

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
JANUARY 18, 2023 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

Board Members Present: President Lee, Vice President Kerr, Directors Crean, Parker and Stamey

Board Member(s) Absent: None

1. CALL TO ORDER

President Lee called the meeting to order at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

2.1 Pledge of Allegiance.

Vice President Kerr led the pledge of allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Lee declared a quorum of the Board was present. Chief Meyer informed President Lee that Agenda Item No. 6.2 will be postponed to a future meeting at a time to be determined.

4. PUBLIC COMMENT

There was no public comment.

5. CONSENT CALENDAR

Motion by Director Stamey to approve Consent Calendar Items 5.1 through 5.5; seconded by Director Parker. Motion carried unanimously.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Search and Rescue Canine introductions and presentation of badges to Navy and Leslie.

Chief Meyer introduced and honored Search and Rescue Canines Navy and Leslie, and handlers Chief Falkenstrom and Firefighter Paramedic Bryan Medley and their families. Vice President Kerr expressed his appreciation for the handlers and the dedication of their families. Chief Meyer and Vice President Kerr presented Navy and Leslie with District badges. Navy and Leslie presented Chief Meyer with a framed National Disaster Search Dog Foundation pledge from the canines.

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The Board took a brief recess at 1:15 p.m. to take a photo with Navy and Leslie, and their handlers and families. The Board resumed the meeting at 1:23 p.m.

6.2 Outstanding Community Member Presentation.

Agenda Item No. 6.2 was postponed to a future meeting at a time to be determined.

7. OLD BUSINESS

There was no Old Business.

8. NEW BUSINESS

There was no New Business.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community were received and acknowledged.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations Division - Deputy Chief Jim Selover
Operations Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for December 2022.

10.2 Training Division - Battalion Chief John Duggan
Training Report of monthly activities.

Chief Duggan provided the monthly activities report for December 2022.

10.3 EMS Division – Battalion Chief Jonas Aguiar
EMS Report of monthly activities.

Chief Aguiar provided the monthly activities report for December 2022.

10.4 Community Risk Reduction – Deputy Chief Frank Drayton
Community Risk Reduction of monthly activities.

Deputy Chief Drayton provided the monthly activities report for December 2022.

10.5 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for December 2022.

10.6 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan

Communications and Technology Report of monthly activities.

Director Pangelinan provided the monthly activities report for December 2022. The Board acknowledged the District's achievement of an Emergency Medical Dispatch Center of Excellence reaccreditation on January 5th for its superior service and care by the International Academies of Emergency Dispatch (IAED).

10.7 Human Resources Division – Administrative Services Consultant, Ken Campo
Human Resources Report of monthly activities.

Administrative Services Consultant Campo provided the monthly activities report for December 2022.

10.8 Finance Division – Chief Financial Officer, Davina Hatfield
Finance Report of monthly activities.

Chief Finance Officer Hatfield provided the monthly activities report for December 2022.

10.9 Fire Chief – Fire Chief, Paige Meyer

Chief Meyer provided the monthly activities report for December 2022.

10.10 Emergency Preparedness – Emergency Preparedness Coordinator Ron Marley

Emergency Preparedness Coordinator Ron Marley provided the quarterly activities report.

11. GOOD OF THE ORDER

11.1 Comments by Board of Directors.

President Lee announced a Streets Smarts meeting on February 21st. Chief Meyer said he will send out an article to the Board regarding Oregon's postponement of revising a map of fire risk to address public concerns.

11.2 Report on District Standing Committee Assignments for 2023.

President Lee announced staff's proposal for the following Committees: Personnel, Finance, EMS and San Ramon Valley Emergency Preparedness Citizen Corps Council Policy Advisory Committee (CCC/PAC). President Lee proposed continuing a Disaster Preparedness Committee. After discussion, the Board agreed not to add a Disaster Preparedness Committee. President Lee announced the following 2023 Standing Committee Assignments:

Personnel – President Lee (Chair), Director Parker
Finance – Vice President Kerr (Chair), Director Stamey
EMS – Director Crean (Chair), President Lee
CCC/PAC – Vice President Kerr

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12. UPCOMING CALENDAR OF EVENTS

12.1 Next Regular Board Meeting, February 15, 2023 at 1:00 p.m.

President Lee announced the above. The annual "State of the City Address" luncheon with Mayor Dave Hudson will be held on February 7, 2023.

The Board took a recess at 3:39 p.m. and entered Closed Session at 3:47 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

The Board returned to Open Session at 3:51 p.m.


15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Lee announced there was no reportable Board action from Closed Session.

16. ADJOURNMENT

The regular Board meeting adjourned at 3:52 p.m.

Prepared by: 
Stephanie Brendlen
District Clerk

Approved by: 
Michelle Lee
Board President