

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Wednesday, February 15, 2023 – 11:00 a.m. (1:00 p.m.)**

****The District anticipates returning to Open Session at 1:00 p.m.****

Michelle Lee, Board President

Jay Kerr, Board Vice President

Ryan Crean, Director, Matthew Stamey, Director, Don Parker, Director

~MISSION STATEMENT~

In the spirit of our tradition,

we strive for excellence, respectfully serving all with pride, honor and compassion.

**Meeting Location: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

Website: <https://www.firedepartment.org/>

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. CLOSED SESSION**
 - 4.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9:
Laura Begin v. SRVFPD; and DOES 1 through 50, inclusive, Case No.: C23-00085
 - 4.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9:
Karan Ravi Panjabi v. SRVFPD, et al., Case No.: CIVMSC21-00077
- 5. RETURN TO OPEN SESSION**
- 6. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**
- 7. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

8. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

8.1 Approve the demand register for the period January 7, 2023 through February 1, 2023 in the amount of \$2,813,968.31.

8.2 Approve the Board Minutes from the January 18, 2023 Regular Board Meeting.

8.3 Approve salary, payroll taxes and retirement contributions for the period of January in the amount of \$5,302,371.98.

8.4 Personnel Actions:

Promotions:

Approve staff recommendation to award the following promotions effective February 1, 2023:
Firefighter Christopher Cunningham to Captain 28, step 2

Step Increases:

Approve staff recommendation to award the following step increase, effective March 1, 2023:
Single Role Paramedic Anthony Hazel to Single Role Paramedic, step 2

9. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

9.1 Employee of the Year – Ryan Mahoney.

9.2 Outstanding Community Member Presentation.

10. OLD BUSINESS

No Old Business.

11. NEW BUSINESS

No Old Business.

12. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community.

13. MONTHLY ACTIVITY REPORTS

13.1 Operations Division - Deputy Chief Jim Selover
Operations Report of monthly activities.

13.2 Training Division – Battalion Chief John Duggan
Training Report of monthly activities.

13.3 EMS Division –Battalion Chief Jonas Aguiar
EMS Report of monthly activities.

13.4 Community Risk Reduction Division – Deputy Chief Frank Drayton
Community Risk Reduction Report of monthly activities.

13.5 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

- 13.6 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.
- 13.7 Human Resources Division – Administrative Services Consultant, Ken Campo
Human Resources Report of monthly activities.
- 13.8 Finance Division – Chief Financial Officer, Davina Hatfield
Finance Report of monthly activities.
- 13.9 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

14. GOOD OF THE ORDER

- 14.1 Comments by Board of Directors.

15. UPCOMING CALENDAR OF EVENTS

- 15.1 Next Regular Board Meeting/Board Retreat, March 29, 2023 at 10:00 p.m. at the Roundhouse, 2600 Camino Ramon, Tenaya Room.
- 15.2 Street Smarts meeting, February 21, 2023 at 12:00 p.m. at the San Ramon City Hall.

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING/BOARD RETREAT SCHEDULED FOR WEDNESDAY, MARCH 29, 2023 AT 10:00 A.M.

Prepared by:

DocuSigned by:

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Stephanie Brendlen

Agenda posted on February 9, 2023 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District's Administrative Office located at 1500 Bollinger Canyon Road, San Ramon, California, or at the scheduled meeting.