

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Wednesday, February 15, 2023 – 11:00 a.m. (1:00 p.m.)**

****The District anticipates returning to Open Session at 1:00 p.m.****

Michelle Lee, Board President

Jay Kerr, Board Vice President

Ryan Crean, Director, Matthew Stamey, Director, Don Parker, Director

~MISSION STATEMENT~

In the spirit of our tradition,

we strive for excellence, respectfully serving all with pride, honor and compassion.

**Meeting Location: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

Website: <https://www.firedepartment.org/>

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. CLOSED SESSION**
 - 4.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9:
Laura Begin v. SRVFPD; and DOES 1 through 50, inclusive, Case No.: C23-00085
 - 4.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9:
Karan Ravi Panjabi v. SRVFPD, et al., Case No.: CIVMSC21-00077
- 5. RETURN TO OPEN SESSION**
- 6. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**
- 7. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

8. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

8.1 Approve the demand register for the period January 7, 2023 through February 1, 2023 in the amount of \$2,813,968.31.

8.2 Approve the Board Minutes from the January 18, 2023 Regular Board Meeting.

8.3 Approve salary, payroll taxes and retirement contributions for the period of January in the amount of \$5,302,371.98.

8.4 Personnel Actions:

Promotions:

Approve staff recommendation to award the following promotions effective February 1, 2023:
Firefighter Christopher Cunningham to Captain 28, step 2

Step Increases:

Approve staff recommendation to award the following step increase, effective March 1, 2023:
Single Role Paramedic Anthony Hazel to Single Role Paramedic, step 2

9. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

9.1 Employee of the Year – Ryan Mahoney.

9.2 Outstanding Community Member Presentation.

10. OLD BUSINESS

No Old Business.

11. NEW BUSINESS

No Old Business.

12. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community.

13. MONTHLY ACTIVITY REPORTS

13.1 Operations Division - Deputy Chief Jim Selover
Operations Report of monthly activities.

13.2 Training Division – Battalion Chief John Duggan
Training Report of monthly activities.

13.3 EMS Division –Battalion Chief Jonas Aguiar
EMS Report of monthly activities.

13.4 Community Risk Reduction Division – Deputy Chief Frank Drayton
Community Risk Reduction Report of monthly activities.

13.5 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

- 13.6 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.
- 13.7 Human Resources Division – Administrative Services Consultant, Ken Campo
Human Resources Report of monthly activities.
- 13.8 Finance Division – Chief Financial Officer, Davina Hatfield
Finance Report of monthly activities.
- 13.9 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

14. GOOD OF THE ORDER

- 14.1 Comments by Board of Directors.

15. UPCOMING CALENDAR OF EVENTS

- 15.1 Next Regular Board Meeting/Board Retreat, March 29, 2023 at 10:00 p.m. at the Roundhouse, 2600 Camino Ramon, Tenaya Room.
- 15.2 Street Smarts meeting, February 21, 2023 at 12:00 p.m. at the San Ramon City Hall.

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING/BOARD RETREAT SCHEDULED FOR WEDNESDAY, MARCH 29, 2023 AT 10:00 A.M.

Prepared by:

DocuSigned by:

41C3A3F37BD54B3...
Stephanie Brendlen

Agenda posted on February 9, 2023 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District's Administrative Office located at 1500 Bollinger Canyon Road, San Ramon, California, or at the scheduled meeting.



CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 1/7/2023 Through 2/1/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
229459	1/12/2023	AARON DRAKE	250.00	Reimbursement-Paramedic License Renewal
02/01/202...	2/1/2023	ACE AUTO REPAIR AND TIRE CENTER	172.35	Routine Preventative Maintenance Service-Unit 705
229481	1/19/2023	AETNA HEALTHCARE	468.00	Ambulance Refund
01/26/23-01	1/26/2023	AIR EXCHANGE INC	826.52	Replaced Filter Regulator in Attic and Lower Hose-Stn 32
01/26/23-02	1/26/2023	AIR EXCHANGE INC	1,085.35	Replaced Torn Hose and Extended Line-Stn 39
01/12/23-01	1/12/2023	AIRGAS USA LLC	652.07	Oxygen
01/12/23-02	1/12/2023	AIRGAS USA LLC	1,072.22	Oxygen
01/19/23-01	1/19/2023	AIRGAS USA LLC	209.05	Oxygen
01/19/23-02	1/19/2023	AIRGAS USA LLC	993.00	Oxygen
01/19/23-03	1/19/2023	AIRGAS USA LLC	808.63	Oxygen
01/19/23-04	1/19/2023	AIRGAS USA LLC	69.00	Oxygen Tank Cylinder Maintenance
01/19/23-05	1/19/2023	AIRGAS USA LLC	279.30	Oxygen Tank Cylinder Rental-Dec 2022
02/01/202...	2/1/2023	AIRGAS USA LLC	138.00	Oxygen Tank Cylinder Maintenance
229522	1/26/2023	ALAMO ACE HARDWARE	83.09	Light Bulbs-Stn 30
	1/26/2023	ALAMO ACE HARDWARE	25.00	Water Filter for Ice Machine-Stn 35
02/01/202...	2/1/2023	ALL BRIGHT ELECTRIC	1,586.00	New Battery for Pump Motor-Stn 37/Installed New Light-Stn 31
01/12/23-03	1/12/2023	ALL STAR FIRE EQUIPMENT INC	300.00	Academy 2022-Face Mask Fit Testing
229460	1/12/2023	AMANDA AGUILA-PERCEVAL	26.25	Reimbursement-Mileage
	1/12/2023	AMANDA AGUILA-PERCEVAL	209.45	Reimbursement-Uniform Shoes
229554	2/1/2023	AMAZON COM CREDIT SERVICES	270.76	District Aides-Uniform Boots(2)/Raincoats (2)
	2/1/2023	AMAZON COM CREDIT SERVICES	195.72	Fire Investigation Tools for Electrical Safety
	2/1/2023	AMAZON COM CREDIT SERVICES	36.94	Kitchen Supplies-Stn 33
	2/1/2023	AMAZON COM CREDIT SERVICES	14.92	Uniform Supplies-Boot Shine
01/12/23-04	1/12/2023	AP TRITON LLC	9,428.38	Community Risk Assessment/Standards of Cover-Dec 2022
229523	1/26/2023	ATT	24.55	Phone Service 12/19/22-1/18/23
229524	1/26/2023	ATT	1,880.23	Phones/Data/Radio Circuit/Long Distance 12/20/22-1/19/23
229525	1/26/2023	ATT	598.24	Phone Service 12/20/22-1/19/23
229461	1/12/2023	ATT MOBILITY	287.98	Cell Phones/Mobile Data/iPads-11/27/22-12/26/22
229482	1/19/2023	ATT MOBILITY	49.16	Cell Phone/Mobile Data 12/1/22-12/31/22
229483	1/19/2023	ATT MOBILITY	698.74	Cell Phones/Mobile Data 12/1/22-1/31/23
229484	1/19/2023	ATT MOBILITY	6,844.69	Cell Phones/Mobile Data 12/1/22-12/31/22
229485	1/19/2023	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	434.00	Annual Permit Renewal 3/1/23-3/1/24-Stn 34
01/12/23-05	1/12/2023	BAYSPORT PREVENTIVE MEDICAL GROUP	645.00	Pre-Employment Physical/Drug Testing-District Aide
01/12/23-06	1/12/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/6/23-Stn 30
01/12/23-07	1/12/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/6/23-Stn 31
01/12/23-08	1/12/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/6/23-Stn 32
01/12/23-09	1/12/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/6/23-Stn 33
01/12/23-10	1/12/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/6/23-Stn 34
01/12/23-11	1/12/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/6/23-Stn 35

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01/12/23-12	1/12/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/6/23-Stn 36
01/12/23-13	1/12/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/6/23-Stn 38
01/12/23-14	1/12/2023	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/6/23-Stn 39
01/12/23-15	1/12/2023	BOUNDTREE MEDICAL LLC	523.50	Medical Supplies
01/12/23-16	1/12/2023	BOUNDTREE MEDICAL LLC	3,264.93	Medical Supplies
01/12/23-17	1/12/2023	BOUNDTREE MEDICAL LLC	98.00	Medical Supplies
01/12/23-18	1/12/2023	BOUNDTREE MEDICAL LLC	1,556.61	Pharmaceutical Supplies
01/12/23-19	1/12/2023	BOUNDTREE MEDICAL LLC	115.00	Medical Supplies
01/12/23-20	1/12/2023	BOUNDTREE MEDICAL LLC	79.00	Medical Supplies
01/12/23-21	1/12/2023	BOUNDTREE MEDICAL LLC	239.50	Medical Supplies
01/12/23-22	1/12/2023	BOUNDTREE MEDICAL LLC	21.98	Pharmaceutical Supplies
01/12/23-23	1/12/2023	BOUNDTREE MEDICAL LLC	241.78	Pharmaceutical Supplies
01/19/23-06	1/19/2023	BOUNDTREE MEDICAL LLC	159.54	Medical Supplies
01/19/23-07	1/19/2023	BOUNDTREE MEDICAL LLC	574.50	Medical Supplies
01/19/23-08	1/19/2023	BOUNDTREE MEDICAL LLC	5,948.25	Medical Supplies
01/19/23-09	1/19/2023	BOUNDTREE MEDICAL LLC	1,008.80	Medical Supplies
01/19/23-10	1/19/2023	BOUNDTREE MEDICAL LLC	5,675.29	Medical Supplies
02/01/202...	2/1/2023	BOUNDTREE MEDICAL LLC	91.50	Medical Supplies
02/01/202...	2/1/2023	BOUNDTREE MEDICAL LLC	115.20	Pharmaceutical Supplies
02/01/202...	2/1/2023	BOUNDTREE MEDICAL LLC	417.45	Pharmaceutical Supplies
229486	1/19/2023	BUCHANAN AUTO ELECTRIC INC	1,922.06	Car Batteries (4)
EFT 01/23/...	1/23/2023	CA DEPARTMENT OF TAX AND FEE ADMINISTRATION	8,179.00	Sales/Use Tax Online Payment-10/1/22-12/31/22
229487	1/19/2023	CA STATE DEPARTMENT OF JUSTICE	245.00	Pre-Employment Live Scans (5)
229488	1/19/2023	CASEY M RIVERS	923.51	Reimbursement-HazMat Conference Registration and Lodging
229555	2/1/2023	CCC DEPT OF INFO TECH	695.00	Telecommunication Services/Radio Services-10/22
229556	2/1/2023	CDW GOVERNMENT INC	4,214.21	Adobe Acrobat Pro/Creative Cloud/Photoshop Subscriptions
01/19/23-11	1/19/2023	CHRISTIANSTEVEN SOFTWARE LLC	1,841.37	Annual Maintenance Report Utility Software 3/5/23-3/4/24
229489	1/19/2023	CIGNA HEALTH AND LIFE INSURANCE CO	600.00	Ambulance Refund
229462	1/12/2023	CINTAS CORPORATION	63.31	Carpet Runners Cleaning Fee-Stn 32
229490	1/19/2023	CINTAS CORPORATION	36.18	Air Filter Cleaning-Stn 32
229526	1/26/2023	CINTAS CORPORATION	63.31	Carpet Runners Cleaning Fee-Stn 32
229557	2/1/2023	CINTAS CORPORATION	35.69	Air Filter Cleaning-Stn 32
229463	1/12/2023	COMCAST	202.54	Cable Service 1/13/23-2/12/23-Stn 30
229464	1/12/2023	COMCAST	207.18	Cable Service 1/4/23-2/3/23-Stn 32
229465	1/12/2023	COMCAST	105.04	Cable Service 1/8/23-2/7/23-Admin
229491	1/19/2023	COMCAST	1,976.23	Broadband Internet Service 12/1/22-12/31/22-All Stations
229527	1/26/2023	COMCAST	247.55	Cable Service 1/17/23-2/16/23-Admin
229558	2/1/2023	COMCAST	161.54	Cable Service 2/1/23-2/28/23-Stn 33
229559	2/1/2023	COMCAST	238.89	Cable Service 1/26/23-2/25/23-Stn 31

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229560	2/1/2023	COMCAST	163.76	Cable Service 2/1/23-2/28/23-Stn 39
229561	2/1/2023	COMCAST	140.56	Cable Service 1/27/23-2/26/23-Stn 35
229562	2/1/2023	COMCAST	67.57	Cable Service 1/26/23-2/25/23-Training Site
229563	2/1/2023	COMCAST	246.63	Cable Service 1/26/23-2/25/23-Stn 36
229564	2/1/2023	COMCAST	131.59	Cable Service 1/27/23-2/26/23-Stn 34
229565	2/1/2023	COMCAST	174.42	Cable Service 1/27/23-2/26/23-Stn 38
229466	1/12/2023	COMTRONIX COMMUNICATIONS INC	20,004.56	VHF Low Band Rack Mount Base Station
229492	1/19/2023	CONCERN EAP	3,563.92	Employee Assistance Premium-01/23
229528	1/26/2023	CONCORD UNIFORMS	1,140.80	Class A Uniform Full Complement-Ortega
229493	1/19/2023	CONTRA COSTA HEALTH SERVICES	116.00	Health Permit 2023/2024-Medical Waste Disposal Stn 30
	1/19/2023	CONTRA COSTA HEALTH SERVICES	116.00	Health Permit 2023/2024-Medical Waste Disposal Stn 31
	1/19/2023	CONTRA COSTA HEALTH SERVICES	116.00	Health Permit 2023/2024-Medical Waste Disposal Stn 32
	1/19/2023	CONTRA COSTA HEALTH SERVICES	116.00	Health Permit 2023/2024-Medical Waste Disposal Stn 33
	1/19/2023	CONTRA COSTA HEALTH SERVICES	116.00	Health Permit 2023/2024-Medical Waste Disposal Stn 34
	1/19/2023	CONTRA COSTA HEALTH SERVICES	116.00	Health Permit 2023/2024-Medical Waste Disposal Stn 35
	1/19/2023	CONTRA COSTA HEALTH SERVICES	116.00	Health Permit 2023/2024-Medical Waste Disposal Stn 36
	1/19/2023	CONTRA COSTA HEALTH SERVICES	116.00	Health Permit 2023/2024-Medical Waste Disposal Stn 38
229566	2/1/2023	CONTRA COSTA HEALTH SERVICES	116.00	Health Permit 2023/2024-Medical Waste Disposal Stn 39
01/12/23-24	1/12/2023	COOKE AND ASSOCIATES INC	1,816.00	Pre-Employment Background-Firefighter Paramedic
01/12/23-25	1/12/2023	COOKE AND ASSOCIATES INC	1,865.00	Pre-Employment Background-Single Role Paramedic
01/12/23-26	1/12/2023	COOKE AND ASSOCIATES INC	2,165.00	Pre-Employment Background-Firefighter Paramedic
01/26/23-03	1/26/2023	COOKE AND ASSOCIATES INC	1,475.00	Pre-Employment Background-District Aide
01/26/23-04	1/26/2023	COOKE AND ASSOCIATES INC	1,865.00	Pre-Employment Background-Single Role Paramedic
229567	2/1/2023	CROSS CONNECTIONS MOBILE COMMUNICATIONS	46,742.71	Replacement Wildland Radios-Bendix King Radios (20)
01/19/23-12	1/19/2023	DA PAGE LLC	500.00	Paging Software Services-01/23
229467	1/12/2023	DANIELLE BELL	434.95	Reimbursement-CERT Leader/Instructor HeartSafe Holiday Party
	1/12/2023	DANIELLE BELL	275.41	Reimbursement-CIMA Insurance for CERT Volunteers
01/26/23-05	1/26/2023	DEFINITIVE NETWORKS INC	112,259.00	Admin/Suppression/CQI/ePCR Support/MDCs/Comm Center-1/23
01/12/23-27	1/12/2023	DELTA DENTAL OF CALIFORNIA	5,210.75	Dental Claims 12/30/22-1/5/23
01/26/23-06	1/26/2023	DELTA DENTAL OF CALIFORNIA	23,661.95	Dental Claims 1/13/23-1/19/23
02/01/202...	2/1/2023	DELTA DENTAL OF CALIFORNIA	6,010.14	Dental Insurance Administrative Fee-01/23
02/01/202...	2/1/2023	DELTA DENTAL OF CALIFORNIA	12,681.00	Dental Claims 1/20/23-1/26/23
229529	1/26/2023	DEPT OF HEALTH CARE SVC GEMT QAF	49,533.12	2021-22 GEMT QAF Q1
229494	1/19/2023	DIRECTV	86.24	Cable Service 1/12/23-2/11/23
229530	1/26/2023	EBMUD	611.74	Water Service 11/8/22-1/12/23-Admin
229531	1/26/2023	EBMUD	476.83	Water Service 11/8/22-1/12/23-Admin
229532	1/26/2023	EBMUD	91.06	Water Service 11/8/22-1/12/23-Stn 36
229533	1/26/2023	EBMUD	611.74	Water Service 11/8/22-1/12/23-Stn 36
229534	1/26/2023	EBMUD	310.72	Water Service 11/8/22-1/12/23-Stn 36

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229568	2/1/2023	EBMUD	91.06	Water Service 11/17/22-1/23/23-Old Stn 32
229569	2/1/2023	ECS IMAGING INC	1,660.00	Records Management System-Laserfiche Cloud Users (2)
01/12/23-28	1/12/2023	ENTERPRISE FM TRUST	8,417.14	Monthly Fleet Lease Payment (19)-1/1/23-1/31/23
01/19/23-13	1/19/2023	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	7,040.00	ArcGIS Annual Software Maintenance 4/4/23-4/3/24
229495	1/19/2023	FIREFIGHTERS BURN INSTITUTE	250.00	Annual Membership Dues for Youth Firesetter Program 2023
229496	1/19/2023	FULL TILT STRATEGIES LLC	2,327.01	BH Reimb Expenses-Ground/Air/Lodging 10/23/22-10/27/22
	1/19/2023	FULL TILT STRATEGIES LLC	14,583.33	BH Solution-Design & Implementation-12/22
229535	1/26/2023	GALLS LLC	310.76	District Aides-Uniform Pants (4)
229570	2/1/2023	GALLS LLC	61.44	Single Role Paramedic-Uniform Shirts (2)
229497	1/19/2023	GARRETT McINTYRE	206.11	Reimbursement-Books for Captains Exam
229536	1/26/2023	GEOCIVIX LLC	11,330.00	Annual Contract Maintenance 12/16/22-12/16/23
229537	1/26/2023	GEOCON CONSULTANTS INC	1,205.00	Stn 34-Testing and Inspection 12/22
229571	2/1/2023	GOLDEN STATE EMERGENCY VEHICLE SERVICES	18,863.59	Annual Inspection and Service-Unit 557
	2/1/2023	GOLDEN STATE EMERGENCY VEHICLE SERVICES	7,449.88	Misc Troubleshooting and Repair-Unit 557
229498	1/19/2023	GOODYEAR COMMERCIAL TIRE AND SERVICE CENTERS	1,884.36	Service Call/New Tires (2)-Unit 710
01/19/23-14	1/19/2023	GOVERNMENT JOBS.COM INC	6,967.35	Applicant Recruitment Tracking System 12/14/22-12/13/23
229572	2/1/2023	GRANITE STATE FIRE HELMETS	7,175.00	Captains-Structure Helmets (7)
229468	1/12/2023	GREAT AMERICA FINANCIAL SERVICES	209.20	Training Copier Maintenance Agreement-12/22
229499	1/19/2023	GUARANTEED PLUMBING	9,010.00	Water Leak Detection and Repair-Stn 35
229573	2/1/2023	GUARANTEED PLUMBING	325.00	Cleared Clog in Main Sewer Line-Stn 31
01/19/23-15	1/19/2023	HI TECH EMERGENCY VEHICLE SVC	2,203.67	Tow Service-Unit 513
229500	1/19/2023	HWW INC	6,368.00	Job Postings-Firefighter Paramedic
229538	1/26/2023	HWW INC	300.00	Job Posting-District Aide
	1/26/2023	HWW INC	3,531.00	Job Postings-Admin Analyst/Single Role Paramedic
	1/26/2023	HWW INC	2,635.00	Job Postings-Single Role Paramedic/District Aide
02/01/202...	2/1/2023	INDUSTRIAL SCIENTIFIC CORP	1,229.29	Monthly iNet Gas Monitoring Subscription-1/1/23-1/31/23
02/01/202...	2/1/2023	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH	854.00	IAED Navigator Conference and Workshop Registration Fee
01/19/23-16	1/19/2023	INTERWEST CONSULTING GROUP INC	356.25	Fire Protection Plan Review Services-December 2022
01/12/23-29	1/12/2023	iPRINT TECHNOLOGIES	181.62	Printer Toner (1)
01/12/23-30	1/12/2023	iPRINT TECHNOLOGIES	227.30	Printer Toner (1)
02/01/202...	2/1/2023	iPRINT TECHNOLOGIES	1,011.39	Printer Toner (3)
229469	1/12/2023	ISINGS CULLIGAN	60.90	Water Service 12/22-Stn 31
229470	1/12/2023	ISINGS CULLIGAN	265.86	Water Service 12/22-Stn 30
229471	1/12/2023	ISINGS CULLIGAN	152.14	Water Service 11/22-12/22-Admin
229574	2/1/2023	ISINGS CULLIGAN	81.20	Water Service 1/23-Stn 31
229575	2/1/2023	ISINGS CULLIGAN	403.15	Water Softener Salt/Water Service 01/23-Stn 30
229576	2/1/2023	ISINGS CULLIGAN	86.87	Water Service 1/23-Admin
229539	1/26/2023	ISOTROPIC NETWORKS INC	3,600.00	Satellite Mobile Responder Service 9/16/22-9/15/23
01/12/23-31	1/12/2023	JEFF KATZ ARCHITECTURAL CORPORATION	5,250.00	SR Public Safety Facility-Construction Administration

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01/12/23-32	1/12/2023	JEFF KATZ ARCHITECTURAL CORPORATION	2,250.00	Station 34 Renovation-Construction Administration
01/12/23-33	1/12/2023	JEFF KATZ ARCHITECTURAL CORPORATION	9,200.00	SR Training Facility Plans-Construction Documents
229577	2/1/2023	JOSEPH W BRADLEY	1,048.79	Reimb-Educ Assist/KU Online-Social Problems & American Value
229540	1/26/2023	JUAN PEDRENO II	207.40	Reimbursement-Uniform Shoes and Pants
02/01/202...	2/1/2023	KENNETH R CAMPO CPA	16,707.50	Administrative Management Service-Jan 2023
01/19/23-17	1/19/2023	L N CURTIS AND SONS	360.13	Replacement Battery for Pelican Light Box
01/19/23-18	1/19/2023	L N CURTIS AND SONS	356.66	Academy 2022-Wildland Boots (1)
01/19/23-19	1/19/2023	L N CURTIS AND SONS	358.48	Academy 2022-Structure Gloves (3)
01/19/23-20	1/19/2023	L N CURTIS AND SONS	561.15	Suppression-Uniform Pants (4)
01/19/23-21	1/19/2023	L N CURTIS AND SONS	119.49	Academy 2022- Structure Gloves
01/19/23-22	1/19/2023	L N CURTIS AND SONS	336.04	EMS Specialist-EMS Jacket
01/19/23-23	1/19/2023	L N CURTIS AND SONS	890.22	Simulation Smoke Fluid (2)
01/26/23-07	1/26/2023	L N CURTIS AND SONS	336.04	Single Role Paramedic-EMS Coat (1)
01/26/23-08	1/26/2023	L N CURTIS AND SONS	222.94	Academy 2022-EMS Coat (1)
01/26/23-09	1/26/2023	L N CURTIS AND SONS	183.79	Single Role Paramedic-Raincoat (1)
01/26/23-10	1/26/2023	L N CURTIS AND SONS	367.58	Academy 2022-Raincoats (2)
01/26/23-11	1/26/2023	L N CURTIS AND SONS	183.79	Single Role Paramedic-Raincoat (1)
01/26/23-12	1/26/2023	L N CURTIS AND SONS	183.79	Academy 2022-Raincoat (1)
01/26/23-13	1/26/2023	L N CURTIS AND SONS	367.58	Single Role Paramedic-Raincoats (2)
01/26/23-14	1/26/2023	L N CURTIS AND SONS	367.58	Academy 2022-Raincoats (2)
01/26/23-15	1/26/2023	L N CURTIS AND SONS	142.46	Academy 2022-Uniform Shirt (1)
01/26/23-16	1/26/2023	L N CURTIS AND SONS	243.60	Academy 2022-Uniform Shirts (2)
01/26/23-17	1/26/2023	L N CURTIS AND SONS	565.41	Suppression-Wildland Boots (1)/Station Boots (1)
01/26/23-18	1/26/2023	L N CURTIS AND SONS	499.16	Suppression-Wildland Boots (1)
02/01/202...	2/1/2023	L N CURTIS AND SONS	15,752.35	Annual Hurst Tool Service
02/01/202...	2/1/2023	L N CURTIS AND SONS	1,475.74	Firefighting Supplies-Hoods (10)
02/01/202...	2/1/2023	L N CURTIS AND SONS	147.99	Rubber Mallets (4)
229501	1/19/2023	LANGUAGE LINE SERVICES	0.94	Translation Services
229502	1/19/2023	LATASHA M BOUZEK	311.02	Reimbursement-Dispatch Training Mileage/Meals
229472	1/12/2023	LAW OFFICE OF RAQUEL BARILLA	806.80	Fire Investigation Team Training Speaker
229503	1/19/2023	LIEBERT CASSIDY WHITMORE	3,540.00	2023 LCW Consortium Membership
	1/19/2023	LIEBERT CASSIDY WHITMORE	231.00	Legal Fees
	1/19/2023	LIEBERT CASSIDY WHITMORE	4,044.00	Legal Fees
229504	1/19/2023	LOGOBOSS LLC	245.54	Firefighter and Dispatcher of the Year Awards 2022
	1/19/2023	LOGOBOSS LLC	73.71	Name Plate-Board of Directors
229578	2/1/2023	LON M PHARES	6,930.00	Professional Services-Jan 2023
229505	1/19/2023	M AND L OVERHEAD DOORS	530.00	Apparatus Bay Door Repair-Replaced Tension Cable-Stn 30
229541	1/26/2023	MATHIS GROUP	1,124.54	Pre-employment Psychological Eval-EMS Specialist
	1/26/2023	MATHIS GROUP	2,526.00	Pre-employment Psychological Eval-Single Role Paramedic

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229473	1/12/2023	MATTHEW TERRY	250.00	Reimbursement-Paramedic License Renewal
229506	1/19/2023	MORGANS MASONRY SUPPLY	420.05	Sand for Sandbags
229474	1/12/2023	ODP BUSINESS SOLUTIONS LLC	604.29	Office Supplies-Admin
229507	1/19/2023	ODP BUSINESS SOLUTIONS LLC	81.16	Office Supplies-Admin
229579	2/1/2023	ODP BUSINESS SOLUTIONS LLC	(0.88)	Credit-Office Supplies
	2/1/2023	ODP BUSINESS SOLUTIONS LLC	1,044.70	Office Supplies-Admin
01/12/23-34	1/12/2023	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 32
01/12/23-35	1/12/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 32 (old)
01/12/23-36	1/12/2023	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service-Admin
01/12/23-37	1/12/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 30
01/12/23-38	1/12/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 35
01/12/23-39	1/12/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 33
01/12/23-40	1/12/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 38
01/12/23-41	1/12/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 36
01/12/23-42	1/12/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 31
01/12/23-43	1/12/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 34
01/12/23-44	1/12/2023	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 39
01/12/23-45	1/12/2023	P AND A ADMINISTRATIVE SERVICES INC	156.00	COBRA Service Fees-12/1/22-12/31/22
229508	1/19/2023	PACIFIC COAST WELL & PUMP	410.00	Replaced Tank Float Valve-Training Site
229580	2/1/2023	PACIFIC MOBILE STRUCTURES INC	2,925.38	Temp Fire House Rental 2/1/23-2/28/23-Stn 34
229582	2/1/2023	PETTY CASH	17.36	Reimb-Event Supplies-Art and Wind Festival
	2/1/2023	PETTY CASH	33.43	Reimb-Firefighting Supplies
	2/1/2023	PETTY CASH	70.31	Reimb-Fuel
	2/1/2023	PETTY CASH	75.81	Reimb-Fuel for Fire Investigation Course
	2/1/2023	PETTY CASH	89.49	Reimb-Kitchen Supplies-Stn 33
	2/1/2023	PETTY CASH	12.91	Reimb-Knox Box Supplies
	2/1/2023	PETTY CASH	47.08	Reimb-Meeting Supplies
	2/1/2023	PETTY CASH	9.41	Reimb-Mileage for Bank Deposit
	2/1/2023	PETTY CASH	10.00	Reimb-NorCal Fire Chief Association Registration Fee
	2/1/2023	PETTY CASH	52.68	Reimb-Postage/Meals for Firefighter Interviews
	2/1/2023	PETTY CASH	34.77	Reimb-Station Supplies
	2/1/2023	PETTY CASH	25.00	Reimb-Strike Team Laundry Cleaning
	2/1/2023	PETTY CASH	12.00	Reimb-Toll
	2/1/2023	PETTY CASH	51.31	Reimb-Uniform Shoes
	2/1/2023	PETTY CASH	55.51	Reimb-Windshield Wipers-Unit 361
229509	1/19/2023	PG&E	60.28	Signal Light 12/22-Stn 34
229510	1/19/2023	PG&E	2,075.60	Gas/Electric 12/6/22-1/4/23-Stn 32
229542	1/26/2023	PG&E	2,500.00	Fee-Repairs for Traffic Ctrl Wiring Under Driveway-Stn 34
229543	1/26/2023	PG&E	3,098.71	Gas/Electric 12/10/22-1/9/23-Stn 36

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229544	1/26/2023	PG&E	860.23	Electric Service 12/9/22-1/8/23-Stn 34
229545	1/26/2023	PG&E	12,927.32	Gas/Electric Services-12/22
229511	1/19/2023	PRASANTI SWARNAJOTI	1,811.61	Ambulance Refund
229512	1/19/2023	PRIMO ESPRESSO COMPANY	37.50	Coffee Filters-Admin
01/19/23-24	1/19/2023	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fee 11/22
229513	1/19/2023	PURCHASE POWER	503.50	Postage Meter Account Refill-12/29/22
01/19/23-25	1/19/2023	RAHUL MAHARAJ	1,050.00	CCC EMS Compliance Review-Dec 2022
01/19/23-26	1/19/2023	RAHUL MAHARAJ	3,650.00	EMD/EFD Quality Improvement Review-Dec 2022
01/12/23-46	1/12/2023	RAMOS OIL INC.	1,270.61	Diesel Fuel-Stn 31
01/12/23-47	1/12/2023	RAMOS OIL INC.	797.25	Diesel Fuel-Stn 35
01/12/23-48	1/12/2023	RAMOS OIL INC.	4,779.18	Unleaded Fuel-Stn 38
01/19/23-27	1/19/2023	RAMOS OIL INC.	837.66	Diesel Fuel-Stn 30
01/19/23-28	1/19/2023	RAMOS OIL INC.	1,001.54	Diesel Fuel-Stn 31
01/19/23-29	1/19/2023	RAMOS OIL INC.	974.23	Diesel Fuel-Stn 33
01/19/23-30	1/19/2023	RAMOS OIL INC.	660.11	Diesel Fuel-Stn 35
01/19/23-31	1/19/2023	RAMOS OIL INC.	910.49	Diesel Fuel-Stn 36
01/19/23-32	1/19/2023	RAMOS OIL INC.	6,264.33	Unleaded and Diesel Fuel-Stn 38
01/19/23-33	1/19/2023	RAMOS OIL INC.	1,456.79	Diesel Fuel-Stn 39
01/19/23-34	1/19/2023	RAMOS OIL INC.	1,532.12	Unleaded/Diesel Fuel-Stn 31
01/19/23-35	1/19/2023	RAMOS OIL INC.	772.75	Diesel Fuel-Stn 36
01/19/23-36	1/19/2023	RAMOS OIL INC.	4,152.04	Unleaded Fuel-Stn 38
02/01/202...	2/1/2023	RAMOS OIL INC.	7,509.14	Unleaded/Diesel Fuel-Stn 38
02/01/202...	2/1/2023	RAMOS OIL INC.	1,388.85	Diesel Fuel-Stn 31
02/01/202...	2/1/2023	RAMOS OIL INC.	995.78	Diesel Fuel-Stn 35
02/01/202...	2/1/2023	RAMOS OIL INC.	5,887.24	Unleaded Fuel-Stn 38
229546	1/26/2023	RANDALL C WYATT	650.00	Pre-Employment Psychological Eval-Single Role Paramedic
01/12/23-49	1/12/2023	REPUBLIC SERVICES 210	742.61	Garbage Service 01/23-Stn 36
01/12/23-50	1/12/2023	REPUBLIC SERVICES 210	375.33	Garbage Service 01/23-Stn 33
01/12/23-51	1/12/2023	REPUBLIC SERVICES 210	750.70	Garbage Service 01/23-Stn 31
01/12/23-52	1/12/2023	REPUBLIC SERVICES 210	371.33	Garbage Service 01/23-Stn 35
01/12/23-53	1/12/2023	REPUBLIC SERVICES 210	742.61	Garbage Service 01/23-Training Site
01/12/23-54	1/12/2023	REPUBLIC SERVICES 210	371.33	Garbage Service 01/23-Stn 32
229475	1/12/2023	RIVER CITY BANK	45,677.00	SR Public Safety Building-PP19 Retention-Project#20-21-039
229547	1/26/2023	ROBERT HALF INTERNATIONAL INC	897.20	HR Contact Services 1/9/23-1/13/23
	1/26/2023	ROBERT HALF INTERNATIONAL INC	713.11	HR Contract Services 1/16/23-1/20/23
01/12/23-55	1/12/2023	ROEBBELEN CONTRACTING INC	867,863.00	San Ramon Public Safety Building-PP19
229514	1/19/2023	ROGER LAKE	263.50	Reimbursement-Station Equipment
229476	1/12/2023	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
229548	1/26/2023	SEAN CARRILLO	425.00	Reimb-Educ Assist/Company Officer 2C Course Fee

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229477	1/12/2023	SEAN MEDINA	842.14	Reimbursement-Portable Boxes for Radio Sets
229583	2/1/2023	SEAN ODWYER	14.64	Reimbursement-Station Supplies
01/12/23-56	1/12/2023	SHAMROCK OFFICE SOLUTIONS INC	12.50	Toner Cartridge Shipping Fee-Admin Copier
01/26/23-19	1/26/2023	SHAMROCK OFFICE SOLUTIONS INC	12.50	Toner Cartridge Shipping Fee-Admin
01/26/23-20	1/26/2023	SHAMROCK OFFICE SOLUTIONS INC	12.50	Copier Waste Toner Bottle Shipping Fee-Admin
229478	1/12/2023	SHAW HR CONSULTING	1,540.00	Human Resources Consulting 10/28/22-12/22/22
229549	1/26/2023	SILKE COMMUNICATIONS INC	1,299.31	Mobile Communications Repair-M150/ACU1000 Cable
229550	1/26/2023	SMILE BUSINESS PRODUCTS INC	135.69	Copier Service/Maintenance 1/23-Training Office
229479	1/12/2023	STANFORD HEALTH CARE TRI-VALLEY	50.00	PCR Testing
229584	2/1/2023	STERICYCLE INC	575.58	Document Shredding Service 11/22-Admin/Stn 31
	2/1/2023	STERICYCLE INC	388.00	Document Shredding Service 12/22-Admin/Stn 31
229585	2/1/2023	STEVEN REED	450.00	Reimb-Educ Assist/Company Officer 2D
229515	1/19/2023	STRYKER SALES CORP	345.68	Liquids Cartridge
	1/19/2023	STRYKER SALES CORP	738.71	Smart Sink with Battery
229551	1/26/2023	STRYKER SALES CORP	297,765.36	LUCAS Devices/Batteries/Chargers (21) and Preventative Maint
229516	1/19/2023	THE HARTFORD	2,224.00	Life/AD&D Insurance-1/23
229517	1/19/2023	THE HOME DEPOT PRO	2,619.91	Household Supplies-Stations
229552	1/26/2023	THE HOME DEPOT PRO	1,683.89	Household Supplies-Stations
229586	2/1/2023	THERABODY INC	9,119.78	Theragun Pro-Workout/Work Recovery Device (20)
02/01/202...	2/1/2023	TRI VALLEY TIRE INC	1,575.73	Service Call/New Tire (1)-Unit 526
02/01/202...	2/1/2023	TRI VALLEY TIRE INC	1,300.22	Service Call/New Tire (1)-Unit 526
229518	1/19/2023	UNITED PARCEL SERVICE	17.23	Delivery Charges-1/14/23
	1/19/2023	UNITED PARCEL SERVICE	16.00	Delivery Charges-1/7/23
229587	2/1/2023	UNITED PARCEL SERVICE	37.73	Delivery Charges-1/21/23
AC 12/22-01	1/22/2023	US BANK	248.33	Station Supplies-Stn 35
AC 12/22-02	1/22/2023	US BANK	163.79	Kitchen Supplies-Stn 35
AC 12/22-03	1/22/2023	US BANK	7.66	Kitchen Supplies-Stn 35
AP 12/22-01	1/22/2023	US BANK	54.99	Adobe Creative Cloud Monthly Subscription Fee-December
AP 12/22-03	1/22/2023	US BANK	27.95	Behavioral Health Meeting 12/14/22-Coffee
AP 12/22-04	1/22/2023	US BANK	82.95	Behavioral Health Meeting 12/14/22-Meals
AS 12/22-01	1/22/2023	US BANK	255.00	SR Chamber of Commerce Awards Dinner Registration
AS 12/22-03	1/22/2023	US BANK	380.61	Board Meeting-Lunch
AS 12/22-04	1/22/2023	US BANK	102.00	Holiday Luncheon-Meals
AS 12/22-05	1/22/2023	US BANK	647.02	Holiday Luncheon-Meals
BO 12/22-01	1/22/2023	US BANK	17.39	Station Supplies-Stn 31
BO 12/22-02	1/22/2023	US BANK	81.53	Santa Event-Lights
BO 12/22-03	1/22/2023	US BANK	49.49	Santa Event 12/10/22-Meals
BO 12/22-04	1/22/2023	US BANK	47.83	Santa Event-Lights
BO 12/22-05	1/22/2023	US BANK	5.99	CalCard Stmt 12/22/22-B.Olson

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BO 12/22-06	1/22/2023	US BANK	328.74	Santa Event 12/10/22-Meals
BO 12/22-07	1/22/2023	US BANK	34.43	Station Supplies-Stn 31
BO 12/22-08	1/22/2023	US BANK	37.82	Board of Director Ride Along-Meals
BO 12/22-09	1/22/2023	US BANK	103.97	Santa Event-Supplies
BO 12/22-10	1/22/2023	US BANK	13.97	Radio Maintenance Supplies
BO 12/22-11	1/22/2023	US BANK	98.81	Station Supplies-Stn 31
BO 12/22-12	1/22/2023	US BANK	8.25	Kitchen Supplies-Stn 31
BO 12/22-13	1/22/2023	US BANK	24.52	Station Supplies-Stn 31
BW 12/22-01	1/22/2023	US BANK	43.48	Door Lock-Stn 31
BW 12/22-02	1/22/2023	US BANK	385.19	Apparatus Equipment-Unit 615
BW 12/22-03	1/22/2023	US BANK	92.38	Apparatus Equipment-Unit 615
BW 12/22-04	1/22/2023	US BANK	13.96	Apparatus Equipment-Unit 615
BW 12/22-05	1/22/2023	US BANK	60.88	Apparatus Equipment-Unit 615
BW 12/22-06	1/22/2023	US BANK	76.13	Apparatus Equipment-Unit 615
CJ 12/22-01	1/22/2023	US BANK	490.00	Review of 2022 Edition of CBC/CFC/Egress-Registration
CJ 12/22-02	1/22/2023	US BANK	145.00	Fastrak Replenishment
CJ 12/22-03	1/22/2023	US BANK	89.99	NFPA Subscription
CJ 12/22-04	1/22/2023	US BANK	76.07	Household Supplies-Admin
CP 12/22-01	1/22/2023	US BANK	94.02	Santa Event 12/17/22-Meals
CR 12/22-01	1/22/2023	US BANK	247.84	Household Supplies-Stations
CR 12/22-02	1/22/2023	US BANK	279.84	Household Supplies-Stations
CR 12/22-03	1/22/2023	US BANK	122.98	Maintenance/Overhead Door Closer-Stn 38
CR 12/22-04	1/22/2023	US BANK	107.65	Maintenance Parts-Stn 38
CR 12/22-05	1/22/2023	US BANK	674.75	Station Supplies-Electrolytes
CR 12/22-06	1/22/2023	US BANK	823.20	Household Supplies-Stations
CR 12/22-07	1/22/2023	US BANK	90.07	Maintenance Supplies-Stn 38
CR 12/22-08	1/22/2023	US BANK	119.07	Probationary Testing-Map Prints
DA 12/22-01	1/22/2023	US BANK	63.00	Trash Haul-Stn 30
DA 12/22-02	1/22/2023	US BANK	232.29	Replacement Car Battery-Unit 349
DA 12/22-03	1/22/2023	US BANK	715.42	Aluminum Asset Labels
DA 12/22-04	1/22/2023	US BANK	97.84	Binder Dividers
DA 12/22-06	1/22/2023	US BANK	30.36	Light Bulbs-Dispatch
DA 12/22-07	1/22/2023	US BANK	140.00	Wash Tickets
DA 12/22-08	1/22/2023	US BANK	12.12	Holiday Luncheon-Supplies
DA 12/22-09	1/22/2023	US BANK	40.24	Holiday Luncheon-Drinks
DA 12/22-10	1/22/2023	US BANK	148.94	Hydrant Supplies
DA 12/22-11	1/22/2023	US BANK	50.00	Propane Tank Exchange (2)
DAL 12/22-...	1/22/2023	US BANK	1,071.98	Academy Supplies-Water
DAL 12/22-...	1/22/2023	US BANK	23.91	Rope for Flag Pole
DAL 12/22-...	1/22/2023	US BANK	682.22	Wood Consumable for Forcible Entry Training
DBA 12/22...	1/22/2023	US BANK	799.00	Registration Fee-Fit 2 Thrive
DBA 12/22...	1/22/2023	US BANK	63.04	Replacement Headset Earcups-Unit 552
DBE 12/22-...	1/22/2023	US BANK	106.18	CERT Supplies

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DBE 12/22-...	1/22/2023	US BANK	7.48	CalCard Stmt 12/22/22-D.Bell
DBE 12/22-...	1/22/2023	US BANK	26.08	CERT Supplies
DBE 12/22-...	1/22/2023	US BANK	732.60	CERT Supplies
DBE 12/22-...	1/22/2023	US BANK	8.69	CalCard Stmt 12/22/22-D.Bell
DBE 12/22-...	1/22/2023	US BANK	21.50	CERT Supplies
DBE 12/22-...	1/22/2023	US BANK	6.51	CERT Supplies
DBE 12/22-...	1/22/2023	US BANK	111.96	CERT Supplies
DBE 12/22-...	1/22/2023	US BANK	20.65	CalCard Stmt 12/22/22-D.Bell
DBE 12/22-...	1/22/2023	US BANK	19.99	CERT Supplies
DBE 12/22-...	1/22/2023	US BANK	346.92	CERT Holiday Event
DBE 12/22-...	1/22/2023	US BANK	55.00	Constant Contact-CERT Database 12/22
DBE 12/22-...	1/22/2023	US BANK	14.99	Zoom Meeting Monthly Fee
DG 12/22-01	1/22/2023	US BANK	131.47	Oil Change-Unit 354
DG 12/22-02	1/22/2023	US BANK	41.30	Windshield Wipers-Unit 354
DH 12/22-01	1/22/2023	US BANK	470.00	CSMFO Annual Conference Registration
DH 12/22-02	1/22/2023	US BANK	45.30	Real Estate Defensible Space Inspection Credit Card Fees
DH 12/22-03	1/22/2023	US BANK	36.97	ERP Demonstration-Meals
DM 12/22-...	1/22/2023	US BANK	75.00	Incident Management Teams Resource Membership
DP 12/22-03	1/22/2023	US BANK	57.89	Santa Event-Supplies
DP 12/22-04	1/22/2023	US BANK	34.90	Santa Event-Supplies
DP 12/22-05	1/22/2023	US BANK	70.29	Santa Event-Supplies
DP 12/22-06	1/22/2023	US BANK	36.38	Santa Event-Supplies
DP 12/22-07	1/22/2023	US BANK	80.78	Meeting-Meals
DP 12/22-08	1/22/2023	US BANK	38.59	Santa Event-Supplies
JA 12/22-01	1/22/2023	US BANK	3,234.00	AutoPulse Batteries (4)
JB 12/22-01	1/22/2023	US BANK	20.53	Station Supplies-Stn 39
JL 12/22-01	1/22/2023	US BANK	16.50	Car Fuses (3)
JL 12/22-02	1/22/2023	US BANK	6.10	Light Bulbs for Car
JL 12/22-03	1/22/2023	US BANK	16.69	Light Bulbs for Car
JL 12/22-04	1/22/2023	US BANK	36.31	Light Bulbs for Car
JL 12/22-05	1/22/2023	US BANK	66.12	Light Bulbs for Car
JL 12/22-06	1/22/2023	US BANK	7.01	Light Bulbs for Car
JS 12/22-01	1/22/2023	US BANK	558.75	Masks-KN95
LN 12/22-01	1/22/2023	US BANK	378.88	Labor Law Posters (14)
RG 12/22-01	1/22/2023	US BANK	116.18	Single Role Paramedic-Helmet Shields (2)
RM 12/22-01	1/22/2023	US BANK	102.03	Replacement Flashlight-Unit 345
RM 12/22-02	1/22/2023	US BANK	161.28	Fire Behavior Training-Temperature Logger
RM 12/22-03	1/22/2023	US BANK	69.56	Firefighting Supplies
RM 12/22-04	1/22/2023	US BANK	32.61	Batteries for Weather Stations
RM 12/22-05	1/22/2023	US BANK	45.47	Fire Behavior Training Supplies
RM 12/22-06	1/22/2023	US BANK	32.60	Fire Investigation Supplies
RM 12/22-07	1/22/2023	US BANK	495.00	CA Conference of Arson Investigator Registration
SB 12/22-01	1/22/2023	US BANK	43.75	Legal Resources/Book-Public Sector Investigations

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 1/7/2023 Through 2/1/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
SB 12/22-02	1/22/2023	US BANK	522.75	2023 CA State Bar Dues
ST 12/22-01	1/22/2023	US BANK	100.00	Employee ID Badges
TD 12/22-01	1/22/2023	US BANK	72.77	Santa Event-Supplies
TD 12/22-02	1/22/2023	US BANK	238.18	GIS-Plotter Paper
2156645	1/23/2023	US BANK CORPORATE TRUST SVCS	172,750.00	2015 COP Interest Payment-FY 2022/2023
2159359	1/23/2023	US BANK CORPORATE TRUST SVCS	660,231.25	2020 COP Interest Payment-FY 2022/2023
229519	1/19/2023	US BANK EQUIPMENT FINANCE	1,448.41	Ricoh Copier Lease (2) 1/1/23-2/1/23-Admin
229480	1/12/2023	VERIZON WIRELESS	4,034.36	Wireless and Data-12/4/22-1/3/23
229588	2/1/2023	VICKIE CALLAHAN	480.88	Wildland Helmet Stickers
229589	2/1/2023	VISION SERVICE PLAN	11,507.31	Vision Insurance-2/23
229590	2/1/2023	WALNUT CREEK FORD	5,559.56	New Transmission-Unit 340
02/01/202...	2/1/2023	WATTCO EQUIPMENT INC.	660.00	Transfer Radio from Old Unit to New-Old Unit 706
229520	1/19/2023	WITMER PUBLIC SAFETY GROUP INC	349.69	Suppression-Station Boots (1)
229553	1/26/2023	WITMER PUBLIC SAFETY GROUP INC	1,170.87	Suppression-Structure Boots (1)
01/12/23-57	1/12/2023	WITTMAN ENTERPRISES LLC	20,965.85	Ambulance Collection Fee-10/22
02/01/202...	2/1/2023	WITTMAN ENTERPRISES LLC	20,192.02	Ambulance Collection Fee-11/22
229521	1/19/2023	WRIGHT L ESTRANGE AND ERGASTOLO	889.50	Legal Services-Mental Health Project Dec 2022
229591	2/1/2023	YADIRA MAGALI MARTINEZ DE LA CRUZ	2,600.00	Cleaning Service-Admin 1/23
Report Total			2,813,968.31	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
JANUARY 18, 2023 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

Board Members Present: President Lee, Vice President Kerr, Directors Crean, Parker and Stamey

Board Member(s) Absent: None

1. CALL TO ORDER

President Lee called the meeting to order at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

2.1 Pledge of Allegiance.

Vice President Kerr led the pledge of allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Lee declared a quorum of the Board was present. Chief Meyer informed President Lee that Agenda Item No. 6.2 will be postponed to a future meeting at a time to be determined.

4. PUBLIC COMMENT

There was no public comment.

5. CONSENT CALENDAR

Motion by Director Stamey to approve Consent Calendar Items 5.1 through 5.5; seconded by Director Parker. Motion carried unanimously.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Search and Rescue Canine introductions and presentation of badges to Navy and Leslie.

Chief Meyer introduced and honored Search and Rescue Canines Navy and Leslie, and handlers Chief Falkenstrom and Firefighter Paramedic Bryan Medley and their families. Vice President Kerr expressed his appreciation for the handlers and the dedication of their families. Chief Meyer and Vice President Kerr presented Navy and Leslie with District badges. Navy and Leslie presented Chief Meyer with a framed National Disaster Search Dog Foundation pledge from the canines.

The Board took a brief recess at 1:15 p.m. to take a photo with Navy and Leslie, and their handlers and families. The Board resumed the meeting at 1:23 p.m.

6.2 Outstanding Community Member Presentation.

Agenda Item No. 6.2 was postponed to a future meeting at a time to be determined.

7. **OLD BUSINESS**

There was no Old Business.

8. **NEW BUSINESS**

There was no New Business.

9. **CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from the community were received and acknowledged.

10. **MONTHLY ACTIVITY REPORTS**

10.1 Operations Division - Deputy Chief Jim Selover
Operations Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for December 2022.

10.2 Training Division - Battalion Chief John Duggan
Training Report of monthly activities.

Chief Duggan provided the monthly activities report for December 2022.

10.3 EMS Division – Battalion Chief Jonas Aguiar
EMS Report of monthly activities.

Chief Aguiar provided the monthly activities report for December 2022.

10.4 Community Risk Reduction – Deputy Chief Frank Drayton
Community Risk Reduction of monthly activities.

Deputy Chief Drayton provided the monthly activities report for December 2022.

10.5 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for December 2022.

10.6 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan

Communications and Technology Report of monthly activities.

Director Pangelinan provided the monthly activities report for December 2022. The Board acknowledged the District's achievement of an Emergency Medical Dispatch Center of Excellence reaccreditation on January 5th for its superior service and care by the International Academies of Emergency Dispatch (IAED).

10.7 Human Resources Division – Administrative Services Consultant, Ken Campo
Human Resources Report of monthly activities.

Administrative Services Consultant Campo provided the monthly activities report for December 2022.

10.8 Finance Division – Chief Financial Officer, Davina Hatfield
Finance Report of monthly activities.

Chief Finance Officer Hatfield provided the monthly activities report for December 2022.

10.9 Fire Chief – Fire Chief, Paige Meyer

Chief Meyer provided the monthly activities report for December 2022.

10.10 Emergency Preparedness – Emergency Preparedness Coordinator Ron Marley

Emergency Preparedness Coordinator Ron Marley provided the quarterly activities report.

11. GOOD OF THE ORDER

11.1 Comments by Board of Directors.

President Lee announced a Streets Smarts meeting on February 21st. Chief Meyer said he will send out an article to the Board regarding Oregon's postponement of revising a map of fire risk to address public concerns.

11.2 Report on District Standing Committee Assignments for 2023.

President Lee announced staff's proposal for the following Committees: Personnel, Finance, EMS and San Ramon Valley Emergency Preparedness Citizen Corps Council Policy Advisory Committee (CCC/PAC). President Lee proposed continuing a Disaster Preparedness Committee. After discussion, the Board agreed not to add a Disaster Preparedness Committee. President Lee announced the following 2023 Standing Committee Assignments:

Personnel – President Lee (Chair), Director Parker
Finance – Vice President Kerr (Chair), Director Stamey
EMS – Director Crean (Chair), President Lee
CCC/PAC – Vice President Kerr

12. UPCOMING CALENDAR OF EVENTS

12.1 Next Regular Board Meeting, February 15, 2023 at 1:00 p.m.

President Lee announced the above. The annual "State of the City Address" luncheon with Mayor Dave Hudson will be held on February 7, 2023.

The Board took a recess at 3:39 p.m. and entered Closed Session at 3:47 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

The Board returned to Open Session at 3:51 p.m.

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Lee announced there was no reportable Board action from Closed Session.

16. ADJOURNMENT

The regular Board meeting adjourned at 3:52 p.m.

Prepared by: _____
Stephanie Brendlen
District Clerk

Approved by: _____
Michelle Lee
Board President

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **January-23**

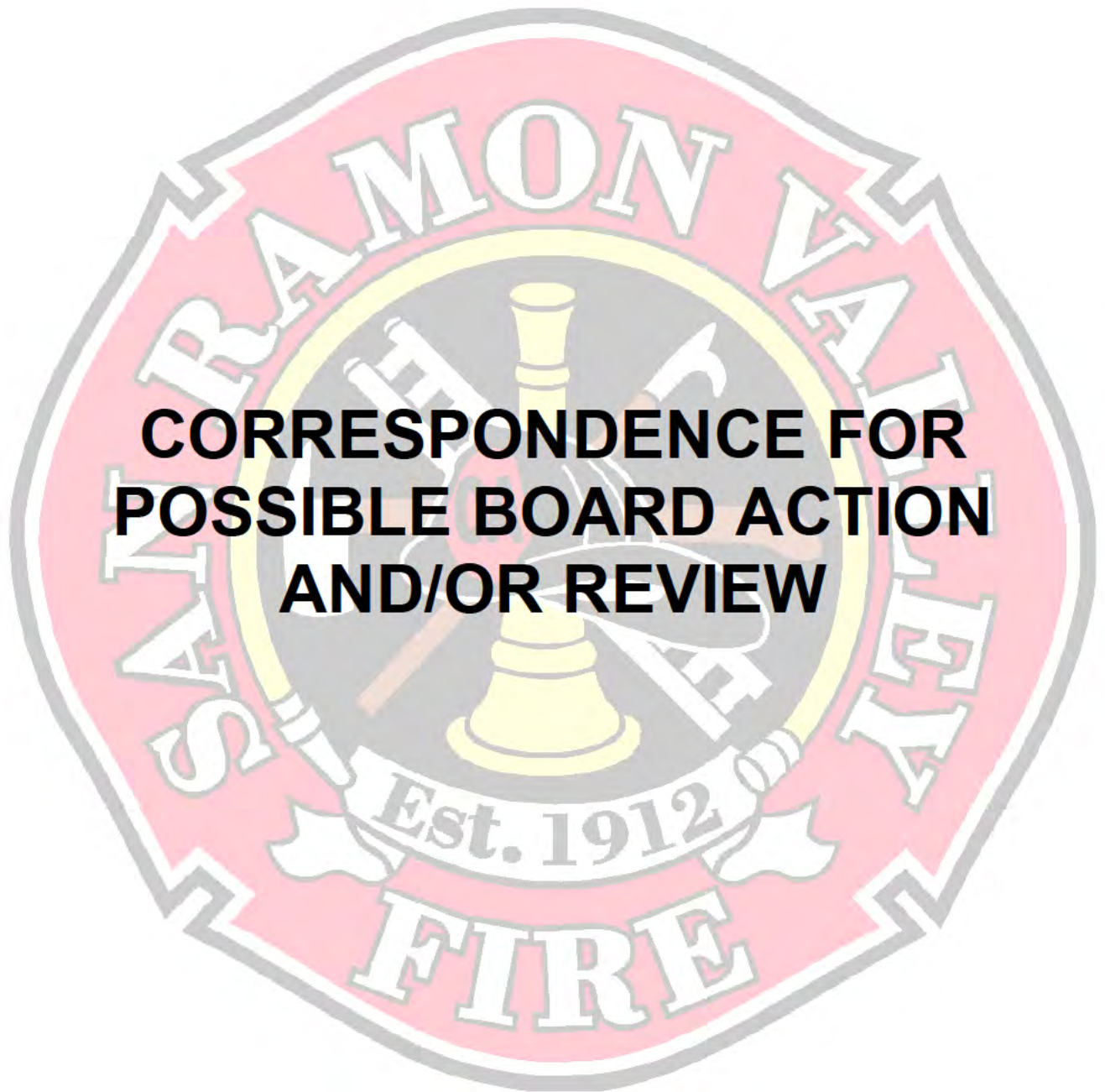
Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	590.00	8.58	0.00	598.58	0.01%
Fire Chief	1	35,415.95	505.87	28,018.66	63,940.48	1.21%
District Counsel	1	18,644.66	263.88	6,309.35	25,217.89	0.48%
Human Resources	2	19,337.19	265.71	6,399.49	26,002.39	0.49%
Finance	2	28,027.22	399.84	9,275.38	37,702.44	0.71%
Community Risk Reduction	3	39,163.70	571.78	11,084.99	50,820.47	0.96%
Technology	2	17,299.34	247.03	5,776.79	23,323.16	0.44%
Communication Center	13	212,260.14	3,038.57	55,527.02	270,825.73	5.11%
Emergency Preparedness	1	10,000.00	141.87	4,384.67	14,526.54	0.27%
Facilities	0	18,777.16	272.27	0.00	19,049.43	0.36%
Fire Suppression	136	3,079,292.90	42,398.13	1,387,669.95	4,509,360.98	85.04%
Fleet	0	4,438.86	0.00	3,267.11	7,705.97	0.15%
Training	2	31,697.41	608.35	19,943.74	52,249.50	0.99%
EMS	12	73,370.21	1,990.46	27,104.57	102,465.24	1.93%
Rescue		31,351.03	-	21,780.73	53,131.76	1.00%
Fire Investigation Team		5,832.32	-	4,292.73	10,125.05	0.19%
Hazmat		20,624.37	-	14,702.00	35,326.37	0.67%
TOTALS	180	3,646,122.46	50,712.34	1,605,537.18	5,302,371.98	100.00%



OLD BUSINESS



NEW BUSINESS



**CORRESPONDENCE FOR
POSSIBLE BOARD ACTION
AND/OR REVIEW**

From: Maria Fierner <mfierner@sanramon.ca.gov>
Sent: Wednesday, January 18, 2023 1:12 PM
To: Denton Carlson <dcarlson@sanramon.ca.gov>; Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: FW: South San Ramon Creek - Alcosta flooding

Good afternoon – passing along some positive feedback from the Sunny Glen community regarding the City's and Fire District's response to the 1/31 storm event. Thought you would like to know.

Paige, we are putting together a FAQ sheet for the residents there to be given at their HOA meeting this coming Saturday. If there is anything the District would like to add to this, please send it my way. Thanks!

Maria



MARIA FIERNER, P.E.
**PUBLIC WORKS DIRECTOR | CITY OF SAN RAMON | ENGINEERING - PUBLIC SERVICES -
TRANSPORTATION**
925.973.2689 DIRECT · 925.973.2670 MAIN · 7000 BOLLINGER CANYON ROAD · SAN RAMON, CA 94583 ·
WWW.SANRAMON.CA.GOV

From: Mark [REDACTED]
Sent: Monday, January 16, 2023 7:17 PM
To: Maria Fierner <mfierner@sanramon.ca.gov>
Subject: Re: South San Ramon Creek - Alcosta flooding

Hi Maria,
Thank you so much for taking the time to help the Sunny Senior Community. I love the idea of the FAQs as the residents are still on edge and emotions are running high in the community. The FAQ sheet will go a long way in soothing the nerves. Once I get some answers on an FAQ sheet I will feel more confident going into our meeting Saturday.

I want to thank the employees from the San Ramon Police Department, and San Ramon Valley Fire who were on the scene within minutes employing door to door evacuations of our mostly elderly residents and taking them to the Senior Center on Alcosta. San Ramon Public Works did an amazing job on New Year's Day organizing the clean up efforts of the streets, drains, and bringing countless sandbags to the residents. I can't thank them enough for leaving their family's on an important holiday to clean the streets in the Sunny Glen Senior Community and help the residents place sandbags in front of their garages. San Ramon Valley Fire Station 39 is to be commended for all their Public Service help in placing sandbags in front of the Condo residences.

I'm proud to be a resident and employee of the City of San Ramon.

These are the questions I'm getting asked most often from the residents:

- 1) What caused the South San Ramon Creek culvert under Alcosta Blvd to back up? Was it clogged or just too much rain?
- 2) Why were the storm drains not working in Sunny Glen, and why were the vacuum trucks here for four days following the flood and cleaning drains?
- 3) Why does the South San Ramon Creek south of Alcosta have so much vegetation in it? The residents are concerned that it's not being cleared before winter.
- 4) How is South San Ramon Creek maintained downstream after leaving San Ramon? The residents are worried that it's backing up from downstream debris.
- 5) Why is South San Ramon Creek so shallow north of Alcosta Blvd. within the golf course?
- 6) What is the city planning to do short term and long term with the backup into the golf course.

Thank You

Mark [REDACTED] President
Sunny Glen Senior Community HOA

On Mon, Jan 16, 2023 at 3:39 PM Maria Fierner <mfierner@sanramon.ca.gov> wrote:

Hi Mark – I discussed this further with the department heads. I have suggested putting together FAQs for you to be able to hand out, which will also help with talking points.

Could you list some of the questions that have come up or that you have, which we can include in the FAQ sheet? I will combine them with information we would like to share.

Thank you. Maria



MARIA FIERNER, P.E.

**PUBLIC WORKS DIRECTOR | CITY OF SAN RAMON | ENGINEERING - PUBLIC SERVICES -
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WWW.SANRAMON.CA.GOV

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Mark [REDACTED]

From: Somasundaram Mysami <soms.km@gmail.com>

Sent: Saturday, February 4, 2023 2:43 PM

To: Cindy Jackson <cjackson@srvfire.ca.gov>

Subject: Re: Cub Scout Pack #203 - Judges for Pinewood Derby Event on Saturday, Feb 4th, 2023 Invite

Dear Cindy

Thank you so much to the Fire Department Officials for gracing the occasion with their presence and bringing in Engine #34 to our Pack #203 Pinewood Derby Race today.

Pack leaders and parents really appreciated their presence and help with Design Awards judging... and surely Cubs scouts will remember it too.

Hope they all enjoyed it as well. Attached a few pictures from the event.

Please share our regards and pictures with them.

Thanks, Somu





OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 15, 2023
To: Board of Directors
From: James Selover, Deputy Chief
Re: Monthly Operations Report for January 2023

Activities

- ❖ Responded to 954 Incidents
- ❖ Facilitated Reserve Firefighter Training
- ❖ Facilitated iQuest Program Activities
- ❖ Supported Ride-Along(s) & Station Tours
- ❖ Supported Recruit Academy Instruction
- ❖ Battalion Chiefs Facilitated Company Level Training- Technical Rescue & Fire Scenarios
- ❖ Prepared EOC for Service- Weather Events

Meetings

- ❖ Participated in EMS Committee Meeting
- ❖ Conducted EMS Goal Review Meeting
- ❖ Attended COVID-19 Situation Status Meeting
- ❖ Attended Town of Danville Council Meeting
- ❖ Attended City of San Ramon Council Meeting
- ❖ Attended Multi-Agency Coordination Meeting- OES
- ❖ Participated in Deputy Chief / Administration Meeting
- ❖ Attended EMS System Evaluation Discussion
- ❖ Attended Measure X Advisory Committee Meeting
- ❖ Participated in Internal Recruitment Interview

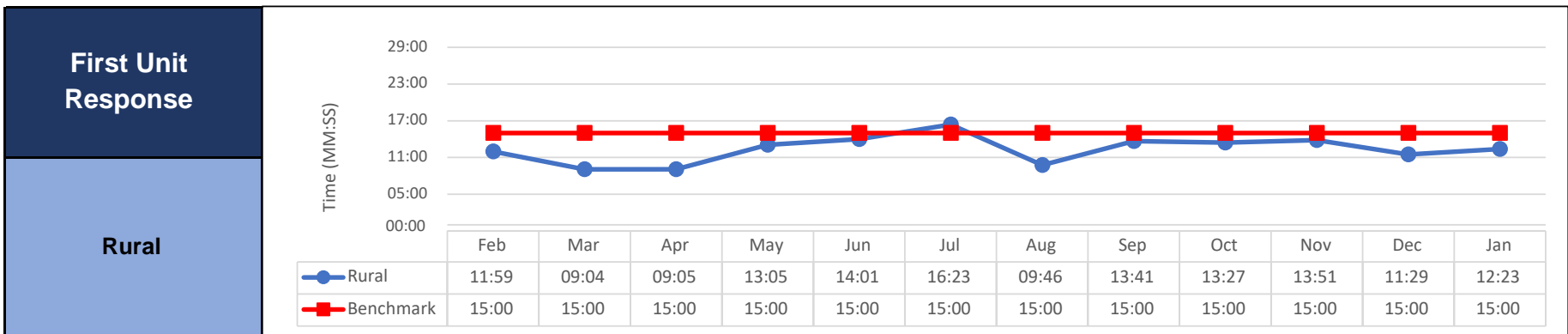
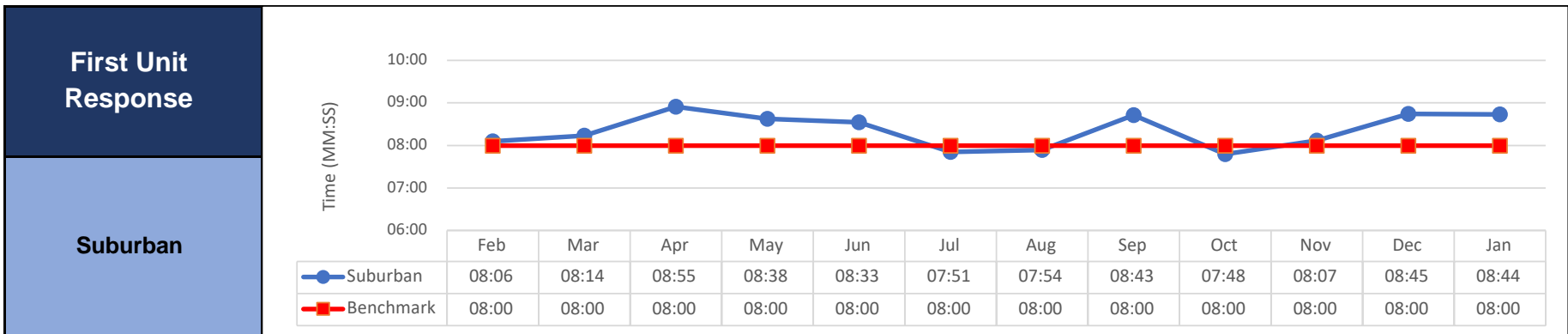
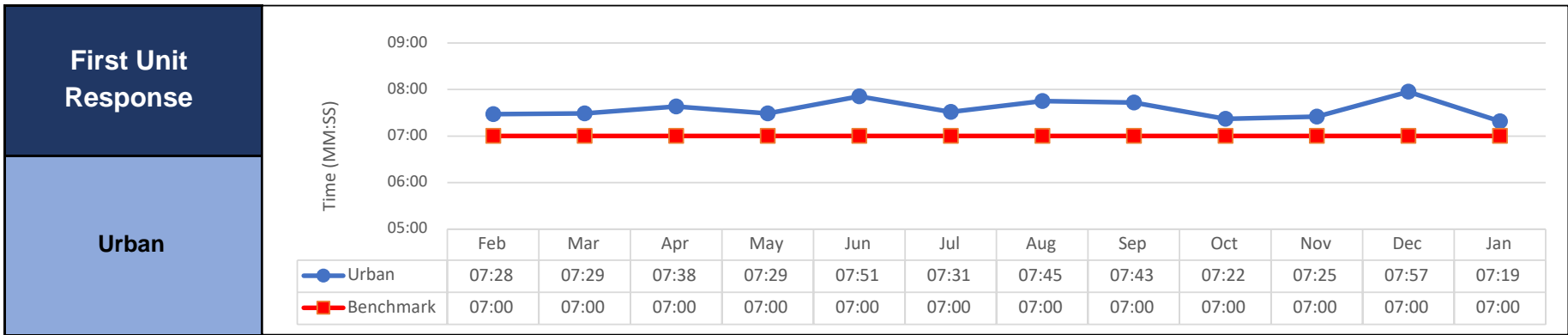
Standards of Cover Policy Compliance Report January 1, 2023 - January 31, 2023

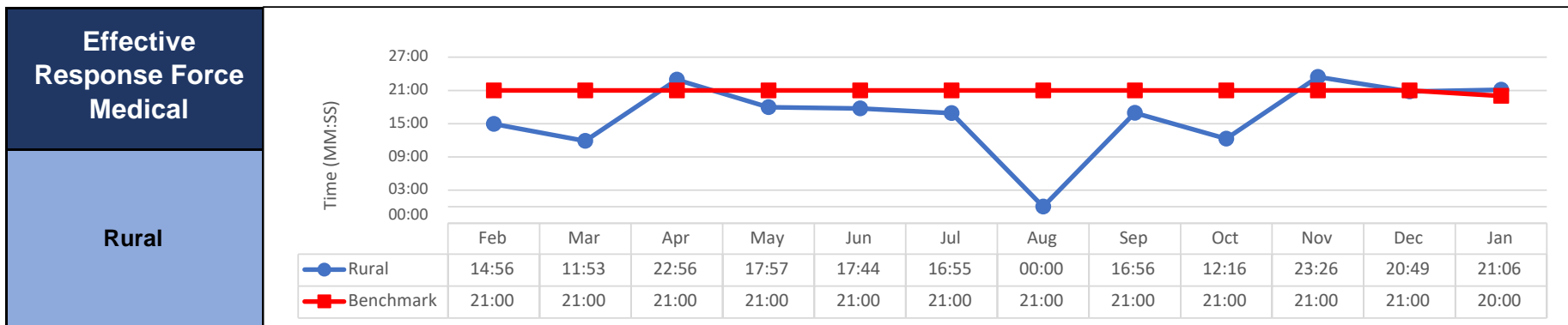
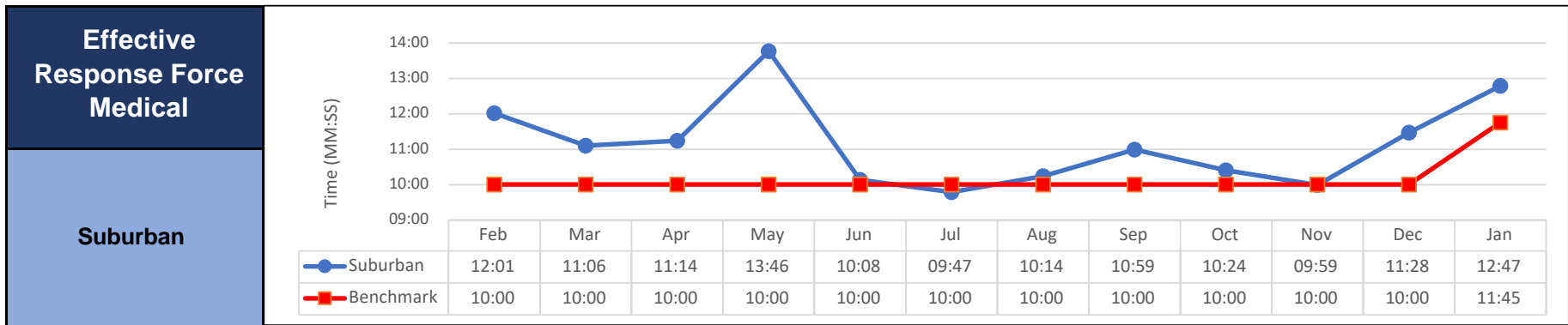
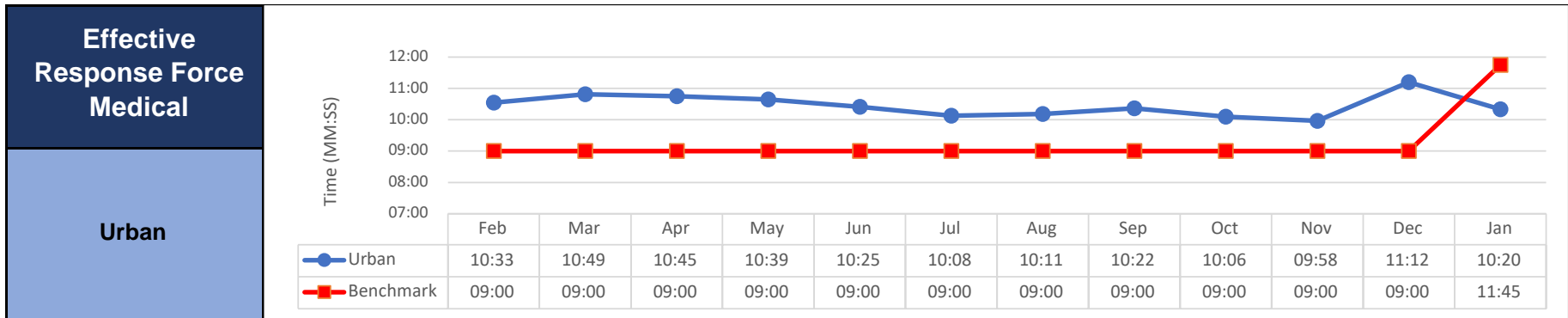
	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 387)			Suburban (Count = 132)			Rural (Count = 5)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:19	7:40	8:00	8:44	8:17	15:00	12:23	12:23	45:00	0:00	29:23
		97%	94%		93%	98%		100%	100%		0%	100%

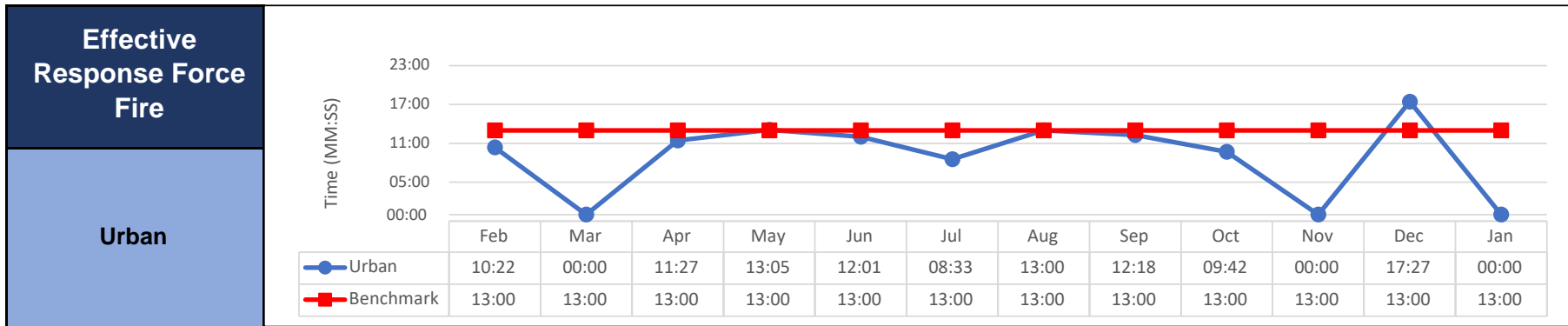
	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	0:00	17:27	14:00	0:00	14:52	21:00	0:00	0:00	45:00	0:00	0:00
		0%	84%		0%	84%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 187)			Suburban (Count = 73)			Rural (Count = 2)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	11:45	10:20	10:33	11:45	12:47	10:58	20:00	21:06	20:49	20:00	0:00	23:22
		100%	100%		92%	100%		56%	99%		0%	74%

SOC Goal 7								
Call Processing EMS			Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	1:02	1:02	1:00	1:31	1:37	2:00	2:39	1:46
	99%	99%		87%	88%		90%	100%







Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

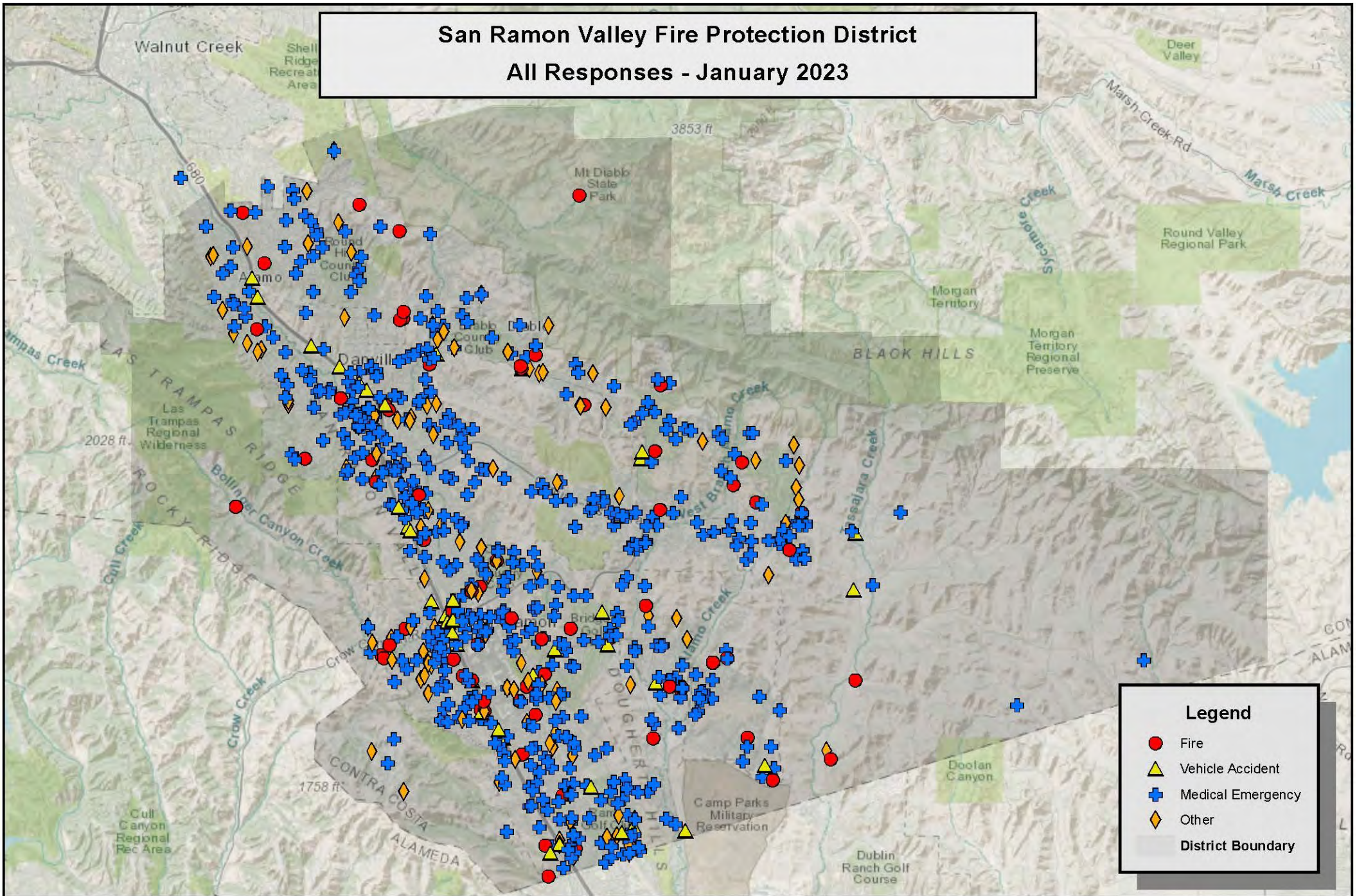
A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

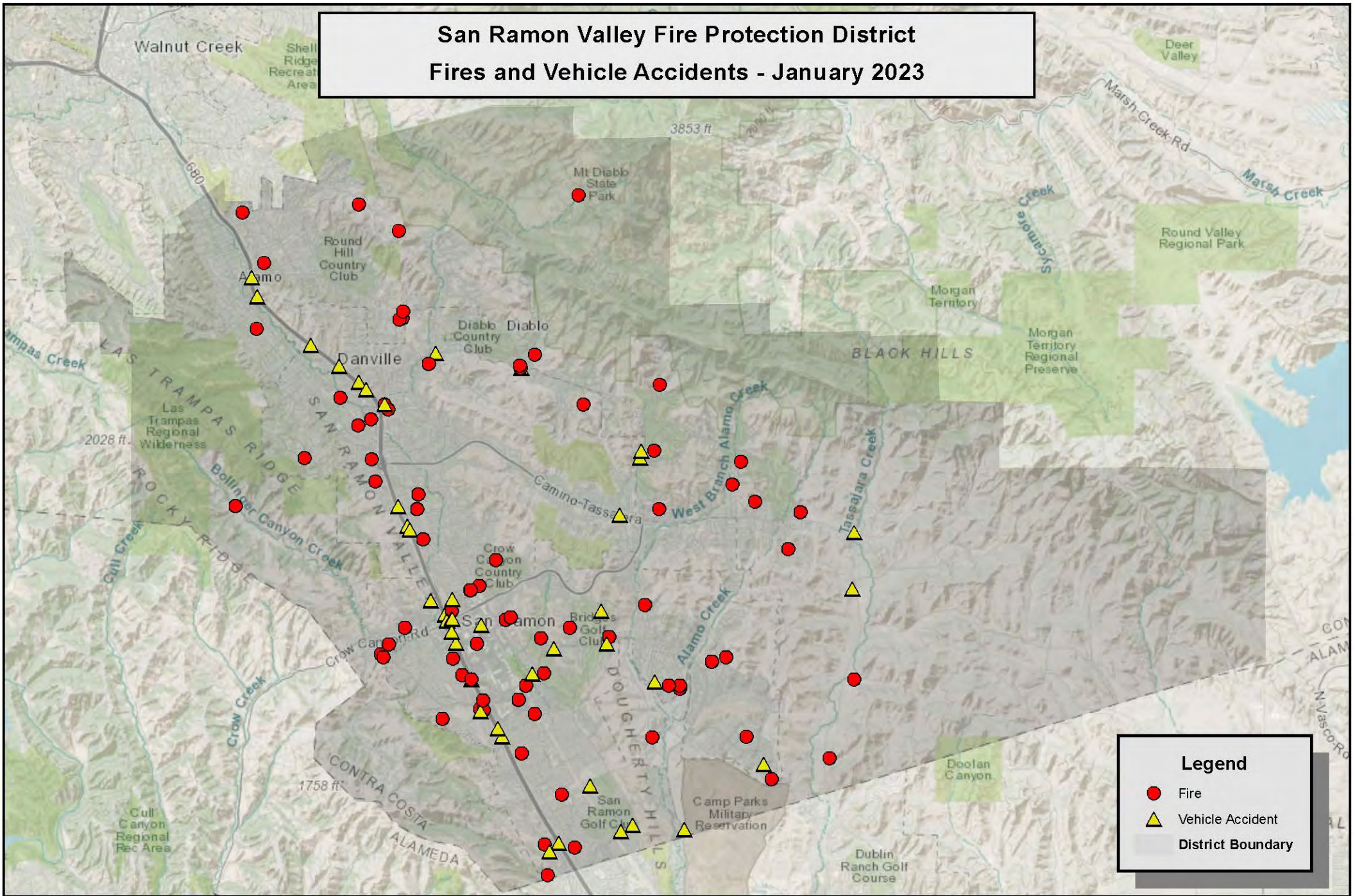
To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

San Ramon Valley Fire Protection District All Responses - January 2023



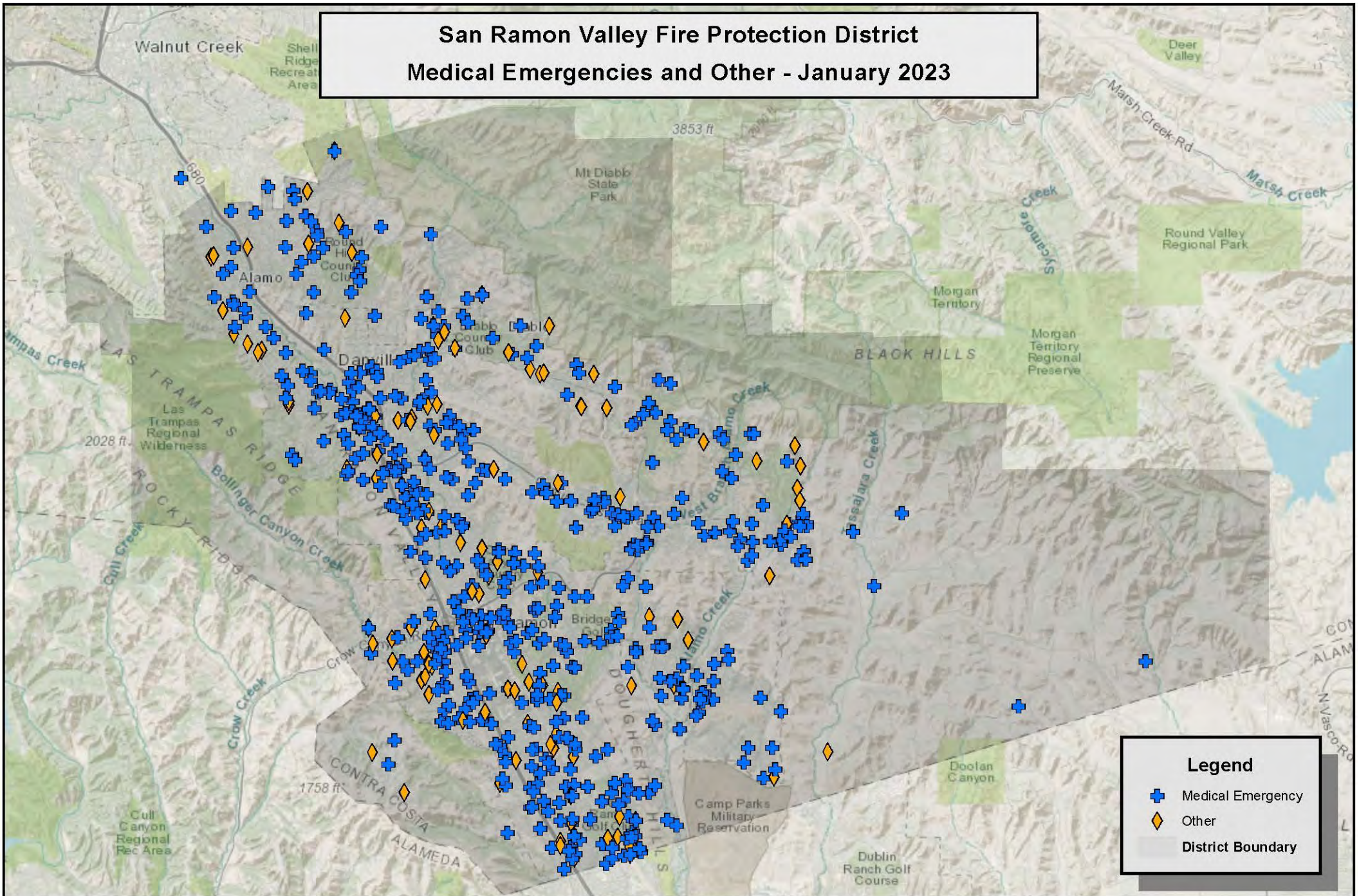
	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
All Responses	769	883	841	949	927	897	945	933	936	885	1133	920
Fires & Vehicle Accidents	141	155	147	160	156	145	196	176	174	152	1921	129
Med Emergencies & Other	628	728	693	789	770	751	749	757	762	732	941	791

San Ramon Valley Fire Protection District Fires and Vehicle Accidents - January 2023



	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
Fires & Vehicle Accidents	141	155	147	160	156	145	196	176	174	153	192	129

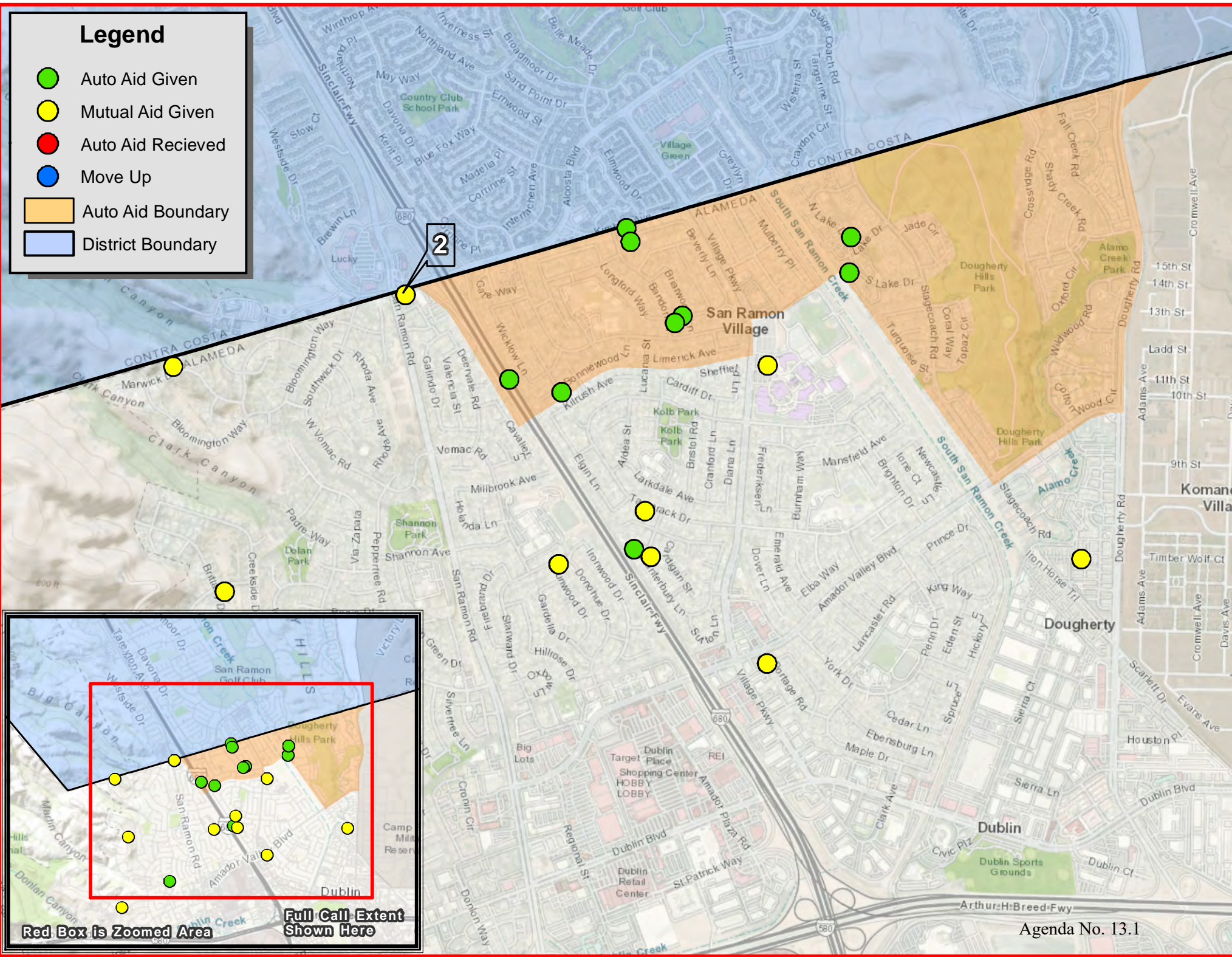
San Ramon Valley Fire Protection District Medical Emergencies and Other - January 2023



	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
Med Emergencies & Other	628	728	693	789	770	751	749	757	762	792	941	791

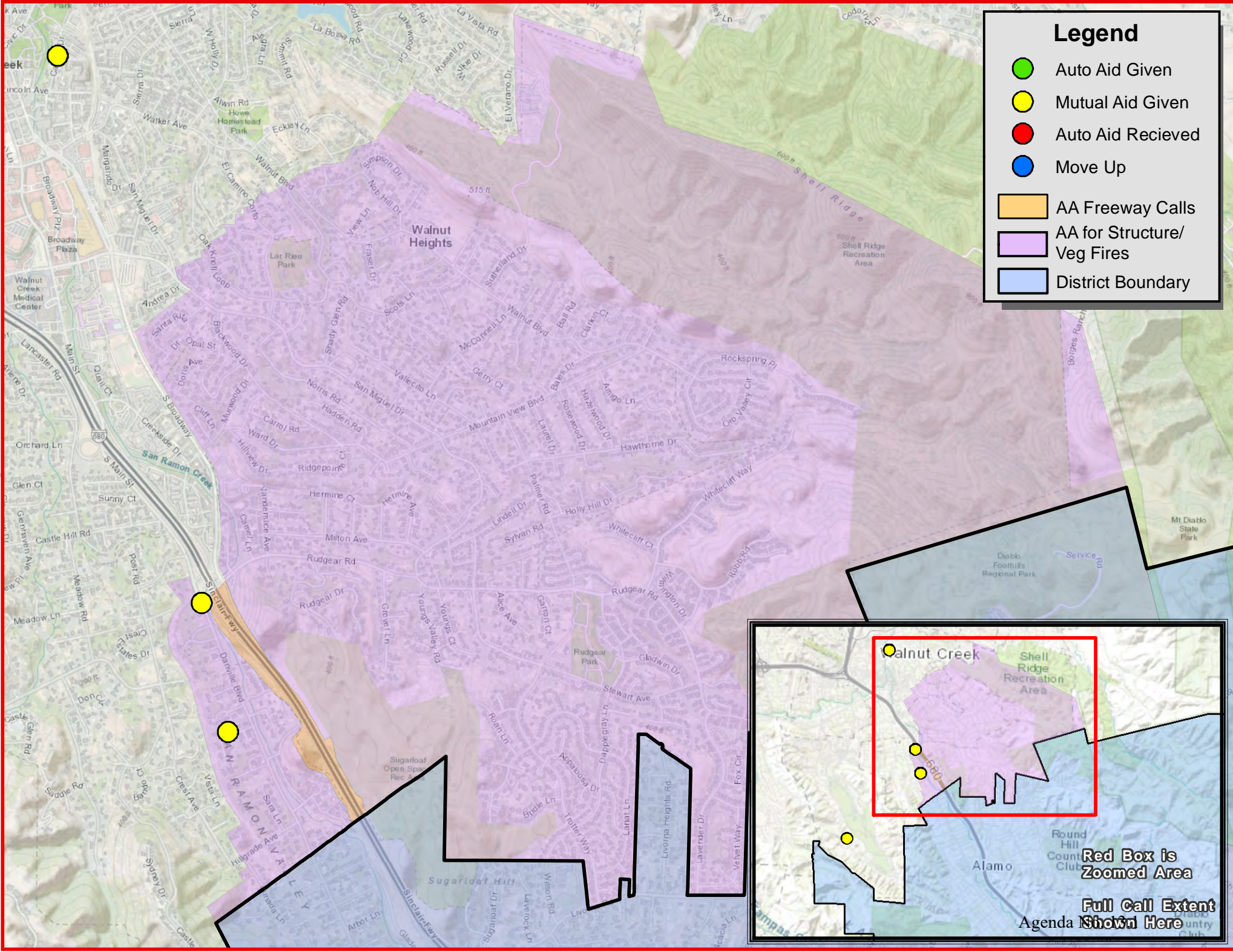
Legend

- Auto Aid Given
- Mutual Aid Given
- Auto Aid Recieved
- Move Up
- Auto Aid Boundary
- District Boundary



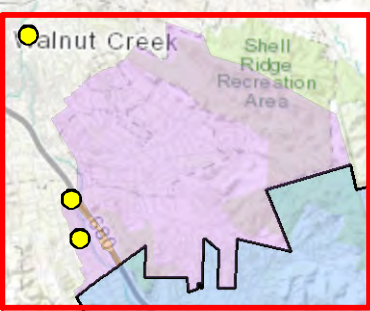
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Full Call Extent Shown Here
Red Box is Zoomed Area



Legend

- Auto Aid Given
- Mutual Aid Given
- Auto Aid Received
- Move Up
- AA Freeway Calls
- AA for Structure/Veg Fires
- District Boundary



**Red Box is
Zoomed Area**

**Full Call Extent
Shown Here**

UPDATED December 1, 2022 - December 31, 2022 REPORTS

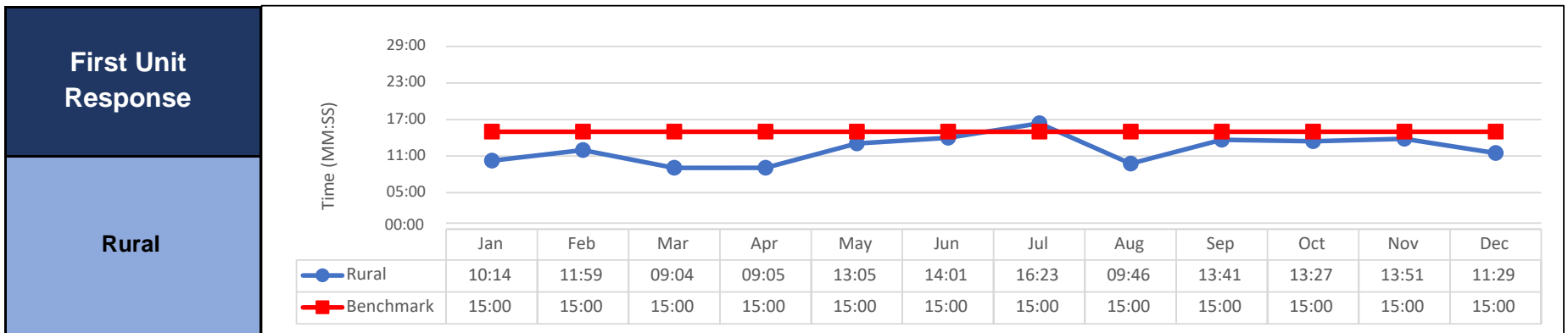
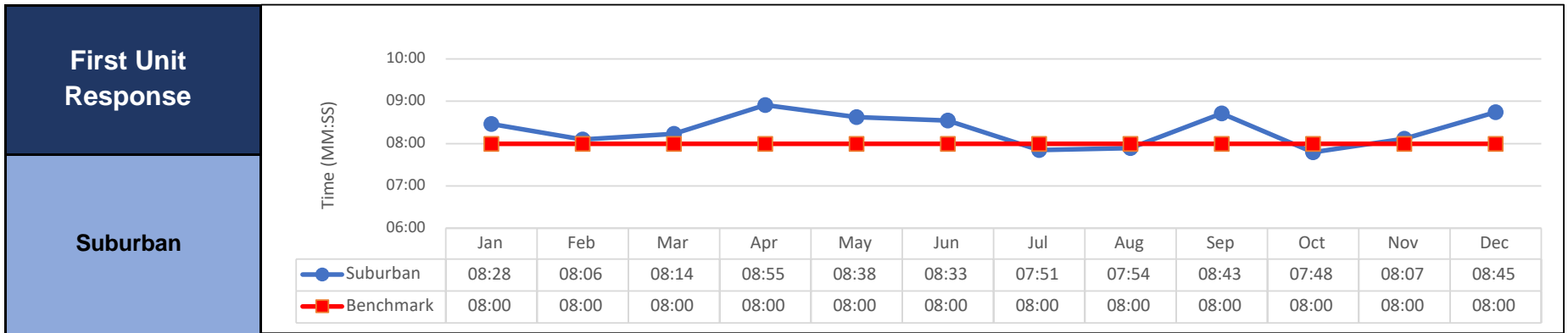
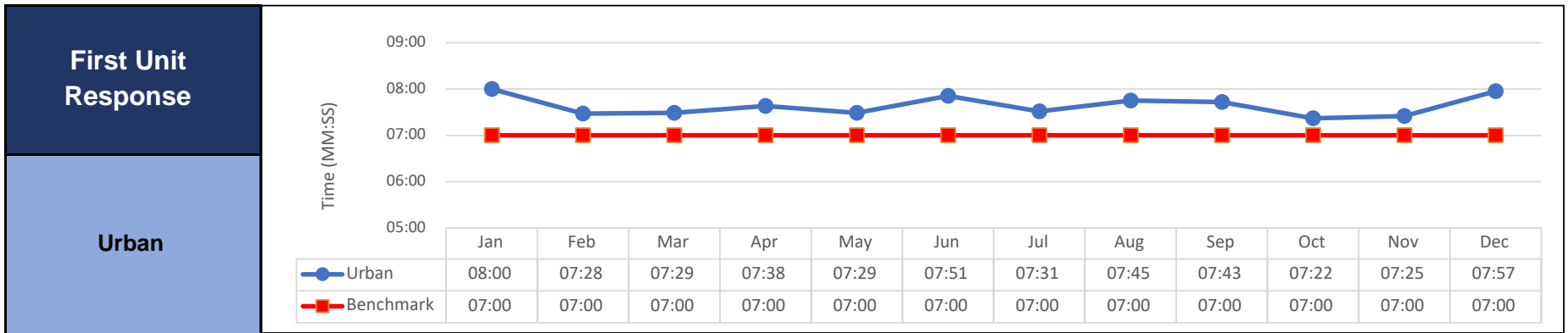
Standards of Cover Policy Compliance Report December 1, 2022 - December 31, 2022

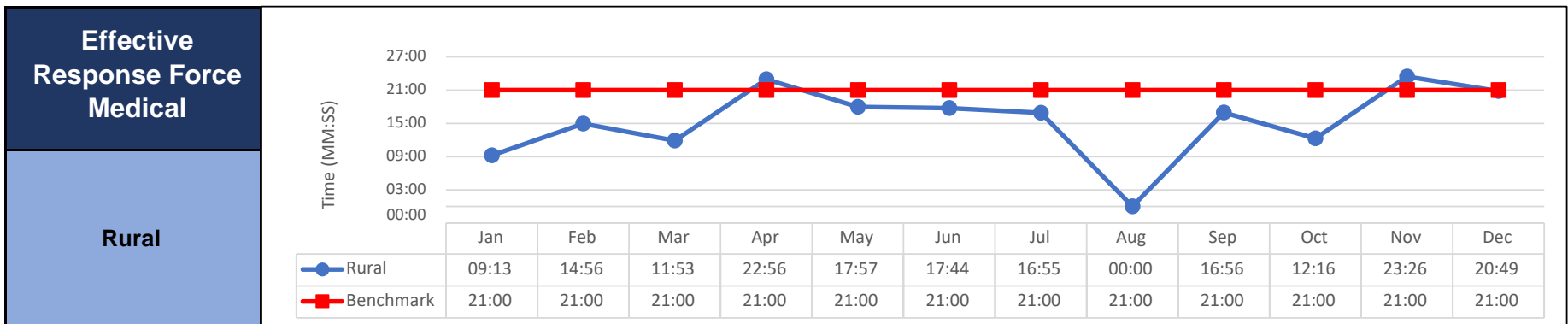
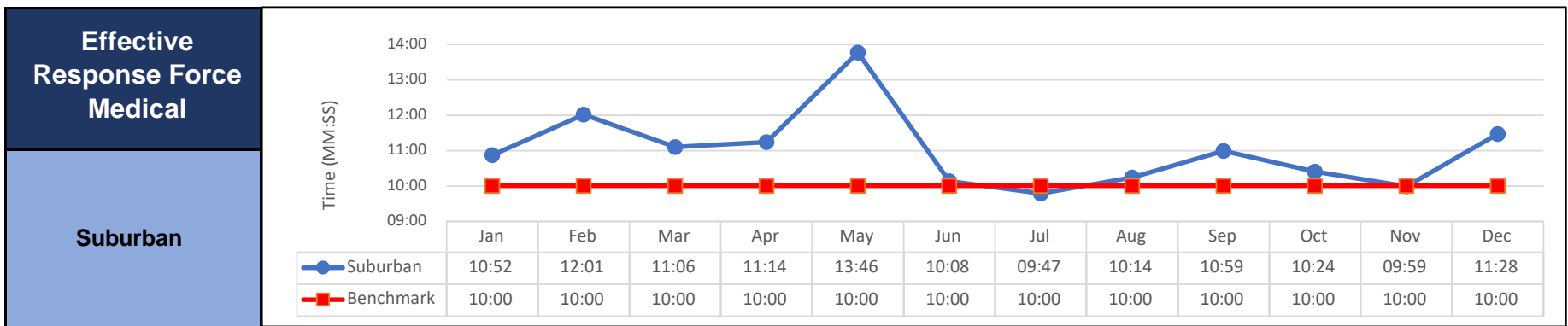
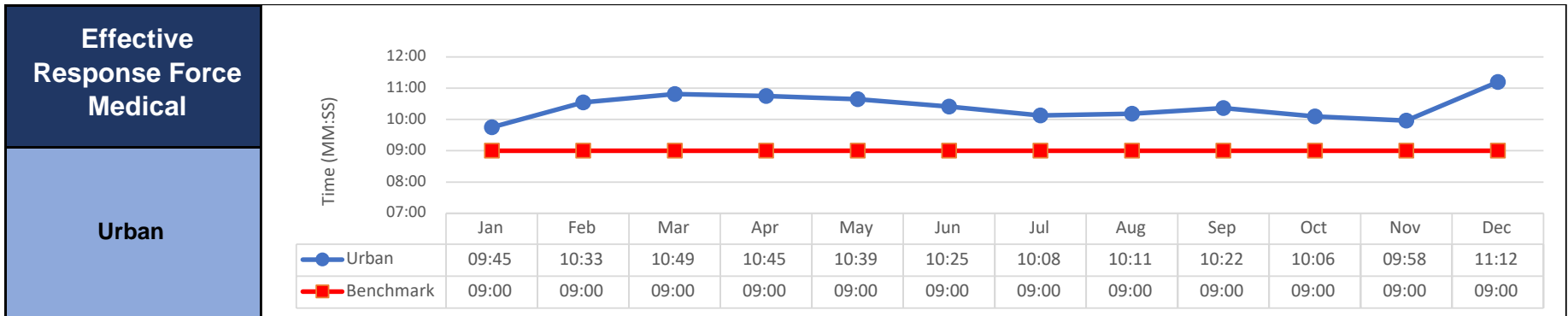
	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 436)			Suburban (Count = 187)			Rural (Count = 8)			Wilderness (Count = 2)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:57	7:42	8:00	8:45	8:14	15:00	11:29	12:03	45:00	19:08	23:30
		84%	93%		93%	98%		100%	100%		100%	100%

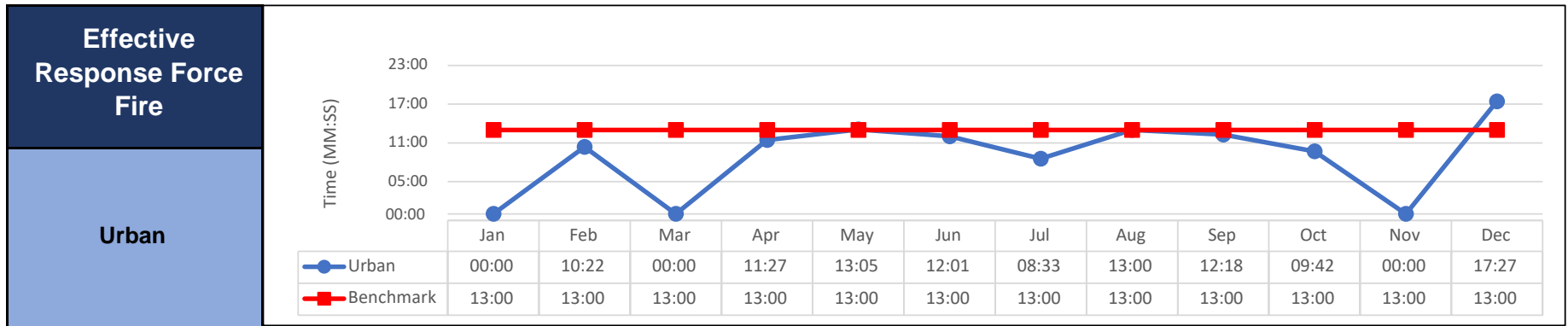
	SOC Goal 4											
	Urban (Count = 1)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	17:27	17:27	14:00	0:00	14:52	21:00	0:00	0:00	45:00	0:00	0:00
		0%	84%		0%	84%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 205)			Suburban (Count = 86)			Rural (Count = 3)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	11:12	10:32	10:00	11:28	10:50	21:00	20:49	17:57	45:00	0:00	23:22
		70%	86%		96%	95%		100%	100%		0%	100%

SOC Goal 7								
Call Processing EMS			Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	1:02	1:03	1:00	1:43	1:32	2:00	2:15	1:42
	99%	99%		88%	88%		98%	100%







Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

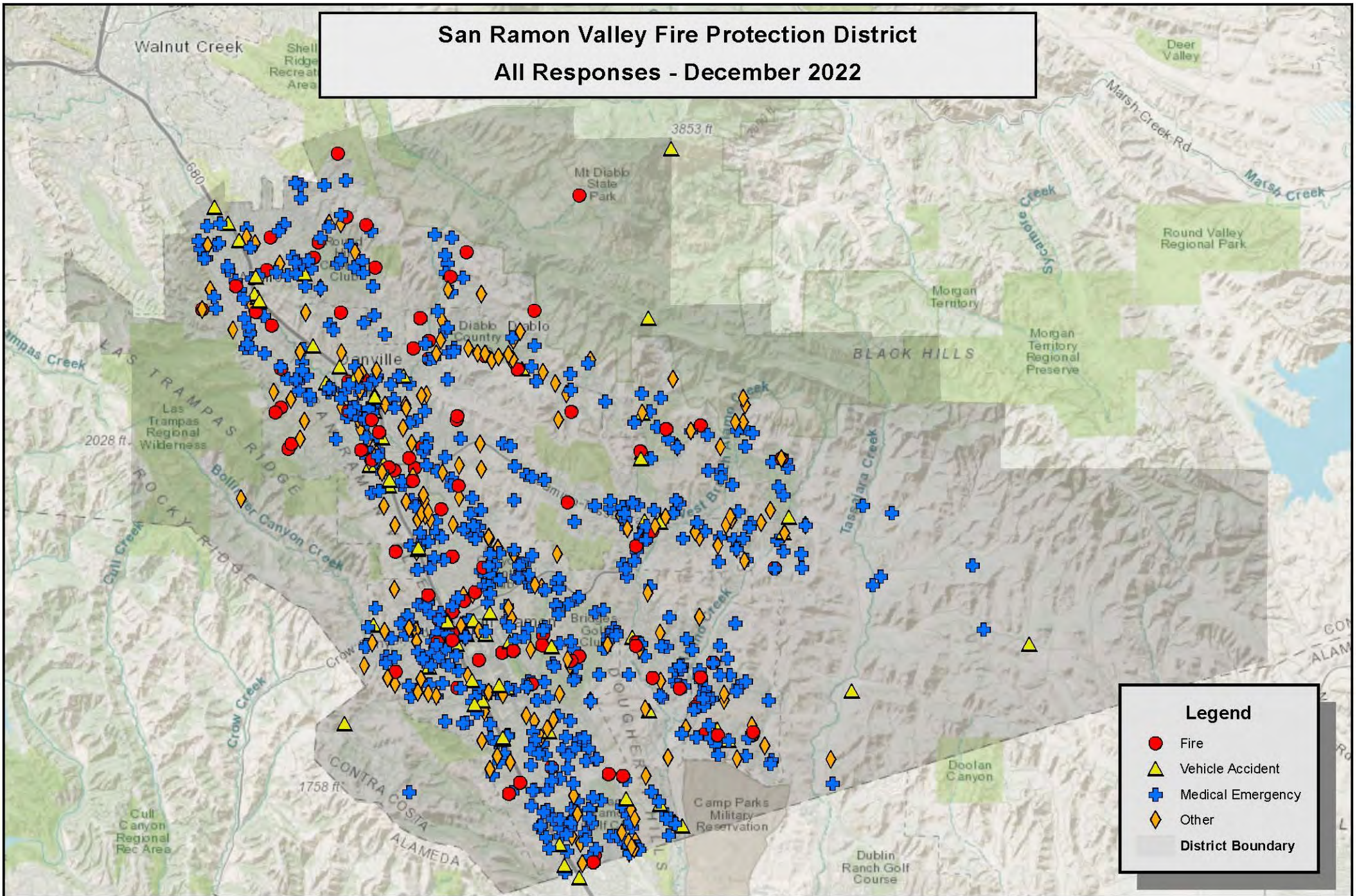
Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

San Ramon Valley Fire Protection District

All Responses - December 2022

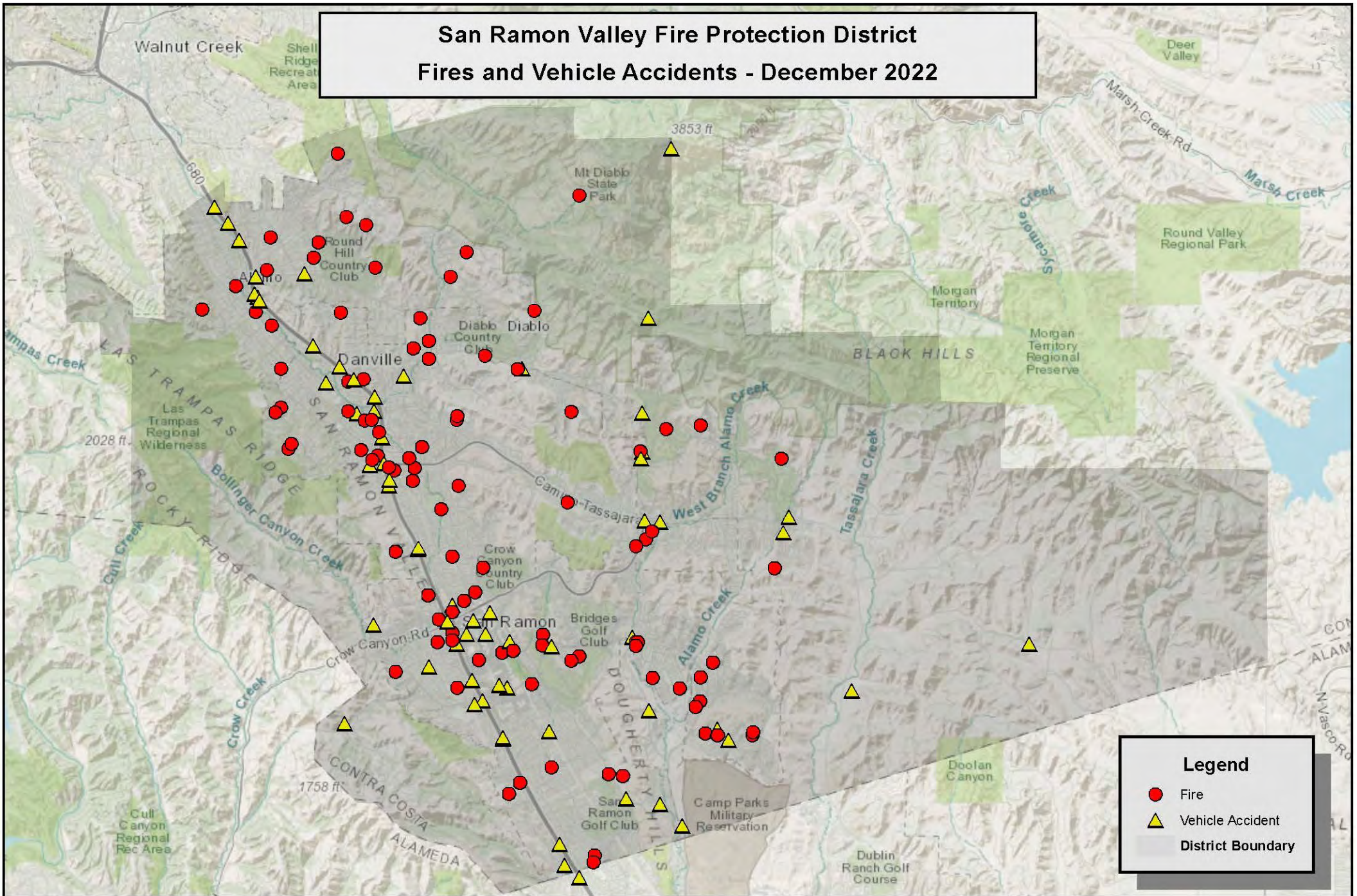


Legend

- Fire
- ▲ Vehicle Accident
- + Medical Emergency
- ◆ Other
- District Boundary

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
All Responses	830	769	883	841	949	927	897	945	933	936	885	1133
Fires & Vehicle Accidents	108	141	155	147	160	156	145	196	176	174	153	192
Med Emergencies & Other	722	628	728	693	789	770	751	749	757	762	732	941

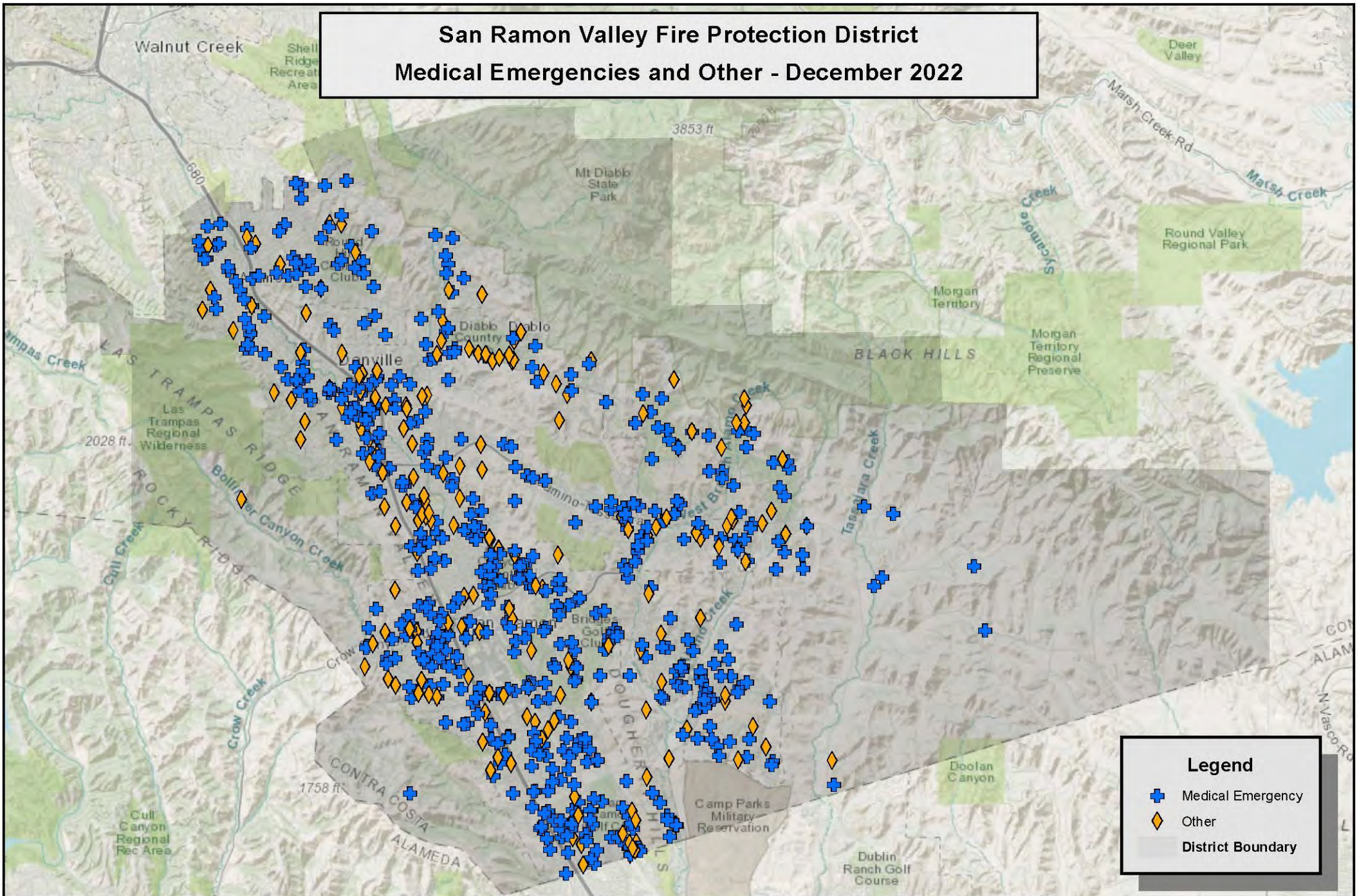
San Ramon Valley Fire Protection District Fires and Vehicle Accidents - December 2022



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fires & Vehicle Accidents	108	141	155	147	160	156	145	196	176	174	153	192

San Ramon Valley Fire Protection District

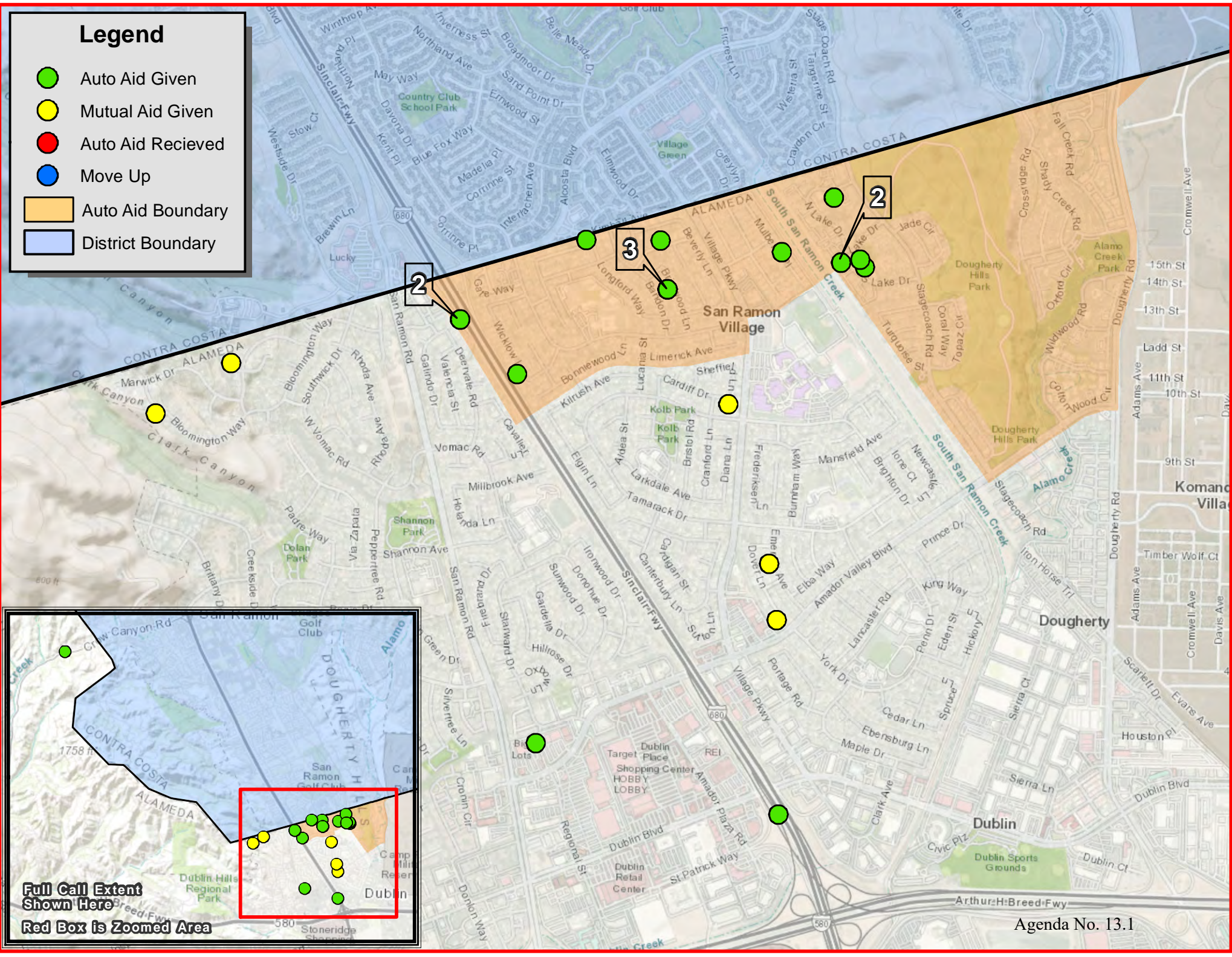
Medical Emergencies and Other - December 2022



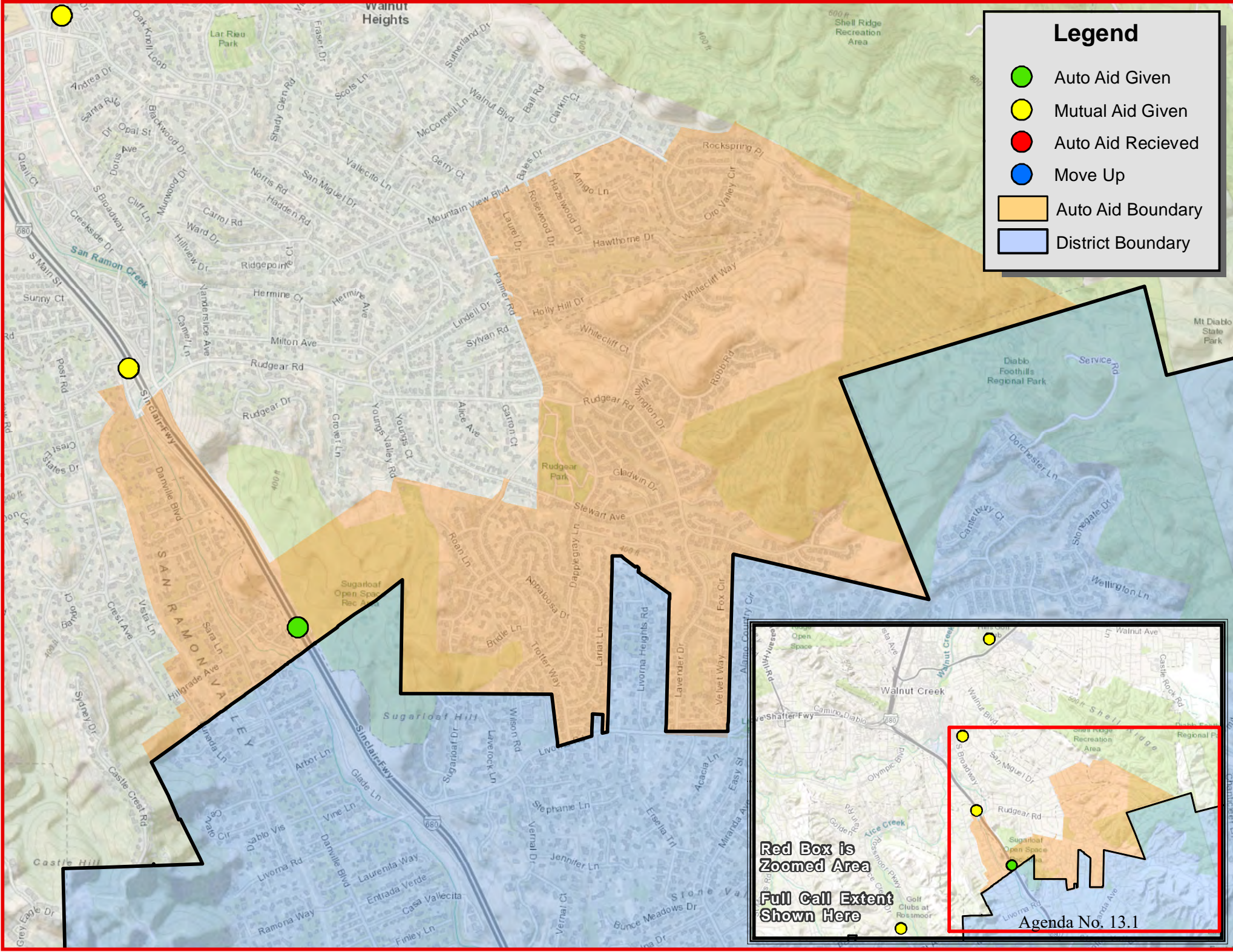
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Med Emergencies & Other	722	628	728	693	789	770	751	749	757	762	732	941

Legend

- Auto Aid Given
- Mutual Aid Given
- Auto Aid Recieved
- Move Up
- Auto Aid Boundary
- District Boundary



Full Call Extent
Shown Here
Red Box is Zoomed Area



Legend

- Auto Aid Given
- Mutual Aid Given
- Auto Aid Recieved
- Move Up
- Auto Aid Boundary
- District Boundary

Red Box is
Zoomed Area
Full Call Extent
Shown Here

Agenda No. 13.1



TRAINING



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 15, 2023
To: Board of Directors
From: John Duggan, Battalion Chief
Subject: Monthly Training Division Report for January 2023

Activities

- ❖ Completed nine weeks of the sixteen-week 2022-I Firefighter Recruit Academy
- ❖ Facilitated the completion of 68 District Annual Physical Fitness Examinations
- ❖ Administered the completion of probationary periods for two Firefighters
- ❖ Completed review of Accredited Local Academy (ALA) application document
- ❖ Finalized the 2023 Annual Training Calendar
- ❖ Reviewed and commented on draft policies related to the Lexipol Policy Program
- ❖ Evaluated the performance of FireGauge Annual Performance Evaluation Software

Meetings

- ❖ 2023 Wellness Fitness Program meetings with BaySport
- ❖ District Succession Planning meetings
- ❖ FireGauge Annual Performance Evaluations Training meeting
- ❖ Academy Coordinator meetings
- ❖ Flood Operations Planning Meetings
- ❖ Fiscal Year 2022-2023 Budget Goals Review meeting
- ❖ Contra Costa County Hazardous Materials Business Plan meeting
- ❖ California Fire Mapping meeting
- ❖ District Workers Compensation meeting





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Date: February 15, 2023
To: Board of Directors
From: Jonas Aguiar, Battalion Chief
Re: Monthly EMS Division Report for January 2023

EMS - Incidents

The District responded to 781 emergency medical incidents during the month of January. Ten (10) of those incidents were in response to a patient who experienced a sudden cardiac arrest. Two (2) of the cardiac arrest victims had a return of spontaneous circulation prior to arriving at the emergency department.

Activities

- ❖ Distributed LUCAS Mechanical CPR Devices and New LAERDAL Suction Units to District Apparatus.
 - Roll out of devices accompanied by Target Solutions, and in person station training from EMS Specialist Vincent.
- ❖ Initiated Pre-Hospital Trauma Life Support in-house training cycle for line personnel
- ❖ Four (4) requests for public records were processed and released
- ❖ Continued with monthly billable PCR reconciliation

Meetings

- ❖ Lead EMS Division Meetings - weekly goal review
- ❖ Continued LEMSA / EMS Division monthly collaborative discussions to maintain strong partnerships.
- ❖ EMS Committee Meeting
- ❖ Assistance to Firefighter Grant Self Contained Breathing Apparatus Grant Meetings

Behavioral Health Activities Update

- ❖ Went live with the District's 988 Warm Transfer Pilot Program
- ❖ Hosted Consultant Preston Looper and continued to refine CQI process for Behavioral Health calls
- ❖ Participated in Behavioral Health collaboration meetings including:
 - Continued Behavioral Health Justice Intervention Services Grant learning collaborative and coaching meetings.
 - Continued weekly internal Behavioral Health Justice Intervention Services Grant project meetings.
 - Behavioral Health Response Work Group Meetings
 - Subgroups have been assigned to begin researching components for Phase 3.
 - Meetings with Deputy Health Services Director and other County Health Officials Regarding Future MCRT Dispatch plans.
 - John Muir Health Site Visits
 - Met with Concord Police Department Personnel
 - Attended Assembly Member Rebecca Baur-Kahan Mental Health Information Workshop.

COVID-19 Activities Update

- ❖ Completed inventory and placed orders for miscellaneous Covid-19 supplies
- ❖ Continued to partner with Contra Costa County Health Services to acquire COVID-19 rapid tests and OTC rapid tests at no cost for the District.



**COMMUNITY RISK
REDUCTION**



San Ramon Valley Fire Protection District

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Date: February 15, 2023
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Re: Monthly Community Risk Reduction Report for January 2023

Plan Review and Inspections

Staff processed 34 Applications and completed 68 Plan Reviews and 35 construction inspections during the month of January.

Compliance Inspections

New inspection schedule reflects inspection based on risk of High, Moderate and Low per NFPA. Inspections schedule at 1 year, 2 year and 3 year intervals. All initial inspections scheduled for the Month of January were completed.

Meetings/Activity

- ❖ Attended kickoff meeting for Belmont Village Senior Housing Project
- ❖ Met with Sunset Development and City Building Department on upcoming projects
- ❖ Attended meeting with County Fire Marshal group on Exterior Hazard Abatement ordinance
- ❖ Attended training for new Policy System
- ❖ Attended preliminary meeting for Danville Senior Housing Project
- ❖ Met with new Sr. VP of Construction and Development for Sunset Development
- ❖ Completed transition of systems and documents for new code series

Public Education / Community Emergency Response Team (CERT)

- ❖ Met with CERT Communication leaders
- ❖ Attended Contra Costa CERT Coalition meeting
- ❖ Attended Bay Area CERT Coalition meeting (National CERT Conference to the Bay Area June 2023)
- ❖ Attended DAFN County Co-Chair (Disabilities/Access and Functional Needs) meeting
- ❖ Met with NCA (National CERT Association) regarding professional development for CERT Members
- ❖ Met with San Ramon Valley Unified School District PIO
- ❖ Presented Green Valley PTA Elementary Heartsafe training
- ❖ Attended Chevron Emergency Preparedness presentation
- ❖ Presented Fire Extinguisher Demo for Chevron San Ramon



FLEET AND FACILITIES



San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

Date: February 15, 2023
To: Board of Directors
From: Frank Drayton, Deputy Chief
Subject: Monthly Fleet and Facilities Report January 2023

Facilities

- ❖ Ongoing progress meetings for the Public Safety Complex
- ❖ Ongoing progress meetings for Station 34
- ❖ Work on EBMUD Leak Credits for Stations 31, 32 and 39
- ❖ Several meetings with Plumber at Station 39 regarding PIV (Post Indicator Valve) leak
- ❖ Met with Architect for site walk of the New Training Center
- ❖ Public Safety Building Project

Roebbelen

	Cost Estimate ⁽¹⁾	Contract Amount	Change Orders	Revised Contract Amount
Fire Administration	\$ 7,300,000	\$ 6,056,467	\$ 163,106	\$ 6,219,573
Police Administration	7,200,000	9,350,047	1,674,434	11,024,481
Dispatch/EOC	6,900,000	6,734,486	636,657	7,371,143
Contingency	5,400,000	-	(2,474,197)	-
	\$ 26,800,000	\$ 22,141,000	\$ -	\$ 24,615,197

Additional Scope

	FF&E	Roof ⁽²⁾	Revised Cost Estimate	Billed to Date
Fire Administration	\$ 1,111,412	\$ 622,128	\$ 7,953,113	\$ 6,637,374
Police Administration	1,355,530	622,128	13,002,139	11,975,264
Dispatch/EOC	-	-	7,371,143	6,479,739
Contingency	(2,466,942)	-	458,861	-
	\$ -	\$ 1,244,255	\$ 28,785,255	\$ 25,092,377

Percentage Complete

87.17%

¹ Initial cost estimate excluding FF&E and Roof Replacement.

² Paid from District | City CIP Funds.

Fleet

- ❖ Continue to Prepare for Preconstruction Meeting for Mobile Communication Unit
- ❖ Received New Single Role Ambulance, expected to be in service by Mid February

Meetings

- ❖ Participated in Alamo MAC Meeting
- ❖ Attended Several Management Meetings
- ❖ Participated in Wiedemann site discussion
- ❖ Attended Internal Recruit Training Program Interview
- ❖ Attended Command Staff Meeting
- ❖ Attended Meeting with Cal Fire regarding Fire Maps



**COMMUNICATIONS
AND
TECHNOLOGY**



San Ramon Valley Fire Protection District

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Date: February 15, 2023
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Re: Monthly Communications and Technology Report for January 2023

Communications Center and Technology

- ❖ Finalized fiber and copper lines with AT&T for new communications center
- ❖ Completed server room rack placement
- ❖ Updated Mobile Data Computers to view hydrant layers in nighttime mode
- ❖ Resolved time synchronization issue with Mobile Data Computers (MDC)
- ❖ Facilitated PulsePoint engineers in enabling testing of new app features
- ❖ Uploaded 2022 Quarter Four National Fire Incident Reporting (NFIRS) statistics
- ❖ Diagnosed CAD issues with multi agency spawning and data transfers to ImageTrend
- ❖ Configured new police employees in Computer Aided Dispatch System (CAD)
- ❖ Installed windows updates and security patches in test CAD environment
- ❖ Assisted Emergency Medical Services Division with statistical data for potential grant
- ❖ Created nine District flood zone maps for EOC activation

Media

- ❖ Developed social media post for Administrative Analyst, Single Role Paramedic and District Aide
- ❖ Designed CERT Training announcement.
- ❖ Recorded Lexipol Training
- ❖ Photographed Fire Academy Rapid Intervention Crew (RIC) Training
- ❖ Produced social media video featuring ventilation training
- ❖ Captured Aftermath K9 Grant check presentation

Training

- ❖ Behavioral Health Warm Transfer Training
- ❖ Attended CentralSquare New Mobile UX demonstration
- ❖ New Auto Aid Policy with Contra Costa County Fire

Meetings

- ❖ East Bay Regional Communications System
- ❖ Contra Costa County Radio Committee
- ❖ Wiedemann Radio Tower Project
- ❖ Project Meetings for New Communications Center and Emergency Operations Center

Communications Reserves

- ❖ Provided radio communication for Race to the Flagpole Run
- ❖ Mobile Communications Unit preconstruction build

San Ramon Valley Fire Protection District DNI Technology Monthly Scorecard January 2023

End User Support

- 112 Service Tickets Processed
- 6 Pending Tickets Waiting on Staff

End-User Feedback

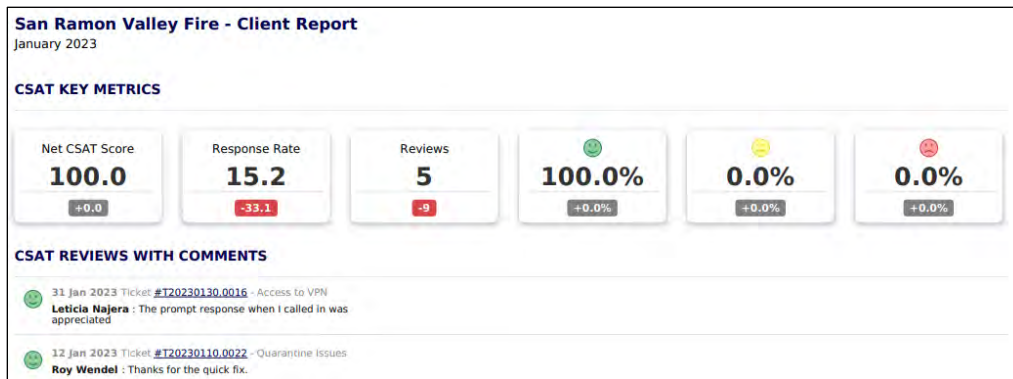


Figure 1: End User Feedback

After Hours / Emergency Support

- Received 28 After-Hours / Emergency Support Calls
- Average Triage Time Was 2.1 Minutes

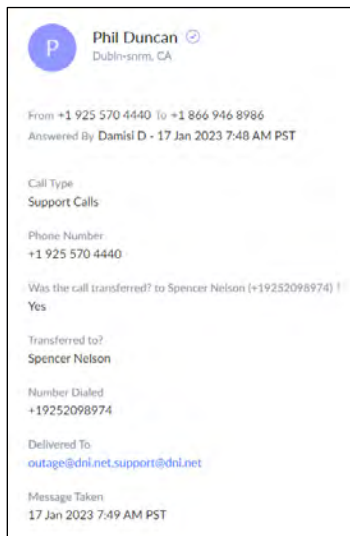


Figure 2: Emergency Call Log

System Alerts

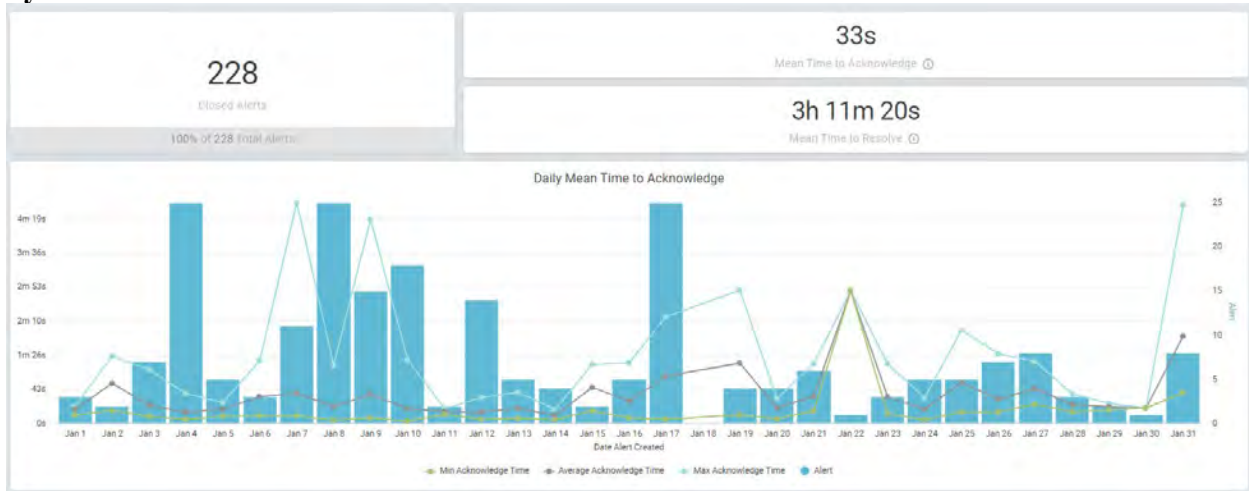


Figure 3: System Alert Response

Disaster Recovery

- 19.5 Terabytes of Data Backed Up Daily (Police, Fire, Communications Center, & Data Centers)
- All Backups Jobs Are Checked Daily
- All Backups Are Tested Weekly
- All Incremental Backups Occur Hourly
- Reviewed Turn Up Protocol for Backup Restoration in Data Centers
- Upgraded Backup Technology to Increase Speed of Offsite Backups

SRV911-CAD × srv911-dsp-rcdr.srv911.org × Session 1/22/2023 02:00:08 am × SRM-DSP-CAD-PROD × Session 1/31/2023 09:30:05 pm ×

SRM-DSP-CAD-PROD Details

Machines processed: 14 of 14

Errors: 0 Total size: 7.5 TB Processed size: 7.5 TB

Warnings: 0 Processing rate: 237.7 MB Total time: 33 minutes

Export Refresh

Object	Start Time	End Time	Status	Performance Rate	Data Transferred
brws01.srv911.org	1/31/2023 09:58:13 pm	1/31/2023 10:00:53 pm	Success	174.6 MB/s	5.1 GB
cadl01.srv911.org	1/31/2023 09:33:02 pm	1/31/2023 09:36:04 pm	Success	180.4 MB/s	6.2 GB
cadl02.srv911.org	1/31/2023 09:33:22 pm	1/31/2023 09:36:04 pm	Success	171.7 MB/s	6.5 GB
cadl03.srv911.org	1/31/2023 09:35:38 pm	1/31/2023 09:39:01 pm	Success	154.9 MB/s	6.5 GB
cadso1.srv911.org	1/31/2023 09:35:43 pm	1/31/2023 09:40:37 pm	Success	170.5 MB/s	9.8 GB
cadso2.srv911.org	1/31/2023 09:40:04 pm	1/31/2023 09:43:35 pm	Success	275.6 MB/s	8.8 GB
cadso3.srv911.org	1/31/2023 09:43:00 pm	1/31/2023 09:46:45 pm	Success	262.5 MB/s	9.9 GB
dwh01.srv911.org	1/31/2023 09:46:20 pm	1/31/2023 09:54:45 pm	Success	214.5 MB/s	53.5 GB
gsl01.srv911.org	1/31/2023 09:59:08 pm	1/31/2023 10:02:15 pm	Success	175.7 MB/s	7.5 GB
mlbc.srv911.org	1/31/2023 09:30:41 pm	1/31/2023 09:33:48 pm	Success	201.4 MB/s	6.6 GB
ms01.srv911.org	1/31/2023 10:00:29 pm	1/31/2023 10:03:28 pm	Success	162.1 MB/s	6.6 GB
rpts01.srv911.org	1/31/2023 09:51:52 pm	1/31/2023 09:56:33 pm	Success	200.4 MB/s	13.1 GB
rte01.srv911.org	1/31/2023 09:56:03 pm	1/31/2023 09:58:37 pm	Success	172.7 MB/s	5 GB
rte02.srv911.org	1/31/2023 09:56:03 pm	1/31/2023 09:58:34 pm	Success	164.3 MB/s	4.5 GB

Figure 4: San Ramon CAD Backup Dashboard

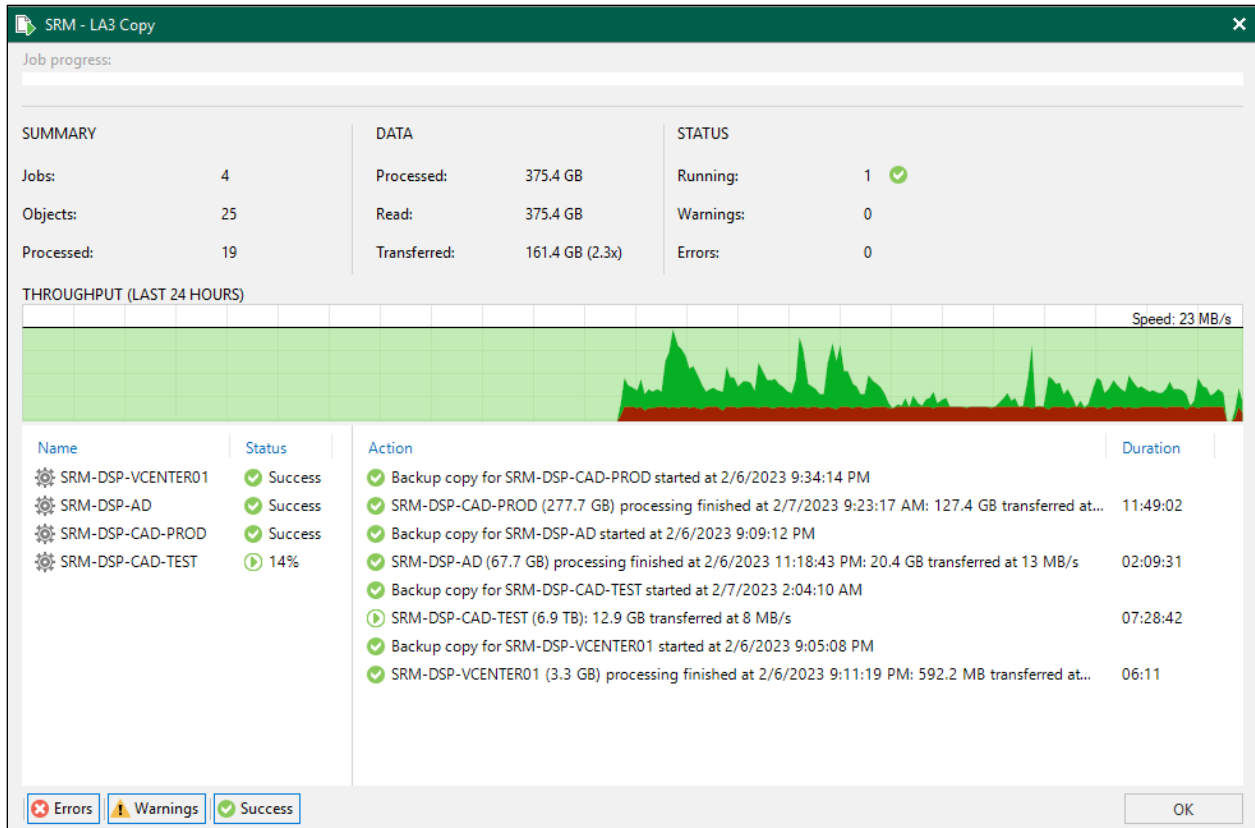


Figure 5: Streaming Offsite Backup Dashboard (Los Angeles Datacenter)

Cybersecurity Status

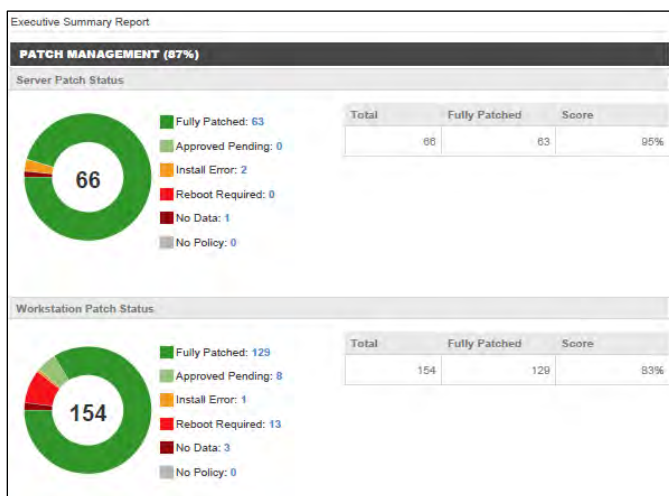


Figure 6: Patch Status Dashboard

- Installed 1,925 Security / Update Patches
- Mitigated 8 Priority 1 Alerts

Apparatus MDC Uptime

Availability Trend for Group: San Ramon (65 Gateways) from Jan 1 to Jan 31 (30 days), availability as uptime over gateway run time, 57 reporting, 2 below average of 99%, 3,013,134 events

Save Results Change Edit

Results by vehicle (active WAN link only)

Vehicle	Run Time	Average	Jan 1	Jan 2	Jan 3	Jan 4	Jan 5	Jan 6	Jan 7	Jan 8	Jan 9	Jan 10	Jan 11	Jan 12	Jan 13	Jan 14	Jan 15
706 M30 ND83020185011034	11 days 6 hours	84%	100%	100%	100%	100%	100%	100%	100%	100%	99%	55%	0%	0%			0%
352 3173 ND83020077011034	9 days 12 hours	99%			99%	100%	100%	99%			96%	100%	100%				99%
527 E33 ND83060396011034	30 days	99%	100%	100%	100%	99%	98%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
557 ND83060230011034	24 days 0 hour	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	99%	99%
712 M32 ND84430082011034	30 days	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
531 E30 ND83020229011034	25 days 11 hours	99%			100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Figure 7: Apparatus Connectivity Report

- 65 In-Motion Gateways (Active and Spares)
- 57 In Service in Month of January
- Achieved 99+% Uptime on Average

Station Alerting



Figure 8: Station Alerting Status Dashboard

- Achieved 100% Uptime for Zetron Station Alerting
- G2 Interface Testing Pending

Patient-Care Reporting CQI (ImageTrend)

- Reviewed 648 PCR Reports
- 68 PCR Reports in Queue

General Project Support

- Participated in Review Meetings with Contractor and Architect for New Complex
- Assisted with MDC Training for 9 New Probationary Firefighters
- Worked with Vendor, Finance, and HR to Refine the Setup of Laserfiche (Records Retention Program)
- Assisted with the Design of the New Communications Vehicle
- Provided General Analytics Support



HUMAN RESOURCES



San Ramon Valley Fire Protection District

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Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 15, 2023
To: Board of Directors
From: Ken Campo, Administrative Services Consultant
Re: Monthly Human Resources Report for January 2023

Recruitment:

- ❖ Announced, advertised, and screened applications for Single Role Paramedic
- ❖ Announced, advertised, and screened applications for District Aide Recruitment
- ❖ Coordinated and tracked pre-employment backgrounds for:
 - three (3) Single Role Paramedics
 - two (2) Firefighter Paramedics
 - two (2) Station 37 Volunteer applicants
- ❖ Announced, advertised, and screened applications for Administrative Analyst Recruitment
- ❖ Coordinated interviews for two (2) applicants for the Internal Recruit and Retention Training Program
- ❖ Onboarded one (1) District Aide

Additional Accomplishments:

- ❖ Assisted three (3) outside agencies with salary and compensation information requests
- ❖ Participated in two (2) trainings on the Lexipol software program
- ❖ Participated in Liebert Cassidy Whitmore webinar on FLSA Compliant Automated Payroll System
- ❖ Scheduled Annual Wellness Fitness Exams for Administrative Staff, Dispatch and Communication Reserve Volunteers
- ❖ Participated in UBF Consultants webinar on 2023 Annual Employment Law Updates
- ❖ Tracked and Monitored Covid-19 positive personnel in accordance with the check-in policy requirements; processed claims and required logs with third party administrator ICS (Two (2) positive cases in January)
- ❖ Met with one (1) employee who filed for retirement to review and process District-provided retirement benefits

Report: Employee Illness/Injury Report –January 2023



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 15, 2023
To: Board of Directors
From: Ken Campo, Administrative Services Consultant
Re: January 2023 Employee Illness/Injury Report

Indemnity (Lost Time)

January 16, 2023 DOI- 1/16/2023 - An employee sought treatment for chest palpitations and hypertension.

Status: Remains off work

Medical Only (No Lost Time)

DOI-1/26/2023 - An employee sought treatment for right eye irritation. No loss time.

Total lost time due to injuries for the month of November:

- 87 shifts for 9 shift employees



FINANCE



San Ramon Valley Fire Protection District

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Date: February 15, 2023
To: Board of Directors
From: Davina Hatfield, Chief Financial Officer
Re: Monthly Financial Report for January 2023

Meetings/Activities:

- ❖ Submitted the Financial Transactions Report to the State Controller's Office for fiscal year 2022
- ❖ Submitted the Annual Debt Transparency Report to the California Debt and Investment Advisory Commission
- ❖ Continued audit fieldwork for fiscal year 2021|22 with external auditors
- ❖ Prepared and distributed Internal Revenue Service forms
 - W-2 Wage and Tax Statements
 - 1099 Miscellaneous and Nonemployee Compensation
- ❖ Provided support and assistance to other Divisions with the following projects:
 - Lexipol policy implementation
 - ECS/Kaizen Document Management

Financial Statements for the period ending December 31, 2022:

- ❖ Balance Sheets
- ❖ Revenues | All Funds, Budget vs. Actual
- ❖ Expenditures | General Fund Budget vs. Actual
- ❖ Expenditures | Capital and Debt Service Funds Budget vs. Actual
- ❖ Revenue and Expense History by Month | General Fund
- ❖ Overtime Analysis

San Ramon Valley Fire Protection District

Combined Balance Sheet

December 31, 2022

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	Total
ASSETS									
Cash - Checking	\$ 2,515,261	\$ 147,624	\$ -	\$ -	\$ 2,285	\$ 130,352	\$ -	\$ -	\$ 2,795,522
Cash - Money Market	502,620	-	-	-	-	-	-	-	502,620
Cash - Workers' Compensation	(55,856)	-	-	-	-	-	-	-	(55,856)
Cash - Flexible Spending	24,499	-	-	-	-	-	-	-	24,499
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 2.173%	41,262,057	11,864,907	-	7,640,912	-	-	-	-	60,767,876
Investments - Market Value Adjustment	(2,069,766)	(752,869)	-	-	-	-	-	-	(2,822,635)
Investments - Bank of the West @ .92% avg	25,672,512	9,329,313	-	-	-	-	-	-	35,001,825
Escrow Account - CA Bank of Commerce (St.34 ret)	-	-	-	161,005	-	-	-	-	161,005
Escrow Account - River City Bank (PSB retention)	-	-	-	1,103,862	-	-	-	-	1,103,862
Cash with Fiscal Agent	-	-	133	17,466,100	-	-	-	-	17,466,233
Cash with Fiscal Agent	-	-	-	-	-	-	-	-	-
Accounts Receivable	221,729	-	-	-	-	-	-	-	221,729
Interest Receivable	126,369	46,634	-	-	-	-	-	-	173,003
YE Accrued Ambulance Billing	1,297,541	-	-	-	-	-	-	-	1,297,541
Prepaid Expenses and Deposits	8,456,217	-	-	11,072,109	-	-	-	-	19,528,326
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings and Improvements	-	-	-	-	-	-	34,354,445	-	34,354,445
Construction in Progress	-	-	-	-	-	-	22,715,932	-	22,715,932
Leased Assets	-	-	-	-	-	-	50,000	-	50,000
Equipment	-	-	-	-	-	-	8,577,448	-	8,577,448
Vehicles	-	-	-	-	-	-	24,481,827	-	24,481,827
Accumulated Depreciation	-	-	-	-	-	-	(39,240,048)	-	(39,240,048)
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	67,830,638	67,830,638
TOTAL ASSETS	\$ 77,954,433	\$ 20,635,609	\$ 133	\$ 37,443,988	\$ 2,285	\$ 130,352	\$ 56,940,482	\$ 67,830,638	\$ 260,937,920
LIABILITIES									
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Expenses	3,809,524	-	-	2,231	-	-	-	-	3,811,755
Deposits Payable	32,084	-	-	-	-	-	-	-	32,084
Deferred Ambulance Billing Revenue	1,095,555	-	-	-	-	-	-	-	1,095,555
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	43,355,000	43,355,000
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	12,183,000	12,183,000
Workers' Compensation	-	-	-	-	-	-	-	8,793,000	8,793,000
Accumulated Leave	-	-	-	-	-	-	-	3,499,638	3,499,638
TOTAL LIABILITIES	4,937,163	-	-	2,231	-	-	-	67,830,638	72,770,032

San Ramon Valley Fire Protection District

Combined Balance Sheet

December 31, 2022

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
FUND BALANCE									
Investment in General Fixed Assets	-	-	-	-	-	-	56,940,482	-	56,940,482
Non-Spendable Fund Balance	561,745	-	-	11,072,109	-	-	-	-	11,633,854
Restricted Fund Balance	-	-	133	16,670,859	2,285	-	-	-	16,673,277
Committed Fund Balance:									
Dry Period Funding	70,508,296	-	-	-	-	-	-	-	70,508,296
Budget Stabilization	-	16,585,609	-	-	-	-	-	-	16,585,609
Workers' Compensation Claims	-	4,050,000	-	-	-	-	-	-	4,050,000
Capital Projects	-	-	-	1,209,035	-	-	-	-	1,209,035
Assigned Fund Balance:									
Other Assigned Fund Balance	1,947,229	-	-	8,489,754	-	-	-	-	10,436,983
Unassigned Fund Balance	-	-	-	-	-	130,352	-	-	130,352
TOTAL FUND BALANCE	73,017,270	20,635,609	133	37,441,757	2,285	130,352	56,940,482	-	188,167,888
TOTAL LIABILITIES AND FUND BALANCE	\$ 77,954,433	\$ 20,635,609	\$ 133	\$ 37,443,988	\$ 2,285	\$ 130,352	\$ 56,940,482	\$ 67,830,638	\$ 260,937,920

San Ramon Valley Fire Protection District

Revenues - All Funds

For the Period Ended December 31, 2022

FISCAL YEAR COMPLETED - 50.00%

	2021/22	2022/23			% Received
	Actual (unaudited)	Budgeted	Realized	Remaining Budget	
TAXES					
Property Taxes - Current Secured	\$ 77,477,853	\$ 83,056,711	\$ 45,595,280	\$ 37,461,431	54.9%
Property Taxes - Supplemental	2,593,979	-	333,413	(333,413)	
Property Taxes - Utilities (Unitary)	1,221,283	1,221,283	731,827	489,456	59.9%
Property Taxes - Current Unsecured	2,035,368	2,278,449	2,149,601	128,848	94.3%
Homeowners Property Tax Relief	442,512	453,404	-	453,404	0.0%
RDA Property Tax	1,674,185	1,553,858	-	1,553,858	0.0%
County Tax Administration	(585,320)	(622,658)	-	622,658	0.0%
Property Taxes - Prior Secured	(222,344)	(222,344)	(280,822)	(58,478)	126.3%
Property Taxes - Prior Supplemental	(91,212)	(91,212)	(165,900)	(74,688)	181.9%
Property Taxes - Prior Unsecured	25,980	-	16,120	(16,120)	
Total Taxes	84,572,284	87,627,491	48,379,519	40,226,956	55.2%
INTERGOVERNMENTAL					
Measure H	33,000	33,000	-	33,000	0.0%
Measure X	-	-	-	-	
State Aid/Grants	655,747	390,000	209,447	180,553	53.7%
Federal Grant Revenue	951	365,194	-	365,194	0.0%
Other Intergovernmental Revenue	485,610	476,411	211,042	265,369	44.3%
GEMT	(26,081)	160,000	39,049	120,951	24.4%
Consolidated Dispatch	1,953,926	2,221,608	-	2,221,608	0.0%
Total Intergovernmental	3,103,153	3,646,213	459,538	3,186,675	12.6%
CHARGES FOR SERVICE					
Inspection Fees	2,764	29,475	4,981	24,494	16.9%
Plan Review	373,639	325,000	278,321	46,679	85.6%
Weed Abatement Charges	3,010	3,382	3,256	126	
Administrative Citation Charges	-	-	-	-	#DIV/0!
Ambulance Services	5,574,080	5,403,500	3,241,092	2,162,408	60.0%
CPR Classes	-	-	-	-	#DIV/0!
Reports and Photocopies	5,840	3,821	510	3,311	13.3%
Total Charges For Service	5,959,333	5,765,178	3,528,160	2,237,018	61.2%
USE OF MONEY AND PROPERTY					
Investment Earnings	553,960	606,000	536,632	69,368	88.6%
Total Use Of Money and Property	553,960	606,000	536,632	69,368	88.6%
RENTAL INCOME					
Rent On Real Estate	66,568	78,334	30,379	47,955	38.8%
Total Rental Income	66,568	78,334	30,379	47,955	38.8%
OTHER REVENUE					
Donations	975	-	100	(100)	
Sale Of Property	-	-	2,058	(2,058)	
Indemnifying Proceeds	-	-	-	-	
Miscellaneous Revenue	260,703	10,000	1,519	8,481	15.2%
Developer Contributions	1,975,000	-	-	-	#DIV/0!
Total Other Revenue	2,236,678	10,000	3,677	6,323	36.8%
OTHER FINANCING SOURCES					
Debt/Lease Proceeds	10,015,820	-	-	-	
Total Other Financing Sources	10,015,820	-	-	-	
Total Revenue	\$ 106,507,796	\$ 97,733,216	\$ 52,937,905	\$ 45,774,295	54.2%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended December 31, 2022

FISCAL YEAR COMPLETED - 50.00%

	2021/22		2022/23		
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
SALARIES AND BENEFITS					
Permanent Salaries	\$ 30,071,509	\$ 32,088,619	\$ 15,823,875	\$ 16,264,744	49.3%
Temporary Salaries	487,832	815,590	280,855	534,735	34.4%
Overtime	11,773,612	8,599,100	5,885,080	2,714,020	68.4%
Overtime - Temp Employees	919	-	-	-	#DIV/0!
FICA/Medicare	586,181	578,479	304,885	273,594	52.7%
Retirement Contributions	18,841,804	19,907,205	10,329,751	9,577,454	51.9%
Retirement Contributions - UAAL	263,000	279,000	279,000	-	100.0%
401A Contributions - Employer Paid	22,425	60,000	30,000	30,000	50.0%
Employee Group Insurance	4,528,755	4,704,685	2,635,009	2,069,676	56.0%
Retiree Health Insurance	3,632,662	3,783,591	2,112,794	1,670,797	55.8%
OPEB Contribution	5,800,925	5,801,464	2,500,000	3,301,464	43.1%
Unemployment Insurance	951	5,000	3,315	1,685	66.3%
Workers' Compensation	1,353,923	1,400,000	571,996	828,004	40.9%
Total Salaries and Benefits	77,364,498	78,022,733	40,756,560	37,266,173	52.2%
SERVICES AND SUPPLIES					
Office Supplies	24,900	41,234	10,941	30,293	26.5%
Postage	9,273	30,212	3,707	26,505	12.3%
Telecommunications	221,380	225,544	82,484	143,060	36.6%
Utilities	485,621	479,200	235,509	243,691	49.1%
Small Tools and Equipment	88,383	136,880	28,957	107,923	21.2%
Miscellaneous Supplies	69,583	145,348	25,228	120,120	17.4%
Medical Supplies	239,539	252,400	136,761	115,639	54.2%
Firefighting Supplies	80,173	87,800	42,840	44,960	48.8%
Pharmaceutical Supplies	61,675	60,000	47,586	12,414	79.3%
Computer Supplies	11,510	16,120	4,451	11,669	27.6%
Radio Equipment and Supplies	821	21,320	1,321	19,999	6.2%
Food Supplies	26,073	42,360	14,507	27,853	34.2%
PPE Inspection and Repairs	13,091	20,280	6,396	13,884	31.5%
Safety Clothing	185,487	313,144	210,217	102,927	67.1%
Class A Uniforms	8,804	10,920	3,284	7,636	30.1%
Non-Safety Clothing	23,654	26,233	9,212	17,021	35.1%
Class B Uniforms	73,214	102,336	38,155	64,181	37.3%
Household Supplies	70,367	48,120	33,367	14,753	69.3%
Central Garage - Repairs	765,268	500,000	131,791	368,209	26.4%
Central Garage - Maintenance	119,407	104,000	37,536	66,464	36.1%
Central Garage - Gas, Diesel and Oil	576,100	523,920	309,851	214,069	59.1%
Central Garage - Tires	76,307	60,000	32,249	27,751	53.7%
Central Garage - Mandated Inspections	8,416	129,480	7,114	122,366	5.5%
Maintenance and Repairs - Equipment	211,686	203,522	136,383	67,139	67.0%
Maintenance and Repairs - Radio and Electronic	20,476	96,175	330	95,845	0.3%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended December 31, 2022

FISCAL YEAR COMPLETED - 50.00%

	2021/22	2022/23			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
Maintenance and Repairs - Buildings	139,989	208,000	65,449	142,551	31.5%
Maintenance and Repairs - Grounds	63,799	79,400	20,803	58,597	26.2%
Rents and Leases	181,757	96,451	116,097	(19,646)	120.4%
Software and Licensing	590,315	545,748	166,807	378,941	30.6%
Professional Services	2,442,924	3,224,567	1,239,380	1,985,187	38.4%
Recruiting Costs	158,148	200,170	78,869	121,301	39.4%
Legal Services	99,537	160,000	38,621	121,379	24.1%
Medical Services	111,655	159,120	5,480	153,640	3.4%
Communications Services	93,915	99,174	95,040	4,134	95.8%
Election Services	-	210,000	-	210,000	0.0%
Insurance Services	430,549	680,238	563,840	116,398	82.9%
Publication Of Legal Notices	144	3,640	357	3,283	9.8%
Specialized Printing	10,115	27,092	2,513	24,579	9.3%
Memberships	79,025	49,687	63,757	(14,070)	128.3%
Educational Courses and Supplies	326,825	395,975	65,954	330,021	16.7%
Educational Assistance	21,534	52,000	7,482	44,518	14.4%
Public Educational Supplies	2,203	11,440	2,218	9,222	19.4%
Books and Periodicals	16,623	29,691	1,895	27,796	6.4%
Recognition Supplies	4,854	5,100	5,577	(477)	109.4%
Meetings and Travel	76,170	69,855	21,510	48,345	30.8%
Other Expense	25,641	-	14,162	(14,162)	#DIV/0!
Taxes and Assessments	162,923	143,500	-	143,500	0.0%
Total Services and Supplies	8,509,853	10,127,396	4,165,988	5,961,408	41.1%
Total Operating Expenditures	\$ 85,874,351	\$ 88,150,129	\$ 44,922,548	\$ 43,227,581	51.0%

San Ramon Valley Fire Protection District

Expenditures - All Other Funds

For the Period Ended December 31, 2022

FISCAL YEAR COMPLETED - 50.00%

	2021/22	2022/23			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
CAPITAL PROJECTS					
Professional Services	\$ 34,715	\$ -	\$ (2,089)	\$ 2,089	
Legal Services	30,000	-	-	-	
Technology Improvements	83,230	-	61,623	(61,623)	#DIV/0!
Specialized Printing	-	-	-	-	
Various Improvements	19,955,965	31,081,693	6,087,874	24,993,819	19.6%
Radio and Electronic Equipment	219,931	2,127,257	249,257	1,878,000	11.7%
Major Equipment	-	562,914	-	562,914	0.0%
Autos and Trucks	<u>10,593,478</u>	<u>279,500</u>	<u>27,718</u>	<u>251,782</u>	<u>9.9%</u>
Total Capital Projects	<u>\$ 30,917,319</u>	<u>\$ 34,051,364</u>	<u>\$ 6,424,383</u>	<u>\$ 27,626,981</u>	<u>18.9%</u>
DEBT SERVICE					
2022 Equipment Lease	\$ -	\$ 2,066,373	\$ 1,036,142	\$ 1,030,231	50.1%
2015 Certificates Of Participation	927,250	924,625	751,875	172,750	81.3%
2020 Certificates of Participation	1,994,563	1,993,663	1,333,431	660,232	66.9%
2018 Equipment Lease	<u>613,155</u>	<u>595,999</u>	<u>298,860</u>	<u>297,139</u>	50.1%
Total Debt Service	<u>\$ 3,534,968</u>	<u>\$ 5,580,660</u>	<u>\$ 3,420,308</u>	<u>\$ 2,160,352</u>	<u>61.3%</u>
Total Capital, Equipment and Debt Service	<u>\$ 34,452,287</u>	<u>\$ 39,632,024</u>	<u>\$ 9,844,691</u>	<u>\$ 29,787,333</u>	24.8%

San Ramon Valley Fire Protection District

General Fund

Revenue and Expenditures

Month	2018/19		2019/20		2020/21		2021/22		2022/23	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 550,530	\$ 5,622,648	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529	\$ 615,957	\$ 7,595,516	\$ 683,878	\$ 7,137,702
August	499,377	5,905,072	610,284	6,468,445	436,936	5,415,373	614,807	6,716,218	794,827	7,906,784
September	579,731	5,563,173	388,535	5,580,182	481,504	6,749,996	575,880	7,181,678	707,135	6,719,074
October	2,375,797	6,005,201	2,931,282	6,169,069	633,361	6,409,267	2,286,870	6,771,836	2,685,628	8,002,926
November	656,486	6,191,849	516,137	6,368,317	3,069,984	7,404,339	701,139	6,726,630	583,984	7,305,110
December	39,332,475	5,629,084	40,716,284	6,133,552	42,109,519	6,465,330	43,887,931	7,471,404	47,252,299	7,850,949
January	1,334,430	5,722,401	1,818,008	5,781,707	1,919,622	6,769,534	1,929,139	6,681,116		
February	632,213	5,524,960	856,640	5,675,617	915,885	6,680,845	691,516	7,195,480		
March	972,913	5,624,000	742,260	5,932,483	1,696,361	6,936,490	759,860	7,318,574		
April	28,219,039	5,320,835	29,646,763	5,904,545	31,336,141	7,254,141	31,841,248	7,199,179		
May	507,822	6,529,026	507,535	5,565,403	579,440	7,178,714	2,558,038	7,313,714		
June	6,282,536	6,135,504	6,469,451	6,475,129	7,280,114	7,465,440	7,935,470	7,703,006		

Total Overtime Hours by Month January 2021 - January 2023

