

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Wednesday, January 18, 2023 – 1:00 p.m.

*Michelle Lee, Board President
Jay Kerr, Board Vice President
Ryan Crean, Director, Matthew Stamey, Director, Don Parker, Director*

~MISSION STATEMENT~

*In the spirit of our tradition,
we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Meeting Location: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

Website: <https://www.firedepartment.org/>

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

5. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1 Approve the demand register for the period December 8, 2022 through January 6, 2023 in the amount of \$3,869,995.08.
- 5.2 Approve the Board Minutes from the December 14, 2022 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the period of December in the amount of \$5,650,578.62.
- 5.4 Authorize suspension of the medical premium cap for active employees for calendar year 2023, and continue to review on a year-to-year basis the financial impact of removing the cap.

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5.5 **Personnel Actions:**

Promotions:

Approve staff recommendation to award the following promotions effective December 15, 2022:

Captains

Engineer Nathan Smith to Captain 11, step 4

Engineer John Youngblood to Captain 11, step 4

Engineers

Firefighter Aaron Drake to Engineer 5, step 5

Firefighter Brett Herendeen to Engineer 4, step 5

Firefighter Arturo Perez to Engineer 4, step 5

Step Increases:

Approve staff recommendation to award the following step increase, effective February 1, 2023:

Firefighter Grant Dakin to Firefighter 5, step 5

2021-1 Academy

Firefighter Kenneth Borges to Firefighter 5, step 2

Firefighter David Diktakis to Firefighter 5, step 2

Firefighter Keith Hughes to Firefighter 5, step 2

Firefighter Willian Perkins to Firefighter 5, step 2

Firefighter Brielle Preece to Firefighter 5, step 2

Firefighter Brendan Whitmore to Firefighter 5, step 2

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Search and Rescue Canine introductions and presentation of badges to Navy and Leslie.

6.2 Outstanding Community Member Presentation

7. **OLD BUSINESS**

No Old Business.

8. **NEW BUSINESS**

No New Business.

9. **CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from the community.

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10. MONTHLY ACTIVITY REPORTS

- 10.1 Operations Division - Deputy Chief Jim Selover
Operations Report of monthly activities.
- 10.2 Training Division – Battalion Chief John Duggan
Training Report of monthly activities.
- 10.3 EMS Division –Battalion Chief Jonas Aguiar
EMS Report of monthly activities.
- 10.4 Community Risk Reduction Division – Deputy Chief Frank Drayton
Community Risk Reduction Report of monthly activities.
- 10.5 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.
- 10.6 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.
- 10.7 Human Resources Division – Administrative Services Consultant, Ken Campo
Human Resources Report of monthly activities.
- 10.8 Finance Division – Chief Financial Officer, Davina Hatfield
Finance Report of monthly activities.
- 10.9 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.
- 10.10 Emergency Preparedness – Emergency Preparedness Coordinator Ron Marley
Emergency preparedness report of quarterly activities.

11. GOOD OF THE ORDER

- 11.1 Comments by Board of Directors.
- 11.2 Report on District Standing Committee Assignments for 2023.

12. UPCOMING CALENDAR OF EVENTS

- 12.1 Next Regular Board Meeting, February 15, 2023 at 1:00 p.m.

13. CLOSED SESSION

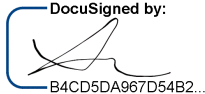
- 13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

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14. **RETURN TO OPEN SESSION**
15. **REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**
16. **ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, FEBRUARY 15, 2023 AT 1:00 P.M.**

Prepared by:

DocuSigned by:

B4CD5DA967D54B2...
Leticia Najera

Agenda posted on January 13, 2023 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District's Administrative Office located at 1500 Bollinger Canyon Road, San Ramon, California, or at the scheduled meeting.



CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 12/8/2022 Through 1/6/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
229420	1/5/2023	24 HOUR FITNESS LLC	350.00	Temporary Gym Membership during Stn 34 Construction-12/22
01/05/23-01	1/5/2023	ACE AUTO REPAIR AND TIRE CENTER	346.06	Replaced Battery-Unit 355
01/05/23-02	1/5/2023	ACE AUTO REPAIR AND TIRE CENTER	263.50	Battery Service-Unit 335
12/16/22-01	12/16/2022	ACE AUTO REPAIR AND TIRE CENTER	2,395.63	Repaired Cooling System-Unit 705
12/29/22-1	12/29/2022	ACE AUTO REPAIR AND TIRE CENTER	1,308.42	Front Brake Service-Unit 711
12/29/22-2	12/29/2022	ACE AUTO REPAIR AND TIRE CENTER	211.32	Engine Light Diagnosis-Unit 711
12/29/22-3	12/29/2022	ACE AUTO REPAIR AND TIRE CENTER	2,518.41	Replaced Flywheel and Starter Motor-Unit 711
12/29/22-4	12/29/2022	ACE AUTO REPAIR AND TIRE CENTER	1,112.35	New Tires (4)-Unit 375
12/29/22-5	12/29/2022	ACE AUTO REPAIR AND TIRE CENTER	1,468.00	Front and Rear Brake Service-Unit 707
12/29/22-6	12/29/2022	ACE AUTO REPAIR AND TIRE CENTER	215.15	Replaced Oil Pressure Sender-Unit 707
229421	1/5/2023	ACI OF SAN RAMON	679.90	Garbage Service 12/1/22-12/31/22-Stn 30
	1/5/2023	ACI OF SAN RAMON	162.39	Garbage Service 12/1/22-12/31/22-Stn 34
	1/5/2023	ACI OF SAN RAMON	975.51	Garbage Service 12/1/22-12/31/22-Stn 38
	1/5/2023	ACI OF SAN RAMON	401.82	Garbage Service 12/1/22-12/31/22-Stn 39
01/05/23-03	1/5/2023	AIR EXCHANGE INC	1,077.44	All Systems Tested/Replaced Balancer-Stn 39
12/29/22-10	12/29/2022	AIRGAS USA LLC	757.05	Oxygen
12/29/22-11	12/29/2022	AIRGAS USA LLC	635.99	Oxygen
12/29/22-12	12/29/2022	AIRGAS USA LLC	587.52	Oxygen
12/29/22-13	12/29/2022	AIRGAS USA LLC	276.59	Oxygen Tank Cylinder Rental-Nov 2022
12/29/22-7	12/29/2022	AIRGAS USA LLC	781.40	Oxygen
12/29/22-8	12/29/2022	AIRGAS USA LLC	458.19	Oxygen
12/29/22-9	12/29/2022	AIRGAS USA LLC	539.05	Oxygen
229365	12/29/2022	ALAMO ACE HARDWARE	32.28	Air Hose and Couplings-Stn 39
	12/29/2022	ALAMO ACE HARDWARE	212.93	Station Supplies-Stn 35
	12/29/2022	ALAMO ACE HARDWARE	22.26	Station Supplies-Stn 35
12/29/22-14	12/29/2022	ALL BRIGHT ELECTRIC	665.00	Installed New Light Fixtures in Hallway/Bathroom (2)-Stn 31
01/05/23-04	1/5/2023	ALL STAR FIRE EQUIPMENT INC	3,466.95	Academy 2022-Helmets (10)/Station Boots (1)-Suppression
12/29/22-15	12/29/2022	ALL STAR FIRE EQUIPMENT INC	742.76	Station Boots (2)
229423	1/5/2023	AMAZON COM CREDIT SERVICES	157.60	Academy 2022-Books (10)
	1/5/2023	AMAZON COM CREDIT SERVICES	130.44	Academy 2022-Gloves (2)
	1/5/2023	AMAZON COM CREDIT SERVICES	141.36	Academy 2022-Rain Coat (1)
	1/5/2023	AMAZON COM CREDIT SERVICES	123.74	Academy 2022-Rain Coat (1) and Station Boots (1)
	1/5/2023	AMAZON COM CREDIT SERVICES	53.06	Academy 2022-Station Boots (1)
	1/5/2023	AMAZON COM CREDIT SERVICES	8.54	Academy 2022-Whistle (1)
	1/5/2023	AMAZON COM CREDIT SERVICES	76.86	Academy 2022-Whistles (9)
	1/5/2023	AMAZON COM CREDIT SERVICES	199.00	Books (2)-Structural Fire Fighting
	1/5/2023	AMAZON COM CREDIT SERVICES	23.87	Household Supplies-Station
	1/5/2023	AMAZON COM CREDIT SERVICES	16.08	iPad Charging Cable
	1/5/2023	AMAZON COM CREDIT SERVICES	27.68	Office Supplies-Calendar

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	1/5/2023	AMAZON COM CREDIT SERVICES	141.36	Rain Coats (2)-Single Role Paramedics
	1/5/2023	AMAZON COM CREDIT SERVICES	106.12	Station Boots (1)-Single Role Paramedic
	1/5/2023	AMAZON COM CREDIT SERVICES	25.75	Station Supplies-Fitness
	1/5/2023	AMAZON COM CREDIT SERVICES	17.39	Storage Box for Service Pins
229323	12/16/2022	AMERICAN MESSAGING	150.16	Paging Service-12/22
229424	1/5/2023	AMERICAN MESSAGING	150.65	Paging Service-01/23
229425	1/5/2023	AMERICAN VALLEY WASTE OIL INC	2,420.00	Non Hazardous Waste Removal-Stn 30
	1/5/2023	AMERICAN VALLEY WASTE OIL INC	2,030.00	Non Hazardous Waste Removal-Stn 32
	1/5/2023	AMERICAN VALLEY WASTE OIL INC	3,980.00	Non Hazardous Waste Removal-Stn 36
229426	1/5/2023	ANGELA CALCAGNO	30.41	Reimbursement-Kitchen Supplies for Dispatch
12/29/22-16	12/29/2022	ANNE KOPP PHD	1,000.00	Pre-Employment Psychological Screening (2)
01/05/23-05	1/5/2023	AP TRITON LLC	725.26	Community Risk Assessment/Standards of Cover-Oct 2022
01/05/23-06	1/5/2023	AP TRITON LLC	1,813.15	Community Risk Assessment/Standards of Cover-Nov 2022
01/05/23-07	1/5/2023	AP TRITON LLC	5,000.00	EMS Advocate Consulting Services-Jan 2023
01/05/23-08	1/5/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	909.38	Annual Air Quality Source Testing/Repairs-Stn 33
01/05/23-09	1/5/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	623.00	Annual Air Quality Source Testing-Stn 31
01/05/23-10	1/5/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	623.00	Annual Air Quality Source Testing-Stn 38
01/05/23-11	1/5/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	623.00	Annual Air Quality Source Testing-Stn 36
01/05/23-12	1/5/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	623.00	Annual Air Quality Source Testing-Stn 35
01/05/23-13	1/5/2023	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	623.00	Annual Air Quality Source Testing-Stn 30
229366	12/29/2022	ATT	24.04	Phone Service 11/19/22-12/18/22
229367	12/29/2022	ATT	1,874.65	Phones/Data/Radio Circuit/Long Distance 11/20/22-12/19/22
229368	12/29/2022	ATT	594.69	Phone Service 11/20/22-12/19/22
229324	12/16/2022	ATT MOBILITY	49.16	Cell Phone/Mobile Data-11/1/22-11/30/22
229325	12/16/2022	ATT MOBILITY	287.98	Cell Phones/Mobile Data/iPads-10/27/22-11/26/22
229427	1/5/2023	ATT MOBILITY	5,957.47	Cell Phones/Mobile Data 11/1/22-11/30/22
229369	12/29/2022	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	434.00	Annual Permit Renewal 2/1/23-2/1/24-Stn 36
229326	12/16/2022	BAY AREA NEWS GROUP EAST BAY	357.30	Public Notice-Adoption of Fire Code 2022
12/16/22-02	12/16/2022	BAYSPORT PREVENTIVE MEDICAL GROUP	645.00	Pre-Employment Physical/Drug Test-District Aide
12/16/22-03	12/16/2022	BAYSPORT PREVENTIVE MEDICAL GROUP	1,030.00	Pre-Employment Physical/Drug Test-Firefighter Paramedic
12/16/22-04	12/16/2022	BAYSPORT PREVENTIVE MEDICAL GROUP	1,030.00	Pre-Employment Physical/Drug Test-Firefighter Paramedic
12/16/22-05	12/16/2022	BAYSPORT PREVENTIVE MEDICAL GROUP	1,030.00	Pre-Employment Physical/Drug Test-Single Role Paramedic
12/16/22-06	12/16/2022	BAYSPORT PREVENTIVE MEDICAL GROUP	630.00	Wellness Fitness Exam
229428	1/5/2023	BIG O TIRES	70.00	Alignment-Unit 707
12/16/22-07	12/16/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/12/22-Stn 30
12/16/22-08	12/16/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/12/22-Stn 31
12/16/22-09	12/16/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/12/22-Stn 32
12/16/22-10	12/16/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/12/22-Stn 33
12/16/22-11	12/16/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/12/22-Stn 34

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From 12/8/2022 Through 1/6/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
12/16/22-12	12/16/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/12/22-Stn 35
12/16/22-13	12/16/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/12/22-Stn 36
12/16/22-14	12/16/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/12/22-Stn 38
12/16/22-15	12/16/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/12/22-Stn 39
12/16/22-20	12/16/2022	BOUNDTREE MEDICAL LLC	(242.61)	Credit-Medical Supplies
	12/16/2022	BOUNDTREE MEDICAL LLC	963.50	Medical Supplies
12/16/22-21	12/16/2022	BOUNDTREE MEDICAL LLC	791.52	Medical Supplies
12/16/22-22	12/16/2022	BOUNDTREE MEDICAL LLC	56.15	Medical Supplies
12/16/22-23	12/16/2022	BOUNDTREE MEDICAL LLC	119.88	Medical Supplies
12/16/22-24	12/16/2022	BOUNDTREE MEDICAL LLC	44.50	Medical Supplies
12/16/22-25	12/16/2022	BOUNDTREE MEDICAL LLC	355.00	Medical Supplies
12/29/22-17	12/29/2022	BOUNDTREE MEDICAL LLC	271.40	Pharmaceutical Supplies
12/29/22-18	12/29/2022	BOUNDTREE MEDICAL LLC	141.68	Pharmaceutical Supplies
12/29/22-19	12/29/2022	BOUNDTREE MEDICAL LLC	750.96	Medical Supplies
12/29/22-20	12/29/2022	BOUNDTREE MEDICAL LLC	351.00	Medical Supplies
12/29/22-21	12/29/2022	BOUNDTREE MEDICAL LLC	83.72	Pharmaceutical Supplies
12/29/22-22	12/29/2022	BOUNDTREE MEDICAL LLC	1,228.39	Pharmaceutical Supplies
12/29/22-23	12/29/2022	BOUNDTREE MEDICAL LLC	958.80	Pharmaceutical Supplies
12/29/22-24	12/29/2022	BOUNDTREE MEDICAL LLC	743.96	Pharmaceutical Supplies
12/29/22-25	12/29/2022	BOUNDTREE MEDICAL LLC	5,942.23	Pharmaceutical Supplies
12/29/22-26	12/29/2022	BOUNDTREE MEDICAL LLC	11,297.21	Medical Supplies
12/29/22-27	12/29/2022	BOUNDTREE MEDICAL LLC	2,546.49	Medical Supplies
12/29/22-28	12/29/2022	BOUNDTREE MEDICAL LLC	1,059.00	Medical Supplies
12/29/22-29	12/29/2022	BOUNDTREE MEDICAL LLC	4,705.89	Medical Supplies
229370	12/29/2022	CA MUNICIPAL STATISTICS INC	550.00	CAFR Statistics-6/30/2022
229327	12/16/2022	CA STATE DEPARTMENT OF JUSTICE	196.00	Pre-Employment Live Scans (4)
229328	12/16/2022	CALIFORNIA BANK OF COMMERCE	27,033.11	Station 34 Remodel-PP9 Retention AC#1132505 SRF#34
229429	1/5/2023	CALIFORNIA BANK OF COMMERCE	27,986.30	Station 34 Remodel-PP10 Retention AC#1132505 SRF#34
EFT 12/28/...	12/28/2022	CALPERS	680,320.29	CalPERS Health-Admin Fees 01/23
Wire 1/3/2...	1/3/2023	CalPERS CERBT (OPEB)	800,000.00	FY22/23 OPEB Contribution Prefunding-Dec 2022
Wire 12/13...	12/13/2022	CCC EMPLOYEES RETIREMENT ASSOCIATION	520,609.03	Employee Retirement Contributions-11/22
229329	12/16/2022	CINTAS CORPORATION	63.31	Carpet Runners Cleaning Fee-Stn 32
229371	12/29/2022	CINTAS CORPORATION	36.18	Air Filter Cleaning-Stn 32
229430	1/5/2023	CINTAS CORPORATION	63.31	Carpet Runners Cleaning Fee-Stn 32
229372	12/29/2022	CITY OF PLEASANTON	2,028.60	Academy 2022-Use of Tower & Drill Grounds 1/9/23-1/11/23
12/29/22-30	12/29/2022	CLARK PEST CONTROL	130.00	Pest Control Service-Training Site
229330	12/16/2022	COMCAST	188.83	Cable Service 12/13/22-1/12/23-Stn 30
229331	12/16/2022	COMCAST	191.78	Cable Service 12/4/22-1/3/23-Stn 32
229373	12/29/2022	COMCAST	154.37	Cable Service 1/1/23-1/31/23-Stn 33

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 12/8/2022 Through 1/6/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
229374	12/29/2022	COMCAST	155.09	Cable Service 1/1/23-1/31/23-Stn 39
229375	12/29/2022	COMCAST	1,976.23	Broadband Internet Service 11/1/22-11/30/22-All Stations
229376	12/29/2022	COMCAST	225.57	Cable Service 12/17/22-1/16/23-Admin
229377	12/29/2022	COMCAST	101.42	Cable Service 12/8/22-1/7/23-Admin
229431	1/5/2023	COMCAST	222.80	Cable Service 12/26/22-1/25/23-Stn 31
229432	1/5/2023	COMCAST	137.11	Cable Service 12/27/22-1/26/23-Stn 35
229433	1/5/2023	COMCAST	65.19	Cable Service 12/26/22-1/25/23-Training Site
229434	1/5/2023	COMCAST	233.35	Cable Service 12/26/22-1/25/23-Stn 36
229435	1/5/2023	COMCAST	129.88	Cable Service 12/27/22-1/26/23-Stn 34
229436	1/5/2023	COMCAST	163.84	Cable Service 12/27/22-1/26/23-Stn 38
229378	12/29/2022	CONCERN EAP	3,529.07	Employee Assistance Premium-12/22
229332	12/16/2022	CONCORD UNIFORMS	1,069.51	Class A Uniform Full Complement-T. Silva
	12/16/2022	CONCORD UNIFORMS	14.21	Class A Uniform Update-Bannister
229333	12/16/2022	COSTCO WHOLESALE MEMBERSHIP	180.00	Costco Membership Renewal Fee-FY2023
229379	12/29/2022	DECAL APPLICATORS LLC	175.00	Installed Logo on Ambulance-Unit 714
12/29/22-31	12/29/2022	DEFINITIVE NETWORKS INC	112,259.00	Admin/Suppression/CQI/ePCR Support/MDCs/Comm Center-12/22
229380	12/29/2022	DEL CONTES LANDSCAPING INC	3,918.00	Landscape Maintenance 12/22-Admin/Stn 30/31/33/35/36/38
229437	1/5/2023	DEL CONTES LANDSCAPING INC	1,778.00	Irrigation System Check/Repairs-Stn 32
	1/5/2023	DEL CONTES LANDSCAPING INC	413.00	Irrigation System Check/Repairs-Stn 39
01/05/23-14	1/5/2023	DELTA DENTAL OF CALIFORNIA	8,097.00	Dental Claims 12/23/22-12/29/22
12/16/22-26	12/16/2022	DELTA DENTAL OF CALIFORNIA	5,340.90	Dental Claims-11/25/22-12/1/22
12/16/22-27	12/16/2022	DELTA DENTAL OF CALIFORNIA	9,636.40	Dental Claims-12/2/22-12/8/22
12/29/22-32	12/29/2022	DELTA DENTAL OF CALIFORNIA	10,509.50	Dental Claims-12/9/22-12/15/22
12/29/22-33	12/29/2022	DELTA DENTAL OF CALIFORNIA	5,808.00	Dental Insurance Administrative Fee-12/22
12/29/22-34	12/29/2022	DELTA DENTAL OF CALIFORNIA	10,217.00	Dental Claims 12/16/22-12/22/22
229381	12/29/2022	DEPT OF INDUSTRIAL RELATIONS	143,299.34	Workers' Comp OSIP Assessment-FY 2022/23
229438	1/5/2023	DIAMOND DIESEL SERVICE INC.	3,750.74	New Fuel Pump-Stn 37
229382	12/29/2022	DIRECTV	86.24	Cable Service 12/12/22-01/11/23
229334	12/16/2022	DUBLIN SAN RAMON SERVICES DISTRICT	411.66	Water Service 10/1/22-11/30/22-Stn 30
229383	12/29/2022	DUBLIN SAN RAMON SERVICES DISTRICT	450.32	Water Service 10/15/22-12/14/22-Stn 30
229335	12/16/2022	EBMUD	312.96	Water Service 9/26/22-11/28/22-Stn 34
229336	12/16/2022	EBMUD	399.85	Water Service 9/26/22-11/28/22-Stn 34
229337	12/16/2022	EBMUD	611.74	Water Service 9/28/22-11/30/22-Stn 31
229338	12/16/2022	EBMUD	1,693.43	Water Service 9/28/22-11/30/22-Stn 31
229339	12/16/2022	EBMUD	392.82	Water Service 9/28/22-11/30/22-Stn 31
229340	12/16/2022	EBMUD	312.96	Water Service 9/28/22-11/30/22-Stn 31
229384	12/29/2022	EBMUD	163.21	Water Service 10/4/22-12/6/22-Stn 33
229385	12/29/2022	EBMUD	348.63	Water Service 10/13/22-12/15/22-Stn 35
229386	12/29/2022	EBMUD	652.87	Water Service 10/13/22-12/15/22-Stn 35

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 12/8/2022 Through 1/6/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
229387	12/29/2022	EBMUD	464.08	Water Service 10/19/22-12/20/22-Stn 32
229388	12/29/2022	EBMUD	312.96	Water Service 10/4/22-12/6/22-Stn 33
229439	1/5/2023	EBMUD	312.96	Water Service 10/19/22-12/20/22-Stn 32
229440	1/5/2023	EBMUD	493.54	Water Service 10/20/22-12/22/22-Stn 39
229441	1/5/2023	EBMUD	312.96	Water Service 10/20/22-12/22/22-Stn 39
229442	1/5/2023	EBMUD	268.62	Water Service 01/20/22-12/22/22-Stn 39
229443	1/5/2023	EBMUD	265.25	Water Service 10/19/22-12/20/22-Stn 32
229341	12/16/2022	ECS IMAGING INC	4,980.00	Records Management System-Laserfiche Cloud Users (6)
229342	12/16/2022	ENGEO INCORPORATED	4,912.80	Environmental Services Nov 2022-Old Stn 32
229444	1/5/2023	ENGEO INCORPORATED	2,205.00	Radio Tower Wiedemann Hill Foundation Plan Review-Dec 2022
12/16/22-28	12/16/2022	ENTERPRISE FM TRUST	8,968.04	Monthly Fleet Lease Payment (19)-12/1/22-12/31/22
12/16/22-29	12/16/2022	ERGOMETRICS AND APPLIED PERSONNEL RESEARCH INC	160.94	Pre-Employment Fire Team Tests
229445	1/5/2023	FEDERAL EXPRESS	13.95	Shipping Fee
229446	1/5/2023	FIRE PLAN REVIEW INC	5,038.75	Fire Protection Engineer Consulting Services-12/22
229389	12/29/2022	FIRE TRADITIONS	559.38	Fire Service Honor Plaques (2)
229343	12/16/2022	FULL TILT STRATEGIES LLC	1,871.27	BH Reimb Expenses-Ground/Air/Lodging 8/28/22-9/1/22
229344	12/16/2022	GALLS LLC	28.90	Uniform Shirt (1)-Single Role Paramedic
229447	1/5/2023	GALLS LLC	60.90	Academy 2022-Uniform Belts (2)
	1/5/2023	GALLS LLC	191.44	Uniform Shirts (6) and Belt (1)-Single Role Paramedic
229390	12/29/2022	GEOCIVIX LLC	12,750.00	idtPlans-System Configuration and Customization
229391	12/29/2022	GEOCON CONSULTANTS INC	1,564.73	Public Safety Building-Testing and Inspection 11/22
	12/29/2022	GEOCON CONSULTANTS INC	3,184.94	Stn 34-Testing and Inspection 11/22
229392	12/29/2022	GOLDEN STATE FLEET SERVICES INC	175.00	Tow Service-Unit 711
	12/29/2022	GOLDEN STATE FLEET SERVICES INC	437.50	Tow Service-Unit 713
	12/29/2022	GOLDEN STATE FLEET SERVICES INC	2,500.00	Transport of Concrete Pipes to Laborers Training Site (4)
	12/29/2022	GOLDEN STATE FLEET SERVICES INC	750.00	Vehicles for Rescue Training (3)
12/29/22-35	12/29/2022	GOVERNMENT JOBS.COM INC	5,024.50	Applicant Recruitment Tracking System 12/14/22-12/13/23
229345	12/16/2022	GREAT AMERICA FINANCIAL SERVICES	180.92	Training Copier Maintenance Agreement-11/22
229393	12/29/2022	IAIN McCULLOCH	250.00	Reimbursement-Paramedic License Renewal
01/05/23-15	1/5/2023	INDUSTRIAL SCIENTIFIC CORP	1,229.29	Montly iNet Gas Monitoring Subscription-12/1/22-12/31/22
229394	12/29/2022	INNOVATIVE CLAIM SOLUTIONS	10,368.58	Workers' Comp Claim Admin Fee 1/1/23-1/31/23
12/29/22-36	12/29/2022	INTERWEST CONSULTING GROUP INC	427.50	Fire Protection Plan Review Services-November 2022
229346	12/16/2022	ISINGS CULLIGAN	201.88	Water Service 11/22-Stn 30
	12/16/2022	ISINGS CULLIGAN	53.75	Water Service 11/22-Stn 31
	12/16/2022	ISINGS CULLIGAN	75.59	Water Softener Salt 11/22-Stn 30
229448	1/5/2023	JEAN GAUTHIER	160.00	Repaired Plug on Vacuum-Stn 36
229395	12/29/2022	JEFFREY BREASHER	900.00	2022 Medical Opt-Out Plan 10/22-12/22
01/05/23-16	1/5/2023	KENNETH R CAMPO CPA	15,648.00	Administrative Management Services-Dec 2022
01/05/23-17	1/5/2023	L N CURTIS AND SONS	262.66	Hand Tools-Unit 557

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01/05/23-18	1/5/2023	L N CURTIS AND SONS	1,831.65	Hurst Tool Repair/New Blades
01/05/23-19	1/5/2023	L N CURTIS AND SONS	326.73	Hand Tools-Unit 668
01/05/23-20	1/5/2023	L N CURTIS AND SONS	630.75	Academy 2022-Uniform Boots (4)
01/05/23-21	1/5/2023	L N CURTIS AND SONS	38.92	Stickers for Helmets
01/05/23-22	1/5/2023	L N CURTIS AND SONS	423.04	Uniform Shirt (1) and Pants (2)-Suppression
01/05/23-23	1/5/2023	L N CURTIS AND SONS	157.69	Station Boots (1)-Suppression
01/05/23-24	1/5/2023	L N CURTIS AND SONS	1,301.74	Academy 2021-Wildland Coats (3)
12/16/22-30	12/16/2022	L N CURTIS AND SONS	315.38	Academy 2022-Station Boots (2)
12/16/22-31	12/16/2022	L N CURTIS AND SONS	167.37	Academy 2022-Radio Holders (3)
12/16/22-32	12/16/2022	L N CURTIS AND SONS	984.19	Academy 2022-Uniform Pants (6) and Shirt (1)
12/16/22-33	12/16/2022	L N CURTIS AND SONS	594.19	Academy 2022-Firefighting Supplies
12/16/22-34	12/16/2022	L N CURTIS AND SONS	356.66	Academy 2022-Wildland Boots (1)
12/16/22-35	12/16/2022	L N CURTIS AND SONS	187.43	Uniform Pants (2)-Single Role Paramedic
12/16/22-36	12/16/2022	L N CURTIS AND SONS	113.10	Gloves (2)-Single Role Paramedic
12/16/22-37	12/16/2022	L N CURTIS AND SONS	187.43	Uniform Pants (2)-Single Role Paramedic
12/16/22-38	12/16/2022	L N CURTIS AND SONS	1,654.09	Academy 2022-Wildland Helmets/Goggles/Shrouds (9)
12/29/22-37	12/29/2022	L N CURTIS AND SONS	2,119.54	Firefighting Supplies-Loose Absorbent
12/29/22-38	12/29/2022	L N CURTIS AND SONS	918.91	Water Tender Equipment-Unit 668
12/29/22-39	12/29/2022	L N CURTIS AND SONS	145.09	Water Tender Equipment-Unit 668
12/29/22-40	12/29/2022	L N CURTIS AND SONS	187.43	Academy 2022-Uniform Pants (2)
12/29/22-41	12/29/2022	L N CURTIS AND SONS	187.43	Academy 2022-Uniform Pants (2)
12/29/22-42	12/29/2022	L N CURTIS AND SONS	1,457.25	Academy 2022-Wildland Pants (4)
12/29/22-43	12/29/2022	L N CURTIS AND SONS	961.26	Academy 2022-Structure Boots-Rubber (4)
12/29/22-44	12/29/2022	L N CURTIS AND SONS	591.08	Academy 2022 Gloves-Wildland (2) and Structure (4)
12/29/22-45	12/29/2022	L N CURTIS AND SONS	1,212.63	Academy 2022-Structure Boots-Leather (2)
12/29/22-46	12/29/2022	L N CURTIS AND SONS	315.38	Station Boots (2)-Single Role Paramedic
12/29/22-47	12/29/2022	L N CURTIS AND SONS	2,809.01	Academy 2022-Uniform Shirts (15) and Pants (8)
12/29/22-48	12/29/2022	L N CURTIS AND SONS	119.49	Academy 2022-Wildland Gloves (1)
12/29/22-49	12/29/2022	L N CURTIS AND SONS	1,225.61	Academy 2022-Uniform Shirts (2) and Pants (7)
12/29/22-50	12/29/2022	L N CURTIS AND SONS	208.76	Station Boots (1)-Suppression
12/29/22-51	12/29/2022	L N CURTIS AND SONS	157.69	Academy 2022-Station Boots (1)
12/29/22-52	12/29/2022	L N CURTIS AND SONS	3,905.21	Academy 2022-Structure Helmets (9)
229396	12/29/2022	LAMPO INVESTIGATIONS POLYGRAPH	1,200.00	Pre-Employment Polygraph-Single Role PM/Firefighter PM
12/16/22-39	12/16/2022	LEXIPOL LLC	13,859.00	Policy Software Implementation-Tier IV and Tier V
229347	12/16/2022	LIEBERT CASSIDY WHITMORE	2,747.90	Legal Fees
229397	12/29/2022	LIFE ASSIST INC	825.00	Pharmaceutical Supplies
229449	1/5/2023	LIFTOFF LLC	2,400.00	MS Office 365 License Monthly Fee (200 Licenses)-1/23
229450	1/5/2023	LON M PHARES	6,165.00	Professional Services-Dec 2022
229398	12/29/2022	M AND L OVERHEAD DOORS	510.00	Service Call/Replaced Door Hinges (8)-Stn 38

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229451	1/5/2023	M AND L OVERHEAD DOORS	2,240.06	Replaced Apparatus Bay Door Panel/Transmitter-Stn 30
229399	12/29/2022	MASS MUTUAL	10,000.03	Whole Life Insurance Policy Contract
229400	12/29/2022	MATTHEW TERRY	1,029.01	Reimb-Lodging & Mileage/CA Arson Investigators Conference
229401	12/29/2022	MICHAEL L YBARRA	900.00	2022 Medical Opt-Out Plan 10/22-12/22
229402	12/29/2022	MOBILE MINI LLC	107.66	20' Container Rental 12/6/22-1/2/23-Stn 34
229452	1/5/2023	MOBILE MINI LLC	107.66	20' Container Rental 1/3/23-1/30/23-Stn 34
229348	12/16/2022	NEXT DAY DRY CLEANING DELIVERY	10.00	2021 Academy-Patch On Uniform Shirt
	12/16/2022	NEXT DAY DRY CLEANING DELIVERY	40.00	2022 Academy-Single Role PM-Patch On Uniform Shirts (4)
	12/16/2022	NEXT DAY DRY CLEANING DELIVERY	10.00	Patch On Class B Uniform Shirt-Youngblood
	12/16/2022	NEXT DAY DRY CLEANING DELIVERY	20.00	Polo Shirt Alteration
229405	12/29/2022	NEXT DAY DRY CLEANING DELIVERY	66.00	Academy 2022-Patches On Uniform Shirts (3)
	12/29/2022	NEXT DAY DRY CLEANING DELIVERY	545.20	Dry Cleaning-Uniform Stock
	12/29/2022	NEXT DAY DRY CLEANING DELIVERY	33.00	Patches On Uniform Shirt (1)-Single Role Paramedic
	12/29/2022	NEXT DAY DRY CLEANING DELIVERY	33.00	Patches On Uniform Shirt (1)-Suppression
	12/29/2022	NEXT DAY DRY CLEANING DELIVERY	30.00	Patches On Uniform Shirt (3)-CRRD
	12/29/2022	NEXT DAY DRY CLEANING DELIVERY	22.00	Patches On Uniform Shirts (2)-Firefighter Reserves
	12/29/2022	NEXT DAY DRY CLEANING DELIVERY	22.00	Patches On Uniform Shirts (2)-Single Role Paramedic
	12/29/2022	NEXT DAY DRY CLEANING DELIVERY	196.00	Patches On Uniform Shirts (2)-Suppression
	12/29/2022	NEXT DAY DRY CLEANING DELIVERY	33.00	Patches On Uniform Shirts (3)-Suppression
	12/29/2022	NEXT DAY DRY CLEANING DELIVERY	66.00	Patches On Uniform Shirts (6)-Firefighter Reserves
	12/29/2022	NEXT DAY DRY CLEANING DELIVERY	77.00	Patches On Uniform Shirts (7)-Firefighter Reserves
229349	12/16/2022	ODP BUSINESS SOLUTIONS LLC	368.14	Office Supplies-Admin
229406	12/29/2022	ODP BUSINESS SOLUTIONS LLC	125.15	Office Supplies-Admin
	12/29/2022	ODP BUSINESS SOLUTIONS LLC	350.91	Office/Kitchen Supplies-Admin
12/16/22-40	12/16/2022	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Admin
12/16/22-41	12/16/2022	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 30
12/16/22-42	12/16/2022	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 38
12/16/22-43	12/16/2022	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 39
12/16/22-44	12/16/2022	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 32
12/16/22-45	12/16/2022	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 39
12/16/22-46	12/16/2022	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service-Admin
12/16/22-47	12/16/2022	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 30
12/16/22-48	12/16/2022	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 33
12/16/22-49	12/16/2022	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 35
12/16/22-50	12/16/2022	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 38
12/16/22-51	12/16/2022	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 36
12/16/22-52	12/16/2022	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 31
12/16/22-53	12/16/2022	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 36
12/16/22-54	12/16/2022	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 35

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12/16/22-55	12/16/2022	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 33
12/16/22-56	12/16/2022	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 31
12/16/22-57	12/16/2022	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 34
229407	12/29/2022	PACIFIC MOBILE STRUCTURES INC	2,925.38	Temp Fire House Rental 1/1/23-1/31/23-Stn 34
229350	12/16/2022	PG&E	69.07	Signal Light 11/22-Stn 34
229351	12/16/2022	PG&E	16,010.28	Gas/Electric Services-11/22
229408	12/29/2022	PG&E	1,970.72	Gas/Electric 11/9/22-12/9/22-Stn 36
229409	12/29/2022	PG&E	1,921.17	Gas/Electric 11/3/22-12/5/22-Stn 32
229410	12/29/2022	PG&E	780.24	Gas/Electric 11/8/22-12/8/22-Stn 34
229352	12/16/2022	PITNEY BOWES INC	327.31	Admin Postage Meter Rental 7/1/22-12/31/22
12/29/22-53	12/29/2022	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fee 10/22
01/05/23-25	1/5/2023	RAMOS OIL INC.	962.66	Diesel Fuel-Stn 30
01/05/23-26	1/5/2023	RAMOS OIL INC.	2,152.67	Diesel Fuel-Stn 35
01/05/23-27	1/5/2023	RAMOS OIL INC.	1,402.88	Diesel Fuel-Stn 36
01/05/23-28	1/5/2023	RAMOS OIL INC.	5,489.85	Unleaded/Diesel Fuel-Stn 38
01/05/23-29	1/5/2023	RAMOS OIL INC.	1,775.35	Diesel Fuel-Stn 39
01/05/23-30	1/5/2023	RAMOS OIL INC.	1,829.85	Unleaded/Diesel Fuel-Stn 31
12/16/22-58	12/16/2022	RAMOS OIL INC.	2,293.72	Diesel Fuel-Stn 39
12/16/22-59	12/16/2022	RAMOS OIL INC.	5,152.56	Unleaded/Diesel Fuel-Stn 38
12/16/22-60	12/16/2022	RAMOS OIL INC.	1,255.07	Diesel Fuel-Stn 35
12/16/22-61	12/16/2022	RAMOS OIL INC.	1,752.75	Diesel Fuel-Stn 32
12/29/22-54	12/29/2022	RAMOS OIL INC.	994.42	Unleaded/Diesel Fuel-Stn 30
12/29/22-55	12/29/2022	RAMOS OIL INC.	2,027.32	Unleaded/Diesel Fuel-Stn 31
12/29/22-56	12/29/2022	RAMOS OIL INC.	1,105.71	Diesel Fuel-Stn 36
12/29/22-57	12/29/2022	RAMOS OIL INC.	4,721.45	Unleaded/Diesel Fuel-Stn 38
12/29/22-58	12/29/2022	RAMOS OIL INC.	1,156.59	Diesel Fuel-Stn 31
12/29/22-59	12/29/2022	RAMOS OIL INC.	997.84	Diesel Fuel-Stn 33
12/29/22-60	12/29/2022	RAMOS OIL INC.	5,350.85	Unleaded/Diesel Fuel-Stn 38
229353	12/16/2022	RELIABLE PHARMACEUTICAL RETURNS LLC	150.00	Pharmaceutial Disposal Fee
12/16/22-62	12/16/2022	REPUBLIC SERVICES 210	742.61	Garbage Service 12/22-Stn 36
12/16/22-63	12/16/2022	REPUBLIC SERVICES 210	375.33	Garbage Service 12/22-Stn 33
12/16/22-64	12/16/2022	REPUBLIC SERVICES 210	859.05	Garbage Service 12/22-Stn 31
12/16/22-65	12/16/2022	REPUBLIC SERVICES 210	371.33	Garbage Service 12/22-Stn 35
12/16/22-66	12/16/2022	REPUBLIC SERVICES 210	742.61	Garbage Service 12/22-Training Site
12/16/22-67	12/16/2022	REPUBLIC SERVICES 210	371.33	Garbage Service 12/22-Stn 32
12/16/22-68	12/16/2022	REPUBLIC SERVICES 210	206.52	Garbage Service 12/22-Stn 37
229411	12/29/2022	RICK NOGUEIRA	900.00	2022 Medical Opt-Out Plan 10/22-12/22
229354	12/16/2022	RONALD K MARLEY	124.57	Reimbursement-Fuel
229355	12/16/2022	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming

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229356	12/16/2022	SAUSAL CORPORATION	508,805.92	Station 34 Remodel-PP9
229453	1/5/2023	SAUSAL CORPORATION	531,739.62	Station 34 Remodel-PP10
01/05/23-31	1/5/2023	SHAMROCK OFFICE SOLUTIONS INC	505.53	Copier Charge 12/1/22-12/31/22-Admin
12/16/22-69	12/16/2022	SHAMROCK OFFICE SOLUTIONS INC	12.50	Toner Cartridge Shipping Fee-Admin Copier
229454	1/5/2023	SHAW HR CONSULTING	1,190.00	Human Resources Consulting 11/27/22-12/7/22
229357	12/16/2022	SMILE BUSINESS PRODUCTS INC	174.88	Copier Service/Maintenance 12/22-Training Office
01/05/23-32	1/5/2023	STEVE SPRINGER	2,600.00	Storage Space-SRVFPD Patrol Unit #440-1/1/23-6/30/23
229412	12/29/2022	STONERIDGE CHRYSLER JEEP DODGE	1,128.44	Oil Change and Replace Filters-Unit 711
229413	12/29/2022	SUBURBAN PROPANE	95.00	Annual Propane Tank Rental Fee-Stn 36
	12/29/2022	SUBURBAN PROPANE	1,808.10	Propane-Stn 37
229358	12/16/2022	THE ED JONES COMPANY	73.75	Name Bar (1)
229359	12/16/2022	THE HOME DEPOT PRO	47.85	Household Supplies-Stations
229455	1/5/2023	THE HOME DEPOT PRO	1,825.45	Household Supplies-Stations
229360	12/16/2022	TRAFFIC PATTERNS	7,605.00	HR Contract Svcs-Recruitment-Nov 2022/Dec 2022
01/05/23-33	1/5/2023	TRI VALLEY TIRE INC	2,277.81	Service Call/New Tires (2)-Unit 552
01/05/23-34	1/5/2023	TRI VALLEY TIRE INC	893.47	Service Call/New Tire (1)-Unit 713
01/05/23-35	1/5/2023	TRI VALLEY TIRE INC	685.74	Service Call/New Tire (1)-Unit 713
12/29/22-61	12/29/2022	TRI VALLEY TIRE INC	2,878.08	Service Call/New Tires (4)-Unit 508
12/29/22-62	12/29/2022	TRI VALLEY TIRE INC	199.50	Service Call/Tire Inspection-Unit 536
12/29/22-63	12/29/2022	TRI VALLEY TIRE INC	747.63	Service Call/New Tire (1)-Unit 708
229361	12/16/2022	TROY VINCENT	25.00	Reimbursement-PHTLS Instructor Certification
229362	12/16/2022	UNITED PARCEL SERVICE	81.96	Delivery Charges-12/03/22
229414	12/29/2022	UNITED PARCEL SERVICE	101.63	Delivery Charges-12/10/22
	12/29/2022	UNITED PARCEL SERVICE	15.50	Delivery Charges-12/17/22
229456	1/5/2023	UNITED PARCEL SERVICE	20.42	Delivery Charges-12/24/22
	1/5/2023	UNITED PARCEL SERVICE	22.10	Delivery Charges-12/31/22
AP 11/22-01	12/21/2022	US BANK	29.45	Behavioral Health Meeting 10/27/22-Coffee
AP 11/22-02	12/21/2022	US BANK	65.56	Behavioral Health Meeting 10/27/22-Meals
AP 11/22-03	12/21/2022	US BANK	6.39	Behavioral Health Meeting 10/27/22-Meals
AP 11/22-04	12/21/2022	US BANK	29.99	Adobe Creative Cloud Monthly Subscription Fee-November
AP 11/22-05	12/21/2022	US BANK	7.95	Behavioral Health Meeting 11/15/22-Coffee
AP 11/22-06	12/21/2022	US BANK	42.56	Behavioral Health Meeting 11/15/22-Meals
AS 11/22-01	12/21/2022	US BANK	15.98	Office Supplies
AS 11/22-02	12/21/2022	US BANK	404.35	Meals-Board Meeting 10/26/22
AS 11/22-03	12/21/2022	US BANK	8.08	Supplies-Board Meeting
AS 11/22-04	12/21/2022	US BANK	37.08	Office Supplies
AS 11/22-05	12/21/2022	US BANK	90.00	Registration Fee-SR COC State of the District Address
AS 11/22-06	12/21/2022	US BANK	44.92	Supplies-Board Meeting
AS 11/22-07	12/21/2022	US BANK	325.46	Meals-Board Meeting 11/16/22

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BO 11/22-01	12/21/2022	US BANK	250.11	Radio Storage Case
BO 11/22-02	12/21/2022	US BANK	21.72	Radio Programming Connectors
BO 11/22-03	12/21/2022	US BANK	71.95	Shipping for Radio Repair
BO 11/22-04	12/21/2022	US BANK	15.21	Replacement Power Supply-Unit 856
BO 11/22-05	12/21/2022	US BANK	37.78	Emergency Food-Unit 856
BO 11/22-06	12/21/2022	US BANK	109.03	Supplies-Unit 805
BO 11/22-07	12/21/2022	US BANK	53.80	Office Supplies-Stn 31
BO 11/22-08	12/21/2022	US BANK	129.38	Drill-Unit 856
BO 11/22-09	12/21/2022	US BANK	38.03	Voltage Meter-Unit 856
BO 11/22-10	12/21/2022	US BANK	7.58	Utility Knife-Unit 856
BO 11/22-11	12/21/2022	US BANK	204.31	Radio Programming Connectors
CE 11/22-01	12/21/2022	US BANK	90.00	PHTLS Certification Fee (9)
CE 11/22-02	12/21/2022	US BANK	650.00	PALS Instructor Course Fee
CE 11/22-03	12/21/2022	US BANK	11.15	Parts for Knox MedVault
CJ 11/22-01	12/21/2022	US BANK	190.00	Wallets for Badges (4)
CJ 11/22-02	12/21/2022	US BANK	145.00	Fastrak Replenishment
CJ 11/22-03	12/21/2022	US BANK	977.25	Replacement Dryer-Stn 35
CP 11/22-01	12/21/2022	US BANK	92.24	Oil Change-Unit 352
CR 11/22-01	12/21/2022	US BANK	809.70	Station Supplies-Electrolytes
DA 11/22-01	12/21/2022	US BANK	66.69	Battery Cases (3)
DA 11/22-02	12/21/2022	US BANK	140.00	Wash Tickets
DA 11/22-03	12/21/2022	US BANK	742.90	Tires (4)-Unit 342
DA 11/22-04	12/21/2022	US BANK	54.16	Moving Boxes
DA 11/22-05	12/21/2022	US BANK	1,021.88	Masterlocks (72)
DA 11/22-06	12/21/2022	US BANK	22.79	Vehicle Supplies
DA 11/22-07	12/21/2022	US BANK	70.67	Grease Gun and Brush for Hydrants
DA 11/22-08	12/21/2022	US BANK	10.32	Key Rings
DA 11/22-09	12/21/2022	US BANK	21.29	Vehicle Supplies
DA 11/22-10	12/21/2022	US BANK	386.06	Rescue Training-Meals
DA 11/22-11	12/21/2022	US BANK	205.68	Coffee-Admin
DAL 11/22-...	12/21/2022	US BANK	704.01	Portable Restrooms-Training Site
DAL 11/22-...	12/21/2022	US BANK	52.00	Fire Control Burn Team-Parking Fee
DAL 11/22-...	12/21/2022	US BANK	113.81	Fire Control Burn Team-Fuel
DB 11/22-01	12/21/2022	US BANK	1,598.00	Registration Fee (2)-Fit 2 Thrive
DBE 11/22-...	12/21/2022	US BANK	26.80	CalCard Stmt 11/22/22-D.Bell
DBE 11/22-...	12/21/2022	US BANK	32.60	CalCard Stmt 11/22/22-D.Bell
DBE 11/22-...	12/21/2022	US BANK	55.00	Constant Contact-CERT Database 11/22
DBE 11/22-...	12/21/2022	US BANK	150.00	Firefighters Burn Institute Training Registration Fee
DBE 11/22-...	12/21/2022	US BANK	27.07	CalCard Stmt 11/22/22-D.Bell

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 12/8/2022 Through 1/6/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
DBE 11/22-...	12/21/2022	US BANK	14.99	Zoom Meeting Monthly Fee
DBE 11/22-...	12/21/2022	US BANK	48.93	CalCard Stmt 11/22/22-D.Bell
DG 11/22-01	12/21/2022	US BANK	52.00	Fire Control Burn Team-Parking Fee
DG 11/22-02	12/21/2022	US BANK	168.48	Fire Control Burn Team-Lodging
DG 11/22-03	12/21/2022	US BANK	168.48	Fire Control Burn Team-Lodging
DG 11/22-04	12/21/2022	US BANK	111.11	Fire Control Burn Team-Fuel
DH 11/22-01	12/21/2022	US BANK	36.20	Real Estate Defensible Space Inspection Credit Card Fees
DH 11/22-02	12/21/2022	US BANK	31.40	Delivery Charges-W/C Insurance Payment
DM 11/22-...	12/21/2022	US BANK	515.31	CalCard Stmt 11/22/22-D. McNamara
DP 11/22-01	12/21/2022	US BANK	3,321.11	Radio Equipment for New Comm Center
DP 11/22-02	12/21/2022	US BANK	18.25	CMCP Dispatch Training (3) 11/13/22-11/18/22-Meals
DP 11/22-03	12/21/2022	US BANK	74.86	CMCP Dispatch Training (3) 11/13/22-11/18/22-Gas
DP 11/22-04	12/21/2022	US BANK	8.00	CMCP Dispatch Training (3) 11/13/22-11/18/22-Coffee
DP 11/22-05	12/21/2022	US BANK	169.41	CMCP Dispatch Training (3) 11/13/22-11/18/22-Lodging
DP 11/22-06	12/21/2022	US BANK	57.83	CMCP Dispatch Training (3) 11/13/22-11/18/22-Meals
DP 11/22-07	12/21/2022	US BANK	147.97	CMCP Dispatch Training (3) 11/13/22-11/18/22-Meals
DP 11/22-08	12/21/2022	US BANK	6.00	CMCP Dispatch Training (3) 11/13/22-11/18/22-Parking
DP 11/22-09	12/21/2022	US BANK	12.25	CMCP Dispatch Training (3) 11/13/22-11/18/22-Coffee
DP 11/22-10	12/21/2022	US BANK	19.00	CMCP Dispatch Training (3) 11/13/22-11/18/22-Meals
DP 11/22-11	12/21/2022	US BANK	41.76	CMCP Dispatch Training (3) 11/13/22-11/18/22-Meals
DP 11/22-12	12/21/2022	US BANK	17.00	CMCP Dispatch Training (3) 11/13/22-11/18/22-Meals
DP 11/22-13	12/21/2022	US BANK	31.41	CMCP Dispatch Training (3) 11/13/22-11/18/22-Meals
DP 11/22-14	12/21/2022	US BANK	60.03	CMCP Dispatch Training (3) 11/13/22-11/18/22-Meals
DP 11/22-15	12/21/2022	US BANK	31.64	CMCP Dispatch Training (3) 11/13/22-11/18/22-Meals
DP 11/22-16	12/21/2022	US BANK	11.50	CMCP Dispatch Training (3) 11/13/22-11/18/22-Meals
DP 11/22-17	12/21/2022	US BANK	847.05	CMCP Dispatch Training (3) 11/13/22-11/18/22-Lodging
DP 11/22-18	12/21/2022	US BANK	1,328.54	CMCP Dispatch Training (3) 11/13/22-11/18/22-Lodging
DP 11/22-19	12/21/2022	US BANK	847.05	CMCP Dispatch Training (3) 11/13/22-11/18/22-Lodging
DP 11/22-20	12/21/2022	US BANK	82.28	CMCP Dispatch Training (3) 11/13/22-11/18/22-Meals
DP 11/22-21	12/21/2022	US BANK	6.00	CMCP Dispatch Training (3) 11/13/22-11/18/22-Parking
EF 11/22-01	12/21/2022	US BANK	635.20	K9 Training-Car Rental Fee
EF 11/22-02	12/21/2022	US BANK	318.64	Meals-Incident Task Force Training 11/16/22
EF 11/22-03	12/21/2022	US BANK	104.85	Oil Change-Unit 356
JA 11/22-01	12/21/2022	US BANK	471.22	Vehicle Repair-Unit 351
JD 11/22-02	12/21/2022	US BANK	100.00	Training Couse Travel-Fuel
JL 11/22-01	12/21/2022	US BANK	55.90	Fire Investigation Training-Coffee
JS 11/22-01	12/21/2022	US BANK	500.00	Registration-Community Foundation Gala for Mental Health
JS 11/22-02	12/21/2022	US BANK	45.95	NAEMT Instructor Preparation Course Fee
KS 11/22-01	12/21/2022	US BANK	165.49	Station Supplies-Stn 30

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 12/8/2022 Through 1/6/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
LN 11/22-01	12/21/2022	US BANK	67.53	Meals-Interview Panel 11/1/22-FF Paramedic/Single Role
LN 11/22-02	12/21/2022	US BANK	82.81	Meals-Interview Panel 11/21/22-FF Paramedic/Single Role
MR 11/22-01	12/21/2022	US BANK	151.79	Office Supplies-Stn 31
MR 11/22-02	12/21/2022	US BANK	24.26	Replacement Headlight-Ambulance
MT 11/22-01	12/21/2022	US BANK	72.10	Fire Investigation Training 10/25/22-Meals
MT 11/22-02	12/21/2022	US BANK	15.40	Fire Investigation Training 10/26/22-Meals
MT 11/22-03	12/21/2022	US BANK	36.82	Fire Investigation Training 10/26/22-Meals
RB 11/22-01	12/21/2022	US BANK	1,253.32	CalCard Stmt 11/22/22-R.Bock-Willmes
RM 11/22-01	12/21/2022	US BANK	677.64	Lodging-Fire Investigation Conference
SB 11/22-01	12/21/2022	US BANK	13.07	Snacks/Drinks-Board Meeting
SB 11/22-02	12/21/2022	US BANK	383.22	Lodging-Board Clerk Certification Training
SB 11/22-03	12/21/2022	US BANK	510.64	Lodging-Employment Law Training
ST 11/22-01	12/21/2022	US BANK	47.99	Recruitment Supplies-Cal-JAC Career Fair
ST 11/22-02	12/21/2022	US BANK	53.61	Meals-Interview Panel 11/15/22-FF Paramedic/Single Role
ST 11/22-03	12/21/2022	US BANK	117.88	Recruitment Supplies
ST 11/22-04	12/21/2022	US BANK	403.64	CalPELRA Conference (2) 11/16/22-11/18/22-Lodging
ST 11/22-05	12/21/2022	US BANK	403.64	CalPELRA Conference (2) 11/16/22-11/18/22-Lodging
ST 11/22-06	12/21/2022	US BANK	403.64	CalPELRA Conference (2) 11/16/22-11/18/22-Lodging
ST 11/22-07	12/21/2022	US BANK	403.64	CalPELRA Conference (2) 11/16/22-11/18/22-Lodging
TD 11/22-01	12/21/2022	US BANK	12.01	Allen Wrench Kit
TD 11/22-02	12/21/2022	US BANK	32.37	Phone Case
TD 11/22-03	12/21/2022	US BANK	634.00	Monitor Return-Shipping
TD 11/22-04	12/21/2022	US BANK	21.71	iPad Screen Protector
TD 11/22-05	12/21/2022	US BANK	325.16	iPad Keyboard
TD 11/22-06	12/21/2022	US BANK	818.13	Metal Asset Tags
TG 11/22-01	12/21/2022	US BANK	66.10	Wiper Blades-Unit 714
TT 11/22-01	12/21/2022	US BANK	86.49	Water Seperator and Oil Filter for Air Compressor-Stn 39
TT 11/22-02	12/21/2022	US BANK	16.76	Water Seperator and Oil Filter for Air Compressor-Shipping
TW 11/22-01	12/21/2022	US BANK	122.00	EMT Certification Fee
TW 11/22-02	12/21/2022	US BANK	34.85	Fire Investigation Seminar 11/16/22-Meals
TW 11/22-03	12/21/2022	US BANK	71.50	Fire Investigation Seminar 11/17/22-Meals
TW 11/22-04	12/21/2022	US BANK	16.05	Fire Investigation Seminar 11/16/22-Meals
TW 11/22-05	12/21/2022	US BANK	17.81	Fire Investigator Seminar 11/17/22-Meals
TW 11/22-06	12/21/2022	US BANK	28.28	Vent for Station Air Compressor
229415	12/29/2022	US BANK EQUIPMENT FINANCE	1,448.41	Ricoh Copiers Lease (2) 12/1/22-1/1/23-Admin
229416	12/29/2022	VALLEY PLUMBING HOME CENTER INC	380.00	Backflow Testing-Stn 36
	12/29/2022	VALLEY PLUMBING HOME CENTER INC	95.00	Backflow Testing-Stn 39
229363	12/16/2022	VERIZON WIRELESS	8,106.32	Wireless and Data-11/4/22-12/3/22
12/29/22-64	12/29/2022	VICKI GRANT	900.00	2022 Medical Opt-Out Plan 10/22-12/22

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 12/8/2022 Through 1/6/2023

Check Num...	Check Date	Payee	Check Amount	Transaction Description
229364	12/16/2022	VICKIE CALLAHAN	2,691.73	Uniform T-shirts/Beanies/Shorts-Stock
229417	12/29/2022	VICKIE CALLAHAN	819.05	Job Shirts (6) and Fleece Jacket (1)
229457	1/5/2023	VISION SERVICE PLAN	11,528.82	Vision Insurance-1/23
229418	12/29/2022	WALNUT CREEK FORD	290.27	New Battery-Unit 357
229458	1/5/2023	WALNUT CREEK FORD	1,690.05	Replaced Battery and Fuel Pump-Unit 806
12/29/22-65	12/29/2022	WATTCO EQUIPMENT INC.	1,625.00	Transfer Equipment From Old Unit to New-Old Unit 348
01/05/23-36	1/5/2023	WESTERN MACHINERY ELECTRIC INC	606.10	Generator Service/New Battery-Stn 32
01/05/23-37	1/5/2023	WESTERN MACHINERY ELECTRIC INC	676.30	Generator Repair/New Battery-Stn 32
01/05/23-38	1/5/2023	WESTERN MACHINERY ELECTRIC INC	504.00	Generator Service Call-Stn 37
12/29/22-66	12/29/2022	WESTERN MACHINERY ELECTRIC INC	333.43	Generator Cellular Monitoring 1/23-12/23-Admin
12/29/22-67	12/29/2022	WESTERN MACHINERY ELECTRIC INC	333.43	Generator Cellular Monitoring 1/23-12/23-Highland Ridge
12/29/22-68	12/29/2022	WESTERN MACHINERY ELECTRIC INC	333.43	Generator Cellular Monitoring 1/23-12/23-Rocky Ridge
12/29/22-69	12/29/2022	WESTERN MACHINERY ELECTRIC INC	333.43	Generator Cellular Monitoring 1/23-12/23-Stn 30
12/29/22-70	12/29/2022	WESTERN MACHINERY ELECTRIC INC	333.43	Generator Cellular Monitoring 1/23-12/23-Stn 31
12/29/22-71	12/29/2022	WESTERN MACHINERY ELECTRIC INC	333.43	Generator Cellular Monitoring 1/23-12/23-Stn 32
12/29/22-72	12/29/2022	WESTERN MACHINERY ELECTRIC INC	333.43	Generator Cellular Monitoring 1/23-12/23-Stn 33
12/29/22-73	12/29/2022	WESTERN MACHINERY ELECTRIC INC	333.43	Generator Cellular Monitoring 1/23-12/23-Stn 34
12/29/22-74	12/29/2022	WESTERN MACHINERY ELECTRIC INC	333.43	Generator Cellular Monitoring 1/23-12/23-Stn 35
12/29/22-75	12/29/2022	WESTERN MACHINERY ELECTRIC INC	333.43	Generator Cellular Monitoring 1/23-12/23-Stn 36
12/29/22-76	12/29/2022	WESTERN MACHINERY ELECTRIC INC	338.03	Generator Cellular Monitoring 1/23-12/23-Stn 37
12/29/22-77	12/29/2022	WESTERN MACHINERY ELECTRIC INC	333.43	Generator Cellular Monitoring 1/23-12/23-Stn 38
12/29/22-78	12/29/2022	WESTERN MACHINERY ELECTRIC INC	333.43	Generator Cellular Monitoring 1/23-12/23-Stn 39
12/29/22-79	12/29/2022	WITTMAN ENTERPRISES LLC	24,667.14	Ambulance Collection Fee-9/22
229419	12/29/2022	YADIRA MAGALI MARTINEZ DE LA CRUZ	2,600.00	Cleaning Service-Admin 12/22
12/16/22-70	12/16/2022	ZOLL MEDICAL CORPORATION GPO	3,234.00	AutoPulse Batteries (4)
Report Total			3,869,995.08	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
DECEMBER 14, 2022 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

Board Members Present: President Crean, Vice President Kerr, Directors Parker, Stamey and Lee

Board Member(s) Absent: None

1. CALL TO ORDER

President Crean called the meeting to order at 3:00 p.m.

2. PLEDGE OF ALLEGIANCE AND OATH OF OFFICE

2.1 Pledge of Allegiance.

Phil Duncan led the Pledge of Allegiance.

2.2 Introduction of new terms for Ryan Crean, Donald Parker and H. Jay Kerr.

Fire Chief Meyer introduced new Board terms for Directors Ryan Crean, Donald Parker and H. Jay Kerr.

2.3 Administer Oath of Office to Ryan Crean, Donald Parker and H. Jay Kerr.

District Counsel/District Clerk Brendlen administered the Oath of Office to Directors Ryan Crean, Donald Parker and H. Jay Kerr and each signed an Oath of Office.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Crean declared a quorum of the Board was present, and there were no changes to the Agenda.

4. PUBLIC COMMENT

There was no public comment.

5. CONSENT CALENDAR

Motion by Director Lee to approve Consent Calendar Items 5.1 through 5.6; seconded by Vice President Kerr. Motion carried unanimously.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

None.

7. OLD BUSINESS

There was no Old Business.

8. NEW BUSINESS

8.1 Nomination of Board President and Vice President for 2023.

Motion by Director Parker for the nomination of Director Lee as Board President for 2023; seconded by Director Stamey. Motion carried unanimously. Motion by Director Stamey for the nomination of Jay Kerr as Board Vice President for 2023; seconded by Director Parker. Motion carried unanimously.

8.2 Approve Administrative Analyst Job Description and Staffing Changes.

Motion by Director Lee to approve the Administrative Analyst job description and staffing changes; seconded by Director Stamey. Motion by carried unanimously.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community were received and acknowledged.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations Division - Deputy Chief Jim Selover
Operations Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for November 2022.

10.2 Training Division - Deputy Chief Frank Drayton
Training Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for November 2022.

10.3 EMS Division - EMS Deputy Chief Jim Selover
EMS Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for November 2022.

10.4 Community Risk Reduction – Deputy Chief Frank Drayton
Community Risk Reduction of monthly activities.

Deputy Chief Drayton provided the monthly activities report for November 2022.

- 10.5 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for November 2022.

- 10.6 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.

Director Pangelinan provided the monthly activities report for November 2022.

- 10.7 Human Resources Division – Administrative Services Consultant, Ken Campo
Human Resources Report of monthly activities.

Administrative Services Consultant Campo provided the monthly activities report for November 2022.

- 10.8 Finance Division – Chief Financial Officer, Davina Hatfield
Finance Report of monthly activities.

Chief Finance Officer Hatfield provided the monthly activities report for November 2022.

- 10.9 Fire Chief – Fire Chief, Paige Meyer

Chief Meyer provided the monthly activities report for November 2022.

11. GOOD OF THE ORDER

- 11.1 Approve Regular Board Meeting Dates for 2023:

January 25	April 26	July – No meeting	October 25
February 15	May 24	August 23	November 15
March 22**	June 28	September 27	December 13

**** Proposed Board Retreat**

The Board approved the above 2023 Board meeting dates with the following changes to the January and March Board dates: January 18, 2023 and March 29, 2023. The March 29, 2023 Board meeting date will be the Board Retreat.

- 11.2 Update from EMS Committee Meeting.

Committee Chair Crean and Director Lee updated the Board on the November 28, 2022 EMS Committee meeting, including updates on the Single Role Paramedic Program including deployment models, successful progress of the Paramedic Scholarship Program, Paramedic Coordinator positions, field application of behavioral health and servicing the community to the right resources.

11.3 Comments by Board of Directors.

Director Parker and the Board thanked President Crean for his service as President this past year.

12. UPCOMING CALENDAR OF EVENTS

12.1 Next Regular Board Meeting, January 25, 2023 at 1:00 p.m.

President Crean announced the next regular Board meeting is rescheduled for January 18, 2022 at 1:00 p.m.

The Board took a recess at 4:44 p.m. and entered Closed Session at 5:00 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 3 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

The Board returned to Open Session at 5:30 p.m.

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Crean announced there was no reportable Board action from Closed Session.

16. ADJOURNMENT

The regular Board meeting adjourned at 5:30 p.m.

Prepared by: _____
Stephanie Brendlen
District Clerk

Approved by: _____
Ryan Crean
Board President

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **December-22**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	590.00	8.55	0.00	598.55	0.01%
Fire Chief	1	49,146.19	708.68	38,609.76	88,464.63	1.57%
District Counsel	1	28,113.46	401.51	6,309.35	34,824.32	0.62%
Human Resources	2	19,337.19	265.59	6,399.49	26,002.27	0.46%
Finance	2	36,316.02	516.69	12,018.50	48,851.21	0.86%
Community Risk Reduction	3	45,037.42	657.28	11,084.99	56,779.69	1.00%
Technology	2	19,402.31	277.75	5,665.05	25,345.11	0.45%
Communication Center	14	237,950.27	3,408.63	63,721.98	305,080.88	5.40%
Emergency Preparedness	1	11,942.21	170.33	3,222.86	15,335.40	0.27%
Facilities	0	17,515.85	253.99	0.00	17,769.84	0.31%
Fire Suppression	134	3,269,990.18	44,778.48	1,414,739.40	4,729,508.06	83.70%
Fleet	0	4,438.86	0.00	3,267.11	7,705.97	0.14%
Training	2	42,585.84	704.74	27,903.40	71,193.98	1.26%
EMS	12	81,536.84	2,297.26	35,469.92	119,304.02	2.11%
Rescue		31,626.90	-	23,278.16	54,905.06	0.97%
Fire Investigation Team		6,536.79	-	5,448.37	11,985.16	0.21%
Hazmat		21,269.56	-	15,654.91	36,924.47	0.65%
TOTALS	179	3,923,335.89	54,449.48	1,672,793.25	5,650,578.62	100.00%



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 18, 2023

To: Board of Directors

From: Ken Campo, Administrative Services Consultant

Re: Consideration of Suspending the Medical Benefit Cap for Active Employees

Discussion

The District pays 92% of medical premiums up to a cap equal to the second highest Region 1 (Bay Area) plan offered by CalPERS. Employees are responsible for the remaining 8% plus anything above the cap. For the past several years, the Board of Directors has approved suspension of the medical premium cap for active employees and provided direction to review on a year-to-year basis the financial impact of removing the cap and whether to continue or revoke the suspension.

Background

CalPERS annually renegotiates premiums with its different carriers, resulting in a constantly changing highest cost plan each year. Consequently, the premium cap at the second highest Region 1 rate has resulted in employees (and their families) having to annually reevaluate their choice of medical plans, often leading to change in providers which is confusing and cumbersome. Labor requested the District remove the cap at the second highest Region 1 rate for active employees. The cap would remain for retirees as they are typically in lower cost plans, especially after reaching Medicare age 65.

For 2023, the difference between the highest and second highest Region 1 plan monthly premiums has been reduced to \$10.59, \$21.18 and \$27.54 for 1-party, 2-party and family coverage, respectively.

Financial Implications

The medical open enrollment period for calendar year 2023 has closed, and five (5) active employees chose a health plan with a premium above the cap. Staff has determined the cost of removing the cap for 2023 to be \$138 per month, or \$1,652 for the year, which would have a negligible impact on the \$4.9 million active employee medical budget for FY 2022/23.

Recommended Actions

The recommendation is for the Board to authorize the suspension of the medical premium cap for active employees for calendar year 2023, and continue to review on a year-to-year basis the financial impact of removing the cap and decision whether to continue or revoke the suspension.



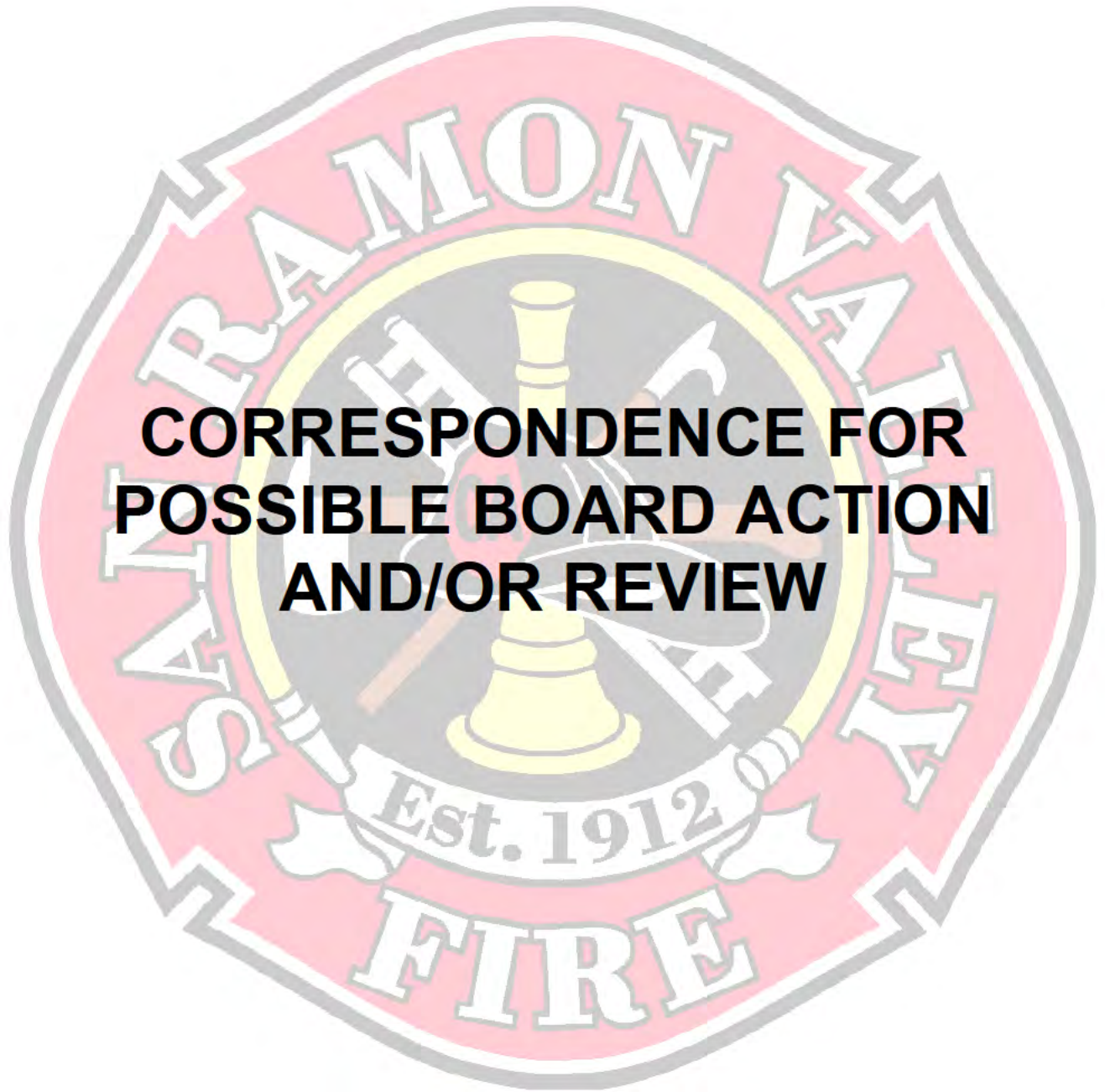
**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**



OLD BUSINESS



NEW BUSINESS



**CORRESPONDENCE FOR
POSSIBLE BOARD ACTION
AND/OR REVIEW**

11-23-22

To the Donville Firefighters,

a day doesn't go by since
October 15th that I don't think

of you.

My son, Jim [redacted], had
to be taken to the emergency hospital
center because he was unable to

move.
You were so professional, kind
and thoughtful. It was a very

painful time as his problem was
not a common one to handle. His
words can express my admiration

to lack of you for your handling.

Thank you for being the dedicated
people you are. Donville should
be very proud of you.

Sincerely,

Mary [redacted]

P.S. He is still in
San Ramon Regional
Hospital and we are
hoping to find a hospital
that cares for his problems.

STATION 35 35

to the wonderful paramedics
that showed up to help
my husband on Nov 2, 2022

[REDACTED] (94506)

Hope you always know
how much you mean.


HAPPY THANKSGIVING

THIS CARD WAS MEANT TO BE
SENT BY THANKSGIVING - - NOW
A BIT LATE, BUT WE STILL
WANT TO THANK YOU, EACH
ONE OF YOU GUYS THAT
ARRIVED AT OUR HOME SO
QUICKLY - SO PROFESSIONALLY
TAKING CARE OF US -
WE HOPE WE WON'T NEED TO
CALL ON YOU ANY TIME SOON,
BUT IT'S REASSURING TO KNOW
YOU ARE THERE - GOD BLESS -
THE [REDACTED]

Station 35 -

This is long overdue, but I want to sincerely thank you for your aide and compassion during the numerous emergency calls made on behalf of my mom, [REDACTED], when she was battling cancer back in the fall of 2020.

For all you do, everyday, I thank you!

Enjoy the Apples


Warmest Wishes
of the Season
and a Happy New Year

Debbie
[REDACTED]

From: STEVE [REDACTED]
Date: Friday, January 6, 2023 at 6:20 AM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Thank you

We received your kind note yesterday regarding our needing emergency personnel. We actually needed it 2-3 times. My husband, Steve, is doing better and will be able to come home very soon.

Your responders were extremely kind, compassionate and efficient. They even came a few days later just to check on him! I can't thank all of you enough for your help and sensitivity!

Again, thank you!

Cheryl [REDACTED]

PS. I tried to offer them cookies, but they declined. LOL



OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 18, 2023
To: Board of Directors
From: James Selover, Deputy Chief
Re: Monthly Operations Report for December 2022

Activities

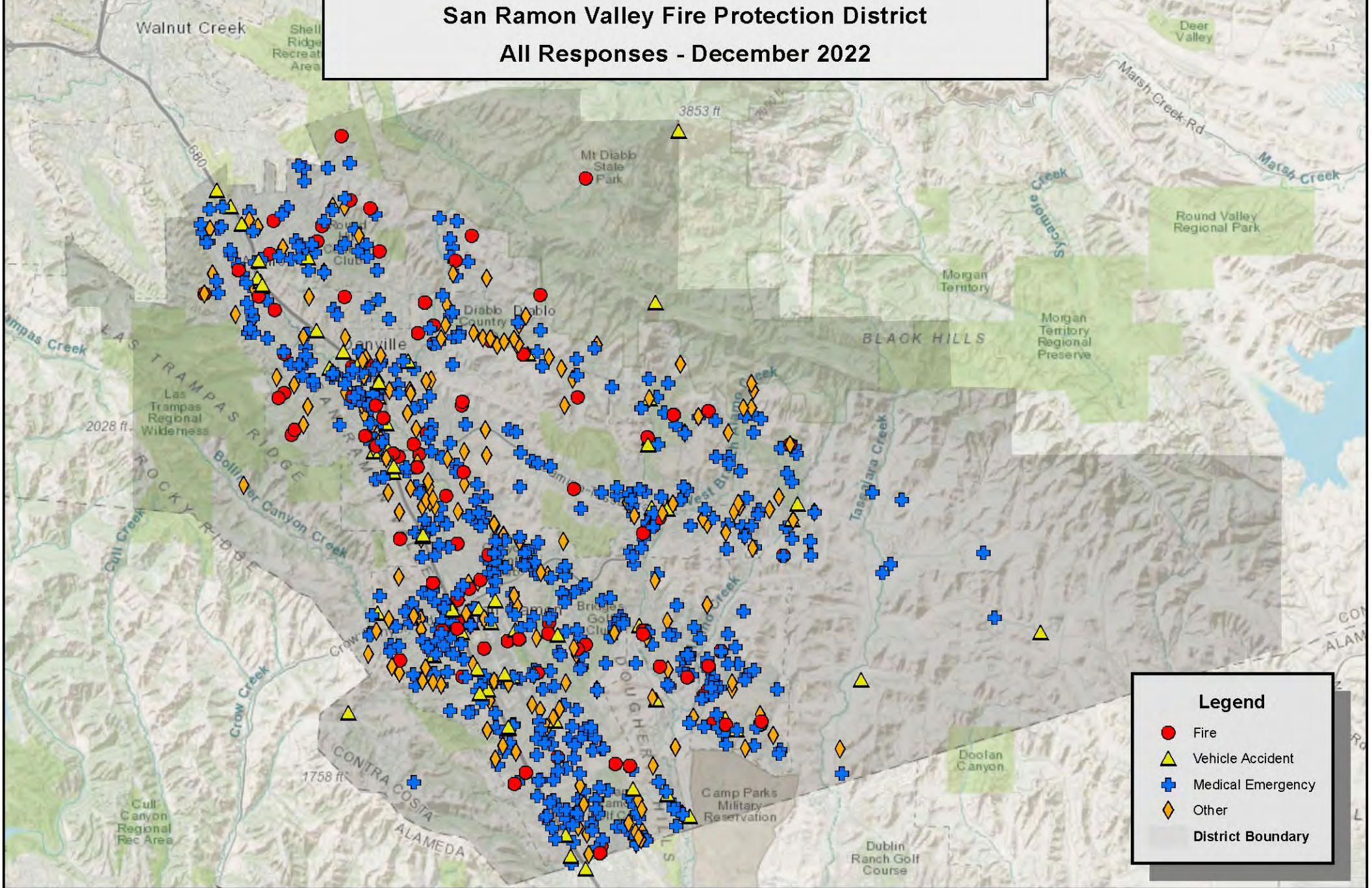
- ❖ Responded to 1,201 Incidents
- ❖ Facilitated Reserve Firefighter Training
- ❖ Facilitated iQuest Program Activities
- ❖ Supported Ride-Along(s) & Station Tours
- ❖ Facilitated Hurst Tool Inspection & Testing
- ❖ Suppression Crews Participated with the Santa on a Fire Truck Events
- ❖ Battalion Chiefs Facilitated Company Level Training- Technical Rescue & Fire Scenarios.
- ❖ Developed Firefighter Decontamination Policy -Wellness Fitness Committee
- ❖ Prepared EOC for Service- December 31st Weather Event

Meetings

- ❖ Participated in EMS Committee Meeting
- ❖ Attended Business and Community Award Ceremony in San Ramon
- ❖ Evaluated Wellness Fitness Exam Vendor
- ❖ Attended COVID-19 Situation Status Meeting
- ❖ Attended Town of Danville Council Meeting
- ❖ Attended City of San Ramon Council Meeting- Oath of Office
- ❖ Attended Firefighter of the Year Ceremony
- ❖ Attended Labor Management Meeting
- ❖ Attended Behavioral Health Response- EMD Meeting
- ❖ Participated in Captain & Engineer Promotional Interviews
- ❖ Participated in Deputy Chief / Administration Meeting
- ❖ Attended Data Collection Meeting

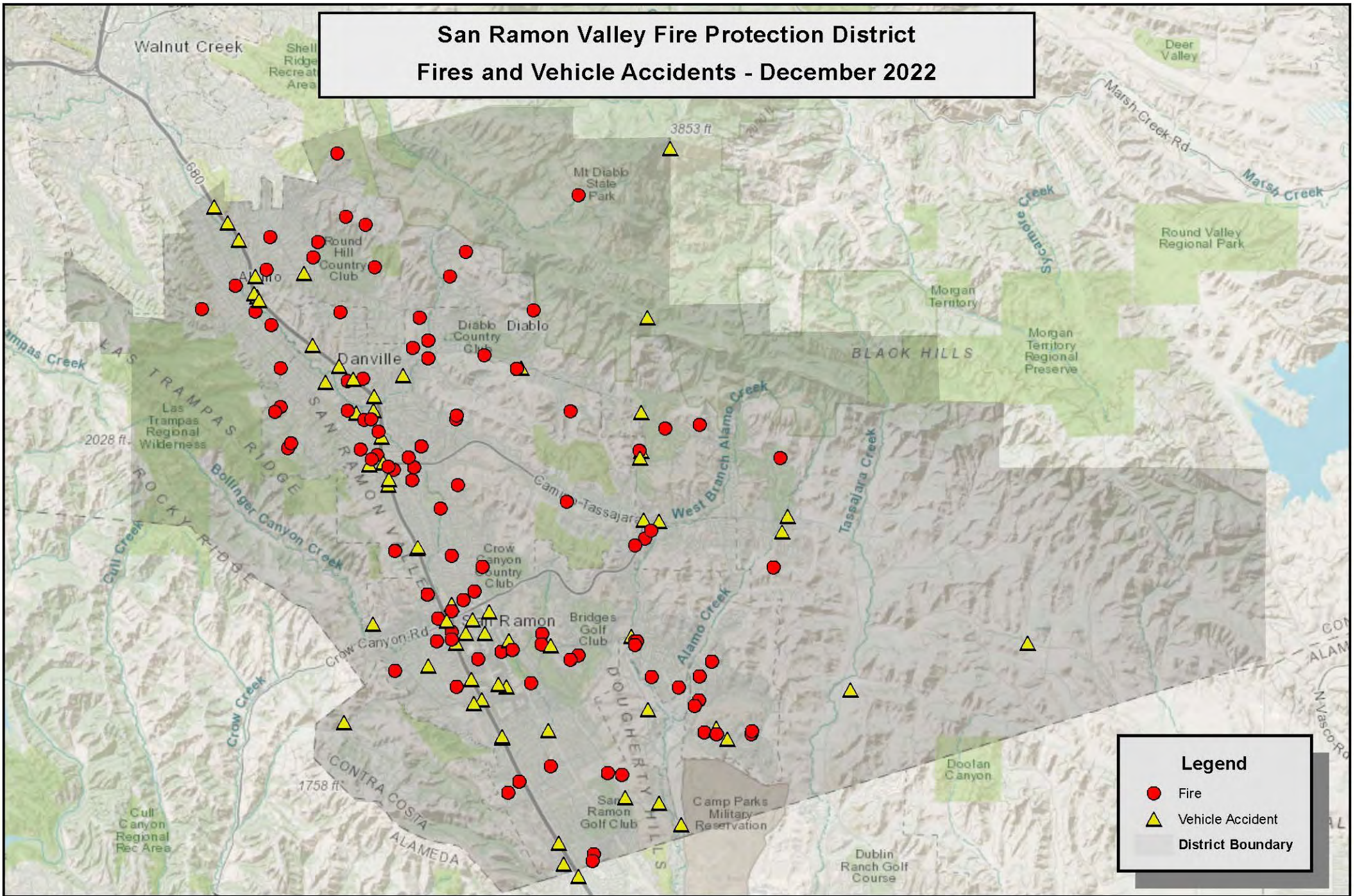
San Ramon Valley Fire Protection District

All Responses - December 2022



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
All Responses	830	769	883	841	949	927	897	945	933	936	885	1133
Fires & Vehicle Accidents	108	141	155	147	160	156	145	196	176	174	153	192
Med Emergencies & Other	722	628	728	693	789	770	751	749	757	762	732	941

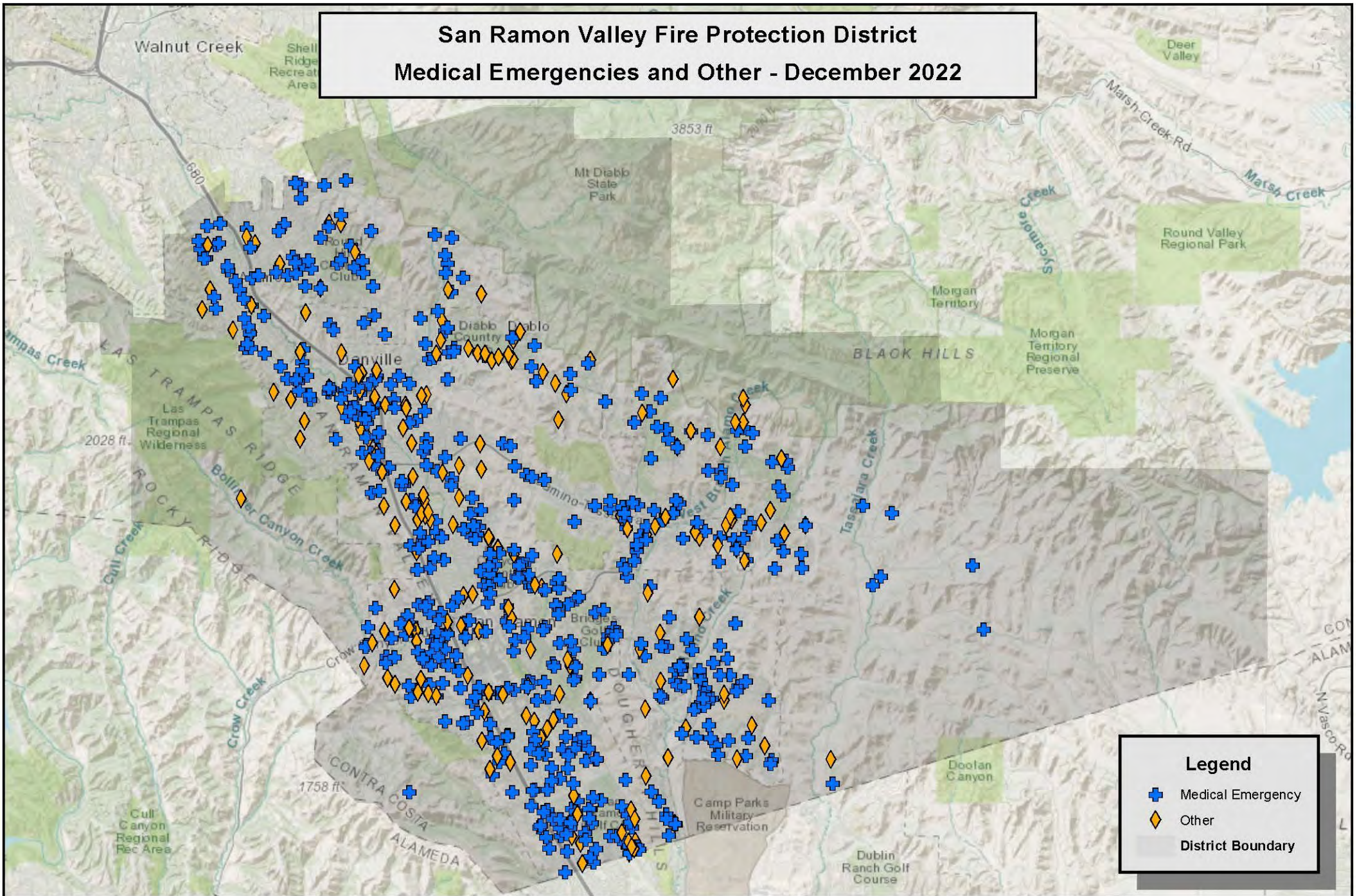
San Ramon Valley Fire Protection District Fires and Vehicle Accidents - December 2022



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fires & Vehicle Accidents	108	141	155	147	160	156	145	196	176	174	153	192

San Ramon Valley Fire Protection District

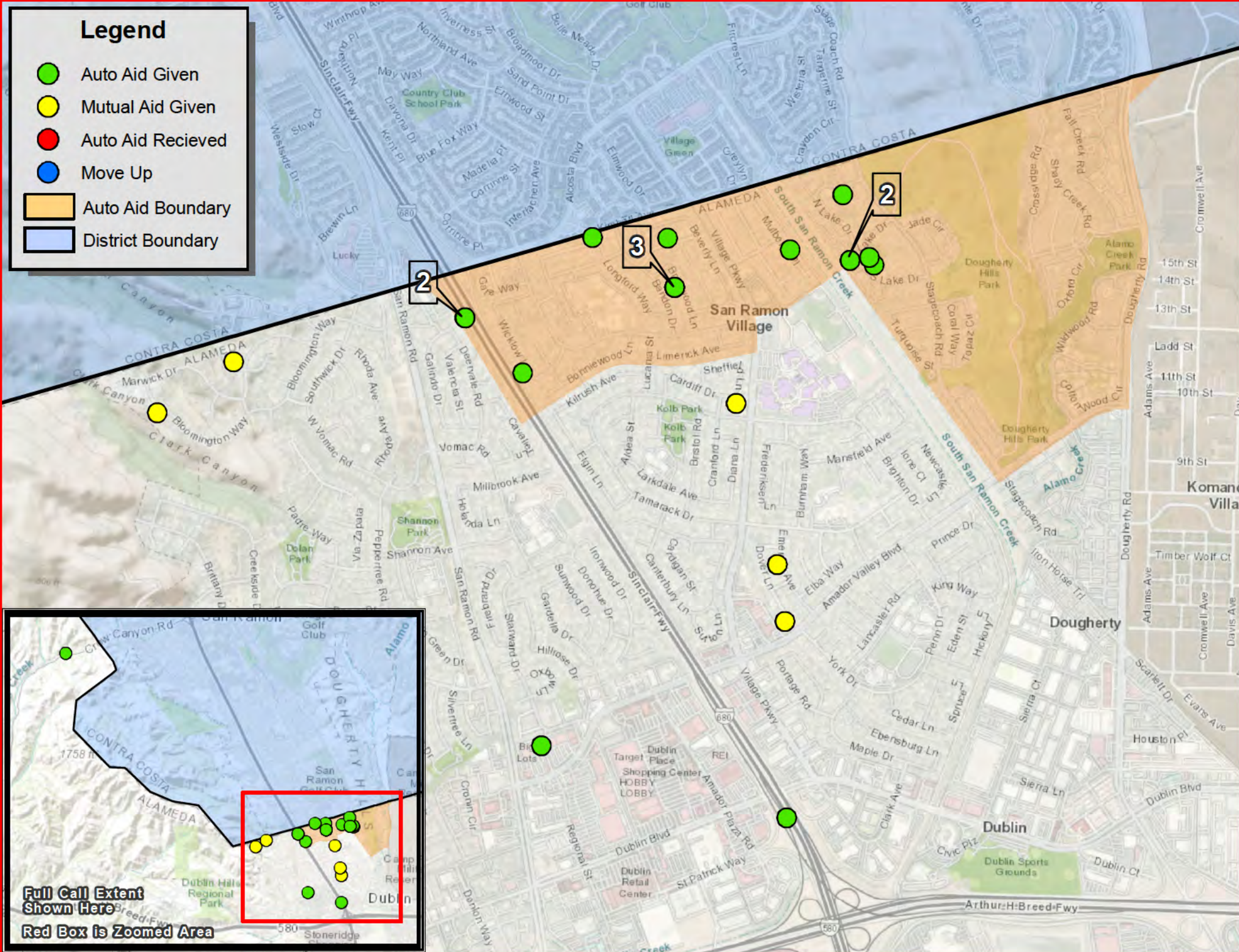
Medical Emergencies and Other - December 2022



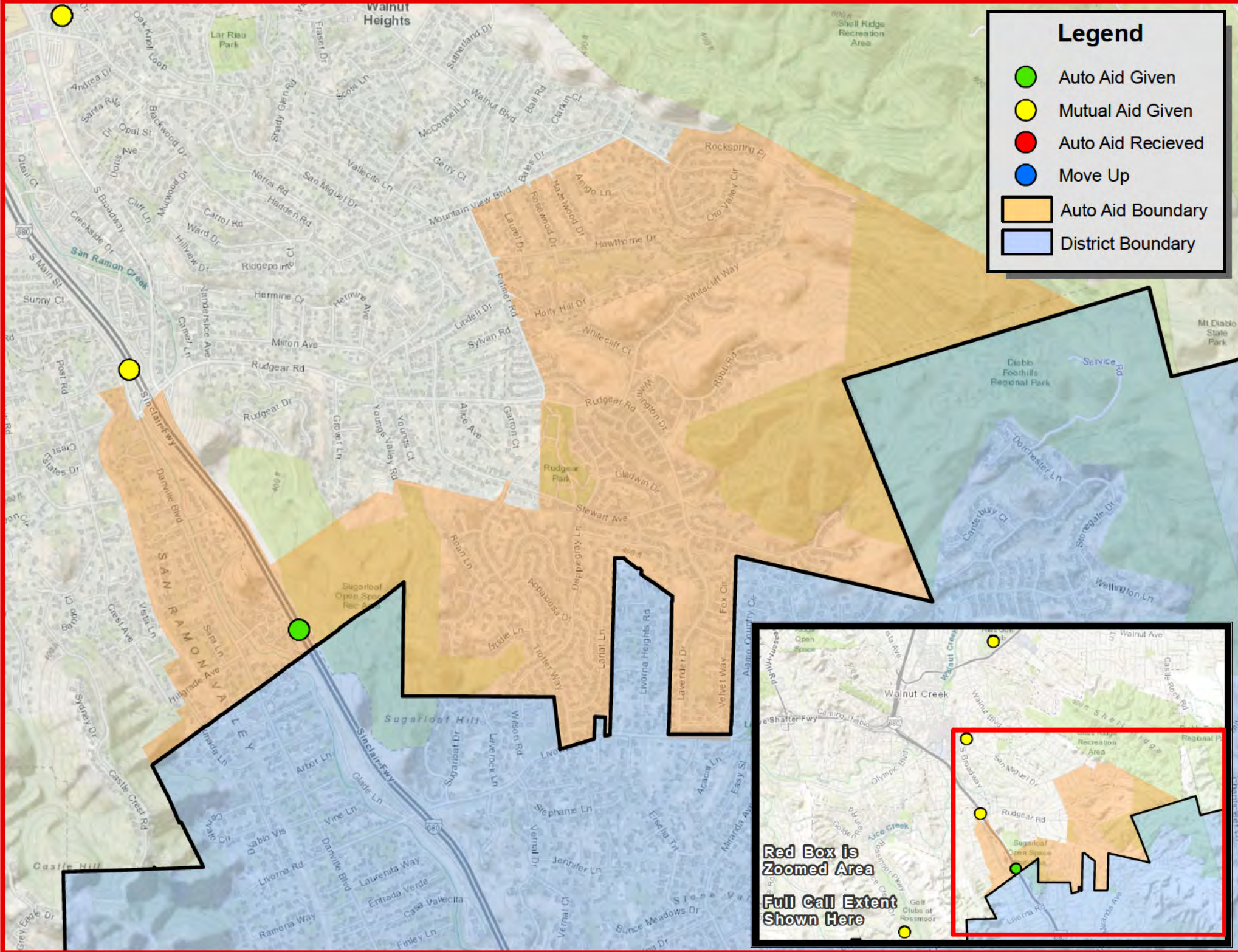
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Med Emergencies & Other	722	628	728	693	789	770	751	749	757	762	732	941

Legend

- Auto Aid Given
- Mutual Aid Given
- Auto Aid Recieved
- Move Up
- Auto Aid Boundary
- District Boundary



**Full Call Extent
Shown Here**
Red Box is Zoomed Area





TRAINING



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 18, 2023
To: Board of Directors
From: John Duggan, Battalion Chief
Subject: Monthly Training Division Report for December 2022

Activities

- ❖ Completed four weeks of the sixteen-week 2022-I Firefighter Recruit Academy
- ❖ Completed Annual Hazardous Materials Team Training
- ❖ Administered the completion of probationary periods for two Firefighters
- ❖ Completed Laboratory Blood Draws for 2023 Wellness Fitness Physical Examinations
- ❖ Drafted Certified Unified Program Agencies (CUPA) Facility Compliance Reports
- ❖ Initiated four Acting Captain and Engineer Position Task Books
- ❖ Finalized Study Materials Resources for the 2023 Captains Promotional Examination
- ❖ Reviewed and commented on draft policies related to the Lexipol Policy Program
- ❖ Monitored FireGauge Annual Performance Evaluations Program for a January 2023 start

Meetings

- ❖ 2023 Wellness Fitness Program meetings with BaySport - In person and virtual
- ❖ Administration Facility Relocation Logistics meeting - In person
- ❖ FireGauge Annual Evaluation Administrative Training meeting - Virtual
- ❖ Academy Coordinator meetings - In person





San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

Date: January 18, 2023
To: Board of Directors
From: Jonas Aguiar, Battalion Chief
Re: Monthly EMS Division Report for December 2022

EMS - Incidents

The District responded to 846 emergency medical incidents during the month of December. Sixteen (16) of those incidents were in response to a patient who experienced a sudden cardiac arrest. Four (4) of the cardiac arrest victims had a return of spontaneous circulation prior to arriving at the emergency department.

Activities

- ❖ Initiated Single-Role Paramedic EMS Academy 12/1/2022
 - 2 Single Role Paramedics completed EMS Academy and began Provisional Shifts
 - 2 Single Role Paramedics were hired as Firefighter Paramedics in the Fire Academy
- ❖ Continued to monitor staff completion of 4th Quarter County EMS Training
 - All line personnel completed the required LEMSA training
- ❖ Continued to evaluate and assess the Single-Role Paramedic Program
- ❖ Paramedic reaccreditation course Pre-Hospital Trauma Life Support taught internally
- ❖ One (1) request for public records was released
- ❖ Two (2) subpoenas for records were processed and are pending release
- ❖ Continued with monthly billable PCR reconciliation
- ❖ Developed 2023 EMS Training plan
- ❖ Completed the purchase of LUCAS devices and suction units
- ❖ Reviewed and updated EMS Academy Curriculum

Meetings

- ❖ CQI review Meeting
- ❖ Lead EMS Division Meetings - weekly goal review
- ❖ Continued LEMSA / EMS Division monthly collaborative discussions to maintain strong partnerships
- ❖ EMS Committee Meeting
- ❖ Board of Supervisors Meeting

Behavioral Health Activities Update

- ❖ Submitted letter of interest and grant application for the 2022 Transformations & Innovations Initiative with the CARESTAR Foundation.
- ❖ Participated in Behavioral Health collaboration meetings including:
 - Facilitated Site Visits/ Ride Along for Consultant Preston Loper with Contra Costa A3 team and SENECA team.
 - Continued Behavioral Health Justice Intervention Services Grant learning collaborative and coaching meetings.
 - Continued weekly internal Behavioral Health Justice Intervention Services Grant project meetings.
 - 988 Transfer Policy development and discussion through Design Group Meetings in anticipation of January 9, 2023, go live date.

COVID-19 Activities Update

- ❖ Complete inventory and place orders for miscellaneous Covid-19 supplies
- ❖ Continued to partner with Contra Costa County Health Services to acquire COVID-19 rapid tests and OTC rapid tests at no cost for the District



**COMMUNITY RISK
REDUCTION**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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www.firedepartment.org | info@firedepartment.org

Date: January 18, 2023
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Re: Monthly Community Risk Reduction Report for December 2022

Plan Review and Inspections

Staff processed 71 Applications and completed 97 Plan Reviews and 50 construction inspections during the month of December.

Compliance Inspections

No inspections are scheduled for December. Staff used this time to follow up on re-inspections and close out as many open inspections as possible. Inspection schedules were re-configured to the new 3-year inspection plan based on risk.

Meetings/Activity

- ❖ Attended training for code updates
- ❖ Attended concept plan meetings for various projects
- ❖ Attended Lexipol Training
- ❖ Completed updates on Code Summaries and Submittal Guides for new code series

Public Education / Community Emergency Response Team (CERT)

- ❖ CERT Members Refresher on Mindfulness and Disaster Psychology
- ❖ CERT Leader & Instructor Meeting
- ❖ CERT ALL Volunteers Holiday Celebration
- ❖ DAFN County Co-Chair (Disabilities/Access and Functional Needs) Meeting
- ❖ Meeting with NCA (National CERT Association) on Board assisting with Professional Development for CERT Members
- ❖ Scheduled station tours for various groups
- ❖ Fire Extinguisher Demo for Kids Country Staff
- ❖ Participated in emergency preparation presentation for Boy Scout Troop in Danville



FLEET AND FACILITIES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 18, 2022
To: Board of Directors
From: Frank Drayton, Deputy Chief
Subject: Monthly Fleet and Facilities Report for December 2022

Facilities

- ❖ Ongoing progress meetings for the Public Safety Complex
- ❖ Ongoing progress meetings for Station 34
- ❖ Participated in Station visits regarding future furniture needs
- ❖ Station 35 site visit with Plumber to detect leak and mark location. Repair complete
- ❖ Station 39 site visit with Plumber regarding PIV (Post Indicator Valve) water leak
- ❖ Met with Roebbelen to discuss schedule on New Training Center
- ❖ Public Safety Building Project

		Roebbelen		
	Cost Estimate ⁽¹⁾	Contract Amount	Change Orders	Revised Contract Amount
Fire Administration	\$ 7,300,000	\$ 6,056,467	\$ 18,280	\$ 6,074,747
Police Administration	7,200,000	9,350,047	1,450,841	10,800,888
Dispatch/EOC	6,900,000	6,734,486	92,785	6,827,271
Contingency	5,400,000	-	(1,561,906)	-
	\$ 26,800,000	\$ 22,141,000	\$ -	\$ 23,702,906

		Additional Scope		
	FF&E	Roof ⁽²⁾	Revised Cost Estimate	Billed to Date
Fire Administration	\$ 1,111,412	\$ 622,128	\$ 7,808,287	\$ 8,466,553
Police Administration	1,355,530	622,128	12,778,546	8,918,903
Dispatch/EOC	-	-	6,827,271	5,679,533
Contingency	(2,466,942)	-	1,371,152	-
	\$ -	\$ 1,244,255	\$ 28,785,255	\$ 23,064,989

Percentage Complete

80.13%

¹ Initial cost estimate excluding FF&E and Roof Replacement.

² Paid from District | City CIP Funds.

Fleet

- ❖ Continue to Prepare for Preconstruction Meeting for Mobile Communication Unit
- ❖ Finalize Specifications on three Remodification for existing Ambulances

Meetings

- ❖ Participated in Alamo MAC Meeting
- ❖ Attended Several Management Meetings
- ❖ Participated in Wiedemann site discussion
- ❖ Participated in Engineer and Captain Promotional Interviews
- ❖ Attended Wellness Fitness Committee Meeting



**COMMUNICATIONS
AND
TECHNOLOGY**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 18, 2023
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Re: Monthly Communications and Technology Report for December 2022

Communications & Technology

- ❖ Developed 988 Warm Handoff Policy and training materials
- ❖ Coordinated dispatch workstation installation in the new communications center
- ❖ New Police Officer Orientation
- ❖ Added preplans to the PulsePoint application
- ❖ Prepared monthly stats data for the EMS online compliance review process
- ❖ Distributed street data index for Alameda County Fire and Contra Costa County Fire for the Standards of Cover study
- ❖ Completed fire inspection zone data updates
- ❖ Finalized proposed edits for the district familiarization map
- ❖ Updated SB272 spreadsheet for publishing to the website
- ❖ Applied 7.1.1.3 ProQA Aqua patch to EMD Quality Assurance workstation
- ❖ Assisted San Ramon Police Department with Police Mobile configuration

Media

- ❖ Continued Employee Photo Update
- ❖ Assisted with the Santa on a Fire Truck holiday event
- ❖ Recorded Lexipol training webinars
- ❖ Produced the 2022 Holiday Lights Video
- ❖ Created Ember the Elf holiday post

Training

- ❖ Handling the Rising Tide of Suicide, Communications Training

Meetings

- ❖ Medical Dispatch Review Committee Meeting
- ❖ East Bay Regional Communications System
- ❖ Contra Costa County Radio Committee
- ❖ Wiedemann Radio Tower project
- ❖ Project Meetings for New Communications Center and Emergency Operations Center

Communications Reserves

- ❖ Motorola APX-8000 Inventory Workday
- ❖ Mobile Communications Unit activated to EOC for mapping
- ❖ Antenna identification project

San Ramon Valley Fire Protection District DNI Technology Monthly Scorecard December 2022

End User Support

- 150 Service Tickets Processed
- 27 Priority-One Ticket Responses Processed
- 4 Pending Tickets Waiting on Staff

End-User Feedback

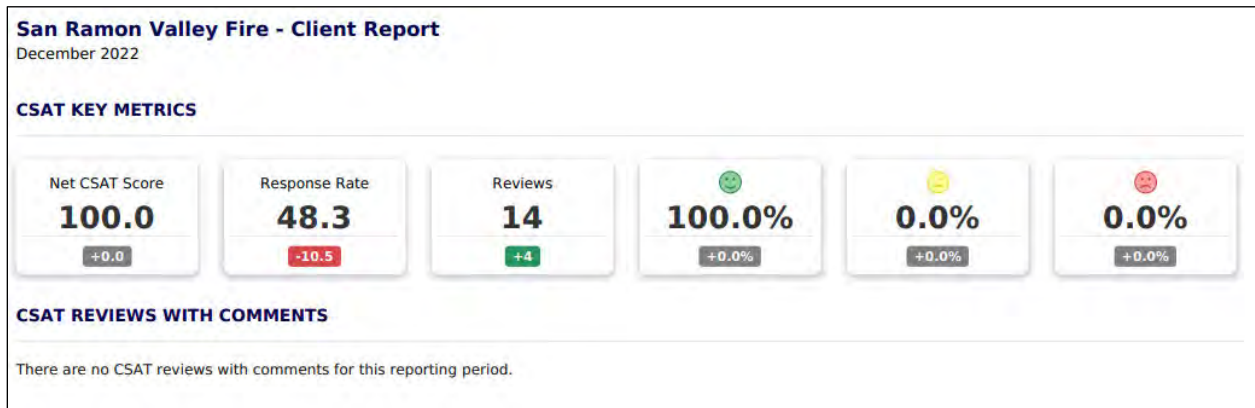





Figure 1: End User Feedback

After Hours / Emergency Support

- Received 15 After-Hours / Emergency Support Calls
- Average Triage Time Was 2.1 Minutes



Figure 2: Emergency Call Log

 **Bill Brandt** 
Sunnyvale, CA 

From +1 408 242 1672 To +1 866 946 8986
Answered By Antonio R - 23 Dec 2022 12:56 PM PST

Call Type
Support Calls

Phone Number
+1 408 242 1672

Was the call transferred? to David Parnell (+19253374878)?
Yes

Transferred to?
David Parnell

Number Dialed
+19253374878

Delivered To
outage@dni.net.support@dni.net

Message Taken
23 Dec 2022 12:58 PM PST



System Alerts

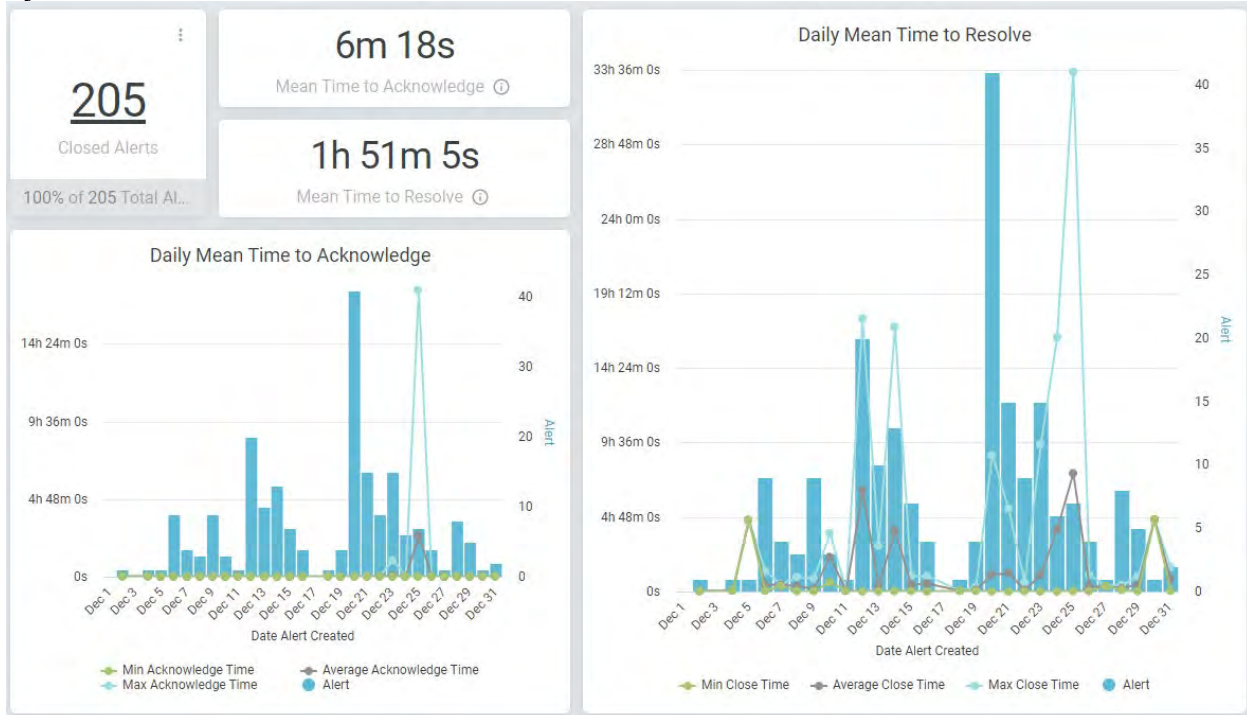


Figure 3: System Alert Response

Disaster Recovery

- 19.5 Terabytes of Data Backed Up Daily (Police, Fire, Communications Center, & Data Centers)
- All Backups Jobs Are Checked Daily
- All Backups Are Tested Weekly
- All Incremental Backups Occur Hourly
- Reviewed Turn Up Protocol for Backup Restoration in Data Centers

SRM-DSP-CAD-PROD ✔ Details

Machines processed: 14 of 14

Errors: 0 | Total size: 7.5 TB | Processed size: 7.5 TB
 Warnings: 0 | Processing rate: 70.5 MB | Total time: 1 hour 30 minutes

[Export](#) [Refresh](#)

Object	Start Time	End Time	Status	Performance Rate	Data Transferred
brws01.srv911.org	12/31/2022 10:39:23 pm	12/31/2022 10:46:12 pm	✔ Success	47.0 MB/s	6.4 GB
cad01.srv911.org	12/31/2022 09:34:22 pm	12/31/2022 09:40:21 pm	✔ Success	61.1 MB/s	6.5 GB
cad102.srv911.org	12/31/2022 09:34:27 pm	12/31/2022 09:40:20 pm	✔ Success	63.2 MB/s	7 GB
cad103.srv911.org	12/31/2022 09:39:57 pm	12/31/2022 09:46:46 pm	✔ Success	59.5 MB/s	7.3 GB
cad501.srv911.org	12/31/2022 09:39:57 pm	12/31/2022 09:49:59 pm	✔ Success	67.6 MB/s	9.5 GB
cad502.srv911.org	12/31/2022 09:49:01 pm	12/31/2022 09:54:23 pm	✔ Success	102.4 MB/s	7.2 GB
cad903.srv911.org	12/31/2022 09:53:54 pm	12/31/2022 10:04:05 pm	✔ Success	63.8 MB/s	10.5 GB
slws01.srv911.org	12/31/2022 10:08:33 pm	12/31/2022 10:20:53 pm	✔ Success	51.9 MB/s	50.2 GB
gsd01.srv911.org	12/31/2022 10:40:54 pm	12/31/2022 10:49:02 pm	✔ Success	55 MB/s	6.5 GB
mibc.srv911.org	12/31/2022 09:30:31 pm	12/31/2022 09:34:52 pm	✔ Success	91.4 MB/s	6 GB
ms01.srv911.org	12/31/2022 10:45:26 pm	12/31/2022 10:52:35 pm	✔ Success	55.4 MB/s	6.4 GB
rpss01.srv911.org	12/31/2022 10:19:26 pm	12/31/2022 10:34:08 pm	✔ Success	47.8 MB/s	11.5 GB
rte01.srv911.org	12/31/2022 10:33:41 pm	12/31/2022 10:40:02 pm	✔ Success	40.6 MB/s	5.3 GB
rte02.srv911.org	12/31/2022 10:33:41 pm	12/31/2022 10:39:47 pm	✔ Success	39.8 MB/s	4.5 GB

Figure 4: San Ramon CAD Backup Dashboard



Cybersecurity Status

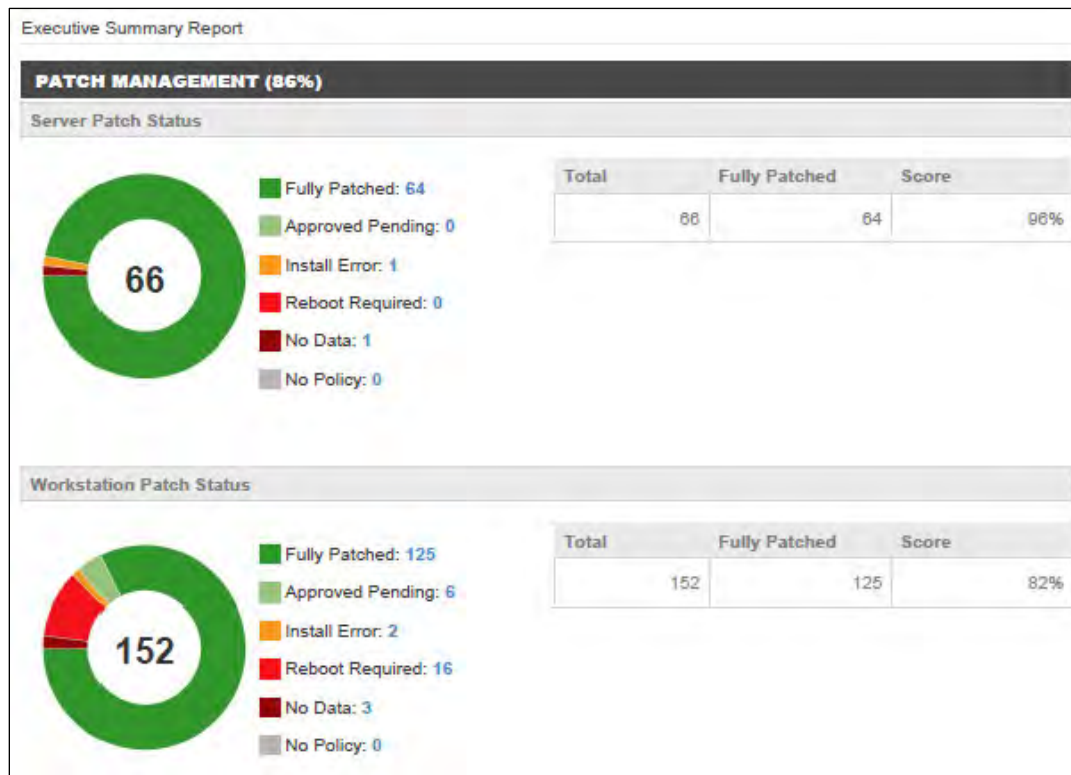


Figure 5: Patch Status Dashboard

- Installed 1,855 Security / Update Patches
- Mitigated 10 Priority 1 Alerts
- Mitigated Attack on Christmas Eve / Christmas Day to Take Control of San Ramon Mail Servers

Apparatus MDC Uptime

Availability Trend for Group: San Ramon (65 Gateways) from Dec 1 to Dec 31 (30 days), availability as uptime over gateway run time, 54 reporting, 5 below average of 99%, 2,900,649 events

Save Results | Change | Edit

Results by vehicle (active WAN link only)

Vehicle	Run Time	Average	Dec 1	Dec 2	Dec 3	Dec 4	Dec 5	Dec 6	Dec 7	Dec 8	Dec 9	Dec 10	Dec 11	Dec 12	Dec 13	Dec 14	Dec 15	Dec 16
352 3173 ND83020077011034	10 days 9 hours	99%				100%	100%	100%								100%	100%	99%
527 E33 ND83060396011034	29 days 24 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	99%	99%	98%	100%	100%
712 M32 ND84430082011034	14 days 18 hours	99%	100%	100%	100%	100%	99%	100%	100%	100%								
711 M31 ND83020208011034	27 days 10 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	99%	100%	100%
710 M35 ND83010156011034	28 days 8 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	99%	100%	100%	100%	100%
544 E38 ND83060118011034	29 days 23 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	99%	100%	100%	100%	100%
606 E331 ND83020007011034	30 days	99%	100%	100%	100%	100%	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Figure 6: Apparatus Connectivity Report

- 65 In-Motion Gateways (Active and Spares)
- Completed Firmware Update



- Achieved 99+% Uptime on Average

Station Alerting

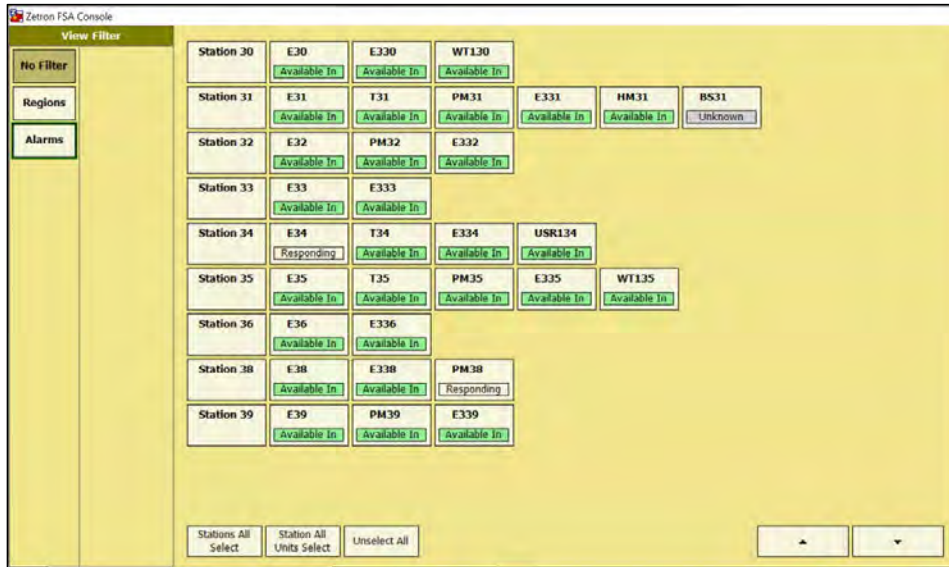


Figure 7: Station Alerting Status Dashboard

- Achieved 100% Uptime for Zetron Station Alerting
- Rescheduled G2 Interface Testing

Behavioral Health Initiative

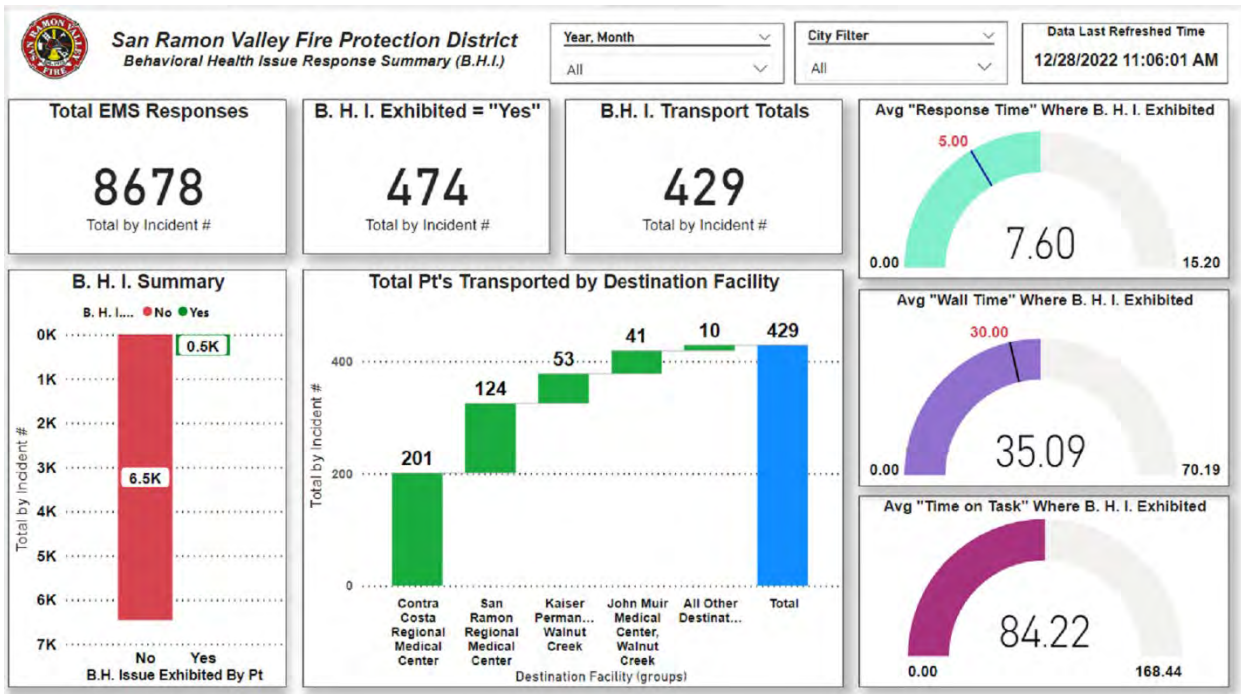


Figure 8: Sample BHI Dashboard



- Started Migration of BHI Reports from Tableau to PowerBI to Enhance Visualization of Data
- Began Working with A.J. to Map Police Data into Current Reports

Patient-Care Reporting CQI (ImageTrend)

- Reviewed 740 PCR Reports
- 90 PCR Reports in Queue

General Project Support

- Participated in Review Meetings with Contractor and Architect for New Complex
- Assisted with Orientation for 9 New Probationary Firefighters
- Worked with Vendor, Finance, and HR to Complete the Setup of Laserfiche (Records Retention Program)



January 5, 2023

San Ramon Valley Fire Protection District
ATTN: Paige Meyer, Fire Chief
1500 Bollinger Canyon Rd
San Ramon, CA 94583

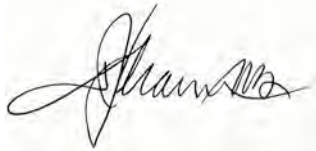
Dear Chief Meyer,

On behalf of the Board of Accreditation of the International Academies of Emergency Dispatch, we are pleased to announce San Ramon Valley Fire Protection District was approved as an Emergency Medical Dispatch Center of Excellence on January 5, 2023. Therefore, San Ramon Valley Fire Protection District has the distinguished honor of being the 8th Emergency Medical Dispatch Accredited Center in the world.

Congratulations and thank you for your patience during the accreditation application review process. San Ramon Valley Fire Protection District will be recognized at NAVIGATOR 2023 April 18-20 in Denver, CO and enjoy a special evening with fellow distinguished agencies at the ACE Reception. Subsequent details regarding this invitation only event will be provided in the future.

If we can ever be of service to San Ramon Valley Fire Protection District, it will be our privilege. Again, congratulations on this exemplary achievement.

Best Regards,
The International Academies of Emergency Dispatch



Jeff J. Clawson, M.D.
Board of Trustees, Chair



Christof C. Chwojka
Board of Accreditation, Chair



Pamela K. Stewart
Board of Certification, Chair



Kim Rigden
Associate Director of Accreditation

cc: IAED Board of Accreditation
Denise Pangelinan, Director of Emergency Communications



HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 18, 2023
To: Board of Directors
From: Ken Campo, Administrative Services Consultant
Re: Monthly Human Resources Report for December 2022

Recruitment:

- ❖ Coordinated and held interviews for Captain & Engineer Promotional positions
- ❖ Coordinated and tracked pre-employment backgrounds for:
 - three (3) Single Role Paramedics
 - two (2) Firefighter Paramedics
 - one (1) District Aide
 - two (2) Station 37 Volunteer applicants
- ❖ Announced Fire Captain Promotional Examination for 2023
- ❖ Coordinated interviews for one (1) applicant for the Internal Recruit and Retention Training Program

Additional Accomplishments:

- ❖ Assisted one (1) outside agencies with salary and compensation information requests
- ❖ Participated in training on the Lexipol software program
- ❖ Scheduled Annual Wellness Fitness Exams for Administrative Staff, Dispatch and Communication Reserve Volunteers
- ❖ Participated in an Onboarding and marketing service demonstration meeting with Neogov
- ❖ Tracked and Monitored Covid-19 positive personnel in accordance with the check-in policy requirements; processed claims and required logs with third party administrator ICS (Thirteen (13) positive cases in December)
- ❖ Assisted EMS Division with statistics and questions for CareStart Grant application
- ❖ Participated in two (2) ECS (electronic document) Imaging trainings
- ❖ Participated in demo by Central Square for a Payroll/HR software system
- ❖ Met with three (3) employees who filed for retirement to review and process District-provided retirement benefits

Report: Employee Illness/Injury Report –December 2022



San Ramon Valley Fire Protection District

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Date: January 18, 2023
To: Board of Directors
From: Ken Campo, Administrative Services Consultant
Re: December 2022 Employee Illness/Injury Report

Indemnity (Lost Time)

No reportable injuries.

Medical Only (No Lost Time)

DOI-12/26/2022 - An employee sought treatment for a cut on right thumb. No loss time.

Total lost time due to injuries for the month of November:

- 104 shifts for 10 shift employees



FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 18, 2023
To: Board of Directors
From: Davina Hatfield, Chief Financial Officer
Re: Monthly Financial Report for December 2022

Meetings/Activities:

- ❖ Submitted COVID-19 reimbursement request to CalOES for all expenses
- ❖ Continued audit fieldwork for fiscal year 2021|22 with external auditors
- ❖ Continued to work with the California Department of Health Care Services for 2018/19 GEMT Cost Report Audit
- ❖ Received a demonstration of the Central Square Enterprise Resource Planning software
- ❖ Met with
 - Bank of the West
 - Amazon Business
- ❖ Provided support and assistance to other Divisions with the following projects:
 - Lexipol policy implementation
 - Assisted employees with retirement calculations
 - Academy on-boarding
 - Firefighter Paramedics
 - Single Role Paramedics

Financial Statements for the period ending November 30, 2022:

- ❖ Balance Sheets
- ❖ Revenues | All Funds, Budget vs. Actual
- ❖ Expenditures | General Fund Budget vs. Actual
- ❖ Expenditures | Capital and Debt Service Funds Budget vs. Actual
- ❖ Revenue and Expense History by Month | General Fund
- ❖ Overtime Analysis

San Ramon Valley Fire Protection District

Combined Balance Sheet

November 30, 2022

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
ASSETS									
Cash - Checking	\$ -	\$ 143,000	\$ -	\$ 175,066	\$ 2,285	\$ 131,292	\$ -	\$ -	\$ 451,643
Cash - Money Market	501,570	-	-	-	-	-	-	-	501,570
Cash - Workers' Compensation	(41,146)	-	-	-	-	-	-	-	(41,146)
Cash - Flexible Spending	25,116	-	-	-	-	-	-	-	25,116
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 2.007%	5,263,362	11,807,214	-	42,634	-	-	-	-	17,113,210
Investments - Market Value Adjustment	(2,069,766)	(752,869)	-	-	-	-	-	-	(2,822,635)
Investments - Bank of the West @ .92% avg	25,672,512	9,329,313	-	-	-	-	-	-	35,001,825
Escrow Account - CA Bank of Commerce (St.34 ret)	-	-	-	133,971	-	-	-	-	133,971
Escrow Account - River City Bank (PSB retention)	-	-	-	1,103,862	-	-	-	-	1,103,862
Cash with Fiscal Agent	-	-	133	23,977,829	-	-	-	-	23,977,962
Cash with Fiscal Agent	-	-	-	-	-	-	-	-	-
Accounts Receivable	429,518	-	-	-	-	-	-	-	429,518
Interest Receivable	126,369	46,634	-	-	-	-	-	-	173,003
YE Accrued Ambulance Billing	1,297,541	-	-	-	-	-	-	-	1,297,541
Prepaid Expenses and Deposits	10,124,010	-	-	11,072,109	-	-	-	-	21,196,119
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings and Improvements	-	-	-	-	-	-	34,354,445	-	34,354,445
Construction in Progress	-	-	-	-	-	-	22,715,932	-	22,715,932
Leased Assets	-	-	-	-	-	-	50,000	-	50,000
Equipment	-	-	-	-	-	-	8,577,448	-	8,577,448
Vehicles	-	-	-	-	-	-	24,481,827	-	24,481,827
Accumulated Depreciation	-	-	-	-	-	-	(39,240,048)	-	(39,240,048)
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	67,830,638	67,830,638
TOTAL ASSETS	\$ 41,330,336	\$ 20,573,292	\$ 133	\$ 36,505,471	\$ 2,285	\$ 131,292	\$ 56,940,482	\$ 67,830,638	\$ 223,313,929
LIABILITIES									
Accounts Payable	\$ 432,665	\$ -	\$ -	\$ 1,125,620	\$ -	\$ -	\$ -	\$ -	\$ 1,558,285
Accrued Expenses	3,710,210	-	-	2,231	-	-	-	-	3,712,441
Deposits Payable	32,084	-	-	-	-	-	-	-	32,084
Deferred Ambulance Billing Revenue	1,095,555	-	-	-	-	-	-	-	1,095,555
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	43,355,000	43,355,000
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	12,183,000	12,183,000
Workers' Compensation	-	-	-	-	-	-	-	8,793,000	8,793,000
Accumulated Leave	-	-	-	-	-	-	-	3,499,638	3,499,638
TOTAL LIABILITIES	5,270,514	-	-	1,127,851	-	-	-	67,830,638	74,229,003

San Ramon Valley Fire Protection District

Combined Balance Sheet

November 30, 2022

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
FUND BALANCE									
Investment in General Fixed Assets	-	-	-	-	-	-	56,940,482	-	56,940,482
Non-Spendable Fund Balance	561,745	-	-	11,072,109	-	-	-	-	11,633,854
Restricted Fund Balance	-	-	133	14,606,722	2,285	-	-	-	14,609,140
Committed Fund Balance:									
Dry Period Funding	33,550,848	-	-	-	-	-	-	-	33,550,848
Budget Stabilization	-	16,523,292	-	-	-	-	-	-	16,523,292
Workers' Compensation Claims	-	4,050,000	-	-	-	-	-	-	4,050,000
Capital Projects	-	-	-	1,209,035	-	-	-	-	1,209,035
Assigned Fund Balance:									
Other Assigned Fund Balance	1,947,229	-	-	8,489,754	-	-	-	-	10,436,983
Unassigned Fund Balance	-	-	-	-	-	131,292	-	-	131,292
TOTAL FUND BALANCE	<u>36,059,822</u>	<u>20,573,292</u>	<u>133</u>	<u>35,377,620</u>	<u>2,285</u>	<u>131,292</u>	<u>56,940,482</u>	<u>-</u>	<u>149,084,926</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 41,330,336</u>	<u>\$ 20,573,292</u>	<u>\$ 133</u>	<u>\$ 36,505,471</u>	<u>\$ 2,285</u>	<u>\$ 131,292</u>	<u>\$ 56,940,482</u>	<u>\$ 67,830,638</u>	<u>\$ 223,313,929</u>

San Ramon Valley Fire Protection District

Revenues - All Funds

For the Period Ended November 30, 2022

FISCAL YEAR COMPLETED - 41.67%

	2021/22	2022/23			
	Actual (unaudited)	Budgeted	Realized	Remaining Budget	% Received
TAXES					
Property Taxes - Current Secured	\$ 77,477,853	\$ 83,056,711	\$ -	\$ 83,056,711	0.0%
Property Taxes - Supplemental	2,593,979	-	-	-	
Property Taxes - Utilities (Unitary)	1,221,283	1,221,283	-	1,221,283	0.0%
Property Taxes - Current Unsecured	2,035,368	2,278,449	2,149,601	128,848	94.3%
Homeowners Property Tax Relief	442,512	453,404	-	453,404	0.0%
RDA Property Tax	1,674,185	1,553,858	-	1,553,858	0.0%
County Tax Administration	(585,320)	(622,658)	-	622,658	0.0%
Property Taxes - Prior Secured	(222,344)	(222,344)	-	222,344	0.0%
Property Taxes - Prior Supplemental	(91,212)	(91,212)	-	91,212	0.0%
Property Taxes - Prior Unsecured	25,980	-	-	-	
Total Taxes	84,572,284	87,627,491	2,149,601	87,350,318	2.5%
INTERGOVERNMENTAL					
Measure H	33,000	33,000	-	33,000	0.0%
Measure X	-	-	-	-	
State Aid/Grants	655,747	390,000	8,156	381,844	2.1%
Federal Grant Revenue	951	365,194	-	365,194	0.0%
Other Intergovernmental Revenue	485,610	476,411	181,189	295,222	38.0%
GEMT	(26,081)	160,000	-	160,000	0.0%
Consolidated Dispatch	1,953,926	2,221,608	-	2,221,608	0.0%
Total Intergovernmental	3,103,153	3,646,213	189,345	3,456,868	5.2%
CHARGES FOR SERVICE					
Inspection Fees	2,764	29,475	4,981	24,494	16.9%
Plan Review	373,639	325,000	224,669	100,331	69.1%
Weed Abatement Charges	3,010	3,382	-	3,382	
Administrative Citation Charges	-	-	-	-	#DIV/0!
Ambulance Services	5,574,080	5,403,500	2,668,927	2,734,573	49.4%
CPR Classes	-	-	-	-	#DIV/0!
Reports and Photocopies	5,840	3,821	510	3,311	13.3%
Total Charges For Service	5,959,333	5,765,178	2,899,087	2,866,091	50.3%
USE OF MONEY AND PROPERTY					
Investment Earnings	553,960	606,000	300,900	305,100	49.7%
Total Use Of Money and Property	553,960	606,000	300,900	305,100	49.7%
RENTAL INCOME					
Rent On Real Estate	66,568	78,334	3,379	74,955	4.3%
Total Rental Income	66,568	78,334	3,379	74,955	4.3%
OTHER REVENUE					
Donations	975	-	50	(50)	
Indemnifying Proceeds	-	-	-	-	
Miscellaneous Revenue	260,703	10,000	1,516	8,484	15.2%
Developer Contributions	1,975,000	-	-	-	#DIV/0!
Total Other Revenue	2,236,678	10,000	1,566	8,434	15.7%
OTHER FINANCING SOURCES					
Debt/Lease Proceeds	10,015,820	-	-	-	
Total Other Financing Sources	10,015,820	-	-	-	
Total Revenue	\$ 106,507,796	\$ 97,733,216	\$ 5,543,878	\$ 94,061,766	5.7%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended November 30, 2022

FISCAL YEAR COMPLETED - 41.67%

	2021/22		2022/23		
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
SALARIES AND BENEFITS					
Permanent Salaries	\$ 30,071,509	\$ 32,088,619	\$ 13,010,786	\$ 19,077,833	40.5%
Temporary Salaries	487,832	815,590	228,400	587,190	28.0%
Overtime	11,773,612	8,599,100	4,828,715	3,770,385	56.2%
Overtime - Temp Employees	919	-	-	-	#DIV/0!
FICA/Medicare	586,181	578,479	251,480	326,999	43.5%
Retirement Contributions	18,841,804	19,907,205	8,661,958	11,245,247	43.5%
Retirement Contributions - UAAL	263,000	279,000	279,000	-	100.0%
401A Contributions - Employer Paid	22,425	60,000	25,000	35,000	41.7%
Employee Group Insurance	4,528,755	4,704,685	1,853,832	2,850,853	39.4%
Retiree Health Insurance	3,632,662	3,783,591	1,521,773	2,261,818	40.2%
OPEB Contribution	5,800,925	5,801,464	2,500,000	3,301,464	43.1%
Unemployment Insurance	951	5,000	3,315	1,685	66.3%
Workers' Compensation	1,353,923	1,400,000	465,965	934,035	33.3%
Total Salaries and Benefits	77,364,498	78,022,733	33,630,224	44,392,509	43.1%
SERVICES AND SUPPLIES					
Office Supplies	24,900	41,234	9,355	31,879	22.7%
Postage	9,273	30,212	3,343	26,869	11.1%
Telecommunications	221,380	225,544	68,816	156,728	30.5%
Utilities	485,621	479,200	187,394	291,806	39.1%
Small Tools and Equipment	88,383	136,880	21,475	115,405	15.7%
Miscellaneous Supplies	69,583	145,348	20,039	125,309	13.8%
Medical Supplies	239,539	252,400	107,379	145,021	42.5%
Firefighting Supplies	80,173	87,800	40,721	47,079	46.4%
Pharmaceutical Supplies	61,675	60,000	41,480	18,520	69.1%
Computer Supplies	11,510	16,120	2,608	13,512	16.2%
Radio Equipment and Supplies	821	21,320	985	20,335	4.6%
Food Supplies	26,073	42,360	9,734	32,626	23.0%
PPE Inspection and Repairs	13,091	20,280	6,396	13,884	31.5%
Safety Clothing	185,487	313,144	196,630	116,514	62.8%
Class A Uniforms	8,804	10,920	2,200	8,720	20.1%
Non-Safety Clothing	23,654	26,233	8,838	17,395	33.7%
Class B Uniforms	73,214	102,336	22,976	79,360	22.5%
Household Supplies	70,367	48,120	27,712	20,408	57.6%
Central Garage - Repairs	765,268	500,000	98,956	401,044	19.8%
Central Garage - Maintenance	119,407	104,000	33,750	70,250	32.5%
Central Garage - Gas, Diesel and Oil	576,100	523,920	275,175	248,745	52.5%
Central Garage - Tires	76,307	60,000	24,302	35,698	40.5%
Central Garage - Mandated Inspections	8,416	129,480	7,114	122,366	5.5%
Maintenance and Repairs - Equipment	211,686	203,522	124,548	78,974	61.2%
Maintenance and Repairs - Radio and Electronic	20,476	96,175	330	95,845	0.3%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended November 30, 2022

FISCAL YEAR COMPLETED - 41.67%

	2021/22	2022/23			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
Maintenance and Repairs - Buildings	139,989	208,000	56,855	151,145	27.3%
Maintenance and Repairs - Grounds	63,799	79,400	15,863	63,537	20.0%
Rents and Leases	181,757	96,451	101,468	(5,017)	105.2%
Software and Licensing	590,315	545,748	133,113	412,635	24.4%
Professional Services	2,442,924	3,224,567	995,538	2,229,029	30.9%
Recruiting Costs	158,148	200,170	71,857	128,313	35.9%
Legal Services	99,537	160,000	35,874	124,126	22.4%
Medical Services	111,655	159,120	4,850	154,270	3.0%
Communications Services	93,915	99,174	95,040	4,134	95.8%
Election Services	-	210,000	-	210,000	0.0%
Insurance Services	430,549	680,238	420,541	259,697	61.8%
Publication Of Legal Notices	144	3,640	-	3,640	0.0%
Specialized Printing	10,115	27,092	2,015	25,077	7.4%
Memberships	79,025	49,687	63,054	(13,367)	126.9%
Educational Courses and Supplies	326,825	395,975	61,615	334,360	15.6%
Educational Assistance	21,534	52,000	6,932	45,068	13.3%
Public Educational Supplies	2,203	11,440	2,218	9,222	19.4%
Books and Periodicals	16,623	29,691	1,761	27,930	5.9%
Recognition Supplies	4,854	5,100	5,017	83	98.4%
Meetings and Travel	76,170	69,855	13,122	56,733	18.8%
Other Expense	25,641	-	12,388	(12,388)	#DIV/0!
Taxes and Assessments	162,923	143,500	-	143,500	0.0%
Total Services and Supplies	8,509,853	10,127,396	3,441,377	6,686,019	34.0%
Total Operating Expenditures	\$ 85,874,351	\$ 88,150,129	\$ 37,071,601	\$ 51,078,528	42.1%

San Ramon Valley Fire Protection District

Expenditures - All Other Funds

For the Period Ended November 30, 2022

FISCAL YEAR COMPLETED - 41.67%

	<u>2021/22</u>	<u>2022/23</u>			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
CAPITAL PROJECTS					
Professional Services	\$ 34,715	\$ -	\$ (3,358)	\$ 3,358	
Legal Services	30,000	-	-	-	
Technology Improvements	83,230	-	48,873	(48,873)	#DIV/0!
Specialized Printing	-	-	-	-	
Various Improvements	19,955,965	31,081,693	5,556,471	25,525,222	17.9%
Radio and Electronic Equipment	219,931	2,127,257	248,803	1,878,454	11.7%
Major Equipment	-	562,914	-	562,914	0.0%
Autos and Trucks	<u>10,593,478</u>	<u>279,500</u>	<u>27,718</u>	<u>251,782</u>	<u>9.9%</u>
Total Capital Projects	<u>\$ 30,917,319</u>	<u>\$ 34,051,364</u>	<u>\$ 5,878,507</u>	<u>\$ 28,172,857</u>	<u>17.3%</u>
DEBT SERVICE					
2022 Equipment Lease	\$ -	\$ 2,066,373	\$ 1,036,142	\$ 1,030,231	50.1%
2015 Certificates Of Participation	927,250	924,625	751,875	172,750	81.3%
2020 Certificates of Participation	1,994,563	1,993,663	1,333,431	660,232	66.9%
2018 Equipment Lease	<u>613,155</u>	<u>595,999</u>	<u>298,860</u>	<u>297,139</u>	50.1%
Total Debt Service	<u>\$ 3,534,968</u>	<u>\$ 5,580,660</u>	<u>\$ 3,420,308</u>	<u>\$ 2,160,352</u>	<u>61.3%</u>
Total Capital, Equipment and Debt Service	<u>\$ 34,452,287</u>	<u>\$ 39,632,024</u>	<u>\$ 9,298,815</u>	<u>\$ 30,333,209</u>	23.5%

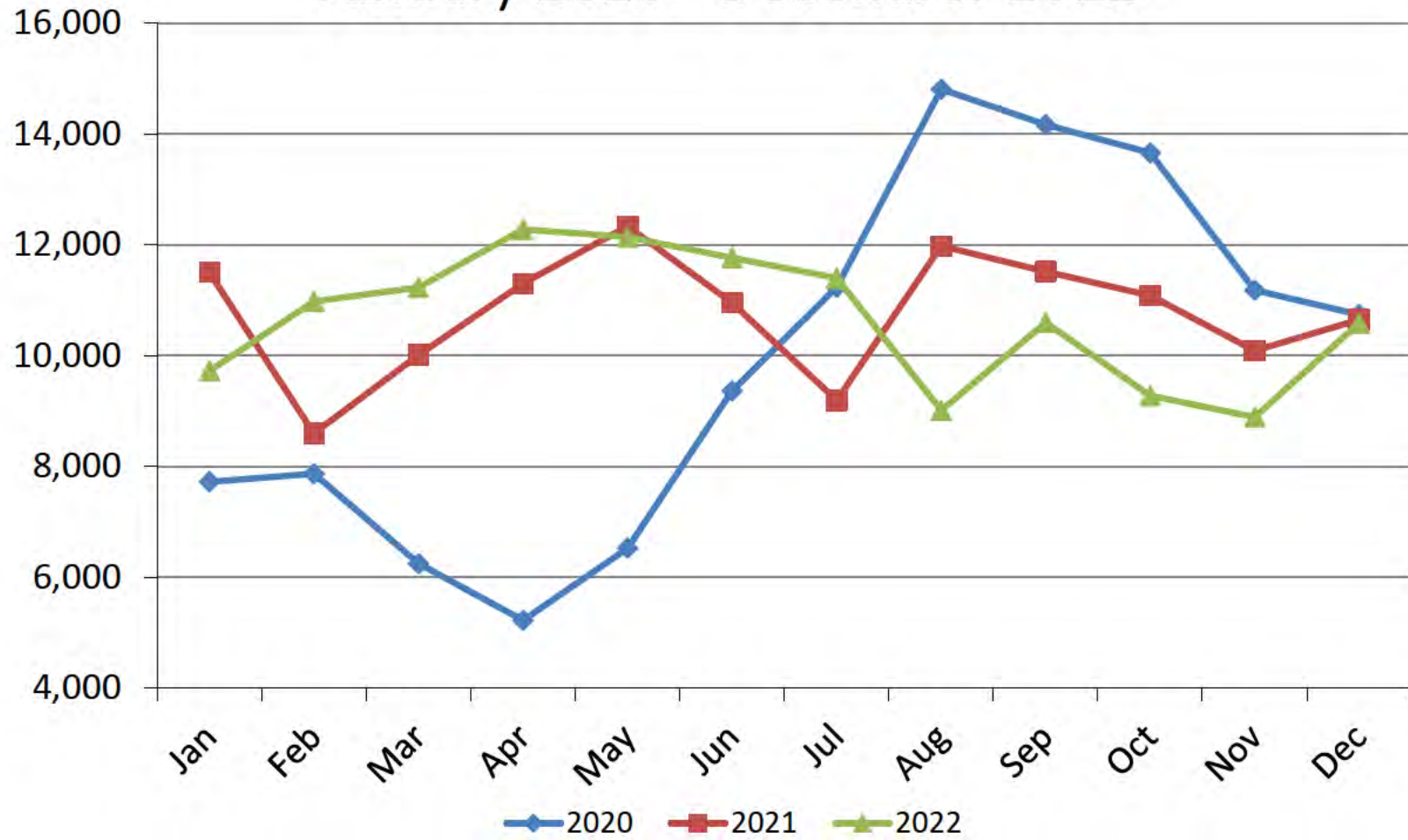
San Ramon Valley Fire Protection District

General Fund

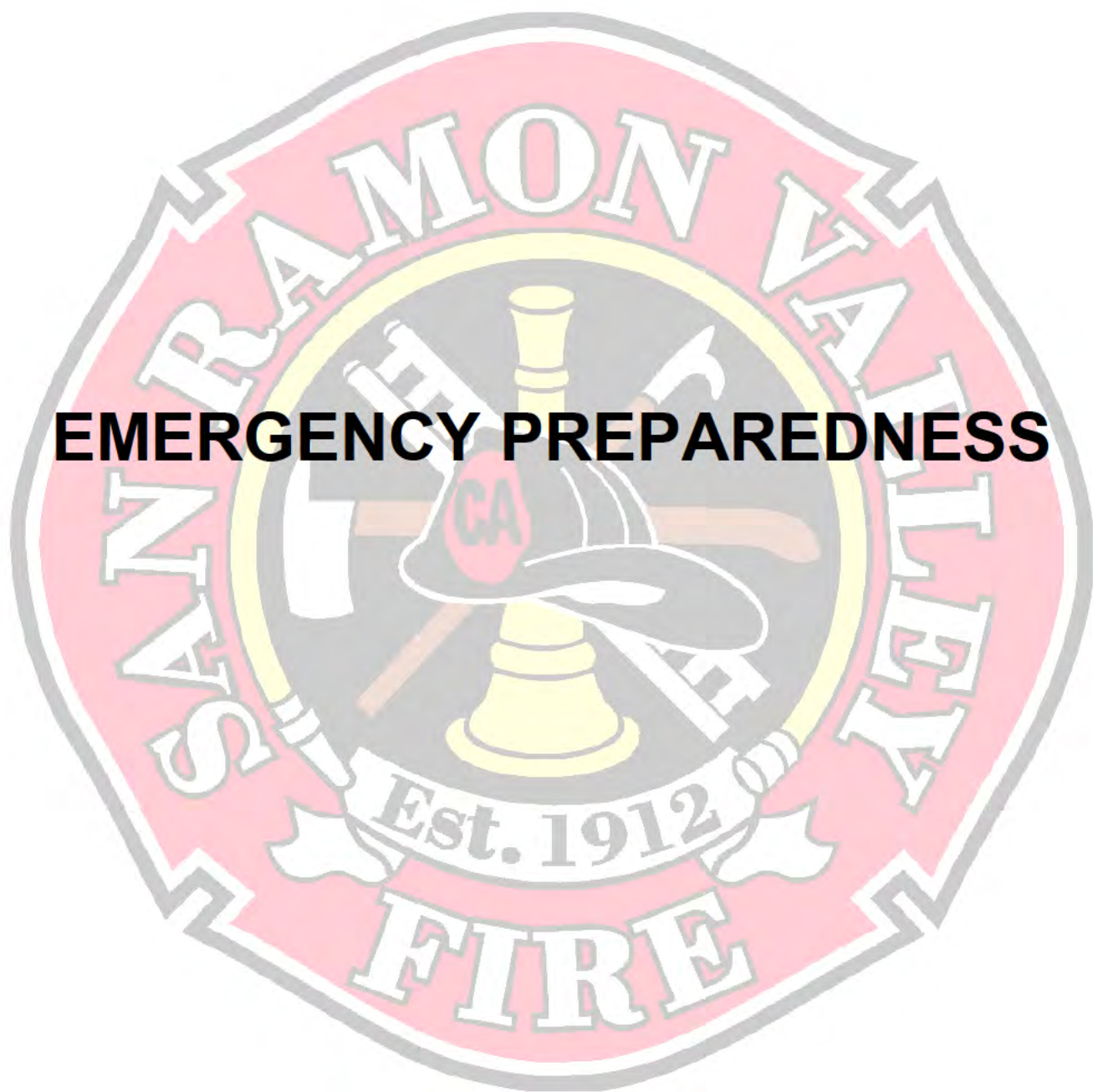
Revenue and Expenditures

Month	2018/19		2019/20		2020/21		2021/22		2022/23	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 550,530	\$ 5,622,648	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529	\$ 615,957	\$ 7,595,516	\$ 683,878	\$ 7,137,702
August	499,377	5,905,072	610,284	6,468,445	436,936	5,415,373	614,807	6,716,218	794,827	7,906,784
September	579,731	5,563,173	388,535	5,580,182	481,504	6,749,996	575,880	7,181,678	707,135	6,719,074
October	2,375,797	6,005,201	2,931,282	6,169,069	633,361	6,409,267	2,286,870	6,771,836	2,685,628	8,002,926
November	656,486	6,191,849	516,137	6,368,317	3,069,984	7,404,339	701,139	6,726,630	583,984	7,305,110
December	39,332,475	5,629,084	40,716,284	6,133,552	42,109,519	6,465,330	43,887,931	7,471,404		
January	1,334,430	5,722,401	1,818,008	5,781,707	1,919,622	6,769,534	1,929,139	6,681,116		
February	632,213	5,524,960	856,640	5,675,617	915,885	6,680,845	691,516	7,195,480		
March	972,913	5,624,000	742,260	5,932,483	1,696,361	6,936,490	759,860	7,318,574		
April	28,219,039	5,320,835	29,646,763	5,904,545	31,336,141	7,254,141	31,841,248	7,199,179		
May	507,822	6,529,026	507,535	5,565,403	579,440	7,178,714	2,558,038	7,313,714		
June	6,282,536	6,135,504	6,469,451	6,475,129	7,280,114	7,465,440	7,935,470	7,703,006		

Total Overtime Hours by Month January 2020 - December 2022



EMERGENCY PREPAREDNESS





San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 18, 2023
To: Board of Directors
From: Ron Marley, Emergency Preparedness Coordinator
Re: Monthly Emergency Preparedness Report January 2023

❖ **Meetings, Activities, and Presentations**

- California State Board of Forestry Final “Zero Zone” code development group meetings
- Presented a structural fire behavior presentation to the Gale Ranch Middle Schools, 8th-grade forensic science class
- Numerous “Stored Energy” Committee meetings for the NFPA 855 Working Group and the International Assoc. of Fire Chiefs
- Hosted regional fire investigation training with the California Innocence Project
- Implemented an Arson Reporting Tip Line and email address
- Monthly committee meetings International Public Safety Assoc., Society of Fire Protection Engineers, and others

❖ **Fuels, Property Inspections, and Homeowners Insurance**

- Meetings and conversations with the Faria Preserve Homeowners Association and other district residents over insurance cancellations.
- Developed a response letter to a post structure fire insurance scam
- Researched the history and development process of the new Fire Severity Zones
- Continued analysis of boundary properties owned by East Bay Parks
- Reviewed and made suggested changes to the new county-wide hazard abatement ordinance

❖ **Additional actions and accomplishments**

- On-going fire investigation team report reviews, mentoring, and development
- Development work on the districts Accredited Local Fire Academy application for State Fire Training
- Responded to and supported fire investigations
- Lexipol Policy Development

- Established a designated supply and archived document room for the fire investigation team in the fire station 39s annex building
- Continued discussion on a drone grant with the Alamo Improvement Association
- Final review of the Alameda County and Contra Costa Resource Conservation Districts Regional Priority Plan

❖ **Emergency Operations Center and Preparedness**

- Daily national intelligence data reviews
- Continuous work on a new EOC Operations Manual
- Monthly Multiagency Coordination Group Meeting
- Weekly Zone Haven Meetings