

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953**

**Wednesday, March 22, 2017 – 7:00 p.m.**

*Donald Parker ~ Board President ~ Chris Campbell, Board Vice President ~  
H. Jay Kerr, Director ~ Matthew J. Stamey, Director ~ Shawn Stark, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Standing Committees:** **Personnel/HR:** Chair, Director Stamey and Director Stark; **Finance:** Chair, Director Kerr and Director Stamey; **Facilities:** Chair, Director Stamey and Director \*Campbell (\*Parker for Station 32 discussions); **EMS:** Director Stark and Director Campbell; **CERT/PAC:** Director Kerr

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

**Participating via teleconference: Director Chris Campbell - SFFD 218 Lincoln Street, San Francisco, CA 94129  
(925) 838-5700**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

**5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of February 2017 in the amount of \$3,778,503.52.
- 5.2 Approve the demand register for the period of February 15, 2017 through March 12, 2017 in the amount of \$2,029,654.22.

5.3 Approve the Board minutes from the February 22, 2017 Regular Board meeting.

5.4 Personnel actions:

1. Approve staff's recommendation to award a merit salary increase to Public Safety Dispatcher Khanachet, to Step 3; effective April 1, 2017.
2. Approve staff's recommendation to award a merit salary increase to Public Safety Dispatcher Rodwell, to Step 3; effective April 1, 2017.
3. Approve staff's recommendation to award a merit salary increase to Public Safety Dispatcher Sill, to Step 3; effective April 1, 2017.
4. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Bautista, to Step 2; effective April 1, 2017.
5. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Davis, to Step 2; effective April 1, 2017.
6. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Drake, to Step 2; effective April 1, 2017.
7. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Flores, to Step 2; effective April 1, 2017.
8. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Perez, to Step 2; effective April 1, 2017.
9. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Reed, to Step 2; effective April 1, 2017.
10. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Scott, to Step 2; effective April 1, 2017.
11. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Westernen, to Step 2; effective April 1, 2017.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Retirement recognition for Senior Office Assistant Rene Vetter.

**7. OLD BUSINESS**

7.1 Update on Fire Station No. 32.

7.2 Consider approving Resolution 2017-02; a resolution of the Board of Directors of the San Ramon Valley Fire Protection District, pertaining to the Exterior Hazard Abatement Program.

**8. NEW BUSINESS**

8.1 Consider approving Changes to the Non-Represented Employees' Compensation Plan.

8.2 Consider approving the Letter of Understanding between the San Ramon Valley Fire Protection District and Local 3456 and 3456A.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations Division-Deputy Chief, Lon Phares  
Operations Report of monthly activities
- 10.2 EMS – Battalion Chief John Duggan  
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief, Derek Krause  
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief, Derek Krause  
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications,  
Denise Pangelinan Communications Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other  
District related activities.

## **11. GOOD OF THE ORDER**

- 11.1 The Board Retreat will take place, March 23, 2017, at San Ramon City Hall, located at 7000 Bollinger Canyon Road, San Ramon; beginning promptly at 10:00 a.m.
- 11.2 The Masons’ Cornerstone Ceremony for Station 32, will take place on Tuesday, March 28, 2017 at 10:00 a.m.; 2100 Stone Valley Road, Alamo.

## **12. CLOSED SESSION**

- 12.1 Possible exposure to litigation (2 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

## **13. RETURN TO OPEN SESSION**

## **14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

## **15. ADJOURNMENT UNTIL THE BOARD RETREAT, SCHEDULED FOR MARCH 23, 2017, AT 10:00 A.M., IN THE BOARDROOM.**

Prepared by:



Donna Maxwell, District Clerk

Agenda posted on March 17, 2017 at the District’s Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 and the San Ramon Valley Fire Protection District’s website at [www.firedepartment.org](http://www.firedepartment.org).

The San Ramon Valley Fire Protection District (“District”), in complying with the Americans with Disabilities Act (“ADA”), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.