

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Wednesday, November 16, 2022 – 1:00 p.m. (2:00 p.m.)**

**The District anticipates returning from Closed Session at 2:00 p.m.

Ryan Crean, Board President

Jay Kerr, Board Vice President

Matthew Stamey, Director, Don Parker, Director, Michelle Lee, Director

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

MEETING LOCATION: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

WEBSITE: <https://www.firedepartment.org/>

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. CLOSED SESSION**
 - 4.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.
 - 4.2 CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to California Government Code Section 54957.6.
Agency Designated Representatives: Fire Chief Meyer, Administrative Consultant Ken Campo
Employee organization: International Association of Firefighters Local 3546, Unrepresented Employees
- 5. RETURN TO OPEN SESSION**
- 6. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**
- 7. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

8. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

8.1 Approve the demand register for the period October 19, 2022 through November 10, 2022 in the amount of \$3,736,229.56.

8.2 Approve the Board Minutes from the October 26, 2022 Regular Board Meeting.

8.3 Approve salary, payroll taxes and retirement contributions for the period of November in the amount of \$5,145,181.00.

8.4 Personnel Actions:

Step Increases:

Approve staff recommendation to award the following step increase, effective December 1, 2022:

Battalion Chief David Garcia to Battalion Chief 1, step 5

2021-1 Academy

Firefighter Patrick Devault to Firefighter 5, step 2

Firefighter Kevin Farmer to Firefighter 5, step 2

Firefighter Zachary Lee to Firefighter 5, step 2

Firefighter Richard Moore to Firefighter 5, step 2

Firefighter Corbin Robson to Firefighter 5, step 2

Firefighter Isaac Toledo to Firefighter 5, step 2

Firefighter Randall Webster to Firefighter 5, step 2

Firefighter Blake Yarbrough to Firefighter 5, step 2

9. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

None.

10. OLD BUSINESS

10.1 Open Public Hearing for Second Reading and Adoption of Proposed Ordinance 2022-37; Adoption of 2022 Fire Code with Amendments.

11. NEW BUSINESS

11.1 Adopt Resolution No. 2022-13 amending reference numbers to reflect the current 2022 Fire Code and Ordinance No. 2022-37.

11.2 Approve Employment Agreement with Denise Pangelinan and Adopt Resolution No. 2022-14 certifying the District's critical need for the temporary hiring.

12. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There was no correspondence for this month.

13. MONTHLY ACTIVITY REPORTS

- 13.1 Operations and Training Division - Chief Jim Selover
Operations and Training Report of monthly activities.
- 13.2 EMS Division –EMS Deputy Chief Jim Selover
EMS Report of monthly activities.
- 13.3 Community Risk Reduction Division – Deputy Chief Frank Drayton
Community Risk Reduction Report of monthly activities.
- 13.4 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.
- 13.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.
- 13.6 Human Resources Division – Administrative Services Consultant, Ken Campo
Human Resources Report of monthly activities.
- 13.7 Finance Division – Chief Financial Officer, Davina Hatfield
Finance Report of monthly activities.
- 13.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

14. GOOD OF THE ORDER

- 14.1 Comments by Board of Directors.

15. UPCOMING CALENDAR OF EVENTS

- 15.1 Next Regular Board Meeting, December 14, 2022 at 1:00 p.m.

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, DECEMBER 14, 2022 AT 1:00 P.M.

Prepared by:

DocuSigned by:

41C3A3F37BD54B3...

Stephanie Brendlen, District Clerk

This Agenda is posted on November 10, 2022 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and on the San Ramon Valley Fire Protection District's website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act (“ADA”) and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District’s Administrative Office located at 1500 Bollinger Canyon Road, San Ramon, California, or at the scheduled meeting.