBBARD	450.00	Reimb-Educ Assist/Company Officer 2D
229615	2/9/2023	M AND L OVERHEAD DOORS	672.50	Apparatus Bay Door Repair-Stn 31
229733	3/2/2023	M AND L OVERHEAD DOORS	457.50	Replaced Failed Roller on Annex Building Door-Stn 36
229616	2/9/2023	MATHIS GROUP	1,213.00	Pre-employment Psychological Eval-Firefighter Paramedic
229617	2/9/2023	MICKEY BENKO	1,567.50	Service Call/Change Lock Combinations (39)
229618	2/9/2023	MOBILE MINI LLC	107.66	20' Container Rental 1/31/23-2/27/23-Stn 34
229766	3/9/2023	MOBILE MINI LLC	107.66	20' Container Rental 2/28/23-3/27/23-Stn 34
229694	2/23/2023	MOELLER BROS BODY SHOP INC	3,269.41	Vehicle Body Repair-External
229654	2/16/2023	MORGANS MASONRY SUPPLY	1,159.28	Sand for Sandbags

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
229734	3/2/2023	MOTOROLA SOLUTIONS	1,685,154.82	Replacement Mobile/Portable Radios APX8000XE-APX8500 (277)
	3/2/2023	MOTOROLA SOLUTIONS	1,203,094.80	System Implementation/Integration Cost-Weidemann Tower
229655	2/16/2023	NATIONAL CONSTRUCTION RENTALS INC	562.63	Academy 2022-Portable Restrooms for Training Site
229802	3/16/2023	NBS	8,000.00	GEMT Cost Report Preparation-2022
229657	2/16/2023	NEXT DAY DRY CLEANING DELIVERY	11.00	Academy 2022-Patches on Uniform Shirts (1)
	2/16/2023	NEXT DAY DRY CLEANING DELIVERY	44.00	Academy 2022-Patches on Uniform Shirts (2)
	2/16/2023	NEXT DAY DRY CLEANING DELIVERY	264.00	Academy 2022-Patches on Uniform Shirts (3)
	2/16/2023	NEXT DAY DRY CLEANING DELIVERY	74.10	Dry Cleaning-Uniform Stock
	2/16/2023	NEXT DAY DRY CLEANING DELIVERY	11.00	Single Role Paramedic-Patch on Uniform Shirt (1)
	2/16/2023	NEXT DAY DRY CLEANING DELIVERY	66.00	Single Role Paramedic-Patches on Uniform Shirts (3)
	2/16/2023	NEXT DAY DRY CLEANING DELIVERY	11.00	Suppression-Patch on Uniform Shirt (1)
229803	3/16/2023	NEXT DAY DRY CLEANING DELIVERY	35.60	Dry Cleaning-Uniform Stock
	3/16/2023	NEXT DAY DRY CLEANING DELIVERY	11.00	Suppression-Patch on Uniform Shirt (1)
	3/16/2023	NEXT DAY DRY CLEANING DELIVERY	33.00	Suppression-Patches on Uniform Shirts (3)
229658	2/16/2023	NICHOLS CARPET CLEANING INC	700.00	Carpet Cleaning-Stn 39
229767	3/9/2023	NICHOLS CARPET CLEANING INC	700.00	Carpet Cleaning-Stn 32
03/02/23-13	3/2/2023	NIELSON MECHANICAL INC	750.00	Replaced HVAC Circuit Board-Stn 38
03/02/23-14	3/2/2023	NIELSON MECHANICAL INC	430.00	Replaced Fuses on Cooling System-Admin
03/02/23-15	3/2/2023	NIELSON MECHANICAL INC	1,837.00	Replaced HVAC Blower Fan Motor and Filters-Stn 30
03/02/23-16	3/2/2023	NIELSON MECHANICAL INC	525.00	Re-piped Damaged/Clogged Piping HVAC Section-Stn 32
03/02/23-17	3/2/2023	NIELSON MECHANICAL INC	2,750.00	HVAC Troubleshooting/Reprogramming-Stn 31
229804	3/16/2023	NORTHERN CALIFORNIA RESCUE TRAINING LLC	720.00	Academy 2022-Instructor Fee/Rope Rescue Awareness Operations
229619	2/9/2023	ODP BUSINESS SOLUTIONS LLC	103.83	Office Supplies-Admin
229659	2/16/2023	ODP BUSINESS SOLUTIONS LLC	348.73	Office Supplies-Admin
229695	2/23/2023	ODP BUSINESS SOLUTIONS LLC	30.86	Kitchen Supplies-Admin
	2/23/2023	ODP BUSINESS SOLUTIONS LLC	51.00	Office Supplies-Admin
	2/23/2023	ODP BUSINESS SOLUTIONS LLC	290.63	Office/Kitchen Supplies-Admin
229735	3/2/2023	ODP BUSINESS SOLUTIONS LLC	245.13	Office Supplies-Admin
02/16/23-33	2/16/2023	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 36
02/16/23-34	2/16/2023	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 33
02/16/23-35	2/16/2023	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 35
02/16/23-36	2/16/2023	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 31
02/16/23-37	2/16/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 32
02/16/23-38	2/16/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 33
02/16/23-39	2/16/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 35
02/16/23-40	2/16/2023	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service-Admin
02/16/23-41	2/16/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 30
02/16/23-42	2/16/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 38
02/16/23-43	2/16/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 36

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
02/16/23-44	2/16/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 31
02/16/23-45	2/16/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 34
02/16/23-46	2/16/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 39
02/16/23-47	2/16/2023	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Admin
02/16/23-48	2/16/2023	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 30
02/16/23-49	2/16/2023	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 38
02/16/23-50	2/16/2023	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 39
03/09/23-17	3/9/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 32
03/09/23-18	3/9/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 30
03/09/23-19	3/9/2023	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service-Admin
03/09/23-20	3/9/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 35
03/09/23-21	3/9/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 33
03/09/23-22	3/9/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 38
03/09/23-23	3/9/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 31
03/09/23-24	3/9/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 34
03/09/23-25	3/9/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 39
03/09/23-26	3/9/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 36
02/09/23-24	2/9/2023	P AND A ADMINISTRATIVE SERVICES INC	84.00	COBRA Service Fees-January 2023
03/09/23-27	3/9/2023	P AND A ADMINISTRATIVE SERVICES INC	24.00	COBRA Service Fees-February 2023
229620	2/9/2023	PG&E	67.03	Signal Light 01/23-Stn 34
229660	2/16/2023	PG&E	1,921.06	Gas/Electric Service 1/5/23-2/2/23-Stn 32
229661	2/16/2023	PG&E	27,382.61	Gas/Electric Services-01/23
229696	2/23/2023	PG&E	3,209.68	Gas/Electric 1/10/23-2/8/23-Stn 36
229697	2/23/2023	PG&E	893.11	Electric Service 1/9/23-2/7/23-Stn 34
229805	3/16/2023	PG&E	71.34	Signal Light 02/23-Stn 34
229806	3/16/2023	PG&E	20,969.85	Gas/Electric Service-02/23
229736	3/2/2023	PHYLLIS LASCHE	148.71	Reimbursement-CPR Supplies
229807	3/16/2023	PITNEY BOWES INC	169.65	Admin Postage Meter Rental 1/1/23-3/31/23
02/09/23-25	2/9/2023	POWER DMS INC	4,770.11	PowerEngage 9-1-1 Subscription 4/1/23-3/31/24
02/16/23-51	2/16/2023	PRIMARY PHARMACEUTICALS INC	1,161.52	Pharmaceutical Supplies
02/23/23-20	2/23/2023	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fee 12/22
229808	3/16/2023	PURCHASE POWER	503.50	Postage Meter Account Refill-2/10/23
02/09/23-26	2/9/2023	RAHUL MAHARAJ	1,150.00	CCC EMS Compliance Review-Jan 2023
02/09/23-27	2/9/2023	RAHUL MAHARAJ	3,550.00	EMD/EMD Quality Improvement Review-Jan 2023
03/09/23-28	3/9/2023	RAHUL MAHARAJ	1,200.00	CCC EMS Compliance Review-Feb 2023
03/09/23-29	3/9/2023	RAHUL MAHARAJ	3,600.00	EMD/EMD Quality Improvement Review-Feb 2023
02/09/23-28	2/9/2023	RAMOS OIL INC.	1,174.85	Diesel Fuel-Stn 30
02/09/23-29	2/9/2023	RAMOS OIL INC.	1,680.60	Unleaded/Diesel Fuel-Stn 31
02/09/23-30	2/9/2023	RAMOS OIL INC.	2,819.64	Diesel Fuel-Stn 32

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
02/09/23-31	2/9/2023	RAMOS OIL INC.	728.41	Diesel Fuel-Stn 35
02/09/23-32	2/9/2023	RAMOS OIL INC.	1,930.53	Unleaded/Diesel Fuel-Stn 36
02/09/23-33	2/9/2023	RAMOS OIL INC.	1,903.26	Diesel Fuel-Stn 39
02/09/23-34	2/9/2023	RAMOS OIL INC.	2,887.24	Unleaded/Diesel Fuel-Stn 38
02/16/23-52	2/16/2023	RAMOS OIL INC.	805.81	Diesel Fuel-Stn 31
02/16/23-53	2/16/2023	RAMOS OIL INC.	3,840.15	Unleaded Fuel-Stn 38
02/23/23-21	2/23/2023	RAMOS OIL INC.	965.01	Diesel Fuel-Stn 33
02/23/23-22	2/23/2023	RAMOS OIL INC.	1,001.76	Diesel Fuel-Stn 35
02/23/23-23	2/23/2023	RAMOS OIL INC.	5,218.52	Unleaded Fuel-Stn 38
02/23/23-24	2/23/2023	RAMOS OIL INC.	1,010.43	Unleaded/Diesel Fuel-Stn 31
03/02/23-18	3/2/2023	RAMOS OIL INC.	1,059.00	Diesel Fuel-Stn 30
03/02/23-19	3/2/2023	RAMOS OIL INC.	860.44	Diesel Fuel-Stn 31
03/02/23-20	3/2/2023	RAMOS OIL INC.	772.19	Diesel Fuel-Stn 35
03/02/23-21	3/2/2023	RAMOS OIL INC.	692.75	Diesel Fuel-Stn 36
03/02/23-22	3/2/2023	RAMOS OIL INC.	7,018.66	Unleaded/Diesel Fuel-Stn 38
03/09/23-30	3/9/2023	RAMOS OIL INC.	1,588.08	Unleaded and Diesel Fuel-Stn 31
03/09/23-31	3/9/2023	RAMOS OIL INC.	5,350.46	Unleaded Fuel-Stn 38
03/09/23-32	3/9/2023	RAMOS OIL INC.	1,694.04	Diesel Fuel-Stn 39
03/09/23-33	3/9/2023	RAMOS OIL INC.	717.30	Rotary Hand Pump and 55 Gallon Drum-Stn 36
03/16/23-34	3/16/2023	RAMOS OIL INC.	1,390.92	Unleaded/Diesel Fuel-Stn 31
03/16/23-35	3/16/2023	RAMOS OIL INC.	920.27	Diesel Fuel-Stn 35
03/16/23-36	3/16/2023	RAMOS OIL INC.	1,389.87	Unleaded/Diesel Fuel-Stn 36
03/16/23-37	3/16/2023	RAMOS OIL INC.	6,272.99	Unleaded Fuel-Stn 38
02/16/23-54	2/16/2023	REPUBLIC SERVICES 210	742.61	Garbage Service 02/23-Stn 36
02/16/23-55	2/16/2023	REPUBLIC SERVICES 210	375.33	Garbage Service 02/23-Stn 33
02/16/23-56	2/16/2023	REPUBLIC SERVICES 210	750.70	Garbage Service 02/23-Stn 31
02/16/23-57	2/16/2023	REPUBLIC SERVICES 210	371.33	Garbage Service 02/23-Stn 35
02/16/23-58	2/16/2023	REPUBLIC SERVICES 210	742.61	Garbage Service 02/23-Training Site
02/16/23-59	2/16/2023	REPUBLIC SERVICES 210	371.33	Garbage Service 02/23-Stn 32
03/09/23-34	3/9/2023	REPUBLIC SERVICES 210	216.42	Garbage Service 3/1/23-5/31/23-Stn 37
03/16/23-38	3/16/2023	REPUBLIC SERVICES 210	778.26	Garbage Service 03/23-Stn 36
03/16/23-39	3/16/2023	REPUBLIC SERVICES 210	405.36	Garbage Service 03/23-Stn 33
03/16/23-40	3/16/2023	REPUBLIC SERVICES 210	810.76	Garbage Service 03/23-Stn 31
03/16/23-41	3/16/2023	REPUBLIC SERVICES 210	389.15	Garbage Service 03/23-Stn 35
03/16/23-42	3/16/2023	REPUBLIC SERVICES 210	778.26	Garbage Service 03/23-Training Site
03/16/23-43	3/16/2023	REPUBLIC SERVICES 210	389.15	Garbage Service 03/23-Stn 32
229621	2/9/2023	RIVER CITY BANK	101,372.55	SR Public Safety Building-PP20 Retention-Project#20-21-039
229768	3/9/2023	RIVER CITY BANK	49,547.25	SR Public Safety Building-PP21 Retention-Project#20-21-039
229622	2/9/2023	ROBERT HALF INTERNATIONAL INC	716.66	HR Contract Services 1/23/23-1/27/23

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
	2/9/2023	ROBERT HALF INTERNATIONAL INC	714.68	HR Contract Services 1/31/23-2/3/23
229662	2/16/2023	ROBERT HALF INTERNATIONAL INC	821.51	HR Contract Services 2/6/23-2/10/23
229698	2/23/2023	ROBERT HALF INTERNATIONAL INC	660.68	HR Contract Services 2/13/23-2/17/23
229809	3/16/2023	ROBERT HALF INTERNATIONAL INC	360.30	HR Contract Services 2/27/23-3/3/23
	3/16/2023	ROBERT HALF INTERNATIONAL INC	874.34	HR Contract Services 3/6/23-3/10/23
02/09/23-35	2/9/2023	ROEBBELEN CONTRACTING INC	1,926,078.31	San Ramon Public Safety Building-PP20
03/09/23-35	3/9/2023	ROEBBELEN CONTRACTING INC	941,397.75	San Ramon Public Safety Building-PP21
229810	3/16/2023	SAFETY GLASSES USA INC	492.46	Safety Glasses (216)
229623	2/9/2023	SAFETY-KLEEN SYSTEMS INC	266.59	Service Parts for Washer-Stn 36
229663	2/16/2023	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
229811	3/16/2023	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
229664	2/16/2023	SAN RAMON CHAMBER OF COMMERCE	700.00	San Ramon Chamber of Commerce Membership Dues-FY 2023
229703	2/24/2023	SAUSAL CORPORATION	344,176.32	Station 34 Remodel-PP11
	2/24/2023	SAUSAL CORPORATION	379,252.47	Station 34 Remodel-PP12
03/16/23-44	3/16/2023	SCOTTS PPE RECON INC	1,052.50	Repair PPE Extractor Washer/Detergent/Disinfectant
229769	3/9/2023	SEAN MEDINA	1,172.56	Reimb-CERT Portable Radio Set Boxes (2)
02/09/23-36	2/9/2023	SHAMROCK OFFICE SOLUTIONS INC	290.43	Copier Charge 1/1/23-1/31/23-Admin
03/09/23-36	3/9/2023	SHAMROCK OFFICE SOLUTIONS INC	73.10	Copier Charge 2/1/23-2/28/23-Admin
229665	2/16/2023	SMILE BUSINESS PRODUCTS INC	280.11	Copier Service/Maintenance 2/23-Training Office
229812	3/16/2023	SMILE BUSINESS PRODUCTS INC	280.39	Copier Service/Maintenance 03/23-Training Office
229737	3/2/2023	STERICYCLE INC	392.71	Document Shredding Service 1/23-Admin/Stn 31
229770	3/9/2023	STERICYCLE INC	399.86	Document Shredding Service 2/23-Admin/Stn 31
229666	2/16/2023	STRYKER SALES CORP	1,788.30	Suction Device Batteries (3)
229699	2/23/2023	STRYKER SALES CORP	625.40	Equipment Maintenance-LP15
229738	3/2/2023	THE ED JONES COMPANY	637.19	Badges (4)
	3/2/2023	THE ED JONES COMPANY	147.50	Name Bar (1)
	3/2/2023	THE ED JONES COMPANY	241.00	Name Bars (4)
229700	2/23/2023	THE HARTFORD	2,216.00	Life/AD&D Insurance-2/23
229771	3/9/2023	THE HARTFORD	2,216.00	Life/AD&D Insurance-3/23
229667	2/16/2023	THE HOME DEPOT PRO	1,876.63	Household Supplies-Stations
229739	3/2/2023	THE HOME DEPOT PRO	2,313.24	Household Supplies-Stations
229813	3/16/2023	THOMAS G MCKENZIE	74.38	Reimbursement-Book for Captains Exam
02/09/23-37	2/9/2023	TRI VALLEY TIRE INC	2,736.10	Service Call/New Tires (2)-Unit 526
02/09/23-38	2/9/2023	TRI VALLEY TIRE INC	838.28	Service Call/New Tire (1)-Unit 712
02/16/23-60	2/16/2023	TRI VALLEY TIRE INC	1,104.98	Service Call/New Tires (2)-Unit 711
229624	2/9/2023	UNITED PARCEL SERVICE	28.95	Delivery Charges-1/28/23
229668	2/16/2023	UNITED PARCEL SERVICE	16.00	Delivery Charges-2/4/23
229701	2/23/2023	UNITED PARCEL SERVICE	19.02	Delivery Charges-2/11/23
229740	3/2/2023	UNITED PARCEL SERVICE	18.32	Delivery Charges-2/18/23

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
229772	3/9/2023	UNITED PARCEL SERVICE	17.28	Delivery Charges-2/25/23
229814	3/16/2023	UNITED PARCEL SERVICE	17.47	Delivery Charges-3/11/23
	3/16/2023	UNITED PARCEL SERVICE	17.52	Delivery Charges-3/4/23
229773	3/9/2023	UNITED STATES POSTAL SERVICE	290.00	USPS Marketing Mail Permit #243
AP 01/23-01	2/23/2023	US BANK	54.99	Adobe Creative Cloud Monthly Subscription Fee-Jan 2023
AP 01/23-02	2/23/2023	US BANK	310.00	MIP Fund Accounting 1099 Training
AS 01/23-01	2/23/2023	US BANK	206.92	Dry Cleaning-Tablecloths
AS 01/23-02	2/23/2023	US BANK	575.00	IAED Navigator Conference-Registration
AS 01/23-03	2/23/2023	US BANK	41.65	Board Meeting-Supplies
AS 01/23-04	2/23/2023	US BANK	750.00	SR Chamber of Commerce State of City Address-Registration
AS 01/23-05	2/23/2023	US BANK	63.95	Office Supplies-Snacks
AS 01/23-06	2/23/2023	US BANK	215.00	Board Meeting 1/8/23-Meals
BO 01/23-01	2/23/2023	US BANK	29.28	Kitchen Supplies-Stn 32
BO 01/23-02	2/23/2023	US BANK	24.52	Tire Gauge-Stn 31
BO 01/23-03	2/23/2023	US BANK	32.61	Replacement Regulator for Oxygen Torch-Unit 524
BO 01/23-04	2/23/2023	US BANK	7.74	USB Adapter-Unit 524
BO 01/23-05	2/23/2023	US BANK	17.39	Station Supplies/Night Lights-Stn 31
BO 01/23-06	2/23/2023	US BANK	42.96	Replacement Grease Gun for Ladder-Unit 524
BO 01/23-07	2/23/2023	US BANK	79.15	Replacement UPS Battery-Unit 807
BO 01/23-08	2/23/2023	US BANK	528.74	Replacement Testing Gas-Unit 807
BO 01/23-09	2/23/2023	US BANK	130.37	Household Supplies-Stations
BW 01/23-01	2/23/2023	US BANK	114.00	Fontline Comm Support Mtg 1/10/23-1/12/23-Parking
BW 01/23-02	2/23/2023	US BANK	79.42	Fontline Comm Support Mtg 1/10/23-1/12/23-Meals (5)
BW 01/23-03	2/23/2023	US BANK	133.30	Fontline Comm Support Mtg 1/10/23-1/12/23-Meals (4)
BW 01/23-04	2/23/2023	US BANK	20.16	Fontline Comm Support Mtg 1/10/23-1/12/23-Meals (4)
BW 01/23-05	2/23/2023	US BANK	67.31	Fontline Comm Support Mtg 1/10/23-1/12/23-Meals (4)
BW 01/23-06	2/23/2023	US BANK	141.50	Fontline Comm Support Mtg 1/10/23-1/12/23-Rental Car
BW 01/23-07	2/23/2023	US BANK	83.03	Fontline Comm Support Mtg 1/10/23-1/12/23-Meals (4)
BW 01/23-08	2/23/2023	US BANK	69.41	Fontline Comm Support Mtg 1/10/23-1/12/23-Meals (2)
CE 01/23-01	2/23/2023	US BANK	50.00	PHTLS Certification Fee (5)
CE 01/23-02	2/23/2023	US BANK	23.87	Kitchen Supplies-Stn 38
CJ 01/23-01	2/23/2023	US BANK	86.98	Bags for Sandbags
CJ 01/23-02	2/23/2023	US BANK	86.98	Bags for Sandbags
CJ 01/23-03	2/23/2023	US BANK	187.79	Coffee-Admin
CR 01/23-01	2/23/2023	US BANK	813.79	Household Supplies-Stations
CR 01/23-02	2/23/2023	US BANK	674.75	Station Supplies-Electrolytes
CR 01/23-03	2/23/2023	US BANK	12.72	Station Supplies-Maintenance
CR 01/23-04	2/23/2023	US BANK	6.08	Replacement Bulbs for Vehicles
DA 01/23-01	2/23/2023	US BANK	0.36	Bolt and Washer for Bed Cover-Unit 341

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
DA 01/23-02	2/23/2023	US BANK	47.80	Dividers for Board Packets
DA 01/23-03	2/23/2023	US BANK	721.54	Academy 2022-Wood for Training
DA 01/23-04	2/23/2023	US BANK	142.93	Sandbag Supplies
DA 01/23-05	2/23/2023	US BANK	55.23	Academy 2022-Supplies/Wire
DA 01/23-06	2/23/2023	US BANK	103.97	Bags for Sandbags
DA 01/23-07	2/23/2023	US BANK	71.74	Office Supplies
DA 01/23-08	2/23/2023	US BANK	682.76	Bags for Sandbags
DA 01/23-09	2/23/2023	US BANK	326.01	EOC Storm Response-Snacks/Supplies
DA 01/23-10	2/23/2023	US BANK	43.66	EOC Storm Response-Meals
DA 01/23-11	2/23/2023	US BANK	16.75	EOC Storm Response-Meals
DA 01/23-12	2/23/2023	US BANK	7.17	Duct Tape
DA 01/23-14	2/23/2023	US BANK	13.02	Poster Board
DA 01/23-15	2/23/2023	US BANK	27.49	Frames
DA 01/23-16	2/23/2023	US BANK	13.02	Poster Board
DA 01/23-17	2/23/2023	US BANK	18.50	Frames
DA 01/23-18	2/23/2023	US BANK	104.65	Supplies for Car Power Post
DA 01/23-20	2/23/2023	US BANK	150.02	Office Supplies-Admin
DA 01/23-21	2/23/2023	US BANK	114.15	Office Supplies-Admin
DA 01/23-22	2/23/2023	US BANK	71.64	Trashcan for Sandbags
DA 01/23-23	2/23/2023	US BANK	70.16	CUPA Meeting-Meals
DA 01/23-25	2/23/2023	US BANK	193.58	DeWalt Battery
DA 01/23-26	2/23/2023	US BANK	107.66	Batteries
DA 01/23-28	2/23/2023	US BANK	162.04	Batteries
DA 01/23-29	2/23/2023	US BANK	112.97	Safety Glasses (24)
DAL 01/23-...	2/23/2023	US BANK	22.61	Water Pump/Carburetor
DAL 01/23-...	2/23/2023	US BANK	1,717.50	Academy 2022 Ventilation Training-Supplies/OSB Boards
DB 01/23-01	2/23/2023	US BANK	81.53	Station Supplies-Replace Mop Bucket
DBE 01/23-...	2/23/2023	US BANK	69.99	CalCard Stmt 01/23/23-D.Bell
DG 01/23-01	2/23/2023	US BANK	35.60	PPE Committee-Meals
DG 01/23-02	2/23/2023	US BANK	27.95	PPE Committee-Coffee
DH 01/23-01	2/23/2023	US BANK	75.00	Webinar-FLSA Compliant Automated Payroll Systems
DH 01/23-02	2/23/2023	US BANK	46.40	CRRD-Inspection and Plan Review Credit Card Fee
DH 01/23-03	2/23/2023	US BANK	125.00	CSMFO-Management Membership D.Hatfield
DH 01/23-04	2/23/2023	US BANK	50.00	CSMFO-Professional Membership K.Campo
DH 01/23-05	2/23/2023	US BANK	50.00	CSMFO-Professional Membership A.Aguila-Perceval
DM 01/23-...	2/23/2023	US BANK	22.96	OES Preposition-Meals
DM 01/23-...	2/23/2023	US BANK	168.67	OES Preposition-Lodging
DM 01/23-...	2/23/2023	US BANK	50.00	OES Preposition-Fuel
DM 01/23-...	2/23/2023	US BANK	19.23	OES Preposition-Meals



**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
DM 01/23-...	2/23/2023	US BANK	29.35	OES Preposition-Meals
DM 01/23-...	2/23/2023	US BANK	10.05	OES Preposition-Meals
DM 01/23-...	2/23/2023	US BANK	25.78	OES Preposition-Meals
DM 01/23-...	2/23/2023	US BANK	12.46	OES Preposition-Meals
DM 01/23-...	2/23/2023	US BANK	76.10	Replacement Windshield Wiper
DM 01/23-...	2/23/2023	US BANK	552.93	OES Preposition-Lodging
DM 01/23-...	2/23/2023	US BANK	500.00	All Hazards Incident Management Team Conference-Registration
DP 01/23-01	2/23/2023	US BANK	96.47	EMS Meeting-Meals
DP 01/23-02	2/23/2023	US BANK	43.41	EMS Work Group Meeting-Meals
DP 01/23-03	2/23/2023	US BANK	269.47	IAED Navigator Conference-Lodging Deposit
DP 01/23-04	2/23/2023	US BANK	1,103.94	Communication Reserve Dinner
EF 01/23-01	2/23/2023	US BANK	146.22	OES Preposition-Lodging
EF 01/23-02	2/23/2023	US BANK	95.05	OES Preposition-Meals
EF 01/23-03	2/23/2023	US BANK	91.51	OES Preposition-Meals
EK 01/23-01	2/23/2023	US BANK	241.38	Firefighting Supplies-Barricade Tape
ES 01/23-01	2/23/2023	US BANK	65.69	Oil Change-Unit 362
ES 01/23-02	2/23/2023	US BANK	553.89	EOC Storm Response-Meals
FD 01/23-01	2/23/2023	US BANK	600.00	Wildfire Resilient Structures Conference-Registration
FD 01/23-02	2/23/2023	US BANK	600.00	Wildfire Resilient Structures Conference-Registration
FD 01/23-03	2/23/2023	US BANK	265.08	Wildfire Resilient Structures Conference-Lodging Deposit
FD 01/23-04	2/23/2023	US BANK	265.08	Wildfire Resilient Structures Conference-Lodging Deposit
JA 01/23-01	2/23/2023	US BANK	40.00	PHTLS Certification Fee (4)
JL 01/23-01	2/23/2023	US BANK	81.08	Station Supplies
JS 01/23-01	2/23/2023	US BANK	701.44	Sand for Sandbags
KB 01/23-01	2/23/2023	US BANK	70.65	TV Mount-Stn 32
KB 01/23-02	2/23/2023	US BANK	43.49	TV Mount-Stn 32
KS 01/23-01	2/23/2023	US BANK	82.53	Firefighting Supplies-Unit 529
MS 01/23-01	2/23/2023	US BANK	12.24	Blackhawk Museum Event-Registration
MS 01/23-02	2/23/2023	US BANK	575.00	IAED Navigator Conference-Registration
MS 01/23-03	2/23/2023	US BANK	297.66	IAED Navigator Conference-Lodging Deposit
MS 01/23-04	2/23/2023	US BANK	355.96	IAED Navigator Conference-Airfare
RM 01/23-01	2/23/2023	US BANK	136.84	Fire Investigation Team-Office Supplies
RM 01/23-02	2/23/2023	US BANK	221.32	Fire Investigation Team-Supplies
RM 01/23-03	2/23/2023	US BANK	365.00	District USGS Maps for New EOC
RM 01/23-04	2/23/2023	US BANK	614.00	Cognitive Interview & Forensic Stmt Analysis-Course Regst
RM 01/23-05	2/23/2023	US BANK	75.40	Vehicle Supplies-Moisture Absorber
RM 01/23-06	2/23/2023	US BANK	486.45	Organizational Materials/Supplies for New EOC
RM 01/23-07	2/23/2023	US BANK	431.95	Organizational Materials/Supplies for New EOC
RM 01/23-08	2/23/2023	US BANK	75.91	Office Supplies for New EOC

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/2/2023 Through 3/16/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
RM 01/23-09	2/23/2023	US BANK	172.66	Office Supplies for New EOC
RM 01/23-10	2/23/2023	US BANK	670.17	2022 CALOES FOG Books for New EOC (40)
SB 01/23-01	2/23/2023	US BANK	16.29	Books-Robert's Rules of Order Resources (2)
SB 01/23-02	2/23/2023	US BANK	1.90	CalCard Stmt 01/23/23-S.Brendlen
SL 01/23-01	2/23/2023	US BANK	238.37	Window Latches for Tiller Box-Unit 526
SO 01/23-01	2/23/2023	US BANK	15.07	Station Supplies
SO 01/23-02	2/23/2023	US BANK	96.55	EOC Storm Response-Meals
SO 01/23-03	2/23/2023	US BANK	139.94	CO Monitor
ST 01/23-01	2/23/2023	US BANK	225.00	Job Posting-Administrative Analyst
TD 01/23-01	2/23/2023	US BANK	636.77	Inventory Management Asset Tags
Trvl-4 01/2...	2/23/2023	US BANK	401.28	Replacement Headlights-Unit 350
Trvl-4 01/2...	2/23/2023	US BANK	68.88	Office Snacks
Trvl-4 01/2...	2/23/2023	US BANK	29.99	Office Snacks
Trvl-4 01/2...	2/23/2023	US BANK	20.27	Vehicle Cleaning Supplies
Trvl-4 01/2...	2/23/2023	US BANK	20.63	Vehicle Cleaning Supplies
Trvl-4 01/2...	2/23/2023	US BANK	15.79	Office Snacks
TT 01/23-01	2/23/2023	US BANK	82.38	OES Preposition-Meals
229669	2/16/2023	US BANK EQUIPMENT FINANCE	1,448.41	Ricoh Copier Lease (2) 2/1/23-3/1/23-Admin
229815	3/16/2023	US BANK EQUIPMENT FINANCE	1,448.41	Ricoh Copier Lease (2) 3/1/23-4/1/23-Admin
229625	2/9/2023	VALLEY PLUMBING HOME CENTER INC	4,057.15	New Water Heater to Replace Broken Water Heater-Stn 33
229774	3/9/2023	VALLEY PLUMBING HOME CENTER INC	190.00	Backflow Relief Valve Repair-Stn 32
	3/9/2023	VALLEY PLUMBING HOME CENTER INC	285.00	Backflow Testing-Stn 32
229626	2/9/2023	VERIZON WIRELESS	4,034.38	Wireless and Data-1/4/23-2/3/23
229816	3/16/2023	VERIZON WIRELESS	4,031.36	Wireless and Data 2/4/23-3/3/23
229670	2/16/2023	VICKIE CALLAHAN	978.94	Academy 2022-Jackets (9)
	2/16/2023	VICKIE CALLAHAN	650.51	Suppression-Jackets (6)
	2/16/2023	VICKIE CALLAHAN	928.69	Training/EMS/Suppression-Job Shirts (8)
	2/16/2023	VICKIE CALLAHAN	1,093.56	Uniform Shorts-Stock
229741	3/2/2023	VICKIE CALLAHAN	3,189.66	Uniform Stock-Polos (61) and Jackets (9)
229817	3/16/2023	VICKIE CALLAHAN	4,048.48	Uniform Stock-Shirts/Sweatpants/Beanies/Hats
229742	3/2/2023	VISION SERVICE PLAN	11,393.55	Vision Insurance-3/23
229775	3/9/2023	WALNUT CREEK FORD	1,541.70	New Tires and Alignment (4)-Unit 361
03/02/23-23	3/2/2023	WATTCO EQUIPMENT INC.	1,161.76	Pigtail Jumper Cables (20)
03/09/23-37	3/9/2023	WATTCO EQUIPMENT INC.	5,984.48	New Radio Installation-Unit 701
02/23/23-25	2/23/2023	WESTERN MACHINERY ELECTRIC INC	706.10	Generator Service and Repair-Stn 32
229627	2/9/2023	WITMER PUBLIC SAFETY GROUP INC	589.51	Suppression-Structure Boots (1)
02/16/23-61	2/16/2023	WITTMAN ENTERPRISES LLC	24,233.00	Ambulance Collection Fee-12/22
229702	2/23/2023	WRIGHT L ESTRANGE AND ERGASTOLO	6,426.25	Legal Services-Mental Health Project Jan 2023
229818	3/16/2023	WRIGHT L ESTRANGE AND ERGASTOLO	1,375.00	Legal Services-Mental Health Project Feb 2023

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 2/2/2023 Through 3/16/2023

<u>Check Num...</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
229628	2/9/2023	XYBIX SYSTEMS INC	1,000.00	Public Safety Building-Dispatch Complete Installation
229776	3/9/2023	YADIRA MAGALI MARTINEZ DE LA CRUZ	2,600.00	Cleaning Service-Admin 2/23
229671	2/16/2023	ZBATTERY COM INC	<u>2,136.70</u>	Batteries-Stn 33 Stock
Report Total			<u>10,904,243.22</u>	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
FEBRUARY 15, 2023 MINUTES**

**Board of Directors Regular Board Meeting**

***MISSION STATEMENT***

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** SRVFPD Administrative Offices – Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583

**Board Members Present:** President Lee, Vice President Kerr, Directors Parker and Stamey

**Board Member(s) Absent:** Director Crean

**1. CALL TO ORDER**

President Lee called the meeting to order at 11:00 a.m.

**2. PLEDGE OF ALLEGIANCE**

Director Stamey led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

President Lee declared a quorum of the Board was present, and there were no changes to the Agenda.

The Board entered Closed Session at 11:02 a.m.

**4. CLOSED SESSION**

**4.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

California Government Code Section 54956.9:

Laura Begin v. SRVFPD; and DOES 1 through 50, inclusive, Case No.: C23-00085

**4.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

California Government Code Section 54956.9:

Karan Ravi Panjabi v. SRVFPD, et al., Case No.: CIVMSC21-00077

**5. RETURN TO OPEN SESSION**

The Board returned to Open Session at 12:08 p.m. and took a recess until 1:00 p.m.

**6. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

President Lee announced there was no reportable Board action from Closed Session.

**7. PUBLIC COMMENT**

There was no public comment.

**8. CONSENT CALENDAR**

Motion by Director Parker to approve Consent Calendar Items 8.1 through 8.4; seconded by Vice President Kerr. Motion carried unanimously.

**9. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

9.1 Employee of the Year – Ryan Mahoney.

Chief Meyer recognized and introduced the District’s 2023 Employee of the Year Ryan Mahoney and congratulated him. President Lee and the Board thanked Ryan for his invaluable services to the District.

9.2 Outstanding Community Member Presentation.

Chief Meyer recognized and introduced Outstanding Community Member Don Reid and thanked him for his long-standing support to the District. President Lee and the Board thanked Mr. Reid for supporting the District.

The Board took a short 10-minute recess at 1:17 p.m. for photos with Ryan Mahoney and Don Reid.

**10. OLD BUSINESS**

No Old Business.

**11. NEW BUSINESS**

No New Business.

**12. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from the community were received and acknowledged.

**13. MONTHLY ACTIVITY REPORTS**

13.1 Operations Division - Deputy Chief Jim Selover  
Operations Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for January 2023.

13.2 Training Division – Battalion Chief John Duggan  
Training Report of monthly activities.

Chief Duggan provided the monthly activities report for January 2023.

- 13.3 EMS Division - Battalion Chief Jonas Aguiar  
EMS Report of monthly activities.

Chief Aguiar provided the monthly activities report for January 2023.

- 13.4 Community Risk Reduction – Deputy Chief Frank Drayton  
Community Risk Reduction of monthly activities.

Deputy Chief Drayton provided the monthly activities report for January 2023.

- 13.5 Fleet and Facilities Division – Deputy Chief Frank Drayton  
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for January 2023.

- 13.6 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan  
Communications and Technology Report of monthly activities.

Director Pangelinan provided the monthly activities report for January 2023.

- 13.7 Human Resources Division – Administrative Services Consultant, Ken Campo  
Human Resources Report of monthly activities.

Administrative Services Consultant Campo provided the monthly activities report for January 2023.

- 13.8 Finance Division – Chief Financial Officer, Davina Hatfield  
Finance Report of monthly activities.

Chief Finance Officer Hatfield provided the monthly activities report for January 2023.

- 13.9 Fire Chief – Fire Chief, Paige Meyer

Chief Meyer provided the monthly activities report for January 2023.

#### **14. GOOD OF THE ORDER**

- 14.1 Comments by Board of Directors.

President Lee acknowledged Chief Selover's upcoming retirement and the Board thanked him for his service to the District. Director Parker congratulated Chief Selover.

**15. UPCOMING CALENDAR OF EVENTS**

- 15.1 Next Regular Board Meeting/Board Retreat, March 29, 2023 at 10:00 a.m. at the Roundhouse, 2600 Camino Ramon, Tenaya Room.
- 15.2 Street Smarts meeting, February 21, 2023 at 12:00 p.m. at the San Ramon City Hall.

President Lee announced the above events on the upcoming calendar, noting the time of the next Regular Board Meeting/Board Retreat will start at 10:00 a.m.

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING/BOARD RETREAT SCHEDULED FOR WEDNESDAY, MARCH 29, 2023, AT 10:00 A.M.**

The regular Board meeting adjourned at 2:10 p.m.

Prepared by: \_\_\_\_\_  
Stephanie Brendlen  
District Clerk

Approved by: \_\_\_\_\_  
President Lee  
Board President

**San Ramon Valley Fire Protection District  
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **February-23**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	4	485.00	7.03	0.00	492.03	0.01%
Fire Chief	1	34,900.82	498.39	28,018.66	63,417.87	1.26%
District Counsel	1	18,644.66	263.87	6,309.35	25,217.88	0.50%
Human Resources	2	19,337.19	265.71	6,399.49	26,002.39	0.52%
Finance	2	28,027.22	399.84	9,275.38	37,702.44	0.75%
Community Risk Reduction	3	40,576.84	592.28	11,084.99	52,254.11	1.04%
Technology	2	18,174.24	259.71	5,776.79	24,210.74	0.48%
Communication Center	13	220,635.93	3,160.04	55,527.02	279,322.99	5.57%
Emergency Preparedness	1	10,000.00	141.88	3,384.00	13,525.88	0.27%
Facilities	0	13,679.93	198.36	0.00	13,878.29	0.28%
Fire Suppression	136	2,804,360.67	39,198.62	1,371,034.71	4,214,594.00	83.99%
Fleet	0	4,813.86	5.44	3,267.11	8,086.41	0.16%
Training	2	31,697.41	458.55	19,943.74	52,099.70	1.04%
EMS	8	73,408.84	1,894.86	27,104.57	102,408.27	2.04%
Rescue		33,215.98	-	21,372.34	54,588.32	1.09%
Fire Investigation Team		4,948.99	-	3,642.58	8,591.57	0.17%
Hazmat		27,512.64	-	14,293.61	41,806.25	0.83%
<b>TOTALS</b>	<b>175</b>	<b>3,384,420.22</b>	<b>47,344.58</b>	<b>1,586,434.34</b>	<b>5,018,199.14</b>	<b>100.00%</b>





# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 29, 2023

To: Board of Directors

From: Frank Drayton, Deputy Chief/ Fire Marshal

Subject: Adoption of Resolution No. 2023-01 declaring seasonal and recurrent nuisances for the Exterior Hazard Abatement Program

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## **Background**

The annual Exterior Hazard Abatement Program (“EHA Program”) is essential in the prevention and control of wildland fires. Proper abatement and installation of fuel breaks provide defensible space for emergency responders and reduces risk to life and property in the event of a wildland fire event.

Pursuant to the Health and Safety Code (“HSC”) section 14900.5, Resolution No. 2023-01 allows the Board to declare that (a) the nuisances arising from dry grass, weeds, dead trees and/or rubbish on the properties list on Exhibit 1 of the attached proposed Resolution No. 2022-04 are “seasonal and recurrent” and (b) such “seasonal and recurring nuisances” constitute a public nuisance which must be abated by removal every year without the necessity of any further hearing. With this Board declaration, HSC section 14900.6 further states that a post card (as set forth in HSC section 14900.6) to the property owners as they and their addresses appear upon the current assessment roll is sufficient notice to abate nuisances.

Therefore, the following are Staff’s proposed actions to implement the District’s 2023 Exterior Hazard Abatement Program:

1. Mail post card notices (as set forth in HSC section 14900.6) to all property owners in the EHA Program as they and their addresses appear upon the current roll assessment advising them to abate nuisances by the May 31 deadline. Projected mail date of April 15, 2023.
2. Utilize temporary signage in wildland areas to remind residents of the May 31 deadline.
3. Initial inspections to remain the first two weeks in June, subject to spring weather conditions.

As always, the District will make every effort to work with property owners to gain compliance. Historically, nearly all property owners complete the necessary clearance themselves. However, for those who do not clear their property as required, the District will contract with a hazard abatement contractor to perform the work at the District's direction.

The cost of the contracted work, plus an administrative fee, will then be placed on the property owner's tax bill as a tax lien.

**Recommended Board Action**

Adopt by a majority roll call vote attached Resolution No. 2023-01 and approve Staff's proposed actions to implement 2023 Exterior Hazard Abatement Program.

**Attachments**

Proposed Resolution No. 2023-01

**RESOLUTION NO. 2023-01**  
**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN RAMON VALLEY**  
**FIRE PROTECTION DISTRICT DECLARING SEASONAL AND RECURRENT**  
**NUISANCES PERTAINING TO THE EXTERIOR HAZARD ABATEMENT PROGRAM**  
**(EXTERIOR HAZARD ABATEMENT)**

**WHEREAS**, Health and Safety Code section 14875 *et seq.* allows the San Ramon Valley Fire Protection District (“District”) to abate hazardous dry grass, weeds, dead trees and/or rubbish (“weeds”) that it declares a public nuisance; and

**WHEREAS**, one of the primary components of the District’s Exterior Hazard Abatement Program is providing annual notices to property owners of the need to clear weeds from their properties constituting fire hazards; and

**WHEREAS**, these properties, as determined by the District, through its knowledge and inspection of these properties during the life of the Exterior Hazard Abatement Program, are subject to seasonal and recurrent dry grass, weeds, and/or rubbish constituting nuisances; and

**WHEREAS**, as part of the District’s Exterior Hazard Abatement Program, Health and Safety Code section 14900.5 authorizes the San Ramon Valley Fire Protection Board (“Board”) to declare that (a) the nuisances arising from dry grass, weeds, dead trees and/or rubbish (“weeds”) on properties are “seasonal and recurrent” and (b) such “seasonal and recurring nuisances” shall be abated every year without further hearing; and

**WHEREAS**, Health and Safety Code section 14900.6 further provides that in the case of weeds which have previously been declared to constitute a seasonal and recurring notice, it is sufficient for the District to mail a post card notice to the owners of the property as they and their addresses appear upon the current assessment roll advising them to abate said public nuisances by removal of weeds, and that otherwise they will be removed and the nuisance will be abated by the District, in which case the cost of such removal shall be assessed upon the lot and lands from which or in front of which such weed are removed and that such cost will constitute a lien upon such lots or lands until paid; and

**WHEREAS**, such a declaration by the Board will enhance the efficiency and effectiveness of the District’s Exterior Hazard Abatement Program.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED** by the San Ramon Valley Fire Protection District Board that:

1. Each of the recitals of this Resolution No. 2023-01 are found to be determinations of fact which are true and correct.

2. The Board hereby finds and declares public nuisances arising from dry grass, weeds, dead trees and/or rubbish on the properties listed on **Exhibit 1** to this Resolution No. 2023-01 are “seasonal and recurrent” as that term is used in Health and Safety Code section 14900.5.

3. The Board hereby finds and declares that such seasonal and recurring nuisances shall be abated every year without further hearing.

4. The Board hereby further finds and declares that that in the case of weeds which have previously been declared to constitute a seasonal and recurring notice, it is sufficient for the District to mail a post card notice to the owners of the property advising them to abate said nuisances as further set forth under Health and Safety Code section 14900.6.

**PASSED, APPROVED, and ADOPTED** this 29th day of March, 2023 at a regular meeting of Board of Directors of the San Ramon Valley Fire Protection District held on March 29, 2023, on motion made by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and duly carried with the following roll call votes:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**DATED: March 29, 2023**

\_\_\_\_\_  
Michelle Lee  
President, Board of Directors

**APPROVED TO CONTENT:**

\_\_\_\_\_  
Paige Meyer, District Fire Chief

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Stephanie Brendlen  
District Counsel/District Clerk

**ATTEST:**

\_\_\_\_\_  
Stephanie Brendlen  
District Counsel/District Clerk

**EXHIBIT 1**  
**PROPERTIES**

A list of properties included in the District's Exterior Hazard Abatement Program is located at the District's Administrative Offices located at 1500 Bollinger Canyon Road in San Ramon.



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 29, 2023  
To: Board of Directors  
From: Stephanie Brendlen, District Counsel  
Subject: Approve letter to County Board of Supervisors to update the District's Conflict of Interest Code

---

## **Background**

The California Political Reform Act requires that every local agency maintain a conflict of interest code. Each agency is required to keep its conflict of interest code current and updated accordingly.

In order to make amendments to the District's Conflict of Interest Code ("Code"), the Board must obtain approval from the Contra Costa County Board of Supervisors ("County Board") by sending a letter to the County Board requesting needed modifications to the Code.

The attached proposed letter to the County Board seeks their approval for updating the District's Code to add two Designated Positions, Community Risk Reduction Plans Examiner and Community Risk Reduction Educator, which will be required to disclose certain economic interests in their detailed disclosure categories (file Form 700s).

## **Financial Impact**

No Financial Impact.

## **Recommended Board Action**

Approve attached letter and direct District Counsel/District Clerk to sign and send the letter to the County Board of Supervisors.

## **Attachment**

Letter to County Board of Supervisors



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

## SENT VIA EMAIL

March 29, 2023

Tia Welty  
Deputy Clerk/Contra Costa County Clerk of the Board  
1025 Escobar Street, 1<sup>st</sup> Floor  
Martinez, CA 94553  
[Antonia.Welty@cob.cccounty.us](mailto:Antonia.Welty@cob.cccounty.us)

Dear Contra Costa County Board of Supervisors:

The San Ramon Valley Fire Protection District's ("District") Board of Director's ("Board") requests that you approve amendments to the District's Conflict of Interest Code ("District Code"). During the Board's meeting on March 29, 2023, it approved adding the following Designated Positions to the District's Code: Community Risk Reduction Educator and Community Risk Reduction Plans Examiner, both of which should file under Categories 1 and 2.

Attached please find a redline and clean copy of the District's Code to reflect this modification.

If you have any questions, please don't hesitate to contact me at [sbrendlen@srvfire.ca.gov](mailto:sbrendlen@srvfire.ca.gov).

Best regards,

Stephanie Brendlen  
District Counsel/District Clerk

Attachments

CONFLICT OF INTEREST CODE  
OF THE  
SAN RAMON FIRE PROTECTION DISTRICT OF CONTRA COSTA COUNTY

SECTION 100. Purpose. Pursuant to the provisions of Government Code Sections 87300 et seq., the San Ramon Fire Protection District of Contra Costa County hereby adopts the following Conflict of Interest Code. Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974 (Government Code Section 81000). The provisions of this Code are additional to Government Code Section 87100 and other laws pertaining to conflicts of interest. Except as otherwise indicated, the definitions of said Act and regulations adopted pursuant thereto are incorporated herein and this Code shall be interpreted in a manner consistent therewith.

SECTION 200. Designated Positions. The positions listed on Exhibit "A" are designated positions. Officers and employees holding those positions are designated employees and are deemed to make, or participate in the making of, decisions which may foreseeably have a material effect on a financial interest.

SECTION 300. Disclosure Statements. Designated positions shall be assigned to one or more of the disclosure categories set forth on Exhibit "B". Each designated employee shall file an annual statement disclosing that employee's interest in investments, real property, and income, designated as reportable under the category to which the employee's position is assigned on Exhibit "B".

SECTION 400. Place and Time of Filing.

(a) All designated employees required to submit a statement of financial interests shall file the original with the Supervising Clerk.

(b) The Clerk or Secretary of the agency which receives the statement of financial interest shall make and retain a copy and forward the original to the Clerk of Contra Costa County.

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(c) A designated employee required to submit a statement of financial interest shall submit an initial statement within 30 days after the effective date of this Code.

(d) Civil service employees appointed, promoted, or transferred to designated positions shall file initial statements within 30 days after date of employment.

(e) All other employees appointed, promoted, or transferred to designated positions shall file initial statements not less than 10 days before assuming office, unless an earlier assumption of office is required by emergency circumstances, in which case the statement shall be filed within 30 days thereafter.

(f) Annual statements shall be filed during the month of February by all designated employees. Such statements shall cover the period of the preceding calendar year.

(g) A designated employee required to file a statement of financial interest with any other agency, which is within the same territorial jurisdiction, may comply with the provisions of this Code by filing a duplicate copy of the statement filed with the other agency, in lieu of an entirely separate document.

SECTION 500. Contents of Disclosure Statements. Disclosure statements shall be made on forms supplied by the Clerk of Contra Costa County, and shall contain the following information:

(a) Contents of Investment and Real Property Reports:

When an investment, or an interest in real property, is required to be reported, the statement shall contain:

(1) A statement of the nature of the investment or interest;

(2) The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;

(3) The address or other precise location of the real property;

(4) A statement whether the fair market value of the investment, or interest in real property, exceeds ten thousand dollars (\$10,000), and whether it exceeds one hundred thousand dollars (\$100,000). This information need not be provided with respect to an interest in real property which is used principally as the residence of the filer.

(b) Contents of Personal Income Reports:

When personal income is required to be reported, the statement shall contain:

(1) The name and address of each source of income aggregating two hundred and fifty dollars (\$250) or more in value, or twenty-five dollars (\$25) or more in value if the income was a gift, and a general description of the business activity, if any, of each source;

(2) A statement whether the aggregate value of income from each source was greater than one thousand dollars (\$1,000), and whether it was greater than ten thousand dollars (\$10,000);

(3) A description of the consideration, if any, for which the income was received;

(4) In the case of a gift, the amount and the date on which the gift was received.

(c) Contents of Business Entity Income Reports:

When income of a business entity, including income of a sole proprietorship, is required to be reported, the statement shall contain:

(1) The name, address, and a general description of the business activity of the business entity;

(2) In the case of a business entity which provides legal or brokerage services, the name of every person who paid fees to

the business entity in the filer's prorata share of fees from such person was equal to or greater than one thousand dollars (\$1,000);

(3) In the case of a business entity not covered by paragraph (2), the name of every person from whom the business entity received payments if the filer's prorata share of gross receipts from such person was equal to or greater than ten thousand dollars (\$10,000) during a calendar year.

(d) Contents of Management Positions Reports:

When management positions are required to be reported, designated employees shall list the name of each business entity not specified above in which they are a director, officer, partner, trustee, employee, or in which they hold any position of management.

(e) Initial Statement:

The initial statement filed by an employee appointed to a designated position shall disclose any reportable investments and interests in real property.

(f) Acquisition or Disposal During Reporting Period:

In the case of a statement filed under Section 400 (f), if the investment, or interest in real property, was partially or wholly acquired or disposed of during the period covered by the statement, the date of acquisition or disposal.

SECTION 600. Disqualification. Designated employees must disqualify themselves from making or participating in the making of any decisions in which they have a reportable financial interest, when it is reasonably foreseeable that such interest may be materially affected by the decision. No designated employee shall be required to disqualify himself with respect to any matter which could not be legally acted upon or decided without his participation.

**EXHIBIT A**  
**DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES**

<b><u>Designated Position</u></b>	<b><u>Disclosure Category</u></b>
Member of the Board of Fire Directors	1 & 2
Chief Administrator, Fire Chief	1 & 2
Deputy Fire Chief	1 & 2
Chief Financial Officer	1 & 2
Administrative Services Director	1 & 2
Human Resource Generalist	1 & 2
Director of Emergency Communications	1 & 2
Communications Center Director	1 & 2
Battalion Chief	1 & 2
Fire Marshal	1 & 2
Community Risk Reduction Inspector	1 & 2
EMS Battalion Chief	1 & 2
Medical Director	1 & 2
District Counsel	1 & 2
Community Risk Reduction Educator	1 & 2
Community Risk Reduction Plans Examiner Consultants and New Positions	1 & 2
	4

**EXHIBIT B**  
**DISCLOSURE CATEGORIES FOR DESIGNATED POSITIONS**

<b>General Rule</b>	An investment, interest in real property, or income is reportable if the business entity in which the investment is held, the interest in real property, or the income or source of income may foreseeably be affected materially by any decision made or participated in by the designated employee by virtue of the employee's position.
<b>CATEGORY 1</b>	All investments, interests in real property, income, and any business entity in which the person is a director, officer, partner, trustee, employee, or holds any position of management. Financial interests are reportable if located within San Ramon Valley Fire Protection District, including interests in any real property located within a two-mile radius of any property owned by the District or that the District has an interest in, or if the business entity is doing business or planning to do business in the District (and such plans are known by the individual) or has done business within the District at any time during the two years prior to the filing of the statement.
<b>CATEGORY 2</b>	Investments in any business entity and income from any source and status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity, which has within the last two years contracted, or foreseeably may contract, with the San Ramon Valley Fire Protection District to provide services, supplies, materials, machinery, or equipment to the District.
<b>CATEGORY 3</b>	New positions and Consultants that make governmental decisions or serve in a staff capacity and participate in the making governmental decisions must file under the broadest disclosure category in the District's Conflict Interest Code the consultant or new position works for. If the new position or consultant performs limited duties, the District may tailor the disclosure requirements to the duties performed. If the District provides tailored disclosure, the District must provide a written description of the position's duties and, based upon that description, a statement of the extent of disclosure requirements.

CONFLICT OF INTEREST CODE  
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EMS Battalion Chief	1 & 2
Medical Director	1 & 2
District Counsel	1 & 2
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Consultants and New Positions	4

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**OLD BUSINESS**



**NEW BUSINESS**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 29, 2023

To: Board of Directors

From: Frank Drayton, Deputy Chief/Fire Marshal

Re: Introduce by title only and waive First Reading of Ordinance No. 2023-38 for the Exterior Hazard Abatement Program

---

## **Background**

In years past, the provisions for the weed abatement program were adopted every three years as part of the Fire Code Adoption Ordinance. To establish conformity within our County, the County Fire Jurisdictions (San Ramon Valley Fire Protection District, Contra Costa Fire Protection District, Moraga-Orinda Fire District, Richmond Fire Department, Rodeo-Hercules Fire District) decided to uniformly adopt the Fire Code and the local weed abatement requirements as two independent ordinances. Adopting two independent ordinances provides the following advantages:

1. A clearer understanding that these requirements are independent of each other;
2. Exterior Hazard Abatement requirements no longer require ratification by the County, Town of Danville and the City of San Ramon as part of the Fire Code Adoption Ordinance that; and
3. Exterior Hazard Abatement requirements no longer require re-adoption every three years with the new Fire Code.

Therefore, when the Board adopted Ordinance 2022-37 for the 2022 California Fire Code on November 16, 2022, Ordinance 2022-37 did not contain any provisions for the Exterior Hazard Abatement Program. Proposed Ordinance 2023-38 (“Ordinance”) contains the District’s local weed abatement requirements for the Exterior Hazard Abatement Program. With only a few clarifications on definitions and standards, the requirements have not changed.

## **Financial Impact**

No Financial Impact.

### **Recommended Board Action**

1. Introduce by title only and waive the First Reading of Ordinance No. 2023-38: An Ordinance of the San Ramon Valley Fire Protection District Establishing Fuel Mitigation and Exterior Hazard Abatement standards in All State and Local Responsibility Areas within the District, and Adopting Findings of Fact.
2. Designate District Counsel/District Clerk to prepare a summary of the proposed Ordinance which the District Counsel/District Clerk shall publish with the notice of hearing for the adoption of Ordinance No. 2023-38 on April 26, 2023 at the next regular Board meeting pursuant to the Health and Safety Code and California Government Code.

### **Attachment**

Proposed Ordinance No. 2023-38

**ORDINANCE NO. 2023-38  
(FUEL MITIGATION AND EXTERIOR HAZARD ABATEMENT)**

**AN ORDINANCE OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
ESTABLISHING FUEL MITIGATION AND EXTERIOR HAZARD ABATEMENT  
STANDARDS IN ALL STATE AND LOCAL RESPONSIBILITY AREAS WITHIN THE  
DISTRICT, AND ADOPTING FINDINGS OF FACT**

The Board of Directors of the San Ramon Valley Fire Protection District ordains as follows:

**SECTION 1. AUTHORITY**

This Ordinance No. 2023-38 (“Ordinance”) is authorized by state statutes and regulations, including, but not limited to, Public Resources Code Section 4117, Health and Safety Code Sections 13801, 13804, 13861, 13862, 13870, 13871, 14900.5, 14900.6, Government Code Section 51175, Title 24, Part 9, California Code of Regulations, Chapter 49, and Title 19, California Code of Regulations, Section 1.07.

**SECTION 3. FINDINGS**

The San Ramon Valley Fire Protection District’s (“Fire District”) adoption of stringent fuel mitigation and exterior hazard abatement standards is designed to decrease the risk of structure fires spreading to adjacent vegetation and the risk of vegetation fires and wildfires spreading to structures. The Board bases these standards, in part, upon its finding that the local climatic, vegetative, geological, and topographical conditions within the Fire District create a grave risk of wildfire and resulting loss of life and property. Such findings are set forth in the attached and incorporated **Exhibit A** (“Findings”).

**SECTION 4. DEFINITIONS**

**COMBUSTIBLE MATERIAL.** Rubbish, litter, or material of any kind other than Hazardous Vegetation, that is combustible and endangers the public safety by creating a Fire Hazard as determined by the Fire Code Official.

**COST OF ABATEMENT.** Shall include all expenses incurred by the jurisdiction in its work of abatement and administrative fee pursuant to current adopted fee schedule.

**DEFENSIBLE SPACE.** An area, either natural or manmade, where material capable of allowing a fire to spread unchecked has been treated, cleared, or modified to slow the rate and intensity of an advancing wildfire and to create an area for fire suppression operations to occur.

**FIRE APPARATUS ACCESS ROAD.** A road that provides fire apparatus access from a fire station to a facility, building, or portion thereof. This is a general term that includes, but is not limited to, a fire lane, public street, public right of way, private street, driveway, parking lot lane, and access road.

**FIRE CODE OFFICIAL.** The Fire Chief or their duly authorized representatives.



**FIRE HAZARD.** Any condition, arrangement, or act that will increase, or may cause an increase of, the hazard or menace of fire to a greater degree than customarily recognized as normal by persons in the public service of preventing, suppressing, or extinguishing fire, or that may obstruct, delay, or hinder, or may become the cause of obstruction, delay, or hindrance, to the prevention, suppression, or extinguishment of fire.

**FUEL BREAK.** Shall mean a continuous strip of land upon and from which all rubbish, weeds, grass, or other growth that could be expected to burn has been abated or otherwise removed in order to prevent extension of fire from one area to another.

**LADDER FUELS.** Fuel that provides vertical continuity between surface fuel and canopy fuel strata, increasing the likelihood that fire will carry from surface fuel into the crowns of shrubs and trees.

**HAZARDOUS VEGETATION.** Vegetation that is combustible and endangers the public safety by creating a Fire Hazard, including but not limited to bark, mulch, seasonal and recurrent grasses, weeds, stubble, non-irrigated brush, dry leaves, dry needles, dead, dying, and diseased trees, or any other vegetation identified by the Fire Code Official.

**LOCAL RESPONSIBILITY AGENCY AREA.** An area of the state that is not a State Responsibility Area or federal property, and where the financial responsibility for preventing and suppressing fires is primarily the responsibility of the city, town, county, city and county, district, or other local public agency.

**MODIFICATION.** Where there are practical difficulties involved in carrying out the provisions of this Ordinance, the Fire Code Official shall have the authority to grant Modifications for individual cases, provided that the Fire Code Official shall first find that special individual reasons make the strict letter of this Ordinance impractical and that the Modification is in compliance with the intent and purpose of this Ordinance. The details of actions granting a Modification shall be recorded and entered in the files of the Fire District.

**OUTBUILDING.** Buildings or Structures that are less than one hundred-twenty square feet in size and are not used for human habitation and buildings or Structures with a roof but no walls.

**PARCEL.** A portion of real property of any size, which may be identified by an Assessor's Parcel Number, the area of which is determined by the legal lot of record.

**PERSON.** Includes any agency of the state and any county, city, special district, or other local public agency, and any individual, firm, association, partnership, business trust, corporation, nonprofit corporation, limited liability company, or company.

**RUBBISH.** Waste matter, litter, trash, refuse, debris, and dirt on streets, or private property, in the jurisdiction which is, or when, dry may become a fire hazard.

**STATE RESPONSIBILITY AREA.** An area of the state identified by the Board of Forestry and Fire Protection pursuant to Public Resources Code Section 4125 where the financial responsibility for preventing and suppressing fires is primarily the responsibility of the state.

**STREETS.** Includes alleys, parkways, driveways, sidewalks, and areas between sidewalks and curbs, highways, public right of ways, private roads, trails, easements, and fire trails.

**STRUCTURE.** A building that has walls and a roof and an area of 120 square feet or greater.

## **SECTION 5. FUEL MITIGATION REQUIREMENTS**

### **Abatement of Parcels One Acre or Less**

1. Parcels one acre or less shall require complete 100% abatement to achieve defensible space around all structures. This can be achieved through landscaping or by mowing, discing and/or spraying dry brush or native grasses to a height of 3 inches or less.

EXCEPTION: Individual property owners with landlocked lots may contact the Community Risk Reduction Division regarding appropriate abatement requirements prior to the compliance date. Landlocked is defined as a parcel of real property which has no access or egress (entry or exit) to a public street and cannot be reached except by crossing another property.

2. All combustible materials stored outside shall be neatly stacked away from all structures and have all combustible growth cleared 15 feet around it (eg, wood piles).
3. The Fire District may require modification to the minimum abatement standards on properties due to challenges with terrain, land use, growth, location, or the fire history of the area.
4. Nothing contained herein shall be deemed to preclude the Fire Chief from requiring more than the minimum specific requirements set forth above when the Fire Chief determines that conditions exist which necessitate greater Fire Protection measures.

### **Abatement of Parcels Greater than One Acre**

1. All parcels shall provide 100 feet of defensible space around all structures. This can be achieved through landscaping or by mowing, discing, and/or spraying dry brush or native grasses to a height of 3 inches or less.
2. Parcels shall provide 15-foot disc or bladed fuel breaks along the perimeter of the property. A fuel break is a continuous strip of land upon and from which all rubbish, weeds, grass or other growth that could be expected to burn has been abated or otherwise removed in order to prevent extension of fire from one area to another.

EXCEPTION: Mowed fuel breaks are only acceptable if an area cannot be discussed due to terrain or other factors. Mowed fuel break should be maintained at a minimum height of 3 inches and a minimum width of 60 feet.

3. Parcels 10 acres or more shall provide a 15-foot cross break to divide the parcel into approximately 5-acre sections. A cross break is a fuel break that divides up the partial with a continuous strip of land that is disced or bladed.

EXCEPTION: Parcels that are used for agricultural purposes may contact the Community Risk Reduction Division to request modifications to this requirement.

4. All combustible materials stored outside shall be neatly stacked away from all structures and have all combustible growth cleared 15 feet around it (eg, wood piles).
5. The Fire District may require modification to the minimum abatement standards on properties due to challenges with terrain, land use, growth, location, or the fire history of the area.
6. Nothing contained herein shall be deemed to preclude the Fire Chief from requiring more than the minimum specific requirements set forth above when the Fire Chief determines that conditions exist which necessitate greater Fire Protection measures.

### **Trees – All Properties**

1. Remove from the property all dead trees within 100 feet of all structures.
2. Limb-up trees within 100 feet of all structures so that no leafy foliage, twigs, or branches are within 5-feet from the ground.
3. Remove any portion of a tree which extends within 10 feet of the outlet of a chimney or stovepipe.
4. Keep all trees adjacent to or overhanging all structures free of dead limbs, branches, and other combustible matter.
5. Maintain 5 feet of vertical clearance between roof surfaces and portions of trees overhanging all structures, and keep roofs free of leaves, needles, twigs, and other combustible matter.

### **Fire Department Access Roads**

1. Abate 10 feet on both sides of all public or private roadways and driveways on and adjacent to the parcel.
2. Maintain unobstructed horizontal clearance of not less than the required width of the access road.
3. Maintain an unobstructed vertical clearance of not less than 13'6" above all roadways. This shall include tree canopies, awnings, and trellises.
4. Ensure the property address numbers are clearly visible from the street.

### **Environmental Concerns**

Compliance with the fuel mitigation requirements of this Ordinance shall not result in the taking of endangered, rare, or threatened plant or animal species, significant erosion, or sedimentation of surface waters. When these or other conditions make it impractical to comply with the fuel mitigation requirements, the person who owns, leases, or controls the Parcel or Parcels shall request that the Fire Code Official grant a modification of the requirements.

### **SECTION 6. BOARD DECLARATION**

Health and Safety Code sections 14900.5 and 14900.6 authorize the Board to declare that (a) the nuisances arising from dry grass, weeds, dead trees, and/or rubbish on such properties are "seasonal and recurrent" and (b) such "seasonal and recurring nuisances" shall be abated every year without further hearing.

### **SECTION 7. NOTICES**

Health and Safety Code section 14900.6 further provides that in the case of weeds which have previously been declared to constitute a seasonal and recurring nuisance, it is sufficient for the Fire District to mail a post card notice to the owners of the property as they and their addresses appear upon the current assessment roll advising them to abate said nuisances without particularized findings by this Board each year that such nuisances presently exist. The notice shall refer to and describe the property and shall state that noxious or dangerous weeds of a seasonal recurrent nature are growing on or in front of the property, and that the same constitute a public nuisance which must be abated by the removal of said noxious or dangerous weeds, and that otherwise they will be removed and the nuisance will be abated by the county authorities, in which case the cost of such removal shall be

assessed upon the lot and lands from which or in front of which such weeds are removed and that such cost will constitute a lien upon such lots or lands until paid.

**SECTION 8. PENALTIES**

Failure to comply the with fuel mitigation requirements of this Ordinance may result in the issuance of an Administrative Citation under Fire District Ordinance No. 24 or its successor ordinance, or a declaration by the Board that the conditions on the property constitute a public nuisance to be abated at the property owner’s expense, provided, however, that nothing in this Section 8 shall limit the Fire District from pursuing other available legal remedies for violations of this Ordinance, including, but not limited to, civil penalties. In addition, any Person who violates any provision of this Ordinance shall be guilty of an infraction or a misdemeanor in accordance with Health and Safety Code Section 13871.

**SECTION 9. SEVERABILITY**

If any section, subsection, paragraph, sentence, or clause of this Ordinance is determined in a final ruling by a court of competent jurisdiction to be invalid or unenforceable, such finding shall not invalidate any remaining portions of the Ordinance. The Board hereby declares that it would have adopted this Ordinance, and each section, subsection, sentence, or clause thereof, irrespective of the fact that any portion of the Ordinance be declared invalid.

**SECTION 10. DATE OF EFFECT**

This Ordinance shall become effective on May 26, 2023 or 30 days after passage, whichever is later. Within fifteen (15) days of passage, this Ordinance shall be published once with the names of the Directors voting for and against it, in the Contra Costa Times, a newspaper of general circulation in the Fire District.

**PASSED, APPROVED and ADOPTED** this 26<sup>th</sup> day of April, 2023 at the regular meeting of the Board of Directors of the San Ramon Valley Fire Protection District held on April 26, 2023, on a motion made by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and duly carried with the following roll call vote:

- AYES:**
- NOES:**
- ABSENT:**

**{{SIGNATURES TO FOLLOW ON NEXT PAGE}}**

**DATED:** April 26, 2023

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Michelle Lee  
President, Board of Directors

**APPROVED AS TO CONTENT:**

---

Paige Meyer  
Fire Chief

**ATTEST:**

---

Stephanie Brendlen  
District Counsel/District Clerk

**APPROVED AS TO FORM:**

---

Stephanie Brendlen  
District Counsel/District Clerk

**EXHIBIT A**  
**FINDINGS OF LOCAL CLIMATIC, GEOGRAPHICAL, AND TOPOGRAPHICAL**  
**CONDITIONS**

**Local Climatic Conditions**

**Precipitation and Relative Humidity**  
Conditions

Precipitation ranges from 15 to 24 inches per year with an average of approximately 20 inches per year. Ninety-six (96) percent falls during the months of October through April and four (4) percent from May through September. This is a dry period of at least five (5) months each year. Additionally, the area is subject to occasional drought. Relative humidity remains in the middle range most of the time. It ranges from twenty-five (25) to sixty-five (65) percent during spring, summer, fall, and from sixty (60) to ninety (90) percent in the winter. It occasionally falls as low as ten (10) percent.

Impact

Locally experienced dry periods cause extreme dryness of untreated wood shakes and shingles on buildings and non-irrigated grass, brush, and weeds, which are often near buildings with wood roofs and sidings. Such dryness causes these materials to ignite very readily and burn rapidly and intensely. Because of dryness, a rapidly burning grass fire or exterior building fire can quickly transfer to other buildings by means of radiation or flying brands, sparks, and embers. A small fire can rapidly grow to a magnitude beyond the control capabilities of the Fire District resulting in an excessive fire loss.

**Temperature**  
Conditions

Temperatures have been recorded as high as 114° F. Average summer highs are in the 90° range, with average maximums of 105° F.

Impact

High temperatures cause rapid fatigue and heat exhaustion of firefighters, hereby reducing their effectiveness and ability to control large building and wildland fires. Another impact from high temperatures is that combustible building material and non-irrigated weeds, grass, and brush are preheated, thus causing these materials to ignite more readily and burn more rapidly and intensely. Additionally, the resultant higher temperature of the atmosphere surrounding the materials reduces the effectiveness of the water being applied to the burning materials. This requires that more water be applied, which in turn requires more Fire District resources to control a fire on a hot day. High temperatures directly contribute to the rapid growth of fires to an intensity and magnitude beyond the control capabilities of the Fire District.

## **Winds Conditions**

Prevailing winds in the area are from the south or southwest in the mornings and from the north or northwest in the afternoons. However, winds are experienced from virtually every direction at one time or another. Velocities are generally in the teens to twenty mph ranges, gusting to twenty-five (25) to forty-five (45) mph. At mid-elevations forty (40) to fifty (50) mph winds are common and winds up to fifty-five (55) mph have been registered locally. During the winter half of the year, strong, dry, gusty winds from the north move through the area for several days creating extremely dry conditions.

### **Impact**

Winds such as those experienced locally can and do cause fires, both interior and exterior, to burn and spread rapidly. Fires involving non-irrigated weeds, grass, and brush will grow in magnitude and be fanned to an intensity beyond the control capabilities of ground forces from the Fire District. When such fires are not controlled, they can extend to nearby buildings, particularly those with untreated wood shakes or shingles.

Winds of the type experienced locally also reduce the effectiveness of exterior water streams used by the Fire District on fires involving large interior areas of buildings, fires which have vented through windows and roofs due to inadequate built-in fire protection, and fires involving wood shake and shingle building exteriors. Local winds will continue to be a definite factor towards causing major fire losses to buildings not provided with fire resistive roof and siding materials and buildings with inadequately separated interior areas or lacking automatic fire protection systems. National statistics frequently cite wind conditions, such as those experienced locally, as a major factor where conflagrations have occurred.

### **Summary**

These local climatic conditions affect the acceleration, intensity, and size of fire in the community. Times of little or no rainfall, of low humidity, and high temperatures create extremely hazardous conditions, particularly as they relate to wood shake and shingle roof fires and conflagrations. The winds experienced in this area can have a tremendous impact upon structure fires. During wood shake and shingle roof fires, or exposure fires, winds can carry sparks and burning brands to other structures, thus spreading the fire and causing conflagrations. In building fires, winds can literally force fires back into the building and can create a blow torch effect.

## **Geological and Topographic Conditions**

### **Seismicity Conditions**

The Seismic Design Category found in Contra Costa County varies based on mapped acceleration parameters and risk category of a structure. In general, Seismic Design Category in Contra Costa County are D or E for risk category I, II, or III structures and D or F risk category IV structures.

Contra Costa County is near the San Andreas Fault and contains all or portions of the Hayward, Calaveras, Concord, Antioch, Mt. Diablo, and other lesser faults. A 4.1 earthquake with its epicenter in Concord occurred in 1958, and a 5.4 earthquake with its epicenter also in Concord occurred in 1955. The Concord and Antioch faults have a potential for a Richter 6 earthquake and the Hayward and Calaveras faults have the potential for a Richter 7 earthquake. Minor tremblers from seismic activity are not uncommon in the area.

Interstate 680 runs the length of the San Ramon Valley to Interstate 580 in Alameda County. The interstate divides the valley into a west and east side. Through the valley, the interstate is transversed by eight underpasses and seven overcrossings. An overpass or undercrossing collapse would significantly alter the response route and time of responding emergency equipment. This is due to limited crossings of the interstate and that the valley has only one surface street, which runs parallel to the interstate which, would be congested during a significant emergency.

Earthquakes of the magnitude experienced locally can cause major damage to electrical transmission facilities, which, in turn, cause power failures, while at the same time starting fires throughout the Fire District. The occurrence of multiple fires will quickly deplete existing fire department resources, hereby reducing and/or delaying their response to any given fire.

Additionally, without electrical power, elevators, smoke management systems, lighting systems, alarm systems, and other electrical equipment urgently needed for building evacuation, fire control in large buildings would be inoperative, thereby resulting in loss of life and/or major fire losses in such buildings.

### Impact

A major earthquake could severely restrict the response of the Fire District and its capability to control fires involving buildings of wood frame construction with ordinary wood shake and shingle exteriors, or with large interior areas not provided with automatic smoke and fire control systems.

### Soils

#### Conditions

The area is replete with various soils, which are unstable, clay loam and alluvial fans being predominant. These soil conditions are moderately to severely prone to swelling and shrinking, are plastic, and tend to liquefy.

Throughout the San Ramon Valley, the topography and development growth has created a network of older, narrow roads. These roads vary from gravel to asphalt surface and vary in percent of slope, many exceeding twenty (20) percent. Several of these roads extend up through the winding passageways in the hills providing access to remote, affluent housing subdivisions. The majority of these roads are private with no established maintenance program. During inclement weather, these roads are subject to rock and mudslides, as well as downed trees, obstructing all vehicle traffic. It is anticipated that during an earthquake several of these roads would be impassable.



#### Examples:

1. Roundhill Estates in Alamo - access restricted for fire equipment due to road grade and width.
2. West hillside area in Danville and Alamo would restrict access for Station's 31, 32, and 33.
3. Tassajara Valley and Morgan Territory roads would restrict access for Station's 30, 35, 36 and 37.

### **Topographic Conditions**

#### Vegetation

Highly combustible dry grass, weeds, and brush are common in the hilly and open space areas adjacent to built-up locations six (6) to eight (8) months of each year. Many of these areas frequently experience wildland fires, which threaten nearby buildings, particularly those with wood roofs or sidings. This condition can be found throughout the District, especially in those developed and developing areas of the District.

#### Surface Features

The arrangement and location of natural and manmade surface features, including hills, creeks, canals, freeways, housing tracts, commercial development, fire stations, streets, and roads, combine to limit feasible response routes for Fire District resources in and to District areas.

#### Buildings, Landscaping and Terrain

Many of the "newer" large buildings and building complexes have building access and landscaping features and designs, which preclude, or greatly limit, any approach or operational access to them by Fire District vehicles. In addition, the presence of security gates and roads of inadequate width and grades which are too steep for Fire District vehicles adversely affect fire suppression efforts.

When Fire District vehicles cannot gain access to buildings involved with fire, the potential for complete loss is realized. Difficulty reaching a fire site often requires that fire personnel be increased both in numbers and in stamina. Access problems often result in severely delaying, misdirecting, or making impossible fire and smoke control efforts.

#### Impact

The above local geological and topographical conditions increase the magnitude, exposure, accessibility problems, and fire hazards presented to the San Ramon Valley Fire Protection District. Fire following an earthquake has the potential of causing greater loss of life and damage than the earthquake itself. Hazardous materials, particularly toxic gasses, could pose the greatest threat to the largest number, should a significant seismic event occur. Public Safety resources would have to be prioritized to mitigate the greatest threat and may likely be unavailable for smaller single dwelling or structure fires.

Other variables may tend to intensify the situation:

1. The extent of damage to the water system.
2. The extent of isolation due to bridge and/or freeway overpass collapse.
3. The extent of roadway damage and/or amount of debris blocking the roadways.
4. Climatic conditions (hot, dry weather with high winds).
5. Time of day will influence the amount of traffic on roadways and could intensify the risk to life during normal business hours.
6. The availability of timely mutual aid or military assistance.
7. The large portion of dwellings with wood shake or shingles coverings could result in conflagrations.

### **Summary**

Local climatic, geologic, and topographic conditions impact fire prevention efforts, and the frequency, spread, acceleration, intensity, and size of fire involving buildings in this community. Further, they impact potential damage to all structures from earthquake and subsequent fire. An example of this was the October 17, 1989, Loma Prieta earthquake measuring 6.9 on the San Andreas fault centered near Santa Cruz, that caused one residential fire and numerous commercial buildings to have damage.



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 29, 2023

To: Board of Directors

From: Paige Meyer, Fire Chief  
Davina Hatfield, CFO

Subject: Public Hearing to Consider Adoption of Resolution No. 2023-02 Modifying the First Responder Assessment Without Transport Fee and the Ambulance Transport Fees and Charges Contained Within Ordinance No. 30.

---

## **Background**

The last comprehensive review of the ambulance transport and assessment without transport fees was conducted in 2018. At that time, the Board approved moving away from the “bundled” basic and advanced life support rates to a single base rate of \$2,500, plus a mileage rate of \$40 per mile and oxygen charge of \$125 and increased the first responder assessment without transport charge to \$600. It was noted that the changes would be consistent with the rates and practices of other transport providers in the region. It has now been five years since the last rate increase and staff believes an adjustment is warranted to keep pace with the cost of providing these essential pre-hospital emergency medical care services.

Since 2018, the District has experienced increased costs in all facets of the ambulance transport service: personnel, medical supplies, fuel, and maintenance of the ambulances and related specialty medical equipment. Furthermore, during the interim period since 2018, the other two public agency ambulance transport providers in Contra Costa County have undertaken their own increases in charges to keep pace with the rising cost of providing the ambulance transport service. (See attached comparison of transport charges.)

Staff is proposing the following increases to partially offset the escalation in cost associated with providing pre-hospital emergency medical care since 2018: increase the base rate from \$2,500 to \$2,868 (3% per year); increase the mileage rate from \$40/mile to \$60/mile (reflecting increases in fuel and maintenance since 2018); increase the oxygen charge from \$125 to \$175 (per unit price of oxygen has doubled since 2018); and increase the First Responder Assessment Without Transport fee from \$600 to \$690 (same increase as flat rate). These changes will provide added financial support for the EMS program and bring the District’s rates in line with the other two fire-based transport agencies in the County.

Furthermore, with respect to District residents, the District’s compassionate billing policy practice of accepting payment from an insurance provider as payment in full for the emergency medical response – and not seeking additional payment for any shortfall (i.e., no “balance billing”) – would

remain in place. The policy further allows for the Chief to waive payment in the event of a hardship for non-residents.

In accordance with California Health and Safety Code Section 13916 *et seq.* and California Government Code Section 6066, the District Clerk published notice of the proposed action and public hearing in the San Ramon Valley Times and made proposed Resolution No. 2023-02 and supporting documentation available for public examination at the District Administrative Building and on the District website.

**Fiscal Impact**

Staff estimates that adopting the recommended fee schedule contained in the attached resolution for emergency medical responses and transports would generate additional cost recovery of \$650,000-\$750,000 from medical insurance providers, with little or no direct fiscal impact on District residents. The additional funding would be used to help ensure that residents continue to receive the highest level of essential, pre-hospital emergency medical care in the region and preserve property tax revenue for other critical emergency services provided by the District.

If approved, the projected fee revenue would provide for recovery of roughly 60% of the District's cost of providing advanced level EMS services.

**Recommended Board Action**

Adopt by a majority roll call vote attached proposed Resolution No. 2023-02.

**Attachment**

Proposed Resolution No. 2023-02  
Comparison of EMS Charges

**RESOLUTION NO. 2023-02**

**A RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT INCREASING THE FIRST RESPONDER ASSESSMENT WITHOUT TRANSPORT FEE AND THE AMBULANCE TRANSPORT FEES AND CHARGES CONTAINED WITHIN ORDINANCE NO. 30 (AMBULANCE FEES – ORDINANCE NO. 30)**

**WHEREAS**, it is necessary from time to time to revise the fees and charges that assist in defraying the costs of specific services provided by the San Ramon Valley Fire Protection District (“District”); and,

**WHEREAS**, pursuant to Health and Safety Code Section 13916 *et seq.*, and Government Code Section 6066, the District adopted Ordinance No. 30 on November 21, 2013, setting forth District fees and costs which are subject to reimbursement; and,

**WHEREAS**, the District has given notice of its intent to modify such fees and charges contained in Ordinance No. 30 as may be adopted by this Resolution No. 2023-02 in accordance with Health and Safety Code Section 13916 *et seq.*, and Government Code Section 6066; and,

**WHEREAS**, Health and Safety Code Section 13916 (d) provides that the schedule of fees and charges established by Ordinance No. 30 shall not exceed the reasonable amount necessary to recover the costs of providing the specified service as allowed by law, and,

**WHEREAS**, the District has made available the required data indicating the amount of estimated cost required to provide the specified service and revenue sources anticipated to provide the cost as set forth in Section 13916(d), and,

**WHEREAS**, the District has determined, based on the increased cost associated with the current level of emergency services provided by the District, that a modification to the existing schedule of fees and charges is warranted.

**NOW THEREFORE BE IT RESOLVED** by the San Ramon Valley Fire Protection District Board of Directors (“Board”) that:

1. Each of the recitals of this Resolution No. 2023-02 are found to be determinations of fact which are true and correct.
2. The fees and charges set forth below shall be effective June 1, 2023.
3. The existing Sections 7.2 and 7.3 of Ordinance No. 30 are hereby repealed and replaced with the following new Section 7.2:

Patient Charges – Fees related to an emergency medical response shall be charged as follows:

Emergency Ambulance Response Base Rate	\$2,868.00
Loaded Ambulance Mileage Rate	\$60.00 per mile
Oxygen Administration	\$175.00
First Responder Assessment Without Transport	\$690.00

4. The Board delegates its authority to the Fire Chief or their designee to administer the fees and charges as set forth in Section 7.2 of Ordinance No. 30.

5. The fees and charges authorized by this Resolution No. 2023-02 are categorically exempt from review under the California Environmental Quality Act ("CEQA") as confirmed in CEQA Guidelines Section 15273.

**PASSED, APPROVED, AND ADOPTED** on this 29<sup>th</sup> day of March 2023, at a regular meeting of the District Board of Directors at San Ramon, State of California on a motion made by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and duly carried with the following roll call votes:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

DATED: March 29, 2023

\_\_\_\_\_  
Michelle Lee  
President, Board of Directors

**APPROVED TO CONTENT:**

\_\_\_\_\_  
Paige Meyer, District Fire Chief

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Stephanie Brendlen  
District Counsel/District Clerk

**ATTEST:**

\_\_\_\_\_  
Stephanie Brendlen  
District Counsel/District Clerk

# COMPARISON OF EMS CHARGES

March 8, 2023

	San Ramon Valley Fire Protection District <i>(Proposed)</i>	Contra Costa County Fire Protection District <i>(Proposed)</i>	Moraga- Orinda Fire District
Emergency Ambulance Response Base Rate	\$2,868	\$2,868	\$2,729
First Responder Assessment Without Transport	\$690	\$615	\$655
Mileage	\$60	\$69	\$45
Oxygen	\$175	\$240	\$136



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

Date: March 29, 2023  
To: Board of Directors  
From: Paige Meyer, Fire Chief  
Kenneth Campo, Administrative Services Consultant  
Subject: Adoption of Resolution No. 2023-03: Opposition to Initiative 21-0042A1

---

## **Background**

Proposed by the California Business Roundtable and dubbed the “Taxpayer Protection and Government Accountability Act” by its proponents, the Initiative is formally titled “Limits Ability of Voters and State and Local Governments to Raise Revenues for Government Services,” this statewide ballot initiative #21-0042A1 (“Initiative”) would result in the loss of billions of dollars annually in critical state and local funding.

This Initiative amends the State Constitution by creating new grounds to challenge existing and future fees for service and development impact fees, thus disrupting fiscal certainty and severely restricting a public agency’s ability to meet essential services and infrastructure needs such as fire and emergency response services. The California Special Districts Association (“CSDA”) has outlined in more detail the impact this Initiative would have on the District and its residents in the attached CSDA Analysis of Initiative #21-0042A1.

## **Fiscal Impact**

If successful, this Initiative would have a detrimental impact on the District’s ability to offset the cost of providing pre-hospital emergency medical and transport services, community risk reduction services, and the District’s ability to negotiate with developers for measures to mitigate the impacts of new development on service delivery. Service fees and charges of approximately \$6 million currently account for six percent (6%) of ongoing operating revenue.

## **Recommended Board Action**

Adopt by a majority roll call vote attached proposed Resolution No. 2023-03 and direct the District Clerk/District Counsel to email a copy of the adopted Resolution to the CSDA at [advocacy@csda.net](mailto:advocacy@csda.net) in support of its opposition to Initiative #21-0042A1.

## **Attachment**

Proposed Resolution No. 2023-03  
CSDA Analysis of Initiative #21-0042A1



**RESOLUTION NO. 2023-03**  
**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN RAMON VALLEY**  
**FIRE PROTECTION DISTRICT DECLARING**  
**OPPOSITION TO INITIATIVE 21-0042A1**  
**(OPPOSITION TO INITIATIVE 21-0042A1)**

**WHEREAS**, an association representing California’s wealthiest corporations and developers is spending millions to push a deceptive proposition aimed for the November 2024 statewide ballot; and

**WHEREAS**, the proposed proposition, Initiative 21-0042A1, has received the official title: “LIMITS ABILITY OF VOTERS AND STATE AND LOCAL GOVERNMENTS TO RAISE REVENUES FOR GOVERNMENT SERVICES. INITIATIVE CONSTITUTIONAL AMENDMENT”; and

**WHEREAS**, the measure includes provisions that would make it more difficult for local voters to pass measures needed to fund local services and infrastructure, and would limit voter input by prohibiting local advisory measures where voters provide direction on how they want their local tax dollars spent; and

**WHEREAS**, the measure exposes taxpayers to new costly litigation, limits the discretion and flexibility of locally elected boards to respond to the needs of their communities, and injects uncertainty into the financing and sustainability of critical infrastructure; and

**WHEREAS**, the measure severely restricts state and local officials’ ability to protect our environment, public health and safety, and our neighborhoods against those who violate the law; and

**WHEREAS**, the measure creates new constitutional loopholes that would allow corporations to pay less than their fair share for the impacts they impose on our communities, including local infrastructure, our environment, water quality, air quality, and natural resources; and

**WHEREAS**, the measure threatens billions of dollars currently dedicated to state and local services, and could force cuts to services provided by the San Ramon Valley Fire Protection District (“District”), including, without limitation, fire and emergency response, as well as services provided by public schools, law enforcement, public health, parks, libraries, affordable housing, services to address homelessness, mental health services, and more; and

**WHEREAS**, the measure would also reduce funding for critical infrastructure like streets and roads, public transportation, ports, drinking water, sanitation, utilities, and more.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED** by the San Ramon Valley Fire Protection District Board as follows:

1. The District hereby declares its opposition to Initiative 21-0042A1; and
2. The District hereby declares it will join the “No” on Initiative 21-0042A1 coalition, a growing coalition of public safety, labor, local government, infrastructure advocates, and other organizations throughout the state.

**PASSED, APPROVED, and ADOPTED** this 29th day of March, 2023 at a regular meeting of Board of Directors of the San Ramon Valley Fire Protection District held on March 29, 2023, on motion made by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and duly carried with the following roll call votes:

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

**DATED: March 29, 2023**

\_\_\_\_\_  
Michelle Lee  
President, Board of Directors

**APPROVED TO CONTENT:**

\_\_\_\_\_  
Paige Meyer, District Fire Chief

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Stephanie Brendlen  
District Counsel/District Clerk

**ATTEST:**

\_\_\_\_\_  
Stephanie Brendlen  
District Counsel/District Clerk



## **BALLOT INITIATIVE #21-0042A1 LIMITS STATE AND LOCAL GOVERNMENTS' ABILITY TO RAISE REVENUES FOR GOVERNMENT SERVICES. INITIATIVE CONSTITUTIONAL AMENDMENT**

November 8, 2022 General Election

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### **BACKGROUND**

The purported "Taxpayer Protection and Government Accountability Act," a statewide initiative measure to amend the California constitution sponsored by the [California Business Roundtable](#) ("CBRT"), is the most consequential proposal to limit the ability of the state and local governments to enact, modify, or expand taxes, assessments, fees, and property-related charges since the passage of Proposition 218 (1996) and Proposition 26 (2010). If enacted, public agencies would face a drastic rise in litigation that could severely restrict their ability to meet essential services and infrastructure needs.

To date, CBRT has introduced two separate but largely similar initiative measures: # [21-0026A1](#) and # [21-0042A1](#).

Title and summary for # 21-0042A1 will be issued approximately February 3, 2022. In order to qualify for the ballot, proponents must collect 997,139 valid signatures from California voters. The California Secretary of State's recommended last day to submit signatures to counties to qualify for the November 8, 2022 statewide general election is April 29, 2022. The last day for measures to be certified for the ballot or withdrawn from the ballot is June 30, 2022.

### **SUMMARY**

Ballot Initiative [21-0042A1](#) would result in the loss of billions of dollars annually in critical state and local funding, restricting the ability of local agencies and the State of California to fund services and infrastructure by:

- Adopting new and stricter rules for raising taxes, fees, assessments, and property-related fees.
- Amending the State Constitution, including portions of Propositions 13, 218, and 26 among other provisions, to the advantage of the initiative's proponents and plaintiffs; creating new grounds to challenge these funding sources and disrupting fiscal certainty.
- Restricting the ability of local governments to issue fines and penalties to corporations and property owners that violate local environmental, water quality, public health, public safety, fair housing, nuisance and other laws and ordinances.



The initiative includes provisions that would retroactively void *all* state and local taxes or fees adopted after January 1, 2022 if they did not align with the provisions of this initiative. This may also affect indexed fees that adjust over time for inflation or other factors. Effectively, it would allow voters in one part of California to invalidate the prior actions of local voters in another part of the state, undermining local control and voter-approved decisions about investments needed in their communities.

Specifically, among other provisions effecting the state government, the initiative would impact local agencies through changes to the California Constitution as follows:

### **Restricting Local Tax and Fee Authority to Provide Local Services**

#### *Fees:*

- With few exceptions, fees and charges shall not exceed the “actual cost” of providing the product or service for which the fee is charged.
  - “Actual cost” is defined as the “...*minimum amount necessary...less other sources of revenue including, but not limited to taxes, other exempt charges, grants, and state or federal funds...*”
- The burden on the local government to prove the fee or charge does not exceed “actual cost” is heightened from a “*preponderance of the evidence*” to “*clear and convincing evidence*”.
- In addition to limiting fees and charges to the actual cost to the local government for providing the service, fees and charges must also be “reasonable” to the payor themselves; no definition is provided for this new subjective reasonableness test that is separate and apart from the test as to how closely the fee or charge is related to the cost of service.
- Defines all sources of revenue as either taxes or “exempt charges.”
- Includes Article XIID charges in Proposition 218 under the definition of “exempt” charges subjecting them to potential litigation.
- Exposes previously established fees indexed to inflation or other metrics to new standards and legal challenges.
- Adds into the Constitution that a board action is required to adopt, enact, create, establish, collect, increase, or extend any and all fees.

#### *Taxes:*

- Increases the threshold for voters to pass a local special tax initiative placed on the ballot by voters from a simple majority to a two-thirds majority, likely to address concerns over the recent *California Cannabis Coalition v. City of Upland* court decision.
- Requires voter approval when an expansion of boundaries extends existing taxes or fees to new territory.
- New taxes can be imposed only for a specific duration.



### *Fines and Levees:*

- Interferes with local enforcement efforts, by making it more difficult to impose fines and penalties for state and local law violations related to activities such as water discharge, waste recycling, weed abatement, fireworks, and housing code violations and unlawful commercial marijuana sales, just to name a few. The measure converts administratively imposed fines and penalties into taxes unless a new, undefined and ambiguous “adjudicatory due process” is followed.

### **Increasing Litigation Exposure**

- Significantly increases a public agency’s burden of proof from “preponderance of evidence” to “clear and convincing evidence” to prove compliance with the new fee requirements. By changing evidence standards to favor corporations suing public agencies, the initiative will promote costly litigation.
- The local government would bear the burden of proving by clear and convincing evidence that a levy, charge or exaction is an “exempt charge” and not a tax. Moreover, the local government would bear the burden of proving by clear and convincing evidence that the amount of the exempt charge is *both* “reasonable” to the payor and that the amount charged does not exceed the “actual cost” of providing the service or product to the payor.
- By enacting a new requirement that all fees must be “reasonable” to the payor but offering no definition as to what “reasonable” means, the initiative provides a new avenue to challenge fees by enabling a plaintiff to claim a fee is not reasonable even if the fee meets the actual costs of service.
- Prop. 218 currently requires fees cover the *reasonable* cost of service. This initiative amends Prop. 218 to require the near-impossible standard of predicting *actual* costs years into the future. To compound this challenge, the new standard also factors in the receipt of external revenues that are constantly shifting and typically outside the control of the local agency. It defines “actual costs” as:
  - “(i) the minimum amount necessary to reimburse the government for the cost of providing the service or product to the payor, and (ii) where the amount charged is not used by the government for any purpose other than reimbursing that cost. In computing “actual cost” the maximum amount that may be imposed is the actual cost less all other sources of revenue including, but not limited to taxes, other exempt charges, grants, and state or federal funds received to provide such service or product.”
- Fosters endless litigation challenging local fees claiming they are not the “minimum amount necessary”. For instance:
  - Do roads need to be paved every 10 years or 50 years?
  - Does infrastructure need to be upgraded or replaced or not improved at all?
  - What is the minimum emergency response time necessary?



## **IMPACTS**

- Could prevent virtually any new fees or assessments to fund water, sewer, trash, fire protection, parks and recreation, and other essential services and infrastructure.
  - Places over \$20 billion of local government fee and charge revenues over 10 years at heightened legal peril.
- Jeopardizes the public health and safety of communities by cutting off new revenue intended to pay for essential local services and infrastructure.
  - Substantially increases the legal and administrative cost of public infrastructure financing.
- With billions of dollars in deferred maintenance and unmet needs for California's infrastructure, exacerbates the neglect and deterioration of our roads, dams, waterways, and other facilities.
- By limiting revenues to the "minimum amount necessary", imposes a "race-to-the-bottom" in California that will halt investment in technological advancements that future generations will depend upon.
- Prevents critical investments in climate adaptation and community resilience to address drought, flooding, and wildfire as well as reduce emissions and harmful pollutants.
- Exposes taxpayers to a new wave of unaffordable litigation, limits the discretion and flexibility of locally elected boards to respond to the needs of their communities, and injects uncertainty into financing and sustainability of critical infrastructure.
- Restricting local services and infrastructure to the lowest and minimum amount possible will disproportionately impact the most underserved communities the hardest.

## **SUPPORT**

- California Business Roundtable (CBRT) – Sponsor
  - The CBRT website lists the following individuals as Chair and Vice-Chair:
    - Chair, Brett Bittel (Enterprise Rental Car)
    - Vice-Chair, Maryam Brown (SoCal Gas)
  - Additional research suggests the following corporations are currently, or were recently, members of CBRT:
    - AAA
    - Aera Energy
    - Albertsons
    - American Beverage Association
    - Farmers Insurance
    - Chevron
    - Comcast
    - Dart Container Corp.
    - Kaiser Permanente
    - PEPSICO
    - State Farm Insurance



**California Special  
Districts Association**

*Districts Stronger Together*

- Union Pacific Railroad
- Wells Fargo

**OPPOSITION**

- California Special Districts Association
- Cal Cities (League of California Cities)
- California Professional Firefighters



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** March 29, 2023

**To:** Board of Directors

**From:** Jonas Aguiar, Deputy Chief

**Subject:** Consideration of Memorandum of Understanding between the San Ramon Valley Fire Protection District and the Contra Costa Crisis Center for the Warm Hand-Off Pilot Program

---

## **Background**

The San Ramon Valley Fire Protection District (“District”) is leading the industry in an innovative approach to responding to persons experiencing behavioral health crises and acute stress. Phase Two in that process is the “Warm Hand-Off” of lower acuity calls to the Contra Costa Crisis Center (CCCC), the crisis center in our County.

The CCCC has been in operation for nearly 60 years with the goal of keeping people alive and safe, helping them through crisis and providing them or connecting them with culturally relevant resources in the community. The crisis center is 1 of 13 dual accredited centers in the state of California that services both 211 information as well as 988 and is also accredited through the American Association of Suicidology.

Our partnership with the CCCC allows us to create a first of its kind Warm Hand-Off Pilot Program (“Program”) which transfers calls directly to the CCCC. The benefits of a direct transfer to our crisis center as opposed to the 988 system means our citizens get local resources from a local agency. The CCCC will help those in need get services faster.

Program goals include:

- 24/7/365 Warm Hand-Off of appropriately triaged behavioral health calls to the CCCC.
- One Shift Lead or Senior Call Specialist dedicated to answering District calls.
- Admin support, data collection, and project evaluation for the Program.
- Collaboration and development of joint role-playing exercises.

## **Fiscal Impact**

The Behavioral Health Justice Intervention Services grant, already awarded to the District, will fund the Memorandum of Understanding (“MOU”) between the San Ramon Valley Fire Protection District and the Contra Costa Crisis Center.



**Recommendation Board Action**

Approve by a majority roll call vote the attached Memorandum of Understanding between the San Ramon Valley Fire Protection District and the Contra Costa Crisis Center for the Warm Hand-Off Pilot Program in the amount of \$5,833/month for one year.

**Attachment**

MOU between the San Ramon Valley Fire Protection District and the Contra Costa Crisis Center

**MEMORANDUM OF UNDERSTANDING BETWEEN THE CONTRA COSTA CRISIS CENTER AND THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

**1. PURPOSE**

- 1.1. This Memorandum of Understanding (“MOU”) sets forth the agreement between the Contra Costa Crisis Center (“Crisis Center”) and the San Ramon Valley Fire Protection District (“District”) that will serve as a framework for the parties to coordinate in the development of protocols and procedures for providing immediate, accessible care and support to persons experiencing suicidal and/or homicidal thoughts, at risk of harming themselves or others, or struggling with emotional distress, who may need mental health support services and require immediate help (“Project”).
- 1.2. The parties bring different skill sets and expertise to help meet the needs of people in crisis. The intent of this MOU is to promote collaboration between the parties regarding the processing and transferring of requests for assistance for the benefit of the citizens in accordance with local, state, and federal laws.

**2. THE PARTIES**

- 2.1. Crisis Center is a 501c(3) nonprofit organization, accredited by the American Association of Suicidology (“AAS”), that provides callers with 24-hour telephone crisis intervention, suicide prevention, community information and referral services, and other community-based resources via the 988 and 800-273-8255 telephone numbers (collectively, “988”), 211, and other published and unpublished numbers.
- 2.2. District is an autonomous fire protection district organized pursuant to the Fire Protection District Law of 1987, California Health and Safety Code § 13800, et seq. District provides all-risk fire, rescue and emergency medical services and operates the San Ramon Valley 911 Communications Center (“SRV 911”), which is a primary public safety answering point for the receipt, processing, dispatching and response coordination of emergency calls for assistance through the 911 telephone number.

**3. DEFINITIONS**

- 3.1. The “Effective Date” of this MOU shall be January 9, 2023.
- 3.2. “Imminent Risk of Suicide” means Crisis Center staff have determined, based on the Crisis Center’s protocols and standards, that there is a close temporal connection between a person’s current risk status and actions that could lead to serious bodily injury or death; in other words, if no actions are taken, Crisis Center staff believe the person at risk is likely to seriously harm or kill himself.

- 3.3. “Imminent Risk of Violence” means Crisis Center staff have determined, based on the Crisis Center’s protocols and standards, that there is a close temporal connection between a person’s current risk status and actions that could lead to serious bodily injury or death to others; in other words, if no actions are taken, Crisis Center staff believe the person at risk is likely to seriously harm or kill other persons.

#### 4. CRISIS CENTER’S ROLES AND RESPONSIBILITIES.

- 4.1. Crisis Center will secure a dedicated phone line (DID) for this Project connecting to SRV 911 and will train call specialists to prioritize and accept calls transferred by SRV 911 where callers seek non-emergency help with suicidal and/or homicidal thoughts or emotional crises.
- 4.2. Crisis Center will transfer to SRV 911 calls seeking emergency services, such as fire, law enforcement, or medical services.
- 4.3. In cases of Imminent Risk of Suicide or Violence,
  - 4.3.1. Crisis Center will contact SRV 911 for assistance only when a less invasive plan cannot be collaborated on with the person at risk.
  - 4.3.2. Crisis Center will collect, and provide to SRV 911, as much information as possible regarding the circumstances.
  - 4.3.3. Crisis Center will provide to SRV 911 information to locate an individual in imminent risk, such as caller ID information, physical address/location or any other identifying information and hazards the caller shared with Crisis Center.
- 4.4. Crisis Center will utilize warm transfer processes to connect callers to SRV 911.
- 4.5. Crisis Center will provide training for SRV 911 staff about Crisis Center’s services, protocols, and processes.
- 4.6. Crisis Center staff, as assigned by their agency’s Executive Director, will assist in the planning, design, and operations of this Project.
- 4.7. Crisis Center will collaborate with SRV 911 regarding continuous quality improvement for SRV 911 services.
- 4.8. Crisis Center will maintain records and provide aggregated data of all calls in common with SRV 911 for this Project, consistent with standards specified in Section 7, CONFIDENTIALITY.

5. SRV 911'S ROLES AND RESPONSIBILITIES.

- 5.1. For calls received through the 911 system,
  - 5.1.1. SRV 911 will secure a dedicated phone line (DID) for this Project connecting to Crisis Center and will collaborate with Crisis Center to develop protocols and train SRV 911 staff to assess urgency of risks to determine appropriate response.
  - 5.1.2. SRV 911 will assess and determine the appropriate mental health response to promote the safety of the caller, bystanders, patients, and responders. SRV 911 will not provide callers with mental health counseling or treatment.
  - 5.1.3. SRV 911 will identify and implement appropriate documentation and record keeping methods and policies related to mental health calls for service, including new problem nature or incident types that might be used.
- 5.2. SRV 911 will transfer to Crisis Center callers seeking non-emergency help with emotional support, referrals to community resources, suicide assessment and safety planning, and support to third party persons concerned about someone with a possible mental illness or in emotional distress.
- 5.3. SRV 911 will accept calls transferred by Crisis Center where callers seek emergency services, such as fire, law enforcement, or medical services.
- 5.4. SRV 911 will utilize warm transfer processes to connect callers to Crisis Center.
- 5.5. SRV 911 will provide training for Crisis Center staff about SRV 911's services, protocols, and processes.
- 5.6. SRV 911 will collaborate with Crisis Center regarding continuous quality improvement for Crisis Center services.
- 5.7. SRV 911 will provide Crisis Center a total of \$70,000 compensation for performing services for this Project under the terms and conditions of this MOU, paid in 12 equal monthly installments for each month of services provided to the District during the Term of this MOU or as precipitated by events specified in Section 9.2, TERM AND TERMINATION.

6. TRANSFER PROTOCOLS AND PROCEDURES.

- 6.1. The parties will establish bi-directional agency-to-agency transfer protocols and procedures to foster efficient and secure transfer and sharing of information to help the public during emergencies and non-emergency mental health crises.

- 6.2. The parties will establish and maintain dedicated phone numbers for transfers of calls between them. The parties' dedicated phone numbers are the following:
  - 6.2.1. Crisis Center: DID 925-627-7896
  - 6.2.2. SRV 911: DID 925-838-6691
- 6.3. Prior to transfer, a caller being transferred should be informed of, and give consent to the transfer.
- 6.4. All transfers between Crisis Center and SRV 911 will utilize warm transfer processes.
  - 6.4.1. When transferring calls to SRV 911, the Crisis Center counselors will announce their name and agency, will provide as much information about the caller as possible, including name, location, phone number, means of attempt, prior attempts, weapons or dogs present, gender, ethnicity, and clothing, and will request an incident number or, if none is available, a dispatch number. The Crisis Center counselor will remain on the line until SRV 911 is on the line with the caller.
    - 6.4.1.1. In cases of Imminent Risk of Suicide or Violence, the Crisis Center counselor on the line with the caller may not transfer the call to SRV 911; instead, the Crisis Center counselor may stay on the line with the caller while another Crisis Center counselor contacts SRV 911 to relay pertinent information.
  - 6.4.2. When transferring calls to Crisis Center, SRV 911 staff will announce the transfer and provide the caller's name, phone number, and location, a brief summary of the caller's situation and chief complaint, and any other applicable information. Upon transferring the call to Crisis Center, SRV 911 will confirm the caller and Crisis Center counselor have connected and will disconnect the line.
  - 6.4.3. At the conclusion of calls received from SRV 911, Crisis Center staff will call SRV 911 to provide information and the outcome of the call.
- 6.5. Wherever possible, chat/text line communications will be maintained by Crisis Center while contact is initiated with SRV 911.
- 6.6. In cases of Imminent Risk of Suicide or Violence where the caller's location or address information is unknown,
  - 6.6.1. SRV 911 may contact the caller's cell phone provider to ping the cell phone for location information and/or may conduct an IP lookup by contacting the caller's internet provider (if known) or by utilizing the Instant IP Address Lookup ([whatismyipaddress.com](http://whatismyipaddress.com)) or American Registry for Internet Numbers ([arin.net](http://arin.net)).

- 6.6.2. Crisis Center may utilize creative and curious questioning to obtain information about the caller's specific location or information that can lead to the caller's specific location, including a child's school, a name and phone number of a family member or friend to contact later, or description of nearby businesses and/or landmarks).

## 7. CONFIDENTIALITY

- 7.1. The parties agree to treat all information received as confidential and protected, as required by law, and to use information only for the successful resolution of the incident, for continuous quality improvement purposes, and to provide services for the health, welfare, and safety of the citizens.
- 7.2. SRV 911 recognizes that Crisis Center services may include an emphasis upon confidentiality and informed consent.
- 7.3. Crisis Center recognizes that information availability is inherent and vital to SRV 911's call processing and dispatching services.
- 7.4. The parties will provide each other with an aggregated data report of contacts referred to the other party on a quarterly basis or as needed.

## 8. DISPUTE RESOLUTION

- 8.1. Should any dispute arise under this MOU, the dispute shall, prior to resort to legal action or remedy, be referred to the District Fire Chief or their designee and the Crisis Center Executive Director or their designee, who shall attempt, in good faith, to resolve the dispute. Such shall be initiated by written request and direct discussions between the parties' representative shall take place within 5 business days of the request, or other reasonable time as agreed to by the parties.
- 8.2. If the dispute cannot be settled through direct discussions, the parties agree to endeavor first to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Procedures before resorting to arbitration.
- 8.3. The parties further agree that any unresolved controversy or claim arising out of or relating to this contract, or breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. Claims shall be heard by a single arbitrator. The place of arbitration shall be Contra Costa County, California. The arbitration shall be governed by the laws of the State of California. Time is of the essence for any arbitration under this MOU and arbitration hearings shall take place within 90 days of filing and awards rendered within 120 days. The Arbitrator shall agree to these limits prior to accepting appointment. Pursuant to the Commercial Arbitration Rules, the arbitrator will have the authority to allocate the costs of the arbitration process among the parties, but will only have the authority to allocate

attorneys' fees if a particular law permits them to do so. The award of the arbitrators shall be accompanied by a reasoned opinion. Except as may be required by law, neither a party nor an arbitrator may disclose the existence, content, or results of any arbitration hereunder without the prior written consent of both parties.

## 9. TERM AND TERMINATION

- 9.1. This MOU shall commence on the Effective Date and continue for a term of 12 months, unless terminated earlier or extended by mutual agreement of both parties.
- 9.2. Either party may terminate this MOU by providing to the other party written notice of intent to terminate at least thirty (30) days prior to termination.

## 10. CONSTRUCTION OF THE MOU

- 10.1. Nothing in this MOU shall be construed to create any joint venture, partnership, or other business association, any employee/employer relationship, or any obligation or commitment by one party to enter any obligation or commitment on behalf of the other party.
- 10.2. The captions heading sections of this MOU are for convenience only and shall not be considered to limit, expand, or define the contents of the respective sections.
- 10.3. This MOU may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same MOU.

## 11. MISCELLANEOUS

- 11.1. This MOU may be executed in counterparts, each of which will be deemed and original, but all of which taken together shall constitute one and the same instrument.
- 11.2. This MOU contains the entire agreement between the parties and supersedes all prior negotiations, correspondence, understandings, and agreements by or between the parties regarding the subject matter hereof. This MOU may not be modified or amended except by a writing signed by both Parties.
- 11.3. This MOU and all of its provisions shall apply to and bind the successors and assigns of each of the parties.
- 11.4. Any waiver at any time by either party hereto of its rights with respect to a default or any other matter arising in connection with this MOU shall not be deemed to be a waiver with respect to any other default or matter.

11.5. The individuals executing this MOU represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this MOU on behalf of the respective legal entities of the parties.

**CONTRA COSTA CRISIS CENTER**

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Tom Tamura, Executive Director

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Date \_\_\_\_\_ By: \_\_\_\_\_  
Paige Meyer, Fire Chief





# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 29, 2023  
To: Board of Directors  
From: Paige Meyer, Fire Chief  
Subject: Approve Changes to Non-Represented Employee Compensation

---

## **Background**

Recommended changes in compensation include a 3% across-the-board wage increase for non-represented employees effective 4/1/2023. The 3% wage adjustment would not apply to the Fire Chief.

The wage increase is commensurate with the previously approved MOU increases for employees represented by Local 3546 IAFF (4%) and Local 3546-A IAFF (3%); and represents an appropriate increase based on comparable market conditions and the change in the consumer price index for the greater Bay Area.

## **Financial Impact**

The annualized cost of the proposed 3% increase, including the impact on retirement benefits, is approximately \$139,000; and the increase was included the FY 2022/23 operating budget previously adopted by the Board.

## **Recommended Action**

Staff recommends the Board approve by roll call vote a 3% across-the-board wage increase for non-represented employees effective 4/1/2023, excluding the Fire Chief position.



# San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

Date: March 29, 2023  
To: Board of Directors  
From: Deputy Chief Frank Drayton  
Subject: Approve Purchase of Live-Fire Burn Prop

---

## **Background**

Staff is recommending the purchase of a Drager Swede Survival Phase V Plus live-fire training system for placement at the current Training Site on Camino Tassajara Road. The live-fire training instructors were tasked with researching requirements, needs, and potential manufacturers for a live-fire training system. They evaluated systems using the above criteria, interviewed users of recently purchased live-fire training props, and visited existing fire training facilities to observe the engineering, design, and build aspects of other fire training facilities.

Based on that evaluation, the instructors identified the Drager Swede Survival Phase V Plus as the best option given the Districts construction and fire incident types. The live-fire training prop will be used to train firefighter recruits on basic fire behavior and firefighting tactics, as well as provide our fire companies with realistic fire conditions and scenarios.

## **Financial Impact**

The price quote for the selected system, including sales tax, is \$659,696. In addition, staff estimates the following costs for permitting and site preparation:

• Concrete Slab	\$ 80,000
• County Permit Fee	\$ 20,222
• Structural Fees	\$ 18,000
• County Coordination	<u>\$ 7,000</u>
Total Additional Costs	\$125,222

This brings the project cost to \$784,918. Adding a 5% contingency of \$39,250 brings the overall project budget to \$824,168. This total exceeds the CIP allocation of \$535,600 by \$288,568.

Our labor partners (Local 3546) recognize the benefits of having a live-fire training prop within the District and have agreed to the use of California Firefighter Joint Apprenticeship Committee (Cal-JAC) funds to cover the balance of the cost beyond what was budgeted. Therefore, no additional CIP funds are needed for the project.

## **Recommended Board Action**

Authorize the purchase of a Drager Swede Survival Phase V Plus live-fire training system per District specifications at a cost not to exceed \$824,200.

Attachments  
Price Quotation from Drager

## Quotation



Quotation no. 136235896R2 | Date of offer 01/26/2023

Please reference on inquiries

Page 2 / 5

Pos.	Quant.	Part no.	Description	Unit price USD	Total price USD
0010	1 EA	1903015	<p><b>DRAGER SWEDE SURVIVAL PHASE V PLUS</b></p> <ul style="list-style-type: none"> <li>- Three (3) story unit comprised of six (6) 40' fire training modules</li> <li>- NFPA 1402 &amp; OSHA-compliant system</li> <li>- Two (2) high-temperature thermal-insulated burn chambers with emergency exits (as required). One burn chamber to be open, the other closed.</li> <li>- Burn room baffles</li> <li>- High-heat thermal-insulated wall with door(s)</li> <li>- Two (2) Tilt roof props</li> <li>- One (1) 16' Insulated garage with garage door prop</li> <li>- One (1) Clean out platform</li> <li>- Interior and exterior stairs</li> <li>- Standard doors and windows</li> <li>- Insulated windows</li> <li>- VEIS window</li> <li>- Balconies</li> <li>- Exterior walkway</li> <li>- Inset entry way</li> <li>- Reconfigured wall system</li> <li>- Breach wall</li> <li>- Ladder tie-offs</li> <li>- Two (2) 55-gallon crib fire drums</li> <li>- Low flow water nozzles</li> <li>- Signage and Brackets</li> </ul>	555,100.00	555,100.00
0020	1 EA	1903012	<p><b>ON-SITE INSTALLATION &amp; SET-UP</b></p> <p>Dräger contracted and project-managed installation team ensures that your system is installed properly, safely and with minimal disruption. Pre-installation site surveys and in-process review of the build ensures that you are getting the most value for your project. Installation and crane services are insured, bonded and operate within OSHA guidelines for your added protection.</p>	23,800.00	23,800.00

## Quotation



Quotation no. 136235896R2 Date of offer 01/26/2023

Please reference on inquiries

Page 3 / 5

Pos.	Quant.	Part no.	Description	Unit price USD	Total price USD
0030	1 EA	1903013	<p><b>TRAIN-THE-TRAINER PROGRAM</b></p> <p>Dräger is committed to developing and offering the most comprehensive training programs in North America. Dräger Swede Survival Systems and Dräger certified instructional training programs have been designed and delivered in accordance with training methods developed by the Swedish Rescue Services agency through the Swedish Rescue Training Center (SRTC).</p> <p>The training consists of two parts: The first part is a two-day, on-site training course for up to ten (10) of the department's instructors. The second part is a complete documentation package on operation &amp; maintenance of the system; enables you to train with confidence.</p> <ul style="list-style-type: none"> <li>- Certified instructors</li> <li>- Fire behavior</li> <li>- Fire control</li> <li>- Hydration</li> <li>- SCBA &amp; safety equipment training</li> <li>- Heat stress management</li> <li>- Smoke &amp; ventilation exercises</li> <li>- Container management</li> <li>- Ignition sources</li> <li>- Information on fire gases</li> <li>- Container operations</li> <li>- Heat stress</li> <li>- Thermal imaging camera usage</li> <li>- Recognition of pre-flashover conditions</li> <li>- Nozzle techniques</li> <li>- Overall safety</li> </ul>	8,000.00	8,000.00

## Quotation



Quotation no. 136235896R2      Date of offer 01/26/2023

Please reference on inquiries

Page 4 / 5

Pos.	Quant.	Part no.	Description	Unit price USD	Total price USD
0040	1 EA	1903010	<b>FREIGHT TO CUSTOMER SITE</b> Note: Estimated freight charge only, actual amount to be determined at time of shipment.	12,639.00	12,639.00
-----					
<b>Net value excl. Sales Tax</b>					<b>599,539.00</b>
<b>+ Net Sales Tax</b>					<b>60,157.25</b>
-----					
<b>Total amount</b>					<b>659,696.25</b>
=====					
<p>PLEASE CHECK THIS QUOTE CAREFULLY FOR ACCURACY IN PRICING, PART # AND DESCRIPTION. Contact Customer Service immediately if there are any discrepancies. This acknowledgement and note constitutes the entire agreement with respect to the contemplated transaction and supersedes all previous negotiations, proposals, writings, advertisements, or publications.</p> <p>Draeger, Inc. and the Customer agree that the purchase of any product or service pursuant to this document is subject to the attached terms and conditions, which are incorporated by reference.</p> <p>Estimated Delivery Time: 74 - 76 Weeks ARAD            (After Receipt of Approved Drawings)            To be confirmed at time of order entry.</p> <p>Draeger continues to strive toward reasonable timeliness of delivery. Due to the COVID-19 pandemic, product demands are greatly escalated, workforce may be reduced, and Draeger may be subject to government orders impacting delivery schedule and, as a result, trigger the Force Majeure provisions under Section 7 of Draeger's standard terms and conditions.</p>					



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

Date: March 29, 2023

To: Board of Directors

From: Paige Meyer, Fire Chief

Re: Adoption of Resolution No. 2023-04: County LAFCO Special District Member Nomination

---

## **Background**

Contra Costa County Local Agency Formation Commission ("County LAFCO") is a regulatory agency charged by the State legislature with "discouraging urban sprawl and encouraging the orderly formation and development of local agencies" based on "local circumstances and conditions." The San Ramon Valley Fire Protection District ("District") is a member of County LAFCO. The District's Board of Directors ("Board") has received notice from County LAFCO advising all special districts of a special election for a vacant Special District (Alternate) seat on County LAFCO and seeking nominations to fill the unexpired term ending May 4, 2026. Pursuant to California Government Code section 56332, LAFCO is announcing the election and calling for nominations for this seat to be submitted to the LAFCO office by April 3, 2023. Each independent special district is entitled to nominate a maximum of one board member, either from its own district or from another district, if so desired, and must be a board member or trustee of an independent special district. Each candidate must be nominated by a special district board's resolution which shall include the name of the nominee and the District they serve and must be submitted to County LAFCO by April 3, 2023.

Therefore, the Board has considered this request and has determined to nominate Michelle Lee, President/San Ramon Valley Fire Protection District, as a candidate to serve as a Special District Member on County LAFCO.

## **Financial Impact**

No financial impact.

**Recommended Board Action**

Adopt by a majority roll call vote attached Resolution No. 2023-04 and direct the District Counsel/District Clerk to send a copy of the adopted Resolution to County LAFCO before April 3, 2023.

**Attachment**

Proposed Resolution No. 2023-04

**RESOLUTION NO. 2023-04**  
**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN RAMON VALLEY**  
**FIRE PROTECTION DISTRICT DECLARING NOMINATION FOR A SPECIAL**  
**DISTRICT MEMBER TO CONTRA COSTA COUNTY LOCAL AGENCY**  
**FORMATION COMMISSION**  
**(COUNTY LAFCO SPECIAL DISTRICT MEMBER NOMINATION)**

**WHEREAS**, Contra Costa County Local Agency Formation Commission ("County LAFCO") is a regulatory agency charged by the State legislature with "discouraging urban sprawl and encouraging the orderly formation and development of local agencies" based on "local circumstances and conditions;" and

**WHEREAS**, the San Ramon Valley Fire Protection District ("District") is a member of County LAFCO; and

**WHEREAS**, the San Ramon Valley Fire Protection District Board of Directors ("Board") has received notice from County LAFCO advising all special districts of a special election for a vacant Special District (Alternate) seat on County LAFCO and seeking nominations to fill the unexpired term ending May 4, 2026; and

**WHEREAS**, pursuant to California Government Code section 56332, LAFCO is announcing the election and calling for nominations for this seat to be submitted to the LAFCO office by April 3, 2023; and

**WHEREAS**, each independent special district is entitled to nominate a maximum of one board member, either from its own district or from another district, if so desired, and must be a board member or trustee of an independent special district; and

**WHEREAS**, each candidate must be nominated by a special district board's resolution which shall include the name of the nominee and the District they serve and must be submitted to County LAFCO by April 3, 2023; and

**WHEREAS**, the Board has considered this request and has determined to nominate Michelle Lee, President/San Ramon Valley Fire Protection District, as a candidate to serve as a Special District Member on County LAFCO.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED** by the San Ramon Valley Fire Protection District Board that:

1. Each of the recitals of this Resolution No. 2023-04 are found to be determinations of fact which are true and correct; and

2. The Board hereby finds and declares the District nominates Michelle Lee, President/San Ramon Valley Fire Protection District, as a candidate to serve as a Special District Member on County LAFCO; and



3. The Board directs the District Counsel/District Clerk to email a copy of the adopted Resolution to County LAFCO before April 3, 2023.

**PASSED, APPROVED, and ADOPTED** this 29<sup>th</sup> day of March, 2023 at a regular meeting of Board of Directors of the San Ramon Valley Fire Protection District held on March 29, 2023, on motion made by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and duly carried with the following roll call votes:

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

**DATED: March 29, 2023**

\_\_\_\_\_  
Michelle Lee  
President, Board of Directors

**APPROVED TO CONTENT:**

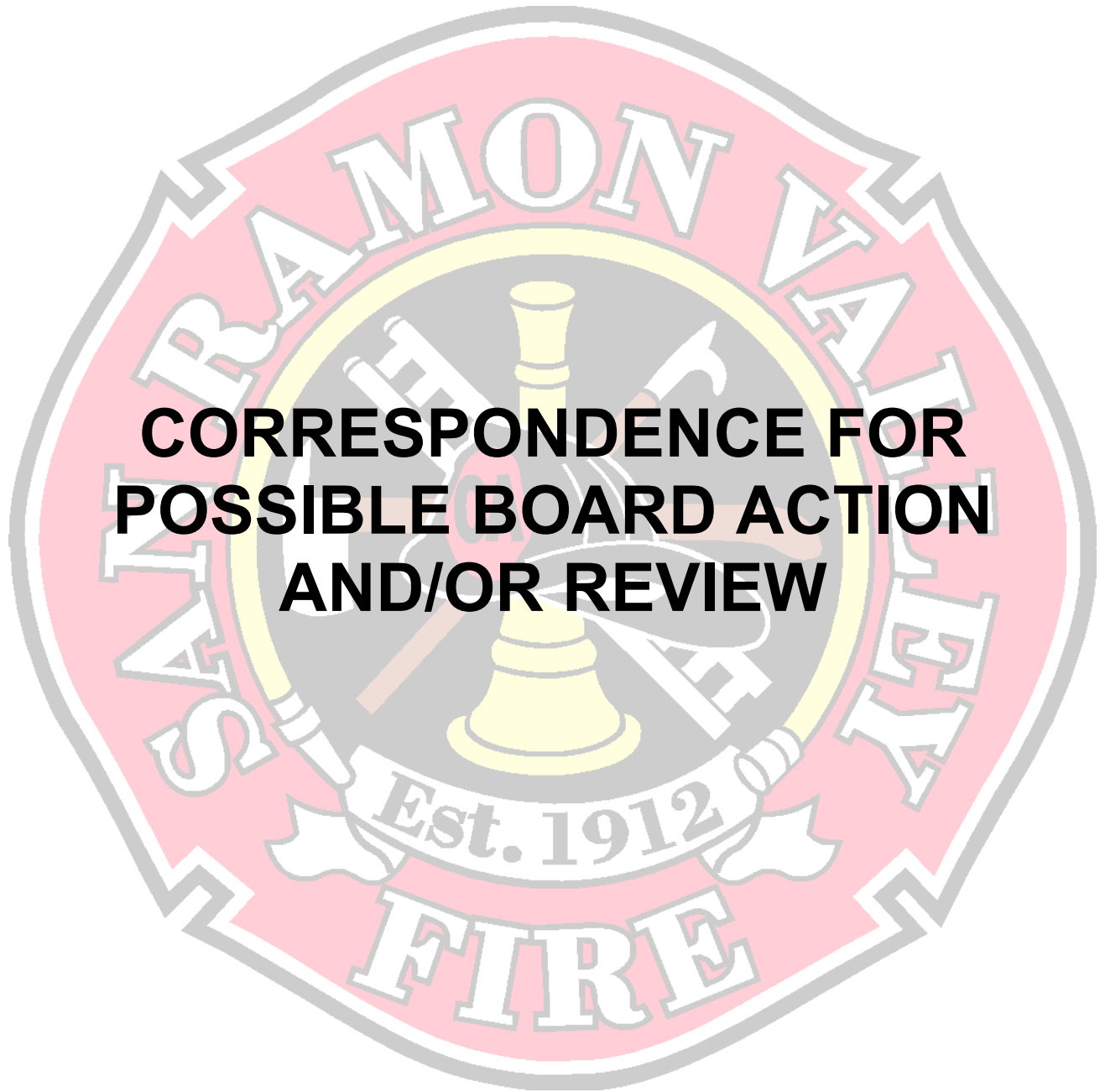
\_\_\_\_\_  
Paige Meyer, District Fire Chief

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Stephanie Brendlen  
District Counsel/District Clerk

**ATTEST:**

\_\_\_\_\_  
Stephanie Brendlen  
District Counsel/District Clerk



**CORRESPONDENCE FOR  
POSSIBLE BOARD ACTION  
AND/OR REVIEW**

**From:** Kira [REDACTED]  
**Sent:** Monday, February 13, 2023 3:50 PM  
**To:** Allan Shields <[ashiels@danville.ca.gov](mailto:ashiels@danville.ca.gov)>; Paige Meyer <[pmeyer@srvfire.ca.gov](mailto:pmeyer@srvfire.ca.gov)>  
**Subject:** Accident this morning at Hill Meadow

Chiefs-

Just a note of thanks to both of you. I witnessed the accident this morning at Hill Meadow and Tassajara, and just wanted you both to know how, as usual, both of your teams were the utmost in professionalism, safety, and empathy. I of course don't know the official protocol, but it all looked right to me! No ego, priority to care for the minor injury, and the teams interacted like a well-oiled machine. I expected no less, but it's always good to see it in action. ;-)

Thanks for being out there for all of us every day. You and your teams are much appreciated!

Kira

--  
[REDACTED]

**From:** Eileen [REDACTED]  
**Sent:** Monday, February 20, 2023 12:27 PM  
**To:** Paige Meyer <[pmeyer@srvfire.ca.gov](mailto:pmeyer@srvfire.ca.gov)>  
**Subject:** A sincere Thank You!!

Dear Chief Meyer,

This note is written to salute San Ramon Valley Fire.

What could have been a traumatizing negative experience turned into a positive, empathetic and professional one.

From the time the emergency call was answered a feeling of being safe and cared for was a constant. I could not be more grateful for everyone at San Ramon Valley fire but especially those that answered the call.

I would like to recognize the following: Station 34....Captain Sean O'Dwyer, Engineer Lucas Hirst and FF/PM Ryan Vanderhyde

Station 39.....FF/PM. Patrick DaVault and FF/PM David Townley...THANK YOU THANK YOU!!

A special thank you Chief Meyer for your leadership in overseeing these dedicated firefighters.

Sincerely,

Eileen [REDACTED]



**OPERATIONS**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 29, 2023  
To: Board of Directors  
From: Jonas Aguiar, Deputy Chief  
Re: Monthly Operations Report for February 2023

---

## Activities

- ❖ Responded to 800 Incidents
- ❖ Facilitated Reserve Firefighter Training
- ❖ Facilitated iQuest Program Activities
- ❖ Supported Ride-Along(s) & Station Tours
- ❖ Supported Recruit Academy Instruction
- ❖ Battalion Chiefs Facilitated Company Level Training- Technical Rescue & Fire Scenarios

## Meetings

- ❖ Conducted EMS Goal Review Meeting
- ❖ Conducted Wellness Fitness Committee Meeting
- ❖ Conducted Chief Station Visits
- ❖ Attended COVID-19 Situation Status Meeting
- ❖ Attended Town of Danville Council Meeting
- ❖ Attended Multi-Agency Coordination Meeting- OES
- ❖ Attended Labor Management Meeting
- ❖ Participated in Deputy Chief / Administration Meeting
- ❖ Participated in an EMS System Evaluation Discussion-Fitch Study
- ❖ Participated in Internal Recruitment Interview

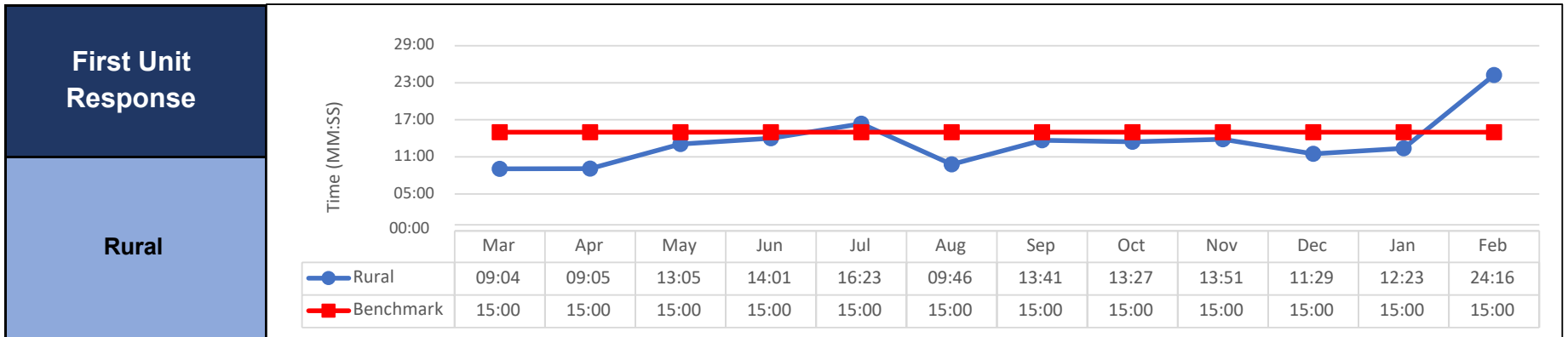
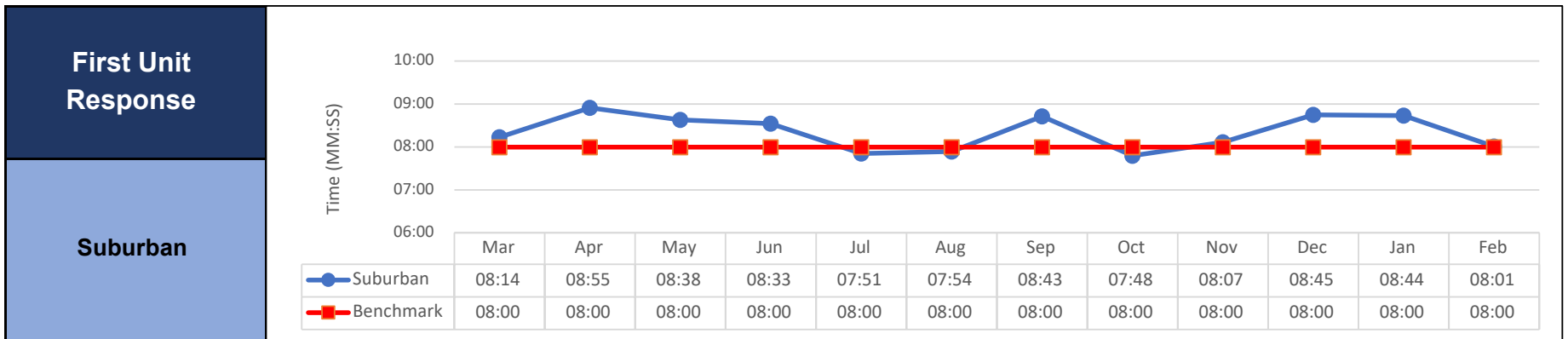
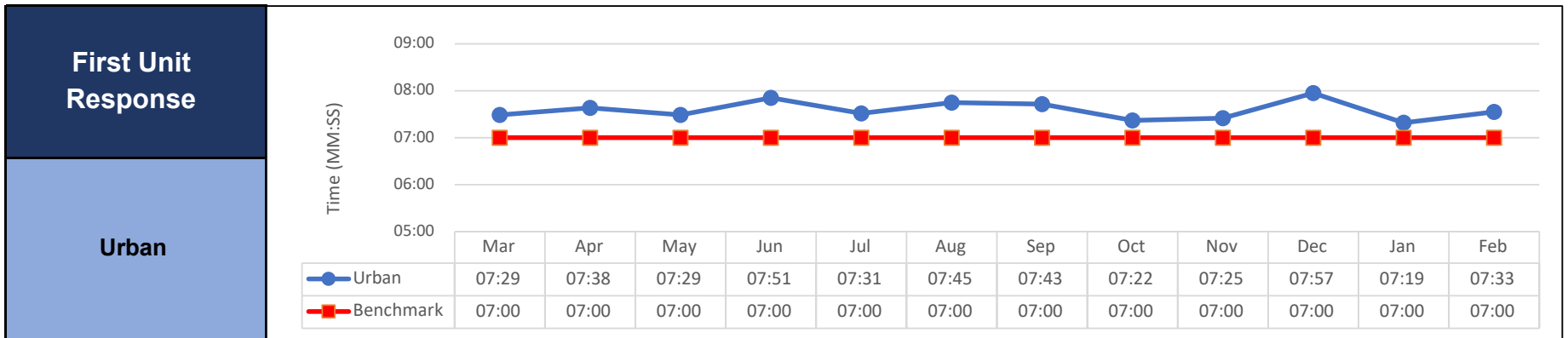
## Standards of Cover Policy Compliance Report February 1, 2023 - February 28, 2023

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 328)			Suburban (Count = 107)			Rural (Count = 5)			Wilderness (Count = 2)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:33	7:39	8:00	8:01	8:18	15:00	24:16	13:05	45:00	12:59	27:10
		97%	94%		99%	98%		80%	100%		100%	100%

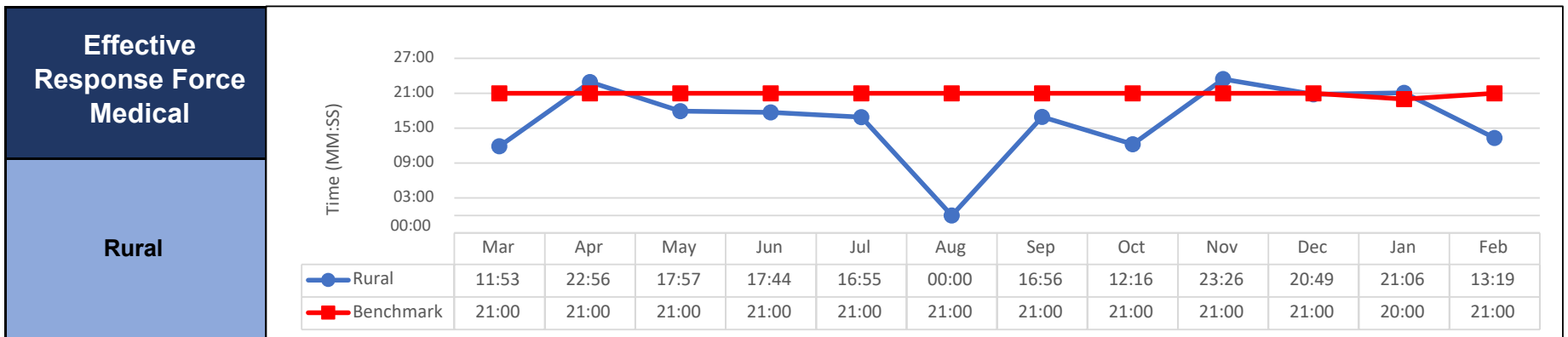
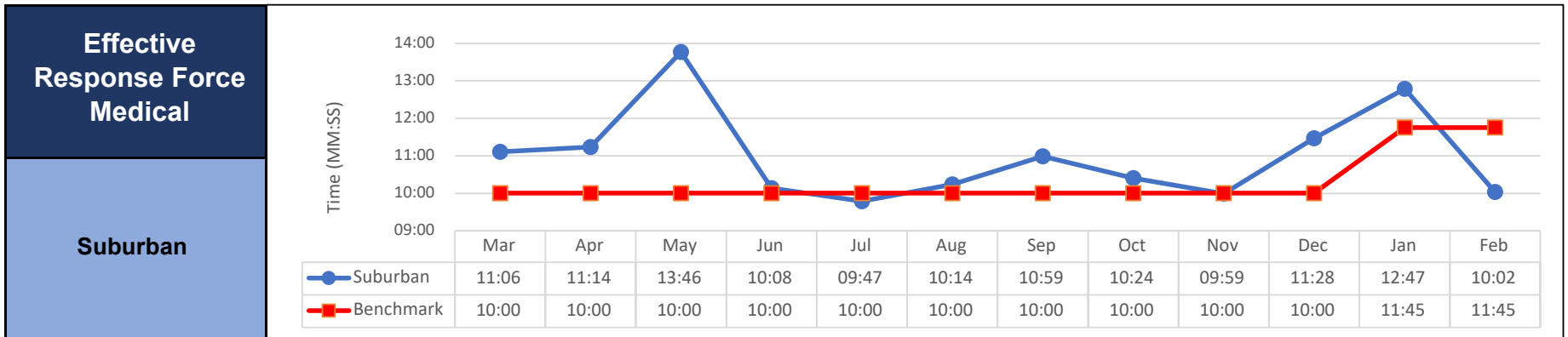
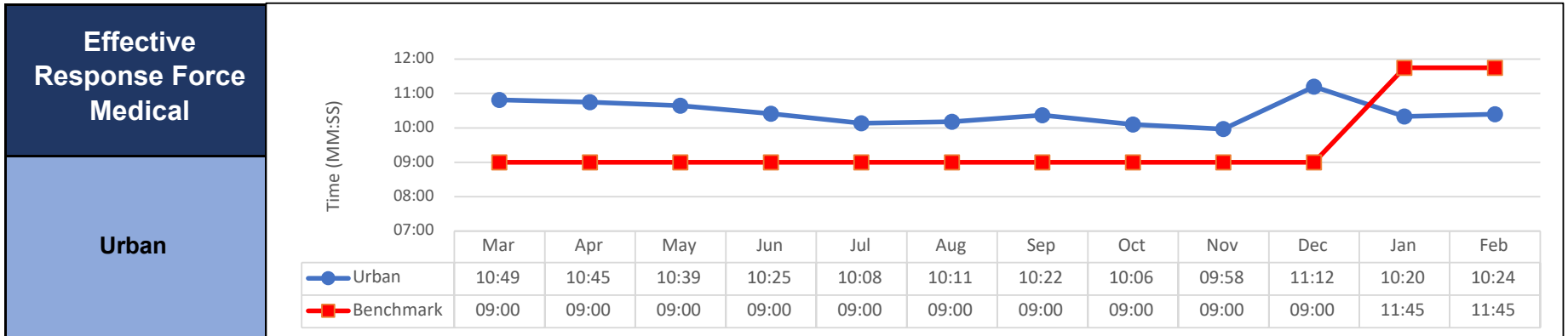
	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	0:00	13:05	14:00	0:00	14:52	21:00	0:00	0:00	45:00	0:00	0:00
		0%	80%		0%	84%		0%	0%		0%	0%

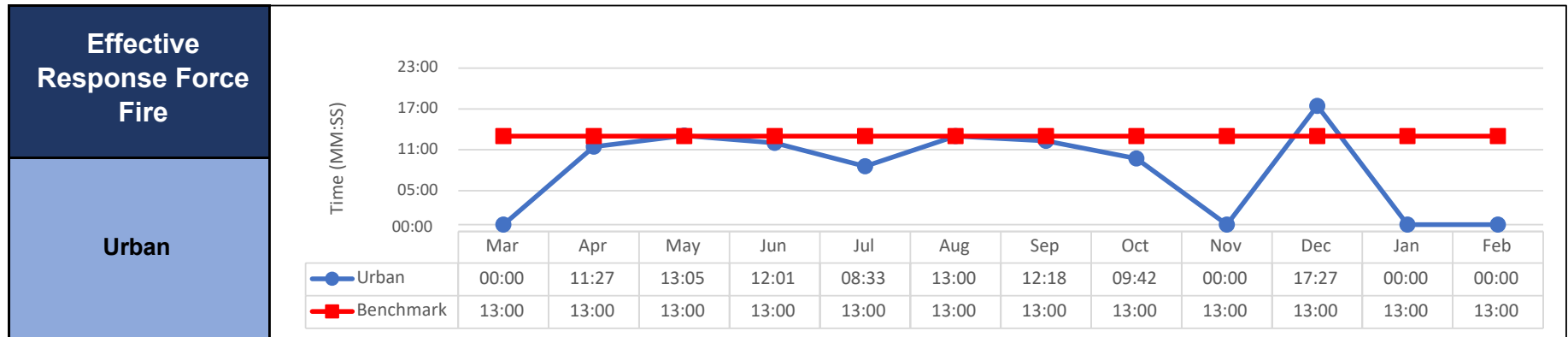
	SOC Goal 8											
	Urban (Count = 151)			Suburban (Count = 51)			Rural (Count = 1)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	11:45	10:24	10:33	11:45	10:02	10:57	20:00	13:19	21:06	20:00	0:00	23:22
		100%	100%		100%	100%		100%	99%		0%	74%

SOC Goal 7								
Call Processing EMS			Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	1:07	1:03	1:00	1:40	1:37	2:00	1:38	1:47
	96%	99%		84%	88%		100%	100%









**Goal 1**

*Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile*

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

**Goal 2**

*Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile*

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

**Goal 3**

*Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile*

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

#### **Goal 4**

##### *Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile*

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

#### **Goal 5**

##### *Hazardous Materials Response*

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

#### **Goal 6**

##### *Technical Rescue*

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

#### **Goal 7**

##### *Call processing and turnout times*

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

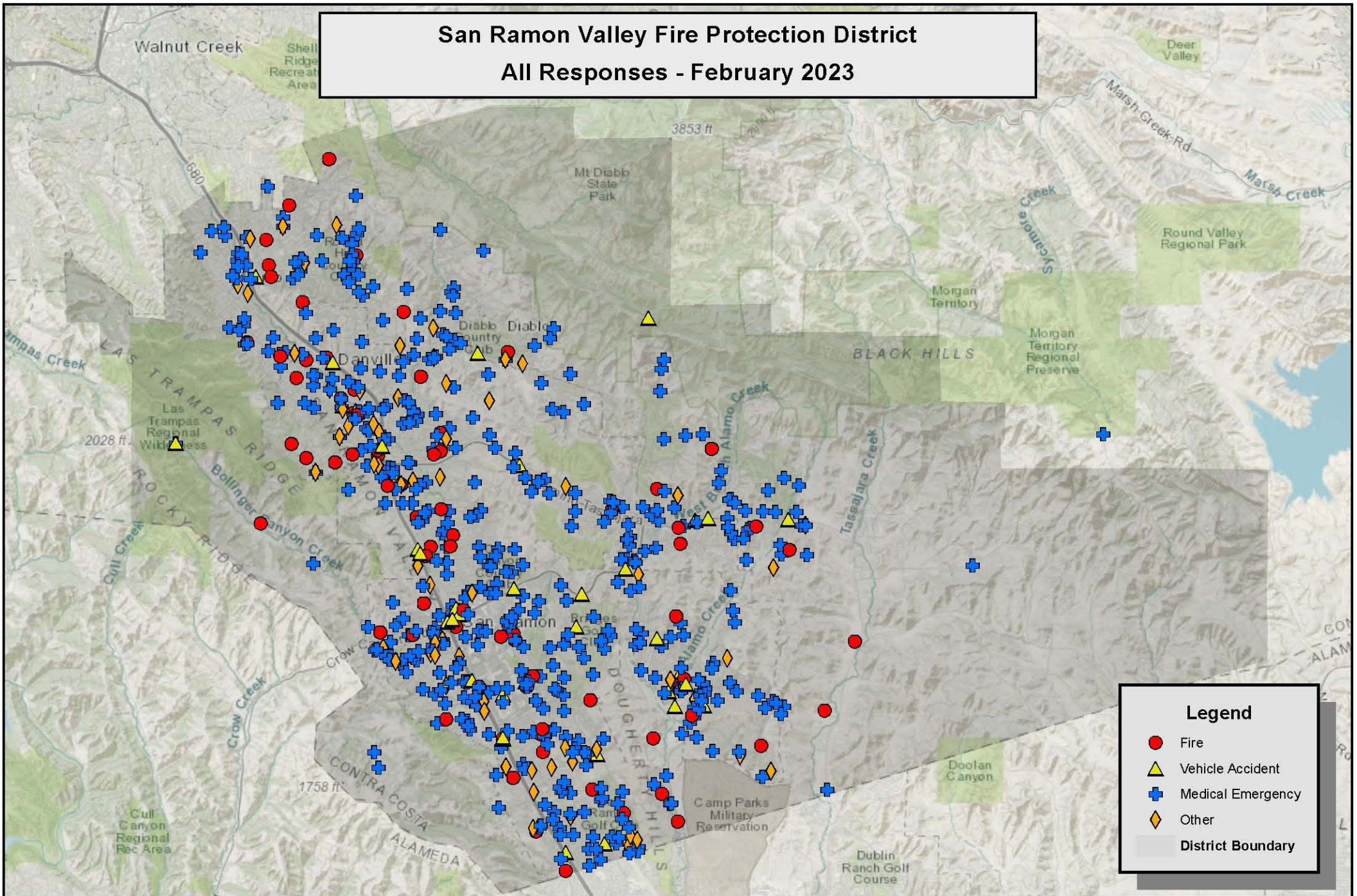
#### **Goal 8**

##### *Effective Response Force for Advanced Life Support (ALS) Medical Emergencies*

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.



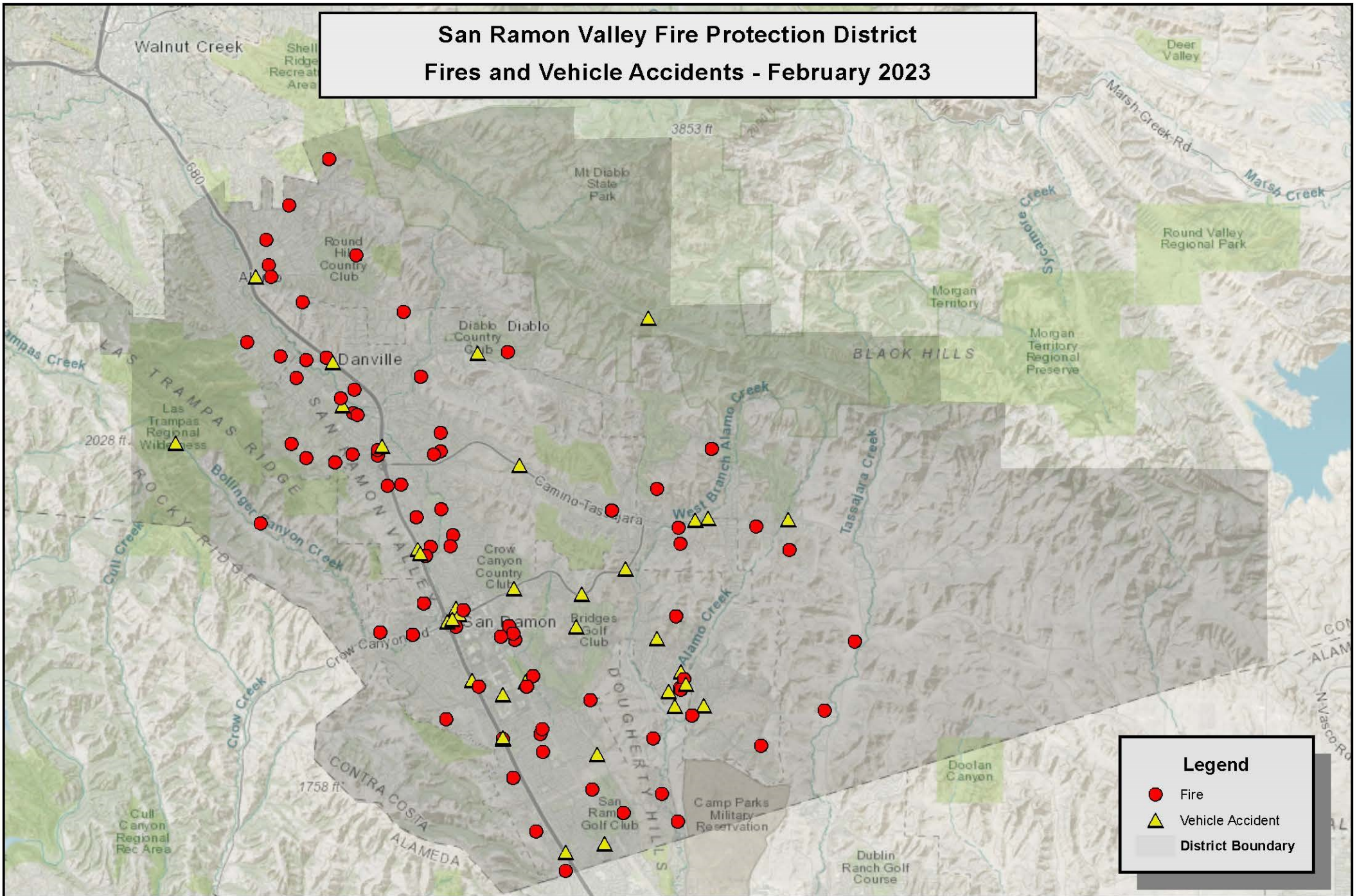
# San Ramon Valley Fire Protection District All Responses - February 2023



	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
<b>All Responses</b>	883	841	949	927	897	945	933	936	885	1133	920	779
<b>Fires &amp; Vehicle Accidents</b>	155	147	160	156	145	196	176	174	153	192	129	129
<b>Med Emergencies &amp; Other</b>	728	693	789	770	751	749	757	762	732	941	791	650



# San Ramon Valley Fire Protection District Fires and Vehicle Accidents - February 2023



**Legend**

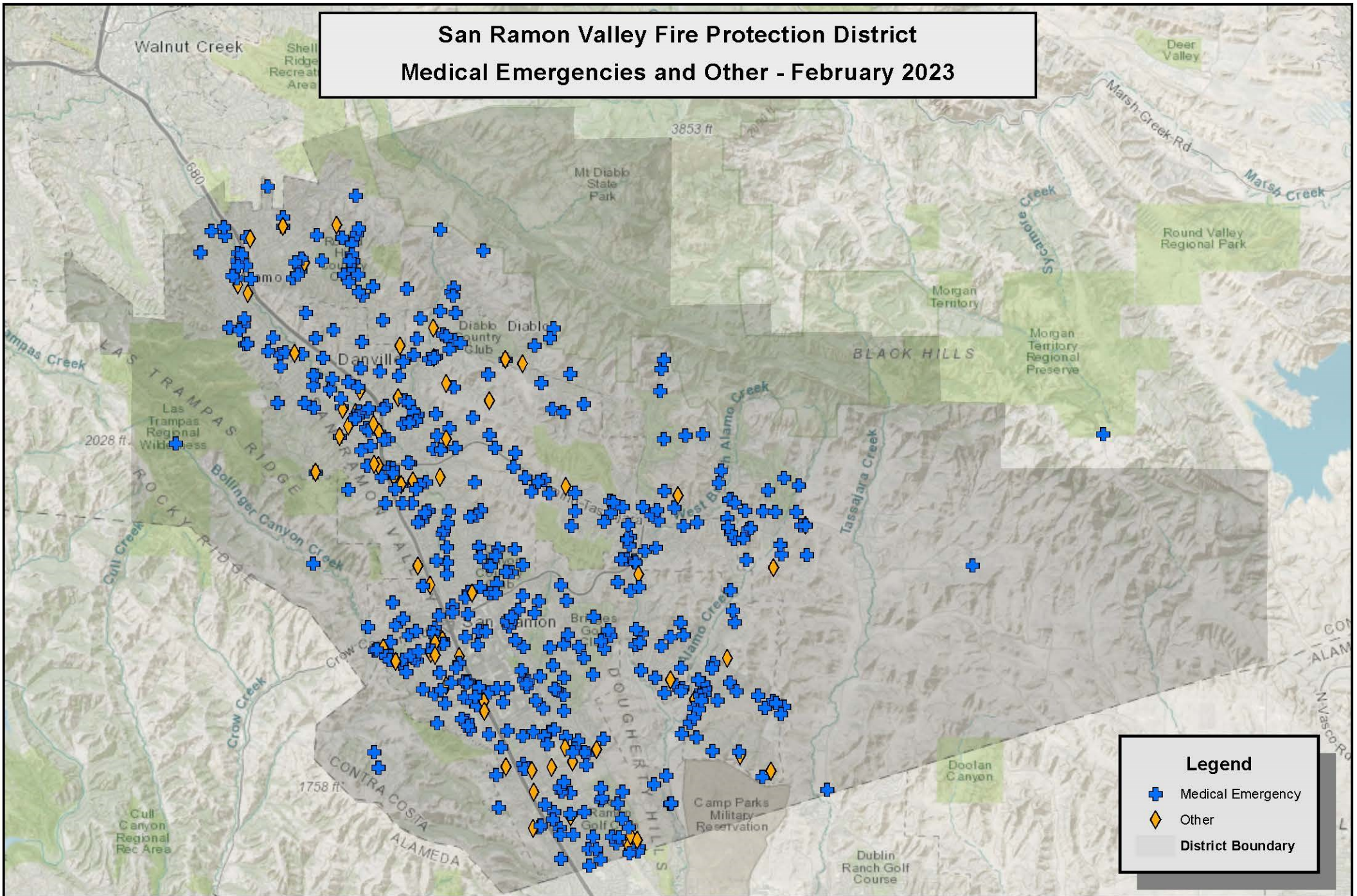
- Fire
- ▲ Vehicle Accident
- District Boundary

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
<b>Fires &amp; Vehicle Accidents</b>	155	147	160	156	145	196	176	174	153	192	189	129



# San Ramon Valley Fire Protection District

## Medical Emergencies and Other - February 2023



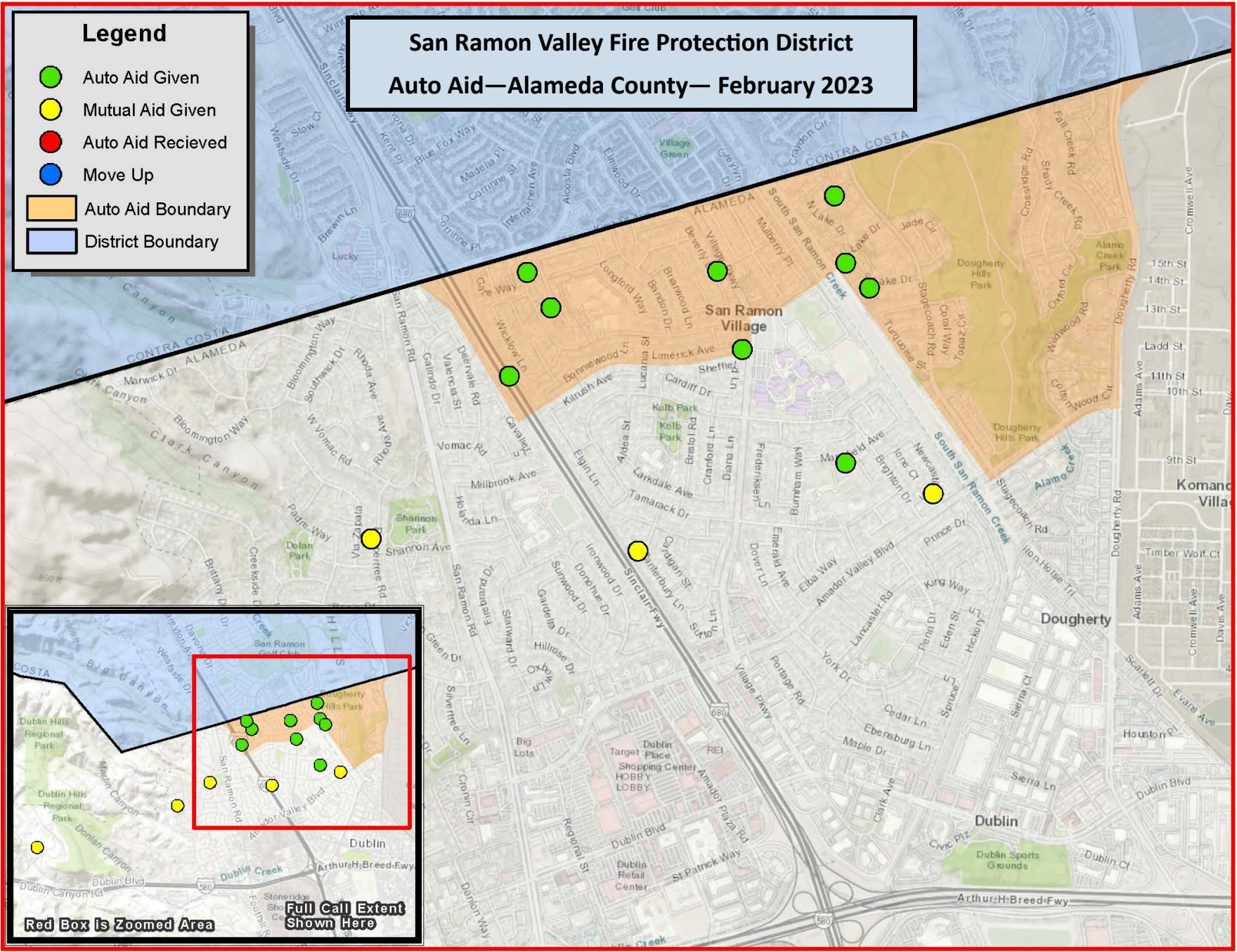
	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
<b>Med Emergencies &amp; Other</b>	728	693	789	770	751	749	757	762	732	941	791	650



## San Ramon Valley Fire Protection District Auto Aid—Alameda County— February 2023

### Legend

- Auto Aid Given
- Mutual Aid Given
- Auto Aid Received
- Move Up
- Auto Aid Boundary
- District Boundary



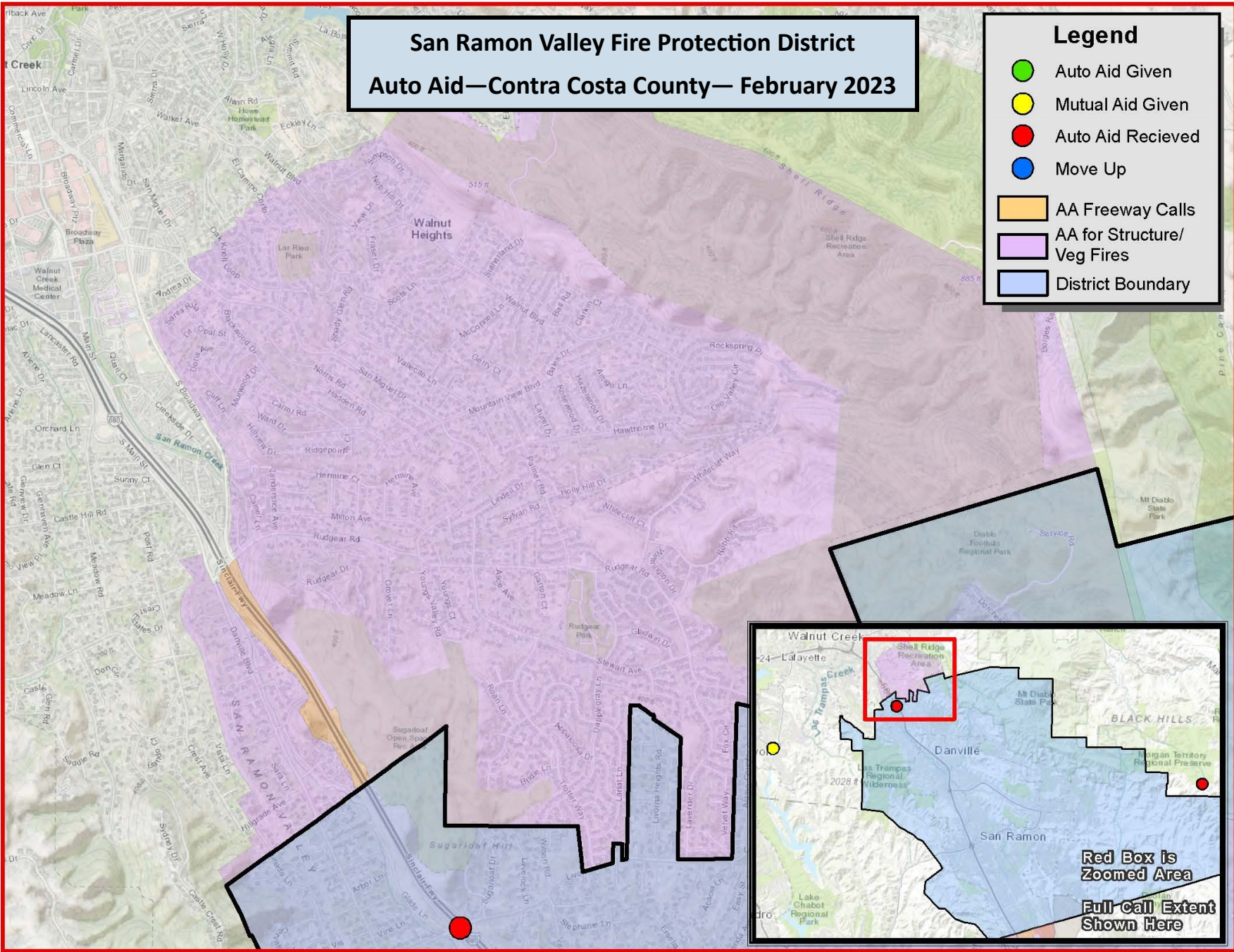
	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
Auto Aid Given	12	17	18	11	14	11	17	16	19	17	10	9
Mutual Aid Given	7	8	10	17	11	10	9	5	13	5	11	5
Auto Aid Received	0	0	1	2	0	0	1	1	0	0	0	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0



# San Ramon Valley Fire Protection District Auto Aid—Contra Costa County— February 2023

**Legend**

- Auto Aid Given
- Mutual Aid Given
- Auto Aid Received
- Move Up
- AA Freeway Calls
- AA for Structure/  
Veg Fires
- District Boundary



	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
Auto Aid Given	3	6	0	2	1	3	2	1	0	1	0	0
Mutual Aid Given	2	0	4	0	1	4	5	1	2	4	4	1
Auto Aid Received	0	0	1	3	0	1	0	0	0	0	0	2
Move-up	0	0	0	0	0	0	0	0	1	0	0	0





**TRAINING**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

[www.firedepartment.org](http://www.firedepartment.org) | [info@firedepartment.org](mailto:info@firedepartment.org)

**Date:** March 29, 2023  
**To:** Board of Directors  
**From:** Jonas Aguiar, Deputy Chief  
**Subject:** Monthly Training Division Report for February 2023

---

## Activities

- ❖ Completed 12 weeks of the 2022-I Firefighter Recruit Academy
- ❖ Completed 135 (99%) Suppression Division Annual Physical Fitness Examinations
- ❖ Administered the completion of probationary periods for four Firefighters
- ❖ Completed Quarter 3 Probationary Testing for 2021-1 Academy personnel
- ❖ Submitted updated County Hazardous Material Plans for all District facilities
- ❖ Updated and finalized the 2023 Annual Training Calendar
- ❖ Reviewed and commented on draft policies related to the Lexipol Policy Program
- ❖ Evaluated the performance of FireGauge Annual Performance Evaluation Software

## Meetings

- ❖ 2023 Wellness Fitness Program meetings with BaySport
- ❖ District Succession Planning meeting
- ❖ FireGauge Annual Performance Evaluations Training meeting
- ❖ Academy Coordinator meetings
- ❖ Contra Costa County Hazardous Materials Business Plan meeting



**EMS**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 29, 2023  
To: Board of Directors  
From: Jonas Aguiar, Deputy Chief  
Re: Monthly EMS Division Report for February 2023

---

## **EMS - Incidents**

The District responded to 589 emergency medical incidents during the month of February. 6 of those incidents were in response to a patient who experienced a sudden cardiac arrest. 2 of the cardiac arrest victims had a return of spontaneous circulation prior to arriving at the emergency department.

## **Activities**

- ❖ Continued PHTLS in-house training for line personnel
- ❖ Development and review of Imagetrend refresher training
- ❖ Development of Mass Casualty Incident training plan
- ❖ 7 requests for public records were processed and released
- ❖ 4 subpoena requests for records were processed and released
- ❖ Preparation for 3 Fire Academy Recruits and 1 Single-Role Paramedic to start EMS Academy at the end of March
- ❖ Continued with monthly billable PCR reconciliation

## **Meetings**

- ❖ Lead EMS Division Meetings - weekly goal review
- ❖ FY 23/24 Goals Discussion
- ❖ Continued LEMSA / EMS Division monthly collaborative discussions to maintain strong partnerships
- ❖ EMS Committee Meeting
- ❖ AFG SCBA Grant Meetings
- ❖ EMS Specialist Vincent attended a Pre-hospital Stroke Care Lecture hosted by Contra Costa Fire Protection District and Dr. Yim of John Muir Walnut Creek
- ❖ Met with the CCC LEMSA regarding the transition of the entire County to the Image Trend PCR platform

## **Behavioral Health Activities Update**

- ❖ Updated Statistics: 78 Behavioral Health Calls in 2023, 5 Warm Transfers as of 3.1.23 (Since Jan 9, 2023)
- ❖ Hosted Consultant Preston Looper and continued to refine CQI process for Behavioral Health calls
- ❖ Participated in Behavioral Health collaboration meetings including:
  - Continued Behavioral Health Justice Intervention Services Grant learning collaborative and coaching meetings
  - Continued weekly internal Behavioral Health Justice Intervention Services Grant project meetings
  - Met with the Discovery Counseling Center
  - Initiated meeting with San Ramon Valley School District to increase collaboration among District stakeholders
  - Behavioral Health Response Work Group Meetings
    - Continued work in subcommittee groups and added new members to the workgroup to further collaboration.
  - EMS Division, SRV 911 and Contra Costa Crisis Center Cross Training Meeting at CCCC in Walnut Creek



**COMMUNITY RISK  
REDUCTION**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 29, 2023  
To: Board of Directors  
From: Frank Drayton, Deputy Chief/Fire Marshal  
Re: Monthly Community Risk Reduction Report for February 2023

---

## **Plan Review and Inspections**

Staff processed 54 Applications and completed 118 Plan Reviews and 41 construction inspections during the month of February.

## **Compliance Inspections**

New inspection schedule reflects inspection based on risk of High, Moderate and Low per NFPA. Inspections schedule at 1 year, 2 year and 3 year intervals. All initial inspections scheduled for the Month of February were completed.

## **Meetings/Activity**

- ❖ Attended Danville Development Advisory Meeting
- ❖ Attended Sunset Development Project Meeting
- ❖ Finalized Ordinance and Resolution for Exterior Hazard Abatement Program

## **Public Education / Community Emergency Response Team (CERT)**

- ❖ Attended CERT Leader & Instructor Meeting
- ❖ Attended CERT Communication meeting with Leaders
- ❖ Participated in Contra Costa CERT Coalition Meeting
- ❖ Met with NCA (National CERT Association) on Board assisting with Professional Development for CERT Members
- ❖ Met with San Ramon Valley Unified School District Cache Project
- ❖ Fire Extinguisher Demo for Windemere Middle School San Ramon
- ❖ Emergency Preparedness Day for Cub Scout Pack 842



**FLEET AND FACILITIES**





# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** March 29, 2023  
**To:** Board of Directors  
**From:** Frank Drayton, Deputy Chief  
**Subject:** Monthly Fleet and Facilities Report February 2023

## Facilities

- ❖ Ongoing progress meetings for the Public Safety Complex
- ❖ Ongoing progress meetings for Station 34
- ❖ Met with Leak Detection Company at Station 31 to determine location of leaks
- ❖ Continue to Work on EBMUD Leak Credits for Station 31, and Station 39
- ❖ Repairs complete of the PIV (Post Indicator Valve) at Station 39
- ❖ Met with General Contractor & Subcontractor for site walk of the New Training Center
- ❖ Public Safety Building Project

### Roebbelen

	Cost Estimate <sup>(1)</sup>	Contract Amount	Change Orders	Revised Contract Amount
Fire Administration	\$ 7,300,000	\$ 6,056,467	\$ 913,986	\$ 6,970,453
Police Administration	7,200,000	9,350,047	2,121,769	11,471,816
Dispatch/EOC	6,900,000	6,734,486	794,310	7,528,796
Contingency	5,400,000	-	(3,830,066)	-
	<u>\$ 26,800,000</u>	<u>\$ 22,141,000</u>	<u>\$ -</u>	<u>\$ 25,971,066</u>

### Additional Scope

	FF&E	Roof <sup>(2)</sup>	Revised Cost Estimate	Billed to Date
Fire Administration	\$ 1,111,412	\$ 622,128	\$ 8,703,993	\$ 8,056,469
Police Administration	1,355,530	622,128	13,449,474	12,891,715
Dispatch/EOC	-	-	7,528,796	6,798,811
Contingency	(2,466,942)	-	-	-
	<u>\$ -</u>	<u>\$ 1,244,255</u>	<u>\$ 29,682,263</u>	<u>\$ 27,746,995</u>

Percentage Complete

93.48%

<sup>1</sup> Initial cost estimate excluding FF&E and Roof Replacement.

<sup>2</sup> Paid from District | City CIP Funds.

## **Fleet**

- ❖ Completed upfitting on three staff vehicles with emergency lights
- ❖ New Single Role Ambulance in service

## **Meetings**

- ❖ Attended Wildfire Resilient Structure Conference
- ❖ Attended Several Management Meetings
- ❖ Participated in Wiedemann site discussion
- ❖ Attended Internal Recruit Training Program Interview
- ❖ Attended Single Rose Paramedic Interviews
- ❖ Attended Planning Commission Meeting
- ❖ Attended Deputy Chief Promotional Interviews
- ❖ Attended Engineer Promotional Interviews



**COMMUNICATIONS  
AND  
TECHNOLOGY**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 29, 2023  
To: Board of Directors  
From: Denise Pangelinan, Director of Emergency Communications  
Re: Monthly Communications and Technology Report for February 2023

---

## **Communications Center and Technology**

- ❖ Updated CAD advisor alerts
- ❖ Dispatch CAD server windows updates
- ❖ Assisted Behavioral Health Working Group with various methods to access premise history
- ❖ Validated ReddiNet's new PES Diversion module was implemented
- ❖ Worked with Volunteer Roger Lake to ensure email accessibility
- ❖ On boarded new contract Fire Inspector with technical resources and equipment
- ❖ G2 station alerting installed and tested with CAD interface at station 32
- ❖ Procured radio rack surge protectors for new dispatch server room
- ❖ Facilitated new Pulsepoint app builds to add map layer functionality
- ❖ Built upcoming "City Village" development for Geocivix
- ❖ Installed Electronic Wall Map at each fire station
- ❖ Developed Prototype for new mobile mapping system (RT100)

## **Media**

- ❖ Produced Academy 2022-1 auto extrication recap video for social media
- ❖ Attended meeting on new mobile communications unit
- ❖ Edited photos for staff pictures
- ❖ Photographed "Guide Dogs for the Blind" visit at Station 31

## **Training**

- ❖ Contra Costa County Crisis Center Site Visit
- ❖ Communications Training Officer, Public Safety Dispatch Dina Taylor

## **Meetings**

- ❖ Contra Costa County Managers Association (CCMA)
- ❖ East Bay Regional Communications System (EBRCSA)
- ❖ Contra Costa County Radio Committee (XCC)
- ❖ Wiedemann Radio Tower Project
- ❖ Project Meetings for New Communications Center and Emergency Operations Center

## **Communications Reserves**

- ❖ Training on BKR 5000 radio programming
- ❖ Central County SWAT callout in East Palo Alto

# San Ramon Valley Fire Protection District DNI Technology Monthly Scorecard February 2023

## End User Support

- 93 Service Tickets Processed
- 6 Pending Tickets Waiting on Staff

## End-User Feedback

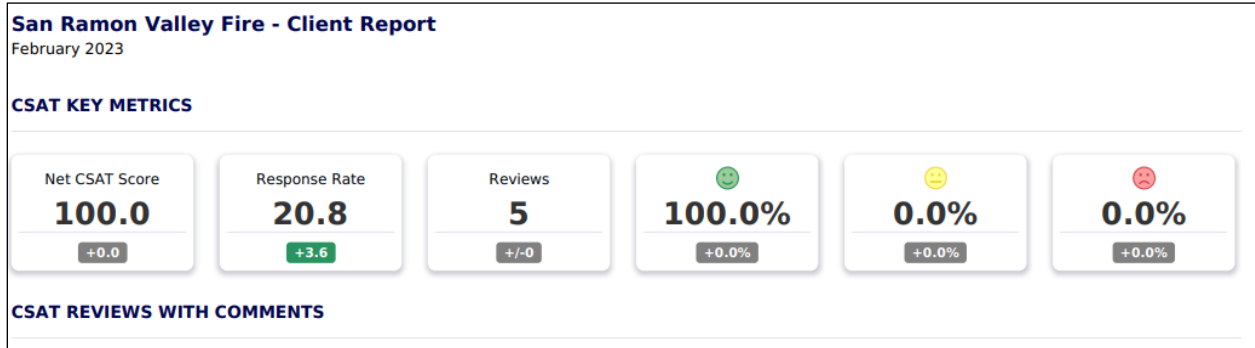


Figure 1: End User Feedback

## After Hours / Emergency Support

- Received 8 After-Hours / Emergency Support Calls
- Average Triage Time Was 2.1 Minutes

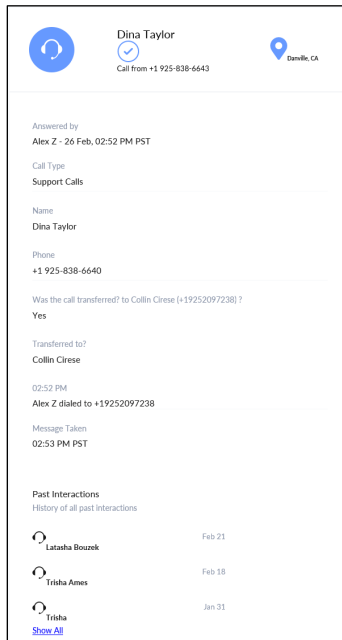


Figure 2: Emergency Call Log



## System Alerts

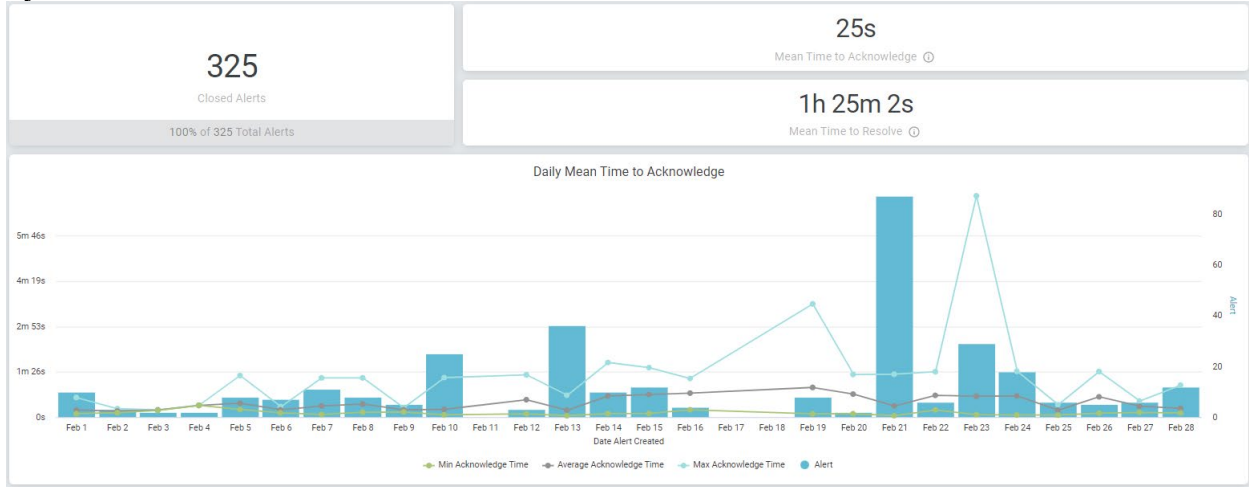


Figure 3: System Alert Response

## Disaster Recovery

- 19.5 Terabytes of Data Backed Up Daily (Police, Fire, Communications Center, & Data Centers)
- All Backups Jobs Are Checked Daily
- All Backups Are Tested Weekly
- All Incremental Backups Occur Hourly

Object	Start Time	End Time	Status	Performance Rate	Data Transferred
abila-1.srvfire.gov	2/28/2023 12:30:51 am	2/28/2023 12:33:25 am	Success	479.9 MB/s	3.8 GB
airwatch-1.srvfire.gov	2/28/2023 12:30:51 am	2/28/2023 12:34:28 am	Success	0 bytes/s	54.8 KB
apps1.srvfire.gov	2/28/2023 12:30:51 am	2/28/2023 12:33:28 am	Success	489.7 MB/s	5.6 GB
ctdc01.srvfire.gov	2/28/2023 12:30:51 am	2/28/2023 12:34:01 am	Success	539.7 MB/s	8.2 GB
ctdc02.srvfire.gov	2/28/2023 12:32:36 am	2/28/2023 12:34:59 am	Success	573.7 MB/s	5.6 GB
dc1.srvfire.gov	2/28/2023 12:30:51 am	2/28/2023 12:34:50 am	Success	333 MB/s	7.7 GB
dc2.srvfire.gov	2/28/2023 12:30:51 am	2/28/2023 12:33:37 am	Success	485.6 MB/s	6.3 GB
deskauth-1.srvfire.gov	2/28/2023 12:33:01 am	2/28/2023 12:35:44 am	Success	594.2 MB/s	6 GB
filemaker-1.srvfire.gov	2/28/2023 12:33:01 am	2/28/2023 12:35:36 am	Success	561.5 MB/s	3.5 GB
files.srvfire.gov	2/28/2023 12:33:16 am	2/28/2023 12:39:27 am	Success	471.2 MB/s	5.4 GB
fuel.srvfire.gov	2/28/2023 12:34:17 am	2/28/2023 12:36:36 am	Success	463.3 MB/s	5.2 GB
lmc1.srvfire.gov	2/28/2023 12:34:32 am	2/28/2023 12:37:17 am	Success	548.6 MB/s	7.1 GB
onscene.srvfire.gov	2/28/2023 12:34:47 am	2/28/2023 12:37:34 am	Success	51.3 MB/s	762 MB
print.srvfire.gov	2/28/2023 12:35:13 am	2/28/2023 12:38:12 am	Success	552 MB/s	6.6 GB
pvs1.srvfire.gov	2/28/2023 12:35:44 am	2/28/2023 12:38:57 am	Success	473.6 MB/s	4.2 GB
pvs2.srvfire.gov	2/28/2023 12:36:19 am	2/28/2023 12:40:50 am	Success	499.1 MB/s	4.8 GB
questys-cmx.srvfire.gov	2/28/2023 12:35:19 am	2/28/2023 12:38:09 am	Success	305.1 MB/s	3.2 GB
reports.srvfire.gov	2/28/2023 12:35:19 am	2/28/2023 12:38:07 am	Success	383.9 MB/s	6.4 GB
srmsv4-adcon01.srvfire.gov	2/28/2023 12:37:45 am	2/28/2023 12:41:18 am	Success	343 MB/s	4.7 GB

Figure 4: San Ramon CAD Backup Dashboard



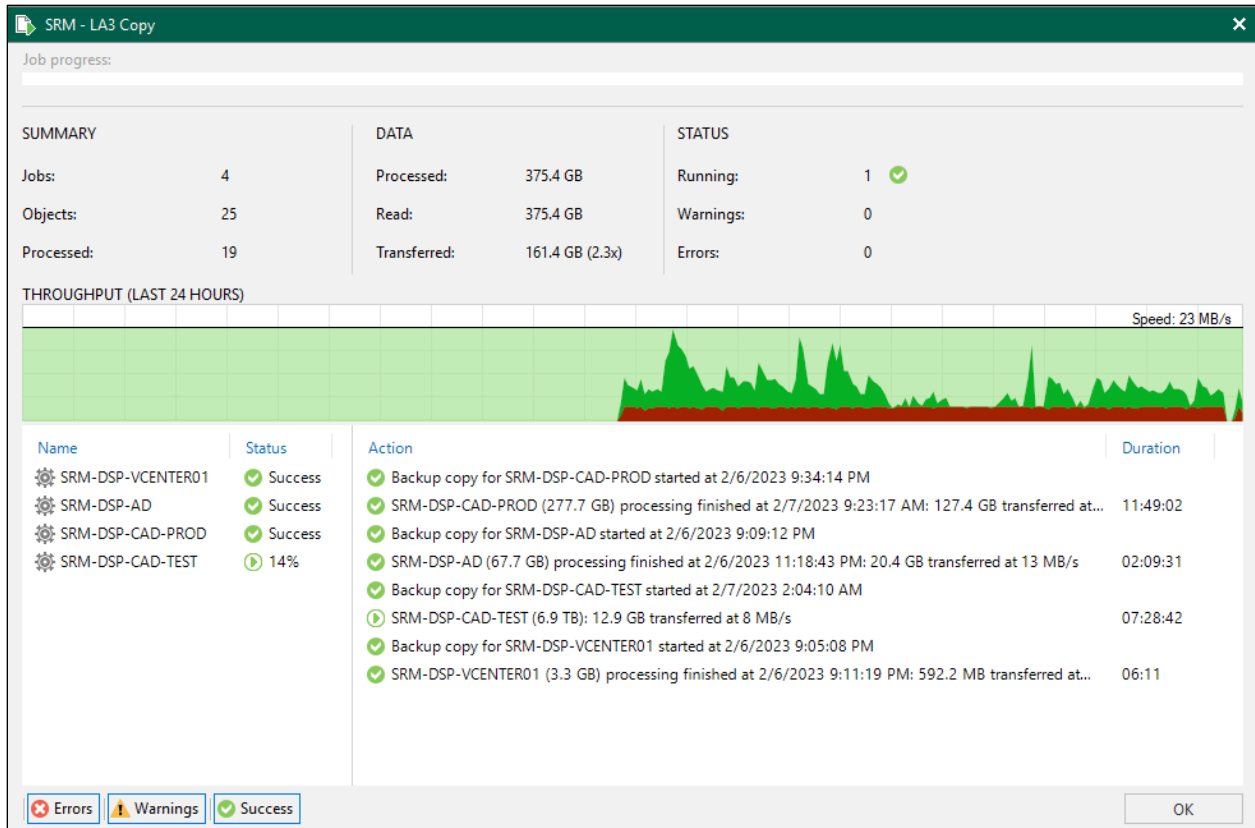


Figure 5: Streaming Offsite Backup Dashboard (Los Angeles Datacenter)

## Cybersecurity Status

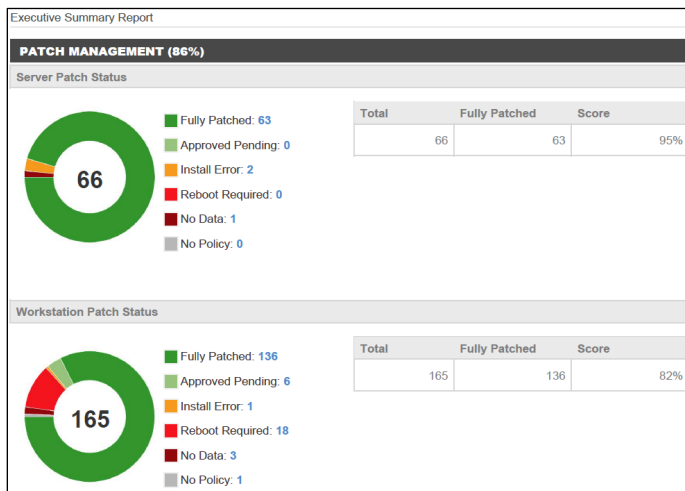


Figure 6: Patch Status Dashboard

- Installed 1,899 Security / Update Patches
- Mitigated 64 Critical Alerts





## Apparatus MDC

SIERRA WIRELESS AirLink® Mobility Manager

Dashboard Events Map Tracker Stats Total Reach Config Reports Admin

Availability Trend for Group: San Ramon (65 Gateways) from Feb 1 to Mar 1 (28 days), availability as uptime over gateway run time, 55 reporting, 1 below average of 98%, 2,821,921 events

Save Results Change Edit

Results by vehicle (active WAN link only)

Vehicle	Run Time	Average	Feb 1	Feb 2	Feb 3	Feb 4	Feb 5	Feb 6	Feb 7	Feb 8	Feb 9	Feb 10	Feb 11	Feb 12
706 M30 ND83020185011034	13 days 5 hours	5%	0%	20%	0%	0%	0%	6%	0%	12%	1%	0%	0%	0%
352 3173 ND83020077011034	10 days 20 hours	99%	100%	100%	100%					94%	95%	100%		
708 ND83010140011034	27 days 6 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	99%	100%
544 E38 ND83060118011034	27 days 23 hours	99%	99%	100%	99%	99%	100%	100%	100%	100%	100%	99%	100%	100%
351 B3113 ND83020163011034	12 days 17 hours	99%	99%	100%	100%			100%	100%	100%	100%			100%
527 E33 ND83060396011034	28 days	99%	100%	99%	100%	100%	99%	99%	100%	100%	100%	100%	100%	100%
603 E338 ND83060631011034	27 days 23 hours	99%	100%	99%	99%	100%	100%	99%	99%	100%	100%	100%	100%	100%
611 ND75030197011033	27 days 23 hours	99%	100%	100%	100%	99%	100%	100%	100%	100%	100%	100%	100%	100%
705 RM35 ND83060430011034	27 days 24 hours	99%	100%	100%	100%	99%	100%	100%	100%	100%	100%	99%	100%	100%

Figure 7: Apparatus Connectivity Report

- 65 In-Motion Gateways (Active and Spares)
- 57 In Service in Month of January
- Achieved 98+% Uptime on Average
- Replaced One Unit
- Began Planning for MDC Update

## Station Alerting

Zetron FSA Console

View Filter

No Filter Regions Alarms

Station 30	E30 Available In	E330 Available In	WT130 Available In			
Station 31	E31 Available In	T31 Available In	PM31 Available In	E331 Available In	HM31 Available In	BS31 Unknown
Station 32	E32 Available In	PM32 Available In	E332 Available In			
Station 33	E33 Available In	E333 Available In				
Station 34	E34 Responding	T34 Available In	E334 Available In	USR134 Available In		
Station 35	E35 Available In	T35 Available In	PM35 Available In	E335 Available In	WT135 Available In	
Station 36	E36 Available In	E336 Available In				
Station 38	E38 Available In	E338 Available In	PM38 Responding			
Station 39	E39 Available In	PM39 Available In	E339 Available In			

Stations All Select Station All Units Select Unselect All

Figure 8: Station Alerting Status Dashboard

- Achieved 100% Uptime for Zetron Station Alerting
- G2 Interface Testing Pending



## Remote System Management Technology

- Began Decommissioning Screen Connect Because of Security Vulnerabilities
- Started Migration to [Beyond Trust](#)

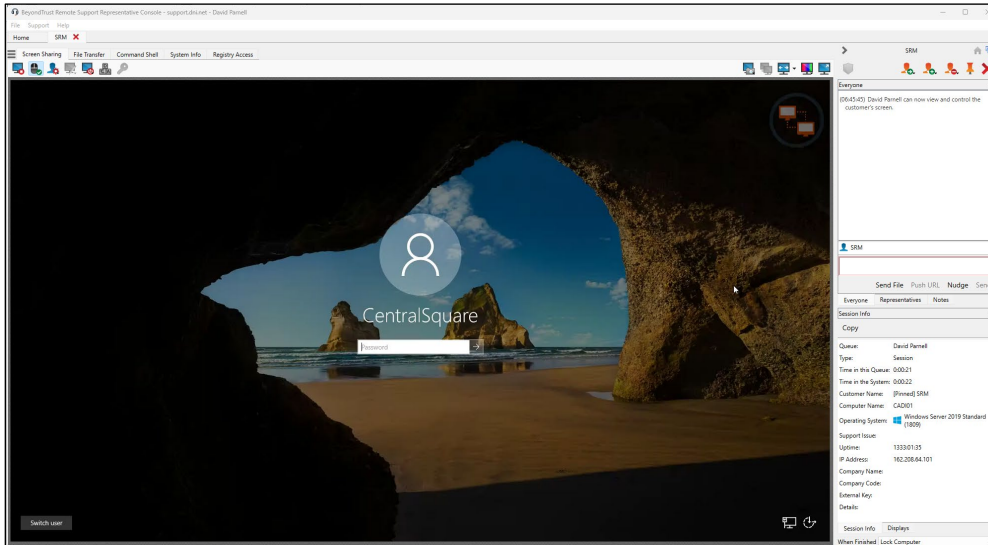


Figure 9: Beyond Trust Remote Management Technology



Figure 10: Beyond Trust Gartner Rating



## Laserfiche

- Worked with Vendor, Finance, and HR to Complete the Setup of Laserfiche (Records Retention Program)
- Working with Stakeholders to Streamline System Administration Related to Automation

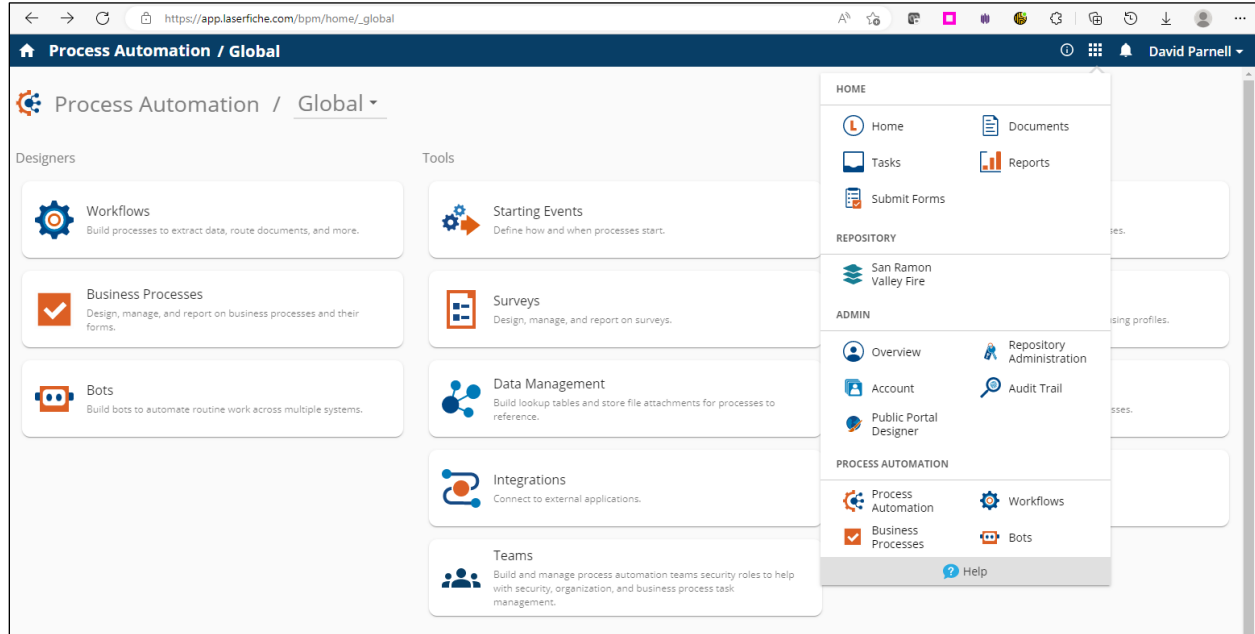


Figure 11: San Ramon Laserfiche

## General Analytics Support

- Provided General Analytics Support
- Enhanced Automated Report Distribution

Incident Number	Unit Number	Type of Service Requested	Response Mode to Scene	Complaint Reported by Dispatch	EMD Performed	Initial Acuity	Patients Gender	Patients Age	Number of Patients at Scene	Transport Mode From Scene	Patient Destination Name	Mechanism of Injury	Provider Primary Impression
SR22000423	PM31	911 Response (Scene)	Code 3	NULL	NULL	Critical (Red)	Male	57	Single	NULL	NULL	NULL	Cardiac Arrest - Non-traumatic (146.9)
SR22001462	SR11	911 Response (Scene)	Code 3	NULL	NULL	Critical (Red)	Male	26	Single	Code 3	John Muir Medical Center, Walnut Creek	Blunt	Traumatic Injury (T14.90)
SR22001465	SR11	911 Response (Scene)	Code 3	NULL	NULL	Critical (Red)	Male	66	Single	Code 3	San Ramon Regional Medical Center	Blunt	Stroke / CVA / TIA (161.9)
SRM22000540	PM39	911 Response (Scene)	Code 3	Chest Pain (Non-Traumatic)	Yes, With Pre-Arrival Instructions	Emergent (Yellow)	Female	77	Single	Code 2	Kaiser Permanente, Walnut Creek	NULL	Chest Pain - Suspected Cardiac (100.9)
SRM22000541	PM38	911 Response (Scene)	Code 3	Hemorrhage/Laceration	Yes, With Pre-Arrival Instructions	Lower Acuity (Green)	Male	79	Single	Code 2	San Ramon Regional Medical Center	NULL	Epistaxis (R02.0)
SRM22000542	PM32	911 Response (Scene)	Code 3	Breathing Problem	Yes, With Pre-Arrival Instructions	Emergent (Yellow)	Female	84	Single	Code 2	John Muir Medical Center, Walnut Creek	NULL	Respiratory Distress/Bronchospasm (R06.01)
SRM22000543	PM35	911 Response (Scene)	Code 3	Transfer/Interfacility/Palliative Care	Yes, With Pre-Arrival Instructions	Emergent (Yellow)	Female	89	Single	Code 2	Kaiser Permanente, Walnut Creek	NULL	Respiratory Distress/Other (R06)
SRM22000544	PM38	911 Response (Scene)	Code 3	Chest Pain (Non-Traumatic)	Yes, With Pre-Arrival Instructions	Emergent (Yellow)	Female	85	Single	Code 2	Kaiser Permanente, Walnut Creek	NULL	Chest Pain - Suspected Cardiac (100.9)
SRM22000546	PM39	911 Response (Scene)	Code 3	Falls	Yes, With Pre-Arrival Instructions	Lower Acuity (Green)	Female	93	Single	Code 2	San Ramon Regional Medical Center	NULL	Traumatic Injury (T14.90)
SRM22000547	SR11	911 Response (Scene)	Code 3	Unconscious/Fainting/Near-Fainting	Yes, With Pre-Arrival Instructions	Emergent (Yellow)	Male	77	Single	Code 2	Kaiser Permanente, Walnut Creek	NULL	Syncope/Near Syncope (R55)
SRM22000549	PM39	911 Response (Scene)	Code 3	Back Pain (Non-Traumatic)	Yes, With Pre-Arrival Instructions	Emergent (Yellow)	Female	54	Single	Code 2	San Ramon Regional Medical Center	Blunt	Non-Traumatic Body Pain (089.1)
SRM22000550	PM38	911 Response (Scene)	Code 3	Falls	Yes, With Pre-Arrival Instructions	Lower Acuity (Green)	Female	87	Single	Code 2	San Ramon Regional Medical Center	Blunt	Traumatic Injury (T14.90)
SRM22000552	PM39	911 Response (Scene)	Code 3	Falls	Yes, With Pre-Arrival Instructions	Emergent (Yellow)	Male	85	Single	Code 2	Kaiser Permanente, Walnut Creek	Blunt	Traumatic Injury (T14.90)
SRM22000553	SR11	911 Response (Scene)	Code 3	NULL	Yes, With Pre-Arrival Instructions	Lower Acuity (Green)	Female	62	Single	Code 2	Contra Costa Regional Medical Center	NULL	Agitated Delirium (R41.0)
SRM22000554	PM32	911 Response (Scene)	Code 3	Convulsion/Seizure	Yes, With Pre-Arrival Instructions	Emergent (Yellow)	Female	22	Single	Code 2	John Muir Medical Center, Walnut Creek	NULL	Seizure - Post (040.90)
SRM22000555	E36	911 Response (Scene)	Code 3	NULL	Yes, With Pre-Arrival Instructions	Lower Acuity (Green)	Male	36	Single	NULL	NULL	NULL	Alcohol Intoxication (F32.92)
SRM22000558	E31	911 Response (Scene)	Code 3	NULL	Yes, With Pre-Arrival Instructions	Lower Acuity (Green)	Male	19	Single	NULL	NULL	Blunt	No Medical Complaint (Z00.00)
SRM22000558	SR11	911 Response (Scene)	Code 3	NULL	Yes, With Pre-Arrival Instructions	Emergent (Yellow)	Male	20	Single	Code 3	John Muir Medical Center, Walnut Creek	Blunt	Traumatic Injury (T14.90)
SRM22000558	T31	911 Response (Scene)	Code 3	NULL	NULL	Lower Acuity (Green)	Male	36	Single	NULL	NULL	Blunt	Traumatic Injury (T14.90)
SRM22000558	T31	911 Response (Scene)	Code 3	NULL	Yes, With Pre-Arrival Instructions	Lower Acuity (Green)	Male	8	Single	NULL	NULL	NULL	No Medical Complaint (Z00.00)

Figure 12: Sample Report Extract

## Patient-Care Reporting CQI (ImageTrend)

- Reviewed 568 PCR Reports
- 64 PCR Reports in Queue

## General Project Support

- Participated in Review Meetings with Contractor and Architect for New Complex
  - Assisted with the Design of the New Communications Vehicle





# **HUMAN RESOURCES**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 29, 2023  
To: Board of Directors  
From: Ken Campo, Administrative Services Consultant  
Re: February 2023 Employee Illness/Injury Report

---

## **Indemnity (Lost Time)**

February 22, 2023    DOI- 2/21/2023 - An employee sought treatment for lower back.

*Status:* Remains off work

## **Medical Only (No Lost Time)**

No reportable injuries.

Total lost time due to injuries for the month of November:

- 52 shifts for 7 shift employees



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 29, 2023  
To: Board of Directors  
From: Ken Campo, Administrative Services Consultant  
Re: Monthly Human Resources Report for February 2023

---

## **Recruitment:**

- ❖ Coordinated interviews for ten (10) Single Role Paramedics position
- ❖ Coordinated interviews for two (2) applicants for the Internal Recruit and Retention Training Program
- ❖ Coordinated interviews for eight (8) applicants for the Administrative Analyst position
- ❖ Coordinated interviews for four (4) internal applicants for the promotional Deputy Chief position
- ❖ Coordinated interviews for four (4) internal applicants for the promotional Engineer position
- ❖ Posted internal Captain job announcement
- ❖ Coordinated and tracked pre-employment backgrounds for:
  - two (2) Station 37 Volunteer applicants

## **Additional Accomplishments:**

- ❖ Assisted three (3) outside agencies with salary and compensation information requests
- ❖ Participated in Liebert Cassidy Whitmore webinar on Managing the Marginal Employee
- ❖ Met with Concentra and Stanford Valley Care to go over their pre-employment process.
- ❖ Met with Nationwide to go over account information and updates
- ❖ Met with NEOGOV for an overview on setting up the On Boarding Program
- ❖ Tracked and Monitored Covid-19 positive personnel in accordance with the check-in policy requirements; processed claims and required logs with third party administrator ICS (Two (2) positive cases in February)

Report: Employee Illness/Injury Report –February 2023



**FINANCE**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 29, 2023  
To: Board of Directors  
From: Davina Hatfield, Chief Financial Officer  
Re: Monthly Financial Report for February 2023

---

## Meetings/Activities:

- ❖ Awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) for our Annual Comprehensive Financial Report (ACFR) for fiscal year ended June 30, 2021.
- ❖ Provided Measure X Funding Memorandum of Understanding for Mental Health Program and reimbursable expenses to the Contra Costa County Administrator's Office.
- ❖ Submitted requested documentation to the California Department of Health Care Services for Ground Emergency Medical Transportation Cost Report audits for fiscal years 2020 and 2021.
- ❖ Completed audit fieldwork for fiscal year 2021|22 with external auditors.
- ❖ Provided support and assistance to other Divisions with the following projects:
  - Lexipol policy implementation
  - ECS/Kaizen Document Management

## Financial Statements:

- ❖ Balance Sheets
- ❖ Revenues | All Funds, Budget vs. Actual
- ❖ Expenditures | General Fund Budget vs. Actual
- ❖ Expenditures | Capital and Debt Service Funds Budget vs. Actual
- ❖ Revenue and Expense History by Month | General Fund
- ❖ Overtime Analysis





Government Finance Officers Association

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

**San Ramon Valley Fire Protection District  
California**

For its Annual Comprehensive  
Financial Report  
For the Fiscal Year Ended

June 30, 2021

*Christopher P. Morill*

Executive Director/CEO

# San Ramon Valley Fire Protection District

## Combined Balance Sheet

February 28, 2023

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	Total
<b>ASSETS</b>									
Cash - Checking	\$ 15,242	\$ 170,240	\$ -	\$ 2,918,483	\$ 2,285	\$ 127,288	\$ -	\$ -	\$ 3,233,538
Cash - Money Market	11,332,852	-	-	-	-	-	-	-	11,332,852
Cash - Workers' Compensation	(53,043)	-	-	-	-	-	-	-	(53,043)
Cash - Flexible Spending	23,784	-	-	-	-	-	-	-	23,784
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 2.624%	9,084,477	11,914,144	-	42,634	-	-	-	-	21,041,255
Investments - Market Value Adjustment	(2,069,766)	(752,869)	-	-	-	-	-	-	(2,822,635)
Investments - Bank of the West @ .84% avg	23,672,512	9,329,313	-	-	-	-	-	-	33,001,825
Investments - Chandler @ 4.58% avg	14,179,030	-	-	-	-	-	-	-	14,179,030
Escrow Account - CA Bank of Commerce (St.34 ret)	-	-	-	227,215	-	-	-	-	227,215
Escrow Account - River City Bank (PSB retention)	-	-	-	1,250,911	-	-	-	-	1,250,911
Cash with Fiscal Agent	-	-	133	17,482,703	-	-	-	-	17,482,836
Accounts Receivable	221,236	-	-	-	-	-	-	-	221,236
Interest Receivable	126,369	46,634	-	-	-	-	-	-	173,003
YE Accrued Ambulance Billing	1,297,541	-	-	-	-	-	-	-	1,297,541
Prepaid Expenses and Deposits	5,274,245	-	-	11,072,109	-	-	-	-	16,346,354
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings and Improvements	-	-	-	-	-	-	34,354,445	-	34,354,445
Construction in Progress	-	-	-	-	-	-	22,715,932	-	22,715,932
Leased Assets	-	-	-	-	-	-	50,000	-	50,000
Equipment	-	-	-	-	-	-	8,577,448	-	8,577,448
Vehicles	-	-	-	-	-	-	24,481,827	-	24,481,827
Accumulated Depreciation	-	-	-	-	-	-	(39,240,048)	-	(39,240,048)
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	67,830,638	67,830,638
<b>TOTAL ASSETS</b>	<b>\$ 63,105,729</b>	<b>\$ 20,707,462</b>	<b>\$ 133</b>	<b>\$ 32,994,055</b>	<b>\$ 2,285</b>	<b>\$ 127,288</b>	<b>\$ 56,940,482</b>	<b>\$ 67,830,638</b>	<b>\$ 241,708,072</b>
<b>LIABILITIES</b>									
Accounts Payable	\$ 121,869	\$ -	\$ -	\$ 2,927,957	\$ -	\$ -	\$ -	\$ -	\$ 3,049,826
Accrued Expenses	3,359,814	-	-	2,357	-	-	-	-	3,362,171
Deposits Payable	32,084	-	-	-	-	-	-	-	32,084
Deferred Ambulance Billing Revenue	1,095,555	-	-	-	-	-	-	-	1,095,555
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	43,355,000	43,355,000
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	12,183,000	12,183,000
Workers' Compensation	-	-	-	-	-	-	-	8,793,000	8,793,000
Accumulated Leave	-	-	-	-	-	-	-	3,499,638	3,499,638
<b>TOTAL LIABILITIES</b>	<b>4,609,322</b>	<b>-</b>	<b>-</b>	<b>2,930,314</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>67,830,638</b>	<b>75,370,274</b>

# San Ramon Valley Fire Protection District

## Combined Balance Sheet

February 28, 2023

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
<b>FUND BALANCE</b>									
Investment in General Fixed Assets	-	-	-	-	-	-	56,940,482	-	56,940,482
Non-Spendable Fund Balance	561,745	-	-	11,072,109	-	-	-	-	11,633,854
Restricted Fund Balance	-	-	133	9,292,843	2,285	-	-	-	9,295,261
Committed Fund Balance:									
Dry Period Funding	55,987,433	-	-	-	-	-	-	-	55,987,433
Budget Stabilization	-	16,657,462	-	-	-	-	-	-	16,657,462
Workers' Compensation Claims	-	4,050,000	-	-	-	-	-	-	4,050,000
Capital Projects	-	-	-	1,209,035	-	-	-	-	1,209,035
Assigned Fund Balance:									
Other Assigned Fund Balance	1,947,229	-	-	8,489,754	-	-	-	-	10,436,983
Unassigned Fund Balance	-	-	-	-	-	127,288	-	-	127,288
<b>TOTAL FUND BALANCE</b>	<u>58,496,407</u>	<u>20,707,462</u>	<u>133</u>	<u>30,063,741</u>	<u>2,285</u>	<u>127,288</u>	<u>56,940,482</u>	<u>-</u>	<u>166,337,798</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u>\$ 63,105,729</u>	<u>\$ 20,707,462</u>	<u>\$ 133</u>	<u>\$ 32,994,055</u>	<u>\$ 2,285</u>	<u>\$ 127,288</u>	<u>\$ 56,940,482</u>	<u>\$ 67,830,638</u>	<u>\$ 241,708,072</u>

# San Ramon Valley Fire Protection District

## Revenues - All Funds

For the Period Ended February 28, 2023

FISCAL YEAR COMPLETED - 66.67%

	2021/22	2022/23			
	Actual (unaudited)	Budgeted	Realized	Remaining Budget	% Received
<b>TAXES</b>					
Property Taxes - Current Secured	\$ 77,477,853	\$ 83,056,711	\$ 45,595,280	\$ 37,461,431	54.9%
Property Taxes - Supplemental	2,593,979	-	333,413	(333,413)	#DIV/0!
Property Taxes - Utilities (Unitary)	1,221,283	1,221,283	731,827	489,456	59.9%
Property Taxes - Current Unsecured	2,035,368	2,278,449	2,149,601	128,848	94.3%
Homeowners Property Tax Relief	442,512	453,404	-	453,404	0.0%
RDA Property Tax	1,674,185	1,553,858	1,064,471	489,387	68.5%
County Tax Administration	(585,320)	(622,658)	-	622,658	0.0%
Property Taxes - Prior Secured	(222,344)	(222,344)	(280,822)	(58,478)	126.3%
Property Taxes - Prior Supplemental	(91,212)	(91,212)	(165,900)	(74,688)	181.9%
Property Taxes - Prior Unsecured	25,980	-	16,120	(16,120)	#DIV/0!
Total Taxes	<u>84,572,284</u>	<u>87,627,491</u>	<u>49,443,990</u>	<u>39,162,485</u>	<u>56.4%</u>
<b>INTERGOVERNMENTAL</b>					
Measure H	33,000	33,000	-	33,000	0.0%
Measure X	-	-	-	-	#DIV/0!
State Aid/Grants	655,747	390,000	607,607	(217,607)	155.8%
Federal Grant Revenue	951	365,194	-	365,194	0.0%
Other Intergovernmental Revenue	485,610	476,411	289,773	186,638	60.8%
GEMT	(26,081)	160,000	39,049	120,951	24.4%
Consolidated Dispatch	<u>1,953,926</u>	<u>2,221,608</u>	<u>-</u>	<u>2,221,608</u>	<u>0.0%</u>
Total Intergovernmental	<u>3,103,153</u>	<u>3,646,213</u>	<u>936,429</u>	<u>2,709,784</u>	<u>25.7%</u>
<b>CHARGES FOR SERVICE</b>					
Inspection Fees	2,764	29,475	4,981	24,494	16.9%
Plan Review	373,639	325,000	401,689	(76,689)	123.6%
Weed Abatement Charges	3,010	3,382	3,256	126	96.3%
Ambulance Services	5,574,080	5,403,500	4,235,366	1,168,134	78.4%
Reports and Photocopies	<u>5,840</u>	<u>3,821</u>	<u>685</u>	<u>3,136</u>	<u>17.9%</u>
Total Charges For Service	<u>5,959,333</u>	<u>5,765,178</u>	<u>4,645,977</u>	<u>1,119,201</u>	<u>80.6%</u>
<b>USE OF MONEY AND PROPERTY</b>					
Investment Earnings	<u>553,960</u>	<u>606,000</u>	<u>776,376</u>	<u>(170,376)</u>	<u>128.1%</u>
Total Use Of Money and Property	<u>553,960</u>	<u>606,000</u>	<u>776,376</u>	<u>(170,376)</u>	<u>128.1%</u>
<b>RENTAL INCOME</b>					
Rent On Real Estate	<u>66,568</u>	<u>78,334</u>	<u>43,256</u>	<u>35,078</u>	<u>55.2%</u>
Total Rental Income	<u>66,568</u>	<u>78,334</u>	<u>43,256</u>	<u>35,078</u>	<u>55.2%</u>
<b>OTHER REVENUE</b>					
Donations	975	-	100	(100)	#DIV/0!
Sale Of Property	-	-	2,058	(2,058)	#DIV/0!
Miscellaneous Revenue	260,703	10,000	2,762	7,238	27.6%
Developer Contributions	<u>1,975,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Total Other Revenue	<u>2,236,678</u>	<u>10,000</u>	<u>4,920</u>	<u>5,080</u>	<u>49.2%</u>
<b>OTHER FINANCING SOURCES</b>					
Debt/Lease Proceeds	<u>10,015,820</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Total Other Financing Sources	<u>10,015,820</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenue	<u>\$ 106,507,796</u>	<u>\$ 97,733,216</u>	<u>\$ 55,850,948</u>	<u>\$ 42,861,252</u>	<u>57.1%</u>

# San Ramon Valley Fire Protection District

## Expenditures - General Fund

For the Period Ended February 28, 2023

FISCAL YEAR COMPLETED - 66.67%

	2021/22		2022/23		
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
<b>SALARIES AND BENEFITS</b>					
Permanent Salaries	\$ 30,071,509	\$ 32,088,619	\$ 20,961,366	\$ 11,127,253	65.3%
Temporary Salaries	487,832	815,590	390,282	425,308	47.9%
Overtime	11,774,531	8,599,100	7,668,704	930,396	89.2%
FICA/Medicare	586,181	578,479	402,942	175,537	69.7%
Retirement Contributions	18,841,804	19,907,205	13,511,722	6,395,483	67.9%
Retirement Contributions - UAAL	263,000	279,000	279,000	-	100.0%
401A Contributions - Employer Paid	22,425	60,000	40,000	20,000	66.7%
Employee Group Insurance	4,528,755	4,704,685	3,050,653	1,654,032	64.8%
Retiree Health Insurance	3,632,662	3,783,591	2,504,100	1,279,491	66.2%
OPEB Contribution	5,800,925	5,801,464	4,900,000	901,464	84.5%
Unemployment Insurance	951	5,000	6,390	(1,390)	127.8%
Workers' Compensation	1,353,923	1,400,000	867,402	532,598	62.0%
<b>Total Salaries and Benefits</b>	<b>77,364,498</b>	<b>78,022,733</b>	<b>54,582,561</b>	<b>23,440,172</b>	<b>70.0%</b>
<b>SERVICES AND SUPPLIES</b>					
Office Supplies	24,900	41,234	15,812	25,422	38.3%
Postage	9,273	30,212	4,481	25,731	14.8%
Telecommunications	221,380	225,544	124,712	100,832	55.3%
Utilities	485,621	479,200	311,214	167,986	64.9%
Small Tools and Equipment	88,383	136,880	41,898	94,982	30.6%
Miscellaneous Supplies	69,583	145,348	39,090	106,258	26.9%
Medical Supplies	239,539	252,400	173,868	78,532	68.9%
Firefighting Supplies	80,173	87,800	63,907	23,893	72.8%
Pharmaceutical Supplies	61,675	60,000	56,132	3,868	93.6%
Computer Supplies	11,510	16,120	5,089	11,031	31.6%
Radio Equipment and Supplies	821	21,320	1,321	19,999	6.2%
Food Supplies	26,073	42,360	18,031	24,329	42.6%
PPE Inspection and Repairs	13,091	20,280	6,396	13,884	31.5%
Safety Clothing	185,487	313,144	238,155	74,989	76.1%
Class A Uniforms	8,804	10,920	6,551	4,369	60.0%
Non-Safety Clothing	23,654	26,233	11,815	14,418	45.0%
Class B Uniforms	73,214	102,336	47,229	55,107	46.2%
Household Supplies	70,367	48,120	47,406	714	98.5%
Central Garage - Repairs	765,268	500,000	224,426	275,574	44.9%
Central Garage - Maintenance	119,407	104,000	56,241	47,759	54.1%
Central Garage - Gas, Diesel and Oil	576,100	523,920	403,267	120,653	77.0%
Central Garage - Tires	76,307	60,000	45,546	14,454	75.9%
Central Garage - Mandated Inspections	8,416	129,480	25,977	103,503	20.1%
Maintenance and Repairs - Equipment	211,686	203,522	165,221	38,301	81.2%
Maintenance and Repairs - Radio and Electronic	20,476	96,175	9,880	86,295	10.3%
Maintenance and Repairs - Buildings	139,989	208,000	104,225	103,775	50.1%

# San Ramon Valley Fire Protection District

## Expenditures - General Fund

For the Period Ended February 28, 2023

FISCAL YEAR COMPLETED - 66.67%

	2021/22	2022/23			%
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	
Maintenance and Repairs - Grounds	63,799	79,400	28,090	51,310	35.4%
Rents and Leases	181,757	216,299	139,890	76,409	64.7%
Software and Licensing	590,315	617,560	221,511	396,049	35.9%
Professional Services	2,442,924	3,224,567	1,678,574	1,545,993	52.1%
Recruiting Costs	158,148	200,170	110,409	89,761	55.2%
Legal Services	99,537	160,000	53,154	106,846	33.2%
Medical Services	111,655	159,120	8,765	150,355	5.5%
Communications Services	93,915	99,174	95,040	4,134	95.8%
Election Services	-	210,000	300	209,700	0.1%
Insurance Services	430,549	680,238	563,840	116,398	82.9%
Publication Of Legal Notices	144	3,640	357	3,283	9.8%
Specialized Printing	10,115	27,092	2,513	24,579	9.3%
Memberships	79,025	104,337	70,167	34,170	67.3%
Educational Courses and Supplies	326,825	405,635	78,813	326,822	19.4%
Educational Assistance	21,534	52,000	11,355	40,645	21.8%
Public Educational Supplies	2,203	11,440	2,218	9,222	19.4%
Books and Periodicals	16,623	29,691	2,267	27,424	7.6%
Recognition Supplies	4,854	5,100	5,869	(769)	115.1%
Meetings and Travel	76,170	134,375	29,069	105,306	21.6%
Other Expense	25,641	-	9,859	(9,859)	#DIV/0!
Taxes and Assessments	162,923	143,500	49,533	93,967	34.5%
Total Services and Supplies	8,509,853	10,447,886	5,409,483	5,038,403	51.8%
Total Operating Expenditures	\$ 85,874,351	\$ 88,470,619	\$ 59,992,044	\$ 28,478,575	67.8%

# San Ramon Valley Fire Protection District

## Expenditures - All Other Funds

For the Period Ended February 28, 2023

FISCAL YEAR COMPLETED - 66.67%

	2021/22	2022/23			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
<b>CAPITAL PROJECTS</b>					
Professional Services	\$ 34,715	\$ -	\$ (2,089)	\$ 2,089	
Legal Services	30,000	-	-	-	
Technology Improvements	83,230	-	61,623	(61,623)	#DIV/0!
Specialized Printing	-	-	-	-	
Various Improvements	19,955,965	31,081,693	11,420,446	19,661,247	36.7%
Radio and Electronic Equipment	219,931	2,127,257	1,982,603	144,654	93.2%
Major Equipment	-	562,914	328,850	234,064	58.4%
Autos and Trucks	<u>10,593,478</u>	<u>279,500</u>	<u>27,718</u>	<u>251,782</u>	<u>9.9%</u>
Total Capital Projects	<u>\$ 30,917,319</u>	<u>\$ 34,051,364</u>	<u>\$ 13,819,151</u>	<u>\$ 20,232,213</u>	<u>40.6%</u>
<b>DEBT SERVICE</b>					
2022 Equipment Lease	\$ -	\$ 2,066,373	\$ 2,066,373	\$ -	100.0%
2015 Certificates Of Participation	927,250	924,625	924,625	-	100.0%
2020 Certificates of Participation	1,994,563	1,993,663	1,993,663	-	100.0%
2018 Equipment Lease	<u>613,155</u>	<u>595,999</u>	<u>595,999</u>	<u>-</u>	<u>100.0%</u>
Total Debt Service	<u>\$ 3,534,968</u>	<u>\$ 5,580,660</u>	<u>\$ 5,580,660</u>	<u>\$ -</u>	<u>100.0%</u>
Total Capital, Equipment and Debt Service	<u>\$ 34,452,287</u>	<u>\$ 39,632,024</u>	<u>\$ 19,399,811</u>	<u>\$ 20,232,213</u>	48.9%

# San Ramon Valley Fire Protection District

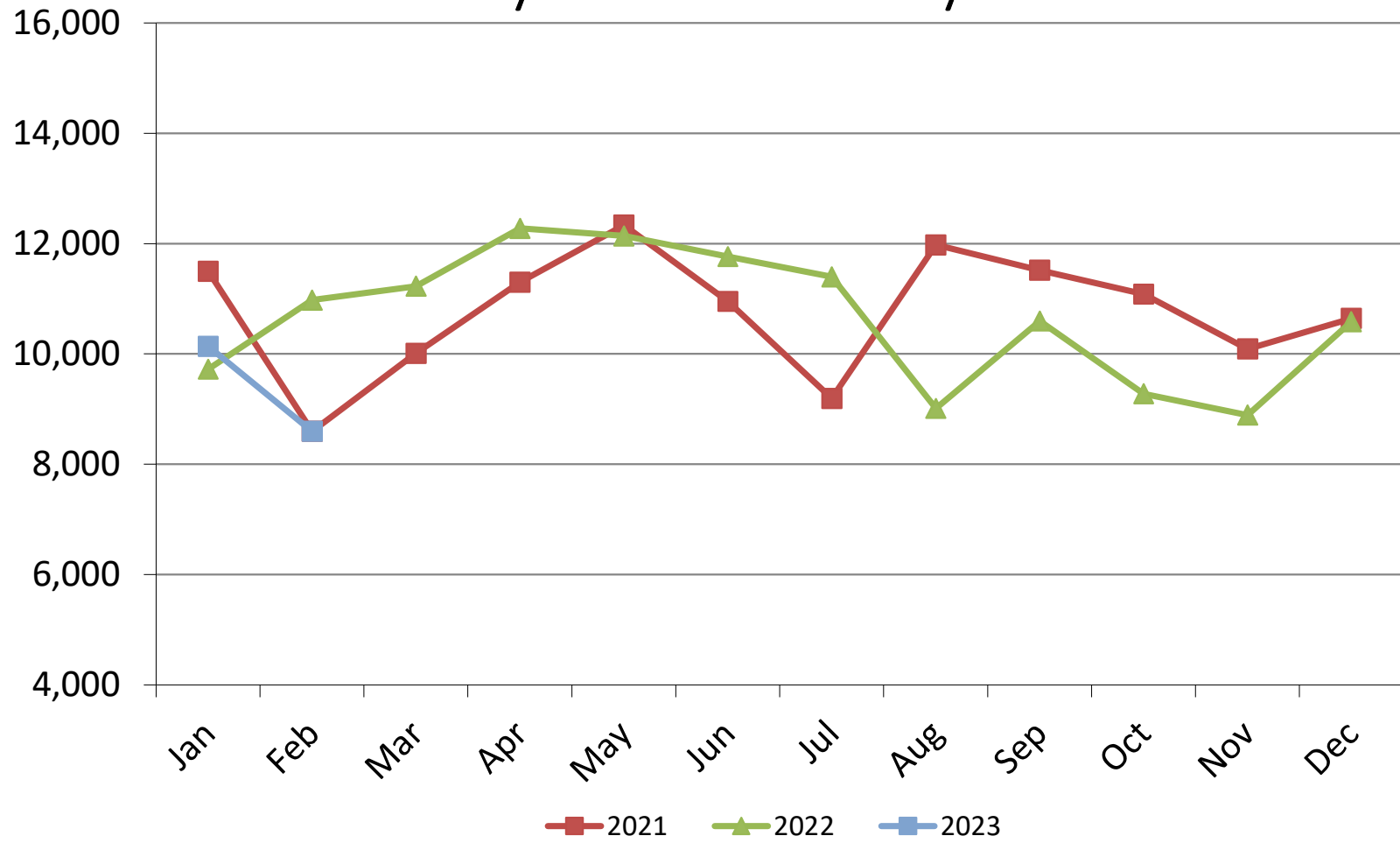
## General Fund

### Revenue and Expenditures

Month	2018/19		2019/20		2020/21		2021/22		2022/23	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 550,530	\$ 5,622,648	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529	\$ 615,957	\$ 7,595,516	\$ 683,878	\$ 7,137,702
August	499,377	5,905,072	610,284	6,468,445	436,936	5,415,373	614,807	6,716,218	794,827	7,906,784
September	579,731	5,563,173	388,535	5,580,182	481,504	6,749,996	575,880	7,181,678	707,135	6,719,074
October	2,375,797	6,005,201	2,931,282	6,169,069	633,361	6,409,267	2,286,870	6,771,836	2,685,628	8,002,926
November	656,486	6,191,849	516,137	6,368,317	3,069,984	7,404,339	701,139	6,726,630	583,984	7,305,110
December	39,332,475	5,629,084	40,716,284	6,133,552	42,109,519	6,465,330	43,887,931	7,471,404	47,252,299	7,850,949
January	1,334,430	5,722,401	1,818,008	5,781,707	1,919,622	6,769,534	1,929,139	6,681,116	2,179,022	7,831,154
February	632,213	5,524,960	856,640	5,675,617	915,885	6,680,845	691,516	7,195,480	717,269	7,240,345
March	972,913	5,624,000	742,260	5,932,483	1,696,361	6,936,490	759,860	7,318,574		
April	28,219,039	5,320,835	29,646,763	5,904,545	31,336,141	7,254,141	31,841,248	7,199,179		
May	507,822	6,529,026	507,535	5,565,403	579,440	7,178,714	2,558,038	7,313,714		
June	6,282,536	6,135,504	6,469,451	6,475,129	7,280,114	7,465,440	7,935,470	7,703,006		



# Total Overtime Hours by Month January 2021 - February 2023





**SPECIAL ANNOUNCEMENTS/  
PRESENTATIONS/  
GENERAL BUSINESS**