

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Wednesday, November 16, 2022 – 1:00 p.m. (2:00 p.m.)**

**The District anticipates returning from Closed Session at 2:00 p.m.

Ryan Crean, Board President

Jay Kerr, Board Vice President

Matthew Stamey, Director, Don Parker, Director, Michelle Lee, Director

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

MEETING LOCATION: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

WEBSITE: <https://www.firedepartment.org/>

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

4. CLOSED SESSION

4.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

4.2 CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to California Government Code Section 54957.6.

Agency Designated Representatives: Fire Chief Meyer, Administrative Consultant Ken Campo

Employee organization: International Association of Firefighters Local 3546, Unrepresented Employees

5. RETURN TO OPEN SESSION

6. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

7. PUBLIC COMMENT

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

8. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

8.1 Approve the demand register for the period October 19, 2022 through November 10, 2022 in the amount of \$3,736,229.56.

8.2 Approve the Board Minutes from the October 26, 2022 Regular Board Meeting.

8.3 Approve salary, payroll taxes and retirement contributions for the period of November in the amount of \$5,145,181.00.

8.4 **Personnel Actions:**

Step Increases:

Approve staff recommendation to award the following step increase, effective December 1, 2022:

Battalion Chief David Garcia to Battalion Chief 1, step 5

2021-1 Academy

Firefighter Patrick Devault to Firefighter 5, step 2

Firefighter Kevin Farmer to Firefighter 5, step 2

Firefighter Zachary Lee to Firefighter 5, step 2

Firefighter Richard Moore to Firefighter 5, step 2

Firefighter Corbin Robson to Firefighter 5, step 2

Firefighter Isaac Toledo to Firefighter 5, step 2

Firefighter Randall Webster to Firefighter 5, step 2

Firefighter Blake Yarbrough to Firefighter 5, step 2

9. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

None.

10. OLD BUSINESS

10.1 Open Public Hearing for Second Reading and Adoption of Proposed Ordinance 2022-37; Adoption of 2022 Fire Code with Amendments.

11. NEW BUSINESS

11.1 Adopt Resolution No. 2022-13 amending reference numbers to reflect the current 2022 Fire Code and Ordinance No. 2022-37.

11.2 Approve Employment Agreement with Denise Pangelinan and Adopt Resolution No. 2022-14 certifying the District's critical need for the temporary hiring.

12. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There was no correspondence for this month.

13. MONTHLY ACTIVITY REPORTS

- 13.1 Operations and Training Division - Chief Jim Selover
Operations and Training Report of monthly activities.
- 13.2 EMS Division –EMS Deputy Chief Jim Selover
EMS Report of monthly activities.
- 13.3 Community Risk Reduction Division – Deputy Chief Frank Drayton
Community Risk Reduction Report of monthly activities.
- 13.4 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.
- 13.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.
- 13.6 Human Resources Division – Administrative Services Consultant, Ken Campo
Human Resources Report of monthly activities.
- 13.7 Finance Division – Chief Financial Officer, Davina Hatfield
Finance Report of monthly activities.
- 13.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

14. GOOD OF THE ORDER

- 14.1 Comments by Board of Directors.

15. UPCOMING CALENDAR OF EVENTS

- 15.1 Next Regular Board Meeting, December 14, 2022 at 1:00 p.m.

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, DECEMBER 14, 2022 AT 1:00 P.M.

Prepared by:

DocuSigned by:

41C3A3F37BD54B3...

Stephanie Brendlen, District Clerk

This Agenda is posted on November 10, 2022 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and on the San Ramon Valley Fire Protection District's website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act (“ADA”) and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District’s Administrative Office located at 1500 Bollinger Canyon Road, San Ramon, California, or at the scheduled meeting.



CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 10/19/2022 Through 11/10/2022

Check Num...	Check Date	Payee	Check Amount	Transaction Description
229111	11/4/2022	24 HOUR FITNESS LLC	350.00	Temporary Gym Membership During Stn 34 Construction-10/22
229025	10/20/2022	ABILA INC	7,733.05	Abila MIP Accounting Software Renewal 2022/23
11/04/22-01	11/4/2022	ACE AUTO REPAIR AND TIRE CENTER	1,109.23	Suspension Repair/Replace Coil Spring-Unit 707
11/04/22-02	11/4/2022	ACE AUTO REPAIR AND TIRE CENTER	1,178.86	Suspension Repair/Installed Springs/Replace Shocks-Unit 707
10/20/22-01	10/20/2022	AIRGAS USA LLC	279.30	Oxygen Tank Cylinder Rental-Sept 2022
11/04/22-03	11/4/2022	AIRGAS USA LLC	1,266.10	Oxygen Tank Cylinders
11/04/22-04	11/4/2022	AIRGAS USA LLC	393.64	Oxygen Tank Cylinders
229026	10/20/2022	ALAMO ACE HARDWARE	22.09	EMS Supplies
	10/20/2022	ALAMO ACE HARDWARE	4.88	Gas Line Fitting-Stn 35
	10/20/2022	ALAMO ACE HARDWARE	35.29	Silicone/Sealant-Stn 32
	10/20/2022	ALAMO ACE HARDWARE	19.56	Station Supplies
	10/20/2022	ALAMO ACE HARDWARE	85.55	Station Supplies-Stn 35
229077	10/26/2022	AMAZON COM CREDIT SERVICES	542.66	Amazon Business Prime Membership Fee
	10/26/2022	AMAZON COM CREDIT SERVICES	185.10	Books-Chief Officer Principles and Practice
	10/26/2022	AMAZON COM CREDIT SERVICES	78.25	EMS Supplies
	10/26/2022	AMAZON COM CREDIT SERVICES	99.87	HazMat Team Supplies
	10/26/2022	AMAZON COM CREDIT SERVICES	29.54	HazMat Team Training Supplies
	10/26/2022	AMAZON COM CREDIT SERVICES	149.38	Office Supplies
	10/26/2022	AMAZON COM CREDIT SERVICES	48.30	Office Supplies-Recruitment
	10/26/2022	AMAZON COM CREDIT SERVICES	131.38	Uniform Boots-Single Role Paramedics (2)
	10/26/2022	AMAZON COM CREDIT SERVICES	70.68	Uniform Raincoat-Single Role Paramedic
10/20/22-02	10/20/2022	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	1,112.80	Service Call/Pump Testing-Stn 36
11/04/22-05	11/4/2022	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORPORATION	7,241.50	Convert Gas Tank to Diesel-Stn 32
229078	10/26/2022	ATT	49.11	Phone Service 9/19/22-10/18/22
229079	10/26/2022	ATT	1,926.28	Phones/Data/Radio Circuit/Long Distance 9/20/22-10/19/22
229080	10/26/2022	ATT	602.63	Phone Service 9/20/22-10/19/22
229027	10/20/2022	ATT MOBILITY	6,724.37	Cell Phones/Mobile Data 9/1/22-9/30/22
229028	10/20/2022	ATT MOBILITY	49.25	Cell Phone/Mobile Data-9/1/22-9/30/22
229029	10/20/2022	ATT MOBILITY	350.56	Cell Phones/Mobile Data-10/1/22-10/31/22
229081	10/26/2022	B AND S HACIENDA AUTO BODY	3,515.70	Repair-Unit 714
229030	10/20/2022	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	434.00	Annual Permit Renewal 11/1/22-11/1/23-Admin
	10/20/2022	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	271.00	Annual Permit Renewal 12/1/22-12/1/23-Stn 31
	10/20/2022	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	709.00	Annual Permit Renewal 12/1/22-12/1/23-Stn 32
	10/20/2022	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	271.00	Annual Permit Renewal 12/1/22-12/1/23-Stn 33
	10/20/2022	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	271.00	Annual Permit Renewal 12/1/22-12/1/23-Stn 34
	10/20/2022	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	271.00	Annual Permit Renewal 12/1/22-12/1/23-Stn 35
	10/20/2022	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	271.00	Annual Permit Renewal 12/1/22-12/1/23-Stn 38
10/26/22-01	10/26/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/17/22-Stn 30
10/26/22-02	10/26/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/17/22-Stn 31

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 10/19/2022 Through 11/10/2022

Check Num...	Check Date	Payee	Check Amount	Transaction Description
10/26/22-03	10/26/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/17/22-Stn 32
10/26/22-04	10/26/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/17/22-Stn 33
10/26/22-05	10/26/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/17/22-Stn 34
10/26/22-06	10/26/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/17/22-Stn 35
10/26/22-07	10/26/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/17/22-Stn 36
10/26/22-08	10/26/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/17/22-Stn 38
10/26/22-09	10/26/2022	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/17/22-Stn 39
229112	11/4/2022	BLAKE YARBROUGH	250.00	Reimbursement-Paramedic License Renewal
10/20/22-03	10/20/2022	BOUNDTREE MEDICAL LLC	279.00	Pharmaceutical Supplies
10/20/22-04	10/20/2022	BOUNDTREE MEDICAL LLC	129.50	Medical Supplies
10/20/22-05	10/20/2022	BOUNDTREE MEDICAL LLC	698.00	Medical Supplies
10/26/22-10	10/26/2022	BOUNDTREE MEDICAL LLC	3,447.20	Medical Supplies
11/04/22-06	11/4/2022	BOUNDTREE MEDICAL LLC	479.20	Medical Supplies
11/04/22-07	11/4/2022	BOUNDTREE MEDICAL LLC	299.10	Medical Supplies
11/04/22-08	11/4/2022	BOUNDTREE MEDICAL LLC	279.00	Pharmaceutical Supplies
11/04/22-09	11/4/2022	BOUNDTREE MEDICAL LLC	1,541.95	Medical Supplies
11/04/22-10	11/4/2022	BOUNDTREE MEDICAL LLC	78.00	Medical Supplies
11/04/22-11	11/4/2022	BOUNDTREE MEDICAL LLC	39.00	Medical Supplies
11/04/22-12	11/4/2022	BOUNDTREE MEDICAL LLC	83.72	Pharmaceutical Supplies
229082	10/26/2022	BRETT HERENDEEN	425.00	Reimb-Educ Assist/Company Officer 2C Course Fee
10/26/22-11	10/26/2022	BRYAN COLLINS	8,016.05	415 Limit Replacement Benefits-11/1/22
EFT 10/28/...	10/28/2022	CA DEPARTMENT OF TAX AND FEE ADMINISTRATION	5,916.00	Sales/Use Tax Online Payment-7/1/22-9/30/22
229083	10/26/2022	CA SPECIAL DISTRICTS ASSOCIATION	8,810.00	CSDA Annual Membership Renewal 2023
229084	10/26/2022	CAL FIRE	1,050.00	Vehicle Extrication Training 4/22/22-4/26/22-Academy 2021
229085	10/26/2022	CALIFORNIA BANK OF COMMERCE	16,756.37	Station 34 Remodel-PP8 Retention AC#1132505 SRFS#34
229031	10/20/2022	CALIFORNIA PRINTER REPAIR INC	125.00	Printer Repair-Stn 31
	10/20/2022	CALIFORNIA PRINTER REPAIR INC	554.56	Printer Repair-Stn 38
EFT 11/10/...	11/10/2022	CALPERS	2,081.20	CalPERS Health-Admin Fees Nov 2021
	11/10/2022	CALPERS	630,667.85	CalPERS Health-Nov 2021
Wire 10/31...	10/31/2022	CalPERS CERBT (OPEB)	500,000.00	FY 22/23 OPEB Contribution Prefunding-Oct 2022
229032	10/20/2022	CCC DEPT OF INFO TECH	625.50	Telecommunication Services/Radio Services-8/22
229113	11/4/2022	CHAD BOWER	540.01	Reimb-Educ Assist/Company Officer 2C Course Fee/Book
10/26/22-12	10/26/2022	CHRISTOPHER C SUTER	30,709.75	415 Limit Replacement Benefits-11/1/22
229033	10/20/2022	CINTAS CORPORATION	84.92	Carpet Runners Cleaning Fee-Stn 32
229114	11/4/2022	CINTAS CORPORATION	84.92	Carpet Runners Cleaning Fee-Stn 32
229034	10/20/2022	CITY OF SAN RAMON	10,000.00	Street Smarts Program 2022/23
10/26/22-13	10/26/2022	CLARK PEST CONTROL	130.00	Pest Control Service-Training Site
229035	10/20/2022	COMCAST	1,976.23	Broadband Internet Service 9/1/22-9/30/22-All Stations
229036	10/20/2022	COMCAST	188.83	Cable Service 10/13/22-11/12/22-Stn 30

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 10/19/2022 Through 11/10/2022

Check Num...	Check Date	Payee	Check Amount	Transaction Description
229037	10/20/2022	COMCAST	182.30	Cable Service 10/4/22-11/3/22-Stn 32
229038	10/20/2022	COMCAST	101.42	Cable Service 10/8/22-11/7/22-Stn 38
229086	10/26/2022	COMCAST	225.57	Cable Service 10/17/22-11/16/22-Admin
229115	11/4/2022	COMCAST	154.37	Cable Service 11/1/22-11/30/22-Stn 33
229116	11/4/2022	COMCAST	222.80	Cable Service 10/26/22-11/25/22-Stn 31
229117	11/4/2022	COMCAST	155.09	Cable Service 11/1/22-11/30/22-Stn 39
229118	11/4/2022	COMCAST	137.11	Cable Service 10/27/22-11/26/22-Stn 35
229119	11/4/2022	COMCAST	65.19	Cable Service 10/26/22-11/25/22-Training Site
229120	11/4/2022	COMCAST	233.35	Cable Service 10/26/22-11/25/22-Stn 36
229121	11/4/2022	COMCAST	129.88	Cable Service 10/27/22-11/26/22-Stn 34
229122	11/4/2022	COMCAST	163.84	Cable Service 10/27/22-11/26/22-Stn 38
229123	11/4/2022	CONCERN EAP	3,455.01	Employee Assistance Premium-10/22
229124	11/4/2022	CONOR MCGOVERN-CALDER	90.00	Reimbursement-County Paramedic Accreditation
10/20/22-06	10/20/2022	COOKE AND ASSOCIATES INC	1,475.00	Pre-Employment Background-Stn 37 Volunteer
11/04/22-13	11/4/2022	COOKE AND ASSOCIATES INC	1,865.00	Pre-Employment Background-EMS Division
11/04/22-14	11/4/2022	COOKE AND ASSOCIATES INC	1,865.00	Pre-Employment Background-Single Role Paramedic
229087	10/26/2022	CRAIG BOWEN	33,414.22	415 Limit Replacement Benefits-11/1/22
229039	10/20/2022	DANEL KEITH	57.07	Reimbursement-Engineer Exam Rater Meals 10/4/22-10/5/22
229125	11/4/2022	DANIEL GRAY	90.00	Reimbursement-County Paramedic Accreditation
229040	10/20/2022	DANIELLE BELL	175.75	Reimbursement-CERT Class Food
	10/20/2022	DANIELLE BELL	112.90	Reimbursement-Uniform Pants
229041	10/20/2022	DAVID SCAMPORRINO	135.75	Reimbursement-Books for Engineer Exam 2022
10/20/22-07	10/20/2022	DEFINITIVE NETWORKS INC	39,771.65	Computer Monitors-New Communication Center (32)
10/26/22-14	10/26/2022	DEFINITIVE NETWORKS INC	105,067.00	Admin/Suppression/CQI/ePCR Support/MDCs/Comm Center-10/22
229088	10/26/2022	DEL CONTE LANDSCAPING INC	3,918.00	Landscape Maintenance 10/22-Admin/Stn 30/31/33/35/36/38
10/20/22-08	10/20/2022	DELTA DENTAL OF CALIFORNIA	16,603.60	Dental Claims 10/7/22-10/13/22
10/26/22-15	10/26/2022	DELTA DENTAL OF CALIFORNIA	5,776.00	Dental Insurance Administrative Fee-10/22
10/26/22-16	10/26/2022	DELTA DENTAL OF CALIFORNIA	10,737.20	Dental Claims 10/14/22-10/20/22
11/04/22-15	11/4/2022	DELTA DENTAL OF CALIFORNIA	10,898.90	Dental Claims 10/21/22-10/27/22
229042	10/20/2022	DEVIN J MONGEAU	260.00	Reimbursement-PHTLS Certification
229043	10/20/2022	DIRECTV	79.99	Cable Service 10/12/22-11/11/22
229089	10/26/2022	DREAMSEATS LLC	385.48	Replacement Chair-Stn 35
229090	10/26/2022	DUBLIN SAN RAMON SERVICES DISTRICT	455.46	Water Service 8/15/22-10/14/22-Stn 30
229044	10/20/2022	EBMUD	163.21	Water Service 8/8/22-10/4/22-Stn 33
229045	10/20/2022	EBMUD	312.96	Water Service 8/8/22-10/4/22-Stn 33
229091	10/26/2022	EBMUD	312.96	Water Service 8/16/22-10/13/22-Stn 35
229092	10/26/2022	EBMUD	296.16	Water Service 8/16/22-10/13/22-Stn 35
229093	10/26/2022	EBMUD	1,013.62	Water Service 8/22-10/19/22-Stn 32
229126	11/4/2022	EBMUD	312.96	Water Service 8/22/22-10/19/22-Stn 32

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 10/19/2022 Through 11/10/2022

Check Num...	Check Date	Payee	Check Amount	Transaction Description
229127	11/4/2022	EBMUD	481.35	Water Service 8/24/22-10/20/22-Stn 39
229128	11/4/2022	EBMUD	312.96	Water Service 8/24/22-10/20/22-Stn 39
229129	11/4/2022	EBMUD	1,108.32	Water Service 8/24/22-10/20/22-Stn 39
229130	11/4/2022	EBMUD	257.33	Water Service 8/22/22-10/19/22-Stn 32
229046	10/20/2022	EBS MEDICAL INC	585.00	AED Annual Maintenance (2)
229131	11/4/2022	EMERGENCY VEHICLE GROUP INC	332.60	Horn Bell Replacement-Stn 36 (2)
229047	10/20/2022	ENGEO INCORPORATED	6,337.82	Environmental Services-Sept 2022 Stn 32
229132	11/4/2022	FIRELINE SHIELDS LLC	2,733.00	Fire Helmet Shields-Promoted Personnel (33)
229094	10/26/2022	GALLS LLC	29.12	Uniform Belt-EMS Specialist
	10/26/2022	GALLS LLC	234.00	Uniform Pants-EMS Specialist
	10/26/2022	GALLS LLC	371.16	Uniform Shirt/Pants/Belt-Single Role Paramedics (2)
	10/26/2022	GALLS LLC	159.17	Uniform Shirts and Belt-Single Role Paramedics (2)
229133	11/4/2022	GARRETT McINTYRE	475.00	Reimb-Educ Assist/Company Officer 2C Course Fee
229134	11/4/2022	GEOCON CONSULTANTS INC	5,661.80	Public Safety Building-Testing and Inspection 09/22
	11/4/2022	GEOCON CONSULTANTS INC	2,835.00	Stn 34-Testing and Inspection 09/22
229048	10/20/2022	GOLDEN STATE FLEET SERVICES INC	150.00	Towing Service-Unit 356
	10/20/2022	GOLDEN STATE FLEET SERVICES INC	200.00	Towing Service-Unit 359
	10/20/2022	GOLDEN STATE FLEET SERVICES INC	1,012.50	Towing Service-Unit 603
	10/20/2022	GOLDEN STATE FLEET SERVICES INC	300.00	Towing Service-Unit 707
	10/20/2022	GOLDEN STATE FLEET SERVICES INC	4,500.00	Vehicles for Extrication Training (18)
229135	11/4/2022	GOLDEN STATE FLEET SERVICES INC	675.00	Tow Service-Unit 615
	11/4/2022	GOLDEN STATE FLEET SERVICES INC	825.00	Towing Service-Unit 513
229136	11/4/2022	GOODYEAR COMMERCIAL TIRE AND SERVICE CENTERS	843.21	Tires-Unit 705 (2)
10/26/22-17	10/26/2022	GOVERNMENT JOBS.COM INC	330.48	Applicant Tracking System Text Msg Subsc 10/24/22-10/23/23
10/26/22-18	10/26/2022	GRANICUS INC	8,705.35	govAccess Intranet-Maintenance/Hosting/Licensing Fee FY22/23
229049	10/20/2022	GREAT AMERICA FINANCIAL SERVICES	180.92	Training Copier Maintenance Agreement-9/22
229137	11/4/2022	GUARANTEED PLUMBING	335.00	Toilet Repair-Stn 39
11/04/22-16	11/4/2022	HDL COREN AND CONE	6,010.18	2022/23 Property Tax Consulting Fee-Q2
10/26/22-19	10/26/2022	HI TECH EMERGENCY VEHICLE SVC	1,622.49	Repaired Fuel Leak/Replaced Filter-Unit 603
11/04/22-17	11/4/2022	INDUSTRIAL SCIENTIFIC CORP	1,229.29	Monthly iNet Gas Monitoring Subscription-10/1/22-10/31/22
229095	10/26/2022	INNOVATIVE CLAIM SOLUTIONS	10,972.58	Workers' Comp Claim Admin Fees 11/1/22-11/30/22
10/26/22-20	10/26/2022	INTERWEST CONSULTING GROUP INC	593.75	Fire Protection Engineering Services-September 2022
229050	10/20/2022	ISAAC TOLEDO	245.00	Reimbursement-PHTLS Certification
229138	11/4/2022	ISINGS CULLIGAN	102.32	Water Service 10/22-Admin
	11/4/2022	ISINGS CULLIGAN	133.43	Water Service 10/22-Stn 30
	11/4/2022	ISINGS CULLIGAN	53.75	Water Service 10/22-Stn 31
229051	10/20/2022	IVY ONG	235.00	Refund-Long-Term Care Deduction 10/7/22
229096	10/26/2022	JACK CLANCY ASSOCIATES	18,000.00	Fire Engineer Promotional Exam Process 2022
229139	11/4/2022	JDS AIRFLOW	550.00	Compressor Inspection-Stn 32

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 10/19/2022 Through 11/10/2022

Check Num...	Check Date	Payee	Check Amount	Transaction Description
229097	10/26/2022	JEAN GAUTHIER	569.24	Install Ice Makers-Stn 38 (2)
11/04/22-18	11/4/2022	JEFF KATZ ARCHITECTURAL CORPORATION	5,250.00	SR Public Safety Facility- Construction Administration-10/22
11/04/22-19	11/4/2022	JEFF KATZ ARCHITECTURAL CORPORATION	2,250.00	Station 34 Renovation-Construction Administration-10/22
11/04/22-20	11/4/2022	JEFF KATZ ARCHITECTURAL CORPORATION	23,000.00	SR Training Facility Plans-Construction Documents-10/22
229052	10/20/2022	JOHN THIELE	68.00	Reimbursement-Engineer Exam Rater Meals 10/4/22-10/5/22
229053	10/20/2022	JOSEPH CORBETT	250.00	Reimbursement-Paramedic License Renewal
229054	10/20/2022	JUAN CASILLAS	99.71	Reimbursement-Uniform Boots
229140	11/4/2022	KEN SCHWARTZ	250.00	Reimbursement-Paramedic License Renewal
11/04/22-21	11/4/2022	KENNETH R CAMPO CPA	15,648.00	Administrative Management Services-Oct 2022
229098	10/26/2022	KIM TURNER LLC	894.00	Dispatch Training-Handling Rising Tide of Suicide (3)
10/20/22-09	10/20/2022	L N CURTIS AND SONS	11,441.59	Turnout Pants-2021 Academy (9)
10/20/22-10	10/20/2022	L N CURTIS AND SONS	19,069.31	Turnout Coats-Replacement (15)
10/20/22-11	10/20/2022	L N CURTIS AND SONS	29,239.61	Turnout Pants-Replacement (23)
10/26/22-21	10/26/2022	L N CURTIS AND SONS	972.23	Gear Bags-Single Role Paramedics (6)
10/26/22-22	10/26/2022	L N CURTIS AND SONS	972.23	Gear Bags-Academy (6)
10/26/22-23	10/26/2022	L N CURTIS AND SONS	136.81	EMS Supplies-Single Role Paramedics
10/26/22-24	10/26/2022	L N CURTIS AND SONS	63.95	EMS Supplies-Single Role Paramedics
10/26/22-25	10/26/2022	L N CURTIS AND SONS	315.38	Uniform Boots-Single Role Paramedics (2)
10/26/22-26	10/26/2022	L N CURTIS AND SONS	113.10	EMS Supplies-Single Role Paramedics
10/26/22-27	10/26/2022	L N CURTIS AND SONS	167.37	Radio Holders-Single Role Paramedics (3)
11/04/22-22	11/4/2022	L N CURTIS AND SONS	381.82	Turnout Suspenders (5)
11/04/22-23	11/4/2022	L N CURTIS AND SONS	271.94	Radio Straps (4) and Radio Holder (1)-Single Role Paramedics
11/04/22-24	11/4/2022	L N CURTIS AND SONS	411.66	Radio Straps (12)
11/04/22-25	11/4/2022	L N CURTIS AND SONS	214.24	Boots/Gloves-Single Role Paramedic
11/04/22-26	11/4/2022	L N CURTIS AND SONS	122.65	Radio Straps-Academy (3)
11/04/22-27	11/4/2022	L N CURTIS AND SONS	1,831.65	Hurst Tool Repair-Unit 557
229055	10/20/2022	LEVON THAXTON	34.00	Reimbursement-Engineer Exam Rater Meals 10/5/22
10/26/22-28	10/26/2022	LEXIPOL LLC	2,500.00	EVALS Academy Planning Software 10/1/22-9/30/23
229141	11/4/2022	LIVERMORE SAW AND MOWER LLC	40.00	Chainsaw Diagnosis Fee
229142	11/4/2022	LON M PHARES	7,290.00	Professional Services-Oct 2022
229056	10/20/2022	M AND L OVERHEAD DOORS	1,662.32	Replaced Gate Batteries and Transmitters-Stn 32
229143	11/4/2022	MAS SERVICE JB MECHANICAL INC	476.48	Ice Machine Repair-Stn 31
10/26/22-29	10/26/2022	MICHAEL A SYLVIA	28,894.08	415 Limit Replacement Benefits-11/1/22
229057	10/20/2022	MICKEY BENKO	409.62	Rekey Locks/Replace Lever Lock/Install Strike Plate-Stn 39
229099	10/26/2022	MICKEY BENKO	150.00	Repair Annex Door Lock-Stn 36
229058	10/20/2022	MOBILE MINI LLC	107.66	20' Container Rental 10/11/22-11/7/22-Stn 34
229100	10/26/2022	MVP SPORTS AND RECREATION INC	975.49	Uniform Hats-Stock
229144	11/4/2022	NATL EMERG NUMBER ASSOC	1,200.00	Center Manager Certification Program
10/20/22-12	10/20/2022	NIELSON MECHANICAL INC	497.00	Dorm Area AC Unit Service/Reset-Stn 31

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 10/19/2022 Through 11/10/2022

Check Num...	Check Date	Payee	Check Amount	Transaction Description
10/20/22-13	10/20/2022	NIELSON MECHANICAL INC	520.00	AC Unit Service/Repair-Stn 31
229059	10/20/2022	ODP BUSINESS SOLUTIONS LLC	769.33	Office Supplies-Admin
229101	10/26/2022	ODP BUSINESS SOLUTIONS LLC	225.48	Office Supplies-Admin
229145	11/4/2022	ODP BUSINESS SOLUTIONS LLC	447.06	Office Supplies-Admin
	11/4/2022	ODP BUSINESS SOLUTIONS LLC	298.87	Office/Kitchen Supplies-Admin
229060	10/20/2022	PACIFIC MOBILE STRUCTURES INC	(599.74)	Credit-Fees Temp Fire House Rental-Stn 34
	10/20/2022	PACIFIC MOBILE STRUCTURES INC	2,925.38	Temp Fire House Rental 11/1/22-11/30/22-Stn 34
229146	11/4/2022	PERFORMANCE ADVANTAGE COMPANY INC	10,797.59	Upfitting Fleet
229061	10/20/2022	PG&E	64.54	Signal Light 9/22-Stn 34
229062	10/20/2022	PG&E	1,350.03	Gas/Electric Service 9/6/22-10/4/22-Stn 32
229102	10/26/2022	PG&E	1,606.15	Gas/Electric Service 9/12/22-10/10/22-Stn 36
229103	10/26/2022	PG&E	853.99	Gas/Electric Service 9/9/22-10/9/22-Stn 34
10/20/22-14	10/20/2022	PRIMARY PHARMACEUTICALS INC	1,201.72	Pharmaceutical Supplies
10/20/22-15	10/20/2022	RAMOS OIL INC.	2,141.75	Unleaded/Diesel Fuel-Stn 30
10/20/22-16	10/20/2022	RAMOS OIL INC.	1,666.62	Unleaded/Diesel Fuel-Stn 31
10/20/22-17	10/20/2022	RAMOS OIL INC.	1,141.00	Diesel Fuel-Stn 35
10/20/22-18	10/20/2022	RAMOS OIL INC.	6,150.11	Unleaded/Diesel Fuel-Stn 38
10/20/22-19	10/20/2022	RAMOS OIL INC.	2,943.53	Unleaded/Diesel Fuel-Stn 39
10/26/22-30	10/26/2022	RAMOS OIL INC.	1,236.21	Diesel Fuel-Stn 31
10/26/22-31	10/26/2022	RAMOS OIL INC.	1,722.87	Diesel Fuel-Stn 33
10/26/22-32	10/26/2022	RAMOS OIL INC.	4,756.97	Unleaded Fuel-Stn 38
11/04/22-28	11/4/2022	RAMOS OIL INC.	3,038.59	Unleaded/Diesel Fuel-Stn 31
11/04/22-29	11/4/2022	RAMOS OIL INC.	360.84	Diesel Fuel-Stn 33
11/04/22-30	11/4/2022	RAMOS OIL INC.	895.27	Diesel Fuel-Stn 38
11/04/22-31	11/4/2022	RAMOS OIL INC.	1,255.12	Unleaded/Diesel Fuel-Stn 31
11/04/22-32	11/4/2022	RAMOS OIL INC.	1,255.01	Diesel Fuel-Stn 35
11/04/22-33	11/4/2022	RAMOS OIL INC.	8,595.98	Unleaded/Diesel Fuel-Stn 38
10/20/22-20	10/20/2022	REPUBLIC SERVICES 210	734.52	Garbage Service 10/22-Stn 36
10/20/22-21	10/20/2022	REPUBLIC SERVICES 210	375.33	Garbage Service 10/22-Stn 33
10/20/22-22	10/20/2022	REPUBLIC SERVICES 210	750.70	Garbage Service 10/22-Stn 31
10/20/22-23	10/20/2022	REPUBLIC SERVICES 210	371.33	Garbage Service 10/22-Stn 35
10/20/22-24	10/20/2022	REPUBLIC SERVICES 210	742.61	Garbage Service 10/22-Training Site
10/20/22-25	10/20/2022	REPUBLIC SERVICES 210	371.33	Garbage Service 10/22-Stn 32
10/26/22-33	10/26/2022	RICHARD PROBERT	29,348.64	415 Limit Replacement Benefits-11/1/22
229147	11/4/2022	RIVER CITY BANK	65,757.82	SR Public Safety Building-PP17 Retention- Project#20-21-039
11/04/22-34	11/4/2022	ROEBBELEN CONTRACTING INC	1,249,398.58	San Ramon Public Safety Building-PP17
229148	11/4/2022	ROGER LAKE	104.13	Reimbursement-Station Supplies
229104	10/26/2022	ROSS LADER SERVICE	7,113.75	Annual Ladder Testing 2022
229149	11/4/2022	SAFETY-KLEEN SYSTEMS INC	288.84	Hazardous Waste Services-Stn 36

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 10/19/2022 Through 11/10/2022

Check Num...	Check Date	Payee	Check Amount	Transaction Description
229105	10/26/2022	SAUSAL CORPORATION	318,371.05	Station 34 Remodel-PP8
229150	11/4/2022	SEAN CARRILLO	425.00	Reimb-Educ Assist/Company Officer 2E Course Fee
10/20/22-26	10/20/2022	SHAMROCK OFFICE SOLUTIONS INC	12.50	Toner Cartridge Shipping Fee-Admin Copier
229106	10/26/2022	SMILE BUSINESS PRODUCTS INC	138.84	Copier Service/Maintenance 10/22-Training Office
229063	10/20/2022	STACY TAMORI-WARD	30.35	Mileage Reimbursement 10/5/22-10/6/22
	10/20/2022	STACY TAMORI-WARD	55.18	Mileage Reimbursement 9/12/22-9/29/22
229151	11/4/2022	STALLARD PANEBIANCO P.C.	455.00	Investigation Services 9/12/22-10/24/22
229064	10/20/2022	STERICYCLE INC	382.30	Document Shredding Service 9/22-Admin/Stn 31
229161	11/4/2022	STONERIDGE CHRYSLER JEEP DODGE	2,961.71	Replace Turbo and Coolant Reservoir-Unit 714
229162	11/4/2022	STRYKER SALES CORP	19,237.50	Annual Inspection & Maintenance - LifePak 15 (45)
	11/4/2022	STRYKER SALES CORP	2,816.00	NIBP Module Replacement Lifepak 15 #46512550
	11/4/2022	STRYKER SALES CORP	4,446.30	Parts and Repair Lifepak 15 #40908741
	11/4/2022	STRYKER SALES CORP	179.00	Repaired Lifepak 15 #46587272
	11/4/2022	STRYKER SALES CORP	479.00	Replace Keypad Lifepak 15 #45325119
	11/4/2022	STRYKER SALES CORP	1,079.00	Replaced Printer Assembly Lifepak 15 #40908735
229107	10/26/2022	THE HARTFORD	3,245.40	Life/AD&D Insurance-10/22
229108	10/26/2022	THE HOME DEPOT PRO	2,326.60	Household Supplies-Stations
10/20/22-27	10/20/2022	TRI VALLEY TIRE INC	2,114.08	Service Call/New Tires (2)-Unit 555
10/20/22-28	10/20/2022	TRI VALLEY TIRE INC	288.34	Service Call/Flat Repair-Unit 552
10/26/22-34	10/26/2022	TRI VALLEY TIRE INC	298.04	Repaired Flat Tire-Unit 552
11/04/22-35	11/4/2022	TRI VALLEY TIRE INC	2,143.68	Tires (4)-Unit 524
11/04/22-36	11/4/2022	TRI VALLEY TIRE INC	1,567.53	Tires (2)-Unit 527
229163	11/4/2022	TYLER ORANJE	90.00	Reimbursement-County Paramedic Accreditation
229065	10/20/2022	UNITED PARCEL SERVICE	15.50	Delivery Charges-10/8/22
229109	10/26/2022	UNITED PARCEL SERVICE	393.43	Delivery Charges-10/11/22-10/15/22
229164	11/4/2022	UNITED PARCEL SERVICE	15.50	Delivery Charges-10/22/22
BO 08/22-04	10/21/2022	US BANK	6.51	Kitchen Supplies
CR 08/22-05	10/21/2022	US BANK	29.34	Toilet Repair-Stn 39
229066	10/20/2022	US BANK EQUIPMENT FINANCE	1,448.41	Ricoh Copiers Lease (2) 10/1/22-11/1/22-Admin
229165	11/4/2022	VERIZON WIRELESS	8,141.54	Wireless and Data-August and September 2022
229110	10/26/2022	VICKIE CALLAHAN	930.66	Uniform Sweatshirts-Stock
	10/26/2022	VICKIE CALLAHAN	798.85	Uniform T-shirts-Stock
229166	11/4/2022	VISION SERVICE PLAN	11,216.70	Vision Insurance-11/22
11/04/22-37	11/4/2022	WATTCO EQUIPMENT INC.	346.24	Siren Driver for Speaker Assembly
229167	11/4/2022	XYBIX SYSTEMS INC	190,305.07	Public Safety Building-Dispatch Workstations
229168	11/4/2022	YADIRA MAGALI MARTINEZ DE LA CRUZ	2,600.00	Cleaning Services-Admin 10/22
Report Total			3,736,229.56	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
OCTOBER 26, 2022, MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

Board Members Present: President Crean, Vice President Kerr, Directors Parker, Stamey, and Lee

Board Member(s) Absent: None

1. CALL TO ORDER

President Crean called the meeting to order at 1:01 p.m.

2. PLEDGE OF ALLEGIANCE

Director Lee led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Crean declared a quorum of the Board was present, and there were no changes to the Agenda.

The Board entered Closed Session at 1:05 p.m.

4. CLOSED SESSION

4.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

4.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL RELEASE

Pursuant to California Government Code Section 54957.

5. RETURN TO OPEN SESSION

The Board returned to Open Session at 1:50 p.m.

6. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Crean announced there was no reportable Board action from Closed Session.

7. PUBLIC COMMENT

There was no public comment.

8. CONSENT CALENDAR

Motion by Vice President Kerr to approve Consent Calendar Items 8.1 through 8.4; seconded by Director Parker. Motion carried unanimously.

9. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

9.1 Introduction of new City of San Ramon Chief of Police Denton Carlson.

Chief Meyer introduced City of San Ramon Chief of Police Denton Carlson and welcomed the continued relationship with the District. Chief Carlson emphasized his shared goal of a safe and secure community. The Board acknowledged Chief Carlson's accomplishments and looks forward to working with Chief Carlson and the City of San Ramon Police to maintain a safe and secure community.

9.2 Update on Behavioral Health Response.

Chief Meyer introduced the Behavioral Health Response and complimented the District's methodical approach to implementing this program. Chief Jonas Aguiar, Medical Director Dr. Malcom Johnson and Consultant Preston Looper presented the update on the District's Behavioral Health Response.

The Board took a recess at 2:59 p.m. and returned to Open Session at 3:11 p.m.

9.3 GeoCivix Plan Review Portal Presentation.

Deputy Chief Frank Drayton presented the GeoCivix Plan Review Portal Presentation.

10. OLD BUSINESS

There was no Old Business.

11. NEW BUSINESS

11.1 Open Public Hearing for Introduction and First Reading of Proposed Ordinance 2022-37: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2022 California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 36.

President Crean opened the public hearing with the introduction and title reading of Ordinance 2022-37: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2022 California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 36. Deputy Chief Drayton presented the staff report for Ordinance 2022-37. There was no public comment. President Crean concluded the public hearing.

Motion by Director Stamey to (1) introduce by title only and waive the first reading of Ordinance No. 2022-37: Contained in the 2022 California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 36; (2) find that the modifications and changes in the Ordinance are reasonably necessary because of local climatic, geological or topographical conditions and direct that such findings shall be available as a public record; (3) designate District Counsel/District Clerk to prepare a summary of the proposed Ordinance; (4) direct District Counsel/District Clerk to publish the notice of hearing for the adoption of Ordinance No. 2022-37 for November 16, 2022 at the next regular Board meeting pursuant to the Health and Safety Code; (5) direct

Community Risk Reduction staff to deliver the adopted Ordinance to the County, City, and Town of Danville for ratification, modification, or denial; and (6) direct District Counsel/District Clerk, within 15 days after passage of the Ordinance, to publish a summary of the Ordinance with the names of the Board members voting for and against the Ordinance pursuant to the Health and Safety Code and enter into the Minutes that the Ordinance has been duly published; seconded by Director Parker. Motion carried unanimously by roll call vote.

12. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community were received and acknowledged.

13. MONTHLY ACTIVITY REPORTS

13.1 Operations and Training Division - Deputy Chief Frank Drayton
Operations and Training Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for September 2022.

13.2 EMS Division - EMS Deputy Chief Jim Selover
EMS Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for September 2022.

13.3 Community Risk Reduction – Deputy Chief Frank Drayton
Community Risk Reduction of monthly activities.

Deputy Chief Drayton provided the monthly activities report for September 2022.

13.4 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for September 2022.

13.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.

Director Pangelinan provided the monthly activities report for September 2022.

13.6 Human Resources Division – Administrative Services Consultant, Ken Campo
Human Resources Report of monthly activities.

Administrative Services Consultant Campo provided the monthly activities report for September 2022. While recognizing the ongoing difficulty with recruitment, the Board gave direction to District staff to work on a renewed effort to recruit volunteers for the Morgan Territory.

- 13.7 Finance Division – Chief Financial Officer, Davina Hatfield
Finance Report of monthly activities.

Chief Finance Officer Hatfield provided the monthly activities report for September 2022.

- 13.8 Fire Chief – Fire Chief, Paige Meyer

Chief Meyer provided the monthly activities report for September 2022.

14. GOOD OF THE ORDER

- 14.1 Comments by Board of Directors.

Director Stamey congratulated and welcomed the new Single Role Paramedics. Director Lee complimented all that has been accomplished by the District. Director Parker congratulated President Crean for receiving an award from the San Francisco Fire Department.

- 14.2 Board Committee Updates.

President Crean asked that Committees and Chairs notify him if they intend on meeting before the end of the year.

- 14.3 Discuss Adding Diversity and Inclusion to Annual Harassment Prevention Training.

President Crean emphasized the importance of diversity and inclusion at the District. Chief recognized the District's efforts and commitment to maintain a diverse culture that does not tolerate discrimination. The Board wishes to consider a policy that is well thought out and a collaboration with labor. The Board gave direction to staff to add diversity and inclusion to the District's annual harassment prevention training, incorporate these values in a District statement, and hire a third party to advise in this area, including best practices.

15. UPCOMING CALENDAR OF EVENTS

- 15.1 Next Regular Board Meeting, November 16, 2022 at 1:00 p.m.

President Crean announced the above event on the upcoming calendar.

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, NOVEMBER 16, 2022 AT 1:00 P.M.

The regular Board meeting adjourned at 4:38 p.m.

Prepared by: _____
Stephanie Brendlen
District Clerk

Approved by: _____
Ryan Crean
Board President

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **October-22**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	590.00	8.58	0.00	598.58	0.01%
Fire Chief	1	34,097.23	487.04	5,000.00	39,584.27	0.77%
District Counsel	1	18,644.66	264.45	0.00	18,909.11	0.37%
Human Resources	2	19,337.19	268.01	6,399.49	26,004.69	0.51%
Finance	2	27,727.22	388.03	9,176.10	37,291.35	0.72%
Community Risk Reduction	4	57,255.63	826.93	16,412.57	74,495.13	1.45%
Technology	2	18,730.33	266.81	5,665.05	24,662.19	0.48%
Communication Center	14	227,983.94	3,267.17	59,637.58	290,888.69	5.65%
Emergency Preparedness	1	9,523.81	136.47	-5,363.48	4,296.80	0.08%
Facilities	0	16,426.22	238.19	0.00	16,664.41	0.32%
Fire Suppression	134	2,944,134.84	40,398.49	1,355,346.83	4,339,880.16	84.35%
Fleet	0	4,726.36	4.17	3,267.11	7,997.64	0.16%
Training	2	31,697.41	546.85	19,943.74	52,188.00	1.01%
EMS	12	75,338.60	2,380.54	24,016.67	101,735.81	1.98%
Rescue		36,625.14	-	23,278.16	59,903.30	1.16%
Fire Investigation Team		6,536.79	-	5,448.37	11,985.16	0.23%
Hazmat		22,440.80	-	15,654.91	38,095.71	0.74%
TOTALS	180	3,551,816.17	49,481.73	1,543,883.10	5,145,181.00	100.00%



**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**



OLD BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 16, 2022

To: Board of Directors

From: Frank Drayton, Deputy Chief

Re: Adoption of Ordinance No. 2022-37: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2022 California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 36

Background

At the October 26, 2022 San Ramon Valley Fire Protection District (“District”) Board of Directors (“Board”) meeting, the Board opened a public hearing for the introduction and reading of proposed Ordinance No. 2022-37: Adoption of Ordinance No. 2022-37: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2022 California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 36 (“Ordinance”). There were no public comments. The Board read the title of the Ordinance and, by way of unanimous roll call vote, waived further reading.

Consistent with applicable law, draft copies of the proposed Ordinance have been provided to the City of San Ramon (“City”), Town of Danville and Contra Costa County (“County”) for review and comment. The District has not received written comments from the City, Town of Danville, and County, and, therefore, no written comments will be included in the District’s public hearing record.

At the Board's direction, District Counsel/District Clerk prepared a summary of the proposed Ordinance and published notices of the public hearing for the adoption of the Ordinance at this November 16, 2022 regular Board meeting pursuant to the Health and Safety and Government Codes. Within 15 days after passage of the Ordinance, District Counsel/District Clerk will publish a summary of the Ordinance with the names of the Board members voting for and against the Ordinance pursuant to the Health and Safety Code and enter into the Board Minutes that the Ordinance has been duly published.

Financial Impact

The adoption of Ordinance No. 2022-37 has no financial impact on the District.

Recommended Board Action

Adopt Ordinance No. 2022-37: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2022 California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 36 of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2022 California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 36.

Attachments

Proposed Ordinance No. 2022-37

ORDINANCE NO. 2022-37

FIRE CODE

AN ORDINANCE OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT ADOPTING THE PROVISIONS CONTAINED IN THE 2022 CALIFORNIA FIRE CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24, PART 9) WITH AMENDMENTS, AND REPEALING SAN RAMON VALLEY FIRE PROTECTION DISTRICT ORDINANCE NO. 36

The Board of Directors of the San Ramon Valley Fire Protection District ordains as follows:

SECTION 1. ADOPTION OF THE CALIFORNIA FIRE CODE.

The San Ramon Valley Fire Protection District hereby adopts the 2022 California Fire Code (California Code of Regulations, Title 24, Part 9 [based on the 2021 International Fire Code published by the International Code Council]), including Chapters 1-10 and 12-80, Appendix B, Appendix C, Appendix D, Appendix F, Appendix H, Appendix I, Appendix J, and Appendix K, as amended by the changes, additions, and deletions set forth in this Ordinance No. 2022-37 ("Ordinance"). The 2022 California Fire Code, with the changes, additions, and deletions set forth this Ordinance, is adopted by this reference as though fully set forth in this Ordinance. As of the effective date of this Ordinance, the provisions of the fire code are controlling and enforceable within the limits of the San Ramon Valley Fire Protection District.

SECTION 2. AMENDMENTS TO THE CALIFORNIA FIRE CODE.

The 2022 California Fire Code is amended by the changes, additions, and deletions set forth in this Section. Chapter and Section numbers used below are those of the 2022 California Fire Code.

Chapter 1. Scope and Administration.

Section 101.1 is amended to read:

101.1 Title. These regulations shall be known as the Fire Code of San Ramon Valley Fire Protection District, hereinafter referred to as "this code."

Section 102.1 is amended to add item 5, to read:

5. Where not otherwise limited by law, the provisions of this code shall apply to vehicles, ships, and boats that are permanently affixed to a specific location within the boundaries of this jurisdiction.

Section 105.5 is amended to read:

105.5 Required operational permits. The Fire Code Official is authorized to issue operational permits for the operations set forth in Chapter 1, Sections 105.5.1 through 105.5.63.

Section 105.5.33 is amended to read:

105.5.33 Motor fuel dispensing facilities. An operational permit is required for the operation of automotive, marine, and fleet motor fuel dispensing facilities, including for sites that allow mobile fueling from a service provider to the general public, fueling of motor vehicles at approved locations from a tank vehicle and limited or temporary fueling operations for special events (fueling of watercraft from shore, piers, floats, or barges).

Section 105.5.40 is amended to read:

105.5.40 Cannabis/plant extraction related system(s)/operations. An operational permit is required for any of the following cannabis/plant extraction related systems operations.

1. Cultivation
2. Plant Extraction Systems
3. Testing/Lab
4. Manufacturing
5. Distribution
6. Carbon Dioxide Systems or volatile solvent

Section 105.5.52 is amended to read:

105.5.52 Wood products. An operational permit is required to store chips, hogged material, wood or other combustible pallets, lumber or plywood in excess of 200 cubic feet.

Section 105.5 is amended by adding subsections 105.5.55 through 105.5.63 to read:

105.5.55 Asbestos removal. A permit is required to conduct asbestos-removal operations regulated by Section 3319.

105.5.56 Automobile wrecking or dismantling yard. An operation permit is, required for all automobile wrecking yards, automobile dismantling operations, and similar operations.

105.5.57 Christmas tree sales. A permit is required to use a property for the purpose of selling cut Christmas trees.

105.5.58 Firework aerial display. A permit is required to conduct a firework display regulated by California Code of Regulations, Title 19 and Chapter 56 of this code.

105.5.59 Model rockets. A permit is required to sell model rocket motors or launch model rockets pursuant to California Code of Regulations, Title 19, Division 1, Article 17. Permits issued in accordance with this section are for the site and are effective as long as site conditions have not changed.

105.5.60 Temporary occupancy. A permit is required for any temporary occupancy.

105.5.61 Temporary water supply. A permit is required to use a temporary water supply for construction of residential projects or subdivisions pursuant to Section 3313.1.

105.5.62 Tire storage. A permit is required to store more than 1,000 cubic feet (28.3m³) of tires inside buildings pursuant to Chapter 34.

105.5.63 Indoor growing operation. A permit is required to operate an indoor growing operation.

Exception: Agricultural Greenhouses in an agricultural zone.

Section 105.6 is amended to read:

105.6 Required construction permits. The Fire Code Official is authorized to issue construction permits for the operations set forth in Chapter 1, Sections 105.6.1 through 105.7.29.

Section 105.6 is amended by adding subsections 105.6.25 through 105.6.29 to read:

105.6.25 Access for fire apparatus. Plans shall be submitted, and a permit is required to install, improve, modify, or remove fire apparatus access roads, streets, driveways, and bridges for which Fire District access is required by the Fire Code.

Exception: Surface work on public streets performed by, or under supervision of Public Works agencies.

105.6.26 Construction, Substantial Alteration, Additions of a building for which a building permit is required. Plans shall be submitted to the Fire Code Official for all land developments or for the construction, substantial alteration, additions or renovation of a building within the jurisdiction where a building permit is required.

Exception: Non-sprinklered Group R-3 Occupancies where work does not involve a substantial addition or substantial alteration.

105.6.27 Land Development, Subdivisions. Plans shall be submitted to the Fire Code Official for all land developments or improvements proposed within the jurisdiction that involve the subdivision of land.

105.6.28 Water supply for fire protection. Plans shall be submitted to the Fire Code Official for the purpose of determining whether adequate water supplies, fire hydrants, and associated systems are provided for all facilities, buildings, or portions of buildings either constructed or moved into the District pursuant to Section 507.

105.6.29 Land development. Plans shall be submitted to the Fire Code Official for all land developments or improvements proposed within the jurisdiction.

Section 105.7 is added to read:

105.7 Responsibility of permittee. Construction permits shall be presumed by the Fire District to incorporate all the work that the applicant or the applicant's agent, employees, or contractors shall carry out. Work performed shall be in accordance with the approved plans and with all requirements of this code and any other laws or regulations applicable thereto. No Fire District approval shall relieve or exonerate any person from the responsibility of complying with the provisions of this code nor shall any vested rights be created for any work performed in violation of this code.

Section 112.4 is amended to read:

112.4 Violation penalties. Every person who violates any provision of this fire code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair, for do work in violation of the approved construction documents or directive of the Fire Code Official, or of a permit or certificate used under provisions of this code, shall be guilty of is guilty of an infraction or misdemeanor in accordance with Health and Safety Code Section 13871 and Government Code Section 53069.4. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each ten (10) days that prohibited conditions are maintained shall constitute a separate offense. The application of the aforesaid penalty shall not be held to prevent the enforced removal of prohibited conditions.

Chapter 2. Definitions.

Section 202 is amended by adding the following definitions to that section:

ADMINISTRATOR. Shall mean the Fire Chief.

AERIAL PRE-PLANS. An overhead layout of a parcel that contains structure(s) that identifies specific first responder related items to assist in effectively managing incidents and events for the protection of occupants, responding personnel, property, and the environment. The preplan shall be developed in accordance with a format approved by the AHJ. Preplan symbols shall comply with AHJ or the latest edition of NFPA 170 (Standard for Fire Safety and Emergency Symbols), and NFPA 1620 (Standard for Pre-Incident Planning).

ALL-WEATHER DRIVING SURFACE. A roadway with a minimum surface finish that is designed to carry the imposed weight loads of fire apparatus.

AUTOMOBILE DISMANTLING OR WRECKING YARD. The operation of dismantling or removing parts from salvaged vehicles including engines or engine parts.

AUTOMOBILE WRECKING YARD. An area that stores or dismantles salvaged vehicles.

BOARD OF DIRECTORS. The governing body of the district.

BOARD OF FIRE COMMISSIONERS. An advisory commission appointed by the Board of Directors to act as set forth in this ordinance and by resolutions of the Board of Directors.

COMBUSTIBLE MATERIAL. Rubbish, litter or material of any kind other than hazardous vegetation that is combustible and endangers the public safety by creating a fire hazard as determined by the Fire Code Official.

DEFENSIBLE SPACE. The area adjacent to a structure or dwelling as determined by the Fire Code Official where wildfire prevention or protection practices are implemented to provide the key point of defense from an approaching wildfire or to minimize the spread of a structure fire to wildlands or surrounding areas.

DRIVEWAY. A private roadway that provides access to no more than two (2) single-family dwellings.

FIRE APPARATUS ACCESS ROAD. A road that provides fire apparatus access from a fire station to a facility, building or portion thereof. This is a general term that includes, but is not limited to a fire lane, public street, private street, driveway, parking lot lane, and access roadway.

FIRE CODE OFFICIAL. The Fire Chief or a duly authorized representative, or other person as may be designated by law, appointment or delegation and charged with the administration and enforcement of this code.

FIREBREAK. A strategically located block or of land on which a cover of dense, heavy, or combustible vegetation has been changed to one of lower fuel volume or reduced combustibility, as an aid to fire control. Fuel breaks require annual and recurring maintenance.

FIRE TRAIL. A graded firebreak of sufficient width, surface, and design to provide access for personnel and equipment to suppress and to assist in preventing a surface extension of fires. Must be able to support the safe travel of a Type 3 Fire Apparatus.

HAZARDOUS VEGETATION. Vegetation that is combustible and endangers the public safety by creating a fire hazard including but not limited to seasonal and recurrent grasses, weeds, stubble, brush, dry leaves, dry needles, dead, dying or diseased trees and any other vegetation as determined by the Fire Code Official.

KEY BOX OR KNOX BOX. Underwriters Laboratory (UL) Listed box, size and style, approved by the Fire Code Official or designee that meets the requirements and uses the same security key code adopted by the Fire Department

LADDER FUEL. Fuel that provides vertical continuity between surface fuel and canopy fuel strata, increasing the likelihood that fire will carry from surface fuel into the crowns of shrubs and trees.

NUISANCE FIRE ALARM. The activation of any fire protection or alarm system which results in the response of the Fire Department and is caused by malfunction, improper maintenance, negligence, or misuse of the system by an owner, occupant, employee, or agent, or any other activation not caused by excessive heat, smoke, fire, or similar activating event.

PERSON. Includes any agency of the county, city, district or other local public agency and any individual, firm, association, partnership, business trust, corporations, limited liability company, or company.

PUBLIC NUISANCE. A declaration by the Fire Code Official that the presence of combustible materials on any parcel creates a fire hazard or threat to public safety (Health and Safety Code 14875 and 14876) or any violation of this code.

PRIORITY HAZARD ZONE. An area where the threat from wildfire is severe due to proximity to open space, topography, degree of space, density of homes and/or amount of vegetation (native and ornamental), and/or other conditions favorable to fast moving fires.

RUBBISH. Waste matter, litter, trash, refuse, debris, and dirt on streets or private property in the jurisdiction which is, or when dry may become, a fire hazard. See combustible material.

SPRINKLER ALARM AND SUPERVISORY SYSTEM (SASS). A Dedicated Function Fire Alarm System located at the protected premise installed specifically to monitor sprinkler water-flow alarm, valve supervisory, and general trouble conditions where a Building Fire Alarm is not required.

STREETS. Includes alleys, parkways, driveways, sidewalks, and areas between sidewalks and curbs, highways, public right of ways, private road, paper street and, easements.

SUBSTANTIAL ADDITION (a). The addition of new gross floor area exceeds fifty percent of the existing gross floor area and the total new gross floor area is 5,000 square feet or greater.

SUBSTANTIAL ADDITION (b). The addition of new gross floor area exceeds 1,000 square feet and the total new gross floor area is 8,000 square feet or greater

SUBSTANTIAL ALTERATION. Where fifty percent or greater of the linear length of the wall framing of the building (exterior and interior) and fifty percent of the roof framing are removed or replaced within a one-year period.

TEMPORARY FIRE DEPARTMENT ACCESS ROAD FOR CONSTRUCTION. An approved temporary roadway for emergency vehicle use during construction of residential subdivision projects.

TEMPORARY FIRE DEPARTMENT ACCESS ROAD FOR CONSTRUCTION OF ONE (1) RESIDENTIAL (R3) UNIT. A temporary roadway for emergency vehicle use during construction of an individual residential (R3) structure where a fire department access road is required as part of the project.

TEMPORARY WATER SUPPLY. Water stored for firefighting purposes in an approved aboveground tank during combustible construction.

TREE LITTER. Any limbs, bark, branches, and/or leaves in contact with other vegetation or left to gather on the ground.

WEEDS. All weeds growing upon streets or private property in the jurisdiction, including any of the following:

1. Weeds that bear seeds of a fluffy nature or are subject to flight.
2. Sagebrush, chaparral (including Chamise, Coyote Brush/Greasewood, Brooms, and Buckwheat), and any other brush or weeds that attain such large growth as to become, when dry, a fire menace to adjacent improved property.
3. Weeds that are otherwise noxious or dangerous;
4. Poison oak and poison sumac when the conditions of growth constitute a menace to public health.
5. Dry grass, brush, tree litter, litter, or other flammable materials that endanger the public safety by creating a fire hazard.

Chapter 3. General Precautions Against Fire.

Section 304.3.5 is added to read:

304.3.5 Clothes Dryers. Clothes dryers shall be frequently cleaned to maintain the lint trap, mechanical and heating components, vent duct, and associated equipment free from accumulations of lint and combustible materials.

Section 308.1.4, Exception 1 is amended to read:

Exception 1. Residential Occupancies.

Section 324 is added to read:

SECTION 324 Exterior Fire Hazard Control.

324 Subsurface Fires.

324.1.1 Peat Fire. It is the duty of each person, firm, corporation, or association not to permit a peat fire or a fire involving combustible vegetable matters under the surface of the natural ground to remain upon the property. It is hereby declared that it is the duty of any person as herein defined to take all necessary precautions to extinguish any subsurface fire involving peat or vegetable material at the owner's own cost and expense.

324.1.2 Fire Suppression Costs. If there exists upon the lands or property of any person as herein defined a subsurface fire involving the burning or combustion of peat, vegetable matter, or vegetation, and the owner or occupant thereof has not taken reasonable precautions within a reasonable time to extinguish or minimize such fire or combustion, this jurisdiction may, in addition to its regular duties to extinguish or minimize such fire or combustion, go upon the lands of any person as herein defined and extinguish such fire or combustion. Any costs incurred by the Fire District in fighting the fire and for the cost of providing rescue or emergency medical services shall be a charge against the property owner. The charge shall constitute a debt of the property owner and is collectable by the jurisdiction incurring those costs in the same manner as in the case of an obligation under a contract, express or implied. (See Health and Safety Code, §13009.)

Section 325 is added to read:

SECTION 325 Automobile Wrecking Yards.

325.1 General. The operation of automobile wrecking yards shall be in accordance with this section.

325.2 Definitions. The following terms are defined in Chapter 2:

Automobile Dismantling Automobile Wrecking Yard

325.3 Requirements.

325.3.1 Permits. An operational fire code permit is required as in Section 105.6.53.

325.3.2 Fire Apparatus Access Roads. Fire apparatus access roads shall be constructed throughout the site in accordance with this code and shall be maintained clear of all vehicles and stored items.

325.3.3 Welding and cutting. Welding and cutting operations shall be conducted in an approved location, clear of all flammable liquids and combustible materials, including weeds, tires, and all other debris.

325.3.4 Housekeeping. Combustible rubbish accumulated on site shall be collected and stored in approved containers, rooms, or vaults of noncombustible materials. Combustible vegetation, cut or uncut, shall be removed when determined by the Fire Code Official to be a fire hazard.

325.3.5 Fire Protection. Offices, storage buildings, and vehicles used for site operations shall each be provided with at least one portable fire extinguisher with not less than a 4-A: 40-B-C rating. When required by the Fire Code Official, additional fire extinguishers shall be provided.

325.3.6 Tire storage. Tires shall be stored in racks or in a manner as approved by the Fire Code Official.

325.3.6.1 Distance from Water Supply. Tire storage shall be located on-site and no further than 500 feet from a fire hydrant or an approved water supply as determined by the Fire Code Official.

325.3.7 Storage Piles. Storage piles shall be located a minimum of 20 feet from property lines and shall have an unobstructed access road on all sides of not less than 20 feet.

325.3.8 Burning operations. The burning of salvaged vehicles and salvaged or waste materials is prohibited.

325.3.9 Motor vehicle fluids. Motor vehicle fluid shall be drained from salvaged vehicles when such liquids are leaking onto the ground and prior to dismantling or removing engine/motor parts.

325.3.9.1 Mitigation of leaking fluids. Precautions shall be taken to prevent fluids from salvaged vehicles from leaking onto the ground. Supplies or equipment capable of mitigating leaks from fuel tanks, crankcases, brake systems, and transmissions shall be kept available on site. Single-use plugs, diking, and absorbent materials shall be disposed of as hazardous waste and removed from the site in a manner in accordance with federal, state, and local requirements.

325.3.10 Fuel tanks. Fuel tanks of salvaged vehicles shall be emptied of all flammable (gasoline, diesel) fuels in an approved manner and stored in approved tanks.

325.3.10.1 Repair of vehicle fuel tanks. The repair of fuel tanks, including cutting, welding, or drilling of any kind, is prohibited.

325.3.11 Lead acid batteries. Lead acid batteries shall be removed from all salvaged vehicles and stored in an approved manner in a location approved by the Fire Code Official.

Chapter 4. Emergency Planning and Preparedness.

Section 401.5.1 is added to read:

401.5.1 Nuisance fire alarm. A fee may be charged for false or nuisance fire alarms in accordance with a fee schedule adopted by the Board of Directors, or City Council.

Section 401.10 is added to read:

401.10 Aerial pre-plans. For all new construction the fire official is authorized to require a fire aerial pre-plan to be prepared by an approved vendor at the cost of the developer.

Section 403.11.1 is amended to read:

403.11.1 Standby personnel. Where, in the opinion of the Fire Code Official or Fire Chief, it is essential for public safety in a place of assembly, or any other place where people congregate, because of the number of persons, or the nature of the performance, exhibition, display, contest, or activity, the owner, agent, or lessee shall provide standby personnel as required and approved by the Fire Code Official or Fire Chief. If the activity requires fire watch, fire watch shall be provided in accordance with Sections 403.11.1.1 and 403.11.1.2. Standby personnel needed for EMS standby shall be provided in accordance with Contra Costa County EMS Protocols.

Chapter 5. Fire Service Features.

Section 503.1.4 is added to read:

503.1.4 Access to open spaces. When access to open land/space or fire trail systems maintained for public or private use is obstructed by new development of any kind, the developer shall provide alternate acceptable access into the area that is sufficient to allow access for fire personnel and apparatus. The alternate means of access requires the approval of the Fire Code Official.

Section 503.1.5 is added to read:

503.1.5 Existing fire trail systems shall be maintained. When conditions make maintenance of existing trails impractical, alternate means of access shall be provided and requires approval by Fire Code Official.

Section 503.2.1 is amended with the following exception:

Exception: A driveway with a minimum width of 16 feet is acceptable for access to one or two single family dwellings.

Section 505.3 is added to read:

505.3 Street names and addressing. Street names and addressing shall be submitted for review and approval to the Fire Code Official, whose approval will not be unreasonably withheld. The purpose of the review is to verify that new street names and addressing will not duplicate existing street names and addressing.

Chapter 6. Building Services and Systems.

Section 605.3.1 is added to read:

605.3.1 Spark Arrestors. All Chimneys attached to any appliance or fireplace that burns solid fuel shall be equipped with an approved spark arrestor per CBC 2113.9.2 and R1003.9.2.

Chapter 9. Fire Protection Systems.

Section 901.6.3 is amended to read:

901.6.3. Records. Records of all system inspections, tests, and maintenance required by the reference standards shall be submitted to a third-party electronic record keeping service as chosen by the fire district.

Section 902.1 is amended to add:

Substantial Addition(a). The addition of new gross floor area exceeds fifty percent of the existing gross floor area, and the total new gross floor area is 5,000 square feet or greater.

Substantial Addition(b). The addition of new gross floor area exceeds 1,000 square feet and the total new gross floor area is 8,000 square feet or greater

Substantial Alteration. Where fifty percent or greater of the linear length of the wall framing of the building (exterior and interior) and fifty percent of the roof framing are removed or replaced within a one-year period.

Section 903.2.1.1 is amended to read:

903.2.1.1 Group A-1. An automatic sprinkler system shall be provided throughout stories containing Group A-1 occupancies and throughout all stories from the Group A-1 occupancy to and including the levels of exit discharge serving that occupancy where one of the following conditions exists:

1. The fire area exceeds 5,000 square feet.
2. The fire area has an occupant load of 300 or more.
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.
4. The fire area contains a multi-theater complex.

Section 903.2.1.3 is amended to read:

903.2.1.3 Group A-3. An automatic sprinkler system shall be provided throughout stories containing Group A-3 occupancies and throughout all stories from the Group A-3 occupancy to and including the levels of exit discharge serving that occupancy where one of the following conditions exists:

1. The fire area exceeds 5,000 square feet.
2. The fire area has an occupant load of 300 or more.
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.
4. The structure exceeds 10,000 square feet, contains more than one fire area containing exhibition and display rooms, and is separated into two or more buildings by fire walls of less than 4-hour fire resistance rating without openings.

Section 903.2.1.4 is amended to read:

903.2.1.4 Group A-4. An automatic sprinkler system shall be provided throughout stories containing Group A-4 occupancies and throughout all stories from the Group A-4 occupancy to and including the levels of exit discharge serving that occupancy where one of the following conditions exists:

1. The fire area exceeds 5,000 square feet
2. The fire area has an occupant load of 300 or more.
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.

Section 903.2.2 is amended in its entirety, to read:

903.2.2 Group B. An automatic sprinkler system shall be provided for Group B occupancies and intervening floors of the building where the fire area exceeds 5,000 square feet.

903.2.2.1 Ambulatory care facilities. An automatic sprinkler system shall be installed throughout the entire floor containing an ambulatory care facility where either of the following conditions exist at any time:

1. Four or more care recipients are incapable of self-preservation.
2. One or more care recipients that are incapable of self-preservation are located at other than the level of exit discharge serving such a facility.

In buildings where ambulatory care is provided on levels other than the level of exit discharge, an automatic sprinkler system shall be installed throughout the entire floor as well as all floors below where such care is provided, and all floors between the level of ambulatory care and the nearest level of exit discharge, the level of exit discharge, and all floors below the level of exit discharge.

Exception: Floors classified as an open parking garage are not required to be sprinklered.

Section 903.2.3 is amended to read:

903.2.3 Group E. An automatic sprinkler system shall be provided for new Group E occupancies as follows:

1. Throughout all Group E fire areas greater than 2,000square feet in area.
Exception: An automatic sprinkler system is not required in any Group E Day Care Facility less than 5,000 square feet
2. The Group E fire area is located on a floor other than a level of exit discharge serving such occupancies.
Exception: In buildings where every classroom has not fewer than one exterior exit door at ground level, an automatic sprinkler system is not required in any area below the lowest level of exit discharge serving that area.
3. The Group E fire area has an occupant load of 300 or more.
4. In rooms or areas with special hazards such as laboratories, vocational shops, and other such areas where hazardous materials in quantities not exceeding the maximum allowable quantity are used or stored.
5. Throughout any Group E structure greater than 4,000 square feet in area, which contains more than one fire area, and which is separated into two or more buildings by fire walls of less than 4-hour fire resistance rating without openings.
6. For public school state-funded construction projects, see Section 903.2.19.
7. For public school campuses, Kindergarten through 12th grade, see Section 903.2.20.

Section 903.2.4 is amended in its entirety, to read:

903.2.4 Group F-1. An automatic sprinkler system shall be provided throughout all buildings containing a Group F-1 occupancy where one of the following conditions exists:

1. A Group F-1 fire area exceeds 5,000 square feet.
2. A Group F-1 fire area is located more than three stories above grade plane.
3. The combined area of all Group F-1 fire areas on all floors, including any mezzanines, exceeds 10,000 square feet.
4. A Group F-1 occupancy used for the manufacture. of upholstered furniture or mattresses exceeding 2,500 square feet.

Section 903.2.4.4 is added to read:

903.2.4.4 Group F-2. An automatic sprinkler system shall be provided throughout all buildings containing a Group F-2 occupancy greater than 5,000 square feet.

Section 903.2.7 is amended to read:

903.2.7 Group M. An automatic sprinkler system shall be provided throughout buildings containing a Group M occupancy where one of the following conditions exists:

1. A Group M fire area exceeds 5,000 square feet.
2. A Group M fire area is located more than three stories above grade plane.
3. The combined area of all Group M fire areas on all floors, including any mezzanines, exceeds 10,000 square feet.
4. A Group M occupancy (is) used for the display and sale of upholstered furniture or mattresses exceeds 5,000 square feet.
5. The structure exceeds 10,000 square feet, contains more than one fire area containing a Group M occupancy, and is separated into two or more buildings by fire walls of less than 4-hour fire resistance rating without openings.

Section 903.2.8 is amended to read:

903.2.8 Group R. An automatic sprinkler system installed in accordance with Section 903.3 shall be provided throughout all Group R occupancies. An automatic sprinkler system shall be installed in new manufactured homes, new mobile homes, and multifamily manufactured homes with two dwelling units, including those located in mobile home parks, in accordance with Title 25 of the California Code of Regulations.

Section 903.2.8.1.1 is added, to read:

903.2.8.1.1 Group R-3 Substantial Addition or Alteration. An automatic sprinkler system shall be provided throughout all existing Group R-3 dwellings where either of the following occurs:

1. Substantial Addition (a). The addition of new gross floor area exceeds fifty percent of the existing gross floor area and the total new gross floor area is 5,000 square feet or greater.
2. Substantial Addition(b). The addition of new gross floor area exceeds 1,000 square feet and the total new gross floor area is 8,000 square feet or greater.
3. Substantial Alteration. Where fifty percent or greater of the linear length of the wall framing of the building (exterior and interior) and fifty percent of the roof framing are removed or replaced within a one-year period.

Section 903.2.9 is amended to read:

903.2.9 Group S-1. An automatic sprinkler system shall be provided throughout all buildings containing a Group S-1 occupancy where one of the following conditions exists:

1. A Group S-1 fire area exceeds 5,000 square feet.
2. A Group S-1 fire area is located more than three stories above grade plane.
3. The combined area of all Group S-1 fire areas on all floors, including any mezzanines, exceeds 10,000 square feet.
4. A Group S-1 occupancy used for the storage of upholstered furniture or mattresses exceeding 2,500 square feet.

Section 903.2.9.1 is amended to read:

903.2.9.1 Repair garages. An automatic sprinkler system shall be provided throughout all buildings used as repair garages in accordance with Section 406.8 of the California Building Code, as shown:

1. Buildings having two or more stories above grade plane, including basements, with a fire area containing a repair garage exceeding 5,000 square feet.
2. Buildings not more than one story above grade plane, with a fire area containing a repair garage exceeding 5,000 square feet.
3. Buildings with repair garages servicing vehicles parked in basements.
4. A Group S-1 fire area used for the repair of commercial motor vehicles where the fire area exceeds 5,000 square feet or any tenant improvement to the structure exceeds 49% of the S-1 area.

Section 903.2.10.1 is amended to read:

903.2.10 Group S-2 parking garages. An automatic sprinkler system shall be provided throughout buildings classified as parking garages where any of the following conditions exists:

1. Where the fire area of the enclosed parking garage, in accordance with Section 406.6 of the California Building Code, exceeds 5,000 square feet.
2. Where the enclosed parking garage, in accordance with Section 406.6 of the California Building Code, is located beneath other occupancy groups.
Exception: Enclosed parking garages located beneath Group R-3 occupancies.
3. Where the fire area of the open parking garage, in accordance with Section 406.5 of the California Building Code, exceeds 48,000 square feet.

Section 903.2.10.3 is added to read:

903.2.10.3 Group S-2 Low hazard storage. An automatic sprinkler system shall be provided throughout all buildings containing a Group S-2 occupancy exceeding 5,000 square feet.

Section 903.2.11.7 is added to read:

903.2.11.7 High-piled storage. An automatic sprinkler system shall be provided throughout buildings containing high-pile combustible storage.

Exception: An automatic sprinkler system is not required for 500 square feet or less, including aisles, of high-piled storage.

Section 903.2.22 is added, to read:

Section 903.2.22 Fire department delivery capability. An automatic fire sprinkler shall be installed in all new buildings and occupancies or in existing buildings or structures that change occupancy classification or use, when the required fire flow exceeds 2,000 gallons per minute.

Section 903.3.1.1.4 is added, to read:

903.3.1.1.4 Undeclared Use. In buildings of undeclared use with floor to structure height greater than 14 feet, the fire sprinkler system shall be designed to conform to Extra Hazard Group I design density. In buildings of undeclared use with floor to structure height less than .14 feet, the fire sprinkler system shall be designed to conform to Ordinary Group II design density. Where a subsequent occupancy requires a system with greater capability, it shall be the responsibility of the owner and/or the occupant to upgrade the system.

Section 903.3.1.3.1 is added to read:

903.3.1.3.1 Pipe limitations. Where CPVC pipe is installed above the insulation or is otherwise located in an unconditioned space, such as in an attic space, or a garage without conditioned living space above, CPVC pipe shall be adequately insulated to a minimum R-19 value, or equivalent, or pipe shall be limited to Type K or L copper, or ferrous piping.

Section 903.3.5.3 is added to read:

903.3.5.3 Non-permissible water supply storage. Swimming pools and ponds shall not be considered water storage for the purposes of Section 903.3.5.

Section 903.3.9 is amended to read:

903.3.9. Floor control valves. Individual floor control valves and water flow detection assemblies shall be provided for each floor in multi-floor buildings at an approved location.

Exception: Group R-3 and R-3.1 Occupancies.

Section 903.4.2 is amended to read:

903.4.2 Alarms. One approved audible and visual device shall be connected to every automatic sprinkler system at an approved location. Such sprinkler water-flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Audible and visual alarm devices shall be provided on the exterior of the building in an approved location. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system.

Section 903.6.1 is added, to read:

903.6.1 Substantial addition or expansion. An automatic sprinkler system shall be provided throughout all existing buildings where a substantial addition occurs, and the total new gross floor area of the structure exceeds 5,000 square feet. Group R-3 substantial additions or alterations shall comply with Section 903.2.8.1.1.

Section 903.6.2 is added, to read:

903.6.2 Change of occupancy classification. Any existing building that undergoes a change of occupancy classification into a higher hazard category shall comply with the requirements of Section 903.2. Relative hazard categories of occupancy groups shall be established based upon the Heights and Areas Hazard Categories of Table 1011.5 of the current edition of the International Existing Building Code, as published by the International Code Council. The requirements of Section 903.2 shall not be required when a change of occupancy classification is made to an equal or lesser hazard category. Group L occupancies shall be considered a relative hazard of 1 (highest hazard).

Section 907.4.4 is added, to read:

907.4.4 Monitoring of other fire systems. In buildings equipped with a fire alarm system or sprinkler alarm and supervisory service (SASS) system, where other fire suppression or extinguishing systems are installed in the building (including, but not limited to commercial kitchen suppression systems, pre-action fire suppression systems, dry chemical systems, and clean agent systems), these other suppression systems shall be monitored by the SASS dedicated function fire alarm system and transmitted as a specific signal to the Central Station. The system shall be monitored in compliance with Section 907.6.6.

Section 907.5.2.3.1 is amended to read:

907.5.2.3.1 Public and common areas. Visible alarm notification appliances shall be provided in public use areas and common use areas, including but not limited to:

1. Sanitary facilities including restrooms, bathrooms, shower rooms, and locker rooms.
2. Corridors, hallways, and aisles with shelving and/or fixtures obstructing the required light intensity for that area.
3. Music practice rooms.
4. Band rooms.
5. Gymnasiums.
6. Multipurpose rooms.
7. Occupational shops.

8. Occupied rooms where ambient noise impairs hearing of the fire alarm.
9. Lobbies.
10. Meeting/Conference rooms.
11. Classrooms.
12. Medical exam rooms.
13. Open office areas.
14. Sales floor areas.
15. Break or lunchrooms
16. Copy or work rooms.
17. Computer server rooms exceeding 200 sq. ft.
18. File or Storage rooms exceeding 200 sq. ft.

Section 907.6.6 is amended to read:

907.6.6 Monitoring of fire alarm systems. A fire alarm system required by this chapter, or by the California Building Code, shall be monitored by a UL-listed Central Station service in accordance with NFPA 72 and this code.

Exception: Monitoring by a UL-listed central station is not required for:

1. Single- and multiple-station smoke alarms required by Section 907.2.10.
2. Group 1-3 occupancies shall be monitored in accordance with Section 907.2.6.3.
3. Residential Day Care Facilities (occupancy load of 14 or less).
4. One- and two-family dwellings.
5. Residential Care Facilities licensed by the state with an occupant load of 6 or less.
6. Occupancies with local fire alarm system that will give an audible and visible signal at a constantly attended location, as approved by the Fire Code Official.

Section 907.6.7 is added, to read:

907.6.7 Certification. New fire alarm systems shall be UL-Certified. A Certificate of Completion and other documentation as listed in NFPA 72 shall be provided for all new fire alarm system installations. It is the responsibility of the building owner or owner's representative to obtain and maintain a current and valid Certificate.

Section 907.6.7.1 is added, to read:

907.6.7.1 Posting of certificate. The UL Certificate shall be posted in a durable transparent cover within three feet of the fire alarm control panel within 45 days of the final acceptance test/inspection.

Chapter 10. Means of Egress.

Section 1028.5.1 is added, to read:

1028.5.1 Exit discharge surface. Exterior exit pathway surfaces shall be suitable for pedestrian use in inclement weather and shall terminate at a public way as defined in the California Building Code.

Chapter 33. Fire Safety During Construction and Demolition.

Section 3303.1.2 is added to read:

3303.1.2 Additional amendments. Additional requirements may be required to an approved site safety plan if deemed necessary by both the building official and fire official, based on previous fires or hazards that occurred on site or within the jurisdiction.

Section 3303.1.3 is added to read:

3303.1.3 Site security requirements. Site security requirements shall include the following if deemed necessary by both the building official and fire official:

1. Controlled access points
2. Site fencing, up to 12 feet in height with tamper sensors and security wires on top
3. Security guards, full-time 24/7 presence on-site, to perform fire watch and patrols
4. Detection check points located throughout the buildings for fire watch and patrol verification
5. Security camera coverage throughout the site with motion detection notifications
6. Identify measures taken to prevent tampering with security cameras and motion sensors
7. Necessary lighting throughout the project site

Section 3319 is added to read:

Section 3319 Asbestos removal.

3319.1 General. Operations involving removal of asbestos or asbestos-containing materials from buildings shall be in accordance with Section 3319.

Exception: Section 3319 does not apply to the removal of asbestos from:

1. Pumps, valves, gaskets, and similar equipment.
2. Pipes, ducts, girders, or beams that have a length less than 21 linear feet (6400 mm).
3. Wall or ceiling panels that have an area of less than 10 square feet (0.93 m²) or a dimension of less than 10 linear feet (3048 mm).
4. Floor tiles when their removal can be completed in less than four hours.
5. Group R-3 occupancies.

3319.2 Notification. The Fire Code Official shall be notified 24 hours prior to the commencement and closure of asbestos-removal operations. The permit applicant shall notify the building official when asbestos abatement involves the removal of materials that were used as a feature of the building's fire resistance.

3319.3 Plastic Film. Plastic film that is installed on building elements shall be flame resistant as required for combustible decorative material, in accordance with Section 807.

3319.4 Signs. Approved signs shall be posted at the entrance, exit and exit-access door, decontamination areas and waste disposal areas for asbestos-removal operations. The signs shall state that asbestos is being removed from the area, that asbestos is a suspected carcinogen, and that proper respiratory protection is required. Signs shall have a reflective surface. Lettering shall be a minimum of 2 inches (51 mm) high.

Chapter 50. Hazardous Materials - General Provisions.

Section 5001.5.1 item number 10 & 11 is added to read as follows:

10. Aerial Pre-Plan of the facility to include:

- A. Fire alarm control panel (FACP)
- B. Sprinkler riser
- C. Fire department connection (FDC)
- D. Knox Box location
- E. Gas valve shutoff
- F. Electrical main shutoff
- G. Water shutoff
- H. Elevator equipment room

11. A Site Fire/Explosion/Hazardous Material Release Analysis Assessment. A Fire Protection Engineer (FPE) stamped risk assessment is required for each possible hazard risk associated with fire, explosion, smoke, and toxicity associated with the possible incident at a facility that is identified as a bulk transfer/process/storage facility. Refer to NFPA 550 & 551 for references.

Section 5001.5.3 is added to read:

5001.5.3 Emergency response support information. Floor plans, material safety data sheets, Hazardous Materials Management Plans (HMMP), Hazardous Material Inventory Statements (HMIS), and other information must be stored at a readily accessible location as determined by the Fire Code Official. This location may be in cabinets located outside of facilities or buildings. Information may be required to be maintained in a specific electronic media format to facilitate computer aided dispatching.

Section 5003.9.1.2 is added to read:

5003.9.1.2 Documentation. Evidence of compliance with provisions of this chapter as well as with state and federal hazardous material regulations shall be maintained on site and available for inspection by fire department personnel.

Chapter 53. Compressed Gasses

Section 5307.2 is amended to delete exception #1.

Section 5307.3.2.1 is amended to read as follows:

5307.2.1 Gas detection system. Indoor storage and use areas and storage buildings shall be provided with a gas detection system complying with Section 916.

Section 5307.4.3 is amended to read as follows:

5307.4.3 Gas detection system. A gas detection system complying with Section 916 shall be provided in rooms or indoor areas in which the carbon dioxide enrichment process is located, in rooms or indoor areas in which container systems are located, and in other areas where carbon dioxide is expected to accumulate. Carbon dioxide sensors shall be provided within 1 inches (305 mm) of the floor in the area where the gas is expected to accumulate or leaks are most likely to occur. The system shall be designed as follows:

1. Activates a low-level alarm upon detection of a carbon dioxide concentration of 5,000 ppm.
2. Activates a high-level alarm upon detection of a carbon dioxide concentration of 10,000 ppm.

Chapter 56. Explosives and Fireworks.

Section 5601.1.3 is amended to read as follows:

5601.1.3 Fireworks. The possession, manufacture, storage, sale, handling, and use of fireworks within all areas of Contra Costa County are prohibited.

EXCEPTIONS:

1. Storage and handling of fireworks by a Public Safety Agency.
2. The use of fireworks for fireworks displays pyrotechnics before a proximate audience and pyrotechnic special effects in motion pictures, television, theatrical or group entertainment productions as allowed in Title 19, Division 1, Chapter 6 Fireworks reprinted in Section 5608 and Health and Safety Code Division 11.
3. Snap Caps and Party Poppers classified by the State Fire Marshal as pyrotechnic devices.

Section 5601.2.2 is amended to read as follows:

5601.2.2 Sale and retail display. No person shall construct a retail display or offer for sale any explosives, explosive materials, or fireworks within the jurisdiction. Exception: Snap Caps and Party Poppers classified by the State Fire Marshal as pyrotechnic devices.

Section 5601.2.4 is amended to read as follows:

5601.2.4 Financial responsibility. Before a permit is issued pursuant to Section 5601.2, the applicant shall file with the jurisdiction a corporate surety bond in the principal sum of \$2,000,000 or a public liability insurance policy for the same amount, for the purpose of the payment of all damages to persons or property which arise from, or are caused by, the conduct of any act authorized by the permit upon which any judicial judgment results. The Fire Code Official is authorized to specify a greater or lesser amount when, in his or her opinion, conditions at the location of use indicate a greater or lesser amount is required. Government entities shall be exempt from this bond requirement.

Exception: Fireworks in accordance with California Code of Regulations, Title 19, Division 1, Chapter 6. See Section 5608.

Chapter 57. Flammable and Combustible Liquids.

Section 5703.3.1 is added to read:

5703.3.1 Facility site Fire/Explosion/Hazardous Material Release Analysis Assessment. A Fire Protection Engineer (FPE) stamped risk assessment is required for each possible hazard risk associated with fire, explosion, smoke, and toxicity associated with the possible incident at a facility that is identified as a bulk transfer/process/storage facility when required by the fire official. Refer to NFPA 550 & 551 for references.

Section 5704.2.9.6.1 is amended to read as follows:

5704.2.9.6.1 Locations where above-ground tanks are prohibited. The storage of Class I and II liquids in above-ground tanks outside of buildings is prohibited in all zoning districts except districts zoned for commercial, industrial, or agricultural uses.

Exception: Protected above-ground tanks for the purpose of emergency power generator installations in areas zoned commercial, industrial, agricultural, business district, rural or rural residential, and for facilities on an individual basis consistent with the intent of this provision. Tank size shall not exceed 1,000 gallons for any class of liquids.

Section 5706.2.4.4 is amended to read:

5706.2.4.4 Locations where above-ground tanks are prohibited. Storage of Class I and II liquids in above-ground tanks is prohibited in all zoning districts except district zoned for commercial, industrial, or agricultural uses.

Exception: Protected above-ground tanks for the purpose of emergency power generator installations in areas zoned commercial, industrial, agricultural, business district, rural or rural residential, and for facilities on an individual basis consistent with the intent of this provision. Tank size shall not exceed 1,000 gallons for any class liquids.

Chapter 58. Flammable Gasses and Flammable Cryogenic Fluids

Section 5806.2 is amended to read as follows:

5806.2 Limitation. The storage of flammable cryogenic fluids in stationary containers outside of buildings is prohibited in any area which is zoned for other than industrial use. Exception: Liquid hydrogen fuel systems in compliance with Section 5806.3 or 5806.4. Chapter 58. Flammable Gases and Flammable Cryogenic Fluids.

Chapter 61. Liquefied Petroleum Gases.

Section 6103.2.1.7 is amended to read:

6103.2.1.7 Use for food preparation. Individual portable L-P containers used, stored, or handled inside a building classified as a Group A, Group B, or Group M occupancy for the purposes of cooking, food display, or a similar use, shall be limited in size to one quart capacity and shall be of an approved type. The number of portable containers permitted will be at the discretion of the Fire Code Official. LP-gas appliances used for food preparation shall be listed for such use in accordance with the California Mechanical Code and NFPA 58.

Section 6104.2 is amended to read:

6104.2 Maximum capacity within established limit. The storage of liquefied petroleum gas is prohibited in any central business district and in all zoning districts except districts zoned for commercial, industrial, rural, or agricultural uses. The aggregate capacity of any one installation used for the storage of liquefied petroleum gas shall not exceed a water capacity of 2,000 gallons (7570 L).

Chapter 80. Referenced Standards

Chapter 80 is amended by adding the following referenced standards:

NFPA 3 (2015): Recommended Practice for Commissioning of Fire Protection and Life Safety Systems

NFPA 850 (2015): Recommended Practice for Fire Protection for Electric Generating Plants and High Voltage Direct Current Converter Stations

Chapter 80 is further amended by amending the NFPA 13D (2016) (Standard for the Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes) standard as follows:

Section 7.7.1 is added, to read:

7.7.1 Where CPVC pipe is installed above the normal insulation in an unconditioned space, such as in an attic space, or a garage without conditioned living space above, CPVC pipe shall be adequately insulated to a minimum R-19 value, or equivalent, or pipe shall be limited to Type K or L copper, or ferrous piping.

Section 8.3.5.1.2 is amended to read:

8.3.5.1.2 Where fuel-fired equipment is below or on the same level as occupied areas of the dwelling unit, at least one quick-response intermediate temperature sprinkler shall be installed above the equipment or at the wall separating the space with the fuel-fired equipment from the occupied space. In unconditioned spaces, CPVC pipe shall be adequately insulated to a minimum R-19 value, or equivalent, or pipe shall be limited to Type K or L copper, or ferrous piping.

Appendix C. Fire Hydrant Locations and Distribution.

Table C102.1 is amended as to read:

The title of Table C102.1 is amended to read:

**TABLE C102.1
REQUIRED NUMBER AND SPACING OF FIRE HYDRANTS^j**

The heading of the fourth column of Table C102.1 is amended to read:

MAXIMUM DISTANCE FROM ANY POINT ON STREET OR ROAD FRONTAGE TO A HYDRANT^{d, f, g, i}

Footnotes "i" and "j" are added to Table C102.1, to read:

- i. A fire hydrant shall be provided within 250 feet of a fire trail access point off a public or private street.**

- j. For infill projects within existing single-family residential developments, Section 507.5.1 applies.**

Appendix D. Fire Apparatus Access Roads.

Section D102.1 is amended to read:

D102.1 Access and loading. Facilities, buildings, or portions of buildings hereafter constructed shall be accessible to fire department apparatus by way of an approved fire apparatus access road with an asphalt, concrete, or other approved all-weather driving surface capable of supporting the imposed load of fire apparatus weighing at least 74,000 pounds (34,473 kg) in accordance with Caltrans Design Standard HS- 20-44.

Exception: Driveways serving one or two single-family dwellings may be constructed of an alternate surface material, providing the imposed weight load design minimums are met and the grade does not exceed 10 percent.

Section D103.2 is amended to read:

D103.2 Grade. Fire department access roadways having a grade of between 16 percent and 20 percent shall be designed to have a finished surface of grooved concrete sufficient to hold a 44,000 pound (19 958 kg) traction load. The grooves in the concrete surface shall be ½ inch (13 mm) wide by ½ inch (13 mm) deep and 1 ½ inch (38 mm) on center and set at a 30 to 45 degree angle across the width of the roadway surface. No grade shall exceed 20 percent, nor shall the cross slope exceed 8%, unless authorized in writing by the Fire Code Official.

Section D103.2.1 is added, to read:

D103.2.1 Angles of approach and departure. The angles of approach and departure for any means of access shall not exceed 10 percent at 10 feet of the grade break.

Section D103.3 is amended to read:

D103.3 Turning radius. Based on a minimum unobstructed width of 20 feet, a fire apparatus access roadway shall be capable of providing a minimum standard turning radius of 25 feet (7620 mm) inside and 45 feet (13 716 mm) outside.

Figure D103.1 is amended to read:

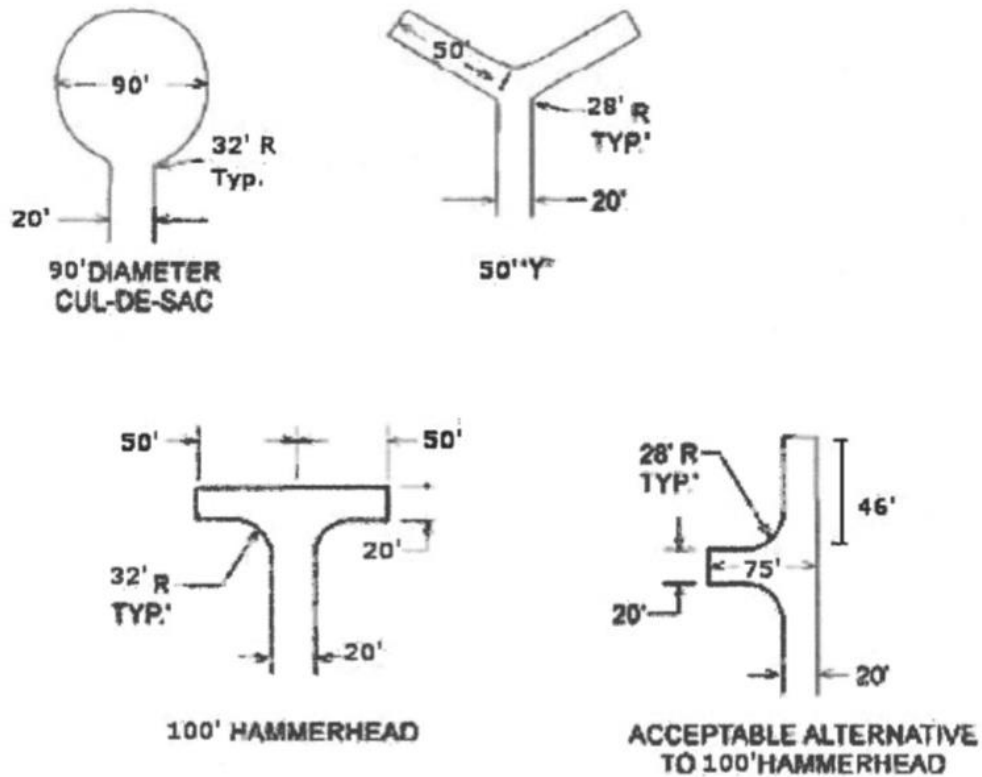


Table D103.4 is amended to read:

Table D103.4

REQUIREMENTS FOR DEAD-END FIRE APPARATUS ACCESS ROADS

LENGTH (feet)	MINIMUM WIDTH (feet)	TURNAROUNDS REQUIRED
0-150	20 ^a	None required
151 - 750	20 ^a	100-foot Hammerhead, 50-foot "Y", 75-foot Shunt or 90-foot- diameter cul-de-sac in accordance with figure D103.1
Over 750		Special approval required ^b

- a. A driveway with a minimum width of 16 feet is acceptable for access to no more than two single-family dwellings.
- b. Any fire apparatus access roadway or driveway that is approved to be less than 20 feet wide and to exceed 750 feet in length shall have outsets or turnouts every 300 feet along the length of the road or driveway, or at locations approved by the Fire Code Official. Each outset or turnout shall be of the following dimensions: an 8-foot-wide turnout that extends at least 40 feet in length.

Section D103.5 is amended as follows:

Criteria 1 of Section D103.5 is amended to read:

The minimum clear width shall be 20 feet (6096mm).

Exception: For access to one or two single-family dwellings, 16 feet clear width is acceptable.

Section D103.5 is amended to add Criteria 9:

- 9. All gates shall be installed and located a minimum of 30 feet off the street.

Section D103.6.1 is amended to read:

D103.6.1 Roads less than 28 feet in width. Fire apparatus access roads less than 28 feet wide shall be posted on both sides as a fire lane.

Section D103.6.2 is amended to read:

D103.6.2 Roads 28 feet in width or greater, but less than 36 feet in width. Fire apparatus access roads 28 feet wide or greater, but less than 36 feet wide, shall be posted on one side of the road as a fire lane.

Section D106.1 is amended by deleting the exception and to read:

D106.1 Projects having more than 100 dwelling units. Multiple-family residential projects having more than 100 dwelling units shall be provided with two separate and approved fire apparatus access roads and shall meet the requirements of Section D104.3.

Section D106.2 is deleted in its entirety.

SECTION 3. REPEAL OF FIRE CODE.

Ordinance No. 36, adopting the 2019 California Fire Code with amendments, is hereby repealed.

SECTION 4. REFERENCES TO PRIOR CODE.

Unless superseded and expressly repealed, references in City forms, documents, and regulations to the chapters and sections of the Fire Code of the San Ramon Valley Fire Protection District, 2019, shall be construed to apply to the corresponding provisions contained within the Fire Code of the San Ramon Valley Fire Protection District, 2022. Ordinance No. 36 and all other ordinances or parts of ordinances in conflict herewith are hereby superseded and expressly repealed.

SECTION 5. VALIDITY.

The San Ramon Valley Fire Protection District Board of Directors declares that if any section, paragraph, sentence, or word of this Ordinance or of the 2022 California Fire code as adopted and amended herein is declared for any reason to be invalid, it is the intent of the San Ramon Valley Fire Protection District Board of Directors that it would have passed all other portions or provisions of this Ordinance independent of the elimination here from any portion or provision as may be declared invalid.

SECTION 6. MORE RESTRICTIVE REQUIREMENTS.

If requirements more restrictive than those in this fire code are adopted by the City of San Ramon, the Town of Danville or the County of Contra Costa, those requirements will apply only within the jurisdiction adopting those requirements.

SECTION 7. EFFECTIVE DATE.

This Ordinance becomes effective on January 1, 2023 or 30 days after passage, whichever is later. Within 15 days of passage, this Ordinance shall be published once in the East Bay Times, a newspaper published in this County. This Ordinance shall be published in a manner satisfying the requirements of Government Code Section 25124, with the names of supervisors voting for and against it.

Passed and Adopted on _____, 2022 by the following roll call vote:

AYES:

NOES:

ABSENT:

DATED: November 16, 2022

Ryan Crean
President, Board of Directors

ATTEST:

APPROVED AS TO CONTENT:

Stephanie Brendlen
District Counsel/District Clerk

Paige Meyer
Fire Chief

APPROVED AS TO FORM:

Stephanie Brendlen
District Counsel/District Clerk



NEW BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 16, 2022

To: Board of Directors

From: Frank Drayton, Deputy Chief/Fire Marshal

Re: Adopt Resolution No. 2022-13 amending reference numbers to reflect the current 2022 Fire Code and Ordinance No. 2022-37

Background

Resolution No. 2022-13 establishes fees pursuant to the District's authority under Ordinance No. 24, Administrative Citations. With the upcoming adoption of the 2022 Fire Code with amendments in Ordinance No. 2022-37, a few changes have been made to code reference numbers. These changes require an update to the Administrative Citation Fee Schedule so that the proper code sections can be referenced. Fees have not been changed. A summary of changes is as follows:

1. Change all references to fire code to the 2022 Fire Code as adopted and amended in Ordinance No. 2022-37;
2. Change all references to Ordinance to Ordinance No. 2022-37; and
3. Change code sections to current relevant code sections.

Financial Impact

This action has no financial impact to the District.

Recommended Board Action

Adopt Resolution No. 2022-13 amending reference numbers to reflect the current 2022 Fire Code and Ordinance No. 2022-37.

Attachment

Resolution No. 2022-13

RESOLUTION NO. 2022-13

**RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT
ESTABLISHING FINES PURSUANT TO ORDINANCE NO. 24 AND REPEALING
RESOLUTION 2013-10**

WHEREAS, the San Ramon Valley First Protection District (the “District”) has adopted Ordinance 2010-24, which authorizes the District to issue administrative citations for violations of the District Code; and,

WHEREAS, Ordinance 2010-24 Section 24.160 provides for the imposition of Administrative Fines and penalties; and,

WHEREAS, the District Code, the Fire Protection District Law of 1987, Health and Safety Code Section 13800 *et seq.*, and the California Fire Code, Title 24, Part 9 of the California Code of Regulations, authorize the imposition of a penalty for violations of the District Code; and,

WHEREAS, the District wishes to update, from time to time, the penalties and reference numbers commensurate with changes in applicable law and costs incurred by the District.

NOW, THEREFORE BE IT RESOLVED, the District adopts the Administrative Fine Schedule to be used to determine the fines and penalties imposed by Ordinance 2010-24 Section 24.160 as set forth in the attached and incorporated **Attachment A**.

PASSED, APPROVED and ADOPTED this 16th day of November, 2022 at a regular meeting of the District Board of Directors at San Ramon, California on motion made by Director _____ seconded by Director _____ and duly carried with the following roll call votes.

AYES:
NOES:
ABSTAIN:
ABSENT:

{{SIGNATURES TO FOLLOW ON NEXT PAGE}}

DATED: November 16, 2022

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Ryan Crean
President, Board of Directors

ATTEST:

Stephanie Brendlen, District Clerk

APPROVED AS TO CONTENT:

Paige Meyer, District Fire Chief

APPROVED AS TO FORM:

Stephanie Brendlen, District Counsel

ATTACHMENT A

Resolution No. 2022-13

Violation	Description	First Offense ¹	Second Offense ¹	Third Offense ¹
	Violation not listed on this table	\$250.00	\$1,000.00	\$2,000.00
2022 CFC 109.6	Overcrowding	\$500.00	\$1,000.00	\$2,000.00
2022 CFC 1032.2	Obstructed exit	\$500.00	\$1,000.00	\$2,000.00
2022 CFC 1010.2	Unapproved locking device on egress door	\$500.00	\$1,000.00	\$2,000.00
2022 CFC 113.4	Failure to comply with stop work order	\$500.00	\$1,000.00	\$2,000.00
2022 CFC 112.3.4	Removal of stop work order notice	\$500.00	\$1,000.00	\$2,000.00
2022 CFC 105.1.1	Failure to obtain operational permit	\$500.00	\$1,000.00	\$2,000.00
2022 CFC 105.1.1	Failure to obtain construction permit	\$1,000.00	\$2,000.00	\$5,000.00
2022 CFC 105.3	Failure to abide by condition(s) of a permit	\$250.00	\$500.00	\$1,000.00
2022 CFC 102.3	Change of use or occupancy without approval	\$1,000.00	\$2,000.00	\$5,000.00
SRVFPD Ord 2022-37 § 5601.1.3	Possession, manufacture, storage, sale, use, safe and sane fireworks	\$100.00	\$1,000.00	\$2,000.00
H&S 12671	Possession of dangerous fireworks less than 25 pounds not registered by the State Fire Marshal ²	\$1,000.00	\$2,000.00	\$5,000.00
H&S 12677	Possession of dangerous fireworks less than 25 pounds without a permit ²	\$1,000.00	\$2,000.00	\$5,000.00
H&S 12686	Use special effects fireworks without a pyrotechnic license	\$1,000.00	\$2,000.00	\$5,000.00
2022 CFC 901.6	Failure to perform inspection, testing and maintenance on fire sprinkler system	\$500.00	\$1,000.00	\$2,000.00
2022 CFC 901.6	Failure to maintain sprinkler system in operative condition at all times	\$500.00	\$1,000.00	\$2,000.00
2022 CFC 904.13.5.2	Failure to maintain and service extinguishing system in commercial kitchen	\$250.00	\$500.00	\$1,000.00
2022 CFC 904.13.5.1	New or relocated cooking appliance without permit / Unprotected cooking appliance	\$250.00	\$500.00	\$1,000.00
2022 CFC 606.3.3	Failure to clean hood, duct and grease-removal device	\$500.00	\$1,000.00	\$2,000.00
2022 CFC 907.8	Failure to perform inspection, testing and maintenance on fire alarm system	\$500.00	\$1,000.00	\$2,000.00
2022 CFC 907.8.1	Failure to maintain the fire and life safety system in operable condition at all times	\$500.00	\$1,000.00	\$2,000.00
SRVFPD Ord 2022-37 § 401.5.1	Unwarranted fire alarm	\$500.00	\$1,000.00	\$1,500.00
2022 CFC 901.8	Removal or tampering of fire protection equipment	\$1,000.00	\$2,000.00	\$4,000.00
Cal Code Regs, Tit 19 § 3.14	Allowing a fire hazard to exist	\$500.00	\$1,000.00	\$2,000.00
2022 CFC 310.7	Dangerous discard of burning object	\$100.00	\$250.00	\$500.00
2022 CFC 503.4	Obstruction of fire apparatus access road	\$500.00	\$1,000.00	\$2,000.00
2022 CFC 3313.1	No water supply during construction	\$1,000.00	\$2,000.00	\$5,000.00
2022 CFC 3311.1	Inadequate fire department access during construction	\$500.00	\$1,000.00	\$2,000.00
TBD	Failure to abate hazard	\$500.00	\$1,000.00	\$2,000.00

¹ In a 12 month period.

² Fines collected related to “dangerous fireworks” shall be limited to persons who possess, sell, use and/or display, or the seizure of, 25 pounds or less (gross weight) of such dangerous fireworks. Fines shall not be subject to Health and Safety Code Section 12706, which section provides that certain fines collected by a court of the state be deposited with, and disbursed by, the County Treasurer. However, the District shall provide cost reimbursement to the State Fire Marshal pursuant to regulations to be adopted by the State Fire Marshal addressing the State Fire Marshal’s cost for the transportation and disposal of “dangerous fireworks” seized by the District, which costs will be part of any administrative fine imposed. Unless and until said regulations have been adopted by the state of California, the District shall hold in trust \$250 or 25% of any fine collected, whichever is greater, to cover the cost reimbursement to the State Fire Marshal for the said cost of transportation and disposal of the “dangerous fireworks.”



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 16, 2022

To: Board of Directors

From: Paige Meyer, Fire Chief

Subject: Hiring of Temporary Retired Annuitant for Director of Emergency Communications Position

Background

Director of Emergency Communications Denise Pangelinan has announced her retirement from the San Ramon Valley Fire Protection District (“District”) effective December 31, 2022. The Director of Emergency Communications position is a single-classification position that serves a critical role in the overall management of the District’s 9-1-1 Emergency Communications Center. The District has an immediate need to temporarily fill the position until a permanent replacement can be found, and the transition of duties and responsibilities is complete.

As the interim Director of Emergency Communications, Denise Pangelinan will be an FLSA-exempt, salaried employee under the attached Employment Agreement. While serving as the interim Director of Emergency Communications, she will have overall responsibility for all the job requirements of the position and receive the same rate of pay as prior to her retirement.

The hiring process for the permanent replacement of the Director of Emergency Communications position will begin as soon as practicable and the position is expected to be filled by June 30, 2023. Once a replacement is hired and trained, the Employment Agreement with Denise Pangelinan will be terminated.

Given the critical nature of the position, the specialized skills required to hold the position, its temporary nature, and the approval to hire through an open meeting of the Governing Board of the District, the retired annuitant hire is compliant with the Public Employees’ Pension Reform Act of 2012.

Financial Impact

Funds for this interim appointment will come from the funds budgeted for the vacant full-time position.

Recommended Board Action

Staff recommends that the Board approve the attached Employment Agreement with Denise Pangelinan and adopt the attached Resolution No. 2022-14 certifying the District's critical need for the temporary hiring.

Attachments

Employment Agreement
Resolution No. 2022-14

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT (hereafter "Agreement") is made and entered into by and between the San Ramon Valley Fire Protection District ("District"), a California public agency, and Denise Pangelinan ("Employee"), an individual, each a "Party" and collectively the "Parties."

RECITALS

WHEREAS, Employee previously held the position of Director of Emergency Communications, a single-position classification for the District; and

WHEREAS, Employee has recently determined she will retire from District service as of close of business December 31, 2022, and as of January 1, 2023, Employee will be a CCCERA retired annuitant; and

WHEREAS, the Director of Emergency Communications position is a regular position that will be vacant as of January 1, 2023, and for which the District will be conducting a recruitment for a permanent appointment; and

WHEREAS, as of January 1, 2023, the District will have an immediate need for an employee to temporarily perform the duties of Director of Emergency Communications, a position involving specialized skills including performing training and facilitating the transition once the incumbent for the Director of Emergency Communications position is hired; and

WHEREAS, Employee is competent and qualified to perform the services required by this Agreement, and District wishes to have Employee perform certain highly specialized, critically necessary, on-going duties and functions of the Director of Emergency Communications; and

WHEREAS, Employee's employment is authorized by Government Code Section 31680.3, which permits the District to appoint a CCCERA retired annuitant to a vacant position requiring specialized skills during recruitment for a permanent replacement.

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

TERMS OF AGREEMENT

1. **TERM:** This Agreement shall become effective January 1, 2023, pending approval by the District's Board of Directors (hereafter "the Board"). Employee will serve as the interim Director of Emergency Communications during the period of recruitment. Once the District hires an incumbent for the Director of Emergency Communications position, Employee will continue for a transitional period, the length of which will be determined by the District. Employee will be performing highly specialized and critically needed skills relating to the management and oversight of the District's 9-1-1 Emergency Communications Center. The term of this Agreement will continue until June 30, 2023, unless this Agreement is otherwise terminated pursuant to Section 2 or extended pursuant to Section 3.

2. **AT-WILL EMPLOYMENT:** Employee acknowledges that she reports to and serves at the pleasure of the Fire Chief and confirms that she does not have a "property interest" in continued employment. The Board or Fire Chief may terminate Employee's employment under this Agreement without cause at any time. In the event that Employee resigns her position as interim Director of Emergency Communications, the District requests that she provide the Fire Chief a minimum of four (4) weeks advance written notice, unless the Parties otherwise agree in writing.

3. **EXTENSION:** The Fire Chief, in his sole discretion, is authorized to extend the term of this Agreement to any date after June 30, 2023, but not beyond December 31, 2023.

4. **DUTIES:** Employee shall serve as the interim Director of Emergency Communications during the time that District is recruiting for a replacement to fill that position. In that capacity, Employee shall have responsibility for the job requirements of the Director of Emergency Communications and shall be subject to direction by the Fire Chief. After the hire of the permanent replacement for the Director of Emergency Communications, Employee shall assist with training and transition of duties to the newly hired replacement. Employee shall perform these duties to the best of her ability in accordance with the highest professional and ethical standards and shall comply with and carry out the District's policies, rules and regulations and comply with the law as they apply to the performance of these duties.

5. **NO CONFLICTS:** Except as provided herein, Employee shall devote her full energies, interests, abilities, and productive time to her performance as the District's interim Director of Emergency Communications, and shall not, without written approval by the Fire Chief, render services of any kind for compensation or engage in any activity which would materially interfere with the performance of the duties discussed in Section 4 of this Agreement. Employee shall not engage in any activity which is or may become a conflict of interest with the District or which might create an incompatibility of office as defined under California law.

6. **COMPENSATION AND WORK SCHEDULE:**

6.1 Rate of Pay. Employee shall receive the same base hourly rate as she was receiving at the time of her retirement from the District. The District hereby confirms that the above rate of pay is not less than the minimum, nor in excess of the maximum, paid by the District to other employees performing comparable duties as listed on the District's publicly available pay schedule and publicly available employment agreements. Payments will be made on regularly scheduled District payroll dates and shall be subject to all applicable payroll taxes and withholdings. Such compensation shall be the sole compensation for services under this Agreement.

6.2 Work Schedule and 960-Hour Limitation. Employee is expected to devote the necessary time, within and outside normal business hours, to the business of the District. However, pursuant to Government Code section 31680.3 and section 7522.56(d), Employee is allowed to work a maximum of 960 hours per fiscal year for all public employers that contract with CCCERA for retirement benefits. The Distinct

retains the right to designate, reduce, change, or amend the number of hours assigned to Employee consistent with the District's workload and other needs. If Employee's annual hours are approaching 960, then the District retains the right to summarily suspend Employee's duties under this Agreement and to reassign any scheduled hours, as needed, to ensure that Employee does not exceed the maximum hours allowed by this Agreement. In lieu of suspending Employee's duties, the District also has the right to assign Employee less hours if Employee's work hours are approaching 960. Employee will be responsible for keeping track of all hours worked on a daily time sheet form provided by the District.

6.3 Disclosure of Other Hours. In the event Employee is providing service to any other CCCERA public agency employer during the term of this Agreement, Employee must notify the District of such employment and disclose on a periodic basis (at a frequency determined by the District) the number of hours Employee is performing for that other public agency to ensure that the maximum number of hours is not exceeded.

6.4 Exempt Position: The interim Director of Emergency Communications position is exempt from FLSA overtime pay requirements. Due to the nature of the position, it is understood that the workday and workweek hours may extend beyond a typical 8-hour day and/or a 40-hour workweek. In that event, Employee is not eligible for and will not be paid for any hours exceeding 40 in one workweek during the time that she acts as interim Director of Emergency Communications.

6.5 No Benefits. District provided retirement benefits notwithstanding, Employee will receive no other benefits, incentives, compensation in lieu of benefits, or any other form of compensation. Employee understands and agrees that she is not, and will not be, eligible to receive any benefits from the District, including any District group plan for hospital, surgical, or medical insurance, any District retirement program, or any paid holidays, vacation, sick leave, or other paid leave, or any other job benefits available to an employee in the regular service of the District, except for Worker's Compensation Insurance coverage. Employee may request time off (for full workdays) on an unpaid basis.

7. **REIMBURSEMENT:** The District shall reimburse Employee for reasonable out-of-pocket expenses incurred in connection with the District's business, including travel, food, and lodging while away from home, subject to such policies and procedures as the District may from time to time establish for its employees.

8. **OTHER COMPENSATION PROHIBITED:** No other compensation of any kind shall be paid to Employee unless expressly approved by the Board.

9. **DISPUTES:** Any litigation arising out of this Agreement shall be brought in Contra Costa County, California, and shall be resolved in accordance with the laws of the State of California. In any action to interpret or enforce the terms of this Agreement or to adjudicate any alleged dispute, breach, default, or misrepresentation in connection with any provision of this Agreement, no party shall be entitled to recover attorneys' fees or costs in addition to any other relief to which such party may be entitled.

GENERAL

10. **NOTICES.** Notices pursuant to this Agreement shall be in writing and delivered to addresses below. All notices shall be effective as of the date of the sender's postage receipt, or immediately upon receipt if delivered by email.

Notices to the District shall be addressed as follows:

San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 95583
Attn: Fire Chief
Email: pmeyer@srvfire.ca.gov

or to such other address or location as the District directs.

Notices to Employee shall be addressed as follows:

Denise Pangelinan

[REDACTED]

[REDACTED]

Email:

or to such other address or location as Employee directs in writing.

11. **EMPLOYEE WARRANTIES.** Employee warrants that, as of the commencement of service as interim Director of Emergency Communications, Employee will be able to immediately begin performance of her duties and that by entering into this Agreement, she will not be in violation of any other contract or Agreement.

12. **SEVERABILITY.** In the event that any provision of this Agreement is finally held or determined to be illegal or void by a court having jurisdiction over the Parties, the remainder of the Agreement shall remain in full force and effect unless the parts found to be void are wholly inseparable from the remaining portion of the Agreement.

13. **PARITY IN CONSTRUING AGREEMENT.** Both parties have had sufficient opportunity to review this Agreement and to consult with legal counsel before executing it. This Agreement shall therefore be construed in accordance with its plain meaning and not in favor of or against any Party.

14. **HEADINGS AND SECTION DIVISIONS.** Headings and section divisions in this Agreement are for ease of reference and are not intended to define, interpret, or limit the content of each numbered paragraph or section.

15. **SOLE AGREEMENT.** The District and Employee acknowledge that this Agreement constitutes the sole and entire agreement between them relating to the subject matter of this Agreement, and that there are no other representations, agreements, arrangements, or understandings, either written or oral, which are not fully expressed herein. The District and Employee further agree that this Agreement may only be modified by the Board and Employee, and any modifications shall be in writing.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below commencing the initial Term as provided in this Agreement.

SAN RAMON VALLEY FIRE PROTECTION
DISTRICT

By: _____
Paige Meyer, Fire Chief

Dated: _____, 2022

EMPLOYEE

By: _____
Denise Pangelinan

Dated: _____, 2022

RESOLUTION NO. 2022-14

RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT CERTIFYING CRITICAL NEED FOR TEMPORARY DIRECTOR OF EMERGENCY COMMUNICATIONS AND RATIFYING EMPLOYMENT CONTRACT

WHEREAS, Government Code Section 31680.3 permits the San Ramon Valley Fire Protection District's ("District") Board of Directors ("Board") to appoint a CCCERA retiree to a vacant position requiring specialized skills during recruitment for a permanent appointment and to a position requiring specialized skills for a limited duration, and provides that such appointment will not subject the retired person to reinstatement from retirement or loss of benefits so long as it is a single appointment that does not exceed 960 hours in a fiscal year; and

WHEREAS, the position of Director of Emergency Communications will become vacant as of close of business December 31, 2022; and

WHEREAS, to ensure the efficient continued operation and management of the District's 9-1-1 Emergency Communications Center, the District desires to retain the services of Denise Pangelinan ("Pangelinan"), who as January 1, 2023, will become a retired member of CCCERA, to serve as interim Director of Emergency Communications, effective January 1, 2023; and

WHEREAS, since Pangelinan has been the District's sole Director of Emergency Communications, she possesses the required special skills for the position of interim Director of Emergency Communications; and

WHEREAS, it is understood by the District and Pangelinan that the combined total hours to be worked in any fiscal year, for all CCCERA employers combined, shall not exceed the 960-hour limitation set forth in California Government Code Section 31680.3, and Section 7522.56(d).

NOW, THEREFORE BE IT RESOLVED, the Board hereby determines, finds, and resolves as follows:

Section One. All facts set forth in the background section of this Resolution No. 2022-14 are true and correct;

Section Two. Pangelinan has the specialized skills needed to perform temporarily the work required of the critically needed Director of Emergency Communications position on an interim basis until a permanent replacement is appointed by the District and thereafter begins service;

Section Three. Pangelinan has the specialized skills needed to perform work of limited duration related to the transition of the duties of Director of Emergency Communications to the incumbent who will replace Pangelinan; the management and administration of the District's 9-1-1 Emergency Communications Center requires some training and transition, which only Pangelinan can reasonably and most effectively provide to ensure an efficient transition;

Section Four. As of Pangelinan's retirement on December 31, 2022, the District does not have any other employee with the necessary expertise, background or skill set to provide the work required of the critically needed Director of Emergency Communications position;

Section Five. It is in the best interests of the District to enter into an employment agreement with and to appoint Pangelinan as interim Director of Emergency Communications pursuant to the authority provided under Government Code Section 31680.3 and 7522.56(f)(2), pending the recruitment, selection and employment of a replacement, to provide the critically needed, specialized skills necessary to effectively manage the District's 9-1-1 Emergency Communications Center and provide for an effective transition without adversely impacting management, oversight, and continued operations of the 9-1-1 Emergency Communications Center in providing critically needed services in the form of public safety police, fire protection and emergency medical dispatch services;

Section Six. The District's Fire Chief is authorized to enter into a temporary Employment Agreement, with such technical amendments as may be deemed appropriate by the Fire Chief and District Counsel, and with an Effective Date of January 1, 2023, with Pangelinan as interim Director of Emergency Communications for the District in accordance with Government Code Sections 31680.3, and 7522.56;

Section Seven. Pangelinan has certified in writing, pursuant to Government Code section 7522.56(e)(1) that, during the 12-month period prior to the effective date of her employment as interim Director of Emergency Communications for the District, she has not received any unemployment insurance compensation arising out of prior employment with a public employer that is subject to that code section; and

Section Eight. This Board certifies the nature of the employment as Director of Emergency Communications is a highly specialized and critical position, as well as that the appointment of Pangelinan as interim Director of Emergency Communications is necessary to fill a critically needed position before 180 days has passed between her retirement date and this appointment. The Board further certifies that her appointment in this capacity has been authorized by the Board at a public meeting, pursuant to Government Code section 7522.56(f)(1), and that the proposed authorization was not placed on the consent calendar of such meeting.

PASSED, APPROVED AND ADOPTED this 16th day of November 2022 at a regular meeting of the District Board of Directors at San Ramon, California on motion made by Director _____; seconded by Director _____ and duly carried with the following roll call votes.

- AYES:
- NOES:
- ABSTAINED:
- ABSENT:

DATED: November 16, 2022

Ryan Crean
President, Board of Directors

ATTEST:

Stephanie Brendlen, District Clerk

APPROVED AS TO CONTENT:

Paige Meyer, District Fire Chief

The logo of the Ramon Valley Fire Department is a Maltese cross. The top arm contains the word "RAMON" and the right arm contains "VALLEY". The bottom arm contains the word "FIRE". In the center of the cross is a yellow fire bell, a fire hose nozzle, and a fire axe. A banner at the bottom of the cross reads "Est. 1912".

**CORRESPONDENCE FOR
POSSIBLE BOARD ACTION
AND/OR REVIEW**



OPERATIONS AND TRAINING



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 16, 2022
To: Board of Directors
From: James Selover, Deputy Chief
Re: Monthly Operations and Training Report for October 2022

Activities

- ❖ Facilitated Reserve Firefighter Training
- ❖ Facilitated iQuest Program Activities
- ❖ Facilitated Engineer Test
- ❖ Facilitated Fire Gauge Evaluation Training for Supervisors
- ❖ Coordinated Turnout Gear Cleaning & Inspection
- ❖ Coordinated LifePak15 Monitor Maintenance & Inspection
- ❖ Provided Event Support for Mt. Diablo Bike Challenge, Run for Education & Cal High Homecoming Parade
- ❖ Battalion Chiefs Facilitated Auto Extrication Refresher Training
- ❖ Battalion Chiefs Facilitated Company Level Training- Technical Rescue & Fire Scenarios
- ❖ Suppression Personnel Visited Schools to Support Fire Prevention Month Activities

Meetings

- ❖ Participated in Firefighter Paramedic Interviews
- ❖ Participated in District Aide Interviews
- ❖ Participated in Deputy Chief / Admin Services Meeting
- ❖ Attended COVID-19 Situation Status Briefing
- ❖ Participated in Lexipol Meeting
- ❖ Attended Town of Danville Council Meeting
- ❖ Attended Mount Diablo Turn Out Celebration
- ❖ Facilitated Command Staff Meeting

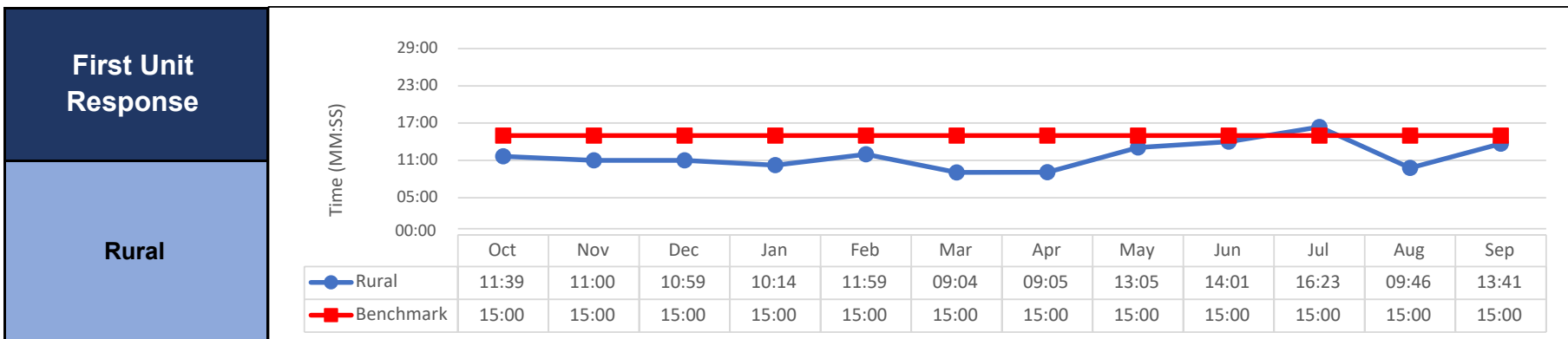
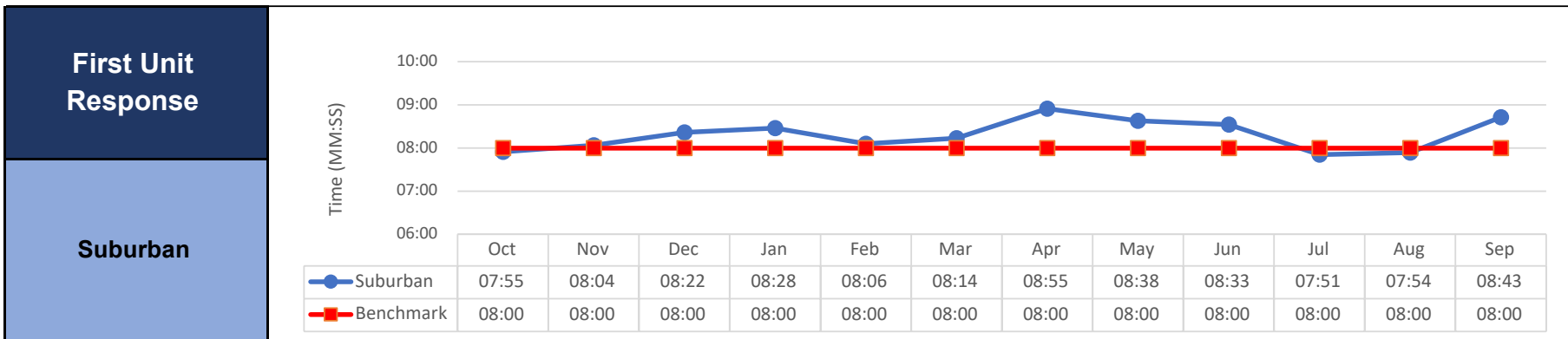
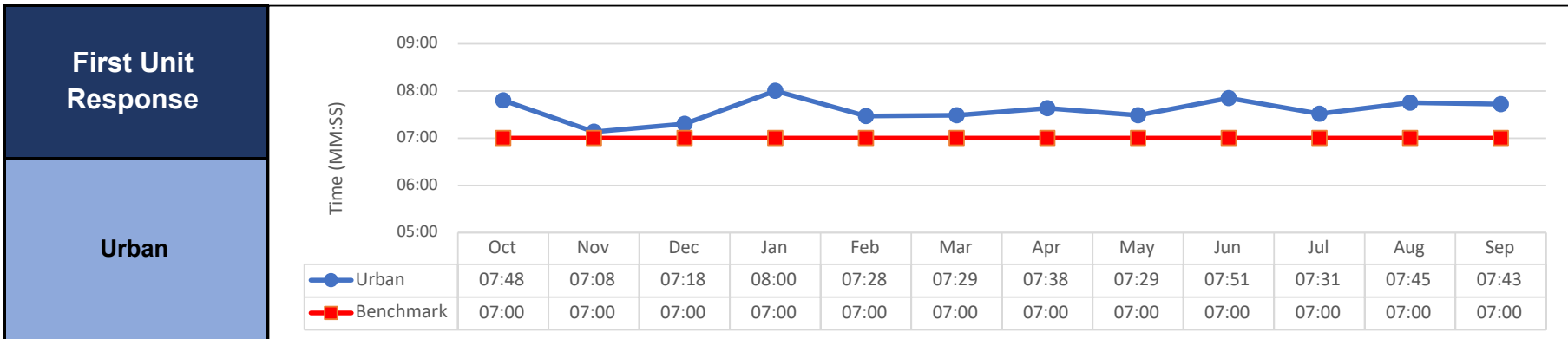
Standards of Cover Policy Compliance Report September 1, 2022 - September 30, 2022

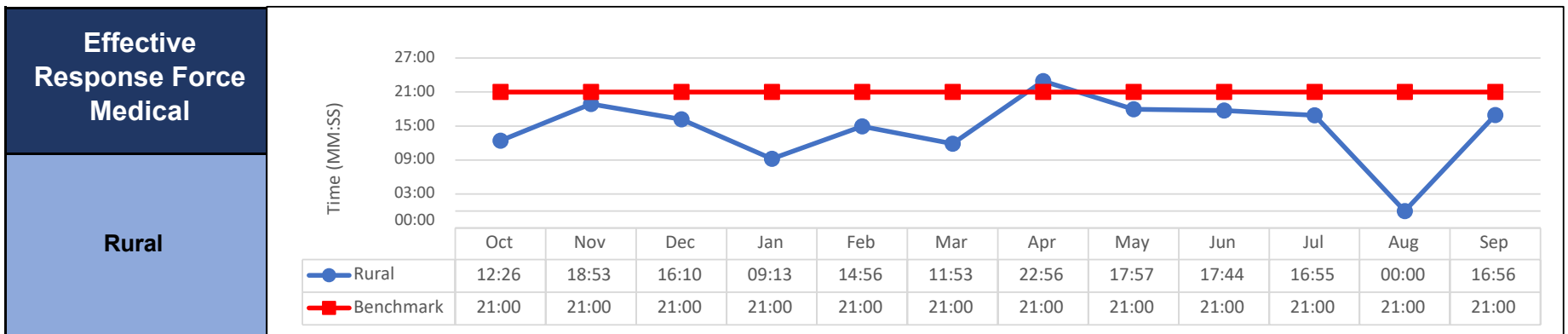
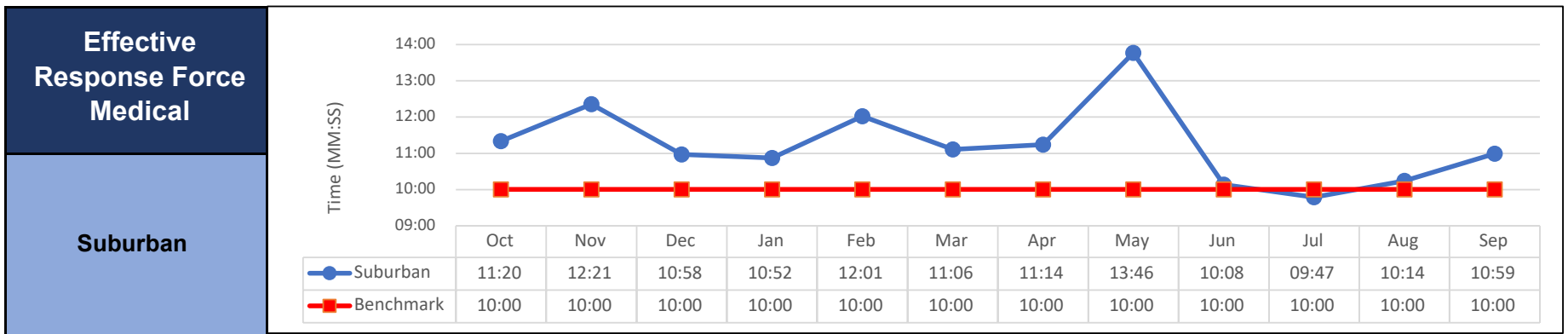
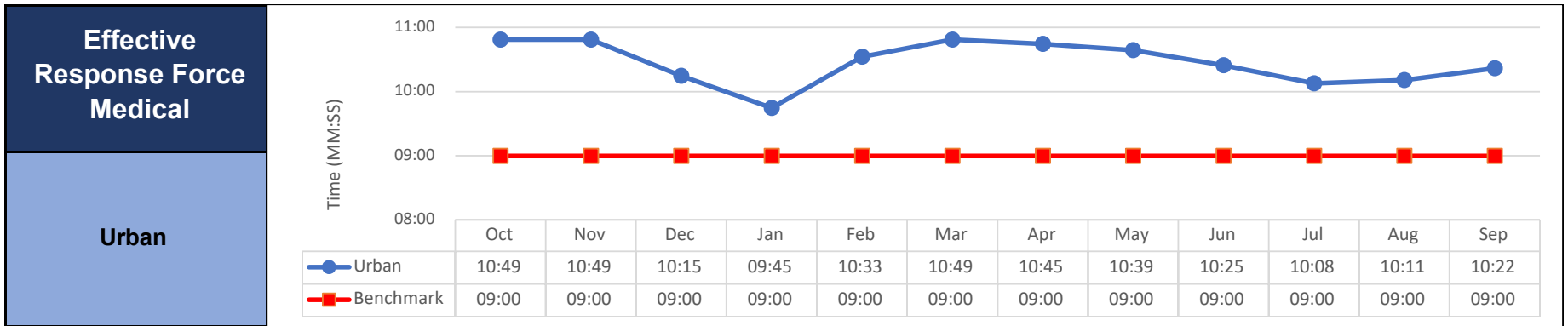
	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 373)			Suburban (Count = 138)			Rural (Count = 8)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:43	7:38	8:00	8:43	8:23	15:00	13:41	11:39	45:00	0:00	27:34
		90%	94%		98%	98%		100%	100%		0%	100%

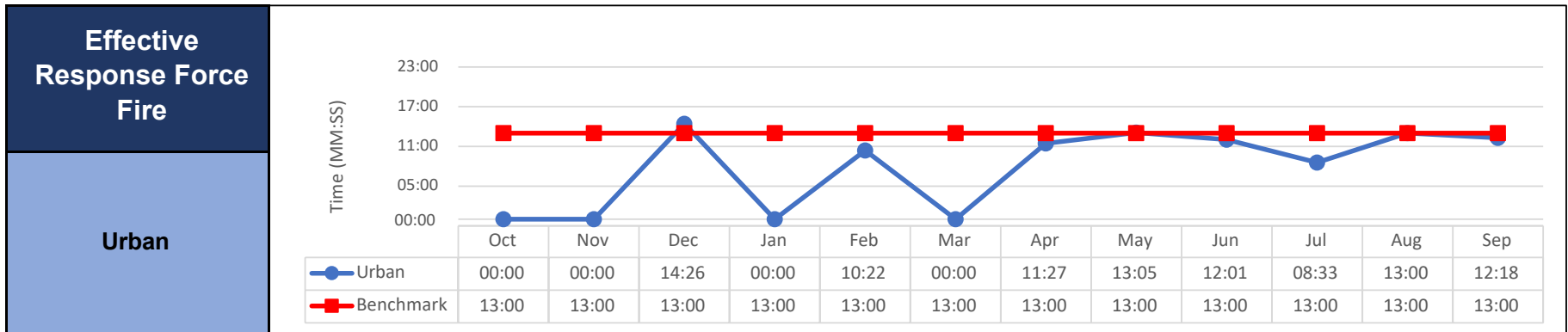
	SOC Goal 4											
	Urban (Count = 3)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	12:18	14:26	14:00	0:00	14:52	21:00	0:00	0:00	45:00	0:00	0:00
		100%	91%		0%	84%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 165)			Suburban (Count = 62)			Rural (Count = 2)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	10:22	10:26	10:00	10:59	11:00	21:00	16:56	17:44	45:00	0:00	23:22
		95%	88%		90%	93%		100%	100%		0%	100%

	SOC Goal 7								
	Call Processing EMS			Call Processing Time			Turnout Time		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	1:00	1:02	1:03	1:00	1:40	1:38	2:00	1:36	1:41
		99%	99%		87%	87%		100%	100%







Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

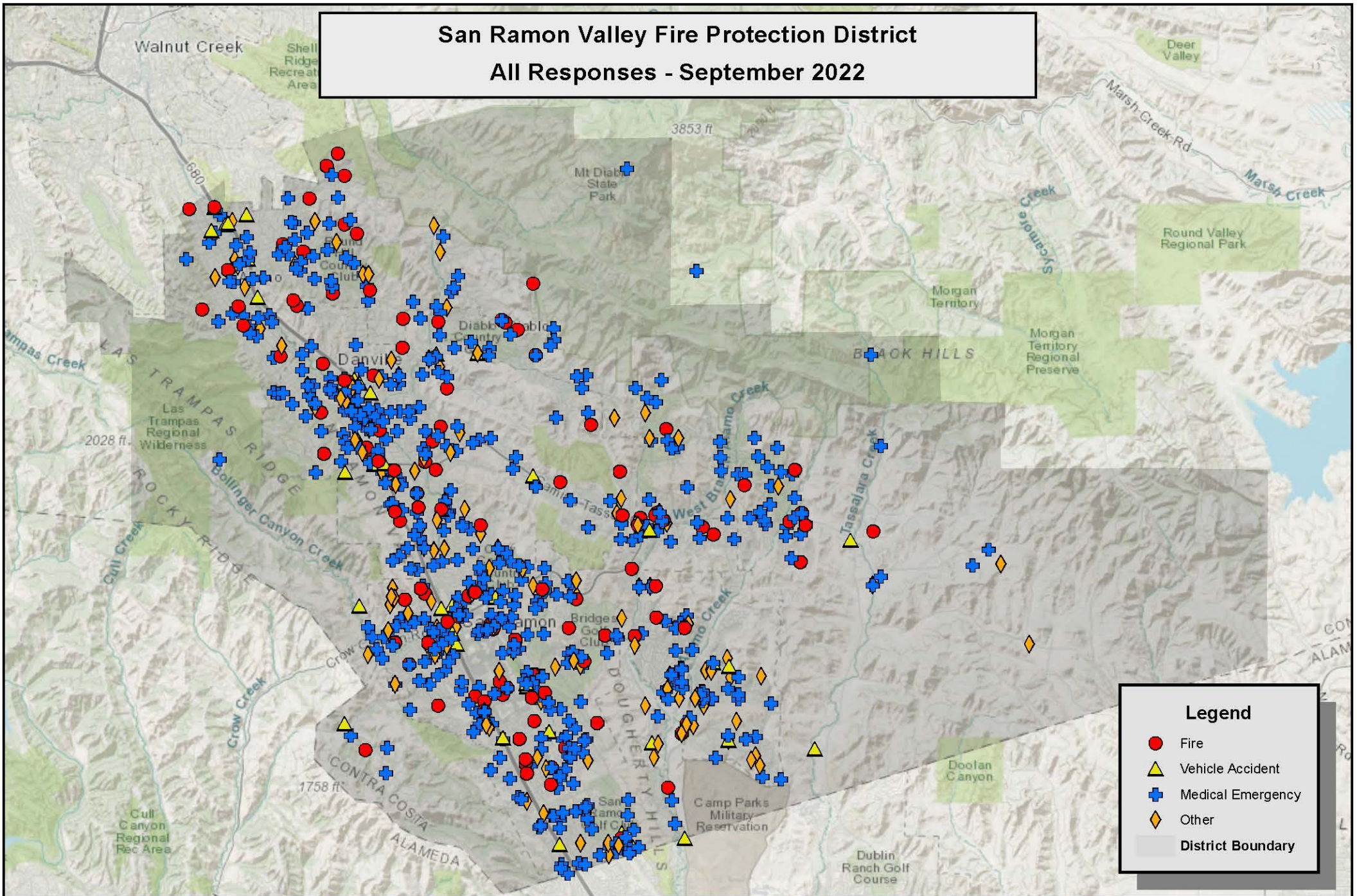
A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

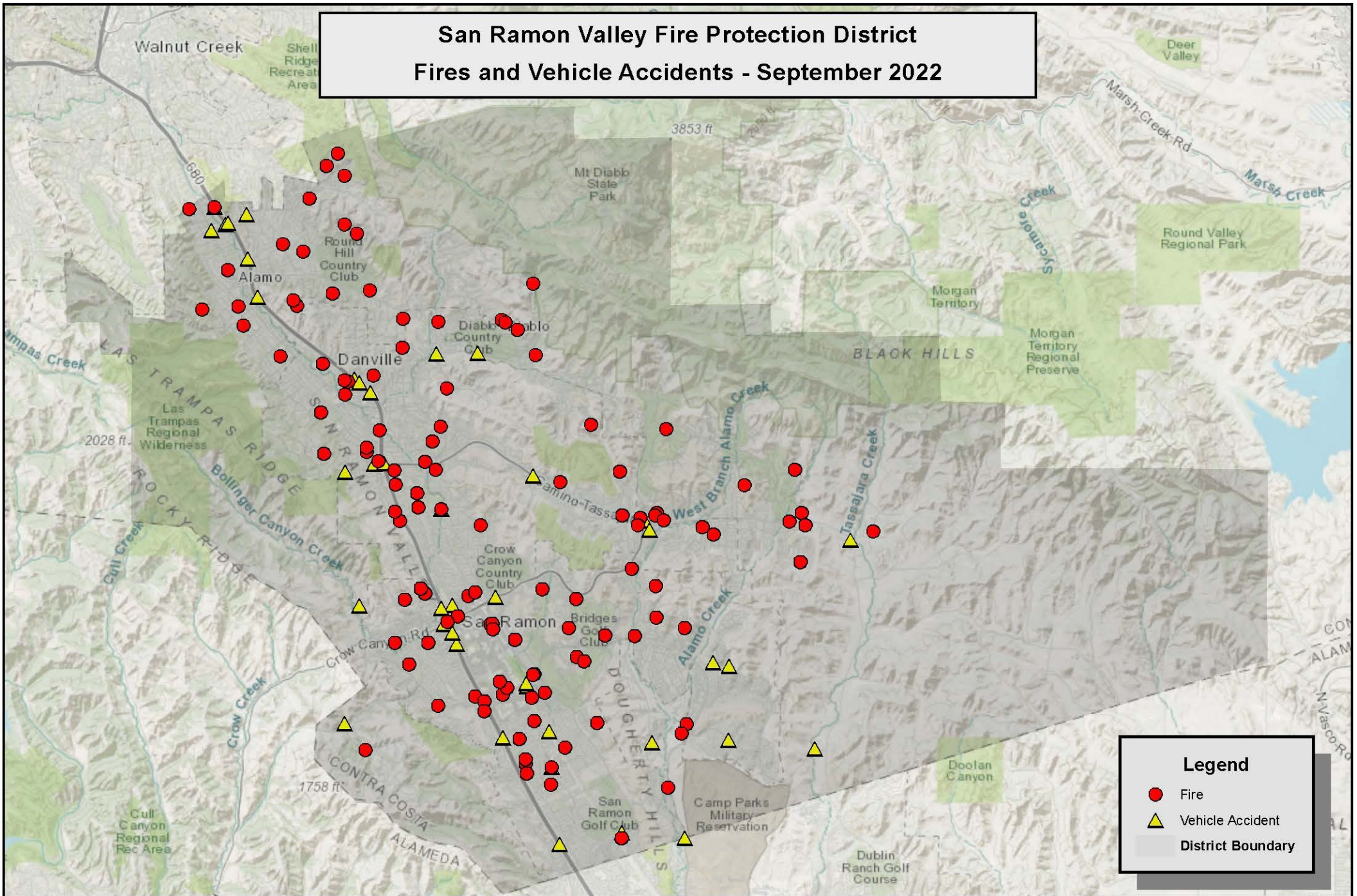
To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

San Ramon Valley Fire Protection District All Responses - September 2022



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
All Responses	830	769	883	841	949	927	897	945	933	0	0	0
Fires & Vehicle Accidents	108	141	155	147	160	156	145	196	176	0	0	0
Med Emergencies & Other	722	628	728	693	789	770	751	749	757	0	0	0

San Ramon Valley Fire Protection District Fires and Vehicle Accidents - September 2022



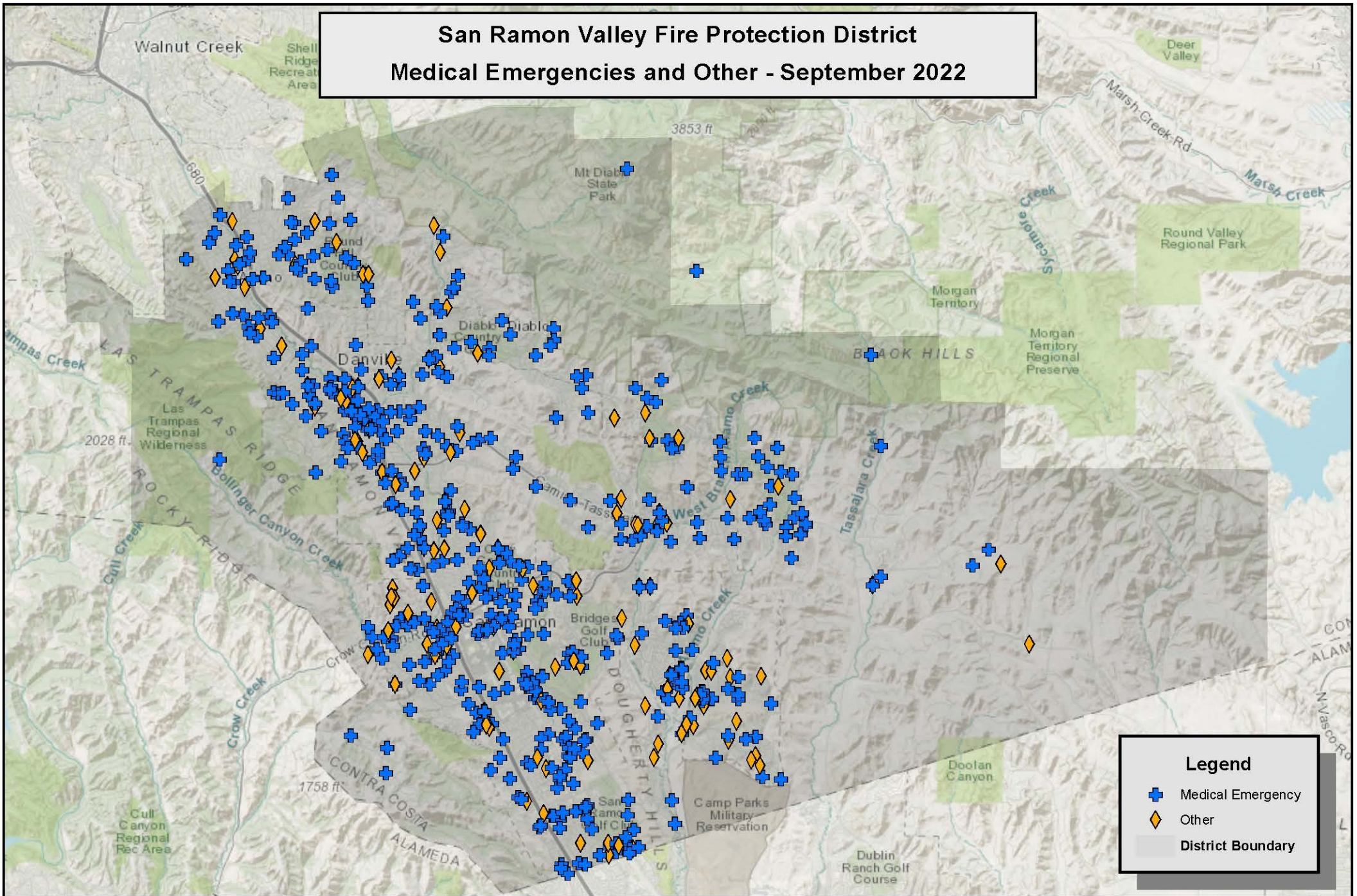
Legend

- Fire
- ▲ Vehicle Accident
- District Boundary

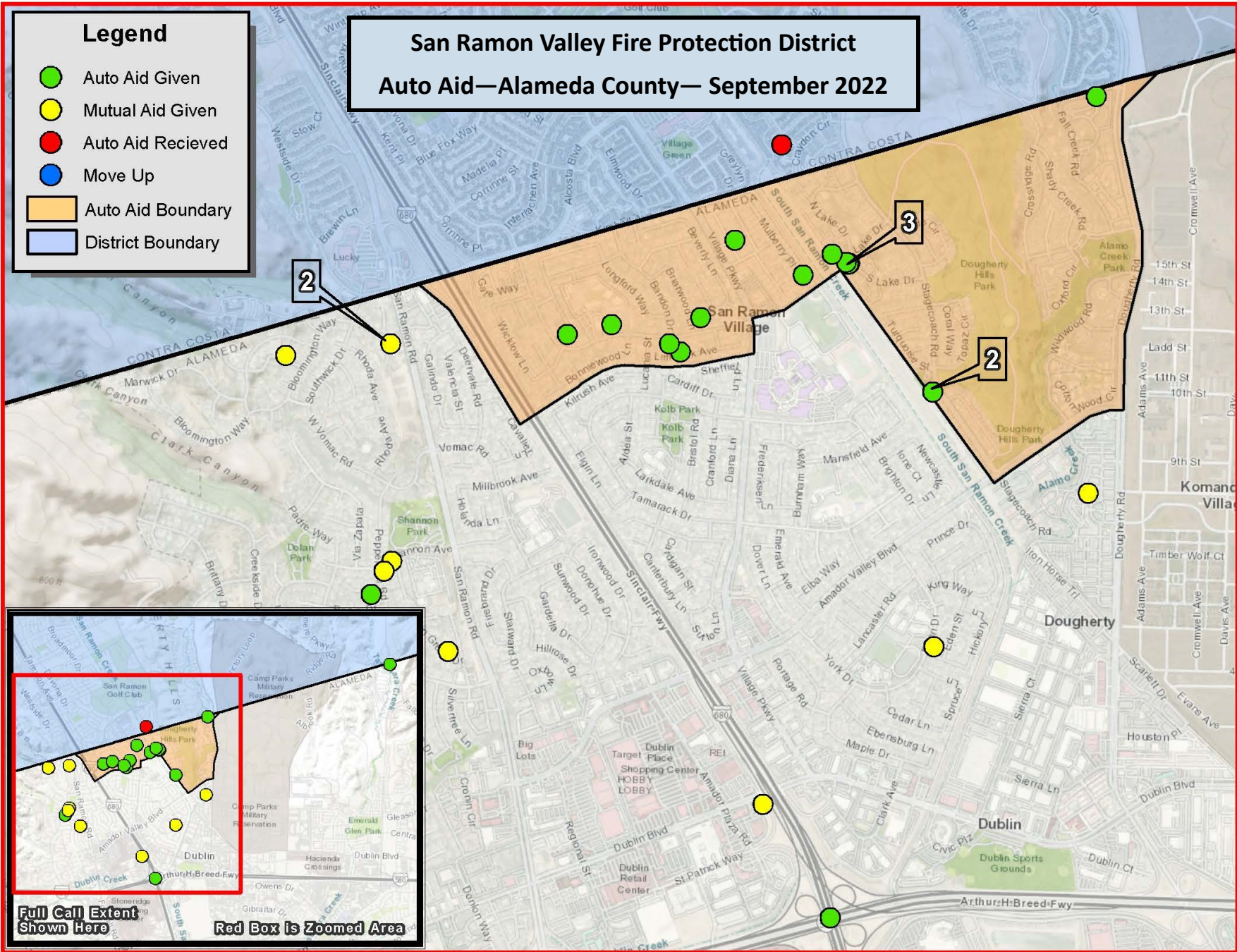
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fires & Vehicle Accidents	108	141	155	147	160	156	145	196	176	Agenda No. 10.1	0	0

San Ramon Valley Fire Protection District

Medical Emergencies and Other - September 2022



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Med Emergencies & Other	722	628	728	693	789	770	751	749	757	Agenda No. 03.1	0	0

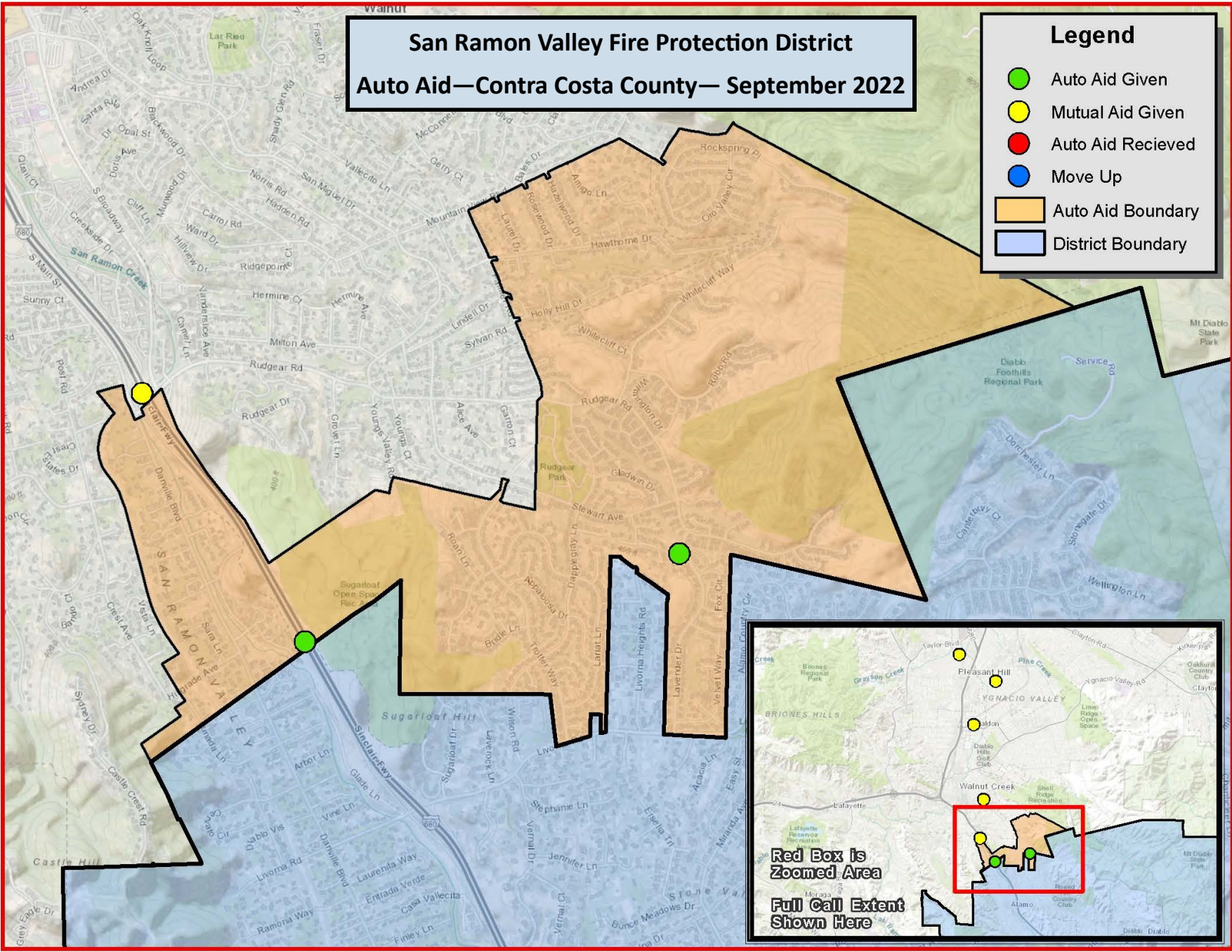


	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Auto Aid Given	15	24	22	16	17	12	17	18	11	14	11	17
Mutual Aid Given	5	3	6	6	4	7	8	10	17	11	10	9
Auto Aid Received	0	0	1	0	0	0	0	1	2	0	0	1
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

San Ramon Valley Fire Protection District Auto Aid—Contra Costa County— September 2022

Legend

- Auto Aid Given
- Mutual Aid Given
- Auto Aid Received
- Move Up
- Auto Aid Boundary
- District Boundary



	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Auto Aid Given	6	3	7	3	1	3	6	0	2	1	3	2
Mutual Aid Given	3	0	2	4	2	2	0	4	0	1	4	5
Auto Aid Received	0	0	0	0	0	0	0	1	3	0	1	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0



EMS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 16, 2022
To: Board of Directors
From: James Selover, Deputy Chief
Re: Monthly EMS Division Report for October 2022

EMS - Incidents

The District responded to 540 emergency medical incidents during the month of October. Eight (8) of those incidents were in response to a patient who experienced a sudden cardiac arrest. Three (3) of the cardiac arrest victims had a return of spontaneous circulation prior to arriving at the emergency department.

Activities

- ❖ Initiated Single-Role Paramedic EMS Academy
- ❖ Initiated Single Role Paramedics Provisionals
- ❖ Initiated 4th Quarter Contra Costa County EMS Training
- ❖ Continued to evaluate and assess the Single-Role Paramedic Program
- ❖ Five (5) requests for public records released
- ❖ Continued with monthly billable PCR reconciliation
- ❖ EMS Specialist Troy Vincent joined the District on October 17, 2022

Meetings

- ❖ Lead EMS Division Meetings - weekly goal review
- ❖ Continued LEMSA / EMS Division monthly collaborative discussions to maintain strong partnerships
- ❖ Participated in Fire Gauge Training

Behavioral Health Activities Update

- ❖ Participated in Behavioral Health collaboration meetings including:
 - Behavioral Health Response Design Group – Held first meeting with external stakeholders; SRPD and Tom Tamura of the Contra Costa Crisis Center
 - Dispatch and Data Merge Meeting
 - International Academies of Emergency Dispatch Meeting
 - Seneca Site Visit and Meeting
 - Contra Costa Crisis Center Site Visit with Dispatch Personnel
 - A3 Collaborative Follow-up Meeting
 - Developed a Behavioral Health presentation
 - Continued Behavioral Health Justice Intervention Services Grant learning collaborative and coaching meetings
 - Continued weekly internal Behavioral Health Justice Intervention Services Grant project meetings
 - Behavioral Health Justice Intervention Services Quarterly report submitted
 - Drafted MOU for Behavioral Health call transfers

COVID-19 Activities Update

- ❖ Monitored COVID-19 positive personnel per daily check-in policy requirements (2 positive cases in October)
- ❖ Updated the COVID-19 related policy to remain current with changing CCHS, CDPH and CDC recommendations



**COMMUNITY RISK
REDUCTION**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 16, 2022
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Re: Monthly Community Risk Reduction Report for October 2022

Plan Review and Inspections

Plan reviews and construction inspections continue to be a priority in support of all active construction projects in the District. Staff completed 32 Construction Inspections in October and processed 101 applications for Plan Review. Average review cycle was 4.7 days.

Compliance Inspections

Inspection work will be prioritized as follows:

- ❖ All initial inspections for State Mandated are completed. Working on closing out remaining issues.
- ❖ Annual Inspection occupancies (High Risk) will be the next focus
- ❖ Bi-annual (Moderate Risk) and Tri-annual (Low Risk)
- ❖ Re-inspections of occupancies attempting to achieve full compliance will continue as required
- ❖ Exterior Hazard Abatement Inspections
- ❖ Real Estate Defensible Space Inspections

Meetings/Activity

- ❖ Met with County Public Works to discuss project in Alamo that requires relocation of fire lines.
- ❖ Completed changes and improvements to GeoCivix workflows
- ❖ Met with staff to discuss Fire Investigation reporting in ImageTrend
- ❖ Met with staff from Contra Costa Fire to discuss our procedures for electronic plan review

Public Education / Community Emergency Response Team (CERT)

- ❖ Conducted Search and Rescue training refresher for CERT Members
- ❖ Attended CERT Leader & Instructor Meeting
- ❖ Attended CERT Communication meeting and testing with Leaders
- ❖ Attended Contra Costa CERT Coalition Meeting
- ❖ Attended Bay Area CERT Coalition Meeting
- ❖ Conducted Fire Prevention presentation and Heartsafe training at Hidden Hills Elementary
- ❖ Conducted Fire Prevention presentation and Heartsafe training at GreenBrook Elementary
- ❖ Conducted Fire Prevention presentation at Kids Country -Quail Run
- ❖ Conducted Fire Prevention presentation and Heartsafe training at San Ramon High PTA
- ❖ Conducted Emergency Preparedness presentation for Homes on Valley Oaks Drive



FLEET AND FACILITIES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 16, 2022
To: Board of Directors
From: Frank Drayton, Deputy Chief
Subject: Monthly Fleet and Facilities Report for October 2022

Facilities

- ❖ Ongoing progress meetings for the Public Safety Complex
- ❖ Ongoing progress meetings for Station 34
- ❖ Attended walk through at the Administration Building with Moving Company
- ❖ Participated in discussions regarding new training facility
- ❖ Cleaned-up and rekeyed Station 39 Annex
- ❖ Public Safety Building Project

		Roebbelen		
		Contract		Revised
		Amount	Change Orders	Contract
		Amount		
Fire Administration	\$ 7,300,000	\$ 6,056,467	\$ 18,280	\$ 6,074,747
Police Administration	7,200,000	9,350,047	1,450,841	10,800,888
Dispatch/EOC	6,900,000	6,734,486	92,785	6,827,271
Contingency	5,400,000	-	(1,561,906)	-
	\$ 26,800,000	\$22,141,000	\$ -	\$ 23,702,906

Additional Scope

		Additional Scope		Revised Cost	
		FF&E	Roof ⁽²⁾	Estimate	Billed to Date
Fire Administration	\$ 1,111,412	\$ 622,128	\$ 7,808,287	\$ 5,064,961	
Police Administration	1,355,530	622,128	12,778,546	10,881,976	
Dispatch/EOC	-	-	6,827,271	5,019,805	
Contingency	(2,466,942)	-	1,371,152	-	
	\$ -	\$ 1,244,255	\$ 28,785,255	\$ 20,966,742	

Percentage Complete

72.84%

¹ Initial cost estimate excluding FF&E and Roof Replacement.

² Paid from District | City CIP Funds.

Fleet

- ❖ Received three new Command Staff Vehicles
- ❖ Started installing equipment on new Water Tender

Meetings

- ❖ Participated in Alamo MAC Meeting
- ❖ Attended Several Management Meetings
- ❖ Participated in Wiedemann site discussion
- ❖ Participated in Firefighter/Paramedic Interviews
- ❖ Participated in Single Role Paramedic Interviews
- ❖ Attended District Aide Interviews
- ❖ Attended Wellness Fitness Committee Meeting
- ❖ Attended Command Staff Meeting
- ❖ Attended Meeting with the School District
- ❖ Participated in Alamo Liaison Meeting
- ❖ Attended Mental Health Presentation



**COMMUNICATIONS
AND
TECHNOLOGY**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 16, 2022
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Re: Monthly Communications and Technology Report for October 2022

Communications & Technology

- ❖ Administered Emergency Medical Dispatch overview to Single Role Medic Academy
- ❖ Administered Technology overview training to Single Role Medic Academy
- ❖ Presented overview of Communications Center to San Ramon Police Citizen Academy
- ❖ Initiated Emergency Medical Dispatch Re-Accreditation Application
- ❖ Continued configuration of Phoenix G2 station alerting project
- ❖ Disconnected station 34 analog phone lines to prevent phantom calls into dispatch
- ❖ Repaired GPS timeclock server and connected wall clocks in dispatch
- ❖ Verified server and report access for reports and statistics analyst
- ❖ Modified Active Directory exclusion lists to resolve licensing issue with KnowBe4
- ❖ Updated dispatch QI/QA software, Aqua to 7.1.1.1
- ❖ Migrated CAD to ImageTrend fileshare
- ❖ Updated District Familiarization Map for Training Division
- ❖ Completed Map Roll 2022.2 for Production and Fire and Police mobiles
- ❖ Resolved CAD addressing issues on streets that have Via as part of the street name

Media

- ❖ Created Fire Prevention Week Videos for social media
- ❖ Posted The Great Shakeout video drill on social media
- ❖ Promoted Aftermath K9 Grant
- ❖ Setup Sparky The Scarecrow for City of San Ramon Annual Scarecrow Hunt
- ❖ Virtually Attended Adobe MAX Conference
- ❖ Initiated department photo update

Meetings

- ❖ Medical Dispatch Review Committee
- ❖ Behavior Health Response Work Group
- ❖ East Bay Regional Communications System
- ❖ Contra Costa County Radio Committee
- ❖ Wiedemann Radio Tower project
- ❖ Project Meetings for New Communications Center and Emergency Operations Center

Training

- ❖ Onboarded new Senior Office Assistant to the Chief with technical set-up
- ❖ Onboarded Single Role Medics and new San Ramon Police officers into relevant systems
- ❖ Onboarded new EMS Specialist with equipment and user configuration
- ❖ Handling the Rising Tide of Suicide
- ❖ NGA911 cloud-based phone demo for dispatch phone system

Communications Reserves

- ❖ Responded to Marques Structure Fire to provide rehab
- ❖ Responded with Central County SWAT on an Emergency Callout in Pleasant Hill
- ❖ Provided communications support at the Mt. Diablo Summit Ascent Time Trial
- ❖ CS131 Apparatus Demonstration at Pacificon West Coast Radio Conference
- ❖ Communications Center and CS131 Tour for San Ramon Police's Citizen Academy

San Ramon Valley Fire Protection District DNI Technology Monthly Focus October 2022

End User Support

- 158 Service Tickets Processed
- 5 Priority-One Ticket Responses Processed
- 4 Pending Tickets Waiting on Staff

End-User Feedback

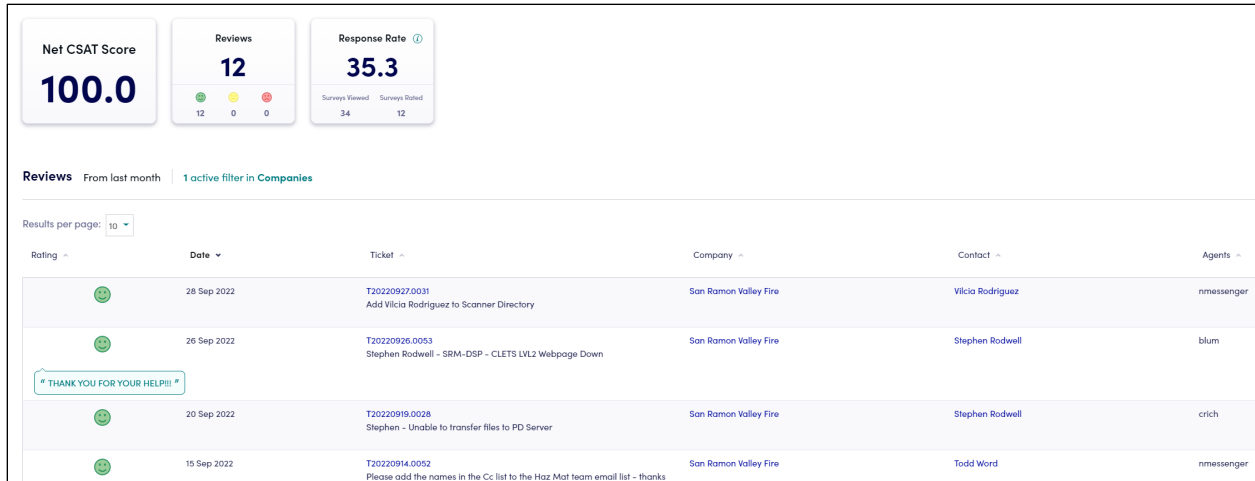


Figure 1: End User Feedback

After Hours / Emergency Support

- Received 12 After-Hours / Emergency Support Calls
- Average Triage Time Was 2.1 Minutes

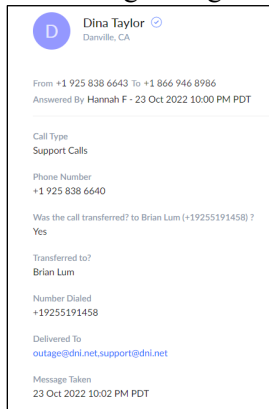


Figure 2: Emergency Call Audit Log



System Alerts

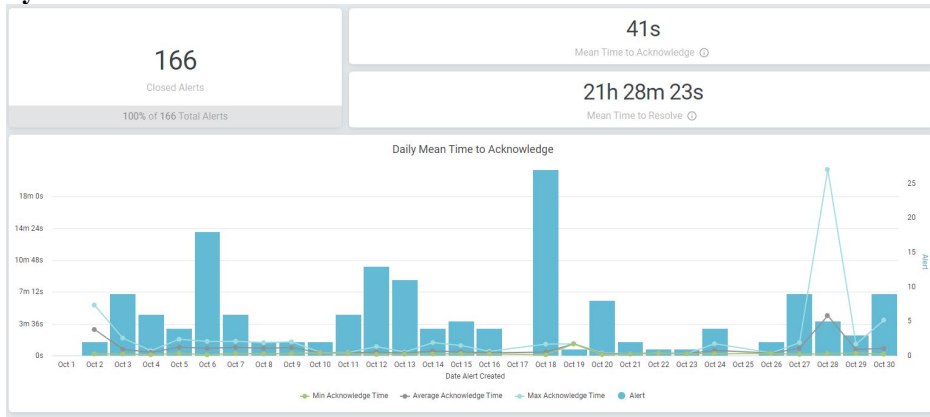


Figure 3: System Alert Response

Disaster Recovery

- 19 Terabytes of Data Backed Up Daily (Police, Fire, Communications Center, & Data Centers)
- All Backups Jobs Are Checked Daily
- All Backups Are Tested Weekly
- All Incremental Backups Occur Hourly
- Began Upgrade Process for Five VMWare Hosts at Communications Center

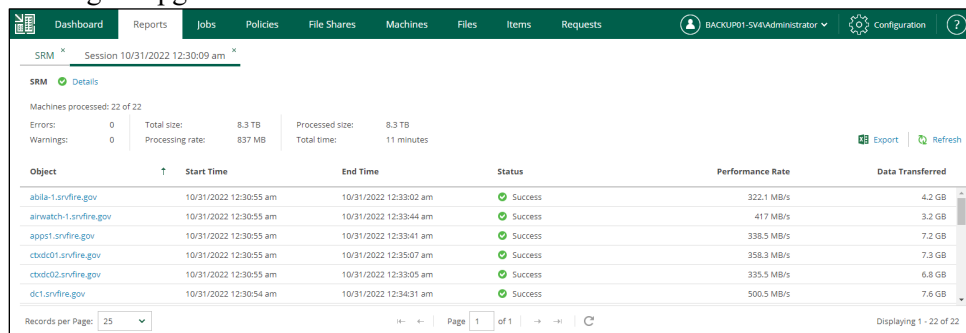


Figure 4: San Ramon Suppression Backup Dashboard

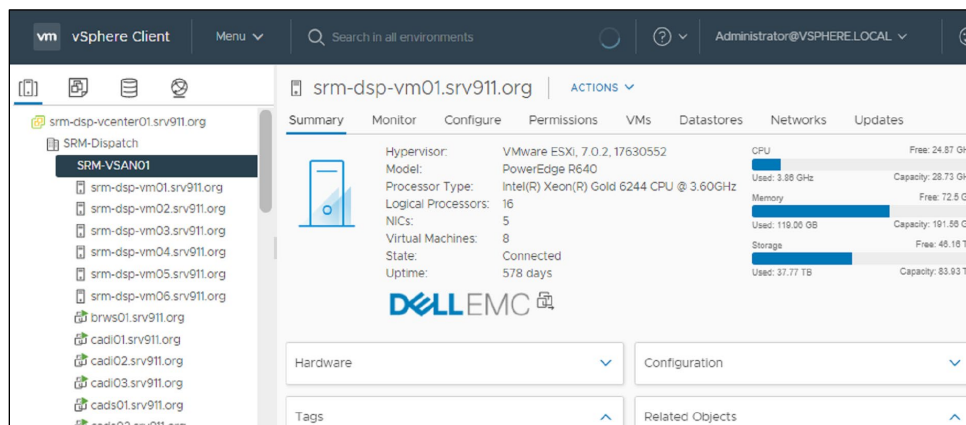


Figure 5: Comm Center VMWare Hosts



Cybersecurity Patch Management Status

- Installed Security Patches on 267 devices
- Setup 4 Desktops and 1 Laptop for Communications Vehicle

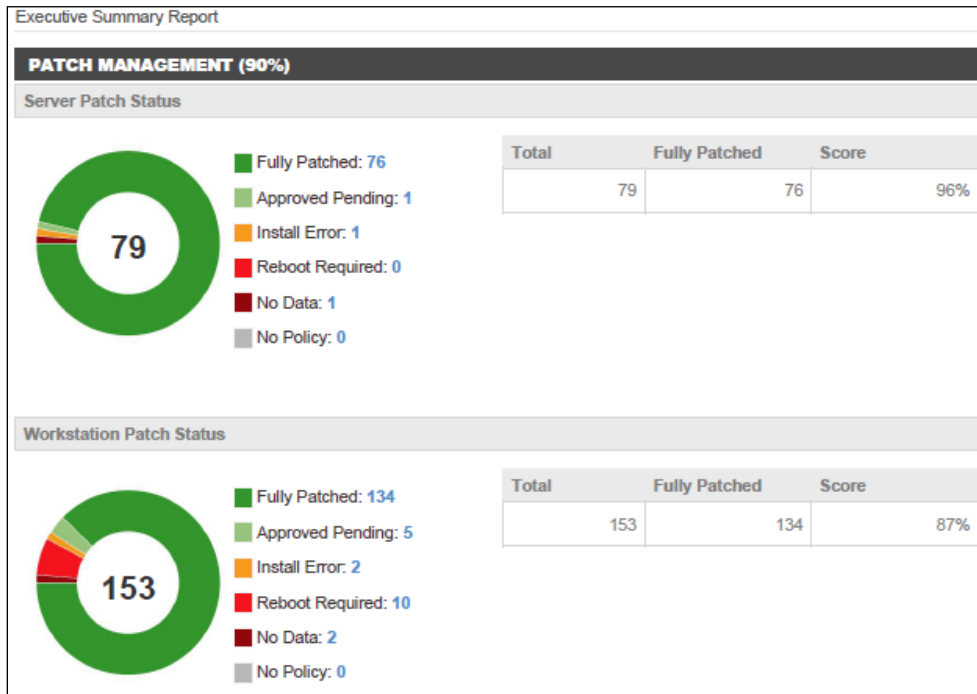


Figure 6: Patch Status Dashboard

Apparatus MDC Uptime

- 65 In-Motion Gateways (Active and Spares)
- 57 In-Service in- Oct 2022
- Achieved 99+% Uptime on Average

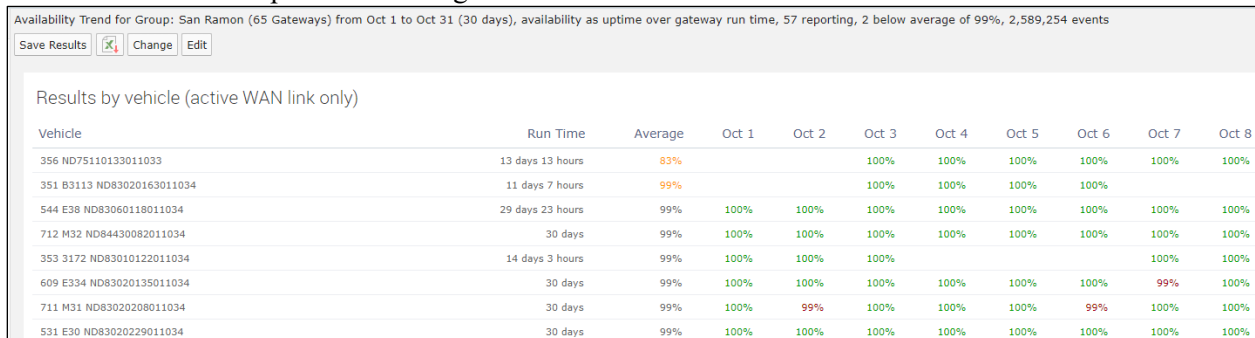


Figure 7: Apparatus Connectivity Report



Station Alerting

- Achieved 100% Uptime for Zetron Station Alerting
- Setup Virtual Servers for G2 Prototype Deployment

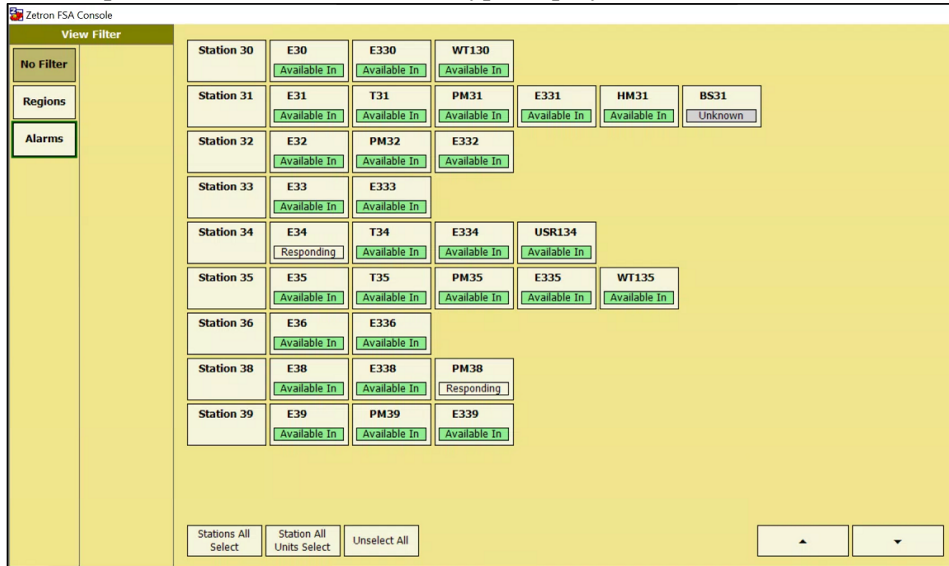


Figure 8: Station Alerting Status Dashboard

Patient-Care Reporting CQI (ImageTrend)

- Reviewed 623 PCR Reports
- Re-Routed 11 PCR Reports to EMS for Follow Up
- 62 PCR Reports in Queue

General Project Support

- Participated in Review Meetings with Contractor and Architect for New Complex
- Deployed New Computers for Communication Vehicle
- Assisted with Setting Up G2 Servers and ATX G2 Appliances
- Created 65 Reports for Mental Health Initiative

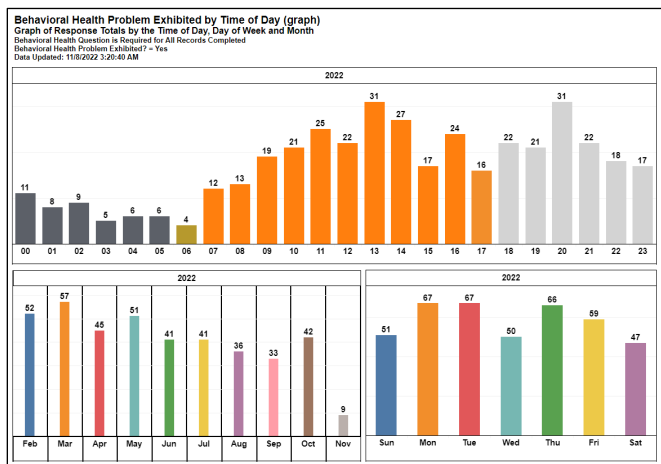


Figure 9: Behavioral Health Summary Report





HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 16, 2022
To: Board of Directors
From: Ken Campo, Administrative Services Consultant
Re: Monthly Human Resources Report for October 2022

Recruitment:

- ❖ Coordinated and held interviews for Firefighter Paramedics position
- ❖ Coordinated and held interviews for Single Role Paramedic position
- ❖ Coordinated and held Chief's interviews for Firefighter Paramedic position
- ❖ Coordinated and held Chief's interviews for Single Role Paramedic position
- ❖ Coordinated and held interviews for District Aides.
- ❖ Coordinated and tracked pre-employment backgrounds for four (4) Single Role Paramedics
- ❖ Coordinated and tracked pre-employment backgrounds for four (4) District Aides
- ❖ Coordinated and tracked pre-employment backgrounds for two (2) Station 37 Volunteer applicants
- ❖ Participated in Promotional Engineer Exam at Livermore/Pleasanton Training Tower
- ❖ Held new hire orientation and onboarded four (4) Single Role Paramedics, an EMS Specialist, and a Temporary Part-Time Senior Office Assistant.
- ❖ Administered the FireTeam Test to four (4) Single Role Paramedics

Additional Accomplishments:

- ❖ Assisted four (4) outside agencies with salary and compensation information requests
- ❖ Coordinated administration of flu shots for employees onsite at Administration with provider Stanford Valley Care over a three (3) days period
- ❖ Collected, compiled, and tracked all Open Enrollment changes and closed the Open Enrollment period
- ❖ Met with employees to go over Open Enrollment questions
- ❖ Processed all Open Enrollment employee benefits changes for 2023
- ❖ Assisted Training Division in reviewing and updating suppression employees' DMV information for tracking
- ❖ Reviewed and made suggested revisions for the Lexipol Promotional Examination Policy
- ❖ Participated in FireGauge Evaluation Software Administrator training

- ❖ Participated in training for Ease Demonstration (HR Benefit Software)
- ❖ Held an annual update meeting with NEOGOV account representative
- ❖ Met with ICS to go over COVID-19 and Workers' Compensation process
- ❖ Attended Cal JAC Firefighter Career Exposition to assist with recruiting efforts
- ❖ Participated in Lexipol Webinar "Facing the New Recruitment Reality"
- ❖ Met with employee to process retirement paperwork and go over retiree benefits

Report: Employee Illness/Injury Report –October 2022



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 16, 2022
To: Board of Directors
From: Ken Campo, Administrative Services Consultant
Re: October 2022 Employee Illness/Injury Report

October 2022 **Indemnity (Lost Time)**

No reportable injuries.

Medical Only (No Lost Time)

No reportable injuries.

Total lost time due to injuries for the month of October:

- 82 shifts for shift employees



FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 16, 2022
To: Board of Directors
From: Davina Hatfield, Chief Financial Officer
Re: Monthly Financial Report for October 2022

Meetings/Activities:

- ❖ Audit fieldwork for fiscal year 2021|22 with external auditors.
- ❖ Provided requested information to Department of Health Care Services for 2018/19 GEMT Cost Report Audit.
- ❖ Annual Property Tax Analysis with HdL Coren & Cone.
- ❖ Transition and training of a new Finance Division employee to fill recent retirement of long-term employee.
- ❖ Provided support and assistance to other Divisions with the following projects:
 - Standards of Coverage data
 - EMS Academy - Human Resources and Finance Orientation
 - Lexipol policy implementation
 - FireGauge Evaluation Software
 - BHJIS Grant Billing Administration