

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
OCTOBER 26, 2022, MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

Board Members Present: President Crean, Vice President Kerr, Directors Parker, Stamey, and Lee

Board Member(s) Absent: None

1. CALL TO ORDER

President Crean called the meeting to order at 1:01 p.m.

2. PLEDGE OF ALLEGIANCE

Director Lee led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Crean declared a quorum of the Board was present, and there were no changes to the Agenda.

The Board entered Closed Session at 1:05 p.m.

4. CLOSED SESSION

4.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

4.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL RELEASE

Pursuant to California Government Code Section 54957.

5. RETURN TO OPEN SESSION

The Board returned to Open Session at 1:50 p.m.

6. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Crean announced there was no reportable Board action from Closed Session.

7. PUBLIC COMMENT

There was no public comment.

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8. CONSENT CALENDAR

Motion by Vice President Kerr to approve Consent Calendar Items 8.1 through 8.4; seconded by Director Parker. Motion carried unanimously.

9. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

9.1 Introduction of new City of San Ramon Chief of Police Denton Carlson.

Chief Meyer introduced City of San Ramon Chief of Police Denton Carlson and welcomed the continued relationship with the District. Chief Carlson emphasized his shared goal of a safe and secure community. The Board acknowledged Chief Carlson's accomplishments and looks forward to working with Chief Carlson and the City of San Ramon Police to maintain a safe and secure community.

9.2 Update on Behavioral Health Response.

Chief Meyer introduced the Behavioral Health Response and complimented the District's methodical approach to implementing this program. Chief Jonas Aguiar, Medical Director Dr. Malcom Johnson and Consultant Preston Looper presented the update on the District's Behavioral Health Response.

The Board took a recess at 2:59 p.m. and returned to Open Session at 3:11 p.m.

9.3 GeoCivix Plan Review Portal Presentation.

Deputy Chief Frank Drayton presented the GeoCivix Plan Review Portal Presentation.

10. OLD BUSINESS

There was no Old Business.

11. NEW BUSINESS

11.1 Open Public Hearing for Introduction and First Reading of Proposed Ordinance 2022-37: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2022 California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 36.

President Crean opened the public hearing with the introduction and title reading of Ordinance 2022-37: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2022 California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 36. Deputy Chief Drayton presented the staff report for Ordinance 2022-37. There was no public comment. President Crean concluded the public hearing.

Motion by Director Stamey to (1) introduce by title only and waive the first reading of Ordinance No. 2022-37: Contained in the 2022 California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 36; (2) find that the modifications and changes in the Ordinance are reasonably necessary because of local climatic, geological or topographical conditions and direct that such findings shall be available as a public record; (3) designate District Counsel/District Clerk to prepare a summary of the proposed Ordinance; (4) direct District Counsel/District Clerk to publish the notice of hearing for the adoption of Ordinance No. 2022-37 for November 16, 2022 at the next regular Board meeting pursuant to the Health and Safety Code; (5) direct

Community Risk Reduction staff to deliver the adopted Ordinance to the County, City, and Town of Danville for ratification, modification, or denial; and (6) direct District Counsel/District Clerk, within 15 days after passage of the Ordinance, to publish a summary of the Ordinance with the names of the Board members voting for and against the Ordinance pursuant to the Health and Safety Code and enter into the Minutes that the Ordinance has been duly published; seconded by Director Parker. Motion carried unanimously by roll call vote.

12. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community were received and acknowledged.

13. MONTHLY ACTIVITY REPORTS

13.1 Operations and Training Division - Deputy Chief Frank Drayton
Operations and Training Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for September 2022.

13.2 EMS Division - EMS Deputy Chief Jim Selover
EMS Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for September 2022.

13.3 Community Risk Reduction – Deputy Chief Frank Drayton
Community Risk Reduction of monthly activities.

Deputy Chief Drayton provided the monthly activities report for September 2022.

13.4 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for September 2022.

13.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.

Director Pangelinan provided the monthly activities report for September 2022.

13.6 Human Resources Division – Administrative Services Consultant, Ken Campo
Human Resources Report of monthly activities.

Administrative Services Consultant Campo provided the monthly activities report for September 2022. While recognizing the ongoing difficulty with recruitment, the Board gave direction to District staff to work on a renewed effort to recruit volunteers for the Morgan Territory.

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13.7 Finance Division – Chief Financial Officer, Davina Hatfield
Finance Report of monthly activities.

Chief Finance Officer Hatfield provided the monthly activities report for September 2022.

13.8 Fire Chief – Fire Chief, Paige Meyer

Chief Meyer provided the monthly activities report for September 2022.

14. GOOD OF THE ORDER

14.1 Comments by Board of Directors.

Director Stamey congratulated and welcomed the new Single Role Paramedics. Director Lee complimented all that has been accomplished by the District. Director Parker congratulated President Crean for receiving an award from the San Francisco Fire Department.

14.2 Board Committee Updates.

President Crean asked that Committees and Chairs notify him if they intend on meeting before the end of the year.

14.3 Discuss Adding Diversity and Inclusion to Annual Harassment Prevention Training.

President Crean emphasized the importance of diversity and inclusion at the District. Chief recognized the District’s efforts and commitment to maintain a diverse culture that does not tolerate discrimination. The Board wishes to consider a policy that is well thought out and a collaboration with labor. The Board gave direction to staff to add diversity and inclusion to the District’s annual harassment prevention training, incorporate these values in a District statement, and hire a third party to advise in this area, including best practices.

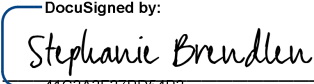
15. UPCOMING CALENDAR OF EVENTS

15.1 Next Regular Board Meeting, November 16, 2022 at 1:00 p.m.

President Crean announced the above event on the upcoming calendar.

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, NOVEMBER 16, 2022 AT 1:00 P.M.

The regular Board meeting adjourned at 4:38 p.m.

Prepared by: 
Stephanie Brendlen
District Clerk

Approved by: 
Ryan Crean
Board President