

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Wednesday, January 24, 2018 – 1:00 p.m.

*Matthew Stamey ~ Board President
H. Jay Kerr, Board Vice-President ~ Chris Campbell, Director
Don Parker, Director ~ Dominique Yancey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period December 11, 2017, through January 15, 2018 in the amount of \$2,189,939.43.
- 5.2 Approve the Board minutes from the Regular December 20, 2017 Regular Board Meeting and District Counsel’s Report Upon Return from Closed Session from December 20, 2017.
- 5.3 Approval of salary and payroll taxes and retirement contributions for the month of December 2017 in the amount of \$4,603,139.71.
- 5.4 Authorization to purchase 21 sets of Structural Turnouts from LN Curtis & Sons in the amount of \$53,421.38.
- 5.5 Receive and review of Quarterly Investment Report for the quarter ended December 31, 2017.

- 5.6 Possible approval of Resolution No. 2018-01 establishing fines pursuant to Ordinance No. 24 and repealing Resolution No. 2013-10.
- 5.7 Authorization to enter into a 24-month agreement with AT&T for Managed Internet Services in an amount not to exceed \$1,280.80 per month, excluding telecommunications taxes and fees.
- 5.8 Approval of iNet Subscription Agreement for Hazardous Atmosphere Monitoring Services.

5.9 **Personnel Actions:**

Merit Increases

- 1. Approve staff's recommendation to award a merit salary increase to Firefighter 5, Timothy Eng, to Step 5; effective January 1, 2018.
- 2. Approve staff's recommendation to award a merit salary increase to Firefighter 5, Jeffrey Griep, to Step 5; effective January 1, 2018.
- 3. Approve staff's recommendation to award a merit salary increase to Firefighter 5, Thomas Terrazas, to Step 5; effective January 1, 2018.
- 4. Approve staff's recommendation to award a merit salary increase to Firefighter 5, Ryan Terres, to Step 5; effective January 1, 2018.
- 5. Approve staff's recommendation to award a merit salary increase to Firefighter 5, Ryan Pickard, to Step 5; effective January 1, 2018.
- 6. Approve staff's recommendation to award a merit salary increase to Public Safety Dispatcher 2, Nicolette Reid, to Step 2; effective January 10, 2018.
- 7. Approve staff's recommendation to award a merit salary increase to Senior Office Assistant, Amanda Perceval, to Step 4; effective January 1, 2018.

New Hires

- 1. Confirmation of Employment (Stacy Tamori, Human Resources Generalist). Approve staff's recommendation to hire Stacy Tamori at Step 6, effective January 17, 2018.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Announcement of Standing Committee Assignments for 2018 by Board President Stamey.

7. OLD BUSINESS

- 7.1 Report on Antique Fire Pumper.
- 7.2 Discussion of Retainer, District Legal Counsel.
- 7.3 Approval of the Side Letter Agreement between the San Ramon Valley Fire Protection District and IAFF Local 3546, dated January 24, 2018, and authorize the Fire Chief to sign the agreement.

8. NEW BUSINESS

- 8.1 Memo from LAFCO Executive Director, Lou Ann Texeira – Election Notice and Call for Nominations for Special District Representative.
- 8.2 Discussion and possible approval of establishing a Chief Financial Officer Position.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief John Duggan
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief, Derek Krause
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief, Derek Krause
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency
Communications Denise Pangelinan
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Selection of date for annual Board Retreat at San Ramon City Hall - (April 10, 11 or 12, from 10 a.m. to 2 p.m.).

12. UPCOMING CALENDAR OF EVENTS

Monday, February 19, 2018 – Presidents Day Holiday
Friday, February 23, 2018 – 9:30 a.m. – CERT PAC Meeting
Wednesday, February 28, 2018 – 1:00 p.m. – Regular Board Meeting.

13. CLOSED SESSION

- 13.1 Possible exposure to litigation (2 matters) pursuant to Government Code Section 54956.9(d)(2).
Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED BOARD MEETING AT 1:00 P.M. WEDNESDAY, FEBRUARY 28, 2018 IN THE BOARDROOM.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on January 18, 2018 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.

CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 12/11/2017 Through 1/15/2018

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
219576	1/11/2018	ABACUS PRODUCTS INC	919.42	Annual Financial Report (20)
219521	1/5/2018	ACC BUSINESS	1,185.00	Ethernet Access Cost 11/11/17-12/10/17
219577	1/11/2018	ACCUPRINT	1,095.27	Ambulance Billing Forms
01/11/18-01	1/11/2018	ACE AUTO REPAIR AND TIRE CENTER	2,141.77	Repair Brakes Transmission/Drivers Door Panel-Unit 344
01/11/18-02	1/11/2018	ACE AUTO REPAIR AND TIRE CENTER	100.00	Inspect Noise From L/R Wheel-Unit 705
01/11/18-03	1/11/2018	ACE AUTO REPAIR AND TIRE CENTER	301.19	Service/Smog/New Battery-Unit 307
01/11/18-04	1/11/2018	ACE AUTO REPAIR AND TIRE CENTER	193.00	Service/Check Power Steering Leak-Unit 707
01/11/18-05	1/11/2018	ACE AUTO REPAIR AND TIRE CENTER	53.80	Smog-Unit 337
01/11/18-06	1/11/2018	ACE AUTO REPAIR AND TIRE CENTER	630.06	Smog/Check 4WD Lock-Unit 398
219522	1/5/2018	AD CLUB	755.00	Fire and Life Safety Job Postings
219578	1/11/2018	AD CLUB	2,250.00	Job Postings-CFO/FLSD CalOpps
219523	1/5/2018	AIR EXCHANGE INC	530.86	Plymovent #1-Replaced Lower Hose/Flange/Tailpipe Stop Stn 31
	1/5/2018	AIR EXCHANGE INC	503.79	Plymovent #2-Repair Trolley/New Hook Stn 31
219404	12/14/2017	AIRGAS USA LLC	165.58	Oxygen Tank Cylinder Rental-November 2017
219449	12/22/2017	AIRGAS USA LLC	410.70	Oxygen Tank Cylinders (13) 12/6/17
	12/22/2017	AIRGAS USA LLC	158.26	Oxygen Tank Cylinders (2) 12/6/17
	12/22/2017	AIRGAS USA LLC	231.70	Oxygen Tank Cylinders (6) 12/12/17
	12/22/2017	AIRGAS USA LLC	431.50	Oxygen/Acetylene for Torches - T31/T35
1/5/18-01	1/5/2018	ALL STAR FIRE EQUIPMENT INC	2,193.24	Tingley Rain Coats (22)
1/5/18-02	1/5/2018	ALL STAR FIRE EQUIPMENT INC	1,266.41	Rain Jackets (13)-Academy 2017-1
1/5/18-03	1/5/2018	ALL STAR FIRE EQUIPMENT INC	95.80	Rain Jacket (1)-Academy 2017-1
12/22/17-01	12/22/2017	ALL STAR FIRE EQUIPMENT INC	62.19	SCBA Voice Amp Repair
12/22/17-02	12/22/2017	ALL STAR FIRE EQUIPMENT INC	156.81	Helmet Suspension (2)
12/22/17-03	12/22/2017	ALL STAR FIRE EQUIPMENT INC	179.31	SCBA Mask Repair Lens
219450	12/22/2017	AMAZON COM CREDIT SERVICES	54.13	Anti Fatigue Standing Mat-Captains Ofc Stn 32
	12/22/2017	AMAZON COM CREDIT SERVICES	31.47	Ball Socket Lift Supports Struts-Unit 529
	12/22/2017	AMAZON COM CREDIT SERVICES	100.36	Ball Studs w/ Hardware/Soup Bowls-Stn 39
	12/22/2017	AMAZON COM CREDIT SERVICES	19.98	Extension Drawer Slide-Unit 529
	12/22/2017	AMAZON COM CREDIT SERVICES	125.46	Flatware for Admin Bldg
	12/22/2017	AMAZON COM CREDIT SERVICES	131.80	Laundry Basket Holder-Stn 32
219524	1/5/2018	AMERIGAS SAN JOSE	3,346.36	400 gals Propane-Training Site/Switch-Serviced/Lubed Stn 30
219451	12/22/2017	ANNE HOOMISSEN	25.00	Ambulance Refund
219452	12/22/2017	ARLENE HARTONO	96.38	Reimb Mileage/Bridge Toll-Special Districts FTR Training
	12/22/2017	ARLENE HARTONO	25.68	Reimb-Mileage Cash Deposits to Bank 8/25-12/15/17
219525	1/5/2018	ASBURY ENVIRONMENTAL SERVICES	120.00	Waste Oil Pickup-Shop
1/5/18-04	1/5/2018	ASCOT STAFFING	241.29	FLSD Temporary Staffing (9.0 Hrs) 12/11-12/17/17
1/5/18-05	1/5/2018	ASCOT STAFFING	147.46	EMS Temporary Staffing (5.5 Hrs) 12/11-12/17/17
1/5/18-06	1/5/2018	ASCOT STAFFING	375.34	FLSD Temporary Staffing (14.0 Hrs) 12/18-12/24/17
12/14/17-01	12/14/2017	ASCOT STAFFING	26.81	FLSD Temporary Staffing (1.0 Hrs) 11/27-12/3/17
12/14/17-02	12/14/2017	ASCOT STAFFING	174.27	FLSD Temporary Staffing (6.5 Hrs) 11/27-12/3/17

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12/22/17-04	12/22/2017	ASCOT STAFFING	147.46	FLSD Temporary Staffing (5.5 Hrs) 12/4-12/10/17
12/22/17-05	12/22/2017	ASCOT STAFFING	53.62	EMS Temporary Staffing (2.0 Hrs) 12/04-12/10/17
219526	1/5/2018	B AND C TRUCK PARTS INC	434.07	Headlight Repair-Unit 523
219579	1/11/2018	BART CORRIE	1,048.79	Reimb Educational Asst-Confined Space Rescue 12/8/17
219527	1/5/2018	BENEFIT ADMINISTRATION CORP	150.00	Section 125 Plan Admin Fees-11/17
219453	12/22/2017	BENJAMIN A WYLIE	200.00	Reimb-Paramedic Recertification
219454	12/22/2017	BEST PRINT GRAPHICS	140.54	Gold/Black Cut Vinyl Letters-TC Spare Vehicle
219455	12/22/2017	BICKMORE	4,100.00	Actuarial Review of Self-Insured Workers' Comp as of 6/30/17
1/5/18-07	1/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 30 Bio-Hazard Waste Collection Service 12/18/17
1/5/18-08	1/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 31 Bio-Hazard Waste Collection Service 12/18/17
1/5/18-09	1/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 32 Bio-Hazard Waste Collection Service 12/18/17
1/5/18-10	1/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 33 Bio-Hazard Waste Collection Service 12/18/17
1/5/18-11	1/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 34 Bio-Hazard Waste Collection Service 12/18/17
1/5/18-12	1/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 35 Bio-Hazard Waste Collection Service 12/18/17
1/5/18-13	1/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 36 Bio-Hazard Waste Collection Service 12/18/17
1/5/18-14	1/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 38 Bio-Hazard Waste Collection Service 12/18/17
1/5/18-15	1/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 39 Bio-Hazard Waste Collection Service 12/18/17
219456	12/22/2017	BLACKROCK GROUP	1,116.25	Background - HR Generalist Candidate
219457	12/22/2017	BLAINE CARTER	566.07	Ambulance Refund
01/11/18-07	1/11/2018	BOUNDTREE MEDICAL LLC	5,029.80	Medical Supplies
01/11/18-08	1/11/2018	BOUNDTREE MEDICAL LLC	717.50	Pharmaceutical Supplies
01/11/18-09	1/11/2018	BOUNDTREE MEDICAL LLC	776.90	Medical Supplies
01/11/18-10	1/11/2018	BOUNDTREE MEDICAL LLC	127.92	Medical Equipment
01/11/18-11	1/11/2018	BOUNDTREE MEDICAL LLC	865.88	Medical Supplies
12/14/17-03	12/14/2017	BOUNDTREE MEDICAL LLC	124.64	Pelican Drug Box-EMS Carts
12/14/17-04	12/14/2017	BOUNDTREE MEDICAL LLC	4,941.15	Medical Supplies
12/22/17-06	12/22/2017	BOUNDTREE MEDICAL LLC	1,286.26	Pharmaceutical Supplies
12/22/17-07	12/22/2017	BOUNDTREE MEDICAL LLC	665.80	Medical Equipment
12/22/17-08	12/22/2017	BOUNDTREE MEDICAL LLC	129.90	Pharmaceutical Supplies
219528	1/5/2018	BRIAN MEDLEY	760.61	Reimb Educational Asst-Paramedic Course/Lodging 11/29-12/1/17
219580	1/11/2018	BRIAN MEDLEY	9.00	Reimb Parking-Large Animal Rescue Class 9/28/17
	1/11/2018	BRIAN MEDLEY	175.00	Reimb-ACLS Recertification
219405	12/14/2017	BRIAN MORALES	39.99	Reimb-Self Funded Vision Plan-Brian
219529	1/5/2018	BRYAN JANNISSE	2,145.00	Landscape Improvement/Install Planter-Training Site
	1/5/2018	BRYAN JANNISSE	2,875.00	Landscape Improvements/Remove and Repair Valve-Stn 36
	1/5/2018	BRYAN JANNISSE	1,675.00	Landscape Maintenance-Old Stn 32
	1/5/2018	BRYAN JANNISSE	1,145.00	Remove Tree Damaging Wall-Stn 30
	1/5/2018	BRYAN JANNISSE	3,725.00	Repair Fence-Stn 32
219530	1/5/2018	BUCHANAN AUTO ELECTRIC INC	702.34	Batteries (2)-Comm Ctr Unit 856
	1/5/2018	BUCHANAN AUTO ELECTRIC INC	388.94	Batteries for Stream Lights (10)-Shop

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219531	1/5/2018	BURNS TRUCK AND TRAILER	8,958.99	Overhead/New Injectors/Exhaust Manifold/Rear Brakes-Unit 523
219025	12/14/2017	CA SPECIAL DISTRICTS ASSOCIATION	(65.00)	Required Ethics AB1234 Webinar Trng-Director Parker 11/8/17
219532	1/5/2018	CALIFORNIA UST SERVICES	680.48	Repair Pump/Replaced Nozzle-Stn 35
	1/5/2018	CALIFORNIA UST SERVICES	1,124.70	Replaced Hose per BAAQMD Inspection-Stn 35
	1/5/2018	CALIFORNIA UST SERVICES	1,444.05	Replaced Pump/Nozzle-Stn 38
Wire 1/8/18	1/8/2018	CALPERS	501,246.68	CalPERS Health-Jan 2018
Wire 12/20/17	12/20/2017	CalPERS CERBT (OPEB)	257,949.00	FY 17/18 OPEB Contribution Prefunding-December 2017
219406	12/14/2017	CAPITAL ONE COMMERCIAL	1,443.85	Drinking Water/Sports Drink/Laundry Detergent/Ofc Supplies
219581	1/11/2018	CAPITAL ONE COMMERCIAL	1,753.32	Electrolyte Sports Drinks (111)
219458	12/22/2017	CASEY M RIVERS	71.26	Reimb Meals-Regional Instructor Orientations 12/5-12/6/17
219407	12/14/2017	CCC DEPT OF INFO TECH	1,536.00	Telecommunication Services/Radio Services-10/17
219459	12/22/2017	CCC DEPT OF INFO TECH	1,280.00	Telecommunication Services/Radio Services-11/17
01/11/18-12	1/11/2018	CCC EMPLOYEES RETIREMENT ASS...	466,702.50	Employee Retirement Contributions-12/17
12/14/17-05	12/14/2017	CCC EMPLOYEES RETIREMENT ASS...	(20,166.18)	Credit-B.Collins 415 Limit-12/17
	12/14/2017	CCC EMPLOYEES RETIREMENT ASS...	(28,828.56)	Credit-C.Bowen 415 Limit-12/17
	12/14/2017	CCC EMPLOYEES RETIREMENT ASS...	(26,495.67)	Credit-C.Suter 415 Limit-12/17
	12/14/2017	CCC EMPLOYEES RETIREMENT ASS...	(14,041.34)	Credit-D.Evanson 415 Limit-12/17
	12/14/2017	CCC EMPLOYEES RETIREMENT ASS...	(24,924.30)	Credit-M.Sylvia 415 Limit-12/17
	12/14/2017	CCC EMPLOYEES RETIREMENT ASS...	(25,317.67)	Credit-R.Probert 415 Limit-12/17
	12/14/2017	CCC EMPLOYEES RETIREMENT ASS...	504,891.35	Employee Retirement Contributions-11/17
219460	12/22/2017	CHRIS QUIRK	444.93	Reimb CERT Communication Supplies
12/14/17-06	12/14/2017	CHRISTIANSTEVEN SOFTWARE LLC	1,402.70	Crystal Reports Distribution Server Maintenance
219461	12/22/2017	CIGNA HEALTH AND LIFE INSURANC...	319.00	Ambulance Refund
219462	12/22/2017	CIGNA HEALTH AND LIFE INSURANC...	936.23	Ambulance Refund
219463	12/22/2017	CINTAS CORPORATION	85.43	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-10/4/17
	12/22/2017	CINTAS CORPORATION	85.43	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-11/1/17
	12/22/2017	CINTAS CORPORATION	82.07	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-11/29/17
	12/22/2017	CINTAS CORPORATION	89.08	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-12/13/17
	12/22/2017	CINTAS CORPORATION	41.70	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-12/6/17
	12/22/2017	CINTAS CORPORATION	54.56	Stn 32 Carpet Runners Clean Fee-11/30/17
	12/22/2017	CINTAS CORPORATION	54.56	Stn 32 Carpet Runners Clean Fee-12/14/17
219464	12/22/2017	CLARA STOKES	221.95	Ambulance Refund
219408	12/14/2017	CLARK PEST CONTROL	348.00	Stn 31 Pest Control Service-12/1/17
219409	12/14/2017	COMCAST	216.00	Stn 30 Cable Service 12/13/17-1/13/18
219410	12/14/2017	COMCAST	146.08	Stn 35 High Speed Internet 12/8/17-1/7/18
219411	12/14/2017	COMCAST	236.08	New Stn 32 High Speed Internet 12/6/17-1/5/18
219412	12/14/2017	COMCAST	141.54	New Stn 32 Cable Service 12/4/17-1/3/18
219413	12/14/2017	COMCAST	146.08	Stn 39 High Speed Internet 12/9/17-1/8/18
219414	12/14/2017	COMCAST	247.73	Stn 38 Cable Service/High-Speed Internet 12/8/17-1/7/18
219465	12/22/2017	COMCAST	151.08	Stn 31 High-Speed Internet 12/23/17-1/22/18

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219466	12/22/2017	COMCAST	300.39	Admin Cable Service/High-Speed Internet 12/17/17-1/16/18
219467	12/22/2017	COMCAST	146.08	Stn 34 High Speed Internet 12/15/17-1/14/18
219533	1/5/2018	COMCAST	240.45	Stn 31 Cable Service 12/26/17-1/25/18
	1/5/2018	COMCAST	176.04	Stn 33 Cable Service 1/1/18-1/31/18
	1/5/2018	COMCAST	190.29	Stn 39 Cable Service 1/1/18-1/31/18
219534	1/5/2018	COMCAST	106.08	Alamo Webcam High-Speed Internet 12/27/17-1/26/18
219535	1/5/2018	COMCAST	206.93	Stn 35 Cable Service 12/27/17-1/26/18
219536	1/5/2018	COMCAST	171.51	Training Site High Speed Internet/Cable Svc 12/26-1/25/18
219537	1/5/2018	COMCAST	241.15	Stn 36 Cable Service 12/26/17-1/25/18
219538	1/5/2018	COMCAST	146.08	Stn 30 High-Speed Internet 12/30/17-1/29/18
	1/5/2018	COMCAST	156.08	Stn 32 High-Speed Internet 12/18/17-1/17/18
	1/5/2018	COMCAST	146.08	Stn 33 High-Speed Internet 1/1/18-1/30/18
	1/5/2018	COMCAST	146.08	Stn 36 High-Speed Internet 1/1/18-1/31/18
219539	1/5/2018	COMCAST	239.35	Stn 34 Cable Service 12/27/17-1/26/18
	1/5/2018	COMCAST	285.97	Stn 38 Cable Service 12/27/17-1/26/18
219582	1/11/2018	COMCAST	216.03	Stn 30 Cable Service 1/13/18-2/12/18
219583	1/11/2018	COMCAST	236.08	New Stn 32 High Speed Internet 1/6/18-2/5/18
	1/11/2018	COMCAST	146.08	Stn 35 High Speed Internet 1/8/18-2/7/18
219584	1/11/2018	COMCAST	148.43	New Stn 32 Cable Service 1/4/18-2/3/18
	1/11/2018	COMCAST	247.73	Stn 38 Cable Service/High-Speed Internet 1/8/18-2/7/18
219540	1/5/2018	CONCERN EAP	2,664.85	Employee Assistance Premium-12/17
219541	1/5/2018	CONCORD UNIFORMS	36.87	Class A Update-Corrie
219468	12/22/2017	COSTCO WHOLESALE MEMBERSHIP	180.00	Membership
219415	12/14/2017	CPS HR CONSULTING	300.00	Public Safety Dispatcher Supervisor
12/14/17-07	12/14/2017	DA PAGE LLC	425.00	Paging Software-11/17
219469	12/22/2017	DANIELLE BELL	66.30	Reimb-Autism Book for Agencies/Staff Donation (5)
219416	12/14/2017	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-December 2017
219417	12/14/2017	DEFINITIVE NETWORKS INC	4,800.00	ePCR Data Review Service-December 2017
219542	1/5/2018	DEFINITIVE NETWORKS INC	4,800.00	ePCR Data Review Service-January 2018
	1/5/2018	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-January 2018
219470	12/22/2017	DELL MARKETING LP	261.42	Crystal Reports 2016 Upgrade
	12/22/2017	DELL MARKETING LP	520.74	VLA Absolute DDS Annual Maintenance Renewal Fee
219418	12/14/2017	DEMIAN BANNISTER	625.00	Reimb-Educ Assistance-Confined Space Rescue Tech 12/8/17
219471	12/22/2017	DEPT OF FORESTRY AND FIRE PROT...	208.00	Auto Extrication 11/20-11/22/17
	12/22/2017	DEPT OF FORESTRY AND FIRE PROT...	648.00	Fire Prevention 3B Class Certifications 10/30-11/3/17
219472	12/22/2017	DIABLO PRINTING AND COPYING	182.28	Business Cards-McNamara/Castanaha
219585	1/11/2018	DIABLO PRINTING AND COPYING	91.14	Business Cards-Chaplain N Vleisides
219473	12/22/2017	DIRECTV	57.99	Cable Service 12/12/17-1/11/18
1/5-18-16	1/5/2018	DON HOMAN	25.00	Water Tank Lease-1/1/18
219543	1/5/2018	DUBLIN CHEVROLET INC	167.44	Replaced Hub Caps-Unit 395

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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219474	12/22/2017	DUBLIN SAN RAMON SERVICES DIST...	59.73	Stn 30 Fireline Water Service 10/15-12/14/17
	12/22/2017	DUBLIN SAN RAMON SERVICES DIST...	247.88	Stn 30 Water Service (Meter 1.0) 10/15-12/14/17
219419	12/14/2017	EBMUD	234.58	Stn 34 Water Service (Meter 4.0) 9/27/17-11/29/17
219420	12/14/2017	EBMUD	406.81	Stn 34 Water Service (Meter 1.0) 9/27/17-11/29/17
219421	12/14/2017	EBMUD	458.56	Stn 31 Water Service (Meter 6.0) 9/28/17-12/1/17
219422	12/14/2017	EBMUD	1,410.61	Stn 31 Water Service (Meter 2.0) 9/28/17-12/1/17
219423	12/14/2017	EBMUD	278.30	Stn 31 Water Service (Meter 5/8) 9/28/17-12/1/17
219424	12/14/2017	EBMUD	234.58	Stn 31 Water Service (Meter 4.0) 9/28/17-12/1/17
219475	12/22/2017	EBMUD	1,049.75	Stn 33 Water Service (Meter 5/8) 10/4/17-12/6/17
219476	12/22/2017	EBMUD	234.58	Stn 33 Water Service (Meter 4.0) 10/4/17-12/6/17
219544	1/5/2018	EBMUD	190.36	Stn 32 Water Service (Meter 1.0) 10/19/17-12/21/17
	1/5/2018	EBMUD	234.58	Stn 32 Water Service (Meter 4.0) 10/19/17-12/21/17
	1/5/2018	EBMUD	350.45	Stn 32 Water Service (Meter 5/8) 10/19/17-12/21/17
	1/5/2018	EBMUD	427.36	Stn 35 Water Service (Meter 1.0) 10/17/17-12/17/17
	1/5/2018	EBMUD	234.58	Stn 35 Water Service (Meter 4.0) 10/17/17-12/18/17
	1/5/2018	EBMUD	597.50	Stn 39 Water Service (Meter 1.0) 10/25/17-12/26/17
	1/5/2018	EBMUD	234.58	Stn 39 Water Service (Meter 4.0) 10/25/17-12/26/17
219477	12/22/2017	EBMUD MUNICIPAL UTILITY DISTRICT	0.00	Upgrade 28 Fire Hydrants
219586	1/11/2018	ED JONES COMPANY INC	59.47	Name Bar-Permit Technician Cindy Jackson
219425	12/14/2017	EMERICK AND FINCH	225.00	Conference Room Use Fee-7/24,11/7,11/29/17
219426	12/14/2017	ENTERPRISE FM TRUST	5,809.98	Monthly Fleet Lease Payment (11) 12/1/17-12/31/17
219587	1/11/2018	ERIC SABYE	175.00	Reimb ACLS Recertification
	1/11/2018	ERIC SABYE	175.00	Reimb PALS Recertification
219478	12/22/2017	ERICA GREENBERG	2,948.17	Human Resources Support (60.5 Hrs)-12/2017
219479	12/22/2017	FIRE NUGGETS INC	13,125.00	Confined Space Technician-Academy 2017-1
	12/22/2017	FIRE NUGGETS INC	10,400.00	Rescue Systems 1 for Academy 2017-1
219545	1/5/2018	HAVE AIR WILL TRAVEL INC	75.00	SErvice Call-Flat Tires Unit 546
	1/5/2018	HAVE AIR WILL TRAVEL INC	150.00	Service Call/Flat Repair-Unit 318
	1/5/2018	HAVE AIR WILL TRAVEL INC	489.40	Svc Call/Mounts/Dismounts New Tires (2)-Unit 701
	1/5/2018	HAVE AIR WILL TRAVEL INC	488.60	Svc Call/Mounts/Dismounts New Tires-Unit 811
1/5/18-17	1/5/2018	HI TECH EMERGENCY VEHICLE SVC	6,417.98	Repair Outriggers Cylinder Leaks/AC/Inspection-Unit 525
1/5/18-18	1/5/2018	HI TECH EMERGENCY VEHICLE SVC	9,470.20	Repair Pump/Gear Box/Pump Test/Inspections-Unit 548
1/5/18-19	1/5/2018	HI TECH EMERGENCY VEHICLE SVC	8,855.88	Repairs After Strike Team Deployment/90 Day Inspect #529
1/5/18-20	1/5/2018	HI TECH EMERGENCY VEHICLE SVC	4,279.35	Repair Valve/90 Day Inspection-Unit 603
219480	12/22/2017	HOME DEPOT CREDIT SERVICES	7.01	Cell Battery for FOB Key-Unit 396
	12/22/2017	HOME DEPOT CREDIT SERVICES	3.22	Concrete for Mailbox-Stn 30
	12/22/2017	HOME DEPOT CREDIT SERVICES	1,564.81	Dixon Live Fire Supplies
	12/22/2017	HOME DEPOT CREDIT SERVICES	99.50	Firefighter Survival Supplies
	12/22/2017	HOME DEPOT CREDIT SERVICES	62.56	Fuel Additive-Shop
	12/22/2017	HOME DEPOT CREDIT SERVICES	69.06	Lightbulbs for Exterior Front Entrance-Admin

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	12/22/2017	HOME DEPOT CREDIT SERVICES	474.87	Live Fire Prep Supplies
	12/22/2017	HOME DEPOT CREDIT SERVICES	107.12	Resist Cable Tie/Misc Supplies
	12/22/2017	HOME DEPOT CREDIT SERVICES	11.41	Rocks for Base of Mailbox-Stn 30
	12/22/2017	HOME DEPOT CREDIT SERVICES	122.27	Storage Supplies/Lightbulbs-Stn 31
	12/22/2017	HOME DEPOT CREDIT SERVICES	48.65	Tape Measures for Stn 38/Engines
	12/22/2017	HOME DEPOT CREDIT SERVICES	26.66	Vent Module Supplies
219481	12/22/2017	HUMANA	284.79	Ambulance Refund
01/11/18-13	1/11/2018	HUNT AND SONS INC	534.44	Stn 30 Unleaded/Diesel Fuel-1/2/18
01/11/18-14	1/11/2018	HUNT AND SONS INC	1,277.84	Stn 31 Unleaded/Diesel Fuel-1/2/18
01/11/18-15	1/11/2018	HUNT AND SONS INC	532.78	Stn 34 Unleaded/Diesel Fuel-1/2/18
01/11/18-16	1/11/2018	HUNT AND SONS INC	438.30	Stn 35 Diesel Fuel-1/2/18
01/11/18-17	1/11/2018	HUNT AND SONS INC	791.62	Stn 38 Unleaded Fuel-1/2/18
01/11/18-18	1/11/2018	HUNT AND SONS INC	612.29	Stn 39 Diesel Fuel-1/2/18
1/5/18-21	1/5/2018	HUNT AND SONS INC	560.07	Stn 34 Unleaded/Diesel Fuel-12/19/17
1/5/18-22	1/5/2018	HUNT AND SONS INC	1,153.91	Stn 38 Unleaded/Diesel Fuel-12/19/17
1/5/18-23	1/5/2018	HUNT AND SONS INC	1,406.84	Stn 31 Unleaded/Diesel Fuel-12/19/17
1/5/18-24	1/5/2018	HUNT AND SONS INC	888.05	Stn 30 Unleaded/Diesel Fuel-12/19/17
1/5/18-25	1/5/2018	HUNT AND SONS INC	590.03	Stn 35 Unleaded/Diesel Fuel-12/19/17
1/5/18-26	1/5/2018	HUNT AND SONS INC	556.44	Stn 39 Unleaded/Diesel Fuel-12/19/17
1/5/18-27	1/5/2018	HUNT AND SONS INC	78.85	Stn 38 Unleaded Fuel-12/22/17
1/5/18-28	1/5/2018	HUNT AND SONS INC	1,005.45	Stn 38 Unleaded Fuel-12/29/17
1/5/18-29	1/5/2018	HUNT AND SONS INC	928.61	Stn 34 Unleaded/Diesel Fuel-12/26/17
1/5/18-30	1/5/2018	HUNT AND SONS INC	1,756.40	Stn 38 Unleaded/Diesel Fuel-12/26/17
1/5/18-31	1/5/2018	HUNT AND SONS INC	576.25	Stn 34 Unleaded/Diesel Fuel-12/29/17
12/14/17-08	12/14/2017	HUNT AND SONS INC	598.99	Stn 34 Unleaded/Diesel Fuel-12/1/17
12/14/17-09	12/14/2017	HUNT AND SONS INC	1,169.92	Stn 38 Unleaded/Diesel Fuel-12/1/17
12/14/17-10	12/14/2017	HUNT AND SONS INC	1,490.45	Stn 30 Unleaded/Diesel Fuel-12/5/17
12/14/17-11	12/14/2017	HUNT AND SONS INC	1,731.77	Stn 31 Unleaded/Diesel Fuel-12/5/17
12/14/17-12	12/14/2017	HUNT AND SONS INC	678.83	Stn 34 Unleaded/Diesel Fuel-12/5/17
12/14/17-13	12/14/2017	HUNT AND SONS INC	476.21	Stn 35 Unleaded/Diesel Fuel-12/5/17
12/14/17-14	12/14/2017	HUNT AND SONS INC	802.58	Stn 38 Unleaded/Diesel Fuel-12/5/17
12/14/17-15	12/14/2017	HUNT AND SONS INC	54.30	Stn 39 Unleaded Fuel-12/5/17
12/14/17-16	12/14/2017	HUNT AND SONS INC	1,548.83	Stn 38 Unleaded/Diesel Fuel-12/8/17
12/22/17-09	12/22/2017	HUNT AND SONS INC	295.09	Stn 34 Unleaded Fuel-12/15/17
12/22/17-10	12/22/2017	HUNT AND SONS INC	1,008.64	Stn 34 Unleaded/Diesel Fuel-12/12/17
12/22/17-11	12/22/2017	HUNT AND SONS INC	1,372.61	Stn 38 Unleaded/Diesel Fuel-12/12/17
12/22/17-12	12/22/2017	HUNT AND SONS INC	1,040.84	Stn 38 Unleaded Fuel-12/15/17
12/22/17-13	12/22/2017	HUNT AND SONS INC	1,747.05	Stn 36 Unleaded/Diesel Fuel-12/15/17
219482	12/22/2017	INNOVATIVE CLAIM SOLUTIONS	8,348.92	Workers' Comp Claim Admin Fees 1/1-1/31/18
219483	12/22/2017	INNOVATIVE LAUNDRY SYSTEMS	166.00	Repair Washing Machine-Stn 31

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219484	12/22/2017	IPROMOTEU	1,095.36	District Hats (72)
219485	12/22/2017	IRON MOUNTAIN	317.69	Off-Site Backup Media Storage Fee-11/17
219427	12/14/2017	ISINGS CULLIGAN	51.99	Stn 31 Drinking Water Service-11/17
219428	12/14/2017	ISINGS CULLIGAN	82.23	Stn 30 Drinking Water Service-11/17
219546	1/5/2018	ISINGS CULLIGAN	85.37	Stn 30 Drinking Water Service-12/17
219588	1/11/2018	ISINGS CULLIGAN	78.11	Stn 31 Drinking Water Service-12/17
219486	12/22/2017	JEAN GAUTHIER	155.00	Installed New Dishwasher-Stn 33
219547	1/5/2018	JEFFREY GRIEPP	300.00	Reimb PALS/ACLS Recertification
219548	1/5/2018	JOHN D YOUNGBLOOD	66.06	Reimb Teaching Aid Supplies-Academy 2017-1
219487	12/22/2017	JOHN ROBERTSON	120.00	CERT Instructor (4.0 hours) - 9/23/17
	12/22/2017	JOHN ROBERTSON	210.00	CERT Instructor (7.0 hours) - 11/4/17
219549	1/5/2018	JOHN T MARTIN	141.47	Reimb Materials to Build Table-Stn 32
218280	12/14/2017	JON MICHAELSON	(311.83)	Reimb-Annual District Physical/TB Test/Lab Work
219589	1/11/2018	JUAN PEDRENO	83.73	Reimb Uniform Shoes
218658	12/14/2017	KAISER	(405.17)	Ambulance Refund
219488	12/22/2017	KAISER	1,670.53	Ambulance Refund
219489	12/22/2017	KAISER	437.18	Ambulance Refund
219429	12/14/2017	KEN SCHWARTZ	5.14	Reimb-Station to Station Mileage 12/6/17
1/5/18-32	1/5/2018	KENNETH R CAMPO CPA	12,892.50	Finance Consulting Services (95.5 Hrs)-December 2017
219550	1/5/2018	KEVIN RAWITZER	1,048.79	Reimb Education Asst-Confined Space and Rescue Systems I
219430	12/14/2017	L N CURTIS AND SONS	183.75	Cairns Helmet Cushion Replacement (5)
219490	12/22/2017	L N CURTIS AND SONS	216.50	.75GHF Brass Adj 4-in Mop-Up Nozzle
	12/22/2017	L N CURTIS AND SONS	189.44	Demo Wildland Pants-Spani
	12/22/2017	L N CURTIS AND SONS	1,082.50	Performance Fire Helmet Headlamp (8)
	12/22/2017	L N CURTIS AND SONS	295.14	Redback Boots-Bartusch
	12/22/2017	L N CURTIS AND SONS	411.35	Uniform Pants-Lake (1)/Olson (3)
	12/22/2017	L N CURTIS AND SONS	514.19	Uniform Pants-Martin/Curtis (5)
	12/22/2017	L N CURTIS AND SONS	295.52	Uniform Shirts-Olson (2)/Pants-Eng (1)
219551	1/5/2018	L N CURTIS AND SONS	897.39	EMS Coat-Academy
	1/5/2018	L N CURTIS AND SONS	167.79	Station Boots-Falkenstrom
	1/5/2018	L N CURTIS AND SONS	8,548.98	Turnout Jacket/Pants (3)-Meyer/Phares/Spani
	1/5/2018	L N CURTIS AND SONS	167.79	Uniform Boots-J. Scott
	1/5/2018	L N CURTIS AND SONS	167.79	Uniform Boots-Purnell
	1/5/2018	L N CURTIS AND SONS	549.91	Uniform Shirts (5)-Academy
	1/5/2018	L N CURTIS AND SONS	398.36	Uniform Shirts(2)/Pants(2)-Volunteer
	1/5/2018	L N CURTIS AND SONS	189.44	Wildland Pants-Demo
219590	1/11/2018	L N CURTIS AND SONS	416.76	Uniform Boots-Bower
	1/11/2018	L N CURTIS AND SONS	167.79	Uniform Boots-Jackson
	1/11/2018	L N CURTIS AND SONS	167.79	Uniform Boots-Lopez
	1/11/2018	L N CURTIS AND SONS	204.59	Uniform Boots/Glove Straps (Volunteers)

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	1/11/2018	L N CURTIS AND SONS	102.84	Uniform Pants-Bueno
	1/11/2018	L N CURTIS AND SONS	119.08	Uniform Shirt-Lopez
	1/11/2018	L N CURTIS AND SONS	192.69	Uniform Shirts (2)-Jackson
219491	12/22/2017	LIEBERT CASSIDY WHITMORE	1,505.00	Professional Services-11/30/17
219552	1/5/2018	LIEBERT CASSIDY WHITMORE	3,390.50	Employment Relations Consortium Membership 1/1/18-12/31/18
219553	1/5/2018	LIVERMORE DUBLIN DISPOSAL	249.91	Stn 30 Garbage Service-12/17
	1/5/2018	LIVERMORE DUBLIN DISPOSAL	422.92	Stn 34 Garbage Service-12/17
	1/5/2018	LIVERMORE DUBLIN DISPOSAL	616.88	Stn 38 Garbage Service-12/17
	1/5/2018	LIVERMORE DUBLIN DISPOSAL	249.91	Stn 39 Garbage Service-12/17
219492	12/22/2017	LIVERMORE SAW AND MOWER LLC	78.35	Repair ECHO Hand Held Blower/Spark Plug/Filter Assembly/Vent
	12/22/2017	LIVERMORE SAW AND MOWER LLC	63.05	Repair ECHO Hand Held Blower/Starter/Recoil
219431	12/14/2017	LOGOBOSS LLC	34.21	Engraved Nameplates
219493	12/22/2017	LOGOBOSS LLC	312.83	Employee and Firefighter of the Year Awards
219494	12/22/2017	LOVELAND AND SMART INSURANC...	13,473.00	Excess Workers' Compensation Ins True-Up FY 16/17
219554	1/5/2018	LUCAS A HIRST	175.00	Reimb ACLS Recertification
219495	12/22/2017	M AND L OVERHEAD DOORS	440.00	Repair App Bay Door #2-Installed New Receiver Stn 30
	12/22/2017	M AND L OVERHEAD DOORS	375.00	Repair App Bay Door #3/#5-Stn 30
	12/22/2017	M AND L OVERHEAD DOORS	455.00	Repair App Bay Door-Secured Photo Cell/Tension Cable-Stn 38
219555	1/5/2018	M AND L OVERHEAD DOORS	647.50	Replace Stem Rollers/Button/Tension Cables-App Bay Door #35
	1/5/2018	M AND L OVERHEAD DOORS	375.00	Replaced 5 Hinges-Front App Bay Door Training Site
	1/5/2018	M AND L OVERHEAD DOORS	864.52	Replaced Torsion Shaft/Baring Plates/Safety Edge Transmitter
219432	12/14/2017	MARGERIE REED	419.98	Reimb-Self Funded Vision Plan-Marge/Bill
219591	1/11/2018	MARK A CLEMENTI PhD	1,650.00	Medical Evaluations
219433	12/14/2017	MARK ANDERSON	460.00	Reimb-Self Funded Vision Plan-Mark/Jennifer
12/22/17-14	12/22/2017	MAXIM SERVICES	2,055.00	Admin Cleaning Service-12/17
1/5/18-33	1/5/2018	MEYERS NAVE PROFESSIONAL LAW ...	729.00	Prof Svcs-General Labor & Employment Services
219434	12/14/2017	MICHAEL BUENO	90.45	Reimb-Fuel-Dixon Live Fire Prep
219556	1/5/2018	MICHAEL ELLIS	450.00	Reimb Livestrong Matrix Indoor Cycle-Stn 33
219496	12/22/2017	MICKEY BENKO	821.06	Change Locks in Restrooms-Stn 32
	12/22/2017	MICKEY BENKO	75.78	Primus Master Keys (5)-Admin
219557	1/5/2018	MICKEY BENKO	539.24	Repair Restroom Locks-Stn 34
1/5/18-34	1/5/2018	MOORE MECHANICAL INC	436.00	Replace Fan Blade-Admin
219558	1/5/2018	NATALIE KORTHAMAR WONG	112.35	Reimb Mileage-Calpeira HR Training Conference 12/6-12/8/17
219497	12/22/2017	NATHAN R SMITH	556.89	Reimb Registration/Lodging/Mileage/Meals-Regional Instructor
219592	1/11/2018	NBS	1,867.50	Prof Services-GEMT Cost Recovery 12/31/17
12/14/17-17	12/14/2017	NOB HILL CLEANERS INC	8.00	Patch On Uniform Shirt (1)
12/14/17-18	12/14/2017	NOB HILL CLEANERS INC	16.00	Patch On Uniform Shirts (2)
219435	12/14/2017	OFFICE DEPOT	85.29	Office Supplies
219436	12/14/2017	OFFICE DEPOT	38.05	Office Supplies
219437	12/14/2017	OFFICE DEPOT	98.92	Office Supplies

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219498	12/22/2017	OFFICE DEPOT	90.85	Office Supplies
	12/22/2017	OFFICE DEPOT	9.15	Tea Supplies
219559	1/5/2018	OFFICE DEPOT	22.28	Office Supplies
219593	1/11/2018	OFFICE DEPOT	560.60	Office Supplies
	1/11/2018	OFFICE DEPOT	8.40	Water (1 Case)
219560	1/5/2018	OREILLY AUTOMOTIVE INC	156.72	Hose Bed Struts/Wiper Blades-Shop
	1/5/2018	OREILLY AUTOMOTIVE INC	3.92	Short Bed Struts-Shop
1/5/18-35	1/5/2018	ORKIN	170.00	Stn 36 Pest Control Service-12/27/17
1/5/18-36	1/5/2018	OSBORN SPRAY SERVICE INC	75.00	Admin Pest Control Service-12/20/17
1/5/18-37	1/5/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 30 Pest Control Service-12/20/17
1/5/18-38	1/5/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 36 Pest Control Service-12/20/17
1/5/18-39	1/5/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 33 Pest Control Service-12/22/17
1/5/18-40	1/5/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 39 Pest Control Service-12/20/17
1/5/18-41	1/5/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 35 Pest Control Service-12/20/17
12/14/17-19	12/14/2017	OSBORN SPRAY SERVICE INC	67.00	Stn 32 Pest Control Service-11/27/17
12/14/17-20	12/14/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 30 Pest Control Service-11/22/17
12/14/17-21	12/14/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 36 Pest Control Service-11/22/17
12/14/17-22	12/14/2017	OSBORN SPRAY SERVICE INC	75.00	Admin Pest Control Service-11/22/17
12/14/17-23	12/14/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 33 Pest Control Service-11/22/17
12/14/17-24	12/14/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 39 Pest Control Service-11/22/17
12/14/17-25	12/14/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 35 Pest Control Service-11/22/17
219594	1/11/2018	P AND A ADMINISTRATIVE SVC INC	250.00	COBRA Installation
	1/11/2018	P AND A ADMINISTRATIVE SVC INC	500.00	FSA Annual Minimum 1/18-12/18
219561	1/5/2018	P AND A GROUP	144.00	FSA Administration Fees
12/22/17-15	12/22/2017	PACHECO BROTHERS GARDENING L...	2,131.00	Admin/Stn 38/Stn 30/Stn 35/Stn 31 Landscape Maint-12/17
12/22/17-16	12/22/2017	PACIFIC MOUNTAIN CONTRACTORS ...	83,643.31	Progress Payment #23-New 32 Pedestrian Bridge Payment #2
219562	1/5/2018	PAUL CONWAY SHIELDS	146.47	Structure Helmet Shields-Gendron/Hirst/Rivers
12/22/17-17	12/22/2017	PETER C BENSON	10,640.00	EMS Medical Director-Consulting Services 11/17
219438	12/14/2017	PGE	1,019.07	New Stn 32 Gas/Electric Service 11/3/17-12/4/17
219499	12/22/2017	PGE	927.86	Stn 36 Gas/Electric Service-11/9/17-12/10/17
219563	1/5/2018	PGE	13,690.09	Gas/Electric Service-12/17
	1/5/2018	PGE	45.35	Stn 34 Signal Light-12/17
219595	1/11/2018	PGE	1,384.16	New Stn 32 Gas/Electric Service 12/5/17-1/3/18
219500	12/22/2017	PITNEY BOWES INC	326.53	Postage Meter Rental
219564	1/5/2018	PITNEY BOWES RESERVE ACCOUNT	1,000.00	Replenish Postage Reserve Account
219439	12/14/2017	PRIMO ESPRESSO COMPANY	77.56	Admin Coffee Supplies
219501	12/22/2017	PRIMO ESPRESSO COMPANY	28.52	Admin Coffee Supplies
01/11/18-19	1/11/2018	RAHUL MAHARAJ	1,755.00	EMD-Q Assurance Review Services (39.0 Hours)-12/17
219502	12/22/2017	RAWLINGS COMPANY LLC	1,746.86	Ambulance Refund
219596	1/11/2018	REBECCA GILMAN	151.55	Reimb Uniform Shoes

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01/11/18-20	1/11/2018	REPUBLIC SERVICES 210	620.72	Stn 36 Garbage Service-1/2018
01/11/18-21	1/11/2018	REPUBLIC SERVICES 210	310.33	Stn 33 Garbage Service-1/2018
01/11/18-22	1/11/2018	REPUBLIC SERVICES 210	620.72	Stn 31 Garbage Service-1/2018
01/11/18-23	1/11/2018	REPUBLIC SERVICES 210	289.72	Stn 35 Garbage Service-1/2018
01/11/18-24	1/11/2018	REPUBLIC SERVICES 210	579.41	Training Site Garbage Service-1/2018
01/11/18-25	1/11/2018	REPUBLIC SERVICES 210	289.72	Stn 32 Garbage Service-1/2018
12/14/17-26	12/14/2017	REPUBLIC SERVICES 210	620.72	Stn 36 Garbage Service-12/2017
12/14/17-27	12/14/2017	REPUBLIC SERVICES 210	310.33	Stn 33 Garbage Service-12/2017
12/14/17-28	12/14/2017	REPUBLIC SERVICES 210	620.72	Stn 31 Garbage Service-12/2017
12/14/17-29	12/14/2017	REPUBLIC SERVICES 210	289.72	Stn 35 Garbage Service-12/2017
12/14/17-30	12/14/2017	REPUBLIC SERVICES 210	579.41	Training Site Garbage Service-12/2017
12/14/17-31	12/14/2017	REPUBLIC SERVICES 210	289.72	New Stn 32 Garbage Service-12/2017
219083	12/14/2017	RIAN G EVITT	(82.13)	Reimb-Candy/Lunch for Crew-Danville Fall Festival
219503	12/22/2017	RICHARD L VEAL	210.00	CERT Instructor (7.0 hours) - 9/23/17
	12/22/2017	RICHARD L VEAL	240.00	CERT Instructor (8.0 hours) - 11/4/17
219440	12/14/2017	RICHARD PERRY	423.80	Reimb-Self Funded Vision Plan-Rich/Donna
219565	1/5/2018	RICHARD PERRY	225.00	Reimb Self-Funded Vision
219566	1/5/2018	ROBERT SCOTT FULWOOD	8,736.62	ADPP Payment Less Dental/Vision/Life/EAP 12/1-12/31/17
219504	12/22/2017	SAN MATEO REGIONAL NETWORK I...	415.00	FireDispatch.com CAD Interface/Radio Audio Streaming
219441	12/14/2017	SAN RAMON TOW INC	4,550.00	4th Quarter Auto Extrication Training Module
	12/14/2017	SAN RAMON TOW INC	3,150.00	Auto Extrication Training-Academy
219442	12/14/2017	SCOTTS PPE RECON INC	6,779.13	Inspection/Repair of Turnout Gear-Nov 2017
219597	1/11/2018	SECRETARY OF STATE	40.00	Notary Exam Processing Fee-S Brooks
219505	12/22/2017	SMILE BUSINESS PRODUCTS INC	300.66	Training Copier Annual Contract 11/1/17-11/30/17
219443	12/14/2017	SONIA MARTYN	225.00	Reimb-Self Funded Vision Plan-Brandon
219506	12/22/2017	SONIA MARTYN	230.00	Reimb Self-Funded Vision
	12/22/2017	SONIA MARTYN	65.65	Reimb Uniform Shoes
219567	1/5/2018	SPRINT	764.76	T1 Port Access Bundle-12/18/17
219568	1/5/2018	SPRINT	1,481.61	Mobile Data Wireless Access Fee 11/26/17-12/25/17
219569	1/5/2018	STEPHEN RODWELL	425.00	Reimb Self-Funded Vision
219507	12/22/2017	STEVE COCHRAN	245.00	Reimb-Paramedic/PHTLS Recertification
219598	1/11/2018	STEVEN REED	200.00	Reimb Paramedic Recertification
	1/11/2018	STEVEN REED	200.00	Reimb-PHTLS Recertification
219508	12/22/2017	SUCCESS WATER SYSTEMS INC	438.73	Repair-Water Line for Reverse Osmosis System Stn 30
219509	12/22/2017	SUN LIFE FINANCIAL	28,192.33	Dental Insurance-1/18
	12/22/2017	SUN LIFE FINANCIAL	16,501.59	Dental Insurance-Retirees 1/18
219510	12/22/2017	SUPERIOR AUTO PARTS WAREHOUSE	2.67	Bulb-Unit 322
	12/22/2017	SUPERIOR AUTO PARTS WAREHOUSE	6.35	Decal/Adhesive Remover-Shop
	12/22/2017	SUPERIOR AUTO PARTS WAREHOUSE	38.83	Fuel Filter-Shop
	12/22/2017	SUPERIOR AUTO PARTS WAREHOUSE	20.43	Replacement Headlights

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 12/11/2017 Through 1/15/2018

Check Number	Check Date	Payee	Check Amount	Transaction Description
219511	12/22/2017	SUPERVISOR MITCHOFF OFFICEHOL...	250.00	Brd of Superisors (Meyer, Phares, Krause, Pangelinan, Wong)
219512	12/22/2017	SUPPLYWORKS	193.57	Garbage Cans/Chemicals/Misc. Household Supplies-New Stn 32
	12/22/2017	SUPPLYWORKS	5.43	Janitorial Degreaser
	12/22/2017	SUPPLYWORKS	(5.43)	Returned-Janitorial Degreaser
219599	1/11/2018	SYLVIA BUSTOS	105.00	Reimb Self-funded Vision
219600	1/11/2018	THE HARTFORD PRIORITY ACCOUNTS	1,833.00	Life/AD&D Insurance-1/18
219444	12/14/2017	THOMAS G McKENZIE	200.00	Reimb-Paramedic Recertification
219513	12/22/2017	THOMAS G McKENZIE	300.00	Reimb Education Asst-Company Officer 2D
219570	1/5/2018	TIFCO INDUSTRIES INC	299.60	Replaced Decal Removal Tool-Shop
219571	1/5/2018	TODD THOMAS	1,048.79	Reimb Education Asst-Rescue System/Confined Space
219601	1/11/2018	TRAVERSOS WORK SHOE HEADQUA...	225.00	Uniform Boots-F Drayton
219514	12/22/2017	UNITED HEALTHCARE	1,516.72	Ambulance Refund
219445	12/14/2017	UNITED PARCEL SERVICE	58.08	Delivery Charges-12/2/17
219515	12/22/2017	UNITED PARCEL SERVICE	52.46	Delivery Charges-12/16/17
219572	1/5/2018	UNITED PARCEL SERVICE	59.47	Delivery Charges-12/30/17
219602	1/11/2018	UNITED PARCEL SERVICE	36.60	Delivery Charges-1/6/18
BCS 11/17-1	12/21/2017	US BANK	21.55	PB Penetrant-Autocar Refurb
BCS 11/17-2	12/21/2017	US BANK	25.30	Oil Filter-Autocar Refurb
BCS 11/17-3	12/21/2017	US BANK	108.98	Horn Button-Autocar Refurb
BCS 11/17-4	12/21/2017	US BANK	93.11	Nuts/Bolts-Autocar Refurb
BLS 11/17	12/21/2017	US BANK	1,167.88	CalCard-Bryan Shafer
BSS 11/17-1	12/21/2017	US BANK	60.06	HazMat-Command Board
BSS 11/17-2	12/21/2017	US BANK	48.00	HazMat-Command Board
BW 11/17	12/21/2017	US BANK	39.26	Fluoride Test Paper
DB 11/17-1	12/21/2017	US BANK	266.66	Wood Supply-Container Shelves
DB 11/17-2	12/21/2017	US BANK	15.00	Lunch-FPO Moving
DB 11/17-3	12/21/2017	US BANK	45.00	Constant Contact-CERT Renewal Email System
DB 11/17-4	12/21/2017	US BANK	180.00	CERT ID Cards
DB 11/17-5	12/21/2017	US BANK	30.00	NorCal FPO Membership-Rian Evitt
DF 11/17-1	12/21/2017	US BANK	409.69	Replacement Drain Grates-Exterior Stn 31 South Annex
DF 11/17-2	12/21/2017	US BANK	37.00	Adjustable Computer Stand-D Faria
DK 11/17-1	12/21/2017	US BANK	814.92	Bosch Dishwasher/Install Kit-Stn 31
DK 11/17-10	12/21/2017	US BANK	(164.20)	Returned-Chukka Round Toe Boot
DK 11/17-11	12/21/2017	US BANK	59.24	Lyft-R Nogueira Return from Burns Brothers for E33
DK 11/17-13	12/21/2017	US BANK	66.07	Lyft-R Nogueira to Hi Tech-WT30
DK 11/17-15	12/21/2017	US BANK	450.00	Registration-Permit Tech Class for C Jackson/S Lopez
DK 11/17-16	12/21/2017	US BANK	217.80	Shredding Services
DK 11/17-17	12/21/2017	US BANK	6.59	Certified Mai/Return Receipt
DK 11/17-2	12/21/2017	US BANK	10.00	Boot Laces-D Krause
DK 11/17-3	12/21/2017	US BANK	3,808.06	X-Tinguish FST Handheld Aerosol Generator/Case

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DK 11/17-4	12/21/2017	US BANK	814.92	Bosch Dishwasher/Install Kit-Stn 36
DK 11/17-5	12/21/2017	US BANK	20.13	Fuel-Rental Van for Grand Opening-Stn 32
DK 11/17-6	12/21/2017	US BANK	(100.00)	Credit-Damaged Collapsible Podium
DK 11/17-7	12/21/2017	US BANK	49.95	Haul Away Old Dishwasher-Stn 36
DK 11/17-8	12/21/2017	US BANK	216.75	Structure Boots-D Krause
DK 11/17-9	12/21/2017	US BANK	38.40	Lunch-Ambulance Subcommittee Meeting/Field Trip
DMc 11/17	12/21/2017	US BANK	673.47	CalCard Statement-D McNamara
DP 11/17-1	12/21/2017	US BANK	50.00	EMD Recertification-Nate Sill
DP 11/17-2	12/21/2017	US BANK	(99.00)	Refund-Dispatch Fundamentals Supervisor Class Fee-Bain
DP 11/17-3	12/21/2017	US BANK	(16.23)	Return-Dispatch Dorm Supplies
DV 11/17	12/21/2017	US BANK	118.04	CalCard Statement-D Vanek
EF 11/17	12/21/2017	US BANK	455.00	CalCard Statement-E Falkenstrom
EMS 11/22/17	12/21/2017	US BANK	3,412.02	EMS Supplies CD-17/18-026
ES 11/17	12/21/2017	US BANK	39.86	CalCard Statement-E Stiner
FD 11/17-1	12/21/2017	US BANK	20.00	Fuel
FD 11/17-2	12/21/2017	US BANK	44.42	Fuel
FD 11/17-3	12/21/2017	US BANK	36.55	Meal-CA Conference of Arson Investigator 11/12-11/15/17
FD 11/17-4	12/21/2017	US BANK	472.02	Lodging-CA Conference of Arson Investigator 11/12-11/15/17
JA 11/17-1	12/21/2017	US BANK	11.29	Shipping-Jump Ropes
JA 11/17-10	12/21/2017	US BANK	140.00	Pleasanton Garbage-Waste From Vent Training
JA 11/17-11	12/21/2017	US BANK	280.00	Pleasanton Garbage-Waste From Vent Training
JA 11/17-12	12/21/2017	US BANK	21.09	Lunch-Reserves for Vent
JA 11/17-13	12/21/2017	US BANK	84.00	Pleasanton Garbage-Waste From Vent Training
JA 11/17-2	12/21/2017	US BANK	34.55	Coffee-Motco Live Fire 15 Instructors
JA 11/17-3	12/21/2017	US BANK	25.75	Coffee-Ladders with 8 Instructors
JA 11/17-4	12/21/2017	US BANK	47.43	Snacks/Coffee-LARRO Mt Diablo 6 Instructors
JA 11/17-5	12/21/2017	US BANK	22.00	Snacks/Coffee-LARRO Mt Diablo 6 Instructors
JA 11/17-6	12/21/2017	US BANK	21.07	Snacks/Coffee-LARRO Mt Diablo 6 Instructors
JA 11/17-7	12/21/2017	US BANK	23.60	Snacks/Coffee-LARRO Mt Diablo 6 Instructors
JA 11/17-8	12/21/2017	US BANK	39.69	Lunch-Reserves for Vent
JA 11/17-9	12/21/2017	US BANK	140.00	Pleasanton Garbage-Waste From Vent Training
JC 11/17-1	12/21/2017	US BANK	(295.00)	Refund- IEC Class
JC 11/17-2	12/21/2017	US BANK	41.35	Fuel (Stn 38 Pumps Down)
JC 11/17-3	12/21/2017	US BANK	88.11	Replace AED Control
JC 11/17-4	12/21/2017	US BANK	121.21	Lunch-CPR Program
JC 11/17-5	12/21/2017	US BANK	55.00	NorCal FPO-Membership (J. Castro)
JD 11/17	12/21/2017	US BANK	10.00	Fuel-Unit 355
JL 11/17	12/21/2017	US BANK	27.25	Coffee-Academy Instructors
JS 11/17-1	12/21/2017	US BANK	50.43	Fuel-Station Pump Out of Service
JS 11/17-2	12/21/2017	US BANK	1,321.12	Lodging-Andersen Family

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JS 11/17-3	12/21/2017	US BANK	472.02	Lodging-Fire Arson Investigator Course
LP 11/17-1	12/21/2017	US BANK	50.00	Parking-JAC Conference
LP 11/17-2	12/21/2017	US BANK	32.01	Cab-Airport to Hotel for JAC Conference
LP 11/17-3	12/21/2017	US BANK	55.63	Dinner-JAC Conference
LP 11/17-4	12/21/2017	US BANK	77.73	Lunch-JAC Conference
LP 11/17-5	12/21/2017	US BANK	50.05	Fuel-Station Pump Out of Service
MK 11/17	12/21/2017	US BANK	(150.00)	Refund Registration-Intermediate Gov't Accounting
NKW 11/17-1	12/21/2017	US BANK	118.65	Coffee Supplies-Admin
NKW 11/17-10	12/21/2017	US BANK	3.49	Refreshments-Dispatcher Supervisor Interview
NKW 11/17-11	12/21/2017	US BANK	21.57	Refreshments-Dispatcher Supervisor Interviews
NKW 11/17-12	12/21/2017	US BANK	6.99	Refreshments-EAP Seminar
NKW 11/17-2	12/21/2017	US BANK	443.08	Lodging-Clerk Conference 10/22-10/24/17
NKW 11/17-3	12/21/2017	US BANK	525.00	Registration-LCW Annual Conf 2/26-2/28/18 (J Castanha)
NKW 11/17-4	12/21/2017	US BANK	525.00	Registration-LCW Annual Conf 2/26-2/28/18 (S. Tamori)
NKW 11/17-5	12/21/2017	US BANK	129.34	Refreshments-Engineer Recruitment
NKW 11/17-6	12/21/2017	US BANK	13.98	Refreshments-HR Generalist/Permit Tech Interviews
NKW 11/17-7	12/21/2017	US BANK	44.88	Refreshments-HR Generalist/Permit Tech Interviews
NKW 11/17-8	12/21/2017	US BANK	61.64	Refreshments-HR Generalist/Permit Tech Interviews
NKW 11/17-9	12/21/2017	US BANK	9.60	UPS Delivery-Package to Employee on Leave
RH 11/17	12/21/2017	US BANK	353.26	CalCard Statement-R Huettis
RN 11/17-1	12/21/2017	US BANK	85.00	Fuel-E33
RN 11/17-2	12/21/2017	US BANK	4.42	Roof Plugs
RN 11/17-3	12/21/2017	US BANK	153.25	New Latch for Shell Cover-Unit 322
RW 11/17-1	12/21/2017	US BANK	17.93	OTC Waiting Room-Water
RW 11/17-2	12/21/2017	US BANK	56.42	OTC Waiting Room-Coffee
RW 11/17-3	12/21/2017	US BANK	685.28	Books for Permit Tech Training Class
SB 11/17-1	12/21/2017	US BANK	97.86	Lunch-Labor Management
SB 11/17-2	12/21/2017	US BANK	306.10	Food-Stn 32 Grand Opening 10/28/17
SB 11/17-3	12/21/2017	US BANK	9.07	Food-Stn 32 Grand Opening 10/28/17
SB 11/17-4	12/21/2017	US BANK	108.00	Food-Stn 32 Grand Opening 10/28/17
SB 11/17-5	12/21/2017	US BANK	(65.00)	Registration-San Ramon Perf Arts-Director Kerr
SB 11/17-6	12/21/2017	US BANK	68.00	Refund Registration-San Ramon Perf Arts-Director Kerr
SB 11/17-7	12/21/2017	US BANK	75.00	Registration-San Ramon Perf Arts-Director Kerr
SC 11/17-1	12/21/2017	US BANK	137.00	NENA Membership-S Call
SC 11/17-10	12/21/2017	US BANK	94.18	Bissell Steam Mop/Supplies-Comm Ctr
SC 11/17-11	12/21/2017	US BANK	432.98	HDMI Over Ethernet Cable Extender-Comm Ctr
SC 11/17-12	12/21/2017	US BANK	145.00	Cisco 7940/7960 VoIP Phone Repairs
SC 11/17-13	12/21/2017	US BANK	449.95	Samsung Wall Map Tablet Replacement-Stn 39
SC 11/17-14	12/21/2017	US BANK	21.64	CD Labels-San Ramon PD Audio
SC 11/17-15	12/21/2017	US BANK	85.52	Apple 60W MagSafe 2 Power Adapter-Meyer

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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SC 11/17-16	12/21/2017	US BANK	184.00	Shredder-Meyer
SC 11/17-17	12/21/2017	US BANK	270.43	iPhone Case/Vehicle Charger/Desk Charger/Charger-Parker
SC 11/17-18	12/21/2017	US BANK	42.22	iPad 9.7 Cover-President Parker
SC 11/17-19	12/21/2017	US BANK	150.00	iPhone Screen Repair-Phares
SC 11/17-2	12/21/2017	US BANK	71.42	USB Wall Charger/Wireless Charging Pad-Call/Pangelinan
SC 11/17-20	12/21/2017	US BANK	361.14	iPad 9.7-President Parker
SC 11/17-21	12/21/2017	US BANK	133.15	HP Toner Black-Stn 31 BC Printer
SC 11/17-22	12/21/2017	US BANK	174.28	HP Toner-Printer 5-6
SC 11/17-23	12/21/2017	US BANK	348.34	HP Toner-Cyan/Yellow-Stn 35
SC 11/17-24	12/21/2017	US BANK	99.99	HP Toner Black-Gilman
SC 11/17-3	12/21/2017	US BANK	9.99	Wireless Charging Pad-S Call
SC 11/17-4	12/21/2017	US BANK	120.00	APCO Membership-S Call
SC 11/17-5	12/21/2017	US BANK	158.00	Cradlecare Annual Support (2)-RM 30/CS131
SC 11/17-6	12/21/2017	US BANK	397.99	Samsung Wall Map Tablet Replacement-Stn 39
SC 11/17-7	12/21/2017	US BANK	171.00	Touchscreen Drivers-E332
SC 11/17-8	12/21/2017	US BANK	32.46	50 HDMI Cable-Admin Classroom
SC 11/17-9	12/21/2017	US BANK	57.36	Bissell Steam Mop/Supplies-Comm Ctr
TW 11/17	12/21/2017	US BANK	1,974.44	CalCard Statement-T Word
Wire 1/5/18	1/5/2018	US BANK	1,150.00	2013 Ref COP Trustee Fees
219516	12/22/2017	US BANK EQUIPMENT FINANCE	1,098.96	Admin Ricoh Copiers Lease (2) 12/1/17-1/1/18
219446	12/14/2017	US HEALTHWORKS MEDICAL GROUP...	50.00	Pre-Employment Physical-Permit Technician
219517	12/22/2017	US HEALTHWORKS MEDICAL GROUP...	170.00	Medical Eval-HR Generalist/Permit Tech Candidates
219573	1/5/2018	US HEALTHWORKS MEDICAL GROUP...	110.00	Pre-employment Physical
219518	12/22/2017	VALLEY PLUMBING HOME CTR INC	154.50	Repair Bathroom Sink-Admin Mens Room
	12/22/2017	VALLEY PLUMBING HOME CTR INC	193.13	Repair Kitchen Sink Back-up Stn 35
219519	12/22/2017	VAN DERMYDEN MADDUX LAW CO...	5,599.43	Legal Services-Personnel Matter 10/20-11/20/17
219603	1/11/2018	VAVRINEK TRINE DAY AND CO LLP	13,000.00	Audit Services Rendered During December 2017
219574	1/5/2018	VEOLIA ES TECHNICAL SOLUTIONS ...	3,161.40	Cleaned Gasoline Storage Tank-Stn 35
	1/5/2018	VEOLIA ES TECHNICAL SOLUTIONS ...	1,444.50	Pump Out Apparatus Bay Drain-Stn 31
219520	12/22/2017	VERIZON WIRELESS	617.03	Cell Phone Charges 11/4/17-12/3/17
219447	12/14/2017	VISION SERVICE PLAN	5,628.60	Vision Insurance-12/17
219448	12/14/2017	VISION SERVICE PLAN	3,940.02	Vision Insurance-Retirees 12/17
219575	1/5/2018	WASTE MANAGEMENT OF ALAMED...	210.59	Stn 30 Garbage Recycling Service-12/17
	1/5/2018	WASTE MANAGEMENT OF ALAMED...	86.88	Stn 34 Garbage Recycling Service-12/17
	1/5/2018	WASTE MANAGEMENT OF ALAMED...	172.83	Stn 38 Garbage Recycling Service-12/17
	1/5/2018	WASTE MANAGEMENT OF ALAMED...	86.88	Stn 39 Garbage Recycling Service-12/17
1/5/18-42	1/5/2018	WESTERN MACHINERY ELECTRIC INC	574.28	Removed/Replaced Battery On Gentraker-Stn 37
1/5/18-43	1/5/2018	WESTERN MACHINERY ELECTRIC INC	231.02	Service Call-Gentraker Faulted Stn 35
1/5/18-44	1/5/2018	WESTERN MACHINERY ELECTRIC INC	960.96	Quarterly Inspection/Replaced Parts from Inspection #32
1/5/18-45	1/5/2018	WESTERN MACHINERY ELECTRIC INC	444.19	Quarterly Inspection-Stn 37

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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1/5/18-46	1/5/2018	WESTERN MACHINERY ELECTRIC INC	397.91	Quarterly Inspection/Reset Gentraker Clock-Stn 34
1/5/18-47	1/5/2018	WESTERN MACHINERY ELECTRIC INC	465.00	Emergency Call-Power Failed/Generator Did Not Transfer #39
01/11/18-26	1/11/2018	WILLIAM D ROSS ESQ	6,177.65	Legal Services-General Matters 12/17
01/11/18-27	1/11/2018	WILLIAM D ROSS ESQ	618.75	Legal Services-Litigation 12/17
12/14/17-32	12/14/2017	WILLIAM D ROSS ESQ	6,142.02	Legal Services-General Matters 11/17
12/14/17-33	12/14/2017	WILLIAM D ROSS ESQ	2,495.62	Legal Services-Litigation 11/17
01/11/18-28	1/11/2018	WITTMAN ENTERPRISES LLC	<u>14,292.45</u>	Ambulance Collection Fees-10/17
Report Total			<u><u>2,189,939.43</u></u>	

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62290262	12/19/2017	BOUNTREE MEDICAL LLC	2,569.62	Medical Supplies	1125
66290083a	12/19/2017	BOUNTREE MEDICAL LLC	<u>842.40</u>	Refund-Medical Supplies	1125
Report Total			<u>3,412.02</u>		

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – December 20, 2017**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Board President Parker, Directors Campbell, Kerr, Stamey and Yancey

Staff Present: Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Phares, FLSD Manager Drayton, Controller Koran, Director of Human Resources Korthamar Wong, Technology Systems Manager Call, EMS Battalion Chief Duggan, Director of Emergency Communications Pangelinan, District Clerk Brooks and District Counsel Ross.

Guests:

1. CALL TO ORDER

President Parker chaired the meeting and called for order at 4:00 p.m.

2. PLEDGE OF ALLEGIANCE

Board President Parker led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and no changes to the agenda.

4. PUBLIC COMMENT

None.

5. CONSENT CALENDAR

Motion by Director Yancey to approve consent item 5.1.-5.7. Motion seconded by Director Stamey.
Motion carried.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Update on Hemme Station Park by Legal Counsel Ross.

Chief Meyer updated the Board on this item, in the absence of District Counsel Ross stating that Counsel is putting a summary together and the Board will be updated once the summary is complete.

At this time in the meeting Chief Meyer mentioned the new academy discussing the hiring process of this academy and then asked that Captain Aguiar to introduce the latest academy to the Board. Captain Aguiar provided some background of what the academy has been working on to date and reminded everyone that the graduation would take place on Friday, January 19, 2018.

6.2 Recognition of 2017 FF of the Year Mark Anderson; and 2017 Employee of the Year, Ivy Ong

Chief Meyer provided the background of both these nominees, stating that they are voted on by their peers. Chief Meyer asked each nominee to come up to be presented with their awards and introduce their families. The Board congratulated both the 2017 Firefighter of the Year recipient and the 2017 Employee of the Year recipient.

At this time in the meeting, Director of Human Resources Wong introduced the new HR Generalist, John Castanha. The Board welcomed HR Generalist Castanha.

Chief Meyer then stated that Board members Stamey and Kerr were each due for 5 year pins and thanked them for their leadership and presented them with their pins.

At this time in the meeting, the Board took a 10-minute recess.

7. OLD BUSINESS

7.1 Approval of contract with Engeo, Inc., for Underground Tank Subsurface assessment – Additionally Required evaluation in the amount not to exceed \$40,689.

Fire and Life Safety Manager Drayton provided the background of this report discussing the change orders and stating that staff was able to negotiate a reduction in the original request. Board President Parker thanked Manager Drayton for his report. Motion by Director Campbell to contract with Engeo for Underground Tank Subsurface assessment in an amount not to exceed \$40,689. Director Stamey seconded the motion. Motion carried.

8. NEW BUSINESS

8.1 Presentation of the 2017 Comprehensive Annual Financial Report (CAFR) by independent auditors Vavrinek, Trine, Day & Company.

<http://www.firedepartment.org/civica/filebank/blobload.asp?BlobID=4476>

Financial Consultant Campo provided the background of this item and introduced A.J. Major from Vavrinek, Trine, Day & Company who thanked the Board and staff for the good working relationship they shared during the audit process. Mr. Major discussed the audit process and the clean opinion that the District received. Chief Meyer thanked Mr. Major stating that he enjoyed working with his firm.

- 8.2 Consideration of Resolution No. 2017-13 Authorizing Execution of a Lease/Purchase Agreement with Bank of America in the amount not to exceed \$5.5 million, and approving related documents and actions.

Financial Consultant Campo stated that at the previous Board meeting there was discussion that additional apparatus was needed. Financial Consultant Campo discussed the rates with Bank of America. Director Campbell asked when the equipment would arrive and staff addressed the timing. Motion by Director Stamey to approve Resolution No. 2017-13, authorizing execution of a lease/purchase agreement with Bank of America in an amount not to exceed \$5.5 million. Director Kerr seconded the motion. Motion carried by roll call vote.

- 8.3 Approval of Resolution No. 2017-12 adding public safety dispatchers to the list of District employees authorized to receive overtime on a “portal to portal” basis when assigned to an emergency under the State mutual aid system.

Finance Controller Koran provided the background of this item. Board President Parker asked if this was in conformance with state law; Chief Meyer concurred. Director of Emergency Communication Pangelinan stated that this action was required for the dispatcher’s due to the fact that they work a 24-hour shift. Motion by Director Kerr to approve Resolution No. 2017-12 adding public safety dispatchers to the list of District employees authorized to receive overtime on a “portal to portal” basis when assigned to an emergency under the State mutual aid system. Director Stamey seconded the motion. Motion carried by roll call vote.

- 8.4 Nominations for Board President and Vice-President for 2018.

Board President Parker stated that it has been an honor to serve as the Board President for the past year, and proceeded to open the nominations.

President Parker nominated Director Stamey for Board President. Director Yancey seconded the nomination.

Director Stamey nominated Director Kerr for Vice President. Director Parker seconded the nomination.

Director Stamey will become the Board President for 2018, with Director Kerr becoming the Board Vice President for 2018.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

The Board commented on all of the wonderful letters received from residents of the North Bay, thanking the District for their help with the recent fires.

10. MONTHLY ACTIVITY REPORTS

- 10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities

Deputy Chief Phares reviewed his board report stating that recent safety officer classes were cancelled due to recent fires. Battalion Chief McNamara conducted a slide presentation of the recent fires down south. The Board thanked Battalion Chief McNamara for his presentation.

- 10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.

EMS Battalion Chief Duggan reviewed his board report informing the Board that 550 calls were received this past month where three patients experienced cardiac arrest with two being helped by bystander CPR. Board President Parker thanked Battalion Chief Duggan for his report.

- 10.3 Logistics – Deputy Chief, Derek Krause
Logistics Report of monthly activities.

Fire and Life Safety Manager Drayton provided this report in the absence of Deputy Chief Krause. Manager Drayton stated that members of the apparatus committee were out of town in Wisconsin looking at apparatus and meeting with the plant team.

- 10.4 Fire and Life Safety Division – Deputy Chief, Derek Krause
Fire and Life Safety Report of monthly activities.

Fire and Life Safety Manager Drayton provided this report stating that 510 inspections have been complete to date and that two Permit Technician positions were filled with training of these two positions taking approximately six months. Chief Meyer stated that customer service skills were very important in filling these positions. Manager Drayton discussed types of training the technicians would receive and also discussed cooperation working with the cities on plan reviews. Chief Meyer stated that the District would like to partner with the local cities having a one stop shop to get everything done at one place. Board President Parker asked how many arson inspectors the District has. Manager Drayton said one plus him.

- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communications Report of monthly activities.

Director of Emergency Communications Pangelinan discussed some highlights stating that a 4th Citizens Academy had taken place. Technology Services Manager Call provided a brief overview of the Smart911 program. Director Campbell discussed enhancing mapping and stated that he would like to receive additional information on this program.

- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong
Human Resources Report of monthly activities.

Human Resources Director Korthamar Wong stated that a new HR Generalist, John Castanha was recently hired and there is a new flexible spending account company available to employees.

- 10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran Monthly Finance Report of monthly activities.

Financial Consultant Campo stated that final CCCERA rates were received and the District's safety rates would decrease by 2%. Controller Koran reviewed a financial slide presentation for those present.

- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings and other District related activities.

Chief Meyer informed the Board that he visited stations this past month with Director Yancey, discussed a meeting he attended regarding ambulance off load delays and that Controller Koran has accepted a position with another company and his last day at the District would be January 8, 2018. The Board thanked Controller Koran for all of his accomplishments while employed at the District.

11. GOOD OF THE ORDER

- 11.1 Director Yancey reviewed the Personnel Committee meeting agenda from the December 4, 2017 meeting where EMS and FLSD reorganization was discussed. Director Yancey also stated that she recently attended the CCC Fire Commissioner's dinner meeting discussing grants that are available for greenhouse reductions.

Board President Parker stressed the need for a Fire Marshal position here at the District (referring to the Ghost Ship Warehouse fire in Oakland). Chief Meyer stated that a Personnel meeting would be scheduled sometime in January and this item would be agendaized. President Parker also asked for additional communication to the Board regarding any unusual events affecting the District.

Chief Meyer stated that the CEO of San Ramon Regional Hospital, Gary Sloan is retiring.

Director Stamey stated that he recently attended an ECCU conference where there were many health care professionals and referred to 7th grade CPR.

2. UPCOMING CALENDAR OF EVENTS

Monday and Tuesday, December 25 and 26, 2017 – Christmas Holiday, District offices closed.
Monday, January 1, 2018 – New Year's Day, District offices closed.

Tuesday, January 9, 2018 – noon – CCC Board of Supervisors Annual Luncheon.
Monday, January 15, 2018 – Martin Luther King Day* - District floating holiday.
Friday, January 19, 2018 – 3:00 p.m. Academy Graduation, Roundhouse, San Ramon.
Wednesday, January 24, 2018 – 1:00 p.m. – Regular Board Meeting.

The regular meeting adjourned at 6:47 p.m. The Board adjourned to Closed Session at 6:57 p.m., with the Closed Session and meeting concluding at 7:52 p.m.

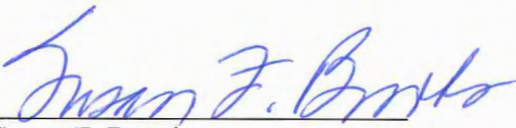
13. CLOSED SESSION

13.1 Possible exposure to litigation (2 matters) pursuant to Government Code Section 54956.9(d)(2).
Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED BOARD MEETING AT 1:00 P.M. WEDNESDAY, JANUARY 24, 2018 IN THE BOARDROOM.

Prepared by: 
Susan F. Brooks
District Clerk

Approved by: _____
Don Parker, Board President

William D. Ross
Karin A. Briggs
David Schwarz

Kypros G. Hostetter
Of Counsel

Law Offices of
William D. Ross
400 Lambert Avenue
Palo Alto, California 94306
Telephone: (650) 843-8080
Facsimile: (650) 843-8093

Los Angeles Office:

11420 Santa Monica Blvd
#25532
Los Angeles, CA 90025

File No: 45/3

December 28, 2017

VIA ELECTRONIC TRANSMISSION

sbrooks@srvfire.ca.gov

The Honorable Matthew Stamey, President
and Members of the District Board of Directors
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, California 94583

Re: Report Upon Return from Closed Session; District Board of Directors, Rescheduled
Regular Meeting, December 20, 2017

Dear President Stamey and Members of the District Board:

This communication sets forth reportable action, if any, of the Board of Directors ("Board") of the San Ramon Valley Fire Protection District ("District") consistent with provisions of the Ralph M. Brown Open Meeting Act (Government Code section 54950 *et seq.*), resulting from the Closed Session of the December 20, 2017 Rescheduled Regular District Board Meeting.

The Open Session convened at 4:00 p.m. to address matters agendized for Board consideration. The Open Session concluded at 6:47 p.m. and your Board adjourned into Closed Session at 6:57 p.m.

There was one item agendized for Closed Session consideration:

- 13.1 Possible exposure to litigation (2 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

With respect to each of the matters considered under Agenda Item No. 13.1, there was no reportable action under the common law attorney-client privilege and that provided by Government Code section 54956.9(d)(2).

The Closed Session concluded at 7:52 p.m. with the indication that a written Report Upon Return from Closed Session would be prepared consistent with the provisions of Government

The Honorable Matthew Stamey, President
and Members of the District Board of Directors
San Ramon Valley Fire Protection District
December 28, 2017
Page 2

Code section 54957.1 for the matters agendized for Closed Session consideration. The meeting was also adjourned at 7:52 p.m.

This communication should be added to the Agenda for review under the Consent Calendar of your next Regular or Special Meeting.

If there are any questions concerning its content, it may be taken off the Consent Calendar at that time or our office may be contacted in the interim.

Very truly yours,

A handwritten signature in black ink, appearing to read "William D. Ross", written in a cursive style.

William D. Ross

WDR:jf

cc: Paige Meyer, District Chief

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **December 2017**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	1,035.00	79.19	-	1,114.19	0.02%
Fire Chief	2	37,389.14	775.19	22,330.19	60,494.52	1.31%
Personnel	3	33,730.28	562.27	8,676.24	42,968.79	0.93%
Finance	3	28,719.50	409.88	9,876.98	39,006.36	0.85%
Fire Life Safety	11	111,179.64	1,521.48	51,638.32	164,339.44	3.57%
Technology	2	33,909.45	739.13	10,242.62	44,891.20	0.98%
Facilities	1	7,363.06	165.89	2,453.11	9,982.06	0.22%
Fire Suppression	135	2,584,071.92	35,801.94	1,242,771.86	3,862,645.72	83.91%
Communication Center	12	177,651.56	2,542.36	47,873.37	228,067.29	4.95%
Fleet	1	8,962.76	129.96	3,005.00	12,097.72	0.26%
Training	1	5,647.00	79.82	2,052.12	7,778.94	0.17%
EMS	2	41,528.18	886.60	31,316.82	73,731.60	1.60%
Rescue		19,609.00		14,832.09	34,441.09	0.75%
HazMat		12,287.00		9,293.79	21,580.79	0.47%
TOTALS	178	3,103,083.49	43,693.71	1,456,362.51	4,603,139.71	100.00%



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 24, 2018
To: Board of Directors
From: Lon Phares, Deputy Chief Operations
Subject: Structural Firefighting Turnout Gear Replacement

Background:

Currently all District Suppression personnel have 2 sets of Structural Firefighting Turnout Gear. This allows personnel the ability to properly decontaminate and clean equipment between emergencies while allowing for a properly fitted second set to be worn.

Due to the hiring of a new Firefighter Academy the District needs to purchase 14 sets of Turnout Gear. Additionally, the NFPA 1851 replacement schedule requires turnouts to be retired after 10 years of service. Based on the NFPA recommended service life schedule the District needs to purchase 7 sets of turnouts for a total of 21 sets.

Through the use of cooperative purchasing agreements staff has been able to secure the purchase of these turnouts at \$2,350 per set.

Recommended Action:

Authorize staff to purchase 21 sets of Structural Turnouts from LN Curtis & Sons in the amount of \$53,421.38.

Fiscal Impact:

The 2017/2018 Annual Budget includes appropriations to complete these purchases.



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Date: January 24, 2018
To: Board of Directors
From: Ken Campo, Financial Consultant
Subject: Quarterly Investment Report – December 31, 2017

Background

Pursuant to Section 5.3 of the District's Investment Policy, staff is required to present a quarterly report of investments to the Board of Directors. The investment report for the quarter ended December 31, 2017, is attached. The investments held on behalf of the District are in compliance with the District's investment policy. Overall investment earnings for the first quarter of Fiscal Year 2017/18 are \$185,166 at an average weighted yield-to-maturity of 1.25%.

In December 2014, the District began investing Budget Stabilization Funds into a short-term laddered portfolio at Bank of the West maturing at intervals from 6 months to 5 years. As of December 2017, the District has approximately \$20.5 million of Budget Stabilization Funds under active management, including \$2 million in a 6-month certificate of deposit with Tri-Valley Bank. These funds have earned \$96,200 fiscal year-to-date, which represents an average weighted yield to maturity of 1.70%.

Recommendation

Staff recommends that the Board receive and review the investment report for the quarter ended December 31, 2017.

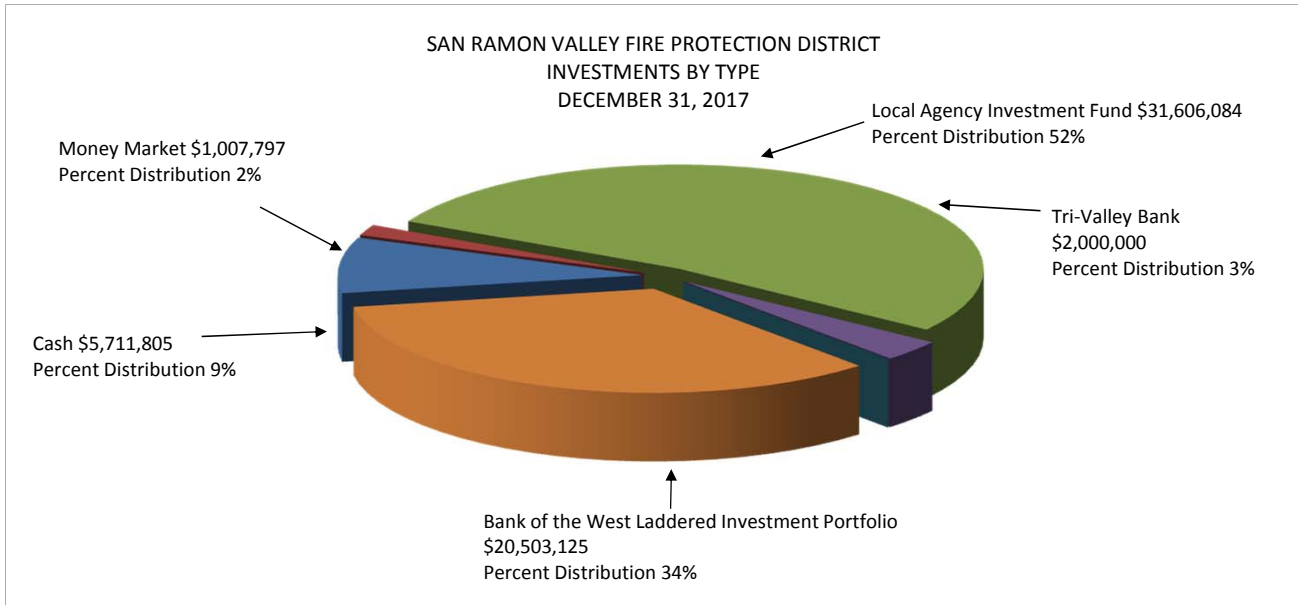
**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
INVESTMENT REPORT
December 31, 2017**

Type of Investment	Financial Institution	Date of Maturity	Par Value/ Original	Market Value	Rate of Interest	Gross Interest Earned
Cash	Bank of the West	N/A	5,170,037	5,170,037	0.00%	0
Cash	Bank of the West - CERT Funds	N/A	39,193	39,193	0.00%	0
Money Market	Bank of the West - Money Market	N/A	1,007,725	1,007,725	1.01%	4,895
Laddered Portfolio	Bank of the West - Investments	Various	20,503,125	20,259,760	1.70%	91,391
Certificates of Deposit	Tri-Valley Bank - Investment	180 days	2,000,000	2,000,000	1.05%	4,808
Laddered Portfolio	U.S. Bank - Investments	Various	0	0	0.10%	49
Local Agency Investment Fund	Local Agency Investment Fund	N/A	31,606,084	31,545,828	1.20%	84,024
Money Market	U.S. Bank Money Market Deposit Account	N/A	72	72	0.03%	0
Total			\$60,326,235	\$60,022,613		\$185,166

Average weighted yield 1.26%

Total return 0.61%

Market values obtained from monthly statements issued by Bank of the West, Tri-Valley Bank and U.S. Bank.



The District has sufficient funds available to meet the next six months of financial obligations.

The December 31, 2017 investments are in compliance with the District adopted Investment Policy.



MEMORANDUM

San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 24, 2018

To: Board of Directors

From: Derek Krause, Deputy Chief
Fire Marshal, Fire & Life Safety Division

Subject: Adoption of District Resolution 2018-01

Background:

Resolution No. 2013-10 establishes fees pursuant to Ordinance No. 24, Administrative Citations. With the adoption of the 2016 Fire Code a few changes have been made to code reference numbers. These changes required an update to Resolution 2013-10 so that the proper code sections can be referenced. Fees have not been changed. A summary of changes is as follows:

1. Change all 2013 CFC to 2016 CFC
2. Change all Ordinance #29 references to Ordinance #34
3. Change 2013 CFC 107.5 to 2016 CFC 107.6
4. Change 2013 CFC 1030.2 to 2016 CFC 1031.3
5. Change 2013 CFC 1008.1.9 to 2016 CFC 1010.1.9
6. Change Ord #29 3301.1.3 to Ord #34 5601.1.3
7. Change 2013 CFC 904.11.6.2 to 2016 CFC 904.12.6
8. Change 2013 CFC 904.11.6.1 to 2016 CFC 904.12.6.1

Recommended Board Action:

Adopt Resolution No. 2018-01 amending reference numbers to reflect changes in the 2016 Fire Code.

Fiscal Impact:

This action has no financial impact to the District.

RESOLUTION NO. 2018-01

**RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT
ESTABLISHING FINES PURSUANT TO ORDINANCE NO. 24. AND REPEALING
RESOLUTION 2013-10**

WHEREAS, the San Ramon Valley First Protection District (the “District”) has adopted Ordinance 2010-24, which authorizes the District to issue administrative citations for violations of the District Code; and,

WHEREAS, Ordinance 2010-24 Section 24.160 provides for the imposition of Administrative Fines and penalties; and,

WHEREAS, the District Code, the Fire Protection District Law of 1987, Health and Safety Code Section 13800 *et seq.*, and the California Fire Code, Title 24, Part 9 of the California Code of Regulations, authorize the imposition of a penalty for violations of the District Code; and,

WHEREAS, the District wishes to update, from time to time, the amount of penalties commensurate with changes in applicable law and costs incurred by the District.

NOW, THEREFORE BE IT RESOLVED, the District adopts the following Administrative Fine Schedule to be used to determine the fines and penalties imposed by Ordinance 2010-24 Section 24.160:

PASSED, APPROVED and ADOPTED this 24th day of January, 2018 at a regular meeting of the District Board of Directors at San Ramon, California on motion made by Director _____ seconded by Director _____ and duly carried with the following roll call votes.

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED:

ATTEST:

Matthew J. Stamey, Board President

Susan F. Brooks, District Clerk

APPROVED AS TO FORM:

APPROVED TO CONTENT:

William D. Ross, District Counsel

Paige Meyer, Fire Chief

Resolution No. 2018-01

Violation	Description	First Offense ¹	Second Offense ¹	Third Offense ¹
	Violation not listed on this table	\$250.00	\$1,000.00	\$2,000.00
2016 CFC 107.6	Overcrowding	\$500.00	\$1,000.00	\$2,000.00
2016 CFC 1031.3	Obstructed exit	\$500.00	\$1,000.00	\$2,000.00
2016 CFC 1010.1.9	Unapproved locking device on egress door	\$500.00	\$1,000.00	\$2,000.00
SRVFPD Ord #34 §111.4	Failure to comply with stop work order	\$500.00	\$1,000.00	\$2,000.00
2016 CFC 109.3.4	Removal of stop work order notice	\$500.00	\$1,000.00	\$2,000.00
2016 CFC 105.1.1	Failure to obtain operational permit	\$500.00	\$1,000.00	\$2,000.00
2016 CFC 105.1.1	Failure to obtain construction permit	\$1,000.00	\$2,000.00	\$5,000.00
2016 CFC 105.3	Failure to abide by condition(s) of a permit	\$250.00	\$500.00	\$1,000.00
2016 CFC 102.3	Change of use or occupancy without approval	\$1,000.00	\$2,000.00	\$5,000.00
SRVFPD Ord #34 § 5601.1.3	Possession, manufacture, storage, sale, use, safe and sane fireworks	\$100.00	\$1,000.00	\$2,000.00
H&S 12671	Possession of dangerous fireworks less than 25 pounds not registered by the State Fire Marshal ²	\$1,000.00	\$2,000.00	\$5,000.00
H&S 12677	Possession of dangerous fireworks less than 25 pounds without a permit ²	\$1,000.00	\$2,000.00	\$5,000.00
H&S 12686	Use special effects fireworks without a pyrotechnic license	\$1,000.00	\$2,000.00	\$5,000.00
2016 CFC 901.6	Failure to perform inspection, testing and maintenance on fire sprinkler system	\$500.00	\$1,000.00	\$2,000.00
2016 CFC 901.6	Failure to maintain sprinkler system in operative condition at all times	\$500.00	\$1,000.00	\$2,000.00
2016 CFC 904.12.6	Failure to maintain and service extinguishing system in commercial kitchen	\$250.00	\$500.00	\$1,000.00
2016 CFC 904.12.6.1	New or relocated cooking appliance without permit / Unprotected cooking appliance	\$250.00	\$500.00	\$1,000.00
2016 CFC 609.3.3	Failure to clean hood, duct and grease-removal device	\$500.00	\$1,000.00	\$2,000.00
2016 CFC 907.8	Failure to perform inspection, testing and maintenance on fire alarm system	\$500.00	\$1,000.00	\$2,000.00
2016 CFC 907.8.5	Failure to maintain the fire and life safety system in operable condition at all times	\$500.00	\$1,000.00	\$2,000.00
SRVFPD Ord #34 § 401.3.4	Unwarranted fire alarm	\$500.00	\$1,000.00	\$1,500.00
2016 CFC 901.8	Removal or tampering of fire protection equipment	\$1,000.00	\$2,000.00	\$4,000.00
Cal Code Regs, Tit 19 § 3.14	Allowing a fire hazard to exist	\$500.00	\$1,000.00	\$2,000.00
2016 CFC 310.7	Dangerous discard of burning object	\$100.00	\$250.00	\$500.00
2016 CFC 503.4	Obstruction of fire apparatus access road	\$500.00	\$1,000.00	\$2,000.00
2016 CFC 3312.1	No water supply during construction	\$1,000.00	\$2,000.00	\$5,000.00
2016 CFC 3310.1	Inadequate fire department access during construction	\$500.00	\$1,000.00	\$2,000.00
SRVFPD Ord #34 Appendix K	Failure to abate hazard	\$500.00	\$1,000.00	\$2,000.00

Resolution No. 2018-01

¹ In a 12-month period.

² Fines collected related to “dangerous fireworks” shall be limited to persons who possess, sell, use and/or display, or the seizure of, 25 pounds or less (gross weight) of such dangerous fireworks. Fines shall not be subject to Health and Safety Code Section 12706, which section provides that certain fines collected by a court of the state be deposited with, and disbursed by, the County Treasurer. However, the District shall provide cost reimbursement to the State Fire Marshal pursuant to regulations to be adopted by the State Fire Marshal addressing the State Fire Marshal’s cost for the transportation and disposal of “dangerous fireworks” seized by the District, which costs will be part of any administrative fine imposed. Unless and until said regulations have been adopted by the state of California, the District shall hold in trust \$250 or 25% of any fine collected, whichever is greater, to cover the cost reimbursement to the State Fire Marshal for the said cost of transportation and disposal of the “dangerous fireworks.”



San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

Date: 1/24/2018

To: Board of Directors

From: Denise Pangelinan, Director of Emergency Communications
Steve Call, Technology Systems Manager

Subject: Administration Building Managed Internet Services (MIS) Agreement

Background:

The District maintains an internet connection backed by a Service Level Agreement (SLA) to facilitate the internet connectivity needs of the District. This internet connection allows for:

- E-mail access
- Remote access to TeleStaff and Citrix
- Secure VPN connections for the fire apparatus MDCs
- Emergency paging - structure fire alarms and recall notifications
- General internet access

The District entered into an agreement for Managed Internet Services (MIS) with ACC Business in 2015. ACC Business currently provides MIS to the District at a speed of 50 Megabits per second (Mb). This fiscal year, the District will be upgrading each of the fire stations to high speed fiber optic connections to the Administration building. As a result, it will be necessary to upgrade the internet connection in the Administration building to a 250 Mb fiber optic connection to accommodate the additional demand for bandwidth.

Quotes for the new MIS agreement were obtained from three vendors in compliance with District purchasing procedures. AT&T provided the lowest bid for internet service, in the amount of \$1,280.80 per month, excluding telecommunications taxes and fees. Staff requests authorization to enter into a 24-month agreement to replace the existing MIS provider with AT&T, in an amount not to exceed \$1,280.80 per month, excluding telecommunications taxes and fees. AT&T waived all installation charges related to the installation of the new circuit.

Recommended Board Action:

Authorize staff to enter into a 24-month agreement with AT&T for Managed Internet Services in an amount not to exceed \$1,280.80 per month, excluding telecommunications taxes and fees.

Financial Impacts:

Funds are allocated in the Annual Budget Fiscal Year 2017-2018.



San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

Date: January 24, 2018

To: Board of Directors

From: Captain Todd Word

Subject: Approval of iNet® Subscription Agreement for Hazardous Atmosphere Monitoring Services

Background:

The San Ramon Valley Fire Protection District has two Special Operation teams, the Hazardous Material Response team and the Urban Search and Rescue team. Both teams frequently encounter hazardous atmospheres during an emergency response. Hazardous atmospheres commonly pose a toxic or potentially explosive threat. A key safety element for both first responders and the public is the ability to detect and mitigate these potential hazards through the use of highly sophisticated air monitoring equipment. The District has historically utilized in-house personnel to maintain the air monitoring equipment, and to ensure compliance with strict Cal OSHA reporting requirements. (Note there can be significant fines associated with a failure to comply with Cal OSHA reporting requirements.) Using District personnel and resources for these important activities has proven to be a challenge over the years given changing personnel and the needed to stay current with hardware and software. Therefore, over the past year, staff has been researching alternative means of handling these extremely important maintenance and reporting functions.

As part of our research, staff reached out to fire personnel at the Chevron oil refinery to find out they were handling these functions. Chevron reported to be successfully using a subscription service for the monitoring and maintenance of gas detection devices and related equipment, including associated hardware and software solution. They reported the subscription service, provided through INDUSTRIAL SCIENTIFIC CORPORATION, has proven to be effective, both in service delivery and cost. The iNet® subscription would make maintaining, testing, repairing, and data storage/retrieval much more efficient, and would enable the Special Operation team supervisors, and Industrial Scientific staff, to oversee the status of the equipment in real time over the internet. Industrial Scientific would ship supplies and replacement monitors automatically when needed based on online usage data information. Also, having certified air monitoring professionals perform repairs in lieu of District personnel would greatly lessen

District exposure to liability. It would further provide first responders the ability to field test and calibrate the equipment, which currently can only be done one of our fire stations. This program will increase our operational readiness, and more efficiently comply with Cal OSHA requirements.

Recommended Board Action:

Approve the iNet® Subscription Agreement between the San Ramon Valley Fire Protection District and Industrial Scientific Corporation.

Financial Impacts:

The subscription fee is \$1,130.38 per month, which is approximately \$530 per month more than the District currently spends for maintaining, testing, and repairing air monitoring equipment for each of the two teams. Staff believes that sufficient funding is available in the current fiscal year general equipment maintenance budget to absorb approximate \$3,200 increase in cost; therefore no additional funding appropriation is necessary. Subsequent years' budgets will be adjusted accordingly to reflect the increased cost.

**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
1500 Bollinger Canyon Road, San Ramon, CA 94583



Board of Directors – 2018

President:

Matthew J. Stamey – 222 Arthur Court, Danville, CA 94526
(Cell) (925) 989-8660

Vice –President:

Jay Kerr – 1146 Canyon Hills Road, San Ramon, CA 94582
(Cell) (925) 997-9990 (Home) (925) 867-2792

Directors:

Chris Campbell- 136 Gaywood, Alamo, CA 94507
(Cell) (925) 838-5700 (Home) (925) 274-1727

Don Parker – 170 Willow Drive, Danville, CA 94526
(Cell) (925) 389-6600 (Home) (925) 837-8173

Dominique Yancey – 278 Canyon Lakes Place, San Ramon, CA 94582
(Cell) (925) 968-8124

Counsel to the Board:

Law Offices of William D. Ross
520 South Grand Avenue, Suite 300
Los Angeles, CA 90071-2610
(213) 892-1592 - Phone
(213) 892-1519 - Fax
Email: wross@lawross.com

Law Offices of William D. Ross
400 Lambert Street, Palo Alto, CA 94306
(650) 843-8080 – Phone
(650) 843-8093 - Fax
(415) 269-4569 - Cell

Standing Committees:

Personnel/HR:

Chair, Director Parker and Director Yancey

Finance:

Chair, Director Kerr and Director Yancey

Fire and Life Safety

Chair, Director Parker and Director Campbell

Facilities:

Chair, Board President Stamey and Director Campbell

EMS

Chair, Director Campbell and Director Parker

CERT/PAC:

Director Kerr

Fire Chief: Paige Meyer (925) 838-6601, office (925) 570-4411, cell

District Clerk: Sue Brooks (925) 838-6661, office (925) 973-8200 cell

Board Terms Expire:

11/2020

Directors Kerr and Stamey

11/2018

Directors Campbell, Parker and Yancey

OLD BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 24, 2018
To: Board of Directors
From: Paige Meyer, Fire Chief
Bruno Spani, Training Captain
Subject: Restoration of 1930 Fire Pumper

Background

As the Board may recall, in order to preserve a piece of the District's past, we were able to track down and acquire an antique fire pumper built in 1930 that once belonged to The Danville Fire Department. The pumper was in extremely poor mechanical shape and badly in need of restoration. I was tasked with coordinating the restoration effort and recommended the District enlist the help of one of our retired employees, Mike French. Mike has completed several vehicle restoration projects, and this project greatly needed his expertise and personal touch to ensure the District wound up with a safe, reliable and drivable fire pumper that we would all be proud of for many years to come. Mike agreed to help the District with the restoration project with no promise or expectation of compensation.

The pumper was towed to Mikes' shop where he worked on it for eleven months using his own tools and equipment. The project is now complete and I'm proud to say Mike did a fantastic job on the restoration! His repairs and restoration on the pumper went well beyond what a typical repair shop would do, even if the District could have afforded it. A conservative estimate of the time spent on the restoration project is 900 – 1100 hours.

I am recommending the Board consider compensating Mike for his efforts, including the use of his shop, equipment, in restoring the classic Fire Pumper in the amount of \$9,000 (900 hours at \$10 per hour). While this amount represents only a fraction of what the District would have paid a commercial enterprise for the restoration project, the intent is to express our gratitude and appreciation to Mike for capturing and preserving a piece of the District's history for future generations to enjoy.

Recommendation

Recommend compensation to Michael French in the amount of \$9,000 for his efforts in restoring the District's 1930 Fire Pumper.

Financial Impacts

The \$9,000 expenditure would come from the fiscal year 2017/2018 Equipment Maintenance/Repairs budget.



San Ramon Valley Fire Protection District

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Date: January 24, 2018

To: Board of Directors

From: Natalie Korthamar Wong, Director of Human Resources

Subject: Side Letter Agreement between the San Ramon Valley Fire Protection District and IAFF Local 3546 Regarding Fire and Life Safety Division Investigator Duties

Summary:

This Side Letter Agreement confirms the understandings that have been reached between the San Ramon Valley Fire Protection District and the International Association of Firefighters Local 3546 (Union).

Discussion:

On April 22, 2015, the District and the Union agreed to a Letter of Understanding (LOU) that in part, provided for a "reorganization of the Fire Prevention Division."

On February 23, 2016, the Board approved a Letter of Understanding that provided for the reorganization of the Fire Prevention Division. The purpose of the reorganization was to create and maintain a more flexible work force to better respond to the service needs of the community. This was achieved by implementing a new series of job classifications and associated salary ranges.

Following approval of the February 23, 2016, Letter of Understanding, the Union requested to re-open the LOU. The District agreed and met and conferred with the Union and Fire Prevention employee's multiple times over a period of six-months. District and Union representatives reached a tentative agreement on November 28, 2016, which addressed new provisions and further changes in working conditions that were to arise from the reorganization. The new Letter of Understanding was approved by the Board of Directors on December 15, 2016.

Following agreement, the Union notified the District of its interest to change Letter of Understanding, Section 11.00 relating to standby duties. The District agreed to meet and confer and the parties subsequently reached agreement on the terms approved by the Board of Directors on April 26, 2017.

Following agreement, the District notified the Union of its interest to further clarify Section 5.00 of the Letter of Understanding dated December 15, 2016 as it relates to fire investigation duties.

This latest change to the Letter of Understanding memorializes the following provisions that the District and Union have reached agreement on:

- Plans Examiner employees may apply for and be selected to perform fire investigation duties;
- If a Plans Examiner is selected to perform fire investigation duties, the Plans Examiner:
 - Will be compensated at the salary rate of the Fire and Life Safety Inspector 4 classification;
 - Will be classified as “Safety” for pension benefits; and
 - Will continue to perform plan examinations and inspections in addition to fire investigation responsibilities and duties.

These provisions are consistent with the current Fire & Life Safety Inspector position for employees classified as Safety for pension purposes, and only available to incumbent employees per the Letter of Understanding between the District and Local 3546, dated December 15, 2016.

Financial Impacts:

The cost for the above changes was included in the 2017/2018 FY budget.

Recommended Board Action:

It is recommended that the Board of Directors consider and approve the Side Letter Agreement, dated January 24, 2018, and authorize the Fire Chief to sign the agreement.

Attachment:

Side Letter Agreement between the San Ramon Valley Fire Protection District and IAFF Local 3546, dated January 24, 2018.



San Ramon Valley Fire Protection District

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LETTER OF UNDERSTANDING

Between

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

And

LOCAL 3546

December 15, 2016

The San Ramon Valley Fire Protection District (District) and the International Association of Firefighters Local 3546 (Union) are parties to a Memorandum of Understanding for the period August 1, 2009 through June 30, 2020. On April 22, 2015 the District and the Union entered into a Letter of Understanding that in part, provides for a "reorganization of the Fire Prevention Division."

Effective February 24, 2016, the District and Union entered into a Letter of Understanding that set forth the reorganization plan for the Fire Prevention Division. Following agreement, the Union notified the District of its interest to re-open the Letter of Understanding. The parties met and conferred and entered into this updated Letter of Understanding that provides for the reorganization of the Fire Prevention Division.

This Letter of Understanding replaces and supersedes the Letter of Understanding effective February 24, 2016, and the Memorandum of Understanding between the District and Union.

Section 1.00 Purpose

The purpose of the reorganization of the Fire Prevention Division is to create and maintain a flexible work force to better respond to the service needs of the District's clients; this is achieved by implementing a new series of job classifications and associated salary ranges which will replace the current job classifications as described below.

Section 2.00 Re-Naming of the Fire Prevention Division

Effective upon the Board of Directors approval of this LOU, the Fire Prevention Division shall be changed to the Fire and Life Safety Division.

Section 3.00 Transition Period

Effective upon the Board of Directors approval of this Letter of Understanding, represented employees in the classifications of Deputy Fire Marshal, Fire Inspector, Code Compliance Officer and Fire Prevention Specialist (“Incumbents”) will perform the duties and responsibilities as specified in the job description for the new position of Fire and Life Safety Inspector.

Should an Incumbent not meet the education, experience or training requirements specified in the Fire and Life Safety Inspector job classification, the District shall provide training to ensure that the employee meets the job requirements or is otherwise assigned meaningful work. Incumbents who meet the education and course requirements described in the Fire and Life Safety Inspector job description, will be considered qualified for the classification. For those incumbents who do not meet all of the course requirements or the education requirement, the District reserves the right to evaluate and consider, at its discretion, the combination of education and experience that tends to indicate that the incumbent possess the skills, knowledge and abilities described in the job description.

Notwithstanding the provision of Section 5.11 below, employees in the classification of Deputy Fire Marshal and Fire Inspector currently classified as "Safety" for pension purposes shall continue to be classified as "Safety" for pension purposes.

Section 4.00 Salary Increase for Code Compliance Officers and Fire Prevention Specialists

At the request of the Union, represented employees in the classifications of Code Compliance Officer and Fire Prevention Specialist, employed by the District on the effective date of this Letter of Understanding, will receive a 2.5% salary increase, effective the first day of the month following approval of this LOU by the Board of Directors. This salary increase is in recognition of the additional duties and training employees in these classifications will be required to obtain in order fulfil all job duties in the Fire and Life Safety Inspector classification.

The Salary Range for employees in these classifications will be:

Code Compliance Officer

Step	Step 1	Step 2	Step 3	Step 4	Step 5
Annual	\$90,951	\$95,499	\$100,274	\$105,288	\$110,552
Monthly	\$7,579	\$7,958	\$8,356	\$8,774	\$9,213

Fire Prevention Specialist

Step	Step 1	Step 2	Step 3	Step 4	Step 5
Annual	\$82,492	\$86,617	\$90,948	\$95,495	\$100,270
Monthly	\$6,874	\$7,218	\$7,579	\$7,958	\$8,356

Section 5.00 Job Classifications Created

Effective July 1, 2016 the following three classifications are created:

Fire and Life Safety Inspector (formerly Community Risk Reduction Inspector)

Fire and Life Safety Manager (formerly Community Risk Reduction Manager)

Permit Technician

At the request of the Union, as of the date of this LOU, only Incumbent Local 3546 members, including Plans Examiner, will be given the opportunity to become a Fire and Life Safety Inspector and obtain "Safety" status when a current Fire Inspector position is vacated. The two current "Safety" status Fire Inspector positions are the only two positions available for promotion into a "Safety" status for retirement purposes. Current Fire Inspectors shall maintain their "Safety" status for pension purposes, and this LOU shall, in no way, affect their "Safety" status with CCCERA.

Section 5.10 Salary Ranges

The salary range for newly hired Fire and Life Inspectors will be as follows:

Step	Step 1	Step 2	Step 3	Step 4	Step 5
Annual	\$74,043	\$77,745	\$81,632	\$85,714	\$90,000
Monthly	\$6,170	\$6,479	\$6,803	\$7,143	\$7,500

The salary range for the Permit Technician will be as follows:

Step	Step 1	Step 2	Step 3	Step 4	Step 5
Annual	\$59,647	\$62,629	\$65,760	\$69,048	\$72,500
Monthly	\$4,971	\$5,219	\$5,480	\$5,754	\$6,042

Section 5.11 Non-Safety Status

Notwithstanding Section 3.00, the classifications of Permit Technician, Fire and Life Safety Inspector and Fire and Life Safety Manager shall, for pension purposes, be classified as "miscellaneous" since these job classifications will not require an employee to perform fire cause and origin investigations. As stated in Section 3.00 above, employees in the classification of Deputy Fire Marshal and Fire Inspector currently classified as "Safety" for pension purposes will continue to be classified as "Safety" for pension purposes.

Section 5.12 Bargaining Unit Status

The District recognizes Local 3546 as the bargaining representative of employees in the classification of Fire and Life Safety Inspector and Permit Technician. Due to the managerial responsibilities of the Fire and Life Safety Manager, the classification shall be placed in the District's non-represented employee group.

Section 6.00 Hiring – Fire and Life Safety Inspector

When an employee in the classifications of Deputy Fire Marshal, Fire Inspector, Code Compliance Officer or Fire Prevention Specialist vacates their position on a permanent basis, and when the District elects to hire for the position, the District will hire replacement employees using the classification of Fire and Life Safety Inspector.

Section 6.10 Hiring – Fire and Life Safety Manager

It is the District's intent to hire two Fire and Life Safety Managers. Such recruitment will be open to both incumbent Fire and Life Safety Division employees who meet the minimum qualifications for the position and external applicants.

Incumbent Fire and Life Safety Division employees shall be eligible to participate in the promotional process regardless of prior managerial experience. This exception is contrary to current District policy for recruitments.

In the event an internal candidate is selected for the position who is currently classified as "Safety" for pension purposes, the selected employee will continue to be classified as "Safety" for pension purposes.

Section 6.11 Function of the Fire and Life Safety Manager

The Fire and Life Safety Manager may, in the District's sole discretion, perform all duties and responsibilities of the Fire and Life Safety Inspector, Plans Examiner, Permit Technician and all former classifications, as needed.

Section 7.00 Permit Technician

It is the District's intention to create and hire a Permit Technician to enable the Fire and Life Safety Division to provide customers with an enhanced level of service. The District may, at its discretion, use the Office Assistant II candidate list for hiring purposes; provided the candidates meet the minimum qualifications stated in the Permit Technician job description. If there are no suitable applicants available from the Office Assistant II candidate list, the District may, at its discretion, conduct a recruitment. Nothing in this section precludes the District from hiring additional Permit Technicians should it be determined that it is in the District's interest to do so.

Section 8.00 Use of Temporary Employees and Contract Services

In order to ensure that the services provided by the Fire and Life Safety Division are responsive to the needs of customers, the District, in its sole discretion, may employ temporary employees or use the services of a qualified contractor(s).

Section 9.00 Alternative Work Week Schedule

In addition to the schedules described in MOU Section 6.2, the District will afford Fire and Life Safety Division employees the option of a "4/10" schedule which is a schedule of four (4) ten (10) hour workdays. Employees assigned to a "4/10" schedule shall have any time differential resulting from a holiday falling on a regularly scheduled ten (10) hour workday deducted from the employee's vacation or compensatory time accrual. Employees working a "4/10" schedule having a holiday fall on their regular day off (RDO) shall have Thursday off proceeding a Friday RDO and Tuesday off following a Monday RDO.

Various factors, such as work demands, customer needs, operation efficiency, and staffing needs may require variations in an employee's starting and ending times, and total hours worked each day or each week. Approval of alternative work schedules shall be made by Management. Requests will be evaluated based on operational need.

Notwithstanding the above, the District reserves the right to change work schedules and staffing levels to accommodate operational needs.

Section 10.00 Vacation Selection

Vacation selection shall be determined pursuant to Section 12.00, Policy Review. The District has discretion to determine the staffing levels that best meet the needs of the community.

Section 11.00 Fire Investigation Recall for Fire Investigators and Deputy Fire Marshal

Effective upon the Board of Directors approval of this Letter of Understanding, standby duties will become voluntary and will be considered overtime recall. A Fire Inspector/Investigator or Deputy Fire Marshal will no longer be responsible for standby coverage outside of that employees' regular work schedule and, as a result, will no longer receive the two and one-half percent (2.5%) Standby Pay that was previously rolled into their Base Pay.

However, effective the first day of the month following approval of this LOU by the Board of Directors, compensation in the amount of two and one-half percent (2.5%) per month of salary shall be provided to incumbent Fire Inspectors/Investigators, and Deputy Fire Marshal in recognition of Fire Investigation recall duties. Fire Inspectors and Deputy Fire Marshal will be notified via telephone, cell or pager, when there is a need for a Fire Investigator. When available, employees are expected to make a concerted effort to return to duty to perform fire investigations. Overtime compensation will be provided when responding to a call and begins upon confirmation of receipt of call by the responding Investigator via telephone, cell phone, or radio.

All overtime shall be on an hour-for-hour basis, with a minimum of two (2) hours for overtime recall. All overtime to be paid or compensatory time accrued at the rate of time and one-half (1-1/2X) PBMS plus required premiums. Compensatory time may be accumulated to a maximum of eighty-one (81) hours and shall be limited to a maximum annual accrual of one hundred twenty (120) hours.

Section 12.00 Policy Review

In order to ensure an effective and efficient operation, the District, in collaboration with employees in the Fire and Life Safety Division and Local 3546, shall, as soon as practicable, undertake review and development of operating policies and procedures that best meet the needs of the community.

Section 13.00 Dispute Resolution

Any disputes over the application or interpretation of this LOU shall be resolved through the grievance process of the MOU.

ON BEHALF OF THE DISTRICT:



Paige Meyer, Fire Chief

Date: 12/15/16

ON BEHALF OF LOCAL 3546:



Mike Mohun, President

Date: 12/15/16



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

SIDE LETTER AGREEMENT

Between

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

And

LOCAL 3546

April 26, 2017

The San Ramon Valley Fire Protection District (District) and the International Association of Firefighters Local 3546 (Union) are parties to a Memorandum of Understanding for the period of August 1, 2009 through June 30, 2021. On April 22, 2015, the District and the Union agreed to a Letter of Understanding that in part, provided for a "reorganization of the Fire Prevention Division."

Effective February 24, 2016, the District and Union agreed to a Letter of Understanding that set forth the reorganization plan for the Fire Prevention Division. Following agreement, the Union notified the District of its interest to re-open the Letter of Understanding. The District agreed, therefore, the parties met and conferred and entered into a new Letter of Understanding, approved by the Board of Directors on December 15, 2016, that provides for the reorganization of the Fire Prevention Division (renamed to the Fire and Life Safety Division). That Letter of Understanding replaced and superseded the Letter of Understanding effective February 24, 2016, and the Memorandum of Understanding between the District and Union.

Following agreement, the Union notified the District of its interest to change Letter of Understanding, Section 11.00, Fire Investigation Recall for Fire Investigators and Deputy Fire Marshal. The District agreed, therefore, the parties met and conferred and reached agreement on the terms described in this Side Letter Agreement.

This Side Letter Agreement replaces and supersedes Section 11.00 of the Letter of Understanding effective December 15, 2016, and the Memorandum of Understanding between the District and Union.

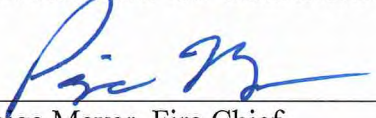
Section 11.00 Fire and Life Safety Inspector Fire Investigation Standby

- A. This section applies to Fire and Life Safety Inspectors (Formerly Fire Inspectors and Deputy Fire Marshal) who are responsible for performing fire investigation.

- B. Standby pay for incumbent Fire and Life Safety Inspectors responsible for fire investigation shall be rolled into the base monthly salary.
- C. Fire and Life Safety Inspectors responsible for fire investigation shall remain on a standby list and rotate standby for weekends and recognized District Holidays.
- D. Based on the current number of Fire and Life Safety Inspectors who perform fire investigation duties (3 positions), each Fire and Life Safety Inspector will be responsible for 33% of weekends and holidays. This results in the current Fire and Life Safety Inspector being responsible for approximately 39 days of the total annual weekend and holiday days (Approximate calculation: 104 weekend days + 13 holidays = 117 days/3 employees = 39 weekend and holiday days).
- E. If for any reason the number of Fire and Life Safety Inspectors responsible for fire investigation is reduced, the required percentage shall remain the same (i.e. it will never exceed 33%).
- F. Fire and Life Safety Inspectors responsible for fire investigation are required to respond when called.
- G. The District makes no representation or assurance on what CCCERA considers pensionable pay.

All other terms and conditions of the Letter of Understanding approved by the Board of Directors on December 15, 2016, and the Letter of Understanding approved by the Board of Directors on March 22, 2017, remain in full force and affect.

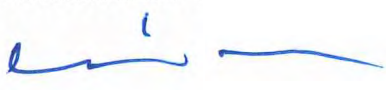
ON BEHALF OF THE DISTRICT:



Paige Meyer, Fire Chief

Date: 4/26/17

ON BEHALF OF LOCAL 3546:



Mike Mohun, President

Date: 4/26/17



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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SIDE LETTER AGREEMENT

Between

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

And

LOCAL 3546

January 24, 2017

The San Ramon Valley Fire Protection District (District) and the International Association of Firefighters Local 3546 (Union) are parties to a Memorandum of Understanding for the period of August 1, 2009 through June 30, 2021. On April 22, 2015, the District and the Union agreed to a Letter of Understanding that in part, provided for a "reorganization of the Fire Prevention Division."

Effective February 24, 2016, the District and Union agreed to a Letter of Understanding that set forth the reorganization plan for the Fire Prevention Division (renamed to the Community Risk Reduction Division). Following agreement, the Union notified the District of its interest to re-open the Letter of Understanding. The District agreed, therefore, the parties met and conferred and entered into a new Letter of Understanding, approved by the Board of Directors on December 15, 2016, that provides for the reorganization of the Fire Prevention Division (renamed to the Fire and Life Safety Division). That Letter of Understanding replaced and superseded the Letter of Understanding effective February 24, 2016, and the Memorandum of Understanding between the District and Union.

Following agreement, the Union notified the District of its interest to change Letter of Understanding, Section 11.00. The District agreed, therefore, the parties met and conferred over standby duties and reached agreement on the terms approved by the Board of Directors on April 26, 2017.

Following agreement, the District notified the Union of its interest to clarify Section 5.00 of the Letter of Understanding dated December 15, 2016.

This Letter of Understanding memorializes what the District and Union have agreed to:

- A. Employees who are Fire and Life Safety Plans Examiners hired prior to the date of this LOU (“Plans Examiners”), may apply for and be selected to perform fire investigation duties.
- B. If a Plans Examiner is selected to perform fire investigation duties, he/she will be compensated at the salary rate of the Fire and Life Safety Inspector 4 classification and will be classified as “Safety” for pension benefits. Such Plans Examiners shall, however, continue to perform plan examinations and inspections in addition to fire investigations when assuming fire investigation responsibilities and duties.
- C. Due to the District’s classification and compensation structure, a Plans Examiner that is selected to perform fire investigation duties, will be reclassified to a Plans Examiner 2 and will receive the same salary rate as the Fire and Life Safety Inspector 4 classification. The Plans Examiner 2 classification will be created and will be added to the District’s Salary Schedule.
- D. The Union and the District recognize that Plans Examiners and Incumbent Fire and Life Safety Inspectors (as defined in the December 15, 2016 LOU) have the same opportunity to apply for and to be selected to perform fire investigation duties with same salary rate of the Fire and Life Safety Inspector 4 classification and would be classified as “Safety” for pension benefits.

All other terms and conditions of the Letters of Understanding approved by the Board of Directors remain in full force and affect.

ON BEHALF OF THE DISTRICT:

ON BEHALF OF LOCAL 3546:

Paige Meyer, Fire Chief

Mike Mohun, President

Date: _____

Date: _____

Attachments:

- 1. LOU dated December 15, 2016 (sections highlighted are those that were/are being modified following approval of the December 15, 2016 LOU)
- 2. LOU dated April 26, 2017

NEW BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 24, 2018
To: Board of Directors
From: Susan F. Brooks – District Clerk
Subject: LAFCO – Call for Nominations and Names for Voting Delegate

Background:

The attached memo from LAFCO dated January 10, 2018 is advising that the terms of two special District members on the Contra Costa Local Agency Formation Commission (LAFCO) will expire on May 7, 2018 (both of the current special district members will seek re-appointment). Nominations are currently being accepted for these seats. In summary, LAFCO is announcing the election and calling for nominations for the vacancies to be submitted to LAFCO by March 5, 2018. In addition, LAFCO is asking for the name of our District's presiding officer or voting designee. Please refer to the attachments from LAFCO for additional details.

In order to maximize voting participation and ensure a quorum, LAFCO will accept ballots via email and U.S. mail. No meeting of the Independent Special District Selection Committee will be held, the election will be conducted by U.S. mail or email. All ballots must be received in the LAFCO office by April 16, 2018 by 5 p.m. In March 2018, a list of candidates and nominating resolutions, along with official ballots will be sent to each special District via email and U.S. Mail. LAFCO wants to ensure that our presiding officer/voting designee casts a vote. Only the presiding officer, or his/her Board designee can vote; staff members/counsel are not authorized to vote.

Recommended Board Action:

- 1). Provide LAFCO with name of our Board Presiding Officer and/or voting designee by March 5, 2018.
- 2). Provide any nominations (if desired) for vacancies to LAFCO by March 5, 2018.

Financial Impacts:

None.



January 10, 2018

TO: Each Board Member and General Manager of Each Independent Special District in Contra Costa County

FROM: Lou Ann Texeira, LAFCO Executive Officer

SUBJECT: **Announcement of Upcoming Special District Vacancies on LAFCO, Call for Nominations and for Names of Voting Delegates**

This is to advise all independent special districts that the terms of two special district members on the Contra Costa Local Agency Formation Commission (LAFCO) will expire on May 7, 2018. We are currently accepting nominations for these seats. The vacancies are for a regular special district member seat currently held by Igor Skaredoff (Contra Costa Resource Conservation District) and for the alternate special district member seat currently held by Stan Caldwell (Mt. View Sanitary District). Both members will seek re-appointment.

Pursuant to Government Code Section 56332 (Attachment 1) and the Procedures for the Special District Selection Committee (Attachment 2), both of which are enclosed, I am announcing the election and calling for nominations for the vacancies to be submitted to the LAFCO office by **March 5, 2018** - please see attached 2018 Election Schedule.

The following summarizes the process:

Selection Committee: The Independent Special District Selection Committee (ISDSC) consists of the presiding officer (or his/her designee) of the legislative body of each independent special district. This group appoints the special district members of LAFCO.

Attached please find a list of the independent special districts eligible to vote in this election (Attachment 3). Please provide us with the name of your District's presiding officer or voting designee (must be a board/trustee member). Board action is not necessary to name your voting representative. Please provide this information by **March 5, 2018**.

Nominations: Each candidate must be nominated by a Special District Board resolution and must be a board member/trustee of an independent special district. The nomination should include the name of the nominee and the district they serve. The nominating resolution must be submitted to LAFCO by the deadline of **March 5, 2018**. Each independent special district is entitled to nominate a maximum of one board member, either from its own district or another, if so desired.

Election Procedures: In order to maximize voting participation and ensure a quorum, LAFCO will accept ballots via email and U.S. mail. No meeting of the Independent Special District Selection Committee will be held; the election will be conducted by mail (email and U.S. mail). ***All ballots must be received in the LAFCO office by April 16, 2018 at 5:00 pm.***

In the 2016 LAFCO election, we were unable to obtain a quorum to conduct the election; thus, we completed the election process by email/U.S. mail. Subsequently, we notified each district and recommended that future elections be conducted by email/U.S. mail due to the past difficulty in achieving a quorum. LAFCO staff received no objections. Consequently, we will conduct elections by email/U.S. mail to ensure a quorum.

In March 2018, a list of candidates and nominating resolutions, along with official ballots, will be sent to each special district via email and US Mail. Please ensure that the presiding officer/voting designee for your district casts a vote. Only the presiding officer, or his/her Board designee can vote; staff members/counsel are not authorized to vote.

Prior to the election deadline, eligible nominated candidates may circulate a statement of qualifications.

Majority Vote: For the Selection Committee to transact business, a quorum (50% plus one) of independent special districts must cast a vote. Each district is entitled to one vote. We encourage presiding officers or his/her designee to vote in order to assure a quorum. There are a total of 44 districts eligible to vote; thus, we need at least 23 districts to cast a vote in order to achieve a quorum.

Obligations of Service on LAFCO: The Commission typically meets monthly on the second Wednesday. Meetings start at 1:30 p.m. and are generally over before 4:00 p.m. Most meetings are held in the County Administration Building in Martinez. A packet of materials to review for each meeting is made available to Commissioners approximately one week prior to the meeting.

The Commission consists of two city members, two county members, two special district members and one public member, and an alternate member in each category. Alternates generally attend Commission meetings, participate in the deliberations and vote when a regular member in their category is absent or excused from voting. Commissioners are expected to represent all members of the public when sitting on LAFCO.

Please contact the LAFCO office if you have questions or need additional information.

c: Each Member of the Commission

Attachments

1. Government Code Section 56332
2. Procedures for the Special District Selection Committee
3. List of Independent Special Districts Eligible to Vote in the 2018 Election

SPECIAL DISTRICT SELECTION COMMITTEE 2018 ELECTION SCHEDULE

<u>Date/Deadline</u>	<u>Task</u>
1/10/18	Send letter announcing vacancy and election schedule, call for nominations and names of voting delegates
2/5/18	Send reminder
3/5/18	Deadline for submitting names of voting delegates and nominating resolutions
3/12/18	Transmit list of candidates and ballots to voting delegates (email and US mail) (cc: district manager)
3/19/18	Send notice of Special District Selection Committee meeting to newspapers (for publication on 3/26/18)
3/19/18	Send reminder to return completed ballots to the LAFCO office by April 16, 2018. Ballots can also be delivered to LAFCO at the Independent Special District Selection Committee (ISDSC) meeting on April 16, 2018. The ISDSC meeting will be held in conjunction with the quarterly Contra Costa Special Districts Association meeting. All ballots must be received by LAFCO by 4/16/18.
4/16/18	Election
4/23/18	Election results must be available within 7 days of election [Gov. Code §56332(f)(6)]



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 24, 2018
To: Board of Directors
From: Paige Meyer, Fire Chief
Ken Campo, Interim CFO
Subject: Approval of Chief Financial Officer Position

BACKGROUND

With the recent resignation of the Financial Controller, the District is in need of a qualified, financial professional to lead the Finance Division and provide financial advice/direction to the Board and management staff. As an interim solution, the District has utilized the services of an outside consultant to manage and oversee the financial administration of the District. Given the recent experience with the Financial Controller position, we believe the District would be best served by the recruitment of a higher level financial professional, with expertise in accounting, financial reporting, (fire operations) budgeting and financial management.

The recommendation to the Board at this time is to establish the position of Chief Financial Officer in order to provide strategic, long-range financial leadership and planning for the organization. A competitive salary range for the position would be \$160,000 to \$195,000 depending on qualifications. Also, with the recent departure of our Financial Controller, we recommend the position be filled as soon as practicable.

Attached is a job description of the duties and responsibilities of the recommended CFO position.

FISCAL IMPACT

The recommended salary range for the CFO position Funding for the Financial Controller (\$146,000) position was included in the current budget for a full twelve months. While the recommended salary range for the CFO position is higher than for the Financial Controller, a current year budget adjustment may not be necessary depending on when the CFO position is filled and in which specific salary step within the range the successful candidate is placed.

RECOMMENDATION

Authorize the Fire Chief to proceed with establishment and recruitment of a Chief Financial Officer position with a benefit structure commensurate with other District management positions and with a salary range of \$160,000 to \$195,000.



Chief Financial Officer

Bargaining Unit: Unrepresented

Class Code:
CFO

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Revision Date: Dec 22, 2017

SALARY RANGE

\$13,368.92 - \$16,250.00 Monthly
\$160,427.00 - \$195,000.00 Annually

DEFINITION:

The Chief Financial Officer is a key member of the Management Team and effectively assist in implementing the Fire Chief's vision. The CFO is a strategic and analytical thinker, with creative and collaborative approaches and outstanding interpersonal skills, who is also actively involved in the day-to-day Finance Division functions. The CFO acts with a high degree of integrity and professionalism, maintains confidentiality, possesses excellent technical accounting and budgeting knowledge, particularly in the field and practice of fiscal sustainability, and possesses the ability to build good internal and external working relationships in order to help successfully shape the future of the District.

EXAMPLES OF ESSENTIAL FUNCTIONS:

There are five primary areas of focus for this position:

Strategic Direction: Work in partnership with District management and Local 3546 to identify strategic, organizational, and development objectives and align Finance initiatives and solutions in support of those objectives;

Budget: Manages and directs the development of the District's annual budget and mid-year updates; performs long-range revenue and expenditure projections and identifies trends; responsible for preparation of a Capital Improvement Plan.

Daily Operations: Manages the activities of the Finance Division including the program areas of accounting, purchasing, payroll, financial management, budgets, grants, fee billing, and related financial functions.

Compliance: Ensure District compliance with all applicable Federal, State, and Special District laws and regulations;

Financial Management: Formulates, implements and maintains policies, procedures and appropriate systems (analytical tools, information systems and models or projections of cost behavior) pertaining to budgeting, capital planning, debt management, financial recordkeeping, controls and financial reporting to ensure effective and efficient management of resources.

MINIMUM QUALIFICATIONS:

Any combination of education and experience that would provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

A Bachelor's Degree from an accredited college or university in public or business administration, accounting, mathematics, finance, or a related field.

Preferred:

Master's Degree from an accredited college or university.

Experience:

At least five (5) years of progressively responsible experience in public or municipal accounting, including two (2) years of Supervisory and/or Management experience in budgeting, accounting or financial management, preferably in a public agency or governmental setting.

Desirable:

Experience in finance in the public-sector field, specific to special Districts; Calif. Certified Public Accountant License.

The Fire District reserves the right to evaluate and consider, at its discretion, combinations of education and experience that tend to indicate an applicant possesses the skills, knowledge, and abilities listed herein.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to use hands and fingers to handle or grasp objects, type on a keyboard, and manipulate office equipment. The employee is frequently required to sit, stand, and walk. The employee is occasionally required to reach with hands and arms, kneel, crouch, or squat.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, and the ability to adjust focus. The employee must have the ability to: drive a vehicle, operate a personal computer, read small print on documents, hear and speak well enough to communicate over the telephone and in person.

WORKING CONDITIONS:

Must be willing and have the ability to work such hours as are necessary to accomplish the job requirements, may be required to attend meetings, seminars, and conferences during or after work hours; consistently follow through with duties/assignments and work harmoniously with subordinates and superiors. Report for work on a regular, consistent basis and maintain an acceptable attendance record.

CORRESPONDENCE



Patterson Fire Department

P.O. Box 565, Patterson, CA 95363
(209) 895-8130 fax (209) 895-8139

December 1, 2017

Chief Paige Myer
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

Dear Chief Myer,

On behalf of the City of Patterson Fire Department, I would like to thank you for lending us Paramedic/Firefighter Josh Scott. Josh's experience was invaluable to our hiring panel.

We look forward to continuing our working relationship with you and San Ramon Valley Fire Protection District.

Please don't hesitate to call on us for any future needs.

Sincerely,

A handwritten signature in black ink, appearing to read "Don Armario". The signature is written in a cursive style with a long horizontal stroke at the end.

Don Armario
Division Chief

Dear San Ramon Firefighters.

Thank you from the bottom of my heart for saving our city. I am less than two miles from Coffey Park and without your and help from Mother Nature with the wind I could easily be homeless today.

There are no words to express my gratitude for your selflessness + bravery. The stories in our paper were unbelievable.

Thanks to you there were many lives saved as well as homes + businesses.

Blessings to you and your families.

THANK YOU



Warmly,

Deborah Vogt

Have a
Blessed New
Year!

To The San Ramon Valley Fire Protection
District,



Hope that the joy
and the heavenly peace of Christmas
will fall gently over you
and those you love this season.



Thank you so much for your
hard work and dedication as you fight
the Sonoma + Napa County fires! You
are all amazing people and always be
remembered for what you have done!
Sincerely,
Bill + Jane White and our Thornsberry Neighbors

NAPA COUNTY OFFICE

Barbara G. Nombri Ph.D. Superintendent

of
Education

Thank You

We are sending this to you to say thank you! Without you guys we wouldn't have felt as safe in this situation. Thank you for all of your work. We wish you the best. We honor you guys and the work you do.

OAKLAND
NAPA COUNTY OFFICE
CA 946
of
Education
15 FEB 2017

We want to thank you for all your hard work.
You were amazing and your hard work has been greatly appreciated.

We apologize these are being sent out months after the fire,
but we made a card for every 1st Responder that aided in the
fires here in Sonoma County and that took us a while.

We wish you the best of holidays.

Thank you for everything you do for every community you touch.

Windsor Creek Extended Child Care



Gracias!

Thank you!

Brooks, Sue

From: Meyer, Paige
Sent: Wednesday, January 03, 2018 3:26 PM
To: Brooks, Sue
Subject: FW: Happy New Year

From: Phares, Lon
Sent: Tuesday, January 02, 2018 9:32 AM
To: Meyer, Paige
Subject: FW: Happy New Year

Chief,

The note below is from Mark Garcia who is a Captain with ACFD and was an assessor for our Engineers exam.

From: Garcia, Mark, ACFD [<mailto:Mark.Garcia@acgov.org>]
Sent: Tuesday, January 02, 2018 9:20 AM
To: Phares, Lon <LPhares@srvfire.ca.gov>
Subject: Happy New Year

Hi Lon,

Hey I just wanted to thank you and your staff for being excellent hosts and gracious in providing us with the gift after the examination. It's a small gesture, but another example of what a class act the SRVFD is! Since I am a resident, and am directly affected by the quality of SRVFPD, and the service it provides, it was very reassuring to see the high standards of the process. I was proud of the San Ramon Valley Fire Department Training Staff and SME's, along with the Candidates involved in the Engineer's Examination. It seemed your candidates were all on the same page having received a consistent and uniform training to prepare them for success in this examination.

Thank you again for the opportunity to assist in your process, and to witness your top to bottom professionalism.

Best Regards,

Mark Garcia

OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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www.firedepartment.org | info@firedepartment.org

Date: January 24, 2018
To: Board of Directors
From: Lon Phares, Deputy Chief Operations
Subject: Monthly Operations Report for December 2017

Operations & Training

- Working Structure Fire – Romeo Ct, Danville
- Recruit Academy 2017-1 Instruction & Graduation Planning
- Multi-Purpose Device Rescue Training
- 4th Quarter Auto Extrication Training
- Mobile Device Computer Training
- Annual Wellness Fitness Blood Draws
- Small Engines & Tools Training for Reserve Firefighters
- Company Performance Standards
- Operational & Training Policy Updates
- Probationary Task Book Sign-offs for Engineers (3) & Firefighters (7)
- Danville Mayor's Installation, Village Theater
- VFW Firefighter & Employee of the Year Dinner, Crow Canyon Country Club

Events Attended by Suppression

- Alamo Women's Club Holiday Event, Alamo
- Danville Fit Holiday Event, Danville
- Auction Winner Birthday Party, San Ramon
- Bridges Golf Course Holiday Event, San Ramon

Special Teams

Hazardous Materials Team

- 4th Quarter Training – Level A Suit Confidence Course

Technical Rescue Team

- 4th Quarter Training – Confined Space Training

Meetings

County Chiefs

Command Staff

County Operations

County Training Officers

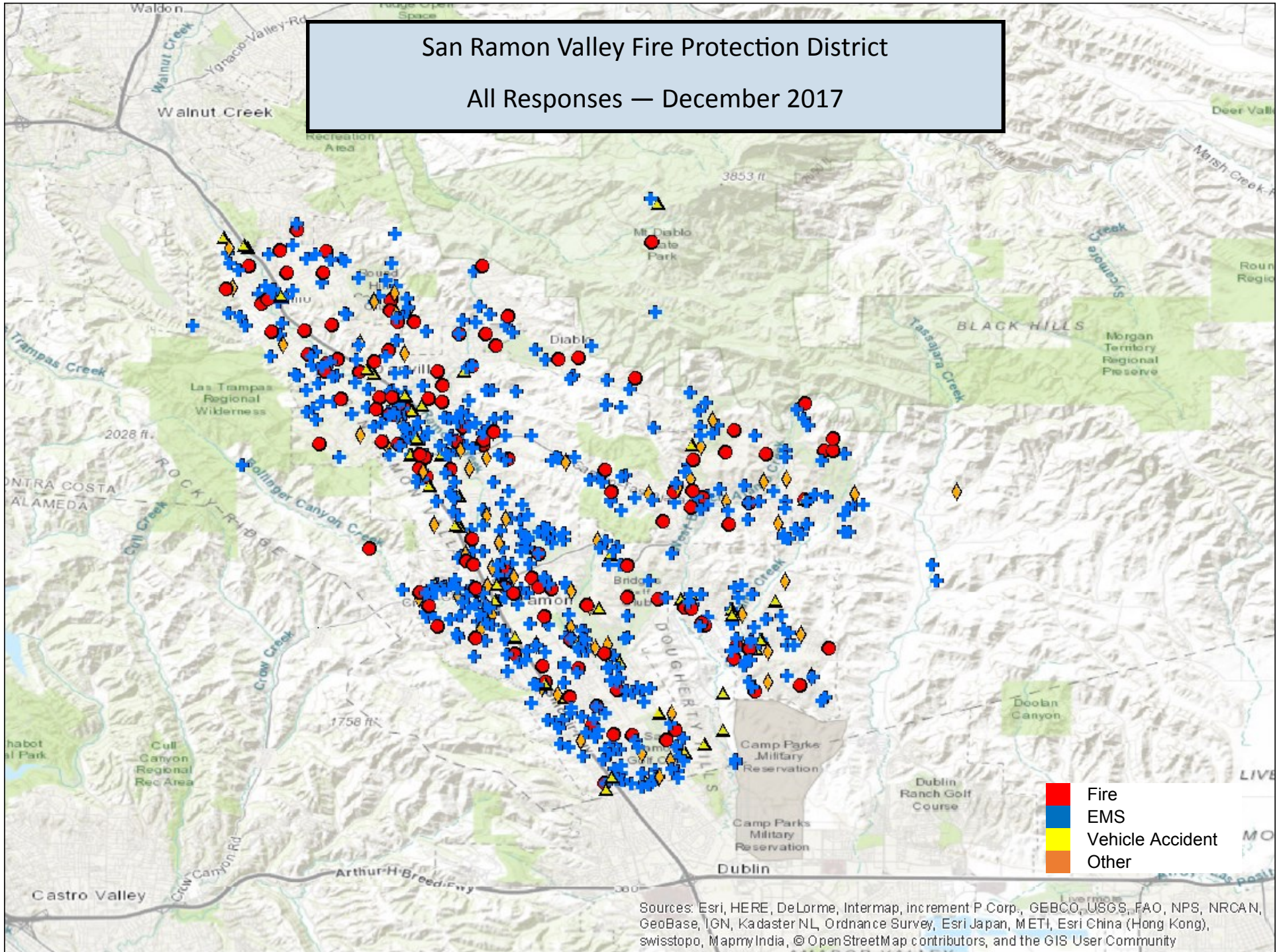
County Peer Support Meeting

Apparatus Committee Meeting

Danville Town Council Meeting

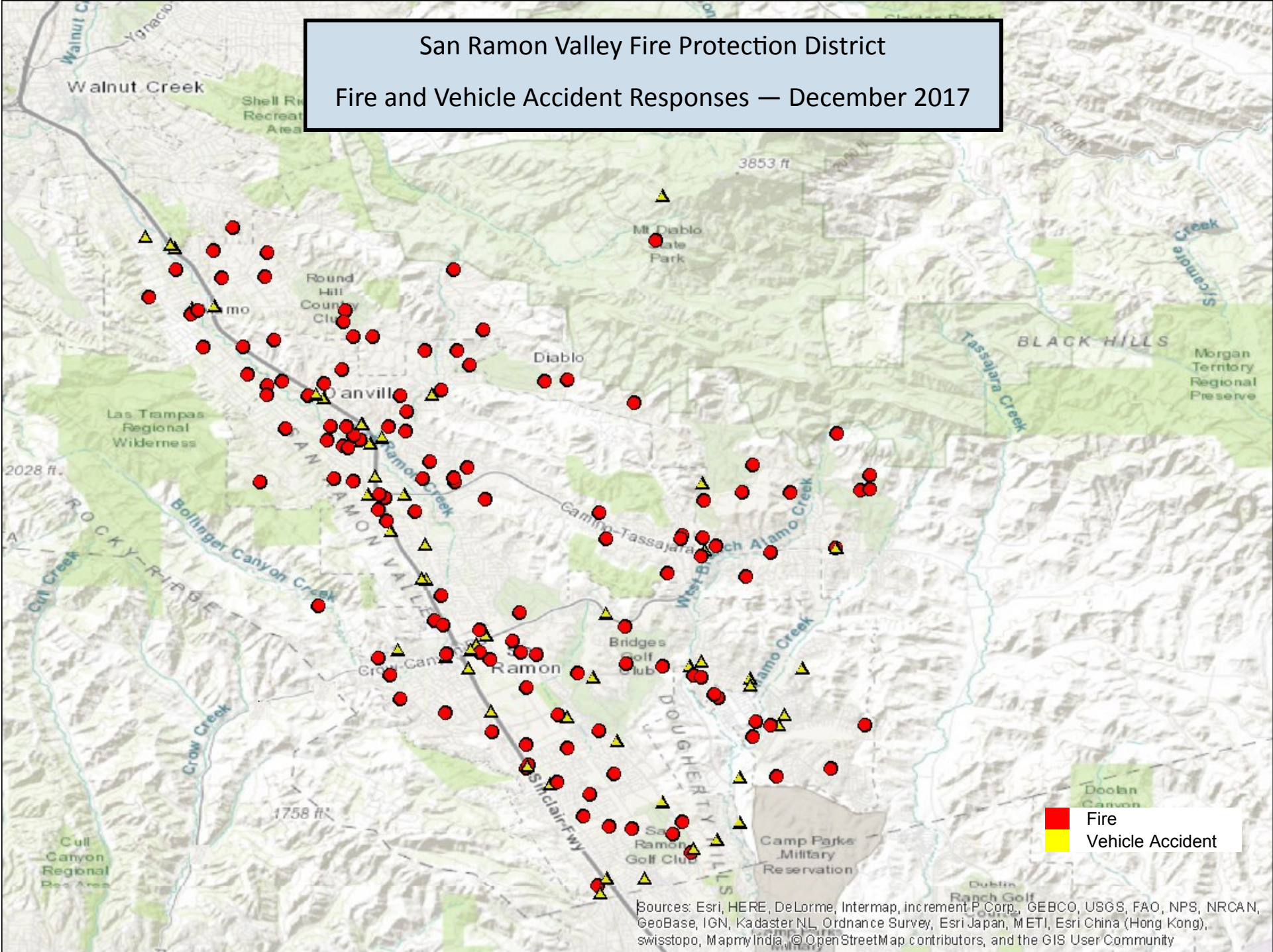
Coastal Regional Hazardous Materials Response Organization

San Ramon Valley Fire Protection District
All Responses — December 2017

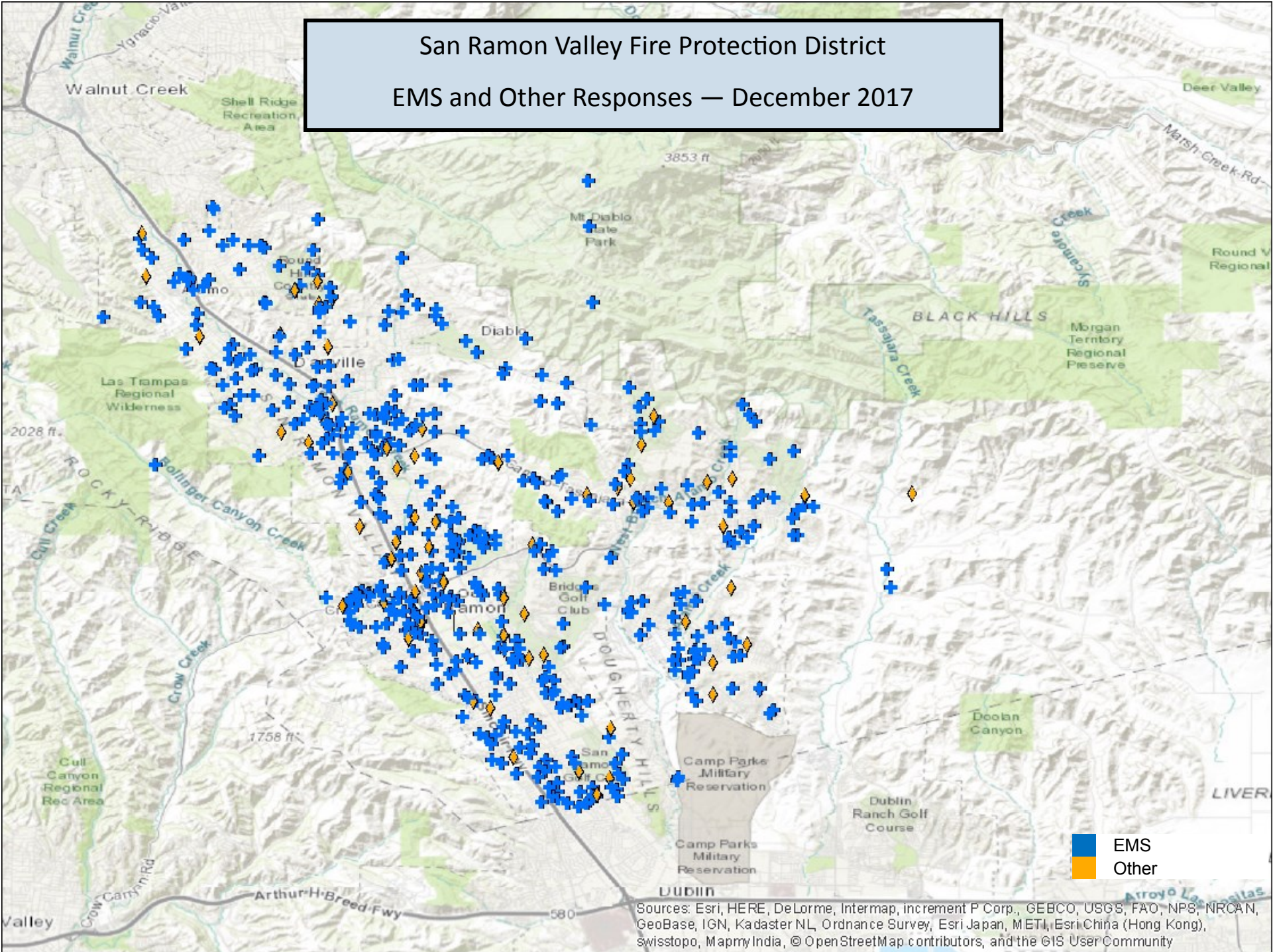


Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

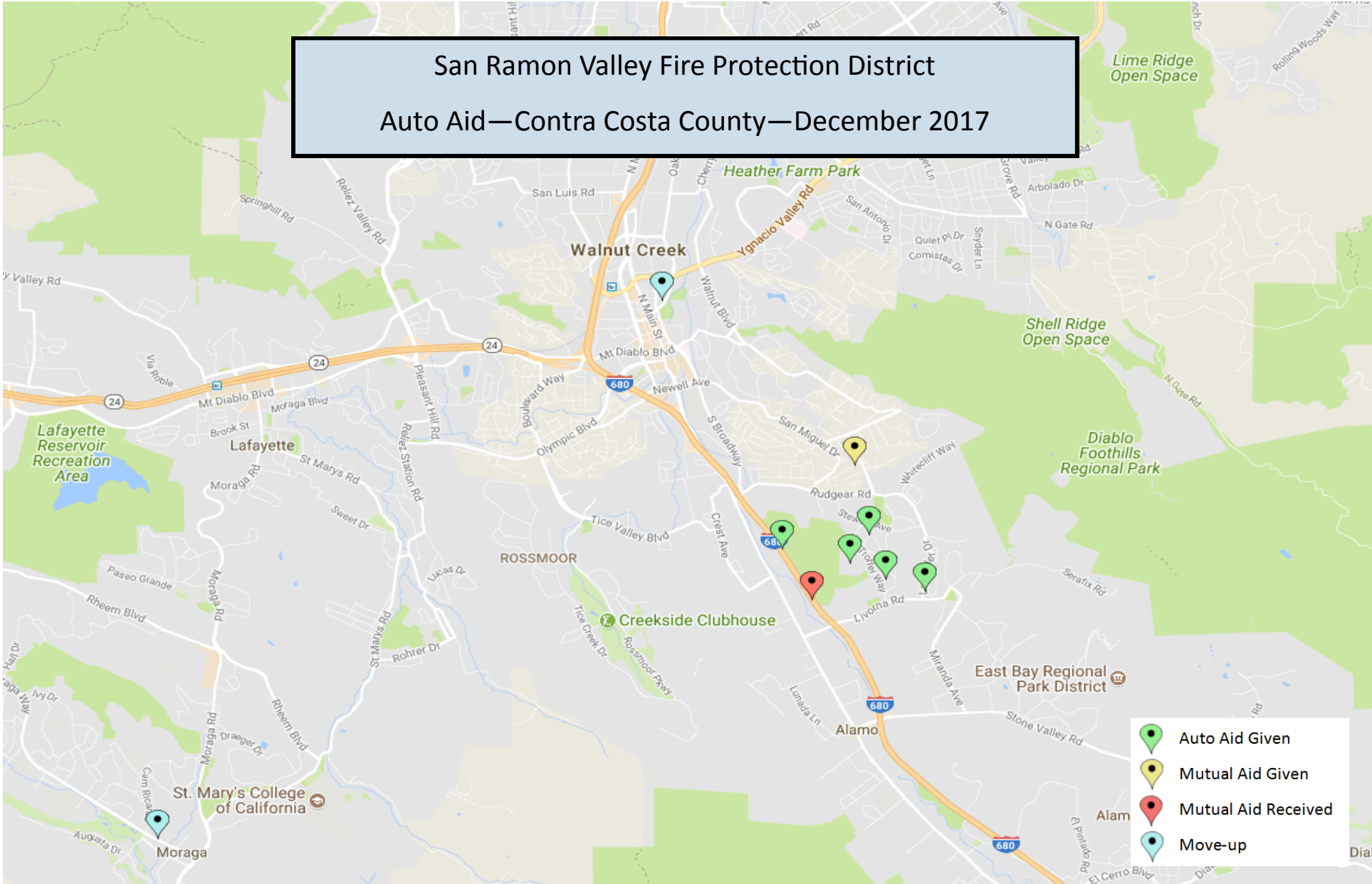
San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — December 2017



San Ramon Valley Fire Protection District
EMS and Other Responses — December 2017



San Ramon Valley Fire Protection District
Auto Aid—Contra Costa County—December 2017



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Auto Aid Given	9	8	4	5	5	13	9	10	7	6	8	5
Mutual Aid Given	0	0	0	2	1	5	9	1	4	3	3	1
Auto Aid Received	0	1	0	0	0	1	2	1	1	4	1	1
Move-up	1	0	0	0	1	1	1	1	2	2	0	2

Standards of Cover Policy Compliance Report December 1, 2017 - December 31, 2017

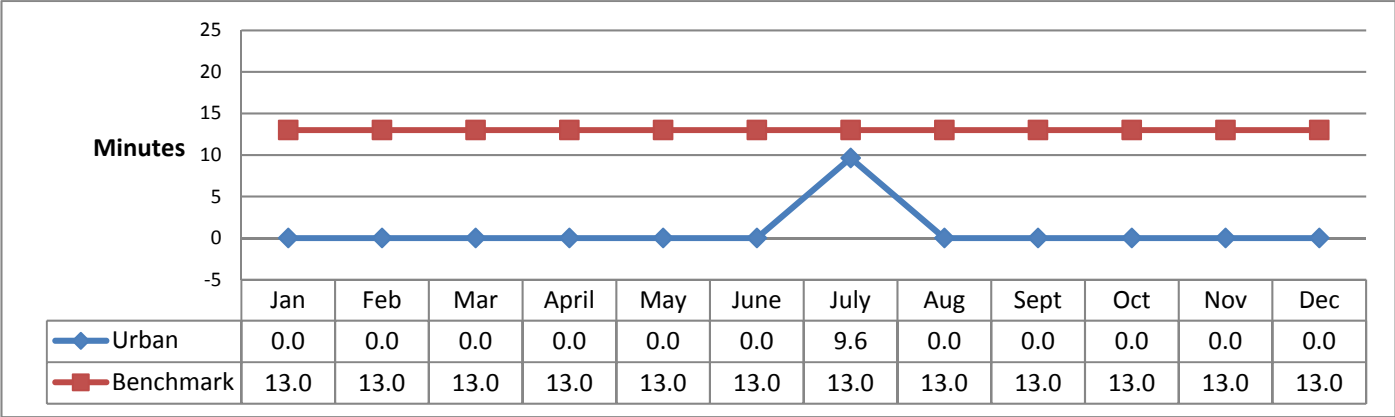
	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 319)			Suburban (Count = 100)			Rural (Count = 4)			Wilderness (Count = 4)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:17	7:09	8:00	8:52	7:54	15:00	10:39	12:59	45:00	38:06	32:15
		97%	99%		94%	100%		100%	100%		100%	100%

	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	0:00	9:38	14:00	0:00	10:44	21:00	0:00	0:00	45:00	0:00	0:00
		0%	100%		0%	100%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 129)			Suburban (Count = 49)			Rural (Count = 1)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	9:02	9:22	10:00	12:53	9:54	21:00	10:17	17:58	45:00	0:00	28:47
		99%	97%		91%	100%		100%	100%		100%	100%

SOC Goal 7					
Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	1:09	1:08	2:00	1:49	1:54
	95%	96%		100%	100%

ERF Fire Response Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

EMS



San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

Date: January 24, 2018
To: Board of Directors
From: John Duggan, Battalion Chief
Subject: Monthly EMS Division Communications

EMS

- The District responded to approximately 605 emergency medical incidents since the December Board of Directors Meeting. Ten of these incidents were in response to patients who had experienced a cardiac arrest. Four of those incidents were in response to witnessed cardiac arrests, with bystander CPR having been initiated prior to the arrival of District resources. In response to on-scene Advanced Life Support (ALS) interventions performed by District personnel, two patients exhibited a return of spontaneous circulation (ROSC) prior to their arrival in the emergency room.

Ongoing Projects

- Initiated EMS Academy Training for the 2017-1B Recruit Firefighter Group
- Completed District's DEA License Renewal with the U.S. Department of Justice
- Initiated Paramedic Provisional Assignments for three 2017-1A Recruit Firefighters
- Completed CQI review/critique of 2017 Patient Care Reports (6,000) and archived
- Completed revision of 2018 EMS Field Treatment Guidelines for District adoption
- Attended multiple meetings with local and state EMS stakeholder agencies
- Completed the programming and deployment of 12 new LP-15 monitor/defibrillators
- Completed curriculum for 1st Quarter 2018 ALS/BLS in-service training module

LOGISTICS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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Date: January 24, 2018
To: Board of Directors
From: Derek Krause, Deputy Chief, Logistics
Subject: Monthly Logistics Report for December 2017

Facilities

1. Facilities provided both direct and indirect support for an extremely large Toys-for-Tots donation effort, resulting in a very generous community contribution to this long-established and very worthy cause, working jointly with USMC.
2. Met with Contra Costa County Public Works Traffic Engineers on site to adjust signal interrupt time and to create a “KEEP CLEAR” traffic gap to give FS32 crews more protection during emergency responses
3. Met with contractors, North Bay Air, Moore Mechanical, and ECO Systems to obtain quotes for HVAC replacement, Admin
4. Continued work with LCA Architect Greg Barton and Station Captain Chris Harder at FS31 to develop a design for a feasible kitchen remodel
5. Met with various contractors at the FS31 Annex radio shop to obtain additional quotes for restoration and to review scope of work, following rodent elimination
6. At request of various individuals and realtors, showed decommissioned station 32 to parties interested in future lease opportunities
7. Met with contractor to inspect work and closeout of water intrusion prevention work at Training Site
8. Ongoing:
Conducted preventive maintenance and repairs to effectively manage costs and maintain service

Fleet

1. Conducted factory tour of Pierce Fire Apparatus facility in Appleton Wisconsin to evaluate processes, customer support, workmanship and overall quality of potential vendor for next generation of fire engines.
2. Convened an Engine Type I Subcommittee meeting to confirm findings from Pierce factory visit, go over Type I features and needs, review feedback from other agencies, and develop a consensus recommendation for vehicle make, for next generation of engines
3. Took delivery of the last of the FSLD vehicles ordered through the Enterprise Equity Lease program, Ford Interceptor for FSLD Manager Drayton. Payment did not start until the vehicle was in the District’s possession.
4. Continued to move ahead with information requests from ambulance manufacturer, Road Rescue, to work out details as the vehicles’ chassis are being built
5. Provided fleet mechanical support to Academy, both for daily apparatus needs and gearing up for live-burn

6. Ongoing:
 - a. Annual and quarterly inspections
 - b. Conducted preventive maintenance and repairs to effectively manage costs and maintain safety.

Meetings

1. 12/1/2017: Street Smarts Funding/Advisory Committee meetings
2. 12/4/2017: Attended “Respectful and Positive Interaction in the Workplace”, EAP Seminar for Managers
3. 12/5, 12/12/2017: Management Meetings
4. 12/5/2017: Alamo Municipal Advisory Committee Meeting
5. 12/5, 12/8/2017: Meet contractors on site to discuss restoration FS31
6. 12/7/2017: Safety Committee Meeting
7. 12/8/2018: EMS Quarterly Training
8. 12/8, 12/15/2017: Meetings with Volunteer Firefighter Coordinator
9. 12/11/2017: Alamo Community Liaison Meeting
10. 12/11/2017: Command Staff Meeting
11. 12/13/2017: Contra Costa County Fire Chiefs Association (CCCFCA) Meeting/Luncheon
12. 12/13/2017: Represented (CCCFCA) at bimonthly Countywide Emergency Medical Care Committee Meeting
13. 12/21/2017: Board Holiday Event
14. 12/28/2017: Engine Type I Subcommittee Meeting
15. Various station visits to address Fleet and Facility issues and interface with personnel

FIRE & LIFE SAFETY



San Ramon Valley Fire Protection District

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Date: January 24, 2018
To: Board of Directors
From: Derek Krause, Deputy Chief, Fire Marshal
Subject: Monthly Fire & Life Safety Division Report for December 2017

Inspections

Plan review and construction inspections continue to be a priority to support the active construction projects. Remaining time is being used to follow up on open inspections to accomplish compliance and closeout re-inspections. The following inspections were accomplished in December.

Plan Review	83
Construction Inspections	80
Annual Compliance Inspections	105
Re-inspections	261

In December, the FLSD concentrated on Dentist and Veterinary occupancies and completing any outstanding inspections.

End of Year Review

Plan Review	- 18%
Construction Inspections	+31%
Annual Compliance Inspections	+63%
Re-inspections	+52%

Heart Safe Committee Activities

There were no 7th Grade CPR trainings during the month of December. Non-inspection activities deferred until all mandated inspections are completed will resume in January, 2018.

CERT Activities

1. Preparation for Train the Trainer class in San Jose in February 2018
2. CERT Supplies lists for containers
3. Development of CERT ID Cards

Residential Care Facility Work Group

1. There were no Residential Care Facility Working Group meetings during the month of December. Non-inspection activities deferred until all mandated inspections are completed will resume in January, 2018.
2. Martinez CERT Residential Care Facility Evacuation Training – December 07, 2017
3. Secured grant contract with State OES to provide Closed Caption for evacuation training video in three languages; English, Tagalog and Spanish

Public Education

1. First Responder Scout Class took place December 13; 27 Scouts and 10 Adults were trained
2. Working on a new public education curriculum for the elementary schools

Community Involvement

1. CERT Container Meeting on site to build shelves December 11 and 14

Meetings

1. HeartSafe Committee Meeting – December 5
2. Technical Advisory Committee (TAC) meeting December 4
3. Policy Advisory Committee (PAC) meeting December 8
4. Staff attended Emergency Preparation for Access & Functional Needs in Martinez Dec 18

Training

1. Trained new FF/PM recruits on Fire and Life Safety Division responsibilities – December 19

Upcoming Events for January 2018

1. Residential Care Facility Working Group Luncheon – January 9
2. Citizen Corp Volunteer Party – January 12
3. First Responder Scout Class – January 17
4. San Ramon Little League Coaches CPR (tentative) January 17
5. Del Amigo School & Fire Crews w/FLSD Staff Meeting – January 25
6. FF/PM recruits Autism Training – January 25
7. 7th Grade CPR Los Cerros – January 29



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www.firedepartment.org | info@firedepartment.org

Date: January 24, 2018
To: Board of Directors
From: Derek Krause, Deputy Chief, Fire Marshal
Subject: Monthly Fire & Life Safety Division (FLSD) Update

As requested by the Board of Directors, the report below is a monthly status update regarding the Fire & Life Safety Division (FLSD) for the month of December, 2017.

FLSD Project status report for the month of December:

- Hiring process for Fire & Life Safety Inspectors underway
- Division meetings and collaborative projects scheduled to maximize effectiveness
- Annual Occupancy Inspection Program underway with benchmarks consistent with NFPA standards
- Consistently maintaining plan review wait time reduction from five weeks to two weeks
- Completed evaluation of existing method of activity data collection and have increased reporting accuracy
- Completed staff training on Community Care Licensing procedures

Action Items Pending:

- Review and update, as needed, all Division Standards and Local Amendments
- Create a Standard Planning Conditions document for customers who are planning a future development or project
- Finalize policies with regard to Fire Investigation and District Issued Equipment
- Design and approval of exterior wrap and interior redesign of CERT ambulance for increased awareness and public relations, demos
- Define and complete the Local Fire Authority Review (Form 810), process with Division of The State Architect (DSA), for State owned projects

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE PREVENTION DIVISION

MONTHLY PLAN REVIEW INTAKE REPORT

December 2017

PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED	FORMAT
Chan Residence ADU	Construction, alteration, or renovation of a building	12/01/2017 06:48:33	12/19/2017 10:52:43	Paper
Main Hall Building	Fire alarm and detection systems and related equipment	12/01/2017 08:20:00	12/19/2017 15:53:01	Digital
261 Zinnia Court Serena @ Gale Ranch Plan 1 Lot 44	Automatic fire-extinguishing systems	12/04/2017 06:04:09	12/04/2017 06:04:40	Digital
253 Zinnia Court Serena @ Gale Ranch Plan 2 Lot 432	Automatic fire-extinguishing systems	12/04/2017 06:06:03	12/04/2017 06:06:28	Digital
249 Zinnia Court Serena @ Gale Ranch Plan 3 Lot 42	Automatic fire-extinguishing systems	12/04/2017 06:07:23	12/04/2017 06:07:54	Digital
Texaco Gas Station Remodel and Addition	Construction, alteration, or renovation of a building	12/04/2017 06:21:09	12/28/2017 16:27:42	Digital
Verizon Wireless Upgrades	Planning and site development review	12/04/2017 09:38:37	12/12/2017 07:15:14	Digital
Verizon Wireless upgrade	Planning and site development review	12/04/2017 10:26:18	12/12/2017 07:18:57	Digital
Verizon Wireless Upgrades	Planning and site development review	12/04/2017 10:31:16	12/12/2017 07:22:39	Digital
Holmstedt Residence Remodel	Planning and site development review	12/04/2017 13:05:35	12/12/2017 07:26:08	Digital
Brunette Residential PV Installation	Miscellaneous System Plans	12/04/2017 13:43:23	12/05/2017 10:08:11	OTC Digital
Mohan residential Pv install	Miscellaneous System Plans	12/05/2017 09:06:36	12/05/2017 09:09:16	OTC Paper
Louwaert Residence PV install	Miscellaneous System Plans	12/05/2017 11:10:49	12/05/2017 11:13:29	OTC Paper
Fire Alarm Communicator Replacement	Fire alarm and detection systems and related equipment	12/05/2017 11:19:07	12/19/2017 15:56:23	Paper
Whitas Residence Remodel	Construction, alteration, or renovation of a building	12/06/2017 14:19:21	12/20/2017 07:26:26	Paper
Andreini TI Suite 320	Fire alarm and detection systems and related equipment	12/06/2017 16:29:00	12/07/2017 09:04:17	Digital
Sherman Williams Building 2	Construction, alteration, or renovation of a building	12/06/2017 16:30:46	12/06/2017 18:41:20	OTC Paper
Ruffin Residence	Automatic fire-extinguishing systems	12/07/2017 06:12:10	12/21/2017 16:49:08	Digital
1346 Charbray St Iron Oak Lot 601	Miscellaneous System Plans	12/07/2017 09:55:00	12/14/2017 10:37:51	Digital
919 Connemara Ct Iron Oak Lot 630	Miscellaneous System Plans	12/07/2017 09:55:00	12/14/2017 10:24:20	OTC Digital
935 Connemara Ct Iron Oak Lot 632	Miscellaneous System Plans	12/07/2017 09:55:00	12/14/2017 10:30:06	Digital
Solo Vida	Construction, alteration, or renovation of a building	12/07/2017 12:09:49	12/08/2017 13:56:21	Paper
Solo Vida	Expedited Plan Review	12/07/2017 12:57:53	12/08/2017 14:23:36	Paper
ARC Suite 200	Construction, alteration, or renovation of a building	12/07/2017 14:07:19	12/28/2017 11:30:21	Digital
ARC Suite 200	Automatic fire-extinguishing systems	12/07/2017 14:10:25		Digital
ARC Suite 200	Fire alarm and detection systems and related equipment	12/07/2017 14:11:52		Digital
Danville Commercial - 312 Railroad Ave	Expedited Plan Review	12/08/2017 12:57:49	12/08/2017 14:03:30	Digital
MOD Pizza	Fire alarm and detection systems and related equipment	12/08/2017 13:38:24	12/12/2017 09:47:02	Paper
Danville Commercial - 312 Railroad Ave	Automatic fire-extinguishing systems	12/08/2017 14:08:57	12/14/2017 10:55:28	Digital
Danville Commercial - 312 Railroad Ave	Fire alarm and detection systems and related equipment	12/08/2017 14:09:00	12/08/2017 15:18:08	Digital
MOD Pizza	Expedited Plan Review	12/08/2017 15:25:39	12/12/2017 09:17:28	Digital
Cryo Healthy Spa	Automatic fire-extinguishing systems	12/11/2017 12:15:41	12/12/2017 08:19:50	Digital
Orangetheory Fitness Suite 3	Construction, alteration, or renovation of a building	12/11/2017 12:19:14	12/21/2017 09:26:09	Digital
Planning WA17-0017	Planning and site development review	12/11/2017 12:32:51	12/12/2017 07:33:43	Digital
Planning 17-300-011 Memory Care and Education Facilities	Planning and site development review	12/11/2017 12:36:26	12/12/2017 07:51:54	Digital
Planning DP 17-300-012 El Nido Relocation & Residential Care Facility	Planning and site development review	12/11/2017 12:45:40	12/12/2017 08:43:32	Digital
GSM Communicator Install	Fire alarm and detection systems and related equipment	12/11/2017 13:12:47	12/27/2017 14:37:33	Digital
Retaining wall Planning Application	Planning and site development review	12/11/2017 13:18:40	12/12/2017 07:38:02	Digital
141 Easy St New Residence	Miscellaneous System Plans	12/11/2017 13:30:30	12/21/2017 16:44:18	Digital
Danville Commercial - 312 Railroad Ave	Expedited Plan Review	12/11/2017 15:37:15	01/12/2018 09:22:49	Digital
Planning DEV16-0106 17-0022	Planning and site development review	12/12/2017 06:21:38	12/12/2017 09:04:06	Digital
Planning VR17-1051	Planning and site development review	12/12/2017 06:25:40	12/12/2017 07:44:10	Digital
New Residential Home	Construction, alteration, or renovation of a building	12/12/2017 07:50:46	12/28/2017 16:48:17	Paper

May Residence Solar Variance	Miscellaneous System Plans	12/12/2017 08:37:25	12/12/2017 08:39:20	OTC Paper
Mondalez Suite 580	Construction, alteration, or renovation of a building	12/12/2017 08:59:23	12/27/2017 15:05:56	Digital
Mondalez Suite 580	Fire alarm and detection systems and related equipment	12/12/2017 09:01:47	12/27/2017 15:07:33	Digital
Wiest Property	Fire apparatus access, site improvements and related equipment	12/12/2017 09:28:54	12/13/2017 09:30:14	Paper
The Agency TI	Construction, alteration, or renovation of a building	12/12/2017 10:05:44	12/12/2017 10:09:19	OTC Paper
Solar Variance	Miscellaneous System Plans	12/12/2017 11:17:06	12/12/2017 11:18:19	OTC Paper
Penkower Residence	Construction, alteration, or renovation of a building	12/12/2017 16:14:32		Digital
Donor Networks	Fire alarm and detection systems and related equipment	12/12/2017 16:26:09		Digital
Building Q Trash Enclosure	Construction, alteration, or renovation of a building	12/12/2017 16:31:25		Digital
Mission Guest House and Cabana	Additional Plan Review	12/13/2017 15:22:54		Digital
Fire Alarm Upgrade	Fire alarm and detection systems and related equipment	12/13/2017 15:35:57		Digital
Castillo Residence Kitchen Remodel	Construction, alteration, or renovation of a building	12/13/2017 16:06:05	12/14/2017 06:00:58	Paper
San Ramon Valley Apartments	Miscellaneous System Plans	12/14/2017 09:27:18	12/14/2017 09:35:24	Digital
Polizzi Residence	Fire apparatus access, site improvements and related equipment	12/14/2017 16:06:59	12/18/2017 07:48:47	Digital
Abigail Place Subdivision	Fire apparatus access, site improvements and related equipment	12/14/2017 16:11:01		Digital
robert Half International Suite 100	Construction, alteration, or renovation of a building	12/14/2017 16:29:00		Digital
robert Half International Suite 100	Automatic fire-extinguishing systems	12/14/2017 16:29:00		Digital
robert Half International Suite 100	Fire alarm and detection systems and related equipment	12/14/2017 16:29:00		Digital
5102 Rowan Drive Posante Plan 2 Lot 2	Automatic fire-extinguishing systems	12/18/2017 06:46:26	12/18/2017 06:47:37	Digital
5108 Rowan Drive Posante Plan 1 Lot 7	Automatic fire-extinguishing systems	12/18/2017 06:49:01	12/18/2017 06:49:39	Digital
5100 Rowan Drive Posante Plan 3X Lot 1	Automatic fire-extinguishing systems	12/18/2017 10:52:51	12/18/2017 10:53:36	Digital
5106 Rowan Drive Posante Plan 3 Lot 6	Automatic fire-extinguishing systems	12/18/2017 10:54:40	12/18/2017 10:55:15	Digital
5110 Rowan Drive Posante Plan 3X Lot 8	Automatic fire-extinguishing systems	12/18/2017 10:59:31	12/18/2017 11:00:02	Digital
Sleep Center	Automatic fire-extinguishing systems	12/18/2017 12:17:04		OTC Paper
Genius Kids Expansion (Sunshine Academy LLC)	Automatic fire-extinguishing systems	12/18/2017 12:34:38		OTC Paper
Karamsetty Family Residence Secondary Unit	Construction, alteration, or renovation of a building	12/19/2017 06:37:15		Digital
541 Crocus Hill Ct	Automatic fire-extinguishing systems	12/19/2017 06:44:35	12/21/2017 16:29:43	Digital
Fillimonov Residence PV Variance	Miscellaneous System Plans	12/19/2017 09:16:52	12/19/2017 09:18:13	OTC Paper
Carmela Plan 3 Lot 132	Automatic fire-extinguishing systems	12/19/2017 13:17:04	12/19/2017 13:20:27	Digital
Carmela Plan 1 Lot 133	Automatic fire-extinguishing systems	12/19/2017 13:21:32	12/19/2017 13:23:27	Digital
Carmela Plan 3 Lot 131	Automatic fire-extinguishing systems	12/19/2017 13:25:47	12/19/2017 13:27:34	Digital
6201 Massara St Iron Oak@Alamo Creek Plan 1 no casita Lot 633	Automatic fire-extinguishing systems	12/19/2017 13:29:28	12/19/2017 13:31:06	Digital
Greenan Suite 380	Construction, alteration, or renovation of a building	12/19/2017 15:20:14	12/21/2017 15:43:54	Digital
Planning MUP 17-501-029 The Coder School	Planning and site development review	12/21/2017 07:03:01		Digital
Kumas Residence PV System	Miscellaneous System Plans	12/21/2017 08:18:03	12/21/2017 08:22:09	OTC Paper
Chase Bank	Construction, alteration, or renovation of a building	12/21/2017 15:12:32		OTC Paper
Summit Senior Living	Construction, alteration, or renovation of a building	12/21/2017 16:13:13		Digital
Residential Solar	Miscellaneous System Plans	12/21/2017 16:33:26		OTC Digital
Residential Remodel	Construction, alteration, or renovation of a building	12/22/2017 12:00:00		Paper
Planning DP17-3053	Planning and site development review	12/27/2017 11:50:46		Digital
Planning DEV17-0023	Planning and site development review	12/27/2017 12:17:40		Digital
EducationX Network	Construction, alteration, or renovation of a building	12/28/2017 13:12:30	12/28/2017 13:13:31	OTC Paper
Farah & Mubasher Rana Residence	Automatic fire-extinguishing systems	12/29/2017 04:41:53	12/29/2017 04:52:38	Paper

SAN RAMON VALLEY FIRE PROTECTION DISTRICT													
FIRE PREVENTION DIVISION													
MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT													
December 2017													

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CODE COMPLIANCE													
INSPECTIONS	19	35	82	69	148	17	17	78	58	95	114	105	837
REINSPECTIONS	73	68	81	36	108	66	137	114	86	83	169	261	1282
TOTAL *	92	103	163	105	256	83	154	192	144	178	283	366	2119

OCCUPANCY PERMITS	2	31	19	25	126	53	12	62	35	77	61	381	884
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ANNUAL INSPECTION PROGRAM													
TOTAL INSPECTABLE OCCS	555	555	555	555	555	555	555	555	555	555	555	555	555
TOTAL STARTED YTD †	17	34	74	65	143	12	14	69	54	91	105	100	778
% STARTED YTD	3.06%	6.13%	13.33%	11.71%	25.77%	2.16%	2.52%	12.43%	9.73%	16.40%	18.92%	18.02%	140.18%
TOTAL COMPLETED YTD ‡	9	22	24	34	84	32	67	76	43	48	74	154	667
% COMPLETED YTD	1.62%	3.96%	4.32%	6.13%	15.14%	5.77%	12.07%	13.69%	7.75%	8.65%	13.33%	27.75%	120.18%

CONSTRUCTION													
NEW PROJECTS	59	74	91	62	62	51	83	65	59	90	42	59	797
PLAN REVIEWS SUBMITTED	103	159	197	125	164	116	103	128	103	145	98	87	1528
PLAN REVIEWS COMPLETED	86	146	206	109	186	133	88	135	129	90	137	83	1528
INSPECTIONS	111	127	146	80	161	146	116	151	109	96	84	80	1407

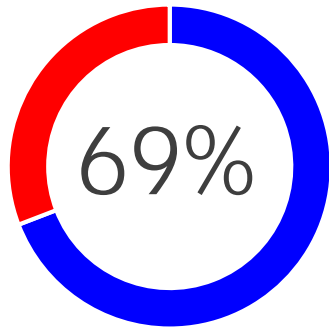
* Includes all code compliance inspections; Annual inspection program inspections, temporary tents, fireworks display, etc.

† Includes occupancies within annual inspection program that have had the initial inspection completed.

‡ Includes occupancies within annual inspection program that are in compliance and have no outstanding corrections needed.

e-Plan Review Conversion Project

Percentage of Digital Plans
Oct - Dec



■ Digital ■ Paper

Summary Oct - Dec

TOTAL REVIEWS SUBMITTED

321

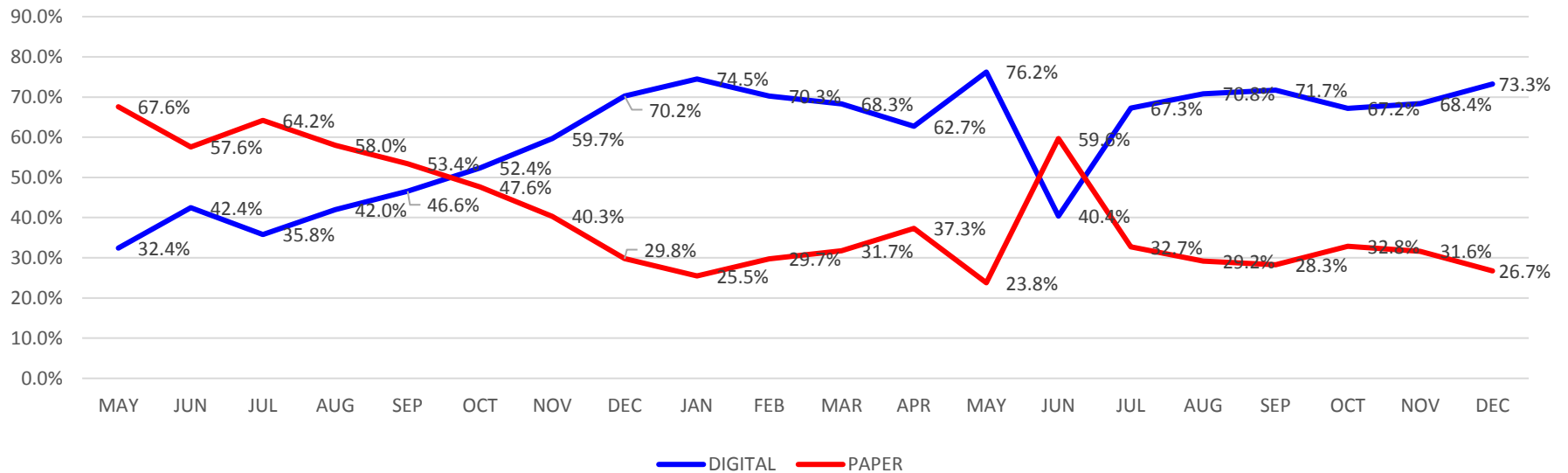
TOTAL DIGITAL SUBMITTED

222 69.2%

TOTAL PAPER SUBMITTED

99 30.8%

Plan Review Submittal Method



COMMUNICATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 24, 2018
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications Division Report for December 2017

Communications Center

- Dispatcher Nicolette Reid released from training

Technology Systems

- Apparatus headset and audio receiver inspections completed
- Mobile Data Computer (MDC) hardware demo
- Updated Fire and Life Safety Division inspection zones
- Installed new routing server for TriTech software
- Installed server for SitStat Software
- Upgraded firmware of Administration core switch environment
- Prepared hydrant maps in preparation for 2018 1st quarter inspections

Training

- Improving Communication and Team Building Skills

Meetings

- East Bay Regional Communications System Authority (EBRCSA)
- Emergency Medical Care Committee
- San Ramon Police Department Dispatch Services Consolidation

Communications Reserves

- Vehicle inspection checks for Mobile Communications Unit and Breathing Support Unit
- Launched Satellite Dish and tested equipment

HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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www.firedepartment.org | info@firedepartment.org

Date: January 24, 2018
To: Board of Directors
From: Natalie Korthamar Wong, Director of Human Resources
Re: Monthly Human Resources Report for December 2017

Recruitment:

- ❖ On-Boarded new HR Generalist and Permit Technician
- ❖ Processed results of the Engineer exam and notified candidates of the results
- ❖ Coordinated timeline for Captain and Shift Training Captain promotional tests
- ❖ Posted Chief Financial Officer, Fire and Life Safety Inspector and Shift Training Captain recruitments
- ❖ Published study guide for Captain's promotional test
- ❖ Completed background check for second HR Generalist and provided final offer

Additional Accomplishments:

- ❖ Completed open enrollment for new FSA vendor. Increased enrollment by 18.5%.
- ❖ Attended California Public Employers Labor Relations Association Conference
- ❖ Listened to a webinar about the new law related to salary history
- ❖ Resolved various Telestaff matters, including adding additional user licenses
- ❖ Coordinated workers' compensation training for the new HR Generalist with ICS, the District's workers' compensation third party administrator.
- ❖ Held 2 Employee Assistance Program training seminars. Seminar 1 provided training on communication and team building, and Seminar 2 focused on the importance of sleep.
- ❖ Reviewed with Finance staff the division of assignments related to payroll to ensure efficient processes
- ❖ Attended the San Ramon Chamber of Commerce dinner event
- ❖ Coordinated photographs of new employees
- ❖ Responded to multiple agencies salary survey requests
- ❖ Solicited quotes for the Wellness Fitness medical evaluation program
- ❖ Provided training to new HR Generalist
- ❖ Cleaned and organized various HR storage areas

Report:

- Employee Illness/Injury Report – December 2017

Employee Illness/Injury Report December 2017

Reportable Injuries

Indemnity (Lost Time)

No reportable injuries.

Medical Only (No Lost Time)

No reportable injuries.

As of December 31, 2017, there were eight (8) employees absent from their regular work assignment. Total lost time due to injuries for the month of December equaled 276 calendar days/76 shifts.

FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 24, 2018
To: Board of Directors
From: Ken Campo, Financial Consultant
Re: Monthly Financial Report for December 2017

Financials:

- Balance Sheet – December 31, 2017
- Revenues: Budget v. Actual thru December 2017 (All Funds)
- General Fund Expenditures: Budget v. Actual thru December 2017 (2014/15-2017/18)
- Capital, Debt Service, SRVF Community Fund Expenditures: Budget v. Actual thru December 2017 (2014/15-2017/18)
- Monthly General Fund Revenue/Expense History (2013/14-2017/18)
- Monthly Overtime Analysis – July - December 2017

Meetings/Activities:

- Completed the \$5.5 million fire and EMS apparatus lease financing transaction approved by the Board in December. The transaction was closed on January 4th and funds were deposited into an escrow account on January 6, 2018.
- Initiated a Chief Financial Officer recruitment for to fill the recently vacated Controller position.
- Initiated a review of ambulance transports rates to determine if rates are keeping pace with the cost of providing the transport service.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
COMBINED BALANCE SHEET OF ALL FUND TYPES
DECEMBER 31, 2017**

	GOVERNMENTAL FUND TYPES					AGENCY	ACCOUNT	GROUPS	Totals (Memo Only)
	General Fund - 100	Budget Stabilization - 110	Debt Service Fund - 200	Capital Projects Fund - 300	Special Revenue Fund - 400	CERT PROGRAM Fund - 700	General Fixed Assets Fund - 800	General Long-Term Debt Fund - 900	
ASSETS									
Cash - Bank of the West	\$ 5,154,376	\$ 15,631	\$ -	\$ -	\$ 30	\$ 39,193	\$ -	\$ -	\$ 5,209,229
Cash - Bank of the West Money Market @ 0.96%	1,007,725								1,007,725
Cash - Bank of the West Workers' Compensation	(68,171)								(68,171)
Cash - Wells Fargo Flexible Spending	13,195								13,195
Petty Cash	1,250								1,250
Investments - LAIF @ 1.07%	30,157,291			1,448,793					31,606,084
Investments - Mrkt Value Adj/Premium/Discount	(40,005)	(86,025)		(23,190)					(149,220)
Investments - Bank of the West @ 1.68% avg	2,157,382	15,345,743		3,000,000					20,503,125
Investments - Tri-Valley Bank @ 0.95%		2,000,000							2,000,000
Cash with Fiscal Agent (Note #1)			72						72
Investments - US Bank Money Market @ 0.10%									-
Accounts Receivable	236,485								236,485
YE Accrued Ambulance Billing	927,473								927,473
Prepaid Expenses/Deposits	8,494,766			239,000					8,733,766
Land							6,000,878		6,000,878
Buildings & Improvements/Construction							33,728,508		33,728,508
Equipment/Vehicles							28,776,093		28,776,093
Accumulated Depreciation							(33,458,574)		(33,458,574)
Amount to be Provided for General Long Term Debt								20,113,760	20,113,760
Total Assets	\$ 48,041,767	\$ 17,275,349	\$ 72	\$ 4,664,603	\$ 30	\$ 39,193	\$ 35,046,904	\$ 20,113,760	\$ 125,181,678
LIABILITIES									
Accounts Payable	\$ 16,360	\$ -	\$ -	\$ 9,836	\$ -	\$ 85	\$ -	\$ -	\$ 26,282
Accrued Expenses	2,848,067			925					2,848,992
Deposits Payable	15,447								15,447
Deferred Ambulance Billing Revenue	309,107								309,107
Long Term Debt (1) Certificates of Participation								12,224,000	12,224,000
Long Term Debt (2) Vehicle Lease								260,979	260,979
Liability Assc. with Open Workers' Comp Claims								5,527,000	5,527,000
Liability for Accumulated Leave								2,101,782	2,101,782
Total Liabilities	3,188,982	-	-	10,761	-	85	-	20,113,760	23,313,588
FUND EQUITY									
Investment in General Fixed Assets							35,046,904		35,046,904
Non-Spendable Fund Balance				239,000					239,000
Restricted Fund Balance			72	97,861	30				97,963
Committed Fund Balance:									
Dry Period Funding	44,793,632								44,793,632
Budget Stabilization		14,275,349							14,275,349
Workers' Compensation Claims		3,000,000							3,000,000
Capital Projects				3,993,593					3,993,593
Assigned Fund Balance:									
Other Assigned Fund Balance	59,153			323,388		9,989			392,530
Unassigned Fund Balance						29,119			29,119
Total Fund Balance	44,852,785	17,275,349	72	4,653,842	30	39,108	35,046,904	-	101,868,090
Total Liabilities and Fund Equity	\$ 48,041,767	\$ 17,275,349	\$ 72	\$ 4,664,603	\$ 30	\$ 39,193	\$ 35,046,904	\$ 20,113,760	\$ 125,181,678

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
REVENUE (ALL FUNDS)
FISCAL YEAR 2017-2018
JULY 1, 2017 - DECEMBER 31, 2017**

GL CODE	FISCAL YEAR COMPLETED: 50% DESCRIPTION	2014/2015 ACTUAL REVENUE	2015/2016 ACTUAL REVENUE	2016/2017 ACTUAL REVENUE	2017/2018 BUDGETED REVENUE	2017/2018 REALIZED REVENUE	PERCENT RECEIVED %
4100	TAXES						
4110	PROPERTY TAXES - CURRENT SECURED	\$53,279,121	\$57,616,767	\$61,143,436	\$63,416,399	\$33,599,753	52.98%
4120	PROPERTY TAXES - SUPPLEMENTAL	1,187,562	1,439,374	1,762,346	528,418	213,821	40.46%
4130	PROPERTY TAXES - UTILITIES (Unitary)	974,141	1,050,678	1,069,077	1,090,458	619,804	56.84%
4140	PROPERTY TAXES - CURRENT UNSECURED	1,959,968	1,844,275	1,839,066	1,905,707	1,750,956	91.88%
4145	HOMEOWNERS PROPERTY TAX RELIEF	487,153	482,390	475,833	528,418	-	0.00%
4150	RDA PROPERTY TAX	648,506	916,948	1,058,717	1,079,892	-	0.00%
4160	LESS COUNTY TAX ADMINISTRATION	(499,102)	(514,207)	(510,175)	(520,366)	-	0.00%
4170	PROPERTY TAXES - PRIOR SECURED	(156,204)	(187,115)	(142,357)	0	(133,764)	
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(83,626)	(77,821)	(89,990)	0	(1,485)	
4190	PROPERTY TAXES - PRIOR UNSECURED	(26,010)	(65,172)	60,059	0	18,079	
		57,771,510	62,506,117	66,666,013	68,028,926	36,067,162	53.02%
4200	INTERGOVERNMENTAL REVENUE						
4220	MEASURE "H"	33,000	33,000	33,000	33,000	-	0.00%
4230	SB-90 MANDATED COSTS	102,278	22,668	-	-	0	
4240	STATE AID/GRANTS (OES REIMB.)	334,609	505,507	208,327	-	201,486	
4245	FEDERAL GRANT REVENUE	-	-	-	-	0	
4250	LOCAL AGENCIES	-	143,288	191,892	250,510	145,440	58.06%
4251	GEMT	-	152,575	76,294	65,423	40,627	62.10%
4252	CONSOLIDATED DISPATCH	-	-	1,250,000	1,300,000	650,000	50.00%
4253	USE TAX SHARE REVENUE	-	-	-	-	169	
		469,887	857,038	1,759,513	1,648,933	1,037,722	62.93%
4300	CHARGES FOR SERVICE						
4310	INSPECTION FEES	108,818	124,744	67,533	110,000	42,482	38.62%
4315	PLAN REVIEW	596,692	657,804	715,299	600,000	307,970	51.33%
4316	INFO TECHNOLOGY SURCHARGE	97,861	39,127	39,142	35,500	-	0.00%
4320	WEED ABATEMENT CHARGES	3,347	2,493	1,938	3,045	905	29.73%
4325	ADMINISTRATIVE CITATION CHARGES	51,550	38,328	7,500	35,000	(100)	-0.29%
4330	AMBULANCE SERVICES	3,125,236	3,344,200	3,426,216	3,391,157	1,772,870	52.28%
4340	CPR CLASSES	370	360	520	577	400	69.32%
4350	REPORTS/PHOTOCOPIES	6,749	9,976	13,142	10,150	3,284	32.35%
		3,990,623	4,217,032	4,271,290	4,185,429	2,127,812	50.84%
4400	USE OF MONEY & PROPERTY						
4410	INVESTMENT EARNINGS	144,288	376,027	180,517	310,807	157,323	50.62%
		144,288	376,027	180,517	310,807	157,323	
4500	RENTS, ROYALTIES AND COMMISSIONS						
4510	RENT ON REAL ESTATE	75,059	45,958	62,807	62,808	31,920	50.82%
		75,059	45,958	62,807	62,808	31,920	
4600	OTHER REVENUE						
4610	DONATIONS/CONTRIBUTIONS	10	30				
4620	SALE OF PROPERTY	780,427	9,950	13,482			
4630	INSURANCE PROCEEDS	-	-	-		100,000	
4640	MISCELLANEOUS REVENUE	139,755	99,201	56,651		6,944	
		920,192	109,181	70,133	-	106,944	
4900	OTHER FINANCING SOURCES						
4910	Debt proceeds	13,132,249	-	-	-	-	
		13,132,249	-	-	-	-	
	REVENUE TOTAL	\$76,503,809	\$68,111,352	\$73,010,272	\$74,236,903	\$39,528,883	53.25%

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND EXPENDITURES
FISCAL YEAR 2017-2018
JULY 1, 2017 - DECEMBER 31, 2017

FISCAL YEAR COMPLETED - 41.67%								
DESCRIPTION	GL CODE	2014/2015 ACTUAL	2015/2016 ACTUAL	2016/2017 ACTUAL	2017/2018 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
PERMANENT SALARIES	5110	\$19,188,961	\$20,945,087	\$23,416,517	\$26,012,674	\$12,597,083	\$13,415,591	48.43%
TEMPORARY SALARIES	5115	267,725	296,679	228,589	293,114	112,634	180,480	38.43%
PERMANENT OVERTIME	5120	6,470,482	7,917,285	8,208,668	7,020,403	5,390,204	1,630,199	76.78%
PERMANENT OVERTIME-TEMP EEs	5121	-	25,937	2,993	-	4,161	(4,161)	#DIV/0!
FICA/MEDICARE	5140	373,313	420,610	449,912	491,024	256,505	234,519	52.24%
RETIREMENT CONTRIBUTIONS	5150	14,723,941	14,694,250	15,280,694	17,051,250	8,549,281	8,501,969	50.14%
RETIREMENT CONTRIB. UAAL	5150	-	-	-	294,000	294,000	0	100.00%
401a CONTRIBUTIONS-ER PAID	5151	-	8,438	7,350	7,688	4,192	3,496	54.53%
EMPLOYEE GROUP INSURANCE	5160	3,202,870	3,533,985	3,750,615	4,301,098	1,926,724	2,374,374	44.80%
RETIREE HEALTH INSURANCE	5170	1,788,158	2,053,562	2,238,230	3,134,909	1,214,915	1,919,994	38.75%
OPEB CONTRIBUTION	5175	1,000,000	3,396,659	3,817,170	3,095,383	1,547,694	1,547,689	50.00%
UNEMPLOYMENT INSURANCE	5180	821	-	-	20,000	3,100	16,900	15.50%
WORKERS' COMPENSATION	5190	899,816	1,118,289	956,203	1,000,000	526,303	473,697	52.63%
TOTAL SALARIES AND BENEFITS	5100	47,916,087	54,410,780	58,356,941	62,721,543	32,426,797	30,294,746	51.70%
OFFICE SUPPLIES	5202	27,849	27,027	25,857	33,238	15,215	18,023	45.77%
POSTAGE	5204	13,996	14,021	12,436	26,732	1,418	25,314	5.31%
TELECOMMUNICATIONS	5206	167,750	168,728	205,159	234,755	91,532	143,223	38.99%
UTILITIES	5208	344,230	352,055	359,029	365,820	198,955	166,865	54.39%
SMALL TOOLS/EQUIPMENT	5210	85,136	69,710	132,035	155,979	79,607	76,372	51.04%
MISCELLANEOUS SUPPLIES	5212	100,911	100,561	47,878	141,081	53,367	87,714	37.83%
MEDICAL SUPPLIES	5213	122,211	143,955	131,232	139,828	63,482	76,346	45.40%
FIREFIGHTING SUPPLIES	5214	67,463	37,479	29,694	62,753	15,417	47,336	24.57%
PHARMACEUTICAL SUPPLIES	5216	25,174	35,498	30,542	34,671	18,658	16,013	53.81%
COMPUTER SUPPLIES	5218	6,043	7,691	10,053	15,255	4,837	10,418	31.71%
RADIO EQUIPMENT & SUPPLIES	5219	19,459	15,281	25,654	20,500	5,235	15,265	25.54%
FOOD SUPPLIES	5222	14,910	27,628	21,081	34,496	15,069	19,427	43.68%
PPE INSPECTION & REPAIRS	5223	21,309	18,745	16,054	26,213	10,120	16,093	38.61%
SAFETY CLOTHING/SUPPLIES	5224	100,360	80,554	117,887	214,668	74,124	140,544	34.53%
CLASS A UNIFORMS & SUPPLIES	5225	7,789	3,496	5,002	13,134	1,918	11,216	14.60%
NON-SAFETY CLOTHING/SUPPLIES	5226	10,801	5,638	39,111	41,832	11,441	30,391	27.35%
CLASS B UNIFORMS & SUPPLIES	5227	29,619	56,894	72,454	95,750	45,207	50,543	47.21%
HOUSEHOLD SUPPLIES	5228	51,627	43,371	42,804	43,076	24,078	18,998	55.90%
CENTRAL GARAGE - REPAIRS	5230	161,501	174,177	552,762	175,000	195,442	(20,442)	111.68%
CENTRAL GARAGE - MAINTENANCE	5231	12,113	6,534	39,145	38,237	5,226	33,011	13.67%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	166,873	137,063	148,672	174,231	99,011	75,220	56.83%
CENTRAL GARAGE - TIRES	5234	39,569	40,666	58,544	52,275	16,493	35,782	31.55%
CENTRAL GARAGE - MANDATED INSP.	5235	6,077	9,822	6,758	11,561	3,010	8,551	26.04%
MAINT./REPAIRS - EQUIPMENT	5236	158,021	165,074	197,432	282,850	112,203	170,647	39.67%
MAINT./REPAIRS - RADIO & ELECTRON	5238	303,983	231,239	295,529	314,812	72,313	242,499	22.97%
MAINT./REPAIRS - BUILDINGS	5240	148,734	157,281	195,818	228,717	125,059	103,658	54.68%
MAINT./REPAIRS - GROUNDS	5242	35,350	44,167	43,327	40,653	19,307	21,346	47.49%
RENTS & LEASES-EQUIP./PROPERTY	5246	47,933	64,106	60,643	79,984	44,309	35,675	55.40%
PROFESSIONAL/SPECIALIZED SERVICES	5250	688,486	937,626	1,310,069	1,526,842	611,327	915,515	40.04%
RECRUITING COSTS	5251	40,120	102,890	92,293	116,031	65,825	50,206	56.73%
LEGAL SERVICES	5252	107,352	254,331	934,439	292,000	99,010	192,990	33.91%
MEDICAL SERVICES	5254	65,875	74,647	74,585	89,150	1,921	87,229	2.15%
COMMUNICATIONS SERVICES	5258	79,800	79,800	79,800	79,800	-	79,800	0.00%
ELECTION SERVICES	5262	86,856	-	300	-	-	0	#DIV/0!
INSURANCE SERVICES	5264	435,810	559,787	495,579	485,998	497,301	(11,303)	102.33%
PUBLICATION OF LEGAL NOTICES	5270	1,633	1,475	653	6,384	-	6,384	0.00%
SPECIALIZED PRINTING	5272	14,833	14,941	11,985	28,277	12,501	15,776	44.21%
MEMBERSHIPS	5274	57,804	68,045	68,408	80,151	46,743	33,408	58.32%
EDUCATIONAL COURSES/SUPPLIES	5276	32,958	38,886	47,059	66,428	10,313	56,115	15.53%
EDUCATIONAL ASSISTANCE	5277	12,502	12,978	11,756	16,400	6,798	9,602	41.45%
PUBLIC EDUCATIONAL SUPPLIES	5278	9,255	10,799	9,473	12,608	7,451	5,157	59.10%
BOOKS & PERIODICALS	5280	11,178	10,112	11,914	21,354	7,094	14,260	33.22%
RECOGNITION SUPPLIES	5282	1,502	1,906	2,456	4,050	271	3,779	6.69%
MEETINGS/TRAVEL EXPENSES	5284	28,185	33,347	36,541	42,868	22,994	19,874	53.64%
PROPERTY TAX SHARE AGREEMENT	5290	-	\$84,695	\$46,313	\$52,056	4,150	47,906	7.97%
TOTAL SERVICES AND SUPPLIES	5200	3,970,940	4,524,727	6,156,215	6,018,498	2,815,749	3,202,749	46.78%
TOTAL G/F OPERATING EXPENDITURES		\$51,887,027	\$58,935,506	\$64,513,156	\$68,740,041	35,242,546	\$33,497,495	51.27%

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
CAPITAL PROJECTS, EQUIP/VEHICLES, DEBT SERVICE, SAN RAMON VALLEY FIRE COMMUNITY FUND
FISCAL YEAR 2017-2018
JULY 1, 2017 - DECEMBER 31, 2017

FISCAL YEAR COMPLETED - 41.67%								
DESCRIPTION	GL CODE	2014/2015 ACTUAL	2015/2016 ACTUAL	2016/2017 ACTUAL	2017/2018 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
RENTS & LEASES - PROPERTY	5246	\$0	\$0		\$0	\$0	\$0	
LEGAL SERVICES	5252	-	8,621		-	-	0	
CRR TECH IMPROVEMENTS	5253	-	8,360		65,000	-	65,000	0%
PUBLICATION OF LEGAL NOTICES	5270	-	1,548		-	-	0	
DESIGN/CONSTRUCTION	6105/6110	440			-	-	0	
VARIOUS IMPROVEMENTS *	6120	250,133	2,780,361		1,544,159	295,180	1,248,979	19%
RADIO/ELECTRONIC EQUIPMENT	6230	302,557	1,234,044		614,053	91,610	522,443	15%
TOOLS & SUNDRY EQUIPMENT	6240	51,179	144,052	625,147	712,016	63,778	648,238	9%
AUTOS & TRUCKS	6250	27,376	-	198,560	1,456,978	107,008	1,349,970	7%
TOTAL CAPITAL PROJECTS (FUND 300)		631,685	4,176,986	823,707	4,392,206	557,576	3,834,630	13%
BOND REDEMPTION - 2003/2006/2013/2015 COP	5310	9,987,291	1,271,981	1,270,952	1,268,938	1,040,515	228,423	82%
VEHICLE LEASE #4	5310	534,012	525,885	525,885	525,885	262,942	262,943	50%
TOTAL DEBT SERVICE (FUND 200)		10,521,303	1,797,866	1,796,836	1,794,823	1,303,457	491,366	73%
OTHER SPECIAL DISTRICT EXPENDITURES	5286	1,000	1,000	0			0	
TOTAL SRVF COMMUNITY FUND (FUND 400)		1,000	1,000	0	0	0	0	
TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, SRVF COMMUNITY & FEDERAL GRANT FUND		\$11,153,988	\$5,975,852	\$2,620,543	\$6,187,029	\$1,861,033	\$4,325,996	30%
* Note: Includes new Station 32 pedestrian bridge construction.								

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND
REVENUE/EXPENDITURE HISTORY**

<i>Month</i>	<i>2013/14</i>		<i>2014/15</i>		<i>2015/16</i>		<i>2016/17</i>		<i>2017/18</i>	
	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>
July	\$303,039	\$4,253,760	\$399,328	\$5,808,943	\$354,684	\$4,771,243	\$282,790	\$5,316,616	\$354,888	\$6,122,636
August	\$393,566	\$4,035,499	\$390,930	\$4,376,310	\$426,922	\$5,260,304	\$363,912	\$5,109,224	\$695,817	\$5,671,451
September	\$230,997	\$4,049,136	\$317,832	\$4,176,216	\$354,095	\$4,581,188	\$377,209	\$5,047,543	\$480,964	\$5,593,302
October	\$2,205,383	\$3,879,765	\$2,247,021	\$4,157,975	\$2,040,889	\$4,262,203	\$2,158,269	\$5,282,085	\$2,593,632	\$5,999,337
November	\$343,280	\$4,023,813	\$295,306	\$4,381,969	\$335,053	\$4,727,586	\$720,990	\$5,554,302	\$362,621	\$5,888,575
December	\$27,720,683	\$3,843,098	\$30,041,174	\$4,307,582	\$32,619,418	\$5,464,991	\$34,893,289	\$5,043,510	\$34,930,693	\$5,967,245
January	\$529,393	\$3,767,912	\$1,149,378	\$4,230,080	\$576,093	\$4,743,692	\$1,242,334	\$5,401,913		
February	\$427,492	\$3,570,860	\$291,209	\$4,005,149	\$472,114	\$4,837,271	\$690,047	\$5,326,068		
March	\$360,312	\$3,799,189	\$472,966	\$4,084,004	\$620,681	\$5,229,614	\$433,245	\$5,849,120		
April	\$20,027,067	\$3,850,555	\$21,844,911	\$4,276,998	\$23,795,929	\$4,901,844	\$25,663,196	\$5,297,542		
May	\$324,465	\$3,752,225	\$338,057	\$4,255,627	\$840,611	\$4,935,586	\$394,206	\$5,452,583		
June	\$4,738,990	\$4,138,587	\$4,663,427	\$3,810,313	\$5,365,634	\$5,219,984	\$5,664,005	\$5,832,652		

**Total Overtime Hours by Month
January 2015-December 2017**

