

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953**

**Wednesday, March 28, 2018 – 1:00 p.m.**

*Matthew Stamey ~ Board President  
H. Jay Kerr, Board Vice-President ~ Chris Campbell, Director  
Don Parker, Director ~ Dominique Yancey, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

**5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period February 17, 2018, through March 16, 2018 in the amount of \$1,757,557.50.
- 5.2 Approve the Board minutes from the Regular February 28, 2018 Regular Board Meeting and District Counsel’s Report Upon Return from Closed Session from February 28, 2018.
- 5.3 Approval of salary and payroll taxes and retirement contributions for the month of February 2018 in the amount of \$4,138,831.51.

**5.4 Personnel Actions - Promotions:**

**Engineer**

1. Approve staff recommendation to award a Promotion to Christopher Conley to Engineer 4, Step 6; effective March 1, 2018.
2. Approve staff recommendation to award a Promotion to Scott Dwyer to Engineer 4, Step 6; effective April 1, 2018.
3. Approve staff recommendation to award a Promotion to Nathan Smith to Engineer 4, Step 6; effective April 1, 2018.
4. Approve staff recommendation to award a Promotion to Brian Olson to Engineer 4, Step 6; effective April 1, 2018.
5. Approve staff recommendation to award a Promotion to Anthony Romero to Engineer 4, Step 6; effective April 1, 2018.
6. Approve staff recommendation to award a Promotion to Christopher Stevenson to Engineer 4, Step 6; effective April 1, 2018.
7. Approve staff recommendation to award a Promotion to Michael Bakalar to Engineer 6, Step 5; effective April 1, 2018.

**Captain**

8. Approve staff recommendation to award a Promotion to Benjamin Wylie to Captain 2, Step 5; effective April 1, 2018.
9. Approve staff recommendation to award a Promotion to Demain Bannister to Captain 10, Step 3; effective April 1, 2018.
10. Approve staff recommendation to award a Promotion to David Garcia to Captain 10, Step 3; effective April 1, 2018.
11. Approve staff recommendation to award a Promotion to John Martin to Captain 10, Step 3; effective April 1, 2018.
12. Approve staff recommendation to award a Promotion to Eric Sabye to Captain 10, Step 3; effective April 1, 2018.

**Training Captain**

13. Approve staff recommendation to award a Promotion to Jonas Aguiar to Training Captain 7, Step 6; effective April 1, 2018.

**Deputy Chief**

14. Approve staff recommendation to award a Promotion to Frank Drayton to Deputy Fire Chief, Step 1; effective April 1, 2018.

**General Salary Increase**

15. Approve a 3% general salary increase for non-represented employees, including part-time employees, and employees represented by IAFF Local 3546 and 3546A, as approved by the Board of Directors on March 22, 2017. The following classifications are excluded from receiving this increase: Fire Chief, Human Resources Director, Technology System Manager and Chief Financial Officer.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Contra Costa County Community Warning System Overview, presented by Heather Tieman, Community Warning System Manager.
- 6.2 Recognition of Deputy Chief Derek Krause on his Retirement.

**7. OLD BUSINESS**

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed on March 21, 2018, stipulating March 28, 2018 at 1:00 p.m., 1500 Bollinger Canyon Road, San Ramon, California, as the date, time and place provided for the purpose of receiving public comment to show cause why exterior hazard abatement standards are not applicable to the appellant's property.

**8. NEW BUSINESS**

- 8.1 Consideration of Modification to First Responder and Ambulance Transport Fees.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations Division-Deputy Chief, Lon Phares  
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, John Duggan  
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief, Derek Krause  
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief, Derek Krause  
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan  
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director, Natalie Korthamar Wong  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

**12. UPCOMING CALENDAR OF EVENTS**

- March 30, 2018 – Annual Leadership Prayer Breakfast, 7:30 a.m., SR Marriott  
April 1, 2018 – Easter Sunday  
April 18, 2018 – 10:00 a.m. – Board Retreat-San Ramon City Hall  
April 30, 2018 – 1:00 p.m. – Regular April Board Meeting (\*\*Date changed\*\*)

**13. CLOSED SESSION**

- 13.1 Possible exposure to litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.
- 13.2 Personnel Matter: Review draft Retainer for District Legal Counsel (Authorized under Government Code Section 54957).

**14. RETURN TO OPEN SESSION**

**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**16. ADJOURNMENT TO THE BOARD RETREAT ON WEDNESDAY, APRIL 18, 2018 AT 10:00 A.M. AT THE CITY OF SAN RAMON, 7000 BOLLINGER CANYON ROAD SAN RAMON.**

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on March 23, 2018 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.

# CONSENT ITEMS

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/17/2018 Through 3/16/2018

Check Number	Check Date	Payee	Check Amount	Transaction Description
219836	3/2/2018	ACC BUSINESS	1,185.00	Ethernet Access Cost 1/11/18-2/10/18
03/02/18-01	3/2/2018	ACE AUTO REPAIR AND TIRE CENTER	94.47	Re-Balanced Wheel Weight Unit 361
03/08/18-01	3/8/2018	ACE AUTO REPAIR AND TIRE CENTER	139.35	Routine Preventative Maintenance/Changed Oil/Filter-Unit 705
03/15/18-01	3/15/2018	ACE AUTO REPAIR AND TIRE CENTER	1,939.35	Service/Brakes/Repair Leaks-Unit 707
03/15/18-02	3/15/2018	ACE AUTO REPAIR AND TIRE CENTER	713.74	Repair Diesel Leak-Unit 702
03/15/18-03	3/15/2018	ACE AUTO REPAIR AND TIRE CENTER	46.00	Inspect Front End-Unit 733
03/15/18-04	3/15/2018	ACE AUTO REPAIR AND TIRE CENTER	4,368.38	Repair Fuel Leak/Replaced Housing/O-Rings/Ball Joints-#702
03/15/18-05	3/15/2018	ACE AUTO REPAIR AND TIRE CENTER	51.00	Test Batteries-Unit 706
219808	2/22/2018	AD CLUB	540.00	Job Postings-Firefighter/Paramedic Recruitment
219943	3/15/2018	AIR EXCHANGE INC	1,353.24	Repair Plymovent Damaged by Unit 531-Stn 35
	3/15/2018	AIR EXCHANGE INC	746.69	Replaced Grabber/Lower Hose On Plymovent-Stn 31
	3/15/2018	AIR EXCHANGE INC	1,103.90	Replaced Safety Disconnect/Grabber On Plymovent-Stn 39
	3/15/2018	AIR EXCHANGE INC	420.18	Replaced Start Capacitors (2) On Plymovent-Stn 34
	3/15/2018	AIR EXCHANGE INC	1,148.96	Replaced Upper Hose Assembly/Repair Air Line-Stn 31
219837	3/2/2018	AIRGAS USA LLC	130.80	Oxygen Tank Cylinders 2/12/18
	3/2/2018	AIRGAS USA LLC	299.85	Oxygen Tank Cylinders 2/14/18
	3/2/2018	AIRGAS USA LLC	191.09	Oxygen Tank Cylinders 2/19/18
	3/2/2018	AIRGAS USA LLC	268.40	Oxygen Tank Cylinders 2/7/18
219944	3/15/2018	AIRGAS USA LLC	190.63	Oxygen Tank Cylinder Rental-February 2018
	3/15/2018	AIRGAS USA LLC	108.47	Oxygen Tank Cylinders 2/15/18
	3/15/2018	AIRGAS USA LLC	609.15	Oxygen Tank Cylinders 2/26/18
219838	3/2/2018	ALAMEDA COUNTY FIRE DEPARTME...	948.51	Inspection Unit 509
	3/2/2018	ALAMEDA COUNTY FIRE DEPARTME...	1,614.32	Inspection Unit 525
	3/2/2018	ALAMEDA COUNTY FIRE DEPARTME...	596.88	Repair Power Steering Leak Unit 529
	3/2/2018	ALAMEDA COUNTY FIRE DEPARTME...	397.10	Repair Power Steering Leek Unit 529
219884	3/8/2018	ALAMO ACE HARDWARE	48.01	Fasteners/Hardware-Secure Outdoor Lights Stn 35
219839	3/2/2018	ALEX SIMI	175.00	Reimb ACLS Recertification
03/08/18-02	3/8/2018	ALL STAR FIRE EQUIPMENT INC	12,000.00	Annual SCBA Flow Testing (181 Bottles)
03/08/18-03	3/8/2018	ALL STAR FIRE EQUIPMENT INC	225.70	SCBA Repairs During Flow Testing
03/08/18-04	3/8/2018	ALL STAR FIRE EQUIPMENT INC	381.89	SCBA Repairs During Flow Testing
03/08/18-05	3/8/2018	ALL STAR FIRE EQUIPMENT INC	253.20	SCBA Repairs During Flow Testing
219885	3/8/2018	AMAZON COM CREDIT SERVICES	257.95	Ergonomic Mats for Dispatch Workstations
	3/8/2018	AMAZON COM CREDIT SERVICES	118.29	Frypans (3)-Stn 32
219886	3/8/2018	AMERICAN BOTTLING COMPANY	815.40	Body Arm Drinks
219887	3/8/2018	AMERICAN MESSAGING	263.22	Paging Service-3/18
219888	3/8/2018	ANTHONY ROMERO	600.00	Reimb Paramedic/PALS/ACLS Recertification
219945	3/15/2018	AP TRITON LLC	4,166.66	EMS Advocate Consulting Services-February 2018
02/22/18-01	2/22/2018	ASCOT STAFFING	67.03	FLSD Temporary Staffing (2.5 Hrs) 1/29-2/4/18
219889	3/8/2018	ATT	20.31	Phone Service 1/19/18-2/18/18
219890	3/8/2018	ATT	5,111.18	Phones/Data/Radio Circuit/Long Distance 1/20/18-2/19/18

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From 2/17/2018 Through 3/16/2018

Check Number	Check Date	Payee	Check Amount	Transaction Description
219840	3/2/2018	B AND C TRUCK PARTS INC	27.96	Hydraulic Element-Shop
	3/2/2018	B AND C TRUCK PARTS INC	434.07	Parts to Repair Headlights-Unit 524
	3/2/2018	B AND C TRUCK PARTS INC	434.07	Parts to Repair Headlights-Unit 526
219946	3/15/2018	B AND S HACIENDA AUTO BODY	112.50	Additional Repairs for Claim #2017026990-Unit 352
219947	3/15/2018	B B AND T TANNER INSURANCE SER...	1,121.00	Renewal of Tree Preservation Bond-Stn 32
02/22/18-02	2/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 30 Bio-Hazard Waste Collection Service 2/12/18
02/22/18-03	2/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 31 Bio-Hazard Waste Collection Service 2/12/18
02/22/18-04	2/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 32 Bio-Hazard Waste Collection Service 2/12/18
02/22/18-05	2/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 33 Bio-Hazard Waste Collection Service 2/12/18
02/22/18-06	2/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 34 Bio-Hazard Waste Collection Service 2/12/18
02/22/18-07	2/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 35 Bio-Hazard Waste Collection Service 2/12/18
02/22/18-08	2/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 36 Bio-Hazard Waste Collection Service 2/12/18
02/22/18-09	2/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 38 Bio-Hazard Waste Collection Service 2/12/18
02/22/18-10	2/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 39 Bio-Hazard Waste Collection Service 2/12/18
03/02/18-02	3/2/2018	BOUNDTREE MEDICAL LLC	5,668.56	Medical Supplies
03/02/18-03	3/2/2018	BOUNDTREE MEDICAL LLC	606.62	Medical Equipment
03/02/18-04	3/2/2018	BOUNDTREE MEDICAL LLC	4,453.74	Medical Supplies
03/08/18-06	3/8/2018	BOUNDTREE MEDICAL LLC	1,043.60	Pharmaceutical Supplies
03/08/18-07	3/8/2018	BOUNDTREE MEDICAL LLC	7.84	Medical Supplies
03/08/18-08	3/8/2018	BOUNDTREE MEDICAL LLC	3,354.64	Medical Equipment
03/08/18-09	3/8/2018	BOUNDTREE MEDICAL LLC	7.84	Medical Supplies
03/08/18-10	3/8/2018	BOUNDTREE MEDICAL LLC	285.51	Midazolam Resupply
03/15/18-06	3/15/2018	BOUNDTREE MEDICAL LLC	57.54	Banana Plug for S-SCort Suction Unit to Lifepak Battery
219809	2/22/2018	BRANDON J EYNCK	295.00	Reimb Education Asst-Company Officer 2A
219891	3/8/2018	BRYAN SHAFER	150.00	Reimb ACLS Recertification
219841	3/2/2018	BUCHANAN AUTO ELECTRIC INC	565.64	Batteries for Breathing Support-Unit 805
	3/2/2018	BUCHANAN AUTO ELECTRIC INC	462.95	Batteries-Unit 811
219948	3/15/2018	BUCHANAN AUTO ELECTRIC INC	1,077.35	Alternator-Unit 525
	3/15/2018	BUCHANAN AUTO ELECTRIC INC	962.31	Batteries for Unit 704 (2)/Unit 707 (2)
219949	3/15/2018	BURNS TRUCK AND TRAILER	1,267.14	Align/Inspect/Repair PS Leak-Unit 546
219810	2/22/2018	CA STATE DEPARTMENT OF JUSTICE	0.00	Fingerprints Livescan
Wire 3/9/18	3/9/2018	CALPERS	495,877.44	CalPERS Health-Mar 2018
Wire 3/5/18	3/5/2018	CaIPERS CERBT (OPEB)	257,949.00	FY 17/18 OPEB Contribution Prefunding-February 2018
219892	3/8/2018	CCC DEPT OF INFO TECH	768.00	Telecommunication Services/Radio Services-1/18
03/15/18-07	3/15/2018	CCC EMPLOYEES RETIREMENT ASS...	458,063.84	Employee Retirement Contributions-2/18
219811	2/22/2018	CCC FIRE COMMISSIONERS ASSOCI...	70.00	Dinner Meeting-Board Pres. Stamey/Director Yancey 3/8/18
219812	2/22/2018	CCC PUBLIC WORKS DEPARTMENT	970.18	Permit EL1228489/EL1632897/ES1329743/LP0902026-New Stn 32
219893	3/8/2018	CCC TAX COLLECTOR	1,936.60	Admin-Secured Property Taxes FY 17/18
	3/8/2018	CCC TAX COLLECTOR	672.72	Stn 30-Secured Property Taxes FY 17/18
	3/8/2018	CCC TAX COLLECTOR	236.35	Stn 31-Secured Property Taxes FY 17/18

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	3/8/2018	CCC TAX COLLECTOR	169.22	Stn 33-Secured Property Taxes FY 17/18
	3/8/2018	CCC TAX COLLECTOR	362.76	Stn 34-Secured Property Taxes FY 17/18
	3/8/2018	CCC TAX COLLECTOR	518.04	Stn 36-Secured Property Taxes FY 17/18
	3/8/2018	CCC TAX COLLECTOR	1,161.96	Stn 39-Secured Property Taxes FY 17/18
219894	3/8/2018	CCCFCFA	400.00	CCCFCFA Membership Dues (7)-2017/18
219895	3/8/2018	CDW GOVERNMENT INC	216.30	ADO ACRO DC PRO TIER 3 1Y
219842	3/2/2018	CHRIS QUIRK	630.03	Reimb Headphones/Repeater/Radios/Duplexer-CERT
219896	3/8/2018	CINTAS CORPORATION	82.19	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-1/24/18
	3/8/2018	CINTAS CORPORATION	37.15	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-1/31/18
	3/8/2018	CINTAS CORPORATION	82.19	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-2/21/18
	3/8/2018	CINTAS CORPORATION	37.15	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-2/28/18
	3/8/2018	CINTAS CORPORATION	82.19	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-2/7/18
	3/8/2018	CINTAS CORPORATION	54.56	Stn 32 Carpet Runners Clean Fee-2/8/18
219950	3/15/2018	CLARK PEST CONTROL	348.00	Stn 31 Pest Control Service-3/2/18
219813	2/22/2018	CLIFFORD SCOTT BUXTON	990.00	CERT Instructor (33.0 hours) 11/29/17-2/6/18
219843	3/2/2018	CLIFFORD SCOTT BUXTON	214.50	Reimb Supplies/Food-CERT Class
219897	3/8/2018	CLIFFORD SCOTT BUXTON	480.00	Attend T3 Class San Jose (16.0 hrs)
	3/8/2018	CLIFFORD SCOTT BUXTON	1,245.00	CERT Instructor (41.5 hours) 2/12/18-2/28/18
219814	2/22/2018	COMCAST	151.08	Stn 31 High Speed Internet 2/23/18-3/22/18
219815	2/22/2018	COMCAST	300.39	Admin Cable Service/High-Speed Internet 2/17/18-3/16/18
219816	2/22/2018	COMCAST	146.08	Stn 34 High Speed Internet 2/15/18-3/14/18
219844	3/2/2018	COMCAST	240.47	Stn 31 Cable Service 2/26/18-3/25/18
	3/2/2018	COMCAST	176.04	Stn 33 Cable Service 3/1/18-3/31/18
	3/2/2018	COMCAST	190.29	Stn 39 Cable Service 3/1/18-3/31/18
219845	3/2/2018	COMCAST	106.08	Alamo Webcam High-Speed Internet 2/27/18-3/26/18
219846	3/2/2018	COMCAST	183.72	Stn 35 Cable Service 2/27/18-3/26/18
219847	3/2/2018	COMCAST	171.51	Training Site High Speed Internet/Cable Svc 2/26-3/25/18
219848	3/2/2018	COMCAST	175.24	Stn 34 Cable Service 2/27/18-3/26/18
	3/2/2018	COMCAST	241.17	Stn 36 Cable Service 2/26/18-3/25/18
	3/2/2018	COMCAST	221.79	Stn 38 Cable Service 2/27/18-3/26/18
219898	3/8/2018	COMCAST	146.08	Stn 30 High-Speed Internet 3/1/18-3/29/18
	3/8/2018	COMCAST	146.08	Stn 33 High-Speed Internet 3/1/18-3/30/18
	3/8/2018	COMCAST	146.08	Stn 36 High-Speed Internet 3/1/18-3/31/18
219951	3/15/2018	COMCAST	228.70	Stn 30 Cable Service 3/13/18-4/12/18
219952	3/15/2018	COMCAST	236.08	Stn 32 High Speed Internet 3/6/18-4/5/18
	3/15/2018	COMCAST	146.08	Stn 35 High Speed Internet 3/8/18-4/7/18
219953	3/15/2018	COMCAST	135.79	Stn 32 Cable Service 3/4/18-4/3/18
219954	3/15/2018	COMCAST	247.73	Stn 38 High-Speed Internet/Cable Svc 3/8/18-3/7/18
	3/15/2018	COMCAST	146.08	Stn 39 High Speed Internet 3/9/18-4/8/18
219955	3/15/2018	CONCERN EAP	2,687.15	Employee Assistance Premium-2/18



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From 2/17/2018 Through 3/16/2018

Check Number	Check Date	Payee	Check Amount	Transaction Description
219899	3/8/2018	CONCORD UNIFORMS	143.44	Unfirom Pants-Ben Duclos
219956	3/15/2018	CONTRA COSTA CAER GROUP INC	550.00	Membership Dues
219900	3/8/2018	CONTRA COSTA P AND S	316.96	Multi Dressing Kits (12)
	3/8/2018	CONTRA COSTA P AND S	558.57	Wax Kits (12)/Truck Washing Brushes (12)
219901	3/8/2018	CREATIVE SUPPORTS INC	375.48	Desk Chair-A Perceval
219902	3/8/2018	CUSHING PAINTING AND DRYWALL	400.00	Repair/Paint Office Ceiling Wall (Water Damage)-Stn 30
03/08/18-11	3/8/2018	DA PAGE LLC	425.00	Paging Software-2/18
219903	3/8/2018	DEFINITIVE NETWORKS INC	4,800.00	ePCR Data Review Service-March 2018
	3/8/2018	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-March 2018
219849	3/2/2018	DELTA TRUCK CENTER	14.22	Caps for Power Steering-Unit 529
219957	3/15/2018	DELTA TRUCK CENTER	79.49	Solenoid Valve-Unit 524
219817	2/22/2018	DEMIAN BANNISTER	225.00	Reimb ITLS Recertification
219818	2/22/2018	DENALECT ALARM COMPANY INC	99.36	Service Call/Repair Vesda System-Stn 31
219850	3/2/2018	DENTONIS WELDING WORKS INC	1,365.07	Repair Suspension/Lower Rear-Unit 706
	3/2/2018	DENTONIS WELDING WORKS INC	986.44	Wheel Alignment-Unit 525
219851	3/2/2018	DEPT OF FORESTRY AND FIRE PROT...	1,128.00	Driver Operator 1A 1/2/18-1/5/18
	3/2/2018	DEPT OF FORESTRY AND FIRE PROT...	248.00	LARRO 11/6/17-11/8/17
219819	2/22/2018	DIRECTV	79.36	Cable Service 2/12/18-3/11/18
03/02/18-05	3/2/2018	DON HOMAN	25.00	Water Tank Lease-3/1/18
219852	3/2/2018	DONNEL HALSEY	200.00	Reimb Paramedic Recertification
219820	2/22/2018	DUBLIN SAN RAMON SERVICES DIST...	60.62	Stn 30 Fireline Water Service 12/15-2/14/18
	2/22/2018	DUBLIN SAN RAMON SERVICES DIST...	215.93	Stn 30 Water Service (Meter 1.0) 12/15-2/14/18
219821	2/22/2018	EBMUD	234.58	Stn 33 Water Service (Meter 4.0) 12/6/17-2/5/18
	2/22/2018	EBMUD	195.05	Stn 33 Water Service (Meter 5/8) 12/6/17-2/5/18
219853	3/2/2018	EBMUD	534.46	Stn 35 Water Service (Meter 1.0) 12/17/17-2/19/18
	3/2/2018	EBMUD	240.88	Stn 35 Water Service (Meter 4.0) 12/18/17-2/20/18
219904	3/8/2018	EBMUD	212.56	Stn 32 Water Service (Meter 1.0) 12/21/17-2/23/18
	3/8/2018	EBMUD	234.58	Stn 32 Water Service (Meter 4.0) 12/21/17-2/23/18
	3/8/2018	EBMUD	145.10	Stn 32 Water Service (Meter 5/8.0) 12/21/17-2/22/18
	3/8/2018	EBMUD	1,671.11	Stn 39 Water Service (Meter 1.0) 12/26/17-2/27/18
	3/8/2018	EBMUD	234.58	Stn 39 Water Service (Meter 4.0) 12/26/17-2/27/18
219905	3/8/2018	EMERICK AND FINCH	200.00	Conference Room Use Fee-1/23, 1/30/18
219822	2/22/2018	EMPLOYMENT DEVELOPMENT DEPT	3,269.00	Unemployment Insurance 10/1/17-12/31/17
219906	3/8/2018	ENGEO INCORPORATED	6,429.18	Additional Samples Required by SF Bay Regional Water-Old #32
219785	3/14/2018	ENTERPRISE FM TRUST	(6,447.20)	Monthly Fleet Lease Payment (17) 2/1/18-2/28/18
219958	3/15/2018	ENTERPRISE FM TRUST	6,473.70	Monthly Fleet Lease Payment (12) 3/1/18-3/31/18
	3/15/2018	ENTERPRISE FM TRUST	6,447.20	Monthly Fleet Lease Payment (17) 2/1/18-2/28/18
219823	2/22/2018	ERIK FALKENSTROM	472.02	Reimb Education Asst-CA Conf of Arson Investigators
219854	3/2/2018	FEDERAL EXPRESS	51.63	DMV Questionnaires
219855	3/2/2018	FLAT TOP CUSTOM CARTS	542.40	Desulfate Batteries (9)-Utility Carts

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Check Number	Check Date	Payee	Check Amount	Transaction Description
219788	2/26/2018	FUTURE FORD LINCOLN OF CONCORD	(546.54)	Replaced Starter-Unit 701
219959	3/15/2018	FUTURE FORD LINCOLN OF CONCORD	2,753.20	Repair Front End-Unit 733
219856	3/2/2018	G RO SOLUTIONS LLC	810.00	CERT Instructor (27.0 hours) 2/6/18-2/25/18
219857	3/2/2018	GALLS LLC	45.05	Uniform Belt-Fredrickson
219907	3/8/2018	GARRETT McINTYRE	35.00	Reimb DMV FF Endorsement Renewal
219908	3/8/2018	GLOBALSTAR USA	521.39	Satellite Phone Service (6)-2/18
	3/8/2018	GLOBALSTAR USA	86.88	Satellite Phone Service-Dispatch 2/18
	3/8/2018	GLOBALSTAR USA	86.88	Satellite Phone Service-EOC 2/18
219858	3/2/2018	GOLDEN STATE FLEET SVCS INC	525.00	Tow to Shop-Unit 811
219909	3/8/2018	GOOGLE INC	212.56	Google Apps Usage-February 2018
219910	3/8/2018	HAINES AND COMPANY INC	1,265.25	Annual Cross Directory Renewal Fee
219859	3/2/2018	HAVE AIR WILL TRAVEL INC	175.00	Repair Fuel Leak-Unit 528
	3/2/2018	HAVE AIR WILL TRAVEL INC	150.00	Service Call to Check Front Tire for Wobble-Unit 525
	3/2/2018	HAVE AIR WILL TRAVEL INC	110.31	Service Call/Mounts/Dismounts New Tires (2)-Unit 522
	3/2/2018	HAVE AIR WILL TRAVEL INC	491.40	Service Call/Mounts/Dismounts New Tires (2)-Unit 706
	3/2/2018	HAVE AIR WILL TRAVEL INC	75.00	Tire Inspection/Service Call-Unit 522
219960	3/15/2018	HAVE AIR WILL TRAVEL INC	350.26	Service Call/Hubcaps-Unit 701
	3/15/2018	HAVE AIR WILL TRAVEL INC	907.80	Service Call/Mounts/Dismounts New Tires (4)-Unit 708
03/02/18-06	3/2/2018	HI TECH EMERGENCY VEHICLE SVC	2,387.04	Repair Hurst Cutter/Replace Blades-Unit 803
03/02/18-07	3/2/2018	HI TECH EMERGENCY VEHICLE SVC	88.23	Parts to Repair Rollers For Crosslays-Unit 546
03/02/18-08	3/2/2018	HI TECH EMERGENCY VEHICLE SVC	3,027.85	Repair/Inspect Generator-Unit 526
03/02/18-09	3/2/2018	HI TECH EMERGENCY VEHICLE SVC	66.82	Replacement Light Kits for Clearance Lights On Cab-Unit 528
03/02/18-10	3/2/2018	HI TECH EMERGENCY VEHICLE SVC	324.12	Mount To Repair Light on Ladder-Unit 525
03/02/18-11	3/2/2018	HI TECH EMERGENCY VEHICLE SVC	7,020.10	Fabricate New Engine Cover-Unit 526
03/02/18-12	3/2/2018	HI TECH EMERGENCY VEHICLE SVC	7,389.97	Replace Axle Seal LR Tiller/Fabricate Engine Cover #525
03/15/18-08	3/15/2018	HI TECH EMERGENCY VEHICLE SVC	2,400.98	Foam Pro Controller-Unit 546 (1)/Stock (1)
03/15/18-09	3/15/2018	HI TECH EMERGENCY VEHICLE SVC	119.80	Pak Tool Bracket-Unit 525
03/15/18-10	3/15/2018	HI TECH EMERGENCY VEHICLE SVC	321.96	Seat Belt/Latches-Unit 546
219860	3/2/2018	HODGE PRODUCTS INC	1,075.04	Custom Fire Trail Locks (47)
02/22/18-11	2/22/2018	HUNT AND SONS INC	1,294.70	Stn 38 Unleaded Fuel-2/13/18
03/02/18-13	3/2/2018	HUNT AND SONS INC	381.32	Fuel For Small Engines-Ethanol Free
03/02/18-14	3/2/2018	HUNT AND SONS INC	678.57	Coolant-Shop
03/02/18-15	3/2/2018	HUNT AND SONS INC	485.29	Stn 34 Unleaded/Diesel Fuel-2/16/18
03/02/18-16	3/2/2018	HUNT AND SONS INC	1,431.74	Stn 38 Unleaded Fuel-2/16/18
03/02/18-17	3/2/2018	HUNT AND SONS INC	1,458.88	Stn 31 Unleaded/Diesel Fuel-2/21/18
03/02/18-18	3/2/2018	HUNT AND SONS INC	52.42	Stn 33 Unleaded Fuel-2/21/18
03/02/18-19	3/2/2018	HUNT AND SONS INC	294.38	Stn 39 Diesel Fuel-2/21/18
03/02/18-20	3/2/2018	HUNT AND SONS INC	1,731.82	Stn 38 Unleaded Fuel-2/23/18
03/08/18-12	3/8/2018	HUNT AND SONS INC	1,425.28	Stn 34 Unleaded/Diesel Fuel-2/28/18
03/08/18-13	3/8/2018	HUNT AND SONS INC	2,340.72	Stn 38 Unleaded/Diesel Fuel-2/27/18

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03/08/18-14	3/8/2018	HUNT AND SONS INC	1,627.79	Stn 30 Unleaded/Diesel Fuel-2/28/18
03/15/18-11	3/15/2018	HUNT AND SONS INC	488.75	Stn 34 Unleaded Fuel-3/2/18
03/15/18-12	3/15/2018	HUNT AND SONS INC	1,672.11	Stn 38 Unleaded Fuel-3/2/18
03/15/18-13	3/15/2018	HUNT AND SONS INC	432.92	Stn 34 Unleaded/Diesel Fuel-3/7/18
03/15/18-14	3/15/2018	HUNT AND SONS INC	1,355.49	Stn 38 Unleaded Fuel-3/7/18
03/15/18-15	3/15/2018	HUNT AND SONS INC	1,709.54	Stn 36 Unleaded/Diesel Fuel-3/7/18
219861	3/2/2018	INNOVATIVE CLAIM SOLUTIONS	8,348.92	Workers' Comp Claim Admin Fees 3/1-3/31/18
219862	3/2/2018	INTERWEST CONSULTING GROUP INC	200.00	FLSD Professional Services
219911	3/8/2018	IRON MOUNTAIN	361.71	Off-Site Backup Media Storage Fee-1/18
219912	3/8/2018	ISINGS CULLIGAN	57.95	Stn 30 Drinking Water Service-2/18
	3/8/2018	ISINGS CULLIGAN	84.11	Stn 31 Drinking Water Service-2/18
219863	3/2/2018	JACK CLANCY ASSOCIATES	8,500.00	Training Captain Assessment Process 2018
219824	2/22/2018	JEAN GAUTHIER	75.00	Repair Oven Flame Sensor/Fan Selector Switch-Stn 36
219864	3/2/2018	JOHN D YOUNGBLOOD	200.00	Reimb Paramedic Recertification
219913	3/8/2018	JOHN D YOUNGBLOOD	29.94	Reimb Kappler Anti-Fog Spray for HazMat
219865	3/2/2018	JOHN ROBERTSON	960.00	CERT Instructor (32.0 hours) 2/1-2/25/18
219914	3/8/2018	JON MICHAELSON	300.00	Reimb ACLS Recertification
219961	3/15/2018	JONATHAN A SINCLEAR	125.00	Reimb PALS Recertification
219825	2/22/2018	JOSHUA SCOTT	175.00	Reimb PALS Recertification
219915	3/8/2018	KEN SCHWARTZ	9.37	Reimb Station to Station Mileage 2/12, 2/23/18
03/08/18-15	3/8/2018	KENNETH R CAMPO CPA	15,457.50	Finance Consulting Services (114.5 Hrs)-February 2018
03/08/18-16	3/8/2018	KHAE BOHAN	300.00	GIS Consulting Services (3.0-Hrs) 1/10/18
03/15/18-16	3/15/2018	KJ HART ELECTRIC AND SON INC	1,578.28	Replaced Lights at App Bay Doors/Flag Pole Stn 38
03/15/18-17	3/15/2018	KJ HART ELECTRIC AND SON INC	489.60	Installed Switches-Parking Lot/BBQ Area/Photo Cell-Stn 33
03/15/18-18	3/15/2018	KJ HART ELECTRIC AND SON INC	318.55	Installed Emergency Back-up Light-Electrical Room Stn 31
03/15/18-19	3/15/2018	KJ HART ELECTRIC AND SON INC	1,351.85	Installed New Shore Power Cord Reels-App Bay Ceiling Stn 30
03/15/18-20	3/15/2018	KJ HART ELECTRIC AND SON INC	1,757.21	Repairs/Replaced Lamps App Bay/Parking Lot/Hallway-Stn30
03/15/18-21	3/15/2018	KJ HART ELECTRIC AND SON INC	890.50	Retrofit Lights in Hallway With LED (5)-Admin
219916	3/8/2018	KRISTINE M FUHRIMAN	130.00	HeartSafe Instructor-Charlotte Wood Middle School 2/26/18
219917	3/8/2018	L ERICK HUBBARD	195.00	Reimb PALS Recertification
02/22/18-12	2/22/2018	L N CURTIS AND SONS	(318.20)	Returned Station Boots-B Olson
	2/22/2018	L N CURTIS AND SONS	318.20	Wildland Boots/Gear Bag-T. Word
02/22/18-13	2/22/2018	L N CURTIS AND SONS	38.97	Boot Zipper Kit-Terry
	2/22/2018	L N CURTIS AND SONS	(38.97)	Returned Station Boots-B Olson
02/22/18-14	2/22/2018	L N CURTIS AND SONS	(60.62)	Returned Station Boots-B Olson
	2/22/2018	L N CURTIS AND SONS	(269.54)	Returned Wildland Boots-Sinclair
	2/22/2018	L N CURTIS AND SONS	417.79	Station Boots-B Olson
02/22/18-15	2/22/2018	L N CURTIS AND SONS	378.82	Station Boots-Terry
02/22/18-16	2/22/2018	L N CURTIS AND SONS	167.79	Station Boots-Bahorski
03/02/18-21	3/2/2018	L N CURTIS AND SONS	919.04	3/4-in Booster Hose

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03/02/18-22	3/2/2018	L N CURTIS AND SONS	216.50	Wildland Gloves
03/02/18-23	3/2/2018	L N CURTIS AND SONS	784.81	Photoluminescent Right Angle Flashlights (25)
03/02/18-24	3/2/2018	L N CURTIS AND SONS	194.85	MIC Keeper
03/02/18-25	3/2/2018	L N CURTIS AND SONS	1,569.08	Hooligan Tool/Roof Vent Hook/D Grip Epoxy-Stn 33
03/02/18-26	3/2/2018	L N CURTIS AND SONS	194.85	MIC Keeper-Stn 33
03/02/18-27	3/2/2018	L N CURTIS AND SONS	31.39	Laser Lite Ear Plugs-Stn 33
03/02/18-28	3/2/2018	L N CURTIS AND SONS	211.09	Wildland Pants-Zboyousky
03/08/18-17	3/8/2018	L N CURTIS AND SONS	219.95	Pelican Case for Equipment-Rescue
03/08/18-18	3/8/2018	L N CURTIS AND SONS	119.08	Uniform Shirt-Jackson
03/08/18-19	3/8/2018	L N CURTIS AND SONS	514.19	Uniform Pants-Suppression/FF Reserve
03/08/18-20	3/8/2018	L N CURTIS AND SONS	315.05	Helmet Shrouds
219918	3/8/2018	LARRY FONG	130.00	HeartSafe Instructor-Charlotte Wood Middle School 2/26/18
219919	3/8/2018	LAURA CARSON	130.00	HeartSafe Instructor-Charlotte Wood Middle School 2/26/18
219866	3/2/2018	LES SCHWAB TIRE CENTERS	105.00	Flat Repair-Unit 705
219826	2/22/2018	LIEBERT CASSIDY WHITMORE	8,225.00	Professional Services-1/31/18
219867	3/2/2018	LIVERMORE DUBLIN DISPOSAL	255.22	Stn 30 Garbage Service-2/18
	3/2/2018	LIVERMORE DUBLIN DISPOSAL	460.78	Stn 34 Garbage Service-2/18
	3/2/2018	LIVERMORE DUBLIN DISPOSAL	630.08	Stn 38 Garbage Service-2/18
	3/2/2018	LIVERMORE DUBLIN DISPOSAL	255.22	Stn 39 Garbage Service-2/18
219962	3/15/2018	LUCAS A HIRST	175.00	Reimb PALS Recertification
219868	3/2/2018	M AND L OVERHEAD DOORS	588.48	Repair Damage-Replaced Glass/Tension Cables-Stn 34
	3/2/2018	M AND L OVERHEAD DOORS	375.00	Service Call to Inspect Damage to NW App Bay Door-Stn 34
219920	3/8/2018	M AND L OVERHEAD DOORS	300.00	Reinstalled Damaged Lower Rollers-App Bay Door Stn 39
	3/8/2018	M AND L OVERHEAD DOORS	3,641.28	Replace Damaged Sectional Glass/Safety Edge-Stn 39
	3/8/2018	M AND L OVERHEAD DOORS	4,691.52	Replaced Damaged Liftmaster Operator/New Photo Cell-Stn 34
	3/8/2018	M AND L OVERHEAD DOORS	354.00	Replaced Damaged Vertical Track-App Bay Door Stn 35
	3/8/2018	M AND L OVERHEAD DOORS	1,365.00	Replaced Tension Cables/Batteries for Safety Edge-Stn 35
219963	3/15/2018	M AND L OVERHEAD DOORS	2,683.26	Replaced Defective Remote App Bay Door-Stn 34/Logic 5-Stn 36
219869	3/2/2018	MARK A CLEMENTI PhD	825.00	Medical Evaluation
219964	3/15/2018	MARK BRAUER	250.00	Reimb Heart Scan
219827	2/22/2018	MATTHEW TERRY	1,048.79	Reimb Education Asst-Rescue Systems/Confined Space
02/22/18-17	2/22/2018	MAXIM SERVICES	2,116.65	Admin Cleaning Service-2/18
03/08/18-21	3/8/2018	MAXIM SERVICES	52.19	Bathroom Supplies-Admin
03/08/18-22	3/8/2018	MAXIM SERVICES	65.53	Trash Liners-Admin
03/15/18-22	3/15/2018	MEYERS NAVE PROFESSIONAL LAW ...	99.00	Prof Svcs-General Labor & Employment Services
219921	3/8/2018	MICKEY BENKO	70.00	Repair Doors-Stn 39
219965	3/15/2018	MICKEY BENKO	723.11	Install New Simplex Lock-App Door Lock Stn 31
	3/15/2018	MICKEY BENKO	135.88	Installed Pin Cylinder Lock/New Keys-Sliding Door Old Stn 32
	3/15/2018	MICKEY BENKO	517.59	Replaced Lock/Strike Plate-Mens Restroom Stn 34
02/22/18-18	2/22/2018	MOORE MECHANICAL INC	1,167.00	Repair/Replaced Thermostat HVAC at EMS Area-Admin

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219870	3/2/2018	NATALIE KORTHAMAR WONG	14.49	Reimb-Bagels for Training Captain Raters
219922	3/8/2018	NATHAN R SMITH	200.00	Reimb Paramedic Recertification
03/02/18-29	3/2/2018	NOB HILL CLEANERS INC	34.00	Uniform Alterations-Bartusch
03/02/18-30	3/2/2018	NOB HILL CLEANERS INC	52.00	Uniform Alterations-Jackson
03/02/18-31	3/2/2018	NOB HILL CLEANERS INC	8.00	Uniform Patch-Jackson
03/08/18-23	3/8/2018	NOB HILL CLEANERS INC	36.00	Uniform Alerations-Jackson
03/02/18-32	3/2/2018	NORTH BAY AIR SYSTEMS INC	9,570.00	Remove/Dispose Old HVAC Unit 4. Install Trane Unit #4YCC048
219828	2/22/2018	OFFICE DEPOT	281.64	Office Supplies
219871	3/2/2018	OFFICE DEPOT	105.36	Office Supplies
219923	3/8/2018	OFFICE DEPOT	230.85	Office Supplies
219966	3/15/2018	OFFICE DEPOT	34.28	Office Supplies
219967	3/15/2018	OREILLY AUTOMOTIVE INC	135.31	DEF Fluid for Ambulances-Shop
03/02/18-33	3/2/2018	ORKIN	170.00	Stn 36 Pest Control Service-2/27/18
03/08/18-24	3/8/2018	OSBORN SPRAY SERVICE INC	67.00	Pest Service-Final for Old Stn 32
03/08/18-25	3/8/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 36 Pest Control Service-2/26/18
03/08/18-26	3/8/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 33 Pest Control Service-2/26/18
03/08/18-27	3/8/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 35 Pest Control Service-2/26/18
03/08/18-28	3/8/2018	OSBORN SPRAY SERVICE INC	75.00	Admin Pest Control Service-2/26/18
03/08/18-29	3/8/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 30 Pest Control Service-2/26/18
03/08/18-30	3/8/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 39 Pest Control Service-2/26/18
219829	2/22/2018	PACHECO BROTHERS GARDENING L..	2,131.00	Admin/Stn 38/Stn 30/Stn 35/Stn 31 Landscape Maint-2/18
219968	3/15/2018	PAUL D TAYLOR	250.00	Reimb Heart Scan
219924	3/8/2018	PAUL IVORY	250.00	Reimb Heart Scan
219872	3/2/2018	PAUL TURNER	90.00	CERT Instructor (3.0 hours)-2/23/18
03/02/18-34	3/2/2018	PETER C BENSON	10,720.00	EMS Medical Director-Consulting Services 1/18
219969	3/15/2018	PETERSON TRUCKS INC	229.83	Exhaust Transducer-Unit 603
	3/15/2018	PETERSON TRUCKS INC	1,743.15	Repair AC-Unit 603
219925	3/8/2018	PGE	51.30	Stn 34 Signal Light-2/18
219970	3/15/2018	PGE	14,345.17	Gas/Electric Service-2/18
	3/15/2018	PGE	1,137.64	New Stn 32 Gas/Electric Service 3/18
219971	3/15/2018	PLATINUM ROOFING INC	237.50	Repaired Roof Leak-Comm Ctr/Stn 31
219926	3/8/2018	PRIORITY DISPATCH	543.84	EFD Quality Assurance Guides for FDRC/Field OPS Guides
	3/8/2018	PRIORITY DISPATCH	2,720.00	EFD Training for Dispatch Personnel
	3/8/2018	PRIORITY DISPATCH	402.00	MPDS Cardset License Fee
219972	3/15/2018	PROPAC	3,099.14	Cert Helmets (150)/Vests (150)
03/08/18-31	3/8/2018	RAHUL MAHARAJ	1,462.50	EFD Response Configurations/On Site Dispatch Go Live/Trainin
03/08/18-32	3/8/2018	RAHUL MAHARAJ	2,340.00	EMD-Q Assurance Review Services (52.0 Hours)-2/18
03/08/18-33	3/8/2018	RAHUL MAHARAJ	630.00	CCC EMS Compliance Review Services (14.0 Hours)-2/18
03/15/18-23	3/15/2018	REPUBLIC SERVICES 210	633.13	Stn 36 Garbage Service-3/18
03/15/18-24	3/15/2018	REPUBLIC SERVICES 210	316.54	Stn 33 Garbage Service-3/18

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03/15/18-25	3/15/2018	REPUBLIC SERVICES 210	633.13	Stn 31 Garbage Service-3/18
03/15/18-26	3/15/2018	REPUBLIC SERVICES 210	301.31	Stn 35 Garbage Service-3/18
03/15/18-27	3/15/2018	REPUBLIC SERVICES 210	602.59	Training Site Garbage Service-3/18
03/15/18-28	3/15/2018	REPUBLIC SERVICES 210	301.31	Stn 32 Garbage Service-3/18
02/22/18-19	2/22/2018	RESPONSIVE COMMUNICATION SER...	2,490.69	Parts for New Ambulances
03/08/18-34	3/8/2018	RESPONSIVE COMMUNICATION SER...	87.15	Kenwood Radio Programming Software
219927	3/8/2018	RESTORATION MANAGEMENT COMP...	8,181.48	Structural Clean Up for Repair Work-Stn 31 South Annex
219973	3/15/2018	RESTORATION MANAGEMENT COMP...	13,199.05	Completed Structural Repair/Cleaning and Drywall Work-Stn 31
219873	3/2/2018	RICHARD L VEAL	180.00	CERT Instructor (6.0 hours)-2/25/18
219928	3/8/2018	ROBERT CAMERA	165.00	Reimb ACLS Recertification
	3/8/2018	ROBERT CAMERA	170.00	Reimb PALS Recertification
	3/8/2018	ROBERT CAMERA	200.00	Reimb Paramedic Recertification
219874	3/2/2018	ROBERT SCOTT FULWOOD	8,736.62	ADPP Payment Less Dental/Vision/Life/EAP 2/1-2/28/18
219830	2/22/2018	ROGER LAKE	229.01	Reimb Volunteer Plaques/Center Punch/Propane Misc Supplies
219929	3/8/2018	SAFETY GLASSES USA INC	138.25	Crew Checklite AF Clear Lens (72)
219875	3/2/2018	SALVATORE BAUTISTA	300.00	Reimb PALS/ACLS Recertification
219974	3/15/2018	SAN MATEO REGIONAL NETWORK I...	415.00	FireDispatch.com CAD Interface/Radio Audio Streaming
219930	3/8/2018	SAN RAMON CA POSTMASTER	225.00	Bulk Mail Permit #243
219931	3/8/2018	SAN RAMON REGIONAL MEDICAL C...	124.37	DMV Physical for Richard Nogueira
219932	3/8/2018	SCOTT SAUVE	200.00	Reimb Paramedic Recertification
219876	3/2/2018	SEAN MEDINA	60.00	CERT Instructor (2.0 hours)-2/24/18
219877	3/2/2018	SEEVER AND SONS TIRE	1,475.32	New Tires (2)-Unit 522
219831	2/22/2018	SHAMROCK OFFICE SOLUTIONS INC	99.10	Admin Copier Overage Charge 2/1/18-2/28/18
	2/22/2018	SHAMROCK OFFICE SOLUTIONS INC	11.37	Print Cartridge Shipping Fee-Admin Copier
219933	3/8/2018	SHAMROCK OFFICE SOLUTIONS INC	11.37	Print Cartridge Shipping Fee-Admin Copier
219878	3/2/2018	SHAW HR CONSULTING	3,920.00	ADA Interactive Process Coordination
219934	3/8/2018	SHAWN RICHARDSON	130.00	HeartSafe Instructor-Charlotte Wood Middle School 2/26/18
219832	2/22/2018	SMILE BUSINESS PRODUCTS INC	437.90	Training Copier Annual Contract/Overage Chg 1/1/18-1/31/18
219833	2/22/2018	SPARTAN INVESTMENT SERVICES	13,271.13	Hesco 4400 Level IV Stand Alone Body Armor
	2/22/2018	SPARTAN INVESTMENT SERVICES	7,260.74	T3 Tomahawk 2 Plate Carrier
219879	3/2/2018	SPRINT	766.56	T1 Port Access Bundle-2/18/18
219935	3/8/2018	SPRINT	1,481.74	Mobile Data Wireless Access Fee 1/26/18-2/25/18
ECheck 3/12...	3/12/2018	STATE BOARD OF EQUALIZATION	26,282.00	Sales Tax Return 1/1/17-12/31/17
219975	3/15/2018	STATE ROOFING SYSTEMS INC	580.00	Repair Water Leak-Stn 31 South Annex
219976	3/15/2018	SUN LIFE FINANCIAL	28,000.09	Dental Insurance-3/18
	3/15/2018	SUN LIFE FINANCIAL	16,623.43	Dental Insurance-Retirees 3/18
219977	3/15/2018	SUPERIOR AUTO PARTS WAREHOUSE	1.48	Air Fitting-Unit 524
219834	2/22/2018	SUPPLYWORKS	234.82	Muti-Fold Towels/WyPall Wipes/Soap Pads-Stn 32
	2/22/2018	SUPPLYWORKS	(3.02)	Returned Spray Bottle
	2/22/2018	SUPPLYWORKS	133.10	Squeegee for App Floors/Degreaser/Car Wash Shampoo-Stn 32

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From 2/17/2018 Through 3/16/2018

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
219936	3/8/2018	SUPPLYWORKS	43.34	Squeegee for Apparatus Floors-Stn 32
219978	3/15/2018	SUPPLYWORKS	127.83	Household Supplies-New Stn 32
	3/15/2018	SUPPLYWORKS	82.00	Office Supplies
	3/15/2018	SUPPLYWORKS	214.67	Office/Bathroom/Kitchen Supplies
219979	3/15/2018	T M PRODUCTS INC dba	5,182.50	Consulting Service-Annual Hazardous Material Business Plan
219980	3/15/2018	THE HARTFORD PRIORITY ACCOUNTS	1,833.00	Life/AD&D Insurance-3/18
03/02/18-35	3/2/2018	TIFCO INDUSTRIES INC	200.64	Hose Clamps/Charger for Flashlight-Shop
219981	3/15/2018	TRI VALLEY AUTO INTERIORS	225.00	Recover Seat Cushion-Unit 521
219880	3/2/2018	TRI VALLEY HOSE INC	260.67	Bulk Hose-Shop
03/08/18-35	3/8/2018	TRILLIUM CNG	10.13	Natural Gas-Unit 303
219881	3/2/2018	UNITED PARCEL SERVICE	328.87	Delivery Charges-2/17/18
Adj 1/18	2/23/2018	US BANK	(229.10)	Adjustment for Prior Month Credit
AP 1/18-1	2/23/2018	US BANK	1,082.50	Academy Graduation Venue Rental
AP 1/18-2	2/23/2018	US BANK	64.89	Academy Graduation Photos
AP 1/18-3	2/23/2018	US BANK	7.89	Academy Graduation Photo Foam Board
BCS 1/18	2/23/2018	US BANK	32.46	PNY Memory Stick USB
BSS 1/18	2/23/2018	US BANK	8.10	Light Bulb
BW 1/18-1	2/23/2018	US BANK	192.41	Part to Repair Dishwasher Upper Rack-Stn 31
BW 1/18-2	2/23/2018	US BANK	208.36	Paint Supplies for Dining Room Table-Stn 31
BW 1/18-3	2/23/2018	US BANK	94.01	Part to Repair Dishwasher Upper Rack-Stn 31
CH 1/18	2/23/2018	US BANK	5.94	Trash Can for RM31
DB 1/18-1	2/23/2018	US BANK	45.00	Constant Contact-CERT Renewal Email System
DB 1/18-2	2/23/2018	US BANK	20.18	Annual Volunteer Dinner-Lights for Centerpieces
DB 1/18-3	2/23/2018	US BANK	41.98	Annual Volunteer Dinner-Gift Bags
DB 1/18-4	2/23/2018	US BANK	161.94	Annual Volunteer Dinner-Table Covers
DB 1/18-5	2/23/2018	US BANK	32.45	Annual Volunteer Dinner-Glasses
DB 1/18-6	2/23/2018	US BANK	86.56	Annual Volunteer Dinner-Plates/Silverware
DK 1/18-1	2/23/2018	US BANK	31.76	Ride to Ripon Burns Truck Repair
DK 1/18-2	2/23/2018	US BANK	4.32	Boot Laces-D Krause
DK 1/18-3	2/23/2018	US BANK	27.19	Ride to Ripon Burns Truck Repair/Hi-Tech Oakdale
DK 1/18-4	2/23/2018	US BANK	222.91	Work Boots-Chief Meyer
DK 1/18-5	2/23/2018	US BANK	60.04	Ride From Stockton to Stn 30-RM39 for Repair
DK 1/18-6	2/23/2018	US BANK	695.84	Refrigerator for Back Kitchen-Admin
DK 1/18-7	2/23/2018	US BANK	241.76	Shredding Services
DM 1/18-1	2/23/2018	US BANK	84.20	Enlarging/Laminating ICS Form
DM 1/18-2	2/23/2018	US BANK	148.75	ACLS Recertification-Dan McNamara
DP 1/18-1	2/23/2018	US BANK	92.91	Office Supplies-Comm Ctr
DP 1/18-2	2/23/2018	US BANK	118.40	Lunch Meeting-Command Staff
DP 1/18-3	2/23/2018	US BANK	50.00	EMD Recertification-L Blackburn
DP 1/18-4	2/23/2018	US BANK	129.95	Workstation Humidifiers

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/17/2018 Through 3/16/2018

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
DV 1/18	2/23/2018	US BANK	341.97	D Vanek-CalCard Statement 1/22/18
EF 1/18	2/23/2018	US BANK	151.28	E Falkenstrom-CalCard Statement 1/22/18
FD 1/18-1	2/23/2018	US BANK	289.00	Window Tint
FD 1/18-2	2/23/2018	US BANK	225.40	Hub Caps
FD 1/18-3	2/23/2018	US BANK	98.33	Floor Mats
FD 1/18-4	2/23/2018	US BANK	330.00	Registration-Fire Prevention Conference (Drayton)
FD 1/18-5	2/23/2018	US BANK	165.00	Registration-Fire Prevention Conference (Evitt)
Fleet 1/18	2/23/2018	US BANK	546.54	Replaced Starter-Unit 701
JA 1/18-1	2/23/2018	US BANK	99.00	Workout Timer-Academy
JA 1/18-10	2/23/2018	US BANK	40.00	Fuel for Engines
JA 1/18-11	2/23/2018	US BANK	37.00	Fuel for Engines
JA 1/18-12	2/23/2018	US BANK	44.00	Coffee at Dixon Burn-Academy
JA 1/18-2	2/23/2018	US BANK	7.19	Case of Water-Academy
JA 1/18-3	2/23/2018	US BANK	22.52	Lunch fro Instructors-Academy
JA 1/18-4	2/23/2018	US BANK	57.79	Fuel for District Vehicles for EVOC Commute
JA 1/18-5	2/23/2018	US BANK	73.08	Dinner for Night Drills-Academy
JA 1/18-6	2/23/2018	US BANK	56.37	Dinner for Night Drill-Academy
JA 1/18-7	2/23/2018	US BANK	121.65	Dinner for EVOC-Academy
JA 1/18-8	2/23/2018	US BANK	154.04	Dinner Dixon Burn-Academy
JA 1/18-9	2/23/2018	US BANK	38.72	Fuel for Engines
JC 1/18-1	2/23/2018	US BANK	13.99	Refreshments-Meeting
JC 1/18-2	2/23/2018	US BANK	131.73	Videos-Public Education
JC 1/18-3	2/23/2018	US BANK	86.83	Annual Volunteers Dinner-Decorations
JC 1/18-4	2/23/2018	US BANK	241.24	Annual Volunteers Dinner-Catering
JL 1/18	2/23/2018	US BANK	20.41	J Leonard-CalCard Statement 1/22/18
JLM 1/18-1	2/23/2018	US BANK	224.00	12 Lead ECG Guides-Academy 2017-18
JLM 1/18-2	2/23/2018	US BANK	59.99	USB Flash Drives-Academy 2017-18
JLM 1/18-3	2/23/2018	US BANK	85.39	Cordless Screwdriver-EMS Equipment Maintenance
JS 1/18-1	2/23/2018	US BANK	14.99	Adobe Pro DC
JS 1/18-2	2/23/2018	US BANK	56.23	Food-Captains Meeting
LP 1/18-1	2/23/2018	US BANK	61.96	HR Lunch Meeting-Castanha/Korthamar
LP 1/18-10	2/23/2018	US BANK	359.50	Wellness Fitness Subscription (10 Copies)
LP 1/18-11	2/23/2018	US BANK	407.45	Lunch for Academy Burn (50 People)
LP 1/18-2	2/23/2018	US BANK	108.09	Lodging-EVOC Training for Academy 2017-1
LP 1/18-3	2/23/2018	US BANK	108.09	Lodging-EVOC Training for Academy 2017-1
LP 1/18-4	2/23/2018	US BANK	108.09	Lodging-EVOC Training for Academy 2017-1
LP 1/18-5	2/23/2018	US BANK	145.11	Lodging-EVOC Training for Academy 2017-1
LP 1/18-6	2/23/2018	US BANK	145.11	Lodging-EVOC Training for Academy 2017-1
LP 1/18-7	2/23/2018	US BANK	145.11	Lodging-EVOC Training for Academy 2017-1
LP 1/18-8	2/23/2018	US BANK	145.11	Lodging-EVOC Training for Academy 2017-1



**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 2/17/2018 Through 3/16/2018

Check Number	Check Date	Payee	Check Amount	Transaction Description
LP 1/18-9	2/23/2018	US BANK	145.11	Lodging-EVOC Training for Academy 2017-1
NKW 1/18-1	2/23/2018	US BANK	24.98	Breakfast-Employees's Last Day
NKW 1/18-2	2/23/2018	US BANK	485.00	CA Bar License-Membership
NKW 1/18-3	2/23/2018	US BANK	8.62	CA Bar License-Service Fee
RCW 1/18-1	2/23/2018	US BANK	30.72	Cleaning Supplies/Shower Liner-Admin
RCW 1/18-2	2/23/2018	US BANK	8.99	Coffee Water Filter-OTC Waiting Room
RCW 1/18-3	2/23/2018	US BANK	10.81	Display Port Cable-Bartusch
RKH 1/18	2/23/2018	US BANK	299.33	Wildland Tools
RN 1/18-1	2/23/2018	US BANK	86.86	Back Up Monitor Mount-Unit 527
SB 1/18-1	2/23/2018	US BANK	79.00	Fingerprinting for Notary Commission-S Brooks
SB 1/18-2	2/23/2018	US BANK	(16.00)	Refund-SRamon Perf Arts Event 11/17-J Kerr
SB 1/18-3	2/23/2018	US BANK	21.97	Refreshments-January Board Meeting
SB 1/18-4	2/23/2018	US BANK	10.77	Refreshments-Academy
SB 1/18-5	2/23/2018	US BANK	174.49	Refreshments-Academy
SB 1/18-6	2/23/2018	US BANK	256.07	Books-Academy
SC 1/18	2/23/2018	US BANK	5,364.87	S Call-CalCard Statement 1/22/18
TWW 1/18-1	2/23/2018	US BANK	93.98	Thumb Drive-HazMat Training
TWW 1/18-2	2/23/2018	US BANK	105.68	NFPA Book-HazMat
TWW 1/18-3	2/23/2018	US BANK	11.99	Corner Protectors-Stn 35
TWW 1/18-4	2/23/2018	US BANK	79.95	Biodegradeable Bags-Stn 35
4916475	3/6/2018	US BANK CORPORATE TRUST SVCS	2,915.00	Annual Administration Fees/Incidental Expenses-2015 COP
219982	3/15/2018	US BANK EQUIPMENT FINANCE	1,098.96	Admin Ricoh Copiers Lease (2) 3/1/18-4/1/18
219835	2/22/2018	US HEALTHWORKS MEDICAL GROUP...	4,396.04	Wellness Fitness Annual Exams
	2/22/2018	US HEALTHWORKS MEDICAL GROUP...	8,894.58	Wellness Fitness Exams
219937	3/8/2018	US HEALTHWORKS MEDICAL GROUP...	3,973.54	Wellness Fitness Exams
	3/8/2018	US HEALTHWORKS MEDICAL GROUP...	7,377.08	Wellness Fitness Tests
219983	3/15/2018	US HEALTHWORKS MEDICAL GROUP...	3,478.12	Wellness/Fitness Annual Exams
219938	3/8/2018	VALLEY PLUMBING HOME CTR INC	223.50	Backflow Testing Required by EBMUD-Stn 32
	3/8/2018	VALLEY PLUMBING HOME CTR INC	154.50	Repair Garbage Disposal-Admin Back Kitchen
219882	3/2/2018	VAN DERMYDEN MADDUX LAW CO...	10,376.83	Legal Services-Personnel Matter 1/2/18-1/30/18
219939	3/8/2018	VERIZON WIRELESS	520.86	Cell Phone Charges 1/4/18-2/3/18
219940	3/8/2018	VERIZON WIRELESS	251.98	Physio-Control Heart Monitor Modems 1/24/18-2/23/18
219941	3/8/2018	VICKIE CALLAHAN	426.40	Job Shirts-Suppression/FLSD
	3/8/2018	VICKIE CALLAHAN	541.61	Polos/Jacket-Comm Ctr/IT
219984	3/15/2018	VISION SERVICE PLAN	5,315.90	Vision Insurance-3/18
	3/15/2018	VISION SERVICE PLAN	3,971.29	Vision Insurance-Retirees 3/18
219883	3/2/2018	WASTE MANAGEMENT OF ALAMED...	210.59	Stn 30 Garbage Recycling Service-2/18
	3/2/2018	WASTE MANAGEMENT OF ALAMED...	86.88	Stn 34 Garbage Recycling Service-2/18
	3/2/2018	WASTE MANAGEMENT OF ALAMED...	172.83	Stn 38 Garbage Recycling Service-2/18
	3/2/2018	WASTE MANAGEMENT OF ALAMED...	86.88	Stn 39 Garbage Recycling Service-2/18

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 2/17/2018 Through 3/16/2018

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
03/02/18-36	3/2/2018	WATTCO EQUIPMENT INC.	1,311.63	Alarm System For Service Truck-Unit 811
03/02/18-37	3/2/2018	WATTCO EQUIPMENT INC.	920.59	Replaced Rotating Lights for Rear of Engine-Unit 509
219985	3/15/2018	WENDE WYLIE	2,500.00	Executive Coaching and Teambuilding
03/15/18-29	3/15/2018	WESTERN MACHINERY ELECTRIC INC	617.50	Inspected Generator During Weekly GenTrak Testing-Stn 37
03/15/18-30	3/15/2018	WESTERN MACHINERY ELECTRIC INC	4,500.50	Emergency Service-Replaced Wiring at ECU Stn 31
03/15/18-31	3/15/2018	WESTERN MACHINERY ELECTRIC INC	565.11	Quarterly Inspection on Generator/Parts-Stn 33
03/15/18-32	3/15/2018	WESTERN MACHINERY ELECTRIC INC	565.12	Quarterly Inspection on Generator/Parts-Stn 35
03/15/18-33	3/15/2018	WESTERN MACHINERY ELECTRIC INC	301.01	Quarterly Inspection on Generator/Parts-Stn 32
03/15/18-34	3/15/2018	WESTERN MACHINERY ELECTRIC INC	550.12	Quarterly Inspection on Generator/Parts-Stn 39
03/15/18-35	3/15/2018	WESTERN MACHINERY ELECTRIC INC	487.62	Quarterly Inspection on Generator/Parts-Stn 30
03/15/18-36	3/15/2018	WESTERN MACHINERY ELECTRIC INC	556.34	Quarterly Inspection on Generator/Parts-Stn 34
03/15/18-37	3/15/2018	WESTERN MACHINERY ELECTRIC INC	254.77	Quarterly Inspection on Generator/Parts-Stn 37
03/15/18-38	3/15/2018	WESTERN MACHINERY ELECTRIC INC	487.62	Quarterly Inspection on Generator/Parts-Stn 36
03/15/18-39	3/15/2018	WESTERN MACHINERY ELECTRIC INC	487.62	Quarterly Inspection on Generator/Parts-Stn 38
03/15/18-40	3/15/2018	WESTERN MACHINERY ELECTRIC INC	487.62	Quarterly Inspection on Generator/Parts-Admin
03/15/18-41	3/15/2018	WESTERN MACHINERY ELECTRIC INC	487.62	Quarterly Inspection on Generator/Parts-Comm Ctr/Stn 31
03/15/18-42	3/15/2018	WESTERN MACHINERY ELECTRIC INC	550.12	Quarterly Inspection on Generator/Parts-Stn 31
219942	3/8/2018	ZBATTERY COM INC	890.43	Battery Supply-Stn 33
Report Total			1,757,557.50	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
Minutes – February 28, 2018 Minutes**

**Board of Directors Regular Board Meeting**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Board President Stamey, Directors Campbell, Kerr, and Yancey

**Absent:** Board Member Parker

**Staff Present:** Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Phares, Deputy Chief Krause, FLSD Manager Drayton, Director of Human Resources Korthamar Wong, Technology Systems Manager Call, EMS Battalion Chief Duggan, Director of Emergency Communications Pangelinan, District Clerk Brooks and District Counsel Ross.

**1. CALL TO ORDER**

Board President Stamey chaired the meeting and called for order at 7:05 p.m.

**2. PLEDGE OF ALLEGIANCE**

Board President Stamey led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

There was a quorum and no changes to the agenda.

**4. PUBLIC COMMENT**

None.

**5. CONSENT CALENDAR**

At this time in the meeting, Director Yancey asked that Consent Item 5.2 be pulled.

Motion by Director Kerr to approve consent item 5.1, 5.3 and 5.4. Motion seconded by Director Campbell. Motion carried.

Director Yancey asked that regarding Consent Item 7.4 she would like to add that she reiterated there would be no increase in fines themselves.

Motion by Director Yancey to approve consent item 5.2. Motion seconded by Director Kerr.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Special Recognition of Cardiac Save Patient

Chief Meyer introduced EMS Battalion Chief John Duggan who provided the background of this incident. The patient and crews and bystanders who assisted were recognized by the Board and staff. The Board then proceeded to take a short break so that photos and time to thank each person could take place. Staff will be submitting this cardiac save event to CCCEMS and requesting it be recognized as a "Siren Award" event recipient, but will not have confirmation of it being selected until sometime in October.

**7. OLD BUSINESS**

- 7.1 Approval to Purchase Four (4) Pierce, Velocity, Type 1 Engines for a cost not to exceed \$665,000 plus 10% per engine, for a total not to exceed price of \$2,926,000.

Chief Meyer introduced this item with Deputy Chief Krause providing the background of this item stating that the prices would go up as of March 1, 2018 therefore, approve at this meeting would save money. Board President Stamey asked if the engines come fully loaded. Deputy Chief Krause said that there would be no loose equipment and that present equipment would be moved up.

Motion by Director Yancey to approve the purchase of four velocity type I Engines for a cost not to exceed \$665,000 plus 10% per engine for a total not to exceed price of \$2,926.00. Director Campbell seconded the Motion. District Counsel Ross added that the Chief be authorized to authorize any new developments pertaining to this contract. Motion carried.

**8. NEW BUSINESS**

- 8.1 Consider approving Resolution No. 2018-02, a Resolution of the Board of Directors of the San Ramon Valley Fire Protection District for the 2018 Hazard Abatement Program.

Deputy Chief Krause provided the background of this item stating that the list of addresses would be on the District website and available at the Admin. front counter. Director Campbell asked if residents were given extensions. Fire and Life Safety Manager Drayton stated that yes, staff does work with residents and if needed extensions granted. Motion by Director Kerr to approve Resolution No. 2018-02. Motion seconded by Director Yancey. Motion carried by roll call vote.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Director Yancey stated that she very much enjoys reading all of the positive correspondence. Director Kerr thanked EMS Battalion Chief Duggan regarding the Kaiser incident.

**10. MONTHLY ACTIVITY REPORTS**

- 10.1 Operations Division-Deputy Chief, Lon Phares  
Operations Report of monthly activities

Deputy Chief Phares reviewed his board report stating that he had prepared draft flyers regarding evacuation plans for the Westside of Danville. Director Campbell asked if there would be a plan for the Alamo area, and Director Kerr asked about a plan for the westside of San Ramon. Deputy Chief Phares confirmed that all these areas would have plans which once finalized would be uploaded on the District website.

- 10.2 EMS – Battalion Chief, John Duggan  
EMS Report of monthly activities.

EMS Battalion Chief Duggan reviewed his board report informing the Board that there were 580 emergency medical incidents this past month. Chief Meyer thanked EMS Battalion Chief Duggan for his presentation tonight regarding the cardiac save patient and thanked him for doing a great job with minimum staff.

- 10.3 Logistics – Deputy Chief, Derek Krause  
Logistics Report of monthly activities.

Deputy Chief Krause reviewed his report with the Board. Board President Stamey asked if during the recent swarm of earthquakes if there were any outages at stations.

- 10.4 Fire and Life Safety Division – Deputy Chief, Derek Krause  
Fire and Life Safety Report of monthly activities.

Deputy Chief Krause provided his monthly report stating that Inspector interviews have been held and that regarding the Exterior Hazard Abatement Program, an additional 2,000 parcels have been added. Fire and Life Safety Manager Drayton stated that we will partner with Cal Fire this year on District inspections.

- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan  
Communications Report of monthly activities.

Director of Emergency Communications Pangelinan discussed some highlights stating that the final policy regarding text 911 is underway and will provide a draft of the policy to the Board when it is ready.

- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong  
Human Resources Report of monthly activities.

Human Resources Director Korthamar Wong distributed a DRAFT policy for volunteers, including retiree volunteers, and asked the board to review the policy. Ms. Korthamar Wong stated that this policy still had to go out for 12-day review.

- 10.7 Finance Division – Financial Consultant, Ken Campo

Monthly Finance Report of monthly activities.

Financial Consultant Campo reviewed a power point showing the District Financials and also updated the Board that the CFO recruitment is winding down with 30-40 applicants submitting applications now down to 2 applicants. Financial Consultant Campo stated that staff is in the process of reviewing the level of cost recovery attained by the current ambulance transport rates and may have a report to the Board as early as the March board meeting.

10.8 Fire Chief – Fire Chief, Paige Meyer

Verbal report on monthly meetings, seminars, committee meetings and other District related activities.

Chief Meyer informed the Board that he recently attended an EBRCSA Meeting and informed the Board that the rates per radio were raised and would again be raised in FY 19/20. Chief Meyer also informed the Board that he, Director Yancey and Ken Campo met separately with each of the CCC Board of Supervisors discussing the ambulance contract. Chief Meyer stated that he received the resignation of Deputy Chief Krause and thanked Deputy Chief Krause for his years of service to the District. Chief Krause thanked the Board and staff for their kind words.

**11. GOOD OF THE ORDER**

11.1 Discussion regarding changing the date of the regular April 25, 2018 Board Meeting.

The Board agreed to change the date of the April Board meeting from April 25, 2018 to April 30, 2018 at 1 p.m., due to the Navigator conference April 23-25, 2018.

Director Yancey thanked Fire and Life Safety Manager Drayton and Fire and Life Safety Plans Examiner Wendel for several ride-a-longs she went on with them. Director Yancey also wanted to thank Deputy Chief Krause for the tour of Stations 36/37 and Danielle Bell for the CERT Class she recently attended.

Chief Meyer stated with the recent notice of retirement of Deputy Chief Krause, he will be moving forward with the recruitment for this position.

**12. UPCOMING CALENDAR OF EVENTS**

- March 23, 2018 – 9:30 a.m. – CERT PAC Meeting
- March 28, 2018 – 1:00 p.m. – Regular Monthly Board Meeting
- April 1, 2018 – Easter
- April 18, 2018 – 10:00 a.m. – Board Retreat-San Ramon City Hall

The regular meeting adjourned at 9:15 p.m. The Board adjourned to Closed Session at 9:24 p.m., with the Closed Session and meeting concluding at 10:09 p.m.

**13. CLOSED SESSION**

- 13.1 Possible exposure to litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2).  
Facts and circumstances that might result in litigation need not be disclosed.

**14. RETURN TO OPEN SESSION**

**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**16. ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED BOARD MEETING AT 1:00 P.M. WEDNESDAY, MARCH 28, 2018 IN THE BOARDROOM.**

Prepared by: \_\_\_\_\_  
Susan F. Brooks  
District Clerk

Approved by: \_\_\_\_\_  
Matt Stamey  
Board President

Law Offices of  
**William D. Ross**  
A Professional Corporation

File No. 45/3

**VIA ELECTRONIC TRANSMISSION**

[sbrooks@srvfire.ca.gov](mailto:sbrooks@srvfire.ca.gov)

**TO:** Sue Brooks, District Clerk  
San Ramon Fire Protection District

**DATE:** March 21, 2018

**FROM:** William D. Ross, Esq.

**CC:**

**RE:** Proposed Minutes for Closed Session; Regular District Board Meeting  
February 28, 2018

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The following is a written supplement to Board Minutes concerning the Closed Session at the Regular District Board Meeting of February 28, 2018:

The Board convened in Closed Session at 9:24 p.m. to address Agenda Item 13.1 - Possible Exposure to Litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2).

The Board returned from Closed Session at 10:09 p.m. District Counsel Ross indicated that with respect to Agenda Item 13.1, there was no reportable action regarding two of the matters, consistent with the common law attorney-client privilege and that provided by Government Code section 54956.9(d)(2). With respect to the remaining matter under Agenda Item 13.1, there was reportable action in that the Board rejected a claim for vehicle damage associated with a January 27, 2018 incident involving a District apparatus at 169 Brookside Place in Danville.

The Board then adjourned at 10:09 p.m.

If you have any questions, please contact me.

W.D.R.



**San Ramon Valley Fire Protection District  
Salaries, Payroll Taxes & Retirement Contributions**

**For the Month of: February 2018**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
<b>GL Acct Number</b>		<b>(5110,5115,5120,5121)</b>	<b>(5140)</b>	<b>(5150,5151)</b>		
Board of Directors	5	615.00	47.05	-	662.05	0.02%
Fire Chief	2	37,216.14	761.69	22,330.19	60,308.02	1.46%
Personnel	4	40,541.82	656.42	14,425.95	55,624.19	1.34%
Finance	2	15,739.47	224.00	5,412.99	21,376.46	0.52%
Fire Life Safety	11	110,599.63	1,518.09	53,498.93	165,616.65	4.00%
Technology	2	28,432.88	720.50	7,916.95	37,070.33	0.90%
Facilities	1	9,109.21	260.29	2,453.11	11,822.61	0.29%
Fire Suppression	134	2,151,699.59	30,101.47	1,244,856.94	3,426,658.00	82.79%
Communication Center	12	163,390.92	2,494.24	45,477.26	211,362.42	5.11%
Fleet	1	9,262.84	134.31	3,005.00	12,402.15	0.30%
Training	1	5,930.00	83.88	2,154.96	8,168.84	0.20%
EMS	2	32,988.50	585.31	24,952.24	58,526.05	1.41%
Rescue		22,084.68	-	14,436.50	36,521.18	0.88%
HazMat		23,418.77	-	9,293.79	32,712.56	0.79%
<b>TOTALS</b>	<b>177</b>	<b>2,651,029.45</b>	<b>37,587.25</b>	<b>1,450,214.81</b>	<b>4,138,831.51</b>	<b>100.00%</b>

# **NEW BUSINESS**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** March 28, 2018

**To:** Board of Directors

**From:** Paige Meyer, Fire Chief  
Ken Campo, Interim CFO

**Subject:** Consideration of Modification to First Responder and Ambulance Transport Fees

---

## **Background:**

The San Ramon Valley Fire Protection District provides an enhanced level of all-risk emergency services to the community, including fire suppression and prevention, emergency medical, hazardous material containment and disaster preparedness; with the District typically being the first responder to an emergency incident. For the most part, District relies on a share of the property tax revenue collected by the County to fund the vast majority the services it provides. The District has however historically charged fees to partially offset the cost of emergency medical transports to a hospital, and to free up general property tax revenue for other critical emergency services for which it is not possible or practical to charge for the service.

In November of 2013 the Board took action to approve Ordinance No. 30 establishing a first responder assessment without transport fee ("FRF") of \$450 per incident and the following bundled rates for ambulance transports: BLS: \$1,034.00; ALS1/ALS2: \$1,461/\$1,548; Mileage: \$28.80/mi; Oxygen: \$103.00. Ordinance No. 30 further provides for the above referenced fees to be adjusted by District resolution, including but not limited to annual adjustments each July 1 based on the change in the local Consumer Price Index (CPI). The last increase was effective July 1, 2017, and reflected a 3.3% change in the CPI.

## **Cost of EMS Services:**

Staff has undertaken a review of the cost to provide EMS first responder services, along with the incremental cost to provide EMS transport services. Based on the analysis, the average cost for a FRF response is around \$920 while the incremental cost to the District to provide the current level of high quality EMS transport services is around \$8.3 million. The EMS transport cost represents a fully burdened cost in that it includes a reasonable allocation of administrative and communication center costs; but even reducing this amount by 25% would leave an amount in excess of \$6 million, which remains well above the current year's expected EMS revenue of \$3.4 million.

## **Modification to EMS Fees:**

Based on recent discussions with the firm providing billing and collection services for the District, Wittman Enterprises, transport agencies (both public and private) are moving away from the bundled

BLS/ALS rates to a flat rate per transport. For example, the Contra Costa Fire Protection District currently charges a base rate of \$2,180 for a transport plus mileage and oxygen. Wittman has informed us that moving to a flat rate per transport (plus mileage and oxygen charges) would greatly facilitate the billing and collection process, and they have offered to reduce their fee from 5.3% to 4.5% of net collections. This represents a 15% reduction in the fee amount, and equates to an annual savings of \$27,000-\$30,000.

Staff had Wittman provide an estimate of the additional revenue from *insurance accounts* should the District modify its EMS fees as follows: establish a base ambulance transport charge of \$2,500; mileage at \$40 per mile; oxygen administration charge of \$125; and a first responder fee of \$600. Wittman looked at what the District would have received over the past year under the new rate structure, utilizing the District's current billing and collection practices and existing payer mix. They estimate the District could see additional revenue of around \$900,000-\$1,100,000 from the new rates. The focus was on insurance accounts because reimbursement for Medicare, MediCal, and Medicaid transports are based on fixed rates set by the respective government agencies, and (non-resident) private pay is only around 6% of transports.

Any increase in EMS fees would have to be done in accordance with California Health and Safety Code Section 13916 *et seq.*, which requires a properly noticed public hearing and affords the Board an opportunity to hear from the public on the matter prior to taking action.

### **EMS Collection Policy:**

If the patient is a District resident, the current policy with respect to collection of EMS billings (FRF and transport fees) is to accept payment from the insurance provider (public or private) as payment in full for the response/transport; in which case residents will not be held responsible for any additional charges.

As a note of caution, however, if the trend toward higher deductible/copay insurance plans continues, this policy could result in less revenue collected to the extent payment from the private insurer is net of the deductible/copay amount. Staff will work with Wittman to monitor the impacts higher insurance deductibles and copays as we move forward.

### **Recommendation Board Action:**

Provide direction to staff with respect to the modifications to EMS fees discussed above.

### **Fiscal Impact:**

As indicated above, making the suggested modifications to EMS fees would greatly facilitate the billing process and could result in reduced billing costs of \$27,000-\$30,000, and additional cost recovery of \$900,000-\$1,100,000. This action would provide additional funding for essential emergency services with little or no direct fiscal impact on District residents. The additional funding would be used to help maintain the recent investment in consolidated dispatch services and ensure that residents continue to receive the highest level of EMS care in the region.

**Attachments:** Incremental Cost of Transport Services (*prepared by District*)  
Cost of First Responder Assessment (*prepared by District*)  
2010 to 2016 Historical Average Patient Charge & Net Cash Received per Transport  
(*excerpt from Contra Costa EMS System Emergency Ambulance Reimbursement Report*)

## Incremental Cost of Transport Services:

EMS Budget (FY 2018/19)	\$ 1,847,515
Less: LEMSA reimbursement	(256,773)
Net EMS Budget	<u>1,590,742</u>
 Ambulance staffing:	
2,912 hrs X \$80.02/hr X 12 FF-P	2,796,219
(reflects 3% salary increase effective 4/1/2018)	
 Ambulance depreciation:	
\$340,000 / 7 yrs X 5 ambulances	242,857
 Billing/Collections	180,000
 Communications Center:	
FY 18/19 Budget -	\$ 3,449,529
67% SRVFPD	\$ 2,311,184
79% EMS	1,825,836
 Sub-Total Transport Service Cost	<u>6,635,654</u>
 Administrative Rate (OES) 25%	1,658,913
 Incremental Cost of Transport	<u><u>\$ 8,294,567</u></u>

## First Responder Assessment Without Transport

	<u>Quantity</u>	<u>Rate</u>	<u>Hours</u>	<u>Total</u>
<u>Engine/Ambulance response:</u>				
Dispatchers	2	\$75.13	0.5	\$75.13
Captain	1	\$121.76	1	\$121.76
Engineer	1	\$109.07	1	\$109.07
FF-Paramedic	4	\$77.69	1	\$310.75
				<u>\$616.71</u>
Mileage (2 veh.)	8	\$31.82		\$254.56
<i>(Avg of 4 miles round trip)</i>				
Supplies	1	\$50.00		\$50.00
				<u>\$304.56</u>
Cost of response				<u><u>\$921.27</u></u>

2010 to 2016 Average Patient Charge and Net Cash Received per Transport

Year	AMR PreAlliance 2010-2015 CCFPD/AMR Alliance 2016		MOFD		SRFPD	
	Average Patient Charge	Net Cash Per Trip	Average Patient Charge	Net Cash Per Trip	Average Patient Charge	Net Cash Per Trip
2010	\$1,657.99	\$569.85	\$1,431.41	\$655.86	\$1,252.88	\$654.88
2011	\$1,872.87	\$608.08	\$1,473.18	\$697.67	\$1,286.43	\$658.56
2012	\$1,928.89	\$589.88	\$1,501.99	\$655.01	\$1,363.71	\$693.16
2013	\$1,986.39	\$583.92	\$1,557.72	\$664.40	\$1,369.28	\$674.71
2014	\$2,147.95	\$603.59	\$1,605.96	\$681.24	\$1,593.57	\$723.43
2015	\$2,360.92	\$628.81	\$1,631.18	\$686.13	\$1,618.65	\$766.00
2016 (Alliance)	\$2,592.00	\$573.00	\$1,645.09	\$657.40	\$1,664.46	\$726.36

As reported to Contra Costa EMS June 2017

Prepared by Pat Frost EMS Director Contra Costa Health Services

MOFD= Moraga Orinda Fire District

SRFPD= San Ramon Fire Protection District

AMR= American Medical Response

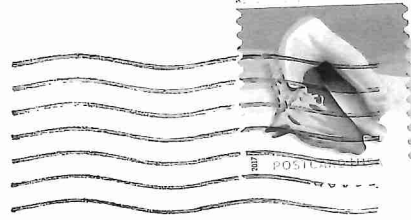
CCFPD= Contra Costa Fire Protection District

Alliance= CCFPD contractor with AMR subcontractor

# **CORRESPONDENCE**



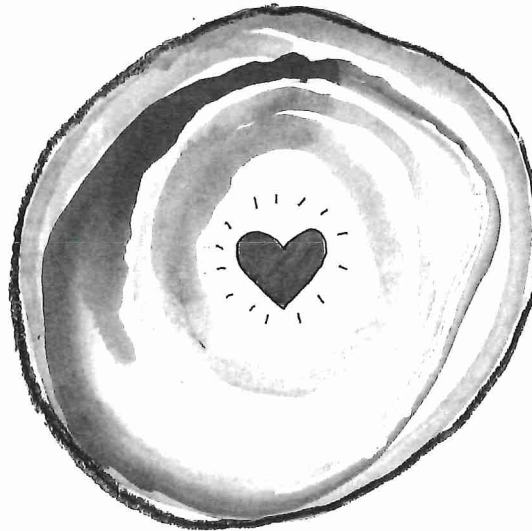
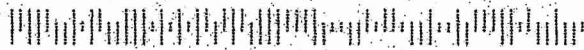
THANK YOU FIRST RESPONDERS



San Ramon Valley Fire Protection District  
1500 Bollinger Canyon Road  
San Ramon, CA 94583

THANK YOU SO  
MUCH FOR HELPING  
OUT SONOMA CTY.

03/19



THANK YOU FIRST RESPONDERS!

## Brooks, Sue

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**Subject:** FW: Dylan Costamagna Update Letter

**From:** Word, Todd

**Sent:** Saturday, February 10, 2018 10:35 AM

**To:** Olson, Brian <[bolson@srvfire.ca.gov](mailto:bolson@srvfire.ca.gov)>

**Cc:** Meyer, Paige <[pmeyer@srvfire.ca.gov](mailto:pmeyer@srvfire.ca.gov)>; Phares, Lon <[LPhares@srvfire.ca.gov](mailto:LPhares@srvfire.ca.gov)>

**Subject:** Fwd: Dylan Costamagna Update Letter

Brian,

I wanted to forward this letter to you. This is an excellent program. As your probably aware, I started my career while still attending high school. That's another reason I have first hand knowledge of the value of your program.

Todd Word

Fire Captain

Haz Mat Coordinator

San Ramon Valley Fire Protection District

Work 925.838.6600

Cell 925.899.8017

Begin forwarded message:

**From:** Dylan Costamagna \_\_\_\_\_  
**Date:** February 2, 2018 at 11:32:39 AM PST  
**To:** <[tword@srvfire.ca.gov](mailto:tword@srvfire.ca.gov)>  
**Subject:** Dylan Costamagna Update Letter

Dear Captain Word,

It has been about two years since I had the opportunity to spend my senior year of high school being mentored and trained by you, as well as others from San Ramon Valley Fire Protection District. As I continue my pursuit of a career in the fire service, I just wanted to send an update to those who helped start my journey two years ago.

I am currently about halfway through my second year at Cal Poly, and absolutely loving it. The business school has opened a number of doors for me, and I have gained invaluable knowledge and relationships through my coursework so far. I am enjoying all of the material I am learning at Cal Poly, and find it very interesting and useful, however my passion still ultimately lies with pursuing a career in the fire service.

This past fall, alongside my studies at Cal Poly, I went through Cuesta College's EMT program in hopes of gaining my certification by the new year. It was a very rigorous semester attending both schools, but I was able to manage it and have officially gained my NREMT certification. I am excited to continue to grow and begin utilizing my skills as an EMT in San Luis Obispo.

This past year, I was also hired on as a paid call firefighter with San Luis Obispo County. Starting in two weeks, I will be attending the PCF academy and will begin responding to calls of all types. I will be able to work 24 hour shifts, as well as respond to calls in my personal vehicle. I will be working at SLO County Station 21, located at the SLO airport. This part time job will open up a world of opportunities to grow and develop skills in the fire service, while finishing my degree at Cal Poly. My station has a wide range of resources including a type 1 engine, heavy rescue, water tender, Crash unit, and MCI unit. I am excited to begin responding and learning from the diverse types of calls that Station 21 responds to.

As I reflect on the past two years, I am very thankful for the time and effort you gave me while I was doing my iQuest internship. The experience that I had during my senior year was invaluable, and I owe that to you. Please feel free to contact me any time with questions, and share this letter with anyone who you feel would be interested in how I am doing. I hope to continue to learn from you whenever I am home, I will definitely be in contact. Again, thank you for starting my journey in the fire service and I hope that all is well back in San Ramon!

## Brooks, Sue

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**From:** Meyer, Paige  
**Sent:** Wednesday, March 07, 2018 5:08 PM  
**To:** Brooks, Sue  
**Subject:** FW: Many thanks

---

**From:** Jane VanderWerf  
**Sent:** Monday, February 26, 2018 9:46 PM  
**To:** Meyer, Paige  
**Subject:** Many thanks

Dear Mr. Meyer,

I decided to do a Lent Challenge this year, instead of fasting. So the way it works is that there are ideas every day from Feb 14<sup>th</sup>, Ash Wednesday, to Mar 31<sup>st</sup>, the day before Easter - to be kind or do something nice for someone else. It has been really fun so far, and today \*you\* get to be a part of my Lent Challenge... who knew?! My Challenge for today is to write a letter to a local emergency service and thank them for the work they do. So thanks for helping me out. ;-)

The idea came to me this afternoon, when I walked out the back door of our home to put our pony back into his stall in our little old barn because it was windy and cold and it had started hailing really hard. Right about then I heard a siren here in Alamo and I wondered, oh my gosh, what is going on? I hope everyone is ok!

My next thought was of the people like you and all those who work with you, the fire fighters and the police men and women who go toward these accidents, fires, injured or sick people. You never know exactly what awaits you, you just go. You have kids at our schools, and/or kids and wives or husbands at home or work, you have pets and friends and relatives... you must have that instant of worry too—where? who? Then you get in your trucks and you go to help wherever, whoever it is. The calling you had at some age to want to help others is pretty amazing. I have a feeling that firefighters are born, not made. I know that you have to work and train very hard to become a firefighter, of course, but it is the desire to make a difference in the way you make a difference that sets you apart.

So I want to thank you, you and all the people who work with you to help us. You live a Lent Challenge to care for and be kind to others every work day and I bet it doesn't stop at work. When we get into car accidents, or we get sick, when we fall off our horses, or our bikes, or when a fire starts in our home or in the next town, or when our kid gets into a bottle of aspirin and eats some pills and a parent calls you panicked out of their mind that their child has been poisoned... you come to help.

Yep, that was me. When our daughter was 2 it was "you" and your fire engine and several of your buddies who came into our house and helped me count the pills left in the bottle. Thank God it was a new one. You helped me make sure she had only eaten one or two and would be just fine. I was never so happy in all my life – and you didn't even make me feel

silly or stupid because I didn't think to count the pills. You all just stood there and beamed such big smiles. It was a happy outcome that time.

Thank you for choosing to be a helper and a caregiver, a firefighter. I know it comes at a cost, I cannot imagine exactly what but I want to thank you... you choose to sacrifice a little of yourself each and every day—whether it is measured in peace of mind, your physical or mental stress, you give up yourself for “us”. Thank you.

God Bless you, each and every one of you.

Sincerely,

Jane VanderWerf

You're a great example

of everything that's right

with the world.

I've wanted to send

this card for a long time,

but didn't know how

to express my feeling. The

kindness you showed our

group from Soft Sculpture

A few of the clients show

signs of PTSD. It was extremely

hard on them.

Your kindness and concern

will always be remembered

by my family.

I will always think of you as

the guardian angel who

looked out our group.

Take care, Tina, Benny, David





## EXCHANGE CLUB OF SAN RAMON VALLEY

Dear Paige

The Exchange Club of San Ramon Valley would like to thank you for all your efforts in supporting the 2017 9/11 Ceremony held in Oak Hill Park, Danville, California.

This Ceremony would not have been possible, if not for people like you, who give of their time and resources to make it happen.

Because of you, we are able to remember the thousands of innocent victims that died that day, the 343 Firefighters, our police first responders, and our men and women in uniform who continue to fight the Global War on Terror.

As we begin preparing for our Ceremony on 9/11/18, we are reminded of your commitment of time and resources and the true feeling of gratitude for people like you who keep giving year after year!

With gratitude,

Karen Stepper, Director and Past-President

Skip George, 9/11 Coordinator  
Exchange Club of San Ramon Valley



**Government Finance Officers Association**  
203 North LaSalle Street, Suite 2700  
Chicago, Illinois 60601-1210  
312.977.9700 fax: 312.977.4806

March 9, 2018

Don Parker  
President  
San Ramon Valley Fire Protection District  
1500 Bollinger Canyon Road  
San Ramon, CA 94583

Dear Mr. Parker:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended 2017 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

Michele Mark Levine  
Director, Technical Services Center





GOVERNMENT FINANCE OFFICERS ASSOCIATION  
**NEWS RELEASE**

**FOR IMMEDIATE RELEASE**

03/09/2018

**For more information contact:**  
**Michele Mark Levine, Director/TSC**  
**Phone: (312) 977-9700**  
**Fax: (312) 977-4806**  
**E-mail: [mlevine@gfoa.org](mailto:mlevine@gfoa.org)**

(Chicago, Illinois)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **San Ramon Valley Fire Protection District** by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

*Government Finance Officers Association is a major professional association servicing the needs of nearly 19,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington, D.C.*

# **OPERATIONS**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** March 28, 2018  
**To:** Board of Directors  
**From:** Lon Phares, Deputy Chief Operations  
**Subject:** Monthly Operations Report for February 2018

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## **Operations & Training**

- Assistant Safety Officer Course Completed
- Training Captain Promotional Exam
- Engineer Promotional Interviews
- Fire Captain Promotional Exam Preparation
- Countywide MCI Drill at Concord Pavilion
- Tiller Training for Academy Class 2017-1
- Annual Hose Testing
- Provisional EMS Assignments for Academy Class 2017-1
- Firefighter Reserve Training – Auto Extrication
- Quarter I Officer Meeting – C Shift
- SCBA Annual Flow Testing
- Rescue Task Force/Active Shooter Training Preparation
- Captains Academy Preparation
- Low Angle Rope Rescue Training
- Annual Wellness Fitness Physicals
- Company Performance Standards
- Operational & Training Policy Updates
- Probationary Task Book Sign-offs for Engineers (3) & Firefighters (21)

## **Events Attended by Suppression**

- Valentine's Day Event, Danville Post-Acute Rehab
- Auction Winner Birthday Party, Danville
- JAC Career Expo, Livermore

## **Special Teams**

### Hazardous Materials Team

- 1st Quarter Training – Chemical Hazcat Scenarios and Tabletop Exercises
- Haz Mat Specialist Training – Cunningham, Shaffer, Sciortino
- Haz Mat Assistant Safety Officer Course Instruction

### Technical Rescue Team

- 1st Quarter Training – Rescue Systems I Operations
- Low Angle Rope Rescue Instruction

## **Meetings**

County Chiefs

Command Staff

County Operations

County Training Officers

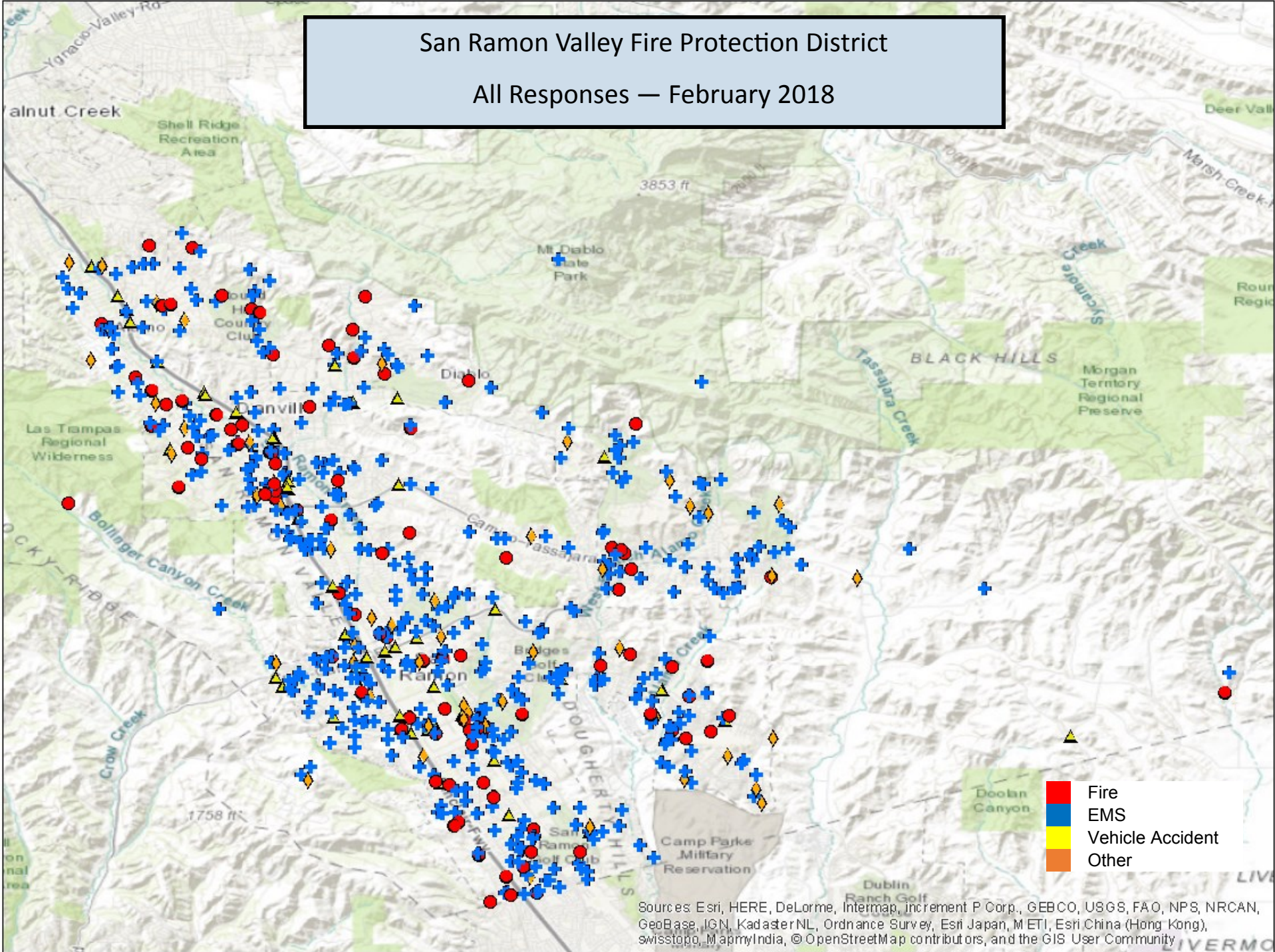
County Peer Support Meeting

Apparatus Committee Meeting

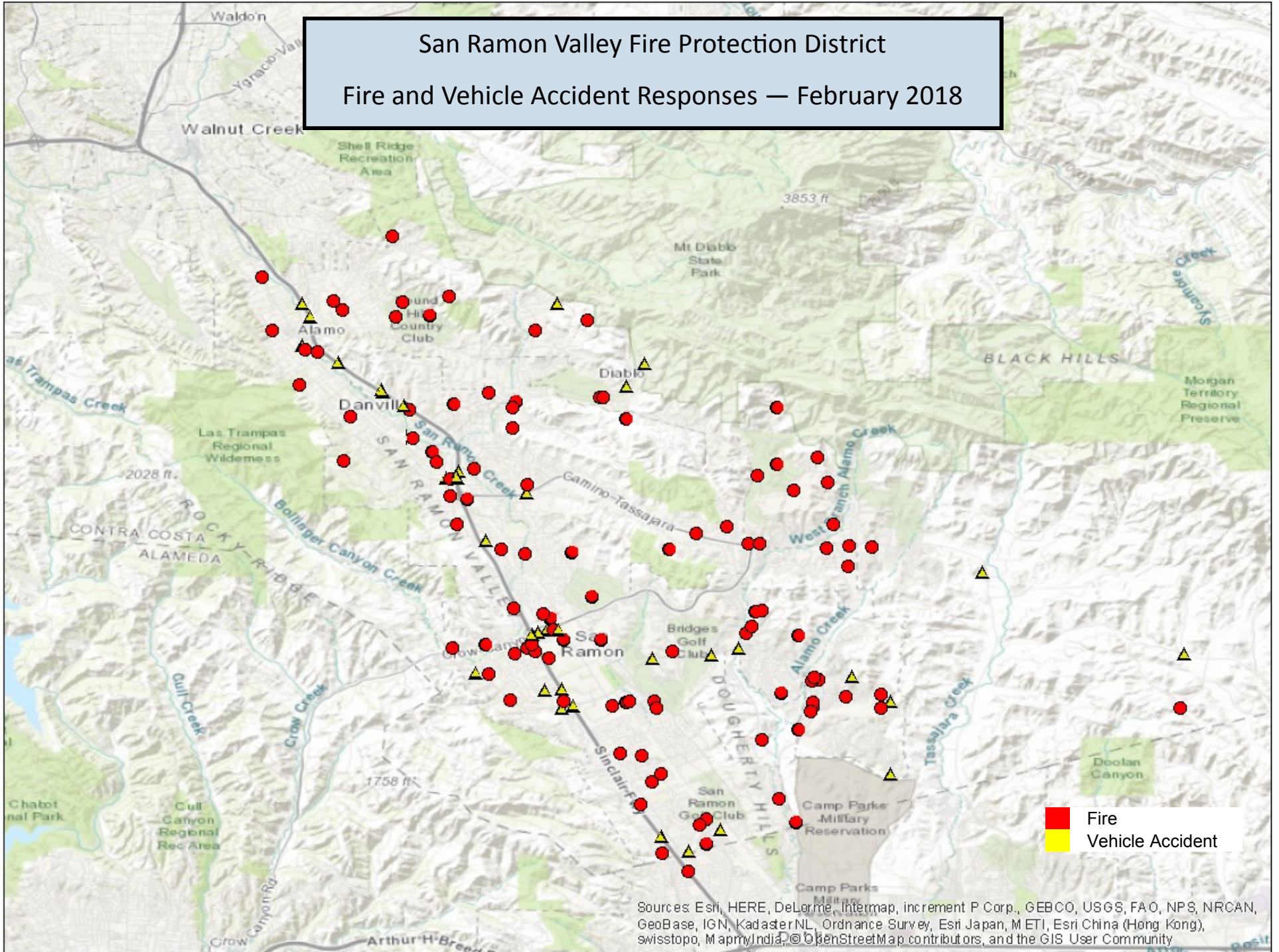
Danville Town Council Meeting

Coastal Regional Hazardous Materials Response Organization

San Ramon Valley Fire Protection District  
All Responses — February 2018

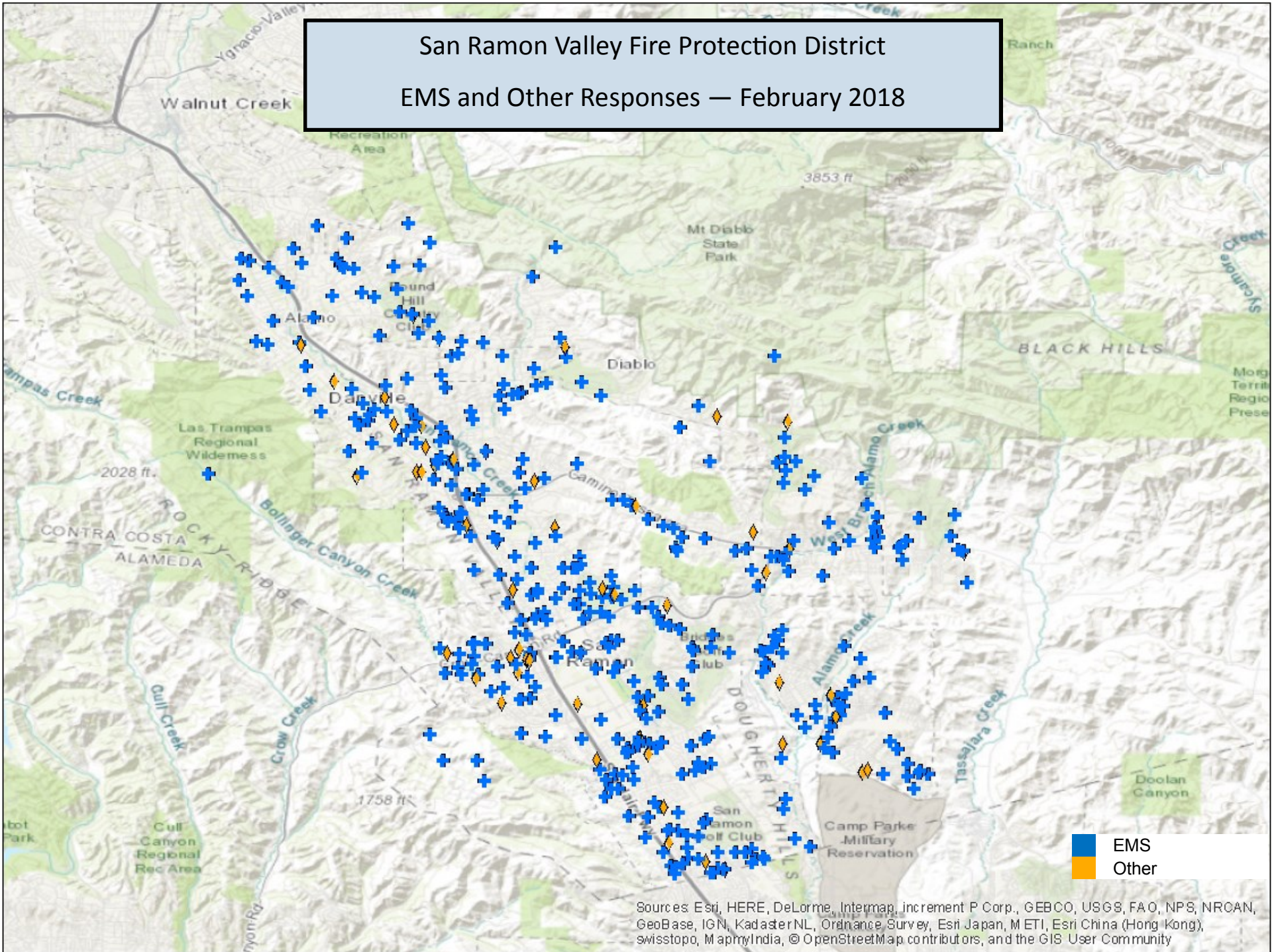


San Ramon Valley Fire Protection District  
Fire and Vehicle Accident Responses — February 2018



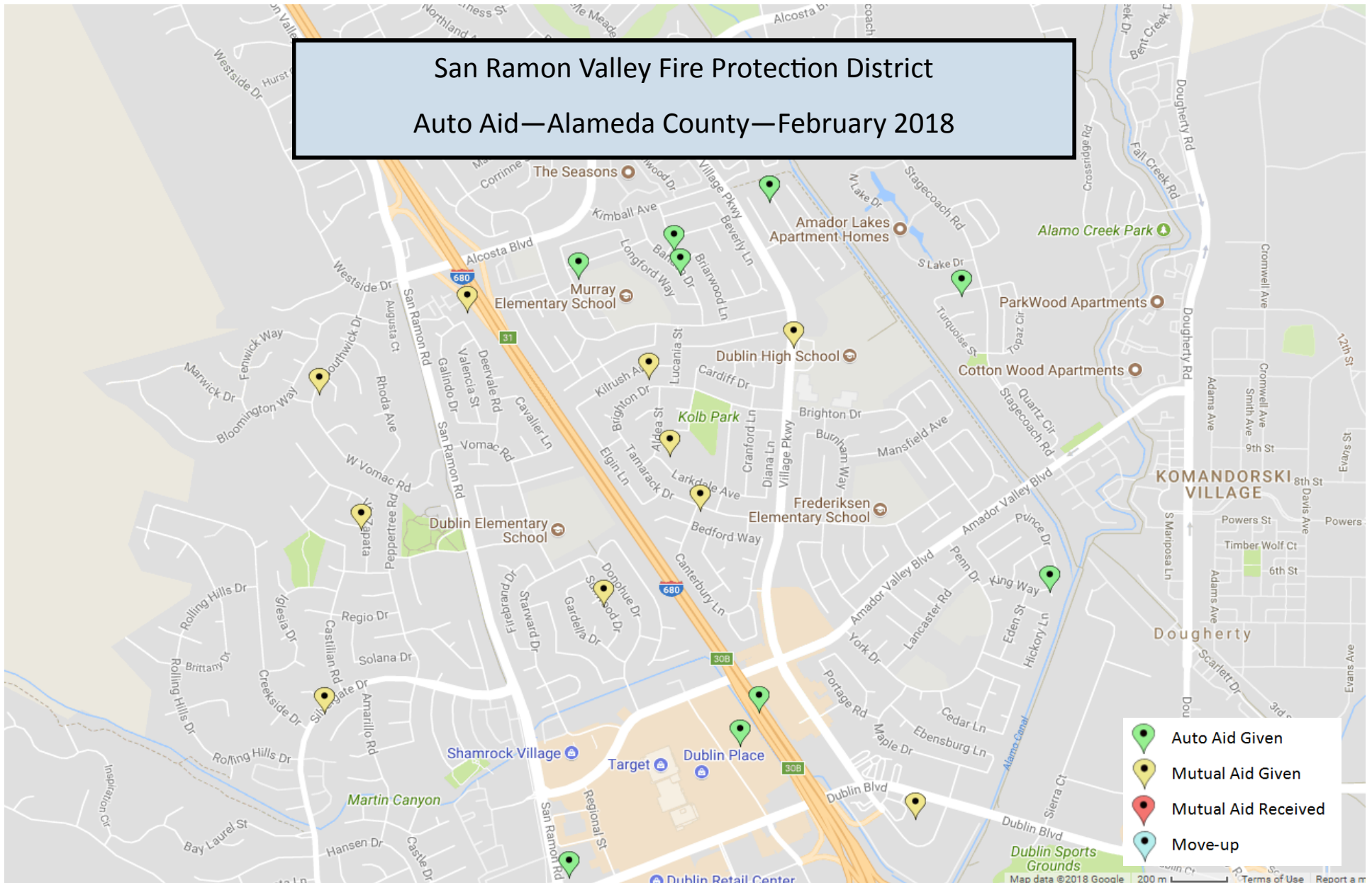
Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, KadasterNL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

San Ramon Valley Fire Protection District  
EMS and Other Responses — February 2018



# San Ramon Valley Fire Protection District

## Auto Aid—Alameda County—February 2018

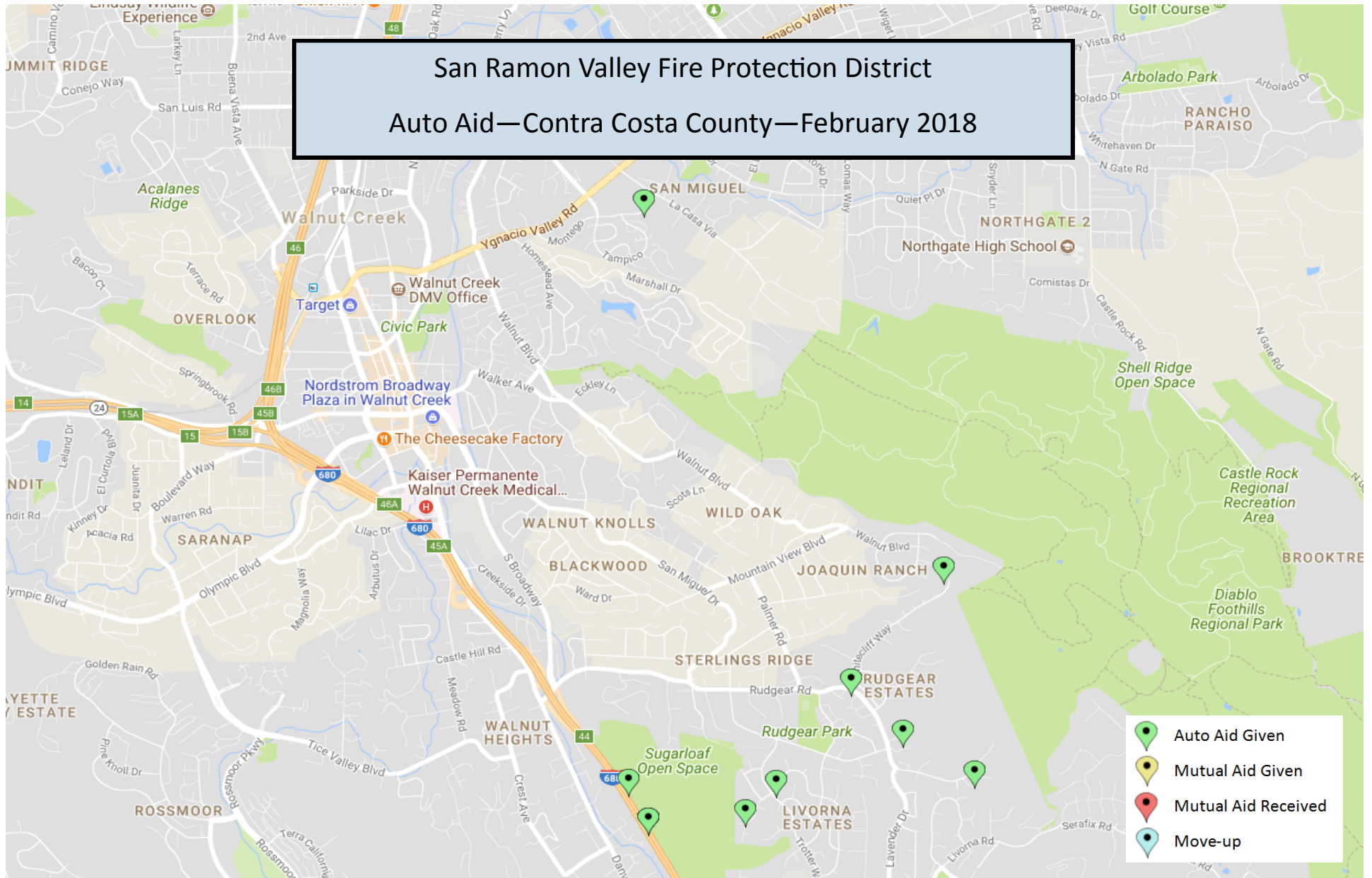


	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
Auto Aid Given	13	9	12	12	8	16	7	11	17	10	11	10
Mutual Aid Given	9	13	15	13	13	9	10	9	5	4	3	10
Mutual Aid Received	1	1	0	1	1	1	0	2	0	0	1	0
Move-up	0	0	0	0	0	0	0	0	0	1	0	0



# San Ramon Valley Fire Protection District

## Auto Aid—Contra Costa County—February 2018



	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
Auto Aid Given	4	5	5	13	9	10	7	6	8	5	7	11
Mutual Aid Given	0	2	1	5	9	1	4	3	3	1	0	0
Auto Aid Received	0	0	0	1	2	1	1	4	1	1	0	0
Move-up	0	0	1	1	1	1	2	2	0	2	1	0

## Standards of Cover Policy Compliance Report February 1, 2018 - February 28, 2018

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 263)			Suburban (Count = 94)			Rural (Count = 1)			Wilderness (Count = 2)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>First Unit Response</b>	7:00	7:05	7:08	8:00	7:38	7:55	15:00	5:04	12:52	45:00	15:37	32:15
		99%	99%		100%	100%		100%	100%		100%	100%

	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>ERF Fire Response</b>	13:00	0:00	9:38	14:00	0:00	10:44	21:00	0:00	0:00	45:00	0:00	0:00
		0%	100%		0%	100%		0%	0%		0%	0%

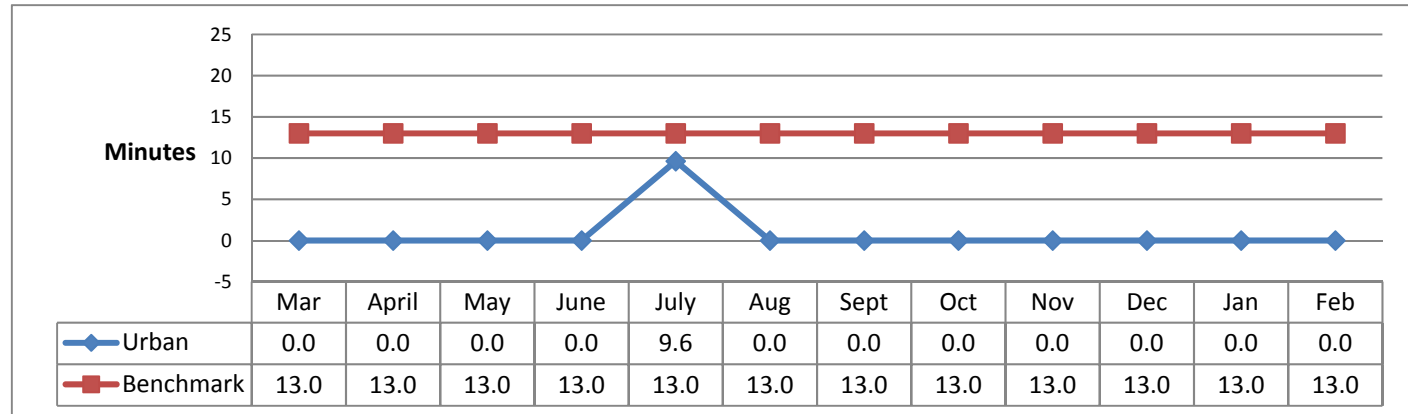
	SOC Goal 8											
	Urban (Count = 115)			Suburban (Count = 43)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>ERF Medical Response</b>	9:00	8:58	9:17	10:00	9:30	10:03	21:00	0:00	17:58	45:00	0:00	28:47
		100%	98%		100%	99%		0%	100%		0%	100%

SOC Goal 7					
Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	1:17	1:09	2:00	2:01	1:53
	92%	96%		99%	100%





## ERF Fire Response Urban



### Goal 1

#### *Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile*

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

### Goal 2

#### *Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile*

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

### Goal 3

#### *Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile*

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

#### **Goal 4**

##### *Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile*

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

#### **Goal 5**

##### *Hazardous Materials Response*

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

#### **Goal 6**

##### *Technical Rescue*

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

#### **Goal 7**

##### *Call processing and turnout times*

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

#### **Goal 8**

##### *Effective Response Force for Advanced Life Support (ALS) Medical Emergencies*

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

**EMS**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 28, 2018  
To: Board of Directors  
From: John Duggan, Battalion Chief  
Subject: Monthly EMS Division Communications

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## EMS

- The District responded to approximately 610 emergency medical incidents since the February Board of Directors Meeting. One of these incidents was in response to a patient who had experienced a cardiac arrest. This incident was a witnessed event, with bystander CPR having been initiated prior to the arrival of District resources. In response to on-scene Advanced Life Support (ALS) interventions performed by District personnel, the patient exhibited a return of spontaneous circulation (ROSC) prior to his arrival in the emergency room.

## Ongoing Projects

- Initiated curriculum development for the 2018-I Recruit Firefighter Academy
- Completed Paramedic Provisional Assignments for two 2017-IA Recruit Firefighters
- Completed Paramedic Provisional Assignments for six 2017-1B Recruit Firefighters
- Developed training curriculum for Interim EMS Captain's position
- Participated in the redrafting of CCCEMS Policies for 2018
- Attended multiple meetings with local and state EMS stakeholder agencies
- Initiated biennial ASHI recertification training for Station 37 personnel
- Completed the delivery of the 2018 Quarter I EMS in-service training module
- Participated in collaborative efforts with CCCEMS to craft a draft Letter of Agreement related to the one-year extension of the County Ambulance Service Agreement



# LOGISTICS



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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**Date:** March 28, 2018  
**To:** Board of Directors  
**From:** Derek Krause, Deputy Chief, Logistics  
**Subject:** Monthly Logistics Report for February 2018

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## Facilities

1. Met with EBMUD representative at decommissioned FS32 to resolve water use questions and test for leaks. Resulted in plan to cap outdoor irrigation.
2. Completed long-needed gutter and downspout work at FS31
3. Completed rodent infestation cleanup and restoration work at FS31 Annex
4. Met with roofing contractors to address various leaks/potential leaks at FS31 and Annex
5. Initiated safety evaluations and upgrades of apparatus doors, as needed
6. Conducted water use evaluation – found stuck irrigation valve – FS36
7. Implemented plan to upgrade emergency generator at FS37 and service local water supply pumps
8. Plan for irrigation system overhaul, removal of streetside irrigation, and rehab of District-owned corner entry initiated - FS35
9. Working with Human Resources to fill openings in part-time District Aide positions, collectively equivalent to 1 FTE- position
10. Ongoing:  
Conducted preventive maintenance and repairs to effectively manage costs and maintain service

## Fleet

1. Met with IT to plan support for Fleet documentation enhancements including Daily Checks, Out of Service/Return to Service Checklists, Repair Requests, Repair and Preventive Maintenance documentation
2. Convened Engine Type I Subcommittee for weekly specification development sessions to prepare order for four (4) Pierce Velocity Type I Engines by goal of February 28; accomplished on schedule
3. Designed color and graphics plan, continued query resolution, and assembled equipment for installation for five (5) Road Rescue ambulances undergoing construction, ETA July 2018
4. Mechanic and District Aide prepared seven (7) surplus staff vehicles, collected information and photos for online auction, with assistance from Training Captain Spani
5. Provided support for annual hose testing
6. Ongoing:
  - a. Annual and quarterly inspections
  - b. Conducted preventive maintenance and repairs to effectively manage costs and maintain safety.

## Meetings

1. 2/1/2018: Safety Committee Meeting
2. 2/1/2018: Command Staff Dinner
3. 2/2/2018: Tour FS37/40 area, meet with Volunteer Firefighters
4. 2/9, 2/16, 2/23/2018: Meetings with Volunteer Firefighters Coordinator
5. 2/5, 2/27/2018: Engine Type I Subcommittee Meetings
6. 2/6/2018: Alamo Municipal Advisory Committee Meeting
7. 2/6, 2/21/2018: Management Meetings
8. 2/7/2018: Met with GIS, IT and FLSD to review and revise Exterior Hazard Abatement process
9. 2/8/2018: Company Officer Meetings
10. 2/9/2018: Rater for Alameda County Fire Department Deputy Chief Interviews
11. 2/13/2018: Command Staff Meeting
12. 2/14, 2/21/2018: Met with vendor for CUPA compliance inspections
13. 2/15/2018: Rater for Contra Costa County Fire Protection District Logistics Manager interviews
14. 2/20/2018: Labor/Management Meeting
15. 2/21/2018: Attended San Ramon State of the City Luncheon
16. 2/21/2018: Met with vendor to ensure no reinfestation of rodents, FS31 Annex
17. 2/22, 2/27/2018: Meetings with potential CFO candidates
18. 2/26/2018: Alamo Community Liaison Meeting
19. 2/28/2018: District Board Meeting
20. 2/28/2018: Met with EBMUD representative to investigate water usage – decommissioned FS32
21. 2/28/2018: Met with vendor re: gutters and downspouts FS31
22. Various station visits to address Fleet and Facility issues and interface with personnel

# **FIRE & LIFE SAFETY**



# San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

**Date:** March 28, 2018  
**To:** Board of Directors  
**From:** Derek Krause, Deputy Chief, Fire Marshal  
**Subject:** Monthly Fire & Life Safety Division (FLSD) Update

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As requested by the Board of Directors, the report below is a monthly status update regarding the Fire & Life Safety Division (FLSD) for the month of February, 2018.

## **FLSD Project status report for the month of January:**

- Panel interview process for Fire & Life Safety Inspectors completed, next step, Chief's Interviews
- Division meetings and collaborative projects scheduled to maximize effectiveness
- Annual Occupancy Inspection Program underway with benchmarks consistent with NFPA standards
- Consistently maintaining plan review wait time reduction from five weeks to two weeks
- Completed Administration phone message options for after-hours
- Completed the External Hazard Abatement citation ordinance update
- Updated the Unwarranted Alarm policy
- Completed the Access and Turnaround Standard

## **Action Items Pending:**

- Review and update, as needed, all Division Standards and Local Amendments
- Create a Standard Planning Conditions document for customers who are planning a future development or project
- Finalize policies regarding Fire Investigation and District Issued Equipment
- Design and approval of exterior wrap and interior redesign of CERT ambulance for increased awareness and public relations, demos
- Define and complete the Local Fire Authority Review (Form 810), process with Division of The State Architect (DSA), for State owned projects



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**Date:** March 28, 2018  
**To:** Board of Directors  
**From:** Derek Krause, Deputy Chief, Fire Marshal  
**Subject:** Monthly Fire & Life Safety Division Report for February, 2018

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## Inspections

Plan review and construction inspections continue to be a priority to support the active construction projects. Remaining time is being used to follow up on open inspections to accomplish compliance and close out re-inspections. The following inspections were accomplished in February.

Plan Review	85
Construction Inspections	87
Annual Compliance Inspections	147
Re-inspections	168

Year Review	% of Year	% Complete
Annual Compliance Inspections	16.6%	17.73%

## Heart Safe Committee Activities

Total Citizens trained in CPR for February **350**:

1. 2/5 - Scorpion Lacrosse Coaches Hands Only CPR/AED @ HQ
2. 2/12 - HeartSafe, Danville Little League CPR/AED @ HQ
3. 2/26 - HeartSafe 7<sup>th</sup> Grade CPR at Charlotte Wood Middle School

## CERT Activities

1. 2/10 & 11 - CERT T3 (Train the Trainer) Class in San Jose
2. 2/23, 24 & 25 - CERT Class #79
3. 2/1 - Personal Emergency Preparedness Class at San Ramon Library
4. 2/20 - Personal Emergency Preparedness Class at Five9 (in person and via webinar)

## **Public Education**

1. Fire Prevention/Safety: Neil Armstrong Elementary – 464 students
2. Fire Prevention/Safety: Coyote Creek Elementary – 772 students
3. Fire Prevention/Safety: Bollinger Canyon Elementary – 433 students
4. February 26: 7th Grade CPR – Charlotte Wood Middle School – 295 7th graders
5. February 21: First Responder Scout Class – 22 Boy Scouts, 15 parents

## **Residential Care Facility Work Group**

2/13 - Residential Care Facility Group Meeting

## **Community Involvement**

1. Attended Career Fair at Charlotte Wood Middle School

## **Meetings**

1. 2/6 HeartSafe Committee Meeting
2. 2/13 Residential Care Facility Group Meeting
3. 2/14 Attended an Art & Wind Festival coordination meeting
4. 2/20 CERT Leader Meeting
5. 2/23 Policy Advisory Committee Meeting
6. 2/23 Meeting Persons with Intellectual & Developmental Disabilities Call-in

## **Training**

1. 2/26 - Del Amigo School & Fire Crews (31) for tour and working with Access & Functional needs

## **Upcoming Events for March 2018**

1. 3/6/18 - Autism (Access & Functional Needs) for Country Crisis Intervention Team (CIT) Police Officers Location Pleasant Hill
2. 3/8/18 - BOMA (Building Owners and Managers Association International) Luncheon
3. 3/15/18 - "Family Radio Service Radio Getting On the Air 1" CERT Class

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**  
**FIRE PREVENTION DIVISION**  
**MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT**  
**February 2018**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CODE COMPLIANCE</b>													
INSPECTIONS	183	147	0	0	0	0	0	0	0	0	0	0	330
REINSPECTIONS	152	168	0	0	0	0	0	0	0	0	0	0	320
TOTAL *	<b>335</b>	<b>315</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>650</b>

OCCUPANCY PERMITS	53	62	0	0	0	0	0	0	0	0	0	0	115
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<b>ANNUAL INSPECTION PROGRAM</b>													
TOTAL INSPECTABLE OCCS	1472	1472	1472	1472	1472	1472	1472	1472	1472	1472	1472	1472	1472
TOTAL STARTED YTD †	173	134	0	0	0	0	0	0	0	0	0	0	307
% STARTED YTD	11.75%	9.10%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	20.86%
TOTAL COMPLETED YTD ‡	108	130	0	0	0	0	0	0	0	0	0	0	238
% COMPLETED YTD	7.34%	8.83%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	16.17%

<b>CONSTRUCTION</b>													
NEW PROJECTS	40	72	0	0	0	0	0	0	0	0	0	0	112
PLAN REVIEWS SUBMITTED	79	106	0	0	0	0	0	0	0	0	0	0	185
PLAN REVIEWS COMPLETED	83	85	0	0	0	0	0	0	0	0	0	0	168
INSPECTIONS	60	87	0	0	0	0	0	0	0	0	0	0	147

\* Includes all code compliance inspections; Annual inspection program inspections, temporary tents, fireworks display, etc.

† Includes occupancies within annual inspection program that have had the initial inspection completed.

‡ Includes occupancies within annual inspection program that are in compliance and have no outstanding corrections needed.



**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

**FIRE PREVENTION DIVISION**

**MONTHLY PLAN REVIEW INTAKE REPORT**

**February 2018**

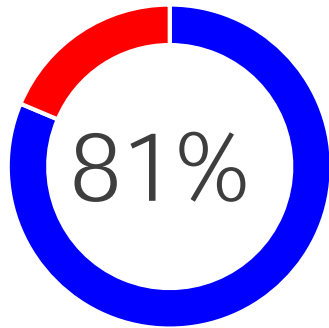
PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED	FORMAT
Starbucks TI Suite 120	Construction, alteration, or renovation of a building	02/01/2018 08:40:14	02/02/2018 13:56:19	Digital
Entwisle Residential Additon	Construction, alteration, or renovation of a building	02/01/2018 08:50:09	02/01/2018 16:43:33	Digital
Mahin Residence	Construction, alteration, or renovation of a building	02/01/2018 09:15:34	02/02/2018 14:06:01	Digital
Crow Canyon leasing/clubhouse interior remodel	Automatic fire-extinguishing systems	02/01/2018 11:04:47	02/06/2018 08:22:18	Digital
Mahin Residence	Automatic fire-extinguishing systems	02/01/2018 11:08:13	02/02/2018 14:15:29	Digital
Tesla EV Charging Station	Planning and site development review	02/01/2018 11:16:50	02/06/2018 08:43:14	Digital
Tesla EV Charging Station	Miscellaneous System Plans	02/01/2018 11:22:10	02/06/2018 08:55:04	Digital
Sahebalzamany LFDC MUP 18-501-003	Planning and site development review	02/01/2018 11:25:57	02/06/2018 09:04:33	Digital
Abigail Place Subdivision	Fire apparatus access, site improvements and related equipment	02/01/2018 14:13:36	02/12/2018 13:20:18	Digital
Planning MS15-0009	Planning and site development review	02/01/2018 14:54:07	02/06/2018 09:16:29	Digital
Brightfox Education	Automatic fire-extinguishing systems	02/02/2018 07:44:54	02/13/2018 09:49:20	Digital
Rodan & Fields Dermatology @ 3001 Bishop Drive 3rd Floor	Additional Plan Review	02/02/2018 08:06:55		Digital
Nancy Oh Addition	Construction, alteration, or renovation of a building	02/02/2018 08:17:01	02/13/2018 09:59:20	Digital
Spring Lane Residence	Additional Plan Review	02/02/2018 14:26:46	02/02/2018 14:32:21	Digital
Shan Residence Remodel DEV18-0003 Planning	Planning and site development review	02/05/2018 10:27:18	02/13/2018 10:03:14	Paper
Round Hill Country Club Restroom ADA Upgrade	Construction, alteration, or renovation of a building	02/05/2018 16:03:14	02/20/2018 15:00:33	Digital
1153 Rosamund Drive Alita Plan 3 Lot 42	Automatic fire-extinguishing systems	02/06/2018 07:58:59	02/06/2018 08:00:05	Digital
201 Corriedale Court Ashbury Plan 2 Lot 552	Automatic fire-extinguishing systems	02/06/2018 08:01:55	02/06/2018 08:02:40	Digital
McDavitt Residence	Miscellaneous System Plans	02/06/2018 08:10:23	02/06/2018 08:18:47	Digital
FedEx Office Remodel	Construction, alteration, or renovation of a building	02/06/2018 12:00:00	02/13/2018 10:56:13	Digital
Crow Canyon Commons Suite M009 D	Construction, alteration, or renovation of a building	02/07/2018 11:19:08		Digital
Suite M010 C Interior Improvements	Construction, alteration, or renovation of a building	02/07/2018 12:00:00		Digital
Pigtails & Crewcuts TI	Construction, alteration, or renovation of a building	02/08/2018 12:00:00	02/21/2018 16:01:15	Digital
Lexington at Gale Ranch - Toll Brothers Sales Office	Construction, alteration, or renovation of a building	02/08/2018 12:00:00	02/21/2018 15:52:12	Digital
Kids Country Fire Alarm	Fire alarm and detection systems and related equipment	02/12/2018 08:31:46	02/23/2018 11:54:58	Digital
Corridor and Lobby Renovation	Construction, alteration, or renovation of a building	02/12/2018 08:35:06	02/26/2018 16:26:47	Digital
Crow Canyon leasing/clubhouse interior remodel	Automatic fire-extinguishing systems	02/12/2018 08:42:13		Digital
New Residence	Construction, alteration, or renovation of a building	02/12/2018 11:27:40	02/14/2018 11:59:56	Digital
Wow Wow Hawaiian Lemonade	Construction, alteration, or renovation of a building	02/12/2018 15:28:20	02/14/2018 11:40:25	Digital
Residentail Solar Variance	Miscellaneous System Plans	02/12/2018 16:27:40	02/13/2018 10:54:11	OTC Paper
Fire Alarm Upgrade	Fire alarm and detection systems and related equipment	02/12/2018 16:52:17		Paper
New Residence	Automatic fire-extinguishing systems	02/13/2018 07:43:19	02/15/2018 05:23:19	Digital
Liao Large Family Day Care Planning MUP 18-501-004	Planning and site development review	02/13/2018 09:01:08	02/26/2018 15:30:45	Digital
TRC Suite 525	Expedited Plan Review	02/13/2018 09:10:05		Digital
Creamistry Suite G-2	Automatic fire-extinguishing systems	02/13/2018 09:25:10	02/13/2018 09:27:33	OTC Paper
Plucked TI	Construction, alteration, or renovation of a building	02/13/2018 11:27:58	02/13/2018 11:31:28	Paper
Insight Welth Strategies Suite 420	Construction, alteration, or renovation of a building	02/13/2018 16:16:59		Digital
Insight Welth Strategies Suite 420	Fire alarm and detection systems and related equipment	02/13/2018 16:18:57		Digital
Insight Welth Strategies Suite 420	Automatic fire-extinguishing systems	02/13/2018 16:22:06		Digital
Grab and Go Cafe	Construction, alteration, or renovation of a building	02/13/2018 16:24:38		Digital
New Residence	Construction, alteration, or renovation of a building	02/13/2018 16:28:11	02/23/2018 05:42:35	Digital
New Residence	Automatic fire-extinguishing systems	02/13/2018 16:32:19	02/23/2018 05:50:24	Digital
218 Corriedale Court Ashbury Plan 2 Lot 548	Automatic fire-extinguishing systems	02/14/2018 06:52:38	02/14/2018 06:54:47	Digital

New Residence	Expedited Plan Review	02/14/2018 08:58:43	02/15/2018 05:23:03	Digital
Alexan Riverwalk Apartments	Private fire hydrants and fire protection water supplies	02/14/2018 12:36:14		Digital
Wow Wow Hawaiian Lemonade	Construction, alteration, or renovation of a building	02/15/2018 15:02:05	02/15/2018 15:48:04	Digital
Sherman Williams Building 2	Miscellaneous System Plans	02/15/2018 16:48:31	02/15/2018 16:49:22	OTC Paper
5116 Rowna Dr. Lot 11 Plan 3	Automatic fire-extinguishing systems	02/16/2018 15:58:04	02/16/2018 15:59:48	Digital
Residential Solar Variance	Miscellaneous System Plans	02/20/2018 09:55:22	02/20/2018 09:56:41	OTC Paper
Plumbing TI	Miscellaneous System Plans	02/20/2018 10:08:47	02/20/2018 10:10:49	OTC Paper
Tenant Improvement Suite 156	Construction, alteration, or renovation of a building	02/20/2018 11:00:01	02/20/2018 11:02:55	OTC Paper
Classroom Remodel East Building	Construction, alteration, or renovation of a building	02/20/2018 12:21:14		Paper
1148 Rosamund Drive Alita Plan 2 Lot 110	Automatic fire-extinguishing systems	02/20/2018 12:27:58	02/20/2018 12:30:18	Digital
1152 Rosamund Drive Alita Plan 1 Lot 111	Automatic fire-extinguishing systems	02/20/2018 12:31:26	02/20/2018 12:32:18	Digital
BR8 Cafe	Construction, alteration, or renovation of a building	02/20/2018 15:57:19		Digital
Thirunagaru Residence Kitchen Remodel	Construction, alteration, or renovation of a building	02/20/2018 16:53:00		Digital
Round Table Pizza TI	Construction, alteration, or renovation of a building	02/21/2018 05:39:03		Digital
224 Corriedale Court Ashbury Plan 2 Lot 549	Automatic fire-extinguishing systems	02/21/2018 13:14:52	02/21/2018 13:15:45	Digital
Planning DP18-3008	Planning and site development review	02/21/2018 13:24:43	02/26/2018 15:41:54	Digital
Shell TI Suite 415	Construction, alteration, or renovation of a building	02/21/2018 13:43:56	02/22/2018 09:46:10	OTC Digital
Quest Family Guidance Center TI		02/21/2018 13:52:09		
Rodan & Fields Dermatology @ 3001 Bishop Drive 3rd Floor	Additional Plan Review	02/21/2018 13:58:32		Digital
Berkshire Hathaway Suite 540	Automatic fire-extinguishing systems	02/21/2018 14:00:44	02/28/2018 11:54:47	Digital
Berkshire Hathaway Suite 540	Construction, alteration, or renovation of a building	02/21/2018 14:01:29	02/28/2018 11:28:45	Digital
Omron MCA Suite 140	Construction, alteration, or renovation of a building	02/21/2018 14:02:23	02/28/2018 15:57:34	Digital
Omron MCA Suite 140	Fire alarm and detection systems and related equipment	02/21/2018 14:02:54	02/28/2018 16:04:16	Digital
Omron MCA Suite 140	Automatic fire-extinguishing systems	02/21/2018 14:04:10	02/28/2018 15:59:24	Digital
BR8 Cafe	Automatic fire-extinguishing systems	02/21/2018 14:05:01		Digital
Berkshire Hathaway Suite 540	Fire alarm and detection systems and related equipment	02/21/2018 14:06:49	02/28/2018 12:04:16	Digital
Fire Alarm Communicator Upgrade	Fire alarm and detection systems and related equipment	02/21/2018 14:12:34		Digital
BR8 Cafe	Fire alarm and detection systems and related equipment	02/21/2018 15:27:43		Digital
Rodan & Fields Dermatology @ 3001 Bishop Drive 3rd Floor	Additional Plan Review	02/21/2018 15:30:31		Digital
Phillips Residence	Automatic fire-extinguishing systems	02/21/2018 16:28:01	02/21/2018 16:28:29	Paper
Dental & Medical Counsel Suite 335/340	Construction, alteration, or renovation of a building	02/22/2018 10:06:18		Digital
New Residence	Expedited Plan Review	02/22/2018 12:34:27	02/23/2018 05:42:18	Digital
City Center Bishop Ranch - Equinox	Construction, alteration, or renovation of a building	02/22/2018 16:48:00		Digital
PV for Mike's Auto Body	Miscellaneous System Plans	02/23/2018 11:13:34		Digital
City Center Bishop Ranch @ 6000 Bollinger Canyon Rd	Additional Plan Review	02/26/2018 12:21:03		Digital
Ganz Residence	Construction, alteration, or renovation of a building	02/26/2018 12:23:52		Digital
5112 Rowan Drive Posante Plan 2X Lot 9	Automatic fire-extinguishing systems	02/26/2018 12:44:42	02/26/2018 12:45:24	Digital
5114 Rowan Dr Posante Plan 2 Lot 10	Automatic fire-extinguishing systems	02/26/2018 12:46:23	02/26/2018 12:48:58	Digital
5019 Ivyleaf Springs Rd Posante Plan 5X Lot 12	Automatic fire-extinguishing systems	02/26/2018 12:49:58	02/26/2018 12:50:28	Digital
5023 Ivy Leaf Rd Posante Plan 5X Lot 13	Automatic fire-extinguishing systems	02/26/2018 12:51:18	02/26/2018 12:51:51	Digital
5118 Rowan Dr Posante Plan 2 Lot 14	Automatic fire-extinguishing systems	02/26/2018 12:52:33	02/26/2018 12:53:02	Digital
5120 Rowan Dr Posante Plan 1 Lot 15	Automatic fire-extinguishing systems	02/26/2018 12:53:51	02/26/2018 12:54:13	Digital
5122 Rowan Dr Posante Plan 3X Lot 16	Automatic fire-extinguishing systems	02/26/2018 12:54:58	02/26/2018 12:55:27	Digital
Panache Play Area Expansion DPA 18-310-002 MUP 18-501-005	Planning and site development review	02/26/2018 13:18:03	02/26/2018 16:02:43	Digital
Enterprise Rent-A-Car Planning MUP 18-501-006	Planning and site development review	02/26/2018 13:25:28	02/26/2018 16:18:56	Digital
Kayhani Residence	Construction, alteration, or renovation of a building	02/26/2018 14:33:02		Digital
City Center West Building @ 6000 Bollinger Canyon Rd	Additional Plan Review	02/26/2018 14:35:58		Digital
Solar Variance	Miscellaneous System Plans	02/26/2018 14:50:16	02/26/2018 14:52:25	OTC Paper
212 Corriedale Ct Ashbury Plan 3 Lot 547	Automatic fire-extinguishing systems	02/26/2018 15:17:29	02/26/2018 15:18:05	Digital

1157 Rosamund Dr Alita Plan 1 Lot 43	Automatic fire-extinguishing systems	02/26/2018 15:19:32	02/26/2018 15:20:05	Digital
1161 Rosamund Dr Alita Plan 1 Lot 44	Automatic fire-extinguishing systems	02/26/2018 15:21:42		Digital
Chocolate Works Suite D1	Automatic fire-extinguishing systems	02/27/2018 09:33:13	02/27/2018 09:34:47	OTC Paper
Noah's Bagels TI 415 Railroad	Construction, alteration, or renovation of a building	02/27/2018 17:16:13		Digital
Safeway Equipment Replacement	Construction, alteration, or renovation of a building	02/27/2018 17:20:14		Digital
Smydra Residence - Phase II	Automatic fire-extinguishing systems	02/27/2018 17:22:18		Digital
City Center West Building @ 6000 Bollinger Canyon Rd	Additional Plan Review	02/27/2018 17:25:32		Digital
923 Connemara Court Iron Oak Plan 6 Lot 609	Miscellaneous System Plans	02/28/2018 11:00:34		Digital
1257 Charbray St Iron Oak Plan 4 Lot 614	Miscellaneous System Plans	02/28/2018 11:04:08		Digital
6190 Massara Street Iron Oak Plan 4 Lot 651	Miscellaneous System Plans	02/28/2018 11:05:50		Digital
6182 Massara St Iron Oak Plan 1 Lot 652	Miscellaneous System Plans	02/28/2018 11:07:25		Digital
6174 Massara St Iron Oak Plan 5 Lot 653	Miscellaneous System Plans	02/28/2018 11:08:57		Digital
257 Robert Duchi Way Iron Oak Plan 1 Lot 679	Miscellaneous System Plans	02/28/2018 11:10:22		Digital
SRVUSD Service Center Office Remodel	Fire alarm and detection systems and related equipment	02/28/2018 16:19:59		Digital

# e-Plan Review Conversion Project

Percentage of Digital Plans  
Dec - Feb



■ Digital ■ Paper

Summary Dec - Feb

TOTAL REVIEWS SUBMITTED

268

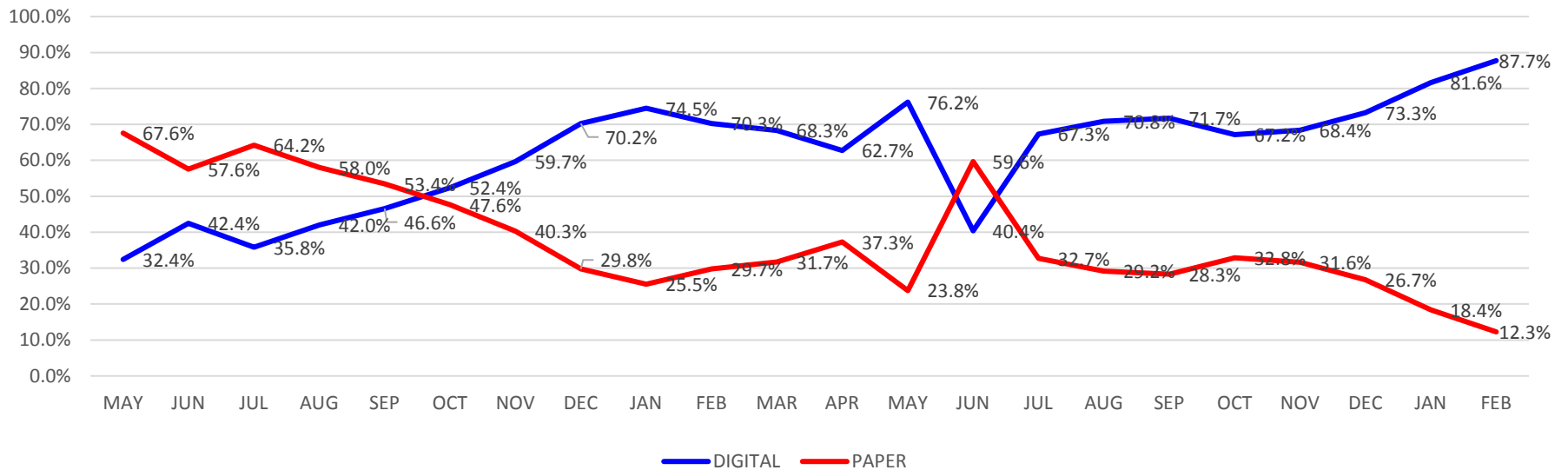
TOTAL DIGITAL SUBMITTED

218 81.3%

TOTAL PAPER SUBMITTED

50 18.7%

Plan Review Submittal Method



# **COMMUNICATIONS**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** March 28, 2018  
**To:** Board of Directors  
**From:** Denise Pangelinan, Director of Emergency Communications  
**Subject:** Monthly Communications Division Report for February 2018

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## **Communications Center**

- Implemented Emergency Fire Dispatch
- Text to 911 field testing between wireless carriers and communications center
- SitStat software testing with communications personnel

## **Technology Systems**

- Tested Sierra Wireless dual data card modem
- Upgraded fire station fuel system software to 4.25
- Installed and configured password reset software
- Annual preventative maintenance on Communications Center smoke detection system
- Configured CAD and Priority Dispatch software for Emergency Fire Dispatch (EFD)

## **Training**

- Emergency Fire Dispatch (EFD) User's Training
- Emergency Fire Dispatch Systems Administration Training

## **Meetings**

- Attended Regional Radio working group meetings
- San Ramon Police Department Dispatch Services Consolidation

## **Communications Reserves**

- Reviewed BK and Kenwood Radio programming for portables and mobile radios
- Performed monthly interior and exterior checks on CS131 and BS131
- Practiced full deployment of CS131 including setup of dispatch, mapping and repeater deployment

# HUMAN RESOURCES



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 28, 2018  
To: Board of Directors  
From: Natalie Korthamar Wong, Director of Human Resources  
Re: Monthly Human Resources Report for February 2018

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## **Recruitment:**

- ❖ Held Shift Training Captain orientation and promotional test
- ❖ Coordinated the Fire and Life Safety Inspector; Chief Financial Officer; and Engineer interviews
- ❖ Posted the Fire Captain and District Aide recruitments

## **Additional Accomplishments:**

- ❖ Met with employees who are retiring to provide information about District provided benefits
- ❖ Met with FAIRA to discuss the District's general liability insurance
- ❖ Continued to evaluate the District's workers' compensation program to determine the best approach for an advocacy-based claims model; Received training from ICS, the District's third-party administrator, on a new claims management system; Visited an orthopedic surgeon's office who is treating many of our employees
- ❖ Continued to train new HR Generalists
- ❖ Attended the Safety Committee meeting
- ❖ Attended the City of San Ramon State of the City

## Report:

- Employee Illness/Injury Report – February 2018



## Employee Illness/Injury Report February 2018

### ***Reportable Injuries***

#### **Indemnity (Lost Time)**

- February 14, 2018      DOI= 2/14/18- A Captain injured his left knee while running on a treadmill on duty. *Status:* Remained out at month end.
- February 18, 2018      DOI= 2/18/18- An Engineer injured his left knee and ankle while running on a treadmill on duty. *Status:* Remained out at month end.
- February 25, 2018      DOI= 2/25/18- During Annual Hose Testing, a Captain injured the back of his right knee with a hose nozzle. *Status:* Was taken off work on 3/6/16 and returned to full duty 3/16/18.

#### **Medical Only (No Lost Time)**

N/A

As of February 28, 2018, there were twelve (12) employees absent from their regular work assignment. Total lost time due to injuries for the month of February equaled 203 calendar days/92 shifts.

Amendment to January Report: As of January 30, 2018, there were twelve (12) employees absent from their regular work assignment. Total lost time due to injuries for the month of January equaled 306 calendar days/**127 shifts**.

# FINANCE



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 28, 2018  
To: Board of Directors  
From: Ken Campo, Financial Consultant  
Re: Monthly Financial Report for February 2018

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## **Financials:**

- Balance Sheet – February 28, 2018
- Revenues: Budget v. Actual thru February 2018 (All Funds)
- General Fund Expenditures: Budget v. Actual thru February 2018 (2014/15-2017/18)
- Capital, Debt Service, SRVF Community Fund Expenditures: Budget v. Actual thru February 2018 (2014/15-2017/18)
- Monthly General Fund Revenue/Expense History (2013/14-2017/18)
- Monthly Overtime Analysis: July - February 2018

## **Meetings/Activities:**

- As reported last month, an offer was extended for the recently vacated Controller position. The offer has been accepted and the new Controller will be starting with the District on April 9<sup>th</sup>.
- Completed & submitted State Controllers Financial Transactions Report for FY 2016/17.
- Received notification that the District's Comprehensive Annual Financial Report ("CAFR") for the year ended June 30, 2017, qualified for the Government Finance Officers Association ("GFOA") Certificate of Achievement for Excellence in Financial Reporting. This is the seventeenth consecutive year that the District's CAFR has qualified for this distinguished fiscal award.
- Assisted Chief Meyer in negotiations with Contra Costa County LEMSA for an extension of the EMS service agreement through October 2019.
- Initiated a review of ambulance transports rates to determine if rates are keeping pace with the cost of providing the transport service.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
COMBINED BALANCE SHEET OF ALL FUND TYPES  
FEBRUARY 28, 2018**

	GOVERNMENTAL FUND TYPES					AGENCY	ACCOUNT	GROUPS	Totals (Memo Only)
	General Fund - 100	Budget Stabilization - 110	Debt Service Fund - 200	Capital Projects Fund - 300	Special Revenue Fund - 400	CERT PROGRAM Fund - 700	General Fixed Assets Fund - 800	General Long-Term Debt Fund - 900	
<b>ASSETS</b>									
Cash - Bank of the West	\$ 687,000	\$ 15,631	\$ -	\$ -	\$ 30	\$ 55,407	\$ -	\$ -	\$ 758,068
Cash - Bank of the West Money Market @ 0.96%	3,503,134								3,503,134
Cash - Bank of the West Workers' Compensation	(65,718)								(65,718)
Cash - Wells Fargo Flexible Spending	13,195								13,195
Petty Cash	1,250								1,250
Investments - LAIF @ 1.07%	27,774,023			3,922,119					31,696,142
Investments - Mrkt Value Adj/Premium/Discount	(40,005)	(86,025)		(23,190)					(149,220)
Investments - Bank of the West @ 1.68% avg	4,157,604	15,345,743		3,000,000					22,503,347
Investments - Tri-Valley Bank @ 0.95%		2,000,000							2,000,000
Cash with Fiscal Agent (Note #1)			72	5,402,359					5,402,431
Investments - US Bank Money Market @ 0.10%									-
Accounts Receivable	130,020								130,020
YE Accrued Ambulance Billing	927,473								927,473
Prepaid Expenses/Deposits	5,598,969			239,000					5,837,969
Land							6,000,878		6,000,878
Buildings & Improvements/Construction							33,728,508		33,728,508
Equipment/Vehicles							28,776,093		28,776,093
Accumulated Depreciation							(33,458,574)		(33,458,574)
Amount to be Provided for General Long Term Debt								25,546,119	25,546,119
<b>Total Assets</b>	<b>\$ 42,686,945</b>	<b>\$ 17,275,349</b>	<b>\$ 72</b>	<b>\$ 12,540,288</b>	<b>\$ 30</b>	<b>\$ 55,407</b>	<b>\$ 35,046,904</b>	<b>\$ 25,546,119</b>	<b>\$ 133,151,115</b>
<b>LIABILITIES</b>									
Accounts Payable	\$ 149,927	\$ -	\$ -	\$ 11,975	\$ -	\$ 3,029	\$ -	\$ -	\$ 164,931
Accrued Expenses	2,386,463			-					2,386,463
Deposits Payable	25,607								25,607
Deferred Ambulance Billing Revenue	309,107								309,107
Long Term Debt (1) Certificates of Participation								12,224,000	12,224,000
Long Term Debt (2) Vehicle Lease								5,693,338	5,693,338
Liability Assc. with Open Workers' Comp Claims								5,527,000	5,527,000
Liability for Accumulated Leave								2,101,782	2,101,782
<b>Total Liabilities</b>	<b>2,871,103</b>	<b>-</b>	<b>-</b>	<b>11,975</b>	<b>-</b>	<b>3,029</b>	<b>-</b>	<b>25,546,119</b>	<b>28,432,227</b>
<b>FUND EQUITY</b>									
Investment in General Fixed Assets							35,046,904		35,046,904
Non-Spendable Fund Balance				239,000					239,000
Restricted Fund Balance			72	97,861	30				97,963
Committed Fund Balance:									
Dry Period Funding	39,756,688								39,756,688
Budget Stabilization		14,275,349							14,275,349
Workers' Compensation Claims		3,000,000							3,000,000
Capital Projects				11,868,064					11,868,064
Assigned Fund Balance:									
Other Assigned Fund Balance	59,153			323,388		9,989			392,530
Unassigned Fund Balance						42,389			42,389
<b>Total Fund Balance</b>	<b>39,815,842</b>	<b>17,275,349</b>	<b>72</b>	<b>12,528,313</b>	<b>30</b>	<b>52,378</b>	<b>35,046,904</b>	<b>-</b>	<b>104,718,888</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 42,686,945</b>	<b>\$ 17,275,349</b>	<b>\$ 72</b>	<b>\$ 12,540,288</b>	<b>\$ 30</b>	<b>\$ 55,407</b>	<b>\$ 35,046,904</b>	<b>\$ 25,546,119</b>	<b>\$ 133,151,115</b>

Note #1: Bank of America Escrow Account - 2018 Equipment Lease Proceeds of \$5.4M

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
REVENUE (ALL FUNDS)  
FISCAL YEAR 2017-2018  
JULY 1, 2017 - FEBRUARY 28, 2018**

GL CODE	FISCAL YEAR COMPLETED: 67% DESCRIPTION	2014/2015 ACTUAL REVENUE	2015/2016 ACTUAL REVENUE	2016/2017 ACTUAL REVENUE	2017/2018 BUDGETED REVENUE	2017/2018 REALIZED REVENUE	PERCENT RECEIVED %
<b>4100</b>	<b>TAXES</b>						
4110	PROPERTY TAXES - CURRENT SECURED	\$53,279,121	\$57,616,767	\$61,143,436	\$63,416,399	\$40,699,025	64.18%
4120	PROPERTY TAXES - SUPPLEMENTAL	1,187,562	1,439,374	1,762,346	528,418	244,922	46.35%
4130	PROPERTY TAXES - UTILITIES (Unitary)	974,141	1,050,678	1,069,077	1,090,458	709,957	65.11%
4140	PROPERTY TAXES - CURRENT UNSECURED	1,959,968	1,844,275	1,839,066	1,905,707	1,750,956	91.88%
4145	HOMEOWNERS PROPERTY TAX RELIEF	487,153	482,390	475,833	528,418	-	0.00%
4150	RDA PROPERTY TAX	648,506	916,948	1,058,717	1,079,892	750,334	69.48%
4160	LESS COUNTY TAX ADMINISTRATION	(499,102)	(514,207)	(510,175)	(520,366)	-	0.00%
4170	PROPERTY TAXES - PRIOR SECURED	(156,204)	(187,115)	(142,357)	0	(133,764)	
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(83,626)	(77,821)	(89,990)	0	(77,751)	
4190	PROPERTY TAXES - PRIOR UNSECURED	(26,010)	(65,172)	60,059	0	18,079	
		<b>57,771,510</b>	<b>62,506,117</b>	<b>66,666,013</b>	<b>68,028,926</b>	<b>43,961,757</b>	<b>64.62%</b>
<b>4200</b>	<b>INTERGOVERNMENTAL REVENUE</b>						
4220	MEASURE "H"	33,000	33,000	33,000	33,000	-	0.00%
4230	SB-90 MANDATED COSTS	102,278	22,668	-	-	-	
4240	STATE AID/GRANTS (OES REIMB.)	334,609	505,507	208,327	-	419,205	
4245	FEDERAL GRANT REVENUE	-	-	-	-	-	
4250	LOCAL AGENCIES	-	143,288	191,892	250,510	165,885	66.22%
4251	GEMT	-	152,575	76,294	65,423	40,627	62.10%
4252	CONSOLIDATED DISPATCH	-	-	1,250,000	1,300,000	650,000	50.00%
4253	USE TAX SHARE REVENUE	-	-	-	-	169	
		<b>469,887</b>	<b>857,038</b>	<b>1,759,513</b>	<b>1,648,933</b>	<b>1,275,886</b>	<b>77.38%</b>
<b>4300</b>	<b>CHARGES FOR SERVICE</b>						
4310	INSPECTION FEES	108,818	124,744	67,533	110,000	56,417	51.29%
4315	PLAN REVIEW	596,692	657,804	715,299	600,000	388,473	64.75%
4316	INFO TECHNOLOGY SURCHARGE	97,861	39,127	39,142	35,500	-	0.00%
4320	WEED ABATEMENT CHARGES	3,347	2,493	1,938	3,045	1,037	34.06%
4325	ADMINISTRATIVE CITATION CHARGES	51,550	38,328	7,500	35,000	400	1.14%
4330	AMBULANCE SERVICES	3,125,236	3,344,200	3,426,216	3,391,157	2,424,485	71.49%
4340	CPR CLASSES	370	360	520	577	400	69.32%
4350	REPORTS/PHOTOCOPIES	6,749	9,976	13,142	10,150	4,196	41.34%
		<b>3,990,623</b>	<b>4,217,032</b>	<b>4,271,290</b>	<b>4,185,429</b>	<b>2,875,407</b>	<b>68.70%</b>
<b>4400</b>	<b>USE OF MONEY &amp; PROPERTY</b>						
4410	INVESTMENT EARNINGS	144,288	376,027	180,517	310,807	186,784	60.10%
		<b>144,288</b>	<b>376,027</b>	<b>180,517</b>	<b>310,807</b>	<b>186,784</b>	
<b>4500</b>	<b>RENTS, ROYALTIES AND COMMISSIONS</b>						
4510	RENT ON REAL ESTATE	75,059	45,958	62,807	62,808	42,922	68.34%
		<b>75,059</b>	<b>45,958</b>	<b>62,807</b>	<b>62,808</b>	<b>42,922</b>	
<b>4600</b>	<b>OTHER REVENUE</b>						
4610	DONATIONS/CONTRIBUTIONS	10	30				
4620	SALE OF PROPERTY	780,427	9,950	13,482			
4630	INSURANCE PROCEEDS	-	-	-		105,640	
4640	MISCELLANEOUS REVENUE	139,755	99,201	56,651		9,080	
		<b>920,192</b>	<b>109,181</b>	<b>70,133</b>	<b>-</b>	<b>114,720</b>	
<b>4900</b>	<b>OTHER FINANCING SOURCES</b>						
4910	Debt/Lease proceeds	13,132,249	-	-	5,432,359	5,432,359	100.00%
		<b>13,132,249</b>	<b>-</b>	<b>-</b>	<b>5,432,359</b>	<b>5,432,359</b>	
	<b>REVENUE TOTAL</b>	<b>\$76,503,809</b>	<b>\$68,111,352</b>	<b>\$73,010,272</b>	<b>\$79,669,262</b>	<b>\$53,889,836</b>	<b>67.64%</b>

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2017-2018  
JULY 1, 2017 - FEBRUARY 28, 2018**

FISCAL YEAR COMPLETED - 67%								
DESCRIPTION	GL CODE	2014/2015 ACTUAL	2015/2016 ACTUAL	2016/2017 ACTUAL	2017/2018 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
PERMANENT SALARIES	5110	\$19,188,961	\$20,945,087	\$23,416,517	\$26,012,674	\$16,831,163	\$9,181,511	64.70%
TEMPORARY SALARIES	5115	267,725	296,679	228,589	293,114	147,351	145,763	50.27%
PERMANENT OVERTIME	5120	6,470,482	7,917,285	8,208,668	7,020,403	6,593,938	426,465	93.93%
PERMANENT OVERTIME-TEMP EEs	5121	-	25,937	2,993	-	4,161	(4,161)	#DIV/0!
FICA/MEDICARE	5140	373,313	420,610	449,912	491,024	333,677	157,347	67.96%
RETIREMENT CONTRIBUTIONS	5150	14,723,941	14,694,250	15,280,694	17,051,250	11,445,078	5,606,172	67.12%
RETIREMENT CONTRIB. UAAL	5150	-	-	-	294,000	294,000	0	100.00%
401a CONTRIBUTIONS-ER PAID	5151	-	8,438	7,350	7,688	5,532	2,156	71.96%
EMPLOYEE GROUP INSURANCE	5160	3,202,870	3,533,985	3,750,615	4,301,098	2,539,217	1,761,881	59.04%
RETIREE HEALTH INSURANCE	5170	1,788,158	2,053,562	2,238,230	3,134,909	1,593,167	1,541,742	50.82%
OPEB CONTRIBUTION	5175	1,000,000	3,396,659	3,817,170	3,095,383	1,805,643	1,289,740	58.33%
UNEMPLOYMENT INSURANCE	5180	821	-	-	20,000	6,369	13,631	31.85%
WORKERS' COMPENSATION	5190	899,816	1,118,289	956,203	1,000,000	666,493	333,507	66.65%
<b>TOTAL SALARIES AND BENEFITS</b>	<b>5100</b>	<b>47,916,087</b>	<b>54,410,780</b>	<b>58,356,941</b>	<b>62,721,543</b>	<b>42,265,789</b>	<b>20,455,754</b>	<b>67.39%</b>
OFFICE SUPPLIES	5202	27,849	27,027	25,857	33,238	20,075	13,163	60.40%
POSTAGE	5204	13,996	14,021	12,436	26,732	3,105	23,627	11.62%
TELECOMMUNICATIONS	5206	167,750	168,728	205,159	234,755	119,590	115,165	50.94%
UTILITIES	5208	344,230	352,055	359,029	365,820	253,917	111,903	69.41%
SMALL TOOLS/EQUIPMENT	5210	85,136	69,710	132,035	155,979	100,148	55,831	64.21%
MISCELLANEOUS SUPPLIES	5212	100,911	100,561	47,878	141,081	57,145	83,936	40.50%
MEDICAL SUPPLIES	5213	122,211	143,955	131,232	139,828	110,564	29,264	79.07%
FIREFIGHTING SUPPLIES	5214	67,463	37,479	29,694	62,753	27,370	35,383	43.61%
PHARMACEUTICAL SUPPLIES	5216	25,174	35,498	30,542	34,671	24,629	10,042	71.04%
COMPUTER SUPPLIES	5218	6,043	7,691	10,053	15,255	7,105	8,150	46.58%
RADIO EQUIPMENT & SUPPLIES	5219	19,459	15,281	25,654	20,500	5,235	15,265	25.54%
FOOD SUPPLIES	5222	14,910	27,628	21,081	34,496	21,893	12,603	63.47%
PPE INSPECTION & REPAIRS	5223	21,309	18,745	16,054	26,213	10,120	16,093	38.61%
SAFETY CLOTHING/SUPPLIES	5224	100,360	80,554	117,887	214,668	138,787	75,881	64.65%
CLASS A UNIFORMS & SUPPLIES	5225	7,789	3,496	5,002	13,134	3,898	9,236	29.68%
NON-SAFETY CLOTHING/SUPPLIES	5226	10,801	5,638	39,111	41,832	15,127	26,705	36.16%
CLASS B UNIFORMS & SUPPLIES	5227	29,619	56,894	72,454	95,750	49,814	45,936	52.02%
HOUSEHOLD SUPPLIES	5228	51,627	43,371	42,804	43,076	38,082	4,994	88.41%
CENTRAL GARAGE - REPAIRS	5230	161,501	174,177	552,762	175,000	292,848	(117,848)	167.34%
CENTRAL GARAGE - MAINTENANCE	5231	12,113	6,534	39,145	38,237	9,249	28,988	24.19%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	166,873	137,063	148,672	174,231	124,084	50,147	71.22%
CENTRAL GARAGE - TIRES	5234	39,569	40,666	58,544	52,275	25,540	26,735	48.86%
CENTRAL GARAGE - MANDATED INSP.	5235	6,077	9,822	6,758	11,561	8,591	2,970	74.31%
MAINT./REPAIRS - EQUIPMENT	5236	158,021	165,074	197,432	282,850	156,327	126,523	55.27%
MAINT./REPAIRS - RADIO & ELECTRON	5238	303,983	231,239	295,529	314,812	83,857	230,955	26.64%
MAINT./REPAIRS - BUILDINGS	5240	148,734	157,281	195,818	228,717	174,219	54,498	76.17%
MAINT./REPAIRS - GROUNDS	5242	35,350	44,167	43,327	40,653	26,654	13,999	65.56%
RENTS & LEASES-EQUIP./PROPERTY	5246	47,933	64,106	60,643	79,984	46,865	33,119	58.59%
PROFESSIONAL/SPECIALIZED SERVICES	5250	688,486	937,626	1,310,069	1,526,842	817,475	709,367	53.54%
RECRUITING COSTS	5251	40,120	102,890	92,293	116,031	85,048	30,983	73.30%
LEGAL SERVICES	5252	107,352	254,331	934,439	292,000	135,543	156,457	46.42%
MEDICAL SERVICES	5254	65,875	74,647	74,585	89,150	35,156	53,994	39.43%
COMMUNICATIONS SERVICES	5258	79,800	79,800	79,800	79,800	-	79,800	0.00%
ELECTION SERVICES	5262	86,856	-	300	-	-	-	0.00%
INSURANCE SERVICES	5264	435,810	559,787	495,579	485,998	497,301	(11,303)	102.33%
PUBLICATION OF LEGAL NOTICES	5270	1,633	1,475	653	6,384	-	6,384	0.00%
SPECIALIZED PRINTING	5272	14,833	14,941	11,985	28,277	15,715	12,562	55.58%
MEMBERSHIPS	5274	57,804	68,045	68,408	80,151	61,447	18,704	76.66%
EDUCATIONAL COURSES/SUPPLIES	5276	32,958	38,886	47,059	66,428	17,200	49,228	25.89%
EDUCATIONAL ASSISTANCE	5277	12,502	12,978	11,756	16,400	16,692	(292)	101.78%
PUBLIC EDUCATIONAL SUPPLIES	5278	9,255	10,799	9,473	12,608	7,599	5,009	60.27%
BOOKS & PERIODICALS	5280	11,178	10,112	11,914	21,354	8,322	13,032	38.97%
RECOGNITION SUPPLIES	5282	1,502	1,906	2,456	4,050	271	3,779	6.69%
MEETINGS/TRAVEL EXPENSES	5284	28,185	33,347	36,541	42,868	25,407	17,461	59.27%
OTHER EXPENSE						11,250	(11,250)	
PROPERTY TAX SHARE AGREEMENT	5290		\$84,695	\$46,313	\$52,056	-	52,056	0.00%
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>5200</b>	<b>3,970,940</b>	<b>4,524,727</b>	<b>6,156,215</b>	<b>6,018,498</b>	<b>3,689,265</b>	<b>2,329,233</b>	<b>61.30%</b>
<b>TOTAL G/F OPERATING EXPENDITURES</b>		<b>\$51,887,027</b>	<b>\$58,935,506</b>	<b>\$64,513,156</b>	<b>\$68,740,041</b>	<b>45,955,053</b>	<b>\$22,784,988</b>	<b>66.85%</b>

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
 CAPITAL PROJECTS, EQUIP/VEHICLES, DEBT SERVICE, SAN RAMON VALLEY FIRE COMMUNITY FUND  
 FISCAL YEAR 2017-2018  
 JULY 1, 2017 - FEBRUARY 28, 2018**

FISCAL YEAR COMPLETED - 67%								
DESCRIPTION	GL CODE	2014/2015 ACTUAL	2015/2016 ACTUAL	2016/2017 ACTUAL	2017/2018 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
RENTS & LEASES - PROPERTY	5246	\$0	\$0		\$0	\$0	\$0	
LEGAL & PROFESSIONAL SERVICES	5250/5252	-	8,621		-	30,000	(30,000)	
CRR TECH IMPROVEMENTS	5253	-	8,360		65,000	267	64,733	0%
PUBLICATION OF LEGAL NOTICES	5270	-	1,548		-	-	0	
DESIGN/CONSTRUCTION	6105/6110	440			-	-	0	
VARIOUS IMPROVEMENTS *	6120	250,133	2,780,361		1,544,159	349,418	1,194,741	23%
RADIO/ELECTRONIC EQUIPMENT	6230	302,557	1,234,044		614,053	93,060	520,993	15%
MAJOR EQUIPMENT	6240	51,179	144,052	625,147	712,016	541,423	170,593	76%
AUTOS & TRUCKS	6250	27,376	-	198,560	1,456,978	132,048	1,324,930	9%
<b>TOTAL CAPITAL PROJECTS (FUND 300)</b>		<b>631,685</b>	<b>4,176,986</b>	<b>823,707</b>	<b>4,392,206</b>	<b>1,146,216</b>	<b>3,245,990</b>	<b>26%</b>
BOND REDEMPTION - 2003/2006/2013/2015 COP	5310	9,987,291	1,271,981	1,270,952	1,268,938	1,065,030	203,908	84%
VEHICLE LEASE #4	5310	534,012	525,885	525,885	525,885	466,850	59,035	89%
<b>TOTAL DEBT SERVICE (FUND 200)</b>		<b>10,521,303</b>	<b>1,797,866</b>	<b>1,796,836</b>	<b>1,794,823</b>	<b>1,531,880</b>	<b>262,943</b>	<b>85%</b>
OTHER SPECIAL DISTRICT EXPENDITURES	5286	1,000	1,000	0			0	
<b>TOTAL SRVF COMMUNITY FUND (FUND 400)</b>		<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, SRVF COMMUNITY &amp; FEDERAL GRANT FUND</b>		<b>\$11,153,988</b>	<b>\$5,975,852</b>	<b>\$2,620,543</b>	<b>\$6,187,029</b>	<b>\$2,678,097</b>	<b>\$3,508,932</b>	<b>43%</b>
* Note: Includes new Station 32 pedestrian bridge construction.								

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
GENERAL FUND  
REVENUE/EXPENDITURE HISTORY**

<i>Month</i>	<i>2013/14</i>		<i>2014/15</i>		<i>2015/16</i>		<i>2016/17</i>		<i>2017/18</i>	
	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>
July	\$303,039	\$4,253,760	\$399,328	\$5,808,943	\$354,684	\$4,771,243	\$282,790	\$5,316,616	\$354,888	\$6,122,636
August	\$393,566	\$4,035,499	\$390,930	\$4,376,310	\$426,922	\$5,260,304	\$363,912	\$5,109,224	\$695,817	\$5,671,451
September	\$230,997	\$4,049,136	\$317,832	\$4,176,216	\$354,095	\$4,581,188	\$377,209	\$5,047,543	\$480,964	\$5,593,302
October	\$2,205,383	\$3,879,765	\$2,247,021	\$4,157,975	\$2,040,889	\$4,262,203	\$2,158,269	\$5,282,085	\$2,593,632	\$5,999,337
November	\$343,280	\$4,023,813	\$295,306	\$4,381,969	\$335,053	\$4,727,586	\$720,990	\$5,554,302	\$362,621	\$5,888,575
December	\$27,720,683	\$3,843,098	\$30,041,174	\$4,307,582	\$32,619,418	\$5,464,991	\$34,893,289	\$5,043,510	\$34,930,693	\$5,966,196
January	\$529,393	\$3,767,912	\$1,149,378	\$4,230,080	\$576,093	\$4,743,692	\$1,242,334	\$5,401,913	\$8,491,817	\$5,387,036
February	\$427,492	\$3,570,860	\$291,209	\$4,005,149	\$472,114	\$4,837,271	\$690,047	\$5,326,068	\$446,775	\$5,326,521
March	\$360,312	\$3,799,189	\$472,966	\$4,084,004	\$620,681	\$5,229,614	\$433,245	\$5,849,120		
April	\$20,027,067	\$3,850,555	\$21,844,911	\$4,276,998	\$23,795,929	\$4,901,844	\$25,663,196	\$5,297,542		
May	\$324,465	\$3,752,225	\$338,057	\$4,255,627	\$840,611	\$4,935,586	\$394,206	\$5,452,583		
June	\$4,738,990	\$4,138,587	\$4,663,427	\$3,810,313	\$5,365,634	\$5,219,984	\$5,664,005	\$5,832,652		



### Total Overtime Hours by Month January 2016-February 2018

